



AGENDA

ORDINARY COUNCIL MEETING

23 APRIL 2019

MEMBERSHIP: Councillors J Diffey, V Etheridge, D Grant, D Gumley, A Jones, S Lawrence, G Mohr, K Parker, J Ryan and B Shields.

The meeting is scheduled to commence at 5.30pm.

PRAYER:

O God, Grant that by the knowledge of thy will, all we may resolve shall work together for good, we pray through Jesus Christ our Lord. Amen!

ACKNOWLEDGEMENT OF COUNTRY:

"I would like to acknowledge the Wiradjuri People who are the Traditional Custodians of the Land. I would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal peoples from other nations who are present".

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CCL19/46 CONFIRMATION OF MINUTES (ID19/408) 4
Confirmation of the minutes of the proceedings of the Council of the City of Dubbo at the Dubbo Regional Council meeting held on 25 March 2019.

CCL19/47 LEAVE OF ABSENCE (ID19/409)

CCL19/48 PUBLIC FORUM (ID19/410)

MAYORAL MINUTES:

CCL19/49 REQUEST FOR LEAVE OF ABSENCE - COUNCILLOR A JONES (ID19/445) 21
The Council had before it the Mayoral Minute regarding Request for Leave of Absence - Councillor A Jones.

MATTERS CONSIDERED BY COMMITTEES:

- CCL19/50 REPORT OF THE INFRASTRUCTURE, COMMUNITY AND RECREATION COMMITTEE - MEETING 8 APRIL 2019 (ID19/411)** 23
The Council had before it the report of the Infrastructure, Community and Recreation Committee meeting held 8 April 2019.
- CCL19/51 REPORT OF THE ECONOMIC DEVELOPMENT BUSINESS AND CORPORATE COMMITTEE - MEETING 8 APRIL 2019 (ID19/412)** 28
The Council had before it the report of the Economic Development, Business and Corporate Committee meeting held 8 April 2019.
- CCL19/52 REPORT OF THE DUBBO REGIONAL AIRPORTS COMMITTEE - MEETING 1 APRIL 2019 (ID19/418)** 32
The Council had before it the report of the Dubbo Regional Airports Committee meeting held 1 April 2019.
- CCL19/53 REPORT OF THE STREET TREE ADVISORY COMMITTEE - MEETING 2 APRIL 2019 (ID19/413)** 36
The Council had before it the report of the Street Tree Advisory Committee meeting held 7 May 2019.

REPORTS FROM STAFF:

- CCL19/54 OPTIONS TO DETER ROOSTING OF COMMON STARLINGS IN MACQUARIE STREET, DUBBO (ID19/328)** 53
The Council had before it the report dated 26 March 2019 from the Manager Operations regarding Options to Deter Roosting of Common Starlings in Macquarie Street, Dubbo.
- CCL19/55 DUBBO REGIONAL SPORTS COUNCIL PLAYING FIELD IMPROVEMENT FUND APPLICATION - DUBBO RHINO'S RUGBY CLUB AND WELLINGTON WARRIORS FOOTBALL CLUB (ID19/405)** 62
The Council had before it the report dated 3 April 2019 from the Recreation Coordinator regarding Dubbo Regional Sports Council Playing Field Improvement Fund Application - Dubbo Rhino's Rugby Club and Wellington Warriors Football Club.

- CCL19/56 2018/2019 FINANCIAL ASSISTANCE PROGRAM - ROUND TWO
(ID19/334)** 66
- The Council had before it the report dated 27 March 2019 from the Administration Coordinator regarding 2018/2019 Financial Assistance Program - Round Two.
- CCL19/57 COMMENTS AND MATTERS OF URGENCY (ID19/414)**
- CCL19/58 COMMITTEE OF THE WHOLE (ID19/415)**



Confirmation of Minutes

Confirmation of the minutes of the proceedings of the Ordinary Council meeting held on 25 March 2019.

RECOMMENDATION

That the minutes of the proceedings of the Dubbo Regional Council at the Ordinary Council meeting held on 25 March 2019 comprising pages 5, 6, 7, 8, 9, 10, 11, 12, 13 and 14 of the series be taken as read, confirmed as correct minutes and signed by the Mayor and the Chief Executive Officer.

Appendices:

- 1 [↓](#) Minutes - Ordinary Council Meeting - 25/03/2019
- 2 [↓](#) Minutes - Committee of the Whole - 25/03/2019



REPORT

ORDINARY COUNCIL MEETING

25 MARCH 2019

PRESENT: Councillors J Diffey, V Etheridge, D Grant, D Gumley, A Jones, S Lawrence, G Mohr, K Parker, J Ryan and B Shields.

ALSO IN ATTENDANCE:

The Chief Executive Officer, the Executive Manager Governance and Internal Control, the Governance Team Leader, the Community Support Officer, the Director Corporate Services, the Director Economic Development and Business, the Communications Coordinator, the Director Infrastructure and Operations (R Mills), the Director Planning and Environment, the Manager Strategic Planning Services and the Director Community and Recreation.

Councillor B Shields assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 5.30pm at the Dubbo Civic Administration Building, Council Chamber, with a prayer for Divine Guidance to the Council in its deliberations and activities. The acknowledgement of country was also read by Councillor J Diffey.

CCL19/27 CONFIRMATION OF MINUTES (ID19/246)

Confirmation of the minutes of the proceedings of the Ordinary Council meeting held on 25 February 2019.

Moved by Councillor J Diffey and seconded by Councillor K Parker

MOTION

That the minutes of the proceedings of the Dubbo Regional Council at the Ordinary Council meeting held on 25 February 2019 comprising pages 6, 7, 8, 9, 10, 11, 12, 13, 14, 15 and 16 of the series be taken as read, confirmed as correct minutes and signed by the Mayor and the Chief Executive Officer.

CARRIED

CCL19/28 LEAVE OF ABSENCE (ID19/247)

There were no applications for leave of absence received.

CCL19/29 PUBLIC FORUM (ID19/248)

The Council reports having met with the following person during Public Forum:

- Anne Field – regarding item CCL19/30 - Annual Report from the Dream Festival.

CCL19/29(a) MACQUARIE STREET TREES (ID19/313)

The Council had before it the Mayoral Minute regarding Macquarie Street Trees.

Moved by Councillor B Shields

MOTION

1. That the Chief Executive Officer be requested to prepare an options report for Council to consider in April 2019 to discourage the roosting of European Starlings in the main street trees.
2. That Council immediately significantly increase cleaning of the affected areas.

CARRIED

INFORMATION ONLY MATTERS:**CCL19/30 ANNUAL REPORT FROM THE DREAM FESTIVAL (ID19/124)**

The Council had before it the report dated 13 February 2019 from the Director Economic Development and Business regarding Annual Report from the DREAM Festival.

Moved by Councillor D Grant and seconded by Councillor J Diffey

MOTION

That the report from the Director Economic Development and Business 13 February 2019 be noted.

CARRIED

MATTERS CONSIDERED BY COMMITTEES:**CCL19/31 REPORT OF THE PLANNING DEVELOPMENT AND ENVIRONMENT COMMITTEE - MEETING 11 MARCH 2019 (ID19/249)**

The Council had before it the report of the Planning, Development and Environment Committee meeting held 11 March 2019.

Moved by Councillor S Lawrence and seconded by Councillor K Parker

MOTION

That the report of the Planning, Development and Environment Committee meeting held on 11 March 2019, be noted.

CARRIED

CCL19/32 REPORT OF THE INFRASTRUCTURE COMMUNITY AND RECREATION COMMITTEE - MEETING 11 MARCH 2019 (ID19/250)

The Council had before it the report of the Infrastructure, Community and Recreation Committee meeting held 11 March 2019.

Moved by Councillor S Lawrence and seconded by Councillor G Mohr

MOTION

That the report of the Infrastructure, Community and Recreation Committee meeting held on 11 March 2019, be noted.

CARRIED

CCL19/33 REPORT OF THE ECONOMIC DEVELOPMENT BUSINESS AND CORPORATE COMMITTEE - MEETING 11 MARCH 2019 (ID19/251)

The Council had before it the report of the Economic Development, Business and Corporate Committee meeting held 11 March 2019.

Moved by Councillor G Mohr and seconded by Councillor D Grant

MOTION

That the report of the Economic Development, Business and Corporate Committee meeting held on 11 March 2019, be noted.

CARRIED

CCL19/34 REPORT OF THE AUDIT AND RISK MANAGEMENT COMMITTEE - MEETING 11 MARCH 2019 (ID19/252)

The Council had before it the report of the Audit and Risk Management Committee meeting held 11 March 2019.

Moved by Councillor A Jones and seconded by Councillor G Mohr

MOTION

That the report of the Audit and Risk Management Committee meeting held on 11 March 2019, be adopted.

CARRIED

REPORTS FROM STAFF:**CCL19/35 REVIEW OF RATES STRUCTURE FOR 2019/2020 (ID19/242)**

The Council had before it the report dated 7 March 2019 from the Revenue Accountant regarding Review of Rates Structure for 2019/2020.

Moved by Councillor K Parker and seconded by Councillor V Etheridge

MOTION

1. That the Rates Structure to be included in the Revenue Policy as part of the 2019/2020 Operational Plan be based on the existing 2018/2019 rate structure.
2. That the 2019/2020 rate structure incorporate a General Income Variation increase (the rate pegging limit) of 2.7% being the maximum permitted for the 2019/2020 rating year as determined by the Minister for Local Government.

CARRIED

CCL19/36 2040 COMMUNITY STRATEGIC PLAN, DELIVERY PROGRAM PROGRESS REPORT (JULY 2018 - DECEMBER 2018) (ID19/209)

The Council had before it the report dated 11 March 2019 from the Manager Strategic Planning Services regarding 2040 Community Strategic Plan, Delivery Program Progress Report (July 2018 - December 2018).

Moved by Councillor G Mohr and seconded by Councillor D Gumley

MOTION

1. That the Delivery Program and Operational Plan Progress Report, for the period of July to December 2018, provided here in Appendix 1 be adopted by Council.
2. That Council undertake the preparation of media highlights and opportunities in respect of the information included in the Delivery Program and Operational Plan review.

CARRIED

CCL19/37 WELLINGTON RENEWABLE ENERGY DEVELOPMENTS - PROPOSED PLANNING AGREEMENT POLICY FOR SOLAR ENERGY FARMS (ID19/222)

The Council had before it the report dated 12 March 2019 from the Manager Strategic Planning Services regarding Wellington Renewable Energy Developments - Proposed Planning Agreement Policy for Solar Energy Farms.

Moved by Councillor D Grant and seconded by Councillor G Mohr

MOTION

1. That the report from the Manager Strategic Planning Services dated 10 March 2018 be noted.
2. That Council adopt the draft Policy as attached as Appendix 1 of this report for the purposes of undertaking detailed community and stakeholder consultation.
3. That the draft Policy be placed on public display for a period of no less than 28 days and for consultation to be undertaken with the following bodies or groups (as a minimum):
 - Wellington Chamber of Commerce;
 - National Farmers Federation – Wellington;
 - State Government Department of Planning and Environment;
 - Suntop Environmental Group; and
 - Proponents of Solar Energy Farms in and around Wellington.
4. That following completion of the public exhibition period that a further report be provided to Council, includes any submissions received during the public exhibition period.

CARRIED

CCL19/38 SOUTH-EAST DUBBO STORMWATER INFRASTRUCTURE AND DEVELOPER CONTRIBUTIONS REGIME (ID19/234)

The Council had before it the report dated 8 March 2019 from the Manager Strategic Planning Services regarding South-East Dubbo Stormwater Infrastructure and Developer Contributions Regime.

Moved by Councillor K Parker and seconded by Councillor V Etheridge

MOTION

1. That the report from the Manager Strategic Planning Services dated 8 March 2019 be noted.
2. That based on the results of the review prepared by Cardno Pty Ltd, that a new South-East Precinct Developer Contributions Plan be prepared.
3. That a report including the new draft Developer Contributions Plan specified in recommendation two (2) and a stakeholder consultation program be provided to Council for consideration in May 2019.

