



# AGENDA

## ECONOMIC DEVELOPMENT, BUSINESS AND CORPORATE COMMITTEE

### 11 DECEMBER 2017

MEMBERSHIP: Councillors J Diffey, V Etheridge, D Grant, D Gumley, A Jones, S Lawrence, G Mohr, K Parker, J Ryan and B Shields.

The meeting is scheduled to commence at .

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**DUBBO REGIONAL  
COUNCIL**

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## **Report of the Economic Development, Business and Corporate Committee - meeting 20 November 2017**

**AUTHOR: Administration Officer - Governance**  
**REPORT DATE: 4 December 2017**

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The Committee had before it the report of the Infrastructure, Community and Recreation Committee meeting held 20 November 2017.

### **RECOMMENDATION**

**That the report of the Infrastructure, Community and Recreation Committee meeting held on 20 November 2017, be adopted.**



**REPORT  
INFRASTRUCTURE, COMMUNITY AND  
RECREATION COMMITTEE  
20 NOVEMBER 2017**

**PRESENT:** Councillors J Diffey, V Etheridge, D Grant, A Jones, S Lawrence, G Mohr, K Parker, J Ryan and B Shields.

**ALSO IN ATTENDANCE:**

The General Manager, the Director Corporate Services, the Manager Governance and Risk, the Team Leader Governance, the Communications Coordinator, the Director Infrastructure and Operations, the Manager Infrastructure Strategy, the Manager Transport and Emergency, Manager Infrastructure Delivery, Manager Water Supply and Sewerage, Infrastructure Strategy Contractor, the Director Planning and Environment, the Manager Building and Development Services, the Statutory Planning Services Team Leader, Senior Strategic Planner, the Manager Strategic Planning Services, the Director Community and Recreation, the Manager Social Services and the Sister City Officer.

Councillor S Lawrence assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 5.35pm.

Clause ICRC17/25 was brought forward for consideration and was dealt with at this juncture.

**ICRC17/25 2017 MINOKAMO AND WUJIANG SISTER CITY STUDENT EXCHANGE  
PRESENTATION (ID17/1908)**

The Committee had before it the report dated 25 October 2017 from the Sister Cities Officer regarding 2017 Minokamo and Wujiang Sister City Student Exchange Presentation. The Committee was addressed by representatives of the Minokamo Student Exchange Thea O'Donnell and Brian Goodall (chaperone) and Wujiang Student Exchange Kacey Crisante and Lisa-Gaye Williams (chaperone) regarding this matter.

Moved by Councillor B Shields and seconded by Councillor A Jones

**MOTION**

**The Committee recommends that the information contained within the report of the Sister Cities Officer dated 25 October 2017 be noted.**

**CARRIED**

At this juncture the meeting adjourned, the time being 5.54pm.

The meeting recommenced at 6.22pm.

**ICRC17/15 REPORT OF THE INFRASTRUCTURE, COMMUNITY AND RECREATION  
COMMITTEE - MEETING 16 OCTOBER 2017 (ID17/1972)**

The Committee had before it the report of the Infrastructure, Community and Recreation Committee meeting held 16 October 2017.

Moved by Councillor D Grant and seconded by Councillor A Jones

**MOTION**

**The Committee recommends that the report of the Infrastructure, Community and Recreation Committee meeting held on 16 October 2017 be adopted.**

**CARRIED**

**ICRC17/16 PROJECTS FOR THE BUILDING BETTER REGIONS FUND - INFRASTRUCTURE  
PROJECTS STREAM - ROUND 2 (ID17/1986)**

The Committee had before it the report dated 13 November 2017 from the General Manager regarding Projects for the Building Better Regions Fund - Infrastructure Projects Stream - Round 2.

Moved by Councillor G Mohr and seconded by Councillor V Etheridge

**MOTION**

**The Committee recommends:**

- 1. That Council lodge two applications for grant funding for the following projects under the Building Better Regions Fund Round 2:**
  - **Regional Sports Hub – Multi sport Indoor Centre**
  - **Terrabella Bridge Replacement**
- 2. That any necessary documents be executed under the Common Seal of the Council.**

**CARRIED**

**ICRC17/17 DRAFT POLICY RELATING TO WATER CONNECTION, BACKFLOW PREVENTION  
AND PRICING POLICY - PUBLIC EXHIBITION (ID17/1905)**

The Committee had before it the report dated 25 October 2017 from the Director Infrastructure and Operations regarding Draft Policy Relating to Water Connection, Backflow Prevention and Pricing Policy - Public Exhibition.

Moved by Councillor J Diffey and seconded by Councillor V Etheridge

**MOTION**

**The Committee recommends:**

- 1. That the information contained within the report of the Director Infrastructure and Operations dated 25 October 2017 be noted.**
- 2. That the Water Connection, Backflow Prevention and Pricing Policy attached to the report of the Director Infrastructure and Operations dated 25 October 2017, as Appendix 1, be adopted.**
- 3. That the people who made submissions be advised of the outcome of Council's considerations and thanked for their submission.**

**CARRIED**

**ICRC17/18 WATER STANDPIPE SALES - WELLINGTON - REVENUE POLICY 2017/2018  
(ID17/1959)**

The Committee had before it the report dated 13 November 2017 from the Director Infrastructure and Operations regarding Water Standpipe Sales - Wellington - Revenue Policy 2017/2018.

Moved by Councillor A Jones and seconded by Councillor D Grant

**MOTION**

**The Committee recommends:**

- 1. That the minimum charge provision for water standpipe sales in the Wellington, Mumbil and Geurie local area be removed to provide equity across the Dubbo Regional Council local government area.**
- 2. That the removal of the Water Standpipe minimum charge be placed on public exhibition for 28 days.**
- 3. That a further report be presented to Council following the public exhibition period detailing the results of the exhibition period.**

**CARRIED**

**ICRC17/19 PROPOSED ROAD CLOSURE OF BAKERS LANE MARYVALE (ID17/1774)**

The Committee had before it the report dated 14 November 2017 from the Director Infrastructure and Operations regarding Proposed Road Closure of Bakers Lane, Maryvale.

Moved by Councillor D Grant and seconded by Councillor K Parker

**MOTION**

**The Committee recommends:**

- 1. That Council consent to an application being lodged for the closure of Bakers Lane between Cobbora Road and Seatonville Road.**
- 2. That it be noted that pursuant to Section 38(2) of the Roads Act, the land will vest in Council upon closure.**
- 3. That upon closure, the road be offered for sale to the adjacent landowner at a price determined from independent valuation plus recovery of costs incurred in the disposal of the land.**
- 4. That any necessary documents executed under the Common Seal of Council.**

**CARRIED**

**ICRC17/20 PROPOSED CLOSURE OF UNFORMED ROAD IN VILLAGE OF WONGARBON (ID17/1987)**

The Committee had before it the report dated 13 November 2017 from the Manager Transport and Emergency regarding Proposed Closure of Unformed Road in Village of Wongarbon.

Moved by Councillor G Mohr and seconded by Councillor J Diffey

**MOTION**

**The Committee recommends:**

- 1. That Council consent to an application being lodged by Mr B Braithwaite for the closure of the unformed road located between Lots 184 and 186 in DP 754321 for the purpose of consolidation within the proponent's residential subdivision.**
- 2. That any necessary documentation be executed under the Common Seal of the Council.**

**CARRIED**

**ICRC17/21 OPPORTUNITIES TO IMPROVE STREET TREE CANOPY OF DUBBO (ID17/1962)**

The Committee had before it the report dated 7 November 2017 from the Manager Recreation and Open Space regarding Opportunities to Improve Street Tree Canopy of Dubbo.

Moved by Councillor G Mohr and seconded by Councillor D Grant

**MOTION**

The Committee recommends:

1. That it be noted that the upcoming infrastructure projects have been previously reported to Council and shall require the removal of existing trees and the replanting of new street trees:
  - Boundary Road extension (east),
  - Cobra/Fitzroy Street intersection signalisation.
2. That a Public Urban Street Tree Removal Policy detailing the level of community consultation undertaken prior to the removal of public street trees is drafted and submitted to Council via the Infrastructure, Community and Recreation Committee meeting in March 2018.
3. That custodianship of the Public Urban Street Tree Removal Policy reside with the Community and Recreation Division.

Moved by Councillor J Ryan and seconded by Councillor A Jones

**AMENDMENT**

**The Committee recommends that:**

1. **That Council form a Committee to review proposed removal and/or replacement of trees required to complete infrastructure projects comprising the Mayor, interested Councillors, the General Manager, the Director Community and Recreation or his nominee, the Director Infrastructure and Operations or his nominee, the Director Planning and Environment or her nominee, and four (4) community representatives.**
2. **That the Committee undertake a review of Council's strategic master plan for the city's tree scape for the consideration of Council following a community consultation process.**
3. **That the Director Community and Recreation be requested to develop a draft Council Policy for Urban Street Tree Removal for the review of the Committee and consideration of Council following a community consultation process.**
4. **That all activities relevant to the Urban Street Tree Removal Policy be reported to the Committee and Council on a quarterly basis.**



5. That the proposed removal of and/or replacement of trees required as part of Council's infrastructure projects, apart from any projects which are well advanced and subject to contractual obligations, (being the Boundary Road Extension project, the Bultje Street - Dubbo CBD Heat Island Amelioration project and the Cobra/Fitzroy Street Signalisation Project and Erskine Street, west of Darling Street) be postponed until a community committee has been established to review such proposed tree removal and/or replacement with recommendations to Council's Infrastructure, Community and Recreation Committee.

The amendment on being put to the meeting was carried.

**CARRIED**

The amendment then became the motion and on being put to the meeting was carried.

**CARRIED**

**ICRC17/22 TREE REPLACEMENTS BULTJE STREET MEDICAL PRECINCT (ID17/1963)**

The Committee had before it the report dated 8 November 2017 from the Manager Recreation and Open Space regarding Tree Replacements Bultje Street Medical Precinct.

Moved by Councillor G Mohr and seconded by Councillor J Diffey

**MOTION**

The Committee recommends:

1. That the report from the Manager Recreation and Open Space dated 8 November 2017 be noted.
2. That the proposed replacement tree planting for Bultje Street shall be completed by March 2018 in accordance with the funding agreement.
3. That Council undertake a community engagement process that allows for a minimum of 14 days of public notification and associated publicity prior to any tree removal works.

**CARRIED**

**ICRC17/23 RYGATE PARK MASTER PLAN (ID17/1967)**

The Committee had before it the report dated 9 November 2017 from the Manager Recreation and Open Space regarding Rygate Park Master Plan.

Moved by Councillor A Jones and seconded by Councillor B Shields

**MOTION**

The Committee recommends:

1. That the report from Manager Recreation and Open Space dated 9 November 2017 be noted.
2. That the draft Rygate Park Master Plan be adopted and the Wellington Tennis Club thanked for their further contribution in its development.

**CARRIED**

*Councillor D Grant declared a non-pecuniary, less than significant interest in the matter now before the Committee and remained in the room during the Committee's consideration of this matter. The reason for such interest is that Councillor Grant's wife is a Committee member of Little Athletics and his children participate in Little Athletics at this facility and that such conflict of interest will not influence his decision.*

**ICRC17/24 QUARTERLY REVIEW OF THE DUBBO REGIONAL COUNCIL AGEING STRATEGY (ID17/1926)**

The Committee had before it the report dated 1 November 2017 from the Manager Social Services regarding Quarterly Review of the Dubbo Regional Council Ageing Strategy.

Moved by Councillor D Grant and seconded by Councillor J Diffey

**MOTION**

**The Committee recommends:**

- 1. That the information contained within the report of the Manager Social Services dated 1 November 2017 be noted.**
- 2. That the Dubbo Regional Council Ageing Strategy be discontinued.**
- 3. That strategies and actions relevant to seniors be incorporated into the Integrated Planning Framework and reporting mechanisms.**

**CARRIED**

**ICRC17/26 PROPOSED NAMING OF THE GRANDSTAND WITHIN THE BARDEN PARK ATHLETICS FACILITY (ID17/1968)**

The Committee had before it the report dated 8 November 2017 from the Recreation Coordinator regarding Proposed Naming of the Grandstand within the Barden Park Athletics Facility.

Moved by Councillor J Ryan and seconded by Councillor B Shields

**MOTION**

**The Committee recommends:**

- 1. That the information contained within the report of the Recreation Coordinator dated 8 November 2017 be noted.**
- 2. That Council give consideration to naming the grandstand at the Barden Park Athletics Facility after Mr Ross Poulton to recognise his contribution to the development and continued success of athletics in the Dubbo community.**

**CARRIED**

At this juncture the meeting adjourned, the time being 6.49pm.

The meeting recommenced at 7.08pm.

**ICRC17/27 TENDER EVALUATION - READYMIXED CONCRETE TENDER (ID17/1969)**

The Committee had before it the report dated 13 November 2017 from the Manager Infrastructure Delivery regarding Tender Evaluation - Readymixed Concrete Tender.

Moved by Councillor A Jones and seconded by Councillor V Etheridge

**MOTION**

**The Committee recommends that members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned information that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i)).**

**CARRIED**

Moved by Councillor J Diffey and seconded by Councillor G Mohr

**MOTION**

**The Committee recommends:**

- 1. That the conforming tenders for the supply of Readymixed Concrete of KB Concrete Pty Ltd, Boral Pty Ltd and Holcim Concrete Pty Ltd be accepted as a 'Panel Tender'.**
- 2. That any necessary documents be executed under the Common Seal of Council.**
- 3. That the documents and considerations in regard to this matter remain confidential to Council.**

**CARRIED**

**ICRC17/28 LEAVE OF ABSENCE**

A request for leave of absence was received from Councillor D Gumley who was absent from the meeting due to the personal reasons.

Moved by Councillor G Mohr and seconded by Councillor B Shields

**MOTION**

**That such request for leave of absence be accepted and Councillor D Gumley be granted leave of absence from this meeting.**

**CARRIED**

The meeting closed at 7.09pm.

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CHAIRMAN



DUBBO REGIONAL  
COUNCIL

## **REPORT: Investments Under Section 625 of the Local Government Act**

**AUTHOR:** Director Corporate Services  
**REPORT DATE:** 4 December 2017  
**TRIM REFERENCE:** ID17/2169

### **EXECUTIVE SUMMARY**

As required by Clause 212 of the Local Government (General) Regulation 2005, set out below are the details of all monies that Council has invested under Section 625 of the Local Government Act as at 30 November 2017.

Investments when placed have been done so in accordance with the Local Government Act, Local Government Regulations and Council's Investment Policy and Strategy. Interest on investments for the month of November 2017 has been accounted for on an accrual basis. This report details investments and annualised returns for the month of November 2017.

### **ORGANISATIONAL VALUES**

Customer Focused: The investment of Council funds is undertaken in accordance with Councils adopted Investment Policy and Strategy which seeks to maximise returns for the community based on a conservative approach to investing.

Integrity: All council investments are placed and managed in accordance with the adopted Investment Policy and Strategy.

One Team: Council's investments are managed under one portfolio.

### **FINANCIAL IMPLICATIONS**

Interest earned on investments has been included within Council's 2017/2018 Operational Plan, with total income generated from the Investment Portfolio forecast to be in excess of \$3,500,000.

### **POLICY IMPLICATIONS**

There are no policy implications arising from this report.

