

DUBBO REGIONAL COUNCIL  
**2017/2018 ANNUAL REPORT**



## MAYOR'S MESSAGE

Dubbo Regional Council has had much success in 2017/2018 with an elected council representing the communities of Dubbo, Wellington and the surrounding villages and rural districts.

In 2017/2018 the new Council has taken the lead in addressing issues of social disadvantage by connecting service providers with Council and developing a business case for a much needed residential rehabilitation centre. This business case is now with the NSW Government for consideration for funding.

The health of the Macquarie River and the local environment has been another long standing issue of concern which Council has acted on. A new strategy to install additional Gross Pollutant Traps (GPT) was kick started with the installation of a new GPT to capture litter and other waste from the southern parts of the Dubbo CBD.

A number of major capital works projects underway in Wellington will boost the town's facilities for residents and visitors. The redevelopment of the Wellington pool is now underway and plans for the Wellington Caves Visitor Experience Centre are well advanced.

As a new Council there are still challenges ahead. One of these is representation, particularly for Wellington,

and ensuring locals have a say in their town's future.

Other challenges are keeping pace with delivering infrastructure projects and continuing to advocate, on behalf of the Dubbo Regional community, for appropriate funding from State and Federal Governments for essential services and infrastructure.

I would also like to thank my fellow Councillors who constructively and diligently lead Dubbo Regional Council. One of our great strengths is to have a cohesive elected body focussed on achieving great outcomes for the community and for that I commend the Councillors and Council staff.

This Annual Report provides a snapshot in time for Dubbo Regional Council. As the first Mayor of the Dubbo Regional Council I am honoured to serve the Council and the community and look forward to delivering more great results in the coming year.

Councillor Ben Shields  
Mayor of the Dubbo Region







## CEO'S MESSAGE

2017/2018 was a significant year for Dubbo Regional Council. It was the first year Council operated a combined Operational Plan as well as the first year following from the Administration period with an elected Council being returned in September 2017.

Delivering on an unprecedented capital works program has been the hallmark of 2017/2018. Some of the major projects completed in 2017/2018 include:

- Construction of the Dubbo Regional Organics Processing Plant at the Whylandra Waste and Recycling Facility
- Construction of new Gundy Creek Bridge
- Completed the Runway Strengthening Project at Dubbo City Regional Airport
- Completed and conducted official opening of various local projects and upgrades to recreational areas and playgrounds in Euchareena, Stuart Town, Geurie and Wongarbron
- Completed construction and official opening of Playmates Cottage Childcare Centre.

In June 2018, Dubbo Regional Council adopted a new 2040 Community Strategic Plan. This plan and the accompanying 2018-2021 Delivery Program and Operational Plan 2018-2019 are significant as they represent the first combined and comprehensive strategy for the Dubbo Regional Local Government Area.

This strategy will guide future investment and Council activities in order to meet community expectations.

As CEO of Dubbo Regional Council I am privileged to lead Council in partnership with the Mayor, Councillors, the Executive Leadership Team and staff and am pleased to present the 2017/2018 Annual Report.

Michael McMahon  
Chief Executive Officer



# OUR COMMUNITY

The Dubbo Regional Local Government Area was proclaimed by the NSW Government on 12 May 2016 as an amalgamation of the former Dubbo City and Wellington councils. Our Local Government Area is shown below:





# WHO ARE WE?



## POPULATION 51,429

42,453 PEOPLE  
RESIDE IN DUBBO  
8,976 PEOPLE  
RESIDE IN WELLINGTON



## 7,740

ABORIGINAL &  
TORRES STRAIT ISLANDER  
POPULATION



## 13,847 PEOPLE BELOW 19 YRS OLD

THIS REFLECTS A FOCUS OF THE  
REGION AS A CENTRE  
FOR EDUCATION



## BETWEEN 0.9% & 1.2% P.A

### SUSTAINED GROWTH RATE

THE MAJORITY OF THIS POPULATION  
GROWTH IS EXPERIENCED IN DUBBO.  
WELLINGTON ALSO EXPERIENCES  
BETWEEN 0.2 & 0.4% POPULATION  
GROWTH PER ANNUM.



## 21,355 DWELLINGS

17,465 IN DUBBO  
& 3,890 IN WELLINGTON  
DWELLING OCCUPANCY RATE  
2.43 PERSONS DUBBO  
& 2.30 PERSONS WELLINGTON



## 1.8 MOTOR VEHICLES

### PER DWELLING HOUSE

REFLECTIVE OF OUR  
WIDE OPEN SPACES



## 6,780 3 BEDROOM 7,012 4 BEDROOM



## \$250 MEDIAN WEEKLY RENT

MEDIAN RENT PAYMENT  
FOR THE STATE \$380



## \$1,500

MEDIAN MONTHLY MORTGAGE  
REPAYMENT

MEDIAN MONTHLY MORTGAGE  
PAYMENT FOR THE STATE \$1,986



**94.9%** OF ALL HOUSEHOLDS  
HAVE MORTGAGE REPAYMENTS LESS  
THAN 30% OF HOUSEHOLD INCOME.

Within the State, 92.6% have  
mortgage repayments less than  
30% of household income.

**OUR MOST POPULAR EMPLOYMENT  
INDUSTRIES INCLUDE HOSPITALS (4.5%),  
PRIMARY EDUCATION (2.8%), SOCIAL  
ASSISTANCE SERVICES (2.5%), TAKEAWAY  
FOOD SERVICES (2.4%) AND  
SUPERMARKET AND GROCERY STORES (2.3%).**

These figures are reflective of a strong service sector within  
our economy and the role of the region as the inland capital of NSW.

# MAJOR PROJECT HIGHLIGHTS

## **Dubbo Regional Organics Processing Plant**

The Dubbo Regional Organics Processing Plant (DROPP) was officially opened in July 2018 at the Whylandra Waste and Recycling Facility. The \$7 million facility processes food and garden organic waste from Dubbo Regional Council, Mid-Western Regional Council and Narromine Shire Council.

## **Gundy Creek Bridge**

The original timber bridge was replaced with a two-lane concrete bridge to accommodate higher mass limit vehicles and improve freight transport and community access. Project value was \$1.37 million.

## **Rural Fire Service Training Facility**

Construction continues with demolition, stormwater drainage and bulk earthworks complete and shed and hardstand construction well advanced.

## **Dubbo Airport General Aviation Precinct Project**

This project is well underway with earthworks, pavement works and sewer installations well advanced.

## **Victoria Park Project**

The main construction of the Victoria Park No. 2 and 3 car park commenced at the start of June 2018. As part of this project, 30 super advanced trees were replanted within the immediate area (car park and oval surrounds). Installation of the fences around Victoria Park 2 and 3 have commenced and are due for completion during November 2018.

## **Wongarbon Park**

Redevelopment of Wongarbon Park has been completed. The park redevelopment included a full playground renewal, installation of two park picnic settings and shelters, two futsal soccer goals and a new hot water system unit within the club house. Additionally, a granite path was made to create an accessible link to the recently redeveloped infrastructure.

## **Dubbo Regional Botanic Garden Playground and Carpark**

Bulk earthworks and pathways are completed and the amenity block has been installed and some 90 per cent of the playground equipment has been installed. The carpark has been completed and is open to the public.

## **Dubbo Regional Theatre and Convention Centre Operable Door**

Dubbo Regional Theatre and Convention Centre's large auditorium has a new operable acoustic dividing door installed in July 2018. Funding of \$163,467 was received from the NSW Government Arts and Culture Infrastructure Grants Program and Council contributed the remaining \$150,000.

