



AGENDA

ORDINARY COUNCIL MEETING

23 OCTOBER 2017

MEMBERSHIP: Councillors B Shields, J Diffey, V Etheridge, D Grant, D Gumley, A Jones, S Lawrence, G Mohr, K Parker and J Ryan.

The meeting is scheduled to commence at 5.30pm.

PRAYER:

O God, Grant that by the knowledge of thy will, all we may resolve shall work together for good, we pray through Jesus Christ our Lord. Amen!

ACKNOWLEDGEMENT OF COUNTRY:

"I would like to acknowledge the Wiradjuri People who are the Traditional Custodians of the Land. I would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal peoples from other nations who are present".

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CCL17/148 PUBLIC FORUM (ID17/1768)	
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The Council had before it the Mayoral Minute regarding Wellington Town Assembly.	
CCL17/150 WEB STREAMING OF COUNCIL MEETINGS (ID17/1779)	30
The Council had before it the Mayoral Minute regarding Web Streaming Of Council Meetings.	

- CCL17/151 SOCIAL JUSTICE MATTERS (ID17/1782)** 32
The Council had before it the Mayoral Minute regarding Social Justice Matters.

MATTERS CONSIDERED BY COMMITTEES:

- CCL17/152 REPORT OF THE PLANNING, DEVELOPMENT AND ENVIRONMENT COMMITTEE - MEETING 16 OCTOBER 2017 (ID17/1770)** 37
The Council had before it the report of the Planning, Development and Environment Committee meeting held 16 October 2017.

- CCL17/153 REPORT OF THE INFRASTRUCTURE, COMMUNITY AND RECREATION COMMITTEE - MEETING 16 OCTOBER 2017 (ID17/1771)** 40
The Council had before it the report of the Infrastructure, Community and Recreation Committee meeting held 16 October 2017.

- ICARC17/5 KENNARD PARK MASTER PLAN (ID17/1763)**
The Council had before it the report dated 8 October 2017 from the Manager Recreation and Open Space regarding Kennard Park Master Plan.

Councillor D Grant declared a non-pecuniary, significant interest in the matter when it was before the Committee and left the room and was out of sight during the Committee's consideration of this matter. The reason for such interest is that Councillor D Grant is a member of the Wellington Senior Rugby Union Club and has been involved in the planning of the Kennard Park Masterplan as a part of his membership role.

- CCL17/154 REPORT OF THE ECONOMIC DEVELOPMENT, BUSINESS AND CORPORATE COMMITTEE - MEETING 16 OCTOBER 2017 (ID17/1772)** 50
The Council had before it the report of the Economic Development, Business and Corporate Committee meeting held 16 October 2017.

EDBAC17/3 INVESTMENTS UNDER SECTION 625 OF THE LOCAL GOVERNMENT ACT (ID17/1760)

The Council had before it the report dated 9 October 2017 from the Director Corporate Services regarding Investments Under Section 625 of the Local Government Act.

Councillor K Parker declared a pecuniary, significant interest in the matter when it was before the Committee and left the room and was out of sight during the Committee's consideration of this matter. The reason for such interest is that Councillor K Parker is the Manager of the Dubbo Branch of the Bank of Queensland, a bank that Council has funds invested with.

EDBAC17/4 INVESTMENTS UNDER SECTION 625 OF THE LOCAL GOVERNMENT ACT (ID17/1777)

The Council had before it the report dated 9 October 2017 from the Director Corporate Services regarding Investments Under Section 625 of the Local Government Act.

Councillor K Parker declared a pecuniary, significant interest in the matter when it was before the Committee and left the room and was out of sight during the Committee's consideration of this matter. The reason for such interest is that Councillor K Parker is the Manager of the Dubbo Branch of the Bank of Queensland, a bank that Council has funds invested with.

NOTICES OF MOTION:

CCL17/155 ABOLISHING THE WARD SYSTEM AND INTRODUCTION OF A POPULARLY ELECTED MAYOR (ID17/1804)

59

Council had before it a Notice of Motion dated 16 October 2017 from Councillor G Mohr regarding the Abolishing the Ward System and Introduction of a Popularly Elected Mayor as follows:

- "1. That the General Manager be requested to report to the November 2017 Ordinary meeting of Council the process to be followed as specified in the Local Government Act 1993 and associated regulations to potentially abolish wards within the Dubbo Regional Council Local Government Area including the indicative costing and timeframes to pursue the abolition of wards.*

2. *That the General Manager be requested to report to the November 2017 Ordinary meeting of Council the process to be followed as specified in the Local Government Act 1993 and associated regulations to potentially introduce a popularly elected Mayor in Dubbo Regional Council Local Government Area including the indicative costing and timeframes to pursue any introduction of a popularly elected Mayor."*

CCL17/156 BEAUTIFICATION OF NEIGHBOURHOOD SHOPPING AREAS (ID17/1805)

61

Council had before it a Notice of Motion dated 16 October 2017 from Councillor V Etheridge regarding the Beautification of Neighbourhood Shopping Areas as follows:

"That the General Manager be requested to report to the February 2018 Ordinary meeting of Council detailing a plan, including costing, to potentially beautify the neighbourhood shopping strip clusters including Boundary Road, Tamworth Street, Victoria Street and other similar areas and that such a plan recognise the need to not reduce available car parking in these areas."

CCL17/157 UPGRADING AND EXPANSION OF THE SECURITY CAMERA NETWORK (ID17/1806)

63

Council had before it a Notice of Motion dated 16 October 2017 from Councillor D Gumley regarding the Upgrading and Expansion of the Security Camera Network as follows:

"That the General Manager be requested to engage with relevant stakeholders with a view to developing a prioritised plan, including costing, for the expansion and upgrade of the Dubbo and Wellington security camera network for consideration in the 2018/2019 budget."

CCL17/158 MASTER PLAN FOR DUBBO SHOWGROUND (ID17/1807)

65

Council had before it a Notice of Motion dated 16 October 2017 from Councillor J Diffey regarding the Master Plan for Dubbo Showground as follows:

1. *That as part of the development of the 2018/2019 Budget and Management Plan, consideration be given to funding for an updated Master Plan for the Dubbo Showground.*
2. *That all relevant stakeholders be included and consulted at all stages of the design of the Master Plan."*

- CCL17/159 INVESTIGATION INTO THE CONSTRUCTION OF A LAKE (ID17/1808)** 67
Council had before it a Notice of Motion dated 16 October 2017 from Councillor J Ryan regarding the Investigation into the Construction of a Lake as follows:

“That the General Manager be requested to prepare a briefing paper for Council, on the feasibility and desirability of the construction of a lake in the Dubbo region, including case studies of constructed lakes in other areas of regional NSW and attaching as an appendix all available documentation summarising prior consideration of the construction of lakes in Dubbo and listing in an index any documentation too voluminous to enclose, to be submitted to Council for consideration, via Council’s Infrastructure, Community and Recreation Standing Committee, in March 2018 noting that the concept of a large constructed lake in the Dubbo region was the subject of community interest during the recent council election campaign.”

REPORTS FROM STAFF:

- CCL17/160 REFERRAL OF 2017 FINANCIAL STATEMENTS TO AUDIT (ID17/1743)** 69
The Council had before it the report dated 17 October 2017 from the General Manager regarding Referral of 2017 Financial Statements to Audit.
- CCL17/161 OATH/AFFIRMATION CEREMONY FOR COUNCILLORS (ID17/1785)** 93
The Council had before it the report dated 10 October 2017 from the General Manager regarding Oath/Affirmation Ceremony for Councillors.
- CCL17/162 LOCAL GOVERNMENT NSW - 2017 ANNUAL CONFERENCE (ID17/1454)** 96
The Council had before it the report dated 11 October 2017 from the Manager Governance and Risk regarding Local Government NSW - 2017 Annual Conference.

- CCL17/163 DUBBO REGIONAL LIVESTOCK MARKETS - RHINO AWARD - EXCELLENCE IN WORK, HEALTH AND SAFETY (ID17/1801)** 98
- The Council had before it the report dated 17 October 2017 from the Director Economic Development and Business regarding Dubbo Regional Livestock Markets - Rhino Award - Excellence in Work, Health and Safety.
- CCL17/164 COMMENTS AND MATTERS OF URGENCY (ID17/1769)**



Confirmation of Minutes

Confirmation of the minutes of the proceedings of the Ordinary Council meeting held on 28 August 2017, the Extraordinary Council meeting held on 28 September 2017 and the Extraordinary Council meeting held on 9 October 2017.

RECOMMENDATION

That the minutes of the proceedings of the Dubbo Regional Council at the Ordinary Council meeting held on 28 August 2017 comprising pages 7, 8, 9, 10, 11, 12, 13, 14, 15 and 16 of the series and the Extraordinary Council meeting held on 28 September 2017 comprising pages 19, 20, 21, 22 and 23 of the series and the Extraordinary Council meeting held on 9 October 2017 comprising pages 24, 25, 26, 27 and 28 be taken as read, confirmed as correct minutes and signed by the Mayor and the General Manager.

Appendices:

- 1 [↓](#) Minutes - Ordinary Council Meeting - 28/08/2017
- 2 [↓](#) Minutes - Committee of the Whole - 28/08/2017
- 3 [↓](#) Minutes - Extraordinary Council Meeting - 28/09/2017
- 4 [↓](#) Minutes - Extraordinary Council Meeting - 9/10/2017



REPORT

ORDINARY COUNCIL MEETING

28 AUGUST 2017

PRESENT:

Mr M Kneipp (Administrator).

ALSO IN ATTENDANCE:

The General Manager, the Director Corporate Services, the Manager Governance and Risk, the Director Economic Development and Business, the Manager Visitor Experiences and Services, the Manager Economic Development and Marketing, the Manager Communications and Stakeholder Engagement, the Wellington Caves Operations Coordinator, the Director Infrastructure and Operations, the Director Planning and Environment and the Director Community and Recreation.

Mr M Kneipp (Administrator) assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 5.30pm with a prayer for Divine Guidance to the Council in its deliberations and activities.

CCL17/110 CONFIRMATION OF MINUTES (ID17/1516)

Confirmation of the minutes of the proceedings of the Ordinary Meeting of Council held on 24 July 2017, the Extraordinary Council meeting held on 9 August 2017 and the Extraordinary Council meeting held on 24 August 2017.

Moved by Mr M Kneipp (Administrator)

MOTION

That the minutes of the proceedings of the Dubbo Regional Council at the Ordinary Council meeting held on 24 July 2017 comprising pages 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24 and 25 of the series and the Extraordinary Council meeting held on 9 August 2017 comprising pages 26, 27, 28, 29, 30, 31, 32, 33 and 34 of the series and the Extraordinary Council meeting held on 24 August 2017 comprising pages 35, 36 and 37 be taken as read, confirmed as correct minutes and signed by the Administrator and the General Manager.

CARRIED

CCL17/111 LEAVE OF ABSENCE (ID17/1519)

There were no requests for leave of absence recorded.

CCL17/112 PUBLIC FORUM (ID17/1520)

There were no speakers during Public Forum.

ADMINISTRATOR MINUTES:**CCL17/113 ADMINISTRATOR APPOINTMENTS (ID17/1240)**

The Council had before it the Administrator Minute regarding Administrator Appointments.

Moved by Mr M Kneipp (Administrator)

MOTION

That the information contained within the Administrator Minute dated 17 July 2017 be noted.

CARRIED

CCL17/114 ADMINISTRATOR'S REPORT TO THE COMMUNITY: DUBBO REGIONAL COUNCIL (ID17/1548)

The Council had before it the Administrator Minute regarding Administrator's Report to the Community: Dubbo Regional Council

Moved by Mr M Kneipp (Administrator)

MOTION

That the Administrator's Report to Community as contained in the Administrator's Minute dated 24 August 2017 be noted.

CARRIED

MATTERS CONSIDERED BY COMMITTEES:**CCL17/115 REPORT OF THE WORKS AND SERVICES COMMITTEE - MEETING 21 AUGUST 2017 (ID17/1521)**

The Council had before it the report of the Works and Services Committee meeting held 21 August 2017.

Moved by Mr M Kneipp (Administrator)

MOTION

That the report of the Works and Services Committee meeting held on 21 August 2017, be adopted, save and except clause WSC17/66 with such matters being dealt with separately.

CARRIED

WSC17/66 DUBBO STAMPEDE RUNNING FESTIVAL 2017 - TEMPORARY ROAD CLOSURE OBLEY ROAD (ID17/1500)

The Council had before it the report dated 15 August 2017 from the Director Infrastructure and Operations regarding Dubbo Stampede Running Festival 2017 - Temporary Road Closure Obley Road.

Moved by Mr M Kneipp (Administrator)

MOTION

That it be noted that item WSC17/66 Dubbo Stampede Running Festival 2017 – Temporary Road Closure Obley Road was considered and adopted at an Extraordinary meeting of Council held 24 August 2017.

CARRIED

CCL17/116 REPORT OF THE FINANCE AND POLICY COMMITTEE - MEETING 21 AUGUST 2017 (ID17/1522)

The Council had before it the report of the Finance and Policy Committee meeting held 21 August 2017.

Moved by Mr M Kneipp (Administrator)

MOTION

That the report of the Finance and Policy Committee meeting held on 21 August 2017, be adopted.

CARRIED

REPORTS FROM STAFF:**CCL17/117 DUBBO REGIONAL COUNCIL DELIVERY PROGRAM JUNE 2017 - ANNUAL REVIEW (ID17/1450)**

The Council had before it the report dated 10 August 2017 from the General Manager regarding Dubbo Regional Council Delivery Program June 2017 - Annual Review.

Moved by Mr M Kneipp (Administrator)

MOTION

That the annual review of the Dubbo Regional Council Delivery Program, incorporating the former Dubbo 2036 (2013-2017) and Wellington 2025 (2014-2018) Delivery Programs, as at 30 June 2017 be noted.

CARRIED

CCL17/118 AUDIT AND RISK MANAGEMENT COMMITTEE (ARMC) (ID17/1542)

The Council had before it the report dated 22 August 2017 from the General Manager regarding Audit and Risk Management Committee (ARMC).

Moved by Mr M Kneipp (Administrator)

MOTION

- 1. That effective immediately, the Audit, Risk and Improvement Committee be renamed the Audit and Risk Management Committee.**
- 2. That the draft Audit and Risk Management Committee Charter be referred to the meeting of the Audit and Risk Management Committee to be held on 5 September 2017 for consideration and recommendation to Council.**
- 3. That the Internal Audit Guidelines, as prepared by Premier and Cabinet, Division of Local Government, dated September 2010, be also referred to the meeting of the Audit and Risk Management Committee to be held on 5 September 2017 for information.**
- 4. That Mr John Walkom be appointed as an Independent Member to the Audit and Risk Management Committee and Chairman for an initial period of 12 months ending 30 September 2018, pending review during this period.**
- 5. That Mr Andrew Fletcher be appointed as an Independent Member to the Audit and Risk Management Committee for an initial period of 12 months ending 30 September 2018, pending review during this period.**
- 6. That Mr Steve Bassett be appointed as a Community Representative to the Audit and Risk Management Committee for an initial period of 12 months ending 30 September 2018, pending review during this period.**
- 7. That it be noted that the remaining composition of the Audit and Risk Management Committee be determined by Council.**

CARRIED

CCL17/119 ON-BOARDING OF COUNCILLORS (ID17/1435)

The Council had before it the report dated 23 August 2017 from the Director Corporate Services regarding On-boarding of Councillors.

Moved by Mr M Kneipp (Administrator)

MOTION

That the proposed on-boarding program and activities be endorsed and that appropriate notice in respect of the actual dates for the Oath/Affirmation Ceremony and Extraordinary Meeting for the Mayoral Election be provided to Councillors in due course by the Administrator, in consultation with the General Manager.

