



AGENDA

FINANCE AND POLICY COMMITTEE

20 MARCH 2017

MEMBERSHIP:
Mr Michael Kneipp (Administrator).

The meeting is scheduled to commence at _____ pm.

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| FPC17/10 REPORT OF THE FINANCE AND POLICY COMMITTEE - MEETING 20 FEBRUARY 2017 (ID17/320) | 4 |
| The Committee had before it the report of the Finance and Policy Committee meeting held 20 February 2017. | |
| FPC17/11 INVESTMENTS UNDER SECTION 625 OF THE LOCAL GOVERNMENT ACT (ID17/323) | 10 |
| The Committee had before it the report dated 7 March 2017 from the Director Organisational Services regarding Investments Under Section 625 of the Local Government Act. | |
| FPC17/12 OUTCOMES OF TENDER PROCESSES DELEGATED TO THE INTERIM GENERAL MANAGER (ID17/335) | 15 |
| The Committee had before it the report dated 10 March 2017 from the Manager Governance and Risk Services regarding Outcomes of Tender Processes Delegated to the Interim General Manager. | |
| FPC17/13 REVIEW OF RATES STRUCTURE FOR 2017/2018 (ID17/158) | 17 |
| The Committee had before it the report dated 16 February 2017 from the Revenue Accountant regarding Review of Rates Structure for 2017/2018. | |
| FPC17/14 2016/2017 FINANCIAL ASSISTANCE PROGRAMME (ID17/29) | 50 |
| The Committee had before it the report dated 20 January 2017 from the Director Community Services regarding 2016/2017 Financial Assistance Programme. | |

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|-----------------|--|-----|
| FPC17/15 | DUBBO NEIGHBOURHOOD CENTRE BIENNIAL ACTIVITIES REPORT (ID17/157) | 68 |
| | The Committee had before it the report dated 16 February 2017 from the Director Community Services regarding Dubbo Neighbourhood Centre Biannual Activities Report. | |
| FPC17/16 | MACQUARIE REGIONAL LIBRARY (ID17/317) | 75 |
| | The Committee had before it the report dated 7 March 2017 from the Director Community Services regarding Macquarie Regional Library . | |
| FPC17/17 | LICENCE AGREEMENT FOR SOUTH DUBBO SCOUT HALL (ID17/328) | 82 |
| | The Committee had before it the report dated 8 March 2017 from the Director Community Services regarding Licence Agreement For South Dubbo Scout Hall. | |
| FPC17/18 | ECONOMIC DEVELOPMENT ACTION PLAN - QUARTER TWO REPORT (ID17/338) | 85 |
| | The Committee had before it the report dated 10 March 2017 from the Director Corporate Development regarding Economic Development Action Plan - Quarter Two Report. | |
| FPC17/19 | FINANCIAL AND IN-KIND ASSISTANCE POLICY - AMENDMENT TO SPONSORSHIP AND MAJOR EVENT SPONSOR PROGRAM GUIDELINES (ID17/337) | 123 |
| | The Committee had before it the report dated 10 March 2017 from the City Promotions and Events Supervisor regarding Financial and In-Kind Assistance Policy - Amendment to Sponsorship and Major Event Sponsor Program Guidelines. | |
| FPC17/20 | SALE OF LAND FOR UNPAID RATES AND CHARGES - FORMER DUBBO CITY COUNCIL (ID17/330) | |
| | The Committee had before it the report dated 9 March 2017 from the Revenue Accountant regarding Sale of Land for Unpaid Rates and Charges - Former Dubbo City Council. | |
| | <i>In accordance with the provisions of Section 9 (2A) of the Local Government Act 1993 the General Manager is of the opinion that consideration of this item is likely to take place when the meeting is closed to the public for the following reason: the personal hardship of any resident or ratepayer (Section 10A(2)(b)).</i> | |

FPC17/21 SALE OF LAND FOR UNPAID RATES AND CHARGES - FORMER WELLINGTON COUNCIL (ID17/334)

The Committee had before it the report dated 9 March 2017 from the Revenue Accountant regarding Sale of Land for Unpaid Rates and Charges - Former Wellington Council.

In accordance with the provisions of Section 9 (2A) of the Local Government Act 1993 the General Manager is of the opinion that consideration of this item is likely to take place when the meeting is closed to the public for the following reason: the personal hardship of any resident or ratepayer (Section 10A(2)(b)).



**DUBBO REGIONAL
COUNCIL**

Report of the Finance and Policy Committee - Meeting 20 February 2017

AUTHOR: Administrative Officer - Governance
REPORT DATE: 7 March 2017

The Committee has before it the report of the Finance and Policy Committee meeting held 20 February 2017.

MOTION

That the report of the Finance and Policy Committee meeting held on 20 February 2017, be adopted.



**REPORT
FINANCE AND POLICY COMMITTEE
20 FEBRUARY 2017**

PRESENT:

Mr M Kneipp (Administrator).

ALSO IN ATTENDANCE:

The Interim General Manager, the Director Organisational Services (J Bassingthwaighe), the Manager Governance and Risk Services, the Supervisor Governance, the Director Corporate Development, the Media and Public Relations Coordinator (W Marshall), the Director Technical Services, the Manager Technical Support, the Manager Civil Infrastructure and Solid Waste, the Senior Design Engineer, the Director Environmental Services, the Manager City Strategy Services, the Director Community Services, the Director Parks and Landcare Services and the Transition Project Leader.

Mr M Kneipp (Administrator) assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 5.38pm.

**FPC17/1 REPORT OF THE FINANCE AND POLICY COMMITTEE - MEETING 12 DECEMBER
2016 (ID17/123)**

The Committee had before it the report of the Finance and Policy Committee meeting held 12 December 2016.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends that the report of the Finance and Policy Committee meeting held on 12 December 2016, be adopted.

CARRIED

**FPC17/2 2016/2017 OPERATIONAL PLAN - DECEMBER 2016 QUARTERLY REVIEW
(ID17/136)**

The Committee had before it the report dated 8 February 2017 from the Interim General Manager regarding 2016/2017 Operational Plan - December 2016 Quarterly Review.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends:

1. That the Budget Review Statement and the Quarterly Financial Statements as at 31 December 2016, as attached to the report of the Interim General Manager dated 8 February 2017, be adopted and such sums voted for such purpose.
2. That the performance review details for each function for the quarter ended 31 December 2016, be noted.
3. That the Statement of the Responsible Accounting Officer that Council will be in a satisfactory financial position at the end of the financial year, having regard to the changes herewith to the original budget, be noted.
4. That the contracts, consultants, legal expenses and cash and investments information be noted.

CARRIED

FPC17/3 INVESTMENTS UNDER SECTION 625 OF THE LOCAL GOVERNMENT ACT (ID17/19)

The Committee had before it the report dated 13 January 2017 from the Director Organisational Services regarding Investments Under Section 625 of the Local Government Act.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends that the information contained within this report be noted.

CARRIED

FPC17/4 INVESTMENTS UNDER SECTION 625 OF THE LOCAL GOVERNMENT ACT (ID17/131)

The Committee had before it the report dated 7 February 2017 from the Director Organisational Services regarding Investments Under Section 625 of the Local Government Act.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends that the information contained within this report be noted.

CARRIED

FPC17/5 OUTCOMES OF TENDER PROCESSES DELEGATED TO THE INTERIM GENERAL MANAGER (ID17/120)

The Committee had before it the report dated 3 February 2017 from the Manager Governance and Risk Services regarding Outcomes of Tender Processes Delegated to the Interim General Manager.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends:

1. That the information contained within the report of the Manager Governance and Risk Services, dated 3 February 2017 be noted.
2. That a further report be presented to Council in March 2017 detailing the outcome of the tender for the supply of a Unified Communications System and also the Construction of a Childcare Centre being Playmates Cottage.

CARRIED

FPC17/6 DUBBO CITY REGIONAL AIRPORT PAY FOR USE PUBLIC CAR PARK AND 2017/2018 LANDING FEES (ID17/37)

The Committee had before it the report dated 24 January 2017 from the Director Corporate Development regarding Dubbo City Regional Airport Pay for Use Public Car Park and 2017/2018 Landing Fees.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends:

1. That for the foreseeable future no charge be applied for use of the unsecured public carpark at the Dubbo City Regional Airport.
2. That those people who made submissions in regard to the public car parking matter be advised of Council's decision.
3. That the landing fees for Dubbo City Regional Airport be maintained at the 2016/2017 rate for 2017/2018 financial year.
4. That Fly Pelican, Jetgo, Qantas Link and Rex Airlines be advised of Council's decision regarding landing fees.

CARRIED

**FPC17/7 LEASE OF LOT 170 DP 756920 FIRE BRIGADE PARK - COUNCIL RESERVE 77873
(ID17/143)**

The Committee had before it the report dated 13 February 2017 from the Manager Commercial Facilities regarding Lease of Lot 170 DP 756920 Fire Brigade Park - Council Reserve 77873.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends:

- 1. That a licence be issued to Mr Scott Walsh for Lot 170 DP 756920 Fire Brigade Park Wellington for a term of 10 years.**
- 2. That the annual licence fee of \$472 (inc. GST) be levied and that fee be adjusted annually in accordance with the Crown Licence schedule.**
- 3. That any necessary documentation be executed under the Common Seal of Council.**

CARRIED

FPC17/8 SALE OF 2 MOONUL STREET EUMUNGERIE BY PRIVATE TREATY (ID17/141)

The Committee had before it the report dated 10 February 2017 from the Revenue Accountant regarding Sale of 2 Moonul Street Eumungerie by Private Treaty.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends that members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business (Section 10A(2)(c)).

CARRIED

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends:

- 1. That Council appoint Ray White Real Estate Dubbo to market and sell 2 Moonul Street Eumungerie by Private Treaty for the proposed sale price as contained within this report.**
- 2. That should Council not receive an offer of the advertised sale price Council's Interim General Manager be authorised to negotiate offers from any interested party and be authorised to accept an offer within the price range stated within this report.**
- 3. That Council instruct Ray White Real Estate Dubbo to advertise the property for sale on Ray White Real Estate's website and within the Local Domain Newspaper for a period of**

four consecutive weeks.

4. That a proposed purchaser be required to sign a declaration that they are not a relative of Council's Administrator, a member of staff of Dubbo Regional Council or a relative of a member of staff of Dubbo Regional Council.
5. That should the property fail to sell by Private Treaty within a period of six months, a further report be prepared and considered by Council at this time.

CARRIED

FPC17/9 WRITE OFF OF UNRECOVERABLE DEBTS (ID17/144)

The Committee had before it the report dated 13 February 2017 from the Revenue Accountant regarding Write off of Unrecoverable Debts.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends that members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned the personal hardship of any resident or ratepayer (Section 10A(2)(b)).

CARRIED

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends that the Accounts Receivable debts as detailed within the body of this report be authorised by Council to be written off.

CARRIED

The meeting closed at 5.51pm.

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CHAIRMAN



DUBBO REGIONAL
COUNCIL

REPORT: Investments Under Section 625 of the Local Government Act

AUTHOR: Director Organisational Services
REPORT DATE: 7 March 2017
TRIM REFERENCE: ID17/323

EXECUTIVE SUMMARY

As required by Clause 212 of the Local Government (General) Regulation 2005, set out below are the details of all monies that Council has invested under Section 625 of the Local Government Act as at 28 February 2017.

Investments when placed have been done so in accordance with the Local Government Act, Local Government Regulations and Council's Investment Policy and Strategy. Interest on investments for the month of February 2017 has been accounted for on an accrual basis for the former Dubbo City Council and a cash basis for the former Wellington Council.

This report details investments and annualised returns for the month of February 2017.

ORGANISATIONAL VALUES

Customer Focused: The investment of Council funds is undertaken in accordance with the adopted Investment Policy and Strategy which seeks to maximise returns for the community based on a conservative approach to investing.

Integrity: All of council investments are placed and managed in accordance with the adopted Investment Policy and Strategy.

One Team: Council's investments are managed under one portfolio.

FINANCIAL IMPLICATIONS

Interest earned on investments has been included within Council's 2016/2017 Operational Plan.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION

That the information contained within this report be noted.

Craig Giffin
Director Organisational Services

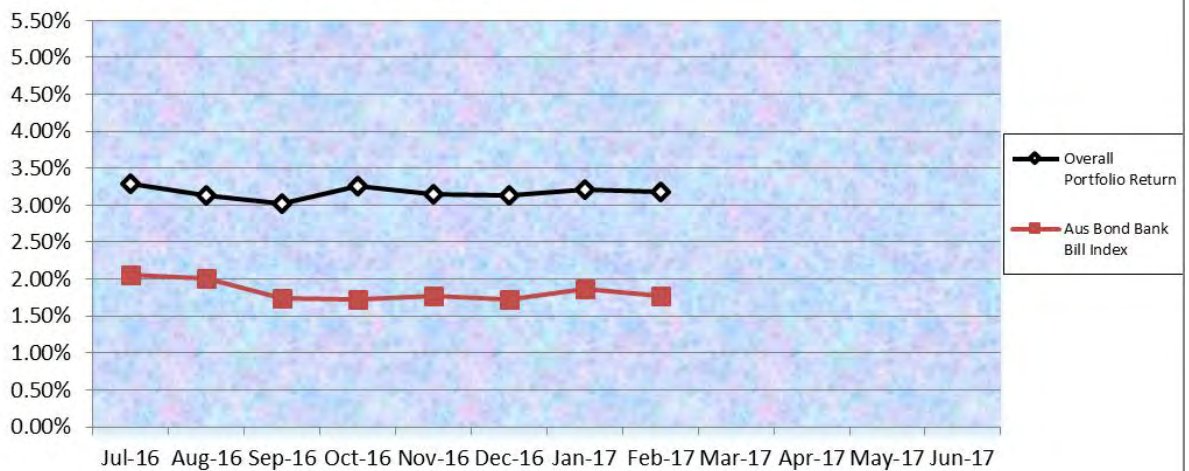
Dubbo Regional Council

FEBRUARY 2017 REPORT

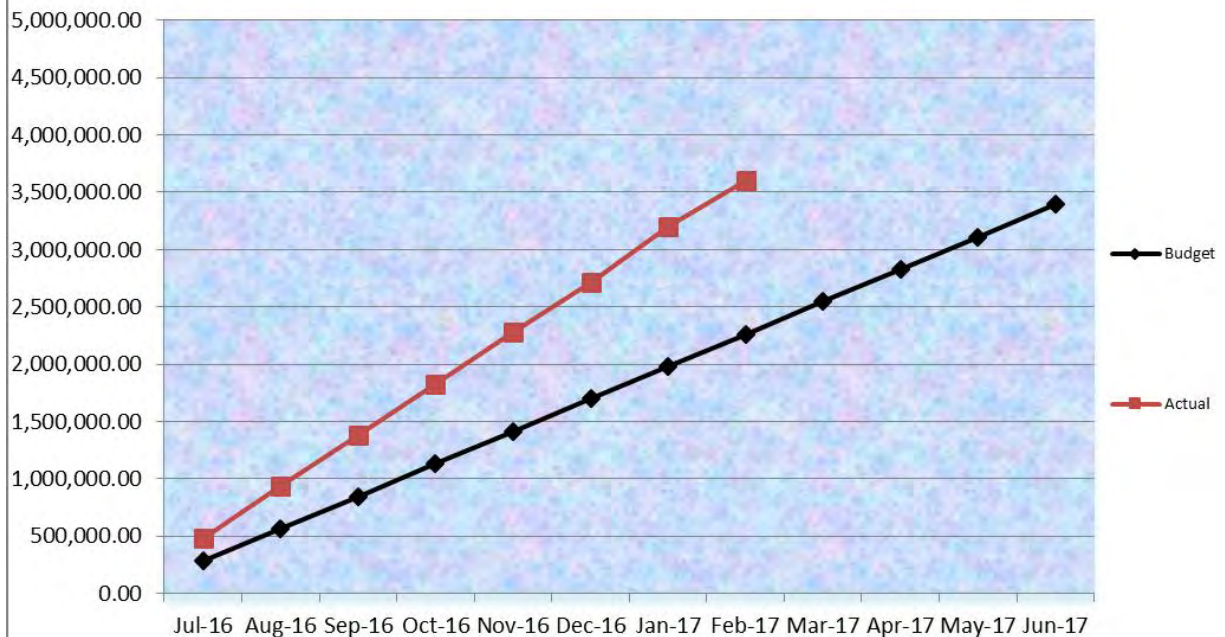
| Investments | Notes | 2017 Total | 2017 Current | 2017 Non-Current | 2017 Total |
|--|-------|--------------------------------|-------------------------------|-------------------------------|--------------------------------|
| | | As at 31/01/2017 | Maturity By 30/06/2018 | Maturity After 30/06/2018 | As at 28/02/2017 |
| Cash & Cash Equivalents (Note 6a) | | | | | |
| Cash on Hand and at Bank | | \$261,802.75 | \$2,280,856.16 | \$0.00 | \$2,280,856.16 |
| Cash-Equivalent Assets (1) | | | | | |
| - Deposits At Call | | <u>\$19,825,520.38</u> | <u>\$28,227,204.30</u> | <u>\$0.00</u> | <u>\$28,227,204.30</u> |
| Total Cash & Cash Equivalents | 6(a) | <u>\$20,087,323.13</u> | <u>\$30,508,060.46</u> | <u>\$0.00</u> | <u>\$30,508,060.46</u> |
| Investments (Note 6b) | | | | | |
| - Long Term Deposits > 3 Months | | \$122,873,331.83 | \$51,390,061.85 | \$69,483,269.98 | \$120,873,331.83 |
| - NCD's and FRN's > 3 Months | | \$25,251,702.25 | \$6,500,000.00 | \$16,751,667.15 | \$23,251,667.15 |
| - CDO's | | <u>\$0.00</u> | <u>\$0.00</u> | <u>\$0.00</u> | <u>\$0.00</u> |
| Total Investments | 6(b) | <u>\$148,125,034.08</u> | <u>\$57,890,061.85</u> | <u>\$86,234,937.13</u> | <u>\$144,124,998.98</u> |
| TOTAL CASH ASSETS, CASH EQUIVALENTS & INVESTMENTS | | | | | |
| | | <u>\$168,212,357.21</u> | <u>\$88,398,122.31</u> | <u>\$86,234,937.13</u> | <u>\$174,633,059.44</u> |

(1) Those Investments where time to maturity (from date of purchase) is < 3 months

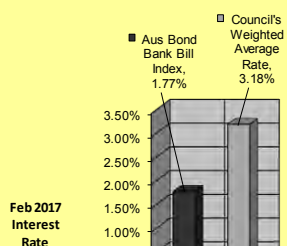
FYTD Overall Portfolio Return



Budget to Actual - Interest on Investments



Performance Benchmark as per Council Policy



Investment % Held as per Council Policy

| Institution | \$ Invested | % Invested | % Allowable | \$ Allowable |
|--|-----------------------|----------------|-------------|--------------|
| Cash on Hand and at Bank | | | | |
| CASH ON HAND AND AT BANK | 2,280,856.16 | 1.31% | | |
| Direct Investments | | | | |
| AMP BANK | 10,068,874.69 | 5.77% | 20% | 34,926,612 |
| ANZ BANK | 5,498,192.95 | 3.15% | 30% | 52,389,918 |
| BANK OF QUEENSLAND | 32,073,331.83 | 18.37% | 20% | 34,926,612 |
| BENDIGO ADELAIDE BANK LIMITED | 6,000,000.00 | 3.44% | 20% | 34,926,612 |
| COMMONWEALTH BANK | 15,700,000.00 | 8.99% | 30% | 52,389,918 |
| HERITAGE BANK | 2,000,000.00 | 1.15% | 10% | 17,463,306 |
| IMB LIMITED | 2,500,000.00 | 1.43% | 10% | 17,463,306 |
| MAQUARIE CREDIT UNION | 1,000,000.00 | 0.57% | 1% | 1,746,331 |
| NATIONAL AUSTRALIA BANK | 37,760,136.66 | 21.62% | 30% | 52,389,918 |
| NEWCASTLE PERMANENT BUILDING SOCIETY | 3,000,000.00 | 1.72% | 10% | 17,463,306 |
| ST GEORGE BANK | 46,500,000.00 | 26.63% | 30% | 52,389,918 |
| SUNCORP METWAY | 8,001,667.15 | 4.58% | 20% | 34,926,612 |
| TEACHERS MUTUAL BANK LTD | 500,000.00 | 0.29% | 10% | 17,463,306 |
| WESTPAC BANK | 1,000,000.00 | 0.57% | 30% | 52,389,918 |
| TOTAL DIRECT INVESTMENTS | 171,602,203.28 | 98.26% | | |
| Grandfathered Investments | | | | |
| WAW CREDIT UNION | 250,000.00 | 0.14% | | |
| QLD TEACHERS MUTUAL BANK LTD | 500,000.00 | 0.29% | | |
| TOTAL GRANDFATHERED INVESTMENTS | 750,000.00 | 0.43% | | |
| TOTAL CASH ASSETS, CASH EQUIVALENTS & INVESTMENTS | 174,633,059.44 | 100.00% | | |

SUMMARY

Dubbo Regional Council outperformed the 11am Official Cash Rate market benchmark of 1.50%, with an average annualised return of 1.92% for its At Call investments for the month of February 2017. Council also outperformed the Bloomberg AusBond Bank Bill Index of 1.77% for the month, with an average annualised return of 3.18% for its overall portfolio return, including an average annualised return on Term Deposits and Floating Rate Notes of 3.44%.



REPORT: Outcomes of Tender Processes Delegated to the Interim General Manager

AUTHOR: Manager Governance and Risk Services
REPORT DATE: 10 March 2017
TRIM REFERENCE: ID17/335

EXECUTIVE SUMMARY

At the Ordinary meeting of Council held 19 December 2016, Council resolved to delegate the acceptance of four (4) tenders to the Interim General Manager. These tenders were for the supply of Ortho-rectified Aerial Imagery, the supply of a Unified Communications System, the construction of a childcare centre being Playmates Cottage and the supply of a two way communication system upgrade.

The outcome of the supply of Ortho-rectified Aerial Imagery was reported to the February 2017 Ordinary meeting of Council and accordingly this report details the outcome of the balance of the tenders listed.

ORGANISATIONAL VALUES

Customer Focused: the acceptance of these tenders includes infrastructure necessary to improve customer services as well as provide important services to the community.

Integrity: this report provides transparency in the outcomes of these delegated tender processes.

One Team: not applicable.

FINANCIAL IMPLICATIONS

There are sufficient allocation of funds in the respective budgets to fund these tenders.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION

That the information provided within this report be noted.

Michael Ferguson
Manager Governance and Risk Services

REPORT

At the Ordinary meeting of Council held 19 December 2016, Council resolved to delegate the acceptance of four (4) tenders to the Interim General Manager. These tenders were for the supply of Ortho-rectified Aerial Imagery, the supply of a Unified Communications System, the construction of a childcare centre being Playmates Cottage and the supply of a two way communication system upgrade. The outcome of the supply of Ortho-rectified Aerial Imagery was reported to the February 2017 Ordinary meeting of Council and accordingly this report details the outcomes of the balance of the tenders listed.

With regard to the tender for the construction of a childcare centre being Playmates Cottage, following assessment of the tenders received and negotiations with the tenderers, Council accepted the tender of MAAS Constructions (Dubbo) Pty Ltd in the amount of \$1,793,124 ex GST under delegated authority to the Interim General Manager.

With regard to the tender for the supply of a two way communications system upgrade, following assessment of the tenders received and negotiations with the tenderers, Council accepted the tender of Simoco Australasia in the amount of \$416,983 ex GST under delegated authority to the Interim General Manager.

The remaining tender, being the supply of a Unified Communications System is yet to be determined and accordingly a further report shall be considered by Council at its April 2017 Ordinary meeting of Council detailing the outcome of this tender.



DUBBO REGIONAL
COUNCIL

REPORT: Review of Rates Structure for 2017/2018

AUTHOR: Revenue Accountant
REPORT DATE: 16 February 2017
TRIM REFERENCE: ID17/158

EXECUTIVE SUMMARY

A review of the rates structure has been undertaken in preparation for the 2017/2018 financial year.

The proposed 2017/2018 Rates Structure incorporates a General Income Variation (i.e. a rate pegging limit) of 1.5% being the full General Income Variation permitted for the 2017/2018 year.

As a result of the State Government rate path freeze for merged councils, it will be necessary to maintain the existing 2016/2017 rating structures and increase the Permissible Rating Income for each rating sub-category by 1.5%.

Due to the implementation of the Fire and Emergency Services Levy (FESL) (previously known as the Emergency Services Property Levy) all Councils in NSW have received a General Revaluation. As a result, individual rate payments may vary dependent upon how each individual land value has been altered as a result of the Valuer General's assessments, however the total amount of rates collected by Council overall will only increase by the rate pegging limit of 1.5%.

Council will levy the Fire and Emergency Services Levy (FESL) on behalf of NSW State Government from 1 July 2017 alongside Council rates.

ORGANISATIONAL VALUES

Customer Focused: The review of council's rate structure ensures that the rate burden is paid proportionally across a number of categories based on the ability to pay principle.

Integrity: The review of council's rates structure has been undertaken strictly in accordance with the provisions of the Local Government Act, 1993.

One Team: The review of council's rate structure provides for the collection of rates for the 2017/2018 financial year which are then distributed across all of councils operations to provide services to the community.

FINANCIAL IMPLICATIONS

This report itself does not result in any direct financial implications as the actual ad valorem (Rate in \$), base amount and minimum rates applicable under this rating structure need to be such that the total revenue raised would be equal to Council's permissible yield under the

rating legislation. The actual Rate in the \$, base Amount and Minimum Rate amounts are determined as part of the Revenue Policy contained within the Draft 2017/2018 Operational Plan.

POLICY IMPLICATIONS

The determination of the Rates structure to apply for the 2017/2018 financial year is a key policy decision. The structure, once determined, forms part of the Revenue Policy contained within the draft 2017/2018 Operational Plan.

RECOMMENDATION

- 1. That the Rates Structure to be included in the Revenue Policy as part of the 2017/2018 Operational Plan be based on the existing 2016/2017 rate structure.**
- 2. That the 2017/2018 rate structure incorporate a General Income Variation (the rate pegging limit) of 1.5% being the maximum permitted for the 2017/2018 rating year as determined by the Minister for Local Government.**
- 3. That the former Wellington Council Emergency Services Special Rate be absorbed into the previous Wellington Ordinary Rate Structure effective from the 2017/2018 financial year.**

Bronwyn Maxwell
Revenue Accountant

BACKGROUND

A review of the Rates Structure has been undertaken in preparation for the 2017/2018 financial year.

The proposed 2017/2018 Rates Structure incorporates a General Income Variation (i.e. a rate pegging limit) of 1.5% being the full General Income Variation permitted for the 2017/2018 year as announced by the Minister for Local Government.

The NSW Government introduced the Local Government Amendment (Rates-Merged Council Areas) Bill 2017 to Parliament on Tuesday 7 March 2017. As a result of the rate path freeze, Council is maintaining the existing 2016/2017 rating structure and increasing the Permissible Rating Income for each rating sub-category by 1.5%.

Legislation has also been tabled in the NSW Parliament on 7 March 2017 to establish the Fire and Emergency Services Levy (FESL – formerly the Emergency Services Property Levy or ESPL). The Fire and Emergency Services Levy is to be collected alongside council rates from 1 July 2017.

Due to the implementation of the Fire and Emergency Services Levy (FESL) all Councils in NSW have received a General Revaluation. As a result, individual rate payments may vary dependent upon how each individual land value has been altered by the Valuer General's assessments, however the total amount of rates collected by Council will only increase by the rate pegging limit of 1.5%.

REPORT

The proposed 2017/2018 Rates Structure incorporates a General Income Variation (i.e. a rate pegging limit) of 1.5% being the full General Income Variation permitted for the 2017/2018 year as announced by the Minister for Local Government.

The Ordinary Rates Structure, in accordance with section 516 of the Local Government Act 1993, consists of four (4) categories, being Residential, Business, Farmland and Mining.

Council may have rating sub-categories within each rating category.

In setting a rating structure a rate may at Council's discretion consist of:

- A wholly ad valorem amount (i.e. based wholly on land value);
- An ad valorem amount that is subject to a minimum amount; or
- A base amount to which an ad valorem amount is added

The former Dubbo City Council's Rating Structure consisted of Ad Valorem rates with a minimum amount. The former Wellington Council's Rating Structure consisted of a Base Amount and an Ad Valorem rate.

Fire and Emergency Service Levy (FESL)

Legislation has been tabled in the NSW Parliament on 7 March 2017 to establish the Fire and Emergency Services Levy (FESL – formerly the Emergency Services Property Levy or ESPL). The Fire and Emergency Services Levy is to be collected alongside council rates from 1 July 2017.

The FESL will be a charge payable on all land other than Government land except in certain cases where the land is the subject of a lease. Like council rates, the FESL will apply to individual units in strata and company title properties according to their unit entitlement and include:

- A fixed component – a single amount per property, regardless of the land value; and
- An ad valorem component – a variable amount per property, calculated by multiplying the ad valorem rate by the unimproved land value.

Council as required has categorised all parcels of land to be within one of the following categories:

1. Government land
2. Public Benefit land
3. Farmland
4. Residential land (non-vacant)
5. Residential land (vacant)
6. Industrial land (non-vacant)
7. Industrial land (vacant)
8. Commercial land (non-vacant)
9. Commercial land (vacant)

As per the requirements of Treasury NSW, Council will be notifying land owners of their initial FESL classification by 30 April 2017. Land owners will then be able to make an application to Council for a review of their FESL classification or apply for 'vacant' land sub classification.

The former Wellington Council levied a Special Rate titled "Emergency Service Levy". The 2016/2017 Revenue Policy included a base amount of \$15.10 (48.75% yield) and an ad valorem rate of \$0.01199, with the total yield being \$141,125. The rate was applicable to all rateable properties.

Continuing to levy the Emergency Services Levy Special Rate alongside the Fire and Emergency Services Levy on Council's 2017/2018 Annual Rate Notice (applicable to ratepayers that were in the former Wellington Council area only), may be confusing to ratepayers, accordingly it is proposed to absorb the \$141,125 Special Rate Levy into Council's General Income Rates within the 2017/2018 rating structure.

To enable this to occur in line with the rate path freeze, Council will increase the Notional General Income Yield for each rating category and sub-category within the former Wellington Council rating structure proportionately by the amount of the Emergency Services Levy Special Rate currently derived from the assessments that are within that category & sub-

category. Council will then apply the allowable 1.5% rate peg to the Notional Yield from those categories.

Advice has been received from the Department of Premier and Cabinet in regard to merging of the Emergency Services Levy Special Rate from the ex-Wellington Council as follows:

“The determinations that will be made under the Local Government Amendment (Rates – Merged Council Areas) Bill 2017, introduced to Parliament last week, will set out the methodology to be applied in setting the rates structure during the four year rate path protection. This methodology will be consistent with clause 25 of the Local Government (Council Amalgamations) Proclamation 2016. On this basis, I can confirm that as long as the general income remains stable (apart from the addition of the rate peg and any property valuations, as discussed) you are free to absorb the former Wellington Council Emergency Services special rate into the ordinary rates for next financial year as per the approach you outlined.”

General Revaluation

To ensure a common set of land values is used across the State for the FESL and council rates, Council has been required to move to a common three-year valuation cycle, with all councils using land values with a base date of 1 July 2016, effective from 1 July 2017.

As per the requirements of NSW Treasury the Valuer General has provided Council with land valuations for all properties within the Dubbo Regional Council Local Government area as at 1 July 2016 under a General Revaluation. These values will take effect for rating purposes as at 1 July 2017.

The former Dubbo City Council was levying rates on land valuations with a base date of 1 July 2014 and was not due to receive a General Revaluation. The former Wellington Council was levying rates on land valuations with a base date of 1 July 2013 and was due to receive a General Revaluation of land values.

