

**2023/2024**  
ANNUAL REPORT





## Acknowledgement of Country

We acknowledge the Wiradjuri people who are the traditional custodians of the land on which we live, work and play. We pay our respects to Elders past, present and emerging of the Wiradjuri Nation and thank them for their care of the land, water and sky and extend that respect to other Indigenous Australians.

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From left: Mayor Mathew Dickerson, Councillors Lewis Burns, Shibli Chowdhury, Pamella Wells, Damien Mahon, Matthew Wright, Joshua Black, Jessica Gough, Deputy Mayor: Richard Ivey and Councillor Vicki Etheridge

## Your Councillors

Dubbo Regional Council (DRC) has a rich cultural heritage and a diverse local government area which is represented in the elected Councillors.

DRC's population, as recorded in the 2021 Census, showed 16.6 per cent of our community identify as Aboriginal or Torres Strait Islander; 20 per cent of DRC's Councillors are of Aboriginal heritage.

The 2021 Census also identified that DRC has 18.5 per cent of the population born overseas with 10 per cent of the elected Councillors being born overseas.

Councillors play an active role in our community through their involvement in community committees, consultation workshops, community programs and events.

Councillors have been committed to improving DRC's community engagement to assist with informing the community and gaining important feedback on projects. Day to day Councillors individually engage with community face to face and digitally. Through DRC's YourSay platform residents can stay informed about upcoming projects, impacts to the community and have their say on all projects on public exhibition. This platform allows for two-way communication with Council on matters that interest our community and can share their thoughts to help guide decision making on the region's future.

This Councillor term entered caretaker period on Friday 16 August 2024, with the local government election being held on Saturday 14 September 2024.

**Mayor:** Mathew Dickerson

**Deputy Mayor:** Richard Ivey

**Councillors:**

- Joshua Black
- Lewis Burns
- Shibli Chowdhury
- Vicki Etheridge
- Jessica Gough
- Damien Mahon
- Pamella Wells
- Matthew Wright

# Chief Executive Officer's Message



The past 12 months has been an exciting time for Council.

We've been able to transition from a period of crisis management, ranging from large scale flooding events in 2022 to fires in early 2023, into one of future planning and recommencement of our usual schedule of operational activities.

The scope of services that we have been able to deliver this financial year is a testament to the resilience of Council staff and the passion they have for continuously delivering to the Dubbo Region community.

With the recommencement of our usual mode of operation, an emphasis has been placed on asset renewal.

Major road pavement reconstruction works were completed on busy traffic corridors, Wheelers Lane and Tamworth Street. These works involved drainage upgrades and full resealing of the road, ensuring motorists have a safer and smoother ride. Elsewhere around the region, heavy patching was undertaken on roads to renew them.

The Macquarie River section of Tracker Riley was fully sealed into a shared pathway, complete with viewing platforms and interpretive signage around the entire path.

We also completed major renewals on our sporting facilities. Barden Park Athletics Centre of Excellence had its synthetic running track replaced, ensuring that it continues to meet accreditation with the International Association of Athletics Federations, and the netball courts at the John McGrath Fields had their resurfacing completed. The bridge renewal program continued with works at Benolong, Molong Street Stuart Town and Burrendong bridges underway with the tender awarded for the Saxa Road- Forestvale Causeway replacement bridge.

🔧 **Outside of asset renewal, the team has been hard at work planning for the future of Dubbo Region.** ”

With the region set to experience major growth within the next several years, a key focus has been on future proofing and sustainability.

The sod was turned at the site of the new Dubbo City Animal Shelter, which will be able to house many more animals than the current facility, as well as provide increased quality of care.

We're also preparing for future droughts across the Central Orana region by developing a federally funded Drought Resilience Plan in partnership with Narromine Shire Council. This plan has undergone exhaustive community consultation and will identify key mitigatory activities to be undertaken to prepare the wider region for drought. In addition Council entered a Public Private Partnership for Advanced Wastewater Treatment with Squadron Energy to create a new raw water source for construction.

On the healthcare front, we've assisted in the facilitation of General Practitioner Registrar welcome sessions to help attract and retain essential primary healthcare workers in the Dubbo Region.

We're also continuing to invest in sustainability for the region by implementing trials such as textile recycling, optimising FOGO services, and designing a telematics policy for our fleet vehicles to ensure staff safety, efficiency in operations and emission reduction.

This past year has presented significant opportunities to us and has allowed us to look to the future and prepare the region for the exciting times ahead. I look forward to working with our new Councillors, Council staff and, of course, our great community in the next 12 months to help shape our region's future.

A handwritten signature in black ink that reads "Murray Wood". The signature is written in a cursive, flowing style.

Murray Wood  
Chief Executive Officer



# The community we serve

56,558  
population Dubbo  
Region

9,107  
(16.6% of population)  
people who are Aboriginal or  
Torres Strait Islander

10,463  
(18.5% of population)  
people who were  
born overseas

36 years  
average age



Source - REMPLAN Community Data, based on the 2021 census and 2024 forecasts.

# Key employment industries



Healthcare and social assistance



Retail trade



Education and training



Construction



Public administration and safety

24,258  
houses

\$322  
median weekly  
rent

\$562,000  
median house price  
- Dubbo

\$290,000  
median house price  
- Wellington

1.57%<sup>\*\*</sup>  
population  
growth rate  
annualised growth rate (2016-  
2021)



Source - REMPLAN Community Data, based on the 2021 census and Corelogic Asia Pacific data.

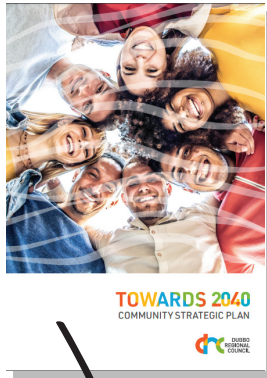


# Delivering for our community

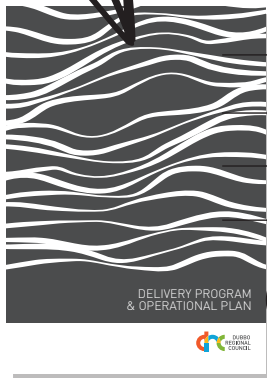
The 2023/2024 Annual Report is a snapshot of the Dubbo region, the Council and our local community. It includes highlights and challenges, operational performance and an overview of financial performance and expenditure for 2023/2024.

It also contains information as prescribed by the Local Government (General) Regulation 2021, including detailed progress on our Delivery Program and Operational Plan.

The report showcases the projects and achievements we have made in implementing the Operational Plan as highlighted in the Community Strategic Plan which was designed to meet the aspirations of our community.



Our  
Community  
Strategic  
Plan



Strategy/Programs

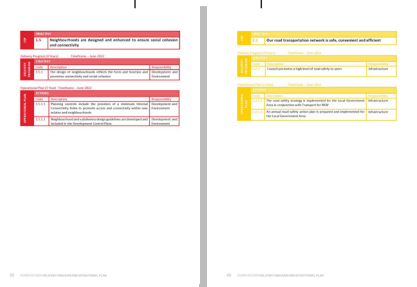
- 2019/2020
- 2020/2021
- 2021/2022
- 2022/2023
- 2023/2024



Our  
Delivery  
Program



Actions



Our  
Operational  
Plan

# Our Vision, Purpose and Values

## Our Vision

Creating Community for Today and Tomorrow

## Our Purpose

Lead, Connect, Deliver

## Our Values



### Progressive

Be Curious, Courageous and Committed

- Challenging the status quo
- Finding better ways
- Seeking change and innovation



### Sustainable

Balanced Approach to Growth and Opportunity

- Financially sound
- Social equity
- Conscientious leadership and governance
- Environmentally responsible



### One Team

Working Together

- We take care of each other and ourselves
- Partnering to deliver better outcomes
- Fostering positive experience
- Investing in people



### Integrity

Accountable for Our Actions

- Valuing and acknowledging our cultures
- Leading by example
- Open and ethical practices
- Upholding our commitments



# Community Engagement

Engagement provides us with a better understanding of the views and values of our community and helps inform decision-making and delivery of services and outcomes. We acted on our organisation-wide commitment to engaging our community in transparent, open and accountable ways. This was through the implementation of the 2023-2027 Community Engagement Strategy, the launch of YourSay in April 2023 and through increased offering of engagement opportunities and events.

YourSay makes it easy and accessible for community to stay informed, participate in consultation, provide feedback and search through project information. Aside from digital availability, Council's Engagement and Customer Insights team also held 14 face-to-face activations (Community Conversations) to allow community to speak in person on projects across the region.

In 2023/2024 we have sought feedback on 89 projects including local park and precinct upgrades, bulky rubbish collection, Community Insights Survey, key strategic documents, and planning and infrastructure projects that help shape the future of our region. YourSay also supported and promoted NSW Government-led engagement, where they had a direct impact on our region.

Over 61,000 people have visited YourSay in the last year, contributing feedback on over 2,000 occasions. 546 members of the community have signed up to YourSay and there are 400 active project followers.



## Featured Projects

Community Insights  
Survey

Planning  
agreements

Delroy Parklands  
Recreational Precinct

Sheraton Road  
maintenance and  
footpath project

Community Safety and  
Crime Prevention

Bulky  
Rubbish

Dubbo Region  
Financial  
Sustainability Review

Cameron Park  
Playground Upgrades  
Wellington

North West Precinct  
Master Plan

Public Art  
Strategy

To view current and upcoming projects and consultations visit  
[yoursay.dubbo.nsw.gov.au](https://yoursay.dubbo.nsw.gov.au)  
or scan the QR code



# Working for our community

Council's organisational direction is centred on delivering outcomes identified in the Towards 2040 Community Strategic Plan and responding to the expectations of our regional community.

Our community's expectations are not only defined in a strategic and operational sense through the planning process but are also articulated daily through community feedback via a range of channels. Dedicated team members led by passionate leaders are committed to delivering real outcomes and making positive contributions to the region they all call home.

The organisational direction is driven by Council's five divisions and associated directorships:

- Community, Culture and Places – Director Craig Arms
- Development and Environment – Director Stephen Wallace
- Infrastructure – Director Luke Ryan
- Organisational Performance – Director Jane Bassingthwaighte
- Strategy, Partnerships and Engagement – Director Jessica Brown

The integrated framework that supports the Council's delivery and operational plan ensures we are working towards achieving the community's vision.

The focus for the past 12 months has included:

## Essential Services

A focus on asset renewal in the road network as well as continuing to provide essential services such as waste, water and sewerage.

## Financial Sustainability

Our focus is on ensuring the long-term financial sustainability for the region. This includes managing the increasing costs associated with running Council's current programs and service levels.

## Community Centric

Improving our community engagement to provide community with the opportunity to have input and guide informed decision making.

## Future Focus

Identify opportunities that strategically grow and further enhance facilities and services that support the regional economy and the community as a whole into the future.

## Strategic Partnerships

Developing new strategic partnerships that will provide ongoing benefits to both our communities and the Dubbo Region.

## Social Impact

Delivering and coordinating programs and events that provide social connection, skill building and support belonging within our community.



Executive Leadership Team (from left)

Luke Ryan, Stephen Wallace, Jessica Brown, Murray Wood, Jane Bassingthwaighte and Craig Arms



# Dubbo Regional Council at a glance

484

Employees

Permanent employees  
(14/02/2024)

\$253 M  
Operating and capital

\$3.93 B  
Value of assets

This includes buildings at a value of  
\$3.03M

2

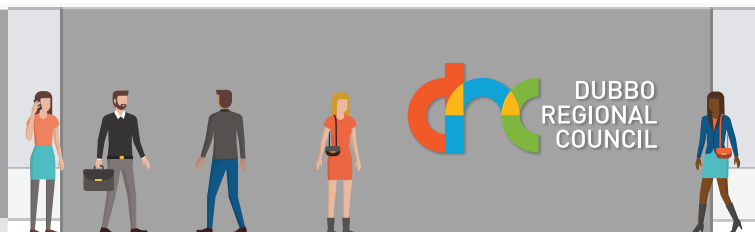
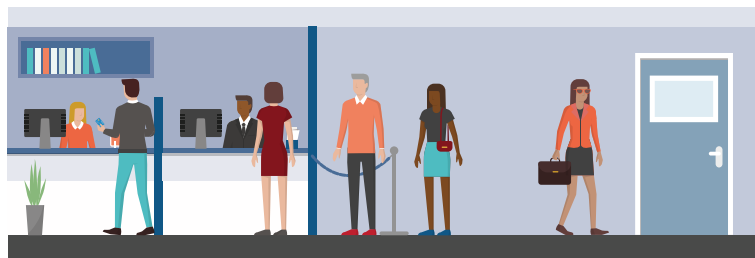
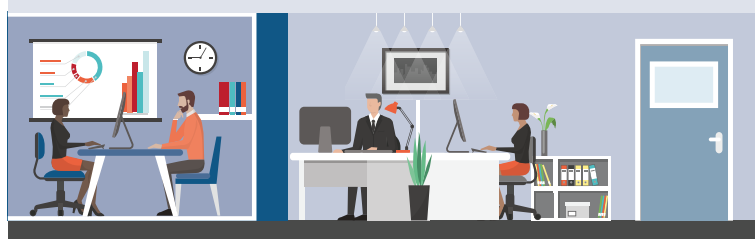
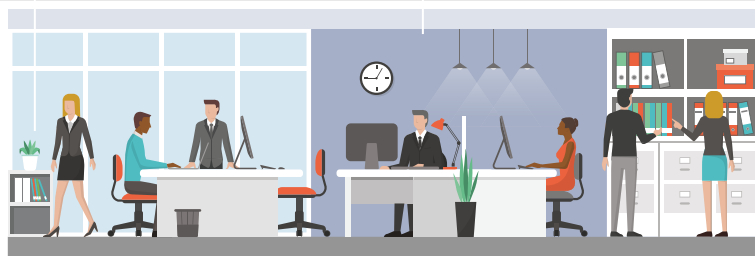
Customer  
Experience  
Centres

19

Websites

49

Social  
Channels





2,791.79 km roads  
 1,419.14 km sealed road  
 1,372.65 km of unsealed roads

## 2 libraries

Macquarie Regional Library encompasses the local governments of Dubbo Regional, Narromine Shire and Warrumbungle Shire. It serves a population of over 65,000 and covers an area of more than 25,000 square kilometres.

