



AGENDA

ORDINARY COUNCIL MEETING

25 MARCH 2019

MEMBERSHIP: Councillors J Diffey, V Etheridge, D Grant, D Gumley, A Jones, S Lawrence, G Mohr, K Parker, J Ryan and B Shields.

The meeting is scheduled to commence at 5.30pm.

PRAYER:

O God, Grant that by the knowledge of thy will, all we may resolve shall work together for good, we pray through Jesus Christ our Lord. Amen!

ACKNOWLEDGEMENT OF COUNTRY:

"I would like to acknowledge the Wiradjuri People who are the Traditional Custodians of the Land. I would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal peoples from other nations who are present".

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CCL19/27 CONFIRMATION OF MINUTES (ID19/246) 5
Confirmation of the minutes of the proceedings of the Ordinary Council meeting held on 25 February 2019.

CCL19/28 LEAVE OF ABSENCE (ID19/247)

CCL19/29 PUBLIC FORUM (ID19/248)

INFORMATION ONLY MATTERS:

CCL19/30 ANNUAL REPORT FROM THE DREAM FESTIVAL (ID19/124) 17
The Council had before it the report dated 13 February 2019 from the Director Economic Development and Business regarding Annual Report from the DREAM Festival.

MATTERS CONSIDERED BY COMMITTEES:

- CCL19/31 REPORT OF THE PLANNING DEVELOPMENT AND ENVIRONMENT COMMITTEE - MEETING 11 MARCH 2019 (ID19/249)** 37
The Council had before it the report of the Planning, Development and Environment Committee meeting held 11 March 2019.
- CCL19/32 REPORT OF THE INFRASTRUCTURE COMMUNITY AND RECREATION COMMITTEE - MEETING 11 MARCH 2019 (ID19/250)** 42
The Council had before it the report of the Infrastructure, Community and Recreation Committee meeting held 11 March 2019.
- CCL19/33 REPORT OF THE ECONOMIC DEVELOPMENT BUSINESS AND CORPORATE COMMITTEE - MEETING 11 MARCH 2019 (ID19/251)** 47
The Council had before it the report of the Economic Development, Business and Corporate Committee meeting held 11 March 2019.
- CCL19/34 REPORT OF THE AUDIT AND RISK MANAGEMENT COMMITTEE - MEETING 11 MARCH 2019 (ID19/252)** 51
The Council had before it the report of the Audit and Risk Management Committee meeting held 11 March 2019.

REPORTS FROM STAFF:

- CCL19/35 REVIEW OF RATES STRUCTURE FOR 2019/2020 (ID19/242)** 55
The Council had before it the report dated 7 March 2019 from the Revenue Accountant regarding Review of Rates Structure for 2019/2020.
- CCL19/36 2040 COMMUNITY STRATEGIC PLAN, DELIVERY PROGRAM PROGRESS REPORT (JULY 2018 - DECEMBER 2018) (ID19/209)** 67
The Council had before it the report dated 11 March 2019 from the Manager Strategic Planning Services regarding 2040 Community Strategic Plan, Delivery Program Progress Report (July 2018 - December 2018).

- CCL19/37 WELLINGTON RENEWABLE ENERGY DEVELOPMENTS - PROPOSED PLANNING AGREEMENT POLICY FOR SOLAR ENERGY FARMS (ID19/222)** 106
The Council had before it the report dated 12 March 2019 from the Manager Strategic Planning Services regarding Wellington Renewable Energy Developments - Proposed Planning Agreement Policy for Solar Energy Farms.
- CCL19/38 SOUTH-EAST DUBBO STORMWATER INFRASTRUCTURE AND DEVELOPER CONTRIBUTIONS REGIME (ID19/234)** 120
The Council had before it the report dated 8 March 2019 from the Manager Strategic Planning Services regarding South-East Dubbo Stormwater Infrastructure and Developer Contributions Regime.
- CCL19/39 REVIEW OF THE DUBBO CBD PRECINCTS PLAN (ID19/243)** 158
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- CCL19/40 ROAD CLOSURE AND DISPOSAL AGREEMENT, BAKERS LANE, MARYVALE (ID19/260)** 172
The Council had before it the report dated 12 March 2019 from the Property Development Officer regarding Road Closure and Disposal Agreement, Bakers Lane, Maryvale.
- CCL19/41 2018/2019 FINANCIAL ASSISTANCE PROGRAM - ROUND ONE (ID18/1703)** 177
The Council had before it the report dated 4 March 2019 from the Administration Coordinator regarding 2018/2019 Financial Assistance Program - Round One.
- CCL19/42 DUBBO REGIONAL SPORTS COUNCIL PLAYING FIELD IMPROVEMENT FUND - DUBBO AND DISTRICT FOOTBALL ASSOCIATION AND DUBBO AUSTRALIAN FOOTBALL CLUB (ID19/208)** 186
The Council had before it the report dated 28 February 2019 from the Recreation Coordinator regarding Dubbo Regional Sports Council Playing Field Improvement Fund - Dubbo and District Football Association and Dubbo Australian Football Club.

- CCL19/43 DESTINATION DEVELOPMENT PARTNERSHIP PROGRAM - 18 MONTH DUBBO LGA MARKETING PROGRAM - FEES AND CHARGES (ID19/163)** 190
- The Council had before it the report dated 26 February 2019 from the Manager Economic Development and Marketing regarding Destination Development Partnership Program - 18 month Dubbo LGA marketing program - Fees and charges.
- CCL19/44 COMMENTS AND MATTERS OF URGENCY (ID19/253)**
- CCL19/45 COMMITTEE OF THE WHOLE (ID19/254)**



Confirmation of Minutes

Confirmation of the minutes of the proceedings of the Ordinary Council meeting held on 25 February 2019.

RECOMMENDATION

That the minutes of the proceedings of the Dubbo Regional Council at the Ordinary Council meeting held on 25 February 2019 comprising pages 6, 7, 8, 9, 10, 11, 12, 13, 14, 15 and 16 of the series be taken as read, confirmed as correct minutes and signed by the Mayor and the Chief Executive Officer.

Appendices:

1 [↓](#) Minutes - Ordinary Council Meeting - 25/02/2019



REPORT

ORDINARY COUNCIL MEETING

25 FEBRUARY 2019

PRESENT: Councillors J Diffey, D Grant, D Gumley, A Jones, S Lawrence, G Mohr, K Parker and B Shields.

ALSO IN ATTENDANCE:

The Chief Executive Officer, the Executive Manager Governance and Internal Control, the Governance Team Leader, the Director Corporate Services, the Director Economic Development and Business, the Communications Coordinator, the Director Infrastructure and Operations (R Mills), the Director Planning and Environment, the Manager Strategic Planning Services, Senior Planner and the Director Community and Recreation.

Councillor B Shields assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 5.30pm at the Dubbo Civic Administration Building, Council Chamber, with a prayer for Divine Guidance to the Council in its deliberations and activities. The acknowledgement of country was also read by Councillor J Diffey.

CCL19/4 CONFIRMATION OF MINUTES (ID19/69)

Confirmation of the minutes of the proceedings of the Ordinary Council meeting held on 10 December 2018 and Extraordinary Council meeting held on 18 February 2019.

Moved by Councillor A Jones and seconded by Councillor K Parker

MOTION

That the minutes of the proceedings of the Dubbo Regional Council at the Ordinary Council meeting held on 10 December 2018 comprising pages 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17 and 18 of the series and Extraordinary Council meeting held on 18 February 2019 comprising pages 21 and 22 of the series be taken as read, confirmed as correct minutes and signed by the Mayor and the Chief Executive Officer.

CARRIED

CCL19/5 LEAVE OF ABSENCE (ID19/70)

Requests for leave of absence were received from Councillors V Etheridge and J Ryan who were absent from the meeting due to the personal reasons.

Moved by Councillor G Mohr and seconded by Councillor D Gumley

MOTION

That such requests for leave of absence be accepted and Councillors V Etheridge and J Ryan be granted leave of absence from this meeting.

CARRIED

CCL19/6 PUBLIC FORUM (ID19/71)

The Council reports having met with the following person during Public Forum:

- Allan Moynihan - regarding item CCL19/18 - D2018-594 - Centre Based Child Care Facility.
- Michael Butcherine – regarding item CCL19/18 - D2018-594 - Centre Based Child Care Facility.
- Jose Monteiro – regarding item CCL19/18 - D2018-594 - Centre Based Child Care Facility.
- Bill Dickens – regarding item CCL19/10 - Lighting of Tracker Riley Cycleway Western Side of Macquarie River - Petition.
- Louise Hennessy – regarding community concerns regard proposed changes to the Elong Elong waste station.
- Kate Charlton – regarding alteration to hours of operation of the Ballimore Waste Transfer station.

MAYORAL MINUTES:**CCL19/7 30TH ANNIVERSARY OF SISTER CITY RELATIONSHIP BETWEEN DUBBO AND MINOKAMO (ID19/75)**

The Council had before it the Mayoral Minute regarding 30th Anniversary of Sister City Relationship between Dubbo and Minokamo.

Moved by Councillor B Shields

MOTION

1. **That Council request expressions of interest from members of the public to be part of a Dubbo delegation to visit Minokamo and celebrate the 30 anniversary of sister city partnership on 19-20 October 2019.**
2. **That the Mayor, Chief Executive Officer and interested Councillors be authorised to attend on behalf of Council, noting as per Council policy that it is at their own expense.**

3. That members of the public selected by Council be authorised to attend on behalf of Council, noting as per Council policy that it is at their own expense.

CARRIED

CCL19/8 ROTARY YOUTH DRIVER AWARENESS PROGRAM 2019 (ID19/77)

The Council had before it the Mayoral Minute regarding Rotary Youth Driver Awareness Program 2019.

Moved by Councillor B Shields

MOTION

1. That Council note the success of the Rotary Youth Driver Awareness program over the last 15 years.
2. That Council provide funding to the Rotary Youth Driver Awareness program to the value equivalent of hiring the showground, each year for three years, starting in 2019 for the purpose of conducting the Rotary Youth Driver Awareness program for a three day event.

CARRIED

Councillor D Grant declared a non-pecuniary, less than significant interest in the matter now before the Council and remained in the room during the Council's consideration of this matter. The reason for such interest is that Councillor D Grant is a member of Wellington Rotary Club, who is not directly benefiting from this funding.

Councillor K Parker declared a non-pecuniary, less than significant interest in the matter now before the Council and remained in the room during the Council's consideration of this matter. The reason for such interest is that Councillor K Parker is a member of the Dubbo Macquarie Club, who is not directly benefiting from this funding.

CCL19/9 BEAUTIFICATION OF DUBBO CBD (ID19/138)

The Council had before it the Mayoral Minute regarding Beautification of Dubbo CBD.

Moved by Councillor B Shields

MOTION

1. That the Chief Executive Officer be requested to prepare a report to Council in March 2019 into increasing the number of street trees in the Dubbo Central Business District and other major streets including detailed locations, species and costs.
2. That such a report include investigations into planting centre median trees on Talbragar and Bultje Streets, planting trees around the perimeter of the car park along Wingewarra and Bligh Streets and planting mature trees in vacant spaces along Macquarie Street.

CARRIED

CCL19/9(a) POLICE TRAINING FACILITY

The Council had before it the Mayoral Minute regarding Police Training Facility.

Moved by Councillor B Shields

MOTION

That the information contained within the Mayoral Minute dated 25 February 2019 be noted.

CARRIED

CCL19/9(b) FUNDING AGREEMENT DEED

The Council had before it the Mayoral Minute regarding Funding Agreement Deed.

Moved by Councillor B Shields

MOTION

That due to the confidential nature this matter be referred to Committee of the Whole for determination.

CARRIED

INFORMATION ONLY MATTERS:**CCL19/10 LIGHTING OF TRACKER RILEY CYCLEWAY WESTERN SIDE OF MACQUARIE RIVER - PETITION (ID19/68)**

The Council had before it the report dated 7 February 2019 from the Executive Manager Governance and Internal Control regarding Lighting of Tracker Riley Cycleway Western Side of Macquarie River - Petition.

Moved by Councillor K Parker and seconded by Councillor J Diffey

MOTION

That the petition regarding the objection to the Lighting of Tracker Riley Cycleway between Sir Roden Cutler Park and the LH Ford Bridge be noted.

CARRIED

MATTERS CONSIDERED BY COMMITTEES:**CCL19/11 REPORT OF THE PLANNING DEVELOPMENT AND ENVIRONMENT COMMITTEE
- MEETING 11 FEBRUARY 2019 (ID19/80)**

The Council had before it the report of the Planning, Development and Environment Committee meeting held 11 February 2019.

Moved by Councillor S Lawrence and seconded by Councillor J Diffey

MOTION

That the report of the Planning, Development and Environment Committee meeting held on 11 February 2019, be noted.

CARRIED

**CCL19/12 REPORT OF THE INFRASTRUCTURE COMMUNITY AND RECREATION
COMMITTEE - MEETING 11 FEBRUARY 2019 (ID19/81)**

The Council had before it the report of the Infrastructure, Community and Recreation Committee meeting held 11 February 2019.

Moved by Councillor S Lawrence and seconded by Councillor J Diffey

MOTION

That the report of the Infrastructure, Community and Recreation Committee meeting held on 11 February 2019, be noted.

CARRIED

**CCL19/13 REPORT OF THE ECONOMIC DEVELOPMENT BUSINESS AND CORPORATE
COMMITTEE - MEETING 11 FEBRUARY 2019 (ID19/82)**

The Council had before it the report of the Economic Development, Business and Corporate Committee meeting held 11 February 2019.

Moved by Councillor G Mohr and seconded by Councillor D Grant

MOTION

That the report of the Economic Development, Business and Corporate Committee meeting held on 11 February 2019, be noted.

CARRIED

CCL19/14 REPORT OF THE AUDIT AND RISK MANAGEMENT COMMITTEE - MEETING 14 DECEMBER 2018 (ID19/122)

The Council had before it the report of the Audit and Risk Management Committee meeting held 14 December 2018.

Moved by Councillor A Jones and seconded by Councillor J Diffey

MOTION

That the report of the Audit and Risk Management Committee meeting held on 14 December 2018, be adopted.

CARRIED

CCL19/15 REPORT OF THE STREET TREE ADVISORY COMMITTEE - MEETING 5 FEBRUARY 2019 (ID19/130)

The Council had before it the report of the Street Tree Advisory Committee meeting held 5 February 2019.

Moved by Councillor G Mohr and seconded by Councillor D Grant

MOTION

That the report of the Street Tree Advisory Committee meeting held on 5 February 2019, be noted.

CARRIED

REPORTS FROM STAFF:**CCL19/16 DECEMBER 2018 QUARTERLY BUDGET REVIEW STATEMENTS (ID19/73)**

The Council had before it the report dated 8 February 2019 from the Chief Executive Officer regarding December 2018 Quarterly Budget Review Statements.

Moved by Councillor A Jones and seconded by Councillor D Grant

MOTION

- 1. That the Quarterly Budget Review Statements as at 31 December 2018, as attached to the report of the Chief Executive Officer dated 8 February 2019, be adopted and such sums voted for such purpose.**
- 2. That the Statement of the Responsible Accounting Officer that Council is in a satisfactory financial position having regard to the changes herewith to the original budget, be noted.**

CARRIED

CCL19/17 LOCAL GOVERNMENT ELECTIONS (ID18/1874)

The Council had before it the report dated 17 December 2018 from the Executive Manager Governance and Internal Control regarding Local Government Elections.

Moved by Councillor G Mohr and seconded by Councillor D Gumley

MOTION

That subject to Council's approval of the estimate provided by the State Electoral Commissioner, Dubbo Regional Council ("the Council") resolves that:

1. Pursuant to sections 296(2) and (3) of the Local Government Act 1993 (NSW) ("the Act") and subject to confirmation of estimates as provided by the Electoral Commissioner that an election arrangement be entered into by contract for the Electoral Commissioner to administer all elections of the Council.
2. Pursuant to sections 296(2) and (3) of the Act, as applied and modified by section 18, that a council poll arrangement be entered into by contract for the Electoral Commissioner to administer all council polls of the Council.
3. Pursuant to sections 296(2) and (3) of the Act, as applied and modified by section 18, that a constitutional referendum arrangement be entered into by contract for the Electoral Commissioner to administer all constitutional referenda of the Council, if required.

CARRIED

**CCL19/18 D2018-594 - CENTRE BASED CHILD CARE FACILITY
PROPERTY: 58 HENNESSY DRIVE, DUBBO
APPLICANT: PROJECT PLANNING AND DESIGN
DATE LODGED: 5 NOVEMBER 2018 (ID19/18)**

The Council had before it the report dated 31 January 2019 from the Senior Planner regarding D2018-594 - Centre Based Child Care Facility.

Moved by Councillor G Mohr and seconded by Councillor K Parker

MOTION

1. That Development Application D2018-594 for Centre Based Child Care Facility at 58 Hennessy Drive, Dubbo, be approved subject to the conditions of consent set out in Appendix 1 of the report of the Senior Planner dated 5 November 2018.
2. That those people making submissions be advised of Council's determination in this matter.

CARRIED

In accordance with s375A(2) of the Local Government Act 1993, a division was duly called, the following votes on the motion were recorded:

FOR	AGAINST
Councillor Grant	
Councillor Gumley	
Councillor Jones	
Councillor Lawrence	
Councillor Mohr	
Councillor Parker	
Councillor Shields	
Total (7)	Total (0)

Councillor J Diffey declared a non-pecuniary, significant interest in the matter now before the Council and left the room and was out of sight during the Council's consideration of this matter. The reason for such interest is that Councillor J Diffey received a donation in her election campaign from an opponent's relative.

CCL19/19 OUTDOOR DINING POLICY (ID19/67)

The Council had before it the report dated 8 February 2019 from the Manager Strategic Planning Services regarding Outdoor Dining Policy.

Moved by Councillor D Grant and seconded by Councillor A Jones

MOTION

- 1. That the draft Outdoor Dining Policy as attached to the report of the Manager Strategic Planning Services as Appendix 1 be adopted for the purposes of public exhibition.**
- 2. That the draft Outdoor Dining Policy as attached to the report of the Manager Strategic Planning Services as Appendix 1 be placed on public display for a period of 28 days.**
- 3. That Council seek an assessment from a suitably qualified and experienced professional Valuer to provide an appropriate per square metre annual rental rate for Category A permanent outdoor dining locations in the Dubbo Central Business District.**
- 4. Following completion of the public exhibition period that a further report be provided to Council, including the results of public exhibition and a suitable annual rental rate for Category A permanent outdoor dining locations.**

CARRIED

CCL19/20 KINTYRE HEIGHTS ESTATE DRAFT DEVELOPMENT CONTROL PLAN - RESULTS OF PUBLIC EXHIBITION (ID18/1875)

The Council had before it the report dated 8 February 2019 from the Senior Strategic Planner regarding Kintyre Heights Estate Draft Development Control Plan - Results of Public Exhibition.

Moved by Councillor K Parker and seconded by Councillor D Grant

MOTION

1. That the Kintyre Heights Estate Development Control Plan, as provided here in Appendix 1, be adopted.
2. That an advertisement be placed in local print media specifying adoption of the Kintyre Heights Estate Development Control Plan.

CARRIED

CCL19/21 INVESTIGATION INTO A COMMUNITY FOCUSED SOLAR REVOLVING FUND (ID19/16)

The Council had before it the report dated 12 February 2019 from the Sustainability and Education Officer regarding Investigation into a community focused Solar Revolving Fund.

Moved by Councillor J Diffey and seconded by Councillor A Jones

MOTION

1. That Council acknowledge the resourcing requirements of implementing and administering a community solar revolving fund (as defined in this report), and defer further investigation into such a Fund until permissive legislation is introduced.
2. That Council write to Local Government NSW to request that it "prioritise" lobbying the NSW Government for an amendment to the NSW *Local Government Act 1993* that will enable local councils to apply a voluntary Special Charge Scheme (opt in system) to council rates to fund environmental programs, such as the installation of solar photovoltaic (PV) systems on private land.

CARRIED

CCL19/22 WINDSOR PARADE POCKET PARK MASTER PLAN (ID19/74)

The Council had before it the report dated 10 February 2019 from the Manager Recreation and Open Space regarding Windsor Parade Pocket Park Master Plan.

Moved by Councillor D Grant and seconded by Councillor G Mohr

MOTION

1. That the report of the Manager Recreation and Open Space, dated 10 February 2019, be noted.
2. That the Windsor Parade Pocket Park/Mitchell Highway Street Trees master plan be placed on public exhibition for 28 days and a report detailing the outcomes of the public submissions received, be submitted back to the April 2019 Ordinary Council Meeting for further consideration and potential adoption.

CARRIED

CCL19/23 DUBBO REGIONAL COUNCIL REVIEW - SAFETY CAMERA NETWORK IN DUBBO AND WELLINGTON (ID19/27)

The Council had before it the report dated 25 January 2019 from the Manager Social Services regarding Dubbo Regional Council Review - Safety Camera Network in Dubbo and Wellington.

Moved by Councillor A Jones and seconded by Councillor D Gumley

MOTION

1. That the report from the Manager Social Services dated 25 January 2019 be noted.
2. That further consultation be undertaken with NSW Police, and Dubbo Regional Council staff to determine priorities in relation to the expansion and upgrade of both the Dubbo and Wellington safety camera systems.
3. That a tender is prepared for the supply and installation of CCTV hardware and software systems that meets the criteria outlined by NSW Police Orana Mid-Western Local Area command, with a view to have all works completed by November 2019.

CARRIED

CCL19/24 2018/2019 EVENT DEVELOPMENT FUND AND MAJOR EVENT SPONSOR PROGRAM [STREAM 2] (ID19/1)

The Council had before it the report dated 2 January 2019 from the Manager Economic Development and Marketing regarding 2018/2019 Event Development Fund and Major Event Sponsor Program [Stream 2].

Moved by Councillor D Gumley and seconded by Councillor K Parker

MOTION

1. That funding determined under Stream 2 of the Event Development Fund totalling \$33,200 be noted.
2. That funding determined under Stream 2 of the Major Event Sponsor Program totalling \$43,000 be noted.
3. That the unexpected funds of \$13,800 be quarantined under Council's Event Incentive Program and the allocation of funds determined in accordance with Council's Event Attraction, Support and Delivery Policy.

CARRIED

CCL19/25 COMMENTS AND MATTERS OF URGENCY (ID19/72)

There were no matters recorded under this clause.

At this junction it was moved by Councillor S Lawrence and seconded by Councillor A Jones that the Council resolves into the Committee of the Whole Council, the time being 6.36pm.

The meeting resumed at 6.40pm.

CCL19/26 COMMITTEE OF THE WHOLE (ID19/83)

The Executive Manager Governance and Internal Control read to the meeting of the report of Committee of the Whole held on 25 February 2019.

Moved by Councillor S Lawrence and seconded by Councillor G Mohr

MOTION

That the report of the meeting of the Committee of the Whole held on 25 February 2019 be adopted.

CARRIED

The meeting closed at 6.44pm.

.....
CHAIRMAN



REPORT: Annual Report from the DREAM Festival

AUTHOR: Director Economic Development and Business
REPORT DATE: 13 February 2019
TRIM REFERENCE: ID19/124

EXECUTIVE SUMMARY

The DREAM Festival received \$40,000 from Dubbo Regional Council in 2018/2019 to stage the 2018 DREAM Festival.

The event was held in October 2018 and in accordance with Council's Financial Assistance Policy the event owner, Event Dubbo Inc, has provided an acquittal report.

The report attached **Appendix 1** provides outcomes of the event as well as a financial summary and plans to stage the 2019 event from 17 October to 28 October 2019.

ORGANISATIONAL VALUE

Customer Focused: The DREAM Festival is a community cultural event which embraces a wide range of sectors of the community and adds to the City's vibrancy and quality of life. The Festival assists Council to achieve its Purpose "To make our community a great place to live, work and play."

Integrity: The DREAM Festival has received \$40,000 in Council funding and this transparent acquittal provides the ratepayers of Dubbo Regional Council with specific details on the expenditure of the funds and the outcomes achieved.

One Team: The cooperative partnership between Council and the DREAM Festival organisers provides enhanced outcomes for the community which could not be achieved by either organisation operating in isolation.

FINANCIAL IMPLICATIONS

Council's contributions towards to the DREAM Festival of \$40,000 per annum have been allocated in the forward four year budget and shall be put forward in the Draft Operational Plan and Budget for 2019/2020 financial year.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION

That the report from the Director Economic Development and Business 13 February 2019 be noted.

Natasha Comber

Director Economic Development and Business

BACKGROUND

Council has been providing financial support to the DREAM Festival annually since 2011. Council contributed \$20,000 in 2011 and \$40,000 in each subsequent year. The DREAM Festival continues to grow the number and quality of its events and activities as well as its patronage and popularity.

Under Council's Financial Assistance Policy, events receiving funding are required to deliver on a suite of benefits commensurate with the level of Council investment. This acquittal report attached **Appendix 1** is also a requirement under the Program.

REPORT

Appendix 1 is an acquittal report prepared by Events Dubbo Inc on outcomes of the 2018 DREAM Festival. The report includes financial, social and cultural benefits that the event delivers to the Dubbo Region LGA.

It is noted that in addition to funding provided by Council, the DREAM Festival continues to attract sponsorship from local businesses (including six consecutive years' sponsorship from Macquarie Credit Union) and over the past couple of years, has received funding under Destination NSW's Regional Flagship Events Program.

Negotiated as part of Council's financial support in 2018 were naming rights and, subsequently, the Dubbo Regional Council Lantern Parade was included in the Festival's events' program.

SUMMARY

Under its 2018/2019 Operational Plan and Budget, Council allocated \$40,000 towards the 2018 DREAM Festival.

Under Council's Financial Assistance Policy, events receiving funding are required to provide an acquittal report. The attached report **Appendix 1** includes an Executive Summary stating that the 2018 event:

- Recorded more than 22,000 attendances
- Recorded more than 5,000 attendances from visitors outside the LGA
- Recorded almost 14,000 attendances at the Music + Markets event
- Contributed more than \$621,000 to the local economy

Appendices:

1 [1](#) 2018 Dream Festival Report

Events Dubbo Report

2018



"It is one of the most inclusive and fun festivals ever held in Dubbo. It allows all ages to enjoy a good time "
John G (Facebook 26/10/2018)

"Lovely evening. Great family atmosphere."
Natalie M (Facebook 27/10/2018)

"Great Dream Festival 2018. Great Western Plain (sic) Zoo!"
Hank N(Facebook 31/10/2018)

"Amazing."
Russleyruralretreat (Instagram 28/10/2018)

"Such a great night, thanks for all your effort through the year!"
Trisha L (Facebook 27/10/2018)

"What a fantastic night!!! It keeps getting better every year! Well done all involved".
Steph2687 (Instagram 28/10/2018)

"A really good nights fun for all ages"
Pam S (Facebook 27/10/2018)

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1. Executive Summary

Clearly the most successful to date, the 2018 Macquarie Credit Union DREAM Festival:

- Recorded more than **22,000** attendances
- Recorded more than **5,000** attendances from visitors from outside the LGA
- Recorded almost **14,000** attendances at the Music + Markets event
- Contributed more than **\$621,000** to the local economy.

The festival:

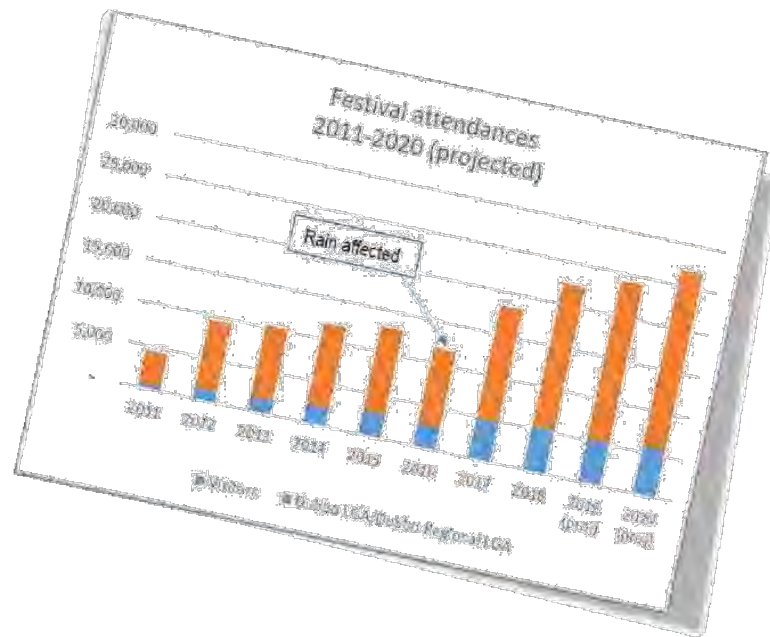
- is run by a group of **volunteers** with a wide range of skills
- is conducted each October, and **avoids peak holiday periods**
- is largely **free**, to encourage participation by all socioeconomic groups
- showcases **regional talent**, and provides multiple employment opportunities
- is **inclusive**, achieving active engagement with the Aboriginal community and disability groups
- strives to protect and improve the **image** of the LGA
- provides multiple artistic **educational opportunities** to residents.



In 2019:

- The festival will run from 17th to 27th October
- Multiple **partnerships** have already been established, and will continue to be fostered
- Funding has been received from **Destination NSW** to enhance marketing outside the LGA.

Should current patterns of expansion continue, it is projected that 25,000 attendances will be achieved by 2020.



2. Festival background

Events Dubbo Inc. is a not-for-profit organisation that delivers the DREAM Festival, for which it has a clear vision and mission.

Vision

To be the leading inland NSW festival that encourages excellence in entertainment, arts and music and showcases regional talent.

Mission

To provide the professional expertise to create, coordinate and deliver a vibrant and sustainable festival that promotes artistic expression and cultural development through the engagement of stakeholders in our regional entertainment, arts and music organisations.

The festival is to resonate on a personal level and to the regional audience. It will lead to the enhanced cultural profile of the region and to maximised economic, social and environmental benefits to all sectors of the community through its engagement, and the attraction of visitors to the region.

History

The need for Dubbo to deliver an iconic festival had long been recognised and was the subject of several public meetings in early 2010, when the original committee was formed. The committee was requested to avoid Dubbo's peak tourist times – essentially school holidays and Easter – to encourage visitation in quieter periods. It also decided that protecting the image of Dubbo was of greater importance than simply attracting visitors. The first official festival was held in October 2011.

Governance

The committee consists of:

- a Chair
- a Vice-chair
- a Treasurer
- a Secretary
- a minimum of three ordinary committee members.

Committee members have a wide range of skills, including: events management, accounting, marketing, information technology, tourism, business management and planning. They also bring a commitment to presenting the Dubbo Region in a positive light.



3. Festival Program 2018

The 2018 Macquarie Credit Union DREAM Festival program was developed by the committee based on attendances and feedback received in previous years, and incorporated several partner events, which sat within the festival period. These were a combination of not for profit groups, and private providers. In 2018, festival events included:

- **Pianos on the Pavement (festival launch)**

Each year this event grows in popularity; with growing interest from local pianists and vocalists. It marked the beginning of the festival period and gave committee members an opportunity to promote the upcoming events.



- **TalbragArt competition and exhibition**

Supported by Talbragar Street businesses, this event encompassed an art competition and exhibition installed in the participating shop windows. A walking tour was conducted, and voting for the peoples' choice was conducted via a Facebook poll.



- **Sushi in the Shoyoen Gardens**

This event incorporated live music, sushi, Japanese tea ceremonies and children's activities such as origami-making. Performances were provided by the Tin Roof Band, local violinists and visiting performers from the Pymble Public School.



- **Painting and Prosecco**

The inaugural event sold out within days, and saw a regional artist instruct students on painting techniques, whilst they produced their artwork. Held in the casual atmosphere of Belottis Restaurant's outdoor dining area, this was a very popular and successful event.



- **Latin American Films**

Coordinated by Dubbo Film Society, with support from the Latin American embassies, this event was held during the festival period. This provided additional promotion for the event and gave visitors an additional arts-related activity to undertake.



- **Westview Drive-in**

Re-opening for the first time since Youth Week in 2017, three events, incorporating three separate movies, saw people travel from across the region, and other parts of the country. It provided the festival committee with an opportunity to fundraise through the sale of food and drinks.



- **Lantern making workshops**

More than 300 students (from both private and state schools) were engaged in making the smaller, gem shaped lanterns. In addition to this, community workshops saw a number of large lanterns constructed; with these being featured in the parade and at the Fong Lee's Lane event.



- **Artist of the Year Award**

The seventh DREAM Artist of the Year Award was presented to founding member of The Reels, Dave Mason, at a ceremony at the Dubbo Regional Theatre and Convention Centre. This award puts the spotlight on successful artists who have emerged from the region.



- **Stitch n Sip**

Being held for the second time, this small event was held at Two Doors Wine Lounge. Attendees created stitched or knitted works whilst enjoying beverages and snacks during the evening. This was a slightly more relaxed way to enjoy the arts.



- **History in the baking**

Presented by Dundullimal Homestead, this event comprised a competition to see who could produce the most perfect examples of traditional Australian baking. There were biscuits and scones aplenty which were enjoyed by those who visited on the day.



- **Film Allsorts**

Presented in partnership with the Dubbo Filmmakers, this event was held at the Dubbo Regional Theatre and Convention Centre, and featured a wide range of movies. These included "Oorjiam", a local short film premier; "Backtrack Boys", an award winning Australian Documentary; and "West of Sunshine".



- **Pubrock**

The inaugural Pubrock event saw a choir of largely inexperienced singers assemble at the Garden Hotel to learn, rehearse and present a rock song to the crowd. Facilitated by Kerry Ellen, this event took the choir away from the traditional venues and brought it to a less conventional space.



- **Wild Wetlands Projection Art**

This event was presented by Greg Pritchard, Peter Aland and Kim Goldsmith. It incorporated a large scale projection of the wild wetlands captured on video and in photography, along with new wetlands-inspired soundscape.



