



AGENDA

CORPORATE SERVICES COMMITTEE

14 SEPTEMBER 2023

MEMBERSHIP: Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.

The meeting is scheduled to commence at 5.30pm.

	Page
CSC23/48 LEAVE OF ABSENCE (ID23/1245)	
CSC23/49 CONFLICT OF INTEREST (ID23/1233) In accordance with their Oath/Affirmation under the Act, and Council's Code of Conduct, Councillors must disclose the nature of any pecuniary or non-pecuniary interest which may arise during the meeting, and manage such interests accordingly.	2
CSC23/50 INVESTMENT UNDER SECTION 625 OF THE LOCAL GOVERNMENT ACT - AUGUST 2023 (ID23/1985) The Committee had before it the report dated 1 September 2023 from the Graduate Accountant regarding Investment Under Section 625 of the Local Government Act - August 2023.	9
CSC23/51 AUDIT OF SIGNS ACROSS THE URBAN AREAS OF THE LGA (ID23/2089) The Committee had before it the report dated 24 August 2023 from the Executive Officer Strategy Partnerships and Engagement regarding Audit of Signs across the Urban Areas of the LGA.	20
CSC23/52 DRAFT MEDIA POLICY - RESULTS FROM PUBLIC EXHIBITION (ID23/2161) The Committee had before it the report dated 29 August 2023 from the Manager Strategic Partnership and Investment regarding Draft Media Policy - Results from Public Exhibition.	



REPORT: Investment Under Section 625 of the Local Government Act - August 2023

DIVISION: Organisational Performance
REPORT DATE: 1 September 2023
TRIM REFERENCE: ID23/1985

EXECUTIVE SUMMARY

Purpose	<ul style="list-style-type: none"> Provide review or update Fulfil legislative requirement/compliance 	
Issue	Investment Under Section 625 of the Local Government Act 1993	
Reasoning	<ul style="list-style-type: none"> Section 212 of the Local Government (General) Regulation 2021 Section 625 of the Local Government Act 1993 Council's Investment Policy and Strategy 	
Financial Implications	Budget Area	Organisational Performance
	Funding Source	Interest Earned on Investment
Policy Implications	Policy Title	Investment Policy 2023
	Impact on Policy	There are no policy implications arising from this report

STRATEGIC DIRECTION

The Towards 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes six principle themes and a number of objectives and strategies. This report is aligned to:

Theme: 4 Leadership
 CSP Objective: 4.2 The resources of Council are sustainably managed
 Delivery Program Strategy: 4.2.1 The system of raising revenue is equitable and revenue from grants and other income sources is maximised

RECOMMENDATION

That the information contained within the Investment under Section 625 of the Local Government Act Report, dated 1 September 2023, be noted.

Jane Bassingthwaighte
Director Organisational Performance

KC
Graduate Accountant

BACKGROUND

As required by Section 212 of the Local Government (General) Regulation 2021, set out below, are the details of all monies that Council has invested under Section 625 of the Local Government Act as at 31 August 2023.

In accordance with the Investment Ministerial Order dated 12 January 2011, Dubbo Regional Council may only invest money (on the basis that all investments must be denominated in Australian Dollars) in the following forms of investment:

- a. any public funds or securities issued by or guaranteed by the Commonwealth, any State of the Commonwealth or a Territory;
- b. any debentures or securities issued by a council (within the meaning of the Local Government Act 1993 (NSW));
- c. interest bearing deposits with, or any debentures or bonds issued by, an authorised deposit taking institution (as defined in the Banking Act 1959 (Cwth)), but excluding subordinated debt obligations;
- d. any bill of exchange which has a maturity date of not more the 200 days; and if purchased for value confers on the holder in due course a right of recourse against a bank which has been designated as an authorised deposit-taking institution by the Australian Prudential Regulation Authority;
- e. A deposit with the New South Wales Treasury Corporation on investment in an Hour-Glass investment facility of the New South Wales Treasury Corporation.

Investments, when placed, have been done so in accordance with the Local Government Act, Local Government (General) Regulations 2021 and Council's Investment Policy and Strategy. Interest on investments for the month of August 2023 has been accounted for on an accrual basis. This report details investments and annualised returns for the month of August 2023.

Interest earned on investments has been included within Council's 2023/2024 Operational Plan, with total income generated from the Investment Portfolio forecast to be in excess of \$7,463,425.

REPORT

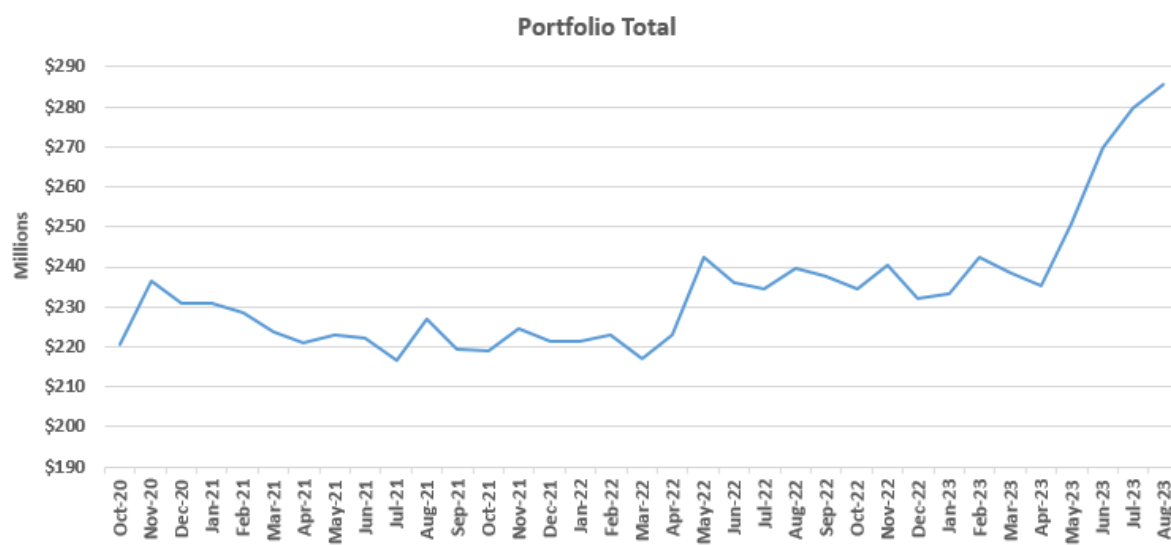
Portfolio Overview

The below table details Council’s current investment portfolio:

Issuer	Market Value	% Total Value
AMP Bank Ltd	5,076,002.75	1.76%
Australian Unity Bank (BPSS20)	4,084,054.80	1.42%
Auswide Bank Limited	13,654,850.00	4.74%
Bank of China (Australia) Limited	4,515,120.00	1.57%
Bank of China Limited, Sydney Branch	3,006,240.00	1.04%
Bank of Queensland Ltd	49,855,978.62	17.30%
Commonwealth Bank of Australia Ltd	54,992,801.68	19.08%
Heritage and People's Choice Limited t/as People's Choice Credit Union	10,077,191.75	3.50%
Judo Bank	16,285,405.21	5.65%
Macquarie Bank	7,650,560.00	2.65%
Macquarie Credit Union Limited	2,052,087.68	0.71%
ME Bank - a division of Bank of Queensland Ltd	5,274,739.75	1.83%
MyState Bank Ltd	21,191,667.65	7.35%
National Australia Bank Ltd	60,202,689.94	20.89%
Northern Territory Treasury Corporation	13,024,070.00	4.52%
Rabobank Nederland Australia Branch	4,980,750.00	1.73%
Suncorp-Metway Ltd	4,791,200.00	1.66%
UBS Australia Ltd	4,442,175.00	1.54%
Westpac Banking Corporation Ltd	3,008,544.66	1.04%
Portfolio Total	288,166,129.49	100.00%

[^]Portfolio overview represents total market value. Investment face value is \$285,806,147.49

[^] NAB is inclusive of Councils cash account.



Investment Compliance

The following table shows that Councils investments are compliant with the revised Investment Policy that was adopted at the Ordinary Council meeting held 23 March 2023.

Issuer limits as at Thursday, 31 August 2023



Interest Income

The below table details payments of interest paid to Council between 1 August 2023 to 31 August 2023.