## **Playmates Cottage**

Playmates Cottage celebrated the official opening of its purpose-built \$1.8 million facility on Moran Drive in June 2018. The new Playmates Cottage Childcare Centre was built on Dubbo Regional Council land, and its construction was fully funded by the NSW Government.

## **Dubbo Aquatic Leisure Centre**

The renewal of the Dubbo Aquatic Leisure Centre grandstand roof was completed at a cost of \$120,000.

## **Wellington Aquatic Leisure Centre**

Work on redevelopment of the Wellington Pool has now commenced and the project is estimated for completion in October 2019.

## **Boundary Road Extension**

Wheeler's Lane roundabout construction is advancing following Council taking over the construction project. Construction of the eastern side of the roundabout is continuing with stormwater installation and excavation work for road pavement commencing.

## **Dubbo Regional Livestock Markets**

A \$6.6 million upgrade of the Dubbo Regional Livestock Markets co-funded by Dubbo Regional Council and the Australian Government's National Stronger Regions Fund was officially opened. Shade sails were installed over the cattle pens as the final component of the upgrade which has provided additional capacity for improved cattle management.

## **Property development**

Continued development of Council's Keswick Estate with 25 of the 29 lots sold or under contract in Stage 4 Release 3B. An acoustic fence fronting Mitchell Highway was also constructed with landscaping scheduled for late 2018.







# SERVICES TO THE COMMUNITY

The following major projects and activities were also part of Dubbo Regional Council's program for 2017/2018.

- \$50,000 allocated to eight community groups in Wellington under Round 1 of the Bodangora Wind Farm (Infigen Energy) Community Benefit Fund
- \$332,940 in Stronger Community – Community Grants issued to 24 projects for 2017/2018. Applications commenced for allocations in the final round of Stronger Community grants to be issued in 2018/2019
- Hosted 2018 Commonwealth Games Queen's Baton Relay with community celebrations in Wellington and Dubbo
- Established first Street Tree Advisory Committee to improve consultation on tree removal and plantings
- 313 City of Dubbo Squadron Australian Airforce Cadets exercised their Freedom of Entry to the City
- Conducted annual Christmas CBD campaigns, Smile it's Christmas and Jingle on the Bell for Dubbo and Wellington
- Progressed redevelopment works including stormwater, kerb and guttering and footpath renewal in Wingewarra Street
- Completed Bultje Street tree replacement program
- Adopted designs for new Cycling Facility and redevelopment of Victoria Park Ovals
- Completed resurfacing of Pioneer Park hockey fields
- Established Social Justice and Crime Prevention Committee to formulate a draft Collective Impact for Social Change policy
- Initiated live streaming of Council meetings
- Appointed an Internal Ombudsman
- Prepared business case and lobbied for Qantas Pilot Academy to be constructed at Dubbo City Regional Airport
- Formed a Disability Inclusion Technical Panel and initiated four year Disability Improvement Action Plan
- Launched 2018/2019 Destination Partnership Program with almost 200 business partners to promote Dubbo and Wellington as a place to live, visit and invest
- Installed new irrigation system, levelled playing surface and laid new turf at Kennard Park Wellington in partnership with the community and Hogs 4 Homeless
- Secured \$819,467 in funding for the \$1.27M Dubbo Regional Livestock Market Truck Wash Program from the NSW Government Fixing Country Roads Program
- Secured return of NSW Aboriginal Knockout held in Dubbo October 2018 and Red Bull Branched Out Competition held in Wellington September 2018
- Completed community consultation and adopted a Wellington destination brand to provide a platform for developing marketing material and campaigns
- Council's event funding channels supported 38 not-for-profit events in 2017/2018. A total of \$38,340 was shared under Council's Event Development Fund and an amount of \$65,800 distributed to events under the Major Event Sponsor Program. Events receiving funding included: Wambuul Macquarie River Festival, Wellington Horse and Pony Championships, Mumbil Black Wattle Fair, Lake Burrendong Classic, Springfest, 57th Hereford National Show and Sale, Dubbo NYE Fireworks and the NSW State Cricket Championships. An amount of \$40,000 was also granted to the annual DREAM Festival held in October 2017. Combined, these events returned an economic benefit of in excess of \$4M to the Local Government Area.



037

038

030

Gold Coast 2018  
Queen's Baton Relay  
XXI Commonwealth Games

Gold Coast 2018  
Queen's Baton Relay  
XXI Commonwealth Games

Gold Coast  
2018

Gold Coast  
2018

Gold Coast  
2018



# SNAPSHOT OF COUNCIL SERVICES

Dubbo Regional Council has continued to support a full range of services across Council's key responsibilities. For the 2017/2018 financial year these services have included:



**440 KILOLITRES**

Average water consumption per customer

\*Note: Dubbo Regional Council including Wellington, Geurie and Mumbil. This is what classify as residential only not business or schools etc.



**69,993**

Tonnes of waste landfilled



**4,200**

Tonnes of recycling diverted from landfill



**986**

Households receiving relocation information

\*Note: these are not moved cases these include all enquiries which usually cover students, employers, real estates and those considering a move

## BUSINESS



**\$3.360 B**

Gross Domestic Product (Real GRP)



**4947**

Number of businesses

\*business with turnover



**805**

Development Applications approved

\*Development and complying development not including Modifications



**\$194,331,945**

Total value of development applications

## ROADS



**1,339 KMS**

Total length of unsealed roads maintained by Council



**738 KMS**

Total length of sealed roads maintained by Council



**1,035 KMS**

Kilometres of unsealed roads graded



**51.688 KMS**

Kilometres of road upgrades (resurfacing/widening)