1 airport  
 1 airstrip



2  
 Visitor  
 Information  
 Centres



1  
 saleyard

3 aquatic centres  
 (Dubbo, Wellington  
 & Geurie)

2  
 showgrounds

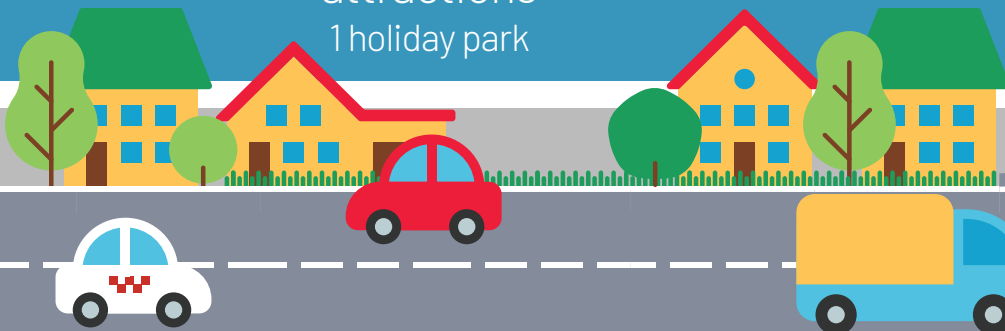
118 parks  
 200.78 hectares  
 85 landcare  
 reserves  
 1,028.75 hectares  
 32 sporting facilities  
 128 hectares



2  
 childcare  
 services

2  
 tourist  
 attractions  
 1 holiday park

3 cultural  
 facilities



# Year at a glance

**Community Insights Survey:** We measured the community's overall satisfaction with Council's performance by delivering the biennial survey in early 2024. The survey also provided an opportunity for Council to understand the community's priorities and explore their experiences when dealing with Council across the many facilities and services that are offered. The survey is designed to align with the Towards 2040 Community Strategic Plan with the outcomes playing a critical role in shaping the development of the Delivery and Operational Plan for 2024/2025. The survey involved a statistically valid phone survey with 500 members of the community called to answer questions from independent research partner Micromex, and an opt-in online survey ensuring we received comprehensive feedback from all.

**Community Safety and Crime Prevention:** Council is committed to the wellbeing and safety of our community and want to assist residents to understand Council's role when it comes to safety and crime prevention. Development began on the Community Safety and Crime Prevention Plan with community consultation undertaken to reflect what residents feel needs to be done to improve the perception of public safety when utilising public spaces around the city, towns and villages. The development of the plan is ongoing and looks at what Council can do through improved environmental design and working with key stakeholders within government and non-government services.

**North-West Urban Release Area:** Works have progressed significantly in this area during this financial year as Council looks to accommodate future housing needs within the Dubbo Region. With the development of the new Dubbo Bridge opening up the area to the north-west of Dubbo and the Master Plan identifies the long-term vision for the urban release area and provides a framework to guide future development. The plans for the area focus on housing diversity to cater for the ageing population, making sure there are provisions for different types and styles of housing in the area.

**Public Art Strategy:** The Public Art Strategy was endorsed following consultation with community, cultural and arts organisations as well as Council Staff as part of the 2022-2025 SPARC Cultural Plan. The strategy offers a clear regional vision that can support private public art programs as well, to align with the public art strategy and create a holistic regional vision of public art. The strategy also supports Council's 2040 Community Strategic Plan to promote and maintain the diversity of the region's heritage, cultural services and facilities.



Wellington Rotary Markets Community Insights Survey consultation.



North-West Urban Release Area Master Plan.



Ongoing road repairs.



**Planning for drought and water security:** A critical aspect of strategic planning has been on bolstering water security measures for the region in times of drought. Council has actively worked to expand several town water bore sites for Dubbo from seven to 15 with the assistance of State Government funding. Five of the additional bores have been constructed, while a further three were under construction. Additional bores and pipeline works were also constructed and undertaken in Wellington and Geurie.

Works are also planned for Wellington and Geurie to allow the integration of bore water into the water treatment process, further helping to secure water for residents in times of drought.

Council also established a partnership with Narromine Shire Council to co-develop a Drought Resilience Plan for the Central Orana Region covering Dubbo, Narromine, Trangie, Wellington and the surrounding villages. The plan will highlight ways the region needs to improve and alter the agricultural landscape and provide a list of actions to build drought resilience specific to the region.

Council entered a Public Private Partnership with Squadron Energy to build an advance wastewater treatment facility at Dubbo Sewerage Treatment Plant. Squadron Energy will fund the wastewater treatment plan capable of treating up to 700 megalitres of water per year and create legacy infrastructure that will benefit the community when it is needed. In conjunction Council will look at additional infrastructure that will allow the recycled water to be used for irrigation or recreational assets along the foreshores of the river.

**Recovery of roads:** The saturated landscapes of the previous financial year and the challenge of the resulting backlog of road repairs and flood rehabilitation meant they were a high focus for this financial year. Drier weather conditions meant the saturated road pavement and subsoil were able to dry out allowing Council to make good progress on the road repair program, while also completing other major projects such as Wheelers Lane Stage 2, Tamworth Street rehabilitation and works on Saxa Road. A total of 23 separate sections along Saxa Road underwent heavy patching, mostly between the Mitchell Highway and Mitchell Creek.

Further heavy patching works were undertaken on Bunglegumbie Road, Barbigal Road, Barden Avenue, Benolong Road, Boothenba Road, Burrendong Way, Burraway Road, Dripstone Road, Obley Road, Mogriguy Road, Troy Bridge Road, Gollan Road and Wheelers Lane.

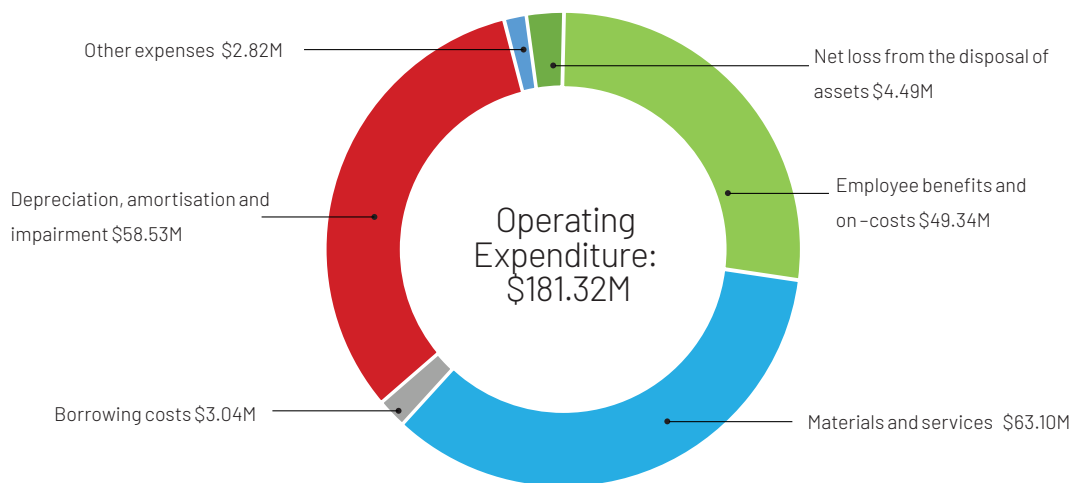
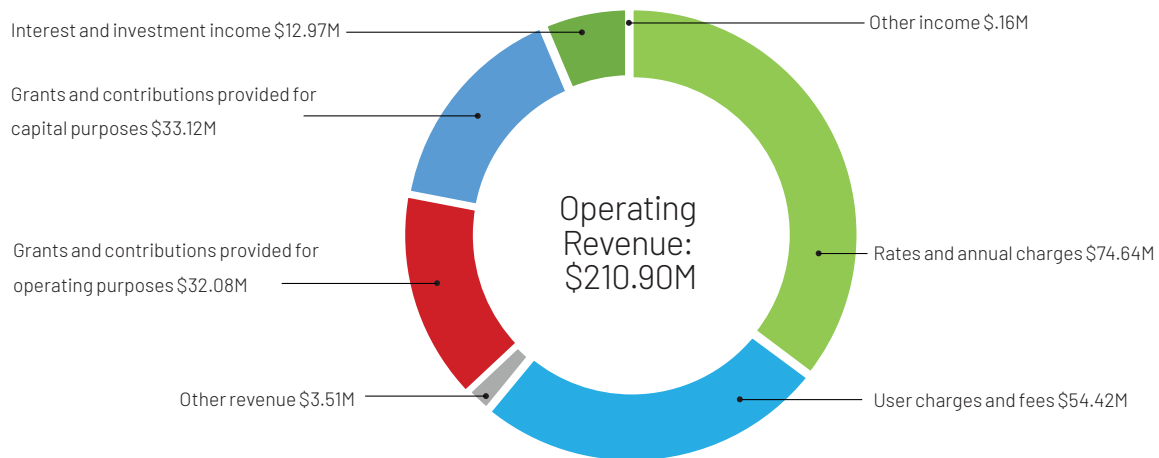


Bronze sculpture of a Maliyan (wedge-tail eagle) by Brett Garling at Cameron Park Wellington.

# Financial snapshot

Council has transitioned from a period of crisis management, ranging from large scale flooding events in 2022 to fires in early 2023, into one of future planning and recommencement of our usual schedule of operational activities. Where budget was previously allocated to flood and fire reparation works, the 2023/2024 budget has allowed Council to focus on getting the region ready for the future.

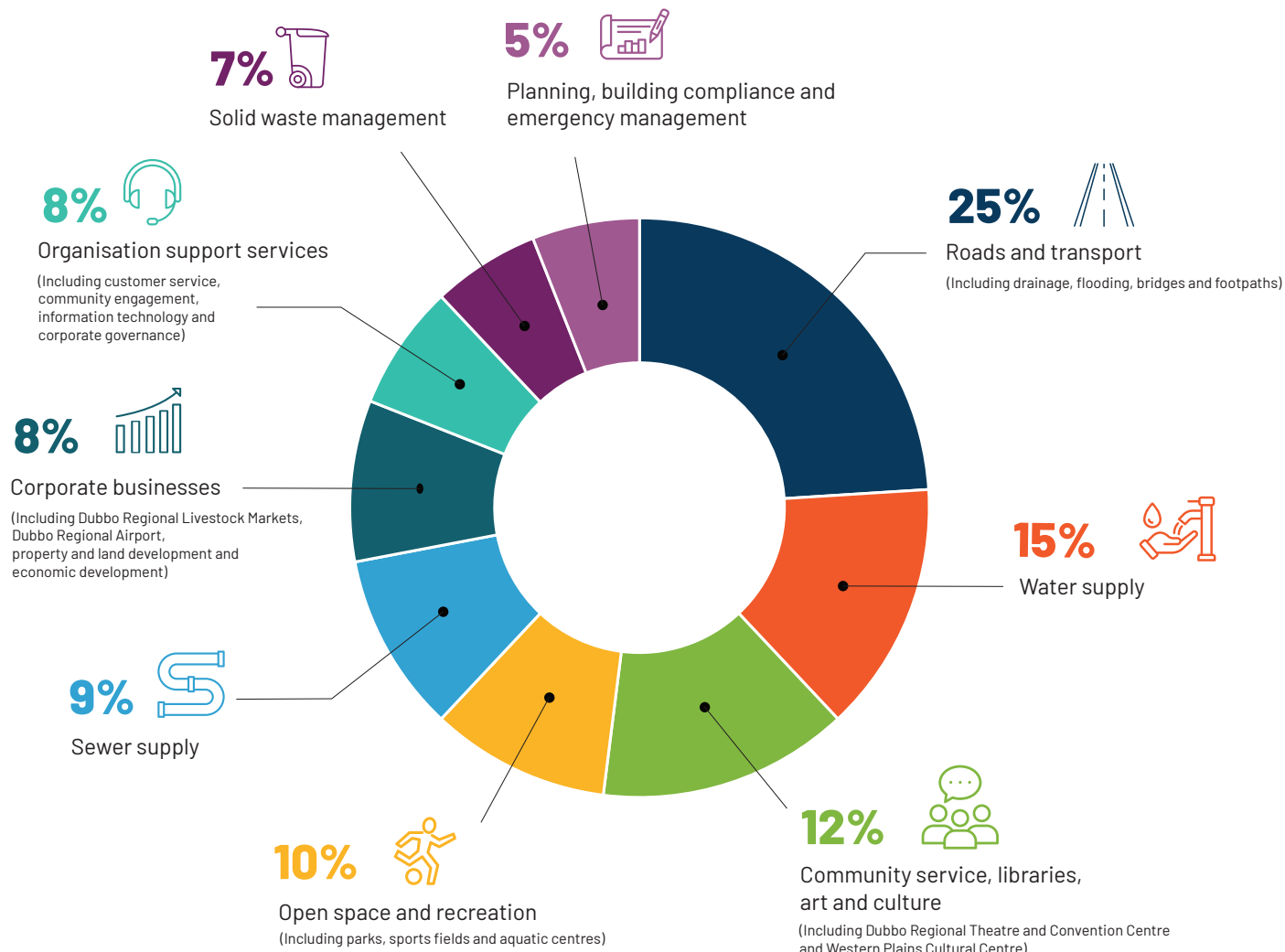
Asset renewal, growth planning, and increasing social capital through events and the arts has been a key focus for Council this financial year.