Security ISIN	Security	Issuer	Income Expense Code	Settlement Date	Face Value (Basis of Interest Calculation)	Consideration Notional
	ME Bank 3.87 04 Aug 2023 364DAY TD	ME Bank - a division of Bank of Queensland Ltd	IEI238162	4 Aug 2023	5,000,000.00	192,969.86
AU3FN0073037	Auswide 1.5 07 Nov 2025 FRN	Auswide Bank Limited	IEI308313	7 Aug 2023	3,500,000.00	46,912.00
AU3FN0057337	BOC Aust 0.83 06 Nov 2023 FloatTCD	Bank of China (Australia) Limited	IEI308435	8 Aug 2023	4,500,000.00	53,378.78
AU3FN0060406	BOQ 0.63 06 May 2026 FRN	Bank of Queensland Ltd	IEI308436	8 Aug 2023	5,000,000.00	56,789.21
	Westpac 4.52 15 Dec 2023 403DAY TD	Westpac Banking Corporation Ltd	IEI308437	8 Aug 2023	3,000,000.00	34,178.63
AU3CB0270387	MACQ 1.7 12 Feb 2025 Fixed	Macquarie Bank	IEI309218	12 Aug 2023	8,000,000.00	68,000.00
AU3CB0239267	SunBank 3.25 24 Aug 2026 COVEREDFIX	Suncorp-Metway Ltd	IEI312395	24 Aug 2023	5,000,000.00	81,250.00
	AMP 4.1 25 Aug 2023 365DAY TD	AMP Bank Ltd	IEI312687	25 Aug 2023	5,000,000.00	205,000.00
AU3FN0058608	UBS Aust 0.5 26 Feb 2026 FRN	UBS Australia Ltd	IEI313015	28 Aug 2023	4,500,000.00	51,543.42
	NAB At Call In	National Australia Bank Ltd	IEI313389	31 Aug 2023		161,323.58
						951,345.48

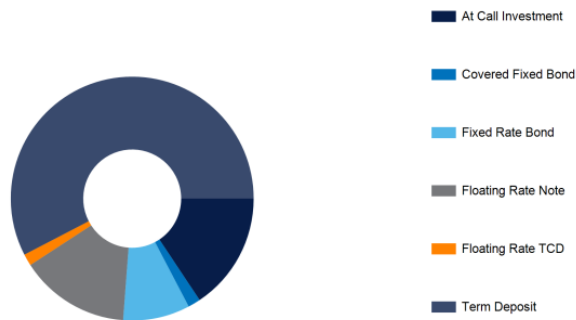
[^] Interest received consists of payments made to Council's allocated bank account and are exclusive of accruing interest.

Investment by Asset Class

The following table details Councils investment holdings by investment type:

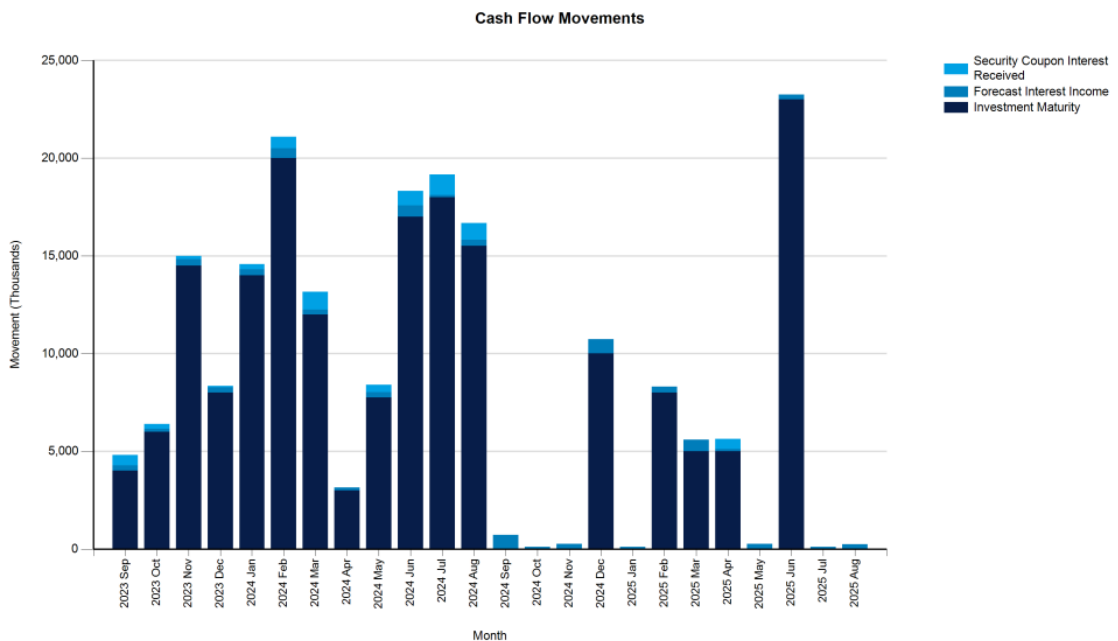
Security Type	Market Value	% Total Value
At Call Investment	45,056,147.49	15.64%
Covered Fixed Bond	4,791,200.00	1.66%
Fixed Rate Bond	25,655,380.00	8.90%
Floating Rate Note	42,174,145.00	14.64%
Floating Rate TCD	4,515,120.00	1.57%
Term Deposit	165,974,137.00	57.60%
Portfolio Total	288,166,129.49	100.00%

Market Value by Security Type

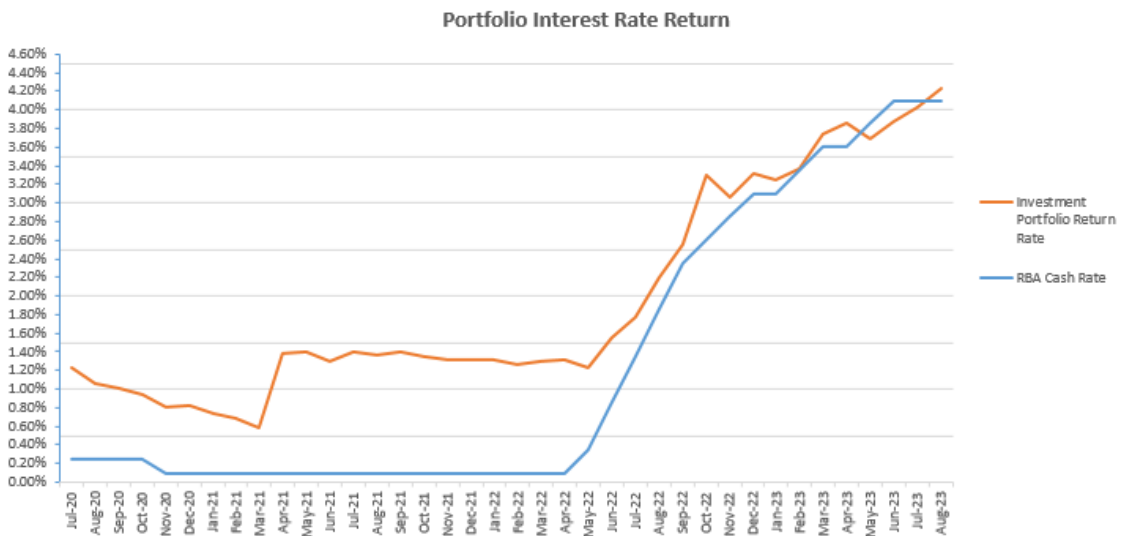
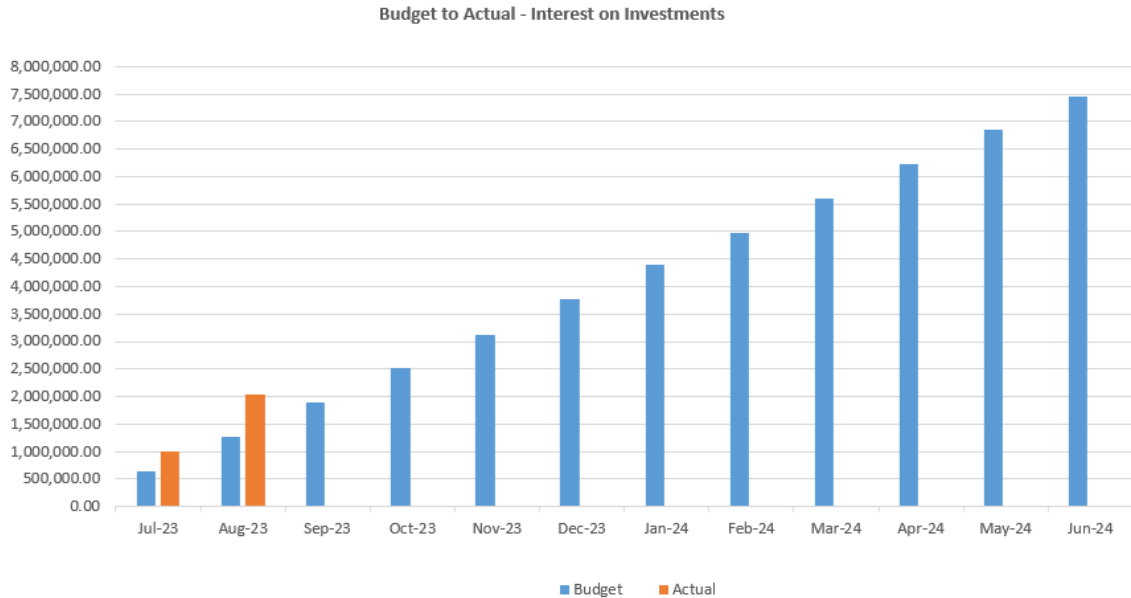


