



# AGENDA

## INFRASTRUCTURE, COMMUNITY AND RECREATION COMMITTEE

### 9 JULY 2018

MEMBERSHIP: Councillors J Diffey, V Etheridge, D Grant, D Gumley, A Jones, S Lawrence, G Mohr, K Parker, J Ryan and B Shields.

The meeting is scheduled to commence at .

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	Page
<b>ICRC18/57</b> <b>REPORT OF THE INFRASTRUCTURE, COMMUNITY AND RECREATION COMMITTEE - MEETING 12 JUNE 2018 (ID18/1035)</b> The Committee had before it the report of the Infrastructure, Community and Recreation Committee meeting held 12 June 2018.	3
<b>ICRC18/58</b> <b>DEDICATION AS PUBLIC ROAD OF LAND ADJACENT TO GOLDEN HIGHWAY, BOOTHENBA (ID18/1027)</b> The Committee had before it the report dated 25 June 2018 from the Manager Transport and Emergency regarding Dedication as Public Road of Land Adjacent to Golden Highway, Boothernba.	8
<b>ICRC18/59</b> <b>DEDICATION AS PUBLIC ROAD OF LAND AT EUMUNGERIE (ID18/1025)</b> The Committee had before it the report dated 23 June 2018 from the Manager Transport and Emergency regarding Dedication as Public Road of Land at Eumungerie.	15
<b>ICRC18/60</b> <b>PROPOSED CLOSURE OF PUBLIC WALKWAY IN KOOKABURRA CLOSE (ID18/1026)</b> The Committee had before it the report dated 23 June 2018 from the Manager Transport and Emergency regarding Proposed Closure of Public Walkway in Kookaburra Close.	28

<b>ICRC18/61</b>	<b>PEDESTRIAN ROAD SAFETY ENVIRONMENT - BOUNDARY ROAD, DUBBO - STATUS REPORT (ID18/1041)</b>	33
	The Committee had before it the report dated 26 June 2018 from the Senior Traffic Engineer regarding Pedestrian Road Safety Environment - Boundary Road, Dubbo - Status Report.	
<b>ICRC18/62</b>	<b>PEDESTRIAN ROAD SAFETY ENVIRONMENT - LEICHHARDT STREET, DUBBO - STATUS REPORT (ID18/1039)</b>	43
	The Committee had before it the report dated 26 June 2018 from the Senior Traffic Engineer regarding Pedestrian Road Safety Environment - Leichhardt Street, Dubbo - Status Report.	
<b>ICRC18/63</b>	<b>REVIEW OF THE LOCATION OF THE REVERSE VENDING MACHINE WITHIN THE VICTORIA PARK PRECINCT (ID18/1008)</b>	62
	The Committee had before it the report dated 18 June 2018 from the Director Community and Recreation regarding Review of the location of the Reverse Vending Machine within the Victoria Park precinct.	
<b>ICRC18/64</b>	<b>REPORT OF THE CYCLING FACILITY WORKING PARTY - MEETING 28 JUNE 2018 (ID18/1113)</b>	72
	The Committee had before it the report of the Cycling Facility Working Party meeting held 28 June 2018.	
<b>ICRC18/65</b>	<b>MEN'S SHED FACILITY DUBBO (ID18/1014)</b>	74
	The Committee had before it the report dated 19 June 2018 from the Manager Operations regarding Men's Shed Facility Dubbo.	
<b>ICRC18/66</b>	<b>DUBBO REGIONAL COUNCIL AND SAVE THE CHILDREN AUSTRALIA - STRATEGIC PARTNERSHIP (ID18/1020)</b>	79
	The Committee had before it the report dated 21 June 2018 from the Manager Macquarie Regional Library regarding Dubbo Regional Council and Save the Children Australia - Strategic Partnership.	
<b>ICRC18/67</b>	<b>MEMBERSHIP OF THE DISABILITY INCLUSION TECHNICAL PANEL (ID18/1037)</b>	99
	The Committee had before it the report dated 26 June 2018 from the Executive Manager Governance and Internal Control regarding Membership of the Disability Inclusion Technical Panel.	



**DUBBO REGIONAL  
COUNCIL**

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## **Report of the Infrastructure, Community and Recreation Committee - meeting 12 June 2018**

**AUTHOR: Administration Officer - Governance**  
**REPORT DATE: 26 June 2018**

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The Committee had before it the report of the Infrastructure, Community and Recreation Committee meeting held 12 June 2018.

### **RECOMMENDATION**

**That the report of the Infrastructure, Community and Recreation Committee meeting held on 12 June 2018, be noted.**



**REPORT**  
**INFRASTRUCTURE, COMMUNITY AND**  
**RECREATION COMMITTEE**  
**12 JUNE 2018**

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**PRESENT:** Councillors J Diffey, V Etheridge, D Grant, D Gumley, A Jones, G Mohr, K Parker, J Ryan and B Shields.

**ALSO IN ATTENDANCE:**

The Chief Executive Officer, the Executive Manager Governance and Internal Control, the Team Leader Governance, the Director Corporate Services, the Director Economic Development and Business, the Communications Coordinator, the Director Infrastructure and Operations, the Director Planning and Environment and the Director Community and Recreation.

Councillor B Shields assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 5.33pm.

**ICRC18/51 REPORT OF THE INFRASTRUCTURE, COMMUNITY AND RECREATION COMMITTEE - MEETING 14 MAY 2018 (ID18/880)**

The Committee had before it the report of the Infrastructure, Community and Recreation Committee meeting held 14 May 2018.

Moved by Councillor J Diffey and seconded by Councillor D Gumley

**MOTION**

**That the report of the Infrastructure, Community and Recreation Committee meeting held on 14 May 2018, be adopted.**

**CARRIED**

**ICRC18/52 PROPOSED ROAD CLOSURE OF UNFORMED ROAD OFF BELLA VISTA LANE  
(ID18/885)**

The Committee had before it the report dated 28 May 2018 from the Manager Transport and Emergency regarding Proposed Road Closure of Unformed Road Off Bella Vista Lane.

Moved by Councillor D Grant and seconded by Councillor K Parker

**MOTION**

- 1. That Council consent to an application being made by First Solar (Australia) Pty Ltd on behalf of the owner of Lot 2 in DP 807187 and Lot 91 in DP 2987 (JPL White) to close the road corridor adjoining the above mentioned lots subject to the payment of a negotiated sum of money through a Voluntary Planning Agreement in lieu of Section 94 contributions.**
- 2. That it be noted that Council may be requested to approve solar farm construction works over the subject road under Section 138 of the Roads Act, should the road closure and land disposal process take longer than the proposed commencement date of the solar farm construction.**
- 3. That any necessary documents be executed under the Chief Executive Officer's Power of Attorney.**

**CARRIED**

**ICRC18/53 PROPOSED WALKWAY CLOSURE BETWEEN 36 AND 38 TWICKENHAM DRIVE,  
DUBBO (ID18/886)**

The Committee had before it the report dated 28 May 2018 from the Manager Transport and Emergency regarding Proposed Walkway Closure Between 36 and 38 Twickenham Drive, Dubbo.

Moved by Councillor D Gumley and seconded by Councillor K Parker

**MOTION**

- 1. That Council proceed to prepare a road closure application in respect of the public walkway located between 36 and 38 Twickenham Drive, Dubbo.**
- 2. That a further report be submitted to Council once approval has been given for the closure, on the terms of sale of the closed walkway to the owners of 38 Twickenham Drive.**

**CARRIED**

*Councillor A Jones declared a pecuniary, significant interest in the matter now before the Committee and left the room and was out of sight during the Committee's consideration of this matter. The reason for such interest is that Councillor A Jones owns a property on the corner of Twickenham Drive and Websdale Drive, Dubbo.*

**ICRC18/54 DEDICATION OF COMMUNITY LAND AS PUBLIC ROAD  
LOT 1102 DP 843775, COBBORA ROAD  
LOT 36 DP 773270, TROY CREEK PARK, OLD HOMESTEAD DRIVE  
SUBDIVISION CERTIFICATE SC91-130 (ID18/923)**

The Committee had before it the report dated 31 May 2018 from the Senior Planner regarding Dedication of Community Land as Public Road.

Moved by Councillor A Jones and seconded by Councillor G Mohr

**MOTION**

- 1. That Council consent to the widening of Old Homestead Drive which will result in the loss of approximately 480 m<sup>2</sup> of community land known as Troy Creek Park.**
- 2. That any necessary documents be executed under the Chief Executive Officer's Power of Attorney.**

**CARRIED**

**ICRC18/55 REPORT OF THE SOCIAL JUSTICE AND CRIME PREVENTION COMMITTEE -  
MEETING 23 MAY 2018 (ID18/874)**

The Committee had before it the report of the Social Justice and Crime Prevention Working Party meeting held 23 May 2018.

Moved by Councillor A Jones and seconded by Councillor J Ryan

**MOTION**

**That the report of the Social Justice and Crime Prevention Working Party meeting held on 23 May 2018, be adopted.**

**CARRIED**

**ICRC18/56 LEAVE OF ABSENCE**

A request for leave of absence was received from Councillor S Lawrence who was absent from the meeting for personal reasons.

Moved by Councillor J Ryan and seconded by Councillor D Grant

**MOTION**

**That such request for leave of absence be accepted and Councillor S Lawrence be granted leave of absence from this meeting.**

**CARRIED**

The meeting closed at 5.37pm.

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CHAIRMAN



## REPORT: Dedication as Public Road of Land Adjacent to Golden Highway, Boothenba

**AUTHOR:** Manager Transport and Emergency  
**REPORT DATE:** 25 June 2018  
**TRIM REFERENCE:** ID18/1027

### EXECUTIVE SUMMARY

Notice has been published in the Government Gazette on 15 June 2018 pursuant to Section 10 of the Roads Act with the effect that land has been compulsorily acquired by Roads and Maritime Services (RMS) adjacent to the Golden Highway on the southern side east of Beni Rail Level Crossing where highway has been constructed across part of a Crown Reserve. The road corridor effectively creates widening to accommodate the highway for normal road management practices. The land acquired becomes land under Council's ownership upon dedication as public road and this report recommends that Council formally accept title of the 4.381 hectares of land that forms the widened highway road corridor

### ORGANISATIONAL VALUES

Customer Focused: This proposal is an initiative of Roads and Maritime Services where Council will become the owner of public road as a consequence of a Compulsory Acquisition process regarding a highway boundary realignment.

Integrity: Council must formally resolve to accept the dedication of public road.

One Team: Council is the owner of land which contain public roads in the Local Government Area pursuant to powers under the Roads Act.

### FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

### POLICY IMPLICATIONS

There are no policy implications arising from this report.



**RECOMMENDATION**

**That Council accept dedication of land as public road compulsorily acquired by Roads and Maritime Services and identified as Lot 2 in DP 1224324, being part of the land in Certificate of Title 7003/1019798 as shown in Appendix 1 to the report of the Manager Transport and Emergency dated 25 June 2018.**

*Stephen Clayton*  
Manager Transport and Emergency

## BACKGROUND

The Roads and Maritime Services (RMS) have identified that part of the Golden Highway road corridor deviates outside of the surveyed corridor onto land owned by the Crown and Central West Local Land Services. Old travelling stock reserves are located adjacent to the highway corridor and it is not uncommon for the highway alignment to deviate across these reserve boundaries.

The RMS have sought to correct highway boundary anomalies by compulsorily acquiring Crown land over which the highway corridor currently has been constructed.

## REPORT

The land on which a public road is situated is owned by the Local Government Authority of the area by virtue of Section 7 of the Roads Act 1993. Notwithstanding that the road may be a State or National Highway the land remains in Council ownership whereas the constructed road formation is an asset under the control of the State Roads Authority.

Boundary corrections of highway road corridors occur from time to time and any road widening that results, the acquired land is dedicated as public road and is placed in Council's ownership. The purchase, sale or exchange of land is a function that may only be exercised by Council by formal resolution to do so. This matter is presented to Council for its consideration to accept the dedicated public road resulting from the Compulsory Land Acquisition process initiated by the RMS.

The subject land is located adjacent to the southern side of the Golden Highway, to the east of the Beni Rail Level Crossing. The total area of land to be dedicated as public road is 4.381 hectares. The area of land is shown on the plans attached in **Appendix 1** of this report.

## SUMMARY

Notice has been published in the Government Gazette on 15 June 2018 to the effect that land has been compulsorily acquired adjacent to the Golden Highway, on the southern side to the east of the Beni Rail Level Crossing. Part of a Crown Reserve is required to create additional space to maintain the highway for normal road management practices. The land acquired becomes land under Council's ownership and this report recommends that Council formally accept title of the land that now forms public road under the road dedication.

Appendices:

- [1](#) Golden Highway Dedication



Your reference: Not known  
RMS reference: SF2018/012396  
Ms D'Cunha T. 8849 2744

15 June 2018

The General Manager  
Dubbo Regional Council  
PO Box 81  
DUBBO  
NSW 2830

Compulsory acquisition and dedication as Public Road of land at Dubbo  
in the Dubbo Regional Council area

I am enclosing for your information two copies of plan/s showing land compulsorily acquired and dedicated as public road by notification in the Government Gazette No. 61 of Friday, 15 June 2018.

One copy of the gazette notice is also enclosed.

pp

K Durie  
Manager, Compulsory Acquisition & Road Dedication

Dubbo City	
Parcel.....	27170
Asset.....	HTE
21 JUN 2018	
File C.....	D11005
.....	
.....	

Roads and Maritime Services  
27-31 Argyle Street Parramatta NSW 2150  
PO Box 973 Parramatta CBD NSW 2124 | DX 28555

rms.nsw.gov.au

Government Notices

**ROADS ACT 1993****LAND ACQUISITION (JUST TERMS COMPENSATION) ACT 1991**

Notice of Compulsory Acquisition and Dedication as Public Road  
of Land at Dubbo in the Dubbo Regional Council Area

Roads and Maritime Services by its delegate declares, with the approval of His Excellency the Governor, that the land described in the schedule below is acquired by compulsory process under the provisions of the *Land Acquisition (Just Terms Compensation) Act 1991* for the purposes of the *Roads Act 1993* and further dedicates the land as public road under section 10 of the *Roads Act 1993*.

C MIRANDA

Manager, Compulsory Acquisition & Road Dedication  
Roads and Maritime Services

**Schedule**

All that piece or parcel of Crown land situated in the Dubbo Regional Council area, Parish of Beni and County of Lincoln, shown as Lot 2 Deposited Plan 1224324, being part of the land in Certificate of Title 7003/1019798.

The land is said to be in the possession of the Crown and Central West Local Land Services (Reserve Manager).

(RMS Papers: SF2018/012396; RO SF2016/021299)

[n2018-2017]

**ROADS ACT 1993****LAND ACQUISITION (JUST TERMS COMPENSATION) ACT 1991**

Notice of Compulsory Acquisition of Land at Mosman in the Mosman Municipal Council Area

Roads and Maritime Services by its delegate declares, with the approval of His Excellency the Governor, that the land described in the schedule below is acquired by compulsory process under the provisions of the *Land Acquisition (Just Terms Compensation) Act 1991* for the purposes of the *Roads Act 1993*.

