



REPORT FINANCE AND POLICY COMMITTEE 20 MARCH 2017

PRESENT:

Mr M Kneipp (Administrator).

ALSO IN ATTENDANCE:

The Interim General Manager, the Director Organisational Services, the Manager Governance and Risk, the Supervisor Governance, the Revenue Accountant, the Director Corporate Development, the Corporate Communications Supervisor (K Matts), the Director Technical Services, the Manager Civil Infrastructure and Solid Waste, the Senior Design Engineer, the Director Environmental Services, the Manager Building and Development Services, the Manager City Strategy Services, the Senior Planner, the Director Community Services, the Director Parks and Landcare Services and the Transition Project Leader.

Mr M Kneipp (Administrator) assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 5.30pm.

Clause FPC17/15 was brought forward for consideration and was dealt with at this juncture.

FPC17/15 DUBBO NEIGHBOURHOOD CENTRE BIENNIAL ACTIVITIES REPORT (ID17/157)

The Committee had before it the report dated 16 February 2017 from the Director Community Services regarding Dubbo Neighbourhood Centre Biennial Activities Report. The Committee reports having met with Mr Jimmy Forrest of the Dubbo Neighbourhood Centre regarding this matter.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends that the information contained within this report by the Director Community Services, dated 16 February 2017 be noted.

CARRIED

At this juncture the meeting adjourned, the time being 5.37pm.

The meeting recommenced at 5.45pm.

FPC17/10 REPORT OF THE FINANCE AND POLICY COMMITTEE - MEETING 20 FEBRUARY 2017 (ID17/320)

The Committee had before it the report of the Finance and Policy Committee meeting held 20 February 2017.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends that the report of the Finance and Policy Committee meeting held on 20 February 2017, be adopted.

CARRIED

FPC17/11 INVESTMENTS UNDER SECTION 625 OF THE LOCAL GOVERNMENT ACT (ID17/323)

The Committee had before it the report dated 7 March 2017 from the Director Organisational Services regarding Investments Under Section 625 of the Local Government Act.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends that the information contained within this report by the Director Organisational Services, dated 7 March 2017 be noted.

CARRIED

FPC17/12 OUTCOMES OF TENDER PROCESSES DELEGATED TO THE INTERIM GENERAL MANAGER (ID17/335)

The Committee had before it the report dated 10 March 2017 from the Manager Governance and Risk Services regarding Outcomes of Tender Processes Delegated to the Interim General Manager.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends that the information provided within this report by the Manager Governance and Risk Services, dated 10 March 2017 be noted.

CARRIED

FPC17/13 REVIEW OF RATES STRUCTURE FOR 2017/2018 (ID17/158)

The Committee had before it the report dated 16 February 2017 from the Revenue Accountant regarding Review of Rates Structure for 2017/2018. The Committee reports having met with Council's Revenue Accountant regarding this matter.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends:

1. That the Rates Structure to be included in the Revenue Policy as part of the 2017/2018 Operational Plan be based on the existing 2016/2017 rate structure.
2. That the 2017/2018 rate structure incorporate a General Income Variation (the rate pegging limit) of 1.5% being the maximum permitted for the 2017/2018 rating year as determined by the Minister for Local Government.
3. That the former Wellington Council Emergency Services Special Rate be absorbed into the previous Wellington Ordinary Rate Structure effective from the 2017/2018 financial year.

CARRIED

FPC17/14 2016/2017 FINANCIAL ASSISTANCE PROGRAMME (ID17/29)

The Committee had before it the report dated 20 January 2017 from the Director Community Services regarding 2016/2017 Financial Assistance Programme.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends that financial assistance totalling \$15,000 be provided to the following applicants for the amounts indicated:

Cerebral Palsy Alliance Dubbo	\$1,500
Mid Macquarie Landcare Inc.	\$1,000
Orana Education Centre	\$750
Scouts Australia – Golden West Region	\$1,000
First Dubbo Scout Group	\$850
Akela Playgroup	\$500
Dubbo Horse and Pony Club Inc.	\$1,000
Terramungamine Bushfire Brigade	\$400
Dubbo Model Railway Club Inc.	\$250
Gollan Hall Trust	\$550
Dubbo Branch Can Assist	\$1,000
U3A Dubbo Chapter Inc.	\$500
Dubbo Community Garden	\$500
Mumbil District Progress Association Inc.	\$500

Gagamin Aboriginal Men's Group Dubbo	\$1,000
Dubbo Community Kitchen	\$1,100
headspace	\$1,000
National Trust – Dundullimal Homestead	\$1,000
Dubbo Film Society	\$600

CARRIED

FPC17/16 MACQUARIE REGIONAL LIBRARY (ID17/317)

The Committee had before it the report dated 7 March 2017 from the Director Community Services regarding Macquarie Regional Library.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends that the information contained in this report by the Director Community Services, dated 7 March 2017 be noted.