- **Fong Lee's Lane**

Coordinated by Wellington Arts Inc, and supported by the festival, this inaugural event (held in Wellington) saw a combination of performance, food stalls and community. Surpassing expectations, this event is likely to continue and grow under the guidance of the very strong Wellington Arts Inc. committee.



- **Writing workshop**

This workshop was presented by local author Val Clark and was titled "Write the stories of your life". Participants learned how to write their memoirs in a way that captures the imagination of their readers.



- **Music + Markets**

Growing significantly since it commenced in 2013, stallholders from around the region provided a wide range of fashion, food/beverages, information stalls and arts/crafts. This event incorporated DREAMland and the Sound Stage (which featured former local and ARIA nominated singer, Mojo Juju).



- **Lantern Parade**

Talbragar Street was lined with spectators watching the lantern parade as it made its way into Victoria Park. With more than 1,000 participants in the parade itself, this event has become the centrepiece of the festival.



- **Laser Show**

The 2018 laser show was particularly spectacular, and wowed the crowd. Working with smoke machines and set to music, the show transformed Victoria Park, and was a hit with all who attended.



- **Zoocoustics**

The final event of the 2018 calendar, Zoocoustics saw local artists, along with ARIA Award nominee (and former Dubbo resident) Mojo Juju, entertain an appreciative crowd on a lazy Sunday afternoon. Run in partnership with Taronga Western Plains Zoo, this event continues to grow each year.



Unfortunately one of the festival's larger partnership events, Wambuul River DREAMing, was abandoned due to a violent electrical storm.

4. Benefits

Economic

The festival made a solid contribution to the Dubbo economy in 2018 as a result of local expenditure by Events Dubbo Inc. and overnight visitor attendees.

More than 22,000 attendances were recorded, with more than 5,000 (or 22%) visiting from outside the LGA.

Based on an average spend of \$124 per night per person, the economic injection into the Dubbo economy from out-of-town attendances is conservatively estimated to be \$546,000. This figure excluded visitors from locations within a 100 km radius, and has assumed only one night's accommodation per attendance.

In addition to this, approximately \$75,000 was spent with Dubbo businesses for their products and/or services. This included the use of funding from Destination NSW, where local businesses were engaged, wherever feasible, to produce promotional materials/content for use outside the region. The combined result is a total of \$621,000.

Social

With an emphasis on inclusiveness, it is believed that the 2018 festival contributed to and enhanced the health and wellbeing of the local and regional community.

Almost all events were provided free of charge to the public including: Music + Markets, lantern parade, laser show, Zoocoutic and Pianos on the Pavement.

The committee went to great lengths to include Aboriginal groups (working with the Clontarf Foundation, Girls' Academy, Thikkabilla Vibrations and TAFE Opportunity Hub). Disability groups were also included, such as Westhaven.



Cultural

The festival enhances the cultural development of the city through exposure to several art forms, and presentation of workshops.

Following on from the success of previous years' events, the festival attracted and facilitated a lantern art program. This form of art has proven to be a good way of engaging community members who are, perhaps, less engaged with more mainstream art forms. Partnering with local schools saw participation of more than 360 people in the construction and decoration of lanterns.

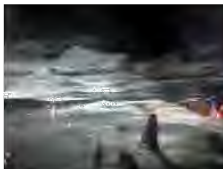


The Artist of the Year Award puts the spotlight on successful artists who have emerged from the region, providing a role model for younger artists; and proving that it is possible to grow up in a regional centre and achieve success in the arts.

The TalbrabArt competition and exhibition has provided an opportunity for artists to demonstrate their skills. Prizes were donated by local businesses, and these prizes provided financial support and encouragement to the winners.

New events in 2018 that provided additional learning opportunities (and income for providers) included:

- Writing workshop, presented by a local award-winning author
- Painting workshop, presented by a regional artist.



Several other events provided opportunities for local and regional residents to develop and showcase their talents including:

- Sushi at Shoyoen Gardens – local musicians were engaged to perform
- Pubrock – local musician facilitated choir session
- Wild Wetlands Projection Art – local artists were part of the team who presented the work
- Music + Markets – local musicians were engaged to perform on the main stage; amateur performers entertained crowds on the community stage, artists delivered workshops and displayed/sold products
- Zoocoustics – local musicians were engaged to perform, alongside Mojo Juju.

In most cases, local musicians received payment for their performances.



Community

Several volunteer/community organisations were engaged during the delivery of the 2018 festival, and the number of volunteers continues to grow.

The inclusion of a range of local groups in the parade, eg Macquarie Conservatorium; along with Pink Angles, Girl Guides and Dubbo Violence Prevention Collective; is demonstrating this to be a true community event. The "Light the Night" group also partnered with the festival, holding a very successful fundraising stall, and incorporating their lanterns into the festival parade.

Other community stalls were provided free of charge, eg Orana Relay for Life, allowing not for profit organisations to promote their causes or fundraise.

5. Marketing

Advertising

Both traditional and digital marketing methods were utilised to engage the target audiences.

The receipt of a \$20,000 grant from Destination NSW, for the second year in a row, allowed the purchasing of advertising around the state, incorporating a television campaign. In addition to this, local television and newspaper advertising was carried out to gain a greater marketing footprint and engage a broader community audience. The television commercial showcased the festival events program and dates (emphasising the lantern parade). It recognised the providers of government grants and the larger sponsors (including Dubbo Regional Council).

Public Relations coverage

The festival's proactive media campaign, which targeted media in the local and surrounding regional areas, built awareness among a potential audience of 120,000 (catchment area). Our media database includes journalists in the metropolitan areas, and several items have appeared in Sydney newspapers over the years.

Multiple radio interviews were conducted on Dubbo stations, as well as 2WEB and ABC Regional.

Additionally, the festival was promoted on websites such as: Dubbo.com.au (regional focus), Visitnsw.com (state focus), Oranaarts.com.au (regional and outback focus), Regionalartsnsw.com.au (metro focus), WhereIsTheArt.com.au (regional and outback focus), dubboartz.org.au (regional focus) plus local motels and sponsors websites.

Promotions

The continuation of several promotional activities for the 2018 festival, expanded brand recognition which in turn gained a stronger positioning and wider awareness. The promotional activities included:

- Mass mail out – the festival official program (20,000 printed) was mailed out to every residence in the Dubbo and Wellington mailing area, and was distributed to several regional centres. Feedback from local attendees suggests that this was the most effective method of communicating with residents.
- Festival launch event – provided the opportunity to promote the festival program, and talk about the upcoming individual events. The media also gained insight into the events to be presented.
- Displays in public areas – the festival official program was made available in shops, restaurants, motels and other public areas.

- E-newsletters – the festival email database grew again in 2018. This medium was used throughout 2018 to engage subscribers, encourage ticket purchases and promote festival events. It was also used to highlight and promote other Dubbo events and organisations.
- Social media – the festival uses social media to promote events, increase “followers” and expand sharing opportunities by hosting competitions and engaging sponsors’ social media networks (which also helps increase the value for sponsors). The table below demonstrates the progression of the number of customers engaging with the festival social media platforms since 2011. Whilst some improvement was seen in this area during 2018, it will certainly be a major focus for 2019.

Social media platform	2011	2012	2013	2014	2015	2016	2017	2018
Twitter	50	153	254	373	424	442	420	441
Instagram	n/a	n/a	59	215	338	496	619	857
Facebook	250	668	939	1,505	1,856	2,411	2,702	2,940

- Website – dreamfest.com.au continued to be the main portal for information about the festival. DREAM was also promoted through other organisations’ e-newsletter databases and websites, including the Dubbo Regional Council, sponsors and members of the arts community.

6. Finances

Funding

The delivery of the festival has been funded through sponsorship and grants; with Dubbo City/Dubbo Regional Council contributing \$20,000 in 2011, and \$40,000 each year since.

In 2014 the Macquarie Credit Union became the festival's first major sponsor, and has committed to this role until 2020. A number of other sponsors provide invaluable cash or in-kind support, which is directly used to support events.

The committee also applies for grants and undertakes additional fundraising activities including raffles, sale of merchandise, and catering.

In 2018 the festival secured a \$20,000 grant from Destination NSW, as a Flagship Event, which allowed significant expenditure on the promotion of events – a strategy that seems to have produced excellent results.

2018 Financial Results

Financial results for the 2018 year (audited) saw a slight loss, which was largely due to the loss of a sponsor for the laser show.

Financial Summary 1st January 2018 - 31st December 2018			
	Income	Expenses	Result
Sponsorship	66,250.00	0.00	66,250.00
Admin / Insurance / Misc		6,532.68	-6,532.68
Marketing		7,723.61	-7,723.61
Marketing - DNSW Grant	20,000.00	20,069.90	-69.90
Music + Markets	22,120.55	59,067.24	-36,946.69
Lanterns Parade & Workshops	7,415.00	23,891.00	-16,476.00
Drive-In	4,242.80	1,984.60	2,258.20
Zoocoustic	80.00	2,602.00	-2,522.00
Art Exhibition / TalbragART	150.00	330.35	-180.35
Sushi at Shoyen	1,912.15	1,352.20	559.95
PubRock	500.00	220.00	280.00
Artist of the Year	2,049.50	2,638.59	-589.09
Painting & Prosecco	1,550.00	1,420.56	129.44
Interest/Bank fees	6.30	0.40	5.90
Other Revenue / Expenses		670.00	-670.00
TOTAL	126,276.30	128,503.13	-2,226.83

7. 2019 Forecast

DREAM Festival Committee/Volunteers

In 2018, the Festival Committee welcomed three new members, taking membership up to 15. In addition to this, an increasing number of volunteers and community organisations have supported the festival and its events, including South Dubbo Rotary who have taken responsibility for counting attendees at the Music + Markets, and assisting with parade marshalling.

Funding

There are several means by which Events Dubbo Inc. intends to raise funds for the 2019 festival. They are outlined as follows:

- Fundraising – following on from activities in the last five years (catering at DREAM events, raffles and merchandise selling)
- Sponsorship – the 2019 Sponsorship Prospectus will provide additional sponsorship options, following feedback from existing sponsors.
- Support from Dubbo Regional Council – this funding ensures the ongoing growth and success of the festival.

- Grant applications – several grant applications have been submitted by Events Dubbo Inc. to various organisations. The committee will continue to actively seek funding opportunities and submit applications when the opportunity arises.

2019 Festival Program

The 2019 festival will be held in October and the below draft program takes into consideration feedback received from previous years.

- Thursday 17th October – Festival Launch “Pianos on the Pavement”
- Thursday 17th October – Art exhibition launch “TalbragArt”
- Sunday 20th October – Sushi in the Shoyoen Gardens
- Sunday 20th October – Community lantern workshops
- Monday 21st – 25th October – School lantern workshops
- Monday 21st October – Artist of the year
- Tuesday 22nd October – Stitch and Sip
- Wednesday 23rd October – Painting and Prosecco
- Thursday 24th October - Pubrock
- Saturday 27th October – Music + Markets, Lights + Lanterns
- Sunday 28th October – Zoocoustics

As in previous years, the above program will be modified in accordance with budget and opportunities to partner with other organisations.



**DUBBO REGIONAL
COUNCIL**

**Report of the Planning Development and
Environment Committee - meeting 11
March 2019**

AUTHOR: Administration Officer - Governance
REPORT DATE: 11 March 2019

The Committee had before it the report of the Planning, Development and Environment Committee meeting held 11 March 2019.

RECOMMENDATION

That the report of the Planning, Development and Environment Committee meeting held on 11 March 2019, be noted.



**REPORT
PLANNING, DEVELOPMENT AND
ENVIRONMENT COMMITTEE
11 MARCH 2019**

PRESENT: Councillors J Diffey, V Etheridge, D Gumley, A Jones, S Lawrence, K Parker, J Ryan and B Shields.

ALSO IN ATTENDANCE:

The Chief Executive Officer, the Executive Manager Governance and Internal Control, the Governance Team Leader, the Community Support Officer, the Director Corporate Services, the Director Economic Development and Business, the Stakeholder Engagement Coordinator (K Galea), the Director Infrastructure and Operations, the Director Planning and Environment (S Jennings), the Manager Building and Development Services, the Senior Strategic Planner, the Senior Planner and the Director Community and Recreation.

Councillor S Lawrence assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 5.30pm.

**PDEC19/6 REPORT OF THE PLANNING DEVELOPMENT AND ENVIRONMENT COMMITTEE
- MEETING 11 FEBRUARY 2019 (ID19/153)**

The Committee had before it the report of the Planning, Development and Environment Committee meeting held 11 February 2019.

Moved by Councillor B Shields and seconded by Councillor J Diffey

MOTION

That the report of the Planning, Development and Environment Committee meeting held on 11 February 2019, be noted.

CARRIED

PDEC19/7 BUILDING SUMMARY - FEBRUARY 2019 (ID19/131)

The Committee had before it the report dated 28 February 2019 from the Director Planning and Environment regarding Building Summary - February 2019.

Moved by Councillor A Jones and seconded by Councillor K Parker

MOTION

That the report from the Director Planning and Environment dated 28 February 2019 be noted.

CARRIED

PDEC19/8 DRAFT DUBBO EMPLOYMENT LANDS STRATEGY - RESULTS OF PUBLIC AND STAKEHOLDER CONSULTATION AND EXHIBITION (ID18/1839)

The Committee had before it the report dated 25 February 2019 from the Senior Strategic Planner regarding Draft Dubbo Employment Lands Strategy - Results of Public and Stakeholder Consultation and Exhibition. The Committee reports having met with Ms K Barber and Mr P Starr regarding this matter.

Moved by Councillor J Diffey and seconded by Councillor D Gumley

MOTION

- 1. That the draft Employment Lands Strategy as attached to the report of the Senior Strategic Planner dated 25 February 2019 as Appendix 1 be adopted.**
- 2. That an advertisement be placed in the local print media advising of Council's adoption of the Employment Lands Strategy.**
- 3. That on adoption of the draft Employment Lands Strategy, the Dubbo Commercial Areas Development Strategy, the Dubbo Institutional Areas Development Strategy and the Dubbo Industrial Areas Development Strategy be repealed.**
- 4. That a notice of repeal be included in local print media advising of the repeal of the Dubbo Commercial Areas Development Strategy, the Dubbo Industrial Areas Development Strategy and the Dubbo Institutional Areas Development Strategy.**
- 5. That the Preliminary draft Camp Road Structure Plan (Appendix 2) be adopted by Council for the purposes of allowing for consultation to be undertaken with residents of Camp Road and relevant State Public Agencies.**
- 6. That land owners on Camp Road and relevant State Public Agencies be provided with a period of 21 days in which to provide submissions in respect of the Preliminary Camp Road Structure Plan.**
- 7. If there are no substantiative submissions in respect of the Preliminary Camp Road Structure Plan, that the Chief Executive Officer be permitted to provide the Structure Plan to the Department of Planning and Environment for consideration, including any other submissions made.**
- 8. That those who made submissions be acknowledged and advised of Council's determination in this matter.**

CARRIED

Councillor J Ryan declared a pecuniary, significant interest in the matter now before the Committee and left the room and was out of sight during the Committee's consideration of this matter. The reason for such interest is that Councillor J Ryan owns a property on Camp Road and this item could potentially have a financial impact on the value of his property.

In accordance with s375A(2) of the Local Government Act 1993, a division was duly called, the following votes on the motion were recorded:

FOR	AGAINST
Councillor Diffey	
Councillor Etheridge	
Councillor Gumley	
Councillor Jones	
Councillor Lawrence	
Councillor Parker	
Councillor Shields	
Total (7)	Total (0)

PDEC19/9 D19-25 - DUAL OCCUPANCY (ATTACHED)
PROPERTY: LOT 168 DP 1145981 BOUNDARY ROAD, DUBBO
APPLICANT: STEHAR PTY LTD
DATE LODGED: 18 JANUARY 2019 (ID19/157)

The Committee had before it the report dated 26 February 2019 from the Planner regarding D19-25 - Dual Occupancy (attached). The Committee reports having met with Mr H Klaassens and Ms C Grey regarding this matter.

Moved by Councillor K Parker and seconded by Councillor D Gumley

MOTION

- 1. That Development Application D19-25 for a Dual occupancy (attached) at Lot 168 DP 1145981 Boundary Road, Dubbo, be approved subject to the conditions of consent set out in Appendix 1 of the report dated 25 February 2019.**
- 2. That those people making submissions be advised of Council's determination in this matter.**

CARRIED

In accordance with s375A(2) of the Local Government Act 1993, a division was duly called, the following votes on the motion were recorded:

FOR	AGAINST
Councillor Diffey	
Councillor Etheridge	
Councillor Gumley	
Councillor Jones	
Councillor Lawrence	
Councillor Parker	
Councillor Ryan	
Councillor Shields	
Total (8)	Total (0)

PDEC19/10 LEAVE OF ABSENCE

Requests for leave of absence were received from Councillors D Grant and G Mohr who were absent from the meeting due to personal reasons.

Moved by Councillor A Jones and seconded by Councillor V Etheridge

MOTION

That such requests for leave of absence be accepted and Councillor D Grant and G Mohr be granted leave of absence from this meeting.

CARRIED

The meeting closed at 6.05pm.

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CHAIRMAN



**DUBBO REGIONAL
COUNCIL**

Report of the Infrastructure Community and Recreation Committee - meeting 11 March 2019

AUTHOR: Administration Officer - Governance
REPORT DATE: 11 March 2019

The Committee had before it the report of the Infrastructure, Community and Recreation Committee meeting held 11 March 2019.

RECOMMENDATION

That the report of the Infrastructure, Community and Recreation Committee meeting held on 11 March 2019, be noted.



**REPORT
INFRASTRUCTURE, COMMUNITY AND
RECREATION COMMITTEE
11 MARCH 2019**

PRESENT: Councillors J Diffey, V Etheridge, D Gumley, A Jones, S Lawrence, K Parker, J Ryan and B Shields.

ALSO IN ATTENDANCE:

The Chief Executive Officer, the Executive Manager Governance and Internal Control, the Governance Team Leader, the Community Support Officer, the Director Corporate Services, the Director Economic Development and Business, the Stakeholder Engagement Coordinator (K Galea), the Director Infrastructure and Operations, the Director Planning and Environment (S Jennings), the Manager Building and Development Services, the Senior Strategic Planner, the Senior Planner and the Director Community and Recreation.

Councillor S Lawrence assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 6.05pm.

**ICRC19/10 REPORT OF THE INFRASTRUCTURE COMMUNITY AND RECREATION
COMMITTEE - MEETING 11 FEBRUARY 2019 (ID19/154)**

The Committee had before it the report of the Infrastructure, Community and Recreation Committee meeting held 11 February 2019.

Moved by Councillor B Shields and seconded by Councillor V Etheridge

MOTION

That the report of the Infrastructure, Community and Recreation Committee meeting held on 11 February 2019, be noted.

CARRIED

**ICRC19/11 CBD WALKING TRAIL AND BELL RIVER PEDESTRIAN BRIDGE, WELLINGTON
(ID19/38)**

The Committee had before it the report dated 25 February 2019 from the Manager Recreation and Open Space regarding CBD Walking Trail and Bell River Pedestrian Bridge, Wellington.

Moved by Councillor B Shields and seconded by Councillor J Ryan

MOTION

1. That the report from the Manager Recreation and Open Space, dated 25 February 2019, be noted.
2. That the proposed path network for the Wellington CBD Walking Trail through Cameron Park and Pioneer Park, be adopted.
3. That following DA approval, works commence on the path system in Cameron Park and Pioneer Park in accordance with the funding allocations identified herein this report.
4. That a further report be submitted to Council at its Ordinary Meeting by June 2019 with cost estimates identified to complete any outstanding works on the path network, and the demolition and replacement of the Bell River pedestrian bridge for consideration in the finalisation of the 2019/2020 budget.

CARRIED

ICRC19/12 REVISION OF THE WIRADJURI PARK MASTER PLAN (ID19/159)

The Committee had before it the report dated 26 February 2019 from the Manager Recreation and Open Space regarding Revision of the Wiradjuri Park Master Plan.

Moved by Councillor K Parker and seconded by Councillor J Diffey

MOTION

1. That the report by the Manager Recreation and Open Space, dated 26 February 2019, be noted.
2. That the Wiradjuri Park Master Plan (Dubbo Regional Botanic Garden) be adopted.
3. That Dubbo Regional Council seek further external funding opportunities to enable the Wiradjuri Park Master Plan to be fully implemented.

CARRIED

**ICRC19/13 2019 MAN FROM IRONBARK FESTIVAL - REQUEST FOR ROAD CLOSURE AT
MOLONG STREET, STUART TOWN (ID19/216)**

The Committee had before it the report dated 4 March 2019 from the Senior Traffic Engineer regarding 2019 Man from Ironbark Festival - Request for Road Closure at Molong Street, Stuart Town.

Moved by Councillor A Jones and seconded by Councillor V Etheridge

MOTION

That Council approval be granted for a temporary road closure of Molong Street, between Alexander Street and Bell Street, on 20 April 2019 for the 2019 Man from Ironbark Festival between 6.00 am to 7.00 pm, subject to the following:

- 1. Consent is required from the Roads and Maritime Services for the event to utilise part of the Burrendong Way between Molong and Bell Streets as a detour with advice provided to Council. In the event that consent is not granted, the Applicant is to advise Council if the event will proceed with a re-design that excludes the use of Burrendong Way.**
- 2. The submission of an Event and Traffic Management Plan and Traffic Control Plan to Council for approval in accordance with Australian Standard 1742.3, and the Roads and Maritime Services' Guide to Traffic Control at Worksites prepared by an accredited person.**
- 3. Traffic controllers and trained course marshals are to be provided at all road closure points and other locations as identified in the Event and Traffic Management Plan with restricted access only to emergency and authorised vehicles. All traffic controllers are to be specially authorised for the event with current Roads and Maritime Services certification.**
- 4. Council's Executive Manager Governance and Internal Control must sight a copy the current Public Liability Insurance Policy for a minimum amount of \$20 million on which Dubbo Regional Council, Roads and Maritime Services and the NSW Police is specifically noted to be indemnified against any action resulting from the event.**
- 5. The applicant is responsible for the provision of all traffic control required for the event in accordance with the Traffic Control Plan.**
- 6. The applicant is responsible for all costs associated with the placement of a public notification, a minimum of two weeks prior to the event, and advice to the residents within the closed roads advising of the 2019 Man from Ironbark Festival and the road closure of Molong Street, Stuart Town.**
- 7. All traffic advisory signs shall be placed in accordance with the approved Traffic Control Plan and the Event and Traffic Management Plan.**
- 8. The NSW Police's consent and conditions for the running of the event as considered necessary.**
- 9. The applicant is to provide Council with a signed and dated copy of the Event and Traffic Management Plan.**
- 10. The applicant is to submit to Council all the appropriate documentation required, accepting the above terms and conditions before final approval will be granted.**

11. All costs associated with implementing these event conditions are to be met by the event organiser.

CARRIED

ICRC19/14 PROPOSED TRAFFIC MANAGEMENT - INTERSECTION OF MAXWELL STREET WITH CROSS STREET AND THORNTON STREET, WELLINGTON (ID19/217)

The Committee had before it the report dated 4 March 2019 from the Senior Traffic Engineer regarding Proposed Traffic Management - Intersection of Maxwell Street with Cross Street and Thornton Street, Wellington.

Moved by Councillor A Jones and seconded by Councillor V Etheridge

MOTION

That Council approval be granted for the implementation of the proposed traffic management for Maxwell Street and at the intersections of Cross Street, Thornton Street and Railway Avenue in Wellington in accordance with Council's Plan TM 7279.

CARRIED

ICRC19/15 LEAVE OF ABSENCE

Requests for leave of absence were received from Councillors D Grant and G Mohr who were absent from the meeting due to personal reasons.

Moved by Councillor K Parker and seconded by Councillor D Gumley

MOTION

That such requests for leave of absence be accepted and Councillor D Grant and G Mohr be granted leave of absence from this meeting.

CARRIED

The meeting closed at 6.09pm.

.....
CHAIRMAN



DUBBO REGIONAL
COUNCIL

Report of the Economic Development Business and Corporate Committee - meeting 11 March 2019

AUTHOR: Administration Officer - Governance
REPORT DATE: 11 March 2019

The Committee had before it the report of the Economic Development, Business and Corporate Committee meeting held 11 March 2019.

RECOMMENDATION

That the report of the Economic Development, Business and Corporate Committee meeting held on 11 March 2019, be noted.



**REPORT
ECONOMIC DEVELOPMENT, BUSINESS AND
CORPORATE COMMITTEE
11 MARCH 2019**

PRESENT: Councillors J Diffey, V Etheridge, D Gumley, A Jones, S Lawrence, K Parker, J Ryan and B Shields.

ALSO IN ATTENDANCE:

The Chief Executive Officer, the Executive Manager Governance and Internal Control, the Governance Team Leader, the Community Support Officer, the Director Corporate Services, the Director Economic Development and Business, the Stakeholder Engagement Coordinator (K Galea), the Director Infrastructure and Operations, the Director Planning and Environment (S Jennings), the Manager Building and Development Services, the Senior Strategic Planner, the Senior Planner and the Director Community and Recreation.

Councillor B Shields assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 6.09pm.

**EDBC19/6 REPORT OF THE ECONOMIC DEVELOPMENT BUSINESS AND CORPORATE -
MEETING 11 FEBRUARY 2019 (ID19/155)**

The Committee had before it the report of the Economic Development, Business and Corporate Committee meeting held 11 February 2019.

Moved by Councillor D Gumley and seconded by Councillor J Diffey

MOTION

That the report of the Economic Development, Business and Corporate Committee meeting held on 11 February 2019, be noted.

CARRIED

EDBC19/7 QUARTERLY REPORT ON DOCUMENTS EXECUTED UNDER THE POWER OF ATTORNEY (ID19/160)

The Committee had before it the report dated 1 March 2019 from the Executive Manager Governance and Internal Control regarding Quarterly Report on Documents Executed Under the Power of Attorney.

Moved by Councillor D Gumley and seconded by Councillor V Etheridge

MOTION

That the information contained within the report of the Executive Manager Governance and Internal Control dated 1 March 2019 be noted.

CARRIED

EDBC19/8 ATTENDANCE AT THE REGIONAL AIRPORTS SYMPOSIUM 2019 (ID19/161)

The Committee had before it the report dated 26 February 2019 from the Executive Manager Governance and Internal Control regarding Attendance at the Regional Airports Symposium 2019.

Moved by Councillor V Etheridge and seconded by Councillor K Parker

MOTION

That Councillors Shields, Gumley and Mohr be approved to attend the Regional Airports Symposium (RAS) 2019 to be held at Airlie Beach on Thursday 9 May 2019 and Friday 10 May 2019 inclusive.

CARRIED

EDBC19/9 INVESTMENTS UNDER SECTION 625 OF THE LOCAL GOVERNMENT ACT - FEBRUARY 2019 (ID19/142)

The Committee had before it the report dated 1 March 2019 from the Director Corporate Services regarding Investments Under Section 625 of the Local Government Act - February 2019.

Moved by Councillor A Jones and seconded by Councillor J Ryan

MOTION

That the report from the Director Corporate Services dated 1 March 2019 be noted.

CARRIED

Councillor K Parker declared a pecuniary, significant interest in the matter now before the Committee and left the room and was out of sight during the Committee's consideration of this matter. The reason for such interest is that Councillor K Parker an employee of the Dubbo Branch of the Bank of Queensland, a bank that Council has funds invested with.

EDBC19/10 INVESTMENT POLICY AND STRATEGY REVIEW (ID19/136)

The Committee had before it the report dated 13 February 2019 from the Chief Financial Officer regarding Investment Policy and Strategy Review.

Moved by Councillor A Jones and seconded by Councillor D Gumley

MOTION

- 1. That the draft Investment Policy March 2019 and the Draft Investment Strategy March 2019 as Appendix 1 and Appendix 2 attached to this report of the Chief Financial Officer dated 13 February 2019 be adopted.**
- 2. That Council's Investment Policy and Investment Strategy be again reviewed and submitted to Council for determination in March 2020.**

CARRIED

Councillor K Parker declared a pecuniary, significant interest in the matter now before the Committee and left the room and was out of sight during the Committee's consideration of this matter. The reason for such interest is that Councillor K Parker an employee of the Dubbo Branch of the Bank of Queensland, a bank that Council has funds invested with.

EDBC19/11 LEAVE OF ABSENCE

Requests for leave of absence were received from Councillors D Grant and G Mohr who were absent from the meeting due to personal reasons.

Moved by Councillor A Jones and seconded by Councillor D Gumley

MOTION

That such request for leave of absence be accepted and Councillor D Grant and G Mohr be granted leave of absence from this meeting.

CARRIED

The meeting closed at 6.13pm.

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CHAIRMAN



**DUBBO REGIONAL
COUNCIL**

Report of the Audit and Risk Management Committee - meeting 11 March 2019

AUTHOR: Administration Officer - Governance
REPORT DATE: 11 March 2019

The Committee had before it the report of the Audit and Risk Management Committee meeting held 11 March 2019.

RECOMMENDATION

That the report of the Audit and Risk Management Committee meeting held on 11 March 2019, be adopted.



**REPORT
AUDIT AND RISK MANAGEMENT
COMMITTEE
11 MARCH 2019**

PRESENT: Councillor A Jones, Mr R Gillard (Independent Member), and Mr J Walkom (Independent Member).

ALSO IN ATTENDANCE:

Councillor B Shields, the Chief Executive Officer, the Executive Manager Governance and Internal Control, the Director Corporate Services, the Chief Financial Officer, the Audit/Statutory Reporting Accountant, Mr M Monaco (Audit Office) and Mr A Green (Audit Office).

Mr J Walkom assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 11.09am.

AUD19/1 LEAVE OF ABSENCE (ID19/218)

There were no requests for leave of absence received.

AUD19/2 DECLARATION OF INTEREST (ID19/219)

No conflicts of interest were declared.

**AUD19/3 REPORT OF THE AUDIT AND RISK MANAGEMENT COMMITTEE - MEETING 14
DECEMBER 2018 (ID19/220)**

The Committee had before it the report of the Audit and Risk Management Committee meeting held 14 December 2018.

Moved by Councillor A Jones and seconded by R Gillard

RECOMMENDATION

That the report of the Audit and Risk Management Committee meeting held on 14 December 2018, be adopted noting the following amendments:

- **AUD18/38 - Removal of Councillor B Shields from attendance**

- **AUD18/40 - Correcting mover and seconder to read “Moved by Councillor Anne Jones and seconded by Mr J Walkom”**
- **AUD18/45 – Adding point 2 being “2. That the members of the Audit and Risk Management Committee request to be provided with a report detailing Road Revaluations”**

AUD19/4 ARMC ACTION LIST AS AT MARCH 2019 (ID19/232)

The Committee had before it the report dated 5 March 2019 from the Executive Manager Governance and Internal Control regarding ARMC Action List as at March 2019.

Moved by Mr J Walkom and seconded by Councillor A Jones

RECOMMENDATION

1. **That the information contained in the report of the Executive Manager Governance and Internal Control dated 5 March 2019 be noted.**
2. **That all items marked as completed be deleted from the list.**
3. **That the Action List is to be reviewed by the Internal Auditor to delete all completed items and consolidate similar items.**

AUD19/5 AUDIT OFFICE OF NSW REPORT ON LOCAL GOVERNMENT 2018 (ID19/227)

The Committee had before it the report dated 5 March 2019 from the Executive Manager Governance and Internal Control regarding Audit Office of NSW Report on Local Government 2018.

Moved by Mr R Gillard and seconded by Councillor A Jones

RECOMMENDATION

That the Audit Office of NSW Report on Local Government 2018 as appended to the report of the Executive Manager Governance and Internal Control dated 5 March 2019 be noted.

AUD19/6 UPDATED ENTERPRISE RISK REGISTERS - EXTREME AND HIGH RISKS (ID19/228)

The Committee had before it the report dated 5 March 2019 from the Executive Manager Governance and Internal Control regarding Updated Enterprise Risk Registers - Extreme and High Risks.

Moved by Mr R Gillard and seconded by Councillor A Jones

RECOMMENDATION

1. **That the risks as identified in Appendix 1 of the report of the Executive Manager Governance and Internal Control be noted.**

2. That risks and associated controls identified in Appendix 1 are assessed by the Internal Auditor, where appropriate.
3. That the matrix of risk management assessment criteria be circulated to members of the Audit and Risk Management Committee for information.

AUD19/7 CORPORATE PURCHASE CARD POLICY (ID19/229)

The Committee had before it the report dated 4 March 2019 from the Executive Manager Governance and Internal Control regarding Corporate Purchase Card Policy.

Moved by Councillor A Jones and seconded by Mr J Walkom

RECOMMENDATION

That the Corporate Purchase Card Policy as adopted by the Executive Leadership Team at its meeting held 5 March 2019 be noted.

AUD19/8 TENDER FOR BROKERAGE SERVICES AND PROVISION OF INSURANCES (ID19/230)

The Executive Manager Governance and Internal Control addressed the meeting regarding this matter.

AUD19/9 RECRUITMENT OF INTERNAL AUDITOR POSITION (ID19/231)

The Executive Manager Governance and Internal Control addressed the meeting regarding this matter.

GENERAL BUSINESS:

The Committee reports having met with Mr M Monaco and Mr A Green of the Audit Office of NSW to discuss the engagement agreement between Council and the Audit Office of NSW for the conduct of the 2018/2019 external audit.

The meeting closed at 12.18 pm.

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CHAIRMAN



REPORT: Review of Rates Structure for 2019/2020

AUTHOR: Revenue Accountant
REPORT DATE: 7 March 2019
TRIM REFERENCE: ID19/242

EXECUTIVE SUMMARY

A review of the rates structure has been undertaken in preparation for the 2019/2020 financial year.