C MIRANDA

Manager, Compulsory Acquisition & Road Dedication  
Roads and Maritime Services

**Schedule**

All that piece or parcel of land situated in the Mosman Municipal Council area, Parish of Willoughby and County of Cumberland, shown as Lot 206 Deposited Plan 1233156, being part of the land in Certificate of Title 101/871810.

The land is said to be in the possession of Mosman Municipal Council.

(RMS Papers: SF2018/054778; RO SF2016/271267)

[n2018-2018]

**ROADS ACT 1993****LAND ACQUISITION (JUST TERMS COMPENSATION) ACT 1991**

Notice of Compulsory Acquisition of Land at Frenchs Forest in the Northern Beaches Council Area

Roads and Maritime Services by its delegate declares, with the approval of His Excellency the Governor, that the land described in the schedule below is acquired by compulsory process under the provisions of the *Land Acquisition (Just Terms Compensation) Act 1991* for the purposes of the *Roads Act 1993*.

C MIRANDA

Manager, Compulsory Acquisition & Road Dedication  
Roads and Maritime Services

**Schedule**

All that piece or parcel of land situated in the Northern Beaches Council area, Parish of Manly Cove and County of Cumberland, shown as Lot 2 Deposited Plan 1229705, being part of the land in Certificate of Title 2/558009.

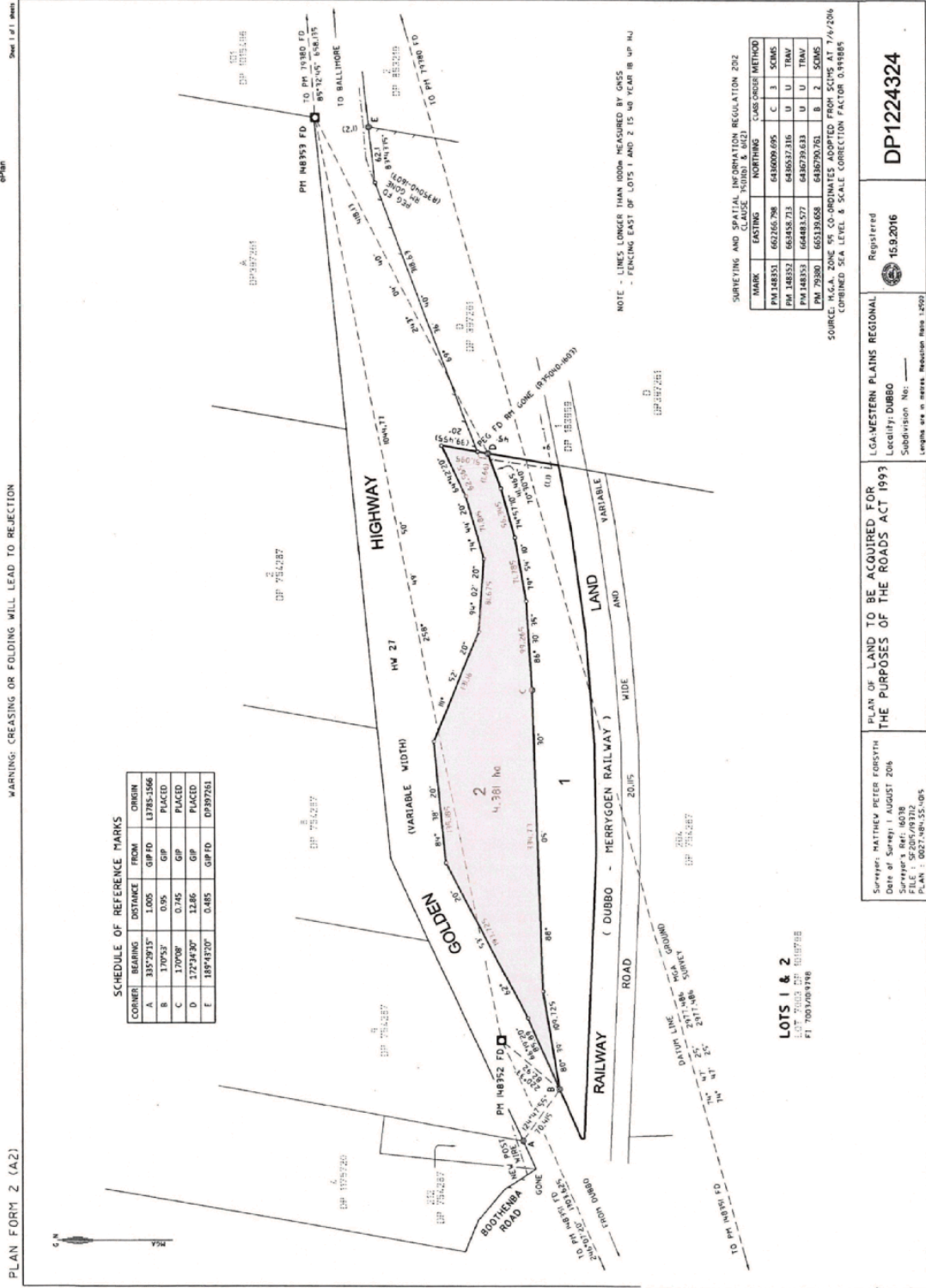
The land is said to be in the possession of Alpha Distribution Ministerial Holding Corporation.

(RMS Papers: SF2018/138767; RO SF2014/053316)

[n2018-2019]

3790

NSW Government Gazette No 61 of 15 June 2018



PLAN FORM 2 (A2) ePlan

WARNING: CREASING OR FOLDING WILL LEAD TO REJECTION

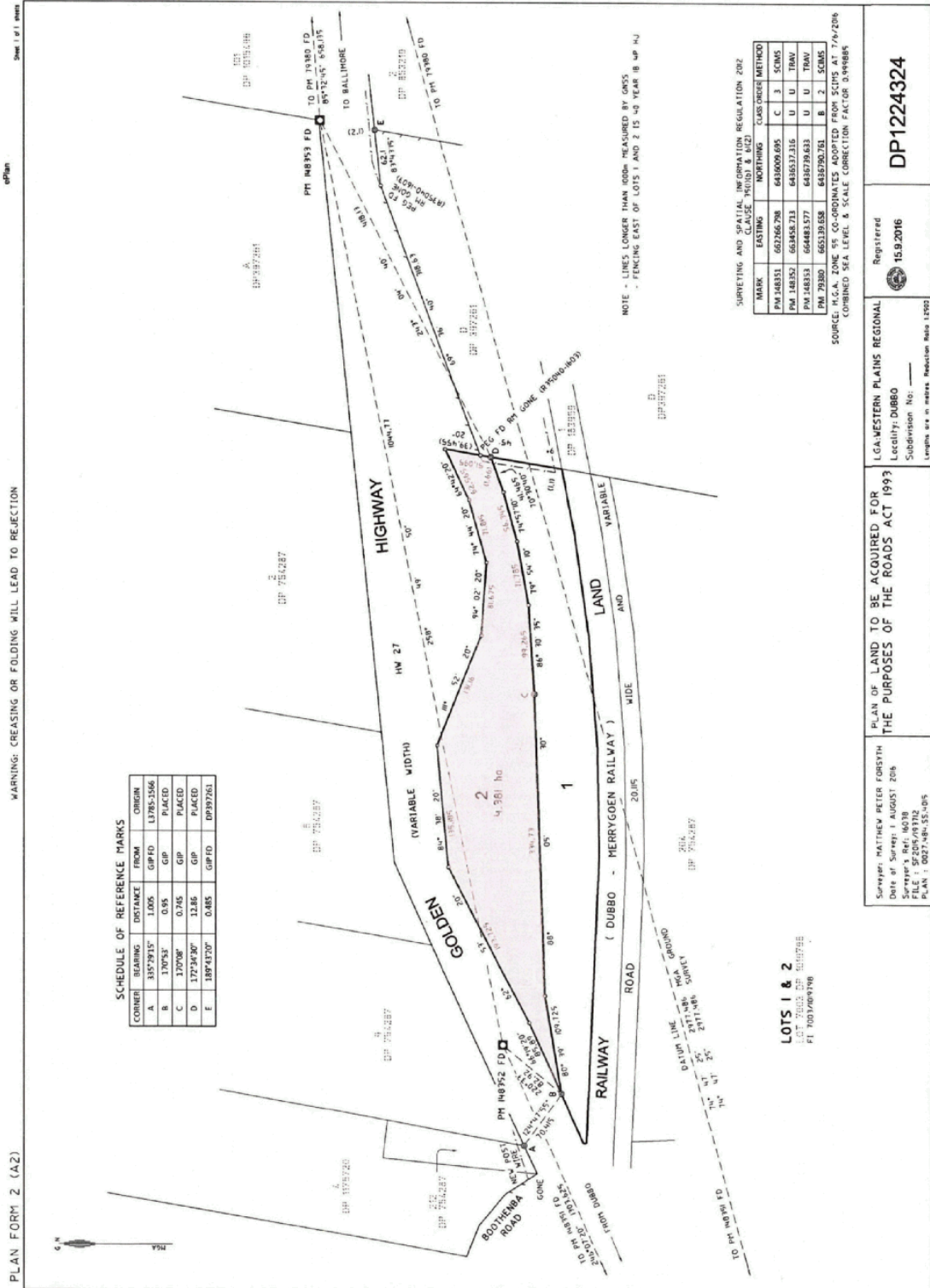
REGISTERED SURVEYOR 159.2016 DP1224324

PLAN OF LAND TO BE ACQUIRED FOR THE PURPOSES OF THE ROADS ACT 1993

LOCALITY: DUBBO

Subdivision No: \_\_\_\_\_

Lengths are in meters. Reduction Ratio 1:2500





DUBBO REGIONAL  
COUNCIL

## REPORT: Dedication as Public Road of Land at Eumungerie

**AUTHOR:** Manager Transport and Emergency  
**REPORT DATE:** 23 June 2018  
**TRIM REFERENCE:** ID18/1025

### EXECUTIVE SUMMARY

Notice has been published in the Government Gazette on 15 June 2018 pursuant to Section 10 of the Roads Act with the effect that land has been compulsorily acquired by Roads and Maritime Services (RMS) adjacent to the Newell Highway on the eastern side. The subject land is between Collie Road and Paintmine Road intersections, where parts of Crown Reserve are required to create additional space to accommodate the highway for normal road management practices. The land acquired becomes land under Council's ownership upon dedication as public road and this report recommends that Council formally accept title of the 15.6 hectares of land that forms the widened highway road corridor.

### ORGANISATIONAL VALUES

Customer Focused: This proposal is an initiative of Roads and Maritime Services where Council will become the owner of public road as a consequence of a Compulsory Acquisition process regarding a highway boundary realignment.

Integrity: Council must formally resolve to accept the dedication of public road.

One Team: Council is the owner of land which contain public roads in the Local Government Area pursuant to powers under the Roads Act.

### FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

### POLICY IMPLICATIONS

There are no policy implications arising from this report.

**RECOMMENDATION**

- 1. That Council accept dedication of land as public road compulsorily acquired by Roads and Maritime Services and identified as:**
  - Lot 5 in DP 123011, being part of the land in Certificate of Title 7006/1020480
  - Lot 6 in DP 1235011, being part of the land in Certificate of Title 7302/1139037
  - Lot 8 in DP 1235011, being part of the land in Certificate of Title 7301/1137995 as shown in Appendix 1 to this report.
- 2. That any necessary documents be executed under the Chief Executive Officer's Power of Attorney.**

*Stephen Clayton*  
Manager Transport and Emergency



## BACKGROUND

The Roads and Maritime Services (RMS) have identified that part of the Newell Highway road corridor deviates outside of the surveyed corridor onto land owned by the Crown and Central West Local Land Services. Old travelling stock reserves are located adjacent to the highway corridor and it is not uncommon for the highway alignment to deviate across these reserve boundaries.

The RMS have sought to correct highway boundary anomalies by compulsorily acquiring Crown land over which the highway corridor currently has been constructed.

## REPORT

The land on which a public road is situated is owned by the Local Government Authority of the area by virtue of Section 7 of the Roads Act 1993. Notwithstanding that the road may be a State or National Highway the land remains in Council ownership, whereas the constructed road formation is an asset under the control of the State Roads Authority.

Boundary corrections of highway road corridors occur from time to time and any road widening that results, the acquired land is dedicated as public road and is placed in Council's ownership. The purchase, sale or exchange of land is a function that may only be exercised by Council by formal resolution to do so. This matter is presented to Council for its consideration to accept the dedicated public road resulting from the Compulsory Land Acquisition process initiated by the RMS.

The subject land is located adjacent to the eastern side of the Newell Highway between the Collie Road and Paintmine Road intersections. The total area of land to be dedicated as public road is 15.767 hectares. The area of land is shown on the plans attached in **Appendix 1** of this report.

## SUMMARY

Notice has been published in the Government Gazette on 15 June 2018 to the effect that land has been compulsorily acquired adjacent to the Newell Highway, on the eastern side, where parts of Crown Reserve are required to create additional space to maintain the highway for normal road management practices. The land acquired becomes land under Council's ownership and this report recommends that Council formally accept title of the land that now forms public road under the road dedication.

Appendices:

1 [Newell Highway Dedication](#)



Your reference: Not known  
RMS reference: SF2018/084853  
Ms D'Cunha T. 8849 2744

15 June 2018

The General Manager  
Dubbo Regional Council  
PO Box 81  
DUBBO  
NSW 2830

Compulsory acquisition and dedication as Public Road of land at Eumungerie  
in the Dubbo Regional Council area

I am enclosing for your information two copies of plan/s showing land compulsorily acquired and dedicated as public road by notification in the Government Gazette No. 61 of Friday, 15 June 2018.

One copy of the gazette notice is also enclosed.

*pp*  
  
K Durie  
Manager, Compulsory Acquisition & Road Dedication

Dubbo City	
Parcel.....	
Asset.....	HTE
20 JUN 2018	
File C.....	D/1005
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Roads and Maritime Services  
27-31 Argyle Street Parramatta NSW 2150  
PO Box 973 Parramatta CBD NSW 2124 | DX 28555

rms.nsw.gov.au

Government Notices

## Roads and Maritime Notices

### ROADS ACT 1993

#### LAND ACQUISITION (JUST TERMS COMPENSATION) ACT 1991

Notice of Compulsory Acquisition and Dedication as Public Road  
of land at Eumungerie in the Dubbo Regional Council Area

Roads and Maritime Services by its delegate declares, with the approval of His Excellency the Governor, that the land described in the schedule below is acquired by compulsory process under the provisions of the *Land Acquisition (Just Terms Compensation) Act 1991* for the purposes of the *Roads Act 1993* and further dedicates the land as public road under section 10 of the *Roads Act 1993*.

