



AGENDA

ORDINARY COUNCIL MEETING

23 SEPTEMBER 2019

MEMBERSHIP: Councillors J Diffey, V Etheridge, D Grant, D Gumley, A Jones, S Lawrence, G Mohr, K Parker, J Ryan and B Shields.

The meeting is scheduled to commence at 5.30pm

PRAYER:

O God, Grant that by the knowledge of thy will, all we may resolve shall work together for good, we pray through Jesus Christ our Lord. Amen!

ACKNOWLEDGEMENT OF COUNTRY:

"I would like to acknowledge the Wiradjuri People who are the Traditional Custodians of the Land. I would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal peoples from other nations who are present".

Page

CCL19/165 CONFIRMATION OF MINUTES (ID19/1295) 5
Confirmation of the minutes of the proceedings of the Ordinary Council meeting held on 26 August 2019, Extraordinary Council meeting held on 9 September 2019 and Extraordinary Council meeting held on 12 September 2019.

CCL19/166 LEAVE OF ABSENCE (ID19/1296)

CCL19/167 PUBLIC FORUM (ID19/1297)

MAYORAL MINUTES:

CCL19/168 WATER SECURITY STRATEGY (ID19/1354) 31
The Council had before it the Mayoral Minute regarding Water Security Strategy.

MATTERS CONSIDERED BY COMMITTEES:

- CCL19/169 REPORT OF THE PLANNING DEVELOPMENT ENVIRONMENT COMMITTEE - MEETING 9 SEPTEMBER 2019 (ID19/1298)** 45
The Council had before it the report of the Planning, Development and Environment Committee meeting held 9 September 2019.
- CCL19/170 REPORT OF THE INFRASTRUCTURE COMMUNITY AND RECREATION COMMITTEE - MEETING 9 SEPTEMBER 2019 (ID19/1299)** 49
The Council had before it the report of the Infrastructure, Community and Recreation Committee meeting held 9 September 2019.
- CCL19/171 REPORT OF THE ECONOMIC DEVELOPMENT BUSINESS AND CORPORATE COMMITTEE - MEETING 9 SEPTEMBER 2019 (ID19/1300)** 56
The Council had before it the report of the Economic Development, Business and Corporate Committee meeting held 9 September 2019.

NOTICES OF MOTION:

- CCL19/172 BURRENDONG DAM WATER SECURITY (ID19/1302)** 60
Council had before it a Notice of Motion dated 5 September 2019 from Councillor J Ryan regarding the Burrendong Dam Water Security.

REPORTS FROM STAFF:

- CCL19/173 QUARTERLY REPORT ON DOCUMENTS EXECUTED UNDER THE POWER OF ATTORNEY (ID19/1271)** 62
The Council had before it the report dated 3 September 2019 from the Executive Manager Governance and Internal Control regarding Quarterly Report on Documents Executed Under the Power of Attorney.
- CCL19/174 DISCLOSURE OF INTEREST RETURNS (ID19/1290)** 64
The Council had before it the report dated 5 September 2019 from the Executive Manager Governance and Internal Control regarding Disclosure of Interest Returns.

- CCL19/175 DUBBO REGIONAL COUNCIL REPRESENTATION TO THE TARONGA CONSERVATION SOCIETY AUSTRALIA BOARD (ID19/1353)** 66
The Council had before it the report dated 16 September 2019 from the Executive Manager Governance and Internal Control regarding Dubbo Regional Council Representation to the Taronga Conservation Society Australia Board.
- CCL19/176 COMMUNITY SERVICES FUND 2019/2020 - COMMUNITY BENEFIT FUNDING IN ACCORDANCE WITH SECTION 356 LOCAL GOVERNMENT ACT 1993 (ID19/739)** 68
The Council had before it the report dated 19 August 2019 from the Director Liveability regarding Community Services Fund 2019/2020 - community benefit funding in accordance with Section 356 Local Government Act 1993.
- CCL19/177 2019/2010 FINANCIAL ASSISTANCE PROGRAM - ROUND ONE (ID19/1193)** 78
The Council had before it the report dated 13 September 2019 from the Director Liveability regarding 2019/2010 Financial Assistance Program - Round One.
- CCL19/178 SCHEDULE OF FEES FOR AQUATIC LEISURE CENTRES AND DUBBO REGIONAL BOTANIC GARDEN (ID19/1346)** 86
The Council had before it the report dated 12 September 2019 from the Aquatic Leisure Centres Manager regarding Schedule of Fees for Aquatic Leisure Centres and Dubbo Regional Botanic Garden.
- CCL19/179 DUBBO REGIONAL THEATRE AND CONVENTION CENTRE - WINNER 2019 DROVER AWARD FOR PERFORMING ARTS CENTRE OF THE YEAR (ID19/1285)** 93
The Council had before it the report dated 5 September 2019 from the Director Culture and Economy regarding Dubbo Regional Theatre and Convention Centre - Winner 2019 Drover Award for Performing Arts Centre of the Year.

- CCL19/180 ASSIGNING DEED OF CONSENT FOR SUB-LEASING EXTERNAL CAFE AREA ROYAL FLYING DOCTOR SERVICE BASE (ID19/1340)** 95
- The Council had before it the report dated 10 September 2019 from the Manager Airport Precinct regarding Assigning Deed of Consent for Sub-leasing External Cafe Area Royal Flying Doctor Service Base.
- CCL19/181 COMMENTS AND MATTERS OF URGENCY (ID19/1301)**



Confirmation of Minutes

Confirmation of the minutes of the proceedings of the Ordinary Council meeting held on 26 August 2019, Extraordinary Council meeting held on 9 September 2019 and Extraordinary Council meeting held on 12 September 2019.

RECOMMENDATION

That the minutes of the proceedings of the Dubbo Regional Council at the Ordinary Council meeting held on 26 August 2019 comprising pages 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18 and 19 of the series, Extraordinary Council meeting held on 9 September 2019 comprising pages 22, 23 and 24 of the series and Extraordinary Council meeting held on 12 September 2019 comprising pages 25, 26, 27, 28, 29 and 30 of the series be taken as read, confirmed as correct minutes and signed by the Mayor and the Chief Executive Officer.

Appendices:

- 1 Minutes - Ordinary Council Meeting - 26/08/2019
- 2 Minutes - Committee of the Whole - 26/08/2019
- 3 Minutes - Extraordinary Council Meeting - 09/09/2019
- 4 Minutes - Extraordinary Council Meeting - 12/09/2019



REPORT

ORDINARY COUNCIL MEETING

26 AUGUST 2019

PRESENT: Councillors J Diffey, V Etheridge, D Grant, D Gumley, A Jones, G Mohr, K Parker, J Ryan and B Shields.

ALSO IN ATTENDANCE:

The Chief Executive Officer, the Executive Manager Governance and Internal Control, the Manager Governance Operations, the Community Support Officer, the Communications Coordinator, the Communications Partner, the Director Organisational Performance (S Tratt), the Director Culture and Economy, the Events and Partnerships Team Leader, the Director Infrastructure, the Manager Water Supply and Sewerage, the Director Development and Environment, the Manager Growth Planning, the Manager Building and Development Services, the Senior Planner and the Director Liveability.

Councillor B Shields assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 5.30pm at the Dubbo Civic Administration Building, Council Chamber, with a prayer for Divine Guidance to the Council in its deliberations and activities. The acknowledgement of country was also read by Councillor K Parker.

CCL19/126 CONFIRMATION OF MINUTES (ID19/1059)

Confirmation of the minutes of the proceedings of the Ordinary Council meeting held on 22 July 2019.

Moved by Councillor D Gumley and seconded by Councillor D Grant

MOTION

That the minutes of the proceedings of the Dubbo Regional Council at the Ordinary Council meeting held on 22 July 2019 comprising pages 7, 8, 9, 10, 11, 12, 13 and 14 of the series be taken as read, confirmed as correct minutes and signed by the Mayor and the Chief Executive Officer.

CARRIED

CCL19/127 LEAVE OF ABSENCE (ID19/1106)

A request for leave of absence was received from Councillor S Lawrence who was absent from the meeting due to personal reasons.

Moved by Councillor A Jones and seconded by Councillor J Ryan

MOTION

That such request for leave of absence be accepted and Councillor S Lawrence be granted leave of absence from this meeting.

CARRIED

CCL19/128 PUBLIC FORUM (ID19/1107)

The Council reports having met with the following person during Public Forum:

- Mr David Gleeson regarding item CCL19/139 – Development Application D2019-17 (2) – Car Wash (Light Industry).
- Mr John Cook regarding item CCL19/139 – Development Application D2019-17 (2) – Car Wash (Light Industry).
- Mr Paul Loxley regarding relocation of the Junior Rugby League finals at Apex Oval.
- Ms Ali Cant regarding relocation of the Junior Rugby League finals at Apex Oval.

MAYORAL MINUTES:**CCL19/129 RESULTS OF NOMINATION OF MATHEW DICKERSON AS EMERITUS MAYOR (ID19/1093)**

The Council had before it the Mayoral Minute regarding Results of Nomination of Mathew Dickerson as Emeritus Mayor.

Moved by Councillor B Shields

MOTION

1. **That the information in this Mayoral Minute be noted.**
2. **That Mr Mathew Dickerson be formally advised that Council's nomination of him being awarded the award of Emeritus Mayor by Local Government NSW has been unsuccessful.**

CARRIED

CCL19/130 WELLINGTON BUY LOCAL CAMPAIGN (ID19/1182)

The Council had before it the Mayoral Minute regarding Wellington Buy Local Campaign.

Moved by Councillor B Shields

MOTION

That the Chief Executive Officer be requested to convene a meeting of the Wellington Chamber of Commerce, relevant staff and Mayor to determine an appropriate Wellington specific buy local campaign.

CARRIED

Councillor A Jones declared a pecuniary, significant interest in the matter now before the Council and left the room and was out of sight during the Council's consideration of this matter. The reason for such interest is that Councillor A Jones owns business premises in the main street of Wellington.

CCL19/130a CCL19/130A APEX OVAL GAME FIXTURES AND GROUND CONDITION (ID19/1191)

The Council had before it the Mayoral Minute regarding Apex Oval Game Fixtures and Ground Condition.

Moved by Councillor G Mohr and seconded by Councillor D Gumley

MOTION

- 1. That the report related to Apex Oval game fixtures and ground condition from the Director Liveability dated 23 August 2019 be noted.**
- 2. That Council do not proceed with the Dubbo and District Junior Rugby League grand final at Apex Oval, 14 September 2019**
- 3. That Council endorse the Dubbo District Junior Rugby League grand final relocation to alternate locations, including Barden Park.**
- 4. That Council endorse the financial impost of \$7,486.42 comprising 2019/2020 annual fee discount good will gestures for clubs and game day expenses.**

CARRIED

As one or more Councillors voted against the motion, in accordance with Clause (b)(iv)(2) of Council's Code of Meeting Practice, the following votes were recorded:

FOR	AGAINST
Councillor Diffey	Councillor Jones
Councillor Etheridge	
Councillor Grant	
Councillor Gumley	
Councillor Mohr	
Councillor Parker	
Councillor Ryan	
Councillor Shields	
Total (8)	Total (1)

MATTERS CONSIDERED BY COMMITTEES:

CCL19/131 REPORT OF THE PLANNING DEVELOPMENT AND ENVIRONMENT COMMITTEE - MEETING 12 AUGUST 2019 (ID19/1108)

The Council had before it the report of the Planning, Development and Environment Committee meeting held 12 August 2019.

Moved by Councillor G Mohr and seconded by Councillor D Gumley

MOTION

That the report of the Planning, Development and Environment Committee meeting held on 12 August 2019, be noted.

CARRIED

CCL19/132 REPORT OF THE INFRASTRUCTURE COMMUNITY AND RECREATION COMMITTEE - MEETING 12 AUGUST 2019 (ID19/1109)

The Council had before it the report of the Infrastructure, Community and Recreation Committee meeting held 12 August 2019.

Moved by Councillor G Mohr and seconded by Councillor D Grant

MOTION

That the report of the Infrastructure, Community and Recreation Committee meeting held on 12 August 2019, be noted.

CARRIED

CCL19/133 REPORT OF THE ECONOMIC DEVELOPMENT BUSINESS AND CORPORATE COMMITTEE - MEETING 12 AUGUST 2019 (ID19/1110)

The Council had before it the report of the Economic Development, Business and Corporate Committee meeting held 12 August 2019.

Moved by Councillor G Mohr and seconded by Councillor A Jones

MOTION

That the report of the Economic Development, Business and Corporate Committee meeting held on 12 August 2019, be noted.

CARRIED

CCL19/134 REPORT OF THE STREET TREE ADVISORY COMMITTEE - MEETING 6 AUGUST 2019 (ID19/1111)

The Council had before it the report of the Street Tree Advisory Committee meeting held 6 August 2019.

Moved by Councillor J Ryan and seconded by Councillor K Parker

MOTION

That the report of the Street Tree Advisory Committee meeting held on 6 August 2019, be adopted.

CARRIED

CCL19/135 REPORT OF THE DUBBO REGIONAL AIRPORTS COMMITTEE - MEETING 13 AUGUST 2019 (ID19/1168)

The Council had before it the report of the Dubbo Regional Airports Committee meeting held 13 August 2019.

Moved by Councillor G Mohr and seconded by Councillor J Ryan

MOTION

That the report of the Dubbo Regional Airports Committee meeting held on 13 August 2019, be adopted.

CARRIED

REPORTS FROM STAFF:**CCL19/136 COUNCILLOR NUMBERS (ID19/1097)**

The Council had before it the report dated 6 August 2019 from the Chief Executive Officer regarding Councillor Numbers.

Moved by Councillor G Mohr and seconded by Councillor V Etheridge

MOTION

1. That the report from the Chief Executive Officer dated 6 August 2019 be noted.
2. That Council maintain the status quo in respect of the issue of Councillor numbers, being that Councillor numbers remain at ten (10).

CARRIED

CCL19/137 MACQUARIE STREET, OUTDOOR DINING POLICY (ID19/314)

The Council had before it the report dated 13 August 2019 from the Manager Growth Planning regarding Macquarie Street, Outdoor Dining Policy.

Moved by Councillor D Grant and seconded by Councillor D Gumley

MOTION

1. That the draft Macquarie Street Outdoor Dining Policy, attached to the report of the Manager Growth Planning dated 13 August 2019, as Appendix 1, be adopted by Council.
2. That the lease fee for the remainder of the 2019/2020 Financial Year be determined to be \$0 for Category A Areas.
3. That a review of the Policy be undertaken by Council prior to the end of the 2019/2020 Financial Year.
4. That the review of the Policy required to be undertaken in Item 3 also determine an appropriate per square metre rate.
5. That an advertisement be placed in local print media advising of adoption of the Policy.

CARRIED

**CCL19/138 NEW DRAFT SECTION 7.11 CONTRIBUTIONS PLAN FOR SOUTH-EAST
STORMWATER DRAINAGE HEADWORKS CONTRIBUTIONS - RESULTS OF
PUBLIC EXHIBITION (ID19/1020)**

The Council had before it the report dated 12 August 2019 from the Manager Growth Planning regarding New draft Section 7.11 Contributions Plan for South-East Stormwater Drainage Headworks Contributions - Results of Public Exhibition.

Moved by Councillor G Mohr and seconded by Councillor D Grant

MOTION

1. That the new amended draft Section 7.11 Developer Contributions Plan - South-East Stormwater Drainage Headworks Contributions as provided here in Appendix 1 be adopted.
2. That the amended draft Section 94 Contributions Plan – Urban Stormwater Drainage Headworks Contributions as provided here in Appendix 2 be adopted.
3. That an advertisement be placed in the local print media advising of Council’s adoption and commencement of:
 - (a) New Section 7.11 Developer Contributions Plan – South-East Stormwater Drainage Headworks Contributions.
 - (b) Amended Section 94 Contributions Plan – Urban Stormwater Drainage Headworks Contributions.
4. That the Section 7.11 Developer Contributions Plan - South-East Stormwater Drainage Headworks Contributions and amended Section 94 Contributions Plan – Urban Stormwater Drainage Headworks Contributions commence operation from the date it is advertised in the local print media.