**RECOMMENDATION**

**That the information provided within the report of the Director Corporate Services, dated 4 December 2017 be noted.**

*Craig Giffin*  
Director Corporate Services

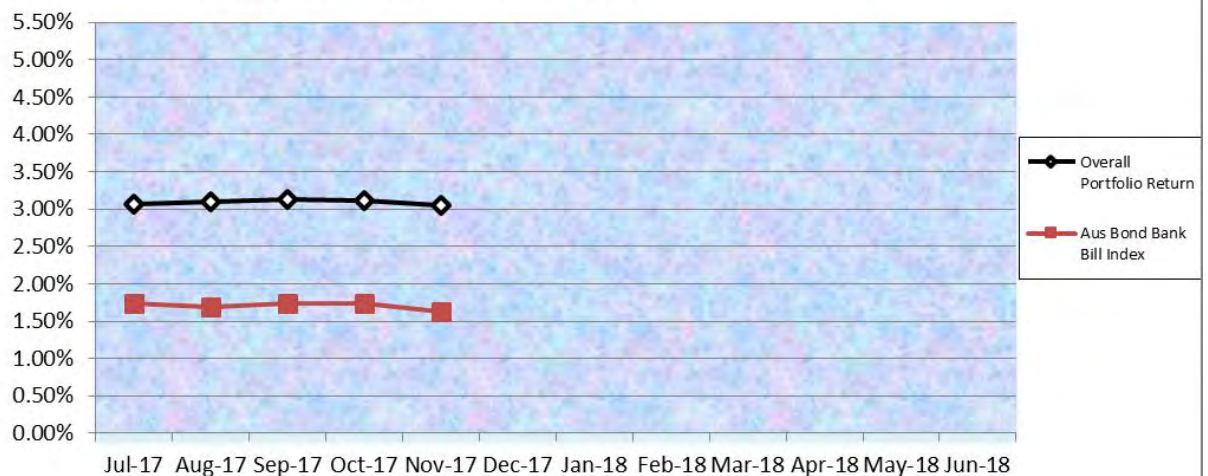
**Dubbo Regional Council**

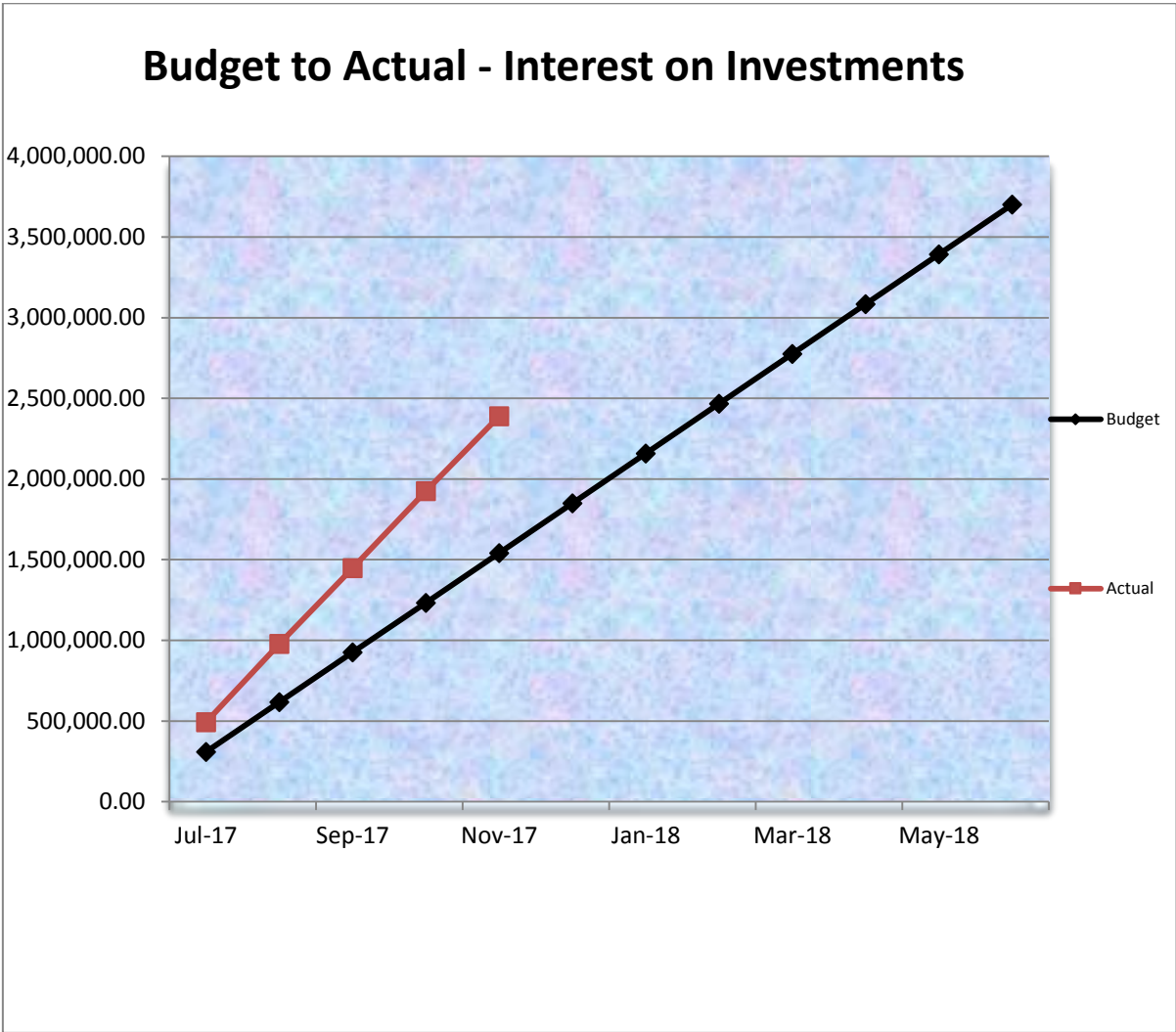
**NOVEMBER 2017 REPORT**

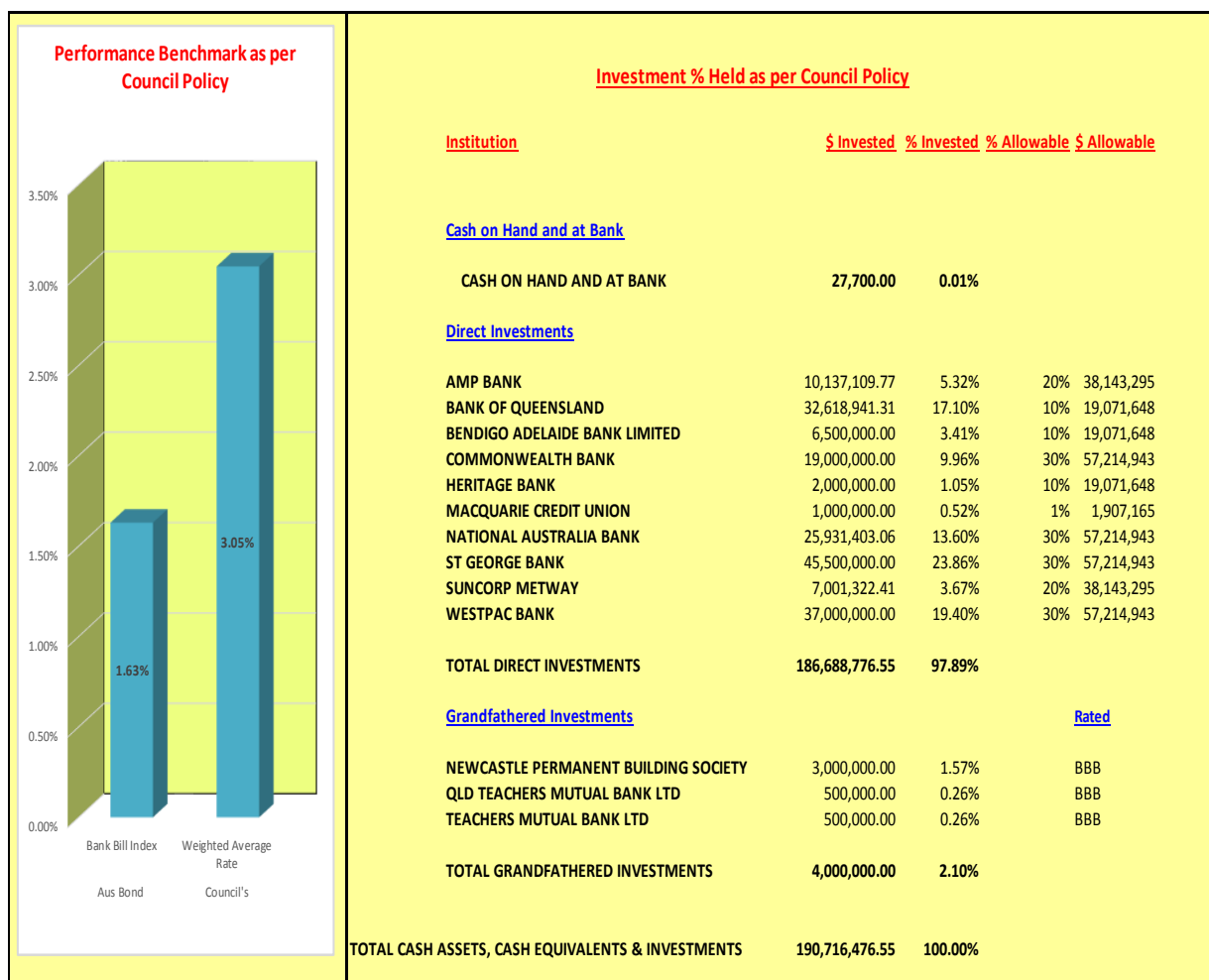
Investments	Notes	2017 Total	2018 Current Maturity By 30/06/2019	2018 Non-Current Maturity After 30/06/2019	2018 Total As at 30/11/2017
<b>Cash &amp; Cash Equivalents (Note 6a)</b>					
Cash on Hand and at Bank		\$29,587.49	\$27,700.00	\$0.00	\$27,700.00
Cash-Equivalent Assets (1)					
- Deposits At Call		\$12,021,332.45	\$20,818,512.83	\$0.00	\$20,818,512.83
<b>Total Cash &amp; Cash Equivalents</b>	6(a)	<b>\$12,050,919.94</b>	<b>\$20,846,212.83</b>	<b>\$0.00</b>	<b>\$20,846,212.83</b>
<b>Investments (Note 6b)</b>					
- Long Term Deposits > 3 Months		\$148,618,941.31	\$71,956,441.31	\$76,662,500.00	\$148,618,941.31
- NCD's and FRN's > 3 Months		\$21,251,360.02	\$6,250,000.00	\$15,001,322.41	\$21,251,322.41
- CDO's		\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Investments</b>	6(b)	<b>\$169,870,301.33</b>	<b>\$78,206,441.31</b>	<b>\$91,663,822.41</b>	<b>\$169,870,263.72</b>
<b>TOTAL CASH ASSETS, CASH EQUIVALENTS &amp; INVESTMENTS</b>		<b>\$181,921,221.27</b>	<b>\$99,052,654.14</b>	<b>\$91,663,822.41</b>	<b>\$190,716,476.55</b>

(1) Those Investments where time to maturity (from date of purchase) is < 3 months

**FYTD Overall Portfolio Return**







**SUMMARY**

Dubbo Regional Council outperformed the 11am Official Cash Rate market benchmark of 1.50%, with an average annualised return of 1.94% for its At Call investments for the month of November 2017. Council also outperformed the Bloomberg AusBond Bank Bill Index of 1.63% for the month, with an average annualised return of 3.05% for its overall portfolio return, including an average annualised return on Term Deposits and Floating Rate Notes of 3.18%.





DUBBO REGIONAL  
COUNCIL

## **REPORT: Investment Policy and Strategy Review**

**AUTHOR:** Manager Financial Operations  
**REPORT DATE:** 4 December 2017  
**TRIM REFERENCE:** ID17/2159

### **EXECUTIVE SUMMARY**

This report covers the review and update of Council's Investment Policy and Investment Strategy and recommends the adoption of the draft Investment Policy and Strategy as attached to this report. There has only been some minor changes to Council's Investment Policy around updating titles and dates. The Investment Strategy has been updated with current capital works, returns to October 2017, current structure of Council's investment portfolio and the previous changes to bank ratings issued by Standard and Poor's.

### **ORGANISATIONAL VALUES**

Customer Focused: This report centres on maximising return from interest on investments based on a conservative investment approach to ensure that sufficient revenue is generated to support the adopted budget and service delivery.

Integrity: The proposed Investment Policy and Strategy require the officers delegated to carry out their duties without conflict of interest and with due diligence.

One Team: The investment portfolio is managed and coordinated across all of Council's operations.

### **FINANCIAL IMPLICATIONS**

Income from interest on investments has been incorporated within the 2017/2018 Operational Plan.

### **POLICY IMPLICATIONS**

Once adopted the attached draft Investment Policy will become a Policy of Council.

**RECOMMENDATION**

- 1. That the draft Investment Policy December 2017 and the Draft Investment Strategy December 2017 as Appendix 1 and Appendix 2 attached to this report of the Manager Financial Operations dated 4 December 2017 be adopted.**
- 2. That Council's Investment Policy and Investment Strategy be again reviewed and submitted to Council for determination via Council's Economic Development, Business and Corporate Committee in June 2018.**

*Jane Bassingthwaighe*  
Manager Financial Operations

## **BACKGROUND**

Council at its Ordinary meeting held in June 2017 resolved as follows:

1. *That the draft Investment Policy July 2017 and the Draft Investment Strategy July 2017 as Appendix 1 and Appendix 2 as attached to this report of the Manager Financial Accounting Services dated 13 June 2017 be adopted.*
2. *That Council's Investment Policy and Investment Strategy be again reviewed and submitted to Council for determination via Council's Finance and Policy Committee in December 2017.*

## **REPORT**

The Investment Policy and Strategy documents (attached as **Appendix 1 and Appendix 2**) have been reviewed with advice from CPG Advisory Pty Ltd.

Council's Investment Policy establishes the framework within which investment principles are applied to the investment of Council funds. The Policy provides overarching directions on how Council funds are to be invested and details objectives, benchmarks, risks and the legislative framework.

Council's Investment Strategy details current market conditions, the structure of Council's Investment Portfolio, risk management, return outlook and objectives.

There has only been some minor changes to Council's Investment Policy around updating titles and dates. The Investment Strategy has been updated with current capital works, returns to October 2017, structure of Council's Investment Portfolio and the previous changes to bank ratings issued by Standard and Poor's. The Strategy proposes a slight shift towards opportunistic purchase of Floating Rate Notes in anticipation of increases in rates within the next five years, however the existing strategy of heavy weighting towards fixed rate investments will continue.

As required within Council's Investment Policy monthly reporting to Council is provided detailing the current investment portfolio, returns to date and holdings by maturity.

## **SUMMARY**

The review of the Investment Policy and Strategy has been completed and is now submitted for adoption.

Appendices:

- 1 [↓](#) Draft Investment Policy December 2017
- 2 [↓](#) Draft Investment Strategy December 2017



Investment  
Policy

December

2017

**Dubbo Regional Council** – Investment Policy

December 2017

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**Dubbo Regional Council – Investment Policy**

December 2017

## General

### PURPOSE OF DOCUMENT

The purpose of this document is to establish the framework within which investment principles are to apply to the investment of Council funds. It details:

- Council Funds covered by this Investment Policy;
- Council's objectives for its investment portfolio;
- how investments are to be undertaken;
- the applicable risks to be managed;
- any constraints and other prudential requirements to apply to the investment of Funds having regard to the applicable legislation and regulations governing Council investment;
- the manner in which compliance with the Policy & Strategy will be monitored and reported; and
- appropriate benchmarks for each category of investments.

### RELATED DOCUMENTS

This policy statement has been prepared to recognise the legislative requirements and obligations for the investment of Council's funds. The legislative requirements are detailed within this Investment Policy.

Council will comply with investment regulations and directions of the Office of Local Government which will prevail in the event of inconsistencies with the adopted Policy and Strategy.

### EFFECTIVE DATE

This document replaces any previous Investment Policy document approved by Council.

The effective date of this Investment Policy is 18 December 2017 and will be reviewed in July and December each year, or when a change in either regulation or market conditions necessitates a review.

**Dubbo Regional Council – Investment Policy**

December 2017

**DEFINITIONS**

<b>Act</b>	<i>Local Government Act, 1993.</i>
<b>ADI</b>	Authorised Deposit-Taking Institutions (ADIs) are corporations that are authorised under the <i>Banking Act 1959 (Commonwealth)</i> to take deposits from customers.
<b>AusBond BBI</b>	Formerly the UBS BBI. The UBS Australia index family was acquired by Bloomberg from Q3 2014, and while branding changed the benchmark is unaltered. The Bank Bill Index represents the performance of a notional rolling parcel of bills averaging 45 days and is the widely used benchmark for local councils and other institutional cash investments.
<b>Bill of Exchange</b>	A bill of exchange is an unconditional order in writing, addressed by one person to another, signed by the person giving it, requiring the person to whom it is addressed to pay on demand, or at a fixed or determinable future time, a sum certain in money to or to the order of a specified person, or to bearer.
<b>BBSW</b>	The Bank Bill Swap reference rate (BBSW) is the midpoint of the nationally observed best bid and offer for AFMA Prime Bank eligible securities. The BBSW is calculated daily. Floating rate securities are most commonly reset quarterly to the 90-day BBSW.
<b>Council Funds</b>	Surplus monies that are invested by Council in accordance with section 625 of the Act
<b>Debenture</b>	A debenture is a document evidencing an acknowledgement of a debt, which a company has created for the purposes of raising capital. Debentures are issued by companies in return for medium and long-term investment of funds by lenders.
<b>FRN</b>	A Floating Rate Note (FRN) is a medium to long term fixed interest investment where the coupon is a fixed margin ("coupon margin") over a benchmark, also described as a "floating rate". The benchmark is usually the BBSW and is reset at regular intervals – most commonly quarterly.

**Dubbo Regional Council** – Investment Policy

December 2017

<b>General Manager</b>	Refers to the statutory executive of the Council as defined in s335 of the Act, including where on an Interim or Acting basis, and under any alternative titles.
<b>LGGR</b>	<i>Local Government (General) Regulation 2005 (NSW).</i>
<b>NCD / TCD</b>	Is an investment in an underlying security, being a negotiable certificate of deposit (NCD) where the term of the security is often for a period of 185 days or less (but occasionally longer terms). Short NCDs are generally discount securities, meaning they are issued and on-sold to investors at a discount to their face value. Sometimes also “transferable certificate of deposit” (TCD).
<b>OLG</b>	NSW Office of Local Government, including predecessors and successors.
<b>RAO</b>	Responsible Accounting Officer of a council means a member of the staff of the council designated by the General Manager. (LGGR, clause 196)
<b>TCorp</b>	New South Wales Treasury Corporation including <b>TCorp Investment Management</b> , the fund manager for the TCorpIM funds.



**Dubbo Regional Council** – Investment Policy

December 2017

# Investment Policy

## INVESTMENT OBJECTIVES

The purpose of this **Policy** is to provide a framework for the optimum investment of Dubbo Regional Council's funds.

While exercising the power to invest, consideration is to be given to the preservation of capital, liquidity and the return of investment. Council therefore has several primary objectives for its investment portfolio:

- Compliance with legislation, regulations, the prudent person tests of the *Trustee Act* and best practice guidelines;
- The preservation of the amount invested;
- To ensure there are sufficient liquid funds to meet all reasonably anticipated cash flow requirements; and
- To generate income from the investment that exceeds the performance benchmarks mentioned later in this document.

Council's Investment **Strategy** will run in conjunction with this Investment **Policy** and will outline:

- Councils current cash flow expectations and the implications for deviations from a long-term liquidity profile;
- Diversification: the allocation of investment type, credit quality, counterparty exposure and term to maturity profile;
- Market conditions and the appropriate responses – particularly relative positioning within the limits outlined in this Policy;
- Relative return outlook, risk-reward considerations, assessment of the market cycle and hence constraints on risk; and
- Appropriateness of overall investment types for Council's portfolio.

## LEGISLATIVE AND REGULATORY REFERENCES

All investments are to comply with the following:

- *Local Government Act (1993)*;
- *Local Government (General) Regulation (2005)*;
- Ministerial Investment Order;
- *The Trustee Amendment (Discretionary Investments) Act (1997)* – Section 14;
- Local Government Code of Accounting Practice and Financial Reporting;
- Australian Accounting Standards;
- Office of Local Government *Investment Policy Guidelines*; and
- Office of Local Government *Circulars*

**Dubbo Regional Council – Investment Policy**

December 2017

**DELEGATION OF AUTHORITY**

Authority for implementation of the Investment Policy is delegated by Council to the General Manager in accordance with the *Local Government Act (1993)*.

The General Manager has in turn delegated the day-to-day management of Councils investments to the Director of Corporate Services and the Manager Financial Operations who must ensure adequate skill, support and oversight is exercised in the investment of Council funds.

Officers' delegated authority to manage Council's investments shall be recorded and they are required to acknowledge they have received a copy of this policy and understand their obligations in this role.

**PRUDENT PERSON STANDARD**

The investments will be managed with the care, diligence and skill that a prudent person would exercise. As trustees of public monies, officers are to manage Council's investment portfolios to safeguard the portfolio in accordance with the spirit of this Investment Policy and not for speculative purposes.

**ETHICS AND CONFLICTS OF INTEREST**

Officers shall refrain from personal activities that would conflict with the proper execution and management of Council's investment portfolio. Officers must disclose any conflict of interest to the General Manager.

Independent advisors are also to declare that they have no actual or perceived conflicts of interest and receive no inducements in relation to Council's investments.

**AUTHORISED INVESTMENTS**

All investments must be denominated in Australian Dollars. Authorised Investments are limited to those allowed by the Ministerial Investment Order issued in January 2011, currently:

- Commonwealth / State / Territory Government securities e.g. bonds;
- Interest bearing deposits / senior securities issued by an eligible ADI;
- Bills of Exchange (< 200 days duration) guaranteed by an ADI;
- Debentures issued by a NSW Council under *Local Government Act (1993)*;
- Deposits with TCorp &/or Investments in TCorpIM Funds; and
- Investments grandfathered under the Ministerial Investment Order.

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**PROHIBITED INVESTMENTS**

This Investment Policy prohibits the following types of investment:

- Derivative based instruments;
- Principal only investments or securities that provide potentially nil or negative cash flow; and
- Standalone securities issued that have underlying futures, options, forwards contracts and swaps of any kind.

This Policy also prohibits any investment with speculative purposes, including the use of leveraging (borrowing to invest) for an investment. However, nothing in the policy shall prohibit the short-term investment of loan proceeds where the loan is raised for non-investment purposes and there is a delay prior to the expenditure of loan funds.