## VISITATION



**209,716**

Passengers through Dubbo City Regional Airport



**89,469**

Visitors to Western Plains Cultural Centre



**68,434**

Visitors to Dubbo Visitor Information Centre



**171,977**

Visitors to Macquarie Regional Library  
Dubbo and Wellington



**20,507**

Visitors to Wellington Visitor Information Centre



**31,449**

Tickets attendance at DRTCC



**47,690**

Visitors to Old Dubbo Gaol



**86**

DRTCC ticketed performances



**32,993**

Visitors on tours to Wellington Caves



**90,712**

Patrons at Dubbo Aquatic Leisure Centre

## DUBBO REGIONAL LIVESTOCK MARKETS



**241,282**

Cattle



**1,477,112**

Sheep



**9,858**

Goats

## COUNCIL OPERATIONS



**70,238**

Number of Customer Service enquiries  
received



**238,522**

Number of electronic documents  
processed



**\$56,909,000**

Revenue generated from rates and  
annual charges



**\$55,445,000**

Revenue generated from user charges  
and fees

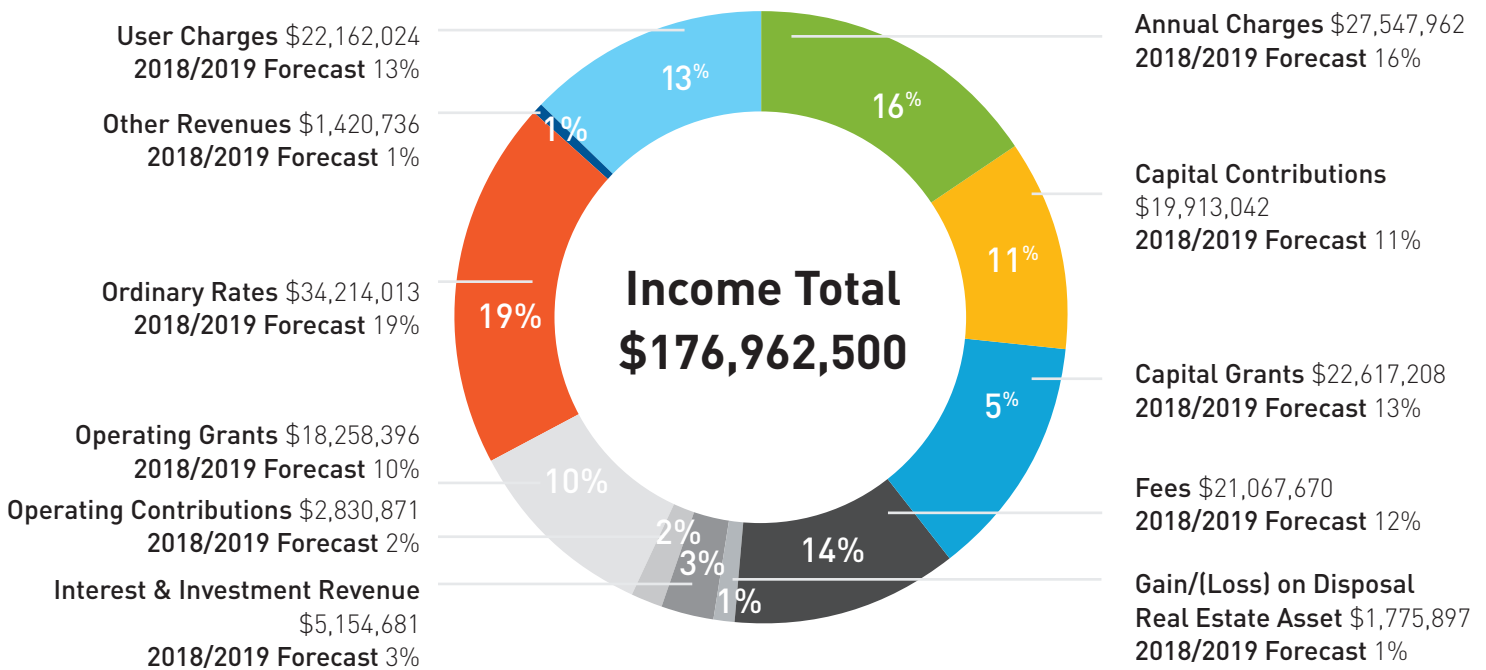
# FINANCIAL SNAPSHOT

In 2017/2018 Council recorded a net operating result before grants and contributions provided for capital purposes of \$30.5 million compared to a \$25.1 million surplus in 2016/2017.

The Statement of Financial Position indicates that Council is in a sound financial position with Net Current Assets of some \$2.5 billion.

However, continued focus on operating expenses and income is required to ensure the organisation has the financial sustainability to provide services in line with the priorities and aspirations of the community.

Forecast income 2018/2019



# STATUTORY REPORTING

COMPLETED AS PER THE REQUIREMENTS OF LOCAL GOVERNMENT ACT

## CONTENTS

Delivery Program Implementation	14
Community Strategic Plan Implementation	16
Audited Financial Reports	16
Rates and Charges Written Off	17
Overseas Visits	17
Payment of Expenses and Provision of Facilities to Councillors	18
Contracts Awarded	20
Legal Proceedings	22
Private Works	23
Contributions	23
External Bodies	26
Controlling Interests	26
Joint Ventures	26
Equal Employment Opportunity	27
Employment of Senior Staff	28
Stormwater Management Services	29
State of the Environment Report	30
Statement in Compliance with Special Variations Approval Conditions	30
Companion Animals Act and Regulation	31
Government Information (Public Access) Act 2009	32
Planning Agreements	36
Public Interest Disclosures	37
Reporting on complaints statistics	38



# DELIVERY PROGRAM IMPLEMENTATION

Within 5 months after the end of each year, a council must prepare a report (its annual report) for that year reporting as to its achievements in implementing its delivery program and the effectiveness of the principal activities undertaken in achieving the objectives at which those principal activities are directed.

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As per Circular No. 17-16 dated 26 June 2017 from the Office of Local Government with regard to transition from Administration to the Integrated Planning and Reporting Framework for merged councils, Dubbo Regional Council did not have a new Community Strategic Plan in operation for the newly merged Local Government Area.

Prior to amalgamation of the former Dubbo City and Wellington Councils, the former Dubbo City Council operated under the Dubbo 2036 Community Strategic Plan. The former Wellington Council operated under the Wellington 2025 Community Strategic Plan. Both Integrated Planning and Reporting Frameworks also included a four (4) year Delivery Program and a respective one (1) year Operational Plan.

A new combined Operational Plan incorporating the two former Local Government Areas was approved by Council in 2017 and operated throughout the 2017 and 2018 Financial Year prior to the adoption of a new Community Strategic Plan. However, it should be noted that Council continued to operate under separate Delivery Programs during this period.

The following provides a highlight of the actions and initiatives in respect of capital projects undertaken by Council in compliance with the 2017/2018 Operational Plan:

## **(1) Waste Collection Services**

New household waste collection services were developed to commence on 1 July 2018. Dubbo residents will be transitioning from two bins to three bins with Wellington and surrounding village residents transitioning from one bin to three bins.

## **(2) Dubbo Regional Organics Processing Plant**

The Dubbo Regional Organics Processing Plant (DROPP) was constructed in 2017/2018 and officially

opened during July 2018 at the Whylandra Waste and Recycling Facility. The DROPP processes food and garden organic waste from Dubbo Regional Council, Mid-Western Regional Council and Narromine Shire Council. The DROPP will divert a significant volume of organic waste from landfill, reducing environmental pollution caused by leachates and methane gas production. At the end of the process, a valuable resource in the form of compost will be available for use. In total, the new facility represents a significant investment of more than \$7million into a new regional organics recycling industry. This project has been funded by Dubbo Regional Council, the NSW EPA and JR Richards and Sons.

## **(3) Gundy Creek Bridge**

The Gundy Creek Bridge construction is complete and the formal opening occurred July 2018. The original timber bridge was replaced with a two-lane concrete bridge that can accommodate higher mass limit vehicles and will improve freight transport and community access. There is a total investment in the project of \$1.37 million.

## **(4) Rural Fire Service Training Facility**

Demolition of the old Air Services Compound is complete. The major realignment of the stormwater drainage channel is complete, along with bulk earthworks associated with internal road construction. Construction of four bay sheds and hardstand is over 50% complete.

## **(5) Dubbo Airport General Aviation Precinct Project**

The project is well advanced. Temporary side track access has been constructed for Judy Jakins Drive. Earthworks are well advanced, pavement works are underway and sewer installations are well advanced. The project is planned to be completed by 31 December 2018.

#### **(6) Victoria Park Project**

The main construction of the Victoria Park No. 2 and 3 car park commenced at the start of June 2018. As part of this project, 30 super advanced trees will be replanted within the immediate area (car park and oval surrounds). Installation of the fences around Victoria Park 2 and 3 have commenced and are due for completion during November 2018.

#### **(7) Wongarbron Park**

Redevelopment of Wongarbron Park has been completed. The park redevelopment included a full playground renewal, installation of two park picnic settings and shelters, two futsal soccer goals and a new hot water system unit within the club house. Additionally, a granite path continuation was undertaken to create an accessible link to the recently redeveloped infrastructure.

#### **(8) Dubbo Regional Botanic Garden Playground**

Bulk earthworks and pathways are completed and the amenity block has been installed. 90% of the playground equipment has been installed. The project is expected to be completed by late November 2018.

#### **(9) Dubbo Regional Botanic Garden Carpark**

The carpark was completed and opened July 2018. This was partly funded by a grant from the Stronger Communities Fund of \$240,000 with the remainder being contributed by Council.