The proposed 2019/2020 Rates Structure incorporates a General Income Variation (i.e. a rate pegging limit) of 2.7% being the full General Income Variation permitted for the 2019/2020 year.

As a result of the State Government rate path freeze for merged councils, it will be necessary to maintain the existing 2018/2019 rating structure and increase the Permissible Rating Income for each rating sub-category by 2.7%.

In accordance with section 218CB of the Local Government Act, the 2019/2020 financial year will be the third of the three rating years for which the rate path freeze is to be in place for merged councils. Accordingly for the 2020/2021 financial year council will need to harmonise rates across the merged Dubbo Regional Council Area.

ORGANISATIONAL VALUES

Customer Focused: The review of Council's rate structure ensures that the rate burden is paid proportionally across a number of categories based on the ability to pay principle and the benefit principle.

Integrity: The review of Council's rates structure has been undertaken strictly in accordance with the provisions of the Local Government Act, 1993.

One Team: The review of Council's rate structure provides for the collection of rates for the 2019/2020 financial year which are then distributed across all of Council's operations to provide services to the community.

FINANCIAL IMPLICATIONS

This report itself does not result in any direct financial implications as the actual ad valorem (Rate in \$), base amount and minimum rates applicable under this rating structure need to be such that the total revenue raised would be equal to Council's permissible yield under the rating legislation. The actual Rate in the dollar, Base Amount and Minimum Rate amounts are determined as part of the Revenue Policy contained within the Draft 2019/2020 Operational Plan.

POLICY IMPLICATIONS

The determination of the Rates structure to apply for the 2019/2020 financial year is a key policy decision. The structure, once determined, forms part of the Revenue Policy contained within the draft 2019/2020 Operational Plan.

RECOMMENDATION

- 1. That the Rates Structure to be included in the Revenue Policy as part of the 2019/2020 Operational Plan be based on the existing 2018/2019 rate structure.**
- 2. That the 2019/2020 rate structure incorporate a General Income Variation increase (the rate pegging limit) of 2.7% being the maximum permitted for the 2019/2020 rating year as determined by the Minister for Local Government.**

Bronwyn Maxwell
Revenue Accountant

BACKGROUND

A review of the Rates Structure has been undertaken in preparation for the 2019/2020 financial year.

The proposed 2019/2020 Rates Structure incorporates a General Income Variation increase (i.e. a rate pegging limit) of 2.7% being the full General Income Variation permitted for the 2019/2020 year as announced by the Minister for Local Government.

The NSW Government assented to the Local Government Amendment (Rates-Merged Council Areas) Bill 2017 on Tuesday 31 March 2017 which legislated a rate path freeze for NSW merged Councils. Accordingly Council is maintaining the existing 2018/2019 rating structure and increasing the Permissible Rating Income for each rating sub-category by 2.7% in order to maintain both the former Dubbo City and Wellington councils existing rate paths.

REPORT

The proposed 2019/2020 Rates Structure incorporates a General Income Variation increase (i.e. a rate pegging limit) of 2.7% being the full General Income Variation permitted for the 2019/2020 year as announced by the Minister for Local Government.

The Ordinary Rates Structure, in accordance with section 516 of the Local Government Act 1993, consists of four (4) categories, being Residential, Business, Farmland and Mining.

Council may have rating sub-categories within each rating category.

In setting a rating structure a rate may at Council's discretion consist of:

- A wholly ad valorem amount (i.e. based wholly on land value);
- An Ad Valorem amount that is subject to a minimum amount; or
- A base amount to which an Ad Valorem amount is added

The former Dubbo City Council's Rating Structure consisted of Ad Valorem rates with a minimum amount. The former Wellington Council's Rating Structure consisted of a Base Amount and an Ad Valorem rate.

ORDINARY RATES STRUCTURE

The Local Government Amendment (Rates Merged Council Areas) Bill 2017, was assented to on 31 March 2017 amending the Local Government Act 1993 with respect to the maintenance of pre-merged rate paths for land in the areas of newly merged councils. Section 218CB of the Local Government Act 1993, Transitional provision for maintenance of pre-amalgamated rate paths, specifies that:

1. *The Minister may make a determination for the purpose of requiring a new council, in levying rates for land, to maintain the rate path last applied for the land by the relevant former council.*
2. *A determination applies to the levying of rates by the new council for the 3 rating years immediately following the rating year for which the relevant proclamation makes provision for the levying of rates (the relevant period).*
3. *Without limiting the content of a determination, a determination is to set out the methodology that the new council is to apply when setting rates for land for the relevant period, including in relation to the following:*
 - a. *the structure of rates,*
 - b. *the categorisation or sub-categorisation of land for rating purposes,*
 - c. *the calculation of the new council's notional general income for rating purposes,*
 - d. *the treatment of any variation of a former council's notional general income under Part 2 of Chapter 15 that would have been applicable, had the amalgamation effected by the relevant proclamation not occurred, to the determination of rates and charges for land in the new area.*

Part 2, Division 3, of The Local Government (Council Amalgamations) Proclamation 2016, section 25, Rating Structure and categorisation of land for rating purposes specified:

1. *This clause applied to the levying of rates for the 2016/2017 rating year,*
2. *The structure for rates applied by a former council to rates levied for a parcel of land in a former area for the 2015/2016 rating year is to be applied by the new council to that parcel,*
3. *The category or sub-category applied to a parcel of land in a former area for rating purposes for the 2015/2016 rating year is to be applied by the new council to that parcel,*
4. *It does not matter that different rating structures apply to different parcels because of subclause (2),*
5. *This clause does not prevent a person from applying for a review of a category under section 525 of the Act or from making an appeal under section 526 of the Act,*
6. *The rating structure is to be reviewed within the first term of the new council following the first election of the council.*

In accordance with section 218CB of the Local Government Act, the 2019/2020 financial year will be the third of the three rating years immediately following the rating year for which the proclamation makes provision for the levying of rates. Accordingly, the ordinary rates structure that applied in the 2018/2019 rating year has been maintained for the 2019/2020 rating year, with the rate peg of 2.7% being applied to the total notional rate income for each rating category and sub-category.

This will result in the base amount and minimum amounts applied in the 2018/2019 Revenue Policy increasing by 2.7% and the ad valorem amount applicable to each sub-category being determined to achieve an increase in the total income for the sub-category increasing by 2.7%.

The various rating categories and sub categories follow:

RESIDENTIAL

Applies to all land which is categorised as residential in accordance with section 516 of the Local Government Act 1993 and is land used for residential purposes, or if vacant, is zoned for such use.

There are eight sub-categories within the Residential Rate category. These sub-categories are:

Dubbo Component - Residential Ordinary

Residential Ordinary applies to all parcels of rateable land which are categorised as 'residential', but are not located within the defined 'urban area', 'village area', 'Firgrove' or 'Richmond' areas of the former Dubbo City Council Local Government Area. The level of service and the valuation of each parcel of land within this category vary greatly from small hobby farms on the fringe of the urban area, to larger parcels of land which do not meet the criteria under section 515 of the Local Government Act for the farmland rating category.

There are currently 1,679 properties within this sub-category, with a total land value of \$396,532,980 at the base date of 1 July 2016. The ad valorem rate for 2018/2019 is 0.5697¢ in the dollar. The minimum rate is set at \$506.20 and applies to 105 properties each with a rateable land value of less than \$88,854. The total 2018/2019 revenue for this sub-category is \$2,286,454 and represents 8.10% of the total ordinary rate revenue of the Dubbo component of the rating structure.

The proposed minimum rate for 2019/2020 is \$519.85 and applies to 105 properties each with a rateable land value of less than \$88,851. The proposed ad valorem rate for 2019/2020 is 0.5851¢ in the dollar. The total rate revenue for this sub-category is \$2,348,258 and represents 8.10% of the total ordinary rate revenue of the Dubbo component of the rating structure.

Dubbo Component – Residential Dubbo Urban

Residential Dubbo Urban applies to all parcels of rateable land within the defined centre of population, known as the urban area.

The main urban area of the City is generally that area which is serviced by street lighting, water and sewerage services, sealed roads, kerb and guttering, footpaths and drainage services.

The rate in the dollar is higher than other residential sub-categories based on the benefit principle according to the services that are available to this area.

There are currently 14,066 properties within this sub-category, with a total land value of \$1,764,933,574 at the base date of 1 July 2016. The ad valorem rate for 2018/2019 is 0.8209c in the dollar. The minimum rate is set at \$666.00 and applies to 1,902 properties each with a rateable land value of less than \$81,130. The total revenue for this sub-category is \$14,864,418 and represents 52.65% of the total ordinary rate revenue of the Dubbo component of the rating structure.

The proposed minimum rate for 2019/2020 is \$683.95 and applies to 1,902 properties each with a rateable land value of less than \$81,127. The proposed ad valorem rate for 2019/2020 is 0.8431c in the dollar. The total rate revenue for this sub-category is \$15,266,285 and represents 52.65% of the total ordinary rate revenue of the Dubbo component of the rating structure.

Dubbo Component– Residential Firgrove

Residential Firgrove applies to all parcels of residential land within the defined area of “Firgrove Estate” subdivision.

There are currently 177 properties within this sub-category, with a total land value of \$36,575,000 at the base date of 1 July 2016. The ad valorem rate for 2018/2019 is 0.6649 in the dollar. No properties are subject to the minimum rate which is set at \$651.00 for the 2018/2019 rating year. The total revenue for this sub-category is \$243,187 and represents 0.86% of the total ordinary rate revenue of the Dubbo component of the rating structure.

No properties are subject to the minimum rate which is proposed to be set at \$668.55 for 2019/2020. The proposed ad valorem rate for 2019/2020 is 0.6828c in dollar. The total rate revenue for this sub-category is \$249,734 and represents 0.86% of the total ordinary rate revenue of the Dubbo component of the rating structure.

Dubbo Component – Residential Richmond

Residential Richmond applies to all parcels of residential land within the defined area of “Richmond Estate” subdivision.

There are currently 124 properties within this sub-category, with a total land value of \$26,059,570 at the base date of 1 July 2016. The ad valorem rate for 2018/2019 is 0.6649c in the dollar. The minimum rate is set at \$651.00 and applies to 1 property with a rateable land value of less than \$97,909. The total revenue for this sub-category is \$173,871 and represents 0.62% of the total ordinary rate revenue of the Dubbo component of the rating structure.

The proposed minimum rate for 2019/2020 is \$668.55 and applies to 1 property with a rateable land value of less than \$97,906. The proposed ad valorem rate for 2019/2020 is 0.6828c in the dollar. The total rate revenue for this sub-category is \$178,552 and represents 0.62% of the total ordinary rate revenue of the Dubbo component of the rating structure.

Dubbo Component – Residential Village

Residential Village applies to all residential land within the defined villages of Ballimore, Brocklehurst, Eumungerie and Wongarbon.

There are currently 368 properties within this sub-category, with a total land value of \$29,359,630 at the base date of 1 July 2016. The ad valorem rate for 2018/2019 is 0.6279¢ in the dollar and the minimum rate is set at \$524.90 and applies to 175 of properties each with a rateable land value of less than the \$83,596. The total revenue for this sub-category is \$224,101 and represents 0.79% of the total ordinary rate revenue of the Dubbo component of the rating structure.

The proposed minimum rate for 2019/2020 is \$539.05 and applies to 175 properties each with a rateable land value of less than \$83,587. The proposed ad valorem rate for 2019/2020 is 0.6449¢ in the dollar. The total rate revenue for this sub-category is \$230,158 and represents 0.79% of the total ordinary rate revenue of the Dubbo component of the rating structure.

Wellington Component – Residential Ordinary

Wellington Residential Ordinary applies to all parcels of rateable land within the former Wellington Council area which are categorised as 'residential', but are not located within the defined 'Wellington urban area', or 'village of Geurie' area.

There are currently 924 properties within this sub-category, with a total land value of \$53,540,950 at the base date of 1 July 2016. The base amount is set to \$321.00 and the ad valorem rate for 2018/2019 is 0.7945¢ in the dollar. The total revenue for this sub-category is \$722,309 and represents 10.85% of the total ordinary rate revenue of the Wellington component of the rating structure.

The proposed base amount for 2019/2020 is \$329.00. The proposed ad valorem rate for 2019/2020 is 0.8159¢ in the dollar. The total rate revenue for this sub-category is \$741,193 and represents 10.85% of the total ordinary rate revenue of the Wellington component of the rating structure.

Wellington Component – Residential Wellington

Residential Wellington applies to all parcels of rateable land within the former Wellington Council area which are categorised as 'residential' and are within the defined Wellington Township.

There are currently 2,065 properties within this sub-category, with a total land value of \$67,661,764 at the base date of 1 July 2016. The base amount for 2018/2019 is set at \$324.00 and the ad valorem rate for 2018/2019 is 1.2108¢ in the dollar. The total revenue for this sub-category is \$1,487,336 and represents 22.34% of the total ordinary rate revenue of the Wellington component of the rating structure.

The proposed base amount for 2019/2020 is \$332.00. The proposed ad valorem rate for 2019/2020 is 1.2435¢ in the dollar. The total rate revenue for this sub-category is \$1,525,959 and represents 22.34% of the total ordinary rate revenue of the Wellington component of the rating structure.

Wellington Component – Residential Geurie

Residential Geurie applies to all parcels of rateable land within the defined village of Geurie. There are currently 217 properties within this sub-category, with a total land value of \$13,419,400 at the base date of 1 July 2016. The base amount is \$217.00 and the ad valorem rate for 2018/2019 is 0.7966¢ in the dollar. The total revenue for this sub-category is \$153,988 and represents 2.31% of the total ordinary rate revenue of the Wellington component of the rating structure.

The proposed base amount for 2019/2020 is \$222.00. The proposed ad valorem rate for 2019/2020 is 0.81811¢ in the dollar. The total rate revenue for this sub-category is \$157,960 and represents 2.31% of the total ordinary rate revenue of the Wellington component of the rating structure.

BUSINESS

The business category applies to all land which cannot be categorised as residential, mining or farmland.

Under the proposed 2019/2020 rating structure there would continue to be seven different sub categories based on centres of activity. These sub-categories are:

Dubbo Component - Business Ordinary

Business Ordinary applies to all rateable parcels of land which are not categorised as residential, mining or farmland and are outside the Central Business District, East Dubbo, Cobra Street and Wellington Road areas.

There are currently 1,037 properties within this sub-category, with a total land value of \$290,741,276 at the base date of 1 July 2016. The ad valorem rate for 2018/2019 is 1.1604¢ in the dollar. The minimum rate is set at \$666.00 and applies to 155 properties each with a rateable land value of less than \$57,394. The total revenue for this sub-category is \$3,428,244 and represents 12.14% of the total ordinary rate revenue of the Dubbo component for the rating structure.

The proposed minimum rate for 2019/2020 is \$683.95 and applies to 155 properties each with a rateable land value of less than \$57,393. The proposed ad valorem rate for 2019/2020 is 1.1917¢ in the dollar. The total rate revenue for this sub-category is \$3,520,714 and represents 12.14% of the total ordinary rate revenue of the Dubbo component for the rating structure.

Dubbo Component – Business CBD

Business CBD applies to all rateable parcels of land categorised as “business” within the area bounded by Erskine, Darling and Cobra Streets and the Macquarie River.

There are currently 391 properties within this sub-category, with a total land value of \$124,600,720 at the base date of 1 July 2016. The ad valorem rate for 2018/2019 is 3.2303¢ in the dollar. The minimum rate is set at \$666.00 and applies to 7 properties each with a rateable land value of less than \$20,617. The total revenue for this sub-category is \$4,026,987 and represents 14.26% of the total ordinary rate revenue of the Dubbo component of the rating structure.

The proposed minimum rate for 2019/2020 is \$683.95 and applies to 7 properties each with a rateable land value of less than \$20,616. The proposed ad valorem rate for 2019/2020 is 3.3176¢ in the dollar. The total rate revenue for this sub-category is \$4,135,817 and represents 14.26% of the total ordinary rate revenue of the Dubbo component of the rating structure.

Dubbo Component – Business East Dubbo

Business East Dubbo applies to all rateable parcels of land identified as a centre of activity applicable to properties adjacent to and included in the Orana Mall Complex.

There are currently 6 properties within this sub-category, with a total land value of \$12,590,000 at the base date of 1 July 2016. The ad valorem rate for 2018/2019 is 3.7513¢ in the dollar. No properties are subject to the minimum rate which is set at \$666.00. The total revenue for this sub-category is \$472,289 and represents 1.67% of the total ordinary rate revenue of the Dubbo component of the rating structure.

The proposed ad valorem rate for 2019/2020 is 3.8527¢ in the dollar. No properties are subject to the minimum rate which is proposed as \$683.95 for 2019/2020. The total rate revenue for this sub-category is \$485,055 and represents 1.67% of the total ordinary rate revenue of the Dubbo component of the rating structure.

Dubbo Component – Business Cobra Street

Business Cobra Street applies to all rateable parcels of land which are within the defined Cobra Street Bulky goods precinct.

There are currently 7 properties within this sub-category, with a total land value of \$6,054,000 at the base date of 1 July 2016. The ad valorem rate for 2018/2019 is 3.7513¢ in the dollar. No properties are subject to the minimum rate which is set at \$666.00. The total revenue for this sub-category is \$227,104 and represents 0.80% of the total ordinary rate revenue of the Dubbo component of the rating structure.

The proposed ad valorem rate for 2019/2020 is 3.8527¢ in the dollar. No properties are subject to the minimum rate which is proposed as \$683.95 for 2019/2020. The total rate revenue for this sub-category is \$233,242 and represents 0.80% of the total ordinary rate revenue of the Dubbo component of the rating structure.

Dubbo Component – Business Wellington Road

Business Wellington Road applies to all rateable parcels of land which are within the defined Wellington Road precinct; the area includes the Bunnings site and parcels of land at the front of the Blue Ridge Estate Development.

There are currently 20 properties within this sub-category, with a total land value of \$6,601,000 at the base date of 1 July 2016. The ad valorem rate for 2018/2019 is 3.7513¢ in the dollar. No properties are subject to the minimum rate which is set at \$666.00. The total revenue for this sub-category is \$247,623 and represents 0.88% of the total ordinary rate revenue of the Wellington component of the rating structure.

The proposed ad valorem rate for 2019/2020 is 3.8527¢ in the dollar. No properties are subject to the minimum rate which is proposed as \$683.95 for 2019/2020. The total rate revenue for this sub-category is \$254,317 and represents 0.88% of the total ordinary rate revenue of the Wellington component of the rating structure.

Wellington Component – Business

Wellington - Business applies to all rateable parcels of land in the former Wellington Council area which are not sub-categorised as Business Wellington.

There are currently 56 properties within this sub-category, with a total land value of \$2,230,220 at the base date of 1 July 2016. The base amount for 2018/2019 is set at \$347.00. The ad valorem rate for 2018/2019 is 0.9797¢ in the dollar. The total revenue for this sub-category is \$41,282 and represents 0.62% of the total ordinary rate revenue of the Wellington component of the rating structure.

The proposed Base Amount is \$356.00. The proposed ad valorem rate for 2019/2020 is 1.0062¢ in the dollar. The total rate revenue for this sub-category is \$42,376 and represents 0.62% of the total ordinary rate revenue of the Wellington component of the rating structure.

Wellington Component – Business Wellington

Business Wellington applies to all rateable parcels of land which are categorised Business within the Wellington Township.

There are currently 237 properties within this sub-category, with a total land value of \$11,693,450 at the base date of 1 July 2016. The base amount is \$212.00 and the ad valorem rate for 2018/2019 is 2.341¢ in the dollar. The total revenue for this sub-category is \$324,836 and represents 4.88% of the total ordinary rate revenue of the Wellington component of the rating structure.

The proposed base amount for 2019/2020 is \$217.00. The proposed ad valorem rate for 2019/2020 is 2.4042¢ in the dollar. The total rate revenue for this sub-category is \$333,431 and represents 4.88% of the total ordinary rate revenue of the Wellington component of the rating structure.

FARMLAND

The farmland category applies to all land which cannot be categorised as residential, business or mining.

There are two sub-categories within the Farmland Rate category. These sub-categories are:

Dubbo Component – Farmland

There are currently 663 properties within the Farmland rating Category, with a total land value of \$377,548,030 at the base date of 1 July 2016. The ad valorem rate for 2018/2019 is 0.5396¢ in the dollar. Fourteen properties are subject to the minimum rate which is set at \$354.00 each with a rateable land value of less than \$65,604. The total revenue for this category is \$2,040,238 and represents 7.23% of the total ordinary rate revenue of the Dubbo component of the rating structure.

The proposed minimum rate for 2019/2020 is \$363.55 and applies to 13 properties each with a rateable land value of less than \$65,603. The proposed ad valorem rate for 2019/2020 is 0.5542¢ in the dollar. The total rate revenue for this sub-category is \$2,095,440 and represents 7.23% of the total ordinary rate revenue of the Dubbo component of the rating structure.

Wellington Component – Farmland

There are currently 1062 properties within the Wellington Farmland rating Category, with a total land value of \$544,877,240 at the base date of 1 July 2016. The base amount is set at \$194.00 and the ad valorem rate for 2018/2019 is 0.6818¢ in the dollar. The total revenue for this category is \$3,921,195 and represents 58.96% of the total ordinary rate revenue of the Wellington component of the rating structure.

The proposed base amount for 2019/2020 is proposed as \$199.00. The proposed ad valorem rate for 2019/2020 is 0.7002¢ in the dollar. The total rate revenue for this sub-category is \$4,026,768 and represents 58.96% of the total ordinary rate revenue of the Wellington component of the rating structure.

MINING

The mining category applies to all land which cannot be categorised as residential, business or farmland.

There are two sub-categories within the Mining Rate category. These sub-categories are:

Dubbo Component – Mining

Council introduced a Mining Rating Category in the 2014/2015 Revenue Policy so that should a Mining Lease Agreement be approved for the proposed mine near Toongi and the dominant use of land be considered as mining, Council could categorise the parcel as Mining and levy rates appropriately.

An ad valorem rate of 6.0¢ in the dollar, and the minimum rate of \$505.60 was adopted for the 2018/2019 rating year.

Whilst a Mining Lease Agreement has not been granted at this time, it is considered appropriate that Council adopt an ad valorem Rate and minimum rate to apply to the mining rating category as part of the 2019/2020 Revenue Policy. This will allow for the parcel of land to be categorised as Mining should a Mining Lease Agreement be approved during the 2019/2020 rating year and the dominant use of the land is considered to be mining.

The proposed ad valorem rate for 2019/2020 is 6.0¢ in the dollar. The minimum rate for 2019/2020 is proposed as \$517.20. Currently there is no land value attributed to the mining category and therefore a notional yield of \$0 is expected at 1 July 2019.

Wellington Component – Mining

There are currently 2 properties within the Mining rating Category, with a total land value of \$7,810 at the base date of 1 July 2016. The ad valorem rate for 2018/2019 is 23.6822¢ in the dollar and the minimum amount of \$610.90 applies. The total revenue for this category is \$1,850 and represents 0.03% of the total ordinary rate revenue of the Wellington component of the rating structure.

The proposed ad valorem rate for 2019/2020 is 24.3216 in the dollar. The proposed minimum rate for 2019/2020 is \$627.35. The total rate revenue for this sub-category is \$1,900 and represents 0.03% of the total ordinary rate revenue of the Wellington component of the rating structure.

SUMMARY

Due to the Local Government Amendment (Rates Merged Council Areas) Bill 2017, the Ordinary Rates structure that applied in the 2018/2019 rating year has been maintained for the 2019/2020 rating year, with the rate peg increase of 2.7% being applied to the total notional rate income for each rating category and sub-category.



REPORT: 2040 Community Strategic Plan, Delivery Program Progress Report (July 2018 - December 2018)

AUTHOR: Manager Strategic Planning Services
REPORT DATE: 11 March 2019
TRIM REFERENCE: ID19/209

EXECUTIVE SUMMARY

Council on 25 June 2018 adopted the first Integrated Planning and Reporting (IP & R Framework) for the new Dubbo Regional Local Government Area. The IP & R Framework requires Council to undertake 'whole of council' planning for the short, medium and long term future.

The 2040 Community Strategic Plan is a core component of the IP & R Framework and is the highest level of strategic planning required to be undertaken by Council. The Community Strategic Plan is supported by a number of other plans including:

- The 2040 Delivery Program and Operational Plan; and
- The Resourcing Strategy (incorporating the Long Term Financial Plan, Interim Asset Management Strategy and the Workforce Management Plan).

The Integrated Planning and Reporting Framework requires Council to implement reporting and monitoring mechanisms to ensure the actions identified by the community are delivered in a timely manner.

Section 404(5) of the Local Government Act, 1993 requires Council to ensure a progress report is prepared and considered every six (6) months. This process requires Council to consider progress in respect of the Principal Activities detailed in the Delivery Program. This report presents the first six (6) monthly review of Council's progress towards achievement of the actions included in the Delivery Program and Operational Plan.

The attached report (**Appendix 1**) focuses on the Delivery Program and Operational Plan. The Delivery Program is a way for Council to achieve the community's long term goals, by outlining what it intends to do towards achieving these goals during its term of office. The Delivery Program includes actions Council will be undertaking in the adopted three (3) year timeframe.

The attached report is Council's first progress report to the community for the period of July 2018 to December 2018. The report shows the progress of activities undertaken by Council to achieve the Delivery Program and Operational Plan, in the adopted timeframe.

It is recommended that the Delivery Program and Operational Plan update report provided here in **Appendix 1** be adopted by Council.

ORGANISATIONAL VALUES

Customer Focused: The Delivery Program and Operational Plan Progress Report is focused on providing our customers and the community with a direct and transparent update towards completion of the Delivery Program and Operational Plan.

Integrity: The Progress Report advises the community of Council's progress on the delivery of services and infrastructure within the three (3) year timeframe Council has committed to.

One Team: Council staff across the organisation have completed and progressed the community's actions in order for Council to complete the identified actions of our community.

FINANCIAL IMPLICATIONS

There are no direct financial implications arising from this report.

POLICY IMPLICATIONS

There are no direct policy implications arising from this report.

RECOMMENDATION

- 1. That the Delivery Program and Operational Plan Progress Report, for the period of July to December 2018, provided here in Appendix 1 be adopted by Council.**
- 2. That Council undertake the preparation of media highlights and opportunities in respect of the information included in the Delivery Program and Operational Plan review.**

Steven Jennings
Manager Strategic Planning Services

BACKGROUND

The New South Wales Government implemented the Integrated Planning and Reporting (IP & R) Framework in 2013, through the provisions of the Local Government Act, 1993. The Framework allows Councils to draw various plans together, understand how they interact and get the maximum leverage from their efforts by planning holistically for the future.

The Legislation requires Councils to have in place a local Community Strategic Plan which includes the long term visions and aspirations of the community. The Delivery Program and Operational Plan detail the actions and initiatives Council will deliver these respective periods.

On 25 June 2018, Council adopted the first IP & R Framework for Dubbo Regional Council.

Council’s Integrated Planning and Reporting Framework is provided below:

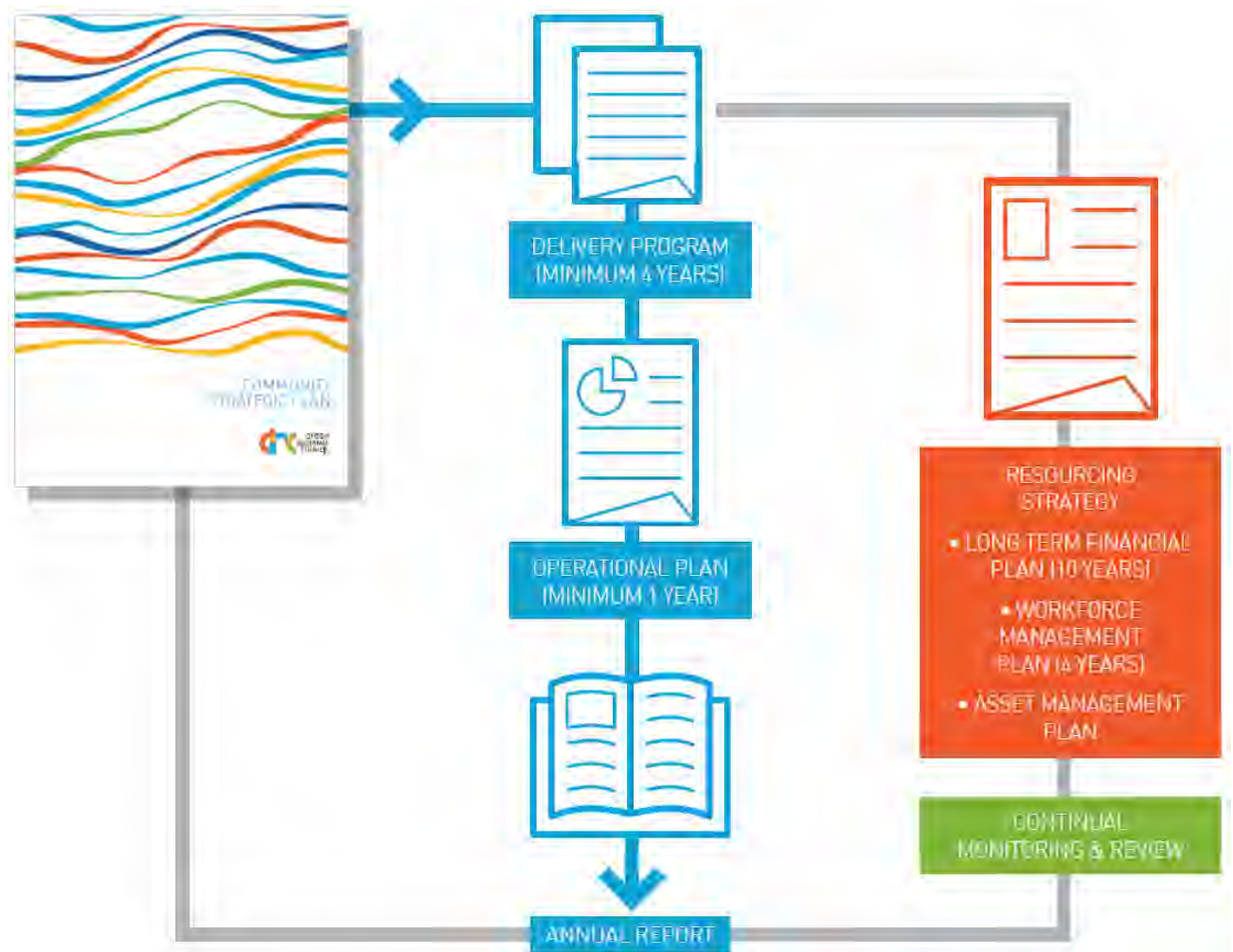


Figure 1: Integrated Planning and Reporting Framework

The Community Strategic Plan is a core component of the IP & R Framework and is the highest level of strategic planning required to be undertaken by Council. The Community Strategic Plan is required to be supported by a number of other plans, including:

- Delivery Program.
- Operational Plan.
- Resourcing Strategy.

The Delivery Program is the way in which Council will achieve the community's long term goals. The Delivery Program and Operational Plan includes actions Council will be undertaking in the adopted three (3) year Delivery Program timeframe.

The attached report (**Appendix 1**) is Council's first progress report to the community reflecting our progress from July 2018 to December 2018 for actions included in the Delivery Program and Operational Plan.

The attached report focuses on Council's achievements during the first six (6) months of operation of the Delivery Program and Operational Plan.

The purpose of this report is for Council to review progress towards the actions identified by the community through development of the 2040 Community Strategic Plan and as included in the 2040 Delivery Program and Operational Plan.

REPORT

1. Council's Requirements

The Integrated Planning and Reporting Framework requires Council to implement reporting and monitoring mechanisms to ensure the actions identified by the community are delivered in a timely manner.

Section 404(5) of the Local Government Act requires Council to ensure a progress report is prepared and considered by Council every six (6) months. This process requires Council to consider progress in respect of the Principal Activities detailed in the Delivery Program. This report presents the first six (6) monthly review of Council's progress towards achievement of the actions included in the Delivery Program and Operational Plan.

2. The Delivery Program and Operational Plan

The community engagement undertaken towards preparation of the new 2040 Community Strategic Plan resulted in the provision of a significant range of ideas from our community. The range of ideas and perspectives provided a snapshot of what we value within our community. These ideas were arranged into five (5) themes.

The themes are:

- Housing,
- Infrastructure,
- Economy,
- Community Leadership and
- Liveability.

The Delivery Program and Operational Plan includes the activities Council will be undertaking during the first three (3) year period of the new 2040 Community Strategy Plan. There are 456 actions included in the Delivery Program and Operational Plan, which are required to be completed in three (3) years.

3. Overview of Progress

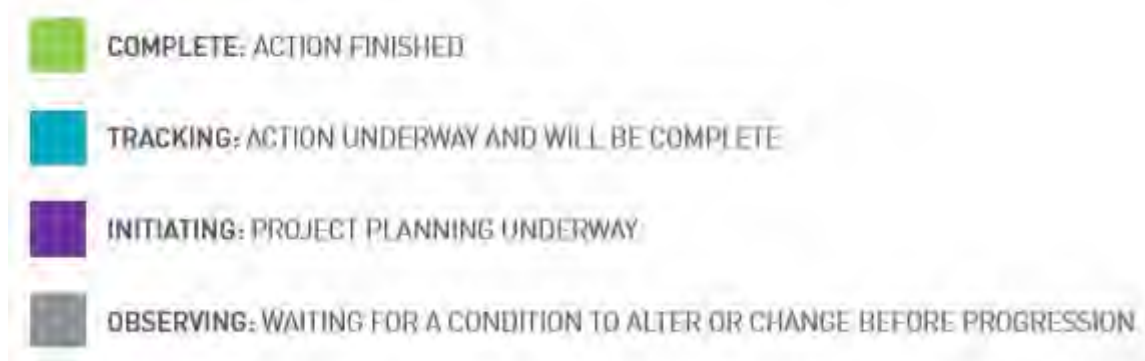
The progress report (**Appendix 1**) provides an overall status update for each theme as included in the Delivery Program and Operational Plan. Each action included in their respective themes has been allocated to a Responsible Officer who is accountable for the progress of the action. To ensure consistency, Council has assessed the status of these actions as complete, tracking, initiating or observing.