C MIRANDA

Manager, Compulsory Acquisition & Road Dedication  
Roads and Maritime Services

#### Schedule

All those pieces or parcels of Crown land situated in the Dubbo Regional Council area, Parish of Daley and County of Lincoln, shown as:

Lot 5 Deposited Plan 1235011, being part of the land in Certificate of Title 7006/1020480;

Lot 6 Deposited Plan 1235011, being part of the land in Certificate of Title 7302/1139037; and

Lot 8 Deposited Plan 1235011, being part of the land in Certificate of Title 7301/1137995.

The land is said to be in the possession of the Crown and Central West Local Land Services (Reserve Manager).  
(RMS Papers: SF2018/084853; RO SF2017/026284)

[n2018-2015]

### ROADS ACT 1993

#### LAND ACQUISITION (JUST TERMS COMPENSATION) ACT 1991

Notice of Compulsory Acquisition and Dedication as Public Road  
of Land at Dunedoo in the Warrumbungle Shire Council Area

Roads and Maritime Services by its delegate declares, with the approval of His Excellency the Governor, that the land described in the schedule below is acquired by compulsory process under the provisions of the *Land Acquisition (Just Terms Compensation) Act 1991* for the purposes of the *Roads Act 1993* and further dedicates the land as public road under section 10 of the *Roads Act 1993*.

C MIRANDA

Manager, Compulsory Acquisition & Road Dedication  
Roads and Maritime Services

#### Schedule

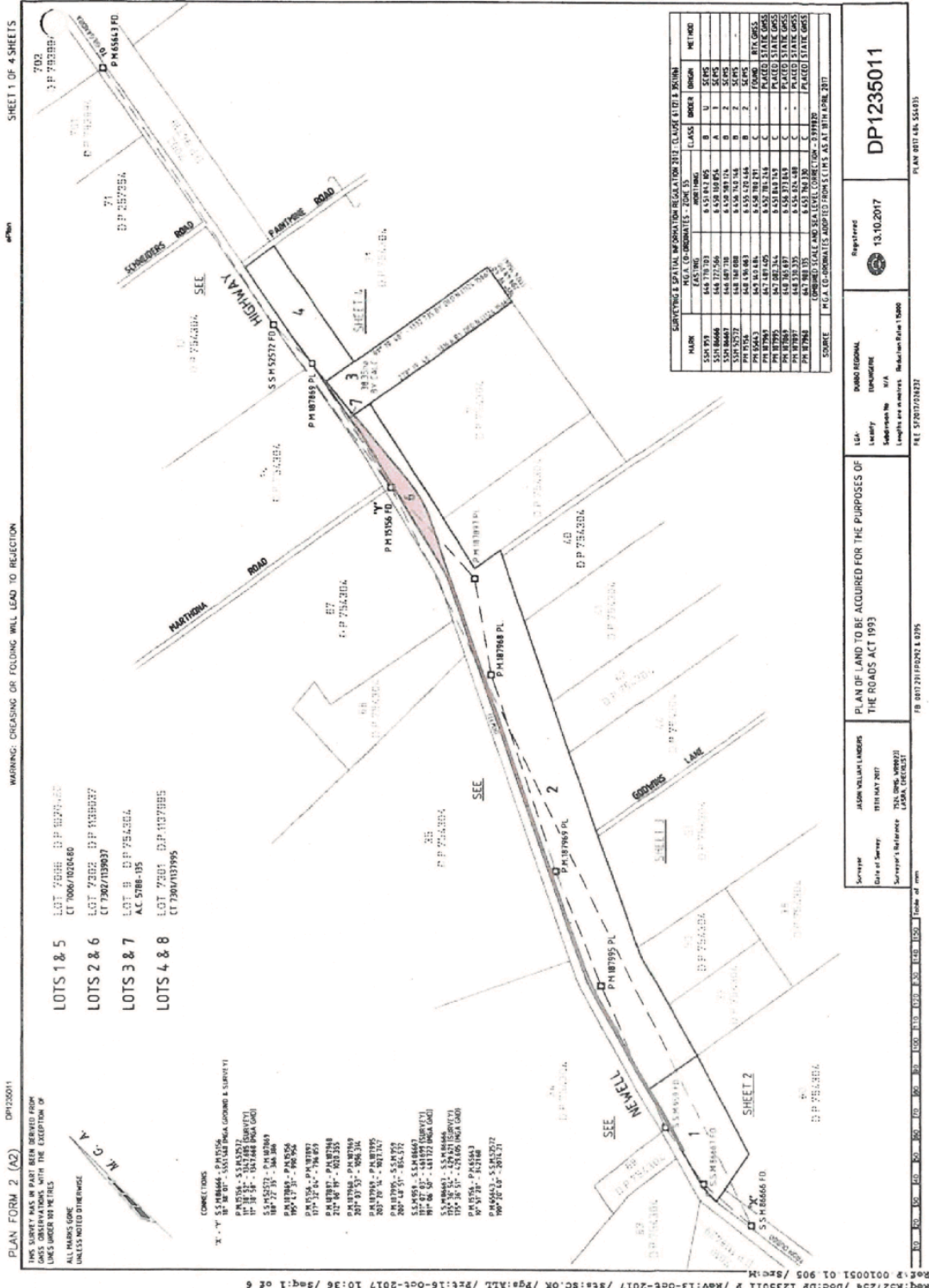
All those pieces or parcels of land situated in the Warrumbungle Shire Council area, Parish of Wargundy and County of Bligh, shown as:

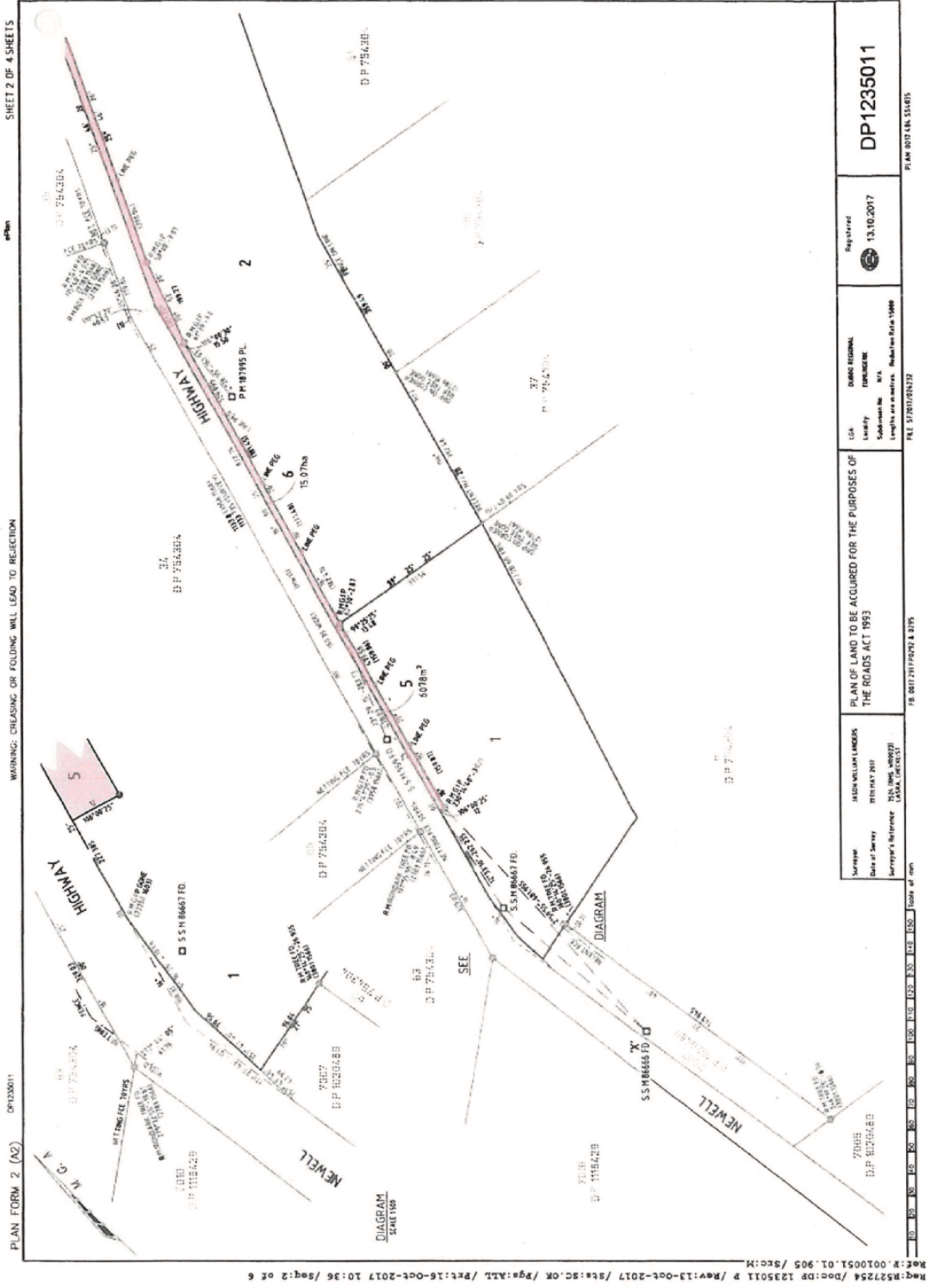
Lots 12 and 13 Deposited Plan 1225813, being part of the land in Certificate of Title 7301/1149660 and said to be in the possession of the Crown and Central West Local Land Services (Reserve Manager); and

Lot 19 Deposited Plan 1225813, being part of the land in Certificate of Title 7302/1149660 and said to be in the possession of the Crown.

(RMS Papers: SF2018/096901; RO SF2016/178101)

[n2018-2016]