CARRIED

FPC17/17 LICENCE AGREEMENT FOR SOUTH DUBBO SCOUT HALL (ID17/328)

The Committee had before it the report dated 8 March 2017 from the Director Community Services regarding Licence Agreement For South Dubbo Scout Hall.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends:

1. That a licence agreement be entered into with the South Dubbo Akela Playgroup for occupation of the South Dubbo Scout Hall for an initial three (3) year period with an option for a further three (3) years at a commencement rental fee of \$650 excluding GST per annum with annual rental increases of 3% thereafter.
2. That any necessary documents in relation to this matter be executed under the common seal of Council.

CARRIED

**FPC17/18 ECONOMIC DEVELOPMENT ACTION PLAN - QUARTER TWO REPORT
(ID17/338)**

The Committee had before it the report dated 10 March 2017 from the Director Corporate Development regarding Economic Development Action Plan - Quarter Two Report.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends that information contained within this report by the Director Corporate Development, dated 10 March 2017 be noted.

CARRIED

**FPC17/19 FINANCIAL AND IN-KIND ASSISTANCE POLICY - AMENDMENT TO
SPONSORSHIP AND MAJOR EVENT SPONSOR PROGRAM GUIDELINES
(ID17/337)**

The Committee had before it the report dated 10 March 2017 from the City Promotions and Events Supervisor regarding Financial and In-Kind Assistance Policy - Amendment to Sponsorship and Major Event Sponsor Program Guidelines.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends:

- 1. That the Outgoing Sponsorship Benefits Matrix be included in the Financial and In-Kind Assistance Policy, and that the updated Policy provided to Council for consideration, as attached to this report as Appendix 2 be adopted.**
- 2. That the application forms, guidelines and processes for managing applications for sponsorships or major events sponsorships, be updated to include the Outgoing Sponsorship Benefits Matrix, for applications over \$2,000.**
- 3. That the policy include a requirement for an acquittal report for sponsorships above \$10,000.**
- 4. That the limit for Managers and Directors to make decisions to provide sponsorship be increased from \$500 to \$2,000.**
- 5. That the City Promotions and Events Supervisor update Managers on this policy change.**

CARRIED

FPC17/20 SALE OF LAND FOR UNPAID RATES AND CHARGES - FORMER DUBBO CITY COUNCIL (ID17/330)

The Committee had before it the report dated 9 March 2017 from the Revenue Accountant regarding Sale of Land for Unpaid Rates and Charges - Former Dubbo City Council.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends that members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned the personal hardship of any resident or ratepayer (Section 10A(2)(b)).

CARRIED

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends:

- 1. That the balance of unpaid rates and charges remaining outstanding totalling \$20,830.68 on the two properties as detailed within this report after applying the proceeds from the Sale of each property, be written off in accordance with Section 719 of the Local Government Act 1993.**
- 2. That excess funds received as a result of the sale of land for unpaid rates on the nine properties as detailed within this report totalling \$275,883.53, be transferred to Council's Trust Fund.**
- 3. That as appropriate the excess funds generated on each property as a result of the sale of land for unpaid rates be transferred to persons who are clearly entitled under Section 720 of the Local Government Act 1993 to receive the surplus funds.**
- 4. That the documents and considerations in regard to this report remain confidential to Council.**

CARRIED

FPC17/21 SALE OF LAND FOR UNPAID RATES AND CHARGES - FORMER WELLINGTON COUNCIL (ID17/334)

The Committee had before it the report dated 9 March 2017 from the Revenue Accountant regarding Sale of Land for Unpaid Rates and Charges - Former Wellington Council.

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends that members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned the personal hardship of any resident or ratepayer (Section 10A(2)(b)).

CARRIED

Moved by Mr M Kneipp (Administrator)

MOTION

The Committee recommends:

- 1. That the remaining balances on unpaid rates and charges outstanding on the two properties detailed within this report totalling \$9,104.53, after applying the proceeds from the Sale of each property, be written off in accordance with Section 719 of the Local Government Act 1993.**
- 2. That the documents and considerations in regard to this matter remain confidential to Council.**

CARRIED

The meeting closed at 6.12pm.

.....
CHAIRMAN