Due to the timing of the merger proclamation (12 May 2016), the Revenue Policy for 2016/2017 had a former Dubbo City Council Component and a former Wellington Council Component. The total rateable land values for the former Dubbo City Council, with a base date of 1 July 2014, which have been used for the current rating year total \$2,561,834,928. The total rateable land values for the former Wellington Council, with a base date of 1 July 2013, which have been used for the current rating year total \$602,288,535.

The Valuer General has not amalgamated the valuation records and continues to maintain valuation records for the two former Valuation Districts. Valuations for the former Dubbo City Council, with a base date of 1 July 2016, total \$2,996,628,730, representing an overall increase of 16.97%. Valuations for the former Wellington Council, with a base date of 1 July 2016, total \$688,583,190, representing an overall increase of 14.33%.

All property owners will be issued with a Valuation Notice in March 2017 from the Valuer General. There is provision under the Valuation of Lands Act 1916 for property owners to

lodge an objection to a valuation within 60 days through Land and Property Information NSW.

The impact of the General Valuation on the amount of rates levied on individual properties depends upon the percentage of valuation change in comparison to the average overall percentage change within the rates sub-category in which the property is categorised. Therefore, if a property within a particular sub-category has changed by the average overall percentage, there will be minimal effect on their Rates levied in the 2017/2018 rating year. Fluctuations in rates occur where the individual valuations increase or decrease outside the average percentage range for that sub-category.

Appendix 1 provides a table detailing the valuations for the former Dubbo City Council used to levy the 2016/2017 rates, the new 2016 valuations and the average change per sub-category. **Appendix 2** provides a table detailing the valuations for the former Wellington Council used to levy the 2016/2017 rates, the new 2016 valuations and the average change per sub-category.

ORDINARY RATES STRUCTURE

Part 2, Division 3, of The Local Government (Council Amalgamations) Proclamation 2016, section 25, Rating Structure and categorisation of land for rating purposes specified:

1. This clause applied to the levying of rates for the 2016/2017 rating year.
2. The structure for rates applied by a former council to rates levied for a parcel of land in a former area for the 2015/2016 rating year is to be applied by the new council to that parcel.
3. The category or sub-category applied to a parcel of land in a former area for rating purposes for the 2015/2016 rating year is to be applied by the new council to that parcel.
4. It does not matter that different rating structures apply to different parcels because of subclause (2).
5. This clause does not prevent a person from applying for a review of a category under section 525 of the Act or from making an appeal under section 526 of the Act
6. **The rating structure is to be reviewed within the first term of the new council following the first election of the council (*emphasis added*).**

In accordance with the Proclamation the 2016/2017 Revenue Policy contained a Dubbo Component and a Wellington Component, with the rating structures that applied in the former Council areas in 2015/2016 continuing to be applied in 2016/2017.

Due to the State Governments Rate Path Freeze and the Proclamation stating that the rating structure is to be reviewed within the first term of the new council following the first election of the council, Council is not able to change the rating structure that existed pre-merger.

Whilst it is proposed that Council does not have a Dubbo Component and a Wellington Component within the 2017/2018 Revenue Policy, Council needs to maintain the rating structures that were in place on 12 May 2016, being the date of the Proclamation. Council's

Total Permissible Income has been calculated based on increasing the Notional General Income for each rating sub-category by 1.5%.

This will result in the base amount and minimum amounts applied in the 2016/2017 Revenue Policy increasing by 1.5% and the ad valorem amount applicable to each sub-category being determined to achieve an increase in the total income for the sub-category increasing by 1.5% whilst applying the valuations with a base date of 1 July 2016.

The various rating categories and sub categories follow:

RESIDENTIAL

Applies to all land which is categorised as residential in accordance with section 516 of the Local Government Act 1993 and is land used for residential purposes, or if vacant, is zoned for such use.

Appendix 3 details the impact of the valuation changes and proposed 2017/2018 rates structure on a sample of residential properties.

There are eight sub-categories within the Residential Rate category. These sub-categories are:

Dubbo Component - Residential Ordinary

Residential Ordinary applies to all parcels of rateable land which are categorised as 'residential', but are not located within the defined 'urban area', 'village area', 'Firgrove' or 'Richmond' areas of the former Dubbo City Council Local Government Area. The level of service and the valuation of each parcel of land within this category vary greatly from small hobby farms on the fringe of the urban area, to larger parcels of land which do not meet the criteria under section 515 of the Local Government Act for the farmland rating category.

There are currently 1,661 properties within this sub-category, with a total land value of \$308,736,728 at the base date of 1 July 2014. The ad valorem rate for 2016/2017 is 0.6986¢ in the dollar. The minimum rate is set at \$487.60 and applies to 111 properties each with a rateable land value of less than \$69,797. The total 2016/2017 revenue for this sub-category is \$2,174,858 and represents 8.23% of the total ordinary rate revenue of the Dubbo component of the rating structure.

The total land value of Residential Ordinary properties at the new base date of 1 July 2016 is \$393,521,900. An analysis of the changes in valuations in the Residential Ordinary sub-category indicates that the average increase is 27.46%. The valuation changes for individual properties range from reductions of 12.5% to increases of 295%.

Eleven properties had a valuation reduction, 13 properties remained unchanged and the remaining properties had a valuation increases. Significant changes to land valuations have included, for example, a property in Camp Road previously valued at \$294,000 reduced to \$175,000 and another property in Buddens Road previously valued at \$42,000 increased to \$166,000.

The proposed minimum rate for 2017/2018 is \$494.90 and applies to 103 properties each with a rateable land value of less than \$88,865. The proposed ad valorem rate for 2017/2018 is 0.5569¢ in the dollar. The total rate revenue for this sub-category is \$2,217,590 and represents 8.23% of the total ordinary rate revenue of the Dubbo component of the rating structure.

Dubbo Component – Residential Dubbo Urban

Residential Dubbo Urban applies to all parcels of rateable land within the defined centre of population, known as the urban area.

The main urban area of the City is generally that area which is serviced by street lighting, water and sewerage services, sealed roads, kerb and guttering, footpaths and drainage services.

The rate in the dollar is higher than other residential sub-categories based on the benefit principle according to the services that are available to this area.

There are currently 13,544 properties within this sub-category, with a total land value of \$1,508,555,035 at the base date of 1 July 2014. The ad valorem rate for 2016/2017 is 0.879c in the dollar. The minimum rate is set at \$641.50 and applies to 2,586 properties each with a rateable land value of less than \$72,981. The total revenue for this sub-category is \$13,755,490 and represents 51.33% of the total ordinary rate revenue of the Dubbo component of the rating structure.

The total land value of Residential Dubbo Urban properties at the new base date of 1 July 2016 is \$1,694,231,754. An analysis of the changes in valuations in the Residential Dubbo Urban sub-category indicates that the average increase is 12.31%. The valuation changes for individual properties range from reductions of 17.95% to increases of 656.25%.

Significant changes to land valuations have included, for example, a property in Boundary Road previously valued at \$195,000 reduced to \$160,000 and another property in Darling Street previously valued at \$32,100 increased to \$120,000.

The proposed minimum rate for 2017/2018 is \$651.10 and applies to 1,868 properties each with a rateable land value of less than \$81,310. The proposed ad valorem rate for 2017/2018 is 0.8007¢ in the dollar. The total rate revenue for this sub-category is \$13,928,332 and represents 51.68% of the total ordinary rate revenue of the Dubbo component of the rating structure.

Dubbo Component – Residential Firgrove

Residential Firgrove applies to all parcels of residential land within the defined area of “Firgrove Estate” subdivision.

There are currently 177 properties within this sub-category, with a total land value of \$28,892,000 at the base date of 1 July 2014. The ad valorem rate for 2016/2017 is 0.8108¢ in the dollar. No properties are subject to the minimum rate which is set at \$627.00 for the

2016/2017 rating year. The total revenue for this sub-category is \$234,256 and represents 0.89% of the total ordinary rate revenue of the Dubbo component of the rating structure.

The total land value for Residential Firgrove properties at the new base date of 1 July 2016 is \$36,575,000. An analysis of the changes in valuations in the Residential Firgrove sub-category indicates that the average increase is 26.59%.

Significant changes to land valuations have included, for example, a property in Wilfred Smith Drive previously valued at \$170,000 increased to \$216,000 and another property in Numbardie Drive previously valued at \$159,000 increased to \$201,000.

No properties are subject to the minimum rate which is proposed to be set at \$636.40 for 2017/2018. The proposed ad valorem rate for 2017/2018 is 0.6499¢ in dollar. The total rate revenue for this sub-category is \$237,770 and represents 0.88% of the total ordinary rate revenue of the Dubbo component of the rating structure.

Dubbo Component – Residential Richmond

Residential Richmond applies to all parcels of residential land within the defined area of “Richmond Estate” subdivision.

There are currently 124 properties within this sub-category, with a total land value of \$20,539,850 at the base date of 1 July 2014. The ad valorem rate for 2016/2017 is 0.8108¢ in the dollar. The minimum rate is set at \$627.00 and applies to 1 property with a rateable land value of less than \$77,332. The total revenue for this sub-category is \$167,115 and represents 0.63% of the total ordinary rate revenue of the Dubbo component of the rating structure.

The total land value for Residential Richmond properties at the new base date of 1 July 2016 is \$26,016,370. An analysis of the changes in valuations in the Residential Richmond sub-category indicates that the average increase is 26.663%.

Significant changes to land valuations have included, for example, a property in Debeaufort Drive previously valued at \$272,000 increased to \$341,000 and another property in Torryburn Way previously valued at \$233,000 increased to \$295,000.

The proposed minimum rate for 2017/2018 is \$636.40 and applies to 1 property with a rateable land value of less than \$97,949. The proposed ad valorem rate for 2017/2018 is 0.6499¢ in the dollar. The total rate revenue for this sub-category is \$169,622 and represents 0.63% of the total ordinary rate revenue of the Dubbo component of the rating structure.

Dubbo Component – Residential Village

Residential Village applies to all residential land within the defined villages of Ballimore, Brocklehurst, Eumungerie and Wongarbon.

There are currently 366 properties within this sub-category, with a total land value of \$22,622,310 at the base date of 1 July 2014. The ad valorem rate for 2016/2017 is 0.7635¢ in the dollar and the minimum rate is set at \$505.60 and applies to 163 of properties each with

a rateable land value of less than the \$66,221. The total revenue for this sub-category is \$214,217 and represents 0.81% of the total ordinary rate revenue of the Dubbo component of the rating structure.

The total land value for Residential Village properties at the new base date of 1 July 2016 is \$29,270,980. An analysis of the changes in valuations in the Residential Village sub-category indicates that the average increase is 29.39%. The valuation changes for individual properties range from increases of 25% to 72%.

Properties with significant increases include parcels of land within the villages of Eumungerie and Ballimore. For example, a property in Moonul Street Eumungerie previously valued as \$17,500, increased to \$30,000 and a property in Sunset Street Ballimore previously valued as \$46,600, increased to \$69,700.

The proposed minimum rate for 2017/2018 is \$513.15 and applies to 174 properties each with a rateable land value of less than \$83,607. The proposed ad valorem rate for 2017/2018 is 0.6137¢ in the dollar. The total rate revenue for this sub-category is \$218,040 and represents 0.81% of the total ordinary rate revenue of the Dubbo component of the rating structure.

Wellington Component – Residential Ordinary

Wellington Residential Ordinary applies to all parcels of rateable land within the former Wellington Council area which are categorised as 'residential', but are not located within the defined 'Wellington urban area', or 'village of Geurie' area.

There are currently 915 properties within this sub-category, with a total land value of \$53,492,665 at the base date of 1 July 2013. The base amount is set to \$295.00 and the ad valorem rate for 2016/2017 is 0.74625¢ in the dollar. The total revenue for this sub-category is \$669,306 and represents 10.78% of the total ordinary rate revenue of the Wellington component of the rating structure.

The total land value for Residential Wellington properties at the new base date of 1 July 2016 is \$53,429,720. An analysis of the changes in valuations in the Residential Village sub-category indicates that the average valuation change is a decrease of 0.12%.

Significant changes to land valuations have included, for example, a property in Ponto Falls Road Maryvale previously valued at \$269,000 reduced to \$256,000 and another property in Allambie Road Stuart Town previously valued at \$361,000 increased to \$469,000.

The proposed base amount for 2017/2018 is \$299.00. The proposed ad valorem rate for 2017/2018 is 0.76359¢ in the dollar. The total rate revenue for this sub-category is \$681,569 and represents 10.81% of the total ordinary rate revenue of the Wellington component of the rating structure.

Wellington Component – Residential Wellington

Residential Wellington applies to all parcels of rateable land within the former Wellington Council area which are categorised as 'residential' and are within the defined Wellington Township.

There are currently 2,057 properties within this sub-category, with a total land value of \$69,695,360 at the base date of 1 July 2013. The base amount for 2016/2017 is set at \$298.00 and the ad valorem rate for 2016/2017 is 1.1001¢ in the dollar. The total revenue for this sub-category is \$1,382,316 and represents 22.27% of the total ordinary rate revenue of the Wellington component of the rating structure.

The total land value for Residential Wellington properties at the new base date of 1 July 2016 is \$67,109,850. An analysis of the changes in valuations in the Residential Village sub-category indicates that the average valuation change is a decrease of 3.71%.

Generally Wellington valuations decreased by an average of approximately 5%, while some parts of Wellington decreased by 25% - 33%. The suburb of Montefiores experienced increases averaging 18%. Significant changes to land valuations have included, for example, a property in Gobolion Street Wellington previously valued at \$85,500 reduced to \$56,800 and another property in Melaleuca Drive Montefiores previously valued at \$76,000 increased to \$90,300.

The proposed base amount for 2017/2018 is \$302.00. The proposed ad valorem rate for 2017/2018 is 1.17249¢ in the dollar. The total rate revenue for this sub-category is \$1,405,957 and represents 22.30% of the total ordinary rate revenue of the Wellington component of the rating structure.

Wellington Component – Residential Geurie

Residential Geurie applies to all parcels of rateable land within the defined village of Geurie. There are currently 205 properties within this sub-category, with a total land value of \$13,432,800 at the base date of 1 July 2013. The base amount is \$195.00 and the ad valorem rate for 2016/2017 is 0.73715¢ in the dollar. The total revenue for this sub-category is \$140,302 and represents 2.26% of the total ordinary rate revenue of the Wellington component of the rating structure.

The total land value for Residential Geurie properties at the new base date of 1 July 2016 is \$13,190,800. An analysis of the changes in valuations in the Residential Geurie sub-category indicates that the average valuation change is a decrease of 1.80%.

Significant changes to land valuations have included, for example, a property in Buckenham Street Geurie previously valued at \$126,000 reduced to \$75,600 and another property in Wellington Street Geurie previously valued at \$76,500 increased to \$80,300.

The proposed base amount for 2017/2018 is \$198.00. The proposed ad valorem rate for 2017/2018 is 0.74894¢ in the dollar. The total rate revenue for this sub-category is \$140,175 and represents 2.22% of the total ordinary rate revenue of the Wellington component of the rating structure.

BUSINESS

The business category applies to all land which cannot be categorised as residential, mining or farmland.

Appendix 4 details the impact of the valuation changes and proposed 2017/2018 rates structure on a sample of business properties.

Under the proposed 2017/2018 rating structure there would continue to be seven different sub categories based on centres of activity. These sub-categories are:

Dubbo Component - Business Ordinary

Business Ordinary applies to all rateable parcels of land which are not categorised as residential, mining or farmland and are outside the Central Business District, East Dubbo, Cobra Street and Wellington Road areas.

There are currently 1,029 properties within this sub-category, with a total land value of \$253,808,219 at the base date of 1 July 2014. The ad valorem rate for 2016/2017 is 1.2702¢ in the dollar. The minimum rate is set at \$641.50 and applies to 166 properties each with a rateable land value of less than \$50,599. The total revenue for this sub-category is \$3,270,655 and represents 12.37% of the total ordinary rate revenue of the Dubbo component for the rating structure.

The total land value for Business Ordinary properties at the new base date of 1 July 2016 is \$287,069,686. An analysis of the changes in valuations in the Business Ordinary sub-category indicates that the average valuation increase is 13.105%. The valuations for individual properties range from reductions of up to 22.65% to increases of 1130%.

24 properties had a valuation reduction, 261 properties remained unchanged and the remaining properties had valuation increases. Significant changes to land valuations have included, for example, a property in Energy Place previously valued at \$181,000 reduced to \$140,000 and another property in Blueridge Drive previously valued at \$100,000 increased to \$1,230,000.

The proposed minimum rate for 2017/2018 is \$651.10 and applies to 155 properties each with a rateable land value of less than \$57,370. The proposed ad valorem rate for 2017/2018 is 1.1349¢ in the dollar. The total rate revenue for this sub-category is \$3,312,754 and represents 12.49% of the total ordinary rate revenue of the Dubbo component for the rating structure.

Dubbo Component – Business CBD

Business CBD applies to all rateable parcels of land categorised as “business” within the area bounded by Erskine, Darling and Cobra Streets and the Macquarie River.

There are currently 392 properties within this sub-category, with a total land value of \$111,027,586 at the base date of 1 July 2014. The ad valorem rate for 2016/2017 is 3.5454¢

in the dollar. The minimum rate is set at \$641.50 and applies to 7 properties each with a rateable land value of less than \$18,148. The total revenue for this sub-category is \$3,936,500 and represents 14.89% of the total ordinary rate revenue of the Dubbo component of the rating structure.

The total land value for Business CBD properties at the new base date of 1 July 2016 is \$126,037,720. An analysis of the changes in valuations in the Business sub-category indicates that the average valuation increase is 13.52%. The valuation increase for individual properties range from reductions of 33.27% to increases of 111.14%

Nine properties had a valuation reduction, 56 properties remained unchanged and the remaining properties had a valuation increases with the most significant valuation increases include properties in Macquarie Street which increased by 61.88% and 111.14%.

The proposed minimum rate for 2017/2018 is \$651.10 and applies to 7 properties each with a rateable land value of less than \$20,816. The proposed ad valorem rate for 2017/2018 is 3.1278¢ in the dollar. The total rate revenue for this sub-category is \$3,944,319 and represents 14.63% of the total ordinary rate revenue of the Dubbo component of the rating structure.

Dubbo Component – Business East Dubbo

Business East Dubbo applies to all rateable parcels of land identified as a centre of activity applicable to properties adjacent to and included in the Orana Mall Complex.

There are currently 6 properties within this sub-category, with a total land value of \$11,480,000 at the base date of 1 July 2014. The ad valorem rate for 2016/2017 is 3.8066¢ in the dollar. No properties are subject to the minimum rate which is set at \$641.50. The total revenue for this sub-category is \$448,341 and represents 1.70% of the total ordinary rate revenue of the Dubbo component of the rating structure.

The total land value for Business East Dubbo properties at the new base date of 1 July 2016 is \$12,590,000. An analysis of the changes in valuations in the Business sub-category indicates that the average valuation increase is 9.67%. The valuation increase for individual properties range from reductions of 3.2% to increases of 15.18%

Significant increases to land valuations have included, for example, a property where the land valuation increased from \$955,000 to \$1,100,000 and another that increased from \$6,870,000 to \$7,570,000.

The proposed ad valorem rate for 2017/2018 is 3.5875¢ in the dollar. No properties are subject to the minimum rate which is proposed as \$651.10 for 2017/2018. The total rate revenue for this sub-category is \$451,666 and represents 1.71% of the total ordinary rate revenue of the Dubbo component of the rating structure.

Dubbo Component – Business Cobra Street

Business Cobra Street applies to all rateable parcels of land which are within the defined Cobra Street Bulky goods precinct.

There are currently 7 properties within this sub-category, with a total land value of \$6,054,000 at the base date of 1 July 2014. The ad valorem rate for 2016/2017 is 3.8066¢ in the dollar. No properties are subject to the minimum rate which is set at \$641.50. The total revenue for this sub-category is \$230,451 and represents 0.87% of the total ordinary rate revenue of the Dubbo component of the rating structure.

The total land value for Business Cobra Street properties at the new base date of 1 July 2016 is \$6,054,000. All land valuations within the Business Cobra Street sub-category remain the same as the 2014 land valuations.

The proposed ad valorem rate for 2017/2018 is 3.5875¢ in the dollar. No properties are subject to the minimum rate which is proposed as \$651.10 for 2017/2018. The total rate revenue for this sub-category is \$217,187 and represents 1.71% of the total ordinary rate revenue of the Dubbo component of the rating structure.

Dubbo Component – Business Wellington Road

Business Wellington Road applies to all rateable parcels of land which are within the defined Wellington Road precinct; the area includes the Bunnings site and parcels of land at the front of the Blue Ridge Estate Development.

There are currently 20 properties within this sub-category, with a total land value of \$6,129,200 at the base date of 1 July 2014. The ad valorem rate for 2016/2017 is 3.8066¢ in the dollar. No properties are subject to the minimum rate which is set at \$641.50. The total revenue for this sub-category is \$233,314 and represents 0.88% of the total ordinary rate revenue of the Wellington component of the rating structure.

The total land value for Business Wellington Road properties at the new base date of 1 July 2016 is \$6,601,000. An analysis of the changes in valuations in the Business Wellington Road sub-category indicates that the average valuation increase is 7.70%. The valuation increase for individual properties range from reductions of 22.176% to increases of 29.932%

One property had a valuation reduction, 3 properties remained unchanged and the remaining properties had valuation increases with the most significant valuation changes located in Commercial Avenue. Significant changes to land valuations have included, for example, a property where the land valuation increased from \$294,000 to \$382,000 and another that decreased from \$726,000 to \$565,000.

The proposed ad valorem rate for 2017/2018 is 3.5875 in the dollar. No properties are subject to the minimum rate which is proposed as \$651.10 for 2017/2018. The total rate revenue for this sub-category is \$236,810 and represents 0.87% of the total ordinary rate revenue of the Wellington component of the rating structure.

Wellington Component – Business

Wellington - Business applies to all rateable parcels of land in the former Wellington Council area which are not sub-categorised as Business Wellington.

There are currently 58 properties within this sub-category, with a total land value of \$2,179,540 at the base date of 1 July 2013. The base amount for 2016/2017 is set at \$335.00. The ad valorem rate for 2016/2017 is 0.88488¢ in the dollar. The total revenue for this sub-category is \$39,455 and represents 0.64% of the total ordinary rate revenue of the Wellington component of the rating structure.

The total land value for Business properties at the new base date of 1 July 2016 is \$2,172,220. An analysis of the changes in valuations in the Business sub-category indicates that the average valuation change is a decrease of 0.34%. The valuation changes for individual properties range from reductions of 4.95% to increases of 5.17%.

Examples of changes to land valuations include a property in Goolma Road Montefiores previously valued at \$103,000 reduced to \$97,900 and another property in Railway Parade North Yeoval previously valued at \$58,500 increased to \$61,400.

The proposed Base Amount is \$340.00. The proposed ad valorem rate for 2017/2018 is 0.91094¢ in the dollar. The total rate revenue for this sub-category is \$39,168 and represents 0.62% of the total ordinary rate revenue of the Wellington component of the rating structure.

Wellington Component – Business Wellington

Business Wellington applies to all rateable parcels of land which are categorised Business within the Wellington Township.

There are currently 240 properties within this sub-category, with a total land value of \$12,190,000 at the base date of 1 July 2013. The base amount is \$190.00 and the ad valorem rate for 2016/2017 is 2.15818¢ in the dollar. The total revenue for this sub-category is \$308,926 and represents 4.98% of the total ordinary rate revenue of the Wellington component of the rating structure.

The total land value for Business Wellington properties at the new base date of 1 July 2016 is \$11,786,100. An analysis of the changes in valuations in the Business sub-category indicates that the average valuation change is a decrease of 3.31%. The valuation changes for individual properties range from reductions of 15.08% to increases of 18.60%.

Significant changes to land valuations have included, for example, a property in Amaroo Drive Wellington previously valued at \$65,000 reduced to \$55,200 and another property in Gipps Street Montefiores previously valued at \$80,100 increased to \$95,000.

The proposed base amount for 2017/2018 is \$193.00. The proposed ad valorem rate for 2017/2018 is 2.27827¢ in the dollar. The total rate revenue for this sub-category is \$314,067

and represents 4.98% of the total ordinary rate revenue of the Wellington component of the rating structure.

FARMLAND

The farmland category applies to all land which cannot be categorised as residential, business or mining.

Appendix 5 details the impact of the valuation changes and proposed 2017/2018 rates structure on a sample of Farmland properties.

There are two sub-categories within the Farmland Rate category. These sub-categories are:

Dubbo Component – Farmland

There are currently 657 properties within the Farmland rating Category, with a total land value of \$283,990,000 at the base date of 1 July 2014. The ad valorem rate for 2016/2017 is 0.6937¢ in the dollar. 6 properties are subject to the minimum rate which is set at \$341.00 each with a rateable land value of less than \$49,199. The total revenue for this category is \$1,956,110 and represents 7.40% of the total ordinary rate revenue of the Dubbo component of the rating structure.

The total land value for Farmland properties at the new base date of 1 July 2016 is \$378,660,320. An analysis of the changes in valuations in the Farmland category indicates that the average valuation increase is 33.33%. The valuation increase for individual properties range from reductions of 10.9% to increases of 72.6%

2 properties had a valuation reduction, 8 properties remained unchanged and the remaining properties had a valuation increases. Significant changes to land valuations have included, for example, a property at Bunglegumbie Road where the land valuation increased from \$1,327,000 to \$2,290,000 and another property at Camp Road that decreased from \$284,000 to \$253,000.

The proposed minimum rate for 2017/2018 is \$346.10 and applies to six properties each with a rateable land value of less than \$65,601. The proposed ad valorem rate for 2017/2018 is 0.5275¢ in the dollar. The total rate revenue for this sub-category is \$1,998,759 and represents 7.42% of the total ordinary rate revenue of the Dubbo component of the rating structure.

Wellington Component – Farmland

There are currently 1035 properties within the Wellington Farmland rating Category, with a total land value of \$451,290,140 at the base date of 1 July 2013. The base amount is set at \$173.00 and the ad valorem rate for 2016/2017 is 0.77183¢ in the dollar. The total revenue for this category is \$3,664,995 and represents 59.05% of the total ordinary rate revenue of the Wellington component of the rating structure.

The total land value for Farmland properties at the new base date of 1 July 2016 is \$540,886,690. An analysis of the changes in valuations in the Farmland category indicates that the average valuation increase is 19.853%. The valuation changes for individual properties range from reductions of 5.06% to increases of 35.16%.

Areas with significant increases are Gollan 35%, Wuuluman/Spicers Creek 20-25% and Curra Creek 25%. Significant changes to land valuations have included, for example, a property in Bournemouth Church Road Bournemouth previously valued at \$182,000 reduced to \$176,000 and another property in Westella Road Geurie previously valued at \$2,005,000 increased to \$2,710,000.

The proposed base amount for 2017/2018 is proposed as \$175.00. The proposed ad valorem rate for 2017/2018 is 0.65393¢ in the dollar. The total rate revenue for this sub-category is \$3,720,245 and represents 59.01% of the total ordinary rate revenue of the Wellington component of the rating structure.

MINING

The mining category applies to all land which cannot be categorised as residential, business or farmland.

There are two sub-categories within the Mining Rate category. These sub-categories are:

Dubbo Component – Mining

Council introduced a Mining Rating Category in the 2014/2015 Revenue Policy so that should a Mining Lease Agreement be approved for the proposed mine near Toongi and the dominant use of land be considered as mining, Council could categorise the parcel as Mining and levy rates appropriately.

An ad valorem rate of 6.0¢ in the dollar, and the minimum rate of \$505.60 was adopted for the 2016/2017 rating year.

Whilst a Mining Lease Agreement has not been granted at this time, it is considered appropriate that Council adopt an ad valorem Rate and minimum rate to apply to the mining rating category as part of the 2017/2018 Revenue Policy. This will allow for the parcel of land to be categorised as Mining should a Mining Lease Agreement be approved during the 2017/2018 rating year and the dominant use of the land is considered to be mining.

The proposed ad valorem rate for 2017/2018 is 6.0¢ in the dollar. The minimum rate for 2017/2018 is proposed as \$513.15. Currently there is no land value attributed to the mining category and therefore a notional yield of \$0 is expected at 1 July 2017.

Wellington Component – Mining

There are currently 2 properties within the Mining rating Category, with a total land value of \$8,030 at the base date of 1 July 2013. The ad valorem rate for 2016/2017 is 22.1076¢ in the dollar and the minimum amount of \$588.40 applies. The total revenue for this category is

\$1,775 and represents 0.03% of the total ordinary rate revenue of the Wellington component of the rating structure.

The total land value for Mining properties at the new base date of 1 July 2016 is \$7,810. An analysis of the changes in valuations in the Mining category indicates that the average valuation decrease is 2.740%.

The proposed ad valorem rate for 2017/2018 is 38.36517¢ in the dollar. The proposed minimum rate for 2017/2018 is \$597.20. The total rate revenue for this sub-category is \$2,996 and represents 0.05% of the total ordinary rate revenue of the Wellington component of the rating structure.

SUMMARY

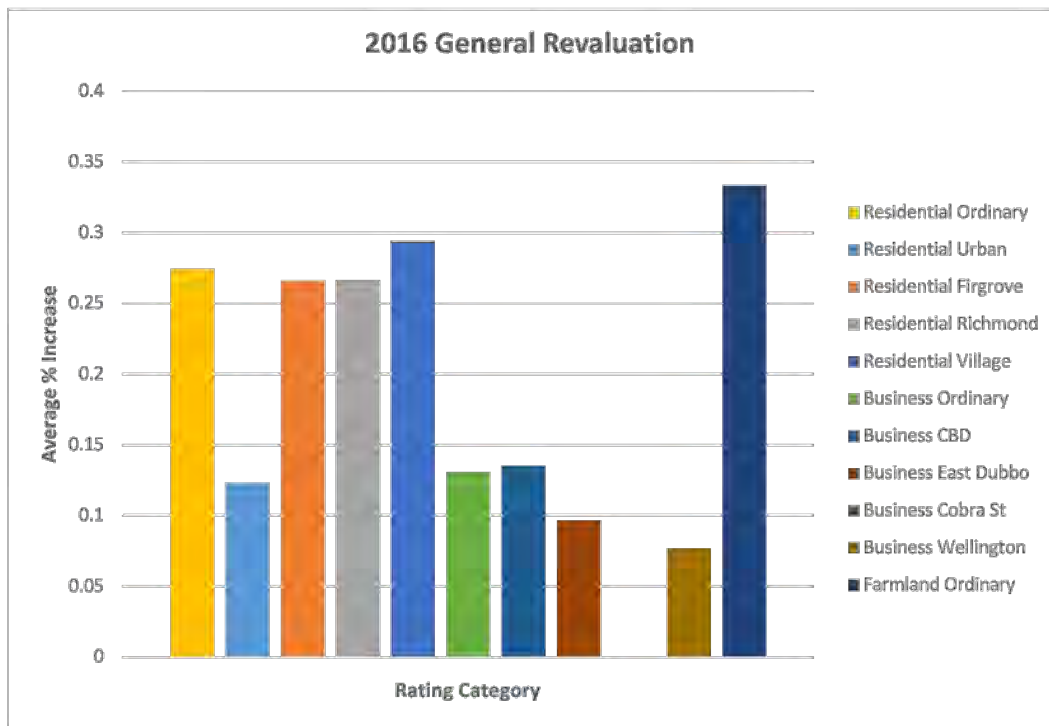
Due to the Local Government Amendment (Rates Merged Council Areas) Bill 2017, the Ordinary Rates and Annual Charges structure that applied in the 2016/2017 rating year has been maintained for the 2017/2018 rating year, with the rate peg of 1.5% being applied to the total notional rate income for each rating category and sub-category.