CARRIED

In accordance with s375A(2) of the Local Government Act 1993, a division was duly called, the following votes on the motion were recorded:

FOR	AGAINST
Councillor Diffey	
Councillor Etheridge	
Councillor Grant	
Councillor Gumley	
Councillor Jones	
Councillor Mohr	
Councillor Parker	
Councillor Ryan	
Councillor Shields	
Total (9)	Total (0)

**CCL19/139 DEVELOPMENT APPLICATION D2019-71 (2) - CAR WASH (LIGHT INDUSTRY)
PROPERTY: LOT 4 DP 519008, 94 VICTORIA STREET, DUBBO
APPLICANT: J & M COOK ENGINEERING SERVICES
OWNER: COLE FOR CRANES PTY LTD (ID19/1158)**

The Council had before it the report dated 19 August 2019 from the Senior Planner regarding Development Application D2019-71 (2) - Car Wash (Light Industry)

Property: Lot 4 DP 519008, 94 Victoria Street, Dubbo

Applicant: J & M Cook Engineering Services

Owner: Cole for Cranes Pty Ltd.

Moved by Councillor D Grant and seconded by Councillor G Mohr

MOTION

1. That Council agree to reduce the combined Water and Sewerage Supply Headworks contribution for D19-71 from \$325,255.85 to \$90,336.60 (based on the adopted 2018/2019 financial year figures).
2. That modified Development Application D19-71 (Part 2) for a car wash (light industry) at Lot 4 DP 519008, 94 Victoria Street, Dubbo be granted approval subject to the conditions of consent provided attached in Appendix 1, noting the amendments to Conditions 38 and 39.

CARRIED

In accordance with s375A(2) of the Local Government Act 1993, a division was duly called, the following votes on the motion were recorded:

FOR	AGAINST
Councillor Diffey	Councillor Jones
Councillor Etheridge	Councillor Ryan
Councillor Grant	
Councillor Gumley	
Councillor Mohr	
Councillor Parker	
Councillor Shields	
Total (7)	Total (2)

Councillor J Ryan declared a non-pecuniary, less than significant interest in the matter now before the Council and remained the room during the Council's consideration of this matter. The reason for such interest is that Councillor J Ryan is a personal acquaintance of the consultant for the proponent and such interest will not affect his decision making on this matter.

CCL19/140 NAMING AN UNNAMED PUBLIC ROAD 'EUSTON LANE' (ID19/1095)

The Council had before it the report dated 8 August 2019 from the LIS and E-Services Coordinator regarding Naming an unnamed public road 'Euston Lane'.

Moved by Councillor G Mohr and seconded by Councillor D Gumley

MOTION

1. That the unnamed public road created in DP 246880 be formally named Euston Lane, Dubbo and sign posted accordingly.
2. That the approved name be advertised and government authorities notified in accordance with Section 162 of the Roads Act 1993 and the Roads Regulation 2008.
3. That the affected owners be notified in writing of Council's decision in this matter.

CARRIED

CCL19/141 RENAMING COBBORA ROAD IN THE FORMER WELLINGTON LGA (ID19/1096)

The Council had before it the report dated 8 August 2019 from the LIS and E-Services Coordinator regarding Renaming Cobbora Road in the former Wellington LGA.

Moved by Councillor A Jones and seconded by Councillor V Etheridge

MOTION

1. That Cobbora Road in the former Wellington Shire LGA, be renamed Saxa Road.
2. That the approved name be advertised and government authorities notified in accordance with Section 162 of the Roads Act 1993 and the Roads Regulation 2008.
3. That residents be informed of the new road name once gazetted.
4. That Warrumbungle Shire Council be notified of the outcome.

CARRIED

**CCL19/142 LEASE OF LAND - AIRPORT HANGAR SITE 16 TO DUBBO AEROCLUB
(ID19/1152)**

The Council had before it the report dated 18 August 2019 from the Manager Airport Precinct regarding Lease of Land - Airport Hangar Site 16 to Dubbo Aeroclub.

Moved by Councillor G Mohr and seconded by Councillor V Etheridge

MOTION

1. That Council enter into 4 consecutive 5 year leases for Hangar Site 16 at Dubbo City Regional Airport commencing on 1 July 2019 with Dubbo Aeroclub, with the second, third and fourth lease commencing upon the expiry of the previous lease, until its expiry on 30 June 2039, with all four (4) leases signed at the commencement of the first lease.
2. That all documentation in relation to this matter be executed under Power of Attorney.
3. That the legal fees associated with the preparation of the lease be borne by the lessee.

CARRIED

Councillor D Grant declared a pecuniary, significant interest in the matter now before the Council and left the room and was out of sight during the Council's consideration of this matter. The reason for such interest is that Councillor D Grant through his employer has business dealings with Dubbo Aeroclub.

CCL19/143 LEASE OF LAND - AIRPORT HANGAR SITE 17 TO MICK ROBINSON (ID19/1151)

The Council had before it the report dated 18 August 2019 from the Manager Airport Precinct regarding Lease of Land - Airport Hangar Site 17 to Mick Robinson.

Moved by Councillor G Mohr and seconded by Councillor V Etheridge

MOTION

1. That Council enter into 4 consecutive 5 year leases for Hangar Site 17 at Dubbo City Regional Airport commencing in September 2019 with Mr Mick Robinson until its expiry on 31 August 2039, with the second, third and fourth lease commencing upon the expiry of the previous lease, with all four (4) leases signed at the commencement of the first lease.
2. That all documentation in relation to this matter be executed under Power of Attorney.
3. That the legal fees associated with the preparation of the lease be borne by the lessee.

CARRIED

Councillor D Grant declared a pecuniary, significant interest in the matter now before the Council and left the room and was out of sight during the Council's consideration of this matter. The reason for such interest is that Councillor D Grant through his employer has business dealings with Mr M Robinson.

CCL19/144 LEASE OF LAND - AIRPORT HANGAR SITE 18 TO ROWAN MOLNAR (ID19/1149)

The Council had before it the report dated 18 August 2019 from the Manager Airport Precinct regarding Lease of Land - Airport Hangar Site 18 to Rowan Molnar.

Moved by Councillor G Mohr and seconded by Councillor A Jones

MOTION

1. That Council enter into 4 consecutive 5 year leases for Hangar Site 18 at Dubbo City Regional Airport commencing in September 2019 with Mr Rowan Molnar until its expiry on 31 August 2039, with the second, third and fourth lease commencing upon the expiry of the previous lease, with all four (4) leases signed at the commencement of the first lease.
2. That all documentation in relation to this matter be executed under Power of Attorney.
3. That the legal fees associated with the preparation of the lease be borne by the lessee.

CARRIED

CCL19/145 LEASE OF LAND - AIRPORT HANGAR SITE 19 TO DAVID TREACEY (ID19/1150)

The Council had before it the report dated 18 August 2019 from the Manager Airport Precinct regarding Lease of Land - Airport Hangar Site 19 to David Treacey.

Moved by Councillor G Mohr and seconded by Councillor D Grant

MOTION

1. That Council enter into 4 consecutive 5 year leases for Hangar Site 19 at Dubbo City Regional Airport commencing on 2 September 2019 with Dr David Treacey until its expiry on 31 August 2039, with the second, third and fourth lease commencing upon the expiry of the previous lease, with all four (4) leases signed at the commencement of the first lease.
2. That all documentation in relation to this matter be executed under Power of Attorney.
3. That the legal fees associated with the preparation of the lease be borne by the lessee.

CARRIED

CCL19/146 ACQUISITION OF EXISTING ROAD AT 145R COOLBAGGIE FOREST ROAD, EUMUNGERIE (ID19/1100)

The Council had before it the report dated 7 August 2019 from the Manager Property Assets regarding Acquisition of existing road at 145R Coolbaggie Forest Road, Eumungerie.

Moved by Councillor A Jones and seconded by Councillor V Etheridge

MOTION

1. That Council acquire that portion of Lot 36 DP 752579 in which Coolbaggie Forest Road is situated, for \$3,200 exc. GST.
2. That Council reimburse the landowner's legal fees up to the value of \$2,000 (inc. GST) in relation to such acquisition by Council.
3. That Council be responsible for all surveying and plan registration costs in relation to the road corridor acquisition.
4. That the road corridor be dedicated as Public Road at the time of plan registration with NSW Land Registry Services.
5. That all documentation in relation to this matter be executed under Power of Attorney.

CARRIED

CCL19/147 SUNNYSIDE ROAD OPENING - LOCALITY OF JONES CREEK (ID19/1115)

The Council had before it the report dated 12 August 2019 from the Property Development Officer regarding Sunnyside Road Opening - Locality of Jones Creek.

Moved by Councillor V Etheridge and seconded by Councillor D Gumley

MOTION

1. That Council execute the 'change of vesting' agreement outlined in Department of Primary Industries letter dated 1 November 2012.
2. That Council open a public road reserve for Sunnyside Road (formerly Findlays Road) over Lot 21 DP 588497 as required by the agreement.
3. That Council dispose of future closed roads 1e and 1f to Mr Geoffrey and Margaret Chad or their successors, being the owners of Lot 21 DP 588497, following their vesting to Council by the crown.
4. That Council dispose of future closed roads 1e and 1f to Mr Geoffrey and Margaret Chad or their successors, for a 'Nil' sale price as compensation for Council opening the public road reserve for Sunnyside Road over Lot 21 DP 588497.
5. That each party be responsible for their own legal expenses.
6. That all documentation in relation to the matter be executed under Power of Attorney.

CARRIED

CCL19/148 ROAD CLOSURE OF PART FITZROY STREET ADJACENT TO COUNCIL'S LOT 10 DP 258615 AND LAND DISPOSAL AGREEMENT - 1 JOHNSON STREET, NORTH DUBBO (ID19/1119)

The Council had before it the report dated 12 August 2019 from the Property Development Officer regarding Road Closure of Part Fitzroy Street adjacent to Council's Lot 10 DP 258615 and Land Disposal Agreement - 1 Johnson Street, North Dubbo.

Moved by Councillor K Parker and seconded by Councillor J Ryan

MOTION

1. That Council execute the closure of the two (2) portions of road fronting Fitzroy Street, adjoining 1 and 2 Johnson Street, North Dubbo, into two (2) lots, and to classify them as operational land upon closure.
2. That Council execute the subdivision of Lot 10 DP 258615 into two (2) lots, and to classify them as operational land upon creation.
3. That Council dispose of the northern closed road lot and the northern lot created from Lot 10 DP 258615 to Mr J Temesvary, the owner of lot 13 DP 816293, for a sale price of \$130,000 plus GST as outlined in this report.
4. That each party be responsible for their own legal expenses.
5. That all documentation in relation to the matter be executed under Power of Attorney.

CARRIED

CCL19/149 PROPOSED CLOSURE OF ROAD, SALE OF LAND AND PART EXTINGUISHMENT OF EASEMENT FOR DRAINAGE OF SEWAGE, KING STREET MONTEFIORES, WELLINGTON (ID19/1121)

The Council had before it the report dated 13 August 2019 from the Property Development Officer regarding Proposed Closure of Road, Sale of Land and Part Extinguishment of Easement for Drainage of Sewage, King Street Montefiores, Wellington.

Moved by Councillor V Etheridge and seconded by Councillor K Parker

MOTION

1. That Council execute the closure of the King Street road head, in accordance with the alternative diagonal boundary agreed with objectors and detailed within this report.
2. That Council dedicate land to the public as road in accordance with the alternative diagonal boundary agreed with the objectors and detailed within this report.
3. That Council extinguish part 'easement for drainage of sewage 3 wide (s)' shown in Deposited Plan 1121945, which traverses the eastern boundary of Lot 5 DP 1121945.
4. That each party be responsible for their own legal expenses.
5. That all documentation in relation to this matter be executed under Power of Attorney.

CARRIED

Councillor D Grant declared a pecuniary, significant interest in the matter now before the Council and left the room and was out of sight during the Council's consideration of this matter. The reason for such interest is that Councillor D Grant lives in the Montefiores Estate and owns property.

Councillor A Jones declared a pecuniary, significant interest in the matter now before the Council and left the room and was out of sight during the Council's consideration of this matter. The reason for such interest is that Councillor A Jones owns two vacant blocks of land within this estate.

CCL19/150 COMMENTS AND MATTERS OF URGENCY (ID19/1112)

There were no matters recorded under this clause.

At this junction it was moved by Councillor G Mohr and seconded by Councillor D Gumley that the Council resolves into the Committee of the Whole Council, the time being 6.38pm.

The meeting resumed at 6.41pm.

CCL19/151 COMMITTEE OF THE WHOLE (ID19/1159)

The Executive Manager Governance and Internal Control read to the meeting of the report of Committee of the Whole held on 26 August 2019.

Moved by Councillor G Mohr and seconded by Councillor D Grant

MOTION

That the report of the meeting of the Committee of the Whole held on 26 August 2019 be adopted.

CARRIED

The meeting closed at 6.43pm.

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CHAIRMAN



REPORT

COMMITTEE OF THE WHOLE COUNCIL

26 AUGUST 2019

PRESENT: Councillors J Diffey, V Etheridge, D Grant, D Gumley, A Jones, G Mohr, K Parker, J Ryan and B Shields.

ALSO IN ATTENDANCE:

The Chief Executive Officer, the Executive Manager Governance and Internal Control, the Manager Governance Operations, the Communications Coordinator, the Communications Partner, the Community Support Officer, the Director Organisational Performance (S Tratt), the Director Culture and Economy, the Director Infrastructure, the Director Development and Environment and the Director Liveability.

Councillor B Shields assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 6.40pm.

CW19/20 DUBBO CHRISTIAN SCHOOL PURCHASE OF ADDITIONAL KESWICK VACANT LAND (ID19/1103)

The Committee had before it the report dated 8 August 2019 from the Manager Property Assets regarding Dubbo Christian School purchase of additional Keswick vacant land.

Moved by Councillor G Mohr and seconded by Councillor D Gumley

MOTION

The Committee recommends that members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a competitor of the Council (Section 10A(2)(d)(ii)).

CARRIED

Moved by Councillor K Parker and seconded by Councillor J Diffey

MOTION

The Committee recommends:

- 1. That Council sell to Dubbo Christian School 2.6 ha of vacant Keswick land adjoining the school as identified as part Lot 339 DP 1241303, for \$700,000 exc. GST.**
- 2. That Council provide three years vendor finance with a minimum repayment by the school of \$260,000 p.a. and the monthly outstanding loan balance accrue interest at 3% p.a.**
- 3. That Council be responsible for development approval and plan registration of the area being purchased by Dubbo Christian School.**
- 4. That all documentation in relation to this matter be executed under Power of Attorney.**
- 5. That the documents and considerations in regard to this matter remain confidential to Council.**

CARRIED

The meeting closed at 6.40pm.

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CHAIRMAN



REPORT

EXTRAORDINARY COUNCIL MEETING

9 SEPTEMBER 2019

PRESENT: Councillors J Diffey, V Etheridge, D Grant, D Gumley, A Jones, S Lawrence, G Mohr, K Parker, J Ryan and B Shields.

ALSO IN ATTENDANCE:

The Chief Executive Officer, the Executive Manager Governance and Internal Control, the Manager Governance Operations, the Community Support Officer, the Manager Corporate Image and Communications, the Communications Partners, the Director Organisational Performance, the Director Culture and Economy, the Director Infrastructure (S Colliver), the Manager Infrastructure Strategy and Design, the Director Development and Environment, the Manager Growth Planning, the Growth Planning Project Leader Digital Futures and the Director Liveability.

Councillor B Shields assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 5.00pm at the Dubbo Civic Administration Building, Council Chamber, with a prayer for Divine Guidance to the Council in its deliberations and activities. The acknowledgement of country was also read by Councillor D Grant.

CCL19/152 LEAVE OF ABSENCE (ID19/1269)

There were no applications for leave of absence received.

CCL19/153 PUBLIC FORUM (ID19/1268)

The Council reports having met with the following person during Public Forum:

- Ms Karina McLaughlin regarding item CCL19/154 - Proposed River Street Bridge.
- Ms Kylie Thiel regarding item CCL19/154 - Proposed River Street Bridge.
- Mr David Swain regarding item CCL19/154 - Proposed River Street Bridge.
- Mr John Fisher regarding item CCL19/154 - Proposed River Street Bridge.
- Mr Colin Middleton regarding item CCL19/154 - Proposed River Street Bridge.
- Mr Steve Hodder regarding item CCL19/154 - Proposed River Street Bridge.

NOTICES OF MOTION:**CCL19/154 PROPOSED RIVER STREET BRIDGE (ID19/1267)**

Council had before it a Notice of Motion dated 3 September 2019 from Councillor J Ryan regarding the Proposed River Street Bridge that was considered at its July 2019 Ordinary meeting of Council. At this time Council resolved to defer to the matter to a later date so Councillors could be fully briefed on the matter. A Councillor Workshop was conducted on 28 August 2019 to facilitate this briefing and accordingly the notice of motion is now before Council for consideration.