CARRIED

CCL17/120 DEFINED ASSET MANAGEMENT POLICY (DAMP) (ID17/1530)

The Council had before it the report dated 21 August 2017 from the Director Corporate Services regarding Defined Asset Management Policy (DAMP).

Moved by Mr M Kneipp (Administrator)

MOTION

- 1. That the report of the General Manager as attached as Appendix 1 to the report of the Director Corporate Services be adopted.**
- 2. That the Defined Asset Management Policy as attached as Appendix 2 to the report of the Director Corporate Services be adopted.**
- 3. That with regard to the Wongarbon Flood and Drainage Works, the options as detailed in the Cardno report not be implemented but subject to the following:**
 - a. For 2017/2018, \$71,456 be allocated and approved for engineering investigation works for the design of Wongarbon flood and drainage works to be carried out in 2017/2018.**
 - b. For 2017/2018, \$556,449 be allocated and approved for flood and stormwater improvement works at Wongarbon.**
 - c. Council actively pursue grant funding opportunities to carry out the recommended option 5 from the Cardno report or to fund works in excess of the level of works authorised in (a) or (b) above.**
- 4. That, with respect to the South Dubbo Weir, the physical environment of the weir location not be altered by reinstalling the "fan" shaped barriers on top of the weir, no further risk warning signs be erected at or about the South Dubbo Weir, no fencing or physical protective measures be erected on, around or about the South Dubbo Weir and no dedicated supervision or rescue services shall be provided at the South Dubbo Weir.**

CARRIED

CCL17/121 PAYMENT OF EXPENSES AND PROVISION OF FACILITIES FOR THE MAYOR AND COUNCILLORS (ID17/1538)

The Council had before it the report dated 22 August 2017 from the Director Corporate Services regarding Payment of Expenses and Provision of Facilities for the Mayor and Councillors.

Moved by Mr M Kneipp (Administrator)

MOTION

That the policy "Payment of Expenses and Provision of Facilities for the Mayor and Councillors" as attached as Appendix 1 to the report of the Director Corporate Services dated 22 August 2017, be placed on Public Exhibition for a period of twenty eight (28) days inviting the public to make submissions.

CARRIED

CCL17/122 COMMUNITY ENGAGEMENT AND COMMUNICATIONS POLICY (ID17/1494)

The Council had before it the report dated 22 August 2017 from the Director Economic Development and Business regarding Community Engagement and Communications Policy.

Moved by Mr M Kneipp (Administrator)

MOTION

- 1. That the report of the Director Economic Development and Business dated 22 August 2017 be noted.**
- 2. That the draft Community Engagement and Communication Policy attached as Appendix 1 to the report of the Director Economic Development and Business dated 22 August 2017 be adopted.**

CARRIED

CCL17/123 WELLINGTON CAVES CONCEPT MASTER PLAN (ID17/1533)

The Council had before it the report dated 21 August 2017 from the Director Economic Development and Business regarding Wellington Caves Concept Master Plan.

Moved by Mr M Kneipp (Administrator)

MOTION

1. That the information in the report of the Director Economic Development and Business, dated 21 August 2017 on the phase 1 consultation process for the draft Wellington Caves Concept Master Plan be noted.
2. That the draft Wellington Caves Concept Master Plan be placed on public exhibition for a period of 28 days beginning 31 August 2017, with feedback received used to create a draft Wellington Caves Master Plan.
3. That following public exhibition an updated draft Wellington Caves Master Plan be presented to Council for consideration of Council in October 2017.

CARRIED

CCL17/124 ECONOMIC VALUE OF THE FREE CAMPER IN GREAT WESTERN PLAINS (ID17/1534)

The Council had before it the report dated 21 August 2017 from the Director Economic Development and Business regarding Economic Value of the Free Camper in Great Western Plains.

Moved by Mr M Kneipp (Administrator)

MOTION

1. That the report 'Value and opportunities of the caravanning and camping market in the Great Western Plains region' be noted.
2. That the report of the 'Value and opportunities of the caravanning and camping market in the Great Western Plains region' be provided to councils within the Great Western Plains footprint.
3. That the insights and recommendations from the report inform development of the Regional Economic Development Strategy and future LGA and regional destination management plans to incorporate 'RV Friendly' tourism actions.
4. That findings from the report be utilised to support future funding applications to support the investment in infrastructure to support growth in the freedom camper in this market.

CARRIED

CCL17/125 WELLINGTON DESTINATION BRAND PROJECT (ID17/1535)

The Council had before it the report dated 21 August 2017 from the Director Economic Development and Business regarding Wellington Destination Brand Project.

Moved by Mr M Kneipp (Administrator)

MOTION

1. That the information in the report of the Director Economic Development and Business, dated 21 August 2017 on the phase 1 consultation process for the Wellington Destination Brand Project be noted.
2. That the community preferred concept, which has been further refined, be placed on public exhibition for a period of 28 days beginning 31 August 2017, with feedback received used to create a final proposed destination brand for Wellington.
3. That the final proposed brand be developed for the consideration of Council in October 2017.

CARRIED

CCL17/126 NSW GOVERNMENT FUNDING FOR VICTORIA OVAL'S REDEVELOPMENT (ID17/1514)

The Council had before it the report dated 18 August 2017 from the Director Community and Recreation regarding NSW Government Funding for Victoria Oval's Redevelopment.

Moved by Mr M Kneipp (Administrator)

MOTION

1. That the report by the Director Community and Recreation, dated 18 August 2017 be noted.
2. That a Victoria Park Redevelopment Advisory Committee be formed and that the membership consist of:
 - Mayor
 - Two (2) Councillors
 - General Manager
 - Director Community and Recreation
 - Manager Open Space and Recreation
 - Sporting Assets Coordinator
 - Recreation Coordinator
 - President of the Dubbo Regional Sports Council
 - Representative of Dubbo Cycle Club
 - Representative of Dubbo District Cricket Association
 - Representative of Dubbo Rugby Union
 - Representative of Dubbo Junior Rugby Union
 - Representative of Cycling NSW
 - Representative of Cricket NSW
 - Representative of Westside Rugby League Football Club.

CARRIED

CCL17/127 PROJECTS PROPOSED FOR NSW REGIONAL GRANT FUNDING OPPORTUNITIES (ID17/1524)

The Council had before it the report dated 21 August 2017 from the Director Community and Recreation regarding Projects Proposed for NSW Regional Grant Funding Opportunities .

Moved by Mr M Kneipp (Administrator)

MOTION

1. That Council endorse the following projects to receive funding from the Stronger Country Communities Fund –Round 1:

a. Completion of Rygate Park Renewal	\$200,000
b. Upgrade and new amenities Lady Cutler Ovals	\$420,000
c. Cameron Park Master Plan	\$150,000
d. Riverbank Ovals (Dubbo) amenities	\$250,000
e. Rosewood Grove park infrastructure	\$100,000
f. Wellington shared pathways infrastructure	\$130,000
g. Dubbo Showground amenities	\$490,000
2. That Council consult directly with stakeholders and user groups in regards to the projects selected for the Stronger Country Community Fund.
3. That Council allocate \$500,000 from the Wellington Restricted Asset for asset maintenance as a contribution to enable the completion of the renewal of Rygate Park.
4. That Council endorse the Regional Sports Hub – Dubbo Indoor Multi-sport facility as its suitable project for application to the Growing Local Economies Fund.
5. That Council endorse the following projects for application to the Regional Cultural Fund:
 - a. Upgrade of Wellington Civic Centre storage and lighting
 - b. Large Museum/Art Object Storage Western Plains Cultural Centre
 - c. Old Dubbo Gaol interpretation infrastructure
6. That Council undertake business case development for the following projects to be applied for funding under the Regional Sports Infrastructure Fund:
 - a. Indoor swimming facility at the Dubbo Aquatic Leisure Centre
 - b. Development of ex-market garden sites adjacent to the Lady Cutler precinct for football, touch football and cricket, and
 - c. Pursue opportunities for funding for the Regional Sports Hub, as appropriate.

CARRIED

CCL17/128 COMMENTS AND MATTERS OF URGENCY (ID17/1523)

There were no matters recorded under this clause.

At this junction it was moved by Mr M Kneipp (Administrator) that the Council resolves into the Committee of the Whole Council, the time being 6.04pm.

The meeting resumed at 6.07pm.

CCL17/129 COMMITTEE OF THE WHOLE (ID17/1545)

The Director Corporate Services read to the meeting of the Report of Committee of the Whole held on 28 August 2017.

Moved by Mr M Kneipp (Administrator)

MOTION

That the report of the meeting of the Committee of the Whole held on 28 August 2017 be adopted.

CARRIED

The meeting closed at 6.09pm.

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CHAIRMAN



REPORT

COMMITTEE OF THE WHOLE COUNCIL

28 AUGUST 2017

PRESENT:

Mr M Kneipp (Administrator).

ALSO IN ATTENDANCE:

The General Manager, the Director Corporate Services, the Manager Governance and Risk, the Director Economic Development and Business, the Corporate Communications Supervisor, the Director Infrastructure and Operations, the Manager Technical Support, the Manager Civil Infrastructure and Solid Waste, the Director Planning and Environment, the Manager Building and Development Services, the Planning Services Supervisor, the Manager City Strategy Services, the Strategic Planning Supervisor and the Director Community and Recreation.

Mr M Kneipp (Administrator) assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 6.04pm.

CW17/22 TENDER FOR THE CONSTRUCTION OF A CONCRETE SLAB AT TOM CULKIN OVAL, GEURIE (ID17/1544)

The Committee had before it the report dated 22 August 2017 from the Director Community and Recreation regarding Tender for the Construction of a Concrete Slab at Tom Culkin Oval, Geurie.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends that members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned information that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i)).

CARRIED

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends:

- 1. That it be noted that a public quotation process was undertaken through advertising in the Daily Liberal on 27 July 2017 and the electronic tendering portal Tenderlink for the Construction of a Concrete Slab at Tom Culkin Oval, Geurie and all quotations received exceeded the tendering threshold of \$150,000 inc GST.**
- 2. That in accordance with Section 55(3)(i) of the Local Government Act 1993, Council not invite tenders for the Construction of a Concrete Slab at Tom Culkin Oval, Geurie due to extenuating circumstances as a public quotation process has been undertaken for these works and the inviting of tenders is unlikely to achieve a satisfactory or different result.**
- 3. That Council enter into a contract with Lonnie Henderson Concreting for \$155,608 ex GST to undertake these works.**
- 4. That any necessary documents be executed under the Common Seal of the Council.**
- 5. That the documents and considerations in regard to this matter remain confidential to Council.**

CARRIED

The meeting closed at 6.07pm.

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CHAIRMAN



REPORT

EXTRAORDINARY COUNCIL MEETING

28 SEPTEMBER 2017

PRESENT:

Councillors J Diffey, V Etheridge, D Grant, D Gumley, A Jones, S Lawrence, G Mohr, K Parker, J Ryan and B Shields.

ALSO IN ATTENDANCE:

The General Manager, the Director Corporate Services, the Manager Governance and Risk, and the Governance Team Leader.

The proceedings of the meeting commenced at 5.30pm.

As there was no chairperson present, in accordance with section 236 of the Local Government (General) Regulation 2005 it was necessary to conduct an election of chairperson to preside over the meeting. In this case, this election of chairperson was conducted as the election of the Mayor.

In accordance with Schedule 7 Section 1 of the Local Government (General) Regulation 2005, the General Manager acted as the returning officer to conduct this election.

CCL17/130 METHOD OF VOTING

The Council had before it the report dated 11 September 2017 from the General Manager regarding Election of Mayor, Deputy Mayor and Formation of Standing Committees, Other Committees, Working Parties and Other Groups.

Moved by Councillor V Etheridge and seconded by Councillor K Parker

MOTION

That the method of voting for the election of Mayor and Deputy Mayor be by Open Voting (show of hands).

CARRIED

CCL17/131 ELECTION OF MAYOR FOR THE MAYORAL TERM (ID17/1668)

At this stage, the General Manager as Returning Officer invited nominations for the election of the office of Mayor for the Mayoral term with the following written nominations received:

Councillor K Parker nominated by Councillor A Jones and Councillor J Diffey

Councillor B Shields nominated by Councillor G Mohr and Councillor D Gumley

Councillors K Parker and B Shields formally accepted their nominations.

The following votes were recorded:

FOR	FOR
COUNCILLOR K Parker	COUNCILLOR B Shields
Councillor J Diffey	Councillor V Etheridge
Councillor D Grant	Councillor D Gumley
Councillor A Jones	Councillor S Lawrence
Councillor K Parker	Councillor G Mohr
	Councillor B Shields
Total (4)	Total (5)

Councillor J Ryan abstained from voting.

As a result of the show of hands,

Councillor K Parker had 4 votes, and

Councillor B Shields had 5 votes.

The General Manager as Returning Officer declared Councillor B Shields duly elected to the office of Mayor of Dubbo Regional Council for the Mayoral term.

Councillor B Shields assumed Chairmanship of the meeting.

The proceedings of the meeting continued with a prayer for Divine Guidance to the Council in its deliberations and activities. The Acknowledgement of Country was also read by the Mayor.

CCL17/132 LEAVE OF ABSENCE (ID17/1665)

There were no applications for leave of absence received.

CCL17/133 PUBLIC FORUM (ID17/1666)

There were no speakers during public forum.

CCL17/134 CREATION OF OFFICE OF DEPUTY MAYOR (ID17/1669)

The Council gave consideration to determining whether it would create the office of Deputy Mayor.

Moved by Councillor V Etheridge and seconded by Councillor D Gumley

MOTION

That the office of Deputy Mayor be created and operate for the Mayoral term.

CARRIED

CCL17/135 ELECTION OF DEPUTY MAYOR FOR THE MAYORAL TERM (ID17/1670)

At this stage, the General Manager as Returning Officer invited nominations for the election of the office of Deputy Mayor for the Mayoral term with the following written nomination received:

Councillor A Jones nominated by Councillor K Parker and Councillor D Grant

Councillor A Jones formally accepted her nomination.

The General Manager as Returning Officer declared that as only one nomination was received for the position of the Deputy Mayor, Councillor A Jones is duly elected to the office of Deputy Mayor of Dubbo Regional Council for the Mayoral term.

CCL17/136 APPOINTMENT OF STANDING COMMITTEES (ID17/1671)

The Council gave consideration to the Appointment of Standing Committees.

Moved by Councillor J Diffey and seconded by Councillor D Grant

MOTION

That consideration of the formation and composition of Standing Committees be deferred pending a workshop of Councillors with a view to an Extraordinary meeting of Council being held as soon as practicable thereafter.

CARRIED

CCL17/137 APPOINTMENT OF OTHER COMMITTEES, WORKING PARTIES AND OTHER GROUPS (ID17/1672)

The Council gave consideration to the Appointment of Other Committees, Working Parties and Other Groups.

Moved by Councillor J Diffey and seconded by Councillor D Grant

MOTION

That consideration of the formation and composition of Other Committees, Working Parties and Other Groups be deferred pending a workshop of Councillors with a view to an Extraordinary meeting of Council being held as soon as practicable thereafter.

CARRIED

CCL17/138 APPOINTMENT OF REPRESENTATION TO OTHER ORGANISATIONS (ID17/1673)

The Council gave consideration to the Appointment of Representation to Other Organisations.

Moved by Councillor J Diffey and seconded by Councillor A Jones

MOTION

That consideration of the Appointment of Representation to Other Organisations be deferred pending a workshop of Councillors with a view to an Extraordinary meeting of Council being held as soon as practicable thereafter.