Appendices:

- 1 Review of 2016 General Revaluation Ex-Dubbo City Council land valuations
- 2 Review of 2016 General Revaluation Ex-Wellington Council land valuations
- 3 2017-2018 Rating Structure Review - Residential sample properties
- 4 2017-2018 Rating Structure Review - Business sample properties
- 5 2017-2018 Rating Structure Review - Farmland sample properties

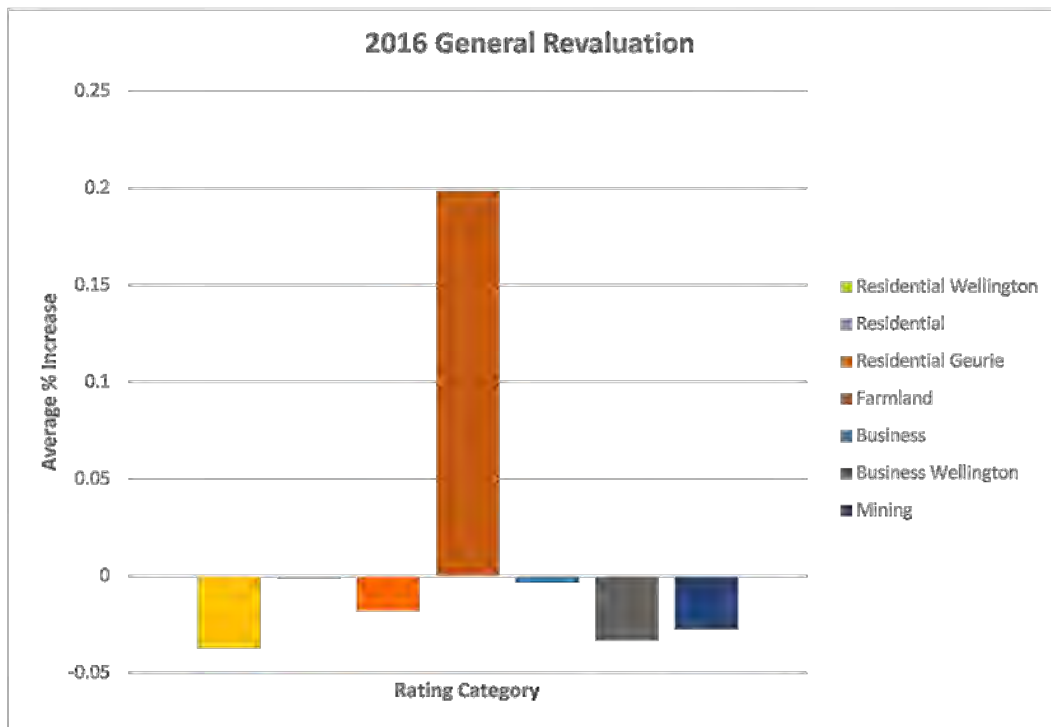
Appendix 1

| 2016 General Valuation Analysis - Ex-Dubbo City Council | | | | | | |
|---|--------------|----------------------|----------------------|---------------|------------------------|------------------------|
| Rating Category | No. Assess | 2014 Valuation | 2016 Valuation | % Variation | Average 2014 Valuation | Average 2016 Valuation |
| Residential Ordinary | 1661 | 308,736,728 | 393,521,900 | 27.46% | 185,874 | 236,919 |
| Residential Urban | 13544 | 1,508,555,035 | 1,694,231,754 | 12.31% | 111,382 | 125,091 |
| Residential Firgrove | 177 | 28,892,000 | 36,575,000 | 26.59% | 163,232 | 206,638 |
| Residential Richmond | 124 | 20,539,850 | 26,016,370 | 26.66% | 165,644 | 209,809 |
| Residential Village | 366 | 22,622,310 | 29,270,980 | 29.39% | 61,810 | 79,975 |
| Business Ordinary | 1029 | 253,808,219 | 287,069,686 | 13.10% | 246,655 | 278,979 |
| Business CBD | 392 | 111,027,586 | 126,037,720 | 13.52% | 283,234 | 321,525 |
| Business East Dubbo | 6 | 11,480,000 | 12,590,000 | 9.67% | 1,913,333 | 2,098,333 |
| Business Cobra St | 7 | 6,054,000 | 6,054,000 | 0.00% | 864,857 | 864,857 |
| Business Wellington | 20 | 6,129,200 | 6,601,000 | 7.70% | 306,460 | 330,050 |
| Farmland Ordinary | 657 | 283,990,000 | 378,660,320 | 33.34% | 432,253 | 576,348 |
| | 17983 | 2,561,834,928 | 2,996,628,730 | 16.97% | 142,459 | 166,637 |



Appendix 2

| 2016 General Valuation Analysis - Ex-Wellington Council | | | | | | |
|---|-------------|--------------------|--------------------|---------------|------------------------|------------------------|
| Rating Category | No. Assess | 2013 Valuation | 2016 Valuation | % Variation | Average 2013 Valuation | Average 2016 Valuation |
| Residential Wellington | 2057 | 69,695,360 | 67,109,850 | -3.71% | 33,882 | 32,625 |
| Residential | 915 | 53,492,665 | 53,429,720 | -0.12% | 58,462 | 58,393 |
| Residential Geurie | 205 | 13,432,800 | 13,190,800 | -1.80% | 65,526 | 64,345 |
| Farmland | 1035 | 451,290,140 | 540,886,690 | 19.85% | 436,029 | 522,596 |
| Business | 58 | 2,179,540 | 2,172,220 | -0.34% | 37,578 | 37,452 |
| Business Wellington | 240 | 12,190,000 | 11,786,100 | -3.31% | 50,792 | 49,109 |
| Mining | 2 | 8,030 | 7,810 | -2.74% | 4,015 | 3,905 |
| | 4512 | 602,288,535 | 688,583,190 | 14.33% | 133,486 | 152,612 |



| Appendix 3 2017/2018 Rating Structure Review - Residential Sample properties | | | | | | | | |
|---|-------------------------------|---------------------|-------------------|-------------------|----------|---------------------------|-------------------------------------|----------|
| Assessment | Property Address | Category | 2014 Valuation | 2016 Valuation | % Change | 2016/2017 | | |
| | | | | | | Actual Rates Levied | Proposed 2017/2018 Rates Levy | % Change |
| 211806 | 8L Conica Road Minore | Dubbo Res. Ordinary | 200,000 | 175,000 | -12.50% | 1,397.20 | 974.58 | -30.25% |
| 22427 | 21L Camp Road | Dubbo Res. Ordinary | 294,000 | 261,000 | -11.22% | 2,053.88 | 1,453.51 | -29.23% |
| 22401 | 26L Camp Road | Dubbo Res. Ordinary | 242,000 | 215,000 | -11.16% | 1,690.61 | 1,197.34 | -29.18% |
| 120122 | 10R Merrilee Road | Dubbo Res. Ordinary | 500,000 | 578,000 | 15.60% | 3,493.00 | 3,218.88 | -7.85% |
| 196056 | 1 Brisbane Street | Dubbo Res. Ordinary | 275,000 | 318,000 | 15.64% | 1,921.15 | 1,770.94 | -7.82% |
| 171794 | 81R Dunedoo Road | Dubbo Res. Ordinary | 276,000 | 345,000 | 25.00% | 1,928.14 | 1,921.31 | -0.35% |
| 193954 | 40L Burrabadine Road | Dubbo Res. Ordinary | 291,000 | 364,000 | 25.09% | 2,032.93 | 2,027.12 | -0.29% |
| 145905 | 22L Jaymark Road | Dubbo Res. Ordinary | 286,000 | 358,000 | 25.17% | 1,998.00 | 1,993.70 | -0.21% |
| 207879 | 36L Pinedale Road | Dubbo Res. Ordinary | 278,000 | 348,000 | 25.18% | 1,942.11 | 1,938.01 | -0.21% |
| 102716 | Whitewood Rd Dubbo | Dubbo Res. Ordinary | 559,000 | 700,000 | 25.22% | 3,905.17 | 3,898.30 | -0.18% |
| 134297 | 24L Gavel Drive | Dubbo Res. Ordinary | 261,000 | 327,000 | 25.29% | 1,823.35 | 1,821.06 | -0.13% |
| 218447 | 12R Rocky Road | Dubbo Res. Ordinary | 300,000 | 376,000 | 25.33% | 2,095.80 | 2,093.94 | -0.09% |
| 112343 | Braithwaite Road Wongarbon | Dubbo Res. Ordinary | 197,000 | 247,000 | 25.38% | 1,376.24 | 1,375.54 | -0.05% |
| 113465 | 99R Old Mendooran Road | Dubbo Res. Ordinary | 81,800 | 103,000 | 25.92% | 571.45 | 573.61 | 0.38% |
| 131400 | 75R Mendooran Rd | Dubbo Res. Ordinary | 115,000 | 145,000 | 26.09% | 803.39 | 807.51 | 0.51% |
| 160482 | 67L Cooreea Road | Dubbo Res. Ordinary | 218,000 | 294,000 | 34.86% | 1,522.95 | 1,637.29 | 7.51% |
| 192972 | 1/7R Angle Road | Dubbo Res. Ordinary | 420,000 | 567,000 | 35.00% | 2,934.12 | 3,157.62 | 7.62% |
| 202029 | 25R Furneys Rd Terramungamine | Dubbo Res. Ordinary | 297,000 | 401,000 | 35.02% | 2,074.84 | 2,233.17 | 7.63% |
| 75557 | 86L Obley Road | Dubbo Res. Ordinary | 262,000 | 361,000 | 37.79% | 1,830.33 | 2,010.41 | 9.84% |
| 95936 | 9R Terra Dr Terramungamine | Dubbo Res. Ordinary | 190,000 | 360,000 | 89.47% | 1,327.34 | 2,004.84 | 51.04% |
| 143611 | 119R Old Dubbo Road | Dubbo Res. Ordinary | 46,900 | 138,000 | 194.24% | 487.60 | 768.52 | 57.61% |
| 181389 | Wellington Rd | Dubbo Res. Ordinary | 238,000 | 555,000 | 133.19% | 1,662.67 | 3,090.80 | 85.89% |
| 131574 | 1L Buddens Road | Dubbo Res. Ordinary | 42,000 | 166,000 | 295.24% | 487.60 | 924.45 | 89.59% |
| 227505 | 15L Old Dubbo Road | Dubbo Res. Ordinary | 140,000 | 385,000 | 175.00% | 978.04 | 2,144.07 | 119.22% |

| Appendix 3 2017/2018 Rating Structure Review - Residential Sample properties | | | | | | | | |
|---|-----------------------------|---------------------|-------------------|-------------------|----------|---------------------------|-------------------------------------|----------|
| Assessment | Property Address | Category | 2014 Valuation | 2016 Valuation | % Change | 2016/2017 | | |
| | | | | | | Actual Rates Levied | Proposed 2017/2018 Rates Levy | % Change |
| 227497 | 10L Hennessy Drive | Dubbo Res. Ordinary | 310,000 | 935,000 | 201.61% | 2,165.66 | 5,207.02 | 140.44% |
| 20900 | 27R Bunglegumbie Road | Dubbo Res. Ordinary | 164,000 | 600,000 | 265.85% | 1,145.70 | 3,341.40 | 191.65% |
| 206624 | 29 Boundary Road | Res. Dubbo Urban | 195,000 | 160,000 | -17.95% | 1,714.05 | 1,281.12 | -25.26% |
| 206632 | 27 Boundary Road | Res. Dubbo Urban | 195,000 | 160,000 | -17.95% | 1,714.05 | 1,281.12 | -25.26% |
| 206640 | Unit 13 4 Diane Street | Res. Dubbo Urban | 195,000 | 160,000 | -17.95% | 1,714.05 | 1,281.12 | -25.26% |
| 206657 | Unit 20 4 Diane Street | Res. Dubbo Urban | 195,000 | 160,000 | -17.95% | 1,714.05 | 1,281.12 | -25.26% |
| 217571 | Unit 1 19-21 Boundary Road | Res. Dubbo Urban | 148,000 | 130,000 | -12.16% | 1,300.92 | 1,040.91 | -19.99% |
| 217555 | Unit 15 19-21 Boundary Road | Res. Dubbo Urban | 169,000 | 150,000 | -11.24% | 1,485.51 | 1,201.05 | -19.15% |
| 91257 | 5 Stonehaven Avenue | Res. Dubbo Urban | 148,000 | 140,000 | -5.41% | 1,300.92 | 1,120.98 | -13.83% |
| 31980 | 27 Hume Street | Res. Dubbo Urban | 131,000 | 131,000 | 0.00% | 1,151.49 | 1,048.92 | -8.91% |
| 100587 | 12A-12B Cunningham Street | Res. Dubbo Urban | 115,000 | 115,000 | 0.00% | 1,010.85 | 920.81 | -8.91% |
| 215500 | 8 Riparian Court | Res. Dubbo Urban | 259,000 | 271,000 | 4.63% | 2,276.61 | 2,169.90 | -4.69% |
| 165788 | 28 Murrumbidgee Place | Res. Dubbo Urban | 127,000 | 133,000 | 4.72% | 1,116.33 | 1,064.93 | -4.60% |
| 230608 | 7 Cowal Court | Res. Dubbo Urban | 145,000 | 152,000 | 4.83% | 1,274.55 | 1,217.06 | -4.51% |
| 187303 | 5 Noccundra Place | Res. Dubbo Urban | 203,000 | 213,000 | 4.93% | 1,784.37 | 1,705.49 | -4.42% |
| 228958 | 13 Severn Circle | Res. Dubbo Urban | 160,000 | 168,000 | 5.00% | 1,406.40 | 1,345.18 | -4.35% |
| 218017 | 12 Peabody Place | Res. Dubbo Urban | 157,000 | 165,000 | 5.10% | 1,380.03 | 1,321.16 | -4.27% |
| 96777 | 6 Thorby Avenue | Res. Dubbo Urban | 193,000 | 203,000 | 5.18% | 1,696.47 | 1,625.42 | -4.19% |
| 2445 | 18 Allandale Drive | Res. Dubbo Urban | 153,000 | 161,000 | 5.23% | 1,344.87 | 1,289.13 | -4.14% |
| 41088 | 1 Eyre Street | Res. Dubbo Urban | 114,000 | 120,000 | 5.26% | 1,002.06 | 960.84 | -4.11% |
| 81308 | 10 Queen Street | Res. Dubbo Urban | 122,000 | 131,000 | 7.38% | 1,072.38 | 1,048.92 | -2.19% |
| 227570 | 5 Cavelle Drive | Res. Dubbo Urban | 207,000 | 226,000 | 9.18% | 1,819.53 | 1,809.58 | -0.55% |
| 219015 | 37 Champagne Drive | Res. Dubbo Urban | 140,000 | 153,000 | 9.29% | 1,230.60 | 1,225.07 | -0.45% |
| 108127 | 21 Yuille Court | Res. Dubbo Urban | 160,000 | 175,000 | 9.38% | 1,406.40 | 1,401.23 | -0.37% |

| Appendix 3 2017/2018 Rating Structure Review - Residential Sample properties | | | | | | | | |
|---|--------------------------|------------------|-------------------|-------------------|----------|---------------------------|-------------------------------------|----------|
| Assessment | Property Address | Category | 2014 Valuation | 2016 Valuation | % Change | 2016/2017 | | |
| | | | | | | Actual Rates Levied | Proposed 2017/2018 Rates Levy | % Change |
| 191198 | 11 Ballindoch Place | Res. Dubbo Urban | 184,000 | 202,000 | 9.78% | 1,617.36 | 1,617.41 | 0.00% |
| 69246 | 14 Page Avenue | Res. Dubbo Urban | 120,000 | 132,000 | 10.00% | 1,054.80 | 1,056.92 | 0.20% |
| 10927 | 18 Bishop Street | Res. Dubbo Urban | 138,000 | 152,000 | 10.14% | 1,213.02 | 1,217.06 | 0.33% |
| 27863 | 121 Cobra Street Dubbo | Res. Dubbo Urban | 128,000 | 141,000 | 10.16% | 1,125.12 | 1,128.99 | 0.34% |
| 24647 | 19 Chelmsford Street | Res. Dubbo Urban | 145,000 | 160,000 | 10.34% | 1,274.55 | 1,281.12 | 0.52% |
| 139486 | 14 Crick Street | Res. Dubbo Urban | 38,100 | 80,000 | 109.97% | 641.50 | 651.10 | 1.50% |
| 60666 | 19 Lunar Avenue Dubbo | Res. Dubbo Urban | 26,200 | 44,600 | 70.23% | 641.50 | 651.10 | 1.50% |
| 96355 | 123 Thompson Street | Res. Dubbo Urban | 50,600 | 74,300 | 46.84% | 641.50 | 651.10 | 1.50% |
| 68933 | 26 Muller Street Dubbo | Res. Dubbo Urban | 98,600 | 113,000 | 14.60% | 866.69 | 904.79 | 4.40% |
| 70418 | 270 Myall Street | Res. Dubbo Urban | 44,200 | 87,500 | 97.96% | 641.50 | 700.61 | 9.21% |
| 35080 | 233 Darling St Dubbo | Res. Dubbo Urban | 135,600 | 163,000 | 20.21% | 1,191.92 | 1,305.14 | 9.50% |
| 35890 | 7 Davies Street | Res. Dubbo Urban | 46,300 | 90,000 | 94.38% | 641.50 | 720.63 | 12.34% |
| 216516 | 6 North Street | Res. Dubbo Urban | 47,100 | 90,000 | 91.08% | 641.50 | 720.63 | 12.34% |
| 107582 | 62 Young Street | Res. Dubbo Urban | 98,100 | 121,000 | 23.34% | 862.30 | 968.85 | 12.36% |
| 73644 | 52 Alfred Street Dubbo | Res. Dubbo Urban | 50,600 | 93,000 | 83.79% | 641.50 | 744.65 | 16.08% |
| 65798 | 9 Meadowbank Drive | Res. Dubbo Urban | 91,600 | 117,000 | 27.73% | 805.16 | 936.82 | 16.35% |
| 2197 | 149 Yaruga Street | Res. Dubbo Urban | 65,300 | 96,000 | 47.01% | 641.50 | 768.67 | 19.82% |
| 125485 | 61 St Georges Terrace | Res. Dubbo Urban | 242,000 | 323,000 | 33.47% | 2,127.18 | 2,586.26 | 21.58% |
| 160102 | 8 Boree Drive | Res. Dubbo Urban | 194,000 | 260,000 | 34.02% | 1,705.26 | 2,081.82 | 22.08% |
| 43621 | 131 Fitzroy Street | Res. Dubbo Urban | 37,400 | 100,000 | 167.38% | 641.50 | 800.70 | 24.82% |
| 23326 | 53/53A Carrington Avenue | Res. Dubbo Urban | 39,400 | 100,000 | 153.81% | 641.50 | 800.70 | 24.82% |
| 28168 | 53 Cobra Street | Res. Dubbo Urban | 40,800 | 100,000 | 145.10% | 641.50 | 800.70 | 24.82% |
| 17344 | 66 Brisbane Street | Res. Dubbo Urban | 86,500 | 119,000 | 37.57% | 760.34 | 952.83 | 25.32% |
| 35130 | 245 Darling Street | Res. Dubbo Urban | 32,100 | 120,000 | 273.83% | 641.50 | 960.84 | 49.78% |

| Appendix 3 2017/2018 Rating Structure Review - Residential Sample properties | | | | | | | | |
|---|-------------------------------|------------------|-------------------|-------------------|----------|---------------------------|-------------------------------------|----------|
| Assessment | Property Address | Category | 2014 Valuation | 2016 Valuation | % Change | 2016/2017 | | |
| | | | | | | Actual Rates Levied | Proposed 2017/2018 Rates Levy | % Change |
| 22922 | 72 Carrington Avenue | Res. Dubbo Urban | 43,100 | 140,000 | 224.83% | 641.50 | 1,120.98 | 74.74% |
| 91240 | 3 Stonehaven Avenue | Res. Dubbo Urban | 57,200 | 167,000 | 191.96% | 641.50 | 1,337.17 | 108.44% |
| 38092 | 1 East Street | Res. Dubbo Urban | 87,300 | 200,000 | 129.10% | 767.37 | 1,601.40 | 108.69% |
| 91281 | 11 Stonehaven Avenue | Res. Dubbo Urban | 68,500 | 180,000 | 162.77% | 641.50 | 1,441.26 | 124.67% |
| 230038 | Boundary Road | Res. Dubbo Urban | 247,000 | 704,000 | 185.02% | 2,171.13 | 5,636.93 | 159.63% |
| 220112 | Boundary Road | Res. Dubbo Urban | 1,120,000 | 8,470,000 | 656.25% | 9,844.80 | 67,819.29 | 588.88% |
| 169798 | 3R Numbardie Drive | Res. Firgrove | 159,000 | 201,000 | 26.42% | 1,289.17 | 1,306.30 | 1.33% |
| 176165 | 5R Dunlop Road | Res. Firgrove | 139,000 | 176,000 | 26.62% | 1,127.01 | 1,143.82 | 1.49% |
| 146747 | 2L Winbar Road | Res. Firgrove | 180,000 | 228,000 | 26.67% | 1,459.44 | 1,481.77 | 1.53% |
| 164385 | 13L Wilfred Smith Drive | Res. Firgrove | 170,000 | 216,000 | 27.06% | 1,378.36 | 1,403.78 | 1.84% |
| 160946 | 16L Debeauforte Drive | Res. Richmond | 272,000 | 341,000 | 25.37% | 2,205.38 | 2,216.16 | 0.49% |
| 152950 | 5R Harefield Road | Res. Richmond | 177,000 | 224,000 | 26.55% | 1,435.12 | 1,455.78 | 1.44% |
| 205725 | 120 Torryburn Way | Res. Richmond | 233,000 | 295,000 | 26.61% | 1,889.16 | 1,917.21 | 1.48% |
| 185554 | 14 Torryburn Way | Res. Richmond | 190,000 | 241,000 | 26.84% | 1,540.52 | 1,566.26 | 1.67% |
| 109695 | 17 Dubbo Street Brocklehurst | Res. Village | 69,700 | 87,100 | 24.96% | 532.16 | 534.53 | 0.45% |
| 198102 | 22 Bundemar Street Wongarbon | Res. Village | 134,000 | 168,000 | 25.37% | 1,023.09 | 1,031.02 | 0.77% |
| 111691 | 56 Derribong Street Wongarbon | Res. Village | 202,000 | 254,000 | 25.74% | 1,542.27 | 1,558.80 | 1.07% |
| 159393 | 3 Umangla Street Wongarbon | Res. Village | 151,000 | 190,000 | 25.83% | 1,152.89 | 1,166.03 | 1.14% |
| 112392 | Umangla Street Wongarbon | Res. Village | 160,000 | 202,000 | 26.25% | 1,221.60 | 1,239.67 | 1.48% |
| 193251 | 4 Eura Street Eumungerie | Res. Village | 25,200 | 37,900 | 50.40% | 505.60 | 513.15 | 1.49% |
| 224031 | 12 Cobboco Road Eumungerie | Res. Village | 24,300 | 36,500 | 50.21% | 505.60 | 513.15 | 1.49% |
| 110586 | 25 Railway Street Eumungerie | Res. Village | 23,400 | 35,100 | 50.00% | 505.60 | 513.15 | 1.49% |
| 141177 | 8 Sunset Street Ballimore | Res. Village | 46,600 | 69,700 | 49.57% | 505.60 | 513.15 | 1.49% |
| 151986 | 9 Nardoo Street Ballimore | Res. Village | 33,300 | 49,800 | 49.55% | 505.60 | 513.15 | 1.49% |

| Appendix 3 | | | | | | | | |
|---|-------------------------------------|---------------------------|-------------------|-------------------|----------|---------------------------|-------------------------------------|----------|
| 2017/2018 Rating Structure Review - Residential Sample properties | | | | | | | | |
| Assessment | Property Address | Category | 2014 Valuation | 2016 Valuation | % Change | 2016/2017 | | |
| | | | | | | Actual Rates Levied | Proposed 2017/2018 Rates Levy | % Change |
| 108960 | 27 Bomen Street Ballimore | Res. Village | 53,300 | 79,700 | 49.53% | 505.60 | 513.15 | 1.49% |
| 213554 | 6-8 Zealand Street Ballimore | Res. Village | 46,800 | 69,900 | 49.36% | 505.60 | 513.15 | 1.49% |
| 109844 | 9 Ulomogo Street Brocklehurst | Res. Village | 59,200 | 74,000 | 25.00% | 505.60 | 513.15 | 1.49% |
| 206335 | 8 Mara Street Brocklehurst | Res. Village | 34,800 | 43,500 | 25.00% | 505.60 | 513.15 | 1.49% |
| 144619 | 12 Lagoon Street Brocklehurst | Res. Village | 40,100 | 50,100 | 24.94% | 505.60 | 513.15 | 1.49% |
| 195082 | 5 Moonul Street Eumungerie | Res. Village | 17,500 | 30,000 | 71.43% | 505.60 | 513.15 | 1.49% |
| 51540 | 762 Ponto Falls Road Maryvale | Res. Ordinary -Wellington | 269,000 | 256,000 | -4.83% | 2,302.41 | 2,253.79 | -2.11% |
| 52811 | 609 Ponto Falls Road Maryvale | Res. Ordinary -Wellington | 150,000 | 143,000 | -4.67% | 1,414.38 | 1,390.93 | -1.66% |
| 45245 | 405 Ponto Falls Road Maryvale | Res. Ordinary -Wellington | 99,200 | 94,200 | -5.04% | 1,035.28 | 1,018.30 | -1.64% |
| 36962 | 679 Dripstone Road Dripstone | Res. Ordinary -Wellington | 63,700 | 60,500 | -5.02% | 770.36 | 760.97 | -1.22% |
| 38026 | 1306 Neurea Road Mumbil | Res. Ordinary -Wellington | 32,300 | 30,700 | -4.95% | 536.04 | 533.42 | -0.49% |
| 29520 | 7 Trickett Street Stuart Town | Res. Ordinary -Wellington | 10,800 | 10,300 | -4.63% | 375.60 | 377.65 | 0.55% |
| 53686 | 14 Wellington Street Stuart Town | Res. Ordinary -Wellington | 9,000 | 8,600 | -4.44% | 362.16 | 364.67 | 0.69% |
| 24414 | 42 Isali Street Bodangora | Res. Ordinary -Wellington | 27,400 | 27,400 | 0.00% | 499.47 | 508.22 | 1.75% |
| 51458 | 100 Dick Street Bodangora | Res. Ordinary -Wellington | 82,300 | 82,300 | 0.00% | 909.16 | 927.43 | 2.01% |
| 2071 | 2 Old Sydney Road Apsley | Res. Ordinary -Wellington | 146,000 | 146,000 | 0.00% | 1,384.53 | 1,413.84 | 2.12% |
| 83410 | 46 Warree Road Stuart Town | Res. Ordinary -Wellington | 178,000 | 178,000 | 0.00% | 1,623.33 | 1,658.19 | 2.15% |
| 48843 | 300 Namina Village Road Wellington | Res. Ordinary -Wellington | 300,000 | 300,000 | 0.00% | 2,533.75 | 2,589.77 | 2.21% |
| 31161 | 76 Railway Parade North Yeoval | Res. Ordinary -Wellington | 17,400 | 18,300 | 5.17% | 424.85 | 438.74 | 3.27% |
| 24984 | 3369 Golden Highway Elong Elong | Res. Ordinary -Wellington | 58,600 | 61,500 | 4.95% | 732.30 | 768.61 | 4.96% |
| 17376 | 37 Shirley Road Ballimore | Res. Ordinary -Wellington | 238,000 | 250,000 | 5.04% | 2,071.08 | 2,207.98 | 6.61% |
| 83436 | 171 Shepherds Creek Road Euchareena | Res. Ordinary -Wellington | 25,500 | 31,900 | 25.10% | 485.29 | 542.59 | 11.81% |
| 6916 | 173 Allambie Road Stuart Town | Res. Ordinary -Wellington | 361,000 | 469,000 | 29.92% | 2,988.96 | 3,880.24 | 29.82% |
| 83188 | 7034 Burrendong Way Mumbil | Res. Ordinary -Wellington | 120,000 | 156,000 | 30.00% | 1,190.50 | 1,490.20 | 25.17% |

| Appendix 3 2017/2018 Rating Structure Review - Residential Sample properties | | | | | | | | |
|---|------------------------------------|------------------------|-------------------|-------------------|----------|---------------------------|-------------------------------------|----------|
| Assessment | Property Address | Category | 2014 Valuation | 2016 Valuation | % Change | 2016/2017 | | |
| | | | | | | Actual Rates Levied | Proposed 2017/2018 Rates Levy | % Change |
| 15792 | 13-15 Buckenbah Street Geurie | Residential Geurie | 126,000 | 75,600 | -40.00% | 1,123.81 | 764.21 | -32.00% |
| 15222 | 94-98 Wellington Street Geurie | Residential Geurie | 140,000 | 98,000 | -30.00% | 1,227.01 | 931.97 | -24.05% |
| 15883 | 39 Buckenbah Street Geurie | Residential Geurie | 42,600 | 42,600 | 0.00% | 509.03 | 517.05 | 1.58% |
| 84178 | 34 Cass Street Geurie | Residential Geurie | 85,000 | 85,000 | 0.00% | 821.58 | 834.61 | 1.59% |
| 49882 | 6 Geurie Street Geurie | Residential Geurie | 100,000 | 100,000 | 0.00% | 932.15 | 946.95 | 1.59% |
| 16956 | 26-28 Hill Street Geurie | Residential Geurie | 114,000 | 114,000 | 0.00% | 1,035.35 | 1,051.80 | 1.59% |
| 46664 | 6-12 Chambers Street Geurie | Residential Geurie | 231,000 | 231,000 | 0.00% | 1,897.82 | 1,928.07 | 1.59% |
| 14761 | 2-12 Douglas Street Geurie | Residential Geurie | 144,000 | 151,000 | 4.86% | 1,256.50 | 1,328.91 | 5.76% |
| 15339 | 120 Wellington Street Geurie | Residential Geurie | 76,500 | 80,300 | 4.97% | 758.92 | 799.41 | 5.33% |
| 14282 | 126-128 Gobolion Street Wellington | Residential Wellington | 135,000 | 89,800 | -33.48% | 1,783.14 | 1,354.90 | -24.02% |
| 14001 | 94-96 Gobolion Street Wellington | Residential Wellington | 103,000 | 68,500 | -33.50% | 1,431.10 | 1,105.16 | -22.78% |
| 13870 | 82 Gobolion Street Wellington | Residential Wellington | 85,500 | 56,800 | -33.57% | 1,238.59 | 967.97 | -21.85% |
| 14316 | 130 Gobolion Street Wellington | Residential Wellington | 45,000 | 29,900 | -33.56% | 793.05 | 652.57 | -17.71% |
| 28324 | 152-154 Pierce Street Wellington | Residential Wellington | 11,000 | 10,400 | -5.45% | 419.01 | 423.94 | 1.18% |
| 5611 | 2 Elizabeth Street Wellington | Residential Wellington | 10,500 | 9,960 | -5.14% | 413.51 | 418.78 | 1.27% |
| 15891 | 17 Hawkins Street Wellington | Residential Wellington | 30,000 | 28,500 | -5.00% | 628.03 | 636.16 | 1.29% |
| 3418 | 16 Bangalla Crescent Wellington | Residential Wellington | 20,000 | 19,000 | -5.00% | 518.02 | 524.77 | 1.30% |
| 21105 | 5 Parkes Street Wellington | Residential Wellington | 6,500 | 6,170 | -5.08% | 369.51 | 374.34 | 1.31% |
| 9696 | 1A Riverview Avenue Wellington | Residential Wellington | 42,500 | 40,400 | -4.94% | 765.54 | 775.69 | 1.33% |
| 1818 | 58 Arthur Street Wellington | Residential Wellington | 14,200 | 13,500 | -4.93% | 454.21 | 460.29 | 1.34% |
| 53926 | 3 Grevillea Place Montefiores | Residential Wellington | 63,000 | 59,900 | -4.92% | 991.06 | 1,004.32 | 1.34% |
| 18903 | 24 Montefiores Street Montefiores | Residential Wellington | 190,000 | 181,000 | -4.74% | 2,388.19 | 2,424.21 | 1.51% |
| 8102 | 42 Gisborne Street Wellington | Residential Wellington | 55,000 | 55,000 | 0.00% | 903.06 | 946.87 | 4.85% |
| 44909 | 23 Melaleuca Drive Montefiores | Residential Wellington | 76,000 | 90,300 | 18.82% | 1,134.08 | 1,360.76 | 19.99% |