CARRIED

CCL19/39 REVIEW OF THE DUBBO CBD PRECINCTS PLAN (ID19/243)

The Council had before it the report dated 12 March 2019 from the Senior Strategic Planner regarding Review of the Dubbo CBD Precincts Plan.

Moved by Councillor G Mohr and seconded by Councillor J Diffey

MOTION

1. That the report from the Senior Strategic Planner dated 11 March 2019 be noted.
2. That the proposed process for review of the Dubbo CBD Precincts Plan be endorsed.
3. That a detailed stakeholder and community consultation Strategy be developed and be the subject of a future workshop with Councillors.
4. That feedback be sought from the community and stakeholders in the form of additional "Bright Ideas" and other issues for consideration.
5. Following completion of the initial community and stakeholder consultation period, a further report be prepared for Council outlining the results of consultation.
6. That in respect of the Wellington Town Centre Plan, Council note the provision of a \$45,000 grant funding under the Building Better Regions Fund, Community Investments Stream.
7. That in respect of the Wellington Town Centre Plan, a report including a project plan and Stage 1 of the project be provided to Council for consideration at its May 2019 meeting.

CARRIED

CCL19/40 ROAD CLOSURE AND DISPOSAL AGREEMENT, BAKERS LANE, MARYVALE (ID19/260)

The Council had before it the report dated 12 March 2019 from the Property Development Officer regarding Road Closure and Disposal Agreement, Bakers Lane, Maryvale.

Moved by Councillor A Jones and seconded by Councillor J Ryan

MOTION

1. That Council approves the disposal agreement made with Mr Harold Baker for the closure of Bakers Lane, Maryvale and for subdivision, and consolidation with four adjoining rural lots, for a sale price of \$23,000 excluding GST.
2. That all documentation in relation to the matter be executed under Power of Attorney.

CARRIED

CCL19/41 2018/2019 FINANCIAL ASSISTANCE PROGRAM - ROUND ONE (ID18/1703)

The Council had before it the report dated 4 March 2019 from the Administration Coordinator regarding 2018/2019 Financial Assistance Program - Round One.

Moved by Councillor J Ryan and seconded by Councillor J Diffey

MOTION

1. That the report from the Administration Coordinator Community and Recreation dated 4 March 2019, be noted.
2. That funds from the 2018/2019 Financial Assistance Program Round One be allocated as follows:
 - Leaderlife Ltd. \$2,000
 - Dubbo District Concert Band \$1,845
 - Wellington Connect t/a Wellington Men's Shed \$5,000
3. That all applicants be advised of the outcomes of their funding application.
4. That the remainder of funds from Round One funding of \$6,155 be utilised for Round Two funding to a total of \$21,155.
5. That 2018/2019 Financial Assistance Program Round Two funding applications be determined in April 2019.

CARRIED

CCL19/42 DUBBO REGIONAL SPORTS COUNCIL PLAYING FIELD IMPROVEMENT FUND - DUBBO AND DISTRICT FOOTBALL ASSOCIATION AND DUBBO AUSTRALIAN FOOTBALL CLUB (ID19/208)

The Council had before it the report dated 28 February 2019 from the Recreation Coordinator regarding Dubbo Regional Sports Council Playing Field Improvement Fund - Dubbo and District Football Association and Dubbo Australian Football Club.

Moved by Councillor J Diffey and seconded by Councillor V Etheridge

MOTION

1. That the report from the Recreation Coordinator dated 28 February 2019 be noted.
2. That the Dubbo and District Football Association, Dubbo Regional Sports Council Playing Field Improvement Fund application for \$14,250 be approved and the Association be formally notified of the outcome of their application.
3. That the Dubbo Australian Football Club, Dubbo Regional Sports Council Playing Field Improvement Fund application for \$3,740 be approved and the Club be formally notified of the outcome of their application.
4. That the Sporting Asset Coordinator work with the Dubbo and District Football Association and the Dubbo Australian Football Club to complete the project.

CARRIED

CCL19/43 DESTINATION DEVELOPMENT PARTNERSHIP PROGRAM - 18 MONTH DUBBO LGA MARKETING PROGRAM - FEES AND CHARGES (ID19/163)

The Council had before it the report dated 26 February 2019 from the Manager Economic Development and Marketing regarding Destination Development Partnership Program - 18 month Dubbo LGA marketing program - Fees and charges.

Moved by Councillor G Mohr and seconded by Councillor V Etheridge

MOTION

That the costs for businesses to collaborate in destination marketing activities as set out in the report of the Manager Economic Development and Marketing dated 26 February 2019 be approved.

CARRIED

CCL19/44 COMMENTS AND MATTERS OF URGENCY (ID19/253)

There were no matters recorded under this clause.

At this junction it was moved by Councillor D Gumley and seconded by Councillor G Mohr that the Council resolves into the Committee of the Whole Council, the time being 5.52pm.

The meeting resumed at 6.07pm.

CCL19/45 COMMITTEE OF THE WHOLE (ID19/254)

The Executive Manager Governance and Internal Control read to the meeting of the report of Committee of the Whole held on 25 March 2019.

Moved by Councillor K Parker and seconded by Councillor V Etheridge

MOTION

That the report of the meeting of the Committee of the Whole held on 25 March 2019 be adopted, save and except CW19/5 and CW19/7 to be dealt with separately.

CARRIED

CW19/5 FUTURE USE OF WELLINGTON VISITOR INFORMATION CENTRE BUILDING, CAMERON PARK, WELLINGTON (ID19/259)

The Council had before it the report dated 12 March 2019 from the Executive Manager Governance and Internal Control regarding Future Use of Wellington Visitor Information Centre Building, Cameron Park, Wellington.

Moved by Councillor D Gumley and seconded by Councillor J Ryan

MOTION

- 1. That the Chief Executive Officer be authorised to determine the future use of the entire Wellington Visitor Information Centre building based on recommendations contained within this report.**
- 2. That the documents and considerations in regard to this matter remain confidential to Council.**

CARRIED

Councillor A Jones declared a non-pecuniary, significant interest in the matter now before the Council and left the room and was out of sight during the Council's consideration of this matter. The reason for such interest is that Councillor A Jones is the treasurer of Binjang Community Radio Inc.

CW19/7 MANAGEMENT OPTIONS FOR DUBBO REGIONAL COUNCIL AQUATIC CENTRES (ID19/211)

The Council had before it the report dated 28 February 2019 from the Manager Recreation and Open Space regarding Management Options for Dubbo Regional Council Aquatic Centres.

Moved by Councillor V Etheridge and seconded by Councillor K Parker

MOTION

- 1. That the report from the Manager Recreation and Open Space, dated 28 February 2019, be noted.**
- 2. That it be noted that the Dubbo Aquatic Leisure Centre Management contract with B and N Aquatics is set to conclude at the end of March 2019 in line with the terms of the contract (with a one month extension to the end of April 2019).**
- 3. That a letter sent to B and N Aquatics recognising their service of 12 years in the management of the Dubbo Aquatic Leisure Centre, and to the Dubbo community.**
- 4. That the management of the Dubbo Aquatic Leisure Centre be brought in-house and the identified budget included in the 2019/2020 budget considerations.**
- 5. That all three pool complexes, Dubbo Aquatic Leisure Centre, Wellington Memorial Pool and Geurie Aquatic Leisure Centre be managed internally of Council under the Recreation and Open Space function.**
- 6. That the Wellington Memorial Pool Complex be renamed Wellington Aquatic Leisure Centre to reflect the additional facilities on offer at the redeveloped pool complex, and to bring in line with the existing naming conventions of the Dubbo Aquatic Leisure Centre and Geurie Aquatic Leisure Centre.**

7. That the documents and considerations in regard to this matter remain confidential to Council.

CARRIED

Councillor G Mohr declared a non-pecuniary, significant interest in the matter now before the Council and left the room and was out of sight during the Council's consideration of this matter. The reason for such interest is that Councillor G Mohr works with a family member of the current Dubbo Pool Manager.

In accordance with s375A(2) of the Local Government Act 1993, a division was duly called, the following votes on the motion were recorded:

FOR	AGAINST
Councillor Etheridge	Councillor Diffey
Councillor Gumley	Councillor Grant
Councillor Lawrence	Councillor Jones
Councillor Mohr	
Councillor Parker	
Councillor Ryan	
Councillor Shields	
Total (7)	Total (3)

The meeting closed at 6.17pm.

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CHAIRMAN



REPORT

COMMITTEE OF THE WHOLE COUNCIL

25 MARCH 2019

PRESENT: Councillors J Diffey, V Etheridge, D Grant, D Gumley, A Jones, S Lawrence, G Mohr, K Parker, J Ryan and B Shields.

ALSO IN ATTENDANCE:

The Chief Executive Officer, the Executive Manager Governance and Internal Control, the Governance Team Leader, the Community Support Officer, the Director Corporate Services, the Director Economic Development and Business, the Communications Coordinator, the Director Infrastructure and Operations (R Mills), the Director Planning and Environment, the Manager Strategic Planning Services and the Director Community and Recreation.

Councillor B Shields assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 5.53pm.

CW19/5 FUTURE USE OF WELLINGTON VISITOR INFORMATION CENTRE BUILDING, CAMERON PARK, WELLINGTON (ID19/259)

The Committee had before it the report dated 12 March 2019 from the Executive Manager Governance and Internal Control regarding Future Use of Wellington Visitor Information Centre Building, Cameron Park, Wellington.

Moved by Councillor D Gumley and seconded by Councillor G Mohr

MOTION

The Committee recommends that members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business (Section 10A(2)(c)).

CARRIED

Moved by Councillor G Mohr and seconded by Councillor J Ryan

MOTION

The Committee recommends:

- 1. That the Chief Executive Officer be authorised to determine the future use of the entire Wellington Visitor Information Centre building based on recommendations contained within this report.**
- 2. That the documents and considerations in regard to this matter remain confidential to Council.**

CARRIED

Councillor A Jones declared a non-pecuniary, significant interest in the matter now before the Committee and left the room and was out of sight during the Committee's consideration of this matter. The reason for such interest is that Councillor A Jones is the treasurer of Binjang Community Radio Inc.

CW19/6 DUBBO CYCLING FACILITY - TENDER RECOMMENDATION REPORT (ID19/241)

The Committee had before it the report dated 6 March 2019 from the Director Infrastructure and Operations regarding Dubbo Cycling Facility - Tender Recommendation Report.

Moved by Councillor D Gumley and seconded by Councillor G Mohr

MOTION

The Committee recommends that members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned information that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i)).

CARRIED

Moved by Councillor G Mohr and seconded by Councillor J Diffey

MOTION

The Committee recommends:

- 1. That Council meet the assisted funding required as outlined in the Financial Implications section of the report.**
- 2. That David Payne Constructions be awarded the tender in the amount of \$4,697,828 ex GST**
- 3. That all documentation in relation to this matter be executed under Power of Attorney.**
- 4. That documents and considerations in regard to this matter remain confidential to Council.**

5. That Dubbo Regional Council and Dubbo Cycling Club enter into a 21 year licence agreement, for ongoing maintenance of the Cycling Facility with negotiations surrounding the roles, responsibilities and annual licence fee to commence immediately and this licence agreement to be formalised prior to the opening of the facility and the Chief Executive Officer be delegated to finalise the licence agreement between Council and the Dubbo Cycling Club.
6. That the documents and considerations in regard to this matter remain confidential to Council.

CARRIED

**CW19/7 MANAGEMENT OPTIONS FOR DUBBO REGIONAL COUNCIL AQUATIC CENTRES
(ID19/211)**

The Committee had before it the report dated 28 February 2019 from the Manager Recreation and Open Space regarding Management Options for Dubbo Regional Council Aquatic Centres.