#### **(10) Dubbo Regional Theatre and Convention Centre Operable Door**

Dubbo Regional Theatre and Convention Centre's large auditorium has a new operable acoustic dividing door installed in July 2018. Funding of \$163,467 was received from the NSW Government Arts and Culture Infrastructure Grants Program and Council contributed

the remaining \$150,000. The project saw the original operable dividing door removed and replaced with a new 21.5 metre acoustic door. The upgraded doors make the venue more accessible and cost effective for hirers and the DRTCC will now be able to offer a versatile and accessible space for weddings, community, cultural events, exhibitions, meetings, workshops and conferences.

#### **(11) Playmates Cottage**

Playmates Cottage celebrated the official opening of its purpose-built \$1.8 million facility on Moran Drive in June 2018. The new Playmates was built on Dubbo Regional Council land, and its construction was fully funded by the NSW Government.

#### **(12) Dubbo Aquatic Leisure Centre**

The renewal of the Dubbo Aquatic Leisure Centre grandstand roof was completed by the end of June 2018 at a cost of \$120,000.

#### **(13) Wellington Aquatic Leisure Centre**

Work on redevelopment of the Wellington Pool has now commenced and the project is estimated for completion in October 2019.

#### **(14) Boundary Road Extension**

Wheeler's Lane roundabout construction is advancing with asphalt placed on the western side. Boundary Road/Wheeler's Lane intersection was reopened with detours removed. Construction of the eastern side of the roundabout is continuing with stormwater installation and excavation work for road pavement commencing.

# COMMUNITY STRATEGIC PLAN IMPLEMENTATION

The annual report in the year in which an ordinary election of councillors is to be held must also report as to the council's achievements in implementing the community strategic plan over the previous 4 years.

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As per Circular No. 17-16 dated 26 June 2017 from the Office of Local Government with regard to transition from Administration to the Integrated Planning and Reporting Framework for merged councils, Dubbo Regional Council did not have a new Community Strategic Plan in operation for the newly merged Local Government Area.

Prior to amalgamation of the former Dubbo City and Wellington councils, the former Dubbo City Council operated under the Dubbo 2036 Community Strategic Plan. The former Wellington Council operated under the Wellington 2025 Community Strategic Plan. Both Integrated Planning and Reporting Frameworks also included a four (4) year Delivery Program and a respective one (1) year Operational Plan.

A new combined Operational Plan incorporating the two former Local Government Areas was approved by Council in 2017 and operated throughout the 2017

and 2018 Financial Year prior to the adoption of a new Community Strategic Plan.

A new Integrated Planning and Reporting Framework for the Dubbo Regional Local Government Area was adopted by Council at its meeting on 25 June 2018. Council's new Integrated Planning and Reporting Framework incorporates the following:

- 2040 Community Strategic Plan
- 2040 Delivery Program and Operational Plan (combined document)
- 2040 Resourcing Strategy
- 2040 Long Term Financial Plan
- 2040 Workforce Management Plan
- 2040 Interim Asset Management Strategy

## AUDITED FINANCIAL REPORTS

A copy of the council's audited financial reports prepared in accordance with the Local Government Code of Accounting Practice and Financial Reporting published by the Department, as in force from time to time.

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See Attachment A – Financial Statements.



# RATES AND CHARGES WRITTEN OFF

The council's annual report must include the amount of rates and charges written off during the year.

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## RATES AND CHARGES WRITTEN OFF BY DUBBO REGIONAL COUNCIL DURING 2017/2018:

Description	Amount
Rates - Pension Rebates (S 583(1) Local Government Act 1993)	\$1,158,238
Rates - Postponed Rates (S 595(1) Local Government Act 1993)	\$29,884
Rates - Non Rateable Properties (S 555(1) Local Government Act 1993)	\$8,996
Rates - Levy Adjustments (S 598(1) Local Government Act 1993)	Nil
Charges - Interest on Postponed Rates (S 595(1) Local Government Act 1993)	\$11,721
Charges - Amounts which were unrecoverable	\$11,748

## OVERSEAS VISITS

Details (including the purpose) of overseas visits undertaken during the year by councillors, council staff or other persons while representing the council (including visits sponsored by other organisations).

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The following overseas travel was undertaken during 2017/2018 by Councillors or staff:

- Councillors Ben Shields and Dayne Gumley participated in the Sister City Delegation to Toyama and Minokamo (both in Japan) in May 2018. This travel was self funded by each Councillor.
- Council's Manager Recreation and Open Space, Ian McAlister, attended Council's Sister City Minokamo, Japan, for the opening of the new River Port Park during April 2018. Mr McAlister funded the flights between Australia and Japan.
- Council's Manager Fleet Services, Steven Colliver, travelled to the Philippines to deliver a paper on Fleet Management at the Department of Public Works and Highways Annual Conference on behalf of the IPWEA from 6 to 10 November 2017. This trip was partly sponsored by the IPWEA of which Mr Colliver is the National Chair for the Fleet Council.

# PAYMENT OF EXPENSES AND PROVISION OF FACILITIES TO COUNCILLORS

Details of the total cost during the year of the payment of the expenses of, and the provision of facilities to, councillors in relation to their civic functions (as paid by the council, reimbursed to the councillor or reconciled with the councillor), including separate details on the total cost of each of the following:

(i) The provision during the year of dedicated office equipment allocated to councillors on a personal basis, such as laptop computers, mobile telephones and landline telephones and facsimile machines installed in councillors' homes (including equipment and line rental costs and internet access costs but not including call costs).

(ii) Telephone calls made by councillors, including calls made from mobile telephones provided by the council and from landline telephones and facsimile services installed in councillors' homes.

(iii) The attendance of councillors at conferences and seminars.

(iv) The training of councillors and the provision of skill development for councillors.

(v) Interstate visits undertaken during the year by councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of-pocket travelling expenses.

(vi) Overseas visits undertaken during the year by councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of-pocket travelling expenses.

(vii) The expenses of any spouse, partner (whether of the same or the opposite sex) or other person who accompanied a councillor in the performance of his or her civic functions, being expenses payable in accordance with the Guidelines for the payment of expenses and the provision of facilities for Mayors and Councillors for Local Councils in NSW prepared by the Director-General from time to time.

(viii) Expenses involved in the provision of care for a child of, or an immediate family member of, a councillor, to allow the councillor to undertake his or her civic functions.

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Following the merger of the former Dubbo City and Wellington Councils on 12 May 2016, an Administrator was appointed to govern over the newly formed Dubbo Regional Council. In this regard, the Administrator was paid an annual salary as determined by the NSW Government. The Administrator was also paid for expenses incurred in discharging his function and responsibilities to the Dubbo Regional community. These payments were in accordance with the Council's "Payment of Expenses and Provision of Facilities to Councillors" Policy. Council's Policy reflects the requirements of the guidelines issued by the Office of Local Government. The Policy is accessible from

Council's website.

As Council was under Administration on 1 July 2017 until 28 September 2017 (date of Mayoral election) the below amounts include both costs associated with the Administrator and of Councillors following the September 2017 Local Government elections.

The Administrator's salary for 2017/2018 was \$58,401.76 until 28 September 2017.

Mayoral and Councillor fees for the period September 2017 until 30 June 2018 was \$177,704.19.