CARRIED

CCL17/139 DETERMINATION OF DATES AND TIMES OF MEETINGS (ID17/1674)

The Council gave consideration to the Determination of Dates and Times of Meetings.

Moved by Councillor G Mohr and seconded by Councillor A Jones

MOTION

That consideration of the Dates and Times of Meetings be deferred pending a workshop of Councillors with a view to an Extraordinary meeting of Council being held as soon as practicable thereafter.

CARRIED

CCL17/140 COUNCILLOR AND MAYORAL FEES (ID17/1452)

The Council had before it the report dated 11 September 2017 from the General Manager regarding Councillor and Mayoral Fees.

Moved by Councillor K Parker and seconded by Councillor D Grant

MOTION

1. That pursuant to the provisions of Section 248(2) of the Local Government Act 1993, the annual fee payable to Councillors for the period commencing 28 September 2017 be \$19,310.
2. That pursuant to the provisions of Section 249(3) of the Local Government Act 1993, the annual fee payable to the Mayor for the period commencing 28 September 2017 be \$42,120.

CARRIED

The meeting closed at 6.09pm.

.....
CHAIRMAN



REPORT

EXTRAORDINARY COUNCIL MEETING

9 OCTOBER 2017

PRESENT:

Councillors B Shields, J Diffey, V Etheridge, D Grant, D Gumley, S Lawrence, G Mohr, K Parker and J Ryan.

ALSO IN ATTENDANCE:

The General Manager, the Director Corporate Services, the Manager Governance and Risk, the Team Leader Governance, the Director Economic Development and Business, the Manager Communications and Stakeholder Engagement, the Director Infrastructure and Operations, the Director Planning and Environment and the Director Community and Recreation.

Councillor B Shields assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 5.30pm with a prayer for Divine Guidance to the Council in its deliberations and activities and an acknowledgement of Country.

CCL17/141 LEAVE OF ABSENCE (ID17/1741)

A request for leave of absence was received from Councillor A Jones who was absent from the meeting due to the personal reasons.

Moved by Councillor V Etheridge and seconded by Councillor S Lawrence

MOTION

That such request for leave of absence be accepted and Councillor A Jones be granted leave of absence from this meeting.

CARRIED

CCL17/142 PUBLIC FORUM (ID17/1742)

There were no speakers during Public Forum.

REPORTS FROM STAFF:**CCL17/143 FORMATION OF STANDING COMMITTEES, OTHER COMMITTEES, WORKING PARTIES AND OTHER GROUPS (ID17/1739)**

The Council had before it the report dated 3 October 2017 from the General Manager regarding Formation of Standing Committees, Other Committees, Working Parties and Other Groups.

Moved by Councillor G Mohr and seconded by Councillor J Ryan

MOTION

1. That the three (3) Standing Committees as detailed in the report of the General Manager dated 3 October 2017 be formed for a twelve (12) month period with a workshop of Councillors to be held in August 2018 to review the role of Council's Standing Committees with an outcomes report being referred to Council for consideration at its September 2018 meeting with a view to the formation of Standing Committees being effective October 2018 for the remainder of the Council term.
2. That membership of Council's Standing Committees for the period ending September 2018 be as detailed in the report of the General Manager dated 3 October 2017.
3. That the various Other Committees, Working Parties and Other Groups as detailed in the report of the General Manager dated 3 October 2017 be formed for a twelve (12) month period and that a workshop of Councillors be convened in August 2018 to review the role of Council's Other Committees, Working Parties and Other Groups with an outcomes report being referred to Council for consideration at its September 2018 meeting with a view to the formation of Other Committees, Working Parties and Other Groups being effective October 2018 for the remainder of the Council term.
4. That membership of the various Other Committees, Working Parties and Other Groups of Council for the period ending September 2018 be as detailed in the report of the General Manager dated 3 October 2017 and that such representation also be reviewed after 12 months.
5. That Council's representation to other organisations for the period ending September 2018 be as detailed in the report of the General Manager dated 3 October 2017.
6. That the Chairperson of each of the Standing Committees be determined as the first item of business of the first meeting of each of the Standing Committees and at the initial meeting of other Committees, Working Parties and Other Groups at the discretion of the Mayor.
7. That it be Council's practice that members of the public who have an interest in matters before the Other Committee, Working Party or Other Group, at the discretion of the Committee, Working Party or Other Group, may attend and address the Committee, Working Party or Other Group but shall not be permitted to remain in the meeting while the item is considered/determined.
8. That the Ordinary meetings of Council be held at 5.30pm on the dates and locations as detailed in the report of the General Manager dated 3 October 2017, noting that meeting dates for March and April 2018 are Monday 26 March 2018 and Monday 23

April 2018 respectively.

- 9. That the Standing Committee meetings of Council be held at the times and dates as detailed in the report of the General Manager dated 3 October 2017.
- 10. That the 2019 Extraordinary meeting of Council to conduct the election of the Mayor be held at 5.30pm on the second Thursday in September, being 12 September 2019.
- 11. That following a public expression of interest process conducted by the Orana Region Of Councils on behalf of Dubbo Regional Council and the other member councils, the panel of appointments to Council's Conduct Review Committee be O'Connell Workplace Relations, Wise Workplace, Nemesis Consultancy Group, Tress Cox Lawyers, Mediate Today, Centium, Sinc Solutions, Russell Kennedy Pty Ltd, Quadrant Management Systems Pty Ltd, PKF Forensic and Risk Services, MSM Loss Management, Australian Work Place Training and Investigation and O'Connor Marsden and Associates.
- 12. That a workshop of Councillors be conducted to determine the composition of the Economic Development Advisory Committee and the Tourism, Business and Visitor Experiences Committee.

CARRIED

The meeting closed at 5.33pm.

.....
CHAIRMAN



DUBBO REGIONAL
COUNCIL

MAYORAL MINUTE: Wellington Town Assembly

AUTHOR: Mayor
REPORT DATE: 16 October 2017
TRIM REFERENCE: ID17/1798

To the Council
Ladies and Gentlemen

Office of the Mayor
Civic Administration Building
Church Street, Dubbo

Following the Local Government elections held in September 2017, Council adopted a Committee and Working Party structure at an Extraordinary meeting of Council held 9 October 2017. As part of these committees, Council adopted a Rural Consultative Working Party that meets on a quarterly basis to address issues within villages of the Local Government Area. This Committee does not specifically address issues relating to the town of Wellington which is a significant town centre within the Local Government Area. It is therefore proposed that a specific committee, named the Wellington Town Assembly, be formed until September 2018 where the role of this committee will be assessed with Council's Other Committees, Working Parties and Other Groups for a further report to Council at that time.

Wellington is the second largest population centre within the Dubbo Regional Council Local Government Area. It is considered appropriate that an advisory group be formed that shall consist of the Mayor, two (2) Councillors as determined by Council and five (5) residents of Wellington to be selected by Council following a public expression of interest process. As matters that exist in Wellington's surrounding areas will be addressed within the Rural Consultative Working Party, these Community representative shall be from within the boundaries of the town of Wellington, including the nearby large lot residential estates and Nanima village. The chairman of the Wellington Town Assembly shall be the Mayor.

The role of the Wellington Town Assembly will be to act as an advisory group for matters affecting the town of Wellington and assist Councillors and Council staff who may wish to discuss upcoming projects or events in Wellington. This group does not have any formal decision making capability and does not make recommendations to Council.

RECOMMENDATION

- 1. That Council form a Wellington Town Assembly to meet on a quarterly basis on the first Monday of March, June, September and December at 5.30pm at the Wellington Administration Building consisting of the Mayor, two (2) Councillors as determined by Council and five (5) community representatives, noting that these representatives are to be residents of the township of Wellington, including the nearby large lot residential estates and Nanima village.**
- 2. That Council determine the two (2) Councillor representatives on the Wellington Town Assembly.**
- 3. That Council invite public expressions of interest for five (5) community representatives for membership to the Wellington Town Assembly for a further report to Council to determine these representatives.**
- 4. That the role of the Wellington Town Assembly is to act as an advisory group for matters affecting the town of Wellington and assist Councillors and Council staff who may wish to discuss upcoming projects or events in Wellington, noting that this advisory group does not have any formal decision making capability and does not make recommendations to Council.**
- 5. That the Mayor retain chairmanship of the Wellington Town Assembly.**

Councillor Ben Shields
Mayor



DUBBO REGIONAL
COUNCIL

MAYORAL MINUTE: Web Streaming Of Council Meetings

AUTHOR: Mayor
REPORT DATE: 9 October 2017
TRIM REFERENCE: ID17/1779

To the Council
Ladies and Gentlemen

Office of the Mayor
Civic Administration Building
Church Street, Dubbo

Web streaming of Council meetings is becoming commonplace throughout Local Government in NSW. This provides additional accountability and transparency by Council to the public by allowing a greater audience to view the Council meeting in real time or at a later time convenient to the viewer. This facility will also allow residents who are located a significant distance from Council Chambers, or who have limited access to transport, to view the Council meetings at their convenience.

The introduction of web streaming will require the installation of fixed, high quality video cameras in both the Dubbo Chamber and Wellington Chamber as Council meetings will be conducted in each of these locations. It is proposed to install three (3) cameras in the Dubbo Chamber, as the majority of Council meetings will occur at that location, and a single camera in the Wellington Chamber to allow continuity of recorded meetings.

Council's General Manager has advised that *"initial investigations have revealed a number of solutions available to Council however the investment will require a quotation process to be undertaken to ensure the best possible outcome for Council. Notwithstanding, these initial investigations have found that the likely cost of an enterprise solution covering both Dubbo and Wellington Chambers would be approximately \$30,000 for installation and commissioning and an ongoing cost of up to \$15,000 per annum to host the archive of recorded video. This pricing is based on indicative pricing provided by a video streaming company that provides these services to a number of NSW councils including Mid-Western Regional Council, Queanbeyan-Palerang Regional Council, Wollongong City Council and City of Parramatta. This indicative price not only provides the video cameras but also an archive and hosting facility for the recorded video to allow these meetings to be available to the public for up to 4 years. The service also adds place markers, similar to chapters, so viewers can isolate the agenda item they wish to view without viewing the entire meeting"*

The General Manager has also advised that *"the required funding would be available in Council's 2017/2018 budget for this purpose"*.

It is recommended that the General Manager be requested to take the necessary action to implement web streaming of Council's Ordinary meetings, Extraordinary meetings and Standing Committees for those sections of these meetings that are open to the public.

RECOMMENDATION

- 1. That the General Manager be requested to take the necessary action to implement web streaming of Council's Ordinary meetings, Extraordinary meetings and Standing Committees for those sections of these meetings that are open to the public.**
- 2. That the necessary funding be allocated at the December 2017 review of Council's 2017/2018 Operational Plan and budget.**

Councillor Ben Shields
Mayor



MAYORAL MINUTE: Social Justice Matters

AUTHOR: Mayor
REPORT DATE: 10 October 2017
TRIM REFERENCE: ID17/1782

To the Council
Ladies and Gentlemen

Office of the Mayor
Civic Administration Building
Church Street, Dubbo

On 28 September 2017, following the election to the office of Mayor, I expressed a commitment to a range of new social initiatives that aim to break the link between intergenerational social disadvantage and substance abuse, criminal behaviour and other social problems.

To confirm, the direction I proposed for council in my inaugural speech included this statement:

“The day has come when as a region we must take our social issues seriously. Despite the good work of our police, our crime rates are too high and too many lives are being wasted by drugs, unemployment and poor parenting and the crimes that happen as a consequence.”

I also said that I support a new committee of council that is:

“Designed to help people and families break the link between intergenerational social disadvantage and substance abuse, criminal behaviour and other social problems.”

During my address to council, I stressed that we should support a residential drug rehabilitation facility in our region, a Drug Court, a Youth Koori Court and Justice Reinvestment initiatives.

Some of these initiatives are the direct responsibility of other tiers of government, for example the establishment of a Drug Court and a Youth Koori Court are clearly state government responsibilities. Obviously, Council does not have legislative powers to direct other tiers of government to action requests made by Council.

Others however, such as a residential rehabilitation facility for Dubbo and a commitment to projects designed to implement the objectives of justice reinvestment, can be implemented in cooperation with other levels of government and the private and/or community sector.

The strength of Council’s role will come largely from its grass roots linkages with community and its ability to facilitate and engage with government agencies and the community from a position of trust.

We also must however be aware of our broad power to provide services and indeed, acknowledge the diversity of roles Council already plays in our community.

Council can also play a powerful advocacy role in channelling and expressing community sentiment. Such is the power and role of local government.

I for one do not accept that our capacity to act on these social issues is subject to a veto from any other level of government, or that we must rely solely on political will elsewhere in order to act on these issues.

We are the grassroots level of government; with a broad range of powers under our legislation. We have the ability to assist our community achieve sustainable solutions to complex social problems. Accordingly, during this term of Council we should aim to work cooperatively with government and the community to put in place innovative solutions for the community.

Over a number of years there has been significant work undertaken by a variety of people associated with community based organisations and professional officers involved in the justice sector, aimed at addressing various social problems. It is important that Councillors be aware of this work.

In this regard, the issue of a Drug Court for Dubbo has seen much work previously undertaken analysing the benefits and logistics of establishing such a Court. A significant body of information is available to the sector and lessons learned could be applied in the Dubbo context.

In correspondence from the then Attorney General in July 2015, Council was advised that the Bureau of Crime Statistics and Research (BOCSAR) has conducted two evaluations on the Drug Court.

The first evaluation was conducted in 2002 and determined that despite the high drop-out rate of about 40%, the NSW Drug Court Program proved more cost-effective than imprisonment in reducing the number of drug offences and equally cost effective in delaying the onset of further offending.

The second evaluation was conducted in 2008 and determined that the NSW Drug Court is more cost-effective than prison in reducing the rate of re-offending among offenders whose crime is drug related. It would seem an obvious and exciting initiative to bring to Dubbo.

In respect of the proposal to establish a Koori Court in Dubbo, such a court is being trialled in Sydney with the basic premise being that, similar to Drug Court, if a person makes appropriate progress towards rehabilitation during proceedings, then that progress is reflected in sentence outcomes that prioritise rehabilitation and integration into the community. Our community can learn the lessons of Sydney based trials and be the first regional centre to benefit from such a program.

In regards to a residential rehabilitation facility, the Dubbo Integrated Drug Alcohol and Mental Health Committee was formed in 2014 from a number of stakeholder organisations and in 2016 submitted a proposal for the development of such a facility to the NSW Government.

The stakeholders included, Legal Aid NSW, Department of Prime Minister and Cabinet, Office of the Director of Public Prosecutions, Western NSW Community Legal Centre, Aboriginal Legal Service, Justice Health, Medicare Local, Lyndon Community, Community Corrections, Western NSW Local Area Health District and the Orana Law Society.

We should aim to reinvigorate and build on this foundation and reach out to explore what model of rehabilitation centre our community needs and wants. Council I believe can lead in this work.

Justice Reinvestment is a concept that suggests that strategic community-driven investment in localised early intervention, prevention and diversionary solutions can reduce crime, build local capacity and strengthen local communities.

A trial is currently being undertaken in Bourke and research with Australian National University is being undertaken in Cowra.

Dubbo and Wellington can benefit from these trials and studies.

However, all of the initiatives of which I have spoken above fall squarely within the rubric of justice reinvestment.

In this sense we should not think about individual projects as separate from the principles of justice reinvestment. They all have the same aim, attack crime by attacking the causes of crime.

Moving forward, I point to my earlier inaugural speech comments:

“(that I) ensure (will) the necessary council resources, including project officers and other resources, are allocated to ensure we can secure these and other projects”.

To fulfil the commitments I have made, I propose that council form a short term working party to create a coherent policy direction in respect of these issues.