| Appendix 4 2017/2018 Rating Structure Review - Business Sample properties | | | | | | | | |
|--|--------------------------|-----------------------|-----------|-----------|----------|--------------|------------|----------|
| Assessment | Property Address | Category | 2014 | 2016 | % Change | 2016/2017 | Proposed | % Change |
| | | | Valuation | Valuation | | Actual Rates | 2017/2018 | |
| | | | | | | Levied | Rates Levy | |
| 62928 | 250-256 Macquarie Street | Business CBD | 1,010,000 | 674,000 | -33.27% | 35,808.54 | 21,081.37 | -41.13% |
| 17641 | 161 Brisbane Street | Business CBD | 755,000 | 570,000 | -24.50% | 26,767.77 | 17,828.46 | -33.40% |
| 63488 | 31-37 Macquarie Street | Business CBD | 487,000 | 453,000 | -6.98% | 17,266.10 | 14,168.93 | -17.94% |
| 26717 | 22 Cobra Street | Business CBD | 1,400,000 | 1,400,000 | 0.00% | 49,635.60 | 43,789.20 | -11.78% |
| 63173 | 146 Macquarie Street | Business CBD | 3,410,000 | 3,410,000 | 0.00% | 120,898.14 | 106,657.98 | -11.78% |
| 63355 | 88 Macquarie Street | Business CBD | 471,000 | 471,000 | 0.00% | 16,698.83 | 14,731.94 | -11.78% |
| 63819 | 215 Macquarie Street | Business CBD | 286,200 | 297,000 | 3.77% | 10,146.93 | 9,289.57 | -8.45% |
| 63298 | 122 Macquarie Street | Business CBD | 179,000 | 191,000 | 6.70% | 6,346.27 | 5,974.10 | -5.86% |
| 228198 | 220 Macquarie Steet | Business CBD | 1,830,000 | 2,000,000 | 9.29% | 64,880.82 | 62,556.00 | -3.58% |
| 63751 | 177-191 Macquarie Street | Business CBD | 4,410,000 | 4,850,000 | 9.98% | 156,352.14 | 151,698.30 | -2.98% |
| 26881 | 54 Cobra Street | Business CBD | 105,000 | 120,000 | 14.29% | 3,722.67 | 3,753.36 | 0.82% |
| 40742 | 27 Erskine Street | Business CBD | 114,000 | 131,000 | 14.91% | 4,041.76 | 4,097.42 | 1.38% |
| 144197 | 34 Bultje Street | Business CBD | 1,020,000 | 1,220,000 | 19.61% | 36,163.08 | 38,159.16 | 5.52% |
| 17666 | 167 Brisbane Street | Business CBD | 427,000 | 512,000 | 19.91% | 15,138.86 | 16,014.34 | 5.78% |
| 92610 | 112 Talbragar Street | Business CBD | 175,000 | 210,000 | 20.00% | 6,204.45 | 6,568.38 | 5.87% |
| 177171 | 231 Darling Street | Business CBD | 933,000 | 1,120,000 | 20.04% | 33,078.58 | 35,031.36 | 5.90% |
| 144692 | 64 Macquarie Street | Business CBD | 803,000 | 964,000 | 20.05% | 28,469.56 | 30,151.99 | 5.91% |
| 63629 | 117 Macquarie Street | Business CBD | 128,700 | 200,000 | 55.40% | 4,562.93 | 6,255.60 | 37.10% |
| 63678 | 129 Macquarie Street | Business CBD | 135,900 | 220,000 | 61.88% | 4,818.20 | 6,881.16 | 42.82% |
| 63686 | 131-135 Macquarie Street | Business CBD | 386,000 | 815,000 | 111.14% | 13,685.24 | 25,491.57 | 86.27% |
| 204124 | 243-249 Cobra Street | Business Cobra Street | 1,950,000 | 1,950,000 | 0.00% | 74,228.70 | 69,956.25 | -5.76% |
| 27525 | 5 Hawthorn Street | Business Cobra Street | 222,000 | 222,000 | 0.00% | 8,450.65 | 7,964.25 | -5.76% |
| 164872 | 66 Windsor Parade | Business East | 1,560,000 | 1,610,000 | 3.21% | 59,382.96 | 57,758.75 | -2.74% |
| 202102 | 5 Birch Avenue | Business East | 1,420,000 | 1,560,000 | 9.86% | 54,053.72 | 55,965.00 | 3.54% |
| 227893 | 56 Windsor Parade | Business East | 6,870,000 | 7,570,000 | 10.19% | 261,513.42 | 271,573.75 | 3.85% |
| 104910 | 62 Windsor Parade | Business East | 955,000 | 1,100,000 | 15.18% | 36,353.03 | 39,462.50 | 8.55% |
| 185943 | 5 Energy Place | Business Ordinary | 181,000 | 140,000 | -22.65% | 2,299.06 | 1,888.60 | -17.85% |

| Appendix 4 2017/2018 Rating Structure Review - Business Sample properties | | | | | | | | |
|--|--------------------------|-------------------|-----------|-----------|----------|--------------|------------|----------|
| Assessment | Property Address | Category | 2014 | 2016 | % Change | 2016/2017 | Proposed | % Change |
| | | | Valuation | Valuation | | Actual Rates | 2017/2018 | |
| | | | | | | Levied | Rates Levy | |
| 204900 | 1 Moon Close | Business Ordinary | 202,000 | 170,000 | -15.84% | 2,565.80 | 2,293.30 | -10.62% |
| 204975 | 6 Moon Close | Business Ordinary | 140,000 | 125,000 | -10.71% | 1,778.28 | 1,686.25 | -5.18% |
| 109216 | 34 Federation Street | Business Ordinary | 27,800 | 41,600 | 49.64% | 641.50 | 651.10 | 1.50% |
| 109000 | 19 Bomen Street | Business Ordinary | 33,300 | 49,800 | 49.55% | 641.50 | 671.80 | 4.72% |
| 64528 | 9 Mansour Street | Business Ordinary | 13,600 | 50,000 | 267.65% | 641.50 | 674.50 | 5.14% |
| 50451 | 23 Hawthorn Street | Business Ordinary | 1,250,000 | 1,250,000 | 0.00% | 15,877.50 | 16,862.50 | 6.20% |
| 14630 | Gilgandra Road | Business Ordinary | 216,000 | 216,000 | 0.00% | 2,743.63 | 2,913.84 | 6.20% |
| 93857 | 93 Tamworth Street | Business Ordinary | 268,000 | 268,000 | 0.00% | 3,404.14 | 3,615.32 | 6.20% |
| 36930 | 45-49 Douglas Mawson | Business Ordinary | 1,620,000 | 1,620,000 | 0.00% | 20,577.24 | 21,853.80 | 6.20% |
| 100215 | Basalt Rd | Business Ordinary | 963,000 | 963,000 | 0.00% | 12,232.03 | 12,990.87 | 6.20% |
| 124199 | Tannery Rd | Business Ordinary | 1,230,000 | 1,230,000 | 0.00% | 15,623.46 | 16,592.70 | 6.20% |
| 69493 | 40 Cobborra Road | Business Ordinary | 1,490,000 | 1,490,000 | 0.00% | 18,925.98 | 20,100.10 | 6.20% |
| 143488 | 34L Yarrandale Road | Business Ordinary | 1,380,000 | 1,380,000 | 0.00% | 17,528.76 | 18,616.20 | 6.20% |
| 210592 | 1 Torvean Avenue | Business Ordinary | 4,515,000 | 4,520,000 | 0.11% | 57,349.53 | 60,974.80 | 6.32% |
| 162736 | 14 Transport Drive | Business Ordinary | 249,000 | 261,000 | 4.82% | 3,162.80 | 3,520.89 | 11.32% |
| 194721 | Burraway Road | Business Ordinary | 507,000 | 532,000 | 4.93% | 6,439.91 | 7,176.68 | 11.44% |
| 211145 | 4L Pilons Drive | Business Ordinary | 641,000 | 673,000 | 4.99% | 8,141.98 | 9,078.77 | 11.51% |
| 201799 | 2L Richardson Rd | Business Ordinary | 696,000 | 731,000 | 5.03% | 8,840.59 | 9,861.19 | 11.54% |
| 205808 | 33L Narromine Road | Business Ordinary | 556,000 | 584,000 | 5.04% | 7,062.31 | 7,878.16 | 11.55% |
| 162686 | Transport Drive | Business Ordinary | 138,000 | 145,000 | 5.07% | 1,752.88 | 1,956.05 | 11.59% |
| 102971 | 82 Whylandra Street | Business Ordinary | 970,000 | 1,020,000 | 5.15% | 12,320.94 | 13,759.80 | 11.68% |
| 231390 | 88 River Street | Business Ordinary | 2,855,000 | 3,005,000 | 5.25% | 36,264.21 | 40,537.45 | 11.78% |
| 105081 | 82 Wingewarra Street | Business Ordinary | 72,100 | 77,400 | 7.35% | 915.81 | 1,044.13 | 14.01% |
| 92750 | 173 Talbragar Street | Business Ordinary | 366,000 | 393,000 | 7.38% | 4,648.93 | 5,301.57 | 14.04% |
| 28002 | 87 Cobra Street | Business Ordinary | 480,000 | 527,000 | 9.79% | 6,096.96 | 7,109.23 | 16.60% |
| 103672 | 101-107 Whylandra Street | Business Ordinary | 1,610,000 | 1,770,000 | 9.94% | 20,450.22 | 23,877.30 | 16.76% |
| 224577 | 2 Whylandra Street | Business Ordinary | 1,700,000 | 1,870,000 | 10.00% | 21,593.40 | 25,226.30 | 16.82% |

| Appendix 4 2017/2018 Rating Structure Review - Business Sample properties | | | | | | | | |
|--|------------------------------|--------------------------|-----------|-----------|----------|--------------|------------|----------|
| Assessment | Property Address | Category | 2014 | 2016 | % Change | 2016/2017 | Proposed | % Change |
| | | | Valuation | Valuation | | Actual Rates | 2017/2018 | |
| | | | | | | Levied | Rates Levy | |
| 141433 | 54-56 Bourke Street | Business Ordinary | 1,430,000 | 1,640,000 | 14.69% | 18,163.86 | 22,123.60 | 21.80% |
| 70962 | Myall St | Business Ordinary | 1,480,000 | 1,700,000 | 14.86% | 18,798.96 | 22,933.00 | 21.99% |
| 14739 | 3 Bourke Street | Business Ordinary | 662,000 | 761,000 | 14.95% | 8,408.72 | 10,265.89 | 22.09% |
| 198615 | 97 Fitzroy Street | Business Ordinary | 387,000 | 445,000 | 14.99% | 4,915.67 | 6,003.05 | 22.12% |
| 204926 | 5 Moon Close | Business Ordinary | 100,000 | 118,000 | 18.00% | 1,270.20 | 1,591.82 | 25.32% |
| 214420 | 2 Asset Way | Business Ordinary | 249,000 | 311,000 | 24.90% | 3,162.80 | 4,195.39 | 32.65% |
| 206327 | 2R Freight Drive | Business Ordinary | 840,000 | 1,100,000 | 30.95% | 10,669.68 | 14,839.00 | 39.08% |
| 209974 | 86 River Street | Business Ordinary | 112,000 | 150,000 | 33.93% | 1,422.62 | 2,023.50 | 42.24% |
| 214412 | 4 Asset Way | Business Ordinary | 90,100 | 121,000 | 34.30% | 1,144.45 | 1,632.29 | 42.63% |
| 205535 | 5 Blueridge Drive | Business Ordinary | 210,000 | 283,000 | 34.76% | 2,667.42 | 3,817.67 | 43.12% |
| 109224 | 26 Federation Street | Business Ordinary | 72,500 | 108,000 | 48.97% | 920.90 | 1,456.92 | 58.21% |
| 159591 | 18 Victoria Street | Business Ordinary | 900,000 | 1,510,000 | 67.78% | 11,431.80 | 20,369.90 | 78.19% |
| 103508 | 45 Whylandra Street | Business Ordinary | 1,150,000 | 1,930,000 | 67.83% | 14,607.30 | 26,035.70 | 78.24% |
| 26139 | 1-15 Cobbora Road | Business Ordinary | 328,000 | 636,000 | 93.90% | 4,166.26 | 8,579.64 | 105.93% |
| 181124 | 8-14 Beni Street | Business Ordinary | 113,000 | 267,000 | 136.28% | 1,435.33 | 3,601.83 | 150.94% |
| 217019 | 73-75 Fitzroy Street | Business Ordinary | 109,000 | 322,000 | 195.41% | 1,384.52 | 4,343.78 | 213.74% |
| 64551 | 1-3 Mansour Street | Business Ordinary | 29,300 | 150,000 | 411.95% | 641.50 | 2,023.50 | 215.43% |
| 225244 | 9 Blueridge Drive | Business Ordinary | 380,000 | 1,150,000 | 202.63% | 4,826.76 | 15,513.50 | 221.41% |
| 1934 | 18 Alfred Street | Business Ordinary | 40,500 | 245,000 | 504.94% | 641.50 | 3,305.05 | 415.21% |
| 218181 | 9 Asset Way | Business Ordinary | 97,000 | 530,000 | 446.39% | 1,232.09 | 7,149.70 | 480.29% |
| 225293 | 18 Blueridge Drive | Business Ordinary | 100,000 | 1,230,000 | 1130.00% | 1,270.20 | 16,592.70 | 1206.31% |
| 209529 | 2-4 Commercial Avenue | Business Wellington Rd | 726,000 | 565,000 | -22.18% | 27,635.92 | 20,269.38 | -26.66% |
| 209917 | 112 Sheraton Road | Business Wellington Rd | 1,560,000 | 1,560,000 | 0.00% | 59,382.96 | 55,965.00 | -5.76% |
| 226143 | 4R Wellington Road | Business Wellington Rd | 450,000 | 480,000 | 6.67% | 17,129.70 | 17,220.00 | 0.53% |
| 205410 | 10 Blueridge Drive | Business Wellington Rd | 174,000 | 200,000 | 14.94% | 6,623.48 | 7,175.00 | 8.33% |
| 206277 | 7 Commercial Avenue | Business Wellington Rd | 294,000 | 382,000 | 29.93% | 11,191.40 | 13,704.25 | 22.45% |
| 26203 | 7086 Goolma Road Montefiores | Bus. Ordinary Wellington | 103,000 | 97,900 | -4.95% | 1,246.43 | 1,231.81 | -1.17% |

| Appendix 4 2017/2018 Rating Structure Review - Business Sample properties | | | | | | | | |
|--|-----------------------------------|--------------------------|-----------|-----------|----------|--------------|------------|----------|
| Assessment | Property Address | Category | 2014 | 2016 | % Change | 2016/2017 | Proposed | % Change |
| | | | Valuation | Valuation | | Actual Rates | 2017/2018 | |
| | | | | | | Levied | Rates Levy | |
| 29025 | 42 Molong Street Stuart Town | Bus. Ordinary Wellington | 16,700 | 15,900 | -4.79% | 482.77 | 484.84 | 0.43% |
| 28696 | 24 Copeland Street Stuart Town | Bus. Ordinary Wellington | 9,360 | 8,940 | -4.49% | 417.82 | 421.44 | 0.86% |
| 24323 | Ponto Falls Road Maryvale | Bus. Ordinary Wellington | 1,250 | 1,250 | 0.00% | 346.06 | 351.39 | 1.54% |
| 45617 | 4090 Golden Highway Elong Elong | Bus. Ordinary Wellington | 11,500 | 11,500 | 0.00% | 436.76 | 444.76 | 1.83% |
| 40543 | 5 Cudgegong Street Mumbil | Bus. Ordinary Wellington | 24,200 | 24,200 | 0.00% | 549.14 | 560.45 | 2.06% |
| 50070 | 101 Caves Road Apsley | Bus. Ordinary Wellington | 38,000 | 38,000 | 0.00% | 671.25 | 686.16 | 2.22% |
| 16022 | 57-59 Buckenbah Street Geurie | Bus. Ordinary Wellington | 91,200 | 91,200 | 0.00% | 1,142.01 | 1,170.78 | 2.52% |
| 21550 | 48 Brennans Way Mount Arthur | Bus. Ordinary Wellington | 142,000 | 142,000 | 0.00% | 1,591.53 | 1,633.53 | 2.64% |
| 18101 | 6945 Goolma Road Montefiores | Bus. Ordinary Wellington | 193,000 | 193,000 | 0.00% | 2,042.82 | 2,098.11 | 2.71% |
| 47381 | 55 Railway Parade North Yeoval | Bus. Ordinary Wellington | 58,500 | 61,400 | 4.96% | 852.65 | 899.32 | 5.47% |
| 30874 | 1086 Bournewood Church Bournewood | Bus. Ordinary Wellington | 1,740 | 1,830 | 5.17% | 350.40 | 356.67 | 1.79% |
| 1628 | 40 Amaroo Drive Wellington | Business Wellington | 88,000 | 74,800 | -15.00% | 2,089.20 | 1,897.15 | -9.19% |
| 1610 | 38 Amaroo Drive Wellington | Business Wellington | 65,000 | 55,200 | -15.08% | 1,592.82 | 1,450.61 | -8.93% |
| 8573 | 64 Gisborne Street Wellington | Business Wellington | 70,000 | 66,400 | -5.14% | 1,700.73 | 1,705.77 | 0.30% |
| 17848 | 8 Mitchell Highway Montefiores | Business Wellington | 144,000 | 137,000 | -4.86% | 3,297.78 | 3,314.23 | 0.50% |
| 41145 | 49 Whiteley Street Wellington | Business Wellington | 24,900 | 23,700 | -4.82% | 727.39 | 732.95 | 0.76% |
| 10181 | 64 Maughan Street Wellington | Business Wellington | 9,880 | 9,880 | 0.00% | 403.23 | 418.09 | 3.69% |
| 10009 | 26 Maughan Street Wellington | Business Wellington | 12,500 | 12,500 | 0.00% | 459.77 | 477.78 | 3.92% |
| 39529 | 30-32 Swift Street Wellington | Business Wellington | 16,200 | 16,200 | 0.00% | 539.63 | 562.08 | 4.16% |
| 22087 | 144 Percy Street Wellington | Business Wellington | 34,000 | 34,000 | 0.00% | 923.78 | 967.61 | 4.74% |
| 48223 | 68 Swift Street Wellington | Business Wellington | 36,000 | 36,000 | 0.00% | 966.94 | 1,013.18 | 4.78% |
| 8607 | 62-64 Lee Street Wellington | Business Wellington | 44,250 | 44,300 | 0.11% | 1,144.99 | 1,202.27 | 5.00% |
| 7914 | 61 Lee Street Wellington | Business Wellington | 65,000 | 65,000 | 0.00% | 1,592.82 | 1,673.88 | 5.09% |
| 8268 | 135 Lee Street Wellington | Business Wellington | 99,500 | 99,500 | 0.00% | 2,337.39 | 2,459.88 | 5.24% |
| 2774 | 71 Arthur Street Wellington | Business Wellington | 276,000 | 276,000 | 0.00% | 6,146.58 | 6,481.03 | 5.44% |

| Appendix 5 2017/2018 Rating Structure Review - Farmland Sample properties | | | | | | | | |
|--|----------------------------|------------------|-------------------|-------------------|----------|---------------------------|-------------------------------------|----------|
| Assessment | Property Address | Category | 2014 Valuation | 2016 Valuation | % Change | 2016/2017 | | % Change |
| | | | | | | Actual Rates Levied | Proposed 2017/2018 Rates Levy | |
| 159674 | 34L Camp Road | Farmland - Dubbo | 284,000 | 253,000 | -10.92% | 1,970.11 | 1,334.58 | -32.26% |
| 106873 | Yarrandale Road | Farmland - Dubbo | 1,620,000 | 1,620,000 | 0.00% | 11,237.94 | 8,545.50 | -23.96% |
| 193145 | Burrabadine Road | Farmland - Dubbo | 400,000 | 451,000 | 12.75% | 2,774.80 | 2,379.03 | -14.26% |
| 46426 | 7L Gilgandra Road | Farmland - Dubbo | 288,000 | 333,000 | 15.63% | 1,997.86 | 1,756.58 | -12.08% |
| 46442 | 10L Gilgandra Road | Farmland - Dubbo | 300,000 | 347,000 | 15.67% | 2,081.10 | 1,830.43 | -12.05% |
| 231333 | Benolong Road | Farmland - Dubbo | 1,115,000 | 1,290,000 | 15.70% | 7,734.76 | 6,804.75 | -12.02% |
| 142787 | Bunglegumbie Road | Farmland - Dubbo | 335,000 | 419,000 | 25.07% | 2,323.90 | 2,210.23 | -4.89% |
| 65111 | Marrington Road | Farmland - Dubbo | 1,790,000 | 2,240,000 | 25.14% | 12,417.23 | 11,816.00 | -4.84% |
| 79773 | 22R Peachville Road | Farmland - Dubbo | 734,000 | 919,000 | 25.20% | 5,091.76 | 4,847.73 | -4.79% |
| 173188 | Obley Road | Farmland - Dubbo | 213,000 | 267,000 | 25.35% | 1,477.58 | 1,408.43 | -4.68% |
| 171505 | 21L-23L Gidgee Road | Farmland - Dubbo | 884,000 | 1,110,000 | 25.57% | 6,132.31 | 5,855.25 | -4.52% |
| 121492 | 107L Mogriguy Forrest Road | Farmland - Dubbo | 1,140,000 | 1,450,000 | 27.19% | 7,908.18 | 7,648.75 | -3.28% |
| 114885 | Gilgandra Road | Farmland - Dubbo | 1,100,000 | 1,400,000 | 27.27% | 7,630.70 | 7,385.00 | -3.22% |
| 231234 | 46L Burraway Road | Farmland - Dubbo | 372,000 | 474,000 | 27.42% | 2,580.56 | 2,500.35 | -3.11% |
| 216557 | 137L Collie Road | Farmland - Dubbo | 643,000 | 820,000 | 27.53% | 4,460.49 | 4,325.50 | -3.03% |
| 197054 | 39L Coolbaggie Road | Farmland - Dubbo | 1,050,000 | 1,340,000 | 27.62% | 7,283.85 | 7,068.50 | -2.96% |
| 115221 | 94L Mogriguy Road | Farmland - Dubbo | 133,000 | 170,000 | 27.82% | 922.62 | 896.75 | -2.80% |
| 72141 | 120R Narromine Road | Farmland - Dubbo | 281,000 | 379,000 | 34.88% | 1,949.30 | 1,999.23 | 2.56% |
| 167008 | 6R Angle Park Road | Farmland - Dubbo | 387,000 | 522,000 | 34.88% | 2,684.62 | 2,753.55 | 2.57% |
| 179243 | Warrie Road | Farmland - Dubbo | 567,000 | 765,000 | 34.92% | 3,933.28 | 4,035.38 | 2.60% |
| 223934 | 26R North Burrabadine | Farmland - Dubbo | 366,000 | 494,000 | 34.97% | 2,538.94 | 2,605.85 | 2.64% |
| 118639 | 27L Nulla Road | Farmland - Dubbo | 197,000 | 266,000 | 35.03% | 1,366.59 | 1,403.15 | 2.68% |
| 97502 | Panai Avenue | Farmland - Dubbo | 1,230,000 | 1,690,000 | 37.40% | 8,532.51 | 8,914.75 | 4.48% |
| 31808 | 15R Cumboogle Road | Farmland - Dubbo | 851,000 | 1,170,000 | 37.49% | 5,903.39 | 6,171.75 | 4.55% |
| 113986 | 20R Mountain Creek | Farmland - Dubbo | 258,000 | 355,000 | 37.60% | 1,789.75 | 1,872.63 | 4.63% |
| 8202 | Benolong Road | Farmland - Dubbo | 1,540,000 | 2,120,000 | 37.66% | 10,682.98 | 11,183.00 | 4.68% |

| Appendix 5 2017/2018 Rating Structure Review - Farmland Sample properties | | | | | | | | |
|--|---|-----------------------|-------------------|-------------------|----------|---------------------------|-------------------------------------|----------|
| Assessment | Property Address | Category | 2014 Valuation | 2016 Valuation | % Change | 2016/2017 | | |
| | | | | | | Actual Rates Levied | Proposed 2017/2018 Rates Levy | % Change |
| 129404 | 34L The Falls Road | Farmland - Dubbo | 405,000 | 558,000 | 37.78% | 2,809.49 | 2,943.45 | 4.77% |
| 116286 | Paddys Creek | Farmland - Dubbo | 1,400,000 | 1,930,000 | 37.86% | 9,711.80 | 10,180.75 | 4.83% |
| 114612 | 76L Nullawa Road | Farmland - Dubbo | 541,000 | 746,000 | 37.89% | 3,752.92 | 3,935.15 | 4.86% |
| 213802 | Obley Road | Farmland - Dubbo | 1,600,000 | 2,210,000 | 38.13% | 11,099.20 | 11,657.75 | 5.03% |
| 228206 | Wongarbon River Rd | Farmland - Dubbo | 925,000 | 1,350,000 | 45.95% | 6,416.73 | 7,121.25 | 10.98% |
| 190851 | Old Dubbo Road | Farmland - Dubbo | 263,000 | 385,000 | 46.39% | 1,824.43 | 2,030.88 | 11.32% |
| 76860 | 23L Angle Park Road | Farmland - Dubbo | 390,000 | 571,000 | 46.41% | 2,705.43 | 3,012.03 | 11.33% |
| 76670 | Old Dubbo Road | Farmland - Dubbo | 538,000 | 788,000 | 46.47% | 3,732.11 | 4,156.70 | 11.38% |
| 100165 | 132R Wellington Road | Farmland - Dubbo | 632,000 | 926,000 | 46.52% | 4,384.18 | 4,884.65 | 11.42% |
| 37383 | 147L Dunedoo Road | Farmland - Dubbo | 1,090,000 | 1,600,000 | 46.79% | 7,561.33 | 8,440.00 | 11.62% |
| 177148 | Balladoran Street | Farmland - Dubbo | 180,000 | 270,000 | 50.00% | 1,248.66 | 1,424.25 | 14.06% |
| 75045 | 14R Nulla Road | Farmland - Dubbo | 321,000 | 548,000 | 70.72% | 2,226.78 | 2,890.70 | 29.82% |
| 221052 | 50R Bunglegumbie Road | Farmland - Dubbo | 1,327,000 | 2,290,000 | 72.57% | 9,205.40 | 12,079.75 | 31.22% |
| 30916 | 507 Bournemouth Church Road Bournemouth | Farmland - Wellington | 182,000 | 176,000 | -3.30% | 1,577.73 | 1,325.92 | -15.96% |
| 30452 | 4060 Burrendong Way Euchareena | Farmland - Wellington | 166,000 | 166,000 | 0.00% | 1,454.24 | 1,260.52 | -13.32% |
| 33704 | 275 Caves Road Apsley | Farmland - Wellington | 51,400 | 48,800 | -5.06% | 569.72 | 494.12 | -13.27% |
| 47555 | 200 Old Dubbo Road Geurie | Farmland - Wellington | 144,000 | 144,000 | 0.00% | 1,284.44 | 1,116.66 | -13.06% |
| 8748 | 1507 Curra Creek Road Curra Creek | Farmland - Wellington | 1,420,000 | 1,490,000 | 4.93% | 11,132.99 | 9,918.56 | -10.91% |
| 47738 | 6294 Mitchell Highway Cundambul | Farmland - Wellington | 2,130,000 | 2,240,000 | 5.16% | 16,612.98 | 14,823.03 | -10.77% |
| 29645 | 586 Eadevale Road Euchareena | Farmland - Wellington | 628,000 | 659,000 | 4.94% | 5,020.09 | 4,484.40 | -10.67% |
| 26963 | 70 Tralee Land Bakers Swamp | Farmland - Wellington | 389,000 | 408,000 | 4.88% | 3,175.42 | 2,843.03 | -10.47% |
| 51466 | 2025 Euchareena Road Euchareena | Farmland - Wellington | 308,000 | 323,000 | 4.87% | 2,550.24 | 2,287.19 | -10.31% |
| 10876 | 201 Quirks Loop Stuart Town | Farmland - Wellington | 48,900 | 48,900 | 0.00% | 550.42 | 494.77 | -10.11% |
| 29868 | 2029 Euchareena Road Euchareena | Farmland - Wellington | 594,000 | 711,000 | 19.70% | 4,757.67 | 4,824.44 | 1.40% |
| 24356 | 5003 Golden Highway Elong Elong | Farmland - Wellington | 967,000 | 1,160,000 | 19.96% | 7,636.60 | 7,760.59 | 1.62% |
| 25718 | 80 Little River Road Arthurville | Farmland - Wellington | 261,000 | 326,000 | 24.90% | 2,187.48 | 2,306.81 | 5.46% |

| Appendix 5 2017/2018 Rating Structure Review - Farmland Sample properties | | | | | | | | |
|--|--------------------------------------|-----------------------|-------------------|-------------------|----------|---------------------------|-------------------------------------|----------|
| Assessment | Property Address | Category | 2014 Valuation | 2016 Valuation | % Change | 2016/2017 | | % Change |
| | | | | | | Actual Rates Levied | Proposed 2017/2018 Rates Levy | |
| 11056 | 185 Tillings Lane Curra Creek | Farmland - Wellington | 339,000 | 424,000 | 25.07% | 2,789.50 | 2,947.66 | 5.67% |
| 53249 | 210 Sawpit Gully Road Ponto | Farmland - Wellington | 406,000 | 508,000 | 25.12% | 3,306.63 | 3,496.96 | 5.76% |
| 21733 | 122 Curra Creek Road Curra Creek | Farmland - Wellington | 748,000 | 935,000 | 25.00% | 5,946.29 | 6,289.25 | 5.77% |
| 13748 | 3155 Renshaw McGirr Way Walmer | Farmland - Wellington | 514,000 | 643,000 | 25.10% | 4,140.21 | 4,379.77 | 5.79% |
| 42150 | 656 Uungula Road Wuuluman | Farmland - Wellington | 257,000 | 334,000 | 29.96% | 2,156.60 | 2,359.13 | 9.39% |
| 6940 | 6812 Burrendong Way Mumbil | Farmland - Wellington | 337,000 | 438,000 | 29.97% | 2,774.07 | 3,039.21 | 9.56% |
| 50856 | 621 Ilgingery Road Yarragal | Farmland - Wellington | 447,000 | 581,000 | 29.98% | 3,623.08 | 3,974.33 | 9.69% |
| 25536 | 764 Neurea Road Mumbil | Farmland - Wellington | 572,000 | 744,000 | 30.07% | 4,587.87 | 5,040.24 | 9.86% |
| 49809 | 175 Bulaburra Road Gollan | Farmland - Wellington | 361,000 | 487,000 | 34.90% | 2,959.31 | 3,359.64 | 13.53% |
| 27045 | 73 Runcimans Lane Comobella | Farmland - Wellington | 541,000 | 730,000 | 34.94% | 4,348.60 | 4,948.69 | 13.80% |
| 33076 | 215 Cobbora Road Maryvale | Farmland - Wellington | 471,000 | 636,000 | 35.03% | 3,808.32 | 4,333.99 | 13.80% |
| 26898 | 1951 Cobbora Road Comobella | Farmland - Wellington | 621,000 | 838,000 | 34.94% | 4,966.06 | 5,654.93 | 13.87% |
| 83329 | 5008 Goolma Road Bodangora | Farmland - Wellington | 1,240,000 | 1,670,000 | 34.68% | 9,743.69 | 11,095.63 | 13.88% |
| 47324 | 296 Wongajong Lane Comobella | Farmland - Wellington | 718,000 | 969,000 | 34.96% | 5,714.74 | 6,511.58 | 13.94% |
| 33332 | 1556 Cobbora Road Comobella | Farmland - Wellington | 992,000 | 1,340,000 | 35.08% | 7,829.55 | 8,937.66 | 14.15% |
| 35576 | 575 Spicers Creek Road Spicers Creek | Farmland - Wellington | 1,510,000 | 2,040,000 | 35.10% | 11,827.63 | 13,515.17 | 14.27% |
| 32102 | 403 Westella Road Geurie | Farmland - Wellington | 2,005,000 | 2,710,000 | 35.16% | 15,648.19 | 17,896.50 | 14.37% |



DUBBO REGIONAL
COUNCIL

REPORT: 2016/2017 Financial Assistance Programme

AUTHOR: Director Community Services
REPORT DATE: 20 January 2017
TRIM REFERENCE: ID17/29

EXECUTIVE SUMMARY

The purpose of this report is to consider applications for financial assistance under Council's 2016/2017 Financial Assistance Programme. Twenty six (26) applications for funding were received in this second and final round of funding in 2016/2017 requesting a total of \$61,461. This report recommends that nineteen (19) applications totalling \$15,000 be approved. It is further recommended that this amount be funded from the \$30,000 allocated in the 2016/2017 budget for financial assistance.