Description	Cost
Cost of dedicated office equipment allocated to Administrator, Mayor and Councillors	\$17,262
Telephone/data charges for Administrator, Mayor and Councillors	\$4,956
Attendance of Administrator, Mayor and Councillors at conferences and seminars	\$17,407
Training of Administrator, Mayor and Councillors and provision of skill development	\$27,727
Interstate visits by Administrator, Mayor and Councillors (transport/accommodation/other travelling expenses)	\$13,753
Overseas visits by Administrator, Mayor and Councillors (transport/accommodation/other travelling expenses)	\$280
Expenses of any spouse/partner who accompanied the Administrator, Mayor or Councillors	Nil
Expenses involved in the provision of child care for the Administrator, Mayor or Councillors	Nil

# CONTRACTS AWARDED

Details of each contract awarded by the council during that year (whether as a result of tender or otherwise) other than:

- (i) Employment contracts (that is, contracts of service but not contracts for services), and including the name of the contractor, the nature of the goods or services supplied by the contractor and the total amount payable to the contractor under the contract.
- (ii) Contracts for less than \$150,000 or such other amount as may be prescribed by the regulations,

Name of contractor	Goods / services	Amount
Interflow Pty Ltd	Rehabilitation, Relining of Sewer Mains and Junctions	\$341,500
Waegar Constructions Pty Ltd	Replacement of Gundy Creek Bridge on Renshaw McGirr Way	\$993,152
Tuff Turf N Co Pty Ltd	Replacement of the Pioneer Park Hockey Complex – Synthetic Playing Surface	\$349,558
Fulton Hogan Industries Pty Ltd	Design and Construction of the Dubbo City Regional Airport Runway Asphalt Surface Upgrade	\$6,146,045
A & L Pipe Pty Ltd T/as All About Pipes	Cleaning and CCTV Reporting of Sewer Mains	\$132,674
Portball Pty Ltd T/as Laser Electrical Dubbo	Design, Supply and Installation of Sports Field Lighting for Victoria Park No. 2	\$168,540
Fabranamics Pty Ltd T/as Pureablue	Install Amenities Block Dubbo Regional Botanic Gardens	\$139,787
Stanaway Pty Ltd T/as David Payne	Construction of Landforms & Pathways at Dubbo Regional Botanic Garden	\$472,957
KB Concrete	Panel contract supply Readymixed Concrete	\$180,000
Boral Pty Ltd; Holcim Concrete	Panel contract supply Readymixed Concrete. Total concrete price	\$5,000,000
Yoff Pty Ltd T/as Dubbo Terrazo	Operable wall and associated building work at the Dubbo Regional Theatre and Convention Centre	\$300,420
Brownrite Building Group Pty Ltd	Construction of a workshop at the Dubbo Regional Livestock Markets	\$272,350
Poonindie T/as Ted Wilson & Sons	Replacement of Penstock and Reflux Valves at Troy Gully Sewage Pump Station	\$280,000

Name of contractor	Goods / services	Amount
Killard Excavation Pty Ltd	Whylandra Street Water and Sewer Main Replacement	\$997,241
Gardenscape Design (Dubbo) Pty Ltd	Supply and Installation of Playground Equipment at Dubbo Regional Botanical Garden	\$726,103
Stanaway T/as David Payne Constructions	Design Supply and Installation of a Water Play Area at the Dubbo Aquatic Leisure Centre	\$888,207
Maas Civil Pty Ltd	Construction of the Proposed Aeromedical Facility at the Dubbo City Regional Airport	\$2,095,347
West Orange Motors	Hino FM 2632 6x4 cab chassis fitted with a Superior Pac hook loading frame	\$207,253
Maas Civil Pty Ltd	Construction Airport General Aviation Precinct	\$2,112,308
Dunstans Construction Group Pty Ltd	Macquarie River Underbore	\$704,500
Maas Constructions Pty Ltd	Documentation and Construction of a four bay shed at the Rural Fire Service Training Facility	\$241,668
Maas Civil Pty Ltd	Construction of site preparation and building pads for the NSW Rural Fire Service Training Facilityoption	\$1,495,427
Regional Crushing and Screening Pty Ltd	Mobile Crushing Services 37,000 tonnes per year, and drilling and blasting 20,000 tonnes - 2 year option to 2022	\$262,250
Westrac	Self propelled smooth drum vibrating roller	\$314,800
Ramsben Pty Ltd T/as Country Powerline Constructions	Supply and delivery of 3 substations to the Dubbo City Regional Airport	\$232,028
Tracserv	Replacement of 2192 which is a front end loader in Wellington	\$127,980
Tracserv	Isuzu FRR110-260, 10,400 GVM 4x2 dual cab table top truck	\$111,172
Envirodomes Pty Ltd	Supply of Modular Amenities for Lady Cutler Ovals	\$231,000
Ausroads Systems	2153 - Paveline truck located in Wellington	\$411,785
Rosmech	2166 - Street Sweeper located in Wellington	\$320,921
JR Richards	Kerbside Bulky and Green Waste 2017	\$233,450
JR & EG Richards (NSW) Pty Ltd	Netwaste Regional Waste Services	\$36,204,552
Centrogen Vegetation Management Solutions	Centrogen Vegetation Management Solutions	\$76,300
Data#3 Limited	Software Licencing - Microsoft Enterprise Agreement	\$551,240
Repco	Supply and delivery of filters to the Dubbo and Wellington Workshops	\$200,000
Regional Crushing & Screening	Supply of Mobile Crushing Services	\$262,250
Lyntet Communications	The Provision of Underground Utility Location Services	\$150,000
Kennedy Surveying Pty Ltd	The Provision of Underground Utility Location Services	\$150,000



# LEGAL PROCEEDINGS

A summary of the amounts incurred by the council during the year in relation to legal proceedings taken by or against the council (including amounts, costs and expenses paid or received by way of out of court settlements, other than those the terms of which are not to be disclosed) and a summary of the state of progress of each legal proceeding and (if it has been finalised) the result.

Details of Legal Proceedings	Amount Incurred	Amount Recovered	State of Progress	Result
Jetgo – Legal action for the recovery of debts and winding up proceedings	\$9,979	\$0	Ongoing	Ongoing
July 2017 - Court elected Infringement - Fail to comply with Menacing Dog requirements - DRC v Smith	\$935	\$0	Complete	Found not guilty
Feb 2018 - Court elected infringement - Dog Attack - DRC v Morton	\$4,742	\$0	Complete	
LEC Proceedings No. 2017/269324 Andorra Developments P/L V DRC and Heritage Council of NSW (Re: D2017-199)	\$31,257	\$0	Currently negotiating amount to be recovered	DA Approved by Land and Environment Court
Insurance claim against Council. Labour hire personnel tripped on piece of steel whilst using whipper snipper	\$0	\$0	Ongoing	Matter is still with the courts

# PRIVATE WORKS

Details or a summary (as required by section 67 (3) of the Act) of resolutions made during that year under section 67 of the Act concerning work carried out on private land and details or a summary of such work if the cost of the work has been fully or partly subsidised by the council, together with a statement of the total amount by which the council has subsidised any such work during that year.

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There were no private works undertaken by Dubbo Regional Council in 2017/2018 which were either fully or partly subsidised by Council.

# CONTRIBUTIONS

The total amount contributed or otherwise granted under section 356 of the Act.