Moved by Councillor D Gumley and seconded by Councillor G Mohr

MOTION

The Committee recommends that members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned personnel matters concerning particular individuals (other than Councillors) (Section 10A(2)(a)).

CARRIED

Moved by Councillor K Parker and seconded by Councillor S Lawrence

MOTION

The Committee recommends:

1. That the report from the Manager Recreation and Open Space, dated 28 February 2019, be noted.
2. That it be noted that the Dubbo Aquatic Leisure Centre Management contract with B and N Aquatics is set to conclude at the end of March 2019 in line with the terms of the contract (with a one month extension to the end of April 2019).
3. That a letter sent to B and N Aquatics recognising their service of 12 years in the management of the Dubbo Aquatic Leisure Centre, and to the Dubbo community.
4. That the management of the Dubbo Aquatic Leisure Centre be brought in-house and the identified budget included in the 2019/2020 budget considerations.
5. That all three pool complexes, Dubbo Aquatic Leisure Centre, Wellington Memorial Pool and Geurie Aquatic Leisure Centre be managed internally of Council under the Recreation and Open Space function.
6. That the Wellington Memorial Pool Complex be renamed Wellington Aquatic Leisure Centre to reflect the additional facilities on offer at the redeveloped pool complex, and to bring in line with the existing naming conventions of the Dubbo Aquatic Leisure Centre and Geurie Aquatic Leisure Centre.

7. That the documents and considerations in regard to this matter remain confidential to Council.

CARRIED

Councillor G Mohr declared a non-pecuniary, significant interest in the matter now before the Committee and left the room and was out of sight during the Committee's consideration of this matter. The reason for such interest is that Councillor G Mohr works with a family member of the current Dubbo Pool Manager.

CW19/8 PROPOSED WESTERN REGION INSTITUTE OF SPORT - DUBBO REGIONAL SPORTS FACILITY (ID19/221)

The Committee had before it the report dated 4 March 2019 from the Manager Recreation and Open Space regarding Proposed Western Region Institute of Sport - Dubbo Regional Sports Facility.

Moved by Councillor D Gumley and seconded by Councillor G Mohr

MOTION

The Committee recommends that members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a competitor of the Council (Section 10A(2)(d)(ii)).

CARRIED

Moved by Councillor J Ryan and seconded by Councillor V Etheridge

MOTION

The Committee recommends:

1. That the report from the Manager Recreation and Open Space, dated 4 March 2019, be noted.
2. That the Chief Executive Officer undertake a review of the concept and feasibility of the current Dubbo Regional Sports Facility.
3. That Council not contribute \$1,000,000 to the project in the current form.
4. That Council consider alternative locations for the Dubbo Regional Sports Facility, if the leasing negotiations with CSU fail to deliver a term of less than 99 years.
5. A further report be submitted to Council in relation to the outcomes of reviews to be undertaken and negotiations with CSU.
6. That the documents and considerations in regard to this matter remain confidential to Council.

CARRIED

CW19/9 EVENT INCENTIVE FUNDING - EVENT BID - 2020/2021 (ID19/257)

The Committee had before it the report dated 11 March 2019 from the Manager Economic Development and Marketing regarding Event Incentive Funding - Event Bid - 2020/2021.

Moved by Councillor D Gumley and seconded by Councillor G Mohr

MOTION

The Committee recommends that members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a competitor of the Council (Section 10A(2)(d)(ii)).

CARRIED

Moved by Councillor D Gumley and seconded by Councillor J Ryan

MOTION

The Committee recommends:

- 1. That Council submit a bid to host an event such as detailed in the body of this report.**
- 2. That funding for this event bid be considered as part of the budget process for the 2020/2021 budget.**
- 3. That the documents and considerations in regard to this matter remain confidential to Council.**

CARRIED

CW19/10 SALE OF LOT 23 DP 1131385 MCGUINN CRESCENT, MOFFATT ESTATE (ID19/244)

The Committee had before it the report dated 7 March 2019 from the Manager Property Assets regarding Sale of Lot 23 DP 1131385 McGuinn Crescent, Moffatt Estate.

Moved by Councillor D Gumley and seconded by Councillor G Mohr

MOTION

The Committee recommends that members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a competitor of the Council (Section 10A(2)(d)(ii)).

CARRIED

Moved by Councillor V Etheridge and seconded by Councillor D Grant

MOTION

The Committee recommends:

- 1. That Council sell Lot 23 DP 1131385 McGuinn Crescent, having an area of 4,682 m², to Damien and Ausra McGeough, owners of DMG Engineering, for \$220,000 ex GST.**
- 2. That all necessary documentation relating to the matter be executed under Power of Attorney.**
- 3. That the documents and considerations in regard to this matter remain confidential to Council.**

CARRIED

The meeting closed at 6.07pm.

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CHAIRMAN



DUBBO REGIONAL
COUNCIL

MAYORAL MINUTE: Request for Leave of Absence - Councillor A Jones

AUTHOR: Mayor
REPORT DATE: 10 April 2019
TRIM REFERENCE: ID19/445

To the Council
Ladies and Gentlemen

Office of the Mayor
Civic Administration Building
Church Street, Dubbo

I refer to the attached report of the Chief Executive Officer in regard to Leave of Absence for Councillor A Jones. I concur with such report.

RECOMMENDATION

1. That the Mayoral Minute be noted.
2. That the report of the Chief Executive Officer dated 10 April 2019 be adopted.

Councillor Ben Shields
Mayor

Appendices:

- 1 [↓](#) Report of the Chief Executive Officer - Leave of Absence for Councillor A Jones



DUBBO REGIONAL
COUNCIL

REPORT: Request for Leave of Absence - Councillor A Jones

AUTHOR: Chief Executive Officer
REPORT DATE: 10 April 2019
TRIM REFERENCE: ID19/446

EXECUTIVE SUMMARY

An application for Leave of Absence has been received from Councillor A Jones. This application is with respect to the period Monday 29 April 2019 to Monday 13 May 2019 where Councillor Jones will be absent due to personal reasons.

S234 of the Local Government Act permits prior leave of a Council being granted.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION

That Councillor A Jones' application for Leave of Absence from Monday 29 April 2019 to Monday 13 May 2019 where Councillor Jones will be absent due to personal reasons be granted.

Michael McMahon
Chief Executive Officer



**DUBBO REGIONAL
COUNCIL**

**Report of the Infrastructure, Community
and Recreation Committee - meeting 8
April 2019**

AUTHOR: Administration Officer - Governance
REPORT DATE: 4 April 2019

The Committee had before it the report of the Infrastructure, Community and Recreation Committee meeting held 8 April 2019.

RECOMMENDATION

That the report of the Infrastructure, Community and Recreation Committee meeting held on 8 April 2019, be noted.



**REPORT
INFRASTRUCTURE, COMMUNITY AND
RECREATION COMMITTEE
8 APRIL 2019**

PRESENT: Councillors J Diffey, D Grant, D Gumley, A Jones, G Mohr, K Parker, J Ryan and B Shields.

ALSO IN ATTENDANCE:

The Chief Executive Officer, the Executive Manager Governance and Internal Control (S Wade), the Community Support Officer, the Director Corporate Services (J Bassingthwaite), the Revenue Accountant, the Director Economic Development and Business, the Communications Coordinator, the Director Infrastructure and Operations, the Director Planning and Environment and the Director Community and Recreation.

Councillor B Shields assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 5.30pm.

**ICRC19/16 REPORT OF THE INFRASTRUCTURE COMMUNITY AND RECREATION
COMMITTEE - MEETING 11 MARCH 2019 (ID19/326)**

The Committee had before it the report of the Infrastructure, Community and Recreation Committee meeting held 11 March 2019.

Moved by Councillor J Diffey and seconded by Councillor K Parker

MOTION

That the report of the Infrastructure, Community and Recreation Committee meeting held on 11 March 2019, be adopted.

CARRIED

ICRC19/17 PROPOSED TRAFFIC MANAGEMENT - INTERSECTION MITCHELL HIGHWAY AND GIPPS STREET WELLINGTON (ID19/373)

The Committee had before it the report dated 28 March 2019 from the Senior Traffic Engineer regarding Proposed Traffic Management - Intersection Mitchell Highway and Gipps Street Wellington.

Moved by Councillor G Mohr and seconded by Councillor A Jones

MOTION

That Council approval be granted for the implementation of the proposed traffic management for the Gipps Street and Mitchell Highway intersection in Wellington in accordance with Council's updated Plan TM 7268 (Appendix 1).

CARRIED

ICRC19/18 NO PARKING ZONE - MIAN SCHOOL BULTJE STREET DUBBO (ID19/374)

The Committee had before it the report dated 28 March 2019 from the Senior Traffic Engineer regarding No Parking Zone - Mian School Bultje Street Dubbo.

Moved by Councillor J Diffey and seconded by Councillor D Grant

MOTION

That the existing 'No Parking Zone' time restriction posted as 2.30 pm to 3.30 pm adjacent the Mian School in Bultje Street be changed to include the 8.00 am to 9.30 am school peak time.

CARRIED

ICRC19/19 2019 CENTRAL WEST CHARITY TRACTOR TREK (ID19/375)

The Committee had before it the report dated 28 March 2019 from the Senior Traffic Engineer regarding 2019 Central West Charity Tractor Trek.

Moved by Councillor G Mohr and seconded by Councillor J Ryan

MOTION

- 1. That Council approval be granted to conduct the 2019 Central West Charity Tractor Trek along local roads within the Dubbo Local Government Area from the 27 to 29 September 2019 in accordance with the submitted Event and Traffic Management Plan and any additional conditions imposed by Council, NSW Police and the Roads and Maritime Services.**
- 2. That further discussions be held with the applicant in regards to potential traffic management and awareness on local roads.**

CARRIED

ICRC19/20 2019 BLACK WATTLE FAIR (ID19/376)

The Committee had before it the report dated 28 March 2019 from the Senior Traffic Engineer regarding 2019 Black Wattle Fair.

Moved by Councillor A Jones and seconded by Councillor J Diffey

MOTION

That Council approval be granted for a partial road closure of Burrendong Way between Cudgegong Street and Mackerel Street on Saturday 19 October 2019 for the 2019 Black Wattle Fair between 6.00 am and 5.00 pm, subject to:

- 1. Consent is required from the Roads and Maritime Services for the event to close part of Burrendong Way, with evidence provided to Council of the conditions of approval. In the event that approval is not granted, then the applicant is to advise Council if the event will proceed with a re-design that excludes the crossing of Burrendong Way.**
- 2. The submissions of an Event and Traffic Management Plan and Traffic Control Plans to Council for approval in accordance with Australian Standard 1742.3 and the Roads and Maritime Services Guide to Traffic Control at Worksites Manual, prepared by an accredited person.**
- 3. Traffic controllers and trained course marshals are to be provided at all road closure points and other locations as identified in the Event and Traffic Management Plan with restricted access only to emergency and authorised vehicles. All traffic controllers are to be specially authorised for the event with current Roads and Maritime Services certification.**
- 4. Council's Executive Manager of Governance and Internal Control must sight a copy the current Public Liability Insurance Policy for a minimum amount of \$20 million on which Dubbo Regional Council, Roads and Maritime Services and NSW Police is specifically noted to be indemnified against any action resulting from the event.**
- 5. The applicant is responsible for the provision of all traffic management required for the event in accordance with the Traffic Management Plan.**
- 6. The applicant is responsible for all costs associated with the placement of a public notification a minimum of two weeks prior to the event, and advice to the residents within the closed roads advising of 2019 Black Wattle Fair and road closure at Mumbil.**
- 7. All traffic advisory signs shall be placed in accordance with the approved updated Traffic Control Plan TM7135 and the Traffic and Event Management Plan.**
- 8. The NSW Police consent and conditions for the running of the event as considered necessary.**
- 9. The applicant is to submit to Council all the appropriate documentation required accepting the above terms and conditions before final approval will be granted.**
- 10. All costs associated with implementing these event conditions are to be met by the event organiser.**
- 11. Pre-event advice signage is to be located on the Burrendong Way Mumbil in advance of the proposed road closure area a minimum of two weeks prior to the event.**

CARRIED

ICRC19/21 LEAVE OF ABSENCE

Requests for leave of absence were received from Councillors V Etheridge and S Lawrence who were absent from the meeting due to personal reasons.