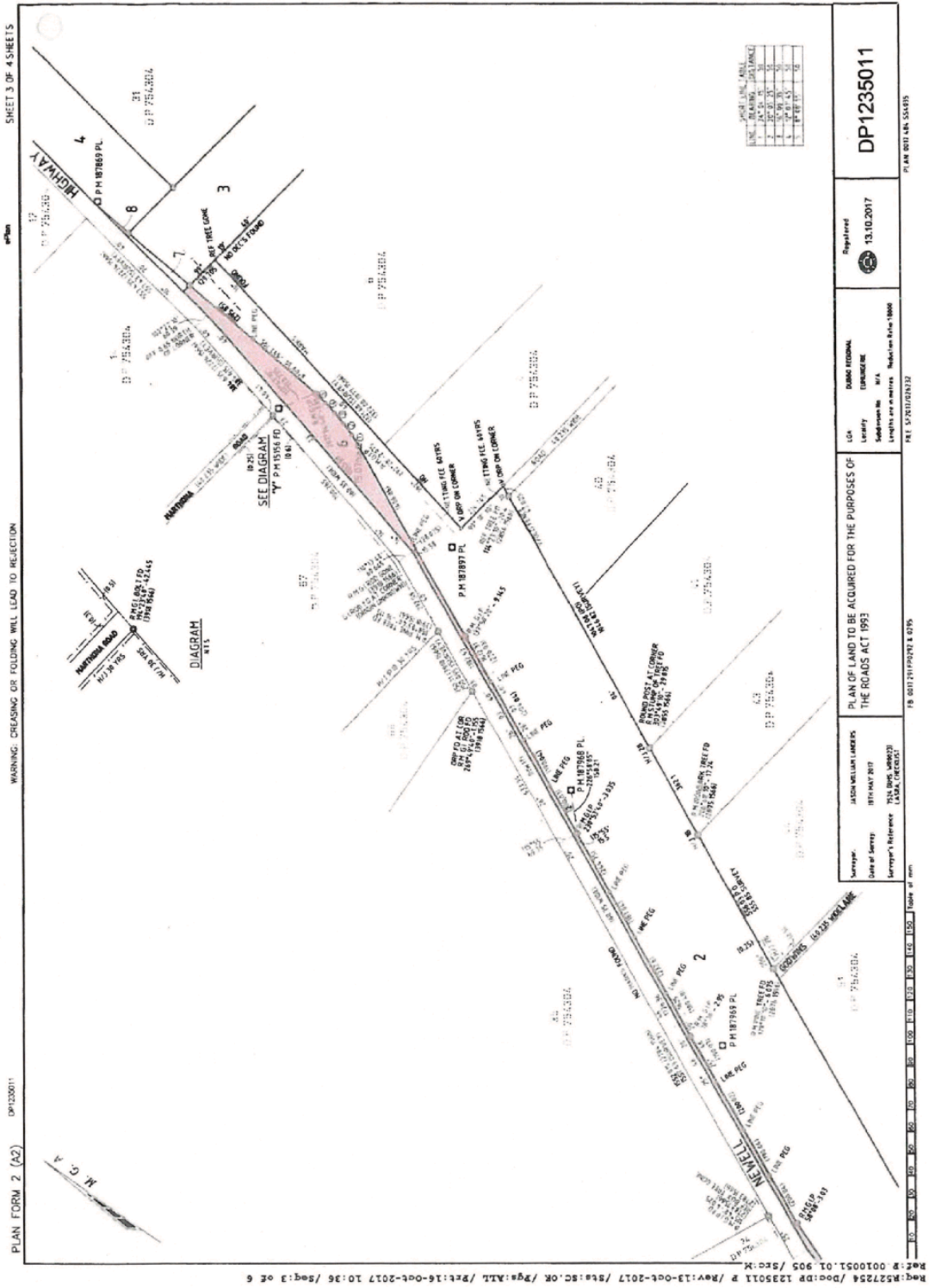


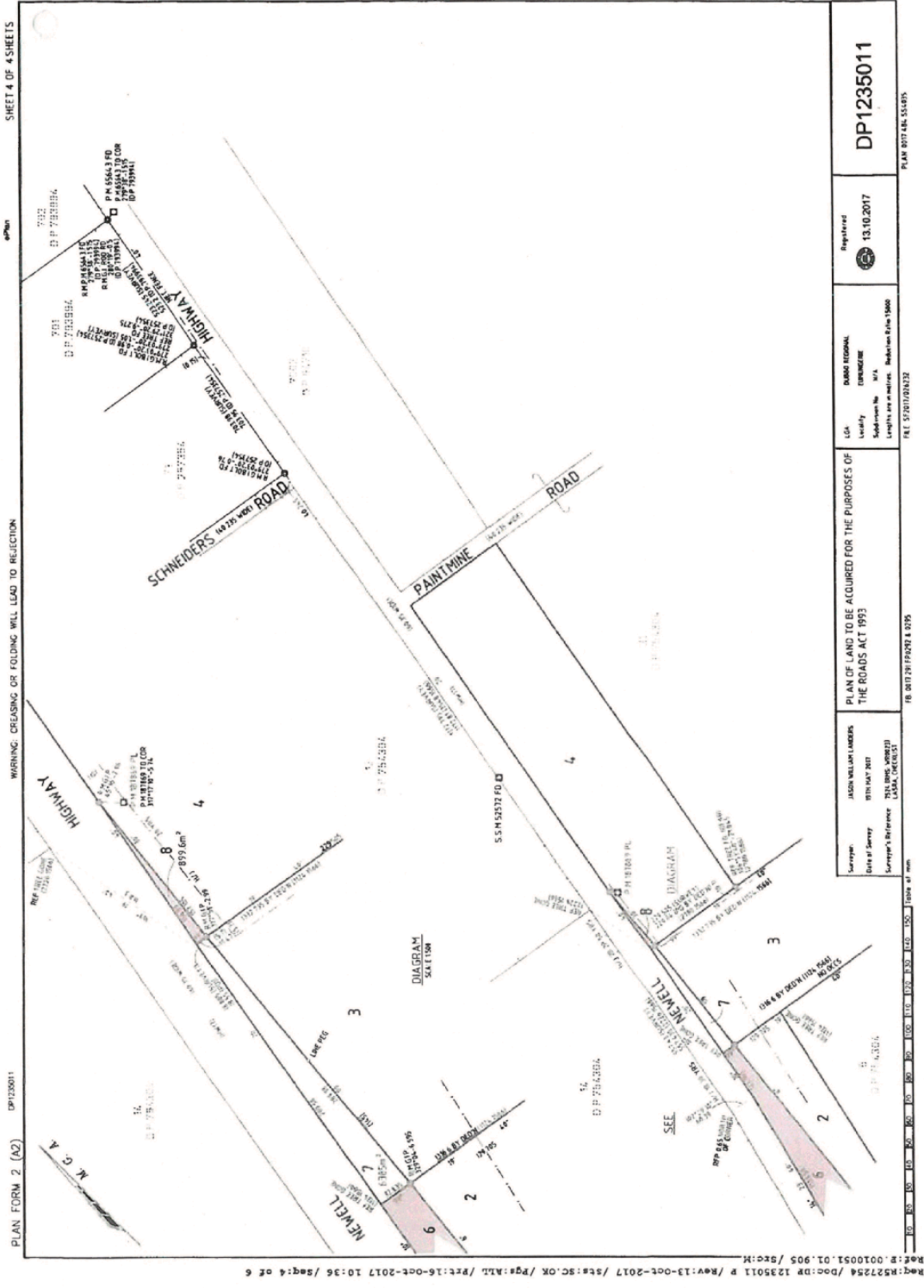


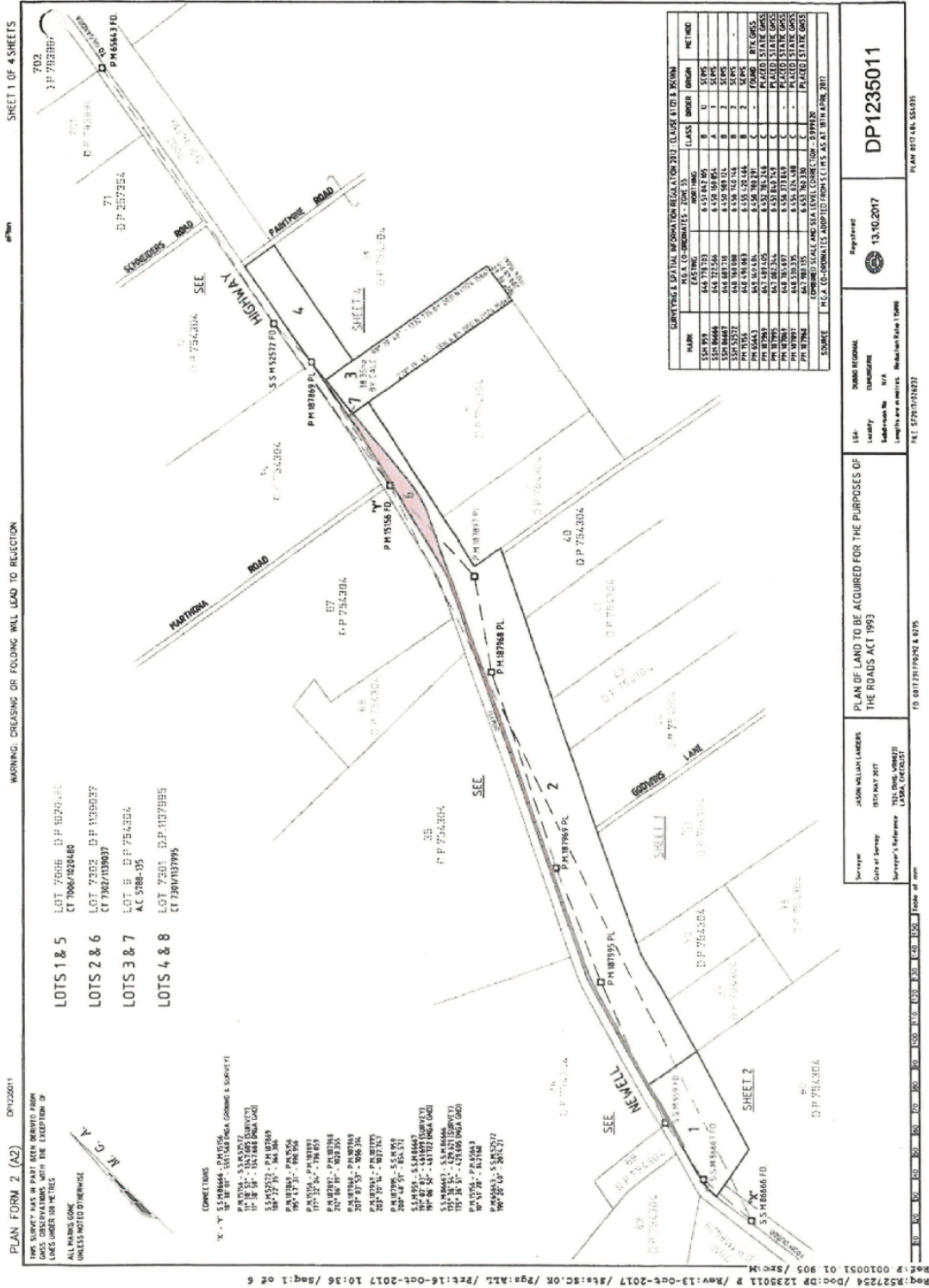
Reg: 257254 / Doc: DP 1235011 P / Rev: 13-Oct-2017 / Sca: SC OK / Tgs: ALL / Pct: 16-Oct-2017 10:36 / Seq: 2 of 6

Surveyor JASON VICKHAM LANDRO 27/11/2017	Local Authority DUMFRIES REGIONAL COUNCIL	Registered 13.10.2017	DP1235011
Date of Survey 25/11/2017	Local Authority DUMFRIES REGIONAL COUNCIL	Registered 13.10.2017	DP1235011
Source/Reference Laska, Caledonia	Local Authority DUMFRIES REGIONAL COUNCIL	Registered 13.10.2017	DP1235011