Moved by Councillor J Ryan and seconded by Councillor V Etheridge

MOTION

1. That Council notes the widespread community opposition to the proposed construction of the River Street bridge.
2. That Council notes the widespread community view that major highways be diverted around the city of Dubbo in a way that boosts economic activity and ensures the liveability and amenity of Dubbo.
3. That Council formally express its opposition to the proposed construction of the River Street bridge.
4. That the Chief Executive Officer be requested to prepare a report for the December 2019 Ordinary meeting of Council detailing any and all measures within Council's powers to stop the project.
5. That Council continue to make representations to the NSW Government to provide future positive outcomes to the traffic issues currently experienced within the city of Dubbo.

CARRIED

Councillor J Diffey declared a non-pecuniary, less than significant interest in the matter now before the Council and remained in the room during the Council's consideration of this matter. The reason for such interest is that Councillor J Diffey is employed by NSW Parliament as the Senior Electorate Officer for the local State Member and that such interest would not influence her decision making in this matter.

As one or more Councillors voted against the motion, in accordance with Clause 11.5 of Council's Code of Meeting Practice, the following votes were recorded:

FOR	AGAINST
Councillor Etheridge	Councillor Diffey
Councillor Grant	Councillor Jones
Councillor Gumley	Councillor Parker
Councillor Lawrence	
Councillor Mohr	
Councillor Ryan	
Councillor Shields	
Total (7)	Total (3)

The meeting closed at 5.44pm.

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CHAIRMAN



REPORT

EXTRAORDINARY COUNCIL MEETING

12 SEPTEMBER 2019

PRESENT: Councillors J Diffey, V Etheridge, D Grant, D Gumley, A Jones, S Lawrence, G Mohr, K Parker, J Ryan and B Shields

ALSO IN ATTENDANCE:

The Chief Executive Officer, the Manager Governance Operations.

Councillor B Shields assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 5.30 pm at the Dubbo Civic Administration Building, Council Chamber, with a prayer for Divine Guidance to the Council in its deliberations and activities. The acknowledgement of country was also read by Councillor J Diffey.

CCL19/158 LEAVE OF ABSENCE (ID19/1171)

There were no applications for leave of absence received.

In accordance with Schedule 7 Section 1 of the Local Government (General) Regulation 2005, the Chief Executive Officer acted as the returning officer to conduct this election.

CCL19/156 METHOD OF VOTING (ID19/1179)

The Council had before it the report dated 27 August 2019 from the Chief Executive Officer regarding Election of Mayor, Deputy Mayor and Formation of Standing and Other Committees, Panels, Working Parties and Other Groups.

Moved by Councillor G Mohr and seconded by Councillor D Gumley

MOTION

That the method of voting for the election of Mayor and Deputy Mayor be by Open Voting (show of hands).

CARRIED

CCL19/157 ELECTION OF MAYOR FOR THE MAYORAL TERM (ID19/1170)

At this stage, the Chief Executive Officer as Returning Officer invited nominations for the election of the office of Mayor for the Mayoral term with the following written nomination received:

Councillor B Shields nominated by Councillor G Mohr and Councillor V Etheridge

Councillor B Shields formally accepted his nomination.

The Chief Executive Officer as Returning Officer declared that as only one nomination was received for the position of the Mayor, Councillor B Shields is duly elected to the office of Mayor of Dubbo Regional Council for the Mayoral term.

CCL19/160 CREATION OF OFFICE OF DEPUTY MAYOR (ID19/1180)

The Council gave consideration to determining whether it would create the office of Deputy Mayor.

Moved by Councillor G Mohr and seconded by Councillor S Lawrence

MOTION

That the office of Deputy Mayor be created and operate for the Mayoral term.

CARRIED

CCL19/161 ELECTION OF DEPUTY MAYOR FOR THE MAYORAL TERM (ID19/1181)

At this stage, the Chief Executive Officer as Returning Officer invited nominations for the election of the office of Deputy Mayor for the Mayoral term with the following written nominations received:

Councillor A Jones nominated by Councillor J Diffey and Councillor D Grant

Councillor S Lawrence nominated by Councillor J Ryan and Councillor G Mohr

Councillors A Jones and S Lawrence formally accepted their nominations.

The following votes were recorded:

FOR	FOR
COUNCILLOR A Jones	COUNCILLOR S Lawrence
Councillor J Diffey	Councillor V Etheridge
Councillor D Grant	Councillor D Gumley
Councillor A Jones	Councillor S Lawrence
Councillor K Parker	Councillor G Mohr
	Councillor J Ryan
	Councillor B Shields
Total (4)	Total (6)

As a result of the show of hands,

Councillor A Jones had 4 votes, and

Councillor S Lawrence had 6 votes.

The Chief Executive Officer as Returning Officer declared Councillor S Lawrence duly elected to the office of the Deputy Mayor of Dubbo Regional Council for the Mayoral term.

Councillor B Shields assumed Chairmanship of the meeting.

Councillor D Gumley left the meeting at this point time being 5.40pm

CCL19/159 PUBLIC FORUM (ID19/1172)

There were no speakers during public forum.

CCL19/162 APPOINTMENT OF STANDING COMMITTEES (ID19/1174)

The Council gave consideration to the Appointment of Standing Committees.

Moved by Councillor G Mohr and seconded by Councillor V Etheridge

MOTION

That Council form the following standing committees for the Mayoral term:

(a) Development and Environment Committee

To determine and make recommendations to Council, where appropriate, in relation to the following matters:

Development and Environment	Environmental Compliance Resource Recovery and Efficiency Building and Development Services Growth Planning Services
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comprising the Mayor and nine (9) Councillors with a quorum of four (4) members.

(b) Infrastructure and Liveability Committee

To determine and make recommendations to Council, where appropriate, in relation to the following matters:

Liveability	Operations Recreation and Open Space Aquatic Leisure Centres Community Services Macquarie Regional Library
Infrastructure	Infrastructure Delivery Infrastructure Strategy and Design Water Supply and Sewerage Fleet and Depot Services Transport and Emergency

comprising the Mayor and nine (9) Councillors with a quorum of four (4) members.

(c) Culture, Economy and Corporate Committee

To determine and make recommendations to Council, where appropriate, in relation to the following matters:

Culture and Economy	Airport Operations Saleyards and Showgrounds Economic Development and Marketing Regional Events Regional Experiences
Organisational Performance	Property Assets Financial Operations Information Services Customer Experience
Executive Services	Governance and Risk People, Culture and Safety Communications and Stakeholder Engagement

comprising the Mayor and nine (9) Councillors with a quorum of four (4) members.

CARRIED

CCL19/163 FORMATION OF OTHER COMMITTEES, PANELS, WORKING PARTIES AND OTHER GROUPS (ID19/1205)

The Council gave consideration to the Appointment of Other Committees, Panels, Working Parties and Other Groups.

Moved by Councillor G Mohr and seconded by Councillor V Etheridge

MOTION

That the formation and composition of the Audit and Risk Management Committee, Local Traffic Committee, Floodplain Management Committee and the Chief Executive Officer Performance Review Committee be as detailed in the body of the report of the Chief Executive Officer dated 27 August 2019 with the formation and composition of the remaining Other Committees, Working Parties and Other Groups be deferred pending a workshop of Councillors on 9 October 2019.

CARRIED

CCL19/164 DETERMINATION OF DATES AND TIMES OF MEETINGS (ID19/1177)

The Council gave consideration to the Determination of Dates and Times of Meetings.

Moved by Councillor V Etheridge and seconded by Councillor J Ryan

MOTION

1. That the Ordinary meeting of Council be held at 5.30pm on the following dates:
 - Monday 4 November 2019 (Due to Minokamo Visit)
 - Monday 25 November 2019
 - Monday 9 December 2019 (Due to Christmas)
 - No meeting in January 2020
 - Monday 24 February 2020
 - Monday 23 March 2020
 - Monday 27 April 2020
 - Monday 25 May 2020
 - Monday 22 June 2020
 - Monday 27 July 2020
 - Monday 24 August 2020
2. That it be noted that there will be no ordinary meeting of Council in September 2020 due to the Local Government Elections being held 12 September 2020.
3. That the dates and times of meetings of Standing Committees be as follows:
 - (a) Development and Environment Committee on the second Monday each month at 5.30pm, as required;
 - (b) Infrastructure and Liveability Committee on the second Monday each month commencing immediately following the completion of the Development and Environment Committee noting that if there is no requirement to conduct a Development and Environment Committee it will be scheduled for 5.30pm on that day;
 - (c) Culture, Economy and Corporate Committee on the second Monday each month immediately following the completion of the Infrastructure and Liveability Committee.

CARRIED

The meeting closed at 5.59pm.

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CHAIRMAN



DUBBO REGIONAL
COUNCIL

MAYORAL MINUTE: Water Security Strategy

AUTHOR: Mayor
REPORT DATE: 16 September 2019
TRIM REFERENCE: ID19/1354

To the Council
Ladies and Gentlemen

Office of the Mayor
Civic Administration Building
Church Street, Dubbo

At the Ordinary meeting of Council held in May 2019, a Notice of Motion from Councillor D Gumley was considered regarding water security with Council resolving:

1. *That the Chief Executive Officer be requested to prepare a report for the June 2019 Ordinary meeting of Council regarding Council's existing and proposed water infrastructure and its ability to reduce the impact of drought on the LGA and associated cost to work towards long term water security for the LGA.*
2. *That the Chief Executive Officer be requested to prepare a water security master plan for the consideration of Council by September 2019.*

The Dubbo Regional Council local government area, together with the majority of New South Wales, is currently within the grip of the worst drought in recorded history. Council has undertaken serious measures by engaging a water security specialist to assist Council to plan and address the water crisis.

The Chief Executive Officer has prepared a Water Security Strategy which has identified various solutions to tackle the impending shortage of water. These options are detailed in the attached report for the consideration of Council.

RECOMMENDATION

- 1. That the report of the Chief Executive Officer dated 11 September 2019 and attached as Appendix 1 to this Mayoral Minute be noted.**
- 2. That Council:**
 - a. Amend its current drought triggers to commence level 2 water restrictions when the Macquarie River High Security Allocations are reduced to 70%.**
 - b. Move to level 3 water restrictions effective 1 October 2019.**
 - c. Implement further levels of water restrictions as determined by Council's Chief Executive Officer following consultation with Council's Drought Management Team, and based on projections of future reduced river flows as provided by Water NSW.**
 - d. Provide additional resources to work with businesses, especially high water users, to help them develop Water Savings Action Plans and enable them to implement meaningful and long term actions which will result in more efficient water usage in both the short and long term.**
 - e. Create a media and communications strategy to respond to our water crisis and improve our community engagement to bring about significant behavioural change to community use of water.**

Councillor Ben Shields
Mayor

Appendices:

- 1** [!\[\]\(750841ae7100dc832cb0a4b3af4492f3_img.jpg\)](#) Water Security Strategy Report



REPORT: Water Security Strategy

AUTHOR: Chief Executive Officer
REPORT DATE: 11 September 2019
TRIM REFERENCE: ID19/1343

EXECUTIVE SUMMARY

Following the Water for the Future report to the June 2019 Council meeting, Council staff and consultants have been working on developing numerous elements of Council's overall Water Security Strategy.

The Strategy looks to reduce potable water usage and develop alternative and ideally additional water supplies, a two-pronged approach aimed at not only managing through the current drought but in doing so, creating a more diverse and resilient water supply system for the future.

The key components of this Strategy include developing a range of water supply projects including:

- Expansion of current groundwater supplies and development of new groundwater sources.
- Effluent re-use, which could be used initially as substitute water in lieu of potable water, or to enable Council to access additional groundwater, and ultimately for use in a Managed Aquifer Recharge (MAR) scheme.
- Stormwater harvesting.
- Re-use of backwash water at the water filtration plants.
- Inter-connecting pipelines between new water sources between Dubbo and Wellington.
- Implementing a comprehensive and ongoing Community Engagement Strategy, aimed at ensuring all sections of the community can participate actively in water conservation activities, both at the residential as well as enterprise level.
- Reviewing Council's water restriction regime to better reflect community expectations.
- Creating a media and communications strategy to respond to our current water crisis and community engagement outcomes.

FINANCIAL IMPLICATIONS

Financial implications arising from this report will involve \$30million of State Government funding.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION

- 1. That the report of the Chief Executive Officer dated 11 September 2019, be noted.**
- 2. That Council:**
 - a. Amend its current drought triggers to commence level 2 water restrictions when the Macquarie River High Security Allocations are reduced to 70%.**
 - b. Move to level 3 water restrictions effective 1 October 2019.**
 - c. Implement further levels of water restrictions as determined by Council's Chief Executive Officer following consultation with Council's Drought Management Team, and based on projections of future reduced river flows as provided by Water NSW.**
 - d. Provide additional resources to work with businesses, especially high water users, to help them develop Water Savings Action Plans and enable them to implement meaningful and long term actions which will result in more efficient water usage in both the short and long term.**
 - e. Create a media and communications strategy to respond to our water crisis and improve our community engagement to bring about significant behavioural change to community use of water.**

Michael McMahon
Chief Executive Officer

BACKGROUND

Following the Water for the Future report to the June 2019 Council meeting, Council staff and consultants have been working on developing numerous elements of Council's overall Water Security Strategy.

REPORT

As the drought has continued to impact on many large centres in regional NSW the State Government has established a number of local steering committees, comprising representatives from key government agencies involved in water management and key staff from Council. The first Dubbo Regional Town Water Supply Steering Committee meeting was held on 21 August 2019, with the Committee due to meet monthly on an ongoing basis. This Committee will provide access to the key regulators and sections of government to enable water security solutions to be developed and implemented in a timely manner.

Climate Outlook

The three monthly climate outlook from the Bureau of Meteorology (BOM) is as follows:

"Climate outlook overview

Issued: 5 September 2019

- Rainfall is likely to be below average across most of the country for the remainder of 2019 (October to December).*
- Day temperatures are very likely to be above average across the Australian mainland, with neutral odds for most of Tasmania.*
- An extended warm spell is expected during September, with weekly temperatures likely to be 2-3 degrees above average across central and eastern Australia."*

Water NSW Projections

Water NSW have identified, through their modelling of the operation of the Macquarie River, that based on the worst-case scenario of no inflows into the river system, the river will hit 'cease to flow' on 1 May 2020. While, from historical flow records, the likelihood of zero inflow is unlikely, given the future weather outlook from BOM of below average rainfall and above average temperatures it is likely that inflows will not be significant. The hotter weather will ensure that the catchment continues to dry out, so even if rain does occur runoff, which produces inflows, will be reduced as the dry soil profile absorbs the initial rainfall before it becomes sufficiently wet for excess water to create runoff.

Water NSW are currently implementing works at Warren weir to stop Macquarie River flows downstream of Warren, and direct water to Nyngan and Cobar. They have suspended all general security water entitlements and limited high security users to 70% and town water supplies to 80% usage.

At the present time there are no restrictions on groundwater usage within the Dubbo Regional Council area.

Strategy Approach

Council's overall Water Security Strategy is one which, in summary, looks to reduce potable water usage and develop alternative and ideally additional water supplies, a two-pronged approach aimed at not only managing through the current drought but, in doing so, creating a more diverse and resilient water supply system for the future.

Council is working with Water NSW and other government agencies to develop a number of alternative water supply options. This will reduce Council's demand on the Macquarie River to help extend the date when the river ceases to flow, as well as providing Council with viable alternative water supplies should the river supply no longer be available.

At the same time, it is critical that demand for potable water across the Dubbo Regional Council area is reduced. This will help extend the life of existing water supplies, and also prepare the community for a potentially extended period of significantly reduced water supply if the river supply is not available.

This approach will not only help the community manage through the current drought, but should also make it more resilient to future droughts. As well such an approach is essential to the future growth across Dubbo Regional Council. With increased population potable water demand will also increase. Hence there will be an ongoing need for Council's water supplies to be augmented in order to ensure long term water security and for the community to use water more efficiently to maximise the availability of this finite resource. Therefore, the Strategy needs to have a strong focus on water conservation and demand management activities, while proposed water supply projects being examined need to be diverse, resilient and, wherever possible, have the capacity to be expanded over time as the population grows.

Target Usage and Supply

The table below outlines the target usage in Dubbo for various levels of water restrictions. As well it identifies the required minimum and maximum water supply needed to achieve these targets over the long term.