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During 2017/2018, a total of \$145,199 was contributed under this section of the Act, as follows:

Organisation	Donation
Australian Decorative & Fine Arts	\$500
Ballimore & District Progress Association	\$700
Baptist Community Services	\$1,000
Cancer Council NSW	\$1,000
DRC Social Club	\$250
Dubbo & District Family History Society	\$1,375
Dubbo Artz Inc	\$3,000
Dubbo District Band Inc	\$787
Dubbo Golf Club Ltd	\$400
Dubbo Greyhound Racing Club	\$3,000
Dubbo Harness Racing Club	\$2,000
Dubbo Legacy	\$1,850
Dubbo Merino Sheep Show & Sale	\$500
Dubbo Neighbourhood Centre	\$1,500
Dubbo Rescue Squad Inc	\$14,836

Organisation	Donation
Dubbo Theatre Company Inc	\$2,000
East Dubbo Girl Guides	\$380
Embroiderers' Guild of NSW	\$200
Emmanuel Care	\$4,000
Eumungerie Coboco RSL Sub Branch	\$440
Events Dubbo Inc T/as Dubbo Dream Festival	\$40,000
Geurie Rodeo Committee	\$1,900
Life Education NSW Ltd	\$6,168
Lifeline Central West Inc	\$10,000
Older Women's Network NSW	\$2,000
Orana Country Music Association	\$500
Orana Early Childhood Intervention	\$2,350
Orana Toy Library	\$3,165
Rawsonville Recreation Reserve Trust	\$650
Rotary Club Of Dubbo	\$1,000
Royal Flying Doctor Service	\$27,500
Scout Association of Australia	\$1,000
The Westhaven Association	\$1,363
U3A Dubbo Chapter Inc	\$385
Uniting Care NSW ACT	\$2,500
Western Region Poll Hereford Association	\$500







# EXTERNAL BODIES

A statement of all external bodies that during that year exercised functions delegated by the council.

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There are no external bodies exercising functions delegated by Dubbo Regional Council.

# CONTROLLING INTERESTS

A statement of all corporations, partnerships, trusts, joint ventures, syndicates or other bodies (whether or not incorporated) in which the council (whether alone or in conjunction with other councils) held a controlling interest during that year.

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Dubbo Regional Council held no controlling interest in any company during 2017/2018.

# JOINT VENTURES

A statement of all corporations, partnerships, trusts, joint ventures, syndicates or other bodies (whether or not incorporated) in which the council participated during that year.

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Council was involved in the following joint ventures:

- Macquarie Regional Library
- The North West Weight of Loads Groups
- The Bathurst, Orange, Dubbo Alliance of Councils
- The Lower Macquarie Water Utilities Alliance
- Central West Salinity Water Quality Alliance
- The Orana Region Organisation of Councils (OROC)
- Netwaste
- Evocities

# EQUAL EMPLOYMENT OPPORTUNITY

A statement of the activities undertaken by the council during that year to implement its equal employment opportunity management plan.

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Dubbo Regional Council supports and implements the principles of Equal Employment Opportunity (EEO).

An EEO Management Plan aims to facilitate the removal of the systematic barriers to access equity in employment of groups that have been traditionally under represented or disadvantaged. The plan established a number of strategies to ensure Council operates within the principles of fairness and equity and supports the objectives of Section 345 of the Local Government Act.

An EEO Management Plan 2018-2020 is currently being developed to reflect the requirements of the new Dubbo Regional Council which will endeavour to continue fostering a diverse and skilled workforce with improved

employment access and participation for EEO target group members.

The former Dubbo City Council had achieved Bronze Level Accreditation under the national accreditation and awards program 50:50 Vision Councils for Gender Equity. Council will now undergo requirements for Bronze accreditation as a new entity and will ultimately work towards Silver Level Accreditation under this program.

The provision of human resource services and the ongoing improvement in human resource activities demonstrates a strong commitment to maintaining an efficient organisation, to employee development and to the respectful treatment of all employees.



# EMPLOYMENT OF SENIOR STAFF

A statement of the total remuneration comprised in the remuneration package of the general manager during the year that is to include the total of the following:

- (i) The total value of the salary component of the package.
- (ii) The total amount of any bonus payments, performance payments or other payments made to the general manager/CEO that do not form part of the salary component of the general manager.
- (iii) The total amount payable by the council by way of the employer's contribution or salary sacrifice to any superannuation scheme to which the general manager/CEO may be a contributor.
- (iv) The total value of any non-cash benefits for which the general manager/CEO may elect under the package.
- (v) The total amount payable by the council by way of fringe benefits tax for any such non-cash benefits.

A statement of the total remuneration comprised in the remuneration packages of all senior staff members (other than the general manager) employed during the year, expressed as the total remuneration of all the senior staff members concerned (not of the individual senior staff members) and including totals of each of the following:

- (i) The total of the values of the salary components of their packages.
- (ii) The total amount of any bonus payments, performance payments or other payments made to them that do not form part of the salary components of their packages.
- (iii) The total amount payable by the council by way of the employer's contribution or salary sacrifice to any superannuation scheme to which any of them may be a contributor.
- (iv) The total value of any non-cash benefits for which any of them may elect under the package.
- (v) The total amount payable by the council by way of fringe benefits tax for any such non-cash benefits.

In March 2018, Council resolved to rename the position of General Manager to Chief Executive Officer (CEO).

During 2017/2018, Council employed six senior staff as defined under the requirements of the Local Government Act with these being the Chief Executive Officer, Director Corporate Services, Director Infrastructure and Operations, Director Planning and Environment, Director Community and Recreation and Director Economic Development and Business.

The total amount spent on employing senior staff was \$3.327million. This amount includes salaries, fringe

benefit tax, leave entitlements, private use of a Council vehicle, employer's superannuation contributions and termination benefits.

The total employment costs of the General Manager include entitlements and other payments made on account of the cessation of a contract of employment with the General Manager made by mutual written agreement. Total employment costs for senior staff in 2017/2018 include entitlements for three long serving Directors of Dubbo Regional Council who retired or were unsuccessful in obtaining a senior staff position in the adopted structure.

Position	Total Employment Cost
General Manager	\$817,473
CEO	\$236,569
Senior Staff	\$2,272,725

# STORMWATER MANAGEMENT SERVICES

If the council has levied an annual charge for stormwater management services—a statement detailing the stormwater management services provided by the council during that year.

Financial details of Council’s projected and actual stormwater management services provided in 2017/2018 are as follows:

Stormwater Management Services	Budget	Actual
Income from Continuing Operations	\$2,989,955	\$8,101,846
Expenses from Continuing Operations	\$2,926,215	\$2,088,229
Operating Result surplus/(Deficit)	\$63,740	\$6,013,617
Grants included in Income	\$200,000	\$0

Council’s Annual Stormwater charge for Dubbo City defined urban area in 2017/2018 was \$91.62 per property which generated income of \$1,372,245. The Annual Stormwater management fee for Wellington residential and business in 2017/2018 was \$15.22 which generated income of \$32,300.

Council’s stormwater operations provided 17 outfall structures, 8,160 pits, 71 retention basins, 61 Gross Pollutant Traps (GPTs), 240 kilometres of drainage pipes and two wetlands.

The total operating revenue increased due to an increase in Developer Contributed Assets to infrastructure.

The total operating expenses decreased due to carryover of CCTV Survey and Flood Plain Risk Management Studies and decreased costs to Catchment Management Planning and Assets Management.

# STATE OF THE ENVIRONMENT REPORT

The annual report of a council in the year in which an ordinary election of councillors is to be held must include a report (a state of the environment report) as to the state of the environment in the local government area in relation to such environmental issues as may be relevant to the objectives for the environment established by the community strategic plan (the environmental objectives).

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Dubbo Regional Council was exempt from providing a report as to the state of environment during the 2017/2018 financial year, the year of the ordinary election of councillors (September 2017). Refer to Office of Local Government Circular No 17-16 dated 26 June 2017.

Despite a report not being required in the 2017/2018 financial year Council in conjunction with 15 councils from the greater central west region has completed a Regional State of Environment Report and an individual Dubbo Regional Council 'Snapshot' State of Environment Report for the 2017/2018 financial year (see Attachment B).

## STATEMENT IN COMPLIANCE WITH SPECIAL VARIATIONS APPROVAL CONDITIONS

A report on special variation expenditure if required to do so by the instrument made by the Minister.

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The Minister for Local Government has approved Special Variation Rate increases of two per cent above the general increase for 2004/2005, four percent for 2005/2006 and five percent for 2006/2007 and 2007/2008.