# Funding services for your community

Rates, fees and charges contribute to Council providing a range of services to our community.

The below chart illustrates the distribution of operating expenditure under key service groupings, it does not account for income from fees and charges for each service.





# Ensuring a financially sustainable future

## Embracing the Future

The 2023/2024 budget allowed Council to move away from crisis management, following the 2022 flood events and bushfires, and embrace a future focus outlook.

With the population of Dubbo Region expected to reach 66,332 by 2041, Dubbo Regional Council is committed to ensuring the region is future ready and prepared for sustainable growth.

This commitment applies to both the Dubbo Region and Council as an organisation.

## Getting the Region Future Ready:

- Council entered into a Public Private Partnership with Squadron Energy to build a new advanced wastewater treatment facility at the Dubbo Sewerage Treatment Plant. This recycled wastewater, totalling 700 megalitres per year, will be able to be used on recreational assets across the region, ensuring drinking water levels are not affected.
- Sod has been turned at the new Dubbo City Animal Shelter. The new facility will feature 101 dog pens and 40 enclosures for cats, as well as thermal insulation and climate control infrastructure to ensure the animals are kept cool during summer months.

- Council continued to optimise its waste services for the community, including trialling new waste diversion options such as textile recycling at the Whylandra Waste and Recycling Centre and polystyrene recycling at the Wellington Waste Facility. An independent review was also conducted into Council's kerbside waste collection services, which helped identify where the community can make changes to enhance general waste, recycling, and FOGO operational efficiency.

## The organisation focuses on the future:

- Council was the first public sector entity within Australia to construct a 3D printed amenities building. The construction, while a good asset for the local community and visitors, allowed Council to understand the 3D printing process as it applies specifically to the Dubbo Region, including from a Development Application and Building Approval perspective. Learnings from this project allowed Council to liaise with the NSW Government in the future construction of its social houses in Dubbo, set to be completed utilising 3D printing technology.
- A telematics trial was initiated for Council vehicles, which resulted in the design of a telematics policy for fleet vehicles to ensure staff safety, efficiency in operations and, emission reduction.
- Facilities continued to be designed and delivered in accordance with Council's sustainable building policy, which includes more energy efficient practices and the use of renewable energy sources.



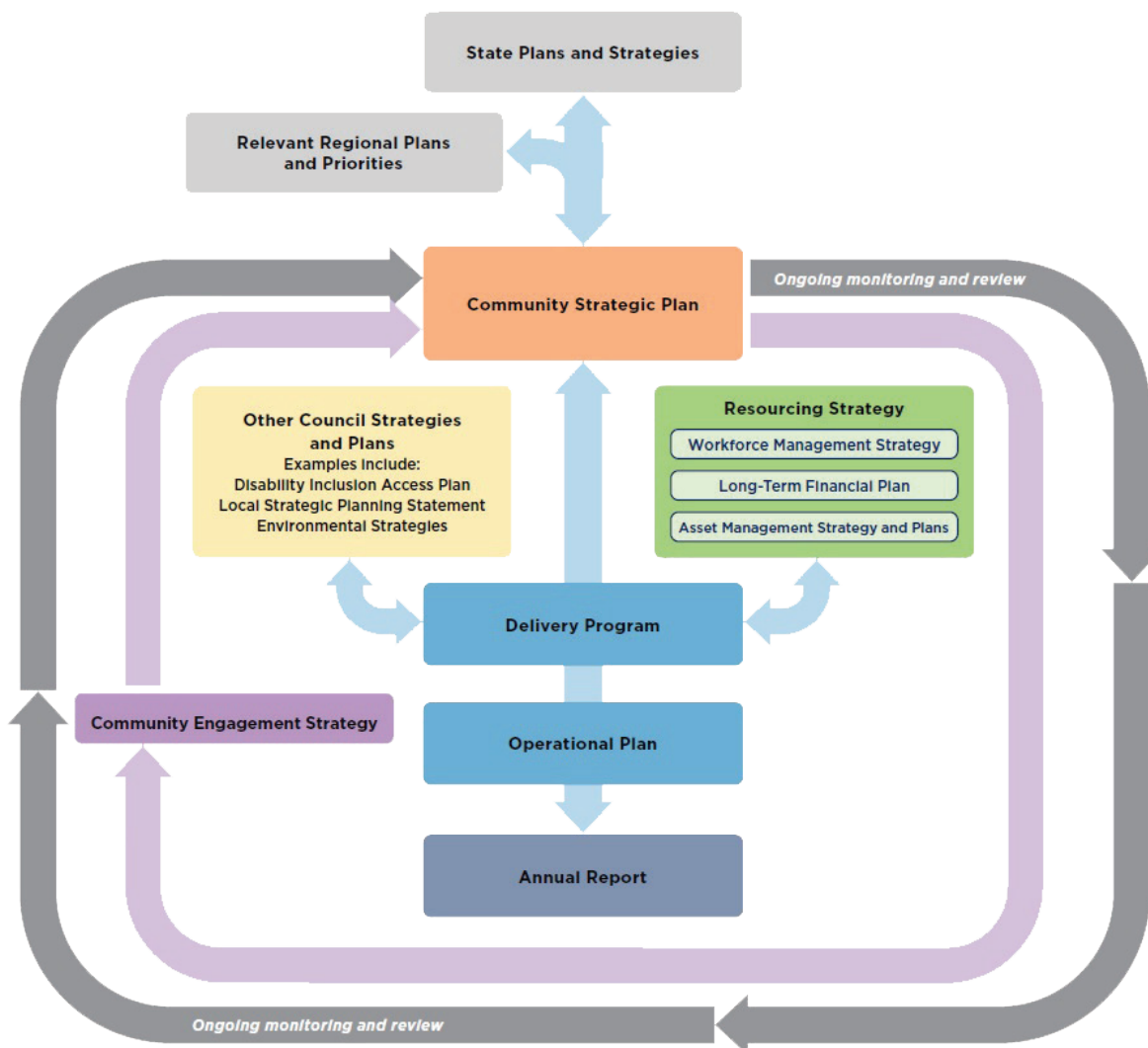
(back row from left) Murray Wood, Bina Mahadeb, Luke Ryan, Chris Godfrey, Squadron Energy CEO Rob Wheals, Squadron Energy Regional Economic Development Facilitator Bart Sykes, (front) Squadron Energy Chairman Jason Willoughby and Mayor Mathew Dickerson.

# Delivering to support community aspirations

## Operational Plan 2023/2024

The 12 month Operational Plan of the endorsed Delivery Program was implemented on 1 July 2023.

The Delivery Program stems from the overarching Community Strategic Plan that reflects the community's aspirations for the future of the Dubbo Region.



Performance is evaluated through principal activities with 268 actions reported as complete, on target, off target, cancelled or deferred. As Council operates to support, strengthen, lead and serve the regional community, a diverse selection of actions are provided below for each principal activity, aimed to clearly link agreed actions with community outcome, value or benefit. A full performance report against all actions for the period can be found on Council's website – [Community Strategic Plan - Dubbo Regional Council](https://www.dubbo.nsw.gov.au/community-strategic-plan).

To read the 2023/2024 final progress report visit [dubbo.nsw.gov.au](https://dubbo.nsw.gov.au) or scan the QR code








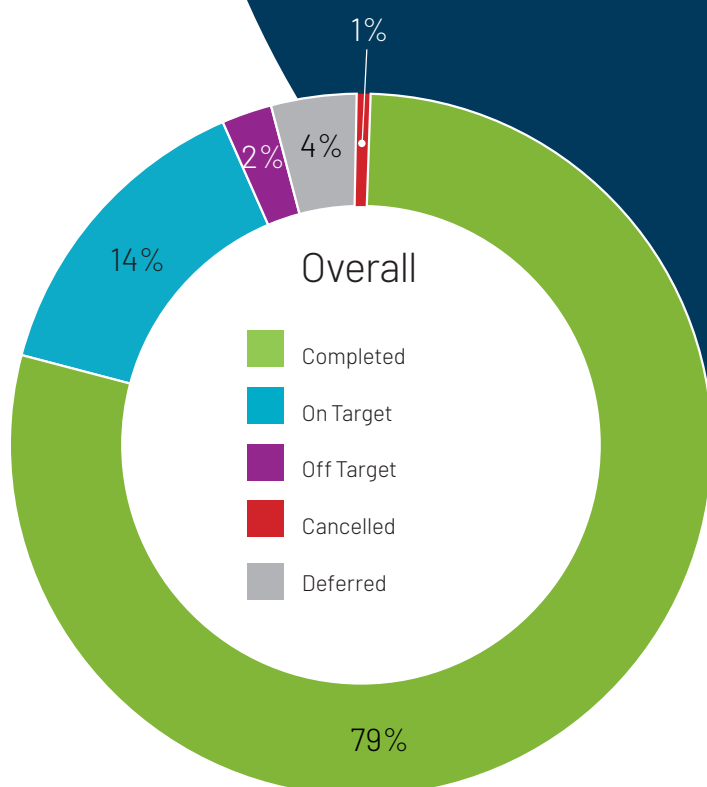
# 2023/2024 Progress Highlights

The 2023/2024 Delivery Program and Operational Plan contains 268 actions which have been separated into the following six themes:

- Housing (29 actions)
- Infrastructure (50 actions)
- Economy (33 actions)
- Leadership (43 actions)
- Liveability (73 actions)
- Environmental Sustainability (40 actions).

## Definitions

-  Completed - action completed within the year
-  On Target- at 30 June 2024 action was still underway and on track for delivery
-  Off Target - progression of action was delayed but will be undertaken
-  Cancelled - the action will not start/progress any further.
-  Deferred - The start date has been moved in to the next or following financial year/s





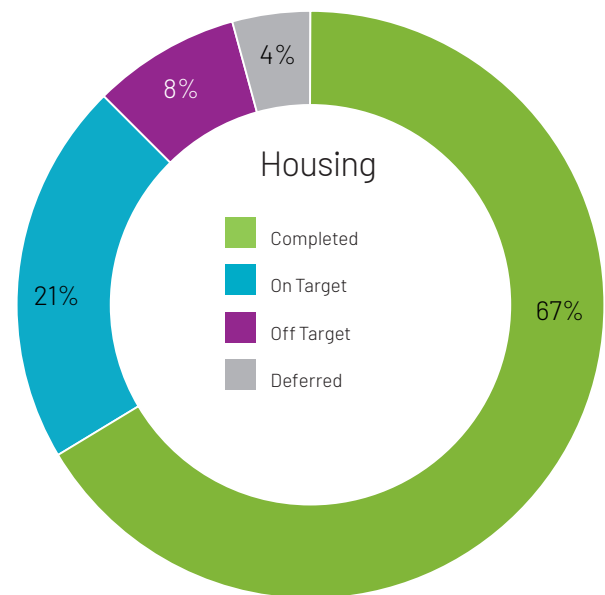
# Housing

**Aspiration: 'We are a well-designed region that includes a variety of housing types, densities, locations and price points'**

- There were 356 new development applications (DAs) for new dwellings approved during the financial year with Council also leading regional councils for processing times for DAs. Council averaged 52 gross days for processing and determining DAs in the financial year.
- A Mayoral Developers Forum brought together representatives of the development industry and Council to assist improved communication of development activity in the region and continue to strengthen relationships.
- A \$1.26 million grant from the Australian Government's Housing Support Program – Stream 1 will assist Council with its strategic focus on planning for housing as we look towards the future. The funding will enable the creation of a Regional and Affordable Housing Strategy and further develop the North-West Urban Release Area Master Plan.
- Nine real estate agents have been engaged on open agency agreements and a dedicated website has been established for the sale of lots for Keswick Estate Stage 5 Release 2.
- Council is actively participating in the Central-West Orana Renewable Energy Zone Steering Group – Workforce Accommodation with the group ensuring workforce accommodations issues across the REZ are adequately planned for.
- Temporary workers accommodation will be built on 10Ha of residential land at Keswick Estate after Council resolved to lease the land to Squadron Energy. As part of the lease agreement Squadron Energy is required to provide infrastructure which includes water, sewer, stormwater, and electricity assets to service any development that may be undertaken for the temporary workers accommodation.