ORGANISATIONAL VALUES

Customer Focused: The financial assistance program aims to provide those organisations in the community providing services to improve the quality of life for community members with funding to assist them in their endeavours. Many of these organisations are volunteer based and the encouragement that this funding provides to these volunteers to continue in their efforts is significant.

Integrity: All applications have been considered in a transparent manner with regards to the funding criteria contained within the funding application. All applications have also been considered on a merit based selection process.

One Team: Not applicable.

FINANCIAL IMPLICATIONS

There are funds in the 2016/2017 budget for the recommended applications totalling \$15,000.

POLICY IMPLICATIONS

All recommended applications for financial assistance comply with the financial assistance funding criteria as detailed on the application form except for Application Numbered 19 which is for an event for which funding is available under Council's Events Strategy.

RECOMMENDATION

That financial assistance totalling \$15,000 be provided to the following applicants for the amounts indicated:

| | |
|--|----------------|
| Cerebral Palsy Alliance Dubbo | \$1,500 |
| Mid Macquarie Landcare Inc. | \$1,000 |
| Orana Education Centre | \$750 |
| Scouts Australia – Golden West Region | \$1,000 |
| First Dubbo Scout Group | \$850 |
| Akela Playgroup | \$500 |
| Dubbo Horse and Pony Club Inc. | \$1,000 |
| Terramungamine Bushfire Brigade | \$400 |
| Dubbo Model Railway Club Inc. | \$250 |
| Gollan Hall Trust | \$550 |
| Dubbo Branch Can Assist | \$1,000 |
| U3A Dubbo Chapter Inc. | \$500 |
| Dubbo Community Garden | \$500 |
| Mumbil District Progress Association Inc. | \$500 |
| Gagamin Aboriginal Men’s Group Dubbo | \$1,000 |
| Dubbo Community Kitchen | \$1,100 |
| headspace | \$1,000 |
| National Trust – Dundullimal Homestead | \$1,000 |
| Dubbo Film Society | \$600 |

David Dwyer
Director Community Services

BACKGROUND

Council's Financial Assistance Programme operates in accordance with Section 356 of the Local Government Act 1993. Council's policy is to seek applications for Financial Assistance on two (2) occasions each year, once in September and the second in March, both for \$15,000. Criteria for applying for the funding is included on the application form (**Appendix 1**). This is the second round of funding for 2016/2017.

REPORT

For the second round of financial assistance applications in 2016/2017, twenty six (26) applications were received requesting a total of \$61,461. A copy of the application form including the funding criteria is appended to this report (**Appendix 1**). Council allocated \$30,000 in its 2016/2017 budget for financial assistance, \$15,000 of which is allocated to each round of applications.

The following is a summary of the applications received. All amounts listed are exclusive of GST.

SUMMARY

1. Cerebral Palsy Alliance Dubbo

Amount Requested: \$2,500

Project Programme: The funds will cover the cost of the Paralympic coaches' travel and accommodation in Dubbo while they run the sports days specifically for children with disabilities and their families/siblings to be held during school holiday periods throughout 2017.

Comment: The Alliance received funding in 2013/2014 from Council for \$2,415.

Recommendation: That \$1,500 be allocated.

2. Mid Macquarie Landcare Incorporated

Amount Requested: \$2,350

Project Programme: For the purchase of a steel water tank for the Wellington Community Garden.

Comment: This organisation received funding in 2016 from Council for \$750.

Recommendation: That \$1,000 be allocated.

3. Orana Education Centre Community Garden

Amount Requested: \$1,800

Project Programme: To purchase a ride on mower.

Comment: This organisation has received no prior funding from Council in the Financial Assistance Program, but received \$4,770 through the Stronger Communities Fund in 2016.

Recommendation: That \$750 be allocated.

4. Sir Roden Cutler Park Entertainment Events Development Committee

Amount Requested: \$2,000

Project Programme: The cost of onsite inspection and drilling of foundations for building at Sir Roden Cutler Park.

Comment: The Committee received prior funding from Council in 2014 for \$1,000.
Sir Roden Cutler Park is Council land and there has been no decision by Council to allow and/or fund infrastructure for an entertainment venue at this site. There needs to be a formal Council approval before funds are expended on investigations of buildings on this site.

Recommendation: That no funding be allocated.

5. Scouts Australia NSW Branch – the Golden West Region

Amount Requested: \$8,000

Project Programme: To go towards the upgrade of the rain water collection and storage system at Camp Minimurra at Minore.

Comment: This organisation received prior funding from Council for \$1,000 in 2016.

Recommendation: That \$1,000 be allocated.

6. First Dubbo Scout Group

Amount Requested: \$1,198

Project Programme: To purchase two commercial vacuums for cleaning of Talbragar and Welchman Street Halls following hire or scouting activities.

Comment: The Group has received no prior funding from Council.

Recommendation: That \$850 be allocated.

7. Akela Playgroup

Amount Requested: \$500

Project Programme: To purchase and maintain toys, play equipment and craft supplies.

Comment: The Group received prior funding from Council for \$500 in 2016.

Recommendation: That \$500 be allocated.

8. Dubbo Horse and Pony Club Incorporated

Amount Requested: \$3,000

Project Programme: To slash the Club's grounds 4-6 times per annum, depending on weather events.

Comment: The Club has received no prior funding from Council.

Recommendation: That \$1,000 be allocated.

9. Terramungamine Bushfire Brigade

Amount Requested: \$400

Project Programme: To purchase a small freezer for the brigade shed. To provide means to store frozen food to use at training days and other functions for BBQs.

Comment: The Brigade has received no prior funding from Council.

Recommendation: That \$400 be allocated.

10. Dubbo Model Railway Club Incorporated

Amount Requested: \$1,500

Project Programme: To assist with the expenses of rent, power and insurance on leased premises at Dubbo Showground.

Comment: The Club has received prior funding from Council in 2016 for \$500

Recommendation: That \$250 be allocated.

11. Gollan Hall Trust

Amount Requested: \$2,000

Project Programme: To help pay for the organising of a Centenary Celebration for the Gollan Hall. For costs involved in researching and creating static written and photographic displays of historical relevance about and pertaining to the Hall. Funds will be used to cover some of the costs involved in hosting a luncheon.

Comment: The Trust received prior funding from the former Wellington Council in 2014 for \$20,000.

Recommendation: That \$550 be allocated.

12. Dubbo and District Branch of Can Assist

Amount Requested: \$1,000

Project Programme: To pay for posters, flyers, radio and newspaper advertising for an Open Garden Day fundraiser.

Comment: This organisation received prior funding from Council in 2015 for \$900.

Recommendation: That \$1,000 be allocated.

13. Young Life Dubbo

Amount Requested: \$1,000

Project Programme: To pay for the transport, providing food at activities and towards rental costs for facilities used by Young Life Dubbo.

Comment: This organisation received prior funding from Council in 2014 - \$250; 2015 - \$300; 2015 - \$500; 2016 - \$500 and 2016 - \$500. Whilst a worthy and meritorious application, the amount of prior funding received from Council and the number of applications received in this round of funding precludes further funding on this occasion.

Recommendation: That no funding be allocated.

14. University of the Third Age Dubbo Chapter Incorporated

Amount Requested: \$508

Project Programme: To purchase a printer.

Comment: The U3A received prior funding from Council in 2016 for \$700. The U3A also receives regular annual financial assistance of \$385 from Council to offset the rental hire fees at the Western Plains Cultural Centre.

Recommendation: That \$500 be allocated.

15. Orana Toy Library Incorporated

Amount Requested: \$1,000

Project Programme: To purchase a laptop to access database catalogue of toys.

Comment: This organisation has received prior funding from Council in 2016 - \$665; 2015 - \$665; 2015 - \$200 and \$665; September 2014 - \$250; and April 2014 - \$606. The Toy Library also receives a free venue at the Dubbo Branch Library. Whilst a worthy and meritorious application, the amount of prior funding received from Council and the number of applications received in this round of funding precludes further funding on this occasion.

Recommendation: That no funding be allocated.

16. Dubbo Community Garden (Palmer Street)

Amount Requested: \$1,300

Project Programme: To cover the water costs of running the garden.

Comment: The Garden received prior funding from Council in 2015 for \$250.

Recommendation: That \$500 be allocated.

17. Mumbil District Progress Association Incorporated

Amount Requested: \$500

Project Programme: To purchase lockable cabinets for storage for events at the Mumbil Community Hall.

Comment: The Association received prior funding from Council in December 2016 for \$500.

Recommendation: That \$500 be allocated.

18. Gagamin Aboriginal Men's Group Dubbo

Amount Requested: \$1,905

Project Programme: To fund men's participation in voluntary work cleaning up the housing estate areas of the Dubbo city area.

Comment: The Group has received no prior funding from Council.

Recommendation: That \$1,000 be allocated.

19. Volunteer group – Dance

Amount Requested: \$800

Project Programme: To assist with expenditure for a start-up Ball at the RSL Club.

Comment: The Group has received no prior funding from Council. A criteria of funding is that no financial assistance will be given to events as funding is available under Council's Events Strategy. The applicant will be referred to Council's City Promotions and Events Supervisor.

Recommendation: That no funding be allocated.

20. Dubbo Community Kitchen

Amount Requested: \$1,100

Project Programme: To purchase 10 tables and pay rent on premises for three months.

Comment: This organisation has received prior funding from Council in 2015 - \$500 and in 2016 - \$1,000.

Recommendation: That \$1,100 be allocated.

21. headspace Dubbo

Amount Requested: \$2,600

Project Programme: To run two groups consisting of six 1.5 hour sessions over two school terms. The target is young females aged 12 – 25 years of age. The groups will consist mainly of Aboriginal and Torres Strait Islander (ATSI), Culturally and Linguistically Diverse (CALD), and Lesbian, Gay, Bisexual, Transgender, Intersex (LGBTI).

Comment: This organisation has received no prior funding from Council.

Recommendation: That \$1,000 be allocated.

22. The National Trust of Australia (NSW) – Dundullimal Homestead

Amount Requested: \$1,500

Project Programme: To put up permanent signage for trees and bushes located at the property and for dress up costumes relevant to life at Dundullimal Homestead in the 1850's.

Comment: The Trust received \$500 funding from Council in 2015.

Recommendation: That \$1,000 be allocated.

23. Toongi Recreation Reserve and Hall Trust

Amount Requested: \$900

Project Programme: To meet some of the cost of repairs for a termite infestation around the door jam in the south-west vestibule area. The Trust has had a professional pest controller treat the problem and a builder repair the timberwork.

Comment: The Trust has received prior funding from Dubbo City Council; 2016 - \$800; and 2015 - \$900. The application states that the work was completed in 2016 and the funding would therefore be to retrospectively cover the costs of the work. Financial assistance from Council should not go to retrospectively fund works completed and paid for.

Recommendation: That no funds be allocated.

24. Trustees for Rawsonville Hall and Public Recreation Reserve Trust

Amount Requested: \$15,000

Project Programme: To purchase three reverse cycle air conditioners for the hall so that the hall will be able to cater for more events at any time of the year.

Comment: The Trust has received prior funding from Dubbo City Council; 2016 - \$500; 2015 - \$500; 2014 - \$500; 2013 - \$500; and 2012 - \$500. It is considered that the amount of funding requested is outside the capacity of the Council's financial assistance program and the Trust has received significant past funding from Council.

Recommendation: That no funding be allocated.

25. Dubbo Film Society Incorporated

Amount Requested: \$600

Project Programme: To purchase two banners to be displayed outside venues where its films are being shown.

Comment: The Society has received prior funding from Council in 2014 for \$350 and in 2015 for \$500.

Recommendation: That \$600 be allocated.

26. St John's Anglican Church - Wellington

Amount Requested: \$6,500

Project Programme: Funding to enable the Parish Council to get professional advice on existing church ground gardens, trees and fencing. Funding would also be for redesign of the garden.

Comment: The Church has received no prior funding from Council. The purpose of the funding request is not considered to adequately address the social and community benefit to the community of the Dubbo Regional Council.

Recommendation: That no funding be allocated.

Appendices:

- 1 Application for Financial Assistance - 2016/2017 - Second Round



**APPLICATIONS FOR FINANCIAL ASSISTANCE
FOR THE FINANCIAL YEAR 2016/2017**

APPLICATIONS CLOSE ON FRIDAY 3 MARCH 2017 AT 5.00 PM

Before completing this application, the application criteria attached to this form should be read to ensure the application will receive consideration by Council. If you have any enquiries, please phone Council's Community Services Division, on 6801 4000 or email council@dubbo.nsw.gov.au. Applications can be posted to Dubbo Regional Council, PO Box 81 Dubbo NSW 2830 or faxed to Council on 6801 4259 or emailed to council@dubbo.nsw.gov.au. Please put **Financial Assistance 2016/2017** in the subject line of your email.

| | | | |
|---|--|-----------------------|--|
| Name of Organisation: | | | |
| Address: | | | |
| Contact Person: | | | |
| Position: | | | |
| Phone No: | | | |
| Mobile: | | | |
| Email: for remittance advice | | | |
| Bank Account details for payment – if no details given then your funding cannot be paid by direct deposit. | | | |
| BSB | | Account number | |
| Bank | | Branch | |
| Bank Account owners name | | | |
| Signature of authorised person | | | |

PART A

APPLICATION FOR FINANCIAL ASSISTANCE

1. What is the total amount of your request (exclusive of GST)? \$
 2. Is your group/organisation registered for GST? Yes/No
 3. Does your group/organisation have an ABN (Australian Business Number)? Yes/No
- If yes, please quote your ABN

Please Note: Successful applications do not need to be registered for GST or have an ABN to receive a donation as the donations are classified as untied. However, should your organisation be registered for GST and/or hold an ABN, please complete the above information.

4. Please provide details of how your Organisation intends to expend the funds:

5. How will other residents of the Dubbo Regional Council LGA benefit from your Organisation's activities?

6. Please list donations given to your Organisation by Council (either the former Dubbo City or Wellington councils) over the last three (3) years:

| Amount Received | Date | Purpose to which Funds were Applied |
|-----------------|------|-------------------------------------|
| | | |
| | | |
| | | |
| | | |

7. Has your Organisation made application for financial assistance from other bodies in the last 12 months?

Yes/No

If yes, please complete the following table:

| Funding Body | Date Application Lodged | Amount Sought | Amount Granted |
|--------------|-------------------------|---------------|----------------|
| | | | |
| | | | |
| | | | |
| | | | |

PART B

INFORMATION REGARDING YOUR ORGANISATION

1. Please supply a brief history of your Organisation and its current activities.

2. Is the Organisation based in Dubbo Regional Council LGA? _____

3. What is the number of current members of your Organisation? _____

4. What are the membership eligibility requirements? _____

SUCCESSFUL APPLICANTS PLEASE NOTE:

In the event that your group/organisation is successful in receiving financial assistance your payment will be made by direct deposit or by cheque if you have not put your bank details on the first page of this application.

Recipients of financial assistance are required to acknowledge Dubbo Regional Council's financial contribution in all publications, programmes, brochures and documents relating to the recipients event, service and / or activity.

Recipients of financial assistance of \$2,000 and greater will be required to provide an acquittal report to Council on the expenditure of the funds. Sample of the acquittal form is attached.

Recipients of financial assistance will be required to have a representative attend a civic ceremony at which cheques/remittances for the financial assistance will be presented.

Failure to abide by these conditions may render the applicant ineligible for future financial assistance from Dubbo Regional Council.

APPLICATION CRITERIA

- * No financial assistance will be given to individuals or privately owned businesses/companies;
- * Organisations must be based in the Dubbo Regional Council LGA or the funds are to be used on a service or activity for the area;
- * No financial assistance will be given to Government Departments or agencies, or for the support of Government-owned facilities;
- * No financial assistance will be given to sporting organisations (as these organisations have other avenues for financial assistance);
- * No financial assistance will be given to events as funding is available under the Dubbo Regional Council's Events Strategy. Please contact the Council's City Promotions & Events Supervisor on 6801 4000 for assistance on the definition of an event and a funding application.
- * The funds are not to be used for social activities for members or the organisation exclusively; and
- * Funds are not to be used for activities conducted outside the Dubbo Regional Council LGA.
- * Funds will not be provided to applicants who have not provided an acquittal for funding previously received under this Program.



ACQUITTAL OF FINANCIAL ASSISTANCE FOR THE FINANCIAL YEAR 2016/2017

This acquittal should be completed as soon as practicable following the conclusion of the project. If you have any enquiries relating to the completion of this acquittal, please phone Council's Manager Business Support, Community Services Division on 6801 4000. Failure to submit the acquittal within a reasonable time following the conclusion of the project may render the organisation ineligible for future financial assistance from Dubbo Regional Council.

| | |
|------------------------------|--|
| Name of Organisation: | |
| Address: | |
| Contact Person: | |
| Position: | |
| Phone No: | |
| Mobile: | |

1. Please provide details of the financial assistance your organisation received from Council including details of the project for which Dubbo Regional Council supplied funding:



DUBBO REGIONAL
COUNCIL

REPORT: Dubbo Neighbourhood Centre Biannual Activities Report

AUTHOR: Director Community Services
REPORT DATE: 16 February 2017
TRIM REFERENCE: ID17/157

EXECUTIVE SUMMARY

The Dubbo Neighbourhood Centre (DNC) is required to submit a biannual report on its activities as a condition of Council funding the organisation. Appended is the DNC report for the period 1 July 2016 to 31 December 2016.

ORGANISATIONAL VALUES

Customer Focused: The DNC provides a wide range of invaluable community services to the socially and economically disadvantaged, frail aged, children, youth, women, the socially isolated and those affected by disabilities both physical and mental. Council's funding assists the DNC to provide these services.

Integrity: The expenditure of the funding provided to the Neighbourhood Centre and the community outcomes produced by the expenditure are reported to Council and the public via public biannual reports and presentations to Council meetings.

One Team: Dubbo Regional Council and the Dubbo Neighbourhood Centre act in a partnership arrangement to provide the best possible outcomes for the residents of the Local Government area. Funding by Council assists the Neighbourhood Centre to deliver vital services which the Council itself does not the staff resources to provide.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION

That the information contained within this report be noted.

David Dwyer
Director Community Services

REPORT

Council provides significant funding to the Dubbo Neighbourhood Centre (DNC) to enable the organisation to function. For 2016/2017, Council provided the DNC with \$160,000 ex GST for rent and operations and \$5,000 for seniors' activities. The same amounts are allocated in the forward budget for 2017/2018. When Council determined to provide DNC with funding, a condition was imposed on the DNC to provide biannual reports of its activities to Council to enable Council to gauge the level of benefit to the community from the funding provided.

The appended report for the period 1 July 2016 to 31 December 2016 indicates that the DNC has been particularly active in providing services to the community. Of particular note in the DNC biannual activities report are the fact that the Neighbourhood Centre has self-funded a specialist community transport service; raising awareness of suicide through the Wambool Suicide Prevention Programme; introduction of the new Women's Safety Project funded by NSW Health; and the expansion of the Outside School Hours Care Centres from 2 to 7 since January 2016.

With 47,293 services provided during the six (6) months period, the Dubbo Neighbourhood Centre continues to provide vital social and community services to the community. Aboriginal Family Health (3,658 services), Settlement Services (4,664 services), Orana Support Services (2,876 services) and domestic violence counselling (1,961 services) remain particularly sought after services within the community.

A representative of the Dubbo Neighbourhood Centre will be in attendance to address the report and answer any questions thereon.

Appendices:

- 1 Dubbo Neighbourhood Centre Annual Report for Dubbo Regional Council 31/12/2016

Report to Dubbo Regional Council

1st July 2016 to 31st December 2016

COMMUNITY AND ADMINISTRATION SERVICES

During this six month period Dubbo Neighbourhood Centre delivered a total of approximately 47293 occasions of service. These figures are represented against the relevant services as follows:

SERVICE DELIVERY STATISTICS

| <u>Service</u> | <u>Total</u> |
|---|----------------------|
| NHC | 10 858 |
| Executive Officer | 6 164 |
| Operations Manager | 6 151 |
| Finance | 846 |
| Settlement Services | 4 664 |
| Night Patrol | 134 |
| Community Activities Program | 1 310 |
| Community Visitors Scheme | 757 |
| Home Modifications and Maintenance Scheme | 446 |
| Orana Support Services | 2 876 |
| Child Youth and Family Service | 838 |
| Aboriginal Family Health | 3 658 |
| Women's Safety Project | 3 174 |
| Winaggaay Re-engagement Support Program | 782 |
| Out of School Hours Care | 2 674 |
| Domestic Violence Counselling | 1 961 |
| <u>TOTAL</u> | <u>47 293</u> |

The Dubbo Neighbourhood Centre Inc.

The Neighbourhood Centre hub (including management and internal support services) provides information and referral services to the community. For many people the centre is the main point of contact to get valuable information and help within Dubbo and surrounds.

Marketing the service has been a major focus for DNC during this past 6 months. The community is ever changing and we have embraced all forms of social media and print media in an attempt to reach all members of the community.

During December, DNC was a hive of activity with members of the community dropping off donations of food, gifts and "Share The Dignity" bags which have been distributed to those in need in our community. The donations were gratefully received and made a difference to many who were facing bleak times.

The centre remains popular with folk dropping in to use the computers, shelter from the weather or just to have a cuppa.

Our Operations Manager, Vanessa Creed continues to work towards ISO Accreditation in early 2017.

We are also very proud of our annual calendar which has now been distributed to the community. The calendar includes reminders for a variety of events in the community and is bright, friendly and a beautiful collection of local people, places and events.

DNC continues to provide a “home” for services such as The DV Prevention Collective, WAGS’s, Wambool, Seniors Group, MS Support, Combined Pensioners – just to name a few.

AGED AND DISABILITY SERVICES

Community Transport

DNC has proudly self funded a specialist community transport service. Whilst we are growing this service we continue to seek funds to ensure the financial viability of the service and is not impacting negatively on our other resources to the community. Clients represented by the community are those that are aged, have a disability, need assisted transport for medical purposes, financially disadvantaged or homeless. It is available for anyone requiring the service. DNC is pleased to have our previous much loved bus driver Paul Jackson return to us and delivering quality and caring transport with many of his clients returning to our service.

Community Activities Program

The CAP program is now in the safe hands of our new employee Stephen Newman. Steve has settled in well and well liked and respected by all our seniors. Steve continues to provide social activities and outings – striving for something new and interesting. In addition he has been assisting seniors get registered on the My AgedCare portal to ensure smooth transition into the aged care funding system.

Steve has also been working side by side with Annecto, to deliver Home Care packages to clients within our region. This partnership brings more aged care packages to our city and a professional and caring approach to home care.

Community Visitors Scheme

The Community Visitors Scheme (CVS) is a national program initiative funded by the Commonwealth Government, Department of Social Services. The CVS assists with the matching of one-on-one, volunteer visitors to residents of Residential Aged Care facilities in the Orana Far West and under the guidelines of clients receiving Home Care Program Packages and this year we have attended Residential Aged Care facilities to engage residents in Group Visits with activities.

The program continues to recruit and match volunteers to provide the following types of volunteer visits:

- A one on one visit by a volunteer visitor to a care recipient in an Australian Government subsidised aged care home
- A one on one visit by a volunteer to a care recipient in receipt of a Home Care Package Program
- Group visits that consists of two or more care recipients at the same time in an Australian Government subsidised aged care home.

Currently we visit all aged care facilities in Dubbo, Wellington and Narromine which cater for approx. 500 local residents. Increasing requests from our local aged care facilities and Home Care Package Providers for CVS volunteers continue in spite of the number of funded visitors remaining unchanged. It is uncertain what will happen with the changes in Government funding and how these visits will be delivered in the new Aged Care climate.

Dubbo Home Modification and Maintenance Service

The Dubbo Home Modification Service continues to provide excellent service to the community. HMMS provides modification and maintenance work for people who are frail, aged, people with disabilities and their carers so that they may live more independently in the community and remain in their own homes longer.

This program covers a large area of our community including the townships of Dubbo, Narromine, Wellington, Gilgandra, and the rural areas that surround those towns. Our clients have received a completed HMM services including simple maintenance jobs, numerous handrails and grab rails, ramps, a wheelchair lift, full bathrooms and kitchen modifications.

Settlement Services

The Migrant Support program has delivered 4664 occasions of service during this six month period. Immediate assistance has been delivered to clients new to our region. Nationalities assisted have been: Asian, Chinese, Egyptian and Syrian.

Issues have included: Education and Training, Pre Schools/Childcare, Employment, Social Participation, Document Help, Citizenship, help with Visas, Domestic Violence, Housing.

Accessing services such as Centrelink, Medicare (Human Services), TAFE, Legal Assistance, Migration Agents, Orana Support Service, GWS Personnel, APM (Advanced Personnel Management), Counselling Services and Employment Agencies.

COUNSELLING AND FAMILY SUPPORT SERVICES

Child, Youth and Family Service

Child, Youth & Family program is a mediation, referral and support service for children and young people aged(13-18) and/or their family, who are experiencing or at risk of experiencing conflict and disruption within the family. This service delivered occasions of service during the six month period.

The service includes individual casework where possible and appropriate, supported referrals, family mediation to work towards restoration and /or reconciliation of the child, youth and their family and group work with other service providers. Our long time employee Christine Fernando has been on Long Service Leave for this past 6 month period and will return in the new year. DNC has been fortunate to have Jaymaree Milgate case-manage the clients and continue this wonderful service in Christine's absence.

Aboriginal Family Health Strategy

DNC Aboriginal Health worker. Trevor "Jimmy" Forrest has provided 3 658 occasions of contact with the community during the six month period.

Jimmy traditionally works with clients who are impacted by Domestic Violence, but has a passion for help all in need. Jimmy works tirelessly to support those impacted by suicide and also to raise awareness for suicide through the Wambool Suicide Prevention

Women's Safety Project

DNC is very proud to be offering a new service to families funded by NSW Health.

The project is coordinated by employee Teagan Martin which involves intensive case-work to support people affected by Domestic and Family Violence. Teagan will deliver a client centred approach to ensure her clients receive the best outcomes tailor to their individual needs. During the six month period Teagan has assisted clients to secure tenancy, get jobs, supported assistance with Centrelink, Housing NSW and general referral for specialist services. Teagan's friendly and caring nature has empowered many people to step through a difficult time and many come back to share their successes and show appreciation for her help.

Domestic Violence Counselling

The Domestic Violence Counselling Service was new to DNC last year. The demand for this service continues to grow. This service provides Culturally sensitive counselling via face to face consultation or telephone to women who have experienced Domestic and/or family violence. We employ three part time counsellors to proactively provide the most appropriate care and compassion to our clients whilst offering choice and ultimately empowerment.

We offer Telephone counselling to regional communities including Wellington, Coonabarabran, Coonamble, Gilgandra, Nyngan and Warren.

Over the last 6 months this service has been delivered to 1 961 community members.

Safe Aboriginal Youth (S.A.Y program) formerly Community Night Patrol

Operating hours are 6.00pm to 10.00pm Thursday, Friday and Saturday evenings, extending to Wednesday nights during school holidays & 7.00pm to 11.00pm during daylight saving months.

Justice Department, Safe Aboriginal Youth Night Patrol program is continuing to run successfully transporting between 300 and 400 young people every month. Our staff are linking in with many other services within the community including Soup Kitchen, Schools and various support services. The Team continues to work with the Justice Group and Dubbo Police to ensure that any issues in the community are considered. The funding has been continued for a further 6 months only. It will not be continued past 30 June 2017.

Dubbo Homelessness – Orana Support Services

DNC within our partnership with Specialist Homelessness Services, Orana Support Service, has provided 2 876 occasions of service within our centre. The Service provides a broad range of programs supporting Adults and Families who are at risk of being homeless. The support service is funded by Family and Community Services and works closely with Housing NSW and Compass Housing. We are able to offer a safe and friendly environment to these people seeking assistance.

CHILDREN SERVICES SECTION

Winaggaay Re-engagement Support Program

Winaggaay (Wiradjuri translation meaning "To Know, To Think, To Understand) has just completed the first full year of service delivery. The program aims to provide intensive support for Aboriginal children aged between 5 and 12 who have been suspended or are at risk of being suspended from School. We employ three part time workers including a qualified teacher and include a voluntary indigenous worker. Early Intervention is essential for:

- Identifying and meeting each students individual needs.
- Identifying and meeting each cultural needs.
- Embedding the blueprint for successful schooling
- Improving cultural, social and educational outcomes

- Improving attendance and
- Reducing suspension rates
- It will also improve family and parenting support at home.

Outside of School Hours Care

OOSH has expanded the program from 2 centres to 7 centres since January this year. Dubbo North After School Care opened Term 3 2016 being our 6th centre. Our newest centre to open will be located at MAGS with Vacation Care and After School Care in Term 1 of 2017. The program operates from 2.30pm to 6.00pm with students enrolling from 13 primary schools throughout Dubbo. A rebate from Family Assistance Office is available for all families that qualify.

The After School Care program allows for children to be able to grow within themselves whilst learning in a play based environment. Our After School Care Program offers a weekly activities program to our students which is based on our children's interest and led by our educators.

Vacation Care

The Vacation Care program offers an inclusive environment for primary school aged children from 5 -12 years. The program is operated from 8am to 6pm during school holidays. A rebate from Family Assistance Office is available for all families that qualify.

The program is continually increasing with enrolments. As a program, we endeavour to support the local community when planning activities and excursions. The Vacation Care program offered excursions to Reading Cinemas and Inflatable World. Apart of our program was inviting a local business Iki Fit into our centre to interact with the children.

We aim to ensure that the Vacation Care program is fun and enjoyable as after all, it is the children's school holiday.

Educators for both OOSH and Vacation Care are qualified in Children's Services, which allows for quality care to be delivered throughout the program.



REPORT: Macquarie Regional Library

AUTHOR: Director Community Services
REPORT DATE: 7 March 2017
TRIM REFERENCE: ID17/317

EXECUTIVE SUMMARY

As a requirement of Council's Annual Operational Plan, a report is submitted to Council on the performance and management of the Macquarie Regional Library (MRL). The Library operates efficiently and effectively and receives good patron support and utilisation. The funding situation for the Library Service has improved significantly over the recent years in comparison with other NSW Council library services. The injection of additional funding for book stock by the former Dubbo City Council since 2004/2005 has been one of the catalysts for this improvement. The implementation of the funding arrangements under the MRL Agreements commencing 1 September 2010 and 1 July 2014 also significantly enhanced funding for the library. This report endeavours where possible to provide statistics for the new Dubbo Regional Council Local Government Area or the Macquarie Regional Library area as a whole.

ORGANISATIONAL VALUES

Customer Focused: The Library is one of the most patronised community service functions provided by Council catering for the educational and recreational needs of a wide range of population demographics. Over 54% of the population of the Dubbo Regional Council are enrolled borrowers of the library service.

