

# **REPORT**

## **CORPORATE SERVICES COMMITTEE**

### **8 APRIL 2025**

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**PRESENT:** Councillors J Black, L Butler, S Chowdhury, J Cowley, M Dickerson, R Ivey, K Richardson, A Ryan, P Toynton, P Wells and M Wright.

**ALSO IN ATTENDANCE:** The Chief Executive Officer, the Director Organisational Performance, the Manager Dubbo Regional Livestock Markets, the Governance Team Leader, the Governance Officer, the Director Strategy, Partnerships and Engagement, the Communications Partner, the Acting IT Support Team Leader, the IT Support Officer, the Director Development and Environment, the Director Infrastructure, the Manager Infrastructure Strategy and Design and the Director Community, Culture and Places.

Councillor K Richardson assumed the chair of the meeting.

The proceedings of the meeting commenced at 6:40pm at the Dubbo Civic Administration Building, Council Chamber.

**CSC25/18 LEAVE OF ABSENCE (ID25/436)**

There were no requests for leave of absence.

**CSC25/19 CONFLICTS OF INTEREST (ID25/437)**

There were no conflicts of interest declared.

**CSC25/20 DRAFT 2025-2029 DELIVERY PROGRAM – REVIEW OF TOWARDS 2040  
COMMUNITY STRATEGIC PLAN (ID25/350)**

The Committee had before it the report dated 31 March 2025 from the Director Strategy Partnerships and Engagement regarding Draft 2025-2029 Delivery Program – Review of Towards 2040 Community Strategic Plan.

Moved by Councillor P Toynton and seconded by Councillor S Chowdhury

**MOTION**

- 1. That the information contained in the report of the Director Strategy Partnerships and Engagement, dated 31 March 2025, be noted.**
- 2. That the draft Towards 2040 Community Strategic Plan themes as outlined in the**

report be endorsed to underpin the Delivery Program and Operational Plan.

3. That the draft 2025-2029 Delivery Program as outlined at Appendix 2, be endorsed for inclusion in the document draft 2025/2026 Operational Plan and 2025-2029 Delivery Program.
4. That the draft 2025/2026 Operational Plan and 2025-2029 Delivery Program be put to Council for consideration at the April Ordinary Council meeting.

**CARRIED**

**For:** Councillors J Black, L Butler, S Chowdhury, J Cowley, M Dickerson, R Ivey, K Richardson, A Ryan, P Toynton, P Wells and M Wright.

**Against:** Nil

## **CONFIDENTIAL**

In accordance with Section 9(2A) Local Government Act 1993, in the opinion of the Chief Executive Officer, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a Confidential Session of the Committee meeting closed to the press and public.

The item listed below come within the following provisions of the Act:

- CSC25/21 – *Tender for Stock Handling at the Dubbo Regional Livestock Markets - the matter concerned information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business (Section 10A(2)(c)).*
- CSC25/22 – *Update on the Renewable Energy Awareness and Career Training (REACT) centre, Wellington - the matter concerned information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business (Section 10A(2)(c)).*
- IPEC25/27 – *Dubbo Transportation Model – Proposed Variation to Contract - the matter concerned information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business (Section 10A(2)(c)).*

There were no submissions as to whether the meeting should be closed for a particular item.

At this junction it was moved by Councillor S Chowdhury and seconded by Councillor P Wells that the Committee resolves into Closed Session, the time being 6:43 pm.

The Open Session resumed at 7:45pm.

The following resolutions made in the closed session were displayed on the screen.

**CSC25/21 TENDER FOR STOCK HANDLING AT THE DUBBO REGIONAL LIVESTOCK MARKETS (ID25/548)**

The Committee had before it the report dated 26 March 2025 from the Manager Dubbo Regional Livestock Markets regarding Tender for Stock Handling at the Dubbo Regional Livestock Markets.