New development in Keswick estate Stage 5.





## Inspections of private swimming pools



148  
Private swimming pool inspections



135  
Compliance Certificates issued



27  
Non-Compliance Certificates issued

## Development



647  
DAs and CDCs approved



\$332,185,051  
Value of approved DAs and CDCs



201  
New residential blocks



1  
Development Application refused



356  
Total residential dwellings approved (includes single dwellings and other dwellings)



295  
Residential related buildings (pools, sheds, carports, patios, fences etc)



94  
Commercial, industrial and other developments approved (eg: business premises, childcare, educational, health, signs)

# Infrastructure

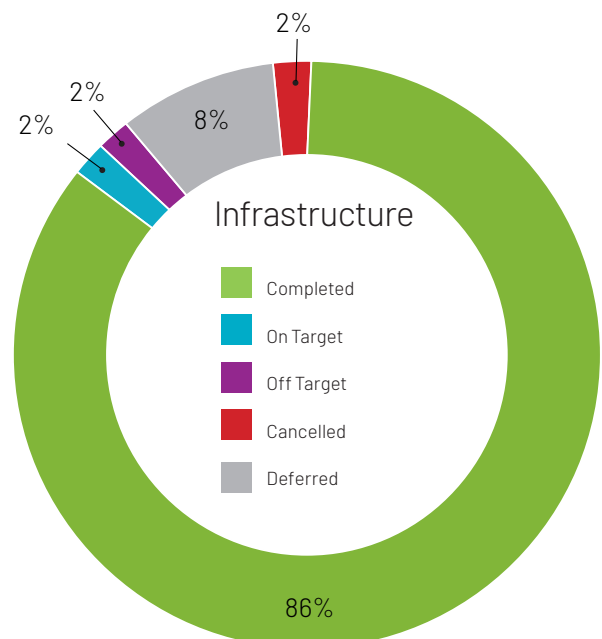
## Aspiration: 'We have well-maintained, fit for purpose and new infrastructure that helps our community grow'

- The extensive heavy patching road repairs program for several roads across the region continued to be completed. The initial program was funded by the NSW Government's Regional and Local Roads Repair Program which provided funding for road repairs affected by 2022 flooding, however Council has now allocated annual funding towards this program to maintain a high quality road network.
- Wheelers Lane, from Birch Avenue to Myall Street, received total road pavement reconstruction, which included relocating watermain valves and improving drainage.
- Tamworth Street, between Palmer and Fitzroy Streets, received total road pavement reconstruction, which included improving drainage and rehabilitation of the Tamworth and Sterling Street roundabout.
- Construction is underway on the new Dubbo City Animal Shelter. The new facility will feature 101 dog pens, including isolation and dangerous dog areas, and 40 enclosures for cats, as well as thermal insulation and climate control infrastructure to ensure the animals are kept cool during summer months.
- Construction of the 3D printed amenities block in Macquarie Lions Park West was completed. The Macquarie Lions Park West amenities facility was a unique and ground-breaking project for Council and was the first building or facility constructed by government anywhere in Australia utilising 3D printing technology.
- Stage one works on Eulalie Lane continued. These works include the widening and sealing of the existing six metre unsealed road to 9.2 metres, the installation of new centrelines and reflective raised pavement markers, and the construction of new pipe and box culverts which will improve the stormwater discharge drains.
- The Tracker Riley Shared Pathway received 320 metres of concrete sealing along the Macquarie River section. The upgrade also included the installation of viewing platforms, a refurbished boat ramp, and interpretive signage.
- Filter replacement works continued at the John Gilbert Water Treatment Plant. The filters and chlorination, is the final process in treating water before distribution to the community.

- The bridge renewal program continued, with works at Benolong Bridge, Molong Street Bridge (Stuart Town) and Burrendong Bridge underway. Additionally, the tender was awarded for the Comobella replacement bridge.
- Sewerage rehabilitation works were undertaken at Dubbo and Wellington. These works were completed utilising a relining technique, making the works safer and less disruptive to the community.



Ian McAlister, Manager Recreation and Open Space, with wayfinding signage installed along the Tracker Riley Shared Pathway.







## Water and sewer



23,229  
Water services



19,904  
Sewer services



807km  
Length of water mains



71  
Gross Pollutant Traps (GPTs)

602km  
Length of sewer mains

## Roads



1,419.14 km  
Length of sealed roads

1,372.65  
Length of unsealed roads



1,691  
Number of customer requests received in relation to infrastructure (81% closed)

## Fleet



867  
Items



\$40.80M  
Value

## Waste services



59,230 tonnes  
Entombed at Whylandra



1,818 tonnes  
Entombed at other waste facilities

1033.15 tonnes  
recycled material



1,364  
Tipping vouchers used

# Economy

**Aspiration: 'We have a strong and diverse local economy that provides employment opportunities for people of all ages and abilities'**

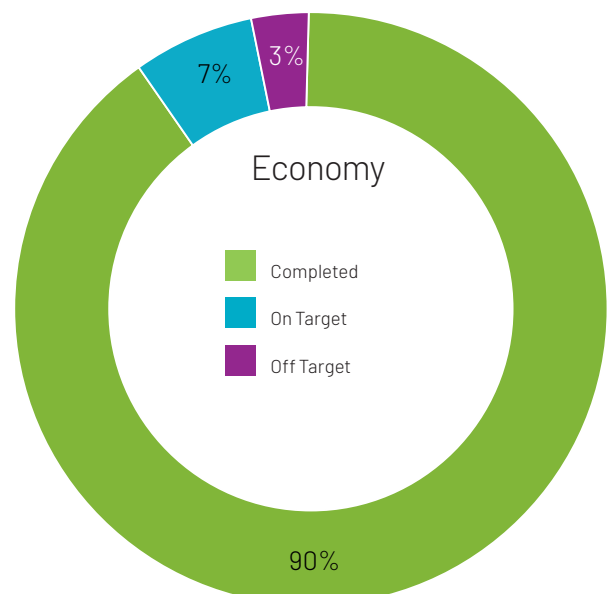
- A service review of the Wellington and Dubbo Visitor Information Centres was completed while staff continued regular tourism related activities including Visitor Guide distribution, guided bus tours, school holiday program distribution and retail stock at Dubbo Airport, Wellington Caves and the NRMA Holiday park.
- The Australian Visitor Information Centre accreditation was approved for the next year.
- Driver Reviver continues to assist with visitation numbers to the Wellington Visitor Information Centre while advertising was started to rent out space at the facility.
- Wiradjuri Tourism Centre received Development Application approval and an additional \$7.19 million grant funding through the Australian Governments Growing Regions Program Fund. A new funding strategy adopted by Council also allocated \$2.2 million from Council towards the project budget.
- A Memorandum of Understanding was entered into between Council and Taronga Western Plains Zoo for the Regional NSW Business Case and Strategy Development Fund for the Regional Hospital and Tourism Centre of Excellence which has been completed.
- A Memorandum of Understanding was entered into between Council and Taronga Western Plains Zoo for the NSW Government Regional Tourism Activation Fund to fund the Serengeti Plains Visitor Experience Project which is now underway.
- The REACT (Renewable Energy Awareness and Careers Training) facility preliminary business case was developed and Phase one of the business case with the assistance of stakeholders including DRNSW, Renewable Energy proponents, Corrective Services, Department of Education, Aboriginal advisory bodies, Federation University, and TAFE NSW.
- Positive outcomes were recognised through the "Buy Local and Grow Local" purchasing policy with a notable rise in local supplier pathways and public tenders being noted.



Official announcement of \$7.2 million received through Australian Government's Growing Regions Program Round 1, to support development of the Wiradjuri Cultural Tourism Centre.



"Buy Local and Grow Local" campaign Petal + Palm, Wellington.





## Operations



195,708

Passengers through airport



40,051

Patrons at ticketed events at DRTCC

8,845

Patrons at non-ticketed events at DRTCC

68,499

Total visitors to DRTCC



57,521

Visitors to Information Centres  
in Dubbo and Wellington



45,577

Old Dubbo Gaol visitors



30,125

Wellington Caves visitors



140,150

Western Plains Cultural Centre visitors

## Dubbo Regional Livestock Markets



180,488

Cattle sold



5,903

Goats sold



1,118,553

Sheep sold



9,050

Truckwashes



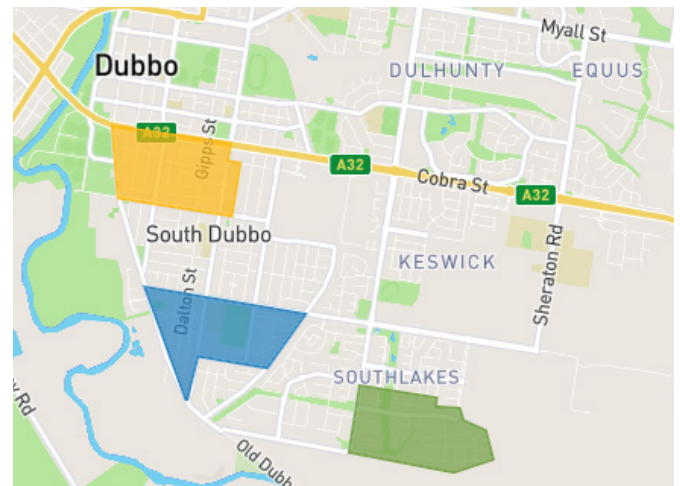
# Leadership

**Aspiration: 'We have leaders who are engaged, transparent, accountable and represent the best interests of our community'**

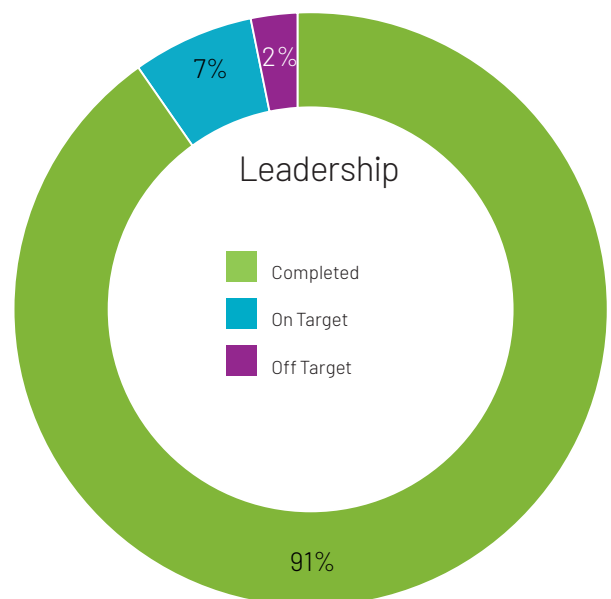
- The Community Engagement Strategy including the Community Participation Plan was adopted by Council and put into action, while the development of the Your Say engagement platform has enabled Council to utilise a range of community engagement tools and practices to interact and received feedback from the community.
- A service review on Community Committees was completed with recommendations implemented.
- We welcomed 159 new citizens to the Region with Citizenship Ceremonies held throughout the year in both Dubbo and Wellington. Council also hosted the Dubbo Day Awards, Australia Day event and provided civic support to the RSL Dubbo Branch for the ANZAC Day Service.
- The Code of Meeting practice was reviewed, and businesses papers were made accessible to community members earlier than previous times.
- An independent consultant was engaged to review Council's financial performance and report on recommendations to support a financially sustainable future. Following consideration of the independent report Council resolved to develop and Organizational Sustainability Review and Improvement Plan which was adopted in June 2024. Financial sustainability continues to be a key consideration for Council as we look towards the future.
- The Community Insight and Input Survey was completed this year, with the phone survey completed over a period of 10 days with 503 randomly selected community members making up the statistically valid data. The online component of the survey ran for just over a month with 724 completed surveys used by Council to obtain data from residents in our region.
- Partnered with University of NSW as part of their Smart and Cool Places Project which collected temperature data in a few residential areas in Dubbo to assist with future planning controls to manage urban heat impacts.



Citizenship Ceremony.



Smart and Cool Places Project, click [here](#) to view the final report.