In consideration of the nature of the Delivery Program and Operational Plan, noting that this is the first six (6) months for review of the new IP & R Framework, it is expected that the results achieved at this stage will continue to improve through the three (3) years of this specific Delivery Program and Operational Plan.

The following section of the report provides an analysis of the current results across the five (5) theme areas included in the 2040 Community Strategic Plan between July 2018 and December 2018. As this was the results at the conclusion of the December 2018 quarter, actions would be further advanced.

The graphs depict the progress of each action in the last six monthly period of July 2018 to December 2018.

A guide to interpreting the graphs is as follows:





This report provides the community with a transparent and clear method to review Council's activities for the period of July 2018 to December 2018.

SUMMARY

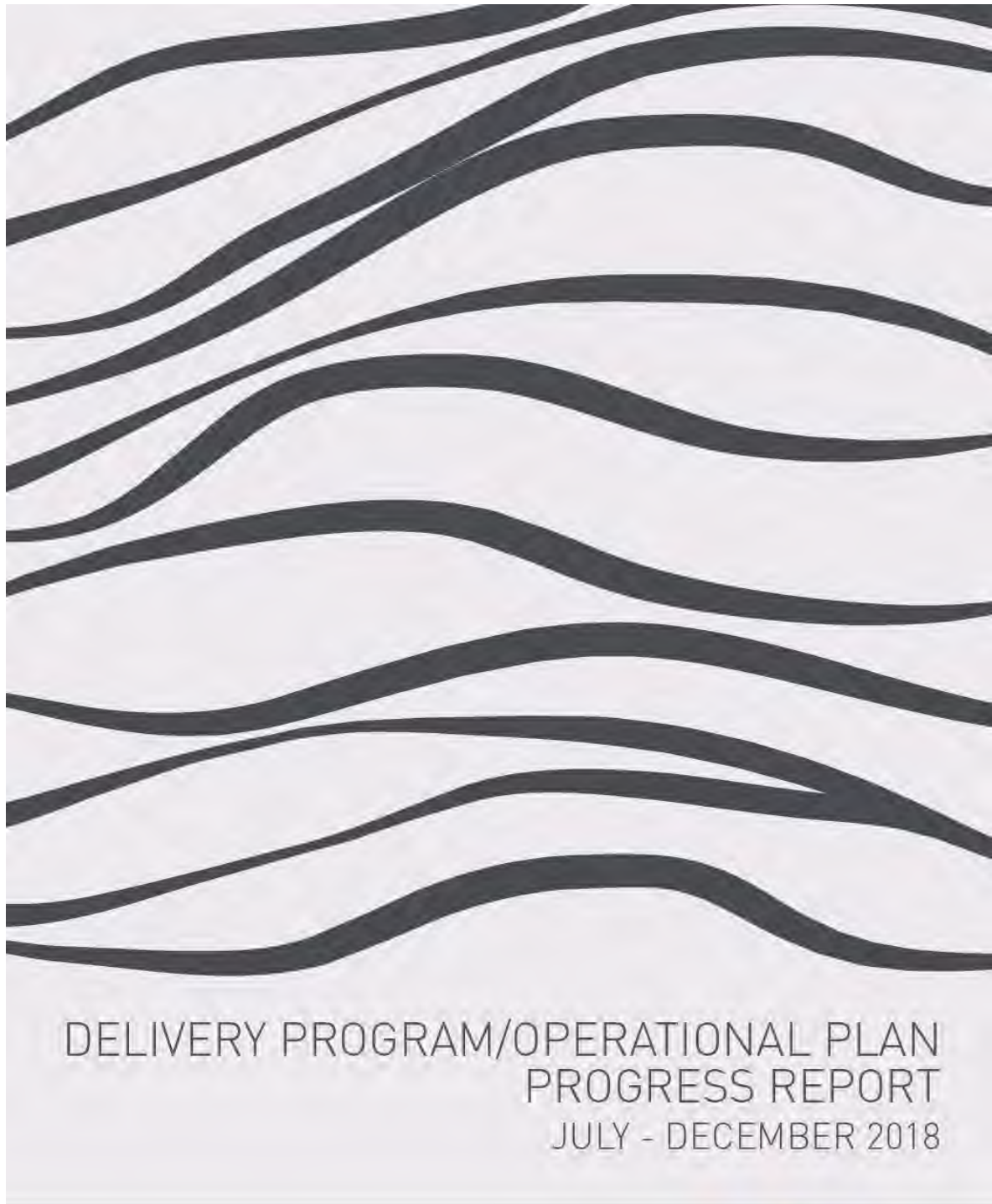
Council on 25 June 2018 adopted the first Integrated Planning and Reporting (IPR Framework) for the new Dubbo Regional Local Government Area. The IPR Framework requires Council's to undertake 'whole of council' planning for the short, medium and long term future.

Section 404(5) of the Local Government Act requires Council to ensure a progress report is prepared and considered by Council every six (6) months. This process requires Council to consider progress in respect of the Principal Activities detailed in the Delivery Program. This report presents the first six (6) monthly review of Council's progress towards achievement of the actions included in the Delivery Program and Operational Plan.

The attached report (**Appendix 1**) focuses on the Delivery Program and the Operational Plan for the period of July 2018 to December 2018. The report shows the progress of activities undertaken by Council to achieve the Delivery Program and Operational Plan, in the adopted timeframe.

Appendices:

[1](#) Delivery Program Progress Report





CONTENTS

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Statutory Obligation	7
Our aspirations for the future	8
Visions from our community	9
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A summary of our achievements	12
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INTRODUCTION

Council on 25 June 2018 adopted the first Integrated Planning and Reporting (IPR Framework) for the new Dubbo Regional Local Government Area. The IPR Framework requires Council to undertake 'whole of council' planning for the short, medium and long term future.

The 2040 Community Strategic Plan is a core component of the IPR Framework and is the highest level of strategic planning required to be undertaken by Council.

The Integrated Planning and Reporting Framework requires Council to implement reporting and monitoring mechanisms to ensure the actions identified by the community are delivered in a timely manner.

Section 404(5) of the Local Government Act requires Council to ensure a progress report is prepared and considered by Council every six (6) months. This process requires Council to consider progress in respect of the Principal Activities detailed in the Delivery Program and Operational Plan. This report presents the first six (6) monthly review of Council's progress towards achievement of the actions included in the Delivery Program and Operational Plan.

BACKGROUND

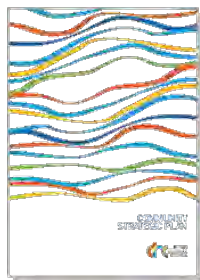
Our Integrated Planning and Reporting Framework

The New South Wales government implemented the Integrated Planning and Reporting (IPR) framework in 2013. The framework allows Council's to draw various plans together, understand how they interact and get the maximum leverage from their efforts by planning holistically for the future.

On the 25th June 2018, Dubbo Regional Council adopted the Integrated Planning and Reporting Framework for the Dubbo Regional Council.

The Integrated Planning and Reporting Framework requires Council's to undertake 'whole of council' planning for the short, medium and long term future. The Delivery Program is Council's three (3) year commitment to the community of the Dubbo Region.

The following documents are included within the adopted Integrated Planning and Reporting Framework:



The Community Strategic Plan is the central component of the Integrated Planning and Reporting framework under the Local government Act, 1993.

The CSP 2040 provides the overall vision of the community and the strategic outcomes our community view as important in ensuring we can achieve all actions and initiatives identified to reach 2040.

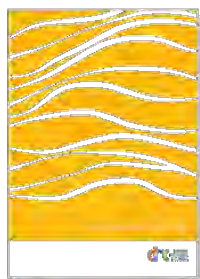
Council has a role in initiating, preparing and maintaining the CSP on behalf of the community; it is not wholly responsible for its implementation. Council, State and Federal government, businesses and the community all have a part to play in the implementation of this plan.



The Delivery Program includes the activities Council will be undertaking during the first three year period of the plan. The Delivery Program includes a budget showing how Council will finance the actions and initiatives in the Delivery Program.

The Operational Plan is prepared by Council annually and includes specific action to be undertaken during a 12 month period. The Operational Plan includes an annual budget and revenue policy, showing how Council will finance actions and initiatives in the Plan.

For the purpose of the 2040 CSP these plans have been combined in one document.

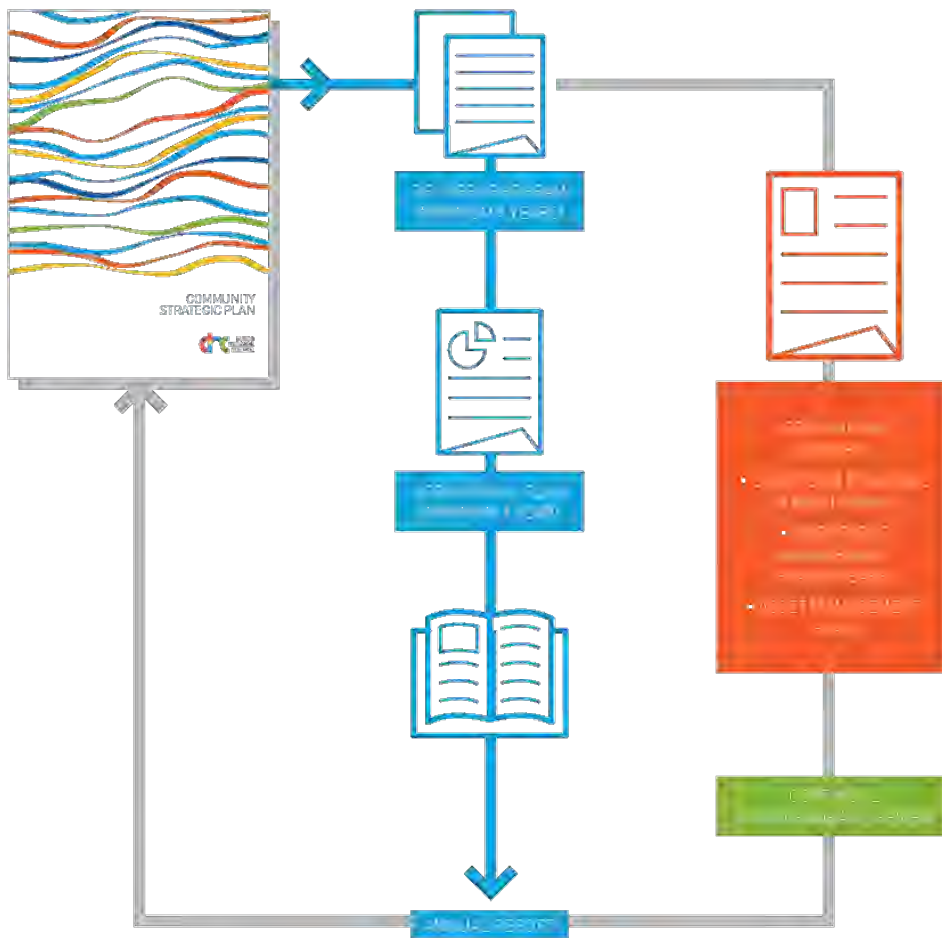


The Resourcing Strategy articulates how Council will ensure the activities included in the Delivery Program and Operational Plan can be delivered. The Resourcing Strategy includes the Long Term Financial Strategy, Workforce Management Strategy and interim Asset Management Strategy



The Interim Asset Management Strategy describes how community infrastructure is to be managed and maintained during the life of the CSP and how Council will manage the provision of new assets included in the Delivery Program and Operational Plan.

An outline of the IPR Framework is provided below.





6 DUBBO REGION DELIVERY PROGRAM AND OPERATIONAL PLAN

The Integrated Planning and Reporting Process

This report focuses on the Delivery Program and Operational Plan within this suite of documents. The Delivery Program and Operational Plan is a statement of commitment to the community from the elected Council. The Delivery Program is a way for Council to achieve the community's medium to long term goals, by outlining what it intends to do towards achieving these goals during its term of office.

Each action is supported by the Community Strategic Plan which gives strategic outcomes and strategies to refine the actions. The actions lead into the Operational Plan and Annual Budget. This report shows our progress on behalf of our community.

As Dubbo Regional Council implements the adopted Delivery Program and Operational Plan, it is imperative that Council keeps track of progress, specifically the activities undertaken. Council aims to report on progress in a direct and transparent manner to the community of the Dubbo Region.

Statutory Obligation

The Local Government Act 1993 states that the Chief Executive Officer must ensure regular progress reports are provided as it progresses with respect to the principal activities detailed in its delivery program. Further, such progress reports must be provided at least every 6 months.

This report is Council's first progress report to the community reflecting our progress from July 2018 to December 2018, in the adopted three (3) year Delivery Program and Operational Plan for the 2040 Community Strategic Plan.

OUR ASPIRATIONS FOR THE FUTURE



Dubbo Regional Councillors from left: Greg Mohr, Mayor Ben Shields, John Ryan, Dayne Gumlay, Vicki Etheridge, Jane Diffey, Kevin Parker, Stephen Lawrence, Deputy Mayor Annemarie Jones OAM, David Grant.

Your elected representatives have developed a number of future aspirations for the growth and development of the Local Government Area. These aspirations are as below:

	<p>The region capitalises on every opportunity to grow and achieve an overall population of 100,000</p>
	<p>We are home to the 'William Plains' where our strategic location, our transport linkages, land availability and access to world class telecommunications systems provide unparalleled capability for high technology industries.</p>
	<p>Our hard and our social infrastructure supports our population growth and allows for the development of a diverse regional economy</p>
	<p>Dubbo and Wellington are 'smart cities' that capitalise on future technological advances in the way we travel, communicate, work, live and respond to clients.</p>
	<p>The region is a centre for educational excellence that provides a diverse range of opportunities that support our industry and business capabilities and economic growth of the region</p>

VISIONS FROM OUR COMMUNITY



The community, through the feedback provided to Council have included a number of visions for the future across a variety of important themes as provided below:

	Provide for housing choice and housing affordability to meet the needs of our community.
	Achieve ongoing economic prosperity through a diverse employment base and a visitor economy that makes use of our tourism assets.
	Key infrastructure and services are provided to further enhance the quality of life of our community and to maintain economic growth.
	A united and cohesive Council that provides leadership to our community.
	We have access to a range of community, cultural and open space facilities and areas.
	We value our unique environment and ensure it's protected for future generations.

OUR PERFORMANCE

This report provides the community with a transparent and clear method to review Council's activities for the period of July 2018 to December 2018.



COMPLETE: ACTION FINISHED



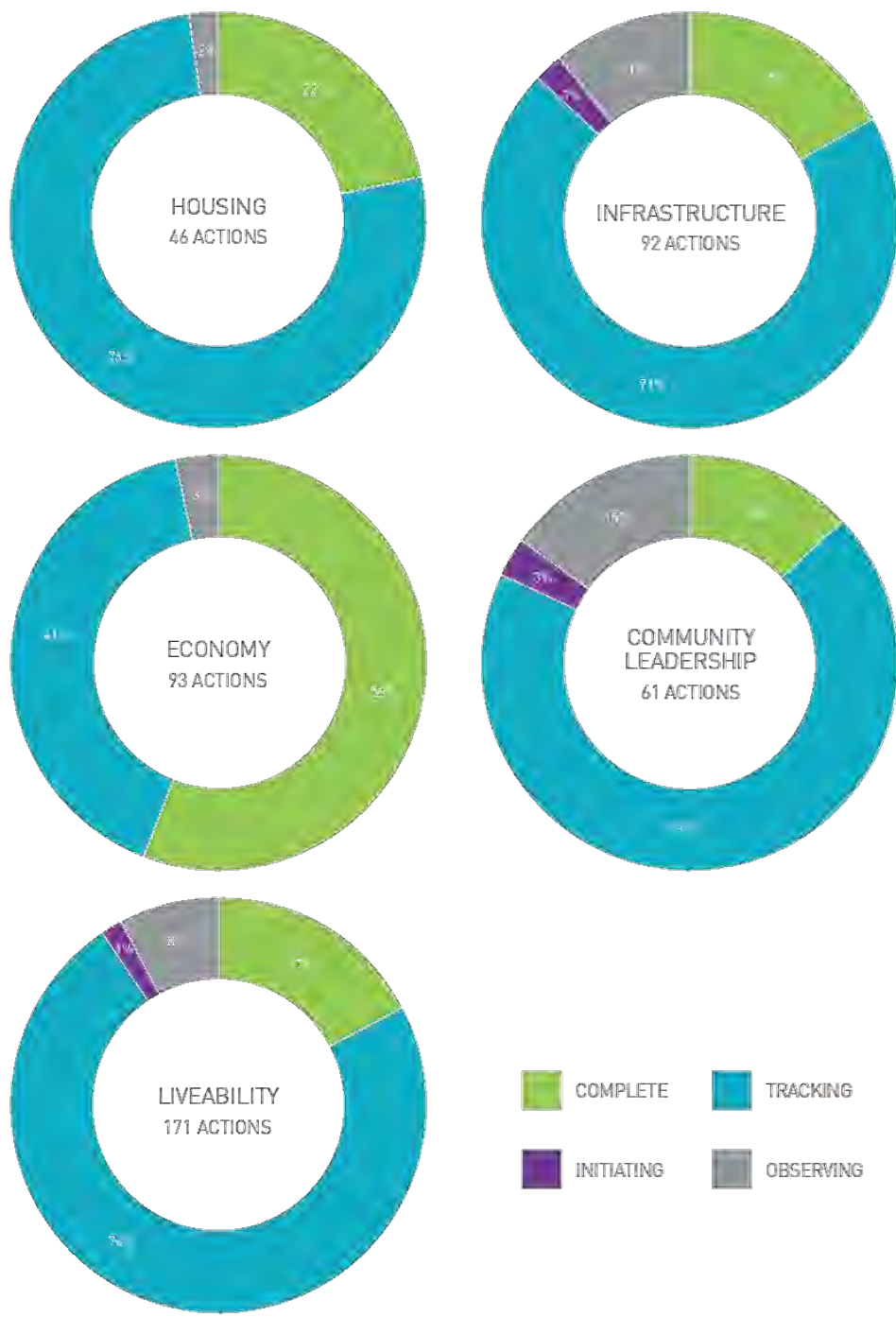
TRACKING: ACTION UNDERWAY AND WILL BE COMPLETE



INITIATING: PROJECT PLANNING UNDERWAY



OBSERVING: WAITING FOR A CONDITION TO ALTER OR CHANGE BEFORE PROGRESSION







A SUMMARY OF OUR ACHIEVEMENTS

A SUMMARY OF OUR ACHIEVEMENTS

Council continues to provide a high quality of service to the community on an ongoing basis. A few of Council's major projects and events which have eventuated in the last six months are detailed below.



Boundary Road Extension

Stage 1 between Wheelers Lane and Alexandrina Avenue opened to traffic on 13 December 2018. Detailed design for Stage 2 is ongoing, with construction set to commence second half of 2019.

The Road extension will create new linkages throughout Dubbo in order to connect Southlakes housing estate to Dubbo in a more efficient way.



Ponto Falls Road Upgrade

Ponto Falls Road was upgraded in November 2018 by joint funding from the Australian Government committing \$1.1 Million and Dubbo Regional Council committing \$114,616. The upgrade sealed 2 kilometres of road to improve safety for users of the road.



Dubbo Aquatic Centre New Splash Pad

Dubbo Regional Council opened the new Splash pad on the 5 October 2018. The project was funded by Dubbo Regional Council. To celebrate the official launch of the Splash Pad Council offered the community free entry into the Dubbo Aquatic Leisure Centre.



The Royal Visit

Dubbo's Picnic in the Park held on 17 October 2018 was a momentous occasion with thousands turning up to catch a glimpse of the Duke and Duchess of Sussex at Victoria Park, Dubbo.

The Duke and Duchess arrived at Dubbo City Regional Airport, visiting the Royal Flying Doctor Service and naming a plane. The couple then headed to a property in Wongarbon to meet a rural family and see first-hand the hardships local farmers have been facing during the drought. After heading to the Picnic in the Park event where the Dubbo community was greeted by the royals, time was spent at Dubbo College Senior Campus to meet with students.



Dubbo Day Award Recipients

The Dubbo Day awards were presented on 23 November 2018 to mark the anniversary of Dubbo's gazettal as a Village on 23 November 1849.

The awards recognise volunteers who have and continue to support the community. Dubbo Regional Council feels it is important to reward and praise those volunteers who dedicate time to improve the quality of living for the community. Thirteen community members received awards for their significant contribution to the community.



Airport

Dubbo Regional Council has a dedicated project management team, Building Infrastructure Leadership Team (BILT). This experienced Project Office is currently delivering a \$100M capital project program including Rural Fire Service Training Centre.

NSW RFS and Dubbo Regional Council have partnered to build a state of the art training facility to be located at the Dubbo City Regional Airport. The \$24M training centre will enable RFS staff to undertake specialist training in areas such as in incident management, road crash rescue and fire investigation, as well as member induction training Aeromedical development.



Tracker Riley Lighting Project

Dubbo Regional Council and the Dubbo Stampede funded the project to install 32 additional energy efficient LED Lights to the cycleway. The project aims to ensure residents feel safe utilising the cycleway at all times. The Dubbo Stampede committed \$20,000 to the project with Dubbo Regional Council committing \$75,000 from the budget towards the project.



Western Region Institute of Sport

Unveiled on 11 September 2018, a \$44.5M regional sporting hub was announced to be located near Charles Sturt University Dubbo campus. The facility will include a new PCYC facility, an administrative hub, indoor multi-sports courts and training facilities for athletics, soccer indoor cricket and rugby union. Construction is estimated to begin in May 2019.



Official Dedication of Centenary of Armistice Memorial

Dubbo Regional Council, in conjunction with the Dubbo RSL Sub-Branch, conducted an official unveiling and dedication of a Memorial to commemorate the 100th Anniversary of the Centenary of Armistice Day on Friday 9 November 2018. Dubbo Regional Council formed a Centenary of Armistice Committee with representatives of the RSL Sub-Branch in order to ensure appropriate recognition was given to this anniversary and commissioned a new Memorial for Victoria Park.



NSW Aboriginal Rugby League Knockout

Dubbo's premier sporting complex Apex Oval hosted over 100 teams as part of the 2018 NSW Aboriginal Rugby League Knockout again proving Dubbo and the city's sporting facilities can host major sports events. Mayor of the Dubbo Region Councillor Ben Shields officially opened the event on Friday 28 September 2018 welcoming players, coaches, managers, families and spectators from around NSW. Over three nights, an estimated \$2.5M was injected into the local economy through food, petrol, entertainment and accommodation.



EvoCities

Council voted unanimously to continue involvement in the program for another four years. A report presented to Council found in eight years since September 2010, the Evocities have collectively welcomed 3,619 new households, who contribute to the economies of the participating regional cities, and provide other benefits including lifting median incomes, encouraging business growth, increasing tourism and growing participation in community groups.

Some key outcomes from the campaign since its launch in September 2010, as at end September 2018, include:

- 638,988 visits to Evocities.com.au;
- Over 2.4 million visits to Evojobs.com.au;
- Over 47,500 jobs promoted;
- 8,078 responses made to potential relocators enquires; and
- 2,922 media placements across both traditional and online media reaching a potential audience of more than 180.5 million people.

The report also found it was unlikely Council would get the same return on investment if it left Evocities and tried its own subsequent marketing efforts to attract relocators.



New Recycling Service (FOGO)

Dubbo Regional Council is one of three councils in Central West NSW who introduced organics recycling this year as part of a regional collaboration to turn organic waste into compost, instead of landfill. Dubbo Regional, Mid-Western Regional and Narromine Shire Councils all introduced the Food and Garden Waste bin in July with some 24,000 residents now recycling their organic waste with the service.

Once received by the Dubbo Regional Organics Processing Plant, organic waste is hand-sorted to remove any plastic contamination. The waste is then shredded, composted, matured and tested to meet Australian Standards. The final product is screened and wind sifted to complete the process. As part of the waste service, the three councils supplied a kitchen caddy and compostable liners to help residents dispose of their food waste more easily. The council-provided liners are made from corn starch and are Certified Compostable. Council provides the compostable liners for free. Organics processing measured, from the Dubbo and Wellington organics bins 2,810 tonnes for the period from July 2018 to 30 December 2018. Compost will be available in early 2019.



Stage One Victoria Park Redevelopment

Stage One (1) of the Victoria Park redevelopment has now been completed at Victoria No 2 & 3 ovals. Stage One of the Victoria Park redevelopment project included the planting of 22 trees within the car park and surrounds, installation of 800 metres of white picket fencing around Victoria 2 and 3 oval, new turf laid between Victoria Park 2 and 3 ovals, installation of paving between Victoria Park 2 and 3 ovals. Stage one of the Victoria Park redevelopment was made possible due Stronger Communities Grant funding from the NSW Government.



New Open Access app for Old Dubbo Gaol

Dubbo Regional Council launched a new iPhone/Android app at the Old Dubbo Gaol that allows the deaf and hard of hearing to equally experience the award winning tourist attraction.

The OpenAccess app is available for download on iPhone and Android and translates the Old Dubbo Gaol's interpretation signage into Auslan videos so the hard of hearing can participate and engage in self-guided tours.



Algona Playground

Algona Playground in Rosewood Grove, West Dubbo was renewed and ready for play, just in time for the Summer school holidays.

The playground design was voted on by the community through a social media poll. The winning design by Imagination Play was selected with overwhelming popularity. The design includes Talk Tubes, Naughts & Crosses Panel, Chain Net Climber, Balance Beam, Basket Ball Tower and Basket Swing. The Algona Park redevelopment also included the installation of a fully automated irrigation system, solar lighting and accessible path street art and seating.

The Algona Park redevelopment project was made possible due to the Stronger Country Communities Fund.



Dubbo Top Aussie Town Nomination

Dubbo's place in the top 10 of the Wotif Aussie Town of the Year Awards for 2019 is fitting recognition for the city. Dubbo was judged a finalist in the awards because of its tourist demand, accommodation affordability and traveller ratings on wotif.com. The Wotif Town of the Year awards are designed to recognise deserving locations across the country that have made a unique contribution to Australian tourism. A strong part of Dubbo's result was because of the iconic Taronga Western Plains Zoo but also outstanding accommodation, hospitality and events.



Dubbo City Regional Airport

The incredible growth at Dubbo City Regional Airport will continue into the future because of a \$17.5M upgrade officially opened on Tuesday 29 January 2019. The project included the strengthening of runway tarmac, lighting upgrades, construction of an aeromedical facility for the Royal Flying Doctor Service, 11 new general aviation sites and a new link road.

The upgrades were jointly funded by the State and Federal Governments and Dubbo Regional Council. The Federal Government contributed \$6.7M, the State Government contributed \$7.5M and Council added almost \$3.5M.



Wahroonga Park Playground Renewal

The Wahroonga Park playground renewal was completed and open for the community in time for the Christmas holidays. The new playground is vibrant, inclusive and accessible. Council contributed \$135,000 from their asset renewal program and capital works budget. Construction took six weeks and used an existing shade structure with plantings of established trees. It features a 25 metre sky rider flying fox, triple bay swing set with birds nest swing, toddler and infant swings with a sensory pole garden. Large capital units were installed which feature slides, rock walls and climbing nets and in addition the playground design features naturalised balanced timber play and seating.





DELIVERING FOR OUR COMMUNITY

Housing



Why is it important?

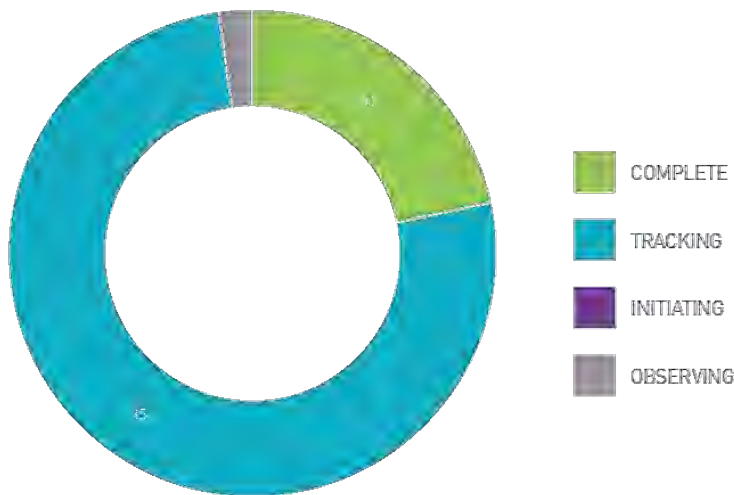
Access to affordable housing in the Dubbo Regional Local Government Area is viewed by the community as a significant benefit of living in the region.

Across Dubbo and Wellington, considerable land is available for the development of housing which could provide in excess of approximately 10,000 dwellings. This includes approximately 7,000 in Dubbo and approximately 3,000 in Wellington. Significant residential development opportunity is available across many of the villages in the LGA.

However, the availability of land is only one component of the housing spectrum. It is also important to examine housing choice, affordability and the availability of public housing and crisis accommodation for our community.

Council has a number of roles across the housing spectrum, including identifying land for housing and streamlining planning processes, to setting appropriate local policy positions through planning instruments, to assessing applications and importantly, building and maintaining relationships with stakeholders.

Council also has a role in articulating and negotiating with government in respect of the need and demand for public housing and crisis accommodation.





Infrastructure



Why is it important?

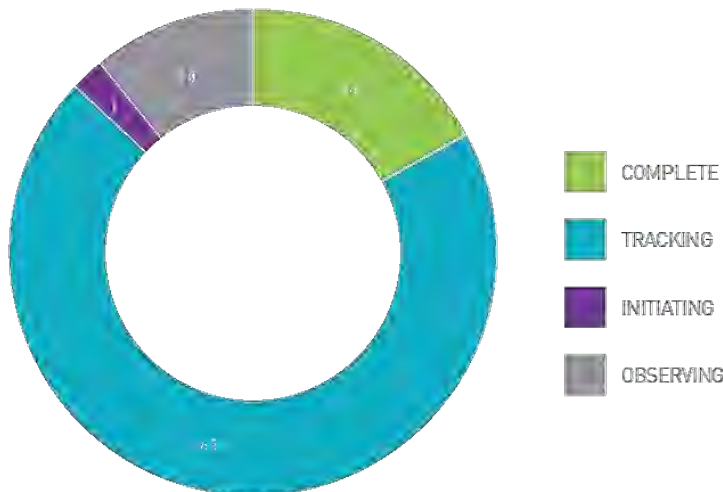
Infrastructure provision provides some of the very foundations of our community and the services that we rely upon every day. Traditional infrastructure includes transportation infrastructure in the form of roads, pedestrian and cycle facilities, reticulated sewer and water supply, stormwater drainage, waste and recycling facilities and a street lighting system that aims to deliver a safe environment for our community.

Our community benefits from our geographical location at the centre of NSW with Dubbo forming the junction of three highways. The region has access to Sydney through a daily train service and access to Sydney, Melbourne, Brisbane, Canberra and Newcastle from the Dubbo City Regional Airport. The community also has access to the Bodangora Airstrip which provides general aviation facilities and is a vital asset for the Wellington community.

Dubbo has benefited from the initial roll-out of the National Broadband Network (NBN) however, this Plan recognises that we must advocate to government for NBN to be provided in Wellington and for NBN and an improved mobile phone service to be available in our villages and rural areas.

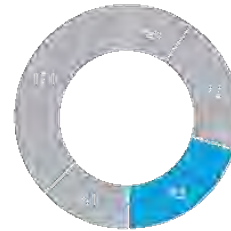
The Dubbo Regional Local Government Area has one of the highest take-up rates for solar energy provision in Australia. This Plan recognises that our community, business and industry understand the financial and environmental benefits of renewable energies and the role it can play in our sustainable future.

The provision and maintenance of infrastructure is a key consideration for Council and the community over time in both Dubbo and Wellington. The provision of appropriate infrastructure provides economic development opportunity and ensures our community can continue to benefit.





Economy



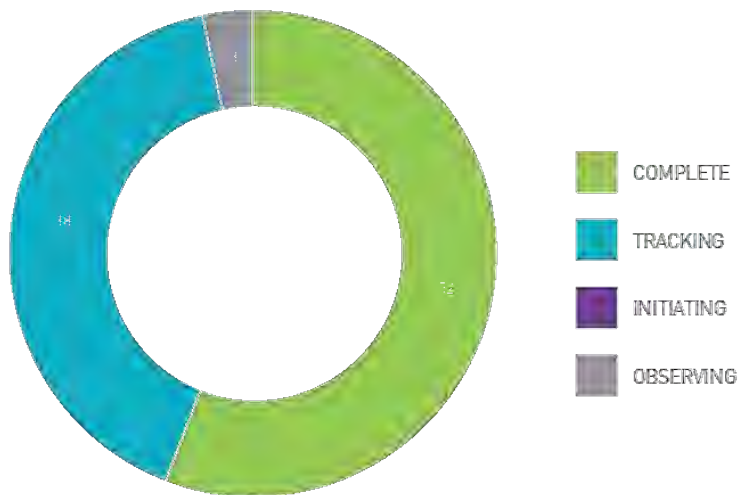
Why is it important?

The Dubbo Regional Local Government Area benefits from its strategic location in the centre of NSW and being located at the junction of the Golden, Newell and Mitchell highways. The region also benefits from connections offered by the Dubbo City Regional Airport to Brisbane, Canberra, Melbourne and Newcastle. The region is also traversed by the Main Western Rail Line which provides connections for both passengers and freight to Sydney and beyond. The region will also have the benefit of being within close proximity to the Brisbane to Melbourne Inland Rail. The strategic location of the region and the significant Infrastructure and transport connections in place provide the very foundations for the development of a diverse regional economy.