Once this working party is able to formulate a clear and substantial policy direction, I envisage bringing to council a substantial policy document addressing how Council can play a more substantial role in addressing long standing entrenched problems.

This policy document will need to be the subject of community consultation and ultimately be incorporated into the overall strategic documents that guide the work of Council.

Councillors, it is increasingly accepted across Australia that council can lead on social issues. The time has come in our region for Council to emphasise a stronger push in this direction. Much work has been done by our staff, non-government agencies and government agencies, however more is needed to be done.

We readily accept the role of Council in a range of areas of service provision and advocacy that are well beyond the traditional roads, rates and rubbish. We play a crucial role in economic development for example.

In my view the time has come to question certain distinctions we have long accepted about the role of local government and the distinction between the “economic” and the “social”.

Nowhere is this truer than in the Wellington community. We need to act to address not just social problems and crime, but the perception of them. It is this perception that can be equally as damaging to our development as the reality.

All councillors are passionate about this subject matter. And rightly so. There is nothing more important as a community than government acting to ensure all children have a bright future that no one is left behind trapped in intergenerational cycles of disadvantage and dysfunction.

We must channel this passion in the best possible way, and ensure that our efforts are consistent with the role of local government and the proper use of rate payer’s money.

We must also ensure that all our efforts throughout are based on one premise. That crime must be fought and all appropriate measures taken, proper punishment.

We must, as I said on 28 September, be tough on crime, our community expects no less. But we must also be just as tough on the causes of crime.

That is what this initiative is designed to achieve.

RECOMMENDATION

1. That Council note that Dubbo Regional Council should be playing a greater role in helping people and families break the link between intergenerational social disadvantage and substance abuse, criminal behavior and other social problems.
2. That Council note that a greater role in addressing crime related social problems will help to reduce the scourge of entrenched high regional crime rate.
3. That Council note that addressing social problems is key to bringing to an end the overrepresentation of our Indigenous peoples in the criminal justice system.
4. That Council endorse the principles of the ‘justice reinvestment’ concept and notes the trial currently being conducted in Bourke.
5. That Council notes the work being undertaken by local government in Burnie, Tasmania in identifying and addressing social problems.

6. That the General Manager be requested to provide a report to Council in December 2017 on the 'Burnie Works' initiative underway, summarising and analysing
 - What work is occurring,
 - What role local government is playing; and
 - Whether and how the initiative could be adapted to the Dubbo region.
7. That a Working Party of the Mayor, four Councillors and relevant staff be established to formulate a draft policy document detailing how Council can lead in addressing entrenched social problems in our community.
8. That this document include a clear policy direction relating to the implementation in the region of:
 - A new committee of council designed to help people and families break the link between intergenerational social disadvantage and substance abuse, criminal behavior and other social problem;
 - Drug Court;
 - A Residential Rehabilitation Centre;
 - A Youth Koori Court; and
 - Justice Reinvestment initiatives.

Councillor Ben Shields
Mayor



**DUBBO REGIONAL
COUNCIL**

Report of the Planning, Development and Environment Committee - meeting 16 October 2017

AUTHOR: Administration Officer - Governance
REPORT DATE: 9 October 2017

The Committee had before it the report of the Planning, Development and Environment Committee meeting held 16 October 2017.

RECOMMENDATION

That the report of the Planning, Development and Environment Committee meeting held on 16 October 2017, be adopted.



**REPORT
PLANNING, DEVELOPMENT AND
ENVIRONMENT COMMITTEE
16 OCTOBER 2017**

PRESENT: Councillors B Shields, J Diffey, V Etheridge, D Grant, D Gumley, A Jones, S Lawrence, G Mohr, K Parker and J Ryan.

ALSO IN ATTENDANCE:

The General Manager, the Director Corporate Services, the Manager Governance and Risk, the Team Leader Governance, the Manager Financial Operations, the Director Economic Development and Business, the Manager Communications and Stakeholder Engagement, the Manager Business Services Economic Development and Business, the Manager Economic Development and Marketing, the Director Infrastructure and Operations, the Manager Infrastructure Strategy, the Manager Infrastructure Delivery, the Manager Fleet Services, the Manager Business Services Infrastructure and Operations, the Director Planning and Environment, the Manager Business Services Planning and Environment, the Director Community and Recreation and the Manager Business Services Community and Recreation.

Councillor B Shields assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 5.31pm.

PDAEC17/1 ELECTION OF CHAIRMAN (ID17/1786)

At this juncture, the Mayor invited nominations for the election of Chairman Planning, Development and Environment Committee for the Mayoral term with the following nomination received:

Councillor S Lawrence nominated by Councillor D Grant and Councillor J Ryan

Councillor S Lawrence accepted his nomination.

The Mayor advised that as only one nomination was received for the position of the Chairman of Planning, Development and Environment Committee that Councillor S Lawrence be duly elected for the Mayoral term.

Councillor S Lawrence assumed Chairmanship of the meeting.

PDAEC17/2 BUILDING SUMMARY - AUGUST AND SEPTEMBER 2017 (ID17/1757)

The Committee had before it the report dated 10 October 2017 from the Director Planning and Environment regarding Building Summary - August and September 2017.

Moved by Councillor A Jones and seconded by Councillor B Shields

MOTION

The Committee recommends:

- 1. That the information contained within the report of the Director Planning and Environment dated 10 October 2017 be noted.**
- 2. That it be noted that details of outstanding development applications are available online as part of Councils application tracking system.**

CARRIED

The meeting closed at 5.34pm.

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CHAIRMAN



**DUBBO REGIONAL
COUNCIL**

Report of the Infrastructure, Community and Recreation Committee - meeting 16 October 2017

AUTHOR: Administration Officer - Governance
REPORT DATE: 9 October 2017

The Committee had before it the report of the Infrastructure, Community and Recreation Committee meeting held 16 October 2017.

RECOMMENDATION

That the report of the Infrastructure, Community and Recreation Committee meeting held on 16 October 2017, be adopted.



**REPORT
INFRASTRUCTURE, COMMUNITY AND
RECREATION COMMITTEE
16 OCTOBER 2017**

PRESENT: Councillors B Shields, J Diffey, V Etheridge, D Grant, D Gumley, A Jones, S Lawrence, G Mohr, K Parker and J Ryan.

ALSO IN ATTENDANCE:

The General Manager, the Director Corporate Services, the Manager Governance and Risk, the Team Leader Governance, the Manager Financial Operations, the Director Economic Development and Business, the Manager Communications and Stakeholder Engagement, the Manager Business Services Economic Development and Business, the Manager Economic Development and Marketing, the Director Infrastructure and Operations, the Manager Infrastructure Strategy, the Manager Infrastructure Delivery, the Manager Fleet Services, the Manager Business Services Infrastructure and Operations, the Director Planning and Environment, the Manager Business Services Planning and Environment, the Director Community and Recreation and the Manager Business Services Community and Recreation.

Councillor B Shields assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 5.34pm.

ICARC17/1 ELECTION OF CHAIRMAN (ID17/1787)

At this juncture, the Mayor invited nominations for the election of Chairman Infrastructure, Community and Recreation Committee for the Mayoral term with the following nomination received:

Councillor S Lawrence nominated by Councillor D Grant and Councillor V Etheridge

Councillor S Lawrence accepted his nomination.

The Mayor advised that as only one nomination was received for the position of the Chairman of Infrastructure, Community and Recreation Committee that Councillor S Lawrence be duly elected for the Mayoral term.

Councillor S Lawrence assumed Chairmanship of the meeting.

ICARC17/2 RESTART NSW FUNDING DEED - BOUNDARY ROAD EXTENSION (ID17/1426)

The Committee had before it the report dated 9 October 2017 from the Director Infrastructure and Operations regarding Restart NSW Funding Deed - Boundary Road Extension.

Moved by Councillor G Mohr and seconded by Councillor D Gumley

MOTION

The Committee recommends:

- 1. That the funding offer of \$4,000,000 from the NSW State Government's Housing Acceleration Fund to construct the extension of Boundary Road, be accepted.**
- 2. That all necessary documents be executed under the Common Seal of the Council.**

CARRIED

ICARC17/3 EXERCISING THE RIGHT TO THE FREEDOM OF THE CITY OF DUBBO PARADE - TEMPORARY ROAD CLOSURES (ID17/1762)

The Committee had before it the report dated 9 October 2017 from the Senior Traffic Engineer regarding Exercising the Right to the Freedom of the City of Dubbo Parade - Temporary Road Closures.

Moved by Councillor D Gumley and seconded by Councillor V Etheridge

MOTION

The Committee recommends that Council approval be granted for the temporary road closure of Church Street and partial closure of the intersections with Darling Street, Carrington Avenue and Brisbane Street including the allocation of selective on street parking to facilitate the 313 (City of Dubbo) Squadron Australian Airforce Cadets to exercise their right of the Freedom to the City Parade as detailed on Council's Plan TM 7152.

CARRIED

ICARC17/4 BODANGORA COMMUNITY BENEFIT FUND (ID17/1764)

The Committee had before it the report dated 9 October 2017 from the Director Community and Recreation regarding Bodangora Community Benefit Fund.

Moved by Councillor D Grant and seconded by Councillor V Etheridge

MOTION

The Committee recommends:

- 1. That the report by the Director Community and Recreation, dated 16 October 2017, be noted.**
- 2. That the guidelines for the Community Benefit Fund Round 1 be adopted, subject to incorporating any additional requirements as resolved by Council.**
- 3. That the Fund Assessment Panel consist of:**
 - **Members of the Bodangora Wind Farm Community Consultation Committee (excluding any staff representative of Dubbo Regional Council) who are at the time of writing:**
 - **Ms Pip Smith**
 - **Mr Ian Rogan**
 - **Mr Cameron Tomkins**
 - **Mr Joe Mason**
 - **Mr Bob Sewell**
 - **Mr Simon Barton**
 - **Mr Brad Rodgers**
 - **Mr Tony Clark (Infigen)**
 - **Mr Stuart Black (Infigen)**
 - **The 2 Councillors of Dubbo Regional Council elected from the Wellington Ward**
 - **An independent probity advisor appointed by Council to advise the Panel on their deliberations and assessment process.**
- 4. That the Fund Assessment Panel provide Council with its recommendations, via a report submitted to the Infrastructure, Community and Recreation Committee as to which bodies should receive funding and that subsequently Council determine the Community Benefit Fund allocation of funding.**
- 5. That the Community Benefit Fund Round 1 process commence as soon as practicable after the October 2017 Ordinary meeting of Council.**

CARRIED

ICARC17/5 KENNARD PARK MASTER PLAN (ID17/1763)

The Committee had before it the report dated 8 October 2017 from the Manager Recreation and Open Space regarding Kennard Park Master Plan.

Moved by Councillor B Shields and seconded by Councillor V Etheridge

MOTION

The Committee recommends:

- 1. That the report from Manager Recreation and Open Space dated 8 October 2017 be noted.**
- 2. That the draft Kennard Park Master Plan be adopted, with residents who made a submission through the public exhibition period be thanked for their contribution.**
- 3. That Council write to the Federal Member for Calare, Mr Andrew Gee MP in regards to Council being allocated \$200,000 as previously announced to the community of Wellington for the improvement of the Kennard Park Complex.**

CARRIED

Councillor D Grant declared a non-pecuniary, significant interest in the matter now before the Committee and left the room and was out of sight during Committee's consideration. The reason for such interest is that Councillor D Grant is a member of the Wellington Senior Rugby Union Club and has been involved in the planning of the Kennard Park Masterplan as part of his membership role.

ICARC17/6 CAMERON PARK MASTER PLAN (ID17/1776)

The Committee had before it the report dated 8 October 2017 from the Manager Recreation and Open Space regarding Cameron Park Master Plan.

Moved by Councillor A Jones and seconded by Councillor D Gumley

MOTION

The Committee recommends:

- 1. That the report from Manager Recreation and Open Space dated 8 October 2017 be noted.**
- 2. That the Cameron Park Master Plan be adopted noting that;**
 - a) the perimeter wall immediately adjacent to the brick gates near the playground precinct shall be removed and a smaller section replaced**
 - b) the Visitor Information Centre building whilst identified is not considered as an element of the Cameron Park Master Plan.**
- 3. That residents who made a submission through the public exhibition period be informed in writing as to the outcome of their submission and thanking them for their participation in the process.**

CARRIED

ICARC17/7 QUARTERLY PLANT REPORT (ID17/1698)

The Committee had before it the report dated 9 October 2017 from the Manager Fleet Services regarding Quarterly Plant Report.

Moved by Councillor V Etheridge and seconded by Councillor D Grant

MOTION

The Committee recommends that the information contained in the report of the Manager Fleet Services, dated 6 October 2017 be noted.

CARRIED

At this juncture the meeting adjourned, the time being 5.39pm.

The meeting recommenced at 6.00pm.

ICARC17/8 BOUNDARY ROAD CONSTRUCTION STAGE 1 (ID17/1778)

The Committee had before it the report dated 9 October 2017 from the Director Infrastructure and Operations regarding Boundary Road Construction Stage 1.

Moved by Councillor V Etheridge and seconded by Councillor B Shields

MOTION

The Committee recommends that members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned information that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i)).

CARRIED

Moved by Councillor B Shields and seconded by Councillor J Diffey

MOTION

The Committee recommends:

- 1. That the conforming tender of Shearer Contracting Pty Ltd in the amount of \$2,754,164.00, ex GST, be accepted.**
- 2. That any necessary documents be executed under the Common Seal of the Council.**
- 3. That the documents and considerations in regard to this matter remain confidential to Council.**

CARRIED

**ICARC17/9 TENDER FOR SEWER MAINTENANCE CLEANING AND CCTV REPORTING
2017/2018 (ID17/1738)**

The Committee had before it the report dated 9 October 2017 from the Director Infrastructure and Operations regarding Tender for Sewer Maintenance Cleaning and CCTV Reporting 2017/2018.

Moved by Councillor V Etheridge and seconded by Councillor B Shields

MOTION

The Committee recommends that members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned information that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i)).

CARRIED

Moved by Councillor G Mohr and seconded by Councillor V Etheridge

MOTION

The Committee recommends:

- 1. That Council accept the tender from A and L Pipe Pty Ltd trading as All About Pipes for the Cleaning and CCTV Reporting of Sewer Mains in the amount of \$132,674 (excluding GST).**
- 2. That any necessary documents be executed under the Common Seal of the Council.**
- 3. That the documents and considerations in regard to this matter remain confidential to Council.**

CARRIED

**ICARC17/10 TENDER FOR THE SUPPLY AND INSTALLATION OF AN AMENITY BLOCK FOR
DUBBO REGIONAL BOTANIC GARDEN (ID17/1691)**

The Committee had before it the report dated 22 September 2017 from the Manager Recreation and Open Space regarding Tender for the Supply and Installation of an Amenity Block for Dubbo Regional Botanic Garden.

Moved by Councillor V Etheridge and seconded by Councillor B Shields

MOTION

The Committee recommends that members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned information that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i)).

CARRIED

Moved by Councillor D Grant and seconded by Councillor D Gumley

MOTION

The Committee recommends:

1. That the Alternative Tender Option of Fabranamics Pty Ltd (Pureablue) be accepted for the supply and installation of an amenity block for the Dubbo Regional Botanic Garden at a cost of \$139,787 ex GST.
2. That any necessary documents be executed under the Common Seal of the Council.
3. That the documents and considerations in regard to this matter remain confidential to Council.

CARRIED

ICARC17/11 TENDER FOR THE CONSTRUCTION OF LANDFORM AND PATHWAYS AT DUBBO REGIONAL BOTANIC GARDEN PLAYGROUND (ID17/1752)

The Committee had before it the report dated 5 October 2017 from the Manager Recreation and Open Space regarding Tender for the Construction of Landform and Pathways at Dubbo Regional Botanic Garden Playground.