**RISK MANAGEMENT GUIDELINES**

Investments obtained are to be considered in light of the following key criteria:

- **Preservation of Capital** – the requirement for preventing losses in an investment portfolio's total value.
- **Credit Risk** – The risk that a party or guarantor to a transaction will fail to fulfil its obligations. In the context of this document it relates to the risk of loss due to the failure of an institution/entity with which an investment is held to pay the interest and/or repay the principal of an investment;
- **Diversification** – the requirement to place investments in a broad range of products so as not to be over exposed to a particular sector of the investment market;
- **Liquidity Risk** – the risk an institution runs out of cash, is unable to redeem investments at a fair price within a timely period, and thereby Council incurs additional costs (or in the worst case is unable to execute its spending plans);
- **Market Risk** – the risk that fair value or future cash flows will fluctuate due to changes in market prices, or benchmark returns will unexpectedly overtake the investment's return;
- **Maturity Risk** – the risk relating to the length of term to maturity of the investment. The longer the term, the greater the length of exposure and risk to market volatilities; and
- **Rollover Risk** – the risk that income will not meet expectations or budgeted requirement because interest rates are lower than expected in future.

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**INVESTMENT ADVISOR**

The Council's investment advisor is appointed by the General Manager and must be licensed by the Australian Securities and Investment Commission. The advisor must be independent and must confirm in writing that they have no actual or potential conflict of interest in relation to investment products being recommended and is free to choose the most appropriate product within the terms and conditions of the investment policy. Independence includes receiving no commissions or other benefits in relation to the investments being recommended or reviewed, except as fully rebated to Council, promptly. Council will continue to make all decisions in relation to the placement of investments.

**ACCOUNTING**

Council will comply with appropriate accounting standards in valuing its investments and quantifying its investment returns.

In addition to recording investment income according to accounting standards, published reports may show a break-down of its duly calculated investment returns into realised and unrealised capital gains and losses, and interest.

Other relevant issues will be considered in line with relevant Australian Accounting Standards, such as discount or premium, designation as held-to-maturity or on a fair value basis and impairment.

**SAFE CUSTODY ARRANGEMENTS**

Where necessary, investments may be held in safe custody on Council's behalf, as long as the following criteria are met:

- Council must retain beneficial ownership of all investments;
- Adequate documentation is provided, verifying the existence of the investments at inception, in regular statements and for audit;
- The Custodian conducts regular reconciliation of records with relevant registries and/or clearing systems; and
- The Institution or Custodian recording and holding the assets will be:
  - » The Custodian nominated by TCorpIM for its Funds;
  - » Austraclear;
  - » An institution with an investment grade Standard and Poor's, Moody's or Fitch rating; or
  - » An institution with adequate insurance, including professional indemnity insurance and other insurances considered prudent and appropriate to cover its liabilities under any agreement.

**Dubbo Regional Council – Investment Policy**

December 2017

**CREDIT QUALITY LIMITS**

The portfolio credit guidelines to be adopted will reference the Standard & Poor's (S&P) ratings system criteria and format – but references in the previous Minister's Orders also recognised Moody's and Fitch Ratings and any of the three ratings may be used where available.

However, the primary control of credit quality is the prudential supervision and government support and explicit guarantees of the Authorised Deposit Institution (ADI) sector, not ratings.

The maximum holding limit in each rating category and the target credit quality weighting for Council's portfolio shall be:

<b>Long Term Rating Range (or Moody's equivalent)</b>	<b>Maximum Holding</b>
AAA Category	100%
AA Category or Major Bank*	100%
Other A Category	50%
BBB+ and Lower Categories	25%

\*For the purpose of this Policy, "Major Banks" are currently defined as:

*The ADI deposits or senior guaranteed principal and interest ADI securities issued by the major Australian banking groups:*

- *Australia and New Zealand Banking Group Limited*
- *Commonwealth Bank of Australia*
- *National Australia Bank Limited*
- *Westpac Banking Corporation*

*including ADI subsidiaries whether or not explicitly guaranteed, and brands (such as St George).*

Council may ratify an alternative definition from time to time.

In the event of disagreement between agencies as to the rating band ("split ratings") Council shall use the higher in assessing compliance with portfolio Policy limits, but for conservatism shall apply the lower in assessing new purchases.

Grandfathering provisions apply to those investments currently held that complied with the investment policies of the former Councils but do not comply with the newly adopted Dubbo Regional Council Policy. Similarly, Council will grandfather any deposit investments that cease to comply through downgrades but will review any tradeable investments downgraded.

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**COUNTERPARTY LIMITS**

Exposure to individual counterparties/financial institutions will be restricted by their rating so that single entity exposure is limited, as detailed in the table below.

Limits do not apply to Federal or NSW-guaranteed investments, which are uncapped. It should be noted that the NSW government does not guarantee the capital value or unit price of the TCorp Funds. Operational cash in or linked to Council's operating cheque account are also excluded from the counterparty limits.

<b>Individual Institution or Counterparty Limits</b>	
<b>Long Term Rating Range (or Moody's equivalent)</b>	<b>Limit</b>
AAA Category <sup>1</sup>	40%
AA Category or Major Bank* <sup>2</sup>	30%
Other A Category	20%
BBB+ Category	10%
Lower Rated, or Unrated	1%

\*For the purposes of this Policy, "Major Banks" are currently defined as:

*The ADI deposit or senior guaranteed principal and interest ADI securities issued by the major Australian Banking Groups:*

- *Australia and New Zealand Banking Group Limited*
- *Commonwealth Bank of Australia*
- *National Australia Bank Limited*
- *Westpac Banking Corporation*

*including ADI subsidiaries whether or not explicitly guaranteed, and brands (such as St George).*

Council may ratify an alternative definition from time to time.

The Category below BBB+ is for investment in Financial Institutions that are community-based within the Dubbo Regional Council area, and the interest rates offered must be competitive with rates offered by other institutions for the same investment amount and term.

Grandfathering provisions apply to those investments currently held that complied with the investment policies of the former Council's but do not comply with the newly adopted Dubbo Regional Council Policy. Similarly,

<sup>1</sup> AAA Category includes TCorp Cash Fund, which typically maintains a credit score consistent with a AAA<sup>f</sup> rating.

<sup>2</sup> AA Category also includes TCorp Strategic Cash Fund, which typically maintains a credit score consistent with a AA<sup>f</sup> rating.

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Council will grandfather any deposit investments that cease to comply through downgrades but will review any tradeable investments downgraded.

No counterparty limits apply to diversified funds. Any allocation to diversified or sector growth funds are to be specifically ratified by Council prior to investment.

**PERFORMANCE BENCHMARKS**

The performance of each investment will be assessed against the benchmarks listed in the table below.

It is Council's expectation that the performance of each investment will be greater than or equal to the applicable benchmark whilst taking into account its risks, liquidity and other benefits.

It is also expected that Council will take due steps to ensure that any investment is executed at the best pricing reasonably possible.

Investment	Performance Benchmark	Time Horizon
Funds held in overnight accounts - 11 am Account, Cash Management Accounts, AAA Category Funds Accounts	11am Official Cash Rate	3 months or less
Short dated bills, deposits issued by financial institutions of appropriate term. Term Deposits of appropriate remaining term, FRN's nearing maturity, other Credit Funds.	AusBond Bank Bill Index (BBI)	3 months to 12 months
Term Deposits with a maturity date between 1 and 2 Years, FRN's.	AusBond Bank Bill Index (BBI)	1 to 2 years
FRN's, Bonds, Term deposits with a maturity date between 2 and 5 Years	AusBond Bank Bill Index (BBI)	2 to 5 Years
TCorpIM Medium Term Growth Fund	Fund Internal Benchmark	2 to 5 Years
TCorpIM Long Term Growth or Growth Sector Funds	Fund Internal Benchmark	5+ Years

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**INVESTMENT HORIZON LIMITS**

Council's investment portfolio shall be structured around the time horizon of investment to ensure that liquidity and income requirements are met.

"Horizon" represents the intended minimum term of the investment; it is open for the Investment Strategy to define a target date for sale of a liquid investment.

Once the primary aim of liquidity is met, Council will ordinarily diversify its maturity profile as this will ordinarily be a low-risk method of obtaining additional return as well as reducing the risks to Council's income. However, Council always retains the flexibility to invest as short as required by cashflow requirements or the economic outlook.

The factors and/or information used by Council to determine minimum allocations to the shorter durations include:

- » Council's liquidity requirements to cover both regular payments as well as sufficient buffer to cover reasonably foreseeable contingencies;
- » Medium term financial plans and major capital expenditure forecasts;
- » Known grants, asset sales or similar one-off inflows;
- » Seasonal patterns to Council's surplus funds.

Investment Horizon Description	Investment Horizon - Maturity Date	Minimum Allocation	Maximum Allocation
Working capital funds	0-3 months	10%	100%
Short term funds	3-12 months	20%	100%
Short-Medium term funds	1-2 years	0%	70%
Medium term funds	2-5 years	0%	50%
Long term funds	5-10 years	0%	25%

Within these broad ranges, Council relies upon assumptions of expected investment returns and market conditions that have been examined with its investment advisor.



**Dubbo Regional Council – Investment Policy**

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**REPORTING**

Documentary evidence must be held for each investment and details thereof maintained in an investment register. The documentary evidence must provide Council legal title to the investment.

For audit purposes, certificates must be obtained from the banks/fund managers/custodian confirming the amounts of investment held on Council's behalf as at the end of the Financial Year.

All investments are to be appropriately recorded in Council's financial records and reconciled at least on a monthly basis.

A monthly report will be provided to Council. The report will detail the investment portfolio in terms of holdings by maturity, reconciliation of movements by *Financial Statements Note 6* category returns generated for the portfolio compared to the AusBond Bank Bill Index, and comparison with the budget. The monthly report will also confirm compliance of Council's investments within legislative and policy limits. Council may nominate additional content for reporting.

**REVIEW OF POLICY**

The Investment Policy will be reviewed by Council in July and December each year and as required in the event of legislative change or as a result of significantly changed economic/market conditions. As mandated by the *Minister's Order*, an amended Policy does not take effect until ratified by a resolution of Council.

To the extent that the Policy becomes inconsistent with the regulatory framework, the regulations will prevail.



Investment  
Strategy

December

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*Dubbo Regional Council – Investment Strategy*  
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# General

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## PURPOSE OF DOCUMENT

Having outlined the framework for investment in the Investment Policy, this document sets out:

- current market conditions;
- how Council is responding to structure its investment portfolio;
- realistic objectives for the investment portfolio;
- risk management

## RELATED DOCUMENTS

This Strategy relates to implementation of the portfolio within the constraints set out in the Investment Policy. It has been prepared to recognise the legislative requirements and obligations for the investment of Council's funds. The legislative requirements are listed in the Investment Policy.

Council will comply with investment regulations and directions of the Office of Local Government, which will prevail in the event of any inconsistencies with published Policy and Strategy.

## EFFECTIVE DATE

This document replaces any previous Strategy document approved by Council.

The effective date of this Strategy is 18 December 2017 and will be reviewed in July and December each year or when a change in either regulation or market conditions necessitates a review.

# Investment Strategy

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Council's Investment Strategy is set in relation to the following parameters:

## Cash flow expectations

Council anticipates the following major capital expenditure in 2017-18:

- Recreation \$6M
- Airport \$21M
- Waste Services \$8M
- Stormwater \$3M
- Water Augmentation \$9M
- Sewage Augmentation \$7M
- Rural Roads \$8M
- Urban Roads \$7M

These projects are being funded from either loan funds, grants or restricted assets, and impact on the overall cash available for investment.

Sufficient liquid cash or near-cash is available to meet short term cash flow requirements in addition to these projects should this be required.

## Diversification

Council's investments are diversified only within the fixed interest sector: Cash, term deposits and senior securities (bonds and FRNs). It is still dominated by term deposits, although there has been greater diversification into securities in recent quarters.

It is not Council's current intention to diversify further across other asset classes through TCorpIM Growth facilities, but should this change it will be ratified by Council resolution.

## Ratings

Council now has a small allocation to BBB banks, on S&P's scale. Aggregate BBB+ range exposure and individual limits on BoQ are exceeded. These are not outside Policy, at the time of planning these investments they did comply with the existing Policy.

This pressure may well continue, with a negative outlook on the Australian government – a downgrade would flow through to major banks. Longer term, downgrades are probable from other agencies.

## Economic Background

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US 10-year bond yields closed October at 2.38%, with bond yields drifting slightly higher over 2017 as the Federal Reserve raised rates. Risk assets have been extremely strong and markets complacent, with record highs on stocks, post-GFC tightens on credit spreads, and record low volatility measures. But the Trump Administration has struggled to enact reforms and stimulus measures, and feared no inflationary pressures from debt or trade barriers have eventuated thus far.

US GDP has been satisfactory, with consecutive 3% p.a. quarters quite unusual and coming as a surprise given Q3 was quite disrupted by the hurricane season. Local GDP has been variable but muted, with a strong Q3 driven largely by the public sector but below 2% trend.

Conversely, employment has been extremely strong in most countries, with the US, UK and Germany at decade or multi-decade low unemployment and Australia experiencing one of the strongest years of job growth on record.

Booming employment without inflation provides a puzzle for central bankers keen to normalise rates after a decade but without any firm trigger to justify a move. The RBA has talked for a year of tightening, but CPI remains below its target range.

The US Federal Reserve has said it would use higher interest rates before other monetary actions such as reducing its holdings of financial assets.

The Eurozone banking system is largely stabilised at the top end, with no panic or systemic issues as they bail in the junior debt of failing regional banks (but continue to protect senior debt and depositors).

Australian long bonds are trading mid-range around 2 ½%, with no significant interest rate cycle factored in for a decade. Leading indicators like building approvals have recovered from recent lows, as have commodity prices. The most likely path for the economy is somewhere between continued sub-trend growth under 2%, and the much-predicted acceleration now expected by the RBA in 2018.

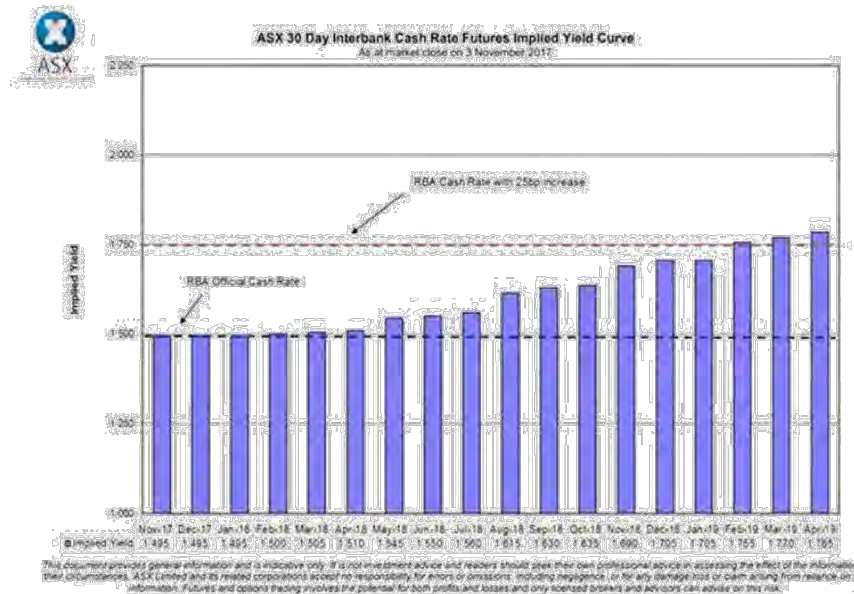
### **Return Outlook**

So far, markets expect another US interest rate increase in December and then a gentle cycle under a new Chair in 2018 to a new, lower equilibrium. It is unclear when Australia will follow, but current expectations are for a year away to give inflation time to normalise.

The RBA left the cash rate unchanged at 1.5% in November. Their minutes increasingly fret about the property market – acknowledging weakness in mining states may be joined by Sydney. They are broadly optimistic on other sectors, including mining, but wary of any commodity spike driving up the \$A to levels that would hurt the broader economy.

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The market is positioned for rates to be flat in 2018, an outlook which appears reasonable given the lack of inflation in either prices or wages:



Source: ASX

Council’s return outlook is considerably better. As at October, deposits still had an average term of approximately 1.7 years (having further lengthened in the period of rising yields in late 2016), and returning, on average, 3.11% p.a. This is more than double the official cash rate. The strategy over recent years has made a dramatic difference to Council’s income – inevitably as the current deposits mature, this will tend to adjust lower.

**Term Deposit Market**

Deposit margins briefly traded at quite elevated levels, and Council took the opportunity to lengthen assets.

These have now pared back. Coupled with bond yields easing, no fixed rate deposit now offers above 3% over 3 years.

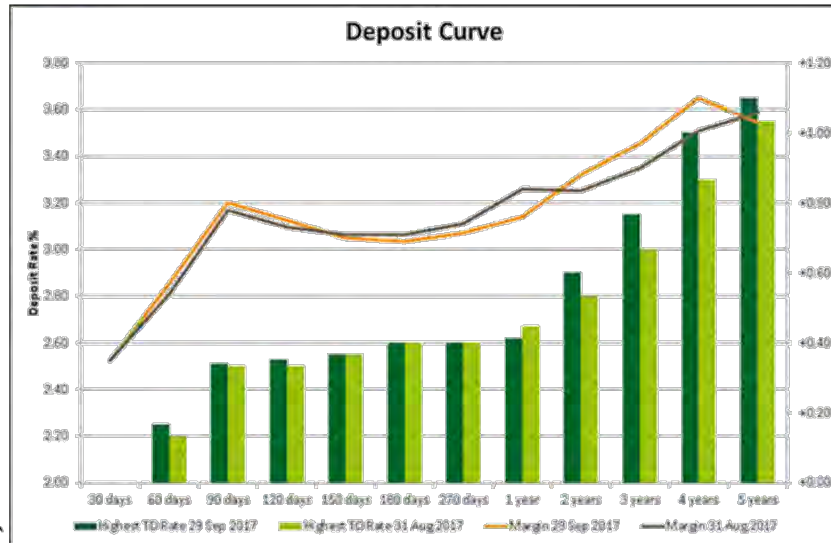
Floating rate deposits can sometimes exceed fixed rates for current income.

With BoQ consistently the highest rates by some distance, Standard & Poors’ downgrade has taken them from high investment grade (A or above) to low investment grade (BBB+) which is still within Council’s Policy. This further constrains investment – at A range, the highest rate at time of writing is 3.2% (Rabobank – restricted to \$2M).

At the short end, 2½% or less is the norm up to a year.

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Figure 2



The deposit curve is very flat; more so for the higher ratings.

**Senior FRNs & Bonds**

With spreads tightening consistently since early 2016, target returns on a 2-3 year horizon are only modestly higher than the best deposits.

Where secondary FRN’s can be sourced at a discount, they will be evaluated as a “Held to Maturity” investment. Council reserves the right to sell existing FRNs prior to maturity.

**EXISTING PORTFOLIO STATUS**

The Strategy throughout the past few years has been to prioritise long-dated deposits ahead of significant cuts to interest rates. Returns in the future will be significantly lower, given the current record low rates and the flat interest rate outlook over coming years.

