

TRADE WASTE APPLICATION/RENEWAL

CLASSIFICATION A OR B – DISCHARGE TO COUNCIL'S SEWER

Section 68 Local Government Act 1993



Please complete this Trade Waste Application/Renewal form and return to Dubbo Regional Council.

NOTE: The applicant must be the owner or the occupier of the premises.

APPLICANT DETAILS	
Title	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other - Please specify:
Name/s	
Date of Birth <i>Optional</i>	
Residential Address <i>Include City, State & Postcode</i>	
Postal Address <i>Include City, State & Postcode</i>	
Contact Number	
Email Address	

BUSINESS DETAILS	
Your Name	
Company Name	
ABN	
Company Address <i>Include City, State & Postcode</i>	
Postal Address <i>Include City, State & Postcode</i>	
Contact Number	
Email	

PROPERTY DETAILS					
Lot No		DP/SP No		House Number	
Street/Road					
Town		State	NSW	Postcode	

OWNER CONSENT	
The owner's authorisation to make this application must be obtained. This is a mandatory requirement of section 78 of the Local Government Act 1993.	
<i>As owner of the above property, I consent to the making of this application and to the entry onto such land by authorised officers of Council for the purpose of determining this application, and any associated inspections.</i>	
Are you the property owner?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Signature	
Print Name	
Date	

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WASTE GENERATION DETAILS			
Planned business activity of occupier		<input type="checkbox"/> Restaurant <input type="checkbox"/> Butcher <input type="checkbox"/> Vehicle Washing	<input type="checkbox"/> Café <input type="checkbox"/> Take-away Food <input type="checkbox"/> Other
If Other, please specify			
Will hot food be prepared		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Seating capacity		Number of meals per day	
What is the process generating trade waste? Detail activity/process generating/producing trade waste.			
Does an existing water supply meter serve the premises			<input type="checkbox"/> No <input type="checkbox"/> Yes
If Yes, list water meter number/s and identify meters that service the trade waste processes			
Do you intend installing the following - (new applications only)			
Flow meter on waste discharge line			<input type="checkbox"/> No <input type="checkbox"/> Yes
If Yes, please specify			
Sampling pit/point on the discharge line			<input type="checkbox"/> No <input type="checkbox"/> Yes
Deduct water supply meter on water supply to the trade waste process			<input type="checkbox"/> No <input type="checkbox"/> Yes

PRE-TREATMENT EQUIPMENT PROPOSED CLEANING DETAILS				
Proposed cleaning schedule of pre-treatment equipment and names of contractors used:				
Equipment type and/or waste	Cleaning frequency	Contractor name and licence number	Contractor contact number	Disposal facility and contact number (if applicable)
<input type="checkbox"/> Grease arrestors				
<input type="checkbox"/> Pump up pit				
<input type="checkbox"/> Oil separator				
<input type="checkbox"/> Settlement tank				
<input type="checkbox"/> Other				

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WASTE GENERATION DETAILS

Specify products/material to be added to the waste process

These are the substances which are introduced into the particular waste producing process such as cleaning agents, detergents etc. **Please attach Safety Data Sheets for each product to the application**

Is waste pre-treated before discharge to sewer

Pre-treatment includes the installation of devices such as grease arrestors, CPI Units etc

No Yes

Describe pre-treatment proposed on the trade waste (eg grease/basket arrestor, oil separator, screen)

Note: Manufacturers specifications for pre-treatment to be supplied as part of the application

Brand and model number of unit

Flow rate of unit

kL/hr

Capacity

Litres

Details of expected flow rates – Note: This information is necessary to enable Council to determine if the local sewer network is capable of accepting the proposed volume of waste, both outside and during the peak flows in such sewer

Maximum rate of discharge to sewer

kL or litres

Maximum daily discharge volume to sewer

kL or litres

Monday to Friday

Saturday

Sunday

Hours of day during which discharge may take place. Specify peak periods of discharge in the day:

Seasonal discharges

Large difference between average and maximum daily loads

Variations to flow, which avoid peak domestic flows, etc

Retention of discharges for extended periods.

Comments

Water Supply Source

Bore/groundwater/onsite dam/watercourse

Recycled/reuse water

Town water

Any water supply meter being installed

Comments

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ADDITIONAL INFORMATION

Concentration levels of key parameters have been set by the Department of Industry. Should the discharge exceed these levels, excess mass charges will apply.

Key Parameters	Concentration Level
• Biochemical Oxygen Demand (BOD ₅)	300 mg/l
• Chemical Oxygen Demand (COD)	900 mg/l
• Suspended Solids (SS)	300 mg/l
• Total Oil and Grease	100 mg/l
• Ammonia (N)	50 mg/l
• Nitrogen (Total Kjeldahl)	100 mg/l
• Total Phosphorus (TP)	20 mg/l
• Total Recoverable Hydrocarbons	30 mg/l
• Temperature	Less than 38 C ^o
• pH	Range between 7.0 to 9.0

Plans – Application to be accompanied by plan/s showing:

- Details of activities and pre-treatment equipment including capacities and location associated with the generation of liquid trade waste.
- Details, location, capacity/dimensions, proposed pre-treatment facilities.
- Drainage diagram, where available.
- Proposed connection point to the sewerage system.
- Location of a sampling point.
- Stormwater drainage plan.

The following substances prohibited from being discharged into sewerage system:

- Organochlorine weedicides, fungicides, pesticides, herbicides and substances of a similar nature and/or wastes arising from the preparation of these substances
- Organophosphorus pesticides and/or waste arising from the preparation of these substances
- Any substances liable to produce noxious or poisonous vapours in the sewerage system
- Organic solvents and mineral oil
- Any flammable or explosive substance
- Discharges from ‘Bulk Fuel Depots’
- Chromate from cooling towers
- Natural or synthetic resins, plastic monomers, synthetic adhesives, rubber and plastic emulsions
- Rain, surface, seepage or subsoil water unless specifically permitted
- Solid matter
- Any substance assessed as not suitable to be discharged into the sewerage system waste that contains pollutants at concentrations which inhibit the sewage treatment process

Note to Applicant: There is a fee associated with this application. For Councils current Fees and Charges, refer to our website <https://www.dubbo.nsw.gov.au/about-council/our-responsibilities/community-strategic-plan>

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APPLICANT DECLARATION AND SIGNATURE

I apply for approval to discharge trade waste into the sewer of Dubbo Regional Council and declare that the information hereon is correct and complete. In making this application I also understand that:

- If incomplete, the application may be delayed or rejected
- More information may be requested
- I am liable to pay all applicable Council fees associated with this application

Signature	
Print Name	
Date	

PRIVACY NOTE:

Council is bound by the provisions of the Privacy and Personal Information Act 1998, in the collection, storage and utilisation of personal information provided in this form. Accordingly, the personal information will only be utilised for the purposes for which it has been obtained. For further information, please refer to Council's Privacy Management Plan Policy located on Council's website www.dubbo.nsw.gov.au

OFFICE USE ONLY

Receipt Type	Amount	Receipt Number
Cashier		Date
Amended to existing Trade Waste Approval – Agreement Number		Nil Charge