Over time, the focus of the region's economy has shifted to be strongly reliant on robust service, health and education sectors. This is reflective of the role the region now plays in servicing a significant percentage of western NSW.

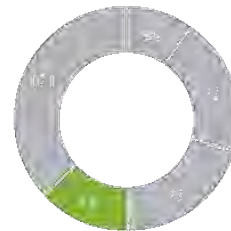
The region includes significant tourism assets which serve to drive the visitor economy and attract significant numbers of both domestic and overseas tourists. The region boasts the Taronga Western Plains Zoo, Wellington Caves and the Old Dubbo Gaol as prime tourist attractions. The importance of tourism to the region can be highlighted by the 606,000 domestic day visitors, 555,000 domestic overnight visitors and the 10,000 international visitors in 2017.

Council has a role in providing leadership in the region to both promote the significant economic development opportunities available and to partner with existing business, industry and providers to ensure our workforce has the appropriate range of skills and experience to meet industry demands.





Community Leadership



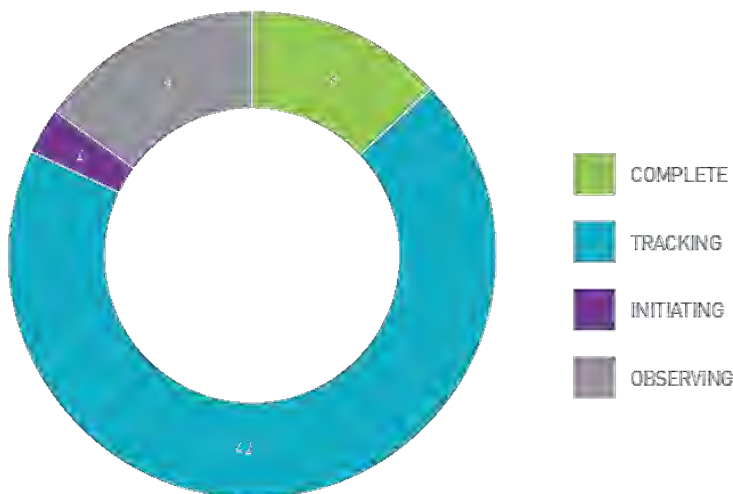
Why is it important?

Community Leadership is an important term that aims to ensure the delivery of the actions and initiatives provided by the community is achieved across a variety of connected stakeholders, including all levels of government, our community and other interconnected service providers. Importantly, our civic leaders are the champions of Council's Integrated Planning and Reporting Framework and the effective liaison between the community and Council.

Most importantly, community leadership ensures that Council can continue to operate within its means and ensure our income streams, including land rates, are treated with respect and value for money is sought across all of Council's processes and actions, including the actions and initiatives identified by the community.

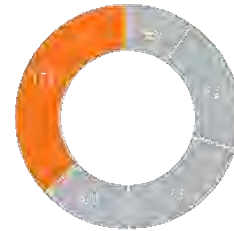
Of course, this Plan recognises that limited funds are available to deliver all of the identified actions and initiatives which means that Council cannot deliver all actions and initiatives in the first 12 months of the Plan.

The Community Strategic Plan will take our community to 2040. It is important in this period that we have a view on the future whilst ensuring we continue to leverage and maintain our existing community assets.





Liveability



Why is it important?

The quality of life our community enjoys comprises a number of interconnected components. Our quality of life and, in fact, the liveability of our community is underpinned by a number of key elements that include access to health care, education, community protection, access to recreation and open space areas, an understanding of our past in terms of Aboriginal and European heritage, public health and safety and the sustainable enjoyment of our natural environment.

Council has a community leadership role in ensuring the population is provided with services and facilities equitable with those provided in other local government areas. However, it should also be recognised that for a number of services and facilities which add to the liveability of our region, Council has an advocacy role with government and other service providers.

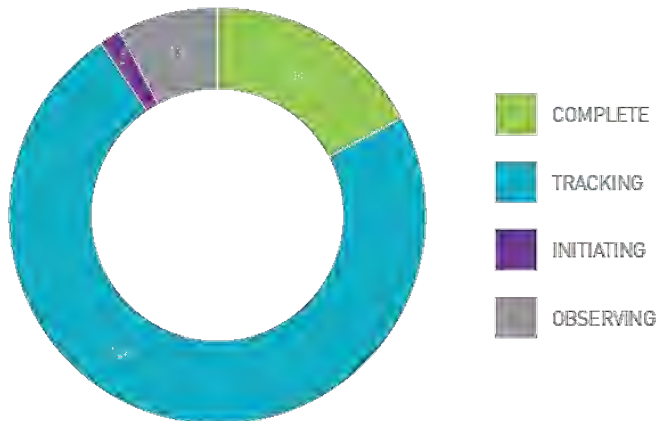
Our community has access to a unique range of arts and cultural facilities and parks and recreation facilities which are unparalleled in regional NSW.

Crime and safety is viewed by our community as a significant issue for the future of the region. This includes the 24-hour availability of police services in Wellington and the provision and maintenance of the safety camera system in Dubbo and Wellington.

Our community understands the need for all levels of government to address issues of crime and drug dependency across the region and the need for a dedicated Drug Court, Youth Koori Court and residential drug rehabilitation facilities in the region.

It is acknowledged that the redevelopment of the Dubbo Base Hospital is continuing however, it is unclear as to the long term intentions of government for the Wellington Hospital.

The health of the Bell, Macquarie and Talbragar rivers and associated environments is an important issue for the community. In addition, the continued conservation of our unique, natural environment and the further education of our community in the importance of environmental issues will ensure we sustainably manage our environment for future generations.



CONCLUSION

Dubbo Regional Council is a leading Council within the Orana Region. The implementation of the Delivery Program and Operational Plan will continue to strengthen our community, economy and population growth. The actions within the Program have been developed with extensive Community and Stakeholder Engagement with residents of the Dubbo Region.

Success of the Delivery Program and Operational Plan will ensure progress towards the completion of the 2040 Community Strategic Plan. The Progress Report is intended to advise community members in a transparent manner, of the activities that Council has been undertaking.

For further information or clarification on anything contained within this report please do not hesitate to contact Councils Strategic Planning Services Branch.



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REPORT: Wellington Renewable Energy Developments - Proposed Planning Agreement Policy for Solar Energy Farms

AUTHOR: Manager Strategic Planning Services
REPORT DATE: 12 March 2019
TRIM REFERENCE: ID19/222

EXECUTIVE SUMMARY

The Dubbo Regional Local Government Area has experienced a sharp increase in the number of Electricity Generating Works, specifically Solar Energy Farm developments that are currently proposed in and around the Wellington area.

Solar Energy Farm developments (electricity generating works) are classified as State Significant Development under the provisions of State Environmental Planning Policy (State and Regional Development), if they are:

- In excess of a specific size;
- Is located in an environmentally sensitive area or near a dwelling house; or
- Will exceed a Capital Investment value of \$30 million.

If a development proposal is classified as State Significant Development, this means that Dubbo Regional Council is not the consent authority for the development as the consent authority is the State Government Department of Planning and Environment. However, Council does have input into the Departmental assessment processes. This issue is further discussed in the report.

Currently, the following Solar Energy Farms are in various stages of assessment in and around Wellington:

- Maryvale Solar Farm 125 MW, Under Assessment;
- Wellington North Solar Farm 300 MW, Further information;
- Wellington Solar Farm 174 MW, Determined;
- Suntop 2 Solar Farm 230 MW, SEARs Issued;
- Suntop Solar Farm 170 MW, Determined; and
- Mumbil Solar Farm 138 MW, SEARs Issued.

(Note: SEARS = Secretary's Environmental Assessment Requirements. MOD = Modified Notice of Determination).

Council is concerned that the cumulative effects associated with the construction of six (6) separate Solar Energy Farms on the Wellington community continues to be inadequately considered by Solar Farm Proponents and the Department of Planning and Environment in their overall deliberations in respect of the projects.

Of particular concern to Council is that if all six (6) projects were constructed over a two (2) to three (3) year time frame, this is likely to result in upwards of 1,250 construction workers. Council's modelling shows that during this period some 345 new residential dwellings would be required to accommodate this workforce in Wellington. It is understood that Solar Farm Proponents will not construct dwelling houses for the explicit use of a construction workforce that has a limited lifespan.

Given the potential positive and negative impacts associated with Solar Farms, Council has developed a draft Policy for Planning Agreements (**Appendix 1**) associated with Solar Energy Farm developments through the Planning Agreement process. This Policy requests Proponents of Solar Energy Farms to enter into a Planning Agreement with Council based on provision to Council of \$3,500 per Mega Watt generated from the development.

This report recommends that Council's draft Policy be adopted for the purposes of public consultation and exhibition only and that a further report be provided to Council for consideration following completion of the public exhibition and stakeholder consultation processes.

ORGANISATIONAL VALUES

Customer Focused: Development of a Policy for the consideration of Planning Agreements for Solar Energy Farm developments will provide further certainty for the Wellington community, development proponents and Council as to how the community impacts of such developments can be managed.

Integrity: Staff in development of the Policy have been cognisant of ensuring Wellington residents are appropriately ameliorated for any wider impacts as a result of Solar Energy Farm developments.

One Team: Development of a Policy has involved officers from across the organisation in the examination of appropriate methodologies and models for the future.

FINANCIAL IMPLICATIONS

There are no direct financial implications arising from this report.

POLICY IMPLICATIONS

It is considered that there are no direct policy implications resulting from the subject report. However, this report may ultimately lead to the adoption of a detailed Policy for the management of Solar Energy Farm developments in Wellington.

RECOMMENDATION

1. That the report from the Manager Strategic Planning Services dated 10 March 2018 be noted.
2. That Council adopt the draft Policy as attached as Appendix 1 of this report for the purposes of undertaking detailed community and stakeholder consultation.
3. That the draft Policy be placed on public display for a period of no less than 28 days and for consultation to be undertaken with the following bodies or groups (as a minimum):
 - Wellington Chamber of Commerce;
 - National Farmers Federation – Wellington;
 - State Government Department of Planning and Environment;
 - Suntop Environmental Group; and
 - Proponents of Solar Energy Farms in and around Wellington.
4. That following completion of the public exhibition period that a further report be provided to Council, includes any submissions received during the public exhibition period.

Steven Jennings

Manager Strategic Planning Services

BACKGROUND

Currently, the following Solar Energy Farms and Wind Farms are in various stages of assessment and construction around Wellington:

- Maryvale Solar Energy Farm (125 Mega Watts);
- Wellington North Solar Energy Farm (300 Mega Watts);
- Wellington Solar Energy Farm (174 Mega Watts);
- Suntop Solar Energy Farm (170 Mega Watts);
- Suntop 2 Solar Energy Farm (230 Mega Watts);
- Mumbil Solar Energy Farm (138 Mega Watts);
- Bodangora Wind Farm (120 Mega Watts); and
- Ungula Wind Farm (400 Mega Watts).

Figure 1 shows Solar Energy Farms and Wind Farms currently proposed and/or operating around Wellington:

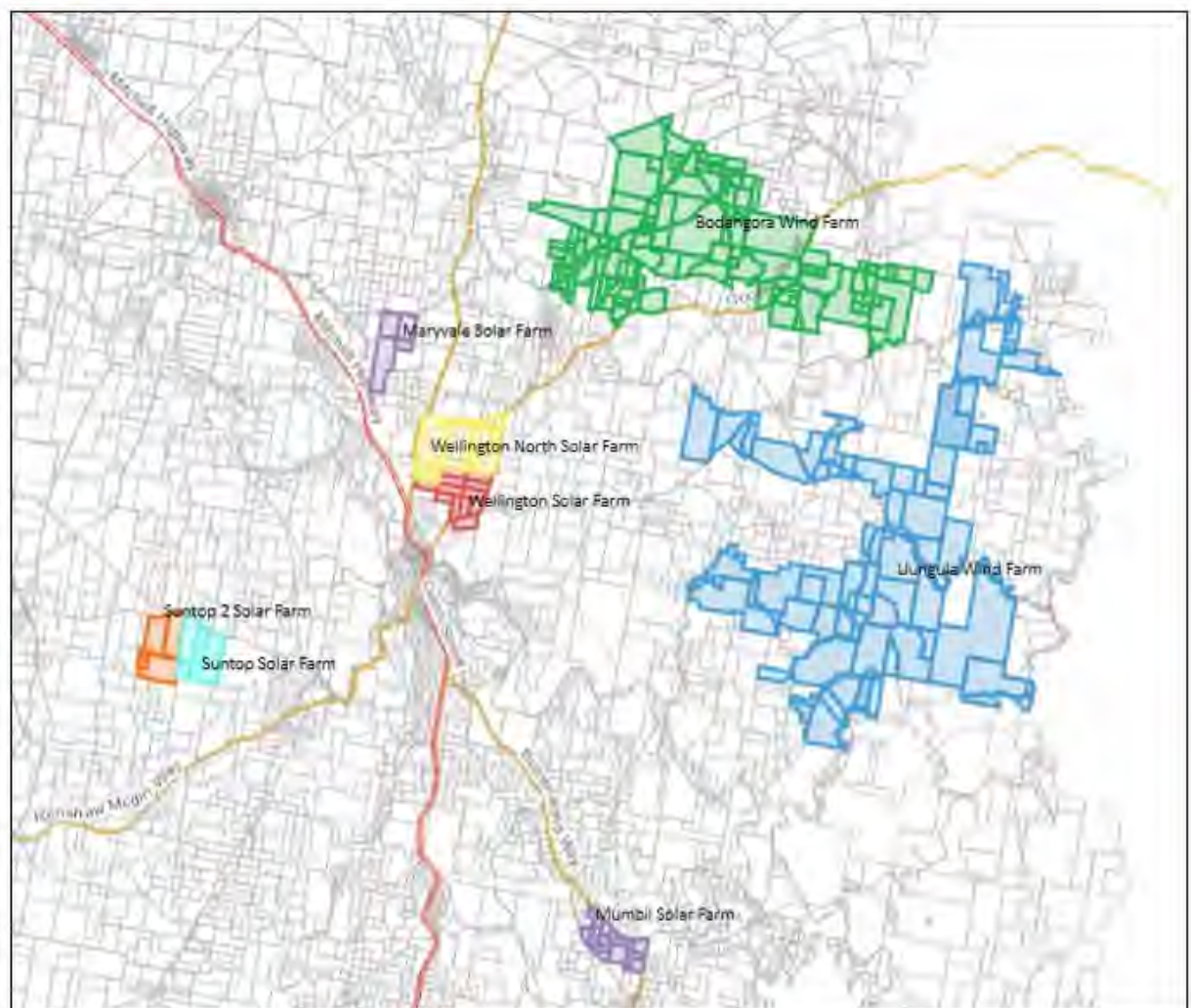


Figure 1: Solar Energy Farms and Wind Farms proposed or in operation around Wellington.

The purpose of this report is to provide a framework and a Council Policy that will assist the community, Proponents of Solar Energy Farm developments, the State Government Department of Planning and Environment and Council to assist in the reasonable amelioration of any negative impacts of Solar Energy Farm developments.

REPORT

1. What is a Planning Agreement?

Planning Agreements were introduced into the Environmental Planning and Assessment Act, 1979 (EP&A Act) on 8 July 2005 with the gazettal of the Environmental Planning and Assessment Amendment (Development Contributions) Act, 2005.

A Planning Agreement is an agreement entered into by Council and a developer where the developer agrees to fund public amenities or infrastructure, dedicate land at no cost to Council, provide monetary contributions or any other material public benefit, for a public purpose.

A public purpose may include any of the following:

- A community facility;
- Affordable housing;
- Transport or other infrastructure relating to the development;
- The funding of recurrent expenditure relating to the provision of community facilities, affordable housing or transport or other infrastructure;
- The monitoring of the planning impacts of development, and
- The conservation or enhancement of the natural environment.

Council currently has a number of Planning Agreements in place in respect of the following developments:

- Bodangora Wind Farm;
- Sheraton Road Quarry;
- Toongi Rare Earths Mine; and
- Rawsonville Sand Quarry.

The Planning Agreement process relies on a development proponent first making an initial offer to a Planning Authority (Council). However, in respect of State Significant Development, which is assessed and determined by the State Government Department of Planning and Environment, a condition of development consent can require a proponent to enter into a Planning Agreement.

2. What is State Significance Development?

State Significant Development is a specific range of development types that are identified in State Environmental Planning Policy (State and Regional Development) 2011 (SEPP). For example, the following development types are classified as State Significant Development under the provisions of the SEPP:

- New educational establishments, hospitals and correctional centres;
- Chemical and other manufacturing;
- Mining and extraction operations;
- Tourist and recreational facilities;
- Port facilities;
- Waste management facilities; and
- Energy generating works.

A proposal for any of the identified development types is State Significant Development if it:

- Is over a certain size;
- Is located in a sensitive environmental area; or
- Will exceed a specific capital investment.

In respect of solar energy and wind farms, the specific capital investment value for State Significant Development is \$30 million.

3. TransGrid Network

TransGrid owns and operates the major high voltage electricity transmission network in New South Wales and the Australian Capital Territory and currently includes in excess of 12,900 kilometres of high voltage overhead transmission lines and 78 kilometres of underground cabling with voltages up to 330 kV.

It is understood from the solar development industry that large scale solar farm and other projects seek a direct connection to the high voltage TransGrid Network to ensure the power is produced cost effectively and to ensure there is minimal loss of power produced.

The Wellington area has been identified as one of three (3) main locations for development and growth of solar energy opportunities in NSW. A map showing the location of Wellington in respect of the State Connection locations is provided on the following page.



Figure 2: TransGrid Connection Opportunity Map

The following table provides connection data available across the TransGrid Network:

Opportunity	Voltage level	Current capacity (MW)*	Potential capacity (MW)*
Balranald	220 kV	205	700+
	22 kV	30	30
Broken Hill	220 kV	95	400
	22 kV	60	200
Buronga	220 kV	240	700+
Darlington Point	330 kV	610	700+
	132 kV	470	500+
Griffith	132 kV	285	340
	33 kV	60	60
Parkes	132 kV	260	390
	66 kV	140	140
Tamworth	330 kV	700+	700+
	66 kV	60	270
Wellington	330 kV	700+	700+
	132 kV	500+	700+

Figure 4: TransGrid Connection Opportunity Details

4. Proposed Policy

As previously discussed in the body of the report, a total of six (6) solar farms and two (2) wind farms are in various stages of development around Wellington.

Council is particularly concerned that if all of the six (6) solar farms identified above were to be delivered within a two (2) to three (3) year construction period, this would likely result in the engagement of approximately 1,250 construction workers. Council's Infrastructure Services Impacts Model shows that during this period, some 345 additional dwellings (or serviced accommodation) would be required to accommodate this workforce.

It is understood that as part of a Planning Agreement, a Solar Energy Farm Proponent will not construct 345 new dwellings, however, Council as part of a Planning Agreement process should be provided with the ability to ensure appropriate strategies are in place to guide such infrastructure projects in the future whilst minimising impacts on permanent and holiday accommodation and the future integrity of rural lands.

It is recommended that Council's Policy for Solar Farm developments be as follows:

- (a) Solar Farm Proponents are encouraged to enter into a Planning Agreement with Council or another legally binding agreement.
- (b) A Planning Agreement or other legally binding agreement shall have the following structure:
 - (i) Strategy (this would include funds towards Council's planned strategic framework for Wellington to empower the community to manage the impacts of large scale solar development).
 - (ii) Community Benefit Program (this could for example be towards for the provision of a dedicated program in the Wellington Central Business District to assist the town centre).
 - (iii) Community Benefit Fund (this would account for the remainder of the Planning Agreement funds and be open to community groups through an application process).

The funds associated with components 1 and 2 would consist of upfront payments over a defined period. The funds associated with the Community benefit fund would potentially be offered on an annual basis.

However, it should be noted that the framework as provided above would not take into account road related impacts and any construction or augmentation of the road network to facilitate the subject developments.

- (c) The total value of the funds to be provided by the Proponent as part of a Planning Agreement or other legally binding agreement shall be no less than \$3,500 per Mega Watt of energy from an applicable Solar Energy Farm.
- (d) Council can consider an alternative proposal from a Solar Energy Proponent. However, the alternative proposal must be equal to or greater than \$3,500 per Mega Watt of Energy.
- (e) Council can consider another form of legally binding agreement, which is not a Planning Agreement.
- (f) In respect of the Community Benefit Fund component, that Council agree to the development of one (1) community consultation group for all Solar Energy Farms in Wellington. This group shall have the role of providing community input into the management and selection of community projects for the Community Benefit Funds.

In this regard, a representative of each Solar Energy Proponent and/or Owner shall comprise the Group, in addition to representatives of Council, the community and any other relevant representatives. All community representatives shall service on the consultation group for three (3) years only.

A further report in respect of the proposed Community Benefit Fund management regime will be provided to Council for consideration, together with further options for management.

- (g) That the funds apportioned between the three (3) separate components of the Planning Agreement be subject to negotiations between Council and the Proponent.
- (h) That this Planning Agreement structure and purpose shall only be in respect of accounting for the wider community impacts to Wellington and the surrounding localities. Any other specific impacts of a development shall be subject to a separate negotiation and consideration process, with the \$3,500 per Mega Watt in respect of community impacts only.
- (i) That this Policy is in respect of Solar Energy Farms only.
- (j) Council also reserves the right to seek compliance with the Policy prior to the issue of any Section 138 approval under the Roads Act, 1993.

5. Future Direction

Following the consideration of Council, it is proposed to place the proposed Policy for community impacts from Solar Energy Farms on public display for a period of no less than 28 days.

Council will undertake targeted consultation with the following groups:

- Wellington Chamber of Commerce;
- National Farmers Federation – Wellington;
- State Government Department of Planning and Environment;
- Suntop Environmental Group; and
- Proponents of Solar Energy Farms in and around Wellington.

Following completion of the public exhibition period, a further report will be provided to Council for consideration, including any public submissions provided to Council.

SUMMARY

The Dubbo Regional Local Government Area has experienced a sharp increase in the number of Electricity Generating Works, specifically Solar Energy Farm developments that are currently proposed in and around the Wellington area.

Council is concerned that the cumulative effects associated with the construction of six (6) separate Solar Energy Farms on the Wellington community continues to not be adequately considered by solar farm proponents and the Department of Planning and Environment in their overall deliberations in respect of the projects.

Of particular concern to Council is that if all six (6) projects were constructed over a two (2) to three (3) year time frame, this is likely to result in upwards of 1,250 construction workers. Council's modelling shows that during this period some 345 new residential dwellings would be required to accommodate this workforce in Wellington. It is understood that Solar Farm Proponents will not construct dwelling houses for the explicit use of a construction workforce that has a limited lifespan.

Given the potential positive and negative impacts associated with Solar Farms, Council has developed a draft Policy for Planning Agreements associated with Solar Energy Farm developments through the Planning Agreement process. This Policy requests Proponents of Solar Energy Farms to enter into a Planning Agreement with Council based on provision to Council of \$3,500 per Mega Watt generated from the development.

This report recommends that Council's draft Policy be adopted for the purposes of public consultation and exhibition only and that a further report be provided to Council for consideration following completion of the public exhibition and stakeholder consultation processes.

Appendices:

- [1](#) Draft Planning Agreement Policy for Solar Energy Farm Developments



DUBBO
REGIONAL
COUNCIL

COUNCIL POLICY

Planning Agreement Policy for Solar Energy Farms

Date

Council Resolution Date

Clause Number

Responsible Position

Director Planning and Environment

Branch

Strategic Planning Services

Division

Planning and Environment

Version

1 (DRAFT)

TRIM Reference Number

Review Period

Two (2) years

Review Date

Consultation

Document Revision History	
Description	Date
Notes	

POLICY

PURPOSE

This Policy establishes a framework to guide the preparation of Planning Agreements with respect to solar energy farm developments particularly situated around Wellington in the Dubbo Regional Local Government Area.

BACKGROUND AND RELATED LEGISLATION

This Policy sets out Dubbo Regional Council's policy and procedures relating to Planning Agreements for solar energy farm developments, particularly around Wellington, under the provisions of the Environmental Planning and Assessment Act, 1979.

Planning Agreements were introduced into the Environmental Planning and Assessment Act, 1979 (EP&A Act) on 8 July 2005 with the gazettal of the Environmental Planning and Assessment Amendment (Development Contributions) Act, 2005.

A Planning Agreement is an agreement entered into by Council and a developer where the developer agrees to fund public amenities or infrastructure, dedicate land at no cost to Council, provide monetary contributions or any other material public benefit, for a public purpose.

A public purpose may include any of the following:

- A community facility;
- Affordable housing;
- Transport or other infrastructure relating to the development;
- The funding of recurrent expenditure relating to the provision of community facilities, affordable housing or transport or other infrastructure;
- The monitoring of the planning impacts of development, and
- The conservation or enhancement of the natural environment.

The Planning Agreement process relies on a development proponent first making an initial offer to a Planning Authority (Council). However, in respect of State Significant Development, which is assessed and determined by the State Government Department of Planning and Environment, a condition of development consent can require a proponent to enter into a Planning Agreement.

SCOPE

This Policy applies to any Solar Energy Farms developments undertaken around Wellington in the Dubbo Regional Local Government Area.

POLICY

- (a) Solar Farm Proponents are encouraged to enter into a Planning Agreement or another legally binding agreement with Council.
- (b) A Planning Agreement or other legally binding agreement shall have the following structure:
 - (i) Strategy (this would include funds towards Council's planned strategic framework for Wellington to empower the community to manage the impacts of large scale solar development).
 - (ii) Community Benefit Program (this could for example be towards for the provision of a dedicated program in the Wellington Central Business District to assist the town centre).
 - (iii) Community Benefit Fund (this would account for the remainder of the Planning Agreement funds and be open to community groups through an application process).

The funds associated with components 1 and 2 would consist of upfront payments over a defined period. The funds associated with the Community Benefit Fund would potentially be offered on an annual basis.

However, it should be noted that the framework as provided above would not take into account road related impacts and any construction or augmentation of the road network to facilitate the subject developments.

- (c) The total value of the funds to be provided by the Proponent as part of a Planning Agreement or other legally binding agreement shall be no less than \$3,500 per Mega Watt of energy from an applicable Solar Energy Farm.
- (d) Council can consider an alternative proposal from a Solar Energy Proponent. However, the alternative proposal must be equal to or greater than \$3,500 per Mega Watt of Energy.
- (e) Council can consider another form of legally binding agreement, which is not a Planning Agreement.
- (f) In respect of the Community Benefit Fund component, that Council agree to the development of one (1) community consultation group for all Solar Energy Farms in Wellington. This group shall have the role of providing community input into the management and selection of community projects for the Community Benefit Funds.

In this regard, a representative of each Solar Energy Proponent and/or Owner shall comprise the Group, in addition to representatives of Council, the community and any other relevant representatives. All community representatives shall serve on the consultation group for three (3) years only.

- (g) That the funds apportioned between the three (3) separate components of the Planning Agreement be subject to negotiations between Council and the Proponent.

- (h) That this Planning Agreement structure and purpose shall only be in respect of accounting for the wider community impacts to Wellington and the surrounding localities. Any other specific impacts of a development shall be subject to a separate negotiation and consideration process, with the \$3,500 per Mega Watt in respect of community impacts only.
- (i) That this Policy is in respect of Solar Energy Farms only.
- (j) Council also reserves the right to seek compliance with the Policy prior to the issue of any Section 138 approval under the Roads Act, 1993.

RESPONSIBILITIES

The Director Planning and Environment is responsible for the enforceable of this Policy.

DRAFT



REPORT: South-East Dubbo Stormwater Infrastructure and Developer Contributions Regime

AUTHOR: Manager Strategic Planning Services
REPORT DATE: 8 March 2019
TRIM REFERENCE: ID19/234

EXECUTIVE SUMMARY

Council at its meeting on 20 November 2017 considered a report in respect of developer contributions and associated issues for Southlakes Estate, South-East Dubbo. In consideration of the report, Council resolved as follows in respect of stormwater:

- “4. That following receipt of the consultancy assessment from Cardno Pty Ltd in respect of trunk stormwater drainage requirements in Catchment 3.1 under the provisions of the Section 94 Contributions Plan Urban Stormwater Drainage Headworks, a further report be provided to Council in February 2018 including the following:
- Details of trunk stormwater infrastructure delivered;
 - Infrastructure required to be delivered and infrastructure costs; and
 - Further consideration as to whether amendment of the Section 94 Contributions Plan is required or any other mechanism, both in respect of development in the catchment and Stage 2 including Lot 2 DP 880413 of the Southlakes Estate.”

Following Council’s consideration of the subject report, in respect of developer contributions and associated issues for Southlakes Estate, Council engaged the services of respected industry consultants Cardno Pty Ltd to undertake and report on the following:

- Details of trunk stormwater infrastructure delivered in the catchment;
- Infrastructure left to be delivered and the costs of delivering the infrastructure (as at today’s prices); and
- To consider whether amendment of the current Section 94 Contributions Plan for Stormwater is required or any other mechanism, both of respect of development in the catchment.

Council is now in receipt of the review undertaken by consultants, Cardno Pty Ltd. The review of the Keswick Estate Trunk Drainage Scheme is included here in **Appendix 1**.

The majority of the subject lands are in the South-East Dubbo Residential Urban Release Area under the provisions of the Dubbo Local Environmental Plan 2011. The South-East Residential Urban Release Area is one of three (3) defined Residential Urban Release Areas in the City, with the North-West and the South-West Residential Urban Release Areas being located in West Dubbo.

Through preparation of the Cardno Stormwater Review, Council now has an accurate and up-to date understanding of the future stormwater infrastructure requirements that need to be delivered in the area and the value of the infrastructure.

Based on the availability of this information and the fact that the subject lands are situated within the South-East Residential Urban Release Area, this report recommends that a new Developer Contributions Plan for Stormwater be developed for the subject lands only. This will result in the subject lands being excised from the existing Section 94 Contributions Plan for Stormwater.

ORGANISATIONAL VALUES

Customer Focused: Council has focused on understanding the stormwater infrastructure requirements for development in this important area of the City to ensure developer contributions regimes are maintained at appropriate levels.

Integrity: Council Staff have worked with the developers of the Southlakes Estate to understand the infrastructure requirements in the locality and to examine the infrastructure included in the existing Section 94 Contributions Plan for Stormwater.

One Team: Professional staff across the Strategic Planning and Infrastructure Strategy areas have worked together on the project to look forward to an appropriate developer contributions regime for the future.

FINANCIAL IMPLICATIONS

There are no direct financial implications arising from this report.

POLICY IMPLICATIONS

There are no direct policy implications arising from this report at this stage.

RECOMMENDATION

- 1. That the report from the Manager Strategic Planning Services dated 8 March 2019 be noted.**
- 2. That based on the results of the review prepared by Cardno Pty Ltd, that a new South-East Precinct Developer Contributions Plan be prepared.**
- 3. That a report including the new draft Developer Contributions Plan specified in recommendation two (2) and a stakeholder consultation program be provided to Council for consideration in May 2019.**

Steven Jennings
Manager Strategic Planning Services

BACKGROUND

Council at its meeting on 20 November 2017 considered a report in respect of developer contributions and associated issues for Southlakes Estate, South-East Dubbo. In consideration of the report, Council resolved as follows:

- “1. That it be noted that in respect of the Southlakes Estate, the Keswick on the Park Estate and the Magnolia Grove Estate, Council has not overcharged Section 94 Developer Contributions for any development application pursuant to the following Section 94 Developer Contributions Plans:*
 - Section 94 Contributions Plan for Open Space and Recreation Facilities, 1998 (former Section 94 Plan);*
 - Section 94 Contributions Plan for Open Space and Recreation Facilities, 2016; and*
 - Section 94 Contributions Plan Urban Stormwater Drainage Headworks, 1995.*
- 2. That Council proceed to enter into a Works-In-Kind Agreement for the first 950 lots included in Stage 2 of the Southlakes Estate (Hillview Land) with Maas Group Family Properties for the provision of Open Space and Recreation Facilities in accordance with the following:*
 - Embellishment of the Council-owned land situated within the Stage 2 Southlakes Estate area to the value of \$2 million;*
 - Embellishment of the Council-owned land to be undertaken in compliance with the Furniture and Equipment Standard of the Community and Recreation Division;*
 - Payment of a City-wide contribution of \$1,436.78 per lot; and*
- 3. That Council enter into a Maintenance Agreement with the proponent for the ongoing maintenance of open space within Stage 2 (including Lot 2 DP 880413) of the Southlakes Estate by the developer for a period of 10 years in conjunction with any future development application(s) for subdivision in Stage 2 in accordance with the Dubbo Development Control Plan 2013.*
- 4. That following receipt of the consultancy assessment from Cardno Pty Ltd in respect of trunk stormwater drainage requirements in Catchment 3.1 under the provisions of the Section 94 Contributions Plan Urban Stormwater Drainage Headworks, a further report be provided to Council in February 2018 including the following:*
 - Details of trunk stormwater infrastructure delivered;*
 - Infrastructure required to be delivered and infrastructure costs; and*
 - Further consideration as to whether amendment of the Section 94 Contributions Plan is required or any other mechanism, both in respect of development in the catchment and Stage 2 including Lot 2 DP 880413 of the Southlakes Estate.*
- 5. That Council not enter into a Voluntary Planning Agreement in accordance with the request to enter into a Voluntary Planning Agreement as provided by GLN Planning Pty Ltd, dated 3 November 2016 and provided here in Appendix 4.*
- 6. That Council commence the acquisition of 52,116.77 square meters of Lot 36 DP 1233637 for the purpose of the future development of the Southern Distributor Road under the provisions of the Land Acquisition (Just Terms Compensation) Act, 1991, with a further report forwarded to Council in due course.*

7. *That Council undertake a land swap with Maas Group Family Properties to exchange 3.152 hectares of Council owned land for approximately 5.817 hectares of land owned by Maas Group Family Properties as shown here in Appendix 8.*
8. *That the land swap included in item 7 be at no cost to Council (ie a direct swap of land with no monetary compensation).*
9. *That the land swap included in item 7 not be formalised until the Minister for Planning has gazetted the Planning Proposal for the Southlakes Estate (R16/5).*
10. *That consideration of a Works-In-Kind Agreement for the provision of sewer and water infrastructure be deferred pending completion and adoption of the complete Structure Plan for Southlakes Estate including Lot 2 DP 880413."*

The various elements of the Council Resolution continue to be furthered by Staff. However, the purpose of this report is to specifically consider the requirements of item four (4) of the Resolution as detailed above.

