



REPORT

CORPORATE SERVICES COMMITTEE

13 JUNE 2024

PRESENT: Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.

ALSO IN ATTENDANCE: The Chief Executive Officer, the Manager Corporate Governance, the Governance Team Leader, the Governance Officers, the Chief Financial Officer, the Manager Property and Land Development, the Director Strategy, Partnerships and Engagement, the Manager Customer Experience and Engagement, the Communications Services Team Leader, the Communications Partner, the Acting Manager Growth Planning, the IT Infrastructure Specialist, the Director Development and Environment, the Director Infrastructure, the Director Community, Culture and Places, the Manager Recreation and Open Space, the Manager Regional Experiences and the Manager Macquarie Regional Library.

Councillor S Chowdhury assumed the chair of the meeting.

The proceedings of the meeting commenced at 6:39 pm.

CSC24/21 LEAVE OF ABSENCE (ID24/1147)

There were no requests for leave of absence.

Councillors M Dickerson and R Ivey attended via Audio Visual Link.

CARRIED

For: Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.

Against: Nil

CSC24/22 CONFLICTS OF INTEREST (ID24/1148)

The following Conflicts of Interest were declared:

- CSC24/28 - Councillor M Wright – Pecuniary, Significant

At this juncture it was moved by Councillor M Wright and seconded by Councillor J Gough that item CSC24/26 be moved to be discussed following item CSC24/22.

CSC24/26 2024 COMMUNITY INPUT SURVEY RESULTS (ID24/1179)

The Committee had before it the report dated 3 June 2024 from the Manager Customer Experience and Engagement regarding 2024 Community Input Survey Results.

The Committee reports having met with Mr S Reeve from Micromex Research regarding this item.

Moved by Councillor M Wright and seconded by Councillor J Gough

MOTION

- 1. That the 2024 Community Input self-complete, opt-in online survey report (Appendix 1) be noted.**
- 2. That the presentation provided by Micromex Research be noted.**

CARRIED

For: Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.

Against: Nil

At this juncture Councillor L Burns left the room, the time being 6:50pm, and returned at 6:51pm.

CSC24/23 REPORT OF THE AUDIT, RISK AND IMPROVEMENT COMMITTEE - MEETING 3 JUNE 2024 (ID24/1188)

The Committee had before it the report of the Audit, Risk and Improvement Committee meeting held 3 June 2024.

Moved by Councillor R Ivey and seconded by Councillor P Wells

MOTION

That the report of the Audit, Risk and Improvement Committee meeting held on 3 June 2024, be adopted.

CARRIED

For: Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.

Against: Nil

**CSC24/24 MONTHLY REPORTING SNAPSHOT FOR COUNCILLORS - MAY 2024
(ID23/2981)**

The Committee had before it the report dated 3 June 2024 from the Corporate Strategy Performance Coordinator regarding Monthly Reporting Snapshot for Councillors - May 2024.

Moved by Councillor M Wright and seconded by Councillor V Etheridge

MOTION

That the information contained within the report of the Corporate Strategy and Performance Coordinator, dated 3 June 2024, be adopted.

CARRIED

For: Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.

Against: Nil

**CSC24/25 INVESTMENT UNDER SECTION 625 OF THE LOCAL GOVERNMENT ACT - MAY
2024 (ID24/1075)**

The Committee had before it the report dated 3 June 2024 from the Revenue Accountant regarding Investment Under Section 625 of the Local Government Act - May 2024.

Moved by Councillor M Wright and seconded by Councillor J Black

MOTION

That the information contained within the Investment under Section 625 of the Local Government Act Report, dated 3 June 2024, be adopted.

CARRIED

For: Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.

Against: Nil

CSC24/27 DRAFT COUNCIL POLICY - FRAUD AND CORRUPTION PREVENTION (ID24/938)

The Committee had before it the report dated 2 May 2024 from the Governance Officer regarding Draft Council Policy - Fraud and Corruption Prevention.

Moved by Councillor D Mahon and seconded by Councillor J Black

MOTION

That the Draft Fraud and Corruption Prevention Policy be adopted.

CARRIED

For: Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, R Ivey, D Mahon, P Wells and M Wright.

Against: Nil

CONFIDENTIAL

In accordance with Section 9(2A) Local Government Act 1993, in the opinion of the Chief Executive Officer, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a confidential session of the Committee meeting closed to the press and public.