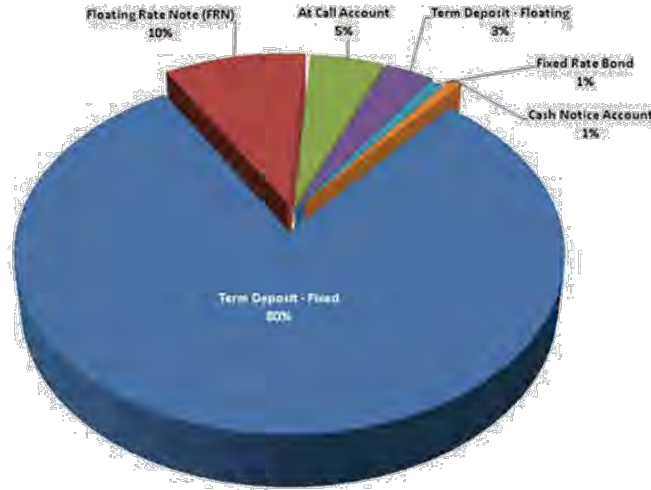
Historically, the significant portfolio lengthening has reduced income risk, with the higher yields available from long-dated deposits an added benefit.

As at October, Council’s deposits were still yielding 3.11% p.a., an excellent result – this is consistent with much longer maturity profiles, and lower credit quality in today’s market.



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Returns have also been enhanced by other Medium Term investments – the recent purchases of FRNs were secured at wider levels compared to recent years.



All assets comply with the current *Minister's Order*.

## PROPOSED ACTIONS

Returns of 3½% are not currently achievable in complying products at a guaranteed yield or volume. Only the higher-risk Growth Facilities at TCorpIM have the potential to offer high returns, and risks remain elevated with valuations stretched and earnings potentially falling.

Council's total investment income will continue to fall into FY18, barring an interest rate shock. Maturing assets are being reinvested well below current returns. This reduction in interest income will be incorporated into the forward budgets for FY2018 and onwards, with the potential of a cyclical low close to 2% if rates remain flat for a couple of years.

To maximise performance, the intention is to pursue the following actions during this strategy period.

### ***New Investments***

- **Cash:** Sourcing high yielding at-call accounts or cash notice accounts, checked against existing accounts or fixed rates.
- **Deposits:** With Bank of Queensland (BBB+ / A3) limited by its lower rating – banks such as ING (at the short end) and Rabobank (at the longer) can still offer rates that appear attractive relative to interest

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rate outlook. Floating rate T/Ds are also considered, which would participate in future rate increases.

- *FRNs*: Surplus funds excess to liquidity requirements can be allocated towards 5 year liquid FRNs going forward where returns exceed term deposit rates, in the higher rated names. "A" rated ADIs are favoured as margins have contracted less than the domestic majors.
- Newly issued securities will be evaluated for pricing opportunities relative to deposit margins.

The ability to transact quickly is critical for new issues. To support this, Council has the ability to utilise existing at-call reserves (to be replenished from subsequent deposit maturities), or sell shorter-dated securities.

There is no intention at this time to invest in the long term (greater than 5 years) investments, being TCorpIM Growth Funds.

## **RISK MANAGEMENT GUIDELINES**

The strategy addresses risk management as outlined below:

### ***Preservation of Capital***

Council has already enacted major strategies to manage capital risk, by redeeming from the various credit managed funds and the balanced growth fund through NSW Treasury Corporation in previous years. There are no more "grandfathered" managed funds in the portfolio and no credits of lesser quality than Australian banks. With the current composition of the portfolio consistent with the Minister's Order, there will be very minimal capital risk going forward.

### ***Credit Risk***

Credit rating profile is currently strong. The majority of investments are rated "A-" or higher.

It will be more difficult to comply with current rating constraints given the downgrades of existing assets, with fewer high rated banks to choose from.

### ***Diversification***

Investments are currently diversified within the fixed interest sector – fixed and floating, at-call and senior bonds and FRNs.

There is no current intention to diversify outside the fixed interest sector.

### ***Liquidity Risk***

Council's portfolio is highly liquid, from at-call accounts, near-term maturities and tradeable FRNs. Approximately 32% matures within 12 months.

Council has been in a position to extend the duration of some investments during recent years – sacrificing some liquidity in the portfolio in exchange for income protection and budgeting certainty.

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**Market Risk**

Along with credit risk, market risk has now been substantially reduced by the exit from managed credit. The tradeable instruments (being short-dated major bank FRNs) have extremely low price volatility.

**Maturity Risk**

Council's long-term investments are primarily in a mix of term deposits and floating rate investments, minimising the effect of maturity risk as there is a regular maturity pattern and spread of maturity dates.

**Rollover Risk**

Council has reduced this risk through a deposit portfolio duration of 1.8 years. It includes assets maturing as late as 2022.

This is considered a very strong level of protection against rollover risk, and will continue to help anchor the FY18 income and contribute in FY19.

Economic weakness can see official cash rates remain low for a period significantly longer than the term of the investments. However, the current duration provides Council with time to plan for lower income.

Council is well within its required limits for working capital and short-term funds, which together account for around 32% of the portfolio.

Longer term holdings are conservative relative to portfolio limits, and there is capacity for further investments as opportunities and available cash permits.

**PERFORMANCE BENCHMARKS**

Council's overall portfolio (including cash) is currently yielding approximately 1.37% above the benchmark return. Deposits are higher still, at close to 1.45% above benchmark - supported by extremely high yields on deposits from prior years ahead of the current interest rate cycle.

This yield is very strong given the high credit ratings targeted. It is almost certain to continue to fall over time, as official interest rates are expected to remain low over the long term which will mean lower rates on reinvestments.

**DELEGATIONS/RESPONSIBILITIES**

Within the constraints of the Policy, strategic or execution decisions are delegated to the Director Corporate Services and the Manager Financial Operations.

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## REVIEW OF STRATEGY

The Strategy will be reviewed in July and December each year, or as required in the event of legislative change or as a result of significantly changed economic/market conditions. Council is in regular contact with its advisors and is able to adjust strategy as market conditions dictate.



## **REPORT: Results of Expression of Interest - Council's Committees/Working Parties/Groups**

**AUTHOR:** Administration Officer - Governance  
**REPORT DATE:** 4 December 2017  
**TRIM REFERENCE:** ID17/2164

### **EXECUTIVE SUMMARY**

At Council's Extraordinary meeting held 9 October 2017, Council resolved the composition of Council's Other Committees, Working Parties and Other Groups. Nominations were received following advertising in the Daily Liberal and on Council's website for representatives. Nominations closed on 1 December 2017.

### **ORGANISATIONAL VALUES**

Customer Focused: Committee memberships include Councillors and people representing interested parties on each of the other Committees, Working Parties and Other Groups. The Committees ensure that the interests of these groups are considered by Council.

Integrity: Committees generally report to an open meeting of Council for transparency whereby community members may consult with Councillors in their decision making process.

One Team: Councillors are represented in all Council Committees together with community representatives and staff in many cases. This allows items to be discussed with a thorough representation of those involved.

### **FINANCIAL IMPLICATIONS**

There are no financial implications arising from this report.

### **POLICY IMPLICATIONS**

There are no policy implications arising from this report.

### **RECOMMENDATION**

- 1. That the Council make a recommendation for each of the various Other Committees, Working Parties and Other Groups.**
- 2. That Council write to all nominees to advise them of the outcome.**

*Maryann O'Shea*  
Administration Officer - Governance

**REPORT**

At Council's Extraordinary meeting held 9 October 2017, Council resolved the composition of Council's Other Committees, Working Parties and Other Groups. Nominations were received following advertising in the Daily Liberal and on Council's website for representatives. Nominations closed on 1 December 2017.

Listed below are the applicants for each Committee/Working Party/Group. All applications are attached as **Appendix 1** for review.

**Wellington Town Assembly**

Five (5) community representatives, noting that these representatives are to be residents of the township of Wellington, including the nearby large lot residential estates and Nanima village.

- Robert Collier
- Danielle Griffiths
- Adam Peckham
- Mathew Pike
- Adam Ryan
- Leanne Stanley

**Dubbo Showground Advisory Committee**

Two (2) representatives of the Dubbo community

- Debra Bell
- Alan Comerford
- Chris Edwards
- Sharon Kirby
- Trevor McAllister
- Ross Pedrana
- Robert Shanks

**Dubbo Community Awards and Events Committee**

Five (5) Dubbo Community Representatives

- Ronda Bramble
- Shilbli Chowdhury
- Cynthia Foley
- William Greenwood
- Geoff Mann
- Geraldine McMahon

**Wellington Community Awards and Events Committee**

Five (5) Wellington Community Representatives

- Adam Peckham

**Sister Cities Advisory Committee**

Six (6) Community Representatives

- Kenneth Archer
- Christine Bray
- Shilbli Chowdhury
- Cynthia Foley
- Niamh Hutchinson
- Karen Hyland
- Bridget Mann
- Geoff Mann
- Geraldine McMahon
- Phillip Priest
- Julie Wilson

**Rural Consultative Working Party**

One (1) Resident Representative and One (1) Alternate Resident Representative from each of the following village areas:

Ballimore, Wongarbone, Toongi, Rawsonville, Eumungerie, Brocklehurst, Geurie, Elong Elong, Mumbil, Stuart Town, Euchareena, North Yeoval.

Plus two (2) Community Representatives to represent rural residents.

- |                   |                       |
|-------------------|-----------------------|
| • Kate Charlton   | Ballimore             |
| • Alan Comerford  | Wongarbone            |
| • Marcus Hanney   | Stuart Town           |
| • Louise Hennessy | Elong Elong           |
| • John O'Leary    | Ballimore (alternate) |
| • Nigel Payne     | Wongarbone            |
| • Lauraine Rose   | Rawsonville           |
| • Jennifer Tunks  | Elong Elong           |

**Cultural Facilities Committee**

Two (2) Community Representatives

- Dr J Benton
- Christine Bray
- Vickie Canalese

- Robert Collier
- Dr B Gray

Appendices:

- 1 [↓](#) Community Representative Nominations - Committee/Working Party/Groups 2017



# Wellington Town Assembly

DUBBO REGIONAL COUNCIL

Community Representatives – Committees/Working  
Parties/Groups  
2017 Application

This form is to be completed if you would like to apply to become a member of one the current Committees/Working Parties or Groups of the Dubbo Regional Council.  
Please note that the information contained in this application may be used in a report to Council. Such Council report will be a public document. Details of address, phone and email will remain confidential.

Section One Personal Details

Name Robert COLLIER  
Address 58 Arthur Street, WELLINGTON 2820  
Phone 0458869751  
Suburb WELLINGTON  
Email Address Wellington1949@gmail.com

Section Two Committee/Working Party/Group Selection

Please tick the box indicating which group you are interested in and where applicable which type of representation.

Wellington Town Assembly

Community Representative (Non Voting)

Noting that these representatives are to be residents of the township of Wellington, including the nearby large lot residential estates and Nanima village.

Dubbo Showground Advisory Committee

Community Representative

Dubbo Community Awards and Events Committee

Community Representative

Wellington Community Awards and Events Committee

Community Representative

Sister Cities Advisory Committee

Community Representative

Cultural Facilities Committee

Community Representative

For further information, please contact Council's Manager Governance and Risk Services:  
Michael Ferguson 6801 4000 or email: dcc@dubbo.nsw.gov.au



**Rural Consultative Working Party**

Please note the alternate delegate will only be required to attend in the absence of the delegate.

Resident Representative  Delegate  Alternate Delegate  
Rural Representative  Delegate

If you are applying for a resident representative position please indicate the Town/Village you are representing:

Ballimore	<input type="checkbox"/>	Elong Elong	<input type="checkbox"/>
Brocklehurst	<input type="checkbox"/>	Eumungerie	<input type="checkbox"/>
Euchareena	<input type="checkbox"/>	Geurie	<input type="checkbox"/>
Mumbil	<input type="checkbox"/>	North Yeoval	<input type="checkbox"/>
Rawsonville	<input type="checkbox"/>	Stuart Town	<input type="checkbox"/>
Toongi	<input type="checkbox"/>	Wongarbon	<input type="checkbox"/>

(note: you must be a resident of this area to represent this village)

**Section Three** Please provide a brief overview of the reasons why you wish to be considered for membership

- I am currently President of the Wellington Eisteddfod Society Inc.  
 - I have been Secretary of the Wellington Amateur Theatrical Society Inc for 4 years,  
 - I am a member of Binjang Community Radio 91.5 fm for 2 years,  
 - I am a member of Wellington Arts Inc for 2 years.  
 - I was a member of the Dubbo Regional Council's Wellington Bicentenary Committee for the past 18 months and co-ordinated the re-enactments for the event this year.  
 I have been a part of Wellington's cultural and development scene for the past 7 years, and have a good knowledge of what the township is and what it can be in the future. I can contribute to the wellbeing of Wellington.

Please use additional sheet if insufficient space.

Post to:  
Manager Governance and Risk Services  
Dubbo Regional Council  
PO Box 81  
Dubbo NSW 2830

Deliver personally to Dubbo Regional Council's  
Customer Service Centre, at either Dubbo or  
Wellington Administration Buildings  
Email to council@dubbo.nsw.gov.au

For further information, please contact Council's Manager Governance and Risk Services:  
Michael Ferguson 6801 4000 or email: dcc@dubbo.nsw.gov.au



**DUBBO REGIONAL COUNCIL**  
**Community Representatives – Committees/Working  
Parties/Groups**  
**2017 Application**

This form is to be completed if you would like to apply to become a member of one the current Committees/Working Parties or Groups of the Dubbo Regional Council.  
Please note that the information contained in this application may be used in a report to Council. Such Council report will be a public document. Details of address, phone and email will remain confidential.

**Section One Personal Details**

Name Danielle Griffiths  
Address 67 Simpson Street  
Phone 0428 01 4466  
Suburb Wellington  
Email Address danielle.griffiths01@gmail.com

**Section Two Committee/Working Party/Group Selection**

Please tick the box indicating which group you are interested in and where applicable which type of representation.

**Wellington Town Assembly**

Community Representative (Non Voting)



Noting that these representatives are to be residents of the township of Wellington, including the nearby large lot residential estates and Nanima village.

**Dubbo Showground Advisory Committee**

Community Representative



**Dubbo Community Awards and Events Committee**

Community Representative



**Wellington Community Awards and Events Committee**

Community Representative



**Sister Cities Advisory Committee**

Community Representative



**Cultural Facilities Committee**

Community Representative



For further information, please contact Council's Manager Governance and Risk Services:  
Michael Ferguson 6801 4000 or email: dcc@dubbo.nsw.gov.au



**Rural Consultative Working Party**

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Resident Representative  Delegate  Alternate Delegate  
Rural Representative  Delegate

If you are applying for a resident representative position please indicate the Town/Village you are representing:

Ballimore	<input type="checkbox"/>	Elong Elong	<input type="checkbox"/>
Brocklehurst	<input type="checkbox"/>	Eumungerie	<input type="checkbox"/>
Euchareena	<input type="checkbox"/>	Geurie	<input type="checkbox"/>
Mumbil	<input type="checkbox"/>	North Yeoval	<input type="checkbox"/>
Rawsonville	<input type="checkbox"/>	Stuart Town	<input type="checkbox"/>
Toongi	<input type="checkbox"/>	Wongarbon	<input type="checkbox"/>

(note: you must be a resident of this area to represent this village)

**Section Three** Please provide a brief overview of the reasons why you wish to be considered for membership

*Please see attached statement*

Please use additional sheet if insufficient space.

Post to:  
Manager Governance and Risk Services  
Dubbo Regional Council  
PO Box 81  
Dubbo NSW 2830

Deliver personally to Dubbo Regional Council's  
Customer Service Centre, at either Dubbo or  
Wellington Administration Buildings

Email to [council@dubbo.nsw.gov.au](mailto:council@dubbo.nsw.gov.au)

For further information, please contact Council's Manager Governance and Risk Services,  
Michael Ferguson 6801 4000 or email: [dcc@dubbo.nsw.gov.au](mailto:dcc@dubbo.nsw.gov.au)



29 November 2017

67 Simpson Street  
WELLINGTON NSW 2820

To whom it may concern

I am a professional mother of two young children. My family recently relocated from a farm on the outskirts of Orange and purchased a house in the Wellington area, which we are slowly restoring so it is both a comfortable family home and its historic value is not lost.

Despite the natural beauty of the town and positive community spirit, it is clear the town requires community, council and government support to restore the overall health of the town and I would like to register my interest to assist with this.

My technical discipline is in workplace health and safety and the practical application of this. As I have progressed in my career, it has become clear that in order to achieve positive outcomes, it is critical to respect the complexities of people. As a result, I believe consultation and collaboration is essential to operating effectively.

Although I am new to the Wellington area, I offer the town my contribution and perspective as a working mother who is committed to seeing the town prosper and be restored to a place where people enjoy visiting and those who live in the area feel safe, have education and employment opportunities and are proud to call home.

I would welcome an opportunity to talk in person about what skills and experience I am able to offer the town committee and overall community.

Danielle Griffiths

**DUBBO REGIONAL COUNCIL**

**Community Representatives – Committees/Working  
Parties/Groups  
2017 Application**

This form is to be completed if you would like to apply to become a member of one the current Committees/Working Parties or Groups of the Dubbo Regional Council.  
Please note that the information contained in this application may be used in a report to Council. Such Council report will be a public document. Details of address, phone and email will remain confidential.

**Section One Personal Details**

Name Adam Peckham  
Address 1 Herbert Street  
Phone 0402 355 484  
Suburb MONTEFIORES  
Email Address adam\_peckham@hotmail.com

**Section Two Committee/Working Party/Group Selection**

Please tick the box indicating which group you are interested in and where applicable which type of representation.

**Wellington Town Assembly**

Community Representative (Non Voting)

Noting that these representatives are to be residents of the township of Wellington, including the nearby large lot residential estates and Nanima village.

**Dubbo Showground Advisory Committee**

Community Representative

**Dubbo Community Awards and Events Committee**

Community Representative

**Wellington Community Awards and Events Committee**

Community Representative

**Sister Cities Advisory Committee**

Community Representative

**Cultural Facilities Committee**

Community Representative

For further information, please contact Council's Manager Governance and Risk Services  
Michael Ferguson 6801 4000 or email: dcc@dubbo.nsw.gov.au



**Rural Consultative Working Party**

Please note the alternate delegate will only be required to attend in the absence of the delegate.

Resident Representative  Delegate  Alternate Delegate  
 Rural Representative  Delegate

**If you are applying for a resident representative position please indicate the Town/Village you are representing:**

Ballimore	<input type="checkbox"/>	Elong Elong	<input type="checkbox"/>
Brocklehurst	<input type="checkbox"/>	Eumungerie	<input type="checkbox"/>
Euchareena	<input type="checkbox"/>	Geurie	<input type="checkbox"/>
Mumbil	<input type="checkbox"/>	North Yeoval	<input type="checkbox"/>
Rawsonville	<input type="checkbox"/>	Stuart Town	<input type="checkbox"/>
Toongi	<input type="checkbox"/>	Wongarbon	<input type="checkbox"/>

**(note: you must be a resident of this area to represent this village)**

**Section Three** Please provide a brief overview of the reasons why you wish to be considered for membership

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Please use additional sheet if insufficient space.