Council is now in receipt of a review undertaken by consultants, Cardno Pty Ltd, in respect of Keswick Estate Drainage Scheme. The review of the Keswick Estate Trunk Drainage Scheme, prepared by Consultants Cardno Pty Ltd is provided here in **Appendix 1**.

The purpose of this report is to provide an analysis of the information included in the Cardno report and to provide Council and land owners in the South-East of the City with a suitable forward direction in respect of developer contributions for stormwater.

REPORT

1. Cardno Stormwater Drainage Assessment, South-East Dubbo (Keswick Catchment)

Following Council's consideration of a report in respect of developer contributions and associated issues for Southlakes Estate, South-East Dubbo, at its meeting on 20 November 2017, Council engaged the services of respected industry consultants Cardno Pty Ltd.

The role of the Consultancy was to consider and report on the following:

- Details of trunk stormwater infrastructure delivered in the catchment;
- Infrastructure left to be delivered and the costs of delivering the infrastructure (as at today's prices); and
- To consider whether amendment of the current Section 94 Contributions Plan for Stormwater is required or any other mechanism, both of respect of development in the catchment.

The review prepared by Cardno contains a list of the existing infrastructure items which have been constructed within Catchment 3.1. These items, including those constructed for private development, have been removed from the future cost estimates mentioned in this report and are included as follows:

- Egret Basin (already built);
- Blue Ridge Basin (already built);
- Northern floodway (from Mitchell Hwy to Basin 2);
- Watercourse through Southlakes;
- Channel from Blueridge Estate (already built);
- Sheraton Basin (designed to service private lot development only); and
- Lot 253 Basin (designed to service private development only).

The following provides an estimated cost of construction for the remaining stormwater infrastructure items to service the Keswick Estate, the Southlakes Estate and other associated residential lands in the catchment:

Item	Estimated Cost of Construction
Channels	\$2,300,000
Basin 1	\$450,000
Basin 2	\$1,500,000
Parkway	\$1,300,000
Hennessy	\$2,600,000
Boundary	\$400,000
Sheraton Corner	\$50,000
Sheraton Offset	\$300,000
Total	\$8,900,000

2. Dubbo Section 94 Urban Stormwater Drainage Headworks Contributions

The Dubbo Section 94 Contributions Plan – Urban Stormwater Drainage has been in place since October 1995. The Plan provides an overall work schedule for the acquisition and provision of stormwater drainage infrastructure in excess of \$25 million.

The Plan levies contributions on a catchment basis with differing levels of infrastructure required to be delivered in specific areas of the City. The required levies are based on the level of development and the age and quality of existing infrastructure within the catchment.

The majority of catchments in Dubbo are levied on a per hectare basis. However, contributions in Catchment 3.1 – Keswick Trunk Drainage Scheme are levied on a per lot basis, which is reflective of the significant trunk stormwater drainage infrastructure required to be delivered in the catchment. The infrastructure requirements for Catchment 3.1 Keswick Trunk Drainage Scheme have been based on the proposed development of 4,800 lots.

Since the Plans inception in October 1995 a number of development proposals have been lodged with Council. These include the extension of Southlakes Estate to the east, Starjest development to the east of Sheraton Road and extension of Keswick Estate. A review of the number of lots to be developed has been provided in this report.

3. Development of a new South-East Precinct Stormwater Developer Contributions Plan

The majority of lands referred to in this report consist of the South-East Dubbo Residential Urban Release Area. The South-East Residential Urban Release Area is one of three (3) defined Residential Urban Release Areas in the City, with the North-West and the South-West Residential Urban Release Areas being located in West Dubbo.

Through preparation of the Cardno Stormwater Review, Council now has an accurate and up-to-date understanding of the future stormwater infrastructure requirements that need to be delivered in the area and the value of the infrastructure.

Based on the availability of this information and the fact that the subject lands are situated within the South-East Residential Urban Release Area, it is considered that a new Developer Contributions Plan for Stormwater be developed for the subject lands only. This will result in the subject lands being excised from the existing Section 94 Contributions Plan for Stormwater.

Given the overall topography of the catchment and the nature of the works required to be delivered, the new Developer Contributions Plan can be prepared on the basis of the apportionment and relationships between the various lands in the catchment. This is likely to mean that the relevant developer contribution for stormwater may not be the same across the contribution area.

The land, which will generally be subject to the new Developer Contributions Plan for Stormwater is shown in Figure 1.

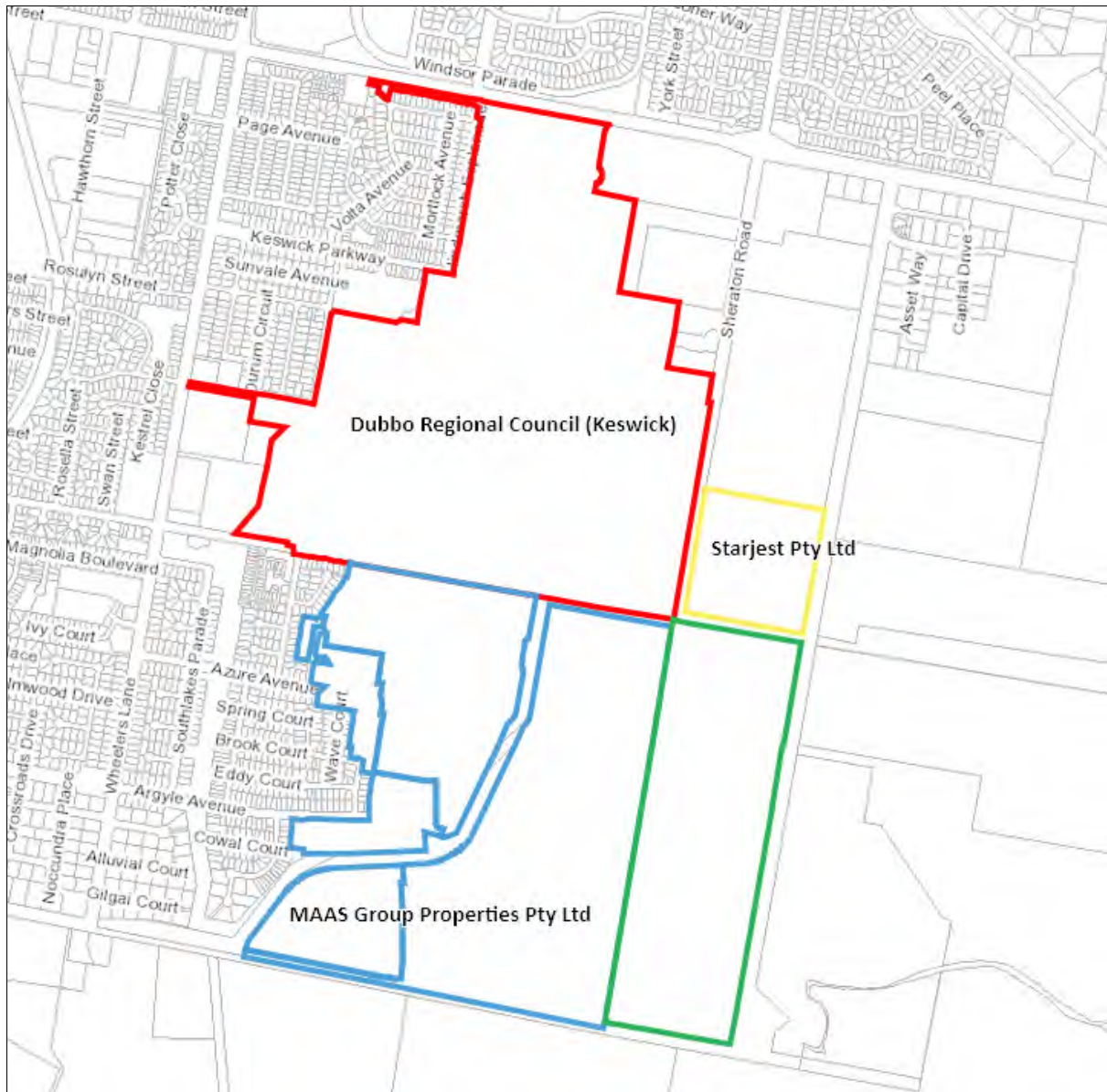


Figure 1: Land ownership map

3. Future Direction

Following Council's consideration of the report and the consultancy undertaken by Cardno Pty Ltd, a new draft Developer Contributions Plan for Stormwater in the South-East Precinct will be prepared.

A further report, including the new draft Developer Contributions Plan will be provided to Council for consideration, prior to the commencement of public and stakeholder consultation activities. In the meantime, the existing Section 94 Developer Contributions Plan for Stormwater will continue to apply to development being undertaken on the subject lands.

SUMMARY

Council is now in receipt of the review undertaken by consultants, Cardno Pty Ltd. The review of the Keswick Estate Trunk Drainage Scheme is included here in **Appendix 1**.

The majority of the subject lands are in the South-East Dubbo Residential Urban Release Area under the provisions of the Dubbo Local Environmental Plan 2011. The South-East Residential Urban Release Area is one of three (3) defined Residential Urban Release Areas in the City, with the North-West and the South-West Residential Urban Release Areas being located in West Dubbo.

Through preparation of the Cardno Stormwater Review, Council now has an accurate and up-to date understanding of the future stormwater infrastructure requirements that need to be delivered in the area and the value of the infrastructure.

Based on the availability of this information and the fact that the subject lands are situated within the South-East Residential Urban Release Area, this report recommends that a new Developer Contributions Plan for Stormwater be developed for the subject lands only. This will result in the subject lands being excised from the existing Section 94 Contributions Plan for Stormwater.

Appendices:

1. [↓](#) Keswick Estate Trunk Drainage Scheme

Cost Estimation

Review of Keswick Estate Trunk
Drainage Scheme

59918128



Prepared for
Dubbo Regional Council

23 November 2018





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1 Introduction

The trunk drainage scheme for the Keswick Estate has been revised from the concept of 2010 and the design details have been prepared in a design report to follow this report. This report is intended to give a brief overview of the scheme and highlight the method used to estimate the cost of the scheme. Elements of the proposed scheme have a total cost of approximately \$8.9 million excluding GST.

The scheme consists of a series of detention basins and channels designed to manage stormwater runoff through the Keswick Estate as it is developed from greenfield to residential properties.

Figure 1-1 shows the general layout of the scheme. This cost estimation accounts for new facilities in the estate but excludes some elements, such as some trunk drainage pipelines and basins that have already been constructed as detailed in Section 2.



Figure 1-1 Keswick Estate Trunk Drainage Scheme

2 Revised Keswick Scheme

The Keswick Estate Trunk Drainage Scheme is designed to convey stormwater runoff from the catchment in its ultimate development condition. It generally comprises of two separate catchments which drain to Hennessy Drive then convey runoff south to Eulomogo Creek (as shown in Figure 2-1).



Figure 2-1 Primary Catchments of Keswick Estate

Detention basins and channels are proposed within the Estate as shown in Figure 1-1. Some of the facilities have already been constructed or are for private development and are therefore not included in this cost estimate report. These include:

- Egret Basin (already built)
- Blue Ridge Basin (already built)
- Northern floodway (from Mitchell Hwy to Basin 2)
- Watercourse through Southlakes
- Channel from Blueridge Estate (already built)
- Sheraton Basin (designed to service private lot development only)
- Lot 253 Basin (designed to service private lot development only)

Figure A-1 in Appendix A shows all the infrastructure that has been included in the cost estimate. Table 2-1 lists each of the basin sizes and associated infrastructure that has been costed.



Table 2-1 Keswick Estate Detention Basins

Detention Basin ID	Floor Elevation (m AHD)	Normal Outlet	Spillway	Storage Volume (ML)
Western Catchment				
Basin 1	284.9	1 x 1050mm RCP for 2yr flows, 1 x 750mm RCP for high flows	5m wide @ 288.7mAHD	57.5
Basin 2	283.5	1 x 525mm RCP	30m wide @ 287.4mAHD	38.1
Egret Basin	278.5	-	12m wide @ 279mAHD	14.3
Parkway Basin	275.2	2 x 900mm RCP for 2yr flows, 2 x 675mm RCP for high flows	10m wide @ 280mAHD	84.6
Hennessy Basin	261.1	3 x 600mm RCP	264mAHD	73.1
Eastern Catchment				
Blue Ridge Basin	300	1 x 450mm RCP	8m wide @ 302mAHD, 2 side channels @ 300-302mAHD	-
Sheraton Offset Basin	296.5	2 x 1200 RCP for 2yr flows, 2 x 900mm RCP for high flows	10m wide @ 299.65mAHD	12.9
Lot 253 Basin	297	1 x 900mm RCP	5m wide @ 301.1mAHD	17.4
Sheraton Corner Basin	294.5	2 x 750mm high x 1350mm wide RCBC	No spillway, top of bank @ 296mAHD	0.5
Sheraton Basin	286.3	1 x 600mm RCP	10m wide @ 288.2mAHD	4.9
Boundary Road Basin	282.5	1 x 600mm RCP for 2yr flows, 1 x 600mm RCP for high flows	10m wide @ 284.5mAHD	16.9

2.1 Basin Description

2.1.1 Basin 1 and Basin 2

Runoff from east of Basin 1 toward Sheraton Road is conveyed into the basin. Basin 2 receives runoff from its north toward Mitchell Highway and discharge from Basin 1. Outflow from Basin 2 is conveyed via a 525mm diameter pipe direct to Parkway Basin and overland through the environmental corridor. Basin 1 covers an area of about 30,600m² and has an internal embankment height of about 3m and Basin 2 covers an area of about 20,900m² and has an internal embankment height of about 4m. Figure 2-2 shows the general configuration.



Figure 2-2 Basin 1 and Basin 2



2.1.2 Parkway Basin

Parkway Basin is designed to manage flows conveyed overland through the environmental corridor downstream of Basins 1 and 2. It covers an area of about 41,700m² and has an internal embankment height of about 5m. Figure 2-3 shows the general configuration.



Figure 2-3 Parkway Basin



2.1.3 Hennessy Basin

Hennessy Basin is designed to manage flows from the confluence of the watercourses from the Western and Eastern Catchments on the north side of Hennessy Drive. It covers an area of about 43,600m² and has an internal embankment height of about 3m. A bioretention area of about 7,500m² is proposed to provide water quality treatment for the estate. Figure 2-4 shows the general configuration.

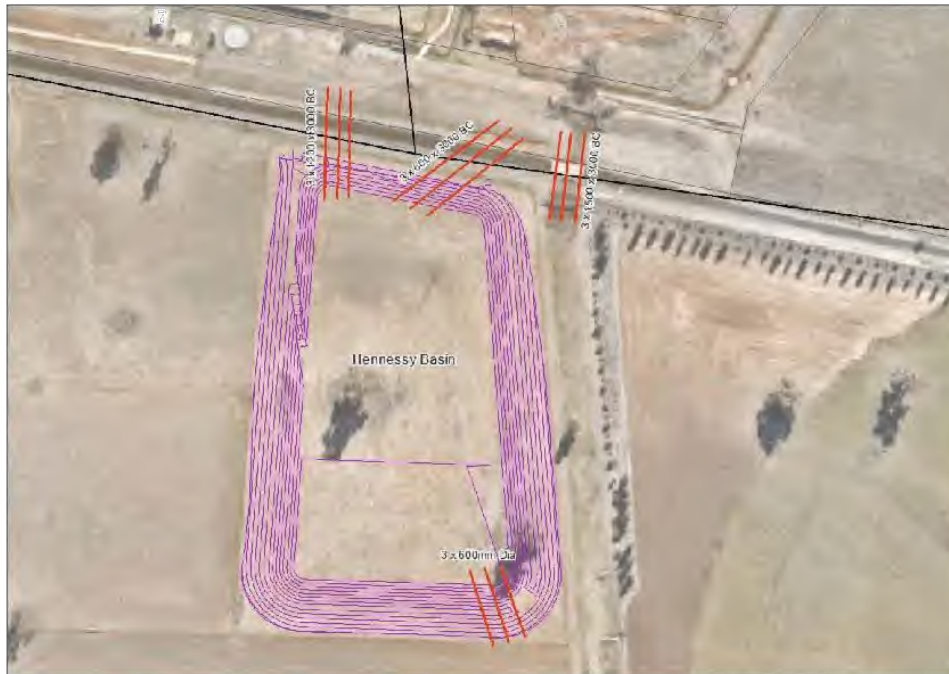


Figure 2-4 Hennessy Basin

2.1.4 Boundary Road Basin

The Boundary Road Basin is designed to manage runoff from development of land to the north of Boundary Road and west of Sheraton Road. It covers an area of about 23,100m² with an internal embankment height of about 2m. Figure 2-5 shows the general configuration.



Figure 2-5 Boundary Road Basin

2.1.5 Sheraton Corner and Sheraton Offset

Sheraton Offset Basin is designed to manage runoff conveyed in the channel from Blue Ridge Estate to the north. It covers an area of about 8,200m² with an internal embankment height of about 3m. Sheraton Corner Basin is designed for a small amount of retardation and transitioning the channel flow from a southerly to westerly direction. It covers an area of about 1,600m² with an internal embankment height of about 1.5m. Figure 2-6 shows the general configuration.



Figure 2-6 Sheraton Offset, Sheraton Corner and Lot 253 Basins

2.1.6 Channels

Channels need to be constructed in the Eastern Catchment to convey flows between the basins. The following channels of trapezoidal shape have been included in the cost estimate (as shown in Figure A-1 in Appendix A):

- From existing Blue Ridge channel to Sheraton Offset Basin – 240m long, 36m top width.
- From Sheraton Offset Basin to Sheraton Corner Basin – 212m long, 7m wide base, 1m deep, 1V:4H side slopes
- From Sheraton Corner Basin to Sheraton Road – 390m long, 5m wide base, 1m deep, 1V:4H side slopes
- From Sheraton Road to Hennessy Drive – 1570m long at 34m top width (49.5m² sectional area) and 50m long at 35m top width (60.1m² sectional area)



2.1.7 Lot 253 and Sheraton Basin

Cost estimates for Lot 253 Basin and Sheraton Basin have been prepared but are not included in the Keswick Estate Trunk Drainage Scheme as they service potential development of individual lots (ie not part of the overall trunk drainage scheme). Lot 253 Basin (shown on Figure 2-6) covers an area of about 9,600m² with an internal embankment height of about 4m. Sheraton Basin (shown on Figure 2-7) covers an area of about 5,000m² with an internal embankment height of about 2m.



Figure 2-7 Sheraton Basin



3 Cost Estimation

A cost estimation for the revised Keswick Scheme has been prepared based on Rawlinsons Australian Construction Handbook 2018 and estimated using current contractor rates held with Cardno. The following contingency percentages were added to the estimated costs to allow for location and unexpected costs:

- Regional Index - for Dubbo (+8.0% ie compared to Sydney)
- Contingencies (+15%)
- Design, Documentation & Supervision (+12.5%)

The overall scheme was estimated to cost \$8.9 million excluding GST. Cost estimates (excluding GST) for individual scheme components are summarised in Table 3-1 from the detailed costs attached in Appendix B.

Table 3-1 Cost Estimation Summary of Revised Keswick Trunk Drainage Scheme (ex GST)

Component	Revised Keswick Scheme
Channels	\$2,300,000
Basin 1	\$450,000
Basin 2	\$1,500,000
Parkway	\$1,300,000
Hennessy	\$2,600,000
Boundary	\$400,000
Sheraton Corner	\$50,000
Sheraton Offset	\$300,000
Total	\$8,900,000

As described in Section 2 the cost estimate excludes the following items:

- Egret Basin (already built)
- Northern floodway (from Mitchell Hwy to Basin 2)
- Watercourse through Southlakes
- Channel from Blueridge Estate (already built)
- Sheraton Basin (designed to service private lot development only)
- Lot 253 Basin (designed to service private lot development only)

Our cost estimation was based on the following assumptions:

- All cut material stays on site.
- A combined site establishment cost has been estimated for basins which are close together (eg Basin 1 and Basin 2).
- No planting, topsoiling, grassing, nor road restoration has been allowed for in the costing.
- The estimate for Hennessy Basin includes cost for the bioretention area.



3.2 Sheraton Basin and Lot 253 Basin

Sheraton Basin and Lot 253 Basin have not been included in the Keswick Trunk Drainage Scheme cost as they are designed to manage runoff from the potential future development of each respective lot only. Estimated costs (excluding GST) are summarised in Table 3-2 from the detailed costs attached in Appendix B.

Table 3-2 Cost Estimation Summary of Additional Basins (ex GST)

Component of	Revised Keswick Scheme
Sheraton Basin	\$90,000
Lot 253 Basin	\$340,000



4 Staging

Considerations for staging of construction of the Keswick Scheme basins are discussed in the following sections.

4.1 Western Catchment

Development within the Western Catchment is currently progressing in the subcatchments upstream of Keswick Parkway. Basin 1 and Basin 2 may be required to manage flows in the environmental corridor (between Keswick Parkway and Boundary Road). Parkway Basin may also be required to manage flows as it discharges into the established watercourse of Southlakes.

Hennessey Basin has been designed with a biofiltration zone to provide water quality treatment as well as runoff detention. It is the primary water quality treatment facility for the estate so construction staging is dependent on the priority of water quality factors. Its priority is also determined by the need for control of flows in the watercourse to Eulomogo Creek.

4.2 Eastern Catchment

Several of the basins in the Eastern Catchment are proposed for managing flows from the development of individual sites. Boundary Road Basin, Sheraton Basin, and Lot 253 Basin would be required as their respective sites are developed.

Sheraton Offset Basin, Sheraton Corner Basin, and the adjoining channels are designed to manage flows of upstream catchments (eg Blue Ridge Estate) and potentially could be constructed prior to development of the nearby sites.

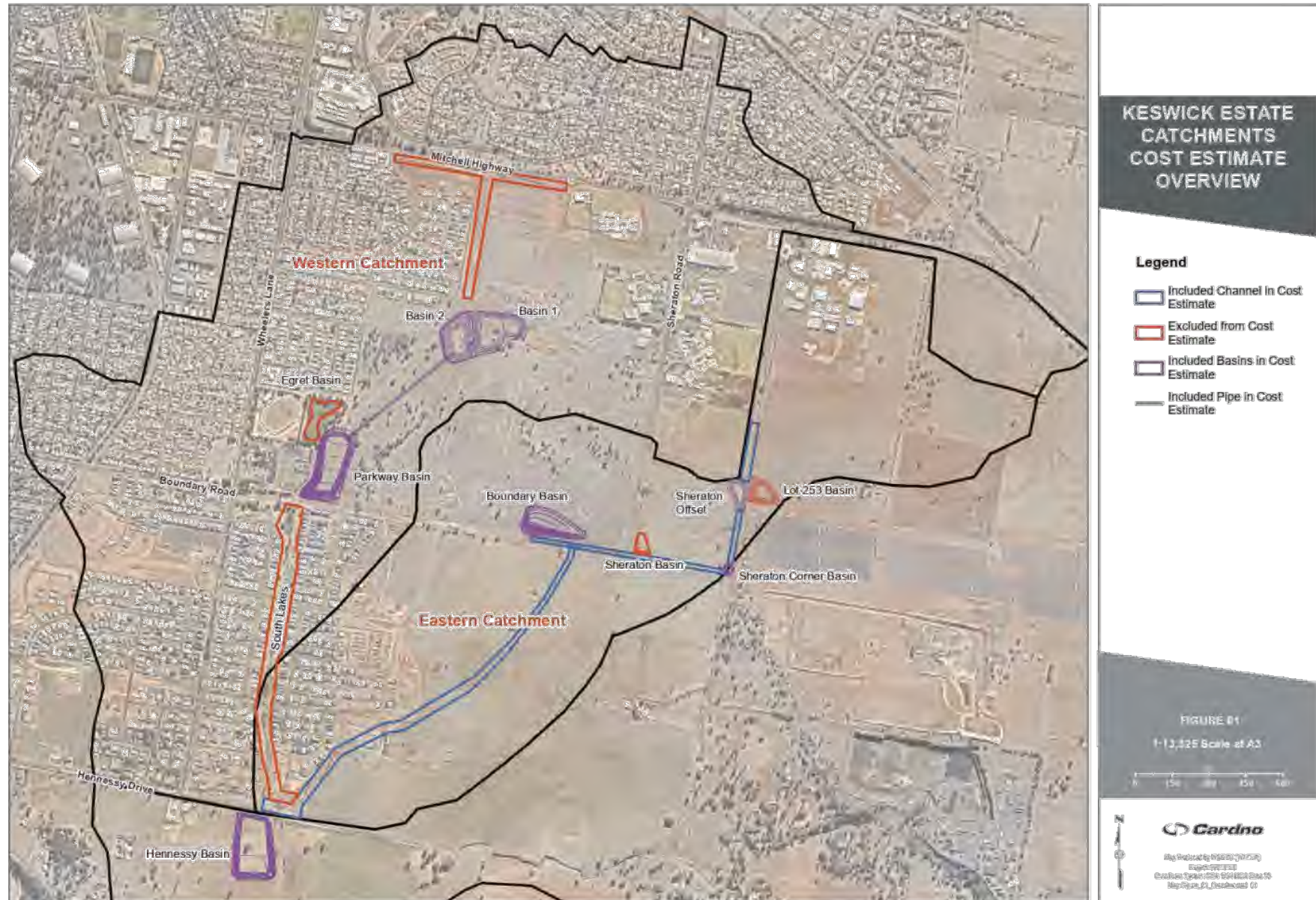
The area downstream of Boundary Road is being developed thus Hennessey Basin may be required to manage flows from the estate to Eulomogo Creek.

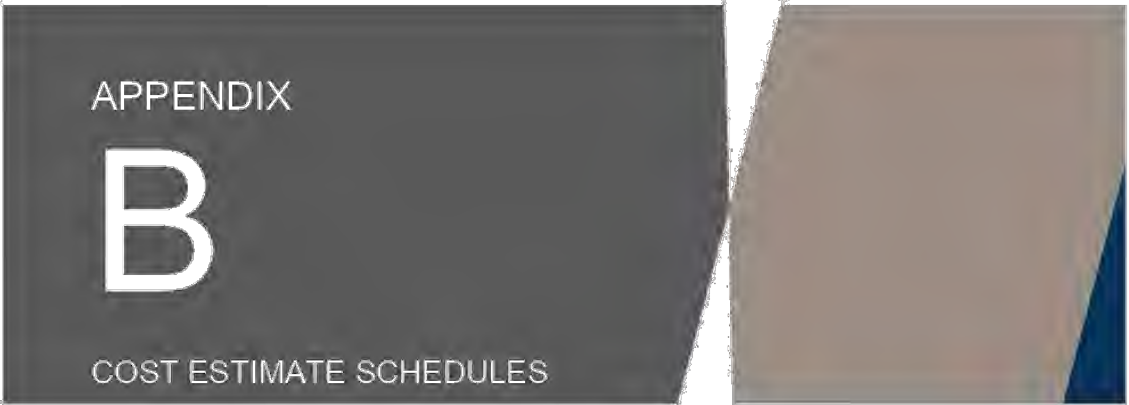


5 Conclusion

A report is in preparation detailing the stormwater detention basins and channels of the Keswick Estate Trunk Drainage Scheme. A cost of \$8,900,000 is estimated for the stormwater infrastructure as described in this report to inform the preparation of Developer Servicing Plans.







REVIEW OF KESWICK ESTATE TRUNK DRAINAGE SCHEME

Cost Estimate- Channels

DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
GENERAL REQUIREMENTS (CONSTRUCTION)				
Site establishment	LS	1	\$15,000.00	\$15,000.00
			Subtotal	\$15,000.00
CONTROL OF TRAFFIC				
Control of Traffic	LS	1	\$5,000.00	\$5,000.00
			Subtotal	\$5,000.00
CONTROL OF EROSION AND SEDIMENTATION				
Temporary erosion and sedimentation control	LS	1	\$10,000.00	\$10,000.00
			Subtotal	\$10,000.00
CLEARING AND GRUBBING				
Clearing and grubbing	m ²	85600	\$0.53	\$45,368.00
			Subtotal	\$45,368.00
EARTHWORKS (CHANNELS)				
Cut	m ²	96900	\$10.00	\$968,000.00
Shape channel	m	2440	\$2.50	\$6,100.00
Stabilise batters and invert	LS	1	\$20,000.00	\$20,000.00
			Subtotal	\$994,100.00
PIPE DRAINAGE				
600mm Diameter RCP Class 2 RRJ	Lin. m	2440	\$240.00	\$585,600.00
			Subtotal	\$585,600.00
SCHEDULE OF RATES TOTAL (excluding GST):				\$1,655,068.00
Regional Index - for Dubbo (+108.0% compared to Sydney)			1.080	\$1,787,473.44
Contingencies (3.5%)			1.150	\$2,055,594.46
Design, Documentation & Supervision (12.5%)			1.125	\$2,312,543.76
GRAND TOTAL (excluding GST)				\$2,312,543.76

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REVIEW OF KESWICK ESTATE TRUNK DRAINAGE SCHEME

Cost Estimate- Basin 1

DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
GENERAL REQUIREMENTS (CONSTRUCTION)				
Site establishment	LS	1	\$10,000.00	\$10,000.00
			Subtotal	\$10,000.00
CONTROL OF TRAFFIC				
Control of Traffic	LS	1	\$3,000.00	\$3,000.00
			Subtotal	\$3,000.00
CONTROL OF EROSION AND SEDIMENTATION				
Temporary erosion and sedimentation control	LS	1	\$2,000.00	\$2,000.00
			Subtotal	\$2,000.00
CLEARING AND GRUBBING				
Clearing and grubbing	m ²	30600	\$6.53	\$19,218.00
			Subtotal	\$19,218.00
EARTHWORKS (BASIN)				
Cut	m ³	17660	\$10.00	\$176,600.00
General fill	m ³	8080	\$8.20	\$66,256.00
			Subtotal	\$242,856.00
PIPE DRAINAGE				
750mm Diameter RCP	Lin. m	21	\$310.00	\$6,510.00
1050mm Diameter RCP	Lin. m	21	\$600.00	\$12,600.00
			Subtotal	\$19,110.00
DRAINAGE STRUCTURES				
Inlet headwall	each	1	\$3,000.00	\$3,000.00
Outlet headwall	each	1	\$1,500.00	\$1,500.00
Outlet dissipator	each	1	\$500.00	\$500.00
			Subtotal	\$5,000.00
SCHEDULE OF RATES TOTAL (excluding GST):				\$298,184.00
Regional Index - for Dubbo (+108.0% compared to Sydney)		1.080		\$322,038.72
Contingencies (15%)		1.150		\$370,344.53
Design, Documentation & Supervision (12.5%)		1.125		\$416,637.59
GRAND TOTAL (excluding GST)				\$416,637.59

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REVIEW OF KESWICK ESTATE TRUNK DRAINAGE SCHEME

Cost Estimate- Basin 2

DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
CONTROL OF TRAFFIC				
Control of Traffic	LS	1	\$5,000.00	\$5,000.00
			Subtotal	\$5,000.00
CONTROL OF EROSION AND SEDIMENTATION				
Temporary erosion and sedimentation control	LS	1	\$3,000.00	\$3,000.00
			Subtotal	\$3,000.00
CLEARING AND GRUBBING				
Clearing and grubbing	m ²	20000	\$0.53	\$11,077.00
			Subtotal	\$11,077.00
EARTHWORKS (BASIN)				
Cut	m ³	17000	\$10.00	\$170,000.00
General fill	m ³	8000	\$8.20	\$66,256.00
			Subtotal	\$242,856.00
PIPE DRAINAGE				
525mm Diameter RCP	Lin. m	564	\$190.00	\$107,160.00
1500mm Diameter RCP	Lin. m	564	\$1,225.00	\$690,900.00
			Subtotal	\$798,060.00
DRAINAGE STRUCTURES				
Inlet headwall	each	1	\$1,000.00	\$1,000.00
Outlet headwall	each	1	\$1,000.00	\$1,000.00
2 year ARI flow diversion structure	each	1	\$15,000.00	\$15,000.00
Outlet dissipator	each	1	\$500.00	\$500.00
			Subtotal	\$17,500.00
SCHEDULE OF RATES TOTAL (excluding GST):				\$1,077,493.00
Regional Index - for Dubbo (+108.0% compared to Sydney)		1.080		\$1,163,692.44
Contingencies (15%)		1.150		\$1,338,246.31
Design, Documentation & Supervision (12.5%)		1.125		\$1,505,527.09
GRAND TOTAL (excluding GST)				\$1,505,527.09