## Customer experience



### Counter

Over the counter interactions Dubbo - 10,719  
 Over the counter interactions Wellington - 3,093  
 Financial receipts processed - 11,622  
 Average wait time in queue - 3 minutes 28 seconds  
 Number of counter surveys completed - 3,289  
 Overall satisfaction - 97%



### Call centre

Calls handled - 43,666  
 Average wait time in queue - 50 seconds  
 Calls answered within 60 seconds - 95%  
 Overall call abandoned rate - 6.7%  
 Number of call centre surveys completed - 22,620  
 Percentage of call centre surveys - 53%  
 Overall satisfaction - 95%



### Customer requests

Digital CRM conversion - 14%  
 Customer requests lodged through CRM system - 34,687  
 Customer requests lodged through DRC&ME - 4,932



### Webchat

Web chats from Council's corporate website - 899  
 Offline messages processed - 226  
 Number of webchat surveys completed - 303  
 Overall satisfaction - 90%



### Email

Interactions via email - 22,980  
 Email satisfaction - 82%  
 Email signature survey number of responses - 216

# Liveability

**Aspiration: 'We are a diverse, vibrant, safe and healthy region that includes a variety of public spaces and amenities'**

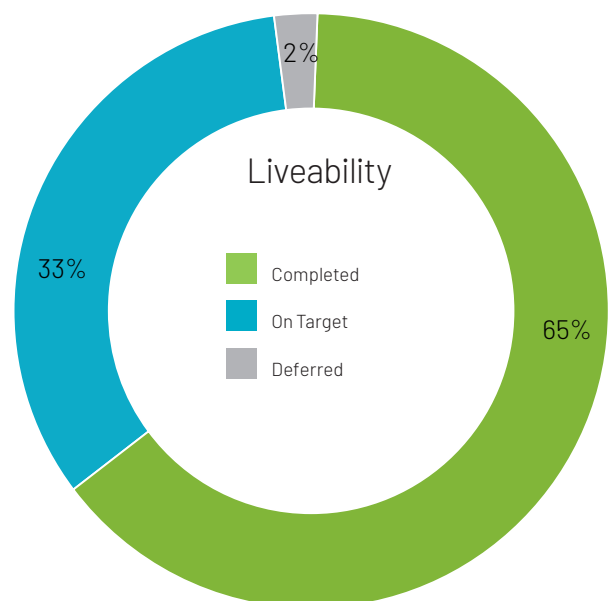
- Council continued to attract major regional and state events to the region across a number of sporting codes including State Athletics, Cricket carnivals and the NSW Touch Football Junior State Carnival, which attracted 11,000 visitors to the region over three days and injected more than \$9 Million into the local economy.
- Council partnered with the Art Gallery of NSW and the National Gallery of Australia to deliver additional programs and exhibitions to the Western Plains Cultural Centre including the Archibald Prize 2022 and Ceremony.
- Council continued to build on its long-term Sister City relationship with Minokamo, Japan. Ten Dubbo Region school students participated in an exchange program to Minokamo, with Minokamo school students visiting the Dubbo Region in the 2024/2025 financial year.
- A website accessibility trial was undertaken across six of Council's websites. The accessibility program had a number of features for community members to trial, including accessibility profiles for those with vision impairments, seizures and ADHD. The program also translated the website into other languages, which included five of the top languages spoken by community members living in the Dubbo Region.
- Council continued to partner with organisations to deliver community events, such as the GP Registrars Welcome Session, New Residents Night and the NSW Early Childhood Education Careers Forum.
- Council's grants program continued to roll out to community groups and not-for-profit organisations. Grant streams such as the Event Assistance Program, Community Services Fund, and the SPARC Support Grant assisted groups deliver events and community capacity building activities.



Cricket carnival.



SPARC Support Grant recipients.







## Recreation and open space



32  
Sporting facilities  
to maintain



1  
One master plan developed - Delroy Parklands

## Community services



36  
Community service  
based events



203  
CCTV  
cameras



256  
Family Day Care  
participants



137  
Rainbow Cottage  
participants



190  
Cemetery  
interments  
(including ashes)

## Aquatic leisure centres



104,106  
Visitors

## Macquarie Regional Libraries



123,443  
Visitors in the Dubbo  
and Wellington  
branches



246,015  
Items loaned

# Environmental sustainability

**Aspiration: 'We achieve net zero emissions, recognise, plan for, and respond to the impacts of climate change, manage land use and improve the built and natural environment and plan for and mitigate the impacts of natural events and disasters'**

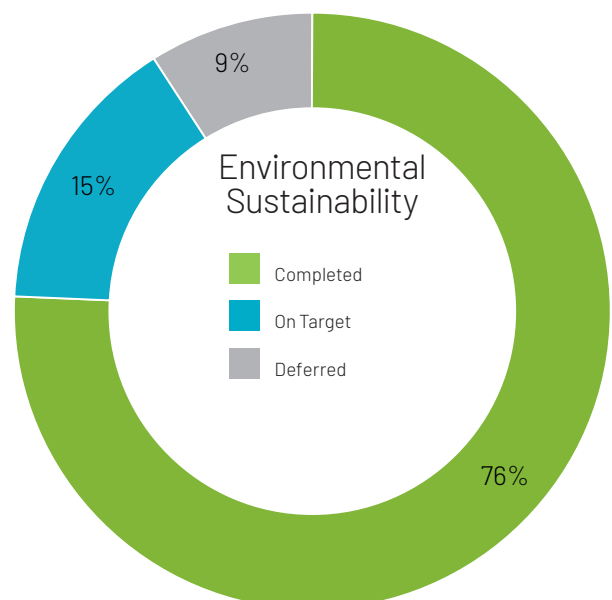
- Council adopted the Net Zero Framework which aims to reduce greenhouse gas emissions within Council operations by 2050.
- The Polystyrene Recycling Program was extended to the Wellington Transfer Station following the success at the Whylandra Waste and Recycling Centre.
- Council purchased its first fully electric zero turn mower in line with its commitment to reduce Council's carbon footprint.
- Council launched the MyDRC Water app to allow residents and business to monitor their water usage in real-time on their mobile devices.
- Schools and Early Learning Centres in the Dubbo Region learnt all about sustainability and the environment through the Get Grubby educational program supported by Council.
- Council partnered with Narromine Shire Council to co-develop a Drought Resilience Plan for the Central Orana Region.
- Council is actively working to expand the number of town water supply bore sites for Dubbo from seven to 15.
- Council launched textile recycling and solar panel recycling at the Whylandra Waste and Recycling Centre to divert problem waste from going to landfill.
- Council entered a public private partnership with Squadron Energy, Australia's leading renewable energy company to deliver water security to the region by building a new advanced wastewater treatment facility at Dubbo Sewerage Treatment Plant.



Council's Resource Recovery Education Officer Hamish Campbell and Allan Andriske of the Resource, Recovery and Efficiency branch with a disposal container used during the polystyrene recycling trial, which has now been made permanent.



Rainbow Cottage Childcare Centre participating in the Get Grubby education program.





5 fast & 4 destination  
EV charging stations



8,569.60 kms  
Road sides inspected for  
priority weeds



74,840 KL  
Backwash water for irrigation

## DRC's Zero Emission Fleet Strategy and Implementation Plan

Key initiatives implemented under the Zero Emissions Fleet Strategy and Implementation Plan, adopted in December 2022, have included:

- In 2024 three additional electric vehicles has been purchased
- Transitioning of sundry equipment (chainsaws, blowers, hedgers etc.) to battery

Charging Infrastructure for Fleet (installed):

- Macquarie Regional Library, Dubbo (1 x 7kW electric vehicle charger)
- Civic Administration Building, Dubbo (4 x 22kW electric vehicle chargers)
- Council Depot, Hawthorne St Dubbo (1 x 11kW electric vehicle charger)

## Renewable electricity for Council operations



- Close to 400 kW of solar installed on Council buildings (this is unchanged from 2023).
- Council's small site electricity contract included 100% renewable electricity (Green Power) from 1 January 2023.
- Council's large site and streetlight electricity contract included 25% renewable electricity from 1 July 2023. The renewable electricity component directly supports local wind farm Bodangora located near Wellington and within the Central West Orana Renewable Energy Zone. The renewable electricity component will increase over time, to 50% renewable from July 2025 and up to 100% renewable electricity by July 2029.



# Capital works highlights

The capital works program for 2023/2024 included construction and upgrades of community facilities, roads, footpaths and amenities in the region.

- **Macquarie River Shared Pathway:** A 330m upgraded section of the Macquarie River Shared Pathway was officially opened in April. The pathways provide an all abilities access pavement and four cantilevered viewing platforms overlooking the Macquarie River with works also seeing the completion of a new boat ramp and adjacent parking spaces. Funding for the pathway was delivered by the NSW Government with the majority of works completed by tradespeople from the Dubbo Region.
- **Tamworth Street Road Reconstruction:** Improved pavement draining and essential road reconstruction works were undertaken along Tamworth Street and into Jubilee Street between Fitzroy and Palmer Street. The night works were carried out across six sections of the road and saw the reconstruction of the street as well as the roundabout on Sterling Street. Works also included the installation of subsoil drainage to alleviate the saturated subgrade conditions and capture excessive water found in the pavement that had led to the deterioration of the road in the past.
- **Wheelers Lane Rehabilitation Stage one and two:** Rehabilitation of Wheelers Lane Stage one was completed in August 2023 while Stage two was completed in March 2024. The works, which aimed to revitalise one of Dubbo's crucial thoroughfares, involved the relocation of a water main and replacing the pavement. The pavement was replaced with new materials and an asphaltic wearing surface was constructed. The rehabilitation project was funded through the Federal government's Local Roads and Community Infrastructure (LRCI) Phase 3 funding.



The new shared pathway along the Macquarie River was official opened.



Tamworth Street reconstruction completed.



Wheelers Lane Stage 1 and 2 Completed.

- **3D printed amenities:** The redevelopment of the Macquarie Lions Park West amenities facility was part of Council's asset renewal program which ensures all assets across the Local Government Area are updated and renewed to best support and service community needs. The construction of the new facility was a unique and ground-breaking project for Council as it was the first building or facility constructed by a Council using 3D printing technology in Australia. The 3D printing technology was used to print the structural component of the building including the printing of the interior and exterior walls.
- **Barden Park:** Barden Park Athletics Centre of Excellence had the synthetic running track replaced, thanks to funding from the NSW Government. The synthetic surface must be replaced to be accredited through the International Association of Athletics Federations which allows State and National records to be broken at the facility. It also enables the facility to host State and National Events for Athletics. The process involved grinding back the surface before laying a new synthetic topcoat over the track. The works need to be undertaken approximately every 10 years.



Macquarie Lions Park West 3D printed amenities facility in Dubbo.



Barden Park resurfacing completed.

## Awards and recognitions 2023/2024

### 2023 National Local Government Customer Service Network

Highly Commented: 2023 National Customer Service Innovation Award

### 2023 National Local Government Customer Service Network

Highly Commented: 2023 National Customer Service Team of the Year

### 2023 Family Day Care Australia Excellence in Family Day Care Awards

Winner: Perpetual Star Award - Dubbo Family Day Care



Dubbo Family Day Care staff and children.

# Service Review Program

To foster continuous improvement across Council operations, service reviews are conducted under the guidance of the Audit, Risk, and Improvement Committee.

The first two-year program was adopted in May 2022, with a revised 2024-2025 program adopted in October 2023. In most cases a completed review will result in an implementation plan which addresses the key findings from the review. A high-level summary from both programs is included below with a status update on the stage of the service review work as at 30 June 2024.

Service Review Project	Status and Implementation of recommendations
Media and Communications Level 3 review	Service Review: Complete Implementation Plan: On Target (Underway) 42 recommendations (29 complete, 10 underway, three proposed not to be implemented due to organisation or service delivery change resulting in the action no longer being required).
Subdivision Planning Approvals Process Level 2 review	Service Review: Complete Implementation Plan: On Target (Underway) 37 recommendations (11 underway, 25 not due to start, 1 cancelled action, not supported at Executive level). Service Review recommendations are already informing process redesign, examination of positions/resources and system training.
Aquatic Facilities Level 3 review	Service Review: Complete Implementation Plan: Complete Council endorsed a management contract arrangement in June 2023. Estimated saving of \$500,000 per annum.
Finance Partners Model Review Level 1 review	Service Review: Complete Implementation Plan: Off target, deferral to be considered Due to competing organisational priorities no further action since last report, remaining with 7 of the 12 endorsed actions completed.
Library Services   Regional and Local Level 3 review	Service Review: Complete Implementation Plan: On Target (Underway) 21 recommendations (4 underway, 19 not due to start)
Business continuity and resilience Water and Sewer Operations Level 2 review	Service Review: Complete Implementation Plan: Complete Staff survey culture and capability review undertaken. Structure review complete. End of life ICT infrastructure replaced and aligned with best practice Cyber Security controls, including the implementation of an Intrusion Detection System (IDS), Application Control and Endpoint Protection system. Processes and standards aligned with corporate policies including the corporate adopted Cyber Security Framework.