Future Maturity Cash flow

The below table details the expected cash flow of future investment maturity:



Budget to Actual – Total Accumulated Interest on Investments – Year to Date



The investment limit parameters prior to March 2021 were aligned to Tcorp’s investment guidelines, which are very restrictive and therefore reduced the opportunity to maximise investment returns for Council.

As at 31 August 2023 Council has investments totalling \$42,000,000 Face Value which were invested with fixed interest rates below the current Official Cash Rate of 4.10%. Of these investments \$16,000,000 will mature in the financial year ending 30 June 2024. These investments have interest rates ranging from 0.75% to 3.35%. Longer term investments beyond 30 June 2024 totalling \$26,000,000 were invested with interest rates ranging between 0.90% to 3.25%. These investments were placed with competitive interest rates at the time the investments were made. The improved Official Cash Rate has impacted on the comparison of Councils portfolio interest rate return verse the current Official Cash Rate.

Summary

Cash Account

Council outperformed the 11.00am Official Cash Rate market benchmark for one month return of 4.10%, achieving a return of 4.50% for its At Call investments for the month of June 2023.

Investment Portfolio

Council outperformed the one month Bloomberg AusBond Bank Bill Index of 0.37%, with an average return of 4.23% for its overall portfolio return.

Consultation

- Laminar Capital Pty Ltd provides advisory services to Council on any investment related decision.

Resourcing Implications

- The management of Council's investment portfolio is a primary activity of a staff member within Council's Financial Operations branch.



DUBBO REGIONAL
COUNCIL

REPORT: Audit of Signs across the Urban Areas of the LGA

DIVISION: Strategy, Partnerships and Engagement
REPORT DATE: 24 August 2023
TRIM REFERENCE: ID23/2089

EXECUTIVE SUMMARY

Purpose	• Addressing Council resolution • Provide review or update	
Issue	Response to Notice of Motion	
Reasoning	Provide an audit of urban signs across the Local Government Area (LGA)	
Financial Implications	Budget Area	Not required for this report
Policy Implications	Policy Title	There are no policy implications arising from this report

STRATEGIC DIRECTION

The Towards 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes six principle themes and a number of objectives and strategies. This report is aligned to:

Theme: 4 Leadership
CSP Objective: 4.1 Council provides transparent, fair and accountable leadership and governance
Delivery Program Strategy: 4.1.3 Council provides quality customer service

RECOMMENDATION

1. That the report of the Executive Officer Strategy, Partnerships and Engagement, dated 24 August 2023, be noted.
2. That a further detailed report be brought to Council in February 2024.

Natasha Comber
Director Strategy, Partnerships and Engagement

AK
Executive Officer Strategy
Partnerships and
Engagement

BACKGROUND

Previous Resolutions of Council

22 June 2023 CCL23/154	That the CEO provide a report to Council in September 2023 on the accuracy and quality of the signage for which Council has responsibility, across the urban areas of the Local Government Area.
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REPORT

This report has been provided in response to the Notice of Motion: Audit of Signs across the Urban Areas of the LGA.

The scope was to collect urban related signage, not directional within Dubbo and Wellington.





The data collected is attached at **Appendix 1**.

A total number of 549 signs were audited across the Local Government Area. Those requiring upgrading or replacement were captured, this being a total of 265 signs. A summary of the audit by category is provided below:

Category	Total Number of Signs
Old Logo - Good Condition	84
Old Logo - Poor Condition	108
Old Logo - Wrong Information	10
DRC Logo - Good Condition	45
DRC Logo - Poor Condition	3
DRC Logo - Wrong Information	1
Delete Sign - No Longer Required	0
Sign Missing	1
Incorrect Information – Former Councils/Other	10
Needs Replacing - Poor Condition - Other	3
	265

Examples of each category:

	
<p>Investment Under Section 625 of the Local Government Act - July 2023</p>	<p>Investment Under Section 625 of the Local Government Act - July 2023</p>
	
<p>Old Logo – Wrong Information Location: Muller Park – Brisbane Street/Macleay Street Dubbo</p>	<p>DRC – Good Condition – Apex Park Wellington</p>
	
<p>DRC – Poor Condition – Victoria Park Skate Park – Dubbo</p>	<p>DRC Logo – Wrong information – incorrect wording – General Manager Victoria Park Dubbo Eastern side near fitness centre</p>

	
<p>Sign Missing: Identified that another sign like this required for the DRC CAB</p>	<p>Incorrect Information – other – Contradictory sign advising Loading Zone & Parking – Boundary Road Dubbo</p>
	
<p>Needs Replacing – Poor Condition – 48 Swift Street Wellington</p>	<p>Incorrect Information – Whylandra Waste Depot</p>

Recreational and Open Space – Signage standards

A Wayfinding Project along the Tracker Riley Walkway (Dubbo) is currently in progress and is nearing the tendering stage. Included in this project is the installation/replacement/renewal of approximately 50 signs within the parks, reserves and points of interests to provide wayfinding, interpretative and behavioural information along the Walkway. This project is being funded through Local Roads and Community Infrastructure (Federal) Phase 3.

The intent will be to standardise this style of signage throughout the LGA. The Urban Sign Audit has identified a significant number of signs would fit this brief. Once costings have been provided for the Wayfinding Project, staff will have a more detailed indication of the expected costs required to address priority signage requiring replacement and/or renewal.



(L-R, Interpretative Sign, Decision Sign/Interpretative Sign, Park/Regulation Sign 1, Park/Regulation sign 2, Behavioural Sign, Finger Sign.

Consultation

- The audit also captured signs within many of the villages, including Mumbil, Wongarbon, Geurie, Ballimore and Stuart Town. The Villages Town Committee has also been provided with a link to upload incorrect signage to further collect this data.
- The Manager of Recreational and Open Space, along with the Director of Community Culture and Places were consulted, due to 83% of signs identified as being owned by the Recreation and Open Space Branch.

Resourcing Implications

- Recreation and Open Space time undertaken to conduct the audit was 60 hours.
- Estimated additional 15 hours across other branches.

Next Steps

- Estimated costs may be considered as part of the 2024/2025 and forward budgets.
- The following content is proposed for the detailed report proposed to be provided to Council in February 2024.
 - Estimated costs for; renewal, replacement, upgrades options.
 - Additional details for individual signs for Council to determine priority listing and apply options.