Moved by Councillor V Etheridge and seconded by Councillor B Shields

MOTION

The Committee recommends that members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned information that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i)).

CARRIED

Moved by Councillor V Etheridge and seconded by Councillor B Shields

MOTION

The Committee recommends:

1. That Stanaway Pty Ltd (t/a David Payne Constructions) be awarded the contract for the Construction of Landforms & Pathways at Dubbo Regional Botanic Garden at a cost of \$472,957.40 ex GST.
2. That any necessary documents be executed under the Common Seal of the Council.
3. That the documents and considerations in regard to this matter remain confidential to Council.

CARRIED

ICARC17/12 TENDER FOR THE DESIGN, SUPPLY AND INSTALLATION OF SPORTS LIGHTING FOR VICTORIA PARK NO. 2 (ID17/1748)

The Committee had before it the report dated 4 October 2017 from the Sporting Asset Coordinator regarding Tender for the Design, Supply and Installation of Sports Lighting for Victoria Park No. 2.

Moved by Councillor V Etheridge and seconded by Councillor B Shields

MOTION

The Committee recommends that members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned information that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i)).

CARRIED

Moved by Councillor D Gumley and seconded by Councillor D Grant

MOTION

The Committee recommends:

- 1. That the tender of Portball Pty Ltd t/as Laser Electrical Dubbo be awarded the contract for the Design, Supply and Installation of Sports Field Lighting for Victoria Park No.2 at a cost of \$168,540 ex GST.**
- 2. That any necessary documents be executed under the Common Seal of the Council.**
- 3. That the documents and considerations in regard to this matter remain confidential to Council.**

CARRIED

ICARC17/13 TENDER FOR THE REPLACEMENT OF PLANT NUMBERS 711, 712 & 2715 THREE DUAL CONTROL 6X4 GARBAGE COLLECTION TRUCKS (ID17/1765)

The Committee had before it the report dated 9 October 2017 from the Manager Fleet Services regarding Tender for the Replacement of Plant Numbers 711, 712 & 2715 Three Dual Control 6x4 Garbage Collection Trucks.

Moved by Councillor V Etheridge and seconded by Councillor B Shields

MOTION

The Committee recommends that members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned information that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i)).

CARRIED

Moved by Councillor G Mohr and seconded by Councillor A Jones

MOTION

The Committee recommends:

1. That the tender from Newcastle Iveco for the supply of three Iveco 2350G 6x4 cab chassis, fitted with Bucher Municipal 25m bodies for the purchase price of \$1,080,422.73, be accepted.
2. That plant 711, 712 and 2715, two Iveco and one Volvo, 6x4 garbage collection trucks be sent to public auction for disposal and that the reserve price for each truck be set at \$43,939.39 (total of \$131,818.18) GST Ex be approved.
3. That the documents and considerations in regard to this matter remain confidential to Council.

CARRIED

ICARC17/14 OUTCOME OF RELINING OF STORMWATER DRAINAGE PIPES TENDER DELEGATED TO THE GENERAL MANAGER (ID17/1675)

The Committee had before it the report dated 10 October 2017 from the Director Infrastructure and Operations regarding Outcome of Relining of Stormwater Drainage Pipes Tender Delegated to the General Manager.

Moved by Councillor V Etheridge and seconded by Councillor B Shields

MOTION

The Committee recommends that members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned information that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i)).

CARRIED

Moved by Councillor B Shields and seconded by Councillor J Ryan

MOTION

The Committee recommends that the information contained within the report of the Director Infrastructure and Operations dated 10 October 2017, be noted.

CARRIED

The meeting closed at 6.05pm.

.....
CHAIRMAN



DUBBO REGIONAL
COUNCIL

Report of the Economic Development, Business and Corporate Committee - meeting 16 October 2017

AUTHOR: Administration Officer - Governance
REPORT DATE: 9 October 2017

The Committee had before it the report of the Economic Development, Business and Corporate Committee meeting held 16 October 2017.

RECOMMENDATION

That the report of the Economic Development, Business and Corporate Committee meeting held on 16 October 2017, be adopted.



REPORT
ECONOMIC DEVELOPMENT, BUSINESS AND
CORPORATE COMMITTEE
16 OCTOBER 2017

PRESENT: Councillors B Shields, J Diffey, V Etheridge, D Grant, D Gumley, A Jones, S Lawrence, G Mohr, K Parker and J Ryan.

ALSO IN ATTENDANCE:

The General Manager, the Director Corporate Services, the Manager Governance and Risk, the Team Leader Governance, the Manager Financial Operations, the Director Economic Development and Business, the Manager Communications and Stakeholder Engagement, the Manager Business Services Economic Development and Business, the Manager Economic Development and Marketing, the Director Infrastructure and Operations, the Manager Infrastructure Strategy, the Manager Infrastructure Delivery, the Manager Fleet Services, the Manager Business Services Infrastructure and Operations, the Director Planning and Environment, the Manager Business Services Planning and Environment, the Director Community and Recreation and the Manager Business Services Community and Recreation.

Councillor B Shields assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 5.40pm.

EDBAC17/1 ELECTION OF CHAIRMAN (ID17/1788)

At this juncture, the Mayor invited nominations for the election of Chairman Economic Development, Business and Corporate Committee for the Mayoral term with the following nomination received:

Councillor G Mohr nominated by Councillor D Gumley and Councillor V Etheridge

Councillor G Mohr accepted his nomination.

The Mayor advised that as only one nomination was received for the position of the Chairman of Economic Development, Business and Corporate Committee that Councillor G Mohr be duly elected for the Mayoral term.

Councillor G Mohr assumed Chairmanship of the meeting.

**EDBAC17/2 2017/2018 OPERATIONAL PLAN - SEPTEMBER 2017 QUARTERLY REVIEW
(ID17/1684)**

The Committee had before it the report dated 5 October 2017 from the General Manager regarding 2017/2018 Operational Plan - September 2017 Quarterly Review.

Moved by Councillor A Jones and seconded by Councillor S Lawrence

MOTION

The Committee recommends:

- 1. That the Quarterly Operational Plan Review Statements as at 30 September 2017, as attached to the report of the General Manager dated 5 October 2017, be adopted and such sums voted for such purpose.**
- 2. That the performance review details for each function for the quarter ended 30 September 2017, be noted.**
- 3. That the Statement of the Responsible Accounting Officer that Council is in a satisfactory financial position at the end of the financial year, having regard to the changes herewith to the original budget, be noted.**
- 4. That the contracts, consultants, legal expenses and cash and investments information be noted.**

CARRIED

**EDBAC17/3 INVESTMENTS UNDER SECTION 625 OF THE LOCAL GOVERNMENT ACT
(ID17/1760)**

The Committee had before it the report dated 11 September 2017 from the Director Corporate Services regarding Investments Under Section 625 of the Local Government Act.

Moved by Councillor V Etheridge and seconded by Councillor D Gumley

MOTION

The Committee recommends that the information provided within the report of the Director Corporate Services, dated 11 September 2017 be noted.

CARRIED

Councillor K Parker declared a pecuniary, significant interest in the matter now before the Committee and left the room and was out of sight during Committee's consideration. The reason for such interest is that Councillor K Parker is the Manager of the Dubbo Branch of the Bank of Queensland, a bank that Council has funds invested with.

**EDBAC17/4 INVESTMENTS UNDER SECTION 625 OF THE LOCAL GOVERNMENT ACT
(ID17/1777)**

The Committee had before it the report dated 9 October 2017 from the Director Corporate Services regarding Investments Under Section 625 of the Local Government Act.

Moved by Councillor B Shields and seconded by Councillor J Ryan

MOTION

The Committee recommends that the information provided within the report of the Director Corporate Services, dated 9 October 2017 be noted.

CARRIED

Councillor K Parker declared a pecuniary, significant interest in the matter now before the Committee and left the room and was out of sight during Committee's consideration. The reason for such interest is that Councillor K Parker is the Manager of the Dubbo Branch of the Bank of Queensland, a bank that Council has funds invested with.

EDBAC17/5 CODE OF MEETING PRACTICE (ID17/1775)

The Committee had before it the report dated 9 October 2017 from the Manager Governance and Risk regarding Code of Meeting Practice.

Moved by Councillor V Etheridge and seconded by Councillor D Gumley

MOTION

The Committee recommends that the draft Code of Meeting Practice and Meeting Procedures as appended to this report be placed on public exhibition for 28 days with a further report being presented to Council following the submission period of 42 days.

CARRIED

EDBAC17/6 PAYMENT OF EXPENSES AND PROVISION OF FACILITIES FOR THE MAYOR AND COUNCILLORS (ID17/1747)

The Committee had before it the report dated 9 October 2017 from the Manager Governance and Risk regarding Payment of Expenses and Provision of Facilities for the Mayor and Councillors.

Moved by Councillor A Jones and seconded by Councillor V Etheridge

MOTION

The Committee recommends that the policy "Payment of Expenses and Provision of Facilities for the Mayor and Councillors" as attached as Appendix 1 to the report of the Manager Governance and Risk dated 9 October 2017, be adopted.

Moved by Councillor B Shields and seconded by Councillor D Gumley

AMENDMENT

The Committee recommends that:

1. The Committee recommends that the policy "Payment of Expenses and Provision of Facilities for the Mayor and Councillors" as attached as Appendix 1 to the report of the Manager Governance and Risk dated 9 October 2017, be adopted except with regard to the Conferences as listed in section 3.2 of such policy.
2. That section 3.2 of the Payment of Expenses and Provision of Facilities for the Mayor and Councillors Policy, relating to attendances at conferences will be amended to read as follows:

ORGANISATION	DELEGATES	OBSERVERS
Local Government NSW	Mayor, or his nominee, three other Councillors as delegates plus an alternate delegate (to act as delegate if required) and Councillors as determined by the Council	General Manager or Nominee and Councillors as determined by the Council
Australian Livestock Markets Association	Mayor, or his nominee, and Councillors as determined by the Council	General Manager or nominee and the Director Economic Development and Business
Australian Airport Association	Mayor, or his nominee, and Councillors as determined by the Council	General Manager or nominee and the Director Economic Development and Business
Local Government Women's Conference	Mayor, or his nominee, and Councillors as determined by the Council	General Manager or nominee
Local Government Aboriginal Network Conference	Mayor, or his nominee, and Councillors as determined by the Council	General Manager or nominee
Australian Local Government Association Conference	Mayor, or his nominee, and Councillors as determined by the Council	General Manager or nominee

The amendment on being put to the meeting was carried.

CARRIED

The amendment then became the motion and on being put to the meeting was carried.

CARRIED

**EDBAC17/7 PROVISION OF INFORMATION TO AND INTERACTION BETWEEN
COUNCILLORS AND STAFF POLICY (ID17/1750)**

The Committee had before it the report dated 5 October 2017 from the Manager Governance and Risk regarding Provision of Information to and Interaction Between Councillors and Staff Policy.

Moved by Councillor D Grant and seconded by Councillor J Diffey

MOTION

The Committee recommends that the draft Council policy titled “Provision of Information to and Interaction Between Councillors and Staff” as attached as Appendix 1 to the report of the Manager Governance and Risk dated 5 October 2017, be adopted.

CARRIED

EDBAC17/8 DISCLOSURE OF INTEREST RETURNS (ID17/1751)

The Committee had before it the report dated 5 October 2017 from the Manager Governance and Risk regarding Disclosure of Interest Returns.

Moved by Councillor J Diffey and seconded by Councillor D Gumley

MOTION

The Committee recommends that the tabling of the Disclosure of Interest Returns as detailed in the report be noted and the Office of Local Government be advised accordingly.

CARRIED

EDBAC17/9 RELATED PARTY DISCLOSURE POLICY (ID17/1754)

The Committee had before it the report dated 6 October 2017 from the Manager Governance and Risk regarding Related Party Disclosure Policy.

Moved by Councillor D Gumley and seconded by Councillor D Grant

MOTION

The Committee recommends that the draft Council policy titled “Related Party Disclosures” as attached as Appendix 1 to the report of the Manager Governance and Risk dated 6 October 2017, be adopted.

CARRIED

**EDBAC17/10 REPORT OF THE AUDIT AND RISK MANAGEMENT COMMITTEE - MEETING 5
SEPTEMBER 2017 (ID17/1773)**

The Committee had before it the report of the Audit and Risk Management Committee meeting held 5 September 2017.

Moved by Councillor A Jones and seconded by Councillor S Lawrence

MOTION

The Committee recommends that the report of the Audit and Risk Management Committee meeting held on 5 September 2017, be adopted.

CARRIED

**EDBAC17/11 WELLINGTON DESTINATION BRAND CONSULTATION AND IMPLEMENTATION
(ID17/1740)**

The Committee had before it the report dated 29 September 2017 from the Manager Economic Development and Marketing regarding Wellington Destination Brand Consultation and Implementation. The Committee reports having met with Council's Manager Economic Development and Marketing regarding this matter.

Moved by Councillor D Grant seconded by Councillor B Shields

MOTION

The Committee recommends:

- 1. That the information contained within the report of the Manager Economic Development and Marketing dated 29 September 2017 be noted.**
- 2. That the proposed Wellington destination brand for full brand guideline development and integration into destination attraction marketing activity across visitation, investment and relocation markets be adopted.**

CARRIED

**EDBAC17/12 AUSTRALIAN AIRPORTS ASSOCIATION NATIONAL CONFERENCE - 2017
(ID17/1781)**

The Committee had before it the report dated 10 October 2017 from the Manager Business Services (EDB) regarding Australian Airports Association National Conference - 2017.

Moved by Councillor B Shields and seconded by Councillor D Gumley

MOTION

The Committee recommends:

- 1. That the attendance by Council representatives at the 2017 Australian Airport Association Conference to be held in Adelaide, South Australia, from 13-17 November 2017 be determined by the Council.**
- 2. That the General Manager approve attendance by staff at the 2017 Australian Airport Association Conference.**

CARRIED

EDBAC17/13 SALE OF 2 MOONUL STREET EUMUNGERIE BY PRIVATE TREATY (ID17/1758)

The Committee had before it the report dated 6 October 2017 from the Revenue Accountant regarding Sale of 2 Moonul Street Eumungerie by Private Treaty.

Moved by Councillor V Etheridge and seconded by Councillor B Shields

MOTION

The Committee recommends that members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business (Section 10A(2)(c)).

CARRIED

Moved by Councillor B Shields and seconded by Councillor D Gumley

MOTION

- 1. That Council appoint Ray White Real Estate Dubbo to market and sell 2 Moonul Street Eumungerie by Private Treaty for the proposed sale price as contained within the body of this report.**
- 2. That should Council not receive an offer of the advertised sale price Council's General Manager be authorised to negotiate offers from any interested party and be authorised to accept an offer within the price range stated within this report.**
- 3. That Council instruct Ray White Real Estate Dubbo to advertise the property for sale on Ray White Real Estate's website and within the Local Domain Newspaper for a period of four consecutive weeks.**

4. That a proposed purchaser be required to sign a declaration that they are not a relative of a Councillor of Dubbo Regional Council, a member of staff of Dubbo Regional Council or a relative of a member of staff of Dubbo Regional Council.
5. That should the property fail to sell by Private Treaty within a period of six months, the property be withdrawn from sale and included in a future Sale of Land for Unpaid Rates and Charges.
6. That any necessary documents be executed under the Common Seal of the Council.
7. That the documents and considerations in regard to this matter remain confidential to Council.

CARRIED

The meeting closed at 6.00pm.