Moved by Councillor A Jones and seconded by Councillor G Mohr

MOTION

That such requests for leave of absence be accepted and Councillor V Etheridge and S Lawrence be granted leave of absence from this meeting.

CARRIED

The meeting closed at 5.31pm.

.....
CHAIRMAN



**DUBBO REGIONAL
COUNCIL**

Report of the Economic Development Business and Corporate Committee - meeting 8 April 2019

AUTHOR: Administration Officer - Governance
REPORT DATE: 4 April 2019

The Committee had before it the report of the Economic Development, Business and Corporate Committee meeting held 8 April 2019.

RECOMMENDATION

That the report of the Economic Development, Business and Corporate Committee meeting held on 8 April 2019, be adopted.



**REPORT
ECONOMIC DEVELOPMENT, BUSINESS AND
CORPORATE COMMITTEE
8 APRIL 2019**

PRESENT: Councillors J Diffey, D Grant, D Gumley, A Jones, G Mohr, K Parker, J Ryan and B Shields.

ALSO IN ATTENDANCE:

The Chief Executive Officer, the Executive Manager Governance and Internal Control (S Wade), the Community Support Officer, the Director Corporate Services (J Bassingthwaite), the Revenue Accountant, the Director Economic Development and Business, the Communications Coordinator, the Director Infrastructure and Operations, the Director Planning and Environment and the Director Community and Recreation.

Councillor G Mohr assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 5.32pm.

EDBC19/12 REPORT OF THE ECONOMIC DEVELOPMENT BUSINESS AND CORPORATE COMMITTEE - MEETING 11 MARCH 2019 (ID19/327)

The Committee had before it the report of the Economic Development, Business and Corporate Committee meeting held 11 March 2019.

Moved by Councillor J Diffey and seconded by Councillor B Shields

MOTION

That the report of the Economic Development, Business and Corporate Committee meeting held on 11 March 2019 be adopted.

CARRIED

EDBC19/13 INVESTMENTS UNDER SECTION 625 OF THE LOCAL GOVERNMENT ACT - MARCH 2019 (ID19/309)

The Committee had before it the report dated 1 April 2019 from the Director Corporate Services regarding Investments Under Section 625 of the Local Government Act - March 2019.

Moved by Councillor D Grant and seconded by Councillor D Gumley

MOTION

That the report from the Director Corporate Services dated 1 April 2019 be noted.

CARRIED

Councillor K Parker declared a pecuniary, significant interest in the matter now before the Committee and left the room and was out of sight during the Committee's consideration of this matter. The reason for such interest is that Councillor K Parker an employee of the Dubbo Branch of the Bank of Queensland, a bank that Council has funds invested with.

EDBC19/14 DEBT RECOVERY AND HARDSHIP POLICY (ID19/263)

The Committee had before it the report dated 13 March 2019 from the Revenue Accountant regarding Debt Recovery and Hardship Policy.

Moved by Councillor D Gumley and seconded by Councillor J Ryan

MOTION

- 1. That the Debt Management and Hardship Policy as attached to the report of the Revenue Accountant dated 13 March 2019, be adopted by Council for the purposes of public exhibition for a period of not less than 28 days.**
- 2. That following public exhibition a further report be presented to Council for its consideration.**

CARRIED

EDBC19/15 DRAFT CODE OF CONDUCT AND PROCEDURES FOR THE ADMINISTRATION OF THE CODE OF CONDUCT - RESULTS OF PUBLIC EXHIBITION (ID19/308)

The Committee had before it the report dated 22 March 2019 from the Internal Ombudsman regarding Draft Code of Conduct and Procedures for the Administration of the Code of Conduct - Results of public exhibition.

Moved by Councillor B Shields and seconded by Councillor J Diffey

MOTION

That the draft Code of Conduct and the Procedures for the Administration of the Code of Conduct attached to the report of the Internal Ombudsman dated 22 March 2019, as Appendix 1 and 2, be adopted.

CARRIED

EDBC19/16 LEAVE OF ABSENCE

Requests for leave of absence were received from Councillors V Etheridge and S Lawrence who were absent from the meeting due to personal reasons.

Moved by Councillor A Jones and seconded by Councillor D Gumley

MOTION

That such requests for leave of absence be accepted and Councillor V Etheridge and S Lawrence be granted leave of absence from this meeting.

CARRIED

The meeting closed at 5.37pm.

.....
CHAIRMAN



**DUBBO REGIONAL
COUNCIL**

Report of the Dubbo Regional Airports Committee - meeting 1 April 2019

AUTHOR: Administration Officer - Governance
REPORT DATE: 8 April 2019

The Committee had before it the report of the Dubbo Regional Airports Committee meeting held 1 April 2019.

RECOMMENDATION

That the report of the Dubbo Regional Airports Committee meeting held on 1 April 2019, be adopted.



DUBBO REGIONAL
COUNCIL

REPORT DUBBO REGIONAL AIRPORTS COMMITTEE 1 APRIL 2019

PRESENT: Councillors B Shields, G Mohr and J Ryan, the Chief Executive Officer, the Director Economic Development and Business and the Airport Operations Manager.

ALSO IN ATTENDANCE:

Manager Strategic Planning Services.

Councillor G Mohr assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 5.30pm.

DRA19/1 PRECINCT DRIVE AROUND AND UPDATE ON CAPITAL PROJECTS (ID19/290)

The Committee was addressed by Council's Manager Airport Operations regarding this matter.

RECOMMENDATION

That information presented by the Airport Operations Manager be noted.

DRA19/2 DRAFT FEES AND CHARGES 2019 / 2020 (ID19/291)

The Committee was addressed by Council's Director Economic Development and Business and Manager Airport Operations regarding this matter.

RECOMMENDATION

1. **That full costs of screening services, including screening equipment maintenance, be included in the screening fees to Airlines in the draft 2019/2020 Fees and Charges Policy.**
2. **That the draft 2019/2020 fees and charges per tonne for non-RPT flights be consistent across the Local Government for Dubbo City Regional Airport and Bodangora Airstrip.**
3. **That the Passenger Fee reduction for over 75,000 passengers be removed from the draft 2019/2020 Fees and Charges Policy.**
4. **That airport passenger fees be reviewed in line with similar regional size airport be included in the draft 2019/2020 Fees and Charges Policy.**
5. **That a ARO/ASIC supervision fee be included in the draft 2019/2020 Fees and Charges Policy.**
6. **That an increase in the secure carpark fees apply in 2019/2020.**

DRA19/3 NEW HIRE CARPARK LEASE ARRANGEMENTS (ID19/293)

The Committee was addressed by Council's Manager Airport Operations regarding this matter.

RECOMMENDATION

That information presented by the Airport Operations Manager be noted.

DRA19/4 PRECINCT SIGNAGE (ID19/294)

The Committee was addressed by Council's Manager Airport Operations regarding this matter.

RECOMMENDATION

That information presented by the Airport Operations Manager be noted.

DRA19/5 SECURITY UPGRADES (ID19/295)

The Committee was addressed by Council's Manager Airport Operations regarding this matter.

RECOMMENDATION

That information presented by the Airport Operations Manager be noted.

DRA19/6 FUTURE PROJECTS AND OPPORTUNITIES (ID19/296)

The Committee was addressed by Council's Director Economic Development and Business regarding this matter.

RECOMMENDATION

That information presented by the Director Economic Development and Business be noted.

DRA19/7 MASTER PLAN REVIEW PROCESS AND TIMELINES (ID19/297)

The Committee was addressed by Council's Manager Airport Operations regarding this matter.

RECOMMENDATION

That the draft masterplan master plan be presented at a future Airport Committee meeting.

DRA19/8 LEAVE OF ABSENCE

Requests for leave of absence were received from Councillors D Gumley and S Lawrence who were absent from the meeting due to personal reasons.

The meeting closed at 7.30pm.

.....
CHAIRMAN



DUBBO REGIONAL
COUNCIL

Report of the Street Tree Advisory Committee - meeting 2 April 2019

AUTHOR: Administration Officer - Governance
REPORT DATE: 4 April 2019

The Committee had before it the report of the Street Tree Advisory Committee meeting held 7 May 2019.

RECOMMENDATION

That the report of the Street Tree Advisory Committee meeting held on 7 May 2019, be adopted.

Appendices:

1 [↓](#) Street Tree Advisory Committee - 02/04/2019 - Reports

STREET TREE ADVISORY COMMITTEE
2 APRIL 2019

STC19/5



REPORT: Removal of Tree Myall Street

AUTHOR: Manager Operations
REPORT DATE: 14 March 2019
TRIM REFERENCE: ID19/285

EXECUTIVE SUMMARY

Dubbo Regional Council (DRC) has been contacted by the resident living at 214 Myall Street Dubbo and informed that roots from the tree in the adjacent footpath have caused damage to their stormwater pipes. They have repaired the pipes at their own cost. The customer has requested the tree be removed so no further damage will occur to the pipes in the future.

The tree is in good condition with only a small amount of deadwood throughout the canopy.

No pests or diseases were evident on any part of the tree and no ground movement around the base of the tree was detected. This means that the tree is stable in the ground and whole tree failure is unlikely.

The tree is situated in the Council footpath and has caused damage to private property. In addition, the tree is in an unsuitable location and as a result it is damaging the neighbouring front fence. A communications pit is located 80cm from tree and the extent of root damage if any during installation is unknown.

It is recommended the tree be removed.

FINANCIAL IMPLICATIONS

The expected cost of removal is \$1,000.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION

1. That the report of the Manager Operations dated 14 March 2019, be noted.
2. That the tree mentioned in the body of this report located in the footpath at 216 Myall Street Dubbo be removed at an approximate cost of \$1,000.

Craig Arms
Manager Operations

STREET TREE ADVISORY COMMITTEE
2 APRIL 2019

STC19/5

BACKGROUND

The resident living at 214 Myall Street Dubbo advised Dubbo Regional Council (DRC) that roots from the tree in the adjacent footpath, south-east of the property, have caused damage to their stormwater pipes in their front yard. They have repaired the pipes at their own cost. The customer has requested the tree be removed so no further damage will occur to the pipes in the future.

REPORT

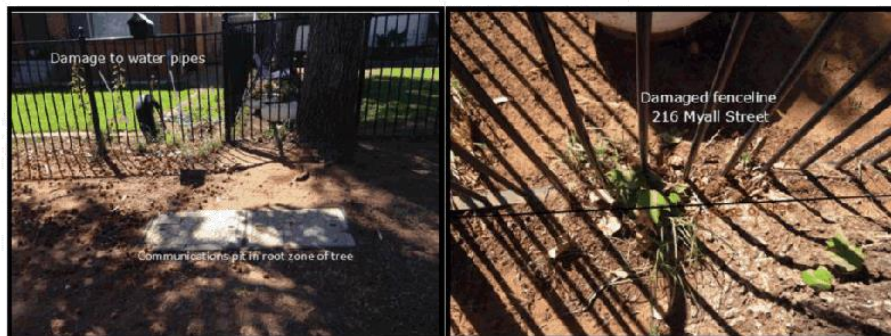
The tree is a semi – mature Liquidambar (*Liquidambar styraciflua*) in good condition with only a small amount of deadwood throughout the canopy. The dimensions of the tree measure approximately 17.5 metres in height, a crown spread of 11 square metres and a diameter breast height (DBH) of 44cm.

No pests or diseases were evident on any part of the tree and no ground movement around the base of the tree was detected. This means that the tree is stable in the ground and whole tree failure is unlikely.