APPENDICES:

- 1 [Data relating to Urban Audit of Signs](#)

Division (or sign owner)	Sign Title	Location	Category	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Cameron Park - Nanima Cr Wellington	DRC Logo - Good Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Cameron Park - Nanima Cr Wellington	DRC Logo - Good Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Cameron Park - Nanima Cr Wellington	DRC Logo - Good Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Cameron Park - Nanima Cr Wellington	DRC Logo - Good Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Cameron Park - Nanima Cr Wellington	DRC Logo - Good Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Cameron Park - Nanima Cr Wellington	DRC Logo - Good Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Market Square- Gisborne St/ Soldiers Lane Wellington	DRC Logo - Good Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Market Square- Gisborne St/ Soldiers Lane Wellington	DRC Logo - Good Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Market Square- Gisborne St/ Soldiers Lane Wellington	DRC Logo - Good Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Market Square- Gisborne St/ Soldiers Lane Wellington	DRC Logo - Good Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Market Square- Gisborne St/ Soldiers Lane Wellington	DRC Logo - Good Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Market Square- Gisborne St/ Soldiers Lane Wellington	DRC Logo - Good Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Lions' Park - Maxwell & William Streets Wellington	DRC Logo - Good Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Kennard Park - Thornton & Hawkins Streets	DRC Logo - Good Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Kennard Park - Thornton & Hawkins Streets	DRC Logo - Good Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Teamsters Park- Lay& Montefiores Streets Wellington	DRC Logo - Good Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Stuart Town Recreation Ground Bell St Stuart Town	DRC Logo - Good Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Moxon Park - Molong St Stuart Town	DRC Logo - Good Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Mumbil Park- Mackernal & Naroogal St Mumbil	DRC Logo - Good Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Mumbil Park- Mackernal & Naroogal St Mumbil	DRC Logo - Good Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Mumbil Park- Mackernal & Naroogal St Mumbil	DRC Logo - Good Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Mumbil Park- Mackernal & Naroogal St Mumbil	DRC Logo - Good Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Mumbil Park- Mackernal & Naroogal St Mumbil	DRC Logo - Good Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Bicentennial Park - Nicholli St / Eucalyptus Dr	DRC Logo - Good Condition	x7
Recreation & Open Space	Horticulture & Landcare Technical Officer	Rygate Park - Gisborne & Simpson Streets	DRC Logo - Good Condition	x6
Recreation & Open Space	Horticulture & Landcare Technical Officer	Apex Park - Maxwell & Thornton Streets Wellington	DRC Logo - Good Condition	x5
Recreation & Open Space	Horticulture & Landcare Technical Officer	Moxon Park - Molong St Stuart Town	DRC Logo - Poor Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Lunar Park - Wheelers Lane / Armstrong Crescent Dubbo	DRC Logo - Poor Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Eastern side Victoria Park Skate Park -New logo is a sticker	DRC Logo - Poor Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Victoria Park Dubbo Eastern side near fitness Centre	DRC Logo - Wrong Information	
Resource Recovery and Efficiency	Wash Bay location	Whylandra Waste Facility	Incorrect Information - Former Councils	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Amenities - Ollie Robins Oval - Bligh Street Dubbo	Incorrect Information - Other	
Development and Environment (Compliance, Parking Patrol)	1P/Loading zone	Outside 57 Boundary Rd, Dubbo. Business name "TOO TAPERED Barber"	Incorrect Information - Other	
Development and Environment (Compliance, Parking Patrol)	CAB Free Parking area	At the entrance to CAB car park Darling st entrance.	Incorrect Information - Other	
SPE	Welcome Gawaymbanha Dhubu-gu Dubbo	Mitchell Highway (Narromine Road) - before entrance to Dubbo Airport	Incorrect Information - Other	
SPE	Welcome to Dubbo	Mitchell Highway (Wellington Road) Adjacent to Blue Ridge Industrial Estate	Incorrect Information - Other	
SPE	Gawaymbanha Dhubu-gu Welcome to Dubbo	Newell Highway North - entrance Welcome Sign (road to Gilgandra) south of Purvis Lane	Incorrect Information - Other	
SPE	Gawaymbanha Dhubu-gu Welcome to Dubbo	Golden Highway (toward Dunedoo)	Incorrect Information - Other	
SPE	Gawaymbanha Dhubu-gu Welcome to Dubbo	Newell Highway South - entrance Welcome Sign (approaching from Parkes before TWPZ)	Incorrect Information - Other	

Strategy Partnerships and Engagement	Dubbo City Bowling Club	Intersection of Darling & Wingewarra Street - north/west corner outside Dubbo Public School	Incorrect Information - Other
Community Services	Wellington Senior Citizen Centre/Seniors Week	48 Swift St, Wellington	Needs Replacing - Poor Condition
DRTCC	2P	Out front of DRC	Needs Replacing - Poor Condition - Other
Bodangora Airfield	RUNWAY INFORMATION	SOUTHERN END OF GRASS RUNWAY 05/31	Needs Replacing - Poor Condition - Other
Recreation & Open Space	Horticulture & Landcare Technical Officer	Egret Park - Durum Circuit Dubbo Keswick Estate	Old Logo - Good Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	South Dubbo Park Leash Free Area - Palmer Street & Boundary Road.	Old Logo - Good Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Buckingham Park - Buckingham Drive- Edinburgh Avenue Dubbo	Old Logo - Good Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Jack William Park - Jack William Drive - O'Conner Place	Old Logo - Good Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Birch/ Edinburgh Avenue Power Easement	Old Logo - Good Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Muller Park - Brisbane street / Macleay Street Dubbo	Old Logo - Good Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Bob Dowling Oval Dubbo	Old Logo - Good Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	John McGrath Ovals	Old Logo - Good Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Devils Hole Reserve - Brisbane & Bourke Streets Dubbo	Old Logo - Good Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Tom Culkin Park - Severne & Wellington Streets Geurie	Old Logo - Good Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Tom Culkin Park - Severne & Wellington Streets Geurie	Old Logo - Good Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Birch/ Edinburgh Avenue Power Easement	Old Logo - Good Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Wahroonga Park - Macquarie / Darling Streets Dubbo Western side of Park	Old Logo - Good Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Redbank Reserve Burraway Road Dubbo	Old Logo - Good Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Caroline Park Dubbo - Old Dubbo Road	Old Logo - Good Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	South Dubbo Park - Palmer Street & Boundary Road.	Old Logo - Good Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Joan Flint Park - Welchman St- Hopkins Parade Dubbo	Old Logo - Good Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Lunar Park - Wheelers Lane / Armstrong Crescent Dubbo	Old Logo - Good Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Lunar Park - Wheelers Lane /Eagle Avenue Dubbo	Old Logo - Good Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Tarlow Park - Tarlow Avenue / Hazelwood Drive	Old Logo - Good Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Turnbury Park - Joria Road / Grangewood Drive Dubbo	Old Logo - Good Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Delroy North Park - Minore Road / Baird Drive Dubbo	Old Logo - Good Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Delroy North Park - Baird drive/ Ironbark Close Dubbo	Old Logo - Good Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Delroy North Park - Dalbeattie CR/ Timberr DR	Old Logo - Good Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Delroy South Park - Loch Lomond Way/ Askernish Dr Dubbo	Old Logo - Good Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Triangle - Fitzroy Street / Newell Highway	Old Logo - Good Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Triangle Bourke & Brisbane Streets	Old Logo - Good Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Police Paddock Reserve- Myall & Brisbane Streets	Old Logo - Good Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Bob Dowling Oval Dubbo	Old Logo - Good Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Terramungamine Reserve - 37L Burraway Road	Old Logo - Good Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Theresa Maliphant Park Myall Street / Cobborah Rd Dubbo	Old Logo - Good Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Jubilee Oval - Wheelers Lane / Oak Street Dubbo	Old Logo - Good Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Barden Park - Fitzroy & Myall streets	Old Logo - Good Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Victoria Park No 1 Oval- Darling Street Dubbo	Old Logo - Good Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Wongarbon Tank- Beni St/ Barbalig St Wongarbon	Old Logo - Good Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Shoalhaven Parkway- Nepean Place	Old Logo - Good Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Cameron Park - Nanima Cr Wellington	Old Logo - Good Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Police Paddock Reserve- Myall & Brisbane Streets	Old Logo - Good Condition