Post to:  
 Manager Governance and Risk Services  
 Dubbo Regional Council  
 PO Box 81  
 Dubbo NSW 2830

Deliver personally to Dubbo Regional Council's  
 Customer Service Centre, at either Dubbo or  
 Wellington Administration Buildings  
 Email to [council@dubbo.nsw.gov.au](mailto:council@dubbo.nsw.gov.au)

For further information, please contact Council's Manager Governance and Risk Services  
 Michael Ferguson 6801 4000 or email: [dcc@dubbo.nsw.gov.au](mailto:dcc@dubbo.nsw.gov.au)





DUBBO REGIONAL COUNCIL

Community Representatives –  
Committees/Working Parties/Groups  
2017 Application

This form is to be completed if you would like to apply to become a member of one the current Committees/Working Parties or Groups of the Dubbo Regional Council.  
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**Section One Personal Details**

Name Mathew Pike

Address 22 Warne Street, Wellington, NSW 2820

Phone Home: (02) 6845 1292 Mobile: 0402 002 826

Suburb Wellington

Email Address mathew.pike@justice.nsw.gov.au

**Section Two Committee/Working Party/Group Selection**

Please tick the box indicating which group you are interested in and where applicable which type of representation.

**Wellington Town Assembly**

Community Representative (Non Voting)

Noting that these representatives are to be residents of the township of Wellington, including the nearby large lot residential estates and Nanima village.

**Dubbo Showground Advisory Committee**

Community Representative

**Dubbo Community Awards and Events Committee**

Community Representative

**Wellington Community Awards and Events Committee**

Community Representative

**Sister Cities Advisory Committee**

Community Representative

**Cultural Facilities Committee**

Community Representative

For further information, please contact Council's Manager Governance and Risk Services:  
Michael Ferguson 6801 4000 or email: dcc@dubbo.nsw.gov.au



**Rural Consultative Working Party**

Please note the alternate delegate will only be required to attend in the absence of the delegate.

Resident Representative  Delegate  Alternate Delegate  
 Rural Representative  Delegate

**If you are applying for a resident representative position please indicate the Town/Village you are representing:**

Ballimore	<input type="checkbox"/>	Elong Elong	<input type="checkbox"/>
Brocklehurst	<input type="checkbox"/>	Eumungerie	<input type="checkbox"/>
Euchareena	<input type="checkbox"/>	Geurie	<input type="checkbox"/>
Mumbil	<input type="checkbox"/>	North Yeoval	<input type="checkbox"/>
Rawsonville	<input type="checkbox"/>	Stuart Town	<input type="checkbox"/>
Toongi	<input type="checkbox"/>	Wongarbon	<input type="checkbox"/>

**(note: you must be a resident of this area to represent this village)**

**Section Three** Please provide a brief overview of the reasons why you wish to be considered for membership

I moved to Wellington ten years ago with my family and found the town to very welcoming. Since then I have been heavily involved in the local community including the Scouts, the State Emergency Service and the RSL. In 2016 I was the ANZAC day guest speaker representing the Wellington Correctional Centre. I live in the middle of town and take great pride in its presentation. Being an ex-military member and in my current role as a senior manager at the new correctional centre I have a high level of integrity and ethics; My son attends the local high school and my wife works within the community. I am committed to Wellington long term and only want the best for the town and local community. Thank you.

Please use additional sheet if insufficient space.

Post to:  
 Manager Governance and Risk Services  
 Dubbo Regional Council  
 PO Box 81  
 Dubbo NSW 2830

Deliver personally to Dubbo Regional Council's Customer Service Centre, at either Dubbo or Wellington Administration Buildings

Email to [council@dubbo.nsw.gov.au](mailto:council@dubbo.nsw.gov.au)

For further information, please contact Council's Manager Governance and Risk Services: Michael Ferguson 6801 4000 or email: [dcc@dubbo.nsw.gov.au](mailto:dcc@dubbo.nsw.gov.au)



**DUBBO REGIONAL COUNCIL**  
**Community Representatives – Committees/Working Parties/Groups**  
**2017 Application**

This form is to be completed if you would like to apply to become a member of one of the current Committees/Working Parties or Groups of the Dubbo Regional Council.  
Please note that the information contained in this application may be used in a report to Council. Such Council report will be a public document. Details of address, phone and email will remain confidential.

**Section One Personal Details**

Name Adam Ryan  
Address 40 Barton Street  
Phone 0438468025  
Suburb Wellington  
Email Address adam.ryan40@det.nsw.edu.au

**Section Two Committee/Working Party/Group Selection**  
Please tick the box indicating which group you are interested in and where applicable which type of representation.

**Wellington Town Assembly**  
Community Representative (Non Voting)   
Noting that these representatives are to be residents of the township of Wellington, including the nearby large lot residential estates and Nanima village.

**Dubbo Showground Advisory Committee**  
Community Representative


**Dubbo Community Awards and Events Committee**  
Community Representative

**Wellington Community Awards and Events Committee**  
Community Representative

**Sister Cities Advisory Committee**  
Community Representative

**Cultural Facilities Committee**  
Community Representative

For further information, please contact Council's Manager Governance and Risk Services:  
Michael Ferguson 6801 4000 or email: dcc@dubbo.nsw.gov.au



**Rural Consultative Working Party**  
Please note the alternate delegate will only be required to attend in the absence of the delegate.

Resident Representative  Delegate  Alternate Delegate  
Rural Representative  Delegate

If you are applying for a resident representative position please indicate the Town/Village you are representing:

Ballimore	<input type="checkbox"/>	Elong Elong	<input type="checkbox"/>
Brocklehurst	<input type="checkbox"/>	Eumungerie	<input type="checkbox"/>
Euchareena	<input type="checkbox"/>	Geurie	<input type="checkbox"/>
Mumbil	<input type="checkbox"/>	North Yeoval	<input type="checkbox"/>
Rawsonville	<input type="checkbox"/>	Stuart Town	<input type="checkbox"/>
Toongi	<input type="checkbox"/>	Wongarbon	<input type="checkbox"/>

(note: you must be a resident of this area to represent this village)

**Section Three** Please provide a brief overview of the reasons why you wish to be considered for membership

*I am a proud Wiradjuri man born and raised in Wellington in which I still reside I want to help the Wellington Community to make our town a better place with opportunities for youth and locals to access. I was a candidate in the local election recently and although I wasn't elected I think I can still contribute as a community representative to try and help others help our community to be a positive place we can raise our children in.*


Please use additional sheet if insufficient space.

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Manager Governance and Risk Services  
Dubbo Regional Council  
PO Box 81  
Dubbo NSW 2830

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Wellington Administration Buildings

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Michael Ferguson 6801 4000 or email: [dcc@dubbo.nsw.gov.au](mailto:dcc@dubbo.nsw.gov.au)



**DUBBO REGIONAL COUNCIL**

**Community Representatives – Committees/Working  
Parties/Groups  
2017 Application**

This form is to be completed if you would like to apply to become a member of one the current Committees/Working Parties or Groups of the Dubbo Regional Council.  
Please note that the information contained in this application may be used in a report to Council. Such Council report will be a public document. Details of address, phone and email will remain confidential.

**Section One Personal Details**

Name Leanne Stanley  
Address 79 Gobolion Street, Wellington NSW 2820  
Phone 0417 239 918  
Suburb Wellington NSW  
Email Address leanne.stanley@wellingtonlalc.com.au

**Section Two Committee/Working Party/Group Selection**

Please tick the box indicating which group you are interested in and where applicable which type of representation.

**Wellington Town Assembly**

Community Representative (Non Voting)



Noting that these representatives are to be residents of the township of Wellington, including the nearby large lot residential estates and Nanima village.

**Dubbo Showground Advisory Committee**

Community Representative



**Dubbo Community Awards and Events Committee**

Community Representative



**Wellington Community Awards and Events Committee**

Community Representative



**Sister Cities Advisory Committee**

Community Representative



**Cultural Facilities Committee**

Community Representative



For further information, please contact Council's Manager Governance and Risk Services:  
Michael Ferguson 6801 4000 or email: dcc@dubbo.nsw.gov.au



**Rural Consultative Working Party**

Please note the alternate delegate will only be required to attend in the absence of the delegate.

Resident Representative  Delegate  Alternate Delegate  
 Rural Representative  Delegate

**If you are applying for a resident representative position please indicate the Town/Village you are representing:**

Ballimore	<input type="checkbox"/>	Elong Elong	<input type="checkbox"/>
Brocklehurst	<input type="checkbox"/>	Eumungerie	<input type="checkbox"/>
Euchareena	<input type="checkbox"/>	Geurie	<input type="checkbox"/>
Mumbil	<input type="checkbox"/>	North Yeoval	<input type="checkbox"/>
Rawsonville	<input type="checkbox"/>	Stuart Town	<input type="checkbox"/>
Toongi	<input type="checkbox"/>	Wongarbon	<input type="checkbox"/>

**(note: you must be a resident of this area to represent this village).**

**Section Three** Please provide a brief overview of the reasons why you wish to be considered for membership

I am a local resident of Wellington and have a large community connection with both the Aboriginal and the non-Aboriginal residence of Wellington and surrounding areas.

I am employed as the CEO at the Wellington Local Aboriginal Land Council in which I am often confronted with community concerns and opportunities for the wider community.

I would like to be considered for membership based on my relational ability and connections with not only the local community, but also services and organisations that look after our town.

With that said, I would like to apply not so much as an individual, but as a representative (CEO) of the Wellington Local Aboriginal Land Council being the caretaker of Nanima Village.

Please use additional sheet if insufficient space.

Post to:  
 Manager Governance and Risk Services  
 Dubbo Regional Council  
 PO Box 81  
 Dubbo NSW 2830

Deliver personally to Dubbo Regional Council's  
 Customer Service Centre, at either Dubbo or  
 Wellington Administration Buildings

Email to [council@dubbo.nsw.gov.au](mailto:council@dubbo.nsw.gov.au)

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 Michael Ferguson 6801 4000 or email: [dcc@dubbo.nsw.gov.au](mailto:dcc@dubbo.nsw.gov.au)



# Dubbo Showground Advisory Committee

**DUBBO REGIONAL COUNCIL**  
**Community Representatives – Committees/Working  
Parties/Groups**  
**2017 Application**

This form is to be completed if you would like to apply to become a member of one the current Committees/Working Parties or Groups of the Dubbo Regional Council.  
Please note that the information contained in this application may be used in a report to Council. Such Council report will be a public document. Details of address, phone and email will remain confidential.

**Section One Personal Details**

Name Debra Bell  
Address 133 Colborne Road  
Phone 0423246286  
Suburb Dubbo  
Email Address bell.1268@hotmail.com.au

**Section Two Committee/Working Party/Group Selection**

Please tick the box indicating which group you are interested in and where applicable which type of representation.

**Wellington Town Assembly**

Community Representative (Non Voting)

Noting that these representatives are to be residents of the township of Wellington, including the nearby large lot residential estates and Nanima village.

**Dubbo Showground Advisory Committee**

Community Representative

**Dubbo Community Awards and Events Committee**

Community Representative

**Wellington Community Awards and Events Committee**

Community Representative

**Sister Cities Advisory Committee**

Community Representative

**Cultural Facilities Committee**

Community Representative

For further information, please contact Council's Manager Governance and Risk Services:  
Michael Ferguson 6801 4000 or email: dcc@dubbo.nsw.gov.au





**Rural Consultative Working Party**

Please note the alternate delegate will only be required to attend in the absence of the delegate.

Resident Representative  
Rural Representative

Delegate  
 Delegate

Alternate Delegate

If you are applying for a resident representative position please indicate the Town/Village you are representing:

Ballimore  
Brocklehurst  
Euchareena  
Mumbil  
Rawsonville  
Toongi

Elong Elong  
Eumungerie  
Geurie  
North Yeoval  
Stuart Town  
Wongarbon

(note: you must be a resident of this area to represent this village)

**Section Three** Please provide a brief overview of the reasons why you wish to be considered for membership

See Attached

Please use additional sheet if insufficient space.

Post to:  
Manager Governance and Risk Services  
Dubbo Regional Council  
PO Box 81  
Dubbo NSW 2830

Deliver personally to Dubbo Regional Council's  
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For further information, please contact Council's Manager Governance and Risk Services:  
Michael Ferguson 6801 4000 or email: [dcc@dubbo.nsw.gov.au](mailto:dcc@dubbo.nsw.gov.au)



### Manager Governess & Risk Assessment

I would like to apply for the position of community representative Dubbo showground advisory committee. I am an active community member with a background in Management and would love the chance to give back by lending my skills to an organization such as yours.

My Management skills are varied, currently I am a full-time manager for Marsh Carney Saddlery and work close with clients and staff my goal in my job is achieving targets for both my staff and the company, I have a strong background in the companion and commercial animal industry as and possess a broad range skill. In addition, one of my other areas of expertise is in management of Security Services. With this background and knowledge i believe I would serve as an excellent adviser and committee member to Dubbo Regional Council. I would be thrilled to have the opportunity to serve on your committee and put my knowledge to use.

I am confident you'll find me a good fit for your needs as a Committee I look forward to hearing from you and thank you so much for your time.

Sincerely,

Debra Bell

RECEIVED

30 NOV 2017

DUBBO REGIONAL COUNCIL

Community Representatives – Committees/Working  
Parties/Groups  
2017 Application

SFO

This form is to be completed if you would like to apply to become a member of one the current Committees/Working Parties or Groups of the Dubbo Regional Council. Please note that the information contained in this application may be used in a report to Council. Such Council report will be a public document. Details of address, phone and email will remain confidential.

Section One Personal Details

Name IAN COMERFORD  
Address 1 BARBICAL STREET  
Phone 04 07 185 310  
Suburb WONGARBOON  
Email Address bian.comerford@gmail.com

Section Two Committee/Working Party/Group Selection

Please tick the box indicating which group you are interested in and where applicable which type of representation.

Wellington Town Assembly

Community Representative (Non Voting)

Noting that these representatives are to be residents of the township of Wellington, including the nearby large lot residential estates and Nanima village.

Dubbo Showground Advisory Committee

Community Representative

Dubbo Community Awards and Events Committee

Community Representative

Wellington Community Awards and Events Committee

Community Representative

Sister Cities Advisory Committee

Community Representative

Cultural Facilities Committee

Community Representative

Dubbo City  
Parcel.....  
Asset..... FCG  
**01 DEC 2017**  
DJL  
File C.....

For further information, please contact Council's Manager Governance and Risk Services:  
Michael Ferguson 6801 4000 or email: dcc@dubbo.nsw.gov.au



**Rural Consultative Working Party**

Please note the alternate delegate will only be required to attend in the absence of the delegate.

Resident Representative  Delegate  Alternate Delegate  
 Rural Representative  Delegate

If you are applying for a resident representative position please indicate the Town/Village you are representing:

Ballimore	<input type="checkbox"/>	Elong Elong	<input type="checkbox"/>
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Euchareena	<input type="checkbox"/>	Geurie	<input type="checkbox"/>
Mumbil	<input type="checkbox"/>	North Yeoval	<input type="checkbox"/>
Rawsonville	<input type="checkbox"/>	Stuart Town	<input type="checkbox"/>
Toongi	<input type="checkbox"/>	Wongarbon	<input checked="" type="checkbox"/>

(note: you must be a resident of this area to represent this village)

**Section Three** Please provide a brief overview of the reasons why you wish to be considered for membership

BEEN a MEMBER of the Rural Consultative Party for several years, when I first started member of the local Wongarbon village, well known to the district. HAD the general store for approx 10 years. Do voluntary work around the village for Council (mowing of park and other council areas)

Please use additional sheet if insufficient space.

Post to:  
 Manager Governance and Risk Services  
 Dubbo Regional Council  
 PO Box 81  
 Dubbo NSW 2830

Deliver personally to Dubbo Regional Council's  
 Customer Service Centre, at either Dubbo or  
 Wellington Administration Buildings

Email to [council@dubbo.nsw.gov.au](mailto:council@dubbo.nsw.gov.au)

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 Michael Ferguson 6801 4000 or email: [dcc@dubbo.nsw.gov.au](mailto:dcc@dubbo.nsw.gov.au)



DUBBO REGIONAL COUNCIL

Community Representatives – Committees/Working  
Parties/Groups  
2017 Application

Dubbo City  
Parcel.....  
Asset..... ROC  
- 1 DEC 2017  
File C..... DJ/15

This form is to be completed if you would like to apply to become a member of one the current Committees/Working Parties or Groups of the Dubbo Regional Council.  
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Section One Personal Details

Name Chris Edwards  
Address 13 Christie Close  
Phone 0429-019956  
Suburb Dubbo  
Email Address chrisjed55@bigpond.com

Section Two Committee/Working Party/Group Selection

Please tick the box indicating which group you are interested in and where applicable which type of representation.

- Wellington Town Assembly  
Community Representative (Non Voting)   
Noting that these representatives are to be residents of the township of Wellington, including the nearby large lot residential estates and Nanima village.
- Dubbo Showground Advisory Committee  
Community Representative
- Dubbo Community Awards and Events Committee  
Community Representative
- Wellington Community Awards and Events Committee  
Community Representative
- Sister Cities Advisory Committee  
Community Representative
- Cultural Facilities Committee  
Community Representative

RECEIVED  
30 NOV 2017  
BY: \_\_\_\_\_

For further information, please contact Council's Manager Governance and Risk Services:  
Michael Ferguson 6801 4000 or email: dcc@dubbo.nsw.gov.au



Please contact Susan Wade, Team Leader Governance on 02 6801 4000 if you have questions.

Yours faithfully



Mark Riley  
General Manager

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**DUBBO REGIONAL COUNCIL  
2017 COMMITTEE AND WORKING PARTIES**

Send your reply to:

Att: Susan Wade  
Team Leader Governance  
Dubbo Regional Council  
PO Box 81  
Dubbo NSW 2830

or

[susan.wade@dubbo.nsw.gov.au](mailto:susan.wade@dubbo.nsw.gov.au)

Ms S Kirby  
Dubbo Showground Advisory Committee

- I would like to express my interest in the Committee/Working Party as indicated above.  
 I am unable to serve on the Committee/Working Party as indicated above.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Dubbo City  
Parcel.....  
Asset..... ROC  
-1 DEC 2017  
12/615  
File C.....

**DUBBO REGIONAL COUNCIL**  
**Community Representatives – Committees/Working**  
**Parties/Groups**  
**2017 Application**

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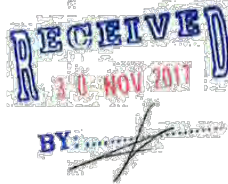
**Section One Personal Details**

Name Ineva McAllister  
Address A.O. Box 1577, Dubbo 2830  
Phone 02-6884 8222  
Suburb Dubbo  
Email Address pmcallister60a.bigpond.com

**Section Two Committee/Working Party/Group Selection**

Please tick the box indicating which group you are interested in and where applicable which type of representation.

- Wellington Town Assembly**  
Community Representative (Non Voting)   
Noting that these representatives are to be residents of the township of Wellington, including the nearby large lot residential estates and Nanima village.
- Dubbo Showground Advisory Committee**  
Community Representative
- Dubbo Community Awards and Events Committee**  
Community Representative
- Wellington Community Awards and Events Committee**  
Community Representative
- Sister Cities Advisory Committee**  
Community Representative
- Cultural Facilities Committee**  
Community Representative



For further information, please contact Council's Manager Governance and Risk Services:  
Michael Ferguson 6801 4000 or email: dcc@dubbo.nsw.gov.au



**DUBBO REGIONAL COUNCIL**  
**Community Representatives – Committees/Working  
Parties/Groups  
2017 Application**

This form is to be completed if you would like to apply to become a member of one of the current Committees/Working Parties or Groups of the Dubbo Regional Council.  
Please note that the information contained in this application may be used in a report to Council. Such Council report will be a public document. Details of address, phone and email will remain confidential.