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REVIEW OF KESWICK ESTATE TRUNK DRAINAGE SCHEME

Cost Estimate- Parkway Basin

DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
GENERAL REQUIREMENTS (CONSTRUCTION)				
Site establishment	LS	1	\$10,000.00	\$10,000.00
			Subtotal	\$10,000.00
CONTROL OF TRAFFIC				
Control of Traffic	LS	1	\$10,000.00	\$10,000.00
			Subtotal	\$10,000.00
CONTROL OF EROSION AND SEDIMENTATION				
Temporary erosion and sedimentation control	LS	1	\$5,000.00	\$5,000.00
			Subtotal	\$5,000.00
CLEARING AND GRUBBING				
Clearing and grubbing	m ²	41700	\$6.53	\$272,101.00
			Subtotal	\$272,101.00
EARTHWORKS (BASIN)				
Cut	m ³	60470	\$10.00	\$604,700.00
General fill	m ³	5556	\$8.20	\$45,551.00
			Subtotal	\$650,251.00
PIPE DRAINAGE				
675mm Diameter RCP	Lin. m	200	\$280.00	\$56,000.00
800mm Diameter RCP	Lin. m	200	\$575.00	\$115,000.00
			Subtotal	\$171,000.00
DRAINAGE STRUCTURES				
Inlet headwall	each	1	\$15,000.00	\$15,000.00
			Subtotal	\$15,000.00
SCHEDULE OF RATES TOTAL (excluding GST):				\$883,311.00
Regional Index - for Dubbo (+108.0% compared to Sydney)			1.080	\$953,976.88
Contingencies (15%)			1.150	\$1,097,072.26
Design, Documentation & Supervision (12.5%)			1.125	\$1,234,206.29
GRAND TOTAL (excluding GST)				\$1,234,206.29

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REVIEW OF KESWICK ESTATE TRUNK DRAINAGE SCHEME

Cost Estimate- Hennessy Basin

DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
GENERAL REQUIREMENTS (CONSTRUCTION)				
Site establishment	LS	1	\$15,000.00	\$15,000.00
			Subtotal	\$15,000.00
CONTROL OF TRAFFIC				
Control of Traffic	LS	1	\$15,000.00	\$15,000.00
			Subtotal	\$15,000.00
CONTROL OF EROSION AND SEDIMENTATION				
Temporary erosion and sedimentation control	LS	1	\$6,000.00	\$6,000.00
			Subtotal	\$6,000.00
CLEARING AND GRUBBING				
Clearing and grubbing	m ²	43600	\$6.53	\$283,108.00
			Subtotal	\$283,108.00
EARTHWORKS (BASIN)				
Cut	m ³	16020	\$10.00	\$160,200.00
General fill	m ³	8970	\$8.20	\$73,554.00
			Subtotal	\$233,754.00
BIORETENTION				
Bio Retention System (Final design pending site investigation)	m ²	7500	\$65.00	\$487,500.00
			Subtotal	\$487,500.00
SUBSOIL AND FOUNDATION DRAINS				
Subsoil drain pipe – 100 mm diameter slotted corrugated plastic pipe	Lin. m	140	\$16.25	\$2,275.00
Supply and placement of geotextile	m ²	340	\$5.00	\$1,700.00
			Subtotal	\$3,975.00
STORMWATER DRAINAGE (CONSTRUCTION)				
Excavation and backfilling for stormwater drainage culverts and structures. (P/Q)	m ³	100	\$30.00	\$3,000.00
Excavation for pipe drainage, pipes, structures.	m ³	2870	\$30.00	\$86,100.00
Inadequate foundation material under drainage structures and open drains (Provisional Quantity)	m ³	100	\$50.00	\$5,000.00
			Subtotal	\$94,100.00
PIPE DRAINAGE				
225mm Diameter RCP	Lin. m	123	\$115.00	\$14,145.00
800mm Diameter RCP	Lin. m	90	\$240.00	\$21,600.00
			Subtotal	\$35,745.00
PRECAST BOX CULVERTS				
1 by 3000mm x 600mm Precast RCBC including base slabs	Lin. m	60	\$4,307.11	\$258,426.60
3 cells by 3000mm x 1200mm Precast RCBC including base slabs	Lin. m	40	\$10,000.00	\$400,000.00
3 cells by 3000mm x 1500mm Precast RCBC including base slabs	Lin. m	25	\$10,000.00	\$250,000.00
			Subtotal	\$908,426.60
DRAINAGE STRUCTURES				
3 Cell 600mm Diameter RCP Headwall	each	1	\$2,000.00	\$2,000.00
1 Cell 3000mm x 600mm RCBC Headwall	each	2	\$1,000.00	\$2,000.00
3 Cell 3000mm x 1200mm RCBC Headwall	each	2	\$4,000.00	\$8,000.00
3 Cell 3000mm x 1500mm RCBC Headwall	each	2	\$4,000.00	\$8,000.00
Dissipators - inlet, outlet	each	7	\$800.00	\$5,600.00
			Subtotal	\$25,600.00
SCHEDULE OF RATES TOTAL (excluding GST):				\$1,852,226.60
Regional Index - for Dubbo (+108.0% compared to Sydney)		1.080		\$2,000,406.80
Contingencies (15%)		1.150		\$2,300,467.92
Design, Documentation & Supervision (12.5%)		1.125		\$2,688,026.41
GRAND TOTAL (excluding GST)				\$2,588,026.41

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REVIEW OF KESWICK ESTATE TRUNK DRAINAGE SCHEME

Cost Estimate- Boundary Basin

DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
GENERAL REQUIREMENTS (CONSTRUCTION)				
Site establishment	LS	1	\$8,000.00	\$8,000.00
			Subtotal	\$8,000.00
CONTROL OF TRAFFIC				
Control of Traffic	LS	1	\$5,000.00	\$5,000.00
			Subtotal	\$5,000.00
CONTROL OF EROSION AND SEDIMENTATION				
Temporary erosion and sedimentation control	LS	1	\$2,500.00	\$2,500.00
			Subtotal	\$2,500.00
CLEARING AND GRUBBING				
Clearing and grubbing	m ²	23100	\$6.53	\$12,243.00
			Subtotal	\$12,243.00
EARTHWORKS (BASIN)				
Cut	m ³	9060	\$10.00	\$90,600.00
General fill	m ³	8668	\$8.20	\$71,012.00
			Subtotal	\$167,612.00
PIPE DRAINAGE				
600mm Diameter RCP	Lin. m	346	\$240.00	\$81,890.00
			Subtotal	\$81,890.00
DRAINAGE STRUCTURES				
Inlet headwall	each	1	\$1,500.00	\$1,500.00
Outlet headwall	each	1	\$1,000.00	\$1,000.00
Outlet dissipator	each	1	\$600.00	\$600.00
			Subtotal	\$3,000.00
SCHEDULE OF RATES TOTAL (excluding GST):				\$279,956.00
Regional Index - for Dubbo (+108.0% compared to Sydney)			1.080	\$302,351.40
Contingencies (15%)			1.150	\$347,704.11
Design, Documentation & Supervision (12.5%)			1.125	\$390,167.12
GRAND TOTAL (excluding GST)				\$391,167.12

58919128

REVIEW OF KESWICK ESTATE TRUNK DRAINAGE SCHEME

Cost Estimate- Sheraton Corner

DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
GENERAL REQUIREMENTS (CONSTRUCTION)				
Site establishment	LS	1	\$10,000.00	\$10,000.00
			Subtotal	\$10,000.00
CONTROL OF TRAFFIC				
Control of Traffic	LS	1	\$3,000.00	\$3,000.00
			Subtotal	\$3,000.00
CONTROL OF EROSION AND SEDIMENTATION				
Temporary erosion and sedimentation control	LS	1	\$1,500.00	\$1,500.00
			Subtotal	\$1,500.00
CLEARING AND GRUBBING				
Clearing and grubbing	m ²	1650	\$0.53	\$874.50
			Subtotal	\$874.50
EARTHWORKS (BASIN)				
Cut	m ²	450	\$10.00	\$4,500.00
General fill	m ²	300	\$8.20	\$2,460.00
			Subtotal	\$7,060.00
DRAINAGE STRUCTURES				
Inlet headwall	each	1	\$1,500.00	\$1,500.00
Outlet headwall	each	1	\$1,500.00	\$1,500.00
Outlet dissipator	each	1	\$500.00	\$500.00
			Subtotal	\$3,500.00
SCHEDULE OF RATES TOTAL (excluding GST):				
				\$25,934.50
Regional Index - for Dubbo (+108.0% compared to Sydney)			1.080	\$26,009.26
Contingencies (15%)			1.150	\$32,210.65
Design, Documentation & Supervision (12.5%)			1.125	\$36,236.98
GRAND TOTAL (excluding GST)				\$36,236.98

58919128

REVIEW OF KESWICK ESTATE TRUNK DRAINAGE SCHEME

Cost Estimate- Sheraton Offset

DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
CONTROL OF TRAFFIC				
Control of Traffic	LS	1	\$5,000.00	\$5,000.00
			Subtotal	\$5,000.00
CONTROL OF EROSION AND SEDIMENTATION				
Temporary erosion and sedimentation control	LS	1	\$3,000.00	\$3,000.00
			Subtotal	\$3,000.00
CLEARING AND GRUBBING				
Clearing and grubbing	m ²	8200	\$0.53	\$4,346.00
			Subtotal	\$4,346.00
EARTHWORKS (BASIN)				
Cut	m ²	7510	\$10.00	\$75,100.00
			Subtotal	\$75,100.00
PIPE DRAINAGE				
900mm Diameter RCP	Lin. m	60	\$575.00	\$34,500.00
1200mm Diameter RCP	Lin. m	60	\$805.00	\$48,300.00
			Subtotal	\$82,800.00
DRAINAGE STRUCTURES				
Inlet headwall	each	1	\$15,000.00	\$15,000.00
Outlet headwall	each	1	\$6,000.00	\$6,000.00
Outlet dissipator	each	1	\$1,000.00	\$1,000.00
			Subtotal	\$22,000.00
SCHEDULE OF RATES TOTAL (excluding GST):				\$192,246.00
Regional Index - for Dubbo (+108.0% compared to Sydney)			1.090	\$207,625.68
Contingencies (15%)			1.150	\$238,769.53
Design, Documentation & Supervision (12.5%)			1.125	\$268,615.72
GRAND TOTAL (excluding GST)				\$268,615.72

58919128

REVIEW OF KESWICK ESTATE TRUNK DRAINAGE SCHEME

Cost Estimate- Lot 253 Basin

DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
GENERAL REQUIREMENTS (CONSTRUCTION)				
Site establishment	LS	1	\$15,000.00	\$15,000.00
			Subtotal	\$15,000.00
CONTROL OF TRAFFIC				
Control of Traffic	LS	1	\$5,000.00	\$5,000.00
			Subtotal	\$5,000.00
CONTROL OF EROSION AND SEDIMENTATION				
Temporary erosion and sedimentation control	LS	1	\$5,000.00	\$5,000.00
			Subtotal	\$5,000.00
CLEARING AND GRUBBING				
Clearing and grubbing	m ²	9800	\$6.53	\$63,880.00
			Subtotal	\$63,880.00
EARTHWORKS (BASIN)				
Cut	m ³	18230	\$10.00	\$182,300.00
General fill	m ³	367	\$8.20	\$3,009.40
			Subtotal	\$185,309.40
PIPE DRAINAGE				
900mm Diameter RCP	Lin. m	40	\$575.00	\$23,000.00
			Subtotal	\$23,000.00
DRAINAGE STRUCTURES				
Inlet headwall	each	1	\$1,500.00	\$1,500.00
Outlet headwall	each	1	\$1,000.00	\$1,000.00
Outlet dissipator	each	1	\$600.00	\$600.00
			Subtotal	\$3,000.00
SCHEDULE OF RATES TOTAL (excluding GST):				\$241,397.40
Regional Index - for Dubbo (+108.0% compared to Sydney)			1.080	\$260,709.19
Contingencies (15%)			1.150	\$299,815.57
Design, Documentation & Supervision (12.5%)			1.125	\$337,292.52
GRAND TOTAL (excluding GST)				\$337,292.52

58919128

REVIEW OF KESWICK ESTATE TRUNK DRAINAGE SCHEME

Cost Estimate- Sheraton Basin

DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
GENERAL REQUIREMENTS (CONSTRUCTION)				
Site establishment	LS	1	\$5,000.00	\$5,000.00
			Subtotal	\$5,000.00
CONTROL OF TRAFFIC				
Control of Traffic	LS	1	\$3,000.00	\$3,000.00
			Subtotal	\$3,000.00
CONTROL OF EROSION AND SEDIMENTATION				
Temporary erosion and sedimentation control	LS	1	\$2,000.00	\$2,000.00
			Subtotal	\$2,000.00
CLEARING AND GRUBBING				
Clearing and grubbing	m ²	8200	\$6.53	\$4,346.00
			Subtotal	\$4,346.00
EARTHWORKS (BASIN)				
Cut	m ³	4150	\$10.00	\$41,300.00
General fill	m ³	138	\$8.20	\$1,131.60
			Subtotal	\$42,431.60
PIPE DRAINAGE				
600mm Diameter RCP	Lin. m	28	\$240.00	\$7,200.00
			Subtotal	\$7,200.00
DRAINAGE STRUCTURES				
Inlet headwall	each	1	\$1,500.00	\$1,500.00
Outlet headwall	each	1	\$1,000.00	\$1,000.00
Outlet dissipator	each	1	\$600.00	\$600.00
			Subtotal	\$3,000.00
SCHEDULE OF RATES TOTAL (excluding GST):				
				\$66,977.60
Regional Index - for Dubbo (+108.0% compared to Sydney)			1.080	\$72,335.81
Contingencies (15%)			1.150	\$83,186.18
Design, Documentation & Supervision (12.5%)			1.125	\$93,589.45
GRAND TOTAL (excluding GST)				\$93,584.45

58919128



REPORT: Review of the Dubbo CBD Precincts Plan

AUTHOR: Senior Strategic Planner
REPORT DATE: 12 March 2019
TRIM REFERENCE: ID19/243

EXECUTIVE SUMMARY

The Dubbo CBD Precincts Plan was adopted by the former Dubbo City Council at its meeting on 29 March 2016. The Plan includes four (4) separate and distinct implementation programs which are reflective of the core pillars of success for the Dubbo Central Business District (CBD). A copy of the Plan is provided here in **Appendix 1**. A copy of the 50 “Bright Ideas” is provided here in **Appendix 2**. The implementation programs included in the Dubbo CBD Precincts Plan are as follows:

- ‘Ignite’ Placemaking Program;
- Fast Track Approvals Program;
- CBD Infrastructure Improvements Program; and
- Development Incentive Program.

Council at its Meeting on 29 October 2018 considered a report in respect to the review of the Dubbo CBD Precincts Plan. In consideration of the report, Council resolved as follows:

- “1. That the Dubbo CBD Precincts Plan, as attached as Appendix 1 and the 50 “Bright Ideas” as attached as Appendix 2 to the report of Manager Strategic Planning Services dated 15 October 2018, be noted by Council.
2. That a review of the Dubbo CBD Precincts Plan commence, with the first stage being preparation of a detailed Issues Paper.
3. That the draft Issues Paper as referred to in (2) above, be presented to Council for consideration at the March 2019 meeting.
4. That preparation of a Wellington Town Centre Plan commence with preparation of a grant application to the Building Better Regions Fund, Community Investments Stream.
5. That a further report be provided to Council following the outcome of Council’s Grant Application.”

The objectives of the review will generally be as follows:

- To ensure the 50 “Bright Ideas” as provided by the community continue to be actioned by Council as a component of the 2040 Community Strategic Plan.
- To examine the positive effects from the four (4) mixed use commercial/residential developments in the Dubbo CBD, which are currently under Council consideration.
- To ensure the Plan is consistent with the objectives and outcomes of the draft Dubbo Employment Lands Strategy.

- To ensure the issues and perspectives of our CBD stakeholders are at the forefront of Councils CBD planning initiatives.
- To ensure the Dubbo CBD remains the premier shopping and business destination for Western NSW.

The purpose of this report is to provide an overview of broad issues to be considered as part of a review of the CBD Precincts Plan as well as to present an overview of the community and stakeholder engagement principles. This will provide a strategic framework for the commencement of the public exhibition process to allow an amended draft CBD Precincts Plan to be prepared taking into consideration current community, business and retail aspirations.

Council has recently secured grant funding of \$45,000 under the Building Better Regions Fund, Community Investments Stream. Staff are now undertaking preparation works towards the first stage which will include background paper and associated report for the consideration of Council comprising project objectives, project plans, milestones and dates towards completion of the project.

ORGANISATIONAL VALUES

Customer Focused: The 50 “Bright Ideas” as included in the Dubbo CBD Precincts Plan were provided by the community during the Ignite Our Centre community engagement program. The review process will consider and seek further ideas from our community.

Integrity: Council is focused on the continued delivery of the 50 “Bright Ideas” as included in the Dubbo CBD Precincts Plan. Integration of the 50 bright ideas into the new Community Strategic Plan will ensure the bright ideas can continue to be adequately planned and resourced for delivery.

One Team: Preparation of the Dubbo CBD Precincts Plan and the continued planning and delivery of the 50 “Bright Ideas” is the subject of significant cross organisational collaboration.

FINANCIAL IMPLICATIONS

The undertaking of a review of the Dubbo CBD Precincts Plan will result in financial implications to Council in the form of marketing collateral and costs associated with public and stakeholder consultation. These costs can be absolved as a component of the Strategic Planning projects budget.

Grant funding has been secured under the Building Better Regions Fund to assist with the preparation of the Wellington Town Centre Plan. The funding is for a maximum amount of \$45,000, based on a 50% funding ratio. It is expected that Council costs will be in the order of \$48,429 which will be absolved as a component of the Strategic Planning projects budget.

POLICY IMPLICATIONS

There are no direct financial implications arising from this report.

RECOMMENDATION

- 1. That the report from the Senior Strategic Planner dated 11 March 2019 be noted.**
- 2. That the proposed process for review of the Dubbo CBD Precincts Plan be endorsed.**
- 3. That a detailed stakeholder and community consultation Strategy be developed and be the subject of a future workshop with Councillors.**
- 4. That feedback be sought from the community and stakeholders in the form of additional “Bright Ideas” and other issues for consideration.**
- 5. Following completion of the initial community and stakeholder consultation period, a further report be prepared for Council outlining the results of consultation.**
- 6. That in respect of the Wellington Town Centre Plan, Council note the provision of a \$45,000 grant funding under the Building Better Regions Fund, Community Investments Stream.**
- 7. That in respect of the Wellington Town Centre Plan, a report including a project plan and Stage 1 of the project be provided to Council for consideration at its May 2019 meeting.**

Lee Griffith

Senior Strategic Planner

BACKGROUND

The Dubbo CBD Precincts Plan includes the community's vision of a multi-functional, diverse and vibrant centre. The Plan identifies the unique characteristics of the Dubbo CBD to be maintained including such things as the 'high street' shopping experience. The Plan also encourages such things as new and revitalised uses, including encouraging residential development in the CBD, making it easier to do business in the CBD and to facilitate the development of an incentive program. The CBD Precincts Plan is also a practical plan which identifies "Bright Ideas" the community can pursue to help maintain and grow the CBD now and into the future.

The Dubbo CBD Precincts Plan includes four (4) separate and distinct implementation programs reflective of the core pillars of success for the Plan, as follows:

- 'Ignite' Placemaking Program;
- Fast Track Approvals Program;
- CBD Infrastructure Improvements Program; and
- Development Incentive Program.

(a) 'Ignite' Placemaking Program

The 'Ignite' Placemaking Program was a council-funded initiative which seeks to quickly implement many of the 50 Bright Ideas for placemaking in the Dubbo CBD. The program commenced in March 2016 with the commencement of the Ignite Program Coordinator. The Program initially ran for two (2) years.

The Dubbo 'Ignite' Placemaking Program had the following aims:

- To contribute to the distinctive branding and identification of the City Centre as a whole and to individual precincts within the CBD.
- To allow for quick implementation of small scale activation projects and to test concepts for larger scale implementation.
- To deliver many of the lighter and quicker projects identified by the community as part of the 50 Bright Ideas.
- To encourage and support stakeholders in the identification and development of further placemaking projects for delivery.
- To develop and implement metrics for assessing the impact of placemaking activities on retail trade, CBD foot traffic and new business attraction.

The Ignite Program also sought to identify new projects and to achieve the identified Bright Ideas as included in the Plan.

(b) Fast Track Approvals Program

The Plan identifies a comprehensive program of policy changes, streamlined processes, improved documentation and information guides to assist in the further development of the CBD and to ensure process continue to be streamlined.

(c) CBD Infrastructure Improvements Program

The Plan identifies a number of areas where the structure and operation of current infrastructure supporting the CBD may need to be examined and targeted improvements developed. Such areas include (but are not limited to) street lighting, traffic and parking arrangements. However, a significant issue for consideration is vehicular access arrangements to and from the CBD, including access from the L H Ford Bridge.

The Plan includes a number of ideas that require further detailed studies to be undertaken and to develop investment options for improvements to CBD infrastructure. This can enable the Dubbo CBD to be adequately prepared for the future, make it more resilient to economic change and able to accommodate future growth and development requirements.

(d) Development Incentive Program

The Plan promotes the need for the further incentivisation of development in the City centre to ensure the Dubbo CBD remains as the focal point for the Orana Region. Submissions from stakeholders and the community during development of the Plan pointed to the need to consider options to encourage new businesses and entities to set up in the City centre, through the provision of targeted development incentives.

The purpose of this report is to provide an overview of broad issues to be considered as part of a review of the CBD Precincts Plan as well as to present an overview of the community and stakeholder engagement principles. This will provide a strategic framework for the commencement of the public exhibition process to allow an amended Draft CBD Precincts Plan to be prepared taking into consideration current community, business and retail aspirations.

REPORT

1. Review of the CBD Precincts Plan

(a) Need for review

As three (3) years have now passed since the original adoption of the Dubbo CBD Precincts Plan, it is considered appropriate for Council to undertake an initial review of the Plan.

The objectives of the review will generally be as follows:

- To ensure the 50 “Bright Ideas” as provided by the community continue to be actioned by Council as a component of the 2040 Community Strategic Plan.
- To examine the positive effects from the four (4) mixed use commercial/residential developments in the Dubbo CBD, which are currently under Council consideration.
- To ensure the Plan is consistent with the objectives and outcomes of the draft Dubbo Employment Land Strategy.
- To ensure the issues and perspectives of our CBD stakeholders are at the forefront of Councils CBD planning initiatives.
- To ensure the Dubbo CBD remains the premier shopping and business destination for Western NSW.

The first component of the review is to identify some of the major issues concerning the CBD precincts. An overview of these issues are discussed below:

(i) Development in the CBD

Since the Plan was adopted by Council on 26 March 2016, Council has received four (4) Development Applications for high-rise buildings within the CBD precinct, varying in size between four (4) and 13 stories high and containing a mixture of business, retail, office, serviced apartments and residential uses. A review of how these developments fit within the Plan will include identifying potential opportunities and constraints. A review of the Plan will also consider how in the future high-rise buildings could play a role within the CBD.

The former Post Office Building has also since been sold into private ownership and is currently undergoing major refurbishment works. The redevelopment of the former Post Office Building presents opportunities for both the site and immediate area which can be explored further with a review of the Plan.

(ii) Outdoor Dining Policy

Council currently has an Outdoor Dining Policy on public exhibition. This draft Policy seeks to identify opportunities for permanent outdoor dining on Macquarie Street to provide further provision for CBD activation, especially after-hours activation. The CBD Precincts Plan and this draft Policy have a direct correlation with one another particularly with respect for opportunities to activate areas through the provision of outdoor dining spaces.

(iii) Macquarie River Corridor

Council is currently developing a draft Masterplan for the development and activation of the Macquarie River corridor adjacent to the CBD. The CBD Precincts Plan contains a number of ideas and actions relating to the Macquarie River corridor, specifically activation, accessibility and liveability.

(iv) Disability Inclusion Action Plan

Council has recently formed and adopted a Disability Inclusion Technical Panel to assist with the implementation of Council's Disability Inclusion Action Plan 2017-2020. To ensure an amended CBD Precincts Plan can respond to recent and future outcomes with respect to disabled accessibility within the CBD area, a review will consider the provisions of the Action Plan.

(v) Dubbo Employment Lands Strategy

The Dubbo Employment Lands Strategy has recently been adopted by Council. This Strategy includes a comprehensive review of all commercial, industrial, tourist and institutional zoned lands in Dubbo including population and employment forecasts. As the Strategy includes the CBD area, identified opportunities and precinct guidance recommendations will be considered with the CBD Precincts Plan review to ensure a consistent approach is undertaken.

(vi) Current trends

To ensure the Dubbo CBD is maintained as the premier shopping and business destination for Western NSW, a review of other similar sized CBDs will be undertaken with a view to examine current and emerging trends. This will be undertaken with an objective to ensure Dubbo's CBD is keeping pace with other CBDs whilst ensuring the CBD is able to thrive into the future.

Additionally, a review of the Plan will seek to identify and examine barriers to how new major retail chains can be locating within the CBD.

(b) Plan structure

(i) 50 "Bright Ideas"

As part of the development of the Plan, the 50 "Bright Ideas" were directly identified by the community from the Ignite Our Centre Community Engagement Program. As the Plan was adopted by Council on 26 March 2016, three (3) years ago, A review of the Plan will articulate the success or otherwise of the 50 "Bright Ideas" so far as well as testing the relevance of those not yet completed with the community. The objective is to ensure that Council maintains a total of 50 "Bright Ideas" to ensure an appropriate pipeline of projects in the CBD.

Many of the 50 "Bright Ideas" included in the Plan in the Fast Track Approvals Program, the CBD Infrastructure Improvements Program and the Development Incentive Program are considered transformational projects that require a significant level of pre-planning and financial and human resources for delivery.

ii) Four (4) programs

The Dubbo CBD Precincts Plan includes four (4) separate and distinct implementation programs reflective of the core pillars of success for the Plan, as follows:

- 'Ignite' Placemaking Program;
- Fast Track Approvals Program;
- CBD Infrastructure Improvements Program; and
- Development Incentive Program.

The four (4) Programs were identified to best deliver many of the Bright Ideas included in the CBD Precincts Plan. As the 50 "Bright Ideas" will be reviewed to recognise current community and retail aspirations, the four (4) programs will be reviewed to ensure they are still relevant in delivering appropriate outcomes for the precinct.

2. Community and Stakeholder Engagement

The CBD Precincts Plan is a community-led Plan, with the action areas and associated bright ideas coming directly from the Ignite Our Centre Community Engagement Program. As the CBD Precincts Plan was developed by the Dubbo community, it is important for the community and stakeholders to play a central role in the review of an amended Plan.

It is proposed that the community and stakeholder engagement process will be developed over four (4) stages as shown in Figure 1. This four (4) stage process includes two (2) separate phases of community consultation.

Noting the importance of ensuring the community is central to the review process and number of stages required, it is recommended that a detailed community and stakeholder engagement process be developed and be presented at a Councillor workshop for adoption and implementation.

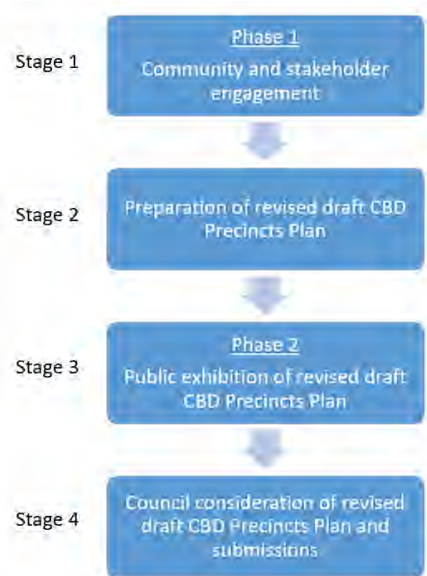


Figure 1. Community and stakeholder engagement process

3. Wellington Town Centre Plan

The 2040 Community Strategic Plan Delivery Program/Operational Plan includes an action that requires Council to prepare a Plan for the future of the Wellington Central Business District. This Plan is included as a Delivery Program action for the 2019/2020 Year.

The objectives of the Wellington CBD Plan will generally consist of the following:

- To build a Plan for the future of the Wellington CBD that landowners are proud to be actively involved in and that understands the unique characteristics of the town.
- To prepare a plan with all stakeholders in the development of the Wellington CBD.
- To understand the constraints or barriers and to also understand the opportunities available.
- To ensure the Plan can leverage best use of heritage assets in public ownership in the CBD.
- To ensure the positive effects of the Mitchell Highway can be adequately leveraged.
- To provide linkages between the Wellington CBD and the Wellington Caves Precinct.
- To understand and investigate what opportunities there could be to pursue Lighter, Quicker, Cheaper projects in the CBD.
- To examine linkages between the Gaols and the Wellington CBD.
- To ensure Wellington can best leverage any future renewable energy providers to ensure the CBD is strong and prosperous.
- To actively work with stakeholders, including the public and the State Government Roads and Maritime Services to deliver projects residents can be proud of.

The integral components in the success of any Plan for the Wellington Central Business District is stakeholder and community consultation, an understanding of the infrastructure and other requirements of the precinct and to ensure trends from other similar sized towns are known and could be replicated in Wellington.

Council has now secured grant funding under the Building Better Regions Fund, Community Investments Stream, to assist with the preparation of a Wellington Town Centre Plan. Preparation of the Wellington Town Centre Plan. Staff are now undertaking preparation works towards the first stage which will include background paper and associated report for the consideration of Council comprising project objectives, project plans, milestones and dates towards completion of the project.

4. Future Direction

Following consideration of this report by Council, it is recommended that a detailed community and stakeholder engagement process be developed and be presented at a Councillor workshop. On adoption of this overall process, Council staff will commence the Phase 1 engagement process.

Following completion of the initial public exhibition period, a further report will be prepared for the consideration of Council detailing the results of the Phase 1 engagement process with an amended Plan suitable for Phase 2 public exhibition.

SUMMARY

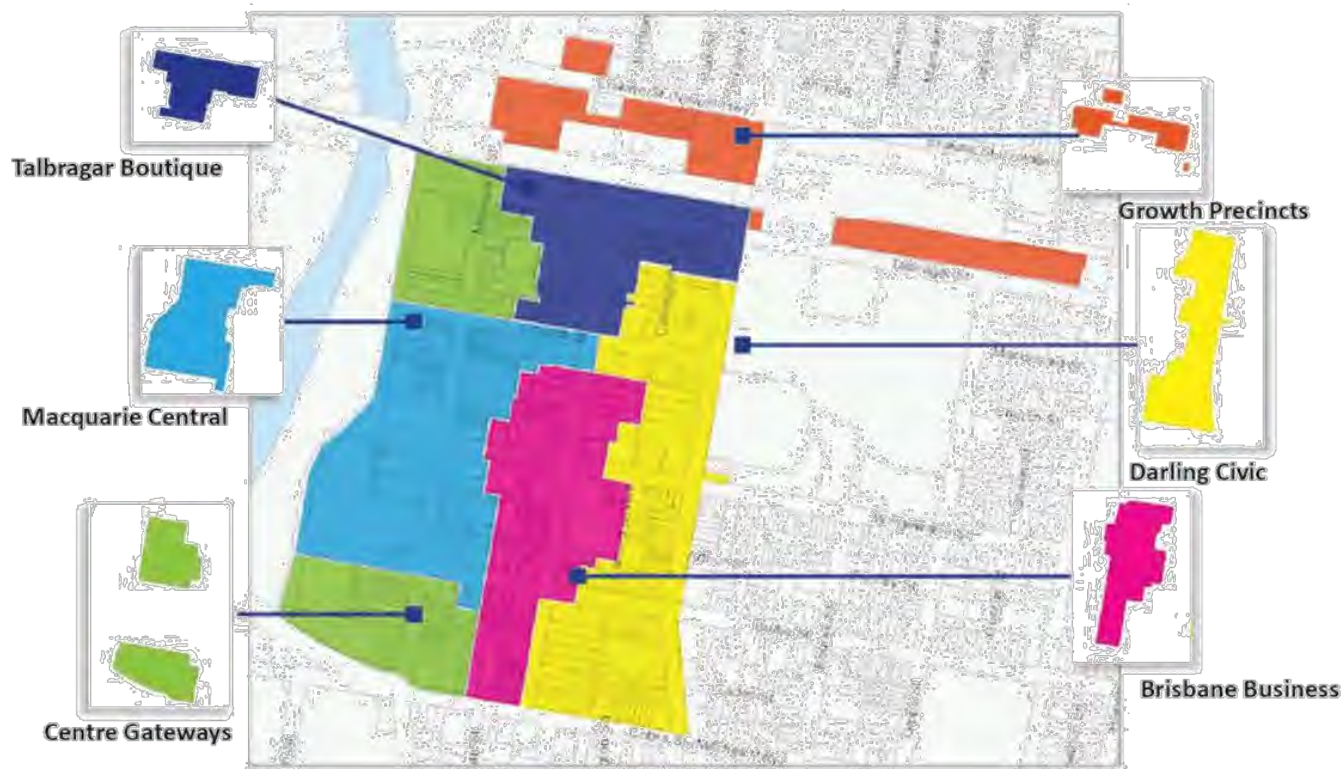
The purpose of this report is to provide an overview of broad issues to be considered as part of a review of the CBD Precincts Plan as well present an overview of the community and stakeholder engagement principles. This will provide a strategic framework for the commencement of the public exhibition process to allow an amended draft CBD Precincts Plan to be prepared, taking into consideration current community, business and retail aspirations.

Following grant funding being secured for the preparation of the Wellington Town Centre Plan, staff are now undertaking preparation works towards the first stage which will include background paper and associated report for the consideration of Council comprising project objectives, project plans, milestones and dates towards completion of the project.