Environmental Compliance - Rangers	Dubbo City Council Troy - Talbragar Reserve sign	Entrance way into Troy - Talbragar Reserve off the Newell Highway heading toward Brocklehurst	Old Logo - Good Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Police Paddock Reserve- Myall & Brisbane Streets	Old Logo - Good Condition	
Environmental Compliance - Rangers	RID Illegal Dumping Signage - Old Logo	Bunglegumie Road, approx. 20m Past Spears Drive on left hand side shoulder.	Old Logo - Good Condition	
Environmental Compliance - Rangers	RID illegal Dumping Signage - Old Logo	Minore Road, approx. 30M from Joira Road turn off	Old Logo - Good Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Mugga Hill Reserve - Golden Highway Dubbo	Old Logo - Good Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Delroy South Park along creek	Old Logo - Good Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Mugga Hill Reserve - Golden Highway Dubbo	Old Logo - Good Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Kennard Park - Thornton & Hawkins Streets	Old Logo - Good Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Caroline Park Dubbo	Old Logo - Good Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Mugga Hill Park - Golden Highway Dubbo	Old Logo - Good Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Mugga Hill Reserve - Golden Highway Dubbo	Old Logo - Good Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Oasis valley Elizabeth Park - Birch Ave Dubbo	Old Logo - Good Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Troy Gully Myall Street/ Lakeland Drive Dubbo	Old Logo - Good Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Golf Links Creek - Newell Highway / Minore Road Dubbo	Old Logo - Good Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Oswano Japanese Gardens - Caves Rd Wellington	Old Logo - Good Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Devils Hole Reserve - Brisbane & Bourke Streets Dubbo	Old Logo - Good Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Redbank Reserve Burraway Road Dubbo	Old Logo - Good Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Terramungamine Reserve - 37L Burraway Road	Old Logo - Good Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Sir Roden Cutler Park - Whylandra Street- Minore Road Dubbo	Old Logo - Good Condition	
Infrastructure	Danger - Intake Structure	397 Macquarie Street, Dubbo - On the riverbank behind the John Gilbert Water Treatment Plant - near the raw water pumps	Old Logo - Good Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Thelma Pelosi Park Ballimore	Old Logo - Good Condition	x3
Recreation & Open Space	Horticulture & Landcare Technical Officer	Wise Park - Mitchell Highway Geurie	Old Logo - Good Condition	x3
Recreation & Open Space	Horticulture & Landcare Technical Officer	Ballimore Sports Oval	Old Logo - Good Condition	x2
Recreation & Open Space	Horticulture & Landcare Technical Officer	Corner - Somerlea Park Margearet Crescent / Langford Drive	Old Logo - Good Condition	x2
Recreation & Open Space	Horticulture & Landcare Technical Officer	Troy Gully Myall Street Dubbo	Old Logo - Good Condition	x2
Recreation & Open Space	Horticulture & Landcare Technical Officer	Arboretum - Cobra street - Windsor Parade Dubbo.	Old Logo - Good Condition	x2
Development & Environment	Leash free area	Palmer St between Boundary Rd and Beveridge Cres	Old Logo - Good Condition	x2
Development & Environment	Sovereign Park Signage	Corner of Birch Ave and Sovereign St.	Old Logo - Good Condition	
	Report Illegal Dumping	Angle Road, turn off to the Butler's Falls Reserve closet parcel#15446	Old Logo - Good Condition	
DRTCC	Skateboards	Theatre entrance. Dalring St	Old Logo - Good Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Brian Dickens Park - Corner Wheelers Lane / Boundary Road	Old Logo - Poor Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Troy Gully Myall Street & Homestead Drive/ Cloonawillin Close	Old Logo - Poor Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Carisbrook Park -Athur Summons St / Websdale Drive Dubbo	Old Logo - Poor Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Pioneer Oval Esat Street /Corbett Ave Dubbo	Old Logo - Poor Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Pioneer Oval East /Alcheringa Streets Dubbo	Old Logo - Poor Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Devils Hole Reserve - Brisbane & Bourke Streets Dubbo	Old Logo - Poor Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Skate Park - Showground Rd Wellington	Old Logo - Poor Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Devils Hole Reserve - Brisbane & Bourke Streets Dubbo	Old Logo - Poor Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Elston Park Dubbo- Cobra & Gipps Streets	Old Logo - Poor Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Micheal Duffy Park Bell Avenue - St Georges TCE	Old Logo - Poor Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Ollie Robins Oval - Bligh Street Dubbo	Old Logo - Poor Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Wambool Park - Shoalhaven Parkway- Nepean Place	Old Logo - Poor Condition	

Recreation & Open Space	Horticulture & Landcare Technical Officer	Nita McGrath Netball Courts	Old Logo - Poor Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Ballimore Sports Oval	Old Logo - Poor Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Jubilee Oval - Wheelers Lane / Oak Street Dubbo	Old Logo - Poor Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Jubilee Oval - Wheelers Lane / Birch Ave Dubbo	Old Logo - Poor Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Jubilee Oval - Wheelers Lane / Oak Street Dubbo	Old Logo - Poor Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Pioneer Oval Baird Dr / Howard Ave Dubbo	Old Logo - Poor Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Pioneer Oval Baird Dr / Howard Ave Dubbo	Old Logo - Poor Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Apex Oval - Cobra St/ Chelmsford St Dubbo	Old Logo - Poor Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Victoria Park No 1 Oval- Darling Street Dubbo	Old Logo - Poor Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Arboretum Playground - Cobra street - Windsor Parade Dubbo.	Old Logo - Poor Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	South Dubbo Park Leash Free Area - Palmer Street & Boundary Road.	Old Logo - Poor Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Butlers Falls Park Dubbo	Old Logo - Poor Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Butlers Falls Park - Angle Road Dubbo	Old Logo - Poor Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Wongarbron Tank- Beni St/ Derribong St Wongarbron	Old Logo - Poor Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Wongarbron Tank- Beni St/ Derribong St Wongarbron	Old Logo - Poor Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Gipps Street Side - Elston Park Dubbo- Cobra & Gipps Streets	Old Logo - Poor Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Daphne Park - Bultje & Strickland Streets Dubbo	Old Logo - Poor Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Micheal Duffy Park Bell Avenue - St Georges TCE	Old Logo - Poor Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Sovereign / Birch Park Birch/ Edinburgh Avenue	Old Logo - Poor Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	South - East Corner - Elston Park Dubbo- Cobra & Fitzroy Streets	Old Logo - Poor Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Wahroonga Park - Macquarie / Darling Streets Dubbo	Old Logo - Poor Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Wahroonga Park - Healy / Darling Streets Dubbo	Old Logo - Poor Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Red Hill Park- Greenway Place/ Springfield Way	Old Logo - Poor Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Spears Park Bunglegumbie Road/ Spears Drive Dubbo	Old Logo - Poor Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Delroy North Park - Dalbeattie CR/ Timberl DR	Old Logo - Poor Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Delroy North Park - Dalbeattie CR/ Torvean Ave	Old Logo - Poor Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Delroy North Park - Lansdowne Dr / Baird Dr Dubbo	Old Logo - Poor Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Delroy South Park - Minore Road / Baird Drive Dubbo	Old Logo - Poor Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Delroy South Park - Troon CL / Oakland Way Dubbo	Old Logo - Poor Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Delroy South Park - Saint Andrews Dr/ Pebble Beach Dr	Old Logo - Poor Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Delroy South Park - Carnoustie Dr/ Handara Cl	Old Logo - Poor Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Devils Hole Reserve - Brisbane & Bourke Streets Dubbo	Old Logo - Poor Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Bob Dowling Oval Dubbo	Old Logo - Poor Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Bob Dowling Oval Dubbo	Old Logo - Poor Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Katrina Gibbs Oval Dubbo	Old Logo - Poor Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Terramungamine Reserve - 37L Burraway Road	Old Logo - Poor Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Pilchers Park Dubbo	Old Logo - Poor Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Butlers Falls Park Dubbo	Old Logo - Poor Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Brilbral falls park Old Dubbo Road Dubbo	Old Logo - Poor Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Pinedale Park - Eulomogo Road - Railway Lane Dubbo	Old Logo - Poor Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Pinedale Park - Eulomogo Road - Railway Lane Dubbo	Old Logo - Poor Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Jubilee Oval - Wheelers Lane / Birch Ave Dubbo	Old Logo - Poor Condition
Recreation & Open Space	Horticulture & Landcare Technical Officer	Jubilee Oval - Wheelers Lane / Birch Ave Dubbo	Old Logo - Poor Condition