**Section One Personal Details**

Name ROSS PEDRANA  
Address 91 RAWSONVILLE BRIDGE ROAD  
RAWSONVILLE 2830  
Phone 0418 636740  
Suburb RAWSONVILLE  
Email Address ross.pedrana@rpvs.com.au

**Section Two Committee/Working Party/Group Selection**

Please tick the box indicating which group you are interested in and where applicable which type of representation:

- Wellington Town Assembly**  
Community Representative (Non Voting)   
Noting that these representatives are to be residents of the township of Wellington, including the nearby large lot residential estates and Nanima village.
- Dubbo Showground Advisory Committee**  
Community Representative
- Dubbo Community Awards and Events Committee**  
Community Representative
- Wellington Community Awards and Events Committee**  
Community Representative
- Sister Cities Advisory Committee**  
Community Representative
- Cultural Facilities Committee**  
Community Representative

Dubbo City  
Parcel.....  
Asset..... DCG  
2 9 NOV 2017  
DHVS  
File C.....

For further information, please contact Council's Manager Governance and Risk Services:  
Michael Ferguson 6801 4000 or email: dcc@dubbo.nsw.gov.au





**Rural Consultative Working Party**

Please note the alternate delegate will only be required to attend in the absence of the delegate.

Resident Representative  Delegate  Alternate Delegate  
Rural Representative  Delegate

If you are applying for a resident representative position please indicate the Town/Village you are representing:

<input type="checkbox"/> Ballimore	<input type="checkbox"/>	<input type="checkbox"/> Elong Elong	<input type="checkbox"/>
<input type="checkbox"/> Brocklehurst	<input type="checkbox"/>	<input type="checkbox"/> Eumungerie	<input type="checkbox"/>
<input type="checkbox"/> Euchareena	<input type="checkbox"/>	<input type="checkbox"/> Geurie	<input type="checkbox"/>
<input type="checkbox"/> Mumbil	<input type="checkbox"/>	<input type="checkbox"/> North Yeoval	<input type="checkbox"/>
<input type="checkbox"/> Rawsonville	<input type="checkbox"/>	<input type="checkbox"/> Stuart Town	<input type="checkbox"/>
<input type="checkbox"/> Toongi	<input type="checkbox"/>	<input type="checkbox"/> Wongarbon	<input type="checkbox"/>

(note: you must be a resident of this area to represent this village)

**Section Three** Please provide a brief overview of the reasons why you wish to be considered for membership

1) RESIDENT OF DUBBO FOR 63 YEARS  
2) FREQUENT ATTENDEE AT MANY EVENTS AT DUBBO SHOWGROUNDS  
3) VERY GOOD APPRECIATION OF THE NEEDS OF THE MANY USERS OF THE EXISTING FACILITIES AND KNOWLEDGE OF THE REASONS FOR LOSS OF USERS TO COMPETING FACILITIES

4) STRONG KNOWLEDGE OF LIKELY FUTURE NEEDS OF LIVESTOCK, EQUINE AND RURAL INDUSTRIES

Post to:  
Manager Governance and Risk Services  
Dubbo Regional Council  
PO Box 81  
Dubbo NSW 2830

Deliver personally to Dubbo Regional Council's Customer Service Centre, at either Dubbo or Wellington Administration Buildings  
Email to council@dubbo.nsw.gov.au

5) VETERINARIAN WITH 44 YEARS OF EXPERIENCE IN THIS REGION WITH EQUINE, LIVESTOCK AND PET COMPANION ANIMALS

*John L. ...*  
26/11/17

For further information, please contact Council's Manager Governance and Risk Services: Michael Ferguson 6801 4000 or email: dcc@dubbo.nsw.gov.au



Please contact Susan Wade, Team Leader Governance on 02 6801 4000 if you have questions.

Yours faithfully



Mark Riley  
General Manager



**DUBBO REGIONAL COUNCIL  
2017 COMMITTEE AND WORKING PARTIES**

Send your reply to:

Att: Susan Wade  
Team Leader Governance  
Dubbo Regional Council  
PO Box 81  
Dubbo NSW 2830

or

[susan.wade@dubbo.nsw.gov.au](mailto:susan.wade@dubbo.nsw.gov.au)

Dubbo City	
Parcel.....	
Asset.....	RCC
27 NOV 2017	
File C.....	12/16

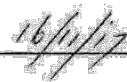
Mr R Shanks  
Dubbo Showground Advisory Committee

- I would like to express my interest in the Committee/Working Party as indicated above.  
 I am unable to serve on the Committee/Working Party as indicated above.

Signature: \_\_\_\_\_



Date: \_\_\_\_\_



# Dubbo Community Awards and Events Committee

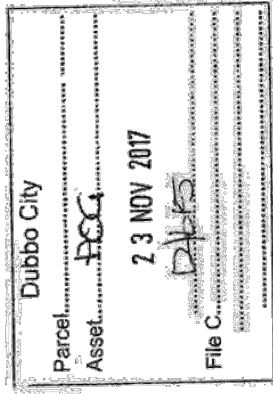
**DUBBO REGIONAL COUNCIL  
2017 COMMITTEE AND WORKING PARTIES**

Send your reply to:

**Att: Susan Wade  
Team Leader Governance  
Dubbo Regional Council  
PO Box 81  
Dubbo NSW 2830**

or

[susan.wade@dubbo.nsw.gov.au](mailto:susan.wade@dubbo.nsw.gov.au)



Mrs **Wonda Bramble**  
Dubbo Community Awards and Events Committee

I would like to express my interest in the Committee/Working Party as indicated above.  
 I am unable to serve on the Committee/Working Party as indicated above.

Signature

*Wonda Bramble*

Date 14. 11. 2017

**DUBBO REGIONAL COUNCIL**

**Community Representatives – Committees/Working  
Parties/Groups  
2017 Application**

This form is to be completed if you would like to apply to become a member of one of the current Committees/Working Parties or Groups of the Dubbo Regional Council.  
Please note that the information contained in this application may be used in a report to Council. Such Council report will be a public document. Details of address, phone and email will remain confidential.

**Section One Personal Details**

Name Shibli Chowdhury  
Address 6 Waterfall Crescent, South Lakes Estate, Dubbo , NSW-2830  
Phone 0433155669 / 0268822301  
Suburb Dubbo  
Email Address shibli.chowdhury@gmail.com

**Section Two Committee/Working Party/Group Selection**

Please tick the box indicating which group you are interested in and where applicable which type of representation.

**Wellington Town Assembly**

Community Representative (Non Voting)

Noting that these representatives are to be residents of the township of Wellington, including the nearby large lot residential estates and Nanima village.

**Dubbo Showground Advisory Committee**

Community Representative

**Dubbo Community Awards and Events Committee**

Community Representative

**Wellington Community Awards and Events Committee**

Community Representative

**Sister Cities Advisory Committee**

Community Representative

**Cultural Facilities Committee**

Community Representative

For further information, please contact Council's Manager Governance and Risk Services:  
Michael Ferguson 6801 4000 or email: dcc@dubbo.nsw.gov.au





Please provide a brief overview of the reasons why you wish to be considered for membership

I bring to this position a strong understanding of regional and rural issues, and the challenges of delivering strong ties across regional and rural areas. I am a member of several community groups, and throughout my life, I have been an active participant in community life. I will bring to the Council not only a deep understanding of community needs, in particular, among communities from linguistically diverse backgrounds but also strong business skills developed through working within management and administrative arms within organisations. I see this as a great opportunity of looking at and implementing tailored responses to diverse community groups. As a family man, raising children, I would like to work with the different community sector to build a healthy foundation for today and the next generation.

Cynthia Foley

9 Smith Street  
Dubbo  
27 November, 2017

Attention: Susan Wade  
Dubbo Regional Council

Dear Susan,

I would like to express my interest in remaining on Working Party of the Sister Cities  
Advisory Committee.

Also the Dubbo Community Awards and Events Committee Committee/Working Party.

While I realise I have been on these committees since the beginning, I still think I have a lot  
to give in the way of experience and knowledge.

I have seen the way the organisations have changed, grown and reached a degree of  
professionalism that perhaps we did not have in the beginning.

Susan, congratulations on the Dubbo Day Awards presentation last week. The calibre of  
those receiving awards was amazing.

The microphone was tip top and I was proud to be part of it. The Day Awards have become  
and integral part of Dubbo Regional Council's events. Well done.

Cynthia Foley



Please contact Susan Wade, Team Leader Governance on 02 6801 4000 if you have questions.

Yours faithfully



Mark Riley  
General Manager

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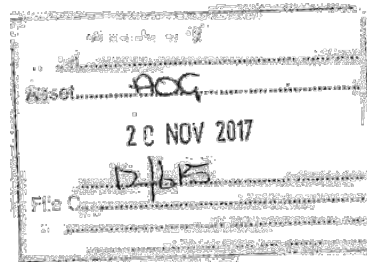
**DUBBO REGIONAL COUNCIL  
2017 COMMITTEE AND WORKING PARTIES**

Send your reply to:

Att: Susan Wade  
Team Leader Governance  
Dubbo Regional Council  
PO Box 81  
Dubbo NSW 2830

or

[susan.wade@dubbo.nsw.gov.au](mailto:susan.wade@dubbo.nsw.gov.au)



Mr W C Greenwood  
Dubbo Community Awards and Events Committee

- I would like to express my interest in the Committee/Working Party as indicated above.  
 I am unable to serve on the Committee/Working Party as indicated above.

Signature   
William GREENWOOD.

Date 15th November, 2017

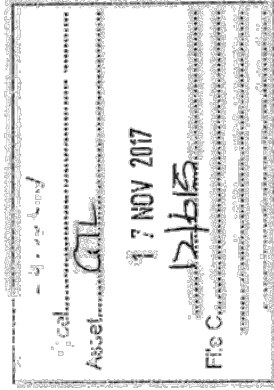
**DUBBO REGIONAL COUNCIL  
2017 COMMITTEE AND WORKING PARTIES**

Send your reply to:

**Att: Susan Wade  
Team Leader Governance  
Dubbo Regional Council  
PO Box 81  
Dubbo NSW 2830**

or

[susan.wade@dubbo.nsw.gov.au](mailto:susan.wade@dubbo.nsw.gov.au)



Mr G Mann  
Dubbo Community Awards and Events Committee

- I would like to express my interest in the Committee/Working Party as indicated above;
- I am unable to serve on the Committee/Working Party as indicated above.

Signature *G Mann*

Date 13/11/17

Please contact Susan Wade, Team Leader Governance on 02 6801 4000 if you have questions.

Yours faithfully

  
Mark Riley  
General Manager

**DUBBO REGIONAL COUNCIL  
2017 COMMITTEE AND WORKING PARTIES**

Send your reply to:

Att: Susan Wade  
Team Leader Governance  
Dubbo Regional Council  
PO Box 81  
Dubbo NSW 2830

or

[susan.wade@dubbo.nsw.gov.au](mailto:susan.wade@dubbo.nsw.gov.au)

Dubbo City	
Parcel.....	
Asset.....	ACC
27 NOV 2017	
File C.....	D/15

Ms Geraldine McMahon  
Dubbo Community Awards and Events Committee

- I would like to express my interest in the Committee/Working Party as indicated above.  
 I am unable to serve on the Committee/Working Party as indicated above.

Signature 

Date 20/11/17

# Wellington Community Awards and Events Committee

DUBBO REGIONAL COUNCIL

Community Representatives – Committees/Working  
Parties/Groups  
2017 Application

This form is to be completed if you would like to apply to become a member of one the current Committees/Working Parties or Groups of the Dubbo Regional Council.  
Please note that the information contained in this application may be used in a report to Council. Such Council report will be a public document. Details of address, phone and email will remain confidential.

Section One Personal Details

Name Adam Peckham  
Address 1 Herbert Street  
Phone 0402 355 484  
Suburb MONTEFIORES  
Email Address adam\_peckham@hotmail.com

Section Two Committee/Working Party/Group Selection

Please tick the box indicating which group you are interested in and where applicable which type of representation.

Wellington Town Assembly

Community Representative (Non Voting)

Noting that these representatives are to be residents of the township of Wellington, including the nearby large lot residential estates and Nanima village.

Dubbo Showground Advisory Committee

Community Representative

Dubbo Community Awards and Events Committee

Community Representative

Wellington Community Awards and Events Committee

Community Representative

Sister Cities Advisory Committee

Community Representative

Cultural Facilities Committee

Community Representative

For further information, please contact Council's Manager Governance and Risk Services:  
Michael Ferguson 6801 4000 or email: dcc@dubbo.nsw.gov.au





# Sister Cities Advisory Committee

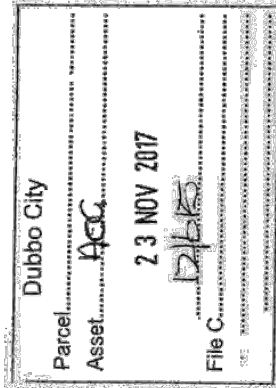
**DUBBO REGIONAL COUNCIL  
2017 COMMITTEE AND WORKING PARTIES**

Send your reply to:

**Att: Susan Wade  
Team Leader Governance  
Dubbo Regional Council  
PO Box 81  
Dubbo NSW 2830**

or

[susan.wade@dubbo.nsw.gov.au](mailto:susan.wade@dubbo.nsw.gov.au)



**Mr K Archer  
Sister Cities Advisory Committee**

- I would like to express my interest in the Committee/Working Party as indicated above.  
 I am unable to serve on the Committee/Working Party as indicated above.

Signature \_\_\_\_\_

Date: 17-11-2017



**DUBBO REGIONAL COUNCIL  
2017 COMMITTEE AND WORKING PARTIES**

Send your reply to:

Att: Susan Wade  
Team Leader Governance  
Dubbo Regional Council  
PO Box 81  
Dubbo NSW 2830

or

[susan.wade@dubbo.nsw.gov.au](mailto:susan.wade@dubbo.nsw.gov.au)

Mrs Christine Bray  
Sister Cities Advisory Committee

- I would like to express my interest in the Committee/Working Party as indicated above.  
 I am unable to serve on the Committee/Working Party as indicated above.

Signature

Date 14/11/17



DUBBO REGIONAL COUNCIL

Community Representatives – Committees/Working  
Parties/Groups  
2017 Application

This form is to be completed if you would like to apply to become a member of one of the current Committees/Working Parties or Groups of the Dubbo Regional Council.  
Please note that the information contained in this application may be used in a report to Council. Such Council report will be a public document. Details of address, phone and email will remain confidential.

Section One Personal Details

Name Shibli Chowdhury  
Address 6 Waterfall Crescent, South Lakes Estate, Dubbo, NSW-2830  
Phone 0433155669 / 0268822301  
Suburb Dubbo  
Email Address shibli.chowdhury@gmail.com

Section Two Committee/Working Party/Group Selection

Please tick the box indicating which group you are interested in and where applicable which type of representation.

Wellington Town Assembly

Community Representative (Non Voting)

Noting that these representatives are to be residents of the township of Wellington, including the nearby large lot residential estates and Nanima village.

Dubbo Showground Advisory Committee

Community Representative

Dubbo Community Awards and Events Committee

Community Representative

Wellington Community Awards and Events Committee

Community Representative

Sister Cities Advisory Committee

Community Representative

Cultural Facilities Committee

Community Representative

For further information, please contact Council's Manager Governance and Risk Services:  
Michael Ferguson 6801 4000 or email: dcc@dubbo.nsw.gov.au





**Please provide a brief overview of the reasons why you wish to be considered for membership**

I bring to this position a strong understanding of regional and rural issues, and the challenges of delivering strong ties across regional and rural areas. I am a member of several community groups, and throughout my life, I have been an active participant in community life. I will bring to the Council not only a deep understanding of community needs, in particular, among communities from linguistically diverse backgrounds but also strong business skills developed through working within management and administrative arms within organisations. I see this as a great opportunity of looking at and implementing tailored responses to diverse community groups. As a family man, raising children, I would like to work with the different community sector to build a healthy foundation for today and the next generation.

Cynthia Foley

9 Smith Street  
Dubbo  
27 November, 2017

Attention: Susan Wade  
Dubbo Regional Council

Dear Susan,

I would like to express my interest in remaining on Working Party of the Sister Cities  
Advisory Committee.

Also the Dubbo Community Awards and Events Committee Committee/Working Party.

While I realise I have been on these committees since the beginning, I still think I have a lot  
to give in the way of experience and knowledge.

I have seen the way the organisations have changed, grown and reached a degree of  
professionalism that perhaps we did not have in the beginning.

Susan, congratulations on the Dubbo Day Awards presentation last week. The calibre of  
those receiving awards was amazing.

The microphone was tip top and I was proud to be part of it. The Day Awards have become  
and integral part of Dubbo Regional Council's events. Well done.

Cynthia Foley

**DUBBO REGIONAL COUNCIL  
2017 COMMITTEE AND WORKING PARTIES**

Send your reply to:

**Att: Susan Wade  
Team Leader Governance  
Dubbo Regional Council  
PO Box 81  
Dubbo NSW 2830**

or

[susan.wade@dubbo.nsw.gov.au](mailto:susan.wade@dubbo.nsw.gov.au)

**Ms Niamh Hutchinson  
Sister Cities Advisory Committee**

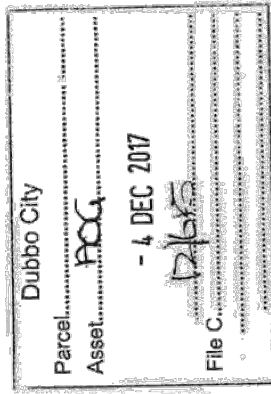
- I would like to express my interest in the Committee/Working Party as indicated above.  
 I am unable to serve on the Committee/Working Party as indicated above.

Signature \_\_\_\_\_

*Niamh*

Date \_\_\_\_\_

*03/11/17*



DUBBO REGIONAL COUNCIL

Community Representatives – Committees/Working  
Parties/Groups  
2017 Application

This form is to be completed if you would like to apply to become a member of one the current Committees/Working Parties or Groups of the Dubbo Regional Council.  
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Section One Personal Details

Name Karen Hyland  
Address Glenore Geurie (115 R Dubingerie Rd) 2818 NSW  
Phone 029877275  
Suburb Geurie  
Email Address p.khyland@bigpond.com

Section Two Committee/Working Party/Group Selection

Please tick the box indicating which group you are interested in and where applicable which type of representation.

Wellington Town Assembly

Community Representative (Non Voting)

Noting that these representatives are to be residents of the township of Wellington, including the nearby large lot residential estates and Nanima village.

Dubbo Showground Advisory Committee

Community Representative

Dubbo Community Awards and Events Committee

Community Representative

Wellington Community Awards and Events Committee

Community Representative

Sister Cities Advisory Committee

Community Representative

Cultural Facilities Committee

Community Representative

For further information, please contact Council's Manager Governance and Risk Services:  
Michael Ferguson 6801 4000 or email: dcc@dubbo.nsw.gov.au



**Rural Consultative Working Party**

Please note the alternate delegate will only be required to attend in the absence of the delegate.