.....
CHAIRMAN



NOTICE OF MOTION: Abolishing the Ward System and Introduction of a Popularly Elected Mayor

REPORT DATE: 16 October 2017
FILE: ID17/1804

Council had before it a Notice of Motion dated 16 October 2017 from Councillor G Mohr regarding the Abolishing the Ward System and Introduction of a Popularly Elected Mayor as follows:

- "1. That the General Manager be requested to report to the November 2017 Ordinary meeting of Council the process to be followed as specified in the Local Government Act 1993 and associated regulations to potentially abolish wards within the Dubbo Regional Council Local Government Area including the indicative costing and timeframes to pursue the abolition of wards.*
- 2. That the General Manager be requested to report to the November 2017 Ordinary meeting of Council the process to be followed as specified in the Local Government Act 1993 and associated regulations to potentially introduce a popularly elected Mayor in Dubbo Regional Council Local Government Area including the indicative costing and timeframes to pursue any introduction of a popularly elected Mayor."*

RECOMMENDATION

- 1. That the General Manager be requested to report to the November 2017 Ordinary meeting of Council the process to be followed as specified in the Local Government Act 1993 and associated regulations to potentially abolish wards within the Dubbo Regional Council Local Government Area including the indicative costing and timeframes to pursue the abolition of wards.**
- 2. That the General Manager be requested to report to the November 2017 Ordinary meeting of Council the process to be followed as specified in the Local Government Act 1993 and associated regulations to potentially introduce a popularly elected Mayor in Dubbo Regional Council Local Government Area including the indicative costing and timeframes to pursue any introduction of a popularly elected Mayor.**

Councillor G Mohr
Councillor

Appendices:

- [1](#) Notice of Motion - Abolishing the Ward System and Introduction of a Popularly Elected Mayor - Councillor G Mohr

Councillor Greg Mohr
PO Box 81
DUBBO NSW 2830

16 October 2017

The General Manager
Dubbo Regional Council
PO Box 81
DUBBO NSW 2830

Dear Mark

**NOTICE OF MOTION – ABOLISHING THE WARD SYSTEM AND INTRODUCTION OF A
POPULARLY ELECTED MAYOR**

I would like to place the following notice of motion on the agenda for the October 2017 Ordinary meeting of Council.

- "1. That the General Manager be requested to report to the November 2017 Ordinary meeting of Council the process to be followed as specified in the Local Government Act 1993 and associated regulations to potentially abolish wards within the Dubbo Regional Council Local Government Area including the indicative costing and timeframes to pursue the abolition of wards.
- "2. That the General Manager be requested to report to the November 2017 Ordinary meeting of Council the process to be followed as specified in the Local Government Act 1993 and associated regulations to potentially introduce a popularly elected Mayor in Dubbo Regional Council Local Government Area including the indicative costing and timeframes to pursue any introduction of a popularly elected Mayor.

Yours faithfully


Greg Mohr
Councillor



DUBBO REGIONAL
COUNCIL

NOTICE OF MOTION: Beautification of Neighbourhood Shopping Areas

REPORT DATE: 16 October 2017

FILE: ID17/1805

Council had before it a Notice of Motion dated 16 October 2017 from Councillor V Etheridge regarding the Beautification of Neighbourhood Shopping Areas as follows:

"That the General Manager be requested to report to the February 2018 Ordinary meeting of Council detailing a plan, including costing, to potentially beautify the neighbourhood shopping strip clusters including Boundary Road, Tamworth Street, Victoria Street and other similar areas and that such a plan recognise the need to not reduce available car parking in these areas."

RECOMMENDATION

That the General Manager be requested to report to the February 2018 Ordinary meeting of Council detailing a plan, including costing, to potentially beautify the neighbourhood shopping strip clusters including Boundary Road, Tamworth Street, Victoria Street and other similar areas and that such a plan recognise the need to not reduce available car parking in these areas.

Councillor V Etheridge
Councillor

Appendices:

- 1 [Notice of Motion - Beautification of Neighbourhood Shopping Areas - Councillor V Etheridge](#)

Councillor Vicki Etheridge
PO Box 81
DUBBO NSW 2830

16 October 2017

The General Manager
Dubbo Regional Council
PO Box 81
DUBBO NSW 2830

Dear Mark

NOTICE OF MOTION – BEAUTIFICATION OF NEIGHBOURHOOD SHOPPING AREAS

I would like to place the following notice of motion on the agenda for the October 2017 Ordinary meeting of Council.

"That the General Manager be requested to report to the February 2018 Ordinary meeting of Council detailing a plan, including costing, to potentially beautify the neighbourhood shopping strip clusters including Boundary Road, Tamworth Street, Victoria Street and other similar areas and that such a plan recognise the need to not reduce available car parking in these areas."

Yours faithfully


Vicki Etheridge
Councillor



DUBBO REGIONAL
COUNCIL

NOTICE OF MOTION: Upgrading and Expansion of the Security Camera Network

REPORT DATE: 16 October 2017

FILE: ID17/1806

Council had before it a Notice of Motion dated 16 October 2017 from Councillor D Gumley regarding the Upgrading and Expansion of the Security Camera Network as follows:

“That the General Manager be requested to engage with relevant stakeholders with a view to developing a prioritised plan, including costing, for the expansion and upgrade of the Dubbo and Wellington security camera network for consideration in the 2018/2019 budget.”

RECOMMENDATION

That the General Manager be requested to engage with relevant stakeholders with a view to developing a prioritised plan, including costing, for the expansion and upgrade of the Dubbo and Wellington security camera network for consideration in the 2018/2019 budget.

Councillor D Gumley
Councillor

Appendices:

- 1 [↓](#) Notice of Motion - Upgrading and Expansion of the Security Camera Network - Councillor D Gumley

Councillor Dayne Gumley
PO Box 81
DUBBO NSW 2830

16 October 2017

The General Manager
Dubbo Regional Council
PO Box 81
DUBBO NSW 2830

Dear Mark

NOTICE OF MOTION – UPGRADING AND EXPANSION OF THE SECURITY CAMERA NETWORK

I would like to place the following notice of motion on the agenda for the October 2017 Ordinary meeting of Council.

“That the General Manager be requested to engage with relevant stakeholders with a view to developing a prioritised plan, including costing, for the expansion and upgrade of the Dubbo and Wellington security camera network for consideration in the 2018/2019 budget.”

Yours faithfully


Dayne Gumley
Councillor



DUBBO REGIONAL
COUNCIL

NOTICE OF MOTION: Master Plan for Dubbo Showground

REPORT DATE: 16 October 2017

FILE: ID17/1807

Council had before it a Notice of Motion dated 16 October 2017 from Councillor J Diffey regarding the Master Plan for Dubbo Showground as follows:

- “1. That as part of the development of the 2018/2019 Budget and Management Plan, consideration be given to funding for an updated Master Plan for the Dubbo Showground.
2. That all relevant stakeholders be included and consulted at all stages of the design of the Master Plan.”

RECOMMENDATION

1. That as part of the development of the 2018/2019 Budget and Management Plan, consideration be given to funding for an updated Master Plan for the Dubbo Showground.
2. That all relevant stakeholders be included and consulted at all stages of the design of the Master Plan.

Councillor J Diffey
Councillor

Appendices:

- 1 [↓](#) Notice of Motion - Master Plan for Dubbo Showground - Councillor J Diffey

Councillor Jane Diffey
PO Box 81
DUBBO NSW 2830

16 October 2017

The General Manager
Dubbo Regional Council
PO Box 81
DUBBO NSW 2830

Dear Mark

NOTICE OF MOTION – MASTER PLAN FOR DUBBO SHOWGROUND

I would like to place the following notice of motion on the agenda for the October 2017 Ordinary meeting of Council.

- "1. That as part of the development of the 2018/2019 Budget and Management Plan, consideration be given to funding for an updated Master Plan for the Dubbo Showground.*
- 2. That all relevant stakeholders be included and consulted at all stages of the design of the Master Plan."*

Yours faithfully



Jane Diffey
Councillor



DUBBO REGIONAL
COUNCIL

NOTICE OF MOTION: Investigation into the Construction of a Lake

REPORT DATE: 16 October 2017

FILE: ID17/1808

Council had before it a Notice of Motion dated 16 October 2017 from Councillor J Ryan regarding the Investigation into the Construction of a Lake as follows:

“That the General Manager be requested to prepare a briefing paper for Council, on the feasibility and desirability of the construction of a lake in the Dubbo region, including case studies of constructed lakes in other areas of regional NSW and attaching as an appendix all available documentation summarising prior consideration of the construction of lakes in Dubbo and listing in an index any documentation too voluminous to enclose, to be submitted to Council for consideration, via Council’s Infrastructure, Community and Recreation Standing Committee, in March 2018 noting that the concept of a large constructed lake in the Dubbo region was the subject of community interest during the recent council election campaign.”

RECOMMENDATION

That the General Manager be requested to prepare a briefing paper for Council, on the feasibility and desirability of the construction of a lake in the Dubbo region, including case studies of constructed lakes in other areas of regional NSW and attaching as an appendix all available documentation summarising prior consideration of the construction of lakes in Dubbo and listing in an index any documentation too voluminous to enclose, to be submitted to Council for consideration, via Council’s Infrastructure, Community and Recreation Standing Committee, in March 2018 noting that the concept of a large constructed lake in the Dubbo region was the subject of community interest during the recent council election campaign.

Councillor J Ryan
Councillor

Appendices:

1 [↓](#) Notice of Motion - Investigation into the Construction of a Lake - Councillor J Ryan

Councillor John Ryan
PO Box 81
DUBBO NSW 2830

16 October 2017

The General Manager
Dubbo Regional Council
PO Box 81
DUBBO NSW 2830

Dear Mark

NOTICE OF MOTION – INVESTIGATION INTO THE CONSTRUCTION OF A LAKE

I would like to place the following notice of motion on the agenda for the October 2017 Ordinary meeting of Council.

"That the General Manager be requested to prepare a briefing paper for Council, on the feasibility and desirability of the construction of a lake in the Dubbo region, including case studies of constructed lakes in other areas of regional NSW and attaching as an appendix all available documentation summarising prior consideration of the construction of lakes in Dubbo and listing in an index any documentation too voluminous to enclose, to be submitted to Council for consideration, via Council's Infrastructure, Community and Recreation Standing Committee, in March 2018 noting that the concept of a large constructed lake in the Dubbo region was the subject of community interest during the recent council election campaign."

Yours faithfully



John Ryan
Councillor



DUBBO REGIONAL
COUNCIL

REPORT: Referral of 2017 Financial Statements to Audit

AUTHOR: General Manager
REPORT DATE: 17 October 2017
TRIM REFERENCE: ID17/1743

EXECUTIVE SUMMARY

The Local Government Act 1993 requires that Council, by resolution, provide statements that the Financial Statements have been prepared in accordance with the relevant Acts, Standards and Codes of Accounting Practice, and that they present fairly the Council's financial position.

Statements are required to be made by the Mayor, Deputy Mayor, General Manager and Responsible Accounting Officer to enable the current draft Financial Statements and Special Purpose Financial Statements to be submitted for Audit. The audit is scheduled to commence on 30 October 2017 and completed in the ensuing four weeks. Following completion of the audit Council's auditors, will provide a presentation on the final audited 2016/2017 Financial Statements to the December 2017 Ordinary meeting of Council.

ORGANISATIONAL VALUES

Customer Focused: The independent audit of the financial statements, ensures the Community that Council's operating result and financial position for the period are presented fairly.

Integrity: The financial statements are prepared in accordance with the Local Government Act 1993 (as amended) and the Regulations made thereunder, the Australian Accounting Standards and professional pronouncements and the Local Government Code of Accounting Practice and Financial Reporting.

One Team: The Financial Statements have been consolidated to include both former Dubbo and Wellington Councils.

FINANCIAL IMPLICATIONS

The attached draft 2016/2017 Financial Statements and Special Purpose Financial Statements detail the financial performance of Council for the 13 month period from 13 May 2016 to 30 June 2017 and the financial position of Council as at 30 June 2017.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION

- 1. That the statement in accordance with Section 413(2)(c) of the Local Government Act 1993, and Clause 215 of the Local Government (General) Regulation 2005, for the General Purpose Financial Statements for the year ending 30 June 2017 be made.**
- 2. That the statement in accordance with the requirements of the Code of Accounting Practice in relation to the Special Purpose Financial Statements for the year ending 30 June 2017 be made.**
- 3. That the statements be signed by the Mayor, Deputy Mayor, General Manager and Responsible Accounting Officer.**

Mark Riley
General Manager

REPORT

Section 413 of the Local Government Act 1993 requires that:

1. A Council must prepare financial reports for each year, and must refer them for audit as soon as practicable (having regard to the requirements of Section 416 (1)) after the end of that year.
2. A Council's financial reports must include:
 - a) a general purpose financial report; and
 - b) any other matters prescribed by the regulations, and
 - c) a statement in the approved form by the Council as to its opinion on the general purpose financial report.
3. The general purpose financial report must be prepared in accordance with this Act and the regulations and the requirement of:
 - a) The publications issued by the Australian Accounting Standards Board, as in force for the time being, subject to the regulations, and
 - b) Such other standards as may be prescribed by the regulations.

The statement required by Section 413 (2) (c) and the Local Government (General) Regulation 2005, clause 215 requires the following:

- 215 (1) That the statement required by Section 413 (2) (c) of the Act must:
- a) be made by resolution of the Council, and
 - b) be signed by:
 - i) the Mayor; and
 - ii) at least one other member of the Council; and
 - iii) the Responsible Accounting Officer; and
 - iv) the General Manager (if not the responsible accounting officer)
- 215 (2) The statement must indicate:
- a) whether or not the Council's annual financial reports have been drawn up in accordance with:
 - i) The Act and this Regulation; and
 - ii) The Code and the Manual; and
 - iii) The Australian Accounting Standards issued by the Australian Accounting Standards Board, and
 - b) whether or not those reports present fairly the Council's financial position and operating result for the year; and

- c) whether or not those reports accord with the council's accounting and other records; and
- d) whether or not the signatories know of anything that would make those reports false or misleading in any way,

and include such information and explanations as will prevent those reports from being misleading because of any qualification that is included in the statement.

- 215 (3) The council must ensure that the statement is attached to the relevant annual financial reports.

The proclamation merging the former Dubbo City and Wellington Councils specified that the financial reporting period for the former councils subject to the merger commence from 1 July, 2015 and conclude on 12 May, 2016. The 2016/2017 Financial Statement period is from 13 May 2016 to 30 June 2017 and is the first set of consolidated financial statements for Dubbo Regional Council.

It should also be noted that due to the merging of the two Councils an extension of the completion timetable of the Financial Statements was granted, with the statements requiring to be presented by the Council and submitted to the Office of Local Government prior to 31 December 2017.

The audit is scheduled as follows:

- 23 October: Council refers the Draft financial statement to audit
- 30 October: Financial statements are submitted to auditors, the Audit and Risk Committee via email and the audit will commence
- 27 November: Audit file with a draft Client Service Report will be provided to the Audit Office
- 29 November: Audit Office provides feedback on the audit file and Client Service Report
- 1 December: The finalised Client Service Report and updated financial statements have been checked by the audit team, sent to the Audit and Risk Committee
- 4 December: Audit and Risk Committee Meeting
- 11 December: The audited financial statements are provided to Council staff to prepare the Financial Statement Report for Ordinary Council Meeting in December, 2017.
- 18 December: At the Ordinary Council Meeting the Auditors present the Annual Financial Reports and Council signs off on the Financial Statements.
- 19 December: Independent Auditor's Report is received.
- 20 December: Council submits the audited financial statements and the independent auditors report to the Office of Local Government

The Financial Statements of Council have been prepared to comply with the requirements of the Local Government Act 1993, the Australian Accounting Standards, the Local Government Code and Manual. Copies of the **Draft** Financial Statements have been provided as an attachment to this report (**Appendices 1 and 2**).