Recreation & Open Space	Horticulture & Landcare Technical Officer	Pioneer Oval Baird Dr / Howard Ave Dubbo	Old Logo - Poor Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	South Dubbo Oval - Boundary Rd / Tink Ave	Old Logo - Poor Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	East Dubbo Sporting Complex - Wingewarra St/ Kokoda Pl	Old Logo - Poor Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Apex Oval - Cobra St/ Chelmsford St Dubbo	Old Logo - Poor Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Wongarbon Tank- Beni St/ Derribong St Wongarbon	Old Logo - Poor Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Ponto Falls Reserve- Ponto Falls Road	Old Logo - Poor Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Ponto Falls Reserve- Ponto Falls Road	Old Logo - Poor Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Terramungamine Reserve - 37L Burraway Road	Old Logo - Poor Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Elston Park Dubbo- Gipps & Bultje Streets	Old Logo - Poor Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Jack William Park - Jack William Drive - O'Conner Place	Old Logo - Poor Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Devils Hole Reserve - Brisbane & Bourke Streets Dubbo	Old Logo - Poor Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Delroy North Park - Dalbeattie CR/ Timberi DR	Old Logo - Poor Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Delroy North Park - Dalbeattie CR/ Timberi DR	Old Logo - Poor Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Police Paddock Reserve- Myall & Brisbane Streets	Old Logo - Poor Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Terramungamine Reserve - 37L Burraway Road	Old Logo - Poor Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Sir Roden Cutler Park - Whylandra Street- Minore Road Dubbo	Old Logo - Poor Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Bourke Hill Reserve - Mitchell Highway / Yulong Street	Old Logo - Poor Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Golf Links Creek - Newell Highway / Minore Road Dubbo	Old Logo - Poor Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Terramungamine Reserve - 37L Burraway Road	Old Logo - Poor Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Dickigundie Park Dubbo	Old Logo - Poor Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Dickigundie Park Dubbo	Old Logo - Poor Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	North Burrabadine Reserve - Dubbo	Old Logo - Poor Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Pilchers Park Dubbo	Old Logo - Poor Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Wongarbon Tank- Beni St/ Derribong St Wongarbon	Old Logo - Poor Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Devils Hole Reserve - Brisbane & Bourke Streets Dubbo	Old Logo - Poor Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Alexander Bell Park - Twickenham - Jacqueline Drive	Old Logo - Poor Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Pegasus Park- Pegasus Place / Cobborah Road Dubbo	Old Logo - Poor Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Troy Gully Myall Street/ Lakeland Drive Dubbo	Old Logo - Poor Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Terramungamine Reserve - 37L Burraway Road	Old Logo - Poor Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Wongarbon Tank- Beni St/ Derribong St Wongarbon	Old Logo - Poor Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Wongarbon Tank- Beni St/ Barbegal St Wongarbon	Old Logo - Poor Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Elston Park Dubbo- Cobra & Bultje Streets	Old Logo - Poor Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Theresa Maliphant Park Myall Street / Cobborah Rd Dubbo	Old Logo - Poor Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Mountbatten Drive - Sheraton Road	Old Logo - Poor Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Amenities - Ollie Robins Oval - Bligh Street Dubbo	Old Logo - Poor Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Wahroonga Park - Macquarie / Darling Streets Dubbo	Old Logo - Poor Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Wahroonga Park - Macquarie / Darling Streets Dubbo	Old Logo - Poor Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Powter Park - Gipps / Edwin Streets Dubbo	Old Logo - Poor Condition	x3
Recreation & Open Space	Horticulture & Landcare Technical Officer	Powter Park - Gipps / Edwin Streets Dubbo	Old Logo - Poor Condition	x3
Recreation & Open Space	Horticulture & Landcare Technical Officer	Waterwise Park - Pine Knoll Drive / St George Terrace Dubbo	Old Logo - Poor Condition	x2
Recreation & Open Space	Horticulture & Landcare Technical Officer	Arboretum - Cobra street - Windsor Parade Dubbo.	Old Logo - Poor Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Victoria Park Dubbo South / East corner near duck pond	Old Logo - Poor Condition	
	Protect Our Children's Health	Bligh Street, Parcel #7023 Near Exercise equipment	Old Logo - Poor Condition	
	Stormwater TRUST	Twickenham Drive & Jacqueline Drive Parcel #50	Old Logo - Poor Condition	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Windsor Parade power Easements	Old Logo - Wrong Information	

Recreation & Open Space	Horticulture & Landcare Technical Officer	Bob Montgomery Park - Brigalow Avenue / Moonah Street Dubbo	Old Logo - Wrong Information	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Dietes Park Wheelers Lane / Boundary Road	Old Logo - Wrong Information	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Douglas Mawson / Sheraton Roads basin	Old Logo - Wrong Information	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Victoria Park Dubbo Amenities near fitness center	Old Logo - Wrong Information	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Wongarbon Tank- Beni St/ Derribong St Wongarbon	Old Logo - Wrong Information	
Recreation & Open Space	Horticulture & Landcare Technical Officer	Muller Park - Brisbane street / Macleay Street Dubbo	Old Logo - Wrong Information	x2
Wellington	Bodangora Pit	North west end Bodangora Airfield	Old Logo - Wrong Information	
Development and Environment (Compliance, Parking Patrol)	Council owned vehicles only	Carrington ave Cab parking along eastern wall near loading dock	Sign Missing	



DUBBO REGIONAL
COUNCIL

REPORT: Draft Media Policy - Results from Public Exhibition

DIVISION: Strategy, Partnerships and Engagement
REPORT DATE: 29 August 2023
TRIM REFERENCE: ID23/2161

EXECUTIVE SUMMARY

Purpose	<ul style="list-style-type: none"> Seek endorsement Adopt a policy 	
Issue	The Public Exhibition period has closed, a further report to Council was required.	
Reasoning	<ul style="list-style-type: none"> If adopted, the Draft Media Policy will replace the former Media Policy. 	
Financial Implications	Budget Area	There are no financial implications arising from this report.
	Funding Source	N/A
	Proposed Cost	N/A
	Ongoing Costs	N/A
Policy Implications	Policy Title	Media Policy
	Impact on Policy	If adopted, the Policy will be replaced by the Media Policy.

STRATEGIC DIRECTION

The Towards 2040 Community Strategic Plan is a vision for the development of the region out to the year 2040. The Plan includes six principle themes and a number of objectives and strategies. This report is aligned to:

Theme:	4 Leadership
CSP Objective:	4.1 Council provides transparent, fair and accountable leadership and governance
Delivery Program Strategy:	4.1.1 Council encourages and facilitates two-way communication with and between stakeholders and the community

RECOMMENDATION

- That the draft Media Policy (attached in Appendix 1) be adopted and replace the existing Media Policy.**

Natasha Comber
Director Strategy, Partnerships and Engagement

KH
Manager Strategic
Partnership and
Investment

BACKGROUND

Previous Resolutions of Council

<p>25 October 2021 (CCL21/242)</p>	<ol style="list-style-type: none"> 1. <i>That the report of the Manager Corporate Image and Communications, dated 8 October 2021, be noted.</i> 2. <i>That the draft Media Policy, as attached at Appendix 1, be placed on Public Exhibition for a period of 28 days, inviting the public to make submissions.</i> 3. <i>That, should the Media Policy be adopted by Council after the Public Exhibition period, such policy be reviewed biennially.</i>
<p>13 July 2023 (CSC23/39)</p>	<ol style="list-style-type: none"> 1. <i>That the draft Media Policy, as attached at Appendix 1, be placed on public exhibition for a period of 28 days, inviting the public to make submissions.</i> 2. <i>That a further report be provided to Council following public exhibition.</i>

Dubbo Regional Council's existing Media Protocols Policy was adopted 2017 and is due to be reviewed. In October 2021 a revised version was developed, a draft policy was put up to Council and subsequently the draft version was placed on public exhibition. However due to a number of competing priorities including COVID, organisational and political change the draft policy was not presented back to Council for endorsement.

In consideration of outcomes from the early 2022 Communications Service Review and under the new structure of Strategic Partnerships and Investment the Communications Services team have reviewed the policy in line with updated code of conduct policies, updated council structure and formation of committees.

REPORT

A revised Draft Media Policy is attached as **Appendix 1**. No amendments to the policy have been made.

The policy has been developed to;

- Provide a framework to ensure a co-ordinated, consistent and accurate approach to managing media relations to enhance the region's reputation while mitigating the associated risks.
- Uphold and promote media engagement through openness, consistency, accuracy and timeliness.

Consultation

- The Draft Media Policy was placed on Public Exhibition from 31 July 2023 until 28 August 2023. Written and electronic submissions were invited during the public exhibition period.
- No submissions were received.
- The Your Say project page had 33 views from 20 unique visitors and no contributions / feedback.

Resourcing Implications

- Monitoring of policy adherence and any resulting action required will likely have some impact to Communications Services staff resources however it is expected this will be managed within existing resources levels.
- Ongoing reviews of the policy must be conducted at a minimum of three year intervals or as legislation changes and this will occur within existing resources and engaging with Local Government NSW for specific advice.