The aim of the Strategy is, at each restriction level, to have in place supply options to meet the demand applicable to that level. The various community engagement activities in water conservation and demand management will be aimed at assisting the community to adjust their usage to achieve these targets.

This approach is a pro-active one as it assumes that, based on the projections from Water NSW, there will be no allocation from the Macquarie River. While it could be argued that this is overly conservative, Council believes it is the responsible way to proceed. This approach enables the community to adjust to a reduced water supply in a staged and controlled manner. As new water supplies are brought online Council can review its level of water restrictions, based on the long term viability of each new supply. As well it avoids the

potential for harsher water restrictions to be imposed at short notice, leaving the community with little opportunity to adjust to significant limitations on water usage.

This table provides a clear understanding of the challenges Council faces in developing new water supplies to meet demand. At the current time, with Council's allocation from the river assumed to be unavailable, the only other supply option for Dubbo is a 3,850 ML/a groundwater entitlement. This volume is not sufficient to meet demands under level 6 water restrictions, representing around 82% of the required volume. Under the current level 2 water restrictions the groundwater allocation can supply just under 50% of requirements.

Dubbo - with 0% River Water Allocation

Restriction level	Residential target L/p/day	Annual extraction demand ML/year	Minimum daily extraction ML/day	Maximum daily extraction ML/day
Nil	382	9092	15.5	39.9
1	336	8380	14.3	36.8
2	301	7839	13.4	34.4
3	295	7428	12.7	32.6
4	245	6177	10.5	27.1
5	195	5403	9.2	23.7
6	177	4648	7.9	20.4

In Wellington the situation is even more challenging, as there is only a 350ML/a allocation of groundwater, while the level 6 demand is around 930 ML/a. This represents only 37% of the required volume. Under the current level 2 restrictions the groundwater allocation can supply just 22% of requirements.

The Geurie water supply is in a more favourable position, with a 120ML/a groundwater allocation, which is sufficient to satisfy demand under level 2 water restrictions. Council is currently in the process of re-establishing its bore supply at Geurie, to ensure it is capable of meeting the community's water demands if the current river supply is no longer available.

It is imperative that new water supplies be developed as a matter of urgency for both Wellington and Dubbo. A window of around seven months exists whilst the river supply is still available, for Council to develop these new supplies. At the same time it will be necessary to impose more stringent water restrictions to drive down usage and help extend the river supply for as long as possible to maximise the opportunity to develop new supplies.

Water Supply Options

The approach being undertaken by Council to address the current water security issues involves examining a range of potential infrastructure options in parallel with each other, assessing the various criteria which need to be taken into consideration as part of the development of these projects, then identifying the delivery pathway for each specific project. While the key aim is to deliver solutions which will ensure Council is able to manage through the current drought, each project is also being assessed for its capacity to form part

of the future water supply system for Council, to ensure Council is better equipped in the future to manage when drought inevitably returns.

Given the urgent need to identify additional sources of water in the short term it is essential that, for each option:

- A sufficient volume of water exists at the present time which is sustainable and able to be accessed relatively easily.
- The needs and entitlements of existing users of any proposed water source are fully considered and taken into account when developing new supplies.
- The water is of an adequate quality that it can be incorporated into the existing treatment system without the need for major augmentation of the treatment process.
- The necessary regulatory and approvals processes can be adequately addressed within a reasonable time, as part of the overall delivery of the project.
- The necessary physical/infrastructure works needed to access supplies and incorporate them into the existing water supply system can be delivered in a timely and efficient manner.
- Issues such as accessibility to supplies and compliance with environmental requirements can be effectively addressed.
- There is broad community acceptance of the proposed supply option, in the context of possibly limited viable alternative options.

The following projects are currently under investigation/development.

Groundwater Dubbo

In conjunction with staff from Department of Primary Industries and Environment (DPIE) a number of potential groundwater options have been identified.

Council's existing groundwater entitlement of 3,850 ML/a is located within the Upper Macquarie Alluvial Aquifer, which extends from Wellington to east of Narromine. This supply is significantly over allocated and current usage is in excess of the extraction limit for this supply. The current level of extraction by Council from this aquifer, of around 2200 ML/a, is well below its entitlement.

Apart from a period in the early 1980s, as well as two occasions during the 1990s, over the past three decades Council has been quite conservative in its use of groundwater. In the early 2000s Council agreed to a voluntary 50% reduction in its groundwater use to reduce overall demand on the aquifer, an approach which has effectively remained in place ever since.

The need now exists for Council to increase its groundwater extraction at least to the level of its entitlement. Given the infrastructure exists for Council to extract this volume of water, this should be the first action taken to help secure sufficient water in the event that the river supply is no longer available.

In order to determine if the existing bores can supply the necessary volume of water over a sustained period, especially given the level of extraction across the aquifer more generally, pumping tests are currently being undertaken on all of Council's water supply bores.

In addition, Council should actively seek to acquire additional entitlements through the established water trading market, either on a temporary basis to get through the existing drought or, on a more permanent basis, to help improve this supply option over the longer term.

As with any such process, given the high demand and usage of water from this source, it is likely that the cost of securing additional water will come at a premium. Due to the current level of over allocation, Council has been advised that it would be required to purchase twice the number of water shares it needs, as the existing Water Sharing Plan effectively values new entitlements at 50% as a means of reducing the impacts of over-allocation over time.

There are also possible issues with converting existing irrigation licences to town water usage, either in the short or long term, which is likely to impact on the capacity Council has to acquire additional entitlements in the Upper Macquarie Alluvial Aquifer. Each individual licence Council may seek to acquire would need to be checked by DPIE to establish if it could be transferred to a Town Water Entitlement.

However, should Council increase its extraction to its full entitlement, there may be some localised impact on surrounding bores and DPIE staff are also concerned that the drawdown of the aquifer in this area could have long term impacts, such as compaction of the gravel beds within the aquifer. Therefore DPIE are encouraging Council to develop additional extraction points, to help spread the impact across the aquifer to enable Council to fully utilise its existing entitlement. These new bores would not allow Council to increase the amount of water extracted. The process for Council to develop these additional bores requires an application with DPIE which includes identifying if the proposed bores are likely to have any impact on existing bores. Given the extent of bore licences across this aquifer, especially south of Dubbo in reasonable proximity to Council's existing water supply infrastructure, gaining approval for new bores is not likely to be a quick process.

In order to assess whether it is a viable option for Council to increase the volume of water it can extract from this aquifer, it should, as a matter of urgency, commence an open tender process to see what interest exists within existing licence holders within the Upper Macquarie Alluvial Aquifer to trade with Council. It is recommended that this process commence as soon as possible.

A number of other groundwater sources have been identified as having the potential to be used to augment Dubbo's groundwater supplies. These have limitations, either due to water quality, licencing issues, proximity to Dubbo or uncertainty about how much water can be economically extracted from the resource. Options being investigated include:

- Accessing the deep (90 m +) Gunnedah Oxley Basin aquifer which sits under Dubbo, which is currently underutilised but has issues with yields and water quality.
- A good quality groundwater source has been identified near Elong Elong, which is currently not being utilised by any other users. While remote from Dubbo, Council's existing pipe network currently extends to Ballimore, which offers potential for a connection in the short term which could be enhanced over the longer term.

Council is undertaking detailed investigations into each of these locations, with the aim of identifying a number of options which could then progress to test drilling and, should they be viable, bore construction and equipping with pipes and associated connecting pipelines. The aim would be to progressively bring these supplies online over the next six to 12 months.

Groundwater Wellington

Wellington currently has very limited groundwater, with an entitlement of 350 ML/a on a bore which is currently not operating at Montefiores. Therefore, due to its full reliance on river supply currently, there is an urgent need to develop additional water sources for Wellington as no viable alternative supply exists if the river ceases to flow.

A number of new groundwater options have been identified and it is proposed to seek approval to drill a number of test bores in the near future to establish the viability of these options. As is the case with Dubbo, issues around impacts on nearby bores, water quality, long term viability and the ability to connect these bores to the town's water infrastructure are all key considerations when determining which option should ultimately be adopted.

Council also owns a number of groundwater sources which currently are licensed for recreation/irrigation use. These are being investigated to assess whether they can be developed to increase their yield, as well be converted to town water use. These supplies are located in the Bell River aquifer which currently has potential for further allocation for town water use.

Groundwater Geurie

Council sources its water for Geurie from the Macquarie River. However, it also has two bores which have not been utilised for some time. An application has been submitted with DPIE to recommission these bores to ensure they are available to supply Geurie in the event that the river ceases to flow. Subject to approval from DPIE it is expected that the work to re-establish these two bores will be completed as a matter of urgency.

Stormwater Harvesting Dubbo

An initial investigation has identified that stormwater harvesting offers a viable additional water supply for Dubbo. This option has the advantages of being effectively a new source of water which can be readily incorporated into the City's water supply without significant impact on other users, provides both a short term and long term solution, is scalable and offers a very cost effective option which delivers significant long term environmental outcomes.

While stormwater harvesting relies on rainfall, generally a very minor rain event of around 5 mm can produce a significant volume of stormwater runoff to enable harvesting to occur. This is due to the impervious nature of urban catchments, with a high percentage of the catchment area made up of roofs, roads and footpaths, which produce reliable runoff during rain events. This water is directed into underground drainage pipes which discharge at the catchment outlet, providing a very convenient and efficient point at which to capture a percentage of these flows in a stormwater harvesting system. Dubbo is fortunate in that most

of its urban sub-catchments discharge along the Macquarie River or to Eulomogo Creek, where sufficient open space exists to construct the necessary infrastructure to capture and treat this stormwater before piping it to the water filtration plant.

Such a scheme can be constructed in stages, with harvesting implemented in those catchments in close proximity to the water filtration plant in the early stages, and additional catchments effectively added as the scheme is extended. The initial treatment generally involves removal of suspended sediments in the stormwater, as well as designing the system to ensure contaminants such as oils are not captured in the harvested water. The harvested stormwater is then incorporated into the inlet of the water filtration plant, along with raw water from the river and/or groundwater, to be fully treated to the appropriate Australian Drinking Water standards before being distributed for general use. Water quality data from similar schemes in NSW demonstrate that the quality of harvested stormwater is generally significantly better than that of raw water from natural sources such as creeks and rivers. This is due the fact that with a whole-of-catchment management approach the potential for contaminants to enter stormwater is limited, and the initial pre-treatment process can be designed to address any potential contamination issues which could occur within the catchment.

A detailed concept is being undertaken to develop the first stages of a stormwater harvesting scheme, which will identify the key environmental, regulatory and compliance issues as well as outline the infrastructure works required and the associated estimated cost and delivery timeframe. This is expected to be completed by the middle of October 2019.

Stormwater Harvesting Wellington

The topography and layout of the Wellington urban area provides a similar opportunity to explore stormwater harvesting as a potential new source of water. An investigation into this option will be undertaken over the next month, and, if viable, a similar detailed concept study to that proposed for Dubbo will be undertaken as a priority.

Effluent Re-use Dubbo

The detailed design of a network of pipes which would allow a portion of the treated effluent from the Dubbo wastewater treatment plant to be redirected for alternative use within the City, is currently being developed. This effluent could initially be used as substitute water to either reduce the demand on potable water or offered as an alternative supply in cases where Council is looking to secure additional water, such as groundwater. In the longer term treated effluent could be used for indirect potable re-use, such as in a Managed Aquifer Recharge Scheme, or ultimately for direct potable re-use if and when such use becomes generally accepted.

At the present time around 3000 ML of effluent is produced each year. This is utilised for irrigation purposes at Council's Greengrove property as well under supply agreements with a number of commercial entities. A staged approach to re-allocating this effluent over time needs to be adopted, to ensure a viable volume can be made available in the short term, with the supply to increase in the future in accordance with existing commercial agreements.

As with other water supply options being considered effluent re-use offers both immediate and long term benefits to securing Dubbo's long term water security, particularly as an extremely reliable source of water. There are significant issues associated with re-use of effluent from a community acceptance viewpoint as well as water quality risks. However, very robust controls can be put in place to ensure that the quality of re-used effluent is appropriate for its ultimate end-use. As well there are a growing number of examples within Australia and around the world where indirect potable effluent re-use is successfully utilised. As outlined in the attached ABC news article, <https://www.abc.net.au/news/2018-03-13/recycled-sewage-water-australian-drinking-supplies/9543590>, in addition to Perth, the main water supplies in Sydney comprise a proportion of recycled effluent. As well, treated effluent from centres such as Bathurst and Wellington is discharged into the Macquarie River, ultimately forming part of the existing raw water supply for Dubbo.

Access to this treated effluent provides many benefits. In short it can be used as substitute water for irrigation of the City's premier open space areas. This would allow the existing groundwater irrigation licences, which total 444 ML/a, to be converted to Town Water Licences, providing around a 10% increase without any net impact on groundwater sources. The Taronga Western Plains Zoo could also utilise treated effluent in lieu of around 350 ML of high security surface water. Discussions between staff at the Zoo and Council are currently underway with the aim of developing an agreement for Council's consideration.

Treated effluent could also be offered as substitute water to irrigators in return for Council gaining access to an equivalent volume of groundwater to augment its entitlement, either in the short term or as a permanent arrangement. Such an agreement would result in zero overall additional 'take' from the aquifer.

Effluent Re-use Wellington

The same opportunity exists in Wellington to explore opportunities for effluent re-use. Investigations into the most appropriate route for a re-use pipeline between the Wellington wastewater treatment plant and water filtration plant are currently underway. Given both effluent projects in Dubbo and Wellington offer similar opportunities and will need to go through similar assessment and approval processes, these will be developed as joint projects over the coming months.

Pipelines between Burrendong Dam, Wellington and Dubbo

The need for a water supply pipeline to Wellington has become more apparent during recent investigations, particularly due to the lack of any large capacity alternative water supplies for Wellington in the event that the supply from the Macquarie River is not available. A pipeline connection between Wellington to Burrendong Dam is being assessed as an option to address Wellington's immediate water supply needs, subject to further discussions with Water NSW about an amount of water, possibly from the dead storage, being made available for such a use.

The existing DRC water supply network currently extends from Dubbo to Wongarbron. Preliminary design work has already been undertaken for an extension of this system from Wongarbron to Geurie. It is recommended that investigation and detailed design of this network from Geurie to Wellington be commenced, to bring the entire Dubbo-Wellington pipeline project to a "shovel-ready" stage. At the same time Council should progress with a funding application to the NSW Government for funding of this pipeline. This could possibly be on a shared funding arrangement, as the pipeline would not only assist in the short term in securing Wellington's potable water supply during the current drought, but in the longer term would serve as a key interconnection in the DRC water network, improving water security and redundancy for both Dubbo and Wellington into the future.

Other pipeline options

The projects discussed above have been assessed as offering the best opportunities to deliver additional water supplies, in the short to medium term. However it is proposed to also explore other options, particularly a number of pipeline routes, which could ultimately form part of a regional pipe network which could convey water from new sources to the existing water infrastructure networks in either Dubbo or Wellington.

Re-use of Dubbo Water Filtration Plant Backwash Water

The existing water treatment process at the John Gilbert Water Filtration Plant in Dubbo involves the discharge of around 300 ML of relatively clean process water each year. Around 50 ML/a of this water is utilised of open space watering. The remaining 250 ML/a can be recycled back through the plant with a relatively minor reconfiguration of pipes and valves. This work will be undertaken as a matter of priority, at an estimated cost of around \$150,000.

Water Conservation and Demand Management

A key part of the Water Security Strategy is the development of processes and practices which help drive down water usage, both in the short term to help get through the current water shortage as well as over the longer term to enable population growth to continue within an environment where provision of a sustainable water supply will continue to be challenging.

Council's existing Demand Management Plan is currently being reviewed to ensure its goals are consistent with community demands as well as best practice water usage principles. In

particular the current water restrictions regime has been found to not align with local and regional community expectations. Currently water restrictions are based on Macquarie River high security allocations as well as borefield allocations. At the current time the 70% reduction in high security river licences, or a 50% borefield allocation triggers level 1 restrictions. However, the broader community has accepted that level 2 restrictions are currently more appropriate, with level 3 also currently now being suggested.

A revised water restriction regime will be developed, based around triggers which are more appropriate for the current circumstances. In the interim, as the current Drought Management Plan acknowledges, 'beyond the current drought triggers Council shall decide to commence drought actions as Council sees fit'.