Service Review Project	Status and Implementation of recommendations
Cemetery services including maintenance and grave digging Level 1 review	Service Review: Complete Implementation Plan: Complete Review resulted in services continuing to be delivered internally.
Child care services Level 1 review	Service Review: Complete Implementation Plan: Complete Review of financial performance and fees and charges in context of service delivery and industry comparisons undertaken. Review informed changes to fees and charges above CPI to be applied from the 1 January 2024.
Community Committees Level 1 review	Service Review: Complete Implementation Plan: On Target (Underway) Council adopted an overarching set of guiding principles at the April Ordinary Council meeting, which will run for the remainder of the Council term. To further support improvements in committee effectiveness amendments to the Terms of Reference and Code of Meeting Practice – Community Committees and Working Groups have been made.
Information Services: Corporate Information Management Level 1 review	Service Review: Complete Implementation Plan: On Target (Underway) Review was completed in November 2023, with the Executive Leadership Team endorsing the 10 recommendations as proposed. 10 recommendations (1 underway, 9 not due to start) In addition to informing process redesign and improvements the review identified the need for the organisation to strategically and operationally define information governance. Improvements to date: Process redesign, commencement of development of the governance framework
Wellington Caves Complex Level 3 review	Service Review: Complete Implementation Plan: On Target (Underway) In development are a Capital Works Program, Operational Improvement Program and Funding Strategy to address the twenty (20) recommendations.
Dubbo Regional Livestock Markets Level 3 review	Service Review: Complete Implementation Plan: On Target (Underway) Modified status quo and development of an operational improvement plan in conjunction with stakeholders.

## 2024-2025 Program

Service Review Project	Status
Corporate system review	Service Review Status: On target (underway)
Visitor Information Services – Dubbo and Wellington	Service Review Status: Completed in August 2024 Implementation plan: On target (underway)
Major projects management – internal service delivery: Stage 2	Service Review Status: On target (underway)
Major Infrastructure Delivery: Wheelers Lane Stage 1 and 2	Service Review Status: On target (underway)

# Statutory reporting

## Audited Financial reports

*Must contain a copy of the council's audited financial reports prepared in accordance with the Local Government Code of Accounting Practice and Financial Reporting (may be an attachment).*

The 2023/2024 Audited Financial Statements are published on Council's webpage. Please click on the link: [Reporting - Dubbo Regional Council \(nsw.gov.au\)](#)

## Anti-slavery

*Must contain a statement detailing the action taken by the council in relation to any issue raised by the Anti-slavery Commissioner during the year concerning the operations of the council and identified by the Commissioner as being a significant issue.*

No issues raised by the Anti-slavery Commissioner during 2023/2024.

## Modern slavery

*Must contain a statement of steps taken to ensure that goods and services procured by and for the council during the year were not the product of modern slavery withing the meaning of the Modern Slavery Act 2018*

Dubbo Regional Council understands the risk that all forms of Modern Slavery pose to residents, visitors and the internationally community, through the global nature of modern supply chains. Council has a zero-tolerance approach to any form of Modern Slavery. Council is committed to acting in an ethical manner, with integrity and transparency in all business dealings. We are dedicated in combating modern slavery and are aware of the part we can play in its detection and disruption as a public sector body working with our partners.

Modern Slavery preventative activity is completed pursuant to the Modern Slavery Act 2018. It outlines the Strategies, Policies and Processes that Dubbo Regional Council has and will implement to ensure abolition of Modern Slavery within any part of the utilized Supply Chain.

The aim of the plan is to devoid the organisation of any known or unknown exposure to exploitation of any form of modern slavery or human trafficking. This includes within the organisation itself, within any sub-contractors, partners or supply chains for goods or services. This Plan highlights the actions and activities completed during the financial year 1 July 2023 to 30 June 2024.

Council is committed in creating effective systems and controls to safeguard against any form of modern slavery taking place within the business or our supply chain. All Council employees as well as private business partners are obliged by the Code of Conduct and Statement of business ethics in carrying out the business dealings with Council.

### Steps taken by Council in 2023/2024:

- Consulted and drafted and a Modern Slavery Prevention Policy, including implementation of a formal reporting channel for any real, perceived or suspected Modern Slavery exploitation.
- Consulted and proposed a Modern Slavery Prevention Action Plan.
- Worked strategically and proactively with suppliers to identify risks across supply chains particularly with regards contractor staff welfare and access to fair wages; and updated Statement of business ethics of Council to include Modern slavery, diversity and inclusion, this document sets out the standards to be complied by the supplier.
- Completed a Modern Slavery Transparency Statement.
- Developed GRS Reporting requirements as required under the Modern Slavery Act.
- Reviewed and updated our Modern Slavery documentation in procurement documentation, where identified as necessary.
- All procurement staff have been trained in identifying and addressing the risk of modern slavery within procurement and ongoing learning will take place.
- Proposed incorporated guidance on modern slavery monitoring in draft new contract management framework.

- Updated internal websites to include information on identifying modern slavery and steps to combatting it.
- Revised Procurement planning documents to specifically highlight early thinking around modern slavery as a potential risk for each contract.
- Identified high risk markets and categories within the supply chain in order to more proactively combat risks of modern slavery.
- Incorporated specific guidance into our procurement tendering and Contract documentation including self-assessment questionnaire.
- Include modern slavery related criteria in all RFX documents and ensure assessing staff understand how to interpret responses.
- Include modern slavery related clauses in supplier contracts.

### **Planning for 2024/2025**

- Council will continue to offer learning opportunities to increase understanding of all forms of modern slavery, to enable staff to identify, report and provide effective support to victims. This will become compulsory for all staff
- Modern Slavery will be included in the Council's mandatory e-learning module for staff to complete as a part of online induction. It will be designed to help staff recognise their role in identifying and reporting concerns.
- Work closely with industry peers and suppliers to build our understanding of the modern slavery risk across the industry and develop and review the past strategies to mitigate the risk.
- Develop a Modern Slavery Risk Management Toolkit from the learnings identified in the previous years.

### **Environmental upgrade agreement**

*Include particulars of any environmental upgrade agreement entered into by the council.*

Dubbo Regional Council did not enter into environmental upgrade agreements in 2023/2024.

### **Activities funded via a special rate variation**

*Report on activities funded via a special rate variation of general income including:*

- *reporting requirements set out in the Instrument of Approval*
- *projects or activities funded from the variation*
- *outcomes achieved as a result of the project or activities.*

The Minister for Local Government has approved Special Variation Rate increases of two per cent above the general increase for 2004/2005, four percent for 2005/2006 and five percent for 2006/2007 and 2007/2008 for the former Dubbo City Council. These Special Variation increases were an essential element of Council's strategy for funding the long-term requirements for the maintenance and improvement of its Civil Infrastructure (Roads and Footpaths) Asset Base, Parks and Landcare maintenance and renewals, and the construction and ongoing operations of the Dubbo Regional Theatre and Convention Centre. A condition of the approval of these special variations is that expenditures are clearly reported in the Annual Report. In 2023/2024, the total revenue generated from the Special Variations was \$4,130,058 which was fully expended during the year on the following areas:

- Dubbo Regional Theatre and Convention Centre operations
- Asset Maintenance:
  - Urban Parks Asset Maintenance
  - Rural Parks Asset Maintenance
  - Sporting Facilities Asset Maintenance
- Roadworks:
  - Urban Preconstruction and General Maintenance.



## Rates and charges written off

Amount of rates and charges written off during the year.

<b>2023/2024 rates and charges written off</b>	<b>\$ Amount</b>
Rates - Pension Rebates (s583(1))	\$ 1,315,183.82
Rates - Postponed Rebates (s595(1))	\$ 12,800.98
Rates - Non Rateable Properties (s555(1))	\$ 29,069.03
Rates - Levy Adjustments (s598(1))	\$-
Charges - Interest on Postponed Rates	\$ 3,557.21
Charges - Amounts which were unrecoverable	\$ 6,770.61

## Councillor training and progression development

Information about induction training and ongoing professional development:

- the names of any mayor or councillors who completed any induction training course, induction refresher course or supplementary induction course during the year,
- the names of any mayor or councillors who participated in any ongoing professional development program during the year,
- the number of seminars, circulars and other activities delivered as part of the ongoing professional development program during the year.

A mid-term Councillor Induction refresher was made available to all Councillors (listed below) on 17 August 2023.

Councillors participated in professional development through in-house workshops to provide background information and discussion on important matters. There were 15 various workshops held for the financial year.

Councillors:

Mathew Dickerson	Vicki Etheridge
Richard Ivey	Jessica Gough
Joshua Black	Damien Mahon
Lewis Burns	Pamella Wells
Shibli Chowdhury	Matthew Wright

Clr Jessica Gough attended the NSW ALGWA 2023 Annual Conference and Clr Shibli Chowdhury undertook the Australian Institute of Company Directors Course.

## Payment of expense and provision of facilities to Councillors

Total cost during the year of the payment of expenses of, and the provision of facilities to councillors in relation to their civic functions (this amount must equal the reported amount in the financial statements).

Identify separate details on the total cost of:

- provision of dedicated office equipment allocated to councillors - \$0
- telephone calls made by councillors - \$2,684
- attendance of councillors at conferences and seminars - \$15,875
- the provision of induction training and professional development for mayor and other councillors - \$10,357
- other training of councillors and provision of skill development - as above
- interstate visits by councillors, including transport, accommodation and other out-of-pocket travelling expenses - \$7,460
- overseas visits by councillors, including transport, accommodation and other out-of-pocket travelling expenses - \$0
- expenses of any spouse, partner or other person who accompanied a councillor in the performance of his or her civic functions, being expenses payable in accordance with the Guidelines for the payment of expenses and the provision of facilities for the mayor and councillors - \$0
- expenses involved in the provision of care for a child of, or an immediate family member of a councillor. - \$0

## Contracts awarded

Details of each contract awarded (other than employment contracts & contracts less than \$150,000) including:

- name of contractor
- nature of goods or services supplied
- total amount payable.

Organisation	Goods/Services	Amount
Westrac Pty Ltd	VP340950 - Caterpillar CW34 Multi Tyre Roller	\$254,216.80
Rosmech Sales & Service Pty Ltd	VP357261 - Plant 166 - Mistral Isuzu FSR120-260 Sweeper Truck	\$489,583.60
Rosmech Sales & Service Pty Ltd	VP357261 - Plant 2166- Mistral Isuzu FSR 120-260 Sweeper Truck	\$489,583.60
Tracserv Pty Ltd T/as Tracserv	VP356285 - Isuzu NQR87-190 Dual Cab Truck	\$168,284.50
Tracserv Pty Ltd T/as Tracserv	VP340948 - Isuzu FVD165-300 Single Cab Tipping Truck	\$221,393.50
Tracserv Pty Ltd T/as Tracserv	VP340949 - Isuzu FVD165-300 Single Cab Tipping Truck	\$221,393.50
Contour 3D Pty Ltd	Construction of 3D Printed Amenities Block in Lions Park Dubbo	\$288,097.66
Jacobs Group (Australia) Pty Ltd	Design the Intersection of New Newell Highway Realignment/ River Street Bridge road and River Street West	\$391,325.00
Civica Pty Ltd	CIVICA AUTHORITY Annual Licence Fee - 2023/2024	\$486,949.78
Datacom Systems (AU) Pty Ltd	Microsoft Enterprise Agreement - Annual Licence Fee	\$313,916.71
Taggle Systems Pty Ltd	AQUALUS Data Delivery fee 2023/2024	\$225,559.49
Stanaway Pty Ltd T/as David Payne Constructions	CD23/730 - Legacy Boardwalk Pathway	\$3,105,724.11
Westrac Pty Ltd	VP366151 - Caterpillar 140M JOY3 Grader	\$680,604.19
Westrac Pty Ltd	VP366151 - Caterpillar 140M JOY4 Factory Mastless Grader	\$548,034.15
Redox Pty Ltd	Supply and delivery of 200 Ton Soda Ash at the Dubbo Water Treatment Plant as per LGP Contract 408- 04	\$204,270.00
Trident Services Australia Pty Ltd	Dubbo Regional Airport Screening Services 2023/24	\$1,860,000.00
TWS Evolution Pty Ltd	CD22/5066 - Design and Construction of Fluoride Dosing Plant JGWTP	\$1,253,116.00
Impax Group Pty Ltd	Construction of new production bore and decommissioning of existing collapsed bore within the Dubbo Show Ground.	\$183,590.00
PV Projects Pty Ltd	Fit Out of Hawthorn Street Infrastructure Building	\$248,859.16
Country Wide Asphalt Pty Ltd	Coat Seal at Saxa Road Heavy Patches including Traffic Control	\$163,493.00
The Trustee for Belgravia Leisure Unit Trust T/as Belgravia Leisure	CD23/1197 Provision of Management of Operation of Dubbo Regional Council Aquatic Centres	\$1,784,811.60
MaxiTRANS Operations Pty Ltd	(566) VP374751 - Hamelex-White Three Axle Dog Trailer	\$159,500.00
Dionysus Group Pty Ltd T/as Western Project Services	ED23/159949 - Dubbo Regional Council Disaster Recovery Contract	\$224,653.00
Stabilised Pavements of Australia	RMCC - Glooma Road - Full Service Heavy Patching	\$2,163,350.89
Redox Pty Ltd	Supply and Delivery of 200 Tonne Soda Ash at Dubbo Water Treatment Plant as per LGP 408-04 Contract	\$204,270.00
Mass Products Pty Ltd	Manufacture and install aluminium access covers on wet wells & Flow meter at Dubbo SPS Sites	\$167,928.10
Mass Products Pty Ltd	Manufacture and install aluminium access covers on wet wells & Flow meter at Keswick & Miriam Sewer Pump Stations	\$150,322.70
Aitken Civil Engineering Pty Ltd	T22-014 - Separable Part B - Storm Water Drainage Upgrade	\$1,467,121.80
Holcim (Australia) Pty Ltd T/as Humes	Procurement of Precast Concrete Pipes - River Street West Project	\$307,212.44