Options Considered

No submissions were provided for consideration to the draft Media Policy.

Preferred Option

- That the Draft Media Policy attached as **Appendix 1**, be adopted.

Planned Communications

- Pending the adoption of the Policy; all staff, including Councillors made aware of the outcome and provided with access to a copy of the Policy.
- Pending the adoption of the Policy; the community be made aware of the outcome with the Policy uploaded to the website (www.dubbo.nsw.gov.au under the A-Z Council Policy page)

Timeframe

Key Date	Explanation
w/c 18 September 2023	Pending adoption new revised Policy uploaded to website.

APPENDICES:

- [1](#) DRAFT 2023 Council Media Policy



MEDIA POLICY

Date	20 June 2023
Council Resolution Date	XX
Responsible Position	Manager Strategic Partnerships and Investment
Branch	Strategic Partnerships and Investment
Division	Strategy Partnerships and Engagement
Version	2
TRIM Reference Number	
Review Period	Annual
Review Date	June 2024
Consultation	Executive Leadership Team, Senior Leadership Team and Communications Services Branch

Document Revision History	
Description	Date
Policy defines Dubbo Regional Council spokespeople (corporate and elected representatives) and procedures for engaging with and providing media commentary or media product to mainstream media.	
Notes:	

PURPOSE

The purpose of Council's Media Policy is to provide a framework to ensure a co-ordinated, consistent and accurate approach to managing media relations to enhance the region's reputation while mitigating the associated risks.

Any comment made to a journalist or member of a media organisation is to be consistent with this policy, Council's Code of Conduct Policy, Social Media Policy and accurately reflect the decisions and values of Dubbo Regional Council.

BACKGROUND AND REFERENCES

Council is committed to the four principles of media engagement which should underpin every aspect of Council's media activity. All council staff, council officials and Councillors should commit to upholding them:

- Openness
- Consistency
- Accuracy
- Timeliness

Council is also committed to four principal values that hold an overarching vision and purpose of the organisation, which should be represented in the approach taken when working with the media.

The values are:

- To be progressive
- To be sustainable
- To work as one team
- To account for all actions

The policy is to be read in conjunction with:

- Defamation Act 2005
- State Records Act 1998
- Copyright Act 1968
- Local Government Act 1993
- Privacy and Personal Protection Act 1998
- Government Information (Public Access) Act 2009
- Anti-Discrimination Act 1977
- Industry Codes of Practice, as identified by the Australian Communications and Media Authority (ACMA). This includes the Broadcasting Services Act, Commercial Radio Code of Practice, and Community Radio Code of Practice.
- Dubbo Regional Council's Record Management Policy
- Dubbo Regional Council's Social Media Policy
- Dubbo Regional Council's Corporate Image Policy
- Dubbo Regional Council's Community Engagement and Communications Policy
- Dubbo Regional Council's Code of Conduct Policy

SCOPE

This policy applies to the Mayor, all Councillors, Council staff, contractors and volunteers when representing Council in the media. This policy applies to verbal and written comments in the media, public speaking engagements which includes industry conferences, industry publications/media, media releases and the use of social media. For specific social media requirements, refer to Council's Social Media Policy.

Concerns or complaints about the administration of a council's engagement with the media should be made to the council officer responsible for media management in the first instance.

STRUCTURE:

The Media Policy is structured as follows:

Part 1	Principles	Set out the principles of media engagement for councils
Part 2	Framework	Contains administrative framework for engagement with the media
Part 3	Engagement	Details those who are able to engage with the media and when
Part 4	Standards	Prescribes the standards of conduct expected of council officials when engaging on media in an official capacity or in connection with their role as a council official
Part 5	Emergencies	Prescribes who will be the media spokesperson to the media during emergencies
Part 6	Elections	Prescribes how councillors should engage with the media in the lead up to an election.
Part 7	Record management	Contains information about records management and privacy requirements relating to social media
Part 8	Definitions	Defines key words and people used in the Media Policy

PART 1 – PRINCIPLES

1.1 Dubbo Regional Council is committed to upholding and promoting the following principles of media engagement:

- **Openness:** We will ensure an open exchange of information between Council and the media.
- **Consistency:** We will ensure consistency by all councillors and staff when communicating with the media and that all spokespeople uphold the core values of Council.
- **Accuracy:** The information we share with the media will be a source of truth for our council and community and we will prioritise the need to correct inaccuracies when they occur.
- **Timeliness:** We will ensure that we respond to all media enquiries in a timely manner as long as reasonable deadlines are received.

PART 2 - ADMINISTRATIVE FRAMEWORK FOR ENGAGEMENT WITH THE MEDIA

2.1 The Chief Executive Officer will appoint a member of Council staff to be the Media Coordinator (*see definition), be this for a single project or for a wider variety of projects across the organisation. The coordinator will be a suitably qualified member of staff and by default is a staff member from the Communications Services Team.

2.2 The CEO may appoint more than one Media Coordinator, depending on the nature of the projects and scope of the responsibilities.

2.3 The role of the Media Coordinator is to:

General

- a) be the lead point of contact for all media enquiries, requests for interviews, requests to film or photograph council staff, facilities or events for news and current affairs purposes;
- b) ensure that media organisations and their representatives are treated professionally, equally and without bias; and
- c) provide guidance to councillors approached by the media for comment to avoid communication of misinformation.

Media Statements & Requests

- a) ensure that media enquiries are dealt with promptly;
- b) maintain a record of all media enquiries and responses;
- c) delegate to staff members to respond to media enquiries where appropriate;
- d) be responsible for preparing media statements prior to their release;
- e) ensure that media statements are approved by the Mayor and/or CEO prior to their release; and
- f) ensure that all media releases are published on the Council's website.

Delegated staff roles

- a) develop and/or approve media training and/or induction to be provided to delegated staff and/or councillors;
- b) maintain effective oversight of delegated staff;
- c) revoke a staff member's status as a delegated staff member when required; and
- d) maintain a register of delegated staff roles.

2.4 The following protocols underpin this policy:

General

- a) The Communications Services Team is the first points of contacts for Mayors, Councillors, Executive Leadership team and Council employees on all media-related issues.
- b) Councillors and Council employees who become aware of issues or potential issues that could lead to adverse media outcomes for Council should contact the Manager Strategic Partnerships and Investment, Team Leader Communication Services or Communication Services Partner.
- c) While social media platforms are not within the scope of this policy, the Social Media Policy outlines the responsibilities of elected representatives and employees using these channels.

Spokesperson/s

- d) The Mayor is the Council’s official spokesperson on issues before the Council, Council policy and interpretation of policy and matters that may generate high community interest.
- e) Councillors are entitled to enter public debate and make comment on Council affairs provided they clearly state that such public comment reflects their personal opinion and not that of the Council (Council’s Code of Conduct Policy applies). Once Council reaches a decision, the Mayor is the spokesperson.
- f) The CEO, or CEO’s delegated representative, is the official spokesperson on issues relating to the management of Council operations and employees or actions or issues that may commit the Councils resources to any purpose.
- g) The Communications Services Team will determine the most appropriate spokesperson with issues cross over political and operational lines, in consideration of organisation and reputational risk.
- h) Council employees may be called on as subject matter experts based on their technical expertise to provide further detail and/or may be required to brief the Media Coordinator or approved spokesperson on the specific issue.
- i) Council employees may provide media comment on operational issues only that require specific subject matter expertise and are not related to any business currently before Council and are considered routine, not political, topical or high profile.

Media Statements (written and verbal)

- j) The Communications Services Team is responsible for managing media relations, preparing media releases, statements and quotes, identifying opportunities for positive promotion of Council and providing briefings and/or speaking notes for Mayor, Councillors, CEO, Executive Leadership Team and Council employees.
- k) All media statements must be approved by CEO, or CEO’s delegated representative, prior to issue.
- l) All media releases and written statements prepared by the Communications Services Team will be distributed concurrently to all Councillors and the Executive Leadership Team.
- m) Council employees must not make political or controversial statements to the media relating to Council affairs, decisions and/or events, or about Council officials which are likely to generate negative publicity for Council (Council’s Code of Conduct Policy applies)

Part 3 – WORKING WITH THE MEDIA

3.1 All media contacts / enquiries are handled by Council’s Communications Services Team in the first instance, allowing enquiries to be logged, responded to and any subsequent coverage to be monitored and evaluated.