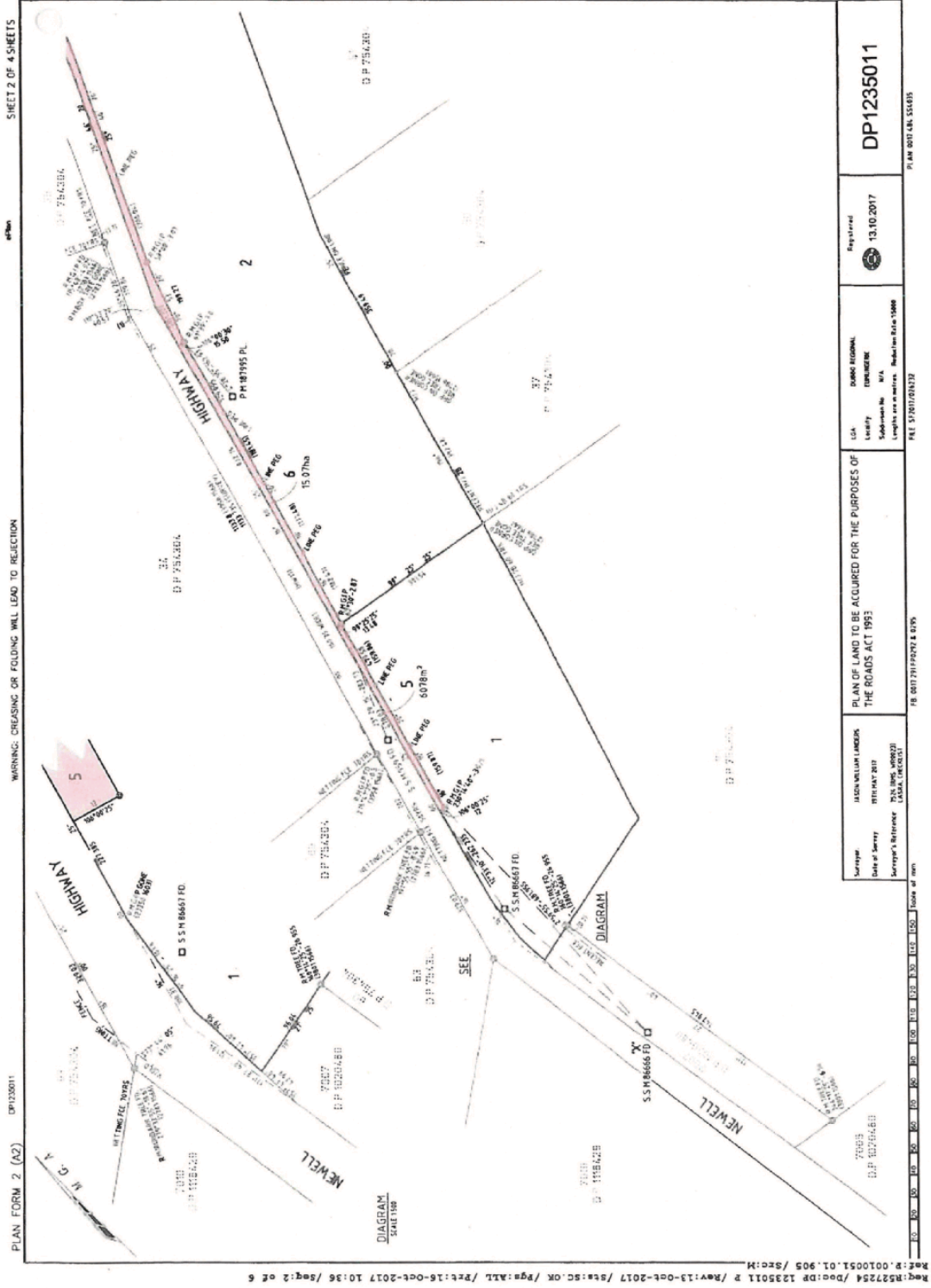
PLAN OF LAND TO BE ACQUIRED FOR THE PURPOSES OF THE ROADS ACT 1993

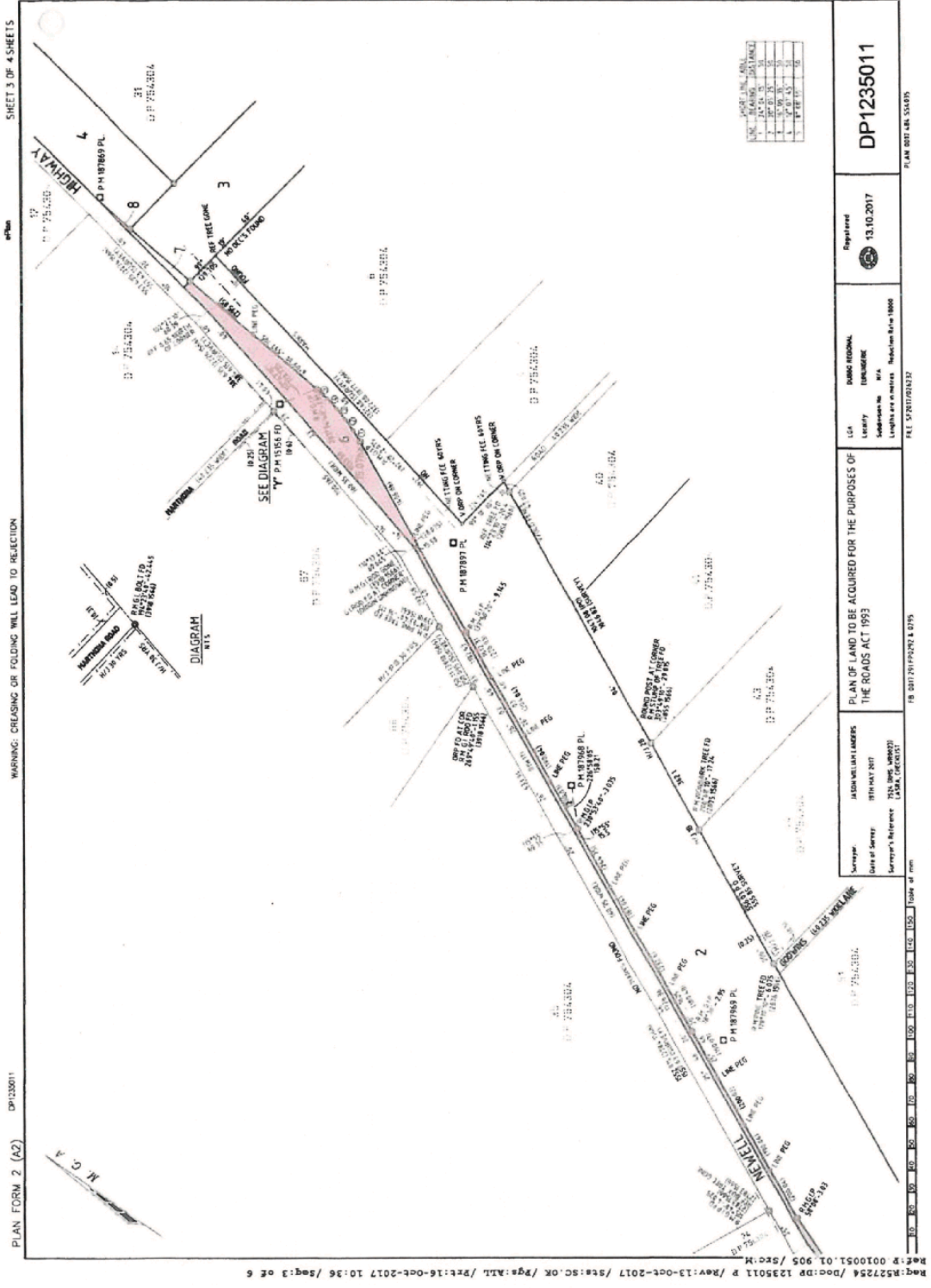


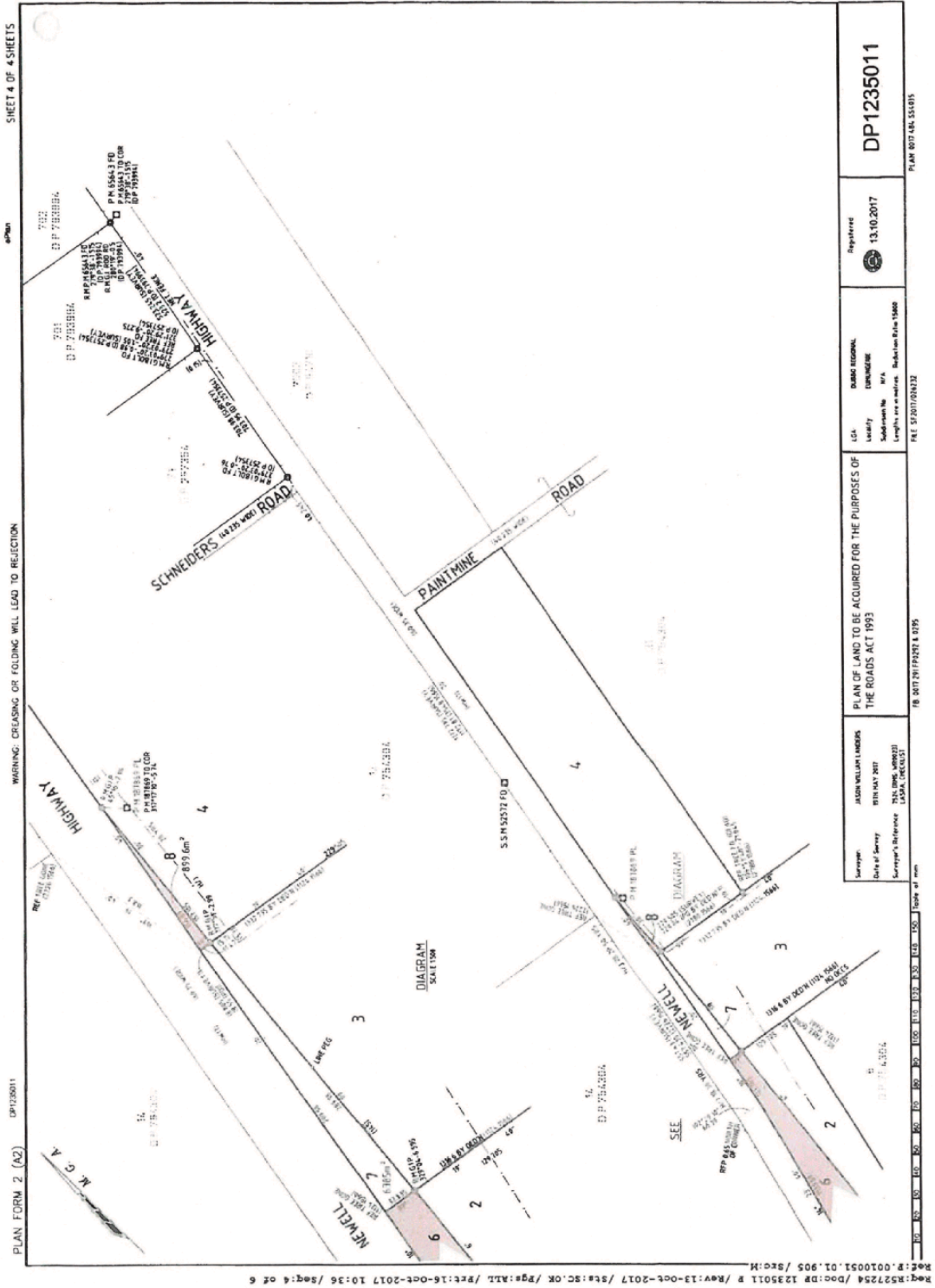














DUBBO REGIONAL  
COUNCIL

## REPORT: Proposed Closure of Public Walkway in Kookaburra Close

**AUTHOR:** Manager Transport and Emergency  
**REPORT DATE:** 23 June 2018  
**TRIM REFERENCE:** ID18/1026

### EXECUTIVE SUMMARY

Local residents in Kookaburra Close Dubbo have expressed concern for personal safety and the risk of property theft, a situation which they believe is attributed to the ease of covert access to the street, via a walkway, which connects to the street from the Dubbo to Yeoval Rail Corridor land. Recent events of significant property damage on top of a history of Police assistance being sought to respond to incidents has led to this request to permanently close this walkway.

This report recommends that formal road closure proceedings commence which will incorporate wider public consultation including seeking comment from public utility authorities.

### ORGANISATIONAL VALUES

Customer Focused: The proposal is an initiative of both Council and local residents to address issue of crime and safety in a local street.

Integrity: Council undertakes to follow due process in a road closure proposal to ensure the community and other stakeholders are duly consulted.

One Team: Council considers proposals to close roads from the perspective of all Divisions of Council as well as the views of external parties.

### FINANCIAL IMPLICATIONS

The walkway will vest in the Council upon closure and Council will be in a position to offer the land for sale at market value to adjacent landholders as determined by valuation including costs for survey, subdivision approval and legal expenses, all of which are costs to be incurred in presenting the land for sale.

### POLICY IMPLICATIONS

There are no policy implications arising from this report.

**RECOMMENDATION**

1. That Council consent to the commencement of proceedings for the permanent closure of the public walkway in Kookaburra Close.
2. That following a 28 day period of onsite notification of the proposed closure, the walkway be barricaded off to prevent its further use pending formal road closure approval and land disposal processes.
3. That the disposal of land be subject to a land valuation report being prepared and contracts of sale being entered into with the intending purchasers.
4. That any necessary documents be executed under the Chief Executive Officer's Power of Attorney.

*Stephen Clayton*

Manager Transport and Emergency

## BACKGROUND

The walkway at the end of the cul de sac in Kookaburra Close has been a source of concern for local residents since 2007 when Council started receiving letters regarding the high number of incidents of criminal and anti-social behaviour attributed to the accessibility to the street via the public walkway. The walkway provides access to the Dubbo to Yeoval railway corridor, which has been an inactive rail line since the late 1980s. The convenience of the walkway in providing a more direct route for residents to local shops and schools is questionable in terms of distance of travel. Onsite evidence of wear tracks across the rail corridor indicates that the walkway is regularly used.

In response to the residents' concerns, Council arranged for a flood light to be installed beaming onto the walkway from Kookaburra Close and spreading into the yards of adjacent properties. Since that time Council has not received any letters of complaint until recently when a car was set alight in the street and this has prompted further contact by local residents with Council calling for the closure of the walkway.

## REPORT

The recent car incineration incident in Kookaburra Close has caused Council to consult with the Police who confirm that an increased level of reports of criminal activity exists in the general area. Walkways can contribute to the provision of escape routes by criminals in a local residential area and with the undeveloped rail corridor at the eastern end of the walkway, this has exacerbated the difficulty of securing private property against this type of activity.

It is proposed to proceed to close this walkway given the evidence of local support that this walkway provides no benefit in terms local amenity, but to the contrary is a source of concern with respect to the protection of local properties against undesirables entering the neighbourhood.

It is proposed to take measures to physically close off the walkway following the erection of an 'Intent to Close' notice for a period of 28 days. During the notification period Council will commence road closure proceedings, which include notifying the public at large and consulting with utility service organisations and John Holland Rail.

Upon approval to close the walkway, Council will proceed to prepare survey plans for the walkway land to be offered for sale to adjacent property owners. Council is aware of interest from at least one property owner for this to occur.

## SUMMARY

Local residents in Kookaburra Close have expressed concern for personal safety and the risk of property theft, a situation which they believe is attributed to the ease of covert access to the street via a walkway which connects to the street from the Dubbo to Yeoval Rail corridor land. Recent events of significant property damage on top of a history of Police assistance being sought to respond to incidents has raised the request to permanently close this walkway.

It is recommended that Council consider closing the walkway after undertaking appropriate community consultation as required under current legislation.

Appendices:

1 [↓](#) Kookaburra Close Walkway Closure







## REPORT: Pedestrian Road Safety Environment - Boundary Road, Dubbo - Status Report

**AUTHOR:** Senior Traffic Engineer  
**REPORT DATE:** 26 June 2018  
**TRIM REFERENCE:** ID18/1041

### EXECUTIVE SUMMARY

Council has received a petition submitted by a resident in Tink Avenue raising concerns with the road and pedestrian safety environment associated with the activities of the Dubbo College South Campus and local residents requesting consideration to the implementation of an additional pedestrian crossing in Boundary Road. This report outlines the back ground of the matter, recent history and current status of and requirements of the investigation.

### ORGANISATIONAL VALUES

Customer Focused: Council undertakes an appropriate investigation of the road safety environment in Boundary Road adjacent the Dubbo College South Campus and adjoining Neighbourhood Shopping Centre to determine the requirements or otherwise of additional traffic management facilities.

Integrity: Council shows commitment to making the road environment safer for all residents of Dubbo Regional Council.

One Team: Council Working with the Community to assist in the delivery of improved road safety around schools.

### FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

### POLICY IMPLICATIONS

There are no policy implications arising from this report.

### RECOMMENDATION

**That the information be noted on the progress of the investigation into the traffic and pedestrian road safety environment in Boundary Road in the vicinity of the Dubbo College South Campus and neighbourhood shops.**

*Dennis Valantine*  
Senior Traffic Engineer

## BACKGROUND

In early 2017, a petition was being circulated for a pedestrian crossing to be provided in Boundary Road adjacent the Dubbo College South Campus. In early November 2017 an enquiry was made by a Mrs Shirley Currey with the Mayor, who requested that the Traffic Engineer make contact with Mrs Currey to discuss the road safety issues in Boundary Road and subsequent petition. Contact was made with Mrs Currey on the 10 November 2017.

Mrs Currey raised the following road safety issues:

- School children crossing Boundary Road adjacent the school frontage and lack of a pedestrian facility.
- The existing crossing adjacent to Fitzroy Street is dangerous and should be relocated to adjacent to the College (relocated and upgrade about four years ago) in Boundary Road.
- Speeding in Boundary Road, Tink Avenue and Sanderson Street.
- Pedestrians crossing at the Jubilee Street intersection.
- Enquiry in regard to a petition submitted to Council.
- Enquiry in regard to Council's response.

Mrs Currey was informed that there was no record of the petition to Council. Mrs Currey also indicated that the Dubbo South Campus College Principal was involved, and the Principal was going to pursue the concerns, and that maybe it could still be with the College. Mrs Currey was then informed of the road safety history in Boundary Road and the introduction of traffic facilities that have been installed over the years to address pedestrian safety. Council explained that a lengthy process is required to reinvestigate the road safety environment, including traffic and pedestrian data collection, site inspections and if warranted the preparation of a report to the Local Traffic Committee and Council on any proposed changes or additional traffic facilities in Boundary Road. Initial enquires with the College prior to the school holidays was unsuccessful in locating the petition.

On the 14 February 2018, Mrs Currey attended Council and presented the petition that the College had located (**Appendix 1**). Please note the addresses have been removed for the privacy of these included in the petition. There was no authorised correspondence with the petition. The petition was registered and subsequently assigned, as a medium priority, for an investigation given the good road safety history in this locality. Up until the submission of the petition there had been no recorded road safety concerns, since the relocation and upgrade of the existing pedestrian crossing in 2014. There have been several discussions between Mrs Currey, Council's Manager Transport and Emergency and the Senior Traffic Engineer on the investigation process.

## REPORT

The investigation is now underway into this matter. A full day collecting traffic and pedestrian data was undertaken on 10 May 2018, in the area between the South Dubbo Tavern's eastern driveway, Jubilee Street, the school frontage and Tink Avenue, with an additional day's data collection to the existing pedestrian crossing on 21 May 2018 and 1 pm peak site inspection on 20 May 2018. Several more morning and afternoon site visits will be required to fully assess the typical daily road environment. The Roads and Maritime Services will also be required to assess the area, as they have an assigned officer for safety around schools. The investigation will also consider the current work being undertaken on the Boundary Road Neighbourhood Shopping Centre Revitalisation Concepts.

The investigation is progressing, with the matter to be further reported following the outcomes of the investigation and stakeholder participation. If warranted any proposed additions, or changes to existing traffic facilities, will require consultation with affected property owners and the consideration of a report through the Local Traffic Committee.

## SUMMARY

Council has received a petition submitted by a resident in Tink Avenue raising concerns with the road and pedestrian safety environment associated with the activities of the Dubbo College South Campus and local residents requesting consideration to the implementation of an additional pedestrian crossing in Boundary Road. This report outlines the back ground of the matter, recent history and current status of and requirements of the investigation.

### Appendices:

- 1 [↓](#) Petition for Pedestrian Crossing - Dubbo College South Campus hand delivered by Shirley Currey
- 2 [↓](#) Boundary Road, Dubbo - Location Map



**Dubbo College South Campus**

Boundary Road  
Dubbo NSW 2830

Ph: 02 6882 3744

Fax: 02 6882 3213

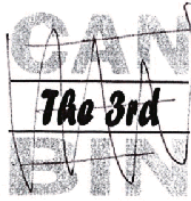
Email: [dubbosouth-h.school@det.nsw.edu.au](mailto:dubbosouth-h.school@det.nsw.edu.au)

**PETITION FOR PEDESTRIAN CROSSING**

Citizens in favour of a pedestrian crossing adjacent to Dubbo College South Campus entrance in Boundary Road  
Please sign below to help reduce the risk of a pedestrian accident, and safeguard students.

NAME	ADDRESS	EMAIL	SIGNATURE
KYLIE JONES			<i>Kylie Jones</i>
Pet May			<i>Pet May</i>
Karen Munnari			<i>Karen Munnari</i>
A. Woodward			<i>A. Woodward</i>
DEBBIE DUFF			<i>Debbie Duff</i>
Melissa Birrell			<i>Melissa Birrell</i>
Adrian Tran			<i>Adrian Tran</i>
Casey Pickering			<i>Casey Pickering</i>
Tom Mann			<i>Tom Mann</i>
Peter Gordon			<i>Peter Gordon</i>
Stephen Kelly			<i>Stephen Kelly</i>
Ben Shields			<i>Ben Shields</i>
Colin Bell			<i>Colin Bell</i>
Josh Bell			<i>Josh Bell</i>
John Bern			<i>John Bern</i>
David Carr			<i>David Carr</i>
Ben Shields			<i>Ben Shields</i>
J Ellis			<i>J Ellis</i>
Kristie Ryan			<i>Kristie Ryan</i>
A Hill			<i>A Hill</i>
Sally Hall			<i>Sally Hall</i>
KAREN RAY			<i>Karen Ray</i>

NAME	ADDRESS	EMAIL	SIGNATURE
Rebecca Blackman			
Leesa Beggs			
Michelle Tattersall			
Roby Tozer			
Dave & Vicki Egge			
Kim & Cara Ross			
Sharon Daley			
Jim Reynolds			
Melissa Mulholland			
Kelly Gillett			
Melanie Thompson			
Carol Warwick			
L Wilson			
Gemma			
Sharon Stubbs			
B M McLeod			
COLLEEN EGGINS			
Bernadette Allen			
LEXYDNE NOLLS			
E.W. GIDDINGS			
ROBERT MULHOLLAND			
Jessie Taylor			
J. Fulwood			
I O'NEILL			
L HARDIN			
M. Ryan			
D. HICKS			
Gannoy Fox			
Mural Reynolds			
Christina Wright			



To the Administrator of Dubbo Regional Council:

We the undersigned, ~~oppose~~ oppose plans for the introduction of a third organics bin.

We feel that the extra costs imposed is too expensive and we oppose plans to reduce the existing garbage collections from weekly to every second week.