These Special Variation increases were an essential element of Council's strategy for funding the long-term requirements for the maintenance and improvement of its Civil Infrastructure (Roads and Footpaths) Asset Base, Parks and Landcare maintenance and renewals, and the construction and ongoing operations of the Dubbo Regional Theatre and Convention Centre.

A condition of the approval of these special variations is that outcomes and expenditures are clearly reported in the Annual Report. In 2017/2018, the total revenue

generated from the Special Variations was \$3.558 million and the outcomes achieved from this revenue were as follows:

- Dubbo Regional Theatre and Convention Centre operations
- Asset Maintenance:
  - Urban Parks Asset Maintenance
  - Rural Parks Asset Maintenance
  - Sporting Facilities Asset Maintenance
- Roadworks:
  - Urban Preconstruction and General Maintenance.

The total expenditures were \$3.558million with no unexpended balance required to be allocated.

# COMPANION ANIMALS ACT & REGULATION

A detailed statement, prepared in accordance with such guidelines as may be issued by the Director-General from time to time, of the council's activities during the year in relation to enforcing, and ensuring compliance with, the provisions of the Companion Animals Act 1998 and the regulations under that Act including:

- |   |  |
|---|--|
| a) Lodgement of pound data collection returns with the Office.                | carried out and strategies the council has in place to promote and assist the desexing of dogs and cats.   |
| b) Lodgement of data about dog attacks with the Office.                       | e) Council's strategies for complying with the requirement under section 64 of the Act to seek alternatives to euthanasia for unclaimed animals. |
| c) The amount of funding spent on companion animal management and activities. | f) Off leash areas provided in the council area.   |
| d) Companion animal community education programs                              |  |

Council lodged an annual return in September 2018 to the Office of Local Government for 2017/2018. The return outlined the year's data for animals entering the Dubbo City Animal Shelter and the Wellington Pound including animals returned to their owners, animals released to new owners, animals relocated to other organisations and animals euthanised.

In the 2017/2018 financial year, Council reported 75 dog attacks to the Office of Local Government. Rangers responded to 1,013 stray animals, 202 barking dog complaints, 85 cat trap requests and impounded 1,757 dogs and 1,026 cats.

Council's total expenditure on Companion Animals in 2017/2018 was \$1,080,440 including the operation of the Dubbo Animal Shelter.

A total of \$84,001 was received on behalf of the Office of Local Government for animal registrations. Income returned to Council from the Office of Local Government Companion Animal Registration funds was \$78,032 for the year.

A further amount of \$104,120 was received from impounding fees/fines and other related income.

The total income amount of \$182,905 reduced the General Fund contribution for running this activity by that amount.

The Ranger and Impounding Services Function undertook a range of educational activities to promote responsible pet ownership. This included media releases and information distributed via local media and online as well as a range of printed brochure material. The Dubbo City Animal Shelter facebook page is a major tool for communicating with residents. Topics covered include animal welfare tips and environmental pollution issues. Information has also been distributed to new residents via Council's new resident kits and information evenings.

Ranger Services also facilitated the ninth annual Dubbo Pets Month promotion in September 2018. This promotion encourages responsible pet ownership and offers sponsor-supplied prizes for the annual photo competition and colouring in competition. As part of Pets Month, Rangers held educational talks with many local schools. Tips were delivered via local radio and incentives were given to residents walking dogs on lead. Free microchipping was offered in the Wellington area to improve compliance. The Shelter pet tag engraving machine has also been popular with a free engraved tag being included with all releases and adoptions from the Shelter.

Dubbo Regional Council provides 16 leash free areas in its Council area including three fenced areas with agility courses. As part of Council's program to improve these areas, continued maintenance was undertaken on all three fenced leash-free areas.

The Dubbo City Animal Shelter has strategies in place to seek alternatives to euthanasia for unclaimed animals. The primary strategy is to encourage the re-homing of animals through partnership with the RSPCA and other rescue groups. In 2017/2018 the Shelter continued to increase its rehoming of animals by building on its relationships with rescue groups and through its own adoption program. The use of social media facilitates the shelter's re-homing efforts and a 'Pet of the Week' is advertised in the local print media weekly as part of a media campaign to encourage the adoption of pets. A strong partnership with Dubbo RSPCA Foster Care provides a regular avenue for RSPCA to re-home impounded animals. Council has a Policy for the Management of Infant and Feral Animals to allow fostering of infant animals and immediate euthanasia of feral animals that are received. All animals adopted from Council are vaccinated, desexed, microchipped and registered.



# GOVERNMENT INFORMATION (PUBLIC ACCESS) ACT 2009

Each agency (other than a Minister) must, within 4 months after the end of each reporting year, prepare an annual report on the agency's obligations under this Act for submission to the Minister responsible for the agency. A copy of the report is to be provided to the Information Commissioner.

The annual report of an agency (other than a Minister) required to be prepared under section 125 of the Act must include the following:

(Note: An agency's report under section 125 of the Act can be included in the agency's annual report required to be prepared under the annual reporting legislation—see section 6 of the Annual Reports (Departments) Act 1985 or section 5A of the Annual Reports (Statutory Bodies) Act 1984 (as the case requires).)

(a) Details of the review carried out by the agency under section 7 (3) of the Act during the reporting year and the details of any information made publicly available by the agency as a result of the review.

(b) The total number of access applications received by the agency during the reporting year (including withdrawn applications but not including invalid applications).

(c) The total number of access applications received by the agency during the reporting year that the agency refused, either wholly or partly, because the application was for the disclosure of information referred to in Schedule 1 to the Act (Information for which there is conclusive presumption of overriding public interest against disclosure).

(Note: Table D in Schedule 2 also requires information relating to access applications in respect of which there is a conclusive presumption of overriding public interest against disclosure.)

(d) Information, as set out in the form required by the tables in Schedule 2, relating to the access applications (if any) made to the agency during the reporting year.

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Dubbo Regional Council's program for proactive release of information involves:

Continual improvement of the systems and mechanisms utilised by the organisation to facilitate easy and effective access by members of the public to information that they have a right to view, download or copy (where applicable).

Working towards ensuring all government information is available to the public on the Council website.

Ensuring that if information is not available on the Council website that it may be accessed by other means.

Reviewing the types of information requested via Formal Access applications and via customer contact with Council's Customer Service Centre and deciding if the information should be made readily available to all members of the public.

For the period 2017/2018, Council received in total 15 Formal Applications, of which all 14 applications were granted access in full.

Council is proactively releasing all information as required by the GIPA Act via an Information Guide and will continue to monitor the types of information that the public requests to ensure that, if applicable, it is made proactively available.

TABLE A: NUMBER OF APPLICATIONS BY TYPE OF APPLICANT AND OUTCOME\*

	Access granted in full	Access granted in part	Access refused in full	Information not held	Refuse to deal with application	Refuse to confirm/deny whether information is held	Application withdrawn
Media	0	0	0	0	0	0	0
Members of Parliament	0	0	0	0	0	0	0
Private sector business	1	0	0	0	0	0	0
Not for profit organisations or community groups	0	0	0	0	0	0	0
Members of the public (application by legal representative)	13	0	0	0	0	0	0
Members of the public (other)	0	0	0	0	0	0	0

TABLE B: NUMBER OF APPLICATIONS BY TYPE OF APPLICATION AND OUTCOME

	Access granted in full	Access granted in part	Access refused in full	Information not held	Refuse to deal with application	Refuse to confirm/deny whether information is held	Application withdrawn
Personal information applications*	0	0	1	0	0	0	0
Access applications (other than personal information applications)	14	0	0	0	0	0	0
Access applications that are partly personal information applications and partly other	0	0	0	0	0	0	0

\* A personal information application is an access application for personal information (as defined in clause 4 of Schedule 4 to the Act) about the applicant (the applicant being an individual).