It is recommended that, in the first instance, Council:

- Amend its current drought triggers to commence level 2 water restrictions when the Macquarie River High Security Allocations are reduced to 70%.
- Implement further levels of water restrictions as determine by Council's Chief Executive Officer following consultation with Council's Drought Management Team, and based on projections of future reduced river flows as provided by Water NSW.
- Move to level 3 water restrictions at the start of October 2019, in order to drive down usage ahead of the warmer weather. The main impact of level 3 is that many businesses will be required to develop a Water Savings Action Plan (WSAP), an enterprise specific plan to encourage water efficiencies within non-residential water users.
- Provide additional resources to work with businesses, especially high water users, to help them develop Water Savings Action Plans and enable them to implement meaningful and long term actions which will result in more efficient water usage in both the short and long term.
- Create a media and communications strategy to respond to our water crisis and improve our community engagement to bring about significant behavioural changes to community use of water.

Water Conservation

Council has a large amount of information available for the public to access to assist with water conservation activities at the residential level. A detailed and ongoing program is being developed as part of Council's overall Community Engagement and Communications Plan.

As one of the main water users Council will implement an ongoing program of water conservation actions across all operational areas of the organisation. All relevant staff are being encouraged to critically assess water usage within the own area of operations and identify both short and long term water saving initiatives. Council's Liveability Division, who manage all of the recreation and open space areas of Council, have recently outlined a significant program of reductions in watering of 41 open space sites across the LGA.



**DUBBO REGIONAL
COUNCIL**

Report of the Planning Development Environment Committee - meeting 9 September 2019

AUTHOR: Administration Officer - Governance
REPORT DATE: 9 September 2019

The Committee had before it the report of the Planning, Development and Environment Committee meeting held 9 September 2019.

RECOMMENDATION

That the report of the Planning, Development and Environment Committee meeting held on 9 September 2019, be noted.



**REPORT
PLANNING, DEVELOPMENT AND
ENVIRONMENT COMMITTEE
9 SEPTEMBER 2019**

PRESENT: Councillors J Diffey, V Etheridge, D Grant, D Gumley, A Jones, S Lawrence, G Mohr, K Parker, J Ryan and B Shields.

ALSO IN ATTENDANCE:

The Chief Executive Officer, the Executive Manager Governance and Internal Control, the Manager Governance Operations, the Community Support Officer, the Communications Partner, the Director Organisational Performance, the Director Culture and Economy, the Director Infrastructure (S Colliver), the Manager Infrastructure Strategy and Design, the Director Development and Environment and the Director Liveability.

Councillor S Lawrence assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 5.46pm.

**PDEC19/27 REPORT OF THE PLANNING DEVELOPMENT AND ENVIRONMENT COMMITTEE
- MEETING 12 AUGUST 2019 (ID19/1198)**

The Committee had before it the report of the Planning, Development and Environment Committee meeting held 12 August 2019.

Moved by Councillor D Gumley and seconded by Councillor J Ryan

MOTION

That the report of the Planning, Development and Environment Committee meeting held on 12 August 2019, be noted.

CARRIED

PDEC19/28 BUILDING SUMMARY - AUGUST 2019 (ID19/1145)

The Committee had before it the report dated 28 August 2019 from the Director Development and Environment regarding Building Summary - August 2019.

Moved by Councillor J Diffey and seconded by Councillor V Etheridge

MOTION

That the report from the Director Development and Environment dated 28 August 2019 be noted.

CARRIED

PDEC19/29 NAMING OF THOROUGHFARE FOR SOUTHLAKES ESTATE - STAGES CC33 AND CC34 (ID19/1165)

The Committee had before it the report dated 30 August 2019 from the LIS and E-Services Coordinator regarding Naming of Thoroughfare for Southlakes Estate - Stages CC33 and CC34.

Moved by Councillor D Grant and seconded by Councillor V Etheridge

MOTION

1. That the names proposed by the developer be approved by Council, as follows:

- **Road 1 – Rapids Parade**
- **Road 2 – Strait Avenue**
- **Road 3 – Canal Avenue**
- **Road 4 – Reservoir Avenue**
- **Road 5 – Peninsular Circuit**
- **Road 6 – Billabong Crescent**
- **Road 7 – Reef Avenue**
- **Road 8 – Glacier Avenue**
- **Road 9 – Wetland Avenue**
- **Road 10 – Albina Way**
- **Road 11 – Estuary Way**
- **Road 12 – Channel Avenue**
- **Road 13 – Menindee Avenue**
- **Road 14 – Pedder Avenue**
- **Road 15 – Tinaroo Avenue**
- **Road 16 – Tyrrell Drive**
- **Road 17 – Barrine Avenue**
- **Road 18 – Mulwala Avenue**
- **Road 19 – Cardinia Avenue**
- **Road 20 – Gairdner Place**
- **Road 21 – Carey Court**
- **Road 22 – Barlee Circuit**
- **Road 23 – Torrens Way**

- Road 24 – Geyser Crescent
 - Road 25 – Rain Court
 - Road 26 – Mist Court
2. That the approved names be advertised and government authorities notified in accordance with Section 162 of the Roads Act 1993 and the Roads Regulation 2008.
 3. That the developer be advised accordingly once approval under the Roads Regulation 2008 has been given.

CARRIED

The meeting closed at 5.49pm.

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CHAIRMAN



**DUBBO REGIONAL
COUNCIL**

Report of the Infrastructure Community and Recreation Committee - meeting 9 September 2019

AUTHOR: Administration Officer - Governance
REPORT DATE: 9 September 2019

The Committee had before it the report of the Infrastructure, Community and Recreation Committee meeting held 9 September 2019.

RECOMMENDATION

That the report of the Infrastructure, Community and Recreation Committee meeting held on 9 September 2019, be noted.



**REPORT
INFRASTRUCTURE, COMMUNITY AND
RECREATION COMMITTEE
9 SEPTEMBER 2019**

PRESENT: Councillors J Diffey, V Etheridge, D Grant, D Gumley, A Jones, S Lawrence, G Mohr, K Parker, J Ryan and B Shields.

ALSO IN ATTENDANCE:

The Chief Executive Officer, the Executive Manager Governance and Internal Control, the Manager Governance Operations, the Community Support Officer, the Communications Partner, the Director Organisational Performance, the Director Culture and Economy, the Director Infrastructure (S Colliver), the Manager Infrastructure Strategy and Design, the Director Development and Environment and the Director Liveability.

Councillor S Lawrence assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 5.49pm.

**ICRC19/45 REPORT OF THE INFRASTRUCTURE, COMMUNITY AND RECREATION
COMMITTEE - MEETING 12 AUGUST 2019 (ID19/1199)**

The Committee had before it the report of the Infrastructure, Community and Recreation Committee meeting held 12 August 2019.

Moved by Councillor D Gumley and seconded by Councillor A Jones

MOTION

That the report of the Infrastructure, Community and Recreation Committee meeting held on 12 August 2019, be noted.

CARRIED

ICRC19/46 NEW/UPDATED MACQUARIE RIVER FLOOD STUDY (ID19/1190)

The Committee had before it the report dated 23 August 2019 from the Manager Infrastructure Strategy and Design regarding New/Updated Macquarie River Flood Study.

Moved by Councillor V Etheridge and seconded by Councillor D Grant

MOTION

1. That the report of the Manager Infrastructure Strategy and Design dated 23 August 2019 be noted.
2. That the digital maps generated by the 2019 Macquarie River Flood Study be placed on public exhibition on Council's website for a period of six (6) weeks, commencing 23 September 2019.
3. That during the period of public exhibition two workshops be held with significant stakeholders and relevant government agencies to review the maps and gather feedback.
4. That following the period of public exhibition, a report be presented to the December 2019 meeting of Council, detailing the outcomes of the public exhibition period and proposing a programme for the implementation of the Floodplain Risk Management Plan.
5. That in the interim, the model data be adopted for the purposes of zoning decisions in respect of any amendments to the Dubbo LEP 2011 and assessment of development applications in Flood Prone or Flood Affected areas.

CARRIED

ICRC19/47 DUBBO TRIATHLON RACES 2019/2020 (ID19/1216)

The Committee had before it the report dated 2 September 2019 from the Senior Traffic Engineer regarding Dubbo Triathlon Races 2019/2020.

Moved by Councillor B Shields and seconded by Councillor J Diffey

MOTION

1. That the application of the Dubbo Triathlon Club be approved for the 2019/2020 season as conditioned by the NSW Police Service and the following conditions of Dubbo Regional Council.
2. Approval shall be for the use of Bligh Street from Ollie Robins Oval, south to Macquarie Street, Macquarie Street from Bligh Street to Hennessy Road, Old Dubbo Road from Hennessy Road south to the 4.5, 9 and 20 kilometres turnaround locations and return on the nominated days generally between 9.00 am to 11.00 am and at selected times for specific events in accordance with the Racing Schedule on 22 September 2019, 27 October 2019, 10 November 2019, 1 December 2019, 19 January 2020, 9 February 2020 (inter-club event), 15 March 2020 and 5 April 2020.

3. Submission of a Traffic Management Plan to Council for approval to be submitted a minimum of three (3) weeks prior to the first event. All traffic control measures contained in the Plan are to be in accordance with Australian Standard AS 1742.3 and the Roads and Maritime Services and NSW Guidelines for Bicycle Road Races and the Guide to Traffic Control at Worksites, prepared by an accredited person.
4. All traffic control, including the placement and removal of barricades and/or regulation of traffic, is to be carried out by traffic controllers appropriately trained in accordance with the requirements of Australian Standard AS 1742.3 and the Roads and Maritime Services accreditation requirements for Traffic Control Planners or Controllers as required.
5. All competitors shall comply with the Australian Road Rules, for the cycle route.
6. All traffic advisory signs shall be placed in accordance with the approved Traffic Control Plan.
7. The NSW Police Force consent and conditions for bicycle races permit under the NSW Roads Transport Act 2013, Section 115.
8. Council's Executive Manager Governance and Internal Control must sight a copy of the Public Liability Insurance Policy for a minimum amount of \$20 million on which Dubbo Regional Council and NSW Police Force is specifically noted to be indemnified against any action resulting from the triathlon races.
9. The applicant is to submit to Council all the appropriate documentation required, accepting the above terms and conditions before a final approval is granted.

CARRIED

ICRC19/48 DUBBO AIRPORT PRECINCT - PROPOSED DIRECTIONAL SIGNAGE (ID19/1217)

The Committee had before it the report dated 2 September 2019 from the Senior Traffic Engineer regarding Dubbo Airport Precinct - Proposed Directional Signage.

Moved by Councillor J Ryan and seconded by Councillor D Gumley

MOTION

1. That white on blue directional signs be installed in Cooreena Road in advance of the Arthur Butler Drive intersection, in Arthur Butler Drive in advance of the Cooreena Road intersection and at the Judy Jakins Drive intersection for Royal Flying Doctor Service, NSW Rural Fire Service Training Academy, Rural Fire Service, SES/VRA operations, proposed Police Training Facility and General Aviation.
2. That Council's existing Directional Signs Policy be updated to include the new signage.
3. That the existing Royal Flying Doctor Service and Fire Control Centre directional signs be removed.

CARRIED

ICRC19/49 ORANA HEIGHTS PUBLIC SCHOOL, OAK STREET DUBBO - NO PARKING ZONE (ID19/1218)

The Committee had before it the report dated 2 September 2019 from the Senior Traffic Engineer regarding Orana Heights Public School, Oak Street Dubbo - No Parking Zone.

Moved by Councillor A Jones and seconded by Councillor J Diffey

MOTION

That Council implement a 'No Parking Zone' time restricted to standard 'School Zone' times in Oak Street adjacent to Jubilee Park, immediately east of the School frontage and that the pedestrian refuge 'No Stopping Zone' time restrictions be change to 'School Zone' times in accordance with Council's Plan TM 7305 (Appendix 1).

CARRIED

The Local Traffic Committee did not have unanimous support in the adoption of the recommendation, as Roads and Maritime Services did not concur generally with this recommendation, they support the morning no parking zone times, however do not support the afternoon no parking zone times, also advises that parallel parking is more desirable in the timed no parking zones. Roads and Maritime Services also suggest that the No Stopping zones should be permanent no stopping, not timed due to the pedestrian refuge in that location. Accordingly the Roads and Maritime Services and NSW Police will be provided with an opportunity to appeal the decision. Should an appeal be forthcoming the matter will be forwarded to the Regional Traffic Committee for determination.

ICRC19/50 AQUATIC LEISURE CENTRES USAGE POLICY (ID19/1186)

The Committee had before it the report dated 22 August 2019 from the Aquatic Leisure Centres Manager regarding Aquatic Leisure Centres Usage Policy.

Moved by Councillor K Parker and seconded by Councillor V Etheridge

MOTION

- 1. That the report by Aquatic Leisure Centre Manager, dated 22 August 2019, be noted.**
- 2. That the 'Aquatic Leisure Centres Usage Policy' be adopted and implemented for the 2019/2020 swimming season.**
- 3. That a full review of this policy be undertaken at the end of the 2019/2020 season, with a further recommendation or report being presented for council.**
- 4. That if anomalies become apparent during this season, that consultation with the Chief Executive Officer and the Director Liveability are undertaken to overcome unanticipated difficulties not covered in this Policy, prior to confirmation of facility use.**

CARRIED

ICRC19/51 DUBBO REGIONAL RECREATION STRATEGY 2030 (ID19/1183)

The Committee had before it the report dated 21 August 2019 from the Manager Recreation and Open Space regarding Dubbo Regional Recreation Strategy 2030.

Moved by Councillor D Gumley and seconded by Councillor B Shields

MOTION

1. That the report by the Manager Recreation and Open Space dated 20 August 2019 be noted.
2. That the Dubbo Regional Council Recreation Strategy be approved to go on public exhibition for 28 days, with a further report to Council following feedback from the community and any required amendments.

CARRIED

ICRC19/52 TREE AMENITY VALUATION ON PUBLIC TREES (ID19/1086)

The Committee had before it the report dated 5 August 2019 from the Manager Recreation and Open Space regarding Tree Amenity Valuation on Public Trees.

Moved by Councillor K Parker and seconded by Councillor B Shields

MOTION

1. That the report from the Manager Recreation and Open Space, dated 5 August 2019, be noted.
2. That the Tree Amenity Valuation on Public Trees be adopted and implemented, with any funds raised as a result of the policy placed in a Restricted Asset for future Street Tree planting.
3. That the Public Tree Removal – Amenity Valuation Policy be adopted.
4. That the Public Tree Removal – Amenity Valuation Policy is reviewed annually with the Chief Executive Officer having the authority to modify/strengthen the policy, as required, to reflect an increased knowledge base as the policy is implemented, and changing community expectations.

CARRIED

ICRC19/53 TREE REPORT 4 WHEELER STREET (ID19/1276)

The Committee had before it the report dated 4 September 2019 from the Lead Arborist regarding Tree Report 4 Wheeler Street.

Moved by Councillor B Shields and seconded by Councillor V Etheridge

MOTION

That the tree be removed and replaced with another tree species according to the Street Tree Masterplan (*Geijera parvifolia* - Wilga).

CARRIED

ICRC19/54 TREE REPORT 66 LIME STREET, GEURIE (ID19/1277)

The Committee had before it the report dated 4 September 2019 from the Lead Arborist regarding Tree Report 66 Lime Street, Geurie.

Moved by Councillor J Ryan and seconded by Councillor D Grant

MOTION

- 1. That the tree be removed and replaced with a more appropriate tree species.**
- 2. That the Manager Recreation and Open Spaces recommend to the Manager Operations a suitable replacement species.**

CARRIED

The meeting closed at 5.53pm.

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CHAIRMAN



**DUBBO REGIONAL
COUNCIL**

Report of the Economic Development Business and Corporate Committee - meeting 9 September 2019

AUTHOR: Administration Officer - Governance
REPORT DATE: 9 September 2019

The Committee had before it the report of the Economic Development, Business and Corporate Committee meeting held 9 September 2019.

RECOMMENDATION

That the report of the Economic Development, Business and Corporate Committee meeting held on 9 September 2019, be noted.



**REPORT
ECONOMIC DEVELOPMENT, BUSINESS AND
CORPORATE COMMITTEE
9 SEPTEMBER 2019**

PRESENT: Councillors J Diffey, V Etheridge, D Grant, D Gumley, A Jones, S Lawrence, G Mohr, K Parker, J Ryan and B Shields.