The tree is situated in the Council footpath at 216 Myall Street Dubbo and the adjoining resident has indicated that roots from this tree has caused damage to the water pipes in their front yard. The resident has previously paid for plumbing repairs due to the damage. In addition, the tree is in an unsuitable location and as a result it is damaging the neighbouring front fence at 216 Myall Street. The fence is situated north of the tree. A communications pit is located 80cm to the south of the tree and the extent of root damage if any during installation is unknown.

STREET TREE ADVISORY COMMITTEE
2 APRIL 2019

STC19/5



RECOMMENDATION

Due to the unsuitable location of the tree and the inability to root prune, it is recommended that the tree be removed.

Appendices:

1. Tree Report 214 Myall Street

Tree Report 214 Myall Street

TABLE OF CONTENTS

- Situation
- The Tree
- Issues Presented
- Recommendation

Situation

The customer advised Dubbo Regional Council (DRC) that roots from the tree in the adjacent footpath, south-east of the property, have caused damage to their stormwater pipes in their front yard. They have repaired the pipes at their own cost.

The customer expects the tree to be removed so no further damage will occur to the pipes in the future.

The Tree

The tree is a semi – mature Liquidambar (Liquidambar styraciflua) in good condition.

The dimensions of the tree measured approximately 17.5 metres in height, a crown spread of 11 square metres and a diameter breast height (DBH) of 44cm.

Condition

The tree is in good condition with only a small amount of deadwood throughout the canopy. No pests or diseases were evident on any part of the tree and no ground movement around the base of the tree was detected. This means that the tree is stable in the ground and whole tree failure is unlikely.

Issues Presented

The tree is situated in the Council footpath and the customer has indicated that roots from the tree have caused damage to the water pipes in their front yard. This has cost the customer for plumbing repairs due to the damage. In addition, the tree is in an unsuitable location and as a result it is damaging the neighbouring front fence at 216 Myall Street. The fence is situated north of the tree. A communications pit is located 80cm to the south of the tree and the extent of root damage if any during installation is unknown.

Recommendation

Due to the unsuitable location of the tree and the inability to root prune, I recommend that the tree be removed.

Warren Gawthorne
Lead Arborist

Please view photos below.





STREET TREE ADVISORY COMMITTEE
2 APRIL 2019

STC19/9



REPORT: Placing an Amenity Value on Public Trees

AUTHOR: Manager Recreation and Open Space
REPORT DATE: 25 March 2019
TRIM REFERENCE: ID19/312

EXECUTIVE SUMMARY

Trees located on public land within Dubbo, such as the park and street trees, are owned by the public and are managed on their behalf by Dubbo Regional Council.

It is also widely recognised that trees have an amenity value within a given landscape. Where the trees are located on municipal controlled land, this value resides within the public consciousness. Removal of trees within these public lands, whether it is as a result of vandalism or at the request of a Developer, in effect impoverishes the broader community and future generations. It is suggested that compensation for the loss of the Amenity Value of the tree/s be paid back to the community.

To ensure intergenerational equity and compensation for the loss of these publicly owned trees, this report discusses the feasibility and method of how to determine the Amenity Value of trees and how this approach could benefit the long term viability of Dubbo's Urban Forest.

FINANCIAL IMPLICATIONS

Dubbo Regional Council is not financially positioned to fund the cost of ensuring the medium term (15 years) viability of the public urban forest without financial support from non – rate revenue streams. It is therefore necessary to identify alternate and equitable means to spread the cost of maintaining and renewing the urban forest or accept that the quality of the urban forest will decline that will in turn reduce the aesthetics of the City.

Through the adoption of the Tree Aesthetic Valuation Method a previously unidentified income stream can be generated to assist in the long term viability of the urban forest. The level of funding generated from this stream will vary annually depending on removal requests, vandalism incidents and successful prosecution, etc.

POLICY IMPLICATIONS

A Council Policy would be developed to provide guidance on the implementation of Tree Amenity Valuation Calculation.

STREET TREE ADVISORY COMMITTEE
2 APRIL 2019

STC19/9

RECOMMENDATION

1. That the report of the Manager Recreation and Open Space, dated 25 March 2019, be noted.
2. That the proposed Tree Amenity Valuation Calculation be endorsed by the Street Tree Advisory Committee for consideration at the Infrastructure Community and Recreation Committee.

Ian McAlister
Manager Recreation and Open Space

STREET TREE ADVISORY COMMITTEE
2 APRIL 2019

STC19/9

BACKGROUND

Trees make a valuable contribution to the way that humans observe and interact with their environment. In the urban setting particularly trees play a significant role in the aesthetic softening of the built environment through their shape and their foliage and floral displays. It has long been recognised (eg: Neely, D. 1979 *Guide for Establishing Values of Trees and other Plants. Revision IV* and Maurer – Hoffman 1970) that this aesthetic contribution by urban trees has a value to the general public that can be calculated and potentially recouped in circumstances where trees are requested or required to be removed.

Where street and park trees are removed on the request of the public and Developers it is recommended that Dubbo Regional Council takes the approach on passing on all of the identifiable costs associated with the removal and re – establishment of the tree. It also recommends that as part of the identification of the costs associated with the removal of the tree the loss of value in terms of the public amenity should also be identified and passed on.

These costs can be summarised as:

Removal Cost + Amenity Cost + Re – instatement and Establishment = Total Charge

This report discusses the method of calculation of the amenity value of trees and where it can be used to recover the loss of amenity in a given area as a result of wilful vandalism or by Developers and how it can be used to encourage the replacement of green landscapes and Water Sensitive Urban Design principles within new developments.

REPORT

Within an urban environment, trees provide a myriad of services to the general public that often go unnoticed or unreported. Accordingly, trees can also have a range of values assigned to them either individually or as a group. With regard to the urban landscape, one of the most important values that can be attributed to trees is their amenity value. A reasonable description of “amenity value” is found in the Native Vegetation Act 1991 and is as follows:

“Amenity value means how highly the trees are regarded by the community as part of the local landscape. This can be difficult to judge, but if a tree is large or otherwise distinctive and is at a location readily viewed by the public, it is of amenity value and should not be cleared.”

This description is useful as it combines the characteristics of the tree with the extent to which it can be viewed and appreciated by the public, thus it covers both the tree and its setting.

In Dubbo, trees in the public domain that include parks and street trees are managed by Dubbo Regional Council on behalf of the community. One extremely important consideration of tree management is that due to the life expectancy of trees, this stewardship is intergenerational. Decisions made today on the removal or retention of trees will therefore

STREET TREE ADVISORY COMMITTEE
2 APRIL 2019

STC19/9

have positive or negative impacts on the quality of life for future generations of Dubbo citizenry.

There are times where a tree may need to be removed for a variety of reasons. These reasons include: to ensure public safety, the installation of new or replacement civil infrastructure and the prevention of damage to public and private properties. As custodians of the public infrastructure (built and green) these are all reasonable grounds to have a municipal tree removed as it is for the "public good".

There are also instances where Council is required to remove a public tree for other reasons including vandalism of a tree that results in its death. Council is also requested by Developers from time to time to remove trees to make way for their development. In both of these instances, it is argued that a recognised and accepted method to value the loss of amenity to the public (current and future) is required. This figure can then be added to the cost of removal and re – establishment of a tree/s and used to determine the level of compensation paid to Council if the perpetrator of the vandalism is identified. In the case of Developers, this figure could be used to assist in the determination of the cost level of (re) embellishment required as part of the landscaping component of the new development. In other words, the full cost of replacement of the loss of amenity value to the general public can be built in to the Development Application approval process through the landscape conditions and passed onto the Developer.

Where public trees are removed, other than by Council for infrastructure projects, it is proposed that Dubbo Regional Council takes the approach on passing on all of the identifiable costs associated with the tree. These costs can be summarised as:

Removal Cost + Amenity Cost + Re – instatement and Establishment = Total Charge

To determine the **Total Charge**, it is suggested that both the removal cost and the re-instatement and establishment costs are continued to be based on the actual costs of undertaking the works. To determine the Amenity Cost of the tree/s to be removed, it is suggested that a modified version of the City of Melbourne model that uses Yau's 1990 modified Maurer-Hoffman Formula be considered. This model takes into account a number of factors including the size of the tree (that is related somewhat to the age of the tree), the species of the tree, the aesthetic value of the tree (eg: is it a single tree, or part of an evenly planted avenue), its location (eg: whether it is a reserve, village, residential street or park) and its overall condition (eg: health, vigour, life expectancy).

The basic monetary value of the tree was taken from the internationally accepted table of values devised by the American Council of Tree and Landscape Appraisers and the International Society of Arboriculture, which in the base year 1988 was \$US27 per square inch trunk basal area. When converted to a value corresponding to centimetres in trunk diameter at breast height (DBH), the Basic Monetary Value table, updated in 2017 to reflect more current monetary values. When young trees with a 6cm trunk diameter or less will be replaced by another tree, there will be no amenity value charge.

Value (V) = Basic Value (\$) x Species (S) x Aesthetics (A) x Locality (L) x Condition (C)

STREET TREE ADVISORY COMMITTEE
2 APRIL 2019

STC19/9

- The **basic monetary value** of a tree is determined by matching the trunk diameter at breast height (DBH) with its corresponding base value that is updated annually.
- The **Species value** of a tree is assessed according to its known natural life span and its rate of growth in a particular environment. For example, a long-lived tree will be scored higher than a short-lived tree.

Significant features to the tree will also modify how the tree is scored. Judgment regarding species factor is required to be made by a qualified Arborist.

- The **Aesthetics value** of a tree is determined by the impact on the landscape if the tree were removed. This category is closely tied to the locality factor (below).
- The **Locality factor** is determined by the tree's geographical situation. Trees in a major centre, main street or boulevard score highest because of the stressful growing environment in which the tree has to survive. As the location becomes more rural, the significance of the tree diminishes.
- The **tree condition value** is determined by a qualified arborist considering the condition of the trunk, growth (associated with health), and the structure of the tree and whether or not it is compromised by pests and/or disease.

Through the application of the amenity valuation process Developers and the public are still able to request the removal of public trees. This is important so not to prevent or discourage Developers from undertaking development projects within the City or members. It also enables the general public the opportunity to request the removal a particular tree that may be impacting on their property or quality of life but calculates the loss of amenity (in dollar terms) to the landscape, as well as the cost of removal and the replacement of the tree back on them.

Civil infrastructure projects undertaken by Council, or on our behalf, would be exempt from the application of the Tree Amenity Valuation Calculation on the basis that the works are carried out for the public good, and that Council already considers the cost of replacement trees in these works.

SUMMARY

The Tree Amenity Valuation Calculation recognises that street trees are public property and have an amenity value not just for our generation but future generations as well. This intergeneration equity should be considered when determining when assigning a value to a tree.

While the removal and re-establishment costs are direct costs that can be attributed back to the developer or vandal, the loss of amenity value is a public cost. To account for this "public value" component, it is recommended that, if adopted, funds generated from the application

STREET TREE ADVISORY COMMITTEE
2 APRIL 2019

STC19/9

of the amenity valuation process be restricted to help fund the shortfall previously identified in the tree replacement program.

TREE AMENITY VALUATION CALCULATION

Tree amenity valuation formula:
Value (V) = Basic Value (\$) x Species (S) x Aesthetics (A) x Locality (L) x Condition (C)

Tree # Species

Location

Step 1. Determination of Basic Monetary Value (\$)

The basic monetary value of a tree is determined by measuring the trunk diameter at breast height (DBH).
DBH = 1.4m above ground surface.

DBH

Basic Value

Step 2. Determination of species factor (S)

A tree is assessed according to its known natural life span and its rate of growth in a particular environment (Characteristics). For example a long lived tree will be scored higher than a short lived tree. Significant features to the tree will also modify how the tree is scored. Judgement regarding species factor must be made by a qualified arborist.