A statement must also be made in relation to the Special Purpose Financial Statements. The statement must be made by resolution of Council, signed by the Mayor, at least one other member of the Council, the Responsible Accounting Officer, and the General Manager.

The statement by Council must indicate whether or not the Council's Special Purpose Financial Reports have been drawn up in accordance with the Code and Manual.

The Special Purpose Financial Statements have been drawn up in accordance with the Local Government Code of Accounting Practice and Financial Reporting and the Department of Local Government guidelines "Pricing and Costing for Council Businesses: A Guide to Competitive Neutrality."

As indicated above, the statements are required to be made to enable the Draft Financial Statements and the Draft Special Purpose Financial Statements to be submitted for audit. The statements are included within **Appendix 1** and **Appendix 2**.

Appendices:

- 1 [↓](#) General Purpose Financial Statements for period 13/05/2016 to 30/06/2017
- 2 [↓](#) Special Purpose Financial Statements for period 13/05/2016 to 30/06/2017

Dubbo Regional Council

GENERAL PURPOSE FINANCIAL STATEMENTS
for the period 13 May 2016 to 30 June 2017

"Great community, great council"



Dubbo Regional Council

General Purpose Financial Statements for the period 13 May 2016 to 30 June 2017

Statement by Councillors and Management made pursuant to Section 413(2)(c) of the *Local Government Act 1993 (NSW)* (as amended)

The attached General Purpose Financial Statements have been prepared in accordance with:

- the *Local Government Act 1993 (NSW)* (as amended) and the regulations made thereunder,
- the Australian Accounting Standards and professional pronouncements, and
- the Local Government Code of Accounting Practice and Financial Reporting.

To the best of our knowledge and belief, these financial statements:

- present fairly the Council's operating result and financial position for the period 13 May 2016 to 30 June 2017, and
- accord with Council's accounting and other records.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 23/10/2017.

Ben Shields
Mayor

Annemarie Jones OAM
Deputy Mayor

Mark Riley
General Manager

Jane Basingthwaighte
Responsible accounting officer

Dubbo Regional Council

Income Statement

for the period 13 May 2016 to 30 June 2017

\$ '000	Notes	Actual 13/5/16 to 30/6/17
Income from continuing operations		
<i>Revenue:</i>		
Rates and annual charges	3a	59,788
User charges and fees	3b	55,963
Interest and investment revenue	3c	6,281
Other revenues	3d	1,879
Grants and contributions provided for operating purposes	3e,f	46,604
Grants and contributions provided for capital purposes	3e,f	27,660
<i>Other income:</i>		
Net gains from the disposal of assets	5	4,324
Net share of interests in joint ventures and associates using the equity method	19	183
Total income from continuing operations		202,682
Expenses from continuing operations		
Employee benefits and on-costs	4a	43,183
Borrowing costs	4b	5,231
Materials and contracts	4c	39,037
Depreciation and amortisation	4d	35,134
Impairment	4d	-
Other expenses	4e	18,716
Total expenses from continuing operations		141,301
Operating result from continuing operations		61,381
Discontinued operations		
Net profit/(loss) from discontinued operations	24	-
Net operating result for the period		61,381
Gain on local government amalgamation		
Assets and liabilities transferred from former councils	29	2,358,214
Net result for the period		2,419,595
Net operating result attributable to Council		2,419,595
Net operating result attributable to non-controlling interests		-
Net operating result for the period before grants and contributions provided for capital purposes		33,721

This statement should be read in conjunction with the accompanying notes.

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Dubbo Regional Council

Statement of Comprehensive Income
for the period 13 May 2016 to 30 June 2017

\$ '000	Notes	Actual 13/5/16 to 30/6/17
Net result for the year (as per Income Statement)		2,419,595
Other comprehensive income:		
Amounts which will not be reclassified subsequently to the operating result		
Gain (loss) on revaluation of I,PP&E	20b (ii)	22,203
Total items which will not be reclassified subsequently to the operating result		22,203
Amounts which will be reclassified subsequently to the operating result when specific conditions are met		
Nil		
Total items which will be reclassified subsequently to the operating result when specific conditions are met		-
Total other comprehensive income for the period		22,203
Total comprehensive income for the period		2,441,798
Total comprehensive income attributable to Council		2,441,798
Total comprehensive income attributable to non-controlling interests		-

This statement should be read in conjunction with the accompanying notes.

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Dubbo Regional Council

Statement of Financial Position
as at 30 June 2017

\$ '000	Notes	Actual 2017
ASSETS		
Current assets		
Cash and cash equivalents	6a	19,191
Investments	6b	45,638
Receivables	7	22,257
Inventories	8	1,949
Other	8	463
Non-current assets classified as 'held for sale'	22	–
Total current assets		89,498
Non-current assets		
Investments	6b	119,235
Receivables	7	1,057
Inventories	8	1,844
Infrastructure, property, plant and equipment	9	2,326,397
Investments accounted for using the equity method	19	1,333
Investment property	14	–
Intangible assets	25	–
Other	8	495
Total non-current assets		2,450,361
TOTAL ASSETS		2,539,859
LIABILITIES		
Current liabilities		
Payables	10	7,542
Income received in advance	10	770
Borrowings	10	4,652
Provisions	10	15,047
Total current liabilities		28,011
Non-current liabilities		
Payables	10	1
Income received in advance	10	–
Borrowings	10	67,356
Provisions	10	2,693
Total non-current liabilities		70,050
TOTAL LIABILITIES		98,061
Net assets		2,441,798
EQUITY		
Retained earnings	20	2,419,595
Revaluation reserves	20	22,203
Total equity		2,441,798

This statement should be read in conjunction with the accompanying notes.

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Dubbo Regional Council

Statement of Changes in Equity for the period 13 May 2016 to 30 June 2017

13/5/16 to 30/6/17			Asset revaluation reserve (Refer 20b)	Other reserves (Refer 20b)	Council interest	Non- controlling interest	Total equity
\$ '000	Notes	Retained earnings					
Opening balance		-	-	-	-	-	-
a. Correction of prior period errors	20 (c)	-	-	-	-	-	-
b. Changes in accounting policies (prior year effects)	20 (d)	-	-	-	-	-	-
Revised opening balance		-	-	-	-	-	-
c. Net result for the year		2,419,595	-	-	2,419,595	-	2,419,595
d. Other comprehensive income							
– Revaluations: IPP&E asset revaluation reserve	20b (ii)	-	22,203	-	22,203	-	22,203
Other comprehensive income		-	22,203	-	22,203	-	22,203
Total comprehensive income (c&d)		2,419,595	22,203	-	2,441,798	-	2,441,798
e. Distributions to/(contributions from) non-controlling interests		-	-	-	-	-	-
f. Transfers between equity		-	-	-	-	-	-
Equity – balance at end of the reporting period		2,419,595	22,203	-	2,441,798	-	2,441,798

This statement should be read in conjunction with the accompanying notes.

Dubbo Regional Council

Statement of Cash Flows
for the period 13 May 2016 to 30 June 2017

\$ '000	Notes	Actual 13/5/16 to 30/6/17
Cash flows from operating activities		
<u>Receipts:</u>		
Rates and annual charges		66,001
User charges and fees		53,121
Investment and interest revenue received		6,159
Grants and contributions		66,108
Bonds, deposits and retention amounts received		303
Other		8,531
<u>Payments:</u>		
Employee benefits and on-costs		(42,389)
Materials and contracts		(40,011)
Borrowing costs		(5,623)
Other		(28,345)
Net cash provided (or used in) operating activities	11b	<u>83,855</u>
Cash flows from investing activities		
<u>Receipts:</u>		
Sale of investment securities		88,594
Sale of real estate assets		4,962
Sale of infrastructure, property, plant and equipment		64
<u>Payments:</u>		
Purchase of investment securities		(124,768)
Purchase of infrastructure, property, plant and equipment		(49,522)
Purchase of real estate assets		(136)
Deferred debtors and advances made		(418)
Net cash provided (or used in) investing activities		<u>(81,224)</u>
Cash flows from financing activities		
<u>Receipts:</u>		
Nil		
<u>Payments:</u>		
Repayment of borrowings and advances		(5,434)
Net cash flow provided (used in) financing activities		<u>(5,434)</u>
Net increase/(decrease) in cash and cash equivalents		(2,803)
Plus: cash transferred on amalgamation of councils	29	21,994
Cash and cash equivalents – end of the year	11a	<u>19,191</u>
Additional Information:		
plus: Investments on hand – end of year	6b	164,873
Total cash, cash equivalents and investments		<u>184,064</u>

Please refer to Note 11 for information on the following:
– Non-cash financing and investing activities
– Financing arrangements
– Net cash flow disclosures relating to any discontinued operations

This statement should be read in conjunction with the accompanying notes.

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Dubbo Regional Council

SPECIAL PURPOSE FINANCIAL STATEMENTS
for the period 13 May 2016 to 30 June 2017

"Great community, great council"



Dubbo Regional Council

Special Purpose Financial Statements for the period 13 May 2016 to 30 June 2017

Statement by Councillors and Management made pursuant to the Local Government Code of Accounting Practice and Financial Reporting

The attached Special Purpose Financial Statements have been prepared in accordance with:

- the NSW Government Policy Statement 'Application of National Competition Policy to Local Government',
- the Division of Local Government Guidelines 'Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality',
- the Local Government Code of Accounting Practice and Financial Reporting,
- the NSW Office of Water Best-Practice Management of Water and Sewerage Guidelines.

To the best of our knowledge and belief, these financial statements:

- present fairly the operating result and financial position for each of Council's declared business activities for the period 13 May 2016 to 30 June 2017, and
- accord with Council's accounting and other records.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 23/10/2017.

Ben Shields
Mayor

Annemarie Jones OAM
Deputy Mayor

Mark Riley
General Manager

Jane Bassingthwaighte
Responsible accounting officer

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Dubbo Regional Council

Income Statement of Council's Water Supply Business Activity for the period 13 May 2016 to 30 June 2017

\$ '000	Actual 13/5/16 to 30/6/17
Income from continuing operations	
Access charges	7,654
User charges	16,814
Fees	-
Interest	909
Grants and contributions provided for non-capital purposes	170
Other income	79
Total income from continuing operations	25,626
Expenses from continuing operations	
Employee benefits and on-costs	4,770
Borrowing costs	1,916
Materials and contracts	5,051
Depreciation, amortisation and impairment	5,002
Water purchase charges	70
Loss on sale of assets	41
Other expenses	2,748
Total expenses from continuing operations	19,598
Surplus (deficit) from continuing operations before capital amounts	6,028
Grants and contributions provided for capital purposes	2,431
Surplus (deficit) from continuing operations after capital amounts	8,459
Surplus (deficit) from discontinued operations	-
Surplus (deficit) from all operations before tax	8,459
Less: corporate taxation equivalent (30%) [based on result before capital]	(1,808)
SURPLUS (DEFICIT) AFTER TAX	6,651
Plus Assets and liabilities transferred from former councils	200,296
Plus adjustments for amounts unpaid:	
- Taxation equivalent payments	-
- Debt guarantee fees	-
- Corporate taxation equivalent	1,808
Less:	
- Tax equivalent dividend paid	-
- Surplus dividend paid	-
Closing retained profits	208,755
Return on capital %	4.0%
Subsidy from Council	-
Calculation of dividend payable:	
Surplus (deficit) after tax	6,651
Less: capital grants and contributions (excluding developer contributions)	(2,416)
Surplus for dividend calculation purposes	4,235
Potential dividend calculated from surplus	2,117

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Dubbo Regional Council

Income Statement of Council's Sewerage Business Activity for the period 13 May 2016 to 30 June 2017

\$ '000	Actual 13/5/16 to 30/6/17
Income from continuing operations	
Access charges	12,729
User charges	4,857
Liquid trade waste charges	39
Fees	317
Interest	1,678
Grants and contributions provided for non-capital purposes	141
Profit from the sale of assets	66
Other income	67
Total income from continuing operations	19,894
Expenses from continuing operations	
Employee benefits and on-costs	3,808
Borrowing costs	1,252
Materials and contracts	3,281
Depreciation, amortisation and impairment	6,144
Loss on sale of assets	114
Other expenses	1,592
Total expenses from continuing operations	16,191
Surplus (deficit) from continuing operations before capital amounts	3,703
Grants and contributions provided for capital purposes	2,990
Surplus (deficit) from continuing operations after capital amounts	6,693
Surplus (deficit) from discontinued operations	-
Surplus (deficit) from all operations before tax	6,693
Less: corporate taxation equivalent (30%) [based on result before capital]	(1,111)
SURPLUS (DEFICIT) AFTER TAX	5,582
Plus Assets and liabilities transferred from former councils	224,354
Plus adjustments for amounts unpaid:	
- Taxation equivalent payments	-
- Debt guarantee fees	-
- Corporate taxation equivalent	1,111
Less:	
- Tax equivalent dividend paid	-
- Surplus dividend paid	-
Closing retained profits	231,047
Return on capital %	2.1%
Subsidy from Council	582
Calculation of dividend payable:	
Surplus (deficit) after tax	5,582
Less: capital grants and contributions (excluding developer contributions)	(2,972)
Surplus for dividend calculation purposes	2,610
Potential dividend calculated from surplus	1,305

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Dubbo Regional Council

Income Statement of Council's Other Business Activities

for the period 13 May 2016 to 30 June 2017

	Dubbo City Regional Airport	Livestock Markets
	Category 1	Category 1
	Actual 13/5/16 to 30/6/17	Actual 13/5/16 to 30/6/17
\$ '000		
Income from continuing operations		
Access charges	–	–
User charges	4,367	3,860
Fees	–	–
Interest	–	–
Grants and contributions provided for non-capital purposes	–	–
Other income	171	32
Total income from continuing operations	4,538	3,892
Expenses from continuing operations		
Employee benefits and on-costs	459	649
Borrowing costs	152	–
Materials and contracts	1,828	1,204
Depreciation, amortisation and impairment	826	1,280
Loss on sale of assets	–	293
Other expenses	254	197
Total expenses from continuing operations	3,519	3,623
Surplus (deficit) from continuing operations before capital amounts	1,019	269
Grants and contributions provided for capital purposes	284	2,962
Surplus (deficit) from continuing operations after capital amounts	1,303	3,231
Surplus (deficit) from discontinued operations	–	–
Surplus (deficit) from all operations before tax	1,303	3,231
Less: corporate taxation equivalent (30%) [based on result before capital]	(306)	(81)
SURPLUS (DEFICIT) AFTER TAX	997	3,150
Plus Assets and liabilities transferred from former councils	25,971	21,818
Plus adjustments for amounts unpaid:		
– Taxation equivalent payments	–	–
– Debt guarantee fees	–	–
– Corporate taxation equivalent	306	81
Add:		
– Subsidy paid/contribution to operations	–	–
Less:		
– TER dividend paid	–	–
– Dividend paid	–	–
Closing retained profits	27,274	25,049
Return on capital %	4.3%	1.3%
Subsidy from Council	–	223

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Dubbo Regional Council

Income Statement of Council's Other Business Activities
for the period 13 May 2016 to 30 June 2017