NAME	SIGNATURE
S CURREY	S. Currey
T. PEDRON	T. Pedron
S FERNANDEZ	S. Fernandez
J KEGG	J. Kegg
M. Goodwin	Mary Goodwin
S. MINTERN	Shirley Minter
J Dent	J. Dent
J CHAPMAN	J. Chapman
J Chapman	J. Chapman
J O'NEILL	J. O'Neill
J. P. PETERSON	J. P. Peterson
R. THOMAS	R. Thomas
B. TOOMEY	B. Toomey
V EASEY	V. Easey
Jan Lee	Jan Lee
KEITH BENNETH	Keith Benneth
Kristie Ryan	Kristie Ryan
LYN GRAINGER	Lyn Grainger
BARRY GRAINGER	Barry Grainger
Evelyn Allan	Evelyn Allan
Michelle COUGHLIN	M. Coughlin
Jamara Reid	J. Reid
Chris Coughlin	C. Coughlin
Jerry whiteroad	Jerry Whiteroad
Lyndee Madden	Lyndee Madden
Liz McKeenan	Liz McKeenan
A. J. BURZIC ET	A. J. Burzic
L. Burton	L. Burton
R. Freeth	R. Freeth

NAME	ADDRESS	EMAIL	SIGNATURE
Mathewy Peckea			<i>[Signature]</i>
Mark Peck			<i>[Signature]</i>
NATALIE HOODWOOD			<i>[Signature]</i>
RACHAEL HOODWOOD			<i>[Signature]</i>
Denise Pye			10. M. Pye
MARILYN PALIN			M. Palin
Bec Wren			<i>[Signature]</i>
Amanda Clarke			A. Clarke
Danielle McDargill			<i>[Signature]</i>
Angela Lavamare			<i>[Signature]</i>
Denise Strawhan			<i>[Signature]</i>
SUE KEMPOT			<i>[Signature]</i>
A. RYAN			<i>[Signature]</i>
DENIS GRAY			D. Gray
Jess Hawthorne			J. Hawthorne
Nancy Smith			<i>[Signature]</i>
T. Keen			<i>[Signature]</i>
J. Trapman			<i>[Signature]</i>
Beryl Powell			B. Powell



**Dubbo College South Campus**

Boundary Road  
Dubbo NSW 2830

Ph: 02 6882 3744  
Fax: 02 6882 3213

Email: [dubbosouth-h.school@det.nsw.edu.au](mailto:dubbosouth-h.school@det.nsw.edu.au)

**PETITION FOR PEDESTRIAN CROSSING**

Citizens in favour of a pedestrian crossing adjacent to Dubbo College South Campus entrance in Boundary Road  
Please sign below to help reduce the risk of a pedestrian accident, and safeguard students.

NAME	ADDRESS	EMAIL	SIGNATURE
G. Milson			
K Sunderland			
J. Milson			
K. Milson			
J Mulford			
E. Madden			
S Baker			
N. Madden			
K MADDEN.			
H Madden			
J McDonald			
M. MARK McDONALD			





Dubbo College South Campus

Boundary Road  
Dubbo NSW 2830

Ph: 02 6882 3744  
Fax: 02 6882 3213

Email: [dubbosouth-h.school@det.nsw.edu.au](mailto:dubbosouth-h.school@det.nsw.edu.au)

PETITION FOR PEDESTRIAN CROSSING

Citizens in favour of a pedestrian crossing adjacent to Dubbo College South Campus entrance in Boundary Road  
Please sign below to help reduce the risk of a pedestrian accident, and safeguard students.

NAME	ADDRESS	EMAIL	SIGNATURE
T. MAYNARD			
C. Bluh			



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70 Church Street DUBBO NSW 2830  
 Ph: (02) 6801 4000  
 Fax: (02) 6801 4259  
 www.dubbo.nsw.gov.au

### Boundary Road - Pedestrian Safety



Meters

Projection: Transverse Mercator  
 Coordinate system: MGA (GDA94) Zone 55

Print Date: 26/06/2018 - 2:24 PM



## REPORT: Pedestrian Road Safety Environment - Leichhardt Street, Dubbo - Status Report

**AUTHOR:** Senior Traffic Engineer  
**REPORT DATE:** 26 June 2018  
**TRIM REFERENCE:** ID18/1039

### EXECUTIVE SUMMARY

Council has received a petition from a resident in Leichhardt Street raising concerns with the road and pedestrian safety environment associated with the activities of the Peppercorn Childcare Centre and requesting consideration to the implementation of speed humps. This report outlines the back ground of the matter, recent history and current status and requirements of the investigation.

It is recommended that the information be noted on the status of the investigation into the traffic and pedestrian road safety environment in Leichhardt Street in the vicinity of the Peppercorn Childcare Centre.

### ORGANISATIONAL VALUES

Customer Focused: Council undertakes an appropriate investigation of the road safety environment in Leichhardt Street in the vicinity of the Peppercorn Childcare Centre and adjoining neighbourhood to determine the requirements or otherwise of additional traffic management facilities.

Integrity: Council shows commitment to making the road environment safer for all residents of Dubbo Regional Council.

One Team: Council working with the Community to assist in the delivery of improved road safety.

### FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

### POLICY IMPLICATIONS

There are no policy implications arising from this report.

**RECOMMENDATION**

**That the information be noted on the status of the investigation into the traffic and pedestrian road safety environment in Leichhardt Street in the vicinity of the Peppercorn Childcare Centre.**

*Dennis Valentine*

Senior Traffic Engineer

## REPORT

During the middle of 2016, a petition was being circulated for traffic calming measures to be provided in Leichhardt Street, in the vicinity of the Peppercorn Childcare Centre. The petition was collated by Mr Tony Wilson who forwarded it to Council some 16 months later in December 2017 (**Appendix 1**). The petition was subsequently assigned for investigation but not treated as an urgent matter, given the functionality of the road environment and good road safety history. Please note the addresses have been removed for the privacy of those included in the petition.

Mr Wilson raised the following road safety issues:

- Children safety crossing Leichhardt Street adjacent the Childcare Centre frontage.
- Requested the introduction of speed humps along Leichhardt Street.
- Vehicle speed of buses and construction vehicles(trade vehicles) in Leichhardt Street

On the 13 March 2018 a meeting was arranged between the Mayor, Mr Wilson and the Senior Traffic Engineer. Mr Wilson reiterated the road safety issues raised in the petition considering that the peak times at the Centre were most concerning. Mr Wilson was informed that Council had recently addressed parking issues in this locality as a consequence of vehicles associated with the Centre obstructing resident driveways and staff parking on the footpath in front of the Centre denying direct access for parents and children. Discussions were held with the Centre Manager with suggestions offered to leave the parking area to the Centre frontage clear of staff parking to enable parents to park adjacent the frontage kerbside and not have to park on the opposite side of the road and cross Leichhardt Street. Parking restrictions could be considered a last resort if the concerns continued.

There has been no concerns since the lodgement of the petition indicating that there was most likely no changes to the parking behaviour. Leichhardt Street is a narrow local residential street and has no recorded road safety issues with traffic flows and speeding.

Mr Wilson has been advised of the requirements for introducing Local Area Traffic Management with respect to speed humps in isolation and that to address pedestrian safety there is a lengthy process required to investigate the road safety environment including traffic and pedestrian data collection, site inspections and if warranted the preparation of a report to the Local Traffic Committee and Council on any proposed changes or recommendations for the installation of new traffic facilities in Leichhardt Street.

At this stage the investigation is in its initial stages. Traffic counters will need to be installed to assess the speed profile, traffic volumes and vehicle classes in Leichhardt Street. Additionally numerous site observations will be required to assess driver behaviour, the parking environment and pedestrian activity.

Any proposed introduction of traffic facilities will also require consultation with affected property owners as installations such as speed humps can impact on access into adjacent properties or on-street parking in front of these properties. This work will progress over the coming months and the results reported to Council when investigations are completed.

## SUMMARY

Council has received a petition from a resident in Leichhardt Street raising concerns with the road and pedestrian safety environment associated with the activities of the Peppercorn Childcare Centre and requesting consideration to the implementation of speed humps. This report outlines the back ground of the matter, recent history and current status and requirements of the investigation.

Appendices:

- 1 [↓](#) Petition to add speed humps along Leichhardt Street Dubbo to slow traffic around Peppercorn Childcare Centre at 36 Leichhardt Street
- 2 [↓](#) Leichhardt Street, Dubbo - Peppercorn Child Care Centre - Location Map

**Please take a minute to sign this petition so we can fight for the safety of our children!!!**

<b>My thoughts.</b>	<p>Petition to the Dubbo City Council</p> <p>On behalf of a number of residents and users of Leichhardt Street and the surrounding suburb of East Dubbo, I wanted to bring to your attention our concerns surrounding the safety of our children in this area as it relates to traffic and roads.</p> <p>This is a petition to add speed humps along Leichhardt Street in order to reduce risk of potential bodily harm towards the children attending Peppercorn Childcare Centre at 36 Leichhardt Street, Dubbo.</p> <p>Many of us have witnessed drivers (including buses and construction trucks) proceeding quickly along the street and not taking responsibility to slow down in this highly populated area of children of all ages.</p> <p>We, the undersigned, call upon Dubbo City Council to consider this petition as a high priority, to put in place permanent speed bump. We believe speed bumps and other traffic calming methods would deter these type of drivers without compromising the ability of emergency vehicles to access the street. This ultimately will keep the children and their family's safe whilst crossing the road during peak hour traffic.</p> <p>When the childcare centre care carpark is full, the families park across the road on our front lawns, meaning they need to cross the road in peak traffic to access the centre. This is often an unsafe thing for them to do as a driver speeds by with no regard to parents or small children halfway across the road.</p> <p><b>Kind Regards</b></p> <p><b>Tony Wilson</b></p> <p>19 Leichhardt St</p> <p>DUBBO 2830 ph 0474120721 0458196718</p>
<b>Children's safety</b>	We, the undersigned, are concerned citizens who urge our Council's to act now adding speed humps along Leichardt St before a child gets injured or even killed



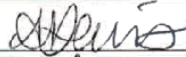



Printed Name	Signature	Address	Comment	Date
CHRIS GORON				18/04/16
Kelly Gordon				18.4.16
Tony Wilson				18.4.16
Anna Oliver				18.4.16
ELIZABETH WHITTAKER				18.4.16
Peter Whittaker				19.4.16
JOAN SWAIN				18.4.16
Sharon Boxall				19/4/16

**APPENDIX NO: 1 - PETITION TO ADD SPEED HUMPS ALONG LEICHHARDT STREET DUBBO TO SLOW TRAFFIC AROUND PEPPERCORN CHILDCARE CENTRE AT 36 LEICHHARDT STREET**

**ITEM NO: ICRC18/62**

Printed Name	Signature	Address	Comment	Date
Gwen Williams				19/4/16
Nic Collins				19/4/16
Sam Robb				19/4/16
Ann Hyman				19/4/16
Brook Mallison				19/4/16
Phill Harding				19/4/16
Jenna Avery				20/4/16
S. Costell				22/4/16
Madeline Best				26/4/16
Chantelle Medley				26/4/16
Kalitha Goodwin				26/4/16
Tami Milsom				27/4/16
Talia Vonamalein				28/4/16
Luke Jenkins				31/5/16
Maeghin Burt				31/5/16
Chloe Hui				7/5/16
Rebecca Carroll				16/5/16
Gillian Hall				8/6/16



Printed Name	Signature	Address	Comment	Date
Ellen Houghton				26/4
Noomi Clark				26/4
Michaelia Sant	M Sant			26/4
Annaleigh Davis				27/4
Cordie O'Lonnor				27/4
Chantelle Garsido				23/6
C Davis-Whitman				29/6

**APPENDIX NO: 1 - PETITION TO ADD SPEED HUMPS ALONG LEICHHARDT STREET DUBBO TO SLOW TRAFFIC AROUND PEPPERCORN CHILDCARE CENTRE AT 36 LEICHHARDT STREET**

**ITEM NO: ICRC18/62**

Printed Name	Signature	Address	Comment	Date
Lauren O'Leary				22/4/16
Kellie Weissen				
Nadeia Anderson				22.4.16
Amy Mines				22/4/16
Julie Juhl				25/4/16
Kristy Williams				26/4/16
Megan Frappell				26.4.16
DIVINA DE VERA				26.4.16
J. Cooper				27/4/16
Daniello Peares				27/4/16
Regan Jones				27/4/16
Chris Harford				2.5.16
Jack Davis				3-5-16
Kate Davis				3-5-16

**APPENDIX NO: 1 - PETITION TO ADD SPEED HUMPS ALONG LEICHHARDT STREET DUBBO TO SLOW TRAFFIC AROUND PEPPERCORN CHILDCARE CENTRE AT 36 LEICHHARDT STREET**

**ITEM NO: ICRC18/62**

Printed Name	Signature	Address	Comment	Date
Nicola Payne	<i>N Payne</i>		would love to see this happen	22/4/16
Krys Jordan	<i>K Jordan</i>		I'd also suggest pavements/paths	22/4/16
Anne Stephens	<i>A Stephens</i>			22/4/16
Kayla Edwards	<i>K Edwards</i>			22/4/16
RACHAEL MCCARNEY	<i>R McCarney</i>			22/4/16
Amy Fielder	<i>A Fielder</i>		It is an absolute must, full support	22/4/16
Danni Lummis	<i>D Lummis</i>			22/4/16
Tamara McFarlane	<i>T McFarlane</i>		This should be a priority	22/4/16
Tim Campbell	<i>T Campbell</i>			22/4/16
Trudi Cook	<i>T Cook</i>		all our children, all need to be safe this is a must	22/4/16
Tara Bonner	<i>T Bonner</i>		IF HIGH SCHOOL KIDS GET A 40 ZONE WHY NOT 20'S 40'S	26/4/16
Jo Wiatkowski	<i>J Wiatkowski</i>			26/4/16
Emilia Williams	<i>E Williams</i>			26/4/16
Liam Reid	<i>L Reid</i>		this would be great	26/4/16
Jacqueline Bonnington	<i>J Bonnington</i>			26/4/16
BPC O'Donnell	<i>BPC O'Donnell</i>			29/4
Karen Cooper	<i>K Cooper</i>			2/5/16
Leyah Hocking	<i>L Hocking</i>			3-5-16
NICK SYKES	<i>N Sykes</i>			4-5-16

**APPENDIX NO: 1 - PETITION TO ADD SPEED HUMPS ALONG LEICHHARDT STREET DUBBO TO SLOW TRAFFIC AROUND PEPPERCORN CHILDCARE CENTRE AT 36 LEICHHARDT STREET**

**ITEM NO: ICRC18/62**

Printed Name	Signature	Address	Comment	Date
Tom Longhurst				22/4/16
Peter Jones				22/4/16
Lisa Macpherson				22/4/16
Sarah Ode				22/4/16
Jenny Knight				22/4/16
Sharon Hamilton				22/4/16
Sharon O'Reilly Kipton Pylon				26/4/16
Traged Anderson				26/4/16
Damelle Sykes				26/4
Jessica Harding				26/4
Jason Stawick				26/4
Ashleigh Rostrom				27/4
Pam Keelala				27/4
Jessica Leahy				27/4
Michelle Jenkins				3/5