ALSO IN ATTENDANCE:

The Chief Executive Officer, the Executive Manager Governance and Internal Control, the Manager Governance Operations, the Community Support Officer, the Communications Partner, the Director Organisational Performance, the Director Culture and Economy, the Director Infrastructure (S Colliver), the Manager Infrastructure Strategy and Design, the Director Development and Environment and the Director Liveability.

Councillor G Mohr assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 5.54pm.

EDBC19/36 REPORT OF THE ECONOMIC DEVELOPMENT, BUSINESS AND CORPORATE COMMITTEE - MEETING 12 AUGUST 2019 (ID19/1200)

The Committee had before it the report of the Economic Development, Business and Corporate Committee meeting held 12 August 2019.

Moved by Councillor K Parker and seconded by Councillor J Ryan

MOTION

That the report of the Economic Development, Business and Corporate Committee meeting held on 12 August 2019, be noted.

CARRIED

**EDBC19/37 REPORT OF THE AUDIT AND RISK MANAGEMENT COMMITTEE - MEETING 2
SEPTEMBER 2019 (ID19/1261)**

The Committee had before it the report of the Audit and Risk Management Committee meeting held 2 September 2019.

Moved by Councillor A Jones and seconded by Councillor K Parker

MOTION

That the report of the Audit and Risk Management Committee meeting held on 2 September 2019, be adopted.

CARRIED

**EDBC19/38 INVESTMENTS UNDER SECTION 625 OF THE LOCAL GOVERNMENT ACT -
AUGUST 2019 (ID19/1204)**

The Committee had before it the report dated 2 September 2019 from the Director Organisational Performance regarding Investments Under Section 625 of the Local Government Act - August 2019.

Moved by Councillor D Gumley and seconded by Councillor V Etheridge

MOTION

That the report from the Director Organisational Performance dated 2 September, 2019 be noted.

CARRIED

Councillor K Parker declared a pecuniary, significant interest in the matter now before the Committee and left the room and was out of sight during the Committee's consideration of this matter. The reason for such interest is that Councillor K Parker an employee of the Dubbo Branch of the Bank of Queensland, a bank that Council has funds invested with.

EDBC19/39 2018/2019 BUDGET HIGHLIGHTS REPORT (ID19/1187)

The Committee had before it the report dated 29 August 2019 from the Chief Financial Officer regarding 2018/2019 Budget Highlights Report.

Moved by Councillor A Jones and seconded by Councillor S Lawrence

MOTION

That the information contained within the report of the Chief Financial Officer dated 29 August 2019 be adopted.

CARRIED

The meeting closed at 5.56pm.

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CHAIRMAN



DUBBO REGIONAL
COUNCIL

NOTICE OF MOTION: Burrendong Dam Water Security

REPORT DATE: 5 September 2019

FILE: ID19/1302

Council had before it a Notice of Motion dated 5 September 2019 from Councillor J Ryan regarding the Burrendong Dam Water Security as follows:

- “1. That Council make representations to the Minister of Water, Property and Housing, the Hon Melinda Pavey, MP to support and implement a policy regarding the release of water from Burrendong Dam, whereby upon the dam reaching a minimum threshold of 20 percent capacity, allocations to irrigators along the Macquarie river system be reduced to ensure access to water for the cities, towns and communities along the river may be maintained.*
- 2. That Council publicly acknowledges that people have overwhelming priority over any other water use allocation, and that state policy needs to reflect that a far more comprehensive buffer needs to be in place so it is unlikely the Council's residents can ever again end up facing such an acute shortage of such a basic human right.”*

RECOMMENDATION

- 1. That Council make representations to the Minister of Water, Property and Housing, the Hon Melinda Pavey, MP to support and implement a policy regarding the release of water from Burrendong Dam, whereby upon the dam reaching a minimum threshold of 20 percent capacity, allocations to irrigators along the Macquarie river system be reduced to ensure access to water for the cities, towns and communities along the river may be maintained.**
- 2. That Council publicly acknowledges that people have overwhelming priority over any other water use allocation, and that state policy needs to reflect that a far more comprehensive buffer needs to be in place so it is unlikely the Council's residents can ever again end up facing such an acute shortage of such a basic human right.**

Councillor J Ryan
Councillor

Appendices:

- [1](#) Notice of Motion - Water Security - Councillor J Ryan - September 2019

Councillor John Ryan
PO Box 81
DUBBO NSW 2830

5 September 2019

The Chief Executive Officer
Dubbo Regional Council
PO Box 81
DUBBO NSW 2830

Dear Michael

NOTICE OF MOTION – WATER SECURITY

I would like to place the following notice of motion on the agenda for the September 2019 Ordinary meeting of Council.

1. *That Council make representations to the Minister of Water, Property and Housing, the Hon Melinda Pavey, MP to support and implement a policy regarding the release of water from Burrendong Dam, whereby upon the dam reaching a minimum threshold of 20 percent capacity, allocations to irrigators along the Macquarie river system be reduced to ensure access to water for the cities, towns and communities along the river may be maintained.*
2. *That Council publicly acknowledges that people have overwhelming priority over any other water use allocation, and that state policy needs to reflect that a far more comprehensive buffer needs to be in place so it is unlikely the Council's residents can ever again end up facing such an acute shortage of such a basic human right.*

Yours faithfully



John Ryan
Councillor



DUBBO REGIONAL
COUNCIL

REPORT: Quarterly Report on Documents Executed Under the Power of Attorney

AUTHOR: Executive Manager Governance and
Internal Control
REPORT DATE: 3 September 2019
TRIM REFERENCE: ID19/1271

EXECUTIVE SUMMARY

At the February 2018 Ordinary meeting of Council held 26 February 2018, Council resolved:

1. *That Council delegate to Michael Gerard McMahon, General Manager, a prescribed power of attorney in accordance with the General Power of Attorney attached to the report as Appendix 1.*
2. *That Council authorise the Mayor and Deputy Mayor to execute the General Power of Attorney under the Common Seal of the Council.*
3. *That the General Manager report to Council every three (3) months on all documents signed under the prescribed Power of Attorney.*

In accordance with point 3 of this resolution, this report provides a listing of documents signed under the Power of Attorney delegated to the Chief Executive Officer from 1 June 2019 to 30 August 2019.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION

That the information contained within the report of the Executive Manager Governance and Internal Control dated 3 September 2019 be noted.

Michael Ferguson

Executive Manager Governance and Internal Control

REPORT

In accordance with point 3 of the resolution, provided below is a listing of documents signed under the Power of Attorney delegated to the Chief Executive Officer for your information from 1 June 2019 to 30 August 2019.

Date Sealed	Details of Document
1/06/2019	Sale contract - Deposited Plan Administration Sheet - Execution of Land Consolidation - Walkway between Sturt Circle - Michael Madden - Lot 1 DP 1252719 and Lot 10 DP 806568 - Executed by Chief Administration Officer under Power Of Attorney 01/06/2019
6/06/2019	Execution of Plan of Subdivision - Lot 32 & Lot 48 DP 754322 - Road Widening Muronbung Road Upgrade - Purchase of land from Andrew and Anna Shearman
9/07/2019	Execution of Plan of Subdivision - Part lot 21 DP 701286 and Part lot 54 DP 754284 - William Martel and Gemma Martel - Muronbung Road Upgrade
24/07/2019	Execution of Contract for Sale and Purchase of Land - Road Closure and Disposal - Bakers Lane, Maryvale, DRC Sale to Harold Baker
29/07/2019	Deposited Plan Administration Sheet - Plan of Road to be Closed under the Roads Act 1993 - Bakers Lane, Maryvale
8/08/2019	Sale contract - Lot 322 Keswick Estate Stage 4 Release 3B to Bruno Patriarca and Tarsilla De Luca - DP1241303
29/08/2019	Sale contract - Road closure and disposal of DP 754321 Goonoo Street Wongarbron to Benjamin Braithwaite



DUBBO REGIONAL
COUNCIL

REPORT: Disclosure of Interest Returns

AUTHOR: Executive Manager Governance and
Internal Control
REPORT DATE: 5 September 2019
TRIM REFERENCE: ID19/1290

EXECUTIVE SUMMARY

Council's Code of Conduct requires Councillors and designated persons to lodge Disclosure of Interest returns annually in accordance with clause 4.21(b).

Clause 4.24 and 4.25 requires that the Chief Executive Officer not only keep a register of the returns, but is to table the returns at the first meeting after the last date for their lodgement.

The Office of Local Government has requested that it be advised of any failures to lodge by 30 September 2019.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION

That the tabling of the Disclosure of Interest Returns as detailed in the report be noted and the Office of Local Government be advised accordingly.

Michael Ferguson

Executive Manager Governance and Internal Control

BACKGROUND

Council's Code of Conduct requires Councillors and designated persons to lodge Disclosure of Interest returns annually in accordance with clause 4.21(b). Clause 4.24 and 4.25 requires that the Chief Executive Officer not only keep a register of the returns, but is to table the returns at the first meeting after the last date for their lodgement.

REPORT

The purpose of these Sections of the Code of Conduct is to enhance accountability and transparency of Local Government. It also ensures that breaches of the Code are brought to notice as soon as they occur. Additionally, it is to assist the Office of Local Government in its investigative role regarding breaches of the Disclosure of Interest provisions.

In respect of the Disclosure of Interest Returns for the 2018/2019 period it is advised that these relate to the Councillors, Chief Executive Officer and designated staff.



REPORT: Dubbo Regional Council Representation to the Taronga Conservation Society Australia Board

AUTHOR: Executive Manager Governance and
Internal Control

REPORT DATE: 16 September 2019

TRIM REFERENCE: ID19/1353

EXECUTIVE SUMMARY

Advice has been received from the Taronga Conservation Society Australia, formally seeking the nomination of two (2) persons by Dubbo Regional Council from which the Minister may consider making an appointment to the Board of the Taronga Conservation Society Australia.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION

That Council nominate the Mayor, Councillor Ben Shields, and further proceed to determine one (1) alternate nominee for representation to the Board of the Taronga Conservation Society Australia.

Michael Ferguson

Executive Manager Governance and Internal Control

REPORT

Council's representation to the Board of the Taronga Conservation Society Australia is currently vacant and the Taronga Conservation Society Australia has requested that two (2) nominations be provided for consideration by the Minister.

Taronga Conservation Society Australia has advised that nominations need not be exclusively Councillors and can include prominent members of the local community or citizens who, in the Council's view, would be appropriate for nomination for appointment to the Board. Nominees would need to be suitably qualified to provide sound advice, judgement and contribution to the Board based on experience. The Minister has further requested that Council nominate one appropriately identified indigenous community representative and at least one female.

It is considered appropriate that Council nominate the Mayor as one of its nominees with the other nominee being determined by Council.



REPORT: Community Services Fund 2019/2020 - community benefit funding in accordance with Section 356 Local Government Act 1993

AUTHOR: Director Liveability
REPORT DATE: 19 August 2019
TRIM REFERENCE: ID19/739

EXECUTIVE SUMMARY

During 2019/2020 budget, Council deliberations determined that community groups previously funded by the former Dubbo City and Wellington Councils would be required to apply through a public process, for any donation sought from Council, for delivery of community services.

Council allocated funding for total discretionary donations of \$625,636 over the four years of the budget.

For the 2019/2020 financial year, Council invited submissions from community based organisations, seeking funds to deliver services for the community.

To be successful for funding, community projects must adhere to the following criteria:

- 1) Deliver social, cultural or environmental benefits for communities of the Local Government Area;
- 2) Address an identified community priority;
- 3) Demonstrate how the funding shall enable the community based organisation to deliver a service to the community; and
- 4) The organisation must demonstrate the capacity to manage funds and deliver the project.

Only one application per organisation was permitted.

There were sixteen (16) applications totalling a request of \$265,388.53 for available monies of approximately \$105,000.

A panel of Council staff assessed applications Monday 12 August 2019. Subsequently, recommendations to fund specific community groups in accordance with legislative requirements have been made, for Council's consideration.

FINANCIAL IMPLICATIONS

The budget has been allocated as a part of the forward four year budget.

POLICY IMPLICATIONS

Community Services Fund allocations are in keeping with Dubbo Regional Council's Community Strategic Plan 2040, particularly theme 5 Liveability and 5.3, "the lifestyle and social needs of the community are supported".

RECOMMENDATION

1. That the report from the Director Liveability dated 19 August 2019 be noted.
2. That Council allocate the following funds, in accordance with Section 356 of The Local Government Act 1993:
 - a) Central West Leadership Academy \$500
 - b) Lifeline Central West Dubbo Centre \$15,000
 - c) Dubbo Legacy a Division of Orange Legacy \$3,000
 - d) Dubbo and District Pipe Band \$1,500
 - e) Onelife Community Church \$1,000
 - f) Western Region Academy of Sport Inc (WRAS) \$2,924
 - g) University of the Third Age – Dubbo Chapter \$3,000
 - h) Wellington Information and Neighbourhood Services Inc (WINS) \$30,000
 - i) Wellington Country Women's Association (CWA) \$2,240
 - j) Wellington Connect Inc t/a Wellington Men's Shed \$3,000
 - k) Burrendong Botanic Garden and Arboretum \$7,800
 - l) Girl Guides Association of NSW Dubbo \$2,229
 - m) Orana Early Childhood Intervention \$1,000
 - n) Dubbo Neighbourhood Centre t/a Connecting Community Services \$30,000
3. That all applicants be advised of their respective funding application outcome and unsuccessful applicants be advised of Council's Grants Hub, as well as other funding opportunities.

Skye Price

Director Liveability

BACKGROUND

Funding has previously been allocated for regular annual donations, each year. The following table identifies groups which have previously received funding allocations; and the monies that they were allocated during the 2018/2019 financial year:

<i>Group</i>	<i>Project</i>	<i>Previous Allocation</i>
Dubbo Rescue Squad	offset operational costs such as insurance, maintenance of depot and purchase of new equipment	11,300
Life Line	offset operational costs of providing a telephone service to Dubbo LGA residents	10,000
Dubbo Merion and Sheep Show/Sale	Sponsorship of this annual event held at the Dubbo Showground	500
University of the Third Age	offset cost of hiring rooms at the Western Plains Cultural Centre to conduct classes	385
Dubbo Golf Club	sponsor the Mayor's annual golf trophy tournament	400
Western region Poll Hereford Association	Sponsorship of this annual event held at the Dubbo Showground	500
Rawsonville Hall Trust	offset operational costs such as insurance and maintenance and repairs to the community hall	650
Orana Toy Library	offset cost of purchasing new toys and insurance	665
Ballimore and District Progress Association	offset costs of maintaining the Ballimore Hall	700
East Dubbo Girl Guides	offset operational costs and maintenance of the Guides Hall	380
Orana Country Music Association	offset costs to conduct the annual Country Music Festival in Dubbo	500
Dubbo Grey Hound Racing Club	sponsor an annual Mayor's Cup race event at Dawson Park, Dubbo	3,000
Dubbo Harness Racing Club	sponsor an annual Mayor's Cup race event at the Showground Paceway	2,000
Eumungerie Coboco RSL sub-branch	offset costs of maintaining the Eumungerie Hall	440
Orana Early Childhood Intervention	offset operational costs such as insurance, purchasing new equipment and centre maintenance	2350
Dubbo Artz	produce 800 coloured copies of a bimonthly cultural newsletter distributed to the community	3000
Dubbo Neighbourhood Centre	offset the costs of premise rental and operational costs of the centre such as insurance and electricity	160,000
Dubbo Neighbourhood Centre	seniors' activities	5,000
Orana Mobile Life Education Van	offset the operational costs of the Van which visits schools in the Dubbo LGA	6,168
Royal Flying Doctor Service	landing fees for use of the Dubbo City Regional	27,500

	Airport	
Multi-cultural Festival	offset the costs of conducting an annual Multi Cultural Festival	15,000
Dubbo Eisteddfod	offset hire fees at the Dubbo Regional Theatre and Convention Centre for the annual Eisteddfod	8,000
Macquarie Philharmonica Orchestra	offset costs of the Orchestra conducting musical performances throughout the Central West of NSW	5,000
Carols by Candlelight	offset hire fees and other charges to use Victoria Park Number 1 Oval for this annual community event	2,500
Dubbo and District Concert Band	offset the cost of new instruments, music, uniforms and insurance for the for the Band's assets	4,662
Dubbo Pipe Band	offset the cost of new instruments and music for the Band	1,300
Western Regional Academy of Sport	A per capita contribution to the Academy for young people to participate in high level sports coaching	2,366
<i>Total</i>		<i>274,266</i>

As an element of considering the draft 2019/2020 Budget, Council at the Budget Review Workshop determined that community groups previously funded by the former Dubbo City and Wellington Councils will be required to apply through a formal public process for any Council donation they wish to receive, which must enable delivery of community services.