	Property Development Category 2	Dubbo City Holiday Park Category 2
	Actual 13/5/16 to 30/6/17	Actual 13/5/16 to 30/6/17
\$ '000		
Income from continuing operations		
Access charges	–	–
User charges	–	1,936
Fees	–	–
Interest	26	–
Grants and contributions provided for non-capital purposes	–	–
Profit from the sale of assets	4,501	–
Other income	12	1
Total income from continuing operations	4,539	1,937
Expenses from continuing operations		
Employee benefits and on-costs	2	4
Borrowing costs	–	40
Materials and contracts	2,791	1,144
Depreciation, amortisation and impairment	–	200
Other expenses	–	227
Total expenses from continuing operations	2,793	1,615
Surplus (deficit) from continuing operations before capital amounts	1,746	322
Grants and contributions provided for capital purposes	–	–
Surplus (deficit) from continuing operations after capital amounts	1,746	322
Surplus (deficit) from discontinued operations	–	–
Surplus (deficit) from all operations before tax	1,746	322
Less: corporate taxation equivalent (30%) [based on result before capital]	(524)	(97)
SURPLUS (DEFICIT) AFTER TAX	1,222	225
Plus Assets and liabilities transferred from former councils	7,358	5,145
Plus adjustments for amounts unpaid:		
– Taxation equivalent payments	–	–
– Debt guarantee fees	–	–
– Corporate taxation equivalent	524	97
Add:		
– Subsidy paid/contribution to operations	–	–
Less:		
– TER dividend paid	–	–
– Dividend paid	–	–
Closing retained profits	9,104	5,467
Return on capital %	n/a	7.4%
Subsidy from Council	–	–

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Dubbo Regional Council

Income Statement of Council's Other Business Activities
for the period 13 May 2016 to 30 June 2017

	Rainbow Cottage Category 2
\$ '000	Actual 13/5/16 to 30/6/17
Income from continuing operations	
Access charges	-
User charges	728
Fees	-
Interest	-
Grants and contributions provided for non-capital purposes	584
Profit from the sale of assets	-
Other income	-
Total income from continuing operations	1,312
Expenses from continuing operations	
Employee benefits and on-costs	1,004
Borrowing costs	-
Materials and contracts	370
Depreciation, amortisation and impairment	35
Other expenses	24
Total expenses from continuing operations	1,433
Surplus (deficit) from continuing operations before capital amounts	(121)
Grants and contributions provided for capital purposes	-
Surplus (deficit) from continuing operations after capital amounts	(121)
Surplus (deficit) from discontinued operations	-
Surplus (deficit) from all operations before tax	(121)
Less: corporate taxation equivalent (30%) [based on result before capital]	-
SURPLUS (DEFICIT) AFTER TAX	(121)
Plus Assets and liabilities transferred from former councils	760
Plus adjustments for amounts unpaid:	
- Taxation equivalent payments	-
- Debt guarantee fees	-
- Corporate taxation equivalent	-
Add:	
- Subsidy paid/contribution to operations	-
Less:	
- TER dividend paid	-
- Dividend paid	-
Closing retained profits	639
Return on capital %	-18.9%
Subsidy from Council	136

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Dubbo Regional Council

Statement of Financial Position – Council's Water Supply Business Activity
as at 30 June 2017

\$ '000	Actual 2017
ASSETS	
Current assets	
Cash and cash equivalents	6,348
Investments	10,000
Receivables	4,880
Inventories	223
Other	5
Non-current assets classified as held for sale	–
Total current assets	21,456
Non-current assets	
Investments	15,500
Receivables	–
Inventories	–
Infrastructure, property, plant and equipment	199,321
Investment property	–
Intangible assets	–
Other	44
Total non-current assets	214,865
TOTAL ASSETS	236,321
LIABILITIES	
Current liabilities	
Bank overdraft	–
Payables	788
Income received in advance	–
Borrowings	845
Provisions	965
Total current liabilities	2,598
Non-current liabilities	
Payables	–
Income received in advance	–
Borrowings	26,101
Provisions	33
Total non-current liabilities	26,134
TOTAL LIABILITIES	28,732
NET ASSETS	207,589
EQUITY	
Retained earnings	208,755
Revaluation reserves	(1,166)
TOTAL EQUITY	207,589

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SPFS 2017

Dubbo Regional Council

Statement of Financial Position – Council's Sewerage Business Activity
as at 30 June 2017

\$ '000	Actual 2017
ASSETS	
Current assets	
Cash and cash equivalents	4,547
Investments	8,500
Receivables	2,468
Inventories	–
Other	–
Non-current assets classified as held for sale	–
Total current Assets	15,515
Non-current assets	
Investments	28,000
Receivables	–
Inventories	–
Infrastructure, property, plant and equipment	232,636
Investment property	–
Intangible assets	–
Other	–
Total non-current assets	260,636
TOTAL ASSETS	276,151
LIABILITIES	
Current liabilities	
Bank overdraft	–
Payables	338
Income received in advance	–
Borrowings	2,015
Provisions	113
Total current liabilities	2,466
Non-current liabilities	
Payables	–
Income received in advance	–
Borrowings	19,263
Provisions	6
Total non-current liabilities	19,269
TOTAL LIABILITIES	21,735
NET ASSETS	254,416
EQUITY	
Retained earnings	231,047
Revaluation reserves	23,369
TOTAL EQUITY	254,416

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Dubbo Regional Council

Statement of Financial Position – Council's Other Business Activities
as at 30 June 2017

	Dubbo City Regional Airport Category 1	Livestock Markets Category 1
\$ '000	Actual 2017	Actual 2017
ASSETS		
Current assets		
Cash and cash equivalents	1	–
Investments	145	4,080
Receivables	394	553
Inventories	–	–
Other	–	–
Non-current assets classified as held for sale	–	–
Total Current Assets	540	4,633
Non-current assets		
Investments	–	–
Receivables	–	–
Inventories	–	–
Infrastructure, property, plant and equipment	26,963	20,652
Investment property	–	–
Intangible assets	–	–
Other	–	–
Total non-current assets	26,963	20,652
TOTAL ASSETS	27,503	25,285
LIABILITIES		
Current liabilities		
Bank overdraft	–	–
Payables	101	67
Income received in advance	–	–
Borrowings	–	–
Provisions	120	158
Total current liabilities	221	225
Non-current liabilities		
Payables	–	–
Income received in advance	–	–
Borrowings	–	–
Provisions	8	11
Total non-current liabilities	8	11
TOTAL LIABILITIES	229	236
NET ASSETS	27,274	25,049
EQUITY		
Retained earnings	27,274	25,049
Revaluation reserves	–	–
TOTAL EQUITY	27,274	25,049

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Dubbo Regional Council

Statement of Financial Position – Council's Other Business Activities
as at 30 June 2017

	Property Development Category 2	Dubbo City Holiday Park Category 2
	Actual 2017	Actual 2017
\$ '000		
ASSETS		
Current assets		
Cash and cash equivalents	–	–
Investments	5,527	664
Receivables	660	–
Inventories	622	–
Other	–	–
Non-current assets classified as held for sale	–	–
Total Current Assets	6,809	664
Non-current assets		
Investments	–	–
Receivables	451	–
Inventories	1,844	–
Infrastructure, property, plant and equipment	–	4,871
Investment property	–	–
Intangible assets	–	–
Other	–	–
Total non-current assets	2,295	4,871
TOTAL ASSETS	9,104	5,535
LIABILITIES		
Current liabilities		
Bank overdraft	–	–
Payables	–	68
Income received in advance	–	–
Borrowings	–	–
Provisions	–	–
Total current liabilities	–	68
Non-current liabilities		
Payables	–	–
Income received in advance	–	–
Borrowings	–	–
Provisions	–	–
Total non-current liabilities	–	–
TOTAL LIABILITIES	–	68
NET ASSETS	9,104	5,467
EQUITY		
Retained earnings	9,104	5,467
Revaluation reserves	–	–
TOTAL EQUITY	9,104	5,467

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SPFS 2017

Dubbo Regional Council

Statement of Financial Position – Council's Other Business Activities
as at 30 June 2017

	Rainbow Cottage Category 2
\$ '000	Actual 2017
ASSETS	
Current assets	
Cash and cash equivalents	–
Investments	208
Receivables	13
Inventories	–
Other	–
Non-current assets classified as held for sale	–
Total Current Assets	221
Non-current assets	
Investments	–
Receivables	–
Inventories	–
Infrastructure, property, plant and equipment	640
Investment property	–
Intangible assets	–
Other	–
Total non-current assets	640
TOTAL ASSETS	861
LIABILITIES	
Current liabilities	
Bank overdraft	–
Payables	13
Income received in advance	–
Borrowings	–
Provisions	197
Total current liabilities	210
Non-current liabilities	
Payables	–
Income received in advance	–
Borrowings	–
Provisions	12
Total non-current liabilities	12
TOTAL LIABILITIES	222
NET ASSETS	639
EQUITY	
Retained earnings	639
Revaluation reserves	–
TOTAL EQUITY	639

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DUBBO REGIONAL
COUNCIL

REPORT: Oath/Affirmation Ceremony for Councillors

AUTHOR: General Manager
REPORT DATE: 10 October 2017
TRIM REFERENCE: ID17/1785

EXECUTIVE SUMMARY

Following a recent amendment to the Local Government Act 1993, in accordance with Section 233A(1), Councillors must take an oath of office or make an affirmation of office at or before the first meeting of the Council after the Councillor is elected. I advise that Council hosted an event on Monday 25 September 2017 to conduct the taking of the oath/affirmation of Councillors. This event was attended by Council's Administrator, all Councillors, Council's General Manager and members of the Executive Leadership Team and approximately 60 people representing Councillors' families and friends. Media were also in attendance and the event was broadcast through a number of media channels.

ORGANISATIONAL VALUES

Customer Focused: The taking of the oath/affirmation is a requirement under the Local Government Act and ensures that Councillors act in the best interests of the people of the Local Government Area and the Council.

Integrity: The Local Government Act 1993, Section 233A(1), requires Councillors to take an oath of office or make an affirmation of office at or before the first meeting of the Council after the Councillor is elected.

One Team: The taking of the oath/affirmation provides people of the area that Councillors are working in their best interests as one team with Council staff.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION

That it be noted that in accordance with Section 233A(1) of the Local Government Act 1993, all Councillors as elected to Council on 9 September 2017 have taken either the oath of office or affirmation of office at a ceremony held at Council on 25 September 2017, being prior to the first meeting of Council after the Councillors were elected.

Mark Riley
General Manager

REPORT

Following a recent amendment to the Local Government Act 1993, in accordance with Section 233A(1), Councillors must take an oath of office or make an affirmation of office at or before the first meeting of the Council after the Councillor is elected. I advise that Council hosted an event on Monday 25 September 2017 to conduct the taking of the oath/affirmation of Councillors. This event was attended by Council's Administrator, all Councillors, Council's General Manager and members of the Executive Leadership Team and approximately 60 people representing Councillors' families and friends. Media were also in attendance and the event was broadcast through a number of media channels.

Councillors took the oath or made the affirmation before the General Manager, who was in attendance, in accordance with section 233A(2) of the Local Government Act.

Of the ten (10) Councillors, the following Councillors undertook an oath of office:

Councillor Jane Diffey
Councillor Dayne Gumley
Councillor Annemarie Jones OAM
Councillor Greg Mohr
Councillor Kevin Parker
Councillor John Ryan
Councillor Ben Shields

The remaining Councillors made an affirmation of office being:

Councillor Vicki Etheridge
Councillor David Grant
Councillor Stephen Lawrence

Each Councillor was subsequently signed a copy of the oath or affirmation respectively which will be placed on display in the Dubbo Civic Administration Building Council chamber.



DUBBO REGIONAL
COUNCIL

REPORT: Local Government NSW - 2017 Annual Conference

AUTHOR: Manager Governance and Risk
REPORT DATE: 11 October 2017
TRIM REFERENCE: ID17/1454

EXECUTIVE SUMMARY

The 2017 Local Government NSW Annual Conference is to be held in Sydney at the Hyatt Regency Hotel from 4 to 6 December 2017.

Following consideration of Council's draft Policy in respect of the *"Payment of Expenses and Provision of Facilities for the Mayor and Councillors"*, at the October 2017 Economic Development, Business and Corporate Committee, it is proposed that attendance at the Local Government NSW Conference be as follows:

- The Mayor (or his nominee)
- Three (3) other Councillors as delegates

Council must also determine an alternate delegate (to act as delegate if required).

The Policy also provides for attendance by *"Councillors as determined by Council"* and the General Manager (or nominee), as observers.

Having regard to the proposal from the Committee, the background to the change in the number of delegates from two to three is that Council received advice from Local Government NSW on 10 October 2017 advising that Council has been allocated four voting entitlements for voting on motions and four voting entitlements for voting in the Board election. This is a recently introduced process whereby the Council could be allocated a different number of voting delegates for each of these voting processes and this also allows that they can be a different four people as voting delegates in each process.

It is now proposed that Council determine three Councillor delegates in addition to the Mayor to act as voting delegates and determine the attendance of other Councillors as observers. It is proposed that the three Councillors in addition to the Mayor are Council's nominated delegates for both the voting on motions and the voting on board nominations.

ORGANISATIONAL VALUES

Customer Focused: Attendance at the conference provides representation from Council to provide input to the decision and policy making process for NSW Local Government.

Integrity: Council will adopt a policy for the Payment of Expenses and Provision of Facilities for the Mayor and Councillors in the near future which will address attendance at this conference into the future. Time constraints do not allow adoption of this policy prior to the date of the conference.

One Team: All Councillors are given the opportunity to attend the conference and final attendance is determined by the Council.

FINANCIAL IMPLICATIONS

Funding has been provided in the Governance budget to enable Councillors to attend the Local Government NSW Annual Conference 2017.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION

That Council determine the three Councillor voting delegates, alternate voting Councillor and the Councillor observers to attend the Local Government NSW Conference to be held in Sydney at Hyatt Regency from 4 to 6 December 2017.

Michael Ferguson
Manager Governance and Risk



REPORT: Dubbo Regional Livestock Markets - Rhino Award - Excellence in Work, Health and Safety

AUTHOR: Director Economic Development and Business
REPORT DATE: 17 October 2017
TRIM REFERENCE: ID17/1801

EXECUTIVE SUMMARY

The Dubbo Regional Livestock Markets was presented with an Award for Excellence in Work Health and Safety at the 2017 Dubbo Chamber of Commerce Rhino Awards held 13 October 2017.

ORGANISATIONAL VALUES

Customer Focused: Dubbo Regional Livestock Markets is committed to providing a first class facility with a focus on Work Health and Safety for all users and stakeholders.

Integrity: Delivering a safe and complaint Livestock Markets that meets WHS and Animal Welfare legislation.

One Team: Council works collaboratively with the community, business and industry to provide a facility of economic importance to Dubbo and the region.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION

That the report of the Director Economic Development and Business dated 17 October 2017 be noted and the staff at the Dubbo Regional Livestock Markets and Council's Workplace Safety Advisor be congratulated on the attainment of this award.

Natasha Comber

Director Economic Development and Business

REPORT

The Dubbo Regional Livestock Markets (DRLM) has multiple health and safety hazards for its employees and users including animal handling, working at heights, confined spaces, hot works, heavy traffic, use of chemicals, cleaning and noise amongst others.

The saleyard is a large 24-hour operation and requires a concise but achievable Work Health and Safety (WHS) system. The DRLM has developed an overarching Work Health and Safety Audit Checklist that combines the supplementary internal checklists from the various work groups. These measures have been put into place with a series of self and independent audits and ensures any potential hazards and risks are identified and acted on in a practical manner.

Regular safety messaging through various channels including the DRLM quarterly newsletter is communicated to the users and stakeholders and a health and safety notice board is maintained which allows for continuous improvement to make the facility a safer environment.

The Livestock Markets is one of the largest contributors to economic growth in the region. In the 2016/2017 financial year the throughput included, 199,431 head of cattle and 1,437,030 head of sheep.

The Dubbo Regional Livestock Markets are audited annually by the National Saleyards Quality Assurance program with continued assistance provided by Council's WHS Worksafe Advisor and Worksafe NSW in order to ensure high standards of WHS procedures are provided.