Integrity: The annual report to Council on the performance of the Macquarie Regional Library provides the Council and the public with transparent information on the expenditure of funds by the Library Service and the outcomes of that expenditure.

One Team: The Macquarie Regional Library is a consortium arrangement by three (3) Councils to provide a joint library service to the residents of those three (3) council areas. This arrangement provides the best outcomes for the Council's expenditures and the arrangement shows the willingness of Councils to cooperate as one team to provide quality services.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION

That the information contained in this report be noted.

David Dwyer
Director Community Services

REPORT

The Macquarie Regional Library is a joint venture of three (3) councils (Warrumbungle Shire, Dubbo Regional and Narromine Shire) formed to provide a library service to each of those council areas by jointly sharing resources such as staff, library collection items such as books and equipment and computer resources. There is a library agreement to which each council is a signatory and to which each council is bound. The previous agreement expired in August 2014 and a new Agreement commenced on 1 July 2014 to align with financial years. This Agreement was subsequently amended with the approval of all member councils to accommodate the merger of Dubbo City Council and Wellington Council in May 2016. The Library Service is managed by Dubbo Regional Council. A Library Committee which consists of two (2) councillors from each of the three (3) councils has been established. As Dubbo Regional Council currently has no Councillors, the Administrator, Michael Kneipp and Director Community Services, David Dwyer, serve as Committee members.

Funding for the Macquarie Regional Library is provided by the participating councils. Each council provides to the Library Service its State Government Library Subsidy received each year as well as contributions, the formula for which are detailed in the Library Agreement. The contributions, including an allocation for books, for each Council for the four (4) years of the Agreement (2014/2015 to 2017/2018 inclusive) are set in the Agreement which means there is no requirement to determine a new contribution level each year.

Each individual council also pays for the salaries of the library staff employed at the Branch Library in its area, advertising, and recruitment costs and for the asset management of its library buildings.

Dubbo Regional Council, as its financial contribution to the MRL, contributes above 73% of the total MRL funding. The library service to Dubbo Regional Council therefore needs to be proportional to this level of funding.

The Library is one of Council's most popular and well patronised community services with well over 50 % of the Council's population as registered borrowers. The Dubbo Branch library is open every day of the week for a total of 49 hours per week and the Wellington Branch Library is open every day except Sunday for a total of 37.5 hours.

The number of items borrowed from the Dubbo Branch Library has been generally in decline for the last 5 completed financial years with decreases of 0.9% (2010/2011 over 2009/2010), 7.4% (2011/2012 over 2010/2011), 6.5 % (2012/2013 over 2011/2012) but with an increase of 2.3% (2013/2014 over 2012/2013), a decrease of 8.7% (2014/2015 over 2013/2014) and a decrease of 5.8% (2015/2016 over 2014/2015). The number of loans for 2009/2010 was 254,379 but for 2015/2016 was 192,122 – a decrease of 24.5% over the 6 years. This decrease is higher than the State wide decrease on loans – in 2009/2010, 50,585,814 articles were loaned State wide and this decreased to 43,676,357 for 2014/2015. This is a decrease of 13.7% over five (5) years. During the same period membership of libraries State wide has dropped from 46% to 40.8%. There are many reasons for the decline in loans and

membership but the main reasons are the sourcing of information from the internet and cheap to purchase e-books and audio-books.

However, it should be noted that libraries are evolving in the digital age and there is greater public use of the library's on-line resources, on-line access to data bases and general on-line access to the library's services and programs which all impact on the traditional loan borrowings. It is of interest that for the period July 2015 to June 2016 there have been 5,130 e-audio book loans, 3,077 e-book loans and 3,328 e-magazine loans which clearly shows a significant and increasing uptake of digital loans from the library. On-line access to databases was 38,127 individual accesses in 2015/2016.

Libraries in general however continue to remain popular. The State Library reports that in 1980, 35% of the population were members of a public library. By 2010/2011, it had reached 46% or 3,338,229 people but declined to 3,064,890 or 40.8% in 2014/2015. By comparison, Dubbo's 54.85% for enrolled borrowers is outstanding.

Total NSW council expenditure on libraries has risen from \$27,517,031 in 1980 to \$363,127,584 in 2014/2015, a 13.2 fold increase in 34 years. Per capita funding by NSW Councils has increased from \$7.11 in 1980 to \$48.32 in 2014/2015. However it is disappointing to note that during the same 33 year period, State Government funding to Councils for library services had increased only 2.36 fold. Public Libraries NSW has been lobbying strongly for a better funding deal for libraries and the Library Council of New South Wales has made a submission to the State Government for the reform of the funding system by the State Government for public libraries.

The services provided by Macquarie Regional Library for Dubbo Regional Council include:

- Weekly article in the Daily Liberal, fortnightly segment on 2DU on new books and upcoming library events and interviews on ABC Western Plains for special events. Wellington Branch Library also has a regular segment on the local community radio station.
- Special displays for activities such as Council's Community Strategic Plan, Delivery Plan and Operational Plan, photographic exhibitions and travelling exhibitions from the State Library and other cultural institutions.
- A specially dedicated area for Council information and displays and copies of Council's public documents such as the Community Strategic Plan, Delivery Plan, LEPs and so on.
- Public book sale of redundant book and magazine stock guided by the MRL Collection Management Policy.
- Reading materials including books and magazines.
- DVDs, CDs, audio books, e-books, e-audio books and e-magazines.
- Reference resources for research and study

- Specialist collections including:
 - Local and Family History research facilities – local history resources including photographs, maps, newspapers/State Records Archive Kit
 - Early Childhood collection
 - Carers' collection
 - LIAC (Law) collection
 - Aboriginal collection
 - HSC resources
 - Drug info @ your library collection
 - Books on prescription mental health collection
- Young Persons Services (0-18 years).
- Literacy programs/story time sessions 0-5 years, rhyme time 0-5years/school holiday programs/Youth Week program/Summer Reading program/links with the community including Allira School visits/school visits/Dubbo Youth Council.
- Readers' advisory service /Book Club.
- The provision of Home Library Services.
- Library website with access to the library catalogue/online resources/databases/homework help.
- Internet training program.
- Free access to the Internet including wireless connectivity.
- Research and reference service for individuals and local businesses.
- Special library events including Library and Information Week/Children's Book Week/Law Week/Seniors Week/Library Lovers Day.
- Library related community events/author visits/lectures and presentations/travelling exhibitions.
- Inter library loan service.
- Computers for word processing.
- Photocopying, scanning and facsimile services.
- Meeting room for community groups.

- E-Lending collection (Launched in December 2013, this new initiative opens the library collection to a whole new audience. A library member can borrow multiple books, they can be downloaded either in the library using the free Wi-Fi service or at any time of the day to a home computer or direct to a mobile device. The new 'quick pick' collection of best sellers, fiction, nonfiction, magazines and children's books is now available and the collection will also continue to grow with the intent to focus on new releases, popular writers and a range of fiction and non-fiction titles).
- Online and Social media access - All MRL residents are able to access library services and program information via the Branches/Service Points, the MRL webpage and Social Media. From 2012/2013, statistics for online access to the library service have been provided to the MRL Committee. For 2015/2016 there were 161,108 web page views and 38,127 online data base accesses.
- For 2015/2016 Rhymetime and Storytime were held 113 times with 3,597 attending. 228 other events were held attracting 6,492 people.

Expenditure levels for the Macquarie Regional Library Service have in the past been well below those of similar services in NSW but gains have been made over recent years. The State Library of NSW produces annual statistics on library services and the latest figures for 2014/2015 show that MRL had per capita library operational expenditure of \$48.33. The State average was \$48.32 per capita. The MRL had a ranking of 47 out of 101 Library Services.

Expenditure on library materials (books, magazines, DVDs, CDs etc) for the MRL for 2014/2015 was \$5.25 per capita and the NSW average was \$4.87 and the median was \$4.54. The MRL had a ranking of 35 out of 101 library services which is up 24 places on its 2012/2013 ranking of 59. Whilst on the score of total library materials held in stock, the MRL had 2.49 items per capita with a NSW average of 2.42 and a median of 1.97. The Council ranked 35 out of 101 library services on this statistic down 6 places from its 29 ranking in 2012/2013. The MRL acquired 0.21 items per capita in 2014/2015 which was slightly below the NSW average of 0.27 items and a median of 0.21. The Council ranked 50 out of 101 services for acquisitions up 14 places from its 64 ranking in 2012/2013.

A relevant factor when considering any library collection is the age of the materials. On this count, the MRL had 37.13% of its collection purchased within the last 5 years or less with a NSW average of 49.5%, giving the MRL a score less than the average. In 2011/2012 the MRL had 50.49% of its collection under 5 years old which was better than the State average. This decline of some almost 13% is a sign of an aging collection.

The MRL employed one (1) staff member per 2,515.59 population with a NSW average of one (1) staff member per 3,158.14. This gave the MRL a ranking of 74 out of 101 services – a rise of 1 place on its 73 ranking in 2012/2013. The MRL had one (1) qualified staff member per 7,474.11 population with a NSW average of one (1) qualified staff member per 10,068.77 and a median of 8,736.46. This ranked the MRL 65 out of 101 libraries a rise of 6 places on its 59 ranking in 2012/2013. On the statistics of staffing, the MRL is equal to or above the NSW average in almost all respects.

By way of illustrating the significant steps taken to improve library services over the years, in 2005/2006, the MRL ranked 87 out of 97 services on the score of expenditure on library materials per capita but by 2014/2015, the MRL had improved its position to 35 out of 101 services, a ranking improvement of 52 places.

The Dubbo Branch Library undertook a survey of patrons in October 2014 and the survey is due to be undertaken again in late 2017.

In today's society of life-long learning and an emphasis on education and information, a public library service is an essential Council service and deserves funding to a commensurate standard. A public library service ensures that there is equity in access to learning materials and information for all demographic sectors of the community and ensures that a divide between the information rich and the information poor is not created. Council should therefore be mindful to continue its current level of library funding and where possible increase it in future budgets. Free access to information technology hardware and software such as computers and their various programmes allows those from economically disadvantaged backgrounds to fully participate in education in new technologies.

The Daily Liberal Editorial of Friday 3 July 1987 commented as follows on the purchase of the property by Council on the corner of Macquarie and Talbragar Streets for a new library :-

“This is but a beginning. There is a pressing need to stay abreast of modern learning and that can only be attained by easy access not only to books but the many other visual aids now featured in modern libraries. It should be compulsive learning for aldermen to acquaint themselves with library practice and trends, thus ensuring our service is always attuned to the best standard.

Learning is for the individual but access to a modern library is a major tool to help lift intellectual standards, refine skills and bring enlightenment where before there was darkness.

Dubbo has taken a great leap forward in the relentless search for knowledge. The library service is for everyone. “

The Macquarie Regional Library continues to perform well and, in fact, on circulation rates in the Dubbo local government area and the percentage of the population as enrolled borrowers, the Library Service out performs other better resourced library services. This is a tribute to the MRL management and staff on their excellent customer service and management of limited resources. Given that the library service is patronised by over 54% of the population, it would seem that additional funding in the future on this service would be appropriate and relevant. At a 54% participation rate, the library may well be the most utilised service (outside of civil infrastructure) provided by Council.



DUBBO REGIONAL
COUNCIL

REPORT: Licence Agreement For South Dubbo Scout Hall

AUTHOR: Director Community Services
REPORT DATE: 8 March 2017
TRIM REFERENCE: ID17/328

EXECUTIVE SUMMARY

The South Dubbo Akela Playgroup has operated from the South Dubbo Scout Hall for many years under a licence agreement. The licence agreement is due to expire on 30 June 2017 and the Playgroup has requested a new licence agreement for three (3) years with a three (3) year renewal option. The rental negotiated is \$650 per annum, GST exclusive for the first year with annual 3% increases thereafter.

ORGANISATIONAL VALUES

Customer Focused: The South Dubbo Akela Playgroup provides an invaluable service to parents with young preschool children and this licence agreement will allow the Playgroup to continue with security of tenure at the South Dubbo Boy Scout Hall. The negotiated rental includes a community service obligation by Council to provide facilities at affordable prices for the community.

Integrity: Not applicable.

One Team: Not applicable.

FINANCIAL IMPLICATIONS

Income generated by this licence agreement will be allocated to the Community Service Division.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION

1. That a licence agreement be entered into with the South Dubbo Akela Playgroup for occupation of the South Dubbo Scout Hall for an initial three (3) year period with an option for a further three (3) years at a commencement rental fee of \$650 excluding GST per annum with annual rental increases of 3% thereafter.
2. That any necessary documents in relation to this matter be executed under the common seal of Council.

David Dwyer
Director Community Services

REPORT

The South Dubbo Akela Playgroup has been occupying the Council owned South Dubbo Scout Hall in Akela Place, Dubbo for many years to operate a playgroup for the preschool children of Dubbo parents. This is an invaluable activity to provide social interaction and a learning environment for children and social interaction for parents. The Playgroup operates most weekday mornings.

The current licence agreement between Council and the Playgroup is due to expire on 30 June 2017 and the Playgroup has expressed a desire to continue occupation of the Scout Hall for a further three (3) years with an option for a further three (3) years. As the playgroup is a not for profit community activity, the Council has negotiated a reasonable rental fee to accommodate parents from a wide range of economic backgrounds. The rental fee negotiated for year one is \$650 excluding GST per annum with a 3% annual increase thereafter. This fulfils Council's community service obligation to provide community services at affordable prices to allow equitable access to services by the whole community. This is not an exclusive use agreement and other community groups and individuals can hire the Hall at times not used by the Playgroup.

Other conditions of the licence agreement include for the licensee to keep the premises clean and free from rodents, vermin, insects, pests and birds; to maintain the premises in a reasonable condition; maintain public liability insurance to the value of \$20M; and maintain the grounds surrounding the premises in good order and condition.



DUBBO REGIONAL
COUNCIL

REPORT: Economic Development Action Plan - Quarter Two Report

AUTHOR: Director Corporate Development
REPORT DATE: 10 March 2017
TRIM REFERENCE: ID17/338

EXECUTIVE SUMMARY

Attached as **Appendix 1** is the second quarterly report for the 2016/2017 Economic Development Action Plan. This Action Plan reflects specific, relevant activities from the Wellington and Dubbo Chapters of Council's adopted Delivery Plan. The Plan also identifies broader work programs and services that will be developed, maintained and in some examples expanded to support economic development across the Local Government Area.

ORGANISATIONAL VALUES

Customer Focused: The Economic Development Action Plan is primarily focused on current and prospective customers.

Integrity: There are no conflicts of interest arising from any actions in the Economic Development Action Plan or this report.

One Team: This reports includes contributions from all Divisions on the performance and progression of activities that collectively contribute to the Economic Development of the LGA.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION

That information contained within this report be noted.

Ken Rogers
Director Corporate Development

BACKGROUND

As resolved by Council at its meeting on 22 June 2016, the structure of the Action Plan has been based on the 10 step framework and outcome areas of former Dubbo City Council Economic Development Strategy. This 12 month Action Plan will act as a bridging plan until a new, longer term Economic Development Strategy is identified for the newly amalgamated Council.

The 2016/2017 Economic Development Action Plan reflects committed activities in Council's adopted delivery plans. The Plan reflects specific projects that support the identified outcome areas. The Plan identifies the work programs that be will delivered to support, maintain and further develop related services and activities for the new LGA footprint. Progress of the Action Plan will be reported to Council quarterly in December 2016, March 2017, June 2017 and September 2017.

REPORT

Highlights for the quarter December 2016 – February 2017 include:

- Economic profiles on overall LGA, Dubbo and Wellington developed.
- Population projections for LGA developed.
- Developed Opportunities Paper and Action Plan in regards to Wellington Correctional Centre expansion.
- Developed a suite of material including recruitment DVD and local case studies to support recruitment efforts of the Wellington Correction Centre.
- Developed Wellington lifestyle DVD to promote positive destination image and support new resident and investment attraction.
- Launch new Wellington Visitor and New Resident Guide.
- Implementation and expansion of myDubbo retail stimulus program.
- Wellington CBD beautification program works commenced February 2017.
- Ongoing \$34.4 million capital works program at Dubbo City Regional Airport.
- 45 enquiries have been facilitated in at part of place activation efforts through the Ignite Program.
- Launch of Fly Pelican flights to Canberra and discussions with Canberra Chamber of Commerce regarding collaborative opportunities for destinations.
- Delivered 'Smile its Christmas' (Dubbo) and Jingle on the Bell (Wellington) CBD Christmas engagement and promotion programs.
- 'Fly your way to a great adventure' campaign put into market promoting flight paths to Dubbo from Melbourne, Brisbane and Newcastle.
- \$64,257 provided to 12 events via the Event Development Fund and Major Event Sponsor Program - Stream 2.
- Regional Platter Guide developed with 60 producers and six tour operators across seven local government areas.
- Established a Wellington accommodation monitoring program in partnership with Wellington industry.

- Installed Rhino at Cameron Park as part of the Rhino Adventure Tourism Trail.
- \$40,000 in funding attracted for Ignite Skill Activation Program to be provided to Dubbo and Wellington CBD businesses.
- \$20,000 in funding attracted to support delivery of two events as part of 'Back to Business' initiative.
- \$35,000 in funding attracted to support upcoming – Your Dubbo Region Business Development Program.

SUMMARY

The second quarterly progress report on the 2016/2017 LGA Economic Development Action Plan is presented for notation.

Appendices:

- 1** 2016/2017 Economic Development Action Plan - Second Quarterly Report

Economic Development Action Plan 2016-2017

Quarter Two Report

| 1. Infrastructure Development | | | |
|---|---|----------------------------------|------------|
| 1.1. Monitor the infrastructure needs of local industry and business sectors and encourage the private sector and all other levels of government to prioritise and align infrastructure implementation programs and funding to key economic development and employment projects for the region | | | |
| Action | Progress | Accountable / Responsible | QTR |
| Implement the detailed long-term Infrastructure Strategy for the LGA. | Council was part of a key Value Management Workshop regarding the location of the new high level bridge on the 22 September 2016. Regular six (6) monthly meetings continue to be held with the RMS to discuss a broad range of road infrastructure issues. The most recent one was held 24 November 2016. The RMS's preferred option for the Third High Level Bridge will be announced in March 2017. | Technical Services | Q1, Q2 |
| Undertake forums and initiate discussions with government infrastructure providers to pursue future infrastructure needs and funding requirements. | Council was part of a key Value Management Workshop regarding the location of the new high level bridge on the 22 September 2016. Regular six (6) monthly meetings continue to be held with the RMS to discuss a broad range of road infrastructure issues. The most recent one was held 24 November 2016. The RMS's preferred option for the Third High Level Bridge will be announced in March 2017. The next RMS/DRC meeting is planned for 31 May 2017. | Technical Services | Q1, Q2 |
| | On-going discussions being held with State agencies and local members regarding opportunities. Briefing of key projects provided to local member. Building Better Regions Fund applications developed. | Corporate Development | Q1, Q2 |
| Undertake forums and initiate discussions with government infrastructure providers to pursue future infrastructure needs and funding requirements. | Council was part of a key Value Management Workshop regarding the location of the new high level bridge on the 22 September 2016. Regular six (6) monthly meetings continue to be held with the RMS to discuss a broad range of road infrastructure issues. The most recent one was held 24 November 2016. The RMS's preferred option for the Third High Level Bridge will be announced in March 2017. | Technical Services | Q1, Q2 |

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|---|--|----------------------------------|------------|
| Actively monitor the Local Land Service's Built and Natural environment initiatives and provide input as appropriate. (2.1.2.7) | Council is actively involved with the development of the LLS regional weed strategy, is closely monitoring changes to our operating environment as a result of the Biodiversity Act, Biosecurity Act and Crown Lands Rationalisation Process. | Parks & Landcare Services | Q1 |
| 1.2. Foster opportunities for joint infrastructure projects in cooperation with business and industry groups, government agencies and other local government | | | |
| Action | Progress | Accountable / Responsible | QTR |
| Gain support from the NSW and Australian Governments for the ongoing staged development of the second city bridge development | Council was part of a key Value Management Workshop regarding the location of the new high level bridge on the 22 September 2016. Regular six (6) monthly meetings continue to be held with the RMS to discuss a broad range of road infrastructure issues. The most recent one was held 24 November 2016. The RMS's preferred option for the Third High Level Bridge will be announced in March 2017. | Technical Services | Q1, Q2 |
| Gain support from the NSW and Australian Governments for the ongoing staged development of the Dubbo Hospital facility. (1.1.2.1) | Construction contractors for Stage III Hospital redevelopment announced and deadline for completion of Stage III is end of 2016. | Community Services | Q2 |
| Promote infrastructure advantages and opportunities available for further growth of the LGA. | In conjunction with Business Development Manager, Orana Region NSW Department of Industry, provided Neoen Solar Hub Development with local contacts for construction phase of development scheduled to commence in December this year. Attended and promoted invitation to local suppliers to attend John Holland tender briefing for Dubbo Hospital Redevelopment Stage. | Corporate Development | Q1, Q2 |
| Seek and support the development of joint infrastructure projects that support economic growth of the LGA. | On-going. | Corporate Development | Q1, Q2 |
| Complete Wellington CBD Beautification project within grant funding budget and timeline. | On-going CBD Beautification project commencement February 2017. | Corporate Development | Q1, Q2 |

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| 1.3. Ensure adequate supply of available land for residential, commercial and industrial purposes that supports a diverse local and regional economy and promotes economic growth | | | |
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| Action | Progress | Accountable / Responsible | QTR |
| Liaise with the NSW Real Estate Institute (Orana), the Dubbo Chamber of Commerce and Industry Inc. and development industry on locational demands and development types affecting the LGA. (2.4.3.1) | Frequent liaison undertaken through the Administrator's Development Forum every three months. Forum held 20 July 2016. | Environmental Services | Q1, Q2 |
| Maintain a comprehensive database of property market statistics and indicators from which to monitor the Dubbo market for residential and industrial development. (4.4.2.1) | On-going as opportunity arises. Collaboration with commercial and residential Real Estate Agents across the board to gain information. | Corporate Development | Q1, Q2 |
| Review and report on Council's property portfolio in respect of property development, acquisitions and disposals.(4.4.2.4) | On-going as opportunity arises. | Corporate Development | Q1, Q2 |
| Monitor, review and adjust planning imperatives, where possible, to aim for an adequate 'supply versus demand' balance for residential, commercial and industrial land in the LGA. | On going monitoring, adequate land available | Environmental Services | Q1, Q2 |
| 1.4. Encourage sustainable development and environmentally friendly business practices which protect and maintain the local natural environment and existing infrastructure, facilities and amenity | | | |
| Action | Progress | Accountable / Responsible | QTR |
| Undertake an annual review of the Economic Profile of the City. (2.4.1.2) | Economic profiles on overall LGA, Dubbo and Wellington developed. Population projections and online data centre maintained and promoted. Provided on-going support and referral assistance to Macquarie Homestay Development for the planning and operational phase of their development. | Corporate Development | Q1, Q2 |

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| Undertake an annual review of the Education for Sustainability Strategy. (2.1.3.1) | Review completed November 2016. Council Energy Strategy will require further review in due course as a result of the merger. | Environmental Services | Q1, Q2 |
| Prepare and formulate the State of the Environment report in accordance with the requirements of the Local Government Act 1993. (2.1.2.5) | State of Environment Report completed November 2016. | Environmental Services | Q1, Q2 |
| Review the implementation of and monitor the Dubbo Environmental Management Plan with respect to all identified environmental sectors. (2.1.1.1) | Plan being under review. | Environmental Services | Q1, Q2 |
| Undertake an annual review of the Development Control Plan to ensure relevance and compatibility with changing needs and ecologically sustainable development principles. (2.2.3.5) | Review to be carried out by September 2017 as a component of the Amalgamation Harmonising Project. | Environmental Services | Q1, Q2 |
| Facilitate and / or coordinate information flows (including events) designed to educate the community regarding the benefits of sustainable development. | Information and education is on-going. | Environmental Services | Q1, Q2 |
| 1.5. Promote alternative energy sources and infrastructure | | | |
| Action | Progress | Accountable / Responsible | QTR |

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| Provide information and support for alternative energy / technology business opportunities in partnership with relevant industry sectors and State Government - to support initiatives that attract low carbon investment in LGA. | Information and support provided. | Environmental Services | Q1, Q2 |
| 1.6. Monitor the availability of infrastructure and facilities which may influence the ability to attract and retain businesses and population across the region | | | |
| Action | Progress | Accountable / Responsible | QTR |
| Develop and commence implementation of an action plan to maximise the economic benefits for the LGA as a result of the Wellington Correctional Centre expansion project. | Facilitated and hosted four (4) Industry workshops with over 60 Wellington government, community and business and service providers. Engaged Remplan economists to develop opportunities paper. Action plan due to Council in December. Presented and provided tailored new resident packs at Correctional Centre recruitment workshops in Parramatta, Dubbo, Wellington and Orange. Developed specific correctional Centre relocation case studies and dvd. Developed a Wellington lifestyle DVD which is being used to support the recruitment efforts. Exploring opportunities to address priority challenges identified in the White Paper including child care availability. | Corporate Development | Q1, Q2 |
| Liaise with industry representative bodies to gain feedback regarding emerging threats and opportunities in respect of the availability of infrastructure and facilities. | Business and masterplan details provided to NSW Department of Industry, for the Regional Economic Opportunities and Infrastructure Priorities Project. | Corporate Development | Q1, Q2 |
| Implement a master plan for the Showground. (4.4.5.4) | Grant application under Stronger Community Fund submitted by Show Society for a portable amenities block. Discussions held with executive of Orana Equestrian Club regarding redevelopment of outdoor arena | Corporate Development | Q1, Q2 |
| 1.7. Research critical infrastructure needs for key growth industries in the region and identify and prioritise immediate infrastructure deficiencies | | | |
| Action | Progress | Accountable / Responsible | QTR |

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| In collaboration with business and industry bodies provide input and lobby for critical infrastructure needs for key growth industries in the region, and identify and prioritise immediate infrastructure deficiencies. | Business and masterplan details provided to NSW Department of Industry, for the Regional Economic Opportunities and Infrastructure Priorities Project. Exploring opportunities to address priority challenges identified in the Correctional Centre White Paper including child care availability. | Corporate Development | Q1, Q2 |
| Identify Wellington capital works for inclusion in Council's Capital Work Prioritisation framework. | Identification and prioritisation of Wellington capital works for inclusion in Council's Capital Work Prioritisation framework. CBD beautification program commenced works February 2017. | Corporate Development | Q1, Q2 |
| | A Capital Works program is being developed for Wellington Assets as part of the merger process. These works will be integrated in forward budgets as they are identified. | Parks & Landcare Services | Q1 |
| 1.8. Develop criteria for determining the priority projects for infrastructure spending in the region giving consideration to those which will boost economic activity (such as jobs growth, developing external markets and productivity improvements) | | | |
| Action | Progress | Accountable / Responsible | QTR |
| Maintain a list of strategic priority projects for infrastructure within the LGA. | Business and masterplan details provided to NSW Department of Industry, for the Regional Economic Opportunities and Infrastructure Priorities Project. | Corporate Development | Q1, Q2 |
| 1.9. Pursue improvements to, and application of communication technology in the region and encourage all new developments to have advanced communications/technological infrastructure available such as the National Broadband. | | | |
| Action | Progress | Accountable / Responsible | QTR |
| Ensure that opportunities for economic growth of the LGA, associated with communication technology are realised. | All opportunities, actions and digital communications are promoted through business events and topics within the training calendar. Ignite Skill Activation training will be delivered to CBD businesses from Dubbo and Wellington in March 2017, topics include digital marketing strategy and social media. Business Masterclasses similar to MyDubbo programs in the past are earmarked for delivery in May. | Corporate Development | Q1, Q2 |

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| Investigate opportunities for the LGA to take advantage of technological opportunities associated with business and community. | Continuing to promote NBN and Council's Keswick Estate is developed with NBN in the residential premises. | Corporate Development | Q1, Q2 |
| | Currently investigating options for vehicle charging stations in the city. | Environmental Services | Q1, Q2 |
| 1.10. Promote the development of airport infrastructure at the Dubbo LGA Regional Airport as an opportunity for business expansion in the aviation related industry and to support other business/industry expansion/investment | | | |
| Action | Progress | Accountable / Responsible | QTR |
| Support the continuation of the Royal Flying Doctor expansion, training and development plans. | <p>Provided high level assistance to General Manager Marketing & Fundraising, Royal Flying Doctor Service (RFDS). Insight into tourism in Dubbo, visitation trends and behaviours, event facility market opportunities and gap analysis were discussed, Destination Management Priorities highlighted, economic development contacts shared, research, statistics, data locations provided</p> <p>On-going support provided for RFDS including advice regarding sourvineer management and TASAC signage. Discussions held regarding support for the planned November launch, City Development Partnership Program, future collaborative destination marketing and strategic program to increase the attraction of the school market to the LGA.</p> | Corporate Development | Q1, Q2 |
| Continue to develop and promote the Dubbo City Regional Airport as an opportunity for business expansion for aviation related industry. | RFDS and Council to undertake \$34.4 million capital works program, five (5) carriers now servicing from Dubbo. | Corporate Development | Q1, Q2 |
| 1.11. Encourage and promote partnerships with State and Federal governments and agencies in respect of infrastructure needs of local businesses and for future investment in infrastructure (such as transport links, roads, broadband access and phone coverage) | | | |
| Action | Progress | Accountable / Responsible | QTR |
| Review in collaboration with community, Council, business and industry bodies' critical infrastructure needs to be considered for funding under the Major Project Fund (as part of the Stronger Communities Fund) | <p>Projects currently under construction provide the top three (3) priorities for inclusion in Central West and Orana Regional Plan.</p> <p>Applications for Building Better Regions Fund in development.</p> | Corporate Development | Q1, Q2 |

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| Completion of the Dubbo Regional Livestock Markets facilities upgrade. (4.4.3.9) | Cattle facility upgrade in progress, completion expected by May 2017. | Corporate Development | Q1, Q2 |
| 2. Mining and Mining Services Expansion | | | |
| 2.1. Provide support including networking on specific business development issues | | | |
| Action | Progress | Accountable / Responsible | QTR |
| Promote business opportunities for, and provide support to, the mining industry, including implementation of the Mining Services Action Plan. | Maintained communication and feedback with METS NSW a supplier of innovative mining equipment, technology and services on potential follow up workshop in Dubbo. Maintained on-going communication with General Manager of Alkane Resources and utilised opportunity to gain feedback on METS industry proposal. On-going Liaison with NSW Department of Industry regarding Regional Connectivity Program and METS proposal. | Corporate Development | Q1, Q2 |
| | Mining infrastructure and services impact model developed. | Environmental Services | Q1, Q2 |
| 2.2. Ensure appropriate infrastructure investment and planning, including investment in both hard and soft infrastructure for business and the community | | | |
| Action | Progress | Accountable / Responsible | QTR |
| Implement a Mining and Mining Services Strategy that identifies needs and opportunities likely to be associated with expansion in the region to ensure adequate land, services and facilities are available to support the industry. | Mining Services Action Plan being implemented. | Corporate Development | Q1, Q2 |
| 2.3. Promote Dubbo as the premier mining service centre | | | |
| Action | Progress | Accountable / Responsible | QTR |

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| Work closely with industry organisations to further highlight the LGA's key geographical positioning and to encourage mining sector business growth within the region. | Maintain regular meetings with Alkane and METS industry. | Corporate Development | Q1, Q2 |
| 2.4. Ensure adequate land is available to support investment and to provide accommodation options | | | |
| Action | Progress | Accountable / Responsible | QTR |
| Work closely with industry organisations to further highlight the LGA's key geographical positioning and to encourage mining sector business growth within the region. | Work on-going as required. | Environmental Services | Q1, Q2 |
| 2.5. Support micro-enterprise initiatives that support and service the mining sector and its employees | | | |
| Action | Progress | Accountable / Responsible | QTR |
| Work closely with industry organisations and other stakeholders to further develop small business opportunities related to growth of the mining sector within the region. | Mining Services Action Plan being implemented. | Corporate Development | Q1, Q2 |
| 2.6. Encourage and support the provision of the specialised training and education within the LGA | | | |
| Actively participate in and support the establishment of specialised training and education facilities within the LGA. | Support provided as required. | Community Services | Q2 |