REPORT

For the Community Services Fund, sixteen (16) applications were received. Collectively the applications totalled a monetary request amount of \$265,388.53.

A panel of Council team members were provided all applications and independently assessed each submission against four (4) mandatory eligibility criteria.

The criteria included:

1. Deliver social, cultural or environmental benefits to the communities of the Local Government Area;
2. Address an identified community priority;
3. Demonstrate how the funding shall enable the community based organisation to deliver a service to the community; and
4. The organisation must demonstrate the capacity to manage funds and deliver the project.

Subsequently a meeting was held for Council staff to discuss the results of individual assessments and to determine submission recommendations for funding.

It is recommended that Akela Playgroup does not receive a funding allocation. The application was to assist with purchases for usual programming and rent payments. As such, it does not comply with eligibility criteria. Akela Playgroup asked for \$1,415.

It is also recommended that Orana Arts do not receive a funding allocation. The application was for salaries/ wages and as such does not comply with eligibility criteria. Orana Arts asked for \$45,000.

A summary of recommended funding, is as follows:

Group	Project	Requested figure	Recommended figure
Central West Leadership Academy	Offset operational costs including wages, travel, accommodation, food, administrative services and advertising	5,300	500
Lifeline Central West Dubbo Centre	Offset operational costs of providing a telephone service to Dubbo LGA residents	15,000	15,000
Dubbo Legacy (a division of Orange Legacy)	Offset the costs of providing ongoing maintenance to widows homes in order to allow them to remain in their own home	3,000	3,000
Dubbo and District Pipe Band	Offset the cost of instrument maintenance and replacement, uniforms and development of music books	1,500	1,500
Onelife Community Church	Offset operational costs to host the Elston Park Christmas Festival	8,000	1,000
Western Region Academy of Sport Inc. (WINS)	A per capita contribution to the Academy for young people to participate in high level sports coaching	2,924	2,924
University of the Third Age – Dubbo Chapter	Offset costs used to purchase computer, printer and software	4,777.90	3,000
Wellington Information and Neighbourhood Services Inc. (WINS)	Offset costs of computer equipment, office furniture and youth room furniture	30,000	30,000
Wellington Country Women’s Association (CWA)	Offset facility operational costs	2,240	2,240

Wellington Connect Inc (t/a Wellington Men's Shed)	Offset costs of implementing a security camera and storage system	10,202.63	3,000
Burrendong Botanic Garden and Arboretum	Offset costs of installing a compacted flooring system in the outdoor kitchen area	7,800	7,800
Girl Guides Association of NSW Dubbo	Offset costs of uniforms, sport and agility equipment, art supplies and banner	2,229	2,229
Orana Early Childhood Intervention and Education Project Inc.	Offsetting the cost of providing a "kids club" for school aged children that are experiencing difficulties socialising and making friends	1,000	1,000
Dubbo Neighbourhood Centre (t/a Connecting Community Services)	Offset costs of providing an access hub for community members	125,000	30,000
Total amount		218,973.53	103,193

Appendices:

[1](#) Application Form Community Services Fund

Financial Assistance Program



COMMUNITY SERVICES FUND

Annually in July

Intent: Support projects, programs and activities that help create, enhance or build community well-being and amenity.

Applications Open: April annually

Only organisations based in the Dubbo Regional Local Government Area (LGA) are eligible to apply for funding under the Community Services Fund. Please refer to the Community Services Fund **Eligibility Criteria and Guidelines** prior to submitting an application.

Event information	
Owner of project or program	
Please provide an overview of your organisation (max 500 words)	
Please provide an overview of the project or program (max 300 words)	

Please submit to: council@dubbo.nsw.gov.au or PO Box 81, Dubbo NSW 2830
 Deliver: Civic Administration Building, Church Street, Dubbo



Financial Assistance Program



<p>What outcomes are you looking to achieve and how will residents of the Dubbo Regional LGA benefit? (max 300 words)</p>	
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<p>Please list donations given to your organisation by Council over the last three (3) years</p>	Date	Purpose of funding	Amount Received

<p>Has your organisation made application for financial assistance from other bodies in the last 12 months? If yes, please provide details of funding sought</p>	Date	Funding Body	Purpose	Amount	Granted Y/N

<p>It is expected that all projects/programs/activities supported by Dubbo Regional Council (DRC) are covered by approvals and appropriate insurances. It is also expected that they are delivered in a safe and sustainable manner.</p> <p>Council may request a copy of plans as part of its assessment of your application.</p>	<p>Please indicate below approvals, insurances and plans in place to cover the project/program/activity:</p> <p><input type="checkbox"/> \$20M Public Liability Insurance (please attach)</p> <p><input type="checkbox"/> Other insurance Please specify _____</p> <p><input type="checkbox"/> Risk Management Plan</p>
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Application for financial support

Please submit to: council@dubbo.nsw.gov.au or PO Box 81, Dubbo NSW 2830
 Deliver: Civic Administration Building, Church Street, Dubbo



Financial Assistance Program



Please note that in accordance with the **Eligibility Criteria and Guidelines** all organisations receiving funding are required to return benefits to the community commensurate with the level of funding approved. See the Benefits Matrix below.

Details (what will the funds be used for)	Amount
	\$
	\$
	\$
	\$
Total	\$ 0

Applicant's contact details	
Name	
Telephone	
Email address	
Project/program Owner's details	
Owner	
ABN	
Telephone	
Email address	
Postal address	
Is your organisation registered for GST	Yes <input type="checkbox"/> No <input type="checkbox"/>

To be completed by applicant as part of initial application to streamline this process. Completing this section does not guarantee the success of your application.	
Banking Institution	
BSB	
Account name	
Account number	

Have you received any other forms of funding for this project/program/activity from Council.	Yes <input type="checkbox"/> No <input type="checkbox"/> (if yes, you are ineligible to apply for funding under the Financial Assistance Fund)
Have you attached Certificate of Currency for \$20M Public Liability Insurance?	Yes <input type="checkbox"/> No (if no, why not)
Have you attached a copy of your Certificate of Incorporation or a letter from the governing organisation?	Yes <input type="checkbox"/> No (if no, why not)

Outgoing Sponsorship Benefits Matrix

Return benefits to Dubbo Regional Council (DRC)

Please submit to: council@dubbo.nsw.gov.au or PO Box 81, Dubbo NSW 2830
Deliver: Civic Administration Building, Church Street, Dubbo



Financial Assistance Program



Value of sponsorship	Up to \$5,000	\$5,001 - \$10,000	\$10,001 - \$15,000	\$15,001 - \$20,000	More than \$20,001
DRC brand recognition on appropriate printed material	●	●	●	●	●
Distribute Regional marketing material such as Visitor Guides	●	●	●	●	●
Provide feedback to Council via survey seeking outcomes	●	●	●	●	●
Images of the event to support destination marketing activity (on request from Council)	●	●	●	●	●
Acquittal Form A	●	●	●	●	●
Acquittal Form B		●	●	●	●
Provide feedback to Council via survey seeking outcomes		●	●	●	●
Acknowledge DRC support via digital platforms (website / social media)		●	●	●	●
Acquittal Report provided no later than 60 days from the completion of the event		●	●	●	●
PA announcement or signage at the activity / event			●	●	●
Acknowledge support via pro-active promotion or advertising (radio / tv / print)			●	●	●
Complimentary tickets / invites to launch, VIP function or an event				●	●
Naming right of an event / activity or space					●

Please submit to: council@dubbo.nsw.gov.au or PO Box 81, Dubbo NSW 2830
 Deliver: Civic Administration Building, Church Street, Dubbo





DUBBO REGIONAL
COUNCIL

REPORT: 2019/2010 Financial Assistance Program - Round One

AUTHOR: Director Liveability
REPORT DATE: 13 September 2019
TRIM REFERENCE: ID19/1193

EXECUTIVE SUMMARY

The purpose of this report is to consider applications for financial assistance under Council's 2019/2020 Financial Assistance Fund programme.

Advertising for this first round of funding in 2019/2020 was conducted from 1 August to 30 August 2019, with twenty-one (21) applications received, requesting a total of \$90,184.

It is recommended that \$15,000 be funded from the \$30,000 allocated in the 2019/2020 budget, for the first round of the financial assistance program, with allocations being provided for fourteen (14) differing community groups.

FINANCIAL IMPLICATIONS

Funding has been allocated in the 2019/2020 budget for \$30,000 in total, with \$15,000 for each of two grant rounds.

POLICY IMPLICATIONS

Financial Assistance Grant allocations are in keeping with Dubbo Regional Council's Community Strategic Plan 2040, particularly theme 5 Liveability and 5.3, "the lifestyle and social needs of the community are supported".

RECOMMENDATION

1. That the report from the Director Liveability dated 27 August 2019 be noted.
2. That funds from the 2019/2020 Financial Assistance Fund Round One be allocated as follows:
 - a) Ballimore Progress Association Inc. \$4,000
 - b) St Brigid's Church 'wrap with love' craft group \$ 500
 - c) Dubbo Legacy \$ 500
 - d) Australian Decorative & Fine Arts Society Dubbo and Districts Inc \$ 500
 - e) Wellington VIEW Club \$ 300
 - f) Dubbo Rivercare Group Incorporated \$ 500
 - g) Wellington Connect Inc – Wellington Men's Shed \$ 500
 - h) Dubbo District Concert Band \$ 500
 - i) Buninyong School as Community Centre \$ 500

- | | |
|---|---------|
| j) 1 st Dubbo Scout Group | \$ 500 |
| k) Wellington Division of Orange Legacy | \$2,900 |
| l) Dubbo Triathlon Club | \$1,000 |
| m) Buninyong Preschool | \$2,000 |
| n) Dubbo Filmmakers Incorporated | \$ 800 |
3. That all applicants be advised of funding application outcomes.
 4. That the remainder of 2019/2020 Financial Assistance Fund budget allocation totalling \$15,000 be retained for the second round of Financial Assistance.
 5. That 2019/2020 financial Assistance Program round two funding applications be determined during April 2020.

Skye Price
Director Liveability

BACKGROUND

Council's Financial Assistance Programme operates in accordance with Section 356 of the Local Government Act 1993. Council's policy is to seek applications for Financial Assistance on two (2) occasions each financial year, each grant round totalling \$15,000. Criteria for applying for the funding is included as a part of application forms (**Appendix 1**). This is the first round of funding for 2019/2020. Future rounds of funding will comply with Council's Assistance Policy, as resolved at 26 November 2018 Ordinary Council Meeting.

REPORT

A copy of the application form including the funding criteria is appended to this report (**Appendix 1**). Council allocated \$30,000 during the 2019/2020 financial year, for financial assistance. \$15,000 is allocated to each of two rounds of applications.

The following table itemises the applications received for the second 2019/2020 round of funding. All amounts listed are exclusive of GST.

Some organisations have not received an allocation because they are a commercial entity; they have received significant grant funding previously; they receive alternative income sources (for example, membership fees), or they do not offer a unique community service/activity.

Since there is only \$15,000 available for the grant round, objective decisions needed to be made pertaining to recommendations, to ensure the greatest possible return on investment/positive community outcomes.

Council officers independently assessed grant applications and final recommendations were collectively arrived at.

For upcoming grant rounds, refinement and potential upper financial limits will be introduced for applications, to ensure that financial assistance can be extended to a reasonable quantity of community groups, benefiting the broader community; without diminishing the quality or capacity of the projects and initiatives which are proposed.

SUMMARY

Community Group	Funding Proposal and previous funding successes	Monies Sought	Monies recommended
Ballimore Progress Association Inc	To purchase and install an electric BBQ in Thelma Pelosi Park at Ballimore. This electric BBQ would add to the current facilities already provided including the new playground and amenities. Have received no prior funding from	\$10,544	\$4,000

	DRC.		
St Brigid's Church 'wrap with love' Craft Group	To purchase wool from a local store to knit into 'wrap with love' blankets for the local Dubbo people and surrounding area. Have received no prior funding from DRC.	\$1,100	\$500
Dubbo Legacy	To provide household maintenance for our widows, primarily lawn mowing and garden and home maintenance. Have received prior funding 2017 - \$1,850	\$3,000	\$500
Songwriters and Original Musicians Association of Dubbo Inc. (SOMAD)	To purchase additional stage sound equipment to boost the quality and offerings of the Association when organising and supporting live music, local musician's events. Have received prior funding 2019 - \$1,000	\$2,400	-
Dubbo Theatre Company Incorporated	To purchase drought proof plants – native vegetation to rehabilitate the land around the storage shed. Also to install a security gate/chain at the entrance which would restrict vehicle access to the users of the storage shed and invited visitors. Have received prior funding 2017 - \$2,000.	\$3,250	-
Orana Physical Culture	To purchase iPads to allow teachers to record a class or particular movement to share with those others outside class time. To purchase mirrors for participants to see how they are holding a position or movement and how to do it more safely or accurately. To assist with improving strength and stamina.	\$3,950	-

	Have received no prior funding from DRC.		
Australian Decorative and Fine Arts Society Dubbo & Districts Inc.	The funding is requested to cover the cost of their brochure and other advertising. Have received prior funding 2016 - \$500 2017 - \$500	\$800	\$500
Orana K9 Training Club Inc.	To purchase equipment for weekend activities and dog sporting trials/shows in the local LGA. The funding will be to purchase the materials to construct jumps. To purchase other equipment such as tunnels. Have received prior funding 2018 - \$3,538	\$3,000	-
Dubbo Slot Car Racing Club Inc	To build a new track with access for wheel chair bound people. Have received no prior funding from DRC.	\$10,300	-
Wellington VIEW Club	To purchase a banner that displays their Club name, their aims as a charity and promote VIEW locally. Have received no prior funding from DRC.	\$300	\$300
Dubbo Rivercare Group Incorporated	To assist with funding for the design and publication of an information brochure about the Group, its aims and objectives and the work the group does to improve the river health and the river corridor environment. To assist with funding for signage to be displayed while group members are working on-site for WHS and engagement with the general public. To assist with funding for equipment trailer sign writing to provide contact details for interested people. This will	\$1,000	\$500

	<p>increase our membership and community awareness of what the group does.</p> <p>They have received no prior funding from DRC.</p>		
Wellington Connect Inc – Wellington Men’s Shed	<p>To purchase a drum sander and thicknesser to allow the men to be more productive, improve quality and address WHS issues. It also enables them to upgrade the men’s skills.</p> <p>Prior funding received from: Bodangora Wind Farm 2017 for \$5,000; DRC stronger communities 2018 - \$23,705; Bodangora Wind Farm 2018 - \$2,500; DRC community fund 2019 - \$5,000; DRC April 2019 - \$10,202; PHN Western NSW Community Well Being and Drought support April 2019 - \$5,000.</p>	\$1,920	\$500
Dubbo District Concert Band	<p>To purchase nine concert band Christmas music scores.</p> <p>Have received prior funding 2017 Annual donation - \$3,000; 2017 Financial Assistance \$787 2019 Financial Assistance \$1,845.</p>	\$766.72	\$500
Central West Leadership Academy	<p>To run a series of gifted education extension holiday camps for gifted students in and around the Dubbo region.</p> <p>Have received prior funding 2018 Community Services Fund - \$5,300; 2018 Club Grants - \$5,000</p>	\$6,500	-
Buninyong School as Community Centre	<p>To run a series of events - Even Superheroes Need a Mental Health Day Sometimes (ESNAMHDS) which has been created to raise awareness of</p>	\$2,500	\$500

	<p>the importance of achieving and maintaining good mental health in parents and their young children.</p> <p>They have received no funding from DRC in the past three years.</p>		
Master Builders Association of NSW – Orana Division	<p>To run a Home Building and Trade Expo to highlight the quality building products and services available in the Dubbo LGA. The Expo is a one stop shop for people considering building or renovating as well as giving local tradespeople the opportunity to make new contacts with clients, suppliers and other tradespeople.</p> <p>Have received prior funding 2018 - \$5,000.</p>	\$5,000	-
1st Dubbo Scout Group	<p>To support their overall programs and projects locally and beyond and they maintain two scouts halls within the Dubbo City boundaries and a campsite in the Dubbo Regional LGA to store their equipment and use as training bases.</p> <p>Have received prior funding 2016 Crown Lands PRMFP - \$6,578; 2017 Round 3 Stronger Communities Fund - \$850; 2018 Community Grants Program - \$12,473.</p>	\$14,579.99	\$500
Wellington Division of Orange Legacy	<p>To upgrade the widows' residences to ensure home security is adequate by sourcing local businesses to provide security lighting and doors. A new need to provide water to widows families on rural properties due to the ongoing drought.</p> <p>Have received no prior funding from DRC.</p>	\$8,500	\$2,900

Dubbo Triathlon Club	<p>To purchase additional signage and general event management equipment e.g. timing software license fee, aquatic license fees, buoys, rope, cones and bollards.</p> <p>Have received prior funding 2018/2019 Stronger Communities Grant - \$11,134 2018/2019 - Events Grant - \$1,500</p>	\$1,000	\$1,000
Buninyong Preschool	<p>To purchase SMART MX 65" fully interactive touch panel; to purchase 6 children's iPads and to purchase 6 iPad covers smash resistant.</p> <p>Have received prior funding 2017 - \$4,000</p>	\$8,974	\$2,000
Dubbo Filmmakers Incorporated	<p>To purchase Rode Wireless Go Compact Wireless Microphone System and to purchase Rode lavalier/lapel microphone.</p> <p>They have received no prior funding from DRC.</p>	\$800	\$800
Totals		\$90,184	\$15,000



REPORT: Schedule of Fees for Aquatic Leisure Centres and Dubbo Regional Botanic Garden

AUTHOR: Aquatic Leisure Centres Manager
REPORT DATE: 12 September 2019
TRIM REFERENCE: ID19/1346

EXECUTIVE SUMMARY

At the time Dubbo Regional Council Fees and Charges were adopted, some proposed charges associated with Aquatic Leisure Centres operations were omitted. To enable those costs to be formally considered at a later date, Learn to Swim and Aqua Aerobics programs were identified in the Fees and Charges document with the phrase “costs to be determined and adopted by Council” as a line entry, in-lieu of a dollar figure. Merchandise and café sales for aquatic centres were also identified as “Cost plus margin as adopted by Council”. These have been reviewed in accordance with similar facilities with recommendations provided to provide a level of flexibility in establishing selling prices. The “kiosk” sales have also been extended to include the new café facility that is under construction at the Dubbo Regional Botanic Garden Adventure Playground.