Moved by Councillor S Chowdhury and seconded by Councillor P Wells

**MOTION**

**That members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned information that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i)).**

**CARRIED**

Moved by Councillor M Dickerson and seconded by Councillor R Ivey

**MOTION**

1. That the contract for Stock Handling Services be awarded to Outcross as outlined in the report and the values be published with the minutes.
2. That the contract term shall be three years, with an optional two-year extension subject to a CPI increase.
3. That the Council delegate to the Chief Executive Officer the authority to approve any extension options for this contract.
4. That all documentation relating to this matter be executed under Power of Attorney.
5. That all information contained in this report remain confidential.

**LOST**

**For:** Councillors L Butler, M Dickerson and R Ivey

**Against:** Councillors J Black, S Chowdhury, J Cowley, K Richardson, A Ryan, P Toynton, P Wells and M Wright.

Moved by Councillor J Black and seconded by Councillor S Chowdhury

**MOTION**

1. That the contract for Cattle Stock Handling Services be awarded to Dubbo Stock and Station Agents at a rate of \$1.10 (incl. GST) per head of cattle handled.
2. That the contract for Cattle Delivery Services be awarded to Dubbo Stock and Station Agents at a rate of \$1.10 (incl. GST) per head of cattle handled.
3. That the contract for Sheep Stock Handling Services be awarded to Dubbo Stock and Station Agents at a rate of \$1.10 (incl. GST) per head of sheep handled under the contract terms.
4. That the contract term shall be three years, with an optional two-year extension subject to a CPI increase.
5. That the Council delegate to the Chief Executive Officer the authority to approve any extension options for this contract.

- 6. That all documentation relating to this matter be executed under Power of Attorney.**
- 7. That all information contained in this report remain confidential.**

**CARRIED**

**For:** Councillors J Black, L Butler, S Chowdhury, J Cowley, K Richardson, A Ryan, P Toynton, P Wells.

**Against:** Councillors M Dickerson, R Ivey and M Wright

**CSC25/22      UPDATE ON THE RENEWABLE ENERGY AWARENESS AND CAREER TRAINING  
(REACT) CENTRE, WELLINGTON (ID25/627)**

The Committee had before it the report dated 28 March 2025 from the Director Strategy Partnerships and Engagement regarding Update on the Renewable Energy Awareness and Career Training (REACT) centre, Wellington.

Moved by Councillor S Chowdhury and seconded by Councillor P Wells

**MOTION**

**That members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business (Section 10A(2)(c)).**

**CARRIED**

Moved by Councillor R Ivey and seconded by Councillor M Wright

**MOTION**

- 1. That the report of the Director – Strategy, Partnerships and Engagement be noted.**
- 2. That the elements of the Business Case that are not deemed confidential under Section 10A 2 (c & d) of the Local Government Act 1993 be published with the Minutes, including the following sections of the Business case being:**
  - a. Case for Change**
  - b. Cost Benefit Analysis**
  - c. Governance**

**CARRIED**

**For:** Councillors J Black, L Butler, S Chowdhury, J Cowley, M Dickerson, R Ivey, K Richardson, A Ryan, P Toynton, P Wells and M Wright.

**Against:** Nil

**IPEC25/27      DUBBO TRANSPORTATION MODEL - PROPOSED VARIATION TO CONTRACT  
(ID25/537)**

The Committee had before it the report dated 20 March 2025 from the Infrastructure Strategy Team Leader regarding Dubbo Transportation Model - Proposed Variation to Contract.

Moved by Councillor S Chowdhury and seconded by Councillor P Wells

**MOTION**

That members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business (Section 10A(2)(c)).

**CARRIED**

Moved by Councillor M Wright and seconded by Councillor J Black

**MOTION**

1. That the contract for the preparation of a new transportation model for Dubbo be awarded to Stantec in the amount of \$266,200 (including GST).
2. That Council delegate the Chief Executive Officer to approve the extension options for this contract if required.
3. That Council delegate the Chief Executive Officer to approve contract variations for this contract subject to budget limitations.
4. That all documentation in relation to this matter remain confidential to Council.
5. That all documentation in relation to this matter be executed under Power of Attorney.

**CARRIED**

**For:** Councillors J Black, L Butler, S Chowdhury, J Cowley, M Dickerson, R Ivey, K Richardson, A Ryan, P Toynton, P Wells and M Wright.

**Against:** Nil

The meeting closed at 7:46pm.

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CHAIRPERSON