**Please take a minute to sign this petition so we can fight for the safety of our children!!!**

<b>My thoughts.</b>	<p>Petition to the Dubbo City Council</p> <p>On behalf of a number of residents and users of Leichhardt Street and the surrounding suburb of East Dubbo, I wanted to bring to your attention our concerns surrounding the safety of our children in this area as it relates to traffic and roads.</p> <p>This is a petition to add speed humps along Leichhardt Street in order to reduce risk of potential bodily harm towards the children attending Peppercorn Childcare Centre at 36 Leichhardt Street, Dubbo.</p> <p>Many of us have witnessed drivers (including buses and construction trucks) proceeding quickly along the street and not taking responsibility to slow down in this highly populated area of children of all ages.</p> <p>We, the undersigned, call upon Dubbo City Council to consider this petition as a high priority, to put in place permanent speed bump. We believe speed bumps and other traffic calming methods would deter these type of drivers without compromising the ability of emergency vehicles to access the street. This ultimately will keep the children and their family's safe whilst crossing the road during peak hour traffic.</p> <p>When the childcare centre care carpark is full, the families park across the road on our front lawns, meaning they need to cross the road in peak traffic to access the centre. This is often an unsafe thing for them to do as a driver speeds by with no regard to parents or small children halfway across the road.</p> <p><b>Kind Regards</b></p> <p><b>Tony Wilson</b></p> <p>19 Leichhardt St</p> <p>DUBBO 2830 ph 0474120771 0458196718</p>
<b>Children's safety</b>	We, the undersigned, are concerned citizens who urge our Council's to act now adding speed humps along Leichardt St before a child gets injured or even killed

Printed Name	Signature	Address	Comment	Date
CHRIS GORTON				18/04/16
Kelly Gorton				18.4.16
Tony Wilson				18.4.16
Anna Oliver				18.4.16
Debbie Graydon				19.4.16
CHRIS WELSH				19.4.16
Maxine Towney				19.4.16
DANNY WILLIAMS				19.4.16

TEMPY TU

Printed Name	Signature	Address	Comment	Date
Sharon Curran				19/4/16
Colleen Senz				19/4/16
IE Shaffery				
Joshua Wilt				
LIZ Gray				19/4/16
Rob Gray				19/4/16
GARY HUNTER				19/4/16
NORMA HODGSON				19/4/16
PETER WOODWARD				19/4/16
Letitia Gallagher				19/4/16
Peter Gallagher				19/4/16
Colin Ryan				19/4/16
BRETT SHEPHERD				19/4/16
D LIVINGSTONE				19/4/16
A.N. ELLIS				19/4/16
JODIE SAVILLE				19/4/16
Mark Martin			Do it now	19/4/16
Jack Martin				19/4/16

Printed Name	Signature	Address	Comment	Date
Dorrie Rowns	[Signature]		NEED MORE	7/6/16
Kerrie Whitby	[Signature]		in 10 years we need more	7/6/16
KENNETH FEENEY	[Signature]		NEED TO slow down	
Angie West	[Signature]		1) ???	15/5/16
[Signature]	[Signature]			
K Tucker	[Signature]		777	21/5/16
[Signature]	[Signature]			
[Signature]	[Signature]			
Ahnbridge	[Signature]			27/5/16
D Coleman	[Signature]		ABOUT TIME	
David Smith	[Signature]			
Leah Matthews	[Signature]			1/6/16
Jack Tormey	[Signature]			
B Fernandez	[Signature]			23/6/16
Anita Tormey	[Signature]			23.6.16
Chloe Moore	[Signature]			23/6/16
Caitlin Tormey	[Signature]			23/6/16
Rosana Bignardi	[Signature]			23/6/16
[Signature]	[Signature]			
Rachael Stanley	[Signature]			6/7/16

Printed Name	Signature	Address	Comment	Date
Rosalind Cribson				7.7
Mark Romans				7.7
Charmaine Campbell				
Daniel God				9.7
MARK TAYLOR				10.7
Phema Barnes				20.7
David McLeod				
Amanda McNeil				2/8
Hewitt Callister				2/8
Albert Ah See			Couldn't agree more its important	9.8
Jarvis Moe				15/8



**APPENDIX NO: 1 - PETITION TO ADD SPEED HUMPS ALONG LEICHHARDT STREET DUBBO TO SLOW TRAFFIC AROUND PEPPERCORN CHILDCARE CENTRE AT 36 LEICHHARDT STREET**

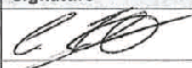

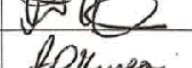
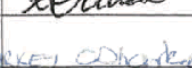
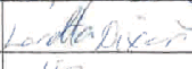
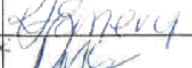




**ITEM NO: ICRC18/62**

Printed Name	Signature	Address	Comment	Date
W Graham				21-4-16
A CRANVIA			Kids should be safe everywhere	21-4-16
M. Talva			KIDS COME FIRST	21-4
K Thompson				21-4-16
Thomas McKee				22-4-16
CHRIS Smith				22/4/16
Frank Dowler			KIDS ARE SACRED	22-4-16
A. SHORT				22/4
DENNIS SQUIRE				
MICHELLE DEAN				22/4
Rob Klaare			All PreSchools should have them	22/4
Helen Hogan			Children are the most precious gift!	22/4
J Smith			safety of our children	23/4
T. Vononmatierita			Children safety is a priority	23/4
C COLLEY			Safety of Kids	26/4
Jodie Wiseman			(Kids come first)	26/4
J. Bright				27/4
B. Pugh			Kid come first	27/4
K. Dixon				27/4
A.W. Houghly				27/4

*over to* 

**Please take a minute to sign this petition so we can fight for the safety of our children!!!**

<b>My thoughts.</b>	<p>Petition to the Dubbo City Council</p> <p>On behalf of a number of residents and users of Leichhardt Street and the surrounding suburb of East Dubbo, I wanted to bring to your attention our concerns surrounding the safety of our children in this area as it relates to traffic and roads.</p> <p>This is a petition to add speed humps along Leichhardt Street in order to reduce risk of potential bodily harm towards the children attending Peppercorn Childcare Centre at 36 Leichhardt Street, Dubbo.</p> <p>Many of us have witnessed drivers (including buses and construction trucks) proceeding quickly along the street and not taking responsibility to slow down in this highly populated area of children of all ages.</p> <p>We, the undersigned, call upon Dubbo City Council to consider this petition as a high priority, to put in place permanent speed bump. We believe speed bumps and other traffic calming methods would deter these type of drivers without compromising the ability of emergency vehicles to access the street. This ultimately will keep the children and their family's safe whilst crossing the road during peak hour traffic.</p> <p>When the childcare centre care carpark is full, the families park across the road on our front lawns, meaning they need to cross the road in peak traffic to access the centre. This is often an unsafe thing for them to do as a driver speeds by with no regard to parents or small children halfway across the road.</p> <p><b>Kind Regards</b></p> <p><b>Tony Wilson</b></p> <p><b>19 Leichhardt St</b></p> <p><b>DUBBO 2830 ph 0474120771 0458196715</b></p>
<b>Children's safety</b>	<p>We, the undersigned, are concerned citizens who urge our Council's to act now adding speed humps along Leichardt St before a child gets injured or even killed</p>

Printed Name	Signature	Address	Comment	Date
CHRIS GORTON				18/04/16
Kelly Gorton				18.4.16
Tony Wilson				18.4.16
Anna Oliver				18.4.16
CARRISSASHARKEY				20.4.16
Carretta Dixon				20.4.16
Koch Emery				20.4.16
ROB MARSH				20.4.16
Ross SIZEMORE			ST	26/5/16
Rijan EDWARDS				

Printed Name	Signature	Address	Comment	Date
Tenille Achina	<i>Tenille Achina</i>			20.4.
Kerrie-Anne Emery	<i>Kerrie-Anne Emery</i>			21.4
Nicole Emery	<i>Nicole Emery</i>			21.4
Tony Harris	<i>Tony Harris</i>			21.4
Karee Dunn	<i>Karee Dunn</i>			21.4
Carol Lawrence	<i>Carol Lawrence</i>			21.4.
ROBERT STODART	<i>Robert Stodart</i>			21.4.
Mark Rainer	<i>Mark Rainer</i>			21.4
DALE ROBERTSON	<i>Dale Robertson</i>			21.4
Agnes Vaslogan	<i>Agnes Vaslogan</i>			21.4.16
Morgan Muritt	<i>Morgan Muritt</i>			21.4.16
Flo Egan	<i>Flo Egan</i>			21.4.16
Carissa Perkins	<i>Carissa Perkins</i>			21/4/16
KERRY MASON	<i>Kerry Mason</i>			21/4/16
A. Fenton	<i>A. Fenton</i>			21/4/16
C. RHODES	<i>C. Rhodes</i>			21.4.16
A. Gibson	<i>A. Gibson</i>			21/4/16
K. FLICK	<i>K. Flick</i>			21/4/16
A. Corrigan	<i>A. Corrigan</i>			21/4/16
J RYAN	<i>J Ryan</i>			21/4/16

Printed Name	Signature	Address	Comment	Date
Alga Sipra			great	25/4/16
Tania Rovero				28/4/16
Stephen Birch				29/4/16
Rosario WALKER	R. Walker			28/4/16
Jarah Stevens				28/4/16
Shane O'Brien				30/5/16
Susan McAnally				2-5/16
Daniel Linnert				3-5-16
Lorinda Jermyn			good idea	5/5/16
Charmain Malhotra	C Malhotra		"	7/5/16
Kimber Riley				8/5/16
K Dockun			"	8/5/16
A. Ryner				11/5/16
Anne Carr	A. Carr		"	12/5/16
Judy Ryan	J Ryan		"	12/5/16
Mick Dunn			Common Sense	12/5/16
Martina Morawie				10/5/16
Domen Johnson			Common Sense	12/5/16
Lionel Ward			mad 4nc	13/5/16
Kylie Ardern			"	16/5/16



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 70 Church Street DUBBO NSW 2830  
 Ph: (02) 6801 4000  
 Fax: (02) 6801 4259  
 www.dubbo.nsw.gov.au

**Leichhardt St - Day Care Centre**

43 0 33 65

Meters

Projection: Transverse Mercator  
 Coordinate system: MGA (GDA94) Zone 55



## REPORT: Review of the location of the Reverse Vending Machine within the Victoria Park precinct

**AUTHOR:** Director Community and Recreation  
**REPORT DATE:** 18 June 2018  
**TRIM REFERENCE:** ID18/1008

### EXECUTIVE SUMMARY

At its December 2018 Ordinary meeting, Council resolved the following:

- “2. That the location of the first reverse vending machine in Dubbo adjacent to the skate park/Men’s Shed area within Victoria Park be noted.
3. That Council obtain a report from the State Government on the review of the success of the location of the container within six months of its installation.”

The end of June 2018 marks six (6) months since the NSW Government contractors installed a reverse vending machine at the approved location within Victoria Park.

Since the initial installation in late December 2017, Cleanaway TOMRA in January 2018 took full responsibility for maintaining the cleanliness of the site which included managing the issue of people leaving behind large quantities of cardboard and other containers. The levels of complaints received by Council via formal channels declined markedly as Cleanaway TOMRA allocated resources that sees the reverse vending machine site visited a number of times a day. This improved servicing took place from late January 2018 and Operations staff report a significant improvement in general tidiness.

Since Council’s resolution, Cleanaway TOMRA installed an additional machine at the Delroy Shopping Centre. As this is private property Council has not collected data on complaints. This had the effect of reducing some pressure on the Victoria Park based machine. Cleanaway TOMRA have provided the following data on the Victoria Park machine:

- Approximate daily service times for Dubbo Council Victoria Park RVM
  - 4.45am
  - 9am
  - 11am
  - 1pm
  - 3.30pm
- Cleanaway has 2 x CDS trucks in Dubbo and service this particular site 7 days a week, 5 times a day.
- Dubbo RVM volumes to date – 6,286,546 containers.

The Dubbo Community Men's Shed has raised concerns with some Councillors regarding the cleanliness of the facility. This largely relates to concerns regarding fine glass fragments and liquid residue from bottles on asphalt surfaces. It should be noted that a number of people arguably of relative low incomes are seen to regularly use the machines in the mornings and this location would appear particularly convenient for that demographic. Furthermore Council staff are no longer spending significant time and resources cleaning up discarded bottles around the skate park precinct.

When considering the effectiveness of the Return and Earn Reverse vending machine in Victoria Park, it should also be noted that Cleanaway TOMRA is still investigating a third location for a reverse vending machine as well as the likelihood that a bulk receipt centre will be established in the short term, based on a Development Application submitted by the Murdi Paaki Regional Enterprise Corporation (MPREC) for their site at Blue Ridge Estate.

### **ORGANISATIONAL VALUES**

Customer Focused: The proposed placement is community focused by being accessible by children, central to the Dubbo urban area and consistent with previous community consultation.

Integrity: The placement of a reverse vending machine is consistent with the community's expressed desire for less litter in the general environment and in particular waterways.

One Team: Management of litter is a whole of organisation issue, given it involves Divisions that manage waste, open space assets and the sustainability of the environment.

### **FINANCIAL IMPLICATIONS**

Should Council determine to terminate the contract for the placement of the reverse vending machine at Victoria Park, a proportion of the \$8,000 per annum income shall not be realised.

### **POLICY IMPLICATIONS**

There are no policy implications arising from this report.

### **RECOMMENDATION**

- 1. That Council considers the appropriateness of the Victoria Park location for a Return and Earn reverse vending machine in Dubbo.**
- 2. That Council notes that a Development Application has been submitted by Murdi Paaki for a 'bulk' collection point on its site at Blue Ridge Estate and its potential approval by the end of August 2018.**

*Murray Wood*  
Director Community and Recreation

## BACKGROUND

The former Dubbo City Council at its Ordinary Meeting held on 24 August 2015, determined:

1. *That the General Manager be requested to convene a meeting of interested parties with a view to addressing the level of rubbish and litter both in and along the Macquarie River.*

On 28 October 2015 a public meeting was held at the function room of Apex Oval with 51 people in attendance. The participants came from a variety of interests. They ranged from interested individuals who like recreating on the river, river based tourism operators, a fishing interest group and environmentally focused community groups. Significant concern was raised at this community meeting regarding the amount of litter entering the waterways. There was a consensus that Dubbo wanted to be at the forefront of any NSW-wide initiatives to reduce litter, including being an early adopter of a Container Deposit Scheme.

Subsequently The NSW Minister for the Environment, Hon Mark Speakman MP, released the NSW Container Deposit Scheme (CDS) discussion paper for public consultation on 22 December 2015.

The CDS with a financial incentive has a preventative and a reactive element. It proactively encourages people not to litter in the first place as they know they can get the deposit back themselves. As a reactive measure to people littering the cash-return encourages people, particularly children/youth, to pick up the litter of others.