<b>Organisation</b>	<b>Goods/Services</b>	<b>Amount</b>
Boral Construction Materials Group Ltd	Wellington Aerodrome and Recreation Park - Runway and Apron Resealing	\$935,345.29
Polytan Asia Pacific Pty Ltd	Resurfacing of Barden park Athletic Track	\$1,236,475.04
Superior Pak Pty Ltd	VPR552574 - (711) Volvo FE Superior Pak Greenwaste Side Loader	\$510,711.30
Superior Pak Pty Ltd	VPR552574 - (712) Volvo FE Superior Pak Greenwaste Side Loader	\$510,711.30
Superior Pak Pty Ltd	VPR552574 - (2715) Volvo FE Superior Pak Greenwaste Side Loader	\$510,711.30
Outcross Agri Services	Dubbo Regional Livestock Market - NSW EID Infrastructure Program	\$794,670.48
Redox Pty Ltd	Supply and Delivery of 200 Tonnes of Soda Ash at JGWTP as per LGP 408-04 Contract	\$185,700.00
Yamari Ochre Pty Ltd	Supply and Installation of Wayfinding Signage Project	\$223,300.00
L-Don Sporting Areas Pty Ltd	Installation of two netball Courts at Nita McGrath	\$174,870.00
Department of Regional NSW T/as Soil Conservation Service	Undertake Bank Stabilisation works on the Bell River	\$242,582.73
Department of Regional NSW T/as NSW Public Works Advisory	T22-001- Project Management Services - Macquarie River Event Precinct	\$316,767.00
Stabilised Pavements of Australia	RMCC - WO DRC - HW27 Golden Highway - Full Service Heavy Patching	\$2,203,449.57
Environment Protection Authority	Load Base Licence Fee - Dubbo Sewerage Treatment Plant - EPA Licence 3850	\$194,736.76
Tracserv Pty Ltd T/as Tracserv	(155) VP389048 - Isuzu FRR 110-26 Dual Cb Tipping Truck	\$197,823.00
Tracserv Pty Ltd T/as Tracserv	(2180) VP394434 - Isuzu FVD165-300 4x2 Single Cab Tipping Truck	\$233,473.00
Tracserv Pty Ltd T/as Tracserv	(155) VP389048 - Isuzu FRR 110-260 Dual Cab Tipping Truck	\$197,823.00
Redox Pty Ltd	JGWTP Chemicals - Soda Ash for Water Treatment	\$185,700.00
SNG Engineering Pty Ltd	Bultje Street - Water Main Replacement Project	\$193,282.10
Boral Construction Materials Group Ltd	Reconstruction of Wheelers Lane Project - Railway to Myall Street	\$1,975,923.40
Interflow Pty Ltd	Mumbil Raw Water Pipeline Rehabilitation Project	\$784,257.87
Interflow Pty Ltd	Stage 1 - Sewer Rehabilitation works - LGP420 Contract	\$750,000.00
Mass Products Pty Ltd	Manufacture and Install Aluminium Covers for Wet Wells & Valve Pits Wellington SPS Sites	\$171,233.12
Barnson Pty Ltd	Old Dubbo Gaol - Principal Design Consultant Services	\$229,658.00
Westrac Pty Ltd	(198) VP401275 - Caterpillar 432 Backhoe Loader	\$251,025.75
Department of Regional NSW T/as NSW Public Works Advisory	Undertake Feasibility Study into Major Upgrades required for JGWTP in Dubbo	\$275,396.00
Matt Redfern Constructions	Supply and Installation of Concrete Pathway at Pioneer Park Wellington	\$327,720.00
Audit Office of New South Wales	Audit Fee for 2023/24	\$165,396.00
Redox Pty Ltd	JGWTP Chemicals - Soda Ash for Water Treatment - LGP408-04 Contract	\$185,700.00
Boral Construction Materials Group Ltd	Tamworth Street Pavement Reconstruction Project	\$348,603.73



Organisation	Goods/Services	Amount
Connected Contracting Pty Ltd	Nancarrow Street Water Main Replacement	\$195,369.68
Killard Infrastructure	Tamworth Street - Darling Street Roundabout Water mains Replacement	\$390,500.00
Projence Pty Ltd	Regional Drought Resilience Plan - Consultant Fee	\$165,000.00
Interflow Pty Ltd	Sewer Relining Project - Stage 2 and 3	\$1,010,900.00
Redfern Power Solutions Pty Ltd	Cameron Park Wellington Lighting Project	\$233,533.00
TWS Evolution Pty Ltd	CD24/1302 - Modification Works on the Geurie Raw Water Pump Station	\$774,400.00
Stanaway Pty Ltd T/as David Payne Constructions	CD23/1693 - Construction of New Animal Shelter	\$5,912,287.15
Bridge and Marine Engineering	Design and Construct Comobella Causeway Bridge	\$1,548,100.00
Saunders Civilbuild Pty Ltd	Design and Construct - Molong Street & Burrendong NO.1 Bridge	\$1,631,013.18
Aquawest Pty Ltd	John McGrath - Supply and Installation of New Automatic Irrigation System	\$264,800.00

### Legal proceedings

Summary of the amounts incurred by the council in relation to legal proceedings including:

- amounts incurred by council in relation to proceedings taken by or against council including out of court settlements (other than those which are not be disclosed)
- summary of the state of the progress of each legal proceeding and (if finalised) the result

Community Culture and Places – Wellington Civic Centre, Ongoing, \$0

Community Culture and Places – Dubbo Showground, Ongoing, \$9,757.00

Infrastructure – Water and Sewer, Ongoing, \$0

GIPA Court proceeding against Council, Finalised, \$8,190.05

Development and Environment – Planning, Finalised, Total cost of court proceedings, \$19,729.59

2 Development and Environment – Compliance, Finalised, \$4,860.55

### Private works

Include resolutions made concerning work carried out on private land, including:

- details or a summary of any resolutions made under section; and
- details or summary of any work carried out, where the charge is less than the approved fee, the proposed fee to be charged and the total amount subsidised by council

There were no private works undertaken by Dubbo Regional Council in 2023/2024 which were either fully or partly subsidised by Council.

### Contributions

Total amount contributed or otherwise granted to financially assist others.

Organisation	Amount
Australian Red Cross Society of NSW	\$990
Binjang Community Radio Inc	\$9,295
Binjang Community Radio Inc	\$5,292
Boys to the Bush Ltd	\$12,800
Catholic Parish St Brigid Dubbo - St Brigid's Craft	\$1,000
City of Dubbo Eisteddfod Society Inc	\$5,000
Comobella Public Hall Land Manager	\$3,308
Connective Indigenous Corporation T/as Makan Delight Catering	\$1,100
Dubbo & District Family History Society Inc	\$2,000

Dubbo Film Society Inc	\$1,250
Dubbo Legacy Division of Orange Legacy	\$5,000
Dubbo Motorcycle and Drivers Club Inc	\$5,000
Dubbo Pink Ladies Auxiliary	\$4,800
Dubbo Rivercare Group Inc	\$1,856
Dubbo View Club	\$1,395
K V Goldsmith T/as Ochre Communications	\$1,000
Lazy River Estate Pty Ltd	\$5,000
Murdi Paaki Rugby League Council Inc T/as Creative Community Concepts	\$16,000
Orana Arts Inc	\$15,556
Orana Broadcasters Inc	\$8,717
Orana Education Centre	\$994
Orana Support Service t/as Wellington FDV Collective	\$7,500
Orana Support Services Inc	\$18,000
Orana Support Services Inc	\$4,726
ORISCON Incorporated	\$2,500
ORISCON Incorporated	\$1,600
ORISCON Incorporated	\$500
ORISCON Incorporated	\$4,000
Pink Angels Incorporated	\$7,918
RJTP Pty Ltd T/as The Establishment Bar Dubbo	\$3,000
Rotary Club of Dubbo West Inc	\$600
Rotary Club of Wellington Incorporated	\$20,000
Rotary Wellington Vintage Fair	\$1,400
Sharon Quill T/as Social Gain	\$4,000
Songwriters & Original Musicians Association Dubbo	\$1,300
Songwriters & Original Musicians Association Dubbo	\$1,649
Spare Parts Invest in Arts Inc	\$2,400
Stuart Town Action Group Inc	\$1,300
Stuart Town Advancement Association Inc	\$1,300
Stuart Town Advancement Association Inc	\$300
The National Trust of Australia(NSW)	\$1,250
Tubba-Gah(Maing)Wiradjuri Aboriginal Corporation	\$11,220
Twin River's Fishing Club	\$5,000
U3A Dubbo Chapter Inc	\$4,000
Wellington Amateur Swimming Club	\$9,588
Wellington Art Centre Inc	\$3,000
Wellington Connect Incorporated - Mens Shed	\$2,450
Wellington Eisteddfod Society Inc	\$9,421
Wellington Senior Citizens Club Inc	\$3,256
Wellington Show Society Inc	\$2,200
Western Region Academy of Sport Inc	\$3,370

## External bodies

*Statement of all external bodies that exercised functions delegated by council.*

There were no external bodies that exercised functions under the delegation of Council in 2023/2024.

## Join ventures

*Statement of all corporations, partnerships, trusts, joint ventures, syndicates or other bodies in which council held a controlling interest.*

Dubbo Regional Council held no controlling interest in any company during 2023/2024.

*Statement of all corporations, partnerships, trusts, joint ventures, syndicates or other bodies (whether or no incorporated) in which the council participated during the year.*

Macquarie Regional Library

## Equal Employment Opportunities

*Statement of activities undertaken to implement its Equal Employment Opportunities (EEO) management plan.*

Council established a project team for the introduction of an Inclusion, Diversity and Belonging Strategy for 2024 – 2026 with a focus on creating a more inclusive and diverse environment within Council where everyone feels they belong and can contribute their full capabilities and experience in service of our community. The Inclusion, Diversity and Belonging Strategy will include an action plan with measurable outcomes to address identified barriers to Inclusion, Diversity and Belonging at Council. Activities and initiatives undertaken include:

- Creation of the Inclusion, Diversity and Belonging Committee Constitution.
- Established the Inclusion, Diversity and Belonging Committee through a nomination process for employees across Council.
- Delivered training and education to Committee members on the principles of Inclusion, Diversity and Belonging.
- Reviewed factors that impact Inclusion, Diversity and Belonging at Council to enable strategy action plan to be developed.
- Established an inclusion, Diversity and Belonging page on Council's intranet providing information on principles and introducing employee representatives of the Committee.

Over the past year the former EEO Committee and People Culture and Safety teams have promoted EEO throughout the organisation and delivered the following initiatives:

- Introduced the use of pronouns on email signatures including education for staff on how pronouns are used.
- Engaged with Council staff and commenced reducing the use of traditional titling and the use of terms including sir/madam in correspondence.
- Promoted Harmony Week 2024 and the message Everybody Belongs and published employee stories on Council's intranet introducing different cultures to celebrate Council's diversity.

## Chief Executive Officer remuneration

*Statement of the total remuneration package of the general manager including:*

- total value of the salary component of the package - \$343,580
- total amount of any bonus, performance or other payments that do not form part of the salary component - \$0
- total amount payable by way of the employer's contribution or salary sacrifice to any superannuation scheme to which the general manager may be a contributor - \$27,294
- total value of any non-cash benefits for which the general manager may elect under the package - \$0
- total amount payable by way of fringe benefits tax for any such non-cash benefits. - \$0



## Senior staff remuneration

Statement of the total remuneration packages of all senior staff members (other than general manager), expressed as the total (not of the individual members) including:

- total value of salary components of their packages - \$1,134,106
- total amount of any bonus, performance or other payments that do not form part of salary components of their packages - \$0
- total amount payable by the council by way of the employer's contribution or salary sacrifice to any superannuation scheme to which any of them may be a contributor - \$129,952
- total value of any non-cash benefits for which any of them may elect under the package - \$0
- total amount payable by way of fringe benefits tax for any such non-cash benefits - \$0

## Statement of work – Wednesday 14 February 2024

Statement of total number of persons who performed paid work on Wednesday 14 February 2024, including, in separate statements, total number of:

- persons employed by the council on a permanent full-time, permanent part-time or casual basis or under a fixed-term contract - 500
- persons employed by the council as senior staff members - 6
- persons engaged by the council, under a contract or other arrangement with the person's employer, wholly or principally for the labour of the person - 4
- persons supplied to the council, under a contract or other arrangement with the person's employer, as an apprentice or trainee - 8

## Stormwater management services

A statement detailing the stormwater management services provided (if an annual charge is levied).