Characteristics

Table 1 trees of medium life span (50 - 150 yrs), fast growth rate. Examples: Populus, Liquidamber, Eucalyptus, Angophora, Grevillea, Melaleuca, Michelia, Salix, Casuarina, Hakea, Celtis, Acmena

Character value

Modifier value

Table 2 Normal plant status

Modifier value

Total S factor

Step 3. Determination of aesthetics factor (A)

The aesthetic value of a tree is determined by the impact on the landscape if the tree was removed. This category is closely tied to the locality factor (L), see Step 4.

Aesthetics

Table 3 street or pathway plantings, regular spacing both sides

Total A factor

Step 4. Determination of Locality factor (L)

The locality factor is determined by the tree's geographical situation. Trees in the CBD or a major arterial road (urban) score highest because of the stressful growing environment that the tree has to survive in. As the locality becomes more rural the significance of the location of the tree diminishes.

Locality

Table 4 in outer suburb areas and residential streets

Total L factor

Step 5. Determination of Tree Condition (C)

Tree condition value is determined by the corresponding total score of the assessment criteria.

Condition	Criteria	Rating	Score
Trunk	Solid and Sound	5	5
	Sections of bark damaged / missing	3	
	Extensive Decay, hollow trunk	1	
Growth	> 15cm twig elongation this season	3	1
	5 to 15 cm twig elongation	2	
	< 5 cm twig elongation	1	
Structure	Healthy, stable and sound	5	3
	Some deadwood and dead limbs	3	
	Extensive dieback and deadwood	1	
Pests & Diseases	No pest / disease infestation	3	3
	Minor symptoms of infestation	2	
	Advanced symptoms of infestation	1	
Canopy Development	Full balanced canopy	5	3
	Full but unbalanced, top-tiled	3	
	Unbalanced and lacking full canopy	1	
Life Expectancy	> 50 years	5	3
	10 - 50 years	3	
	< 10 years	1	
			1.8
Total C Factor			0.6
TOTAL AMENITY VALUE OF TREE			\$70,290

STREET TREE ADVISORY COMMITTEE
2 APRIL 2019

STC19/10



REPORT: Street Tree Management Guidelines

AUTHOR: Manager Recreation and Open Space
REPORT DATE: 25 March 2019
TRIM REFERENCE: ID19/315

EXECUTIVE SUMMARY

Commencing 1 July 2019 the full control and management of street trees within the Dubbo Regional Council local government area will come under the Community and Recreation division. This significant shift in Council's philosophy of the function that street trees play in the aesthetics and connectivity of our urban landscapes will enable both a more strategic and hands-on approach in the management of this vital green infrastructure.

As a first step towards a more proactive tree management approach, draft Tree Management Guidelines have been prepared. The intent of these draft guidelines is to initiate discussions with the Street Tree Advisory Committee and seek their input as well as to identify the benefits and potential constraints that Dubbo Regional Council may face in their implementation.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION

That the report by the Manager Recreation and Open Space, dated 25 March 2019, be noted.

Ian McAlister
Manager Recreation and Open Space

STREET TREE ADVISORY COMMITTEE
2 APRIL 2019

STC19/10

REPORT

Street trees form an important component of the green infrastructure of the urban landscape. Not only do they soften and improve the aesthetics of urban streetscapes, they also provide a wide range of services and benefits to the community that often goes unnoticed. These services include: providing protection from ultra violet rays, improving mental well-being, encouraging biodiversity into the urban environment, reducing energy costs, cooling the urban environment, storing and sequestering carbon, reducing/delaying stormwater peak flows, and reducing air borne pollution to name a few.

In terms of asset maintenance street trees deserves the same consideration and attention in the identification of need, planning, installation, maintenance, removal and replacement as any other type of civil infrastructure. Just as a road or a stormwater system is likely to have increased maintenance costs or prematurely fail if insufficient planning is carried out, so will an individual park tree or avenue of trees along a street.

The past ownership and management of the street trees assets has historically been spread over two Divisions and three functions of Council. This disconnect of ownership, management and on-grounds works has led to inefficiencies in identifying and programming maintenance and replacement works.

To rectify this, and as of the 1 July 2019 the internal ownership of the Street Tree assets will come across to the Community and Recreation Division. As a first step towards a more proactive tree management approach, draft Tree Management Guidelines have been prepared. The intent of these draft guidelines is to initiate discussions with the Street Tree Advisory Committee and seek their input as well as to identify the benefits and potential constraints that Dubbo Regional Council may face in their implementation.

One of the biggest proposed changes in these guidelines is a move towards a proactive tree management model, rather than the reactive approach that has been in place for more than 25 years. Under this approach a street tree maintenance program would be established based on the street hierarchies of Dubbo and Wellington, with a view of improving the quality and structure of the existing trees, as well as helping to extend the useful life expectancies and retain them in the landscape longer.

To be able to effect this change in management philosophy we first need to reaudit our inventory. This step of auditing is required due to the age of our existing tree data, which is nearly 7 years old. Following the completion of the audit cost estimates can be produced to determine the likely cost in moving towards this proactive model.

An overview of the draft Tree Management Guidelines will be provided at the Street Tree Advisory Meeting.



REPORT: Options to Deter Roosting of Common Starlings in Macquarie Street, Dubbo

AUTHOR: Manager Operations
REPORT DATE: 26 March 2019
TRIM REFERENCE: ID19/328

EXECUTIVE SUMMARY

Council at its meeting held on 25 March 2019 resolved:

- "1. That the Chief Executive Officer be requested to prepare an options report for Council to consider in April 2019 to discourage the roosting of European Starlings in the main street trees.*
- 2. That Council immediately significantly increase cleaning of the affected areas."*

Cleaning resources have been significantly increased during March and will be maintained for as long as the Starlings are present (expect to be until the end of May). Council has increased staffing in the CBD to three additional staff members to assist the CBD Maintenance/Gardener. In addition to this there are three vehicles and three hired cleaning items. Staff commence each morning at 4:00am and finishing this activity between 7:00am and 8:00am after which they revert to other duties.

The discouragement of roosting Common Starlings is a more difficult problem. For the past 15 years, Dubbo Regional Council has been seeking to manage the impact of the Common Starling (*Sturnus Vulgaris*) population in the CBD of Dubbo, especially Macquarie Street. In 2012, then Dubbo City Council employed Dr. Maggie J. Watson as a consultant to determine the best course of action for managing the problem. The resulting report outlined four recommendations for Council to consider. They are:

1. Manage Common Starlings at their roosting sites.
2. Manage Common Starlings at their staging sites.
3. Control Common Starling populations at their feeding sites.
4. Control Common Starling populations within the region.

The recommendations outline an 'integrated' response to the Common Starling problem. That is, the report recognises that no one single action will be sufficient to address the problem, but rather it requires a coordinated combination of actions to reach a suitable outcome. The intended outcome in this instance is a noticeable reduction in bird droppings hitting the pavement, especially during the months of January to June.

Initial actions recommended to Council are:

1. An increase in cleaning resources for the CBD.
2. The pruning of *Celtis australis* trees with the aim of reducing roosting suitability for Common Starlings.
3. Work with private property owners in Macquarie Street and surrounds to encourage the installation of anti-roosting spikes on roosting surfaces to impact 'staging' routine.
4. Investigation of installing of lights in *Celtis australis* trees to deter roosting. An existing light in one of the trees appears to be a deterrent to starlings roosting there.
5. Investigate a trapping program outside of the CBD in an attempt to reduce roosting numbers entering the CBD.
6. Investigate the practicalities of using ozone deterrent in the *Celtis australis* street trees.

FINANCIAL IMPLICATIONS

Current cost of increasing cleaning level from one person to three with hired equipment is approximately \$1,300 per day. This will evolve as operations at this current rate settle and the most efficient model achieved.

Cost of lighting trial is unknown at this point. The logistics of safely and effectively providing electricity and lighting to selected trees is being investigated.

Pruning is estimated at approximately \$60,000 depending on level of pruning required. It is expected that each *Celtis australis* tree would take about 1 full day to complete with a crew of two, an elevated work platform, vehicles and traffic control. This work will impact CBD traffic flow and parking.

Installation of anti-bird roosting spikes needs further investigation and consultation with relevant private property owners in the CBD before an accurate cost estimate can be presented.

Trapping and ozone deterrent are options that require further investigation as to potential effectiveness, practicality and cost.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION

1. That the report from the Manager Operations dated 26 March 2019 be noted.
2. That the current level of cleaning continue in response to heightened levels of bird splatter whilst working to achieve efficiencies in model design.
3. That pruning of the *Celtis australis* (those mainly north of Church Street) be undertaken to discourage roosting.
4. That the installation of lights in *Celtis australis* be further investigated.
5. That Council investigate further the practicalities and costs of installing anti-bird roosting spikes at known Starling Staging areas in the CBD.
6. That Council investigate further the practicalities and costs of conducting a trapping program to reduce overall Starling numbers.
7. That Council investigate other options deterrents to Starling roosting to supplement the longer term plan such as ozone deterrent.

Craig Arms
Manager Operations

BACKGROUND

For the past 15 years, Dubbo Regional Council has been seeking to manage the impact of Common Starling (*Sturnus Vulgaris*) population in the Central Business District (CBD) of Dubbo, especially Macquarie Street for many years. In 2012, then Dubbo City Council employed Dr. Maggie J. Watson as a consultant to determine the best course of action for managing the problem. That resulting report outlined four recommendations for Council to consider. They are:

1. Manage Common Starlings at their roosting sites.
2. Manage Common Starlings at their staging sites.
3. Control Common Starling populations at their feeding sites.
4. Control Common Starling populations within the region.

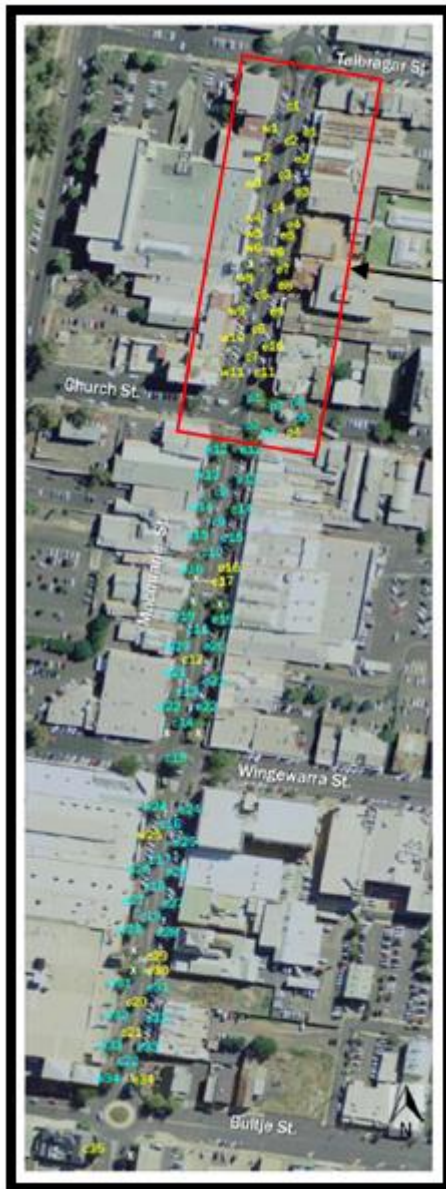
REPORT

To understand where the focus of any management response should go, one should first understand the logic of the Watson report recommendations.

1. Manage Common Starlings at their roosting sites.

The Common Starling issue being confronted in Macquarie Street is largely centred around a single species of street tree. In Macquarie Street, there are two *Celtis spp.* planted. The first is *Celtis occidentalis* and the second is *Celtis australis*. It is the latter species in which the Common Starlings tend to roost. Watson's report suggests that the reason the birds choose one over the other relates to the more comfortable micro climate provided by *C. australis*. That is, the favoured roost trees are warmer at night and cooler during the day. Watson's first recommendation is to affect the microclimate of the *C. australis* trees by pruning and installation of misters.