Resident Representative  Delegate  Alternate Delegate  
 Rural Representative  Delegate

If you are applying for a resident representative position please indicate the Town/Village you are representing:

Ballimore	<input type="checkbox"/>	Fong Elong	<input type="checkbox"/>
Brocklehurst	<input type="checkbox"/>	Eumungerie	<input type="checkbox"/>
Euchareena	<input type="checkbox"/>	Geurie	<input type="checkbox"/>
Mumbil	<input type="checkbox"/>	North Yeoval	<input type="checkbox"/>
Rawsonville	<input type="checkbox"/>	Stuart Town	<input type="checkbox"/>
Toongi	<input type="checkbox"/>	Wongarbon	<input type="checkbox"/>

(note: you must be a resident of this area to represent this village)

**Section Three** Please provide a brief overview of the reasons why you wish to be considered for membership

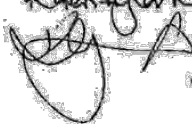
I have travelled to China to visit Dubbo's sister city 3 times now taking students on work experience with their courses. I have met with the Woijian Foreign Affairs Department, the mayor + the Woijian delegation I represent the Dubbo Community very well on these occasions + have a great understanding of the importance of maintaining a cross cultural partnership on an international level. I feel I would bring to the committee my knowledge + skills in international relationship building.

Please use additional sheet if insufficient space.

Post to:  
 Manager Governance and Risk Services  
 Dubbo Regional Council  
 PO Box 81  
 Dubbo NSW 2830

Deliver personally to Dubbo Regional Council's  
 Customer Service Centre, at either Dubbo or  
 Wellington Administration Buildings

Email to council@dubbo.nsw.gov.au

*Kaenifland R/MED*  


For further information, please contact Council's Manager Governance and Risk Services:  
 Michael Ferguson 6801 4000 or email: dcc@dubbo.nsw.gov.au





**DUBBO REGIONAL COUNCIL  
2017 COMMITTEE AND WORKING PARTIES**

Send your reply to:

**Att: Susan Wade  
Team Leader Governance  
Dubbo Regional Council  
PO Box 81  
Dubbo NSW 2830**

or

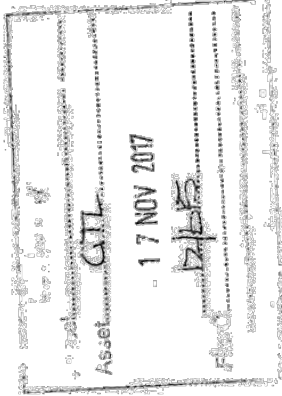
[susan.wade@dubbo.nsw.gov.au](mailto:susan.wade@dubbo.nsw.gov.au)

Mrs Bridget Mann  
Sister Cities Advisory Committee

- I would like to express my interest in the Committee/Working Party as indicated above.  
 I am unable to serve on the Committee/Working Party as indicated above.

Signature: Bridget Mann

Date: 13.11.17



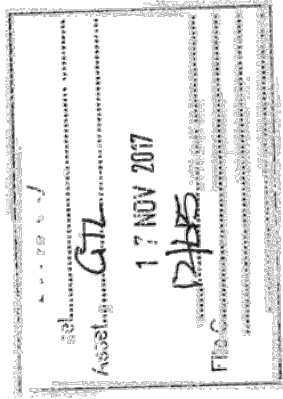
**DUBBO REGIONAL COUNCIL  
2017 COMMITTEE AND WORKING PARTIES**

Send your reply to:

**Att: Susan Wade  
Team Leader Governance  
Dubbo Regional Council  
PO Box 81  
Dubbo NSW 2830**

or

[susan.wade@dubbo.nsw.gov.au](mailto:susan.wade@dubbo.nsw.gov.au)



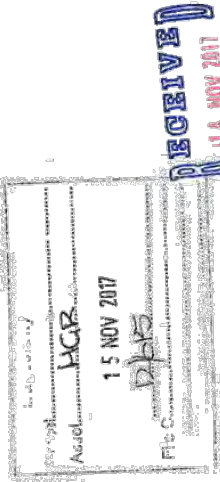
Mr Geoff Mann  
Sister Cities Advisory Committee

- I would like to express my interest in the Committee/Working Party as indicated above.  
 I am unable to serve on the Committee/Working Party as indicated above.

Signature Geoff Mann

Date 13/11/17

**DUBBO REGIONAL COUNCIL  
2017 COMMITTEE AND WORKING PARTIES**



Send your reply to:

Att: Susan Wade  
Team Leader Governance  
Dubbo Regional Council  
PO Box 81  
Dubbo NSW 2830

or

[susan.wade@dubbo.nsw.gov.au](mailto:susan.wade@dubbo.nsw.gov.au)

Mr P Priest  
Sister Cities Advisory Committee

- I would like to express my interest in the Committee/Working Party as indicated above.
- I am unable to serve on the Committee/Working Party as indicated above.

Signature *Sally Priest*

Date 13/11/17

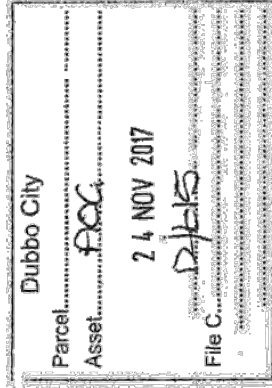
**DUBBO REGIONAL COUNCIL  
2017 COMMITTEE AND WORKING PARTIES**

Send your reply to:

Att: Susan Wade  
Team Leader Governance  
Dubbo Regional Council  
PO Box 81  
Dubbo NSW 2830

or

[susan.wade@dubbo.nsw.gov.au](mailto:susan.wade@dubbo.nsw.gov.au)



Ms Julie Wilson  
Sister Cities Advisory Committee

- I would like to express my interest in the Committee/Working Party as indicated above.  
 I am unable to serve on the Committee/Working Party as indicated above.

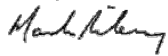
Signature \_\_\_\_\_

Date \_\_\_\_\_

15/11/17

Please contact Susan Wade, Team Leader Governance on 02 6801 4000 if you have questions.

Yours faithfully



Mark Riley  
General Manager

**DUBBO REGIONAL COUNCIL  
2017 COMMITTEE AND WORKING PARTIES**

Send your reply to:

Att: Susan Wade  
Team Leader Governance  
Dubbo Regional Council  
PO Box 81  
Dubbo NSW 2830

or

[susan.wade@dubbo.nsw.gov.au](mailto:susan.wade@dubbo.nsw.gov.au)

Dubbo City
Parcel.....
Asset..... <i>RCG</i>
27 NOV 2017
File C..... <i>D165</i>

Ms Geraldine McMahon  
Sister Cities Advisory Committee

- I would like to express my interest in the Committee/Working Party as indicated above.  
 I am unable to serve on the Committee/Working Party as indicated above.

Signature *Geraldine McMahon*

Date 20.11.17

# Rural Consultative Working Party

DUBBO REGIONAL COUNCIL

Community Representatives – Committees/Working  
Parties/Groups  
2017 Application

This form is to be completed if you would like to apply to become a member of one the current Committees/Working Parties or Groups of the Dubbo Regional Council.  
Please note that the information contained in this application may be used in a report to Council. Such Council report will be a public document. Details of address, phone and email will remain confidential.

**Section One Personal Details**

Name Kate Charlton  
Address Cedar Park Ballimore 2830  
Phone 0409865119  
Suburb Ballimore  
Email Address katecharlton5@gmail.com.au

**Section Two Committee/Working Party/Group Selection**

Please tick the box indicating which group you are interested in and where applicable which type of representation.

**Wellington Town Assembly**

Community Representative (Non Voting)

Noting that these representatives are to be residents of the township of Wellington, including the nearby large lot residential estates and Nanima village.

**Dubbo Showground Advisory Committee**

Community Representative

**Dubbo Community Awards and Events Committee**

Community Representative

**Wellington Community Awards and Events Committee**

Community Representative

**Sister Cities Advisory Committee**

Community Representative

**Cultural Facilities Committee**

Community Representative

For further information, please contact Council's Manager Governance and Risk Services,  
Michael Ferguson 6801 4000 or email: dcc@dubbo.nsw.gov.au



**Rural Consultative Working Party**

Please note the alternate delegate will only be required to attend in the absence of the delegate.

Resident Representative  Delegate  Alternate Delegate  
 Rural Representative  Delegate

**If you are applying for a resident representative position please indicate the Town/Village you are representing:**

Ballimore	<input checked="" type="checkbox"/>	Elong Elong	<input type="checkbox"/>
Brocklehurst	<input type="checkbox"/>	Eumungerie	<input type="checkbox"/>
Euchareena	<input type="checkbox"/>	Geurie	<input type="checkbox"/>
Mumbil	<input type="checkbox"/>	North Yeoval	<input type="checkbox"/>
Rawsonville	<input type="checkbox"/>	Stuart Town	<input type="checkbox"/>
Toongi	<input type="checkbox"/>	Wongarbron	<input type="checkbox"/>

**(note: you must be a resident of this area to represent this village)**

**Section Three** Please provide a brief overview of the reasons why you wish to be considered for membership

I am a long term active member of this group with a history of bringing issues respectfully and calmly to the meeting. I am an involved member of the Ballimore community with long associations with Progress Committee, tennis, the school, and a church. In supporting the local organisations and using the local facilities I am keenly aware of how we can work together to ensure DRC is recognised for its support for our little community and aligning DRC planning with the local preferences. I am keen to promote our new version of Council with a strong focus on my local community to ensure the strongest outcomes for all. I value being part of the committee in the past and enjoy hearing what Council is planning/achieving and getting to know DRC personnel. My attendance record supports my commitment to this excellent opportunity.

Please use additional sheet if insufficient space.

Post to:  
 Manager Governance and Risk Services  
 Dubbo Regional Council  
 PO Box 81  
 Dubbo NSW 2830

Deliver personally to Dubbo Regional Council's  
 Customer Service Centre, at either Dubbo or  
 Wellington Administration Buildings  
 Email to [council@dubbo.nsw.gov.au](mailto:council@dubbo.nsw.gov.au)

For further information, please contact Council's Manager Governance and Risk Services:  
 Michael Ferguson 6801 4000 or email: [dcc@dubbo.nsw.gov.au](mailto:dcc@dubbo.nsw.gov.au)





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30 NOV 2017

DUBBO REGIONAL COUNCIL

Community Representatives – Committees/Working  
Parties/Groups  
2017 Application

This form is to be completed if you would like to apply to become a member of one the current Committees/Working Parties or Groups of the Dubbo Regional Council. Please note that the information contained in this application may be used in a report to Council. Such Council report will be a public document. Details of address, phone and email will remain confidential.

Section One Personal Details

Name ALAN COMERFORD  
Address 1 BARBICAL STREET  
Phone 0407185310  
Suburb WONGARBOON  
Email Address bigal.comerford@gmail.com

Section Two Committee/Working Party/Group Selection

Please tick the box indicating which group you are interested in and where applicable which type of representation.

Wellington Town Assembly

Community Representative (Non Voting)

Noting that these representatives are to be residents of the township of Wellington, including the nearby large lot residential estates and Nanima village.

Dubbo Showground Advisory Committee

Community Representative

Dubbo Community Awards and Events Committee

Community Representative

Wellington Community Awards and Events Committee

Community Representative

Sister Cities Advisory Committee

Community Representative

Cultural Facilities Committee

Community Representative

Dubbo City	
Parcel.....	
Asset.....	HCC
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DILS	
File C.....	

For further information, please contact Council's Manager Governance and Risk Services:  
Michael Ferguson 6801 4000 or email: dcc@dubbo.nsw.gov.au



**Rural Consultative Working Party**

Please note the alternate delegate will only be required to attend in the absence of the delegate.

Resident Representative  Delegate  Alternate Delegate  
 Rural Representative  Delegate

If you are applying for a resident representative position please indicate the Town/Village you are representing:

Ballimore	<input type="checkbox"/>	Elong Elong	<input type="checkbox"/>
Brocklehurst	<input type="checkbox"/>	Eumungerie	<input type="checkbox"/>
Euchareena	<input type="checkbox"/>	Geurie	<input type="checkbox"/>
Mumbil	<input type="checkbox"/>	North Yeoval	<input type="checkbox"/>
Rawsonville	<input type="checkbox"/>	Stuart Town	<input type="checkbox"/>
Toongli	<input type="checkbox"/>	Wongarbon	<input checked="" type="checkbox"/>

(note: you must be a resident of this area to represent this village)

**Section Three** Please provide a brief overview of the reasons why you wish to be considered for membership

BEEN a MEMBER of the Rural Consultative party  
 FOR several years, when I first started member  
 OF the local Wongarbon Village, well known to  
 the district. HAD the general store for approx  
 10 years. Do voluntary work around the  
 Village for Council (mowing of park and  
 other council areas)

Please use additional sheet if insufficient space.

Post to:  
 Manager Governance and Risk Services  
 Dubbo Regional Council  
 PO Box 81  
 Dubbo NSW 2830

Deliver personally to Dubbo Regional Council's  
 Customer Service Centre, at either Dubbo or  
 Wellington Administration Buildings  
 Email to [council@dubbo.nsw.gov.au](mailto:council@dubbo.nsw.gov.au)

For further information, please contact Council's Manager Governance and Risk Services:  
 Michael Ferguson 6801 4000 or email: [dcc@dubbo.nsw.gov.au](mailto:dcc@dubbo.nsw.gov.au)



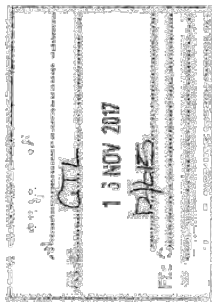
**DUBBO REGIONAL COUNCIL  
2017 COMMITTEE AND WORKING PARTIES**

Send your reply to:

**Att: Susan Wade  
Team Leader Governance  
Dubbo Regional Council  
PO Box 81  
Dubbo NSW 2830**

or

**[susan.wade@dubbo.nsw.gov.au](mailto:susan.wade@dubbo.nsw.gov.au)**



**Mr Marcus Hanney  
Rural Consultative Working Party**

- I would like to express my interest in the Committee/Working Party as indicated above.  
 I am unable to serve on the Committee/Working Party as indicated above.

Signature \_\_\_\_\_

Date: 10-11-17

Dubbo City  
Parcel.....  
Asset..... DCG  
30 NOV 2017  
File C..... DCG

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30 NOV 2017  
BY: SFO

DUBBO REGIONAL COUNCIL

Community Representatives - Committees/Working  
Parties/Groups  
2017 Application

This form is to be completed if you would like to apply to become a member of one the current Committees/Working Parties or Groups of the Dubbo Regional Council.  
Please note that the information contained in this application may be used in a report to Council. Such Council report will be a public document. Details of address, phone and email will remain confidential.

Section One Personal Details

Name LOUISE HENNESSY  
Address 262 WATTLE ROAD  
Phone 0426 211 179  
Suburb ELONG ELONG 2831  
Email Address louise.hennessy@bordernet.com.au

Section Two Committee/Working Party/Group Selection

Please tick the box indicating which group you are interested in and where applicable which type of representation.

- Wellington Town Assembly**  
Community Representative (Non Voting)   
Noting that these representatives are to be residents of the township of Wellington, including the nearby large lot residential estates and Nanima village.
- Dubbo Showground Advisory Committee**  
Community Representative
- Dubbo Community Awards and Events Committee**  
Community Representative
- Wellington Community Awards and Events Committee**  
Community Representative
- Sister Cities Advisory Committee**  
Community Representative
- Cultural Facilities Committee**  
Community Representative

For further information, please contact Council's Manager Governance and Risk Services:  
Michael Ferguson 6801 4000 or email: [dcc@dubbo.nsw.gov.au](mailto:dcc@dubbo.nsw.gov.au)



**Rural Consultative Working Party**

Please note the alternate delegate will only be required to attend in the absence of the delegate.

Resident Representative  Delegate  Alternate Delegate  
Rural Representative  Delegate

If you are applying for a resident representative position please indicate the Town/Village you are representing:

Ballimore	<input type="checkbox"/>	Elong Elong	<input checked="" type="checkbox"/>
Brocklehurst	<input type="checkbox"/>	Eumungerte	<input type="checkbox"/>
Euchareena	<input type="checkbox"/>	Geurie	<input type="checkbox"/>
Mumbil	<input type="checkbox"/>	North Yeoval	<input type="checkbox"/>
Rawsonville	<input type="checkbox"/>	Stuart Town	<input type="checkbox"/>
Toongi	<input type="checkbox"/>	Wongarbon	<input type="checkbox"/>

(note: you must be a resident of this area to represent this village)

**Section Three** Please provide a brief overview of the reasons why you wish to be considered for membership

Elong Elong is a small but vibrant and caring community. We are diverse with farmers, villagers and 'hobby' farmers but have needs to be represented in Council well.

I have a strong commitment to our community at Elong as is demonstrated through my community and fire-fighting activities in the local RFS. I would also like the opportunity to bring my experience and knowledge to the Council level to represent our community.

Please use additional sheet if insufficient space.

Post to:  
Manager Governance and Risk Services  
Dubbo Regional Council  
PO Box 81  
Dubbo NSW 2830

Deliver personally to Dubbo Regional Council's  
Customer Service Centre, at either Dubbo or  
Wellington Administration Buildings  
Email to council@dubbo.nsw.gov.au

*Rocke Henry*

For further information, please contact Council's Manager Governance and Risk Services:  
Michael Ferguson 6801 4000 or email: dcc@dubbo.nsw.gov.au



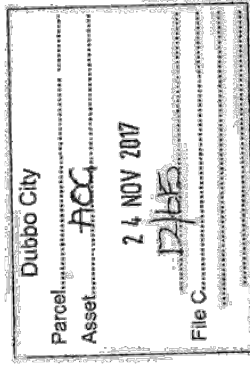
**DUBBO REGIONAL COUNCIL  
2017 COMMITTEE AND WORKING PARTIES**

Send your reply to:

**Att: Susan Wade**  
Team Leader Governance  
Dubbo Regional Council  
PO Box 81  
Dubbo NSW 2830

or

[susan.wade@dubbo.nsw.gov.au](mailto:susan.wade@dubbo.nsw.gov.au)



Mr John O'Leary  
Rural Consultative Working Party

- I would like to express my interest in the Committee/Working Party as indicated above  
 I am unable to serve on the Committee/Working Party as indicated above.

Signature 

Date 14 Nov 2017

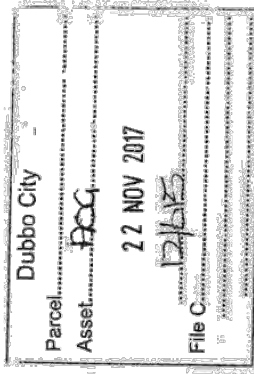
**DUBBO REGIONAL COUNCIL  
2017 COMMITTEE AND WORKING PARTIES**

Send your reply to:

**Att: Susan Wade  
Team Leader Governance  
Dubbo Regional Council  
PO Box 81  
Dubbo NSW 2830**

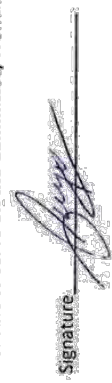
or

[susan.wade@dubbo.nsw.gov.au](mailto:susan.wade@dubbo.nsw.gov.au)



Mr Nigel Payne  
Rural Consultative Working Party

- I would like to express my interest in the Committee/Working Party as indicated above.
- I am unable to serve on the Committee/Working Party as indicated above.