Appendices:

- 1 [↓](#) CBD Precinct Plan
- 2 [↓](#) 50 "Bright Ideas"

A Centre of Precincts



CBD Precincts Plan 50 Bright Ideas – Implementation Program

PLACEMAKING

Ignite Placemaking Program

Bright Idea No.	Bright Idea
1	Trial the planting of a new tree species with less leaf and seed litter across the City including, but not limited to, the southern end of Macquarie Street.
2	Improve the ambiance of the CBD through undertaking activities such as: repainting seats, pressure cleaning pavers, attaching strings of lights across CBD areas, portable gardens, etc.
3	Investigate the development of a program to encourage and allow street art within the CBD.
4	Encourage more public art in the CBD.
5	Facilitate artists to undertake murals on vacant walls around the CBD, where required.
6	Encourage after-hours activation e.g.: themed evening precincts for dining, shopping and other activities.
7	Investigate the creation of additional food markets e.g.: bridge-to-bridge festival with food and wine activities.
8	Facilitate and encourage monthly markets in the CBD that are different from the current style of markets on offer in Dubbo.
9	Encourage live music at the Church Street Rotunda.
10	Facilitate a consultation and engagement program with CBD stakeholders and the community with respect to naming of the CBD.
11	Undertake marketing and promotion activities based on the results of stakeholder engagement in relation to naming and/or branding of the CBD.
12	Appoint an Ignite Program Coordinator for the City.
13	Work with key stakeholders with the intent to form a CBD traders/retailers group.
14	Make better use of the current Dubbo Events Network – Council to provide streamlined processes for festivals and events in the CBD.
15	Encourage laneway activation through better use of walkways for connectivity, facilities, shops and arcades, etc.
16	Investigate options for street closures or shared zones in the CBD.
17	Promote the location of free car parking spaces in the CBD through the installation of signage that allows for better way finding.
18	Encourage an increased police presence in the CBD through regular pop-up police patrols to discourage anti-social behaviour and increase safety and security for CBD users.
19	Provide free Wi-Fi locations in designated areas of the CBD.
20	Investigate the provision of portable toilet facilities in various locations in the CBD to consider whether an appropriate level of demand exists for Council to provide a new facility.
21	Investigate options for CBD shopping tours for tourists and locals that also highlights the heritage of our City Centre.
22	Undertake a shopfront promotion competition.

CUTTING RED TAPE

Fast Track Approvals Program

Bright Idea No.	Bright Idea
23	Streamline the process to obtain a busking approval across the CBD.
24	Allow coffee shops/cafes to have longer trading hours, utilise social media and on-street advertising for promotions.
25	Enable pop-up eateries at key sites in the CBD, such as Bligh Street along the river corridor. Enable the use of mobile food trolleys, vans, shipping containers, and other temporary structures for pop-up food and beverage.
26	Investigate options for a revised Street Trading Policy to allow retailers and traders to easily utilise the footpath for street trading and promotions.

INFRASTRUCTURE DEVELOPMENT

CBD Infrastructure Improvement Program

Bright Idea Number	Bright Idea
27	Investigate the provision of seating and shade between Macquarie Street and the river to connect the CBD to the river and make it more pleasant and easy to access
28	Plan for infrastructure upgrades to the Rotunda e.g.: paint roof, maintain power points, installation of a permanent light show, etc.
29	Bike parking - investigate current allocation and utilisation of bike parks in the CBD.
30	Investigate options to link the Tracker Riley Cycleway to the CBD e.g.: trail of LED-lit sculptures to the CBD, designed through a business-sponsored competition.
31	Plan for footpath extensions or removal of some car parking spaces to provide for alternatives such as street dining or parklets.
32	Enforcement of requirements for light/heavy vehicle loading at certain times.
33	Investigate the current vehicle parking requirements for various types of business activities and developments in the CBD.
34	Investigate and undertake an audit of parking restrictions in the CBD.
35	Investigate options for the provision of shade over Council-owned carparks in the CBD.
36	Investigate options for a convenient and efficient shuttle transport system within the CBD.
37	Investigate options for permanent lighting installations in the CBD at night time to improve safety and security.
38	Investigate locations and options for the provision of a children's playground and family-friendly area in the CBD.
39	Consider further extension of existing bike paths along Bligh Street and make bike paths safer for children to ride in the CBD.
40	Provision of dog friendly infrastructure e.g.: tie posts, poo collection bags etc.
41	Consider access to/from the CBD for all road users, including active participation in lobbying for an upgrade of the L.H. Ford Bridge.
42	Investigate options for the consolidation of car parking and the freeing of land for development via the provision of a multistorey carpark in the CBD.
43	Based on a trial of a new tree species, consider progressively replacing trees along Macquarie Street

MAKING DEVELOPMENT EASIER

Development Incentivisation Program

Bright Idea No.	Bright Idea
44	Consider options to encourage the opening of the rear side of Macquarie Street for shops to face the Macquarie River.
45	Encourage use and activation of the former Post Office building.
46	Develop a start-up kit for new businesses and other mechanisms to encourage new business ventures in the CBD.
47	Consider the provision of targeted development incentives through Section 94 and 94A Contributions regimes for the CBD to encourage development.
48	Encourage establishment and expansion in the CBD of regional headquarters and service centres for both public and private sector organisations.
49	Seek a financial suitability and constraints assessment for undertaking residential development in the CBD.
50	Consider options to demolish the NPWS/Commonwealth Bank building to create a piazza space and open up the Old Dubbo Gaol onto Macquarie Street.



REPORT: Road Closure and Disposal Agreement, Bakers Lane, Maryvale

AUTHOR: Property Development Officer
REPORT DATE: 12 March 2019
TRIM REFERENCE: ID19/260

EXECUTIVE SUMMARY

At Council's Ordinary Council meeting of 27 November 2017, Council adopted the Report of the Infrastructure, Community and Recreation Committee of 20 November 2017.

This included Report ICRC17/19 Proposed Road Closure of Bakers Lane, Maryvale which recommended closure of the lane and disposal to adjoining land holder Mr Harold Baker who owns agricultural land on both sides of the road.

Consistent with the resolutions of ICRC17/19 Proposed Closure of Bakers Lane, Maryvale, Council has now undertaken a public notification process in accordance with the Roads Act 1993 Part 4 Division 3 Closure of Public Roads, and an agreement has now been made with Mr Baker for the sale of the closed road.

The agreement with Mr Baker is that Council will close, subdivide and consolidate the lane into four adjoining lots to the north for a sale price of \$23,000.00 excluding GST. The agreement reflects the valuation of the road undertaken by Opteon Property Services dated 22 January 2019 and will be a positive outcome for council by minimising the fragmentation of productive rural land.

Following the absorption of costs to subdivide and consolidate the lots, it is expected that Council will receive a net amount of \$11,000 from the closure and sale of the lane.

It is recommended that council support this agreement for the closure and disposal of Bakers Lane to Mr Harold Baker.

ORGANISATIONAL VALUES

Customer Focused: The closure of Bakers Lane has been sought by an adjoining land holder to consolidate it with his adjoining agricultural land and facilitate the construction of a solar farm on the western portion of his holdings.

Integrity: Council has pursued the closure of Bakers Lane in accordance with the provisions of the Roads Act 1993 Part 4 Division 3 Closing of Public Roads and made an agreement for disposal of the road based on a Property Valuation undertaken by Opteon Property Group.

One Team: Council's Property Assets Team and Infrastructure & Operations Directorate have worked together to investigate and facilitate the closure of the road. Being a very low volume gravel road that is rarely maintained by Council it is in council's interest to dispose of the lane.

FINANCIAL IMPLICATIONS

The agreement made with Mr Baker is for the closure, subdivision, and consolidation of the lane with four adjoining rural lots for a sale price \$23,000.00 excluding GST. Mr Baker will be responsible for his own financial and legal costs in the matter.

Council's legal, subdivision and consolidation costs to execute the agreement are expected to be approximately \$12,000. It is expected that Council will receive \$11,000 from the closure and sale of the road to Mr Baker.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION

- 1. That Council approves the disposal agreement made with Mr Harold Baker for the closure of Bakers Lane, Maryvale and for subdivision, and consolidation with four adjoining rural lots, for a sale price of \$23,000 excluding GST.**
- 2. That all documentation in relation to the matter be executed under Power of Attorney.**

Alex Noad
Property Development Officer

BACKGROUND

At Council's Ordinary Council meeting of 27 November 2017, Council adopted the Report of the Infrastructure, Community & Recreation Committee of 20 November 2017. This included Report ICRC17/19 Proposed Road Closure of Bakers Lane, Maryvale which recommended closure of the lane and disposal to adjoining land holder Mr Harold Baker who owns agricultural land on both sides of the road.

REPORT

Bakers Lane is located approximately 10 km north of Wellington in the locality of Maryvale. It is a council road of gravel formation which has very low traffic volumes and has rarely been maintained by Council.

The majority of land on both sides of the Lane is owned by Mr Harold Baker. Mr Baker has sought the closure of the road to consolidate it with his adjoining agricultural land and to facilitate the construction of a solar farm by others on the western end of his holdings.

Council supported the closure and disposal to Mr Baker under Report ICRC17/19 pursuant to the following resolutions:

1. *That Council consent to an application being lodged for the closure of Bakers Lane between Cobbora Road and Seatonville Road.*
2. *That it be noted that pursuant to Section 38(2) of the Roads Act, the land will vest in Council upon closure.*
3. *That upon closure, the road be offered for sale to the adjacent landowner at a price determined from independent valuation plus recovery of costs incurred in the disposal of the land.*
4. *That any necessary documents executed under the Common Seal of Council.*

Under reforms made to the Roads Act 1993 in 2018, an application to NSW Department of Industry – Crown Lands is no longer required for closure of such council public roads. Now Council is empowered to manage the road closure process itself subject to a twenty eight day public notification period, including notification to Crown Lands and public authorities.

The relevant notification period was undertaken from the 27 July 2018 to 24 August 2018 and included the publication of a public notice in the Daily Liberal on 8 August 2018. No objections were received from adjoining owners or public authorities including Crown Lands in relation to the closure.

In addition Crown Lands have advised that they do not object to the road vesting in council for disposal to the adjoining land owner. This means that Crown lands consent to Council receiving the funds from the sale of the road. Under previous Roads Act legislation the sale are funds would have been received by Crown Lands rather than Council.

Having undertaken this process, a property valuation of the road was procured from Opteon Property Group. The property valuation dated 22 January 2019 valued the road at \$23,000 excluding GST and the land was offered for sale to Mr Baker for this price, including council subdividing and consolidating the closed road into four adjoining lots to the north.

Mr Baker agreed to purchase the closed, subdivided and consolidated road for \$23,000 excluding GST on 31 January 2019.

It is estimated that Council's costs to finalise the matter will be approximately \$12,000. While these costs are notable, it is considered that subdivision and consolidation of the road into the adjoining land will be a positive outcome for Council because it will minimise the fragmentation of productive agricultural land as is intended by state government and council planning policies.



Figure 1: Aerial Photo showing Bakers Lane, Maryvale to be closed and sold to adjoining owner Mr Harold Baker.

SUMMARY

Consistent with the resolutions of ICRC17/19 Proposed Closure of Bakers Lane, Maryvale, Council has now undertaken a public notification process in accordance with the Roads Act 1993 Part 4 Division 3 Closure of Public Roads.

No objections to the closure of Bakers Lane were received from the public or public authorities as a result of this process. As such an agreement has now been made with the adjoining land holder, Mr Harold Baker of 801 Cobbora Rd Maryvale, for the sale of the closed road.

The agreement with Mr Baker is that Council will close, subdivide and consolidate the lane into Mr Bakers adjoining lots to the north for a sale price of \$23,000 excluding GST. The agreement reflects the valuation of the road undertaken by Opteon Property Services dated 22 January 2019 and have a positive outcome for council by minimising the fragmentation of productive rural land.

It expected that Council will receive \$11,000 from the closure and sale of the lane. This agreement for disposal of the lane to Mr Baker is recommended to Council for approval.



REPORT: 2018/2019 Financial Assistance Program - Round One

AUTHOR: Administration Coordinator
REPORT DATE: 4 March 2019
TRIM REFERENCE: ID18/1703

EXECUTIVE SUMMARY

The purpose of this report is to consider applications for financial assistance under Council's 2018/2019 Financial Assistance Programme. Advertising for this first round of funding in 2018/2019 was conducted from 17 October to 9 November 2018, with only two (2) applications for funding received. An extension period was granted from 12 December 2018 to 31 January 2019 to seek further applications and a further four (4) applications were received bringing to a total of six (6) applications requesting a total of \$14,787. This report recommends that three (3) applications totalling \$8,845 be approved. It is further recommended that this amount be funded from the \$30,000 allocated in the 2018/2019 budget for the financial assistance program.

ORGANISATIONAL VALUES

Customer Focused: The financial assistance program aims to provide those organisations in the community providing services to improve the quality of life for community members with funding to assist them in their endeavours. Many of these organisations are volunteer based and the encouragement that this funding provides to these volunteers to continue in their efforts is significant.

Integrity: All applications have been considered in a transparent manner with regards to the funding criteria contained within the funding application. All applications have also been considered on a merit based selection process.

One Team: Many community groups work with Council to provide services and opportunities to residents of the Dubbo Regional LGA.

FINANCIAL IMPLICATIONS

Funding has been allocated in the 2018/2019 budget for the three (3) recommended applications totalling \$8,845.

POLICY IMPLICATIONS

All recommended applications for financial assistance comply with the financial assistance funding criteria as detailed on the application form.

RECOMMENDATION

1. That the report from the Administration Coordinator Community and Recreation dated 4 March 2019, be noted.
2. That funds from the 2018/2019 Financial Assistance Program Round One be allocated as follows:
 - Leaderlife Ltd. \$2,000
 - Dubbo District Concert Band \$1,845
 - Wellington Connect t/a Wellington Men's Shed \$5,000
3. That all applicants be advised of the outcomes of their funding application.
4. That the remainder of funds from Round One funding of \$6,155 be utilised for Round Two funding to a total of \$21,155.
5. That 2018/2019 Financial Assistance Program Round Two funding applications be determined in April 2019.

Monique Ryan
Administration Coordinator

BACKGROUND

Council's Financial Assistance Programme operates in accordance with Section 356 of the Local Government Act 1993. Council's policy is to seek applications for Financial Assistance on two (2) occasions each financial year, once in October and the second in March, both for \$15,000. Criteria for applying for the funding is included on the application form (**Appendix 1**). This is the first round of funding for 2018/2019. Future rounds of funding will comply with Council's Assistance Policy as resolved at 26 November 2018 Ordinary Council Meeting.

REPORT

For the first round of financial assistance applications in 2018/2019, six (6) applications were received requesting a total of \$14,787. A copy of the application forms including the funding criteria is appended to this report (**Appendix 1**). Council allocated \$30,000 in its 2018/2019 budget for financial assistance, \$15,000 of which is allocated to each round of applications.

The following is a summary of the applications received. All amounts listed are exclusive of GST.

SUMMARY

1. Leaderlife Ltd

Amount Requested: \$2,000

Project Programme: Leaderlife Ltd activities and services for families provided through Apollo House as a community centre, based in East Dubbo. Leaderlife Ltd runs afterschool activities Monday to Friday from the centre and the block adjacent to Apollo House. This block provides a space for young people to be engaged in sport and recreational activities which are accessed by up to 35 children each afternoon. The area is also used to deliver a school holiday program which provides a social outlet and diversionary activities for at risk youth during these periods. The funding would be utilised to assist with levelling the block and returfing the area for safety and continued social activities.

Comment: This organisation has received prior funding from Dubbo Regional Council in the form of \$2500 assistance in 2017/2018. This organisation supports at risk youth and adult programmes for a variety of indigenous and community everyday needs.

Recommendation: That this application be funded in full.

2. Dubbo District Concert Band Incorporated

Amount Requested: \$1,845

Project Programme: Assistance requested for funding to replace the worn carpet in the band hall. Carpeting provides a noise echo reduction yet beautifying feature to the hall for practice and performances undertaken for and by the community and volunteer members.

Comment: This applicant has received prior funding from Dubbo Regional Council in the form of \$3,000 assistance in 2017/2018, \$3,000 in 2016/2017, \$3,500 in 2015/2016 and \$480 from Dubbo City Council in 2014/2015. This funding was utilised for new music and a variety of band items.

The Dubbo District Concert Band provides a cultural and social opportunity for musicians of all ages and abilities to practice in a group environment and participate in a variety of community events.

Recommendation: That this application be funded in full.

3. Dubbo and District CanAssist

Amount Requested: \$1,500

Project Programme: Funds will be used for expenses in relation to guest speaker for the Garden Day: plane and accommodation costs.

Comment: This applicant has received prior funding from Dubbo Regional Council in the form of \$1,000 for advertising for Garden Day.

Recommendation: That this application not be funded in accordance with funding guidelines.

4. Wellington Connect Incorporated trading as Wellington Men's Shed

Amount Requested: \$5,217.19

Project Programme: Funds to complete stage two of a 10kw solar power system.

Comment: This applicant has received no prior funding from Dubbo Regional Council. They have received partial funding from Bodangora Wind Farm Community Fund Round 3, however, this was insufficient to complete stage two of a 10kw solar power system.

Recommendation: That this application be funded for \$5000.

5. Sir Roden Cutler Park Entertainment Committee

Amount Requested: \$1,000

Project Programme: Funds to obtain final plans and have venue site checked for entertainment and events to cover a range of activities to the community.

Comment: This applicant has received no prior funding from Dubbo Regional Council. Application does not provide quotation for work or initial plans for proposal.

Recommendation: That this application not be funded.

6. Marathon Health

Amount Requested: \$3,225

Project Programme: Funds to purchase a new PA system, including speakers and handheld microphone.

Comment: This applicant has received no prior funding from Dubbo Regional Council.

Recommendation: That this application not be funded as applicant has ability to source funding from other primary sources, ie NSW Health.

Appendices:

[1](#) Financial Assistance application 2018/2019 first round

Financial Assistance Program



FINANCIAL ASSISTANCE FUND
Two rounds: March and September annually

Intent: Support projects or programs that help create, enhance or build community well-being and amenity.

Applications Open: March and September annually

Only not-for-profit organisations based in the Dubbo Regional Local Government Area (LGA) are eligible to apply for funding under the Financial Assistance Fund. Please refer to the Financial Assistance Fund **Eligibility Criteria and Guidelines** prior to submitting an application.

Event information	
Owner of project or program	<input type="text"/>
Please provide an overview of your organisation (max 500 words)	<input type="text"/>
Please provide an overview of the project or program (max 300 words)	<input type="text"/>

Please submit to: council@dubbo.nsw.gov.au or PO Box #1, Dubbo NSW 2830
 Deliver: Civic Administration Building, Church Street, Dubbo





<p>What outcomes are you looking to achieve and how will residents of the Dubbo Regional LGA benefit? (max 300 words)</p>	
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<p>Please list donations given to your organisation by Council over the last three (3) years</p>	<table border="1"> <thead> <tr> <th>Date</th> <th>Purpose of funding</th> <th>Amount Received</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> </tbody> </table>	Date	Purpose of funding	Amount Received												
Date	Purpose of funding	Amount Received														

<p>Has your organisation made application for financial assistance from other bodies in the last 12 months? If yes, please provide details of funding sought:</p>	<table border="1"> <thead> <tr> <th>Date</th> <th>Funding Body</th> <th>Purpose</th> <th>Amount</th> <th>Granted Y/N</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>	Date	Funding Body	Purpose	Amount	Granted Y/N																				
Date	Funding Body	Purpose	Amount	Granted Y/N																						

<p>It is expected that all projects/programs/activities supported by Dubbo Regional Council (DRC) are covered by approvals and appropriate insurances. It is also expected that they are delivered in a safe and sustainable manner.</p> <p>Council may request a copy of plans as part of the assessment of your application.</p>	<p>Please indicate below approvals, insurances and plans in place to cover the project/program/activity:</p> <ul style="list-style-type: none"> <input type="checkbox"/> \$20M Public Liability Insurance (please attach) <input type="checkbox"/> Other insurance Please specify <input style="width: 150px;" type="text"/> <input type="checkbox"/> Risk Management Plan
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Application for financial support

Please note that in accordance with the **Eligibility Criteria and Guidelines** all organisations receiving funding are required to return benefits to the community commensurate with the level of funding approved. See the Benefits Matrix below.

Details (what will the funds be used for)	Amount
<input type="text"/>	\$ <input type="text"/>
<input type="text"/>	\$ <input type="text"/>
<input type="text"/>	\$ <input type="text"/>
<input type="text"/>	\$ <input type="text"/>
Total	\$ 0

Applicant's contact details

Name

Telephone

Email address

Project/program Owner's details

Owner

ABN

Telephone

Email address

Postal address

Is your organisation registered for GST Yes No

To be completed by applicant as part of initial application to streamline this process. Completing this section does not guarantee the success of your application.

Banking Institution

BSB

Account name

Account number

Have you received any other forms of funding for this project / program / activity from Council. Yes No
(if yes, you are ineligible to apply for funding under the Financial Assistance Fund.)

Have you attached Certificate of Currency for \$20M Public Liability Insurance? Yes No (if no, why not)

Have you attached a copy of your Certificate of Incorporation or a letter from the governing organisation? Yes No (if no, why not)



Financial Assistance Program



Outgoing Sponsorship Benefits Matrix

Return benefits to Dubbo Regional Council (DRC)

Value of sponsorship	Up to \$5,000	\$5,001 - \$10,000	\$10,001 - \$15,000	\$15,001 - \$20,000	More than \$20,001
DRC brand recognition on appropriate printed material	●	●	●	●	●
Distribute Regional marketing material such as Visitor Guides	●	●	●	●	●
Provide feedback to DRC via survey seeking outcomes	●	●	●	●	●
Images of the event to support destination marketing activity (on request from DRC)	●	●	●	●	●
Acquittal Form A	●	●	●	●	●
Acquittal Form B		●	●	●	●
Provide feedback to DRC via survey seeking outcomes		●	●	●	●
Acknowledge DRC support via digital platforms (website / social media)		●	●	●	●
Acquittal Report provided no later than 60 days from the completion of the event		●	●	●	●
PA announcement or signage at the activity / event			●	●	●
Acknowledge support via pro-active promotion or advertising (radio / tv / print)			●	●	●
Complimentary tickets / invites to launch, VIP function or an event				●	●
Naming right of an event / activity or space					●

Please submit to: council@dubbonsw.gov.au or PO Box 111, Dubbo NSW 2830
 Deliver: Civic Administration Building, Church Street, Dubbo





REPORT: Dubbo Regional Sports Council Playing Field Improvement Fund - Dubbo and District Football Association and Dubbo Australian Football Club

AUTHOR: Recreation Coordinator
REPORT DATE: 28 February 2019
TRIM REFERENCE: ID19/208

EXECUTIVE SUMMARY

The Dubbo Regional Sports Council Playing Field Improvement Fund is administered by the Dubbo Regional Sports Council. Twenty five percent (25%) of the sporting organisation fees collected by Council, are contributed to the Playing Field Improvement Fund which is held in a Restricted Asset account. As of 30 January 2019 \$115,786 remains in the Playing Field Improvement Fund restricted asset.

An application for \$14,250 from the Playing Field Improvement Fund has been submitted by the Dubbo and District Football Association to assist with the purchase and installation of a PA system at Lady Cutler Ovals including Lady Cutler East and South. The Dubbo and District Football Association have indicated they will contribute \$14,251 of their own funds towards the project.

Furthermore an application for \$3,740 from the Playing Field Improvement Fund has been submitted by the Dubbo Australian Football Club to assist with the installation of the multi-level spectator seating at South Dubbo Oval. The Dubbo Australian Football Club have indicated they will contribute \$4,795 of their own funds towards the project and the club has been successful with a grant for \$15,440 to purchase the grand stands.

The Dubbo Regional Sports Council Management Committee met on 26 February 2019, at Apex Oval Function Room where the applications from Dubbo and District Football Association and Dubbo Australian Football Club for the Playing Field Improvement Fund were tabled. The Dubbo Regional Sports Council Management Committee endorsed the Dubbo and District Football Association application for \$14,250 and the Dubbo Australian Football Club application for \$3,740.

It is recommended that the Dubbo Regional Sports Council Playing Field Improvement Fund applications from Dubbo and District Football Association and Dubbo Australian Football Club and the funds as endorsed by the Dubbo Regional Sports Council Management committee be adopted by Council.

Furthermore, it is recommended the Dubbo and District Football Association and Dubbo Australian Football Club be notified of the outcome and the Sporting Asset Coordinator work with both sporting organisations to complete the project.

ORGANISATIONAL VALUES

Customer Focused: Dubbo Regional Council provides funding to assist and support sporting organisations in the local government area to improve sporting facilities.

Integrity: The funding is administered by the Dubbo Regional Sports Council Management Committee and all applications must be endorsed by the committee.

One Team: A collaboration between the community being sporting organisations and the Dubbo Regional Council to improve sporting facilities in the local government area.

FINANCIAL IMPLICATIONS

The 9.07 Recreation Planning and Programs – Playing Field Improvement Fund will be reduced by \$17,990.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION

- 1. That the report from the Recreation Coordinator dated 28 February 2019 be noted.**
- 2. That the Dubbo and District Football Association, Dubbo Regional Sports Council Playing Field Improvement Fund application for \$14,250 be approved and the Association be formally notified of the outcome of their application.**
- 3. That the Dubbo Australian Football Club, Dubbo Regional Sports Council Playing Field Improvement Fund application for \$3,740 be approved and the Club be formally notified of the outcome of their application.**
- 4. That the Sporting Asset Coordinator work with the Dubbo and District Football Association and the Dubbo Australian Football Club to complete the project.**

Tracey Whillock
Recreation Coordinator

BACKGROUND

The Dubbo Regional Sports Council Playing Field Improvement Fund is administered by the Dubbo Regional Sports Council. Twenty five percent (25%) of the sporting organisation fees collected by Council, are contributed to the Playing Field Improvement Fund which is held in a Restricted Asset account. As of 30 January 2019 \$115,786 remains in the Playing Field Improvement Fund restricted asset.

REPORT

Dubbo Regional Sports Council received a Playing Field Improvement Fund application from Dubbo and District Football Association and Dubbo Australian football Club.

Dubbo and District Football Association submitted a Playing Field Improvement Fund application to purchase and install a PA system at Lady Cutler Ovals including Lady Cutler East and South. Currently there is no PA system at Lady Cutler Ovals.

Dubbo and District Football Association have indicated they will contribute \$14,251 of their own funds. The Dubbo and District Football Association have requested \$14,250 from the Dubbo Regional Sports Council Playing Field Improvement Fund to contribute to this project.

Dubbo Australian Football Club submitted a Playing Field Improvement Fund application to install a multi-level spectator seating on the western side of South Dubbo Oval. Currently there is no grand stand seating at South Dubbo Oval.

Dubbo Australian Football Club have indicated they will contribute \$4,795 of their own funds. The Dubbo Australian Football Club have requested \$3,740 from the Dubbo Regional Sports Council Playing Field Improvement Fund to contribute to this project. The Club has also been successful with a grant for \$15,440 to purchase the grand stands.

The Dubbo Regional Sports Council Management Committee met on 26 February 2019, at Apex Oval Function Room where the applications for funds through the Playing Field Improvement Fund were tabled. The Dubbo Regional Sports Council Management Committee determine that the applications had merit and met the criteria.

The Committee endorsed the Dubbo Regional Sports Council Playing Field Improvement Fund application by the Dubbo and District Football Association for \$14,250 for the purchase and installation of a PA system at Lady Cutler Ovals.

Furthermore the Committee also endorsed the Dubbo Regional Sports Council Playing Field Improvement Fund application by the Dubbo Australian Football Club for \$3740 to install the multi-level spectator seating at South Dubbo Oval.

SUMMARY

With the Dubbo Regional Sports Council Management Committee endorsing the Playing Field Improvement Fund Applications received from the Dubbo and District Football Association and the Dubbo Australian Football Club, it is recommended that the applications be adopted by Council. It is also recommended that the Dubbo and District football Association and the Dubbo Australian Football Club be notified of the outcome and the Sporting Asset Coordinator work with the sporting organisations to complete the project.



REPORT: Destination Development Partnership Program - 18 month Dubbo LGA marketing program - Fees and charges

AUTHOR: Manager Economic Development and Marketing
REPORT DATE: 26 February 2019
TRIM REFERENCE: ID19/163

EXECUTIVE SUMMARY

The financial year 2019/2020 will see the third delivery of the Dubbo Region LGA's Destination Development Partnership Program which sets actions and initiatives to build visitor demand and attract new residents and events. Engagement of 2019/2020 partners in the Program will commence in May 2019.

The Program is underpinned by the development of key print, digital and out-of-home targeted marketing collateral.

Since the inception of program, it is proven that the marketing undertaken through this collaborative approach is able to reach greater audiences and penetrate new markets and is underpinned by the production of the regionally positioned suite of Guides.

This report seeks the concurrence of Council on price points for various entries into the Program whereby benefits to business are commensurate with the level of investment. These prices have been based on previous programs, price matched with similar marketing offerings and based on the ability to provide funds back to destination marketing activity.

This report does not include costings of the VIC Partnership Program, which is a separate promotional program run through the Regional Visitor Information Centres which will be updated through the revenue policy normal procedures.

ORGANISATIONAL VALUES

Customer Focused: The Dubbo Region Destination Partnership Program has been developed to best position the marketing product promise of the Region across destination, new resident attraction and events attraction and support partners of the Program through overall destination marketing activity.

Integrity: The Dubbo Region Partnership Program is developed through feedback on product benefits and priced in line with price points in similar markets, in terms of level of buy-in to partnerships, delivery of product based on in-house market research.

One Team: The Dubbo Region Partnership Program supports the destination, event and new resident marketing activity of the whole region including the relevant businesses across the divisions of Dubbo Regional Council.

FINANCIAL IMPLICATIONS

The Destination Partnership Program is funded from the Economic Development and Marketing operational budget. Contributions from Industry, via partnership fees, enable the production of key marketing materials and extend Council's investment in larger scale destination branded campaigns to attract visitors to the region.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION

That the costs for businesses to collaborate in destination marketing activities as set out in the report of the Manager Economic Development and Marketing dated 26 February 2019 be approved.

Joanna Howard

Manager Economic Development and Marketing

BACKGROUND

Dubbo Regional Council's Economic Development and Marketing Branch has delivered on two (2) Destination Development Partnership Programs for the Dubbo Region LGA. Development and implementation of destination marketing activity is also a continued outcome of the community strategic plans represented again in the Dubbo Region 2040 Community Strategic Plan and has been implemented through this process of fee for marketing product under the former Dubbo City Council for some 10 years.

The Dubbo Regional Destination Partnership Program focuses on three key target markets. Each program is delivered in partnership with local businesses who share target markets of visitor, new resident and event attraction with marketing activity underpinned by the production of a suite of guides and content across dubbo.com.au and visitwellington.com.au

Benefits provided to businesses are commensurate with the level of investment and can range from advertising in one or more of the printed guides, digital marketing, attendance at new resident events, electronic direct marketing and out-of-home advertising.

Prior to each program, a partnership prospectus is created that clearly sets out entry levels into the program and benefits aligned to each entry point.

Partnership fees from this collaborative approach to destination marketing enables the Dubbo Region to undertake marketing in partnership with Destination NSW, direct marketing to key event attraction markets and support initiatives to attract and retain investment in the Region.

Partnership fees have remained the same as the previous program fees, with digitisation of the Event Guide saving production costs, Council will still be able to deliver a quality market product without a cost increase to industry.

REPORT

The Destination Partnership Program for 2019/2020 will continue the structure of three core pillars, being Visitor Attraction, New Resident Attraction and Event Attraction with new elements of digital strategy being applied to the programs.

The Event Attraction strategy and assets will be focused in the digital space only as it has been identified to be more suitable for the target market. Whilst the Visitor and New Resident Attraction programs will maintain some print components, as it has been identified that a tangible component is an essential tool in communicating and connecting with these target markets.

The printed guides are a tangible execution of the overall strategy that has been designed with a multi-channel approach in order to deliver optimum results for Partner investment.

Entry points and associated benefits will be in line with the former 2017/2018 Destination Development Partnership Prospectus with, and as outlined above, a renewed focus on digital marketing.

An outline of the 2019/2020 Destination Development Partnership is as follows:

	<p><u>Visitor Attraction</u></p> <p>Key deliverables:</p> <ul style="list-style-type: none"> • 150,000 Dubbo + Wellington and Great Western Plains Visitor Guides • Online flip-book guide • Redevelopment of dubbo.com.au • Collaborative marketing with Destination NSW • In-destination visitor information across visitor centres and signage • Digital marketing • Direct marketing campaigns targeting family and empty nester markets • Seasonal marketing campaigns
<p>Premier Partnership \$7150 (inc GST) - full page advertisement + 18 benefits Level 1 Partnership \$3850 (inc GST) - Half page advertisement + 16 benefits Level 2 Partnership \$1760 (inc GST) - Quarter page advertisement + 13 benefits Level 3 Partnership \$935 (inc GST) - One eighth page advertisement + 12 benefits Great Western Plains partner \$5,500 (inc GST) – inclusion in Great Western Plains feature plus destination campaign activity</p>	

	<p><u>New Resident Attraction</u></p> <p>Key deliverables:</p> <ul style="list-style-type: none"> • 10,000 New Resident Guides • Online flip-book guide • Redevelopment of dubbo.com.au • In-destination new resident information • New resident events <hr/> <p>One eighth page advertisement \$935 (inc GST) + 9 benefits</p>
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Event Attraction

Key deliverables:

- Online flip-book guide
- Redevelopment of dubbo.com.au
- Direct marketing targeting business events and conferences, sporting events and festivals
- In-destination events industry information

Half page advertisement \$1100 (inc GST)
– digital guide + 7 benefits

SUMMARY

Council’s Economic Development and Marketing Branch has developed and delivered two (2) 18-month programs designed to drive visitation, build event activity and attract new residents to the Dubbo Region LGA, this report is to receive concurrence from Council on the pricing of the third Regional Program.

Each program has been designed to create value for businesses and opportunities for local industry to leverage from destination marketing activity. A collaborative approach to destination marketing results in value for industry partners and higher investment level for large scale destination marketing activity for the Dubbo Region.

Partnership fees for 2019/2020 have remained the same as the previous program fees, with digitisation of the Event Guide saving production costs, Council will still be able to deliver a quality market product without a cost increase to industry.

Engagement with industry on the 2019/2020 Partnership program will commence in May 2019. This report seeks concurrence of Council of 2019/2020 Destination Development Partnership fees.