Installing and maintaining misters in trees is problematic but achievable if required. Tamworth City Council have had similar struggles with Common Starlings. Having trialled various methods they continue their search for the most effective long term strategy. They have indicated that chemical deterrents as suggested for consideration within the Watson report have met with ethical barriers.



Common Starlings favour *Celtis australis* (yellow) trees. They are mainly planted north of Church street.

Some *Celtis australis* trees are planted south of Church street (yellow).

Source: Watson Report 2014

Map 1: Location of preferred Common Starling roost tree *Celtis australis*

2. Manage Common Starlings at their staging sites.

Watson discusses the four stages of roosting (assembly, entry, roosting and dispersal). The first stage, 'assembly' is a point Council can have an impact. By installing anti-roosting spikes to known staging sites such as Riverdale Shopping Centre Tower and aerial structures on Oliver House roof, we may be able to disrupt the birds' routine to the point they look elsewhere to roost. This will also impact diurnal roosting of Feral Pigeons in those same locations, and at a relatively low cost. It will mean working with private property owners to participate for the greater good.

3. Control Common Starling populations at their feeding sites.

This recommendation acknowledges that the total number of Common Starlings need to be reduced in order to support measures centred on discouraging roosting.

Watson discusses how Western Australia have been engaging in long term trapping of Common Starlings to prevent them from establishing breeding populations in that state. In NSW and the ACT, local authorities in conjunction with community support have had success trapping the introduced Indian Myna. This bird is similar to the Common Starling and could also be vulnerable to similar style 'walk-in traps'. Interestingly, Dubbo has been spared the influx of Indian Mynas to date, however, reports of small groups are being received.

Shooting only becomes a viable option if we are unable to significantly reduce the Common Starling population down to a small amount of individuals.

4. Control Common Starling populations in the region.

Watson acknowledges that for any local control of Common Starlings to be successful in the long term, then the effort needs to be spread beyond our local area. This is known as a 'landscape approach to pest management'. By focusing our effort only locally we effectively create a 'sink' for outside birds to migrate into and quickly replenishing the population. This means working with other Council's, state government agencies, community groups and individuals into the long term.

Dubbo Regional Council recommendations for initial actions as outlined below. They are seeking to achieve a long term effect by discouraging Starling roosting in the first instance. It is likely however, that short measures such as noise generation, hawking, drones or other treatments will be required periodically to disrupt Common Starling behaviour as they seek to adapt to changing circumstances.

1. An increase in cleaning resources for the CBD.

From January until about June the amount of bird manure from Common Starlings increases significantly. To maintain Macquarie Street to an acceptable level requires a well-resourced and dedicated cleaning commitment. From 25 March 2019, Council has committed a team of four with pressure washing equipment with the sole objective of cleaning bird manure from Macquarie Street from Monday to Friday, starting at 4am and cleaning until either the birds disperse for the day or congestion in Macquarie Street makes pressure washing unfeasible.

Presently the CBD Maintenance/Gardner position will change to CBD Gardner and will focus entirely on the gardens and related assets of the CBD area. The maintenance (cleaning) will transfer to another role.

Council currently contracts the cleaning of the Macquarie and Talbragar Streets over the weekend and public holidays. This contract is in place until November 2019 at which time it will be reviewed.

2. The pruning of *Celtis australis* trees with the aim of reducing roosting suitability for Common Starlings.

Council's Arborists will commence a program of tree pruning focusing on *Celtis australis* trees (mainly north of Church Street). This will be done from a tree health perspective as they are holding varying amounts of deadwood. However, it will also function to open the canopy with the intention of reducing starling roosting suitability.

The emphasis will be on maintaining the health and aesthetics of the tree.

3. Work with private property owners in Macquarie Street and surrounds to encourage the installation anti-roosting spikes on roosting surfaces to impact 'staging' routine.

Council will work with private property owners in the CBD to install anti-roosting spikes on used surfaces. This will also impact on Feral Pigeon use. Some business owners have already installed or are planning to install the roosting spikes.

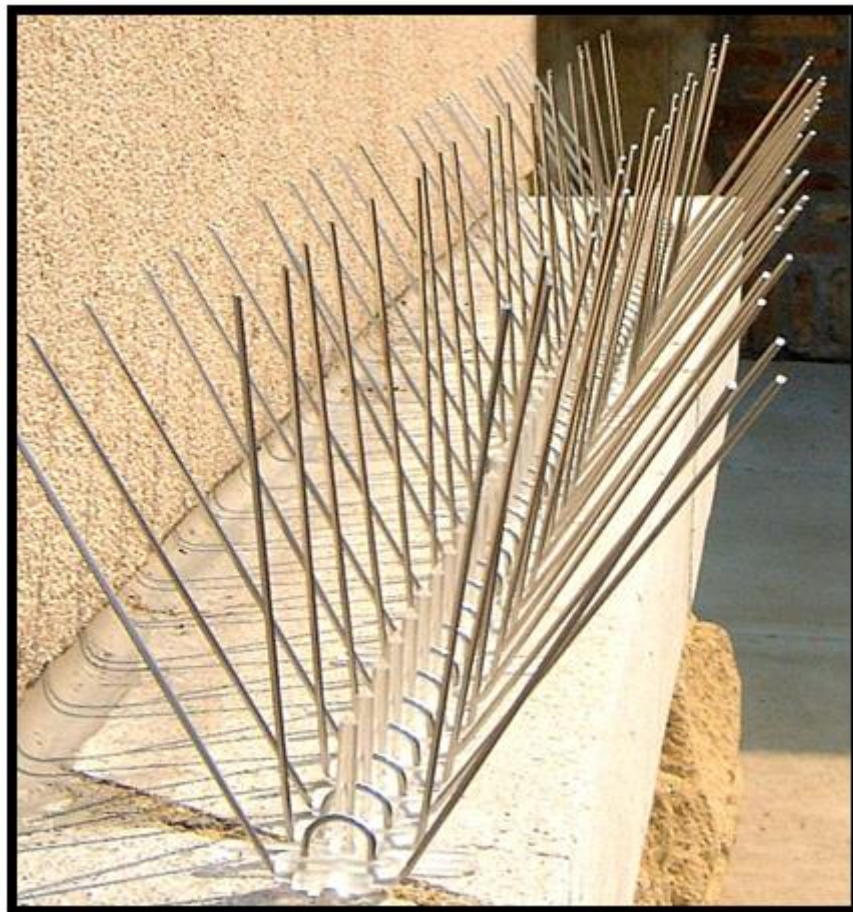


Photo: Typical anti-bird roosting spikes

4. Investigation of installing lights in *Celtis australis* trees to deter roosting. An existing light in one of the trees appears to be a deterrent to starlings roosting there.

Although not mentioned the Watson report, Council proposes to trial installation of lights in sample *C. australis* trees to test its effectiveness.

The *C. australis* tree at the northern end of Macquarie Street has been pruned to display an open canopy and has installed blue flood lights. This tree consistently displays no roosting activity (see photo).



Photo: Open pruned canopy and installed flood lights, Macquarie Street

5. Investigate a trapping program outside of the CBD in an attempt to reduce roosting numbers entering the CBD.

The Watson report suggests that the Common Starling population in Dubbo is about 500,000 individuals. A logical component to an integrated Common Starling strategy is to reduce those numbers. However, that is logistically a difficult task, largely untested and needing a long term commitment to be done well.

Professional pest management demands a rigorous scientific methodology. With the amount of money, time and effort required to have an impact on 500,000 starlings, the results of that effort need to be monitored and reported. To simply try something to reduce some numbers without any measure of impact on bird splatter on CBD pavement is unprofessional.

Council will build a scientific methodology outlining what a meaningful program looks like and how much it is likely to cost.

6. Investigate the practicalities of using ozone deterrent in the *Celtis australis* street trees.

The use of ozone as a bird deterrent is widely used in New Zealand and has recently been introduced to Australia. Much more information is required in order for Council to form a position on its use in our context, however the concept is of interest.

In short, ozone gas is generated via a small device, about the size of a large water heater and delivered to the roosting location via plastic conduit. The gas interferes with the breathing of the birds and they fly off. The bird is unharmed and the gas is organic.

This option has been used with success in enclosed situations (e.g. inside sheds and other buildings), it has not been used in trees before but it is something that Council is investigating with a service provider.



REPORT: Dubbo Regional Sports Council Playing Field Improvement Fund Application - Dubbo Rhino's Rugby Club and Wellington Warriors Football Club

AUTHOR: Recreation Coordinator
REPORT DATE: 3 April 2019
TRIM REFERENCE: ID19/405

EXECUTIVE SUMMARY

The Dubbo Regional Sports Council Playing Field Improvement Fund is administered by the Dubbo Regional Sports Council. Twenty five percent (25%) of the sporting organisation fees collected by Council, are contributed to the Playing Field Improvement Fund which is held in a Restricted Asset account. As of 3 April 2019 \$95,658 remains in the Playing Field Improvement Fund restricted asset.

An application for \$1,397 from the Playing Field Improvement Fund has been submitted by the Dubbo Rhinos Rugby Club to assist with the purchase of goal posts for Barden Park. The Dubbo Rhinos Rugby Club have indicated they will contribute \$1,397 of their own funds towards the project.

Furthermore an application for the Playing Field Improvement Fund has been submitted by the Wellington Warriors Football Club with two options to assist with the installation of additional sports lighting at Pioneer Oval Wellington. The Wellington Warriors Football Club have indicated they will contribute \$19,258.00 for option 1 or \$12,773.50 for option 2 of their own funds towards the project and the club has been successful with a grant for \$5,000 to install the additional sports lighting.

The Dubbo Regional Sports Council Management Committee met on Tuesday 2 April 2019, at Dubbo Regional Council where the applications from Dubbo Rhinos Rugby Club and Wellington Warriors Football Club for the Playing Field Improvement Fund were tabled. The Dubbo Regional Sports Council Management Committee endorsed the Dubbo Rhinos Rugby Club application for \$1,397 and approved \$5,000 contribution towards the Wellington Warriors Football Club application for sports lighting.

It is recommended that the Dubbo Regional Sports Council Playing Field Improvement Fund applications from Dubbo Rhinos Rugby Club and Wellington Warriors Football Club and the funds as endorsed by the Dubbo Regional Sports Council Management committee be adopted by Council.

Furthermore, it is recommended the Dubbo Rhinos Rugby Club and Wellington Warriors Football Club be notified of the outcome and the Sporting Asset Coordinator work with both sporting organisations to complete the project.

FINANCIAL IMPLICATIONS

The 9.07 Recreation Planning and Programs – Playing Field Improvement Fund West will be reduced by \$1,397 and the 9.07 Recreation Planning and Programs – Playing Field Improvement Fund East/West will be reduced by \$5,000.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION

- 1. That the report from the Recreation Coordinator dated 3 April 2019 be noted.**
- 2. That the Dubbo Rhinos Rugby Club, Dubbo Regional Sports Council Playing Field Improvement Fund West application for \$1,367 be approved and the Club be formally notified of the outcome of their application.**
- 3. That the Wellington Warriors Football Club, Dubbo Regional Sports Council Playing Field Improvement Fund East/West application for \$5,000 be approved and the Club be formally notified of the outcome of their application.**
- 4. That the Sporting Asset Coordinator work with the Dubbo Rhinos Rugby Club and the Wellington Warriors Football Club to complete the project.**

Tracey Whillock
Recreation Coordinator

BACKGROUND

The Dubbo Regional Sports Council Playing Field Improvement Fund is administered by the Dubbo Regional Sports Council. Twenty five percent (25%) of the sporting organisation fees collected by Council, are contributed to the Playing Field Improvement Fund which is held in a Restricted Asset account. As of 3 April 2019 \$95,658 remains in the Playing Field Improvement Fund restricted asset.

REPORT

Dubbo Regional Sports Council received a Playing Field Improvement Fund application from both Dubbo Rhinos Rugby Club and Wellington Warriors Football Club.