3. Tourism Destination Development
3.1. Establish a tourism destination development strategy to enable market gaps and opportunities to be formally identified and provide relevant

| Action | Progress | Accountable / Responsible | QTR |
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| Maintain audits and identify current gap and potential investment and development opportunities for the LGA. | Audits maintained through the Destination Management Working Group. | Corporate Development | Q1, Q2 |
| Implement the Destination Management Plan (DMP) for the LGA. | Destination Management Working group meetings held. Regional 'Great Western Plains' website being maintained. Projects completed include Great Western Plains TV campaign, Regional Platters product, trail and guide development, 'Fly your way to a great adventure' in market promoting flight paths to Dubbo from Melbourne, Brisbane and Newcastle. 'Drive your way to a big adventure' campaign in development - due to market in April 2017. Funding received for regional white paper on the freedom camper market. | Corporate Development | Q1, Q2 |
| Develop a visitor's economy strategy for the LGA aligned to the Great Western Plains Destination Management Plan and the draft Wellington Destination Management Plan. | Action commenced. | Corporate Development | Q1, Q2 |
| 3.2. Encourage diversification through tourism product development based on the cultural, natural and built assets of the region | | | |
| Action | Progress | Accountable / Responsible | QTR |
| Implement components of the Wiradjuri Park Masterplan including sourcing external funding opportunities. (1.3.3.4) | The Wiradjuri Park Master Plan is being implemented as external funding is sourced. To date this has enabled the installation of the pontoon and the construction of a new entrance way and the granite road. | Parks & Landcare Services | Q1 |

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| Develop food, wine and agritourist products, providing an opportunity to link with neighbouring LGA's and tourism hubs | Agricultural Tour Development - 'Regional Platters' being funded via successful grant. Workshops held in early December in Gilgandra, Coonabarabran, Dubbo and Wellington. Workshops will equip famers and agribusiness with the skills and tools to present their unique story and tourism offering to a visitor market. Program will include production of a 'Regional Platters Guide'. Regional Platter Guide developed with 60 producers and six (6) tour operators across seven (7) local government areas. Guide launched and supported by on-going communications and digital promotions program. | Corporate Development | Q1, Q2 |
| Implementation of new website for Wellington Caves and booking system (W.DP) | Under development and 'Newbook' likely to be the adopted booking system. Q2 - On-going. | Corporate Development | Q1, Q2 |
| Explore the develop an Aboriginal Cultural Strategy (W.DP) | Matter deferred due to Council merger. | Community Services | Q2 |
| Liaise with Minokamo for advice and assistance in maintaining authenticity of Shoyoen. (2.2.4.6) | The Minokamo Gardeners visited Dubbo in September 2016 and assisted in the maintenance of garden and provided training to staff in Japanese gardening techniques. | Parks & Landcare Services | Q1 |
| Facilitate and support the development of new tourism related business ventures, and the expansion of existing tourism related business ventures. | Support provided to tourism businesses in the period which included Accommodation, winery, Royal Flying Doctor expansion project. Provided assistance to Orana Regional Development Australia Chairman traveling to China to support tourism promotion. Opportunities and developments being explored include Agritourism, joy flights, pop-up cafes, and transport and accommodation development. | Corporate Development | Q1, Q2 |
| Facilitate and support the development of new tourism related business ventures, and the expansion of existing tourism | Supported the Adventure Water Sports (kayak hire business) at Ollie Robbins through the development of a licence agreement. | Parks & Landcare Services | Q1 |
| Implement a biennial touring program for Western Plains Cultural Centre curated exhibition. (1.3.1.12) | Matter scheduled to be completed by December 2017. | Community Services | Q2 |
| Complete capital projects at the Old Dubbo Gaol funded by the Cobbora Transition. (1.3.7.5) | Only external signage left to complete. | Community Services | Q2 |

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| 3.3. Support alliances between local operators such as the Taronga Western Plains Zoo, the Regional Tourism Organisation, Destination NSW, the | | | |
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| Action | Progress | Accountable / Responsible | QTR |
| Foster alliances between local operators (e.g. TWPZ, Regional Tourism, Destination NSW, Indigenous community, local industry associations and other relevant government departments and peak tourism organisations. | Supported local Operator with a Newcastle radio promotion. Collaborated with Taronga Western Plains Zoo (TWPZ) to welcome official Chinese management delegation from Adecco in Shanghai for a follow-up familiarisation tour of Dubbo and TWPZ. Staff attended DNSW Aboriginal Tourism workshop with Dubbo and Wellington operators, staff attending NSW tourism conference, Medicinal Garden developed in consultation with stakeholder and launched 17 March 2016, supported TWPZ 40th birthday celebration activities. On-going deliver of services to industry through City Development Partnership Program. Facilitate monthly accommodation network meetings. Maintain communications with DNSW. | Corporate Development | Q1, Q2 |
| Work on continuous improvement of local industry engagement and optimise business operations. | Regular meetings held with local operators, events industry and chambers of commerce. Specific support and engagement provided to TWPZ, Royal Flying Doctor Service, Dundullimal, Old Dubbo Gaol and Wellington Caves in the period. On-going services and communications provided through month city development newsletters, monthly market reports the City Development partnership program, Accommodation network and Events networks. Established a Wellington accommodation monitoring program in partnership with Wellington industry. | Corporate Development | Q1, Q2 |
| 3.4. Utilise the region's natural and cultural environment as tourist attractions in collaboration with tourism industry stakeholders to benefit from | | | |
| Action | Progress | Accountable / Responsible | QTR |
| Investigate and pursue opportunities for further industry growth. | Provided destination management information to interstate business looking to establish Aboriginal tourism product in Dubbo. Provided high level assistance to Orana Regional Development Australia. Chairman traveling to China including Chinese/English translations of suggested tourism itinerary and Tourism statistics. | Corporate Development | Q1, Q2 |

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| LGA Promotions Strategy and other associated programmes and strategies to include activities that support local promotion and community pride on being home of the TWPZ. (4.3.2.1) | Partnered with Taronga Western Plains Zoo (TWPZ) to deliver a \$25,000 Dubbo + Great Western Plains summer visitor attraction TV campaign in November 2016. The Rhino Adventure was relaunched for the September 2016 school holidays in partnership with TWPZ. The Rhino Adventure is being promoted digitally with visitors encouraged to stop, take a selfie with the rhino and upload it to social media with #therhinoadventure for their chance to win prizes. | Corporate Development | Q1, Q2 |
| 3.5. Maintain and develop quality recreation infrastructure and public amenities which support tourism offerings (such as recreation areas, | | | |
| Action | Progress | Accountable / Responsible | QTR |
| Implement the Dubbo LGA Strategic Open Space Master Plan. | This is being implemented as opportunities allow. A review of the Open Space Master Plan is well underway. | Parks & Landcare Services | Q1 |
| Implement the Public Art Strategy. (2.6.2.2) | Matter deferred until April 2017. | Community Services | Q2 |
| In conjunction with sporting groups seeks external funding for the construction of a new cycle track off Victoria No.1 Oval and the expansion of the Victoria No.1 Oval turf surface. 1.4.6.21) | A submission to the Hon Troy Grant (Member for Dubbo) has been prepared seeking assistance for the relocation of the Victoria Park No.1 bike track, allowing the expansion of the playing surface. | Parks & Landcare Services | Q1 |
| Research and identify the value to the LGA of the 'Freedom Camper' /RV Travellers. | Wellington included on The Rhino Adventure trail. Rhino has been delivered and installed within the grounds of the Wellington Visitors Centre. | Corporate Development | Q1, Q2 |
| Complete Rygate Park development project within grant funding budget and timeline. | Sporting lighting upgrade has been completed as per the contract initiated by Wellington Council. This was funded through the Cobbora Transition Fund. Further funding is being sought to continue with the development in line with the Master Plan. | Parks & Landcare Services | Q1 |

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| Identify specific tourism infrastructure and amenities considered important to servicing a current or emerging tourism segment not currently available in the LGA. | 'Hard' tourism infrastructure opportunities identified in Community Fund applications. Activity in regards to development of 'Soft' infrastructure includes attending Aboriginal Tourism Conference with local operators in November 2016. Development of Agri tourism product trail in development. Development and successful completion of Regional Platters agri-tourism product launched 10 March 2017. | Corporate Development | Q1, Q2 |
| Identify specific tourism infrastructure and amenities considered important to servicing a current or emerging tourism segment not currently available in the LGA. | Work is soon to commence on the development of a major Adventure Based Playground at Elizabeth Park (Dubbo Regional Botanic Garden). A regional playground is also to be installed at Cameron Park (Wellington). | Parks & Landcare Services | Q1 |
| 3.6. Utilise the LGA's assets to attract business tourism and major events to the region, and through collaboration attract high quality and high | | | |
| Action | Progress | Accountable / Responsible | QTR |
| LGA Events Support Program implemented. (4.2.1.1) | 57 Events provided with high level support. Event support and funding program being implemented. Major event sponsorship program also developed. LGA events being promoted on Destination websites, digital signage, within VICs, Visitor guides, regional websites, weekly 'what's on' and regular media segments. Regional events included in Regional Platters Guide. | Corporate Development | Q1, Q2 |
| Support local initiatives to hold and attract high quality and high yield events. | Successful in its bid to host the 2017 Local Government Water Management Conference. Worked closely with organisers of Red Hot Summer Tour to help bring the event back to Dubbo in 2017. On-going strategic negotiations to hold, attract and secure high quality and high yield events including Nitro circus, State Track and Dubbo Open Track Carnivals. Delivery of NSW Water Management Conference commenced. \$64,257 provided to 12 events via the Event Development Fund and Major Event Sponsor Program - Stream 2) | Corporate Development | Q1, Q2 |
| Develop a proactive local events industry and strengthen local event management capability. | Bi-monthly event network meetings for all LGA industry are coordinated and include funding channels open to events; guidelines and requirements around broadcast music and videos at events and elements of an Event Management Plan and why the Plan is critical to planning successful and safe events. | Corporate Development | Q1, Q2 |

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| Position Great Western Plains as a destination for events leveraging from the destination appeal and brand. | Events listed in regional guide and in greatwesternplains.com.au. | Corporate Development | Q1, Q2 |
| Capital Upgrade Program with cost estimates to modernise the Convention Centre component of the Dubbo Regional Theatre and Convention Centre to be included in the Capital Works Prioritisation Program with a view of seeking funding from both rates/general revenue and external sources. (1.3.1.7). | Capital works prioritisation program completed. Included as item in the \$9 million Stronger Communities Fund for possible funding. Grant funding being pursued. 50% funding placed in 16/17 budget to replace operable door in the Macquarie Room. Community Building Partnership Grant and Stronger Communities Grant applications unsuccessful. Application under Club Grants submitted and awaiting outcome. | Community Services | Q1, Q2 |
| Monitor commercial accommodation occupancy rates for trends. (4.2.2.6) | Occupancy rates maintained, and tourism market report distributed monthly. Occupancy reporting program established in partnership with Wellington operators. | Corporate Development | Q1, Q2 |
| 3.7. Establish an identity for both Wellington and Dubbo that reflects the community's aspirations and provides a platform for marketing and | | | |
| Action | Progress | Accountable / Responsible | QTR |
| Undertake activities to support Wellington's attraction of residents and major project relocations, including ongoing support for the Orana 'Love the Life we live' project. | Wellington Guide developed to support new resident attraction activities. 'Love The Life We Live' membership maintained. Wellington information on 'Love The Life We Live' website updated. Wellington lifestyle video developed. Scene in Wellington campaign targeting local engagement to support attracting new residents underway. Developed series of local case studies to support attraction of new residents to Wellington. Established an enquiry management system to ensure all new residents leads are captured, services and monitored for conversion. | Corporate Development | Q1, Q2 |
| Implement Great Western Plains Phase 3 Marketing campaign. | Phase 3 of Great Western Plains campaign underway. 'Fly your way to a big adventure' in market February - April 2017 and 'Drive your way to a big adventure' will be in market from April - June 2017. | Corporate Development | Q1, Q2 |

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| Ensure all key promotional activities reflect the LGA destination brands and support key brand messages. (4.3.1.1) | Dubbo destination brand included Dubbo Guides promoting Dubbo to the visitor, new residents and event markets. Dubbo.com.au redeveloped, Transforce truck promotion, social media channels and relevant collaborative marketing activities. Any interim Wellington destination brand with the positioning of start your adventure is being used in the Wellington Visitor and Residents Guide, on the Visit Wellington website, social media channels and relevant collaborative marketing activities. | Corporate Development | Q1, Q2 |
| Implement LGA Signage Strategy. (4.2.1.7) | Reskinned and installed refreshed Obley and Camp road Tourism Circuit signage. Entry signage updated with four (4) Rhinos being repainted with designs from local students. Wellington Rhino installed in Cameron Park. Garden surrounding western entry signage to Dubbo redeveloped with Rhino to be installed at this signage site by April. On-going monitoring and maintenance of LGA signage. Old LGA board signage removed, with infrastructure retained for future use. | Corporate Development | Q1, Q2 |
| Conduct an annual LGA promotions programme customer satisfaction survey. | Survey to industry in April 2017. | Corporate Development | Q1, Q2 |
| Undertake a monthly rolling visitor satisfaction survey.(4.1.2.9) | Rolling survey being undertaken. YTD 100% satisfaction with quality of service at the Dubbo VIC and quality of information at the Dubbo VIC. | Corporate Development | Q1, Q2 |
| 3.8. Support and encourage cooperative marketing and product development initiatives | | | |
| Action | Progress | Accountable / Responsible | QTR |
| Communicate with industry to provide information on co-operative campaign/promotional opportunities. (4.1.2.4) | All relevant activities and opportunities communicated. Communication and engagement channels include monthly City Development newsletters, attend Chamber of Commerce event and meeting in LGA, Ignite network group and face to face consultation, quarterly destination management meetings. Facilitate and present at accommodation and event network meetings that are open in operators across the LGA. Meetings held with stakeholders such as RDA Orana and Destination NSW held as appropriate. | Corporate Development | Q1, Q2 |

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| Deliver two (2) major campaigns targeting key tourism markets annually. (4.1.2.6)) | Dubbo + Great Western Plains summer visitor attraction TV campaign in market in November. 'Fly your way to a big adventure' campaign in market February - April 2017. 'Drive your way to a big adventure' campaign in development and will be in market April - June 2017. | Corporate Development | Q1, Q2 |
| Undertake monthly and quarterly reviews and updates of key information and promotional material. (4.2.2.4) | All material updated as required. Dubbo.com.au redeveloped and Visit Wellington redesign due end of March 2017. VIC staff also attended Visual Merchandising workshops to support improvements in VIC store presentations. | Corporate Development | Q1, Q2 |
| Develop and implement a program for all permanent staff and Ambassadors of the Visitor Information Centre (VIC). (4.2.2.2) | In addition to visiting various accommodation operations as part of the industry network meetings, familiarisation undertaken include Dubbo and Wellington Visitors Information Centres, Macquarie Regional Library, Local B&B, Wellington Caves, Burrendong Sport & Rec Centre, Burrendong Holiday Park, and Burrendong Botanic Garden & Arboretum. Adventure Water sports business and Macquarie river boat cruises. | Corporate Development | Q1, Q2 |
| Review service levels and Capital Works Program to ensure that the VIC's maintains its Visitor Information Network Accreditation. (4.2.2.3) | Accreditation maintained. Pre-accreditation meetings held with DNSW contractors held at Dubbo and Wellington VICs in February. | Corporate Development | Q1, Q2 |
| Support and encourage Dubbo CBD business owners under the Ignite Place making Program to collaborate with co-operative marketing and product development within the implementation of many of the 50 bright ideas through a two year funded program from Council. | Regular Ignite newsletter distributed to business owners / managers. Regular quarterly Ignite meetings with business owners / managers / stakeholders. Preliminary research into Wi-Fi supported pedestrian tracking systems. Analysis and investigation into parking provisions, ample parking signage and change in parking officer rotations. Submission for grant funding within the NSW Local Government Area (LGA) in the Murray-Darling Basin Energize Enterprise Fund. Round 3 of funding. Grant application presented for Ignite Skill Activation program and Ignite Light Activation. Introduction of myDubbo retail stimulus program. Smile like Christmas campaign | Corporate Development | Q1, Q2 |

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| Conduct local research and engage with Wellington business community to consider the interest and feasibility of a Wellington CBD Place making program, including co-operative marketing and product development for Wellington CBD economic development. | Community consultation on the Correctional Centre expansion provided ideas and insights from the community regarding destination image / CBD opportunities. Dubbo Ignite has opened invitations to Wellington CBD business to attend business skill activation training created with the Murray Darling Basin \$80,000 funding, planned for end of March 2017. Individual high level consultation undertaken with Wellington CBD businesses regarding their individual business development needs. Feedback being considered a part of the Ignite skill activation program in March and the planning for the LGA wide business development program April - June 2017. | Corporate Development | Q1, Q2 |
| 3.9. Provide quality information to enhance visitor experiences and attract visitation through a broad spectrum of mediums whilst identifying and | | | |
| Action | Progress | Accountable / Responsible | QTR |
| Provide a quality information service electronically. | On-going management of listings and content on destination websites and social media channels. Dubbo.com.au has been redeveloped. Visit Wellington redevelopment to be completed end March 2017. | Corporate Development | Q1, Q2 |
| Maintain a central information data base that is well maintained and made available to local stakeholders and prospective investors. | Database management and maintenance on-going. Utilisation of ACT for LGA consolidated database management. Database includes over 1600 customer and stakeholder listings. | Corporate Development | Q1, Q2 |
| Provide an effective LGA destination management information service that promotes the LGA and its various attractions and services. (4.2.2.1) | Great Western Plains (GWP) Destination Management group provided high level assistance and feedback into consultants development of 'Destination Macquarie Marshes Action Plan'. Q2 - On-going. | Corporate Development | Q1, Q2 |
| Develop regional LGA positioning paper in cooperation with Inland NSW and Destination Management for RV and caravanning services. (1.4.5.7) | Successful funding application made to the Energise Enterprise Fund for development of a regional LGA positioning paper of Freedom Camper Market. Paper to be completed by June 2017. | Corporate Development | Q1, Q2 |

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| Development of the Ignite Place making Program Facebook site and website to provide a centralised social media information hub to communicate all Ignite activations to city visitors, residents, visiting family & friends & tourists and increase awareness about Ignite activities in the Dubbo CBD. | Development of the Ignite Place making Program, Facebook site complete and on-going with daily interaction with CBD businesses stakeholders, shoppers and owners. Website framework complete, development of content on-going. Development of Ignite website will be completed end March and will provide a centralised social media information hub to communicate all Ignite activations to city visitors, residents, visiting family and friends & tourists and increase awareness about Ignite activities in the Dubbo CBD. | Corporate Development | Q1, Q2 |
| 4.1. Expand and strengthen Dubbo's role as a 'hub' for transportation and service operations | | | |
| Action | Progress | Accountable / Responsible | QTR |
| Promote Dubbo as the 'hub' for transportation and service operations by ensuring appropriately zoned land and information via the Strategic Land | Appropriately zoned land and information via the strategic land use and infrastructure strategies provided. | Environmental Services | Q1, Q2 |
| | Council has continued to support Dubbo's role as a transport hub. Road train access | Technical Services | Q1, Q2 |
| | Support being provided to a potential major transport service centre development. | Corporate Development | Q1, Q2 |
| Continue to gain support from NSW and Australian Governments and utilise the resources of the Australian Airport Association to ensure continued viable access to Kingsford Smith Airport for regional airlines. (3.1.18.1) | On-going. Badgerys's Creek developments being monitored. | Corporate Development | Q1, Q2 |
| Facilitate and support initiatives that will assist with positioning Dubbo as the 'hub' for transportation and service operations in Western NSW. | Information provides and discussions held with an investor regarding a potential major transport services development. | Corporate Development | Q1, Q2 |

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| 4.2. Promote and market Dubbo as a major transport and logistics 'hub' to support the mining and agricultural sectors across the LGA. | | | |
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| Promote and market Dubbo as a major transport and logistics 'hub' to support the mining and agricultural sectors across the LGA. | On-going promotion through communication channels and with industry stakeholders. | Corporate Development | Q1, Q2 |
| 4.3. Expand and promote Dubbo's role as a major road/rail interchange centre | | | |
| Action | Progress | Accountable / Responsible | QTR |
| As a result of defined strategies and forward planning, establish and promote Dubbo as a major road and rail interchange, due to its strategic location. | On-going. | Corporate Development | Q1, Q2 |
| | Established major intersections and full access to Boothenba Road and the freight route - Mitchell Highway / Bunglegumbie Road / Troy Bridge / Boothenba Road / Golden Highway facilitate such development. | Technical Services | Q1, Q2 |
| 4.4. Promote Dubbo as an air transport link for interstate business and travel | | | |
| Action | Progress | Accountable / Responsible | QTR |
| Promote Dubbo as the 'hub' for domestic and business travel and air logistics operations. | Campaign with Fly Pelican/Newcastle radio station and local operators supported in November 2016. 'Fly to a big adventure' Jetgo campaign in market February - March 2017 and Air Pelican package promotion in market March 2017, as part of Great Western Plains visitor attraction activity. Promotions include the promotion of the one | Corporate Development | Q1, Q2 |
| Maintain a watching brief on the developments with respect to the proposed Badgerys Creek airport. (3.1.18.10) | Watching brief and direction of NSW State Government. | Corporate Development | Q1, Q2 |
| 4.5. Plan/design efficient road and rail access to complement requirements of industrial and agricultural expansion | | | |

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| Action | Progress | Accountable / Responsible | QTR |
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| Undertake regular liaison and initiate discussions with government infrastructure providers – to pursue future infrastructure needs and funding requirements. | Regular meetings with RMS to continue, alongside specific meetings related to the 'third bridge' project. | Technical Services | Q1, Q2 |
| Implement the new Road/Rail Interface Agreements with Australian Rail Transport Corporation (ARTC) and the John Holland Group. (3.1.4.3) | Regular meetings (6 monthly) are held with the RMS. The John Holland Interface Agreement has been executed but not the ARTC Agreement. Council is still awaiting responses from ARTC to suggested modifications. | Technical Services | Q1, Q2 |
| 4.6. Promote partnerships with and encourage NSW and Australian Governments, agencies and industry in respect of the transport infrastructure | | | |
| Action | Progress | Accountable / Responsible | QTR |
| Facilitate meetings with relevant government agencies, stakeholders and developers to | Roads and Maritime Department surveyed the public in May/June 2016 in respect of an additional bridge over the Macquarie River at Dubbo. | Environmental Services | Q1, Q2 |
| Lobby for additional turning and overtaking lanes on the Mitchell and Newell Highways. (3.1.9.1) | There has been no active lobbying. | Technical Services | Q1, Q2 |
| 4.7. Ensure adequate high quality land is available to support demand for transport and distribution developments | | | |
| Action | Progress | Accountable / Responsible | QTR |
| In conjunction with the annual review of the Dubbo Local Environmental Plan ensure adequate appropriately zoned land is available to support the transport and logistics industry. | Land monitors reviewed and adequate appropriated zoned land as available. | Environmental Services | Q1, Q2 |
| 5. Agricultural Sustainability & Diversification | | | |

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5.1. Maintain and develop Dubbo as the premier centre for regular commercial fat and store sheep and cattle sales and the indoor show and sales centre for stud cattle, sheep and horses in NSW

| Action | Progress | Accountable / Responsible | QTR |
|--|---|---------------------------|--------|
| Promote the Dubbo Regional Livestock Markets. | Dubbo Regional Livestock Markets continues to be promoted through website, press, flyer. | Corporate Development | Q1, Q2 |
| Support and encourage a strong agricultural sector. Provide support for fundraising, promotional projects and grant applications within the sector. Planning proposals to support growth and development. | Application to Murray Darling Fund successful. Funds being used to develop regional agriculture tourism/tour product and information guide. Regional Platters launched 10 March 2017. | Corporate Development | Q1, Q2 |
| Review and update Dubbo Regional Livestock Market Asset Management Plan. | Asset management plan reviewed. | Corporate Development | Q1, Q2 |
| Develop and implement a detailed master plan for the Dubbo Show Ground to provide for further development and improvements to maintain and enhance Dubbo's position as a premier centre for indoor show and sales centre for stud cattle, sheep and horses in NSW. (4.4.5.4) | Master plan adopted. | Corporate Development | Q1, Q2 |
| Completed staged upgrade of the Cattle Management Facility (4.4.3.9) | Under construction, expected to be completed by May 2017. | Corporate Development | Q1, Q2 |

5.2. Expand Dubbo as a major food processing centre

| Action | Progress | Accountable / Responsible | QTR |
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| Facilitate and support economic growth initiatives in food production within the Dubbo and Wellington LGA. | Regional Platters' business diversification program implemented. Program involved four (4) operators based in Dubbo and four (4) Operators in Wellington. | Corporate Development | Q1, Q2 |
| Facilitate and support business investment and attraction along with business retention and expansion initiatives that focus on the expansion of the LGA in food production. | Provided high level assistance to Orana Regional Development Australia Chairman traveling to China to promote regional investment and local food production. Development and diversification support provided to 60 regional producers through the regional platters program. | Corporate Development | Q1, Q2 |
| | Support provided. | Environmental Services | Q1, Q2 |
| Promote Dubbo as the regional service centre for agriculture based manufacturing and supply. | 'Regional Platters' Guide launched and will be supported by on-going communications program in partnership with seven (7) local government areas, 60 producers and six (6) tour operators. | Corporate Development | Q1, Q2 |
| 5.3. Position the LGA as a centre for agriculture based manufacturing and service centre | | | |
| Action | Progress | Accountable / Responsible | QTR |
| Establish and promote the LGA as a centre for diverse sustainable farming practices. | the creation of Regional Platters Guide aims to support sustainable farming | Corporate Development | Q1, Q2 |
| Explore opportunities for expanded agricultural and research development. | SproutX initiative and Jobs for NSW program promoted in City Development newsletter. Regional Platter program includes workshops to assist agricultural businesses identify opportunities for tourism/experience development. | Corporate Development | Q1, Q2 |
| 5.4. Establish and promote the LGA as a centre for diverse sustainable farming practices | | | |
| Action | Progress | Accountable / Responsible | QTR |

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| Explore opportunities and undertake activities to support development of industry and related practices. | Regional Platter program being delivered in partnership with seven (7) LGAs. The program supports business diversification. | Corporate Development | Q1, Q2 |
| 5.5. Encourage the expansion of agricultural education and research and development | | | |
| Action | Progress | Accountable / Responsible | QTR |
| Investigate opportunities for the LGA to take advantage of technological opportunities associated with business and community along with supporting the expansion of education, business and research opportunities. | Continuing to promote the NBN and Councils Keswick Estate is developed with NSW in the premises. | Corporate Development | Q1, Q2 |
| 5.6. Promote LGA as a cost effective and central location for food and product transport and distribution | | | |
| Action | Progress | Accountable / Responsible | QTR |
| Facilitate and support business investment and attraction and business retention and expansion promotions that focus on the diversity of the LGA's agricultural base and opportunities for future investment. | <p>Provided assistance to Chinese Domain company and Australian based Beef Innovation with City and regional agricultural footage to support promotion of region and direct agricultural supply to China.</p> <p>In addition to attracting group tours, the Regional Platters Guide in its various formats and content has been developed support government and agricultural stakeholders to professionally promote the industry.</p> | Corporate Development | Q1, Q2 |
| 5.7. Position the LGA as an ideal location for carbon trading/sequestration and offsets | | | |
| Action | Progress | Accountable / Responsible | QTR |
| Facilitate discussions and develop materials that promote LGA as ideal location for carbon trading/sequestration and offsets. | Opportunities being monitored. | Corporate Development | Q1, Q2 |
| 5.8. Promote the diversity of the LGA's agriculture base and the opportunities available for agricultural investment at any scale | | | |

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| Action | Progress | Accountable / Responsible | QTR |
|---|--|---------------------------|--------|
| Develop materials that promote diversity of Dubbo's and Wellington agriculture base. | Regional Platters Guide launched in March 2017. | Corporate Development | Q1, Q2 |
| 6.1. Improvements to and within the health services sector | | | |
| Action | Progress | Accountable / Responsible | QTR |
| Continue to support the western NSW Local Health Network to attract general and specialist medical practitioners to Dubbo including community health staff. (1.1.1.1) | Support provided as required. | Community Services | Q2 |
| Monitor the impact on Dubbo of the management/ operations of the Western NSW Local Health Network. (1.1.1.3) | Monitoring on-going with no impacts to date. | Community Services | Q2 |
| In conjunction with Sydney University and Charles Sturt University gain support from the Australian Government for health tertiary courses and training courses and facilities in the City. (1.1.2.1) | Situation monitored. Support provided to a submission by CSU to provide medical courses. | Community Services | Q2 |
| Strategically manage newly developed airline linkages along with potential development of increased flights and additional links. | Newcastle and Canberra are now being serviced from Dubbo. | Corporate Development | Q1, Q2 |
| 6.2. Improvements in education and amenity | | | |
| Action | Progress | Accountable / Responsible | QTR |

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| Hold an annual meeting with the Dubbo Office of the Department of Education to discuss primary and secondary education in the LGA (1.1.5.3) | Scheduled for May 2017. | Community Services | Q1,Q2 |
| Monitor Federal Budget outcomes in regards to education implications. | Monitoring on-going. Capital works program for public schools announced for Dubbo. | Community Services | Q1, Q2 |
| 6.3. Streamlined approval and information process | | | |
| Action | Progress | Accountable / Responsible | QTR |
| Monitor and continue to support a streamlined approvals process with a user friendly pathway to development. | On-going with the evolution of streamlined processes such as the pop-up policy document. Working with Service NSW to support the pilot of the 'Easy To Do Business program in the LGA. | Corporate Development | Q1, Q2 |
| Implement the Fast Track approvals program that was developed out of the Road Test initiatives undertaken by Council as part of the CBD precinct plan. | Department of Planning and Environments project which is a web page for e-services is to be implemented in 2017 across NSW Local Government. | Environmental Services | Q1, Q2 |
| Provide a central point of contact for businesses to seek advice and information for investing in the LGA | Economic Development Officer acts as central point of contact. Council engaged an Economic Development Project Officer to support delivery of economic and destination development projects across the LGA. | Corporate Development | Q1, Q2 |
| 6.4. Promotion of a positive image through proactive public relations | | | |
| Action | Progress | Accountable / Responsible | QTR |
| Positively promote Dubbo CBD through the Ignite Place making Program | 99 enquiries have been facilitated in August - November 2016. 45 enquiries have been facilitated in November 2016 - February 2017. | Corporate Development | Q1, Q2 |

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| Implement the Corporate Communications Program. (1.4.3.4) | Positive and proactive communication services being provided within the destination and evocities media program including Country Style, Travel In, CEO magazine Caravan and Camping Australia Magazine, Realestate.com.au, Today Show and various travel blogs and content pieces. | Corporate Development | Q1, Q2 |
| Promote the LGA positively to local and non-local audiences. | Supported updates on oranaregion.com.au, evocities.com.au, lovethelifewelive.com.au. Dubbo.com.au website has been redeveloped. Updated Dubbo City Investment DVD to include additional airline carriers, current statistics and development approvals and removal of former Council reference. CBD Banners were installed on 16 August 2016 in line with the unveiling of the suite of guides underpinning the 2016/2017 City Development Partnership Program. Developed new Wellington Visitor and New Resident Guide and Wellington Lifestyle DVD. | Corporate Development | Q1, Q2 |
| 7.1. Improvements to and within the health services sector | | | |
| Action | Progress | Accountable / Responsible | QTR |
| In conjunction with Sydney University, Charles Sturt University and TAFE, gain support from the Australian Government for health tertiary courses and training courses and facilities in the LGA. (1.1.3.1) | Situation monitored. Support provided to a submission by CSU to provide medical course. | Community Services | Q2 |
| Make representations to the NSW and Australian Governments to increase coordinated funding for programs to improve the education, health, employment and economic development opportunities of Aboriginal people. (1.2.5.1) | No action taken to date. | Community Services | Q1, Q2 |