3.2 Media organisations and their representatives will be treated equally and without bias.

3.3 Roles and Responsibilities when working with the Media:

Spokesperson	Roles & Responsibilities
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Mayor	<p>a) The Mayor is the principal member and spokesperson of the governing body of the Council, including representing the views of the Council as to its local priorities (section 226(c) of the Local Government Act 1993).</p> <p>b) If the Mayor is unavailable, the Deputy Mayor may act as the Council's spokesperson.</p> <p>c) The Mayor may delegate their role as spokesperson to other Councillors where appropriate, (for example, where another Councillor is best placed to comment, because the issue is of particular interest to them, or it is within their particular area of expertise).</p>
CEO	<p>d) The CEO is the official spokesperson for the Council on operational and administrative matters.</p> <p>e) The CEO may delegate to other council staff to speak on their behalf where appropriate, (for example, where the delegated staff member has professional expertise regarding the subject matter, or the CEO is unavailable).</p>
Committee Chairpersons	<p>f) The Committee Chairperson may be the spokesperson for the Committee they Chair regarding the Committee recommendation before a resolution has been made by Council. Then refer to part 3.3 c.</p>
Councillors	<p>g) As a member of the governing body and as a representative of the community, councillors are free to express their personal views to the media.</p> <p>h) When engaging with the media councillors:</p> <ul style="list-style-type: none"> • must not purport to speak for the Council unless authorised to do so; • must clarify when speaking to the media that they are expressing their personal views as an individual Councillor; • must uphold and accurately represent the policies and decisions of the Council; • must not disclose Council information unless authorised to do so; and • must seek information and guidance from the CEO or Communications Services Team where appropriate before providing comment to the media to ensure they have the most up-to-date and relevant information and have considered reputational or other risks. <p>i) In the interests of promoting a positive, safe and harmonious organisational culture, councillors should endeavour to resolve personal differences privately and must not prosecute them publicly through the media or social media.</p>

	<p>j) Where councillors become aware of potential issues that could result in media interest, they should provide this information to the CEO / Communications Services Team.</p> <p>k) Media representatives seeking interviews or comment from individual Councillors, including the Mayor on individual views on Council matter or any other matters should utilise Councillors publically available contact details on Council's website.</p>
Council Staff	<p>l) Council staff must not speak to the media about matters relating to the Council unless authorised by the Communications Services Team to do so.</p> <p>m) If Council staff receive a media enquiry or they are invited to comment to the media on a matter relating to the Council, they must refer the enquiry to the Communications Services Team.</p> <p>n) Council staff are free to express their personal views to the media on matters that do not relate to the Council, but doing so, must not make comments that reflect badly on the Council or that bring it into disrepute.</p> <p>o) If authorised to speak to the media, Council staff: <ul style="list-style-type: none"> • must uphold and accurately represent the policies and decisions of the Council; and • must seek information and guidance from the Communications Services Team where appropriate before providing comment to the media to ensure they have the most up-to-date and relevant information and have considered reputational or other risks. </p> <p>p) Where Council staff become aware of potential issues that could result in media interest, they should provide this information to the Communications Services Team.</p>
Communications Services Team	<p>q) It is the role of Communications Services Team to handle media requests on behalf of Council as an entity/organisation. Communications Services Team do not manage personal, political or opinion requests on behalf of the Mayor or Councillors, or requests not directly related to the matters of Council.</p> <p>r) The Communications Services Team should be the first point of contact for the Mayor, Councillors and Council staff on all media-related issues that relate to Council as an organisation</p> <p>s) The Communications Services Team may respond directly to the media on matters that have already been approved and published.</p>

	<p>t) Media representatives seeking interviews or comment from Council as an entity/organisation should contact the Communications Services Team in the first instance.</p> <p>u) Media representatives seeking interviews or comment from the Mayor or CEO as a spokesperson on behalf of Council can contact the Communications Services Team in the first instance, or the Mayor directly.</p> <p>v) The role of the Communications Services Team is to facilitate media requests and interviews about operational and corporate matters within DRC.</p> <p>This includes:</p> <ul style="list-style-type: none"> • Preparation of Media Releases and Public Notices; • Statements and responses to media enquiries regarding council operations; • Facilitating media interviews and background regarding council operations; and • Providing talking points or writing speeches for official openings or events. <p>w) Whilst elected representatives can make suggestions via the CEO for positive or responsive communication opportunities, Councillors including the Mayor, cannot direct staff at an operational level to undertake activities or communicate certain messages.</p>
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3.4 All media engagement by council officials must be conducted in a professional, timely and respectful manner.

3.5 Council officials who engage or are authorised to engage with the media must receive training on media engagement.

3.6 Media engagement training will be provided to councillors as part of their induction or refresher training or as part of their ongoing professional development program.

3.7 Councillors must direct any questions about their obligations under this policy to the CEO or Communications Services Team.

PART 4 – STANDARDS OF CONDUCT WHEN ENGAGING WITH THE MEDIA

4.1 Council officials must comply with the Council's Code of Conduct Policy when engaging with the media in an official capacity or in connection with their role as a council official.

4.2 Council officials must not share information or make comments to the media that:

- a) are defamatory, offensive, humiliating, threatening, or intimidating to other council officials or members of the public;

- b) contains profane language or is sexual in nature;
- c) constitutes harassment and/or bullying within the meaning of the Code of Conduct Policy, or is unlawfully discriminatory;
- d) is contrary to their duties under the Work Health and Safety Act 2011 and their responsibilities under any policies or procedures adopted by the Council to ensure workplace health and safety;
- e) contains content about the Council, council officials or members of the public that is misleading or deceptive;
- f) divulges confidential Council information;
- g) breaches the privacy of other council officials or members of the public;
- h) contains allegations of suspected breaches of the Council's Code of Conduct or information about the consideration of a matter under the Procedures for the Administration of the adopted Code of Conduct Policy;
- i) could be perceived to be an official comment on behalf of Council where they have not been authorised to make such comment;
- j) commits the Council to any action;
- k) violates an order made by a court;
- l) breaches copyright; or
- m) advertises, endorses, or solicits commercial products or business.

PART 5 – USE OF MEDIA DURING EMERGENCIES

5.1 During emergencies, such as natural disasters or public health incidents, a Media Coordinator will be responsible for coordinating media releases and statements on behalf of the Council and assisting the Emergency and Risk Team as needed.

5.2 Councillors, Council staff and other Council officials must not provide comment or information to the media that is inconsistent with official advice issued by the Council and any other agency coordinating the emergency response.

5.3 Training on media engagement during emergencies will be provided to councillors and relevant staff and other Council officials.

PART 6 – MEDIA ENGAGEMENT IN THE LEAD UP TO ELECTIONS

6.1 This policy does not prevent the mayor or councillors who are candidates at a council election from providing comment to the media in their capacity as candidates at the election.

6.2 Any media comment provided by the mayor or councillors who are candidates at a council election must not be provided in an advertisement, newspaper column, or a radio or television broadcast paid for by the council or produced by the council or with council resources.

PART 7 – RECORDS MANAGEMENT REQUIREMENTS

7.1 Media content created and received by council officials (including councillors) acting in their official capacity is a council record and may be subject to information access applications made under the Government Information (Public Access) Act 2009. These records must also be managed in accordance with the requirements of the State Records Act 1998 and the Council's approved records management policies and practices.

PART 8 – DEFINITIONS

8.1 Council official: Councillors, members of staff and delegates of the council (including members of committees that are delegates of the council).

8.2 Media Coordinator: A person appointed under clause 2.1 of this policy, which will usually be someone employed within the Communications Services Team, however may be another person with relevant and suitable skills for the situation.

8.3 Media: Print, broadcast and online media used for communicating information to the public, including, but not limited to, newspapers, magazines, internet publishers, radio, and television broadcasters.

8.4 Personal Information: Information or an opinion (including information or an opinion forming part of a database and whether or not recorded in a material form) about an individual whose identity is apparent or can reasonably be ascertained from the information or opinion.

8.5 Social Media: Online platforms and applications, such as but not limited to social networking sites, wikis, blogs, microblogs, video and audio sharing sites, and message boards, that allow people to easily publish, share and discuss content. Examples of social media platforms include, but are not limited to Facebook, Twitter, Snapchat, LinkedIn, Yammer, YouTube, Instagram, Flickr and Wikipedia.