The item listed comes within the following provisions of the Act:

- *IPEC24/41 – Draft Planning Agreement – Burrendong Wind Farm (Section 10A(2)(d)(i))* - the matter concerned information that would, if disclosed, prejudice the commercial position of the person who supplied it.
- *CCC24/36 – Tender for the Dubbo Aquatic Leisure Centre – Refurbishment and Upgrade of 50 Metre Pool and Water Slide Plant Room (Section 10A(2)(c))* – the matter concerned information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.
- *CSC24/28 – Proposed Revision of lot prices at Keswick Estate (Section 10A(2)(d)(ii))* - the matter concerned information that would, if disclosed, confer a commercial advantage on a competitor of the Council.
- *CSC24/29 – Delegated Authority Under Section 266 of the Local Government Act 1993 to Bid for Water on the Upper Macquarie Alluvial Groundwater Source (Section 10A(2)(d)(ii))* - the matter concerned information that would, if disclosed, confer a commercial advantage on a competitor of the Council.

There were no submissions as to whether the meeting should be closed for this item.

At this juncture it was moved by Councillor J Gough and seconded by Councillor M Wright that the Committee resolves into Closed Session, the time being 6:59pm.

The closed session was held from 6:59pm to 7:32pm during the Corporate Services Committee meeting, where item IPEC24/41, CCC24/36, CSC24/27 and CSC24/29 was considered. During the open session at 7:33pm, the following resolutions were displayed on screen:

Councillor R Ivey left the meeting at 6:59 pm and did not return.

CSC24/28 PROPOSED REVISION OF LOT PRICES AT KESWICK ESTATE (ID24/656)

The Committee had before it the report dated 8 April 2024 from the Manager Property and Land Development regarding Proposed revision of lot prices at Keswick Estate.

Moved by Councillor J Gough and seconded by Councillor M Wright

MOTION

That members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a competitor of the Council (Section 10A(2)(d)(ii)).

Moved by Councillor M Dickerson and seconded by Councillor J Gough

ALTERNATIVE RECOMMENDATION

1. That Council approve, in relation to the sale of lots within Stage 5, Release 2 of Keswick Estate (S5R2), as follows:
 - a. an exclusive agency agreement with one real estate agent is entered into for a period of 12 months for the sale of the lots within S5R2 after an appropriate public selection process noting that if the initial contact and sales process is conducted by Council that no commission would be payable to the agent;
 - b. no increase or other change be made to the current pricing strategy of the lots within S5R2 for a period of 6 months;
 - c. one buying entity, including any related entity, be limited to owning a maximum of five lots within S5R2 at any one time; and
 - d. a contract for the sale of a lot within S5R2 may be settled up to and including twelve months from the contract date.
2. That Council authorise the Chief Executive Officer to:
 - a. negotiate all contracts for the S5R2 lots, and execute such contracts, provided that the contract terms are in accordance with this recommendation; and
 - b. any documents that the Chief Executive Officer is unable to execute, be executed by Council under Common Seal.
3. That all matters contained within this report are kept confidential.

CARRIED

For: Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, D Mahon, and P Wells.

Against: Nil

Councillor R Ivey was absent from this vote.

Councillor M Wright declared a pecuniary, significant interest in the matter now before the Council. The reason for such interest is that Councillor M Wright owns a parcel of land in Stage 5, Release 2 and as such may benefit from any decision made. Councillor M Wright left the meeting while this matter was considered.

CSC24/29 DELEGATED AUTHORITY UNDER SECTION 226 OF THE LOCAL GOVERNMENT ACT 1993 TO BID FOR WATER ON THE UPPER MACQUARIE ALLUVIAL GROUNDWATER SOURCE (UMAA) (ID24/1061)

The Committee had before it the report dated 17 May 2024 from the Chief Executive Officer regarding Delegated Authority under section 226 of the Local Government Act 1993 to bid for water on the Upper Macquarie Alluvial Groundwater Source (UMAA).

Moved by Councillor J Gough and seconded by Councillor M Wright

MOTION

That members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a competitor of the Council (Section 10A(2)(d)(ii)).

Moved by Councillor J Gough and seconded by Councillor L Burns

MOTION

- 1. That it be noted that the Mayor used his delegated authority under Section 226 of the Local Government Act, 1993 to grant approval to the Organisation to bid for water on the Upper Macquarie Alluvial Groundwater Source (UMAA).**
- 2. That it be noted that the Water Licence was subsequently purchased by the land purchaser.**

CARRIED

For: Councillors J Black, L Burns, S Chowdhury, M Dickerson, V Etheridge, J Gough, D Mahon, P Wells and M Wright.

Against: Nil

Councillor R Ivey was absent from this vote.

The meeting closed at 7:33pm.

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CHAIRPERSON