FINANCIAL IMPLICATIONS

Introduction of these fees and charges will assist Dubbo Regional Council endeavours to manage the Aquatic Leisure Centres at a reduced operating deficit. Projected income for the 2019/2020 financial year, for Learn to Swim and Aqua Aerobics programs total \$60,000, merchandising \$30,000; and café income \$90,000.

POLICY IMPLICATIONS

Aquatic Leisure Centres and Dubbo Regional Botanic Garden Café Fees and Charges, support Dubbo Regional Council’s *Community Strategic Plan 2040* principles:

Theme 5:
Liveability

5.5 The community has the opportunity to participate in a diverse range of lifestyle, sporting and passive recreational pursuits.

Strategy:

- 5.5.1 Access to recreation and cultural facilities for young people are improved.
- 5.5.2 Quality passive and active open space is located to maximise access and use by the community.
- 5.5.3 Unique recreational facilities and opportunity are available.
- 5.5.4 Our sporting facilities are recognised as catering for a wide range of local, regional and state sporting events and opportunity.

RECOMMENDATION

1. That Learn to Swim costs (inclusive of GST) for all Dubbo Regional Council Aquatic Leisure Centres are set for the 2019/2020 season as:

Group classes - 10 lessons	\$120.00
Private classes - 10 lessons	\$300.00
Group Baby and Me classes - 10 lessons	\$120.00

This cost includes a NIL POOL ENTRY cost for the participant and the supervising patron accompanying the participant.
2. That the Aqua Aerobics or Fitness class costs (inclusive of GST) for all Dubbo Regional Council Aquatic Leisure Centres are set for the 2019/2020 season as:

Adult casual visit (includes pool entry cost)	\$13.00
Concession casual visit (includes pool entry cost)	\$9.00

Cost (inclusive of GST) if the patron holds a current membership or 10 visit pass which is used in conjunction with the Aqua Aerobic class entry:

Adult casual visit	\$8.50
Concession casual visit	\$5.50
3. That all MERCHANDISE is:
 - 3.1.1. Initially offered at recommended retail prices, and then
 - 3.1.2. Offered at a sales price recommended by the merchandise provider, and then
 - 3.1.3. Offered at a sales price of not less than cost price (to council) to promote end of season sales.
4. That all CAFÉ STOCK that comes with a recommended retail price is:
 - 4.1. Initially offered at recommended retail prices, and then
 - 4.2. Offered at a sales price recommended by the product provider, and then
 - 4.3. Offered at a sales price of not less than cost price (to council) for short dated products or to reduce stock levels at the end of the season.
5. That 'fresh' food options including any food items made entirely on site (e.g. fruit salad, sandwiches, rolls, wraps, salads, yoghurt cups) are priced at cost, plus 50% gross profit.
6. That 'Processed' food options including any food item which is processed and purchased partially cooked or formed (e.g. chips, scallops, burgers, egg and bacon rolls, hot dogs) and that require preparation on the spot that these items are priced at cost, plus 60% gross profit.
7. That Special Event food or promotions food is provided at cost, plus 20% mark-up.
8. That all other potential items/fees introduced during the season are presented for

Director Liveability and CEO approval.

- 9. That all prices are reviewed at the conclusion of the 2019/2020 swim season.**

Beth Shea

Aquatic Leisure Centres Manager

BACKGROUND

When the proposed Dubbo Regional Council Fees and Charges were fees were considered and endorsed by Elected Members, some costs were not available for approval. The following recommendations are now put forth.

REPORT

As part of the preparation of this report a review of fees and charges of other aquatic leisure centres and providers was undertaken. The results of these investigations are shown below:

LEARN TO SWIM

Fitness Focus – Dubbo - nil pool entry

Baby and Me 10 x lessons	\$115.00	\$11.50 per lesson
Group 4yrs+ 10 x lessons	\$165.00	\$16.50 per lesson

Trent Croll –Dubbo Private business – nil pool entry

Group Baby and me 10 x lessons	\$100.00	\$10.00 per lesson
Private baby and me 10x lessons	\$350.00	\$35.00 private lesson
Group 3yrs + x 10 lessons	\$150.00	\$15.00 group lesson
Private 3yrs+ x 10 lessons	\$350.00	\$35.00 private lesson

RSL Health and Fitness - \$1.00 pool entry

Group 10 x lessons	\$140.00	\$14.00 per lesson
2x family 10 x lesson	\$130.00	\$13.00 per lesson
Sign up fee	\$25.00	

Wagga Swim School – nil pool entry

Group 10 x lessons	\$150.00	\$15.00 per lesson
Private 10 x lessons	\$470.00	\$47.00 per lesson
2 x kids private x 10 lessons	\$620.00	\$62.00 per lesson
Group mini squad x 10 lessons (45min)	\$170.00	\$17.00 per lesson
Group mini squad 2 x 45min per wk	\$220.00	\$22.00 per week

Orange – nil pool entry

Group Baby and Me 10 x lessons	\$129.00	\$12.90 per lesson
Group 3yrs+ x 10 lessons	\$129.00	\$12.90 per lesson
2 nd child discount group	\$114.00	\$11.40 per lesson

Gilgandra Learn to Swim – nil pool entry

Group 10 x lessons	\$110.00	\$11.00 per lesson
Private 10 x lessons	\$280.00	\$28.00 per lesson

From the investigations it can be observed that there is a reasonable amount of variability in lesson grouping, age divisions and whether there is a sign on fee, or a pool entry fee. Some of the younger classes are slightly more expensive because they usually have three in a class compared to four or more in a more advanced class.

Given we are establishing the business and looking initially at providing a quality program we recommend that the following costs be adopted. Provided that a 'fill rate' of above 90% can be achieved, this will ensure that this area will provide a profit for the facility.

Dubbo Regional Council – Aquatic Leisure Centres – Learn to Swim – nil pool entry cost

Group 10 x lessons (inc GST)	\$120.00
Private 10 x lessons (inc GST)	\$300.00
Group Baby and Me 10 x lessons (inc GST)	\$120.00

Given that this cost is to be applied at all facilities (Dubbo, Wellington and Geurie) we have aimed for a cost that is affordable and allows Council to keep the costings consistent across all three (3) facilities.

We recommend that this costing be reviewed at the end of the first season. We will seek to gain feedback from participants at all centres for consideration.

AQUA AEROBICS

Aqua Aerobics is a growth area for the Aquatic Leisure Centres. It is intended to grow this section of our business over the first season as staffing levels and skills allow.

Local and facility comparisons include:

RSL Health and Fitness – nil pool entry

Adult casual visit	\$15.00
Concession casual visit	\$10.00

Orange Aquatic Centre – nil pool entry

Adult casual visit	\$14.05
Concession casual visit	\$9.55
Adult 10 visit pass entry	\$126.75 working out at \$12.67/session
Concession 10 visit pass entry	\$86.55 working out at \$8.65/session

The following pricing structure for Aqua Aerobic or Fitness classes is proposed:

Dubbo Aquatic Leisure Centre – nil pool entry

Adult casual visit (inc GST)	\$13.00
Concession casual visit (inc GST)	\$9.00

Cost if the patron holds a current membership or 10 visit pass:

Adult casual visit (inc GST)	\$8.50
Concession casual visit (inc GST)	\$5.50

These costs would allow us to run a class of 45 minutes for as few as five (5) participants which would cover staffing costs. This cost would allow us to introduce aqua aerobics and establish the program initially, and we would review costs for the following season.

MERCHANDISE

We intend to sell merchandise specific to the aquatic industry, commencing initially with basic swimming supplies (e.g. goggles, caps, flippers, kick boards), with a view to expanding to a greater range, including swim wear, in the future.

It is common practise for most suppliers to provide a recommended retail price for all items which comes on a pre-printed label attached to the product and bar coded. Most suppliers will not enter into an agreement unless retailers adhere to recommended retail cost.

We recommend that all merchandise is:

- 1 Initially offered at recommended retail prices, or
- 2 Offered at a sales price recommended by the merchandise provider, or;
- 3 Offered at a sales price of not less than cost price (to council), to promote end of season sales.

This is common practise for all businesses (i.e. this is how Speedo or Zoogs would interact with merchants).

CAFE COSTS

(Dubbo and Wellington Aquatic Leisure Centres and Dubbo Regional Botanic Garden)

As with the merchandise many products come with a *recommended retail* price (i.e. ice creams, lollies, potato chips and drinks including Coke, Schweppes, Mount Franklin). Many merchants provide signage which include pre-printed prices.

We recommend that all stock that comes with a recommended retail price is:

- 1 Initially offered at recommended retail prices, or
- 2 Offered at a sales price recommended by the product provider, or
- 3 Offered at a sales price of not less than cost price (to council) for short dated products or to reduce end of season stock.

Stock with *no recommended retail cost*

For products that don't come with a recommended retail cost the profit margin varies between 20 – 60%, however it is proposed that Council will work within parameters that exist in similar venues. In some instances the cost price can be reduced, or the profit margin increased if we buy the product in bulk.

There are also some foods that we don't have costings for due to the fact that the cafe is not finished and functional, so we are recommending the following formulas to allow us to set costings, in line with current business practices.

Fresh food options

Any food items made entirely on site (e.g. fruit salad, sandwiches, rolls, wraps, salads, yoghurt cups) items priced at cost plus 50% gross profit.

Processed food options

For processed foods – any food item that is processed and purchased partially cooked or formed (e.g. chips, scallops, burgers, egg and bacon rolls, hot dogs), that require preparation on the spot (as these impact staffing levels), that these items are priced at cost, plus 60% gross profit.

Special Event food or promotions

From time to time we will be asked or would like to provide some food for a special event – i.e. sausage sandwiches for a ‘come and try’ day or a Learn to Swim Christmas Party. In this instance, we would recommend that we have the discretion to provide such food at cost, plus 20%.

Unfortunately, the formula for costing café items is not as simple as cost, plus a set single profit margin.

SUMMARY

The establishment of a competitive pricing strategy for the Aquatic Leisure Centres programs, and the cafe at the DALC, WALC and Botanic Garden café form an integral part of the overall strategy, to improve services at these Council facilities.

Should any concerns arise during the season we will maintain a process of consulting with line management, Director Liveability and the Chief Executive Officer for further direction.



REPORT: Dubbo Regional Theatre and Convention Centre - Winner 2019 Drover Award for Performing Arts Centre of the Year

AUTHOR: Director Culture and Economy
REPORT DATE: 5 September 2019
TRIM REFERENCE: ID19/1285

EXECUTIVE SUMMARY

Dubbo Regional Council has been recognised for its success and promotion of performing arts across Australia and New Zealand by being awarded the 2019 Drover Award for the Performing Arts Centre of the Year.

Performing Arts Connections (PAC) Australia, comprises of 58 producers and 152 performing arts centres. The peak industry body recognises excellence in the field of performing arts centre presenters that work with producers to provide consistently outstanding production, marketing and management services. In addition, it recognises the presenting organisation that achieves exceptional success in audience development and community engagement.

The significance of this award is that it is not self-nominated. Votes are submitted by producers who tour productions throughout Australia.

In being awarded the Drover Award for Performing Arts Centre of the Year, Dubbo Regional Theatre and Convention received special mention of the team's respect for producers and their responsive communication and great approach to programming.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION

- 1. That the report from the Director Culture and Economy dated 5 September 2019 be noted.**
- 2. That Council staff be congratulated on the awarding of the 2019 Drover Award for Performing Arts Centre of the Year.**

Natasha Comber
Director Culture and Economy



REPORT: Assigning Deed of Consent for Sub-leasing External Cafe Area Royal Flying Doctor Service Base

AUTHOR: Manager Airport Precinct
REPORT DATE: 10 September 2019
TRIM REFERENCE: ID19/1340

EXECUTIVE SUMMARY

The Royal Flying Doctor Service of Australia (South Eastern Section) is the lessee of Lot 151 Dubbo Regional Airport, Dubbo. This lease commenced 14 January 2019 and will terminate 13 January 2039. The Royal Flying Doctor Service is seeking Councils consent to sub-lease part of Lot 151 Dubbo City Regional Airport to BRSK Pty Ltd for the purpose of an external Café.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION

- 1. That Council approve the sub-leasing of part Lot 151 Dubbo City Regional Airport to BRSK Pty Ltd by the Royal Flying Doctor Service and the signing of the Deed of Consent.**
- 2. That all documentation in relation to this matter be executed under Power of Attorney.**

Jacki Parish
Manager Airport Precinct

REPORT

The Royal Flying Doctor Service of Australia (South Eastern Section) is the lessee of Lot 151 Dubbo Regional Airport, Dubbo. This lease commenced 14 January 2019 and will terminate 13 January 2039.

As per lease clause 5.2 (a) The Lessee must not assign, sublet or part without possession of the Land without Consent of the Lessor, such consent not to be unreasonable withheld, conditional or delayed.

The Royal Flying Doctor Service of Australia (South Eastern Section) is seeking Councils consent to sub-lease part Lot 151 Dubbo City Regional Airport for the purpose of an external Café area at the Royal Flying Doctor Service Base to BRSK Pty Ltd.

The sublease will be for a 3 x 3 x 3 year term. Sub-lease Premise is for the External Café Area, Royal Flying Doctor Service Base, Judy Jakins Drive, Dubbo NSW 2830.

In August 2016 the Royal Flying Doctor Service Board adopted their Business Strategic Direction Plan. The plan identifies opportunities arising from the expansion of the Dubbo Base and Visitor Centre into an Education hub. They include an interactive visitor experience comprising seated auditorium, gift shop, guided tours, educational simulator experience, exhibits and café. As noted in part 3.5 of the Business Strategic Plan, the RFDS SE will house a food and beverage facility. The café is located within the RFDS Experience Centre, adjacent to the Souvenir Shop. The café internal fit out (fixtures and fittings) were installed and owned by the RFDS, and the proposed café licensee sublets the space to operate the business.

BRSK Pty Ltd were successfully appointed as the company to manage and operate the RFDS Outback Trek Café. BRSK Pty Ltd Directors, Kerrienne Nichol and Carolyn Rowe are the current owners and operators of Quality Inn Dubbo International and Reflections Restaurant and Bar. Their experience identifies a history of customer service and owner operators of four regional motels.

The café will service patrons of the RFDS experience centre as well as provide an alternative café for lunch for Dubbo and the region. The operators also intend on using the facility to cater for RFDS events and functions that are held at the experience centre.