Dubbo Rhinos Rugby Club submitted a Playing Field Improvement Fund application to purchase goal posts for Barden Park which the club would utilise at training and the posts would also be used for trials games. Currently there are no goal posts allocated to Barden Park.

Dubbo Rhinos Rugby Club have indicated they will contribute \$1,397 of their own funds. The Dubbo Rhinos Rugby Club have requested \$1,397 from the Dubbo Regional Sports Council Playing Field Improvement Fund to contribute to this project.

Wellington Warriors Football Club submitted a Playing Field Improvement Fund application to install additional sports lighting at Pioneer Oval Wellington. The club proposed two options with option 1 being \$43,516 for 6 lights (200 lux) on the current S2 pole and option 2 being \$30,547 for 3 lights (100 lux) on the current S2 pole. Stage 1 of the Pioneer Oval Sports Lighting Project is currently under construction and funded by Council which will light the eastern senior field for training and competition. This proposed project would intend to achieve part of the Pioneer Oval Wellington Sports Lighting Stage 2 including lighting the northern goal mouth area of the western senior field with the aim to spread the wear and tear on the playing surface.

Wellington Warriors Football Club provided two options for funding for the additional sports lighting at Pioneer Oval Wellington and indicated that their contribution for option 1 would be \$19,258 or contribution for option 2 would be \$12,773.50. In addition to this the Club has also been successful with an additional grant of \$5,000 to assist with the installation of the additional sports lighting.

The Dubbo Regional Sports Council Management Committee met on Tuesday 2 April 2019, at Dubbo Regional Council where the applications for funds through the Playing Field Improvement Fund were tabled. The Dubbo Regional Sports Council Management Committee reviewed each applications and significant discussion was held in regard to the Wellington Warriors Football Club application in regard to current usage and management, playing surface condition, project value for money etc.

The Committee endorsed the Dubbo Regional Sports Council Playing Field Improvement Fund application by the Dubbo Rhinos Rugby Club for \$1,397 for the purchase of goal posts.

Furthermore the Committee also endorsed \$5,000 for the Dubbo Regional Sports Council Playing Field Improvement Fund application by the Wellington Warriors Football Club for option 2 of the installation of additional sports lighting.

SUMMARY

With the Dubbo Regional Sports Council Management Committee endorsing the Playing Field Improvement Fund Applications received from Dubbo Rhino's Rugby Club and the Wellington Warriors Football Club, it is recommended that the funding as approval by the Sports Council be adopted by Council. It is also recommended that the Dubbo Rhino's Rugby Club and Wellington Warriors Football Club be notified of the outcome and the Sporting Asset Coordinator work with the sporting organisations to complete the project.



DUBBO REGIONAL
COUNCIL

REPORT: 2018/2019 Financial Assistance Program - Round Two

AUTHOR: Administration Coordinator
REPORT DATE: 27 March 2019
TRIM REFERENCE: ID19/334

EXECUTIVE SUMMARY

The purpose of this report is to consider applications for financial assistance under Council's 2018/2019 Financial Assistance Fund programme. Advertising for this second round of funding in 2018/2019 was conducted from 01 March to 30 March 2019, with only two (2) applications for funding received requesting a total of \$9,130. This report recommends that both applications be approved. It is further recommended that this amount be funded from the \$30,000 allocated in the 2018/2019 budget for the financial assistance program.

FINANCIAL IMPLICATIONS

Funding has been allocated in the 2018/2019 budget for the two (2) recommended applications totalling \$9,130.

POLICY IMPLICATIONS

All recommended applications for financial assistance comply with the financial assistance funding criteria as detailed on the application form.

RECOMMENDATION

1. That the report from the Administration Coordinator Community and Recreation dated 27 March 2019 be noted.
2. That funds from the 2018/2019 Financial Assistance Fund Round Two be allocated as follows:
 - Walter T Grant Memorial Seniors Group \$6,230
 - Muller Park Tennis and Croquet Club Incorporated \$2,900
3. That all applicants be advised of the outcomes of their funding application.
4. That the remainder of 2018/2019 Financial Assistance Fund budget allocation totalling \$12,025 be returned to consolidated revenue as savings.
5. That 2019/2020 Financial Assistance Program Round One funding applications be determined in October 2019.

Monique Ryan
Administration Coordinator

BACKGROUND

Council's Financial Assistance Programme operates in accordance with Section 356 of the Local Government Act 1993. Council's policy is to seek applications for Financial Assistance on two (2) occasions each financial year, once in October and the second in March, both for \$15,000. Criteria for applying for the funding is included on the application form (**Appendix 1**). This is the second round of funding for 2018/2019. Future rounds of funding will comply with Council's Assistance Policy as resolved at 26 November 2018 Ordinary Council Meeting.

REPORT

For the second round of financial assistance applications in 2018/2019, two (2) applications were received requesting a total of \$9,130. A copy of the application form including the funding criteria is appended to this report (**Appendix 1**). Council allocated \$30,000 in its 2018/2019 budget for financial assistance, \$15,000 of which is allocated to each round of applications.

The following is a summary of the application received. All amounts listed are exclusive of GST.

SUMMARY

1. **Walter T Grant Memorial Seniors Group**

Amount Requested: \$6,230

Project Programme: Walter T Grant Memorial Seniors Group is a seniors group that formed 30 March 1968. The group currently meet at the Dubbo Neighbourhood Centre and are requesting financial assistance to secure the fee associated with the room allocation of \$80 per day. This will secure a stable, permanent location for the group to continue to gather socially. The Walter T Grant Memorial Seniors Group have also requested funds to contribute to quarterly excursions and a Christmas Luncheon.

Comment: This applicant has received no prior funding from Dubbo Regional Council.

This community group supports LGA seniors and provides them with a social opportunity on a weekly basis.

Recommendation: That this application be funded in full.

2. Muller Park Tennis and Croquet Club Incorporated

Amount Requested: \$2,900

Project Programme: For the purchase of an Automated External Defibrillator (AED) plus cabinet and training session for correct usage of the defibrillator. Attendees of the facilities range in age from 2-90+ with the majority in the 60+ bracket for which the likelihood of a cardiac event exceeds that of the general population. The defibrillator would be used, as appropriate, by the applicant in recognition of duty of care towards those members and attendees utilising the Club facilities.

Comment: The applicant has received no prior funding from Council in the previous 3 year period. They have pending applications for financial assistance from other funding sources for infrastructure acquisition and a part funding application (\$1300 maximum) for the acquisition of an AED from the Office of Sport. Discussion with the applicant has determined that should the funding sought from DRC be approved the application to the Office of Sport would be withdrawn/refused.

Recommendation: That this application be funded in full.

Appendices:

1 [↓](#) Financial Assistance Fund Application Form

Financial Assistance Program



FINANCIAL ASSISTANCE FUND
Two rounds: March and September annually

Intent: Support projects or programs that help create, enhance or build community well-being and amenity.

Applications Open: March and September annually

Only not-for-profit organisations based in the Dubbo Regional Local Government Area (LGA) are eligible to apply for funding under the Financial Assistance Fund. Please refer to the Financial Assistance Fund **Eligibility Criteria and Guidelines** prior to submitting an application.

Event information	
Owner of project or program	<input type="text"/>
Please provide an overview of your organisation (max 500 words)	<input type="text"/>
Please provide an overview of the project or program (max 300 words)	<input type="text"/>

Please submit to: council@dubbo.nsw.gov.au or PO Box 81, Dubbo NSW 2830
 Deliver: Civic Administration Building, Church Street, Dubbo



Financial Assistance Program



<p>What outcomes are you looking to achieve and how will residents of the Dubbo Regional LGA benefit? (max 300 words)</p>	
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<p>Please list donations given to your organisation by Council over the last three (3) years</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">Date</th> <th style="width: 50%;">Purpose of funding</th> <th style="width: 40%;">Amount Received</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> </tbody> </table>	Date	Purpose of funding	Amount Received															
Date	Purpose of funding	Amount Received																	

<p>Has your organisation made application for financial assistance from other bodies in the last 12 months? If yes, please provide details of funding sought</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">Date</th> <th style="width: 20%;">Funding Body</th> <th style="width: 20%;">Purpose</th> <th style="width: 20%;">Amount</th> <th style="width: 30%;">Granted Y/N</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>	Date	Funding Body	Purpose	Amount	Granted Y/N																				
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<p>It is expected that all projects/programs/activities supported by Dubbo Regional Council (DRC) are covered by approvals and appropriate insurances. It is also expected that they are delivered in a safe and sustainable manner.</p> <p>Council may request a copy of plans as part of the assessment of your application.</p>	<p>Please indicate below approvals, insurances and plans in place to cover the project/program/activity:</p> <p><input type="checkbox"/> \$20M Public Liability Insurance (please attach)</p> <p><input type="checkbox"/> Other insurance Please specify <input style="width: 150px;" type="text"/></p> <p><input type="checkbox"/> Risk Management Plan</p>
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Financial Assistance Program



Application for financial support

Please note that in accordance with the **Eligibility Criteria and Guidelines** all organisations receiving funding are required to return benefits to the community commensurate with the level of funding approved. See the Benefits Matrix below.

Details (what will the funds be used for)	Amount
<input type="text"/>	\$ <input type="text"/>
<input type="text"/>	\$ <input type="text"/>
<input type="text"/>	\$ <input type="text"/>
<input type="text"/>	\$ <input type="text"/>
Total	\$ 0

Applicant's contact details	
Name	<input type="text"/>
Telephone	<input type="text"/>
Email address	<input type="text"/>

Project/program Owner's details	
Owner	<input type="text"/>
ABN	<input type="text"/>
Telephone	<input type="text"/>
Email address	<input type="text"/>
Postal address	<input type="text"/>
Is your organisation registered for GST	<input type="checkbox"/> Yes <input type="checkbox"/> No

To be completed by applicant as part of initial application to streamline this process. Completing this section does not guarantee the success of your application.	
Banking Institution	<input type="text"/>
BSB	<input type="text"/>
Account name	<input type="text"/>
Account number	<input type="text"/>

Have you received any other forms of funding for this project / program / activity from Council.	<input type="checkbox"/> Yes <input type="checkbox"/> No (if yes, you are ineligible to apply for funding under the Financial Assistance Fund.)
Have you attached Certificate of Currency for \$20M Public Liability Insurance?	<input type="checkbox"/> Yes <input type="checkbox"/> No (if no, why not) <input type="text"/>
Have you attached a copy of your Certificate of Incorporation or a letter from the governing organisation?	<input type="checkbox"/> Yes <input type="checkbox"/> No (if no, why not) <input type="text"/>

Please submit to: council@dubbo.nsw.gov.au or PO Box 81, Dubbo NSW 2830
 Deliver: Civic Administration Building, Church Street, Dubbo



Financial Assistance Program



Outgoing Sponsorship Benefits Matrix

Return benefits to Dubbo Regional Council (DRC)

Value of sponsorship	Up to \$5,000	\$5,001 - \$10,000	\$10,001 - \$15,000	\$15,001 - \$20,000	More than \$20,001
DRC brand recognition on appropriate printed material	●	●	●	●	●
Distribute Regional marketing material such as Visitor Guides	●	●	●	●	●
Provide feedback to DRC via survey seeking outcomes	●	●	●	●	●
Images of the event to support destination marketing activity (on request from DRC)	●	●	●	●	●
Acquittal Form A	●	●	●	●	●
Acquittal Form B		●	●	●	●
Provide feedback to DRC via survey seeking outcomes		●	●	●	●
Acknowledge DRC support via digital platforms (website / social media)		●	●	●	●
Acquittal Report provided no later than 60 days from the completion of the event		●	●	●	●
PA announcement or signage at the activity / event			●	●	●
Acknowledge support via pro-active promotion or advertising (radio / tv / print)			●	●	●
Complimentary tickets / invites to launch, VIP function or an event				●	●
Naming right of an event / activity or space					●

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