Signature 

Date 17-11-17

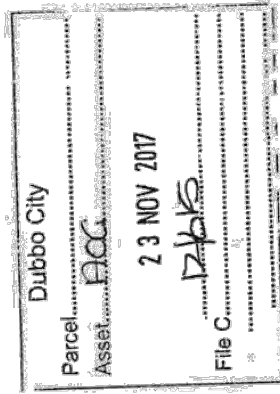
**DUBBO REGIONAL COUNCIL  
2017 COMMITTEE AND WORKING PARTIES**

Send your reply to:

**Att: Susan Wade  
Team Leader Governance  
Dubbo Regional Council  
PO Box 81  
Dubbo NSW 2830**

or

[susan.wade@dubbo.nsw.gov.au](mailto:susan.wade@dubbo.nsw.gov.au)



Ms Lauraine Rose  
Rural Consultative Working Party

- I would like to express my interest in the Committee/Working Party as indicated above.  
 I am unable to serve on the Committee/Working Party as indicated above.

Signature L. Rose

Date 20/11/17



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30 NOV 2017

DUBBO REGIONAL COUNCIL

BY: \_\_\_\_\_

Community Representatives – Committees/Working  
Parties/Groups  
2017 Application

This form is to be completed if you would like to apply to become a member of one the current Committees/Working Parties or Groups of the Dubbo Regional Council.  
Please note that the information contained in this application may be used in a report to Council. Such Council report will be a public document. Details of address, phone and email will remain confidential.

Section One Personal Details

Name JENNIFER TUNKS  
Address 18 BUDJONG ST ELONG ELONG 2831  
Phone 0429866205  
Suburb ELONG ELONG  
Email Address jenny10410@gmail.com

Section Two Committee/Working Party/Group Selection

Please tick the box indicating which group you are interested in and where applicable which type of representation.

Wellington Town Assembly

Community Representative (Non Voting)   
Noting that these representatives are to be residents of the township of Wellington, including the nearby large lot residential estates and Nanima village.

Dubbo Showground Advisory Committee

Community Representative

Dubbo Community Awards and Events Committee

Community Representative

Wellington Community Awards and Events Committee

Community Representative

Sister Cities Advisory Committee

Community Representative

Cultural Facilities Committee

Community Representative

Dubbo City  
Parcel.....  
Asset..... ACG  
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DJBS  
File C.....

For further information, please contact Council's Manager Governance and Risk Services:  
Michael Ferguson 6801 4000 or email: dcc@dubbo.nsw.gov.au



**Rural Consultative Working Party**

Please note the alternate delegate will only be required to attend in the absence of the delegate.

Resident Representative  Delegate  Alternate Delegate  
Rural Representative  Delegate

If you are applying for a resident representative position please indicate the Town/Village you are representing:

Ballimore	<input type="checkbox"/>	Elong Elong	<input checked="" type="checkbox"/>
Brocklehurst	<input type="checkbox"/>	Eumungerie	<input type="checkbox"/>
Euchareena	<input type="checkbox"/>	Geurie	<input type="checkbox"/>
Mumbil	<input type="checkbox"/>	North Yeoval	<input type="checkbox"/>
Rawsonville	<input type="checkbox"/>	Stuart Town	<input type="checkbox"/>
Toongi	<input type="checkbox"/>	Wongarbon	<input type="checkbox"/>

(note: you must be a resident of this area to represent this village)

**Section Three** Please provide a brief overview of the reasons why you wish to be considered for membership

*I think the small villages need to know what is happening in the area and to have a chance to put forward ideas if appropriate.*

Please use additional sheet if insufficient space.

Post to:  
Manager Governance and Risk Services  
Dubbo Regional Council  
PO Box 81  
Dubbo NSW 2830

Deliver personally to Dubbo Regional Council's  
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Email to [council@dubbo.nsw.gov.au](mailto:council@dubbo.nsw.gov.au)

For further information, please contact Council's Manager Governance and Risk Services:  
Michael Ferguson 6801 4000 or email: [dcc@dubbo.nsw.gov.au](mailto:dcc@dubbo.nsw.gov.au)



# Cultural Facilities Committee

**DUBBO REGIONAL COUNCIL  
2017 COMMITTEE AND WORKING PARTIES**

Send your reply to:

Att: Susan Wade  
Team Leader Governance  
Dubbo Regional Council  
PO Box 81  
Dubbo NSW 2830

or

[suzanne.wade@dubbo.nsw.gov.au](mailto:suzanne.wade@dubbo.nsw.gov.au)

*Please also update  
Council records of  
my new address*

*34 MYALL ST DUBBO*

Dr J Benton  
Cultural Facilities Committee

- I would like to express my interest in the Committee/Working Party as indicated above.  
 I am unable to serve on the Committee/Working Party as indicated above.

Signature <i>Jade Benton</i>	Parcel <i>Benton</i>	Dubbo City	Date <i>19/11/17</i>
Asset <i>BCA</i>	22 NOV 2017		
File C <i>D/B</i>			

**DUBBO REGIONAL COUNCIL  
2017 COMMITTEE AND WORKING PARTIES**

Send your reply to:

**Att: Susan Wade  
Team Leader Governance  
Dubbo Regional Council  
PO Box 81  
Dubbo NSW 2830**

or

[susan.wade@dubbo.nsw.gov.au](mailto:susan.wade@dubbo.nsw.gov.au)

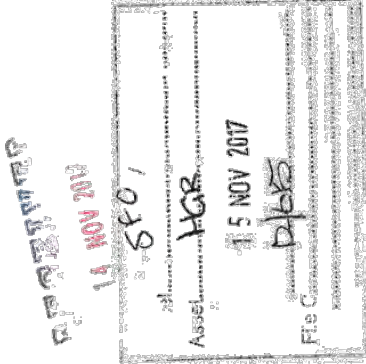
Mrs Christine Bray  
Cultural Facilities Committee

- I would like to express my interest in the Committee/Working Party as indicated above.  
 I am unable to serve on the Committee/Working Party as indicated above.

Signature



Date 14/11/17



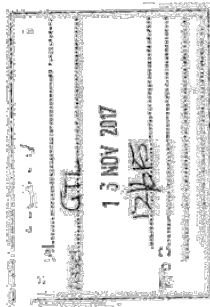
**DUBBO REGIONAL COUNCIL  
2017 COMMITTEE AND WORKING PARTIES**

Send your reply to:

**Att: Susan Wade  
Team Leader Governance  
Dubbo Regional Council  
PO Box 81  
Dubbo NSW 2830**

or

[susan.wade@dubbo.nsw.gov.au](mailto:susan.wade@dubbo.nsw.gov.au)



Mrs Vickie Canalese  
Cultural Facilities Committee

- I would like to express my interest in the Committee/Working Party as indicated above.  
 I am unable to serve on the Committee/Working Party as indicated above.

Signature: *Vickie Canalese* Date: 13-11-2017  
(VICKIE CANALESE)

DUBBO REGIONAL COUNCIL

Community Representatives – Committees/Working  
Parties/Groups  
2017 Application

This form is to be completed if you would like to apply to become a member of one the current Committees/Working Parties or Groups of the Dubbo Regional Council.  
Please note that the information contained in this application may be used in a report to Council. Such Council report will be a public document. Details of address, phone and email will remain confidential.

Section One Personal Details

Name Robert COLLIER  
Address 58 Arthur Street, WELLINGTON 2820  
Phone 0458869751  
Suburb WELLINGTON  
Email Address Wellington1949@gmail.com

Section Two Committee/Working Party/Group Selection

Please tick the box indicating which group you are interested in and where applicable which type of representation.

Wellington Town Assembly

Community Representative (Non Voting)

Noting that these representatives are to be residents of the township of Wellington, including the nearby large lot residential estates and Nanima village.



Dubbo Showground Advisory Committee

Community Representative



Dubbo Community Awards and Events Committee

Community Representative



Wellington Community Awards and Events Committee

Community Representative



Sister Cities Advisory Committee

Community Representative



Cultural Facilities Committee

Community Representative



For further information, please contact Council's Manager Governance and Risk Services:  
Michael Ferguson 6801 4000 or email: dcc@dubbo.nsw.gov.au



**Rural Consultative Working Party**

Please note the alternate delegate will only be required to attend in the absence of the delegate.

Resident Representative  Delegate  Alternate Delegate  
Rural Representative  Delegate

If you are applying for a resident representative position please indicate the Town/Village you are representing:

Ballimore	<input type="checkbox"/>	Elong Elong	<input type="checkbox"/>
Brocklehurst	<input type="checkbox"/>	Eumungerie	<input type="checkbox"/>
Euchareena	<input type="checkbox"/>	Geurie	<input type="checkbox"/>
Mumbil	<input type="checkbox"/>	North Yeoval	<input type="checkbox"/>
Rawsonville	<input type="checkbox"/>	Stuart Town	<input type="checkbox"/>
Toongi	<input type="checkbox"/>	Wongarbon	<input type="checkbox"/>

(note: you must be a resident of this area to represent this village)

**Section Three** Please provide a brief overview of the reasons why you wish to be considered for membership

- I am currently President of the Wellington Eisteddfod Society Inc.,  
 - I have been Secretary of the Wellington Amateur Theatrical Society Inc for 4 years,  
 - I am a member of Bigyang Community Radio 91.5 fm for 2 years,  
 - I am a member of Wellington Arts Inc. for 2 years.  
 - I was a member of the Dubbo Regional Council's Wellington Bicentenary Committee for the past 18 months and co-ordinated the re-enactments for the event this year.  
 I have been a part of Wellington's cultural and development scene for the past 7 years, and have a good knowledge of what the township is and what it can be in the future. I can contribute to the wellbeing of Wellington.

Please use additional sheet if insufficient space.

Post to:  
 Manager Governance and Risk Services  
 Dubbo Regional Council  
 PO Box 81  
 Dubbo NSW 2830

Deliver personally to Dubbo Regional Council's  
 Customer Service Centre, at either Dubbo or  
 Wellington Administration Buildings

Email to council@dubbo.nsw.gov.au

For further information, please contact Council's Manager Governance and Risk Services:  
 Michael Ferguson 6801 4000 or email: dcc@dubbo.nsw.gov.au





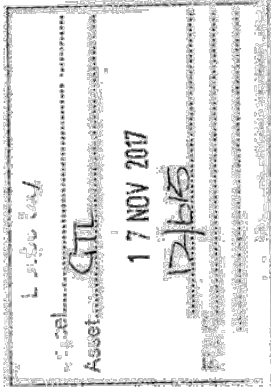
**DUBBO REGIONAL COUNCIL  
2017 COMMITTEE AND WORKING PARTIES**

Send your reply to:

**Att: Susan Wade  
Team Leader Governance  
Dubbo Regional Council  
PO Box 81  
Dubbo NSW 2830**

or

[susan.wade@dubbo.nsw.gov.au](mailto:susan.wade@dubbo.nsw.gov.au)



Dr B Gray  
Cultural Facilities Committee

- I would like to express my interest in the Committee/Working Party as indicated above.  
 I am unable to serve on the Committee/Working Party as indicated above.

Signature *Susan Wade*

Date 13 November



## REPORT: 2017/2018 Event Development Fund and Major Event Sponsor Program - Stream 2

**AUTHOR:** Director Economic Development and Business  
**REPORT DATE:** 4 December 2017  
**TRIM REFERENCE:** ID17/2163

### EXECUTIVE SUMMARY

Stream 2 of Council's Event Development Fund (EDF) and Major Event Sponsor Program (MESP) attracted 15 applications totalling \$128,130 from not-for-profit events scheduled to be held in the LGA in 2018.

Funding has been allocated on the availability of funding across the two (2) channels and in line with criteria and guidelines applicable to each funding channel. Allocation of funding has also been allocated in response to the recent announcement that Dubbo will host the 2018 NSW Aboriginal Rugby League Knockout and in support of the in-kind assistance pledged in Council's bid for that event.

### ORGANISATIONAL VALUES

Customer Focused: The two (2) funding channels provide the opportunity to facilitate the growth and sustainability of events; and support events that return economic benefits for the region.

Integrity: An application process is clearly defined and communicated with all applications being assessed in reference to guidelines and criteria. Information regarding opening and closing dates is broadly communicated, along with targeted communications to ensure event organisers are aware of the funding opportunities.

One Team: Staff across Council's Economic Development and Business and Community and Recreation divisions support communications and provide assistance to event organisers.

### FINANCIAL IMPLICATIONS

Funding in the amount of \$90,000 is allocated to Stream 2 of the Event Development Fund and Major Event Sponsor Program under the Operational Budget of the Economic Development and Marketing Branch.

### POLICY IMPLICATIONS

There are no policy implications arising from this report.

**RECOMMENDATION**

**That the report of the Director Economic Development and Business, dated 4 December 2017 be noted.**

*Natasha Comber*

Director Economic Development and Business

## **BACKGROUND**

Streamlining, developing and strengthening Dubbo Regional Council's support to events was a key outcome of the 2012/2013 Dubbo Events Strategy. The framework was redeveloped in 2015 post the Council amalgamation to assist events across the region to grow, develop and become sustainable also included the introduction of the Event Development Fund.

In 2016/2017 the Major Event Sponsor Program was introduced to help secure and retain events that directly stimulate the region's economy. In-kind support is provided to events that deliver economic benefits to the region. The Program is aimed at making it simpler for events across the region to access support in addition to centralising and accounting for the level support being provided by Council.

An outline of each channel of funding is as follows:

### **Event Development Fund (EDF)**

- Aim:* Build industry capacity to deliver and grow local events
- Stream 1:* **\$1,000 or less** for not-for-profit events held in the LGA in the current financial year – open 1 July – 30 June
- Stream 2:* **\$1,001 or more** for not-for-profit events held in the LGA in the next calendar year – Open September and close November

Funding under this channel is provided in cash. Events that receive three years' of consecutive funding are ineligible to apply for further funding under this channel. Following three years of funding events should be in a position to be self-sustaining. Alternatively, events can choose to apply under the Major Event Sponsor Program.

### **Major Event Sponsor Program (MESP)**

- Aim:* Attract and retain events that deliver economic benefits for the LGA
- Stream 1:* **\$2,000 or less** for not-for-profit events held in the LGA in the current financial year – open 1 July – 30 June
- Stream 2:* **\$2,001 or more** for not-for-profit events held in the LGA in the next calendar year – open September and close November

Funding under this channel is provided as in-kind assistance to events that deliver a minimum \$30,000 into the local economy. In-kind assistance includes, but is not limited to, venue hire, line-marking, waste services and installation of flags/banners on Council owned assets.

Events receiving this funding are required to return 'sponsor' benefits to Council as outlined in the adopted benefits matrix in Council's *Financial and In-Kind Assistance Policy*.

Under Council's *Financial and In-Kind Assistance Policy*, the determination of funding under Stream 2 of both the EDF and the MESP is required by the General Manager via recommendation from the Director Economic Development and Business.

## REPORT

Under the 2016/2017 Operational Budget of the Economic Development and Marketing Branch, an amount of \$90,000 is allocated to Stream 2 of the Event Development Fund (EDF) and Major Event Sponsor Program (MESP) to assist not-for-profit events held in the LGA between January 2018 and December 2018.

Applications for funding under Stream 2 of the EDF and MESP opened on 8 September 2017. Communications inviting applications included: a dedicated media release, placement in the Photo News, targeted eBlasts reaching event organisers in the LGA, and inclusion in two editions of the City Development eBlast. Funding guidelines and application forms are supported on [dubbo.nsw.gov.au](http://dubbo.nsw.gov.au). Staff of the Economic Development and Marketing Branch also spent time fielding enquiries from event organisers and working with them to help support applications under each channel. Assistance was also provided by staff of Council's Community and Recreation Division.

Applications for both channels of funding closed Friday 3 November 2017 with a total of 15 applications totalling \$128,130 received by Council.

Council's Manager Economic Development and Marketing, Events and Partnerships Team Leader assessed each application in line with the EDF and MESP funding guidelines and criteria.

**Stream 2: Event Development Fund** [\$1,001 or more – financial assistance]  
*[help build events and grow the City's event offerings]*

Event	Date	Application	Recommendation
Achieving Vocational Outcomes Conference	23-25 October 2018	7,500	Nil*
Lake Burrendong Classic	31 March - 1 April 2018	20,000	10,000
Mumbil Black Wattle Fair	30-September 2018	5,000	2,000
Wellington Arts & Sculpture Festival	1-2 September 2018	9,500	5,000
Wellington Boot	7-8 April 2018	30,000	8,000
		72,000	25,000

\*The scope of the conference does not fit with the aims of the Event Development Fund; nor does it meet the guidelines for assistance under the Major Event Sponsor Program. Staff will liaise with the event organiser to provide options for alternative funding opportunities including Council's Financial Assistance Program which supports programs and projects that enhance the community's amenity and well-being.

11 DECEMBER 2017

**Stream 2: Major Event Sponsor Program** [\$2,001 or more – in-kind assistance]  
*[attract/support event activity that injects in excess of \$30,000 into the local economy]*

Event	Date	Application	Recommendation
Chillrite Dubbo Roos Rugby Carnival	3 March 2018	1800	Nil**
Annual Dubbo Show	11-13 May 2018	7,260	7,000
Annual Wellington Show	4-5 May 2018	8,165	4,000
CHS Rugby Union State Carnival	22-24 May 2018	2,248	2,200
Dubbo Fireworks New Years Eve Party	31 December 2017	3,071	3,000
Little Athletics NSW Region 3 Champs	3-4 February 2018	3,805	3,800
State Firefighter Championships	18-20 October 2018	6,570	5,000
U13 U14 State Cricket Carnival	22-25 January 2018	8,455	7,000
U14 U15 Country Rugby League Carnival	15-16 Sept 2018	4,756	4,700
Wellington Eisteddfod	28 July - 18 August 2018	10,000	8,000
		\$56,130	\$44,700

**\*\*Chillrite Dubbo Roos Rugby Carnival**

The value of in-kind support to this event will be under \$2,001 therefore staff will invite the organisers to apply for funding under Stream 1 of the Major Event Sponsor Program.

Based on the above recommendations a total of \$69,700 will be disbursed from the allocated \$90,000 budget. An amount of \$20,300 is the balance remaining.

Dubbo was recently announced the host destination for the 2018 New South Wales Aboriginal Rugby League Carnival. Council's bid to attract the event (and the forecasted \$5.5M economic injection) included a pledge of in-kind assistance.

It is recommended that the balance of \$20,300 be rolled-over into the 2018/2019 budget to help defray costs associated with in-kind support for the event.

## SUMMARY

Stream 2 of Council's Event Development Fund (EDF) and Major Event Sponsor Program (MESP) attracted 15 applications totalling \$128,130 from not-for-profit events scheduled to be held in the LGA in 2018. The events receiving funding will return a combined economic benefit to the Local Government Area in excess of \$4M in 2018.

Taking into account the balance of the funding being carried over in support of the NSW Aboriginal Rugby League Knockout, funding of \$90,000 will help return \$9.5M to the Local Government Area.