Dubbo Regional Council does not levy an annual charge for stormwater management services.

## Companion Animals

Detailed statement, prepared in accordance with such guidelines as may be issued by the Secretary from time to time, of the council's activities during the year in relation to enforcing, and ensuring compliance with, the provisions of the Companion Animals Act 1988 (CA Act) and the Companion Animal Regulation 2018, including:

- lodgement of pound data collection returns with OLG - Lodged.
- lodgement of data about dog attacks with OLG, if no known attacks in the year a nil return is required in annual statement - 57 Dog attacks were recorded on Companion Animal Register
- amount of funding spent on companion animal management and activities - expenditure for the animal shelter is \$861,537
- community education programs carried out and strategies the council has in place to promote and assist the desexing of dogs and cats - Council participated in RSPCA healthy pet day, microchipping, vaccinating and health checks for cats and dogs also talking to pet owners in Dubbo. Social media posts and media releases. AWL vet truck visit to vaccinate and desex adoptable cats and dogs in the Animal Shelter. AWL vet truck also provided desexing program for our community. Council participated in two AWL healthy pet days one in Wellington & one in Dubbo, microchipping, vaccinating and health checks for cats and dogs also talking to pet owners.
- strategies in place for complying with the requirement under s 64 of the CA Act to seek alternatives to euthanasia for unclaimed animals - Once the animal has served its holding period and becomes the property of the Dubbo Regional Council Animal Shelter. The staff at the Animal Shelter works closely with Animal Welfare League, Australian Working Dog Recuse, Harmony Hooves Healing Hearts, Mornington Peninsula Dog Rescue, Albury Wodonga Animal Rescue and Strong Hearts Farm Sanctuary are just some of the rescues we use to rehome as many animals as they can take. Only dangerous dogs or dogs that are ill or unsuitable to be rehomed due to aggression are euthanised. Only Feral cats, ill cats or cats unsuitable to be rehomed are euthanised by our local vet services and the vets sign off as required.

- off leash areas provided in the council area-
  - i. Douglas Mawson /Wheelers lane – Fenced - Dubbo
  - ii. South Dubbo Park – Fenced - Dubbo
  - iii. Delroy Parklands – Fenced - Dubbo
  - iv. Joira Oval – Unfenced - Dubbo
  - v. Bourke Hill Park – Unfenced - Dubbo
  - vi. Devils hole (Lower end of Brisbane Street) – Unfenced - Dubbo
  - vii. Caroline Reserve – Unfenced - Dubbo
  - viii. Mountbatten Drive Easement – Unfenced - Dubbo
  - ix. Joan Flint – Unfenced - Dubbo
  - x. Apex Park – Unfenced - Wellington
  - xi. John Oxley Park Unfenced - Wellington
  - xii. Wise Park – Unfenced - Geurie
- detailed information on how fund money was used for managing and controlling companion animals in their area – All money received from the Companion Animals fund is used by Council to fund the running of the Animal Shelter, including vet costs, food, education programs, overheads including providing equipment and resources and training of Animal shelter staff and Ranger staff.

### Capital expenditure guidelines

Report on all capital works projects is considered best practice

There were no submissions received during the reporting period for capital works projects where a capital expenditure review was been submitted.

### Carers Recognition Act

Councils considered to be 'human service agencies' under the Carers Recognition Act 2010 (CR Act)(provide services directed at carers and/or people being cared for by carers) must report on compliance with the CR Act for the reporting period.

Councils considered to be 'human service agencies' under the Carers Recognition Act 2010 (CR Act)(provide services directed at carers and/or people being cared for by carers) must report on compliance with the CR Act for the reporting period. All policies, including flexible work policies, are inclusive of the needs of those employees who are carers. Application of leave considers the needs of those employees who are carers. The Community Development Officer (CDO) provides updated information to the community and services on the Carer Gateway and how to access support and services. The CDO Chairs the Dubbo Aged Services Interagency which connects and promotes all local aged care service providers. CDO co- facilitates the Dubbo Dementia Alliance. The Disability Inclusion Action Plan recognises the role of the carer and is inclusive of their needs.

### Disability Inclusion Action Plan

Information on the implementation of council's Disability Inclusion Action Plan and give a copy to the Minister for Disability Services

Dubbo Regional Council has a current Disability Inclusion Action Plan; 2022 – 2025 Dubbo Regional Council Disability Inclusion Action Plan. Actions of this plan have been reported to Council's Disability Inclusion and Access Advisory Committee. Community Development Officer (CDO) for seniors and people with disability cofacilitates the Dubbo Dementia Alliance. Strong connections remain and grow with local and new service providers within the Disability sector. Each section of Community services attend various interagency meetings throughout the region.

### Planning agreements

Particulars of compliance with and effect of planning agreements in force during the year

Information regarding expired and current Planning Agreements can be found on Council's website, please click the link below: [Planning Agreements - Dubbo Regional Council \(nsw.gov.au\)](https://www.dubbo.nsw.gov.au/planning-agreements)

## Recovery and threat abatement plans

*Recovery and threat abatement plans - Councils identified in a plan as responsible for implementation of measures included in the plan, must report on actions taken to implement those measures as to the state of the environment in its area.*

Dubbo Regional Council is not responsible for the implementation of any plans.

## Private swimming pool inspections

*Details of inspections of private swimming pools. Include the number of inspections that:*

- *were of tourist and visitor accommodation. - 4*
- *were of premises with more than 2 dwellings. - 1*
- *resulted in issuance a certificate of compliance under s22D of the SP Act - 135*
- *resulted in issuance a certificate of non-compliance under cl 21 SP Reg. - 27*

## Overseas visits

*Details, (including purpose) of overseas visits by councillors, council staff or other persons representing council (including visits sponsored by other organisations).*

10 Exchange students travelled overseas to the Sister City Student Exchange visits to Minokamo, Japan in September-October 2024

Mayor Mathew Dickerson self-funded overseas travel to Japan for the Local Government Exchange and Cooperation Seminar 2023 in December 2023.

Mayor Mathew Dickerson and Councillors Shibli Chowdhury and Matthew Wright and community members travelled, self-funded, to South Korea and Japan as part of Mayoral Delegation in March-April 2024.

Sister Cities Officer travelled overseas to Sister City Minokamo, Japan and Cheongju, South Korea in March- April 2024.

## Government Information (Public Access) Act 2009

The annual report of an agency (other than a Minister) required to be prepared under section 125 of the Act must include the following:

(a) details of the review carried out by the agency under section 7(3) of the Act during the reporting year and the details of any information made publicly available by the agency as a result of the review,

(b) the total number of access applications received by the agency during the reporting year (including withdrawn applications but not including invalid applications),

(c) the total number of access applications received by the agency during the reporting year that the agency refused, either wholly or partly, because the application was for the disclosure of information referred to in Schedule 1 to the Act (Information for which there is conclusive presumption of overriding public interest against disclosure), Note. Table D in Schedule 2 also requires information relating to access applications in respect of which there is a conclusive presumption of overriding public interest against disclosure.

(d) information, asset out in the form required by the tables in Schedule 2, relating to the access applications (if any) made to the agency during the reporting year.

Note. An agency's report under section 125 of the Act can be included in the agency's annual report required to be prepared under the annual reporting legislation—see section 6 of the Annual Reports (Departments) Act 1985 or section 5A of the Annual Reports (Statutory Bodies) Act 1984 (as the case requires).

Dubbo Regional Council's program for proactive release of information involves:

- Continual improvement of the systems and mechanisms utilized by the organization to facilitate easy and effective access by members of the public to information that they have a right to view, download or copy (where applicable).
- Working towards ensuring all government information is available to the public on the Council website.
- Ensuring that if information is not available on the Council website that it may be accessed by other means.
- Reviewing the types of information via Formal Access applications and via customer contact with Council's Customer Service Centre and deciding if the information should be made readily available to all members of the public.

For the period 2023/2024, Council received in total 11 Formal GIPA Applications, of which zero applications were refused.

Council is updating its Disclosures Log, which provides details of information released in response to access applications that Council considers may be of interest to other members of the public. It is a requirement under Section 25 of the Government Information (Public Access) Act 2009 (GIPA Act) that NSW government agencies publish a disclosure log on its website.



Government Information (Public Access) Regulation 2009

Schedule 2 Statistical information about access applications to be included in annual report (Clause 7)

Table A: Number of applications by type of applicant and outcome\*

	Access granted in full	Access granted in part	Access refused in full	Info not held	Info already available	Refuse to deal with application	Refuse to confirm/deny whether information is held	Application withdrawn
Media	0	0	0	0	0	0	0	0
Members of Parliament	0	2	0	0	0	0	0	0
Private sector business	0	0	0	0	0	0	0	0
Not for profit organisations or community groups	0	0	0	0	0	0	0	0
Members of the public(application by legal representative)	1	4	0	1	0	0	0	0
Members of the public(other)	1	1	1	0	0	0	0	0

\* More than one decision can be made in respect of a particular access application. If so, a recording must be made in relation to each such decision. This also applies to Table B.

Table B: Number of applications by type of application and outcome

	Access granted in full	Access granted in part	Access refused in full	Info not held	Info already available	Refuse to deal with application	Refuse to confirm/deny whether information is held	Application withdrawn
Personal information applications*	1	0	0	0	0	0	0	0
Access applications(other than personal information applications)	1	5	1	1	0	0	0	0
Access applications that are partly personal information applications and partly other	0	2	0	0	0	0	0	0

\* A personal information application is an access application for personal information (as defined in clause 4 of Schedule 4 to the Act) about the applicant (the applicant being an individual).

**Table C: Invalid applications**

Reason for invalidity	No of applications
Application does not comply with formal requirements (section 41 of the Act)	0
Application is for excluded information of the agency (section 43 of the Act)	0
Application contravenes restraint order (section 110 of the Act)	0
Total number of invalid applications received	0
Invalid applications that subsequently became valid applications	0

**Table D: Conclusive presumption of overriding public interest against disclosure: matters listed in Schedule 1 to Act**

Reason for invalidity	Number of times consideration used*
Overriding secrecy laws	0
Cabinet information	0
Executive Council information	0
Contempt	0
Legal professional privilege	3
Excluded information	0
Documents affecting law enforcement and public safety	0
Transport safety	0
Adoption	0
Care and protection of children	0
Ministerial code of conduct	0
Aboriginal and environmental heritage	0
Information about complaints to Judicial Commission	0
Information about authorised transactions under Electricity Network Assets (Authorised Transactions) Act 2015	0
Information about authorised transaction under Land and Property Information NSW (Authorised Transaction) Act 2016	0

\* More than one public interest consideration may apply in relation to a particular access application and, if so, each such consideration is to be recorded (but only once per application). This also applies in relation to Table E.

**Table E: Other public interest considerations against disclosure: matters listed in table to section 14 of Act**

	Number of occasions when application not successful
Responsible and effective government	5
Law enforcement and security	0
Individual rights, judicial processes and natural justice	7
Business interests of agencies and other persons	4
Environment, culture, economy and general matters	0
Secrecy provisions	0
Exempt documents under interstate Freedom of Information legislation	0

**Table F: Timeliness**

	Number of applications
Decided within the statutory timeframe (20 days plus any extensions)	3
Decided after 35 days (by agreement with applicant)	2
Not decided within time (deemed refusal)	6
Total	11

**Table G: Number of applications reviewed under Part 5 of the Act (by type of review and outcome)**

	Decision varied	Decision upheld	Total
Internal review	1	0	1
Review by Information Commissioner*	0	0	0
Internal review following recommendation under section 93 of Act	0	0	0
Review by NCAT	0	0	0
Total	1	0	1

\* The Information Commissioner does not have the authority to vary decisions, but can make recommendations to the original decision-maker. The data in this case indicates that a recommendation to vary or uphold the original decision has been made by the Information Commissioner.

**Table H: Applications for review under Part 5 of the Act (by type of applicant)**

	Number of applications for review
Applications by access applicants	0

**Table I: Applications transferred to other agencies under Division 2 of Part 4 of the Act (by type of transfer)**

	Number of applications transferred
Agency-initiated transfers	0
Applicant-initiated transfers	0

Cnr Church and Darling streets, Dubbo  
Cnr Nanima Crescent and Warne Street, Wellington

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