TABLE C: INVALID APPLICATIONS

Reason for invalidity	No of applications
Application does not comply with formal requirements (section 41 of the Act)	0
Application is for excluded information of the agency (section 43 of the Act)	0
Application contravenes restraint order (section 110 of the Act)	0
Total number of invalid applications received	0
Invalid applications that subsequently became valid applications	0

TABLE D: CONCLUSIVE PRESUMPTION OF OVERRIDING PUBLIC INTEREST AGAINST DISCLOSURE: MATTERS LISTED IN SCHEDULE 1 TO ACT

	Number of times consideration used*
Overriding secrecy laws	0
Cabinet information	0
Executive Council information	0
Contempt	0
Legal professional privilege	0
Excluded information	0
Documents affecting law enforcement and public safety	0
Transport safety	0
Adoption	0
Care and protection of children	0
Ministerial code of conduct	0
Aboriginal and environmental heritage	0
Information about complaints to Judicial Commission	0
Information about authorised transactions under Electricity Network Assets (Authorised Transactions) Act 2015	0
Information about authorised transaction under Land and Property Information NSW (Authorised Transaction) Act 2016	0

\* More than one public interest consideration may apply in relation to a particular access application and, if so, each such consideration is to be recorded (but only once per application). This also applies in relation to Table E.



**TABLE E: OTHER PUBLIC INTEREST CONSIDERATIONS AGAINST DISCLOSURE: MATTERS LISTED IN TABLE TO SECTION 14 OF ACT**

	Number of times consideration used*
Responsible and effective government	0
Law enforcement and security	0
Individual rights, judicial processes and natural justice	0
Business interests of agencies and other persons	0
Environment, culture, economy and general matters	0
Secrecy provisions	0
Exempt documents under interstate Freedom of Information legislation	0

**TABLE F: TIMELINESS**

	Number of times consideration used*
Decided within the statutory timeframe (20 days plus any extensions)	14
Decided after 35 days (by agreement with applicant)	1
Not decided within time (deemed refusal)	0
Total	15

**TABLE G: NUMBER OF APPLICATIONS REVIEWED UNDER PART 5 OF THE ACT (BY TYPE OF REVIEW AND OUTCOME)**

	Decision varied	Decision upheld	Total
Internal review	0	0	0
Review by Information Commissioner*	0	0	0
Internal review following recommendation under section 93 of Act	0	0	0
Review by NCAT	0	0	0
Total	0	0	0

\* The Information Commissioner does not have the authority to vary decisions, but can make recommendations to the original decision-maker. The data in this case indicates that a recommendation to vary or uphold the original decision has been made by the Information Commissioner.

TABLE H: APPLICATIONS FOR REVIEW UNDER PART 5 OF THE ACT (BY TYPE OF APPLICANT)

	Number of applications for review
Applications by access applicants	0
Applications by persons to whom information the subject of access application relates (see section 54 of the Act)	0

TABLE I: APPLICATIONS TRANSFERRED TO OTHER AGENCIES UNDER DIVISION 2 OF PART 4 OF THE ACT (BY TYPE OF TRANSFER)

	Number of applications transferred
Agency-initiated transfers	0
Applicant-initiated transfers	0

## PLANNING AGREEMENTS

A planning authority that has entered into one or more planning agreements must, while any such planning agreements remain in force, include in its annual report particulars of compliance with and the effect of the planning agreements during the year to which the report relates.

Council entered into one (1) new Voluntary Planning Agreements in 2017/2018.

Planning Agreement – Sheraton Road Quarry, Lot 211 DP 1220133, 20L Sheraton Road, Dubbo.

The Planning Agreement requires the Proponent to pay to Council an agreed value of \$0.10 per tonne of material transported from the site.

Council received a written offer dated 19 March

2018 from Regional Hardrock Pty Ltd to enter into a Planning Agreement in respect of road maintenance costs associated with Sheraton Road.

Council’s Infrastructure and Operations Officers and Regional Hardrock Pty Ltd have agreed on a value of \$0.10 per tonne of material transported from the site. Council did not receive any monies from the quarry under the terms of the Planning Agreement during the 2017/2018 Financial Year as the Quarry was not fully operational during the Financial Year.

# PUBLIC INTEREST DISCLOSURES

Information required to be provided in accordance with s2 of the Public Interest Disclosures Regulation 2011 is included herewith:

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(a) the number of public officials who have made a public interest disclosure to the public authority - Two

(b) the number of public interest disclosures received by the public authority in total - two; and the number of public interest disclosures received by the public authority relating to each of the following

(i) corrupt conduct - Two

(ii) maladministration - Nil

(iii) serious and substantial waste of public money or local government money (as appropriate) - Nil

(iv) government information contraventions - Nil

(v) local government pecuniary interest contraventions - Nil

(c) the number of public interest disclosures finalised by the public authority - Two

(d) whether the public authority has a public interest disclosures policy in place - Public Interest Disclosures Policy adopted by Dubbo Regional Council at its Ordinary meeting held 24 October 2016

(e) what actions the head of the public authority has taken to ensure that his or her staff awareness responsibilities under section 6E (1) (b) of the Act have been met – posters on notice boards throughout work areas, Code of Conduct training to all staff and Councillors including Public Interest Disclosures processes, policy available on Council website and Intranet.

(f) public interest disclosures made by public officials in performing their day to day functions as such public officials - Two

(g) public interest disclosures not within paragraph (f) that are made under a statutory or other legal obligation - Nil

(h) all other public interest disclosures - Nil

# REPORTING ON COMPLAINTS STATISTICS

Part 12.1 of the Procedures for the Administration of the Model Code of Conduct as issued by the NSW Government Department of Premier and Cabinet, requires the Complaints Coordinator to report to Council within 3 months of the end of September each year on complaint statistics under Council's Code of Conduct as follows:

a) the total number of code of conduct complaints made about councillors and the general manager under the code of conduct in the year to September,

b) the number of code of conduct complaints referred to a conduct reviewer,

c) the number of code of conduct complaints finalised by a conduct reviewer at the preliminary assessment stage and the outcome of those complaints,

d) the number of code of conduct complaints investigated by a conduct reviewer,

e) the number of code of conduct complaints investigated by a conduct review committee,

f) without identifying particular matters, the outcome of code of conduct complaints investigated by a conduct reviewer or conduct review committee under these procedures,

g) the number of matter reviewed by the Division and, without identifying particular matters, the outcome of the reviews, and

h) the total cost of dealing with code of conduct complaints made about councillors and the general manager in the year to September, including staff costs."

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Accordingly complaints received during the period from 1 October 2017 to 30 September 2018 follows:

a) Twelve code of conduct complaints were made about councillors under the code of conduct throughout the reporting period.

b) Nine code of conduct complaints were referred to a conduct reviewer.

c) Nine code of conduct complaints were finalised by a conduct reviewer at the preliminary assessment stage. Of these complaints, two were finalised with no action taken and seven finalised with specific training recommended.

d) Zero code of conduct complaints were investigated by a conduct reviewer.

e) Zero code of conduct complaints were investigated by a conduct review committee.

f) not applicable.

g) not applicable, and

h) The total cost of dealing with code of conduct complaints made about councillors and the general manager throughout the reporting period, including staff



# ATTACHMENTS

A: 2017/2018 Audited Financial Statements

B: Regional State of Environment Report and Dubbo Regional Council Snapshot

Cnr Church and Darling streets, Dubbo  
Cnr Nanima Crescent and Warne Street, Wellington  
Ph: (02) 6801 4000  
dubbo.nsw.gov.au