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| Support Indigenous Youth Development Programs. Liaise with Wellington Local Aboriginal Land Council, local schools, TAFE and Interagency and Community Services Advisory Committee to support Indigenous Youth Development programs. | No action taken to date. | Community Services | Q1,Q2 |
| Promote education and training opportunities to increase the capabilities of the community, staff and expertise allowing for general 'up-skilling' across the LGA. | Maintained and promoted Business Training and Events Calendar on investindubbo.com.au. | Corporate Development | Q1, Q2 |
| 7.2. Understand the nature of demand and supply by engaging with local business and understanding skills and labour needs gaps and delivery of a | | | |
| Action | Progress | Accountable / Responsible | QTR |
| Engage with local business to understand skills and labour needs gaps. | No action taken to date. | Corporate Development | Q1, Q2 |
| Work in partnership with education providers and business programme to develop employment skills. Engage with development proponents to establish training opportunities. Work experience program / identify training opportunities. | No action to date. | Community Services | Q2 |
| | Discussions held with flying school to potentially establish a training program in Dubbo. Attendees of school to be housed in the City. | Corporate Development | Q1, Q2 |
| 7.3. Encourage the promotion and expansion of locally available tertiary education opportunities | | | |
| Action | Progress | Accountable / Responsible | QTR |
| Encourage diversification of post-school education and training, and expansion of tertiary courses in the LGA. | Familiarisation undertaken at Charles Sturt University (CSU) Dubbo campus. Brief discussion regarding future opportunities held. Collaboration on projects with CSU have been executed. Promotion of university graduation assisted by council assets at the Church Street Rotunda. | Corporate Development | Q1, Q2 |

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| Support relevant community groups and medical professionals who link medical students to training opportunities in Wellington through Sydney University and | Support provided. | Community Services | Q1,Q2 |
| Encourage diversification of post-school education and training, and expansion of tertiary courses in the LGA. | Support provided. | Community Services | Q1,Q2 |
| 7.4. Deliver programs and initiatives that support the attraction of skilled professionals- | | | |
| Action | Progress | Accountable / Responsible | QTR |
| Provide support to businesses / agencies endeavouring to recruit skilled workers to the LGA. (1.1.6.1) | Attended Correctional Services Information Sessions and supported regional attraction efforts for the Centre expansion. Developed recruitment video using local case studies to 'sell' working at the centre and 'sell' Wellington Lifestyle.Supported Medical Students through School Rural Health. Jobs listed for Dubbo January to February - 134 Jobs listed to the evojobs from January to February - 672 Visit to Evocities websites January to February – 18,639 Visitors to Evojobs websites January to February – 21,874 | Corporate Development | Q2 |
| Develop and maintain information targeting new resident for the Dubbo and Wellington communities. | New resident Guide for Dubbo in Market. New resident Guide for Wellington is in production and to be in market mid December. 'Love The Life You Live' (new resident attraction website for Wellington) updated. Evocities (new resident attraction website for Dubbo) maintained. Q2 - New resident Guide for Wellington completed and in market. 'Love The Life You Live' (new resident attraction website for Wellington) updated. Evocities (new resident attraction website for Dubbo) maintained. | Corporate Development | Q1, Q2 |
| Undertake LGA Marketing activities (web, media, events, sponsorships) support the attraction of skilled professionals. (4.1.2.5) | On-going via Evocities platform, MTB services and Evojobs. | Corporate Development | Q1, Q2 |
| 8.1. Communication and engagement with industry, government and the community | | | |

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| Action | Progress | Accountable / Responsible | QTR |
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| Promote industry collaboration and cooperation by holding and participating in number of | Monthly City Development newsletters distributed. Ignite network meetings held. Accommodation network meetings held. | Corporate Development | Q1, Q2 |
| Maintain organisational participation in the Small Business Friendly program | Participation in program maintained. Participation promoted on Council website. | Corporate Development | Q1, Q2 |
| Gain support for infrastructure funding to support growth of industry sectors and improve the accessibility of the region in response to identified and prioritised needs. | On-going meetings and networking opportunities with NSW Trade and other departments. | Corporate Development | Q1, Q2 |
| Undertake a community survey to determine community satisfaction levels of community engagement activities. (5.2.1.1) | Community engagement will be sought prior to project drive activities. | Corporate Development | Q1, Q2 |
| Develop partnerships with NSW and Australian Governments to review and improve regulations and business incentives to facilitate economic growth and diversification. | On-going. Staff attended DNSW Aboriginal Workshop with two local operators. | Corporate Development | Q1, Q2 |
| Provide support to environmental and nature based events and organisations across the LGA | Support to local landcare and bushcare groups is provided as opportunities identified. This includes tree plants through the river corridor. Most recent support being being the National Tree Day at Golf Links Creek (Busecare and Dubbo Field Naturalists and Conservation Society Inc.), Inland Waterways Rejuvenation Association, Rivercare Bus is supported by access to sites and in-kind support. | Parks & Landcare Services | Q1 |

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| Implement the Noxious Weeds/Pest Species Management Program and Plans. (2.2.1.10) | Support to local Landcare and bush care groups is provided as opportunities identified. This includes tree plants through the river corridor. Most recent support being being the National Tree Day at Golf Links Creek (Bushcare and Dubbo Field Naturalists and Conservation Society Inc.), Inland Waterways Rejuvenation Association, Rivercare Bus is supported by access to sites and in-kind support. | Parks & Landcare Services | Q1 |
| Implement the Noxious Weeds/Pest Species Management Program and Plans. (2.2.1.10) | Council commitment to the NSW Weed Action Program is being met despite funding decreases from the State. These fund decreases are projected to continue as the State reallocates funding from western areas to more populated coastal areas. | Parks & Landcare Services | Q1 |
| Produce annual documentation for the development and construction industries advising of legislative changes including Building Code of Australia (BCA) amendments and variations in Council's policies and requirements. (2.2.3.2) | Document to be provided and distributed if necessary by June 2017. | Environmental Services | Q1, Q2 |
| Support forums with real estate agents, development and building industries and Chamber of Commerce on planning and building issues. (2.4.3.3) | Combined with Administrator's Forum held 17 July 2016. | Environmental Services | Q1, Q2 |
| 8.2. Undertake activities to promote consolidated, united and representative action by business, industry, government and the broader community | | | |
| Action | Progress | Accountable / Responsible | QTR |
| Develop a consolidated and united approach across the LGA, and within Council by understanding the needs of community and developing appropriate actions, to move the region forward. | On-going. | Corporate Development | Q1, Q2 |

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| Engage in forums with business, industry, government and broader community leaders in economic development discussions sharing best practice and strategies. | Maintained referral assistance/liaison with Business Enterprise Centre to discuss assistance to new business looking for advice on establishing operational efficiencies. | Corporate Development | Q1, Q2 |
| Pursue opportunities for strategic alliances and/or resource sharing with neighbouring councils. | On-going through collaborative networks in particular EvoCities. | Corporate Development | Q1, Q2 |
| 9.1. Development of marketing material required to promote Dubbo as a business location and to highlight the growth opportunities available | | | |
| Action | Progress | Accountable / Responsible | QTR |
| Promote the competitive advantages of the area and reasons to invest in the LGA in all relevant marketing materials and communicate available opportunities. | Invest in Dubbo DVD updated. Invest in Dubbo and Dubbo data centre updated and maintained. Wellington lifestyle DVD, and new resident guide developed. Case studies on Wellington businesses and professional developed. Economic profile for LGA, Dubbo and Wellington developed. | Corporate Development | Q1, Q2 |
| 9.2. Develop and maintain LGA economic profile, prospectus and population projections. | | | |
| Action | Progress | Accountable / Responsible | QTR |
| Provide a responsive economic development service to prospective investors. | Provide support, advice or information to 26 new or potential business and industry developments, including a solar development, transport service, Aboriginal tourism development, hospitality services and retail. | Corporate Development | Q1, Q2 |
| Undertake an annual review of the procedure for processing Development Applications. (2.2.9.1) | Major review to be undertaken by March 2017 as part of the organisational review resulting from the merger. | Environmental Services | Q1, Q2 |
| Continue to implement the adopted Environmental Services Communications Strategy. (2.2.9.2) | On-going. | Environmental Services | Q1, Q2 |
| Undertake a biennial client survey to determine client satisfaction levels in respect of land use services. (2.2.9.3) | Survey programmed to be undertaken by November 2017 for 2016/2017. | Environmental Services | Q1, Q2 |

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| Implement e-Services project plan to increase the extent of information available electronically. (2.2.9.7) | E-Certificates implementation on hold due to merger. Computer systems being developed for the merged Council to include e-Planning capability. | Environmental Services | Q1, Q2 |
| Encourage business to network and engage with specific prospective investors to discuss the benefits of locating to the LGA. | Networking opportunities communicated and connections made for potential investors including real estate agents, land developers and local chambers. | Corporate Development | Q1, Q2 |
| Positively promote Dubbo CBD through the Ignite Place making Program to investors. | Submission for grant funding within the NSW Local Government Area (LGA) in the Murray-Darling Basin Energize Enterprise Fund. Round three (3) of funding. Grant application presented for Ignite Skill Activation program and Ignite Light Activation Introduction of myDubbo - an EFTPOS based gift card which can be used to purchase goods and services in any participating local store in Dubbo. Engage with stakeholders to promote product and ensure leveragable success. The network of all businesses in Dubbo have the potential to cross sell your business in the sale of cards. Continue to develop the 'smile. it's Christmas' campaign - to attract business stimulus in the CBD, ensure the Dubbo CBD is vibrant, busy and attractive to investors. | Corporate Development | Q1, Q2 |
| 10.1. Execute a business expansion and retention program | | | |
| Action | Progress | Accountable / Responsible | QTR |
| Support and promote local business development activities, such as development programmes, seminars and business awards. (4.1.3.4) | Sponsored Dubbo Chamber of Commerce Business Awards. Development opportunities promoted in monthly city development newsletters. Business Training and Events Calendar on investindubbo.com.au maintained. Back to Business funding obtained to sponsor Dan Gregorv events at DRTCC and | Corporate Development | Q1, Q2 |
| Communicate relevant business development funding opportunities to the LGA business community. | Funding opportunities promoted in Monthly City Development and directly to relevant businesses and industries as required. | Corporate Development | Q1, Q2 |

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| Undertake research for a detailed fundamental outlook of the economic future of the LGA. Examination of collaborative and independent strengths, weaknesses, opportunities and threats to determine true growth potential of the region. | Completed. Opportunities paper for the Wellington Correctional Centre will provide insight to development of the new Economic Development Strategy in 2017. 60 people attended workshops held in Wellington, White paper provided by Remplan included economic analysis as part of the Opportunities paper. New population projects for LGA developed. | Corporate Development | Q1, Q2 |
| Provide a responsive economic development service to existing businesses. | 154 enquiries provided assistance/ information through Economic Development e services from July 2016, including accommodation, medical retail, tourism, and agriculture. | Corporate Development | Q1, Q2 |
| Support events and seminars for local business to assist communication and promote collaborative opportunities and partnership development. | All appropriate events included in industry training calander. Developed 'Jingle on the Bell' - Christmas in Wellington CBD program. Developed 'Smile it's Christmas' Dubbo CBD program. Ignite Business Activation training to be held, invitations opened to CBD Businesses of both Dubbo and Wellington. Consistent and constant communication and promotion of collaborative opportunities through all networks and channels. | Corporate Development | Q1, Q2 |
| Undertake an annual review of the Urban Land Monitors. (2.4.1.1) | Review to be carried out by November 2017. | Environmental Services | Q1, Q2 |
| Develop and support business development opportunities through the Ignite Place making Program. | Submission for grant funding within the NSW Local Government Area (LGA) in the Murray-Darling Basin Energize Enterprise Fund. Round three (3) of funding. Grant application presented for Ignite Skill Activation program & Ignite Light Activation Successful receipt of \$80,000 of funding for Ignite program (total of \$120,000 YTD). Business development will be supported by the Ignite business activation workshops scheduled for March and the Ignite Light Activation program scheduled for 4th quarter. | Corporate Development | Q1, Q2 |

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| Ensure that commercial and industrial land use planning and regulations are streamlined to facilitate and promote business expansion and investment. | New employment land strategy under preparation to be completed by July 2017. | Environmental Services | Q1, Q2 |
| 10.2. Undertake a local business skills development program | | | |
| Action | Progress | Accountable / Responsible | QTR |
| Facilitate business support and training initiatives to the LGA business community to increase general business skills and improve general functionality and competitiveness of the Dubbo business community. | Maintained and promoted Business Training and Events Calendar on investindubbo.com.au . Opportunities promoted in monthly city development newsletters and at accommodation and event network meetings. Applied for funding from Murray Darling for Ignite and Your Dubbo business development program. Successful grant funding for Ignite and Your Dubbo. investindubbo.com.au . Opportunities promoted in monthly city development newsletters and at accommodation and event network meetings. Back to Business events coordinated for 28 February and 1 March 2017. | Corporate Development | Q1, Q2 |
| Develop and support a local business skills development through the Ignite Place making Program. | Submission for grant funding within the NSW Local Government Area (LGA) in the Murray-Darling Basin Energize Enterprise Fund. Round three (3) of funding. Grant application presented for Ignite Skill Activation program and Ignite Light Activation. Successful receipt of \$80,000 of funding for Ignite program (total of \$120,000 YTD). | Corporate Development | Q1, Q2 |

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REPORT: Financial and In-Kind Assistance Policy - Amendment to Sponsorship and Major Event Sponsor Program Guidelines

AUTHOR: City Promotions and Events Supervisor
REPORT DATE: 10 March 2017
TRIM REFERENCE: ID17/337

EXECUTIVE SUMMARY

Council provides funding for programs, projects and events under the Council's Sponsorship and Major Event Sponsor Program.

It is proposed to introduce an additional guideline that clearly articulates the level of benefit to be returned to Council commensurate with the level of sponsorship provided via these two channels.

This report recommends that an Outgoing Sponsorship Benefits Matrix (**Appendix 1**) be applied to sponsorships of \$2,000 or more (financial/in-kind) and that the Financial and In-kind Assistance Policy (**Appendix 2**) be amended accordingly.

ORGANISATIONAL VALUES

Customer focused: This report provides the framework to support the expectations of the Organisation in respect to outwards sponsorship. It also helps to guide applicants on the return benefits required commensurate with the level of investment may by Council.

Integrity: This report recommends that all applications for sponsorship, and subsequent agreements, are treated in a transparent and open manner by both the applicant and the Council.

One Team: Not Applicable.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION

- 1. That the Outgoing Sponsorship Benefits Matrix be included in the Financial and In-Kind Assistance Policy, and that the updated Policy provided to Council for consideration, as attached to this report as Appendix 2 be adopted.**
- 2. That the application forms, guidelines and processes for managing applications for sponsorships or major events sponsorships, be updated to include the Outgoing Sponsorship Benefits Matrix, for applications over \$2,000.**
- 3. That the policy include a requirement for an acquittal report for sponsorships above \$10,000.**
- 4. That the limit for Managers and Directors to make decisions to provide sponsorship be increased from \$500 to \$2,000.**
- 5. That the City Promotions and Events Supervisor update Managers on this policy change.**

Lana Willetts

City Promotions and Events Supervisor

BACKGROUND

There are currently four (4) channels that applications can be made to Council for funding (financial and in-kind) assistance:

- Event Development Fund (2 streams)
- Major Event Sponsor Program (2 streams)
- Sponsorship
- Financial Assistance Program (2 rounds)

This report relates to:

Major Event Sponsor Program (Stream 2 - \$2,000 or more): support provided as in-kind only to events that generate economic benefits for the region.

Sponsorship: provided as in-kind or financial assistance to programs, projects or events that benefit or support the community and align to the Organisation's goals, objectives and responsibilities.

This report recommends that an Outgoing Sponsorship Benefits Matrix be applied to the guidelines for both channels, and relevant to funding of \$2,000 or more. It is further recommended that the requirement under the Sponsorship channel to provide an acquittal report be removed.

REPORT

A sponsorship arrangement is a commercial agreement in which Dubbo Regional Council provides a contribution by way of financial or in-kind assistance to a program, project or event. Applicants need to demonstrate that the activity aligns with the Organisation's goals, objectives or responsibilities.

In most cases, sponsorship proposals are submitted to the Organisation with very little consideration to (or negotiation) to the expectations of Council to receive valued benefits for its investment.

This can be resolved with the introduction of an Outgoing Sponsorship Benefits Matrix ensuring that the applicant is fully aware of the Organisation's expectations in respect to benefits of value commensurate with the level of investment.

The matrix identifies funding levels and return benefits. Whilst the matrix provides guidance, there may be circumstances whereby a benefit may not be possible.

Example 1: Dubbo Regional Council agrees to provide \$20,000 sponsorship through the Major Event Sponsor channel to support the attraction an NRL fixture to the region. In this case, the funding may be at the level requiring naming rights of the event or activity where it is highly probable that naming rights would not be returned.

Example 2: a community organisation receives \$3,000 from Dubbo Regional Council – Community Services Division for a book on local history, but may not be able to deliver on brand placement. The organisation may not have a website, or may not be producing marketing material.

The guidelines document will include a reference to “return benefits as negotiated”.

The limit for Managers or Directors making decisions to provide sponsorship is currently \$500 without General Manager approval. It is recommended that this limit be changed to sponsorships under \$2,000.

Sponsorships over \$2,000 will continue to require approval from the General Manager, utilising the Sponsorship Benefits Matrix.

SUMMARY

This report recommends that an Outgoing Sponsorship Benefits Matrix (**Appendix 1**) be added to the guidelines for the Sponsorship and the Major Event Sponsor Program funding channels – relevant to applications for \$2,000 or more (cash/in-kind).

It is further recommended that the requirement to provide an acquittal report under the sponsorship channel, will only apply to sponsorships above \$10,000. For sponsorships below \$10,000 they are based on the agreed benefits to Council and as such an acquittal is not required.

All remaining existing processes, including final determination by the General Manager remain unchanged.

Appendices:

- 1 Outgoing Sponsorship Benefits Matrix
- 2 Financial and Inkind Assistance Policy - March 2017



OUTGOING SPONSORSHIP BENEFITS MATRIX

| Value of sponsorship Financial and/or in-kind | Return benefit to Council | | | | | | | | | |
|--|---|--|---|---|---|--|--|--|---|--|
| | <i>Please refer to the guidelines document for further information including negotiation of benefits in line with the program, project or event and obligations of both the applicant and Council</i> | | | | | | | | | |
| | DRC brand recognition on appropriate printed material | Distribute City/ Corporate marketing material such as Visitor Guides or Council brochureware | Provide feedback to Council via survey seeking outcomes | Acknowledge DRC support via digital platforms (website/ social media) | Acquittal report provided to Council no later than 60 days from the finalisation or conclusion of the program, project or event | Supply or access to images and footage | PA announcement or signage at the activity/event | Acknowledge support via pro-active promotion or advertising (radio/tv/print) | Complimentary tickets/invites to launch, VIP function or an event | Naming right of an event/activity or space |
| 2,000 - \$5,000 | • | • | | | | | | | | |
| 5,001 - \$10,000 | • | • | • | • | | | | | | |
| 10,001-\$15,000 | • | • | • | • | • | • | • | • | | |
| 15,001-\$20,000 | • | • | • | • | • | • | • | • | • | |
| \$20,001 | • | • | • | • | • | • | • | • | • | • |



Council Policy

Corporate Financial and In-kind Assistance Policy

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1. Introduction

Dubbo Regional Council provides assistance provides a variety of levels of assistance to community and industry groups, organisations and individuals.

Assistance can be financial (cash) or in kind (eg discounted fees, waived hire fees or no charge services).

Council has a responsibility to ensure that all assistance provided is managed through a transparent process, that the community is aware of the right channels to make requests through, and that all agreements are managed effectively.

This Policy aims to

- increase transparency around the level of assistance provided
- provide clear communication of a process for applying for assistance
- apply a more consistent approach in responding to all assistance requests
- provide a matrix to communicate expected return benefits for sponsorship

This Policy ensures that no assistance is to be provided by Dubbo Regional Council outside the channels and processes outlined in this Policy.

1.1 Scope

This Policy applies to all financial and in-kind assistance by or on behalf of Dubbo Regional Council. It applies to Councillors, and all Council divisions, businesses and facilities.

1.2 Related Policies and documents

Dubbo Regional Council's

- Sponsorship procedures, processes, guidelines and forms
- Event Development Fund procedures, processes, guidelines and forms
- Major Event Sponsor Program procedures, processes, guidelines and forms
- Community Assistance Program procedures, processes, guidelines and forms
- Event Attraction, Support and Delivery Policy
- Advertising Policy
- Tender Management Policy
- Quotation Management Policy
- Independent Commission Against Corruption (ICAC) Sponsorship in the Public Sector 2006

2. Purpose and objectives

2.1 Purpose of policy

The Corporate Financial and In-kind Assistance Policy ensures a consistent, coordinated and transparent approach to the way Council provides assistance.

It provides a framework for decision-making in regards to how the Organisation approaches support, and is underpinned by detailed guidelines to assist Council officers administer effective assistance programs including appropriate reporting and approval procedures. It ensures that Council takes into account ICAC probity issues including:

- Transparency of process
- Accountability and monitoring, and
- Obtaining value for money.

This Policy also ensures applicants are provided optimal opportunity to seek assistance through the most appropriate channels, and maximising success through completion of appropriate application forms.

2.2 Limitations

Financial or in-kind assistance will not be provided to:-

- Events and activities that do not have appropriate approvals (i.e. street trading, road closure, development consent)
- Organisations or individuals involved in the manufacture, distribution and wholesaling of tobacco and tobacco related products.
- Organisations or individuals involved in the manufacture, distribution and wholesaling of pornography related products.
- Organisations or individual whose services or products are injurious to health, or are perceived to be in conflict with Council's policies and responsibilities to the community.
- Sponsorships that imply that Council supports the excessive consumption of alcohol or gambling
- Political or religious activities
- Programs that denigrate, exclude or may offend minority community groups
- Programs that do not reflect community standards.
- Agreements which require or imply the City's endorsement of commercial products, services, companies or individuals. **Note:** *whilst all sponsorships represent a partnership that comes with a level of endorsement from both parties Logo placement with a 'proudly supported by' tagline does not classify as an endorsement of a business. An image of Councillors using the product saying it is the best would be seen as endorsement.*
- Programs which personally benefit individual employees/Councillors or their family/friends
- Agreements which give the sponsor influence over the Council and access to restricted information
- Agreements which imply City endorsement of contentious community issues
- Persons or organisations who are in breach of regulations or ordinances administered by Council
- Persons or organisations who are under investigation by the ICAC or any other authority
- Persons or organisations who have not provided an acquittal for funding previously allocated under the policy.

Alcohol related sponsorship can be accepted providing such sponsorship is not directly linked to activities, assets, facilities or services for young people under the age of eighteen (18).

3. Channels for assistance

There are four key channel community and industry groups, organisations and individuals can access to gain financial or in kind assistance from Dubbo Regional Council:

- 3.1 Event Development Fund
- 3.2 Major Event Sponsor Fund
- 3.3 Financial Assistance Program
- 3.4 Sponsorship
- 3.5 Community Service Obligations
- 3.6 Determination of Elected Members

3.1 Event Development Fund

The Event Development Fund acts essentially as an 'incubation fund' where not for profit organisations conducting events can apply for cash or in-kind services from Council.

Events can apply for funding- cash only - up to \$1,000 and over \$1,001 – with a different application process for each.

Events receiving assistance from the EDF would need to recognise that Dubbo Regional Council supported the event, but the application will not be judged on 'sponsor' benefits to Council (e.g. logo inclusion in advertising).

\$15,000 cash is allocated annually to assistance requests under \$1,000. This process is open to applications all year round. Applications are determined by a Council Officer.

\$30,000 cash be allocated for applications over \$1,000. This process open to applications once a year from September. Applications are determined by panel review.

Successful applicants have to spend the funding within the next calendar year.

Events can only apply for support for any individual event once a year via either of the EDF processes. For example, event ABC could not receive \$5,000 worth of support / funding and then apply for an additional support (cash or in-kind) through another process/channel.

There are conditions to funding which are outlined in the Event Development Fund Guidelines and applicants must complete an Event Development Fund Application form.

3.2 Major Event Sponsor Program

The Major Event Sponsor Program is an event attraction initiative aimed at securing high-yielding target markets: conferences; sporting events and festivals. No cash is provided – only in-kind Council services (eg reduced hire fees, linemarking etc)

Events can apply under two streams of funding Stream 1 (up to \$2,000) and Stream 2 (up to 10,000). Only not-for-profit events are eligible to apply and applications will be assessed based on the economic return. As the Program is based on a sponsorship model, Council will need to be acknowledge across various platforms and as funding is only provided in-kind, an acquittal process will not apply. Stream 3 is quarantined for high-level, strategic event attraction initiatives.

Stream 1: up to \$2,000 [allocation \$20,000] – open for financial year period – determination by representative of Director Corporate Development

Stream 2: up to \$80,000 [allocation \$80,000] – invited September – determination by Director Corporate Development and approval by General Manager

Events receiving \$2,000 or more are guided by a matrix outlining benefits to be returned commensurate with Council's support. Events receiving \$10,000 or more are required to submit an acquittal report 60 days following conclusion of the event.

3.3 Financial Assistance Program

An amount of \$30,000 is allocated to the program that aims to ease the financial burden of not-for-profit organisations that contribute to the Dubbo community. The application process is open twice a year, with \$15,000 on offer in each round. Applications open in February and July each year.

Applicant must complete a Financial Assistance Program Application Form. Recommendation by the Director Community Services is made to Council for determination.

3.4 Sponsorships

A sponsorship is a commercial arrangement in which Dubbo Regional Council provides a contribution in money or in-kind to support to an activity in return for certain specified benefits.

Sponsorships, by their nature imply a level of partnership and mutual endorsement however Council must be careful not to enter sponsorship agreements which require or imply the City's endorsement of commercial products, services, companies or individuals.

Applicants must complete a Sponsorship Application Form to 'pitch' to Council for sponsorship. The applicant needs to clearly outline what Council / the City would receive in return for sponsorship. Council officers make the decision to sponsor initiatives on the basis of the application, and alignment to the Corporation's goals, objectives and responsibilities.

All sponsorships should provide a clear benefit to Council. Sponsorship agreements entered into by Council should have the objective to benefit or support the community in which it operates, to benefit Council as an organisation and are worthwhile commercial investment.

Programs, projects or activities receiving \$2,000 or more are guided by a matrix outlining benefits to be returned commensurate with Council's support; and funding of \$10,000 or more requires an acquittal report within 60 days from the finalisation/completion of the program, project or activity.

Consideration of all sponsorship proposals should follow the internal Sponsorship Approval Process - included in the Sponsorship Guidelines and Procedures' document.

All sponsorship agreements are to be approved by the General Manager (excepting application for under \$2,000).

3.5 Community Service Obligations

All Divisions of Council have some resources available to meet a level 'Community Service Obligations' and assistance is applied for in accordance with the same process for Sponsorship.

Any request for assistance must articulate some level of benefit to Council – i.e. recognition of support, but the decision to provide assistance is not based on 'sponsor' benefits to Council, rather alignment to Council meeting a critical or strategic community need.

All Community Service Obligation agreements are to be approved by the General Manager.

3.6 Determination by elected members

In addition to the five primary assistance channels listed above assistance may be provided based on direct representation to Council and a determination made via resolution of Council; or funding provided under the Mayor's Discretionary Fund.

Note: these should not be considered primary channels for accessing assistance from Council.

4. Roles and responsibilities

4.1 Staff

The staff member of Council responsible for managing the request for assistance is required to;

- Ensure appropriate application form has been completed
- Consider all applications on merit and alignment to Corporation goals, objectives and responsibilities
- Gain appropriate approval Manager or Director.
- Gain approval by the General Manager.
- Advise corporate communications staff of any agreements involving Media.
- Ensure any agreement has been carried out in accordance with the application.
- Ensure any organisation receiving \$2,000 refers to the matrix outlining benefits to be returned to the Organisation, commensurate with the level of investment.
- Ensure any agreement is listed in the central database of inward and outgoing assistance maintained by the City Development and Communications Branch.
- Ensure any materials developed in relation to the sponsorship agreement adhere to the Corporate Image Policy.
- Ensure that organisations receiving \$10,000 or more submit an acquittal reports within 60 days from the completion of the project/event.

4.2 Managers

Managers authorising sponsorship are required to;

- Determine value of sponsorship based on Corporation goals, objectives and responsibilities
- Make a determination of requests under \$2,000
- Recommend sponsorships of over \$2,000 to the General Manager via the Outgoing Sponsorship Form
- Determine benefits to be returned to the Organisation based on the Outwards Sponsorship Matrix (in negotiation with the applicant).
- Record evidence of return benefits via Trim [File12/2088].
- Managers are to advise the General Manager before a refusal letter is sent.

4.3 City Development and Communications Branch

Staff of the City Development and Communications Branch are responsible for maintaining an annual database of incoming and outgoing assistance and reporting those to Executive Staff.

- Sponsorship [File12/2088] reported via Corporate Communications Supervisor as an appendix to 6 monthly report
- Event Development Fund and Major Event Sponsor Program [File16/213] reported via City Promotions and Events Supervisor via annual report

All requests for Sponsorships are to be directed in the first instance to the Corporate Communications Supervisor who will consider the proposal and make a recommendation to the appropriate officer via Trim.

If assistance is required, Council staff may consult with Communication officers regarding the request.

The City Development and Communications Branch is not responsible for ensuring sponsorships have been carried out in accordance with agreements. – refer 4.2.

4.4 Director Community Services

The Director Community Services is responsible for the administering Council's Financial Assistance Program and making recommendations to Council for final determination. \$40,000 is allocated and applications open each February and July.

4.5 Director Corporate Development

The Director Corporate Development is responsible for the Organisation's event attraction, support and delivery initiatives. An amount of \$45,000 is allocated under Council's Event Support and Development Fund; and an amount of \$200,000 allocated to the Major Event Sponsor Program. Where applicable, support to events is recommended by the Director Corporate Development to the General Manager for determination.

4.6 General Manager

The General Manager is the authority for final approval on all outgoing sponsorships over \$2,000; Community Service Obligations; and funding to events over the amount of \$1,000 (Event Development Fund) and \$2,000 (Major Event Sponsor Program).

Proposed agreements are to be provided to the General Manager via Trim.

The General Manager is also the authority for refusal of sponsorships or funding cash and in-kind.

5. Principles of Policy

5.1 Conflicts of interest

Staff considering requests for assistance should be independent and unbiased. In accordance with Council's Code of Conduct and the Local Government Act any conflict of interest needs to be declared prior to the production or consideration of proposals. Staff should declare any conflict of interest to the General Manager. The General Manager will advise if the staff member is to be removed from the decision or negotiation process.

5.2. Targeting proposals

There may be occasions where Council communicates and negotiates directly with a particular potential sponsoring partner. This may be because of a number of reasons;

- there is a niche opportunity that aligns to a specific or small number of businesses
- there is a logical extension/ partnership opportunity from an existing or previous sponsorship arrangement
- there has been insufficient or unsatisfactory interest from an expression of interest process.

Reasoning for any direct targeted approach needs to be provided to the General Manager.

Any incoming or outgoing approaches should be guided by Principle 7 of the Corporate Sponsorship and Process Guidelines:

'To maintain open and transparent operations, Council should make its plans to seek or provide sponsorship widely known and records need to be kept on these individual dealings.'

5.3 Media sponsorships

All inward or outgoing sponsorship proposals that involve media partnerships including discounted media space, special features, and contra or advertorial is to be communicated to the City Development and Communications Branch.