Dubbo has a significant proportion of its population that have families on fixed incomes and cash returns would arguably be more attractive to children and youth from those families when returning beverage containers for the deposit return.

This is consistent with findings presented in the EPA discussion paper that found wealthier neighbourhoods were less influenced to recycle by a financial incentive and that children, youth and people on fixed incomes have been shown to prefer cash- returns.

Whilst the cost of beverages in single use containers has increased, the current cost of production and the previous cost of consumption did not factor in the total social cost of litter. In other words the manufacturers and consumers were getting a benefit at no cost from public open space (including waterways) being used as packaging disposal sites.

At the Ordinary meeting of Council held on 18 December 2017 Council resolved in response to a report from the Director Community and Recreation titled "*Container Deposit Scheme (CDS): reverse Vending machine Location on Council Land*":

1. *That the information contained within the report of the Director Community and Recreation dated 9 December 2017 be noted.*
2. *That the location of the first reverse vending machine in Dubbo adjacent to the skate park/Men's Shed area within Victoria Park be noted.*



3. That Council obtain a report from the State Government on the review of the success of the location of the container within six months of its installation.

## REPORT

Council and government officers discussed a location that had access for vehicles, access to power and was seen as a community focused solution to litter. For many years the Victoria Park skate park, whilst highly utilised for its intended purposes, has been a hotspot for litter requiring significant operational resources per annum to clean up estimated at over \$5,000 per annum (location below Fig 1). For these reasons the Victoria Park location was put forward and ultimately resolved by Council as the site for the first reverse vending machine in the Dubbo urban area.



**Figure 1: Location of the Reverse Vending machine within the Victoria Park precinct- indicated by shaded circle between the Dubbo Aquatic Leisure Centre and the skate park.**

Upon the installation of the reverse vending machine immediately before the 2017 Christmas-Boxing Day period there were significant levels of community concern raised about the amount of litter left behind from users of the facility. Council undertook social media campaigns to encourage more appropriate behaviour.

In mid to late January 2018, Cleanaway TOMRA advised Council that they would be taking responsibility for maintaining a clean site. The feedback from operational staff who were cleaning the site throughout late December and January was positive in regards to the subsequent management of bulk waste left behind by users. Cleanaway TOMRA have placed a number of bins at the site to encourage people to not leave waste on the ground (Figure 2).



**Figure 2: The bins Cleanaway TOMRA have placed at the location to manage people dumping waste next to the reverse vending machine.**



**Figure 3: Showing the areas that concern the Dubbo Men's Shed who are neighbours to the reverse vending machine facility.**



**Figure 4: Small shards of glass left behind by the contractor emptying the reverse vending machine.**

Cleanaway TOMRA have provided the following data on the Victoria Park machine:

- Approximate daily service times for Dubbo Council Victoria Park RVM
  - 4.45am
  - 9am
  - 11am
  - 1pm
  - 3.30pm
- Cleanaway has 2 x CDS trucks in Dubbo and service this particular site 7 days a week, 5 times a day.
- Dubbo RVM volumes to date – 6,286,546 containers.

As the Return and Earn Scheme is a NSW Government initiative, Customer Services staff of Dubbo Regional Council log calls for information about such matters as “Non Council Related matters”. At this time specific data relating to complaints about this service is not available. Council can determine that this should be a category of customer complaint moving forward thereby creating a dataset easily relatable to the Reverse Vending Machine locations in Dubbo.

Council have received concerns from the Dubbo Community Men's Shed in regards to the cleanliness of the site. There is often fine shards of glass left behind where the reverse vending machine is emptied by the contractor. The Men's Shed members also relate concerns to Council regarding liquids that are often left on the ground after the machine has been emptied. It should be noted that the drainage does not go into storm water and therefore waterways but rather goes to an agricultural sub surface drain and filters through the soil where trees (*Melaleuca quinquenervia*) have also been planted.

The Men's Shed Committee has previously been advised to contact Cleanaway TOMRA in regards to complaints concerning hygiene, with Council staff providing contact details. Council staff to date have not been advised that the Men's Shed Committee is being ignored in this regard. Ideally concerns of the Men's Shed would be elevated to the Manager Social Services so Council staff could then liaise directly with Cleanaway TOMRA. Should the servicing of small glass fragments continue to be an issue Council, through the \$8,000 per annum rental it receives, could engage the Men's Shed as a contractor to sweep the area in return for payment.

Initially the Dubbo Community Men's Shed also had concerns about their evacuation plan requiring their members to walk past the front of the machine that may be crowded with users. In addition there was some minor community feedback about the narrow pathway to the skate park being restricted by users of the reverse vending machine. Figure 5 shows how Council has made changes to the fencing to allow easy passage past removable bollards for both bike riders and members of the Dubbo Community Men's Shed.



**Figure 5: The replacement of rail fencing and boom gates with bollards, the yellow bollard being removable and therefore acting as a gate.**

**OTHER SITES**

Cleanway TOMRA did put forward a proposal to Council in late March 2018 for another site for a reverse vending machine. The location was adjacent to Jubilee Oval on Wingewarra Street in east Dubbo, on a carpark site that formally hosted recycling drop off bins and subsequently a container for the now defunct PCYC Junior Rugby League Club (Figure 6).

The carpark near Jubilee Oval, though being managed for approximately 20 years by Council is actually land owned by the NSW Government being continuous with the lot on which Orana Heights Public School sits. Informal discussions with Councillors in March and April led staff to advise Cleanway TOMRA that this site from a Council perspective was not seen as appropriate. It should be noted that the Education Department could negotiate directly with Cleanway TOMRA for the placement of the reverse vending machine at this location.



**Figure 6: Showing the site for the proposal from Cleanway TOMRA for a third reverse vending machine. The red shading shows the proposed site with the Education department owned parcel of land (yellow boundary).**

In regards to other Council owned sites to which the currently Victoria Park based machine could be moved, there are no significant asset in the open space portfolio that would be as convenient as Victoria Park precinct in regards to a central location nor readily accessible to power and sealed car parking.

One option that could be explored is the former recycling drop off site in High Street, south Dubbo (Figure 7 below), noting that this is not as centrally located and a number of users of the existing facility at Victoria Park walk to the reverse vending machine carrying large bags or wheeling trolleys. A new power connection would be required from overhead supply so there would be an additional expense at start up. This is part of the road asset and would come under the responsibility of the Director Infrastructure and Operations under which the accountability for waste management resides.



**Figure 7: Site of the former High Street recycling drop off bins**

Council could consider seeking to have the reverse vending machine placed in the Dubbo Library carpark where there is power available within a CBD/central Dubbo location. However, the same issues as identified by the Dubbo Community Men's Shed at the Victoria Park precinct would apply, as well as the greater negative of run off more directly entering the storm water system and therefore the Macquarie River.

Alternatively, Council could call for expressions of interest from community groups who occupy land in central Dubbo for which they could rent out land for the placement of a reverse vending machine in return for an annual income. They would have to provide a site that is accessible by the public including car parking, accessible by the trucks required to empty the reverse vending machines and have access to power. This could be combined with Council conducting an online survey seeking community views about the location at Victoria Park precinct, thereby providing more data for Councillors' consideration.

**Bulk Receival Facility**

Council Planning and Environment staff are currently assessing a Development Application submitted by the Murdi Paaki Regional Enterprise Corporation (MPREC) for the *“Installation of a Automated System in an Existing Shed and Installation of a Collection Bin for the purposes of a Recycling Collection Centre at 5 Blue Ridge Drive.”*

MPREC is a not-for-profit organisation and a service provider for Aboriginal communities in Western NSW. The corporation is an Indigenous owned and managed organisation that delivers employment, training and community services within the Murdi Paaki region and other parts of NSW. The proposed bulk recycling collection centre is proposed for the site on which the Murdi Paaki Dubbo office is located.

The purpose of the development is to provide a collection site for the public to exchange their recycled items for a refund. Access to the site will be from Blue Ridge Drive and existing driveways and car parks. It is anticipated the approval shall be issued by August 2018.

This development should further reduce the utilisation of the Victoria Park based reverse vending machine.



**DUBBO REGIONAL  
COUNCIL**

## **Report of the Cycling Facility Working Party - meeting 28 June 2018**

**AUTHOR: Administration Officer - Governance**  
**REPORT DATE: 4 July 2018**

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The Committee had before it the report of the Cycling Facility Working Party meeting held 28 June 2018.

### **RECOMMENDATION**

**That the report of the Cycling Facility Working Party meeting held on 28 June 2018, be adopted.**





**REPORT**  
**CYCLING FACILITY WORKING PARTY**  
**28 JUNE 2018**

**PRESENT:** Councillor B Shields, the Manager Open Space and Recreation (I McAlister), the President Dubbo Cycle Club (M Gilbert), the Vice President Dubbo Cycle Club (J Farr).

**ALSO IN ATTENDANCE:** Dubbo Cycle Club members (J Canobie and J Billsborough), Barnson Pty Ltd (K Gleeson) and the Administration Officer – Community and Recreation (M Fairall).

Councillor B Shields assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 6.00pm.

**CF18/3 PRESENTATION - CYCLING FACILITY PROJECT - UPDATE (ID18/1009)**

The Working Party was provided an update by the Manager Recreation and Open Space regarding this matter.

**RECOMMENDATION**

- 1. That the presentation provided by the Manager Recreation and Open Space and Barnson be noted.**
- 2. That Barnson rework the criterium track by taking the bottom sweep out and continue the bend on the western side, whilst still working towards a 1,000 metre track, or as close as possible.**

**CF18/2 LEAVE OF ABSENCE**

Requests for leave of absence were received from the Director Community and Recreation (M Wood), the Redevelopment Sub-committee member (S Grounds) who were absent from the meeting for personal reasons. Such leave of absence were accepted by the Committee and the members concerned were granted leave of absence for this meeting.

The meeting closed at 6.50pm.

.....  
CHAIRMAN



## REPORT: Men's Shed Facility Dubbo

**AUTHOR:** Manager Operations  
**REPORT DATE:** 19 June 2018  
**TRIM REFERENCE:** ID18/1014

### EXECUTIVE SUMMARY

The Dubbo Community Men's Shed Incorporated and Dubbo Regional Council have shared the use of Crown Land Reserve 520040 since 2008.

The Council space is occupied by its Sporting Facilities Operations team as a forward storage location. This is an important principle in terms of gaining efficiencies so that staff are not required to return to Hawthorn Street depot to access day to day operational items to maintain sporting facilities and parks located in the CBD and along the river.

Since 2008, the Dubbo Community Men's Shed has been granted additional space at the expense of Sporting Facilities Operations with the most recent reduction in size occurring in June 2015. For the efficient delivery of maintenance and field preparation of sporting fields the Operations team cannot 'shrink' their usable area any further. Council has now received a request by the Dubbo Community Men's Shed for additional space, prompting a review of the future suitability of the site for Council use.

As a forward operations site for Council's Sporting Facilities team, the site is less than ideal having been developed from the original maintenance depot of many decades adapted to a shrinking area as the Dubbo Community Men's Shed has expanded. An alternative location for a purpose built facility exists at Victoria Park Number 1 Oval and this would allow the Dubbo Men's Shed to expand as they see fit at their current location.

The proposed development of a new forward maintenance site for the City's Sporting Facility Operations team at Victoria Number 1 Oval will enable the Men's Shed to be granted access to the entire space that consists of a Council operational area and the Men's Shed infrastructure.

### ORGANISATIONAL VALUES

Customer Focused: Council has responded to requests from the Men's Shed for additional space.

Integrity: Council has always responded proactively to Dubbo Community men's Shed requests and has been consistent in explaining the need for Council to have operational space to service other community groups such as sporting associations.

One Team: Different branches of Council have worked collectively to develop this option and will be required to work in partnership should the proposal be approved.

**FINANCIAL IMPLICATIONS**

The estimated cost of shed construction with planning fees is \$250,000. This is currently unfunded and should it be a Council priority it will be funded through a reprioritisation of asset renewal capital funding. There will be no further costs to Council as a result of the Men's Shed expanding into the vacated location. Council will assist the Men's Shed in attaining grant funding for improvements to this area.

**POLICY IMPLICATIONS**

There are no policy implications arising from this report.

**RECOMMENDATION**

**That a purpose built shed be built at Victoria Park Number 1 Oval for Operations staff to enable the Dubbo Community Men's Shed to expand.**

*Craig Arms*  
Manager Operations

## BACKGROUND

The Dubbo Men's Shed Incorporated and Dubbo Regional Council have shared the use of a portion of Crown Land Reserve 520040 since 2008.

The Council space is occupied by its Sporting Facilities Operations team as a forward storage location. The space is referred to as 'The Stables' (Figure 1). This forward storage location is an important principle in terms of gaining efficiencies so that staff are not required to return to Hawthorn Street Depot to access day to day operational items.



**Figure 1: The site of the Dubbo Community Men's Shed (shaded red) and Council operations area (shaded yellow).**

Since 2008, the Dubbo Community Men's Shed has been granted additional space at the expense of Sporting Facilities Operations with the most recent reduction in size occurring in June 2015. For the efficient delivery of maintenance and field preparation of sporting fields the Operations team cannot 'shrink' their usable area any further. Council has now received a request by the Dubbo Community Men's Shed for additional space, prompting a review of the future suitability of the site for Council use.

The most recent request from the Men's Shed for the granting of further space currently used by Council's Sporting Facilities Operations team has forced a review of the suitability of the location.

## **REPORT**

The 'Stables' facility is no longer suitable for use as an operational base.

### Location

The Stable area is accessed via Victoria Park No. 3 car park. The small area has become a high traffic area with lots of vehicle and truck movements intertwined with pedestrian access to the Skate Park and Victoria Park, the 'Return and Earn' Facility itself as well as the Men's Shed. It is not an appropriate location for Council staff to be reversing trailers into a narrow, congested space.

### Dilapidated Facilities

The facilities are not fit for purpose. The 'Stables' are a converted space from a previous use. There is no provision for managing run-off and little resilience to the elements particularly when it rains.

The facilities do not allow the Operations team to function at a standard expected by the community. For example, the lack of water runoff management means that grass clippings essential for cricket pitch preparation cannot be kept dry during period of wet weather, meaning pitch preparation suffers.

### Recommended Option for Relocation

Sporting Facilities Operations requires a forward positioned storage location both to store bulking and expensive plant and equipment, but also to avoid the need to return to Hawthorn Street Depot for day to day operational requirements.

Victoria Park Number 1 Oval is a central location with space sufficient to accommodate operational requirements.

The attached proposal outlines a project to meet operational requirements at a Victoria Park Number 1 Oval site.



**SUMMARY**

The Men’s Shed require more space within Crown Reserve 520040.

The space is currently shared between the Men’s Shed and Council’s Sporting Facilities Operations team. The Council occupied portion is referred to as ‘The Stables’.

The Stables facility is not fit for purpose as a forward located storage area for Sporting Facilities Operations team.

The proposed shed construction at Victoria Park Number 1 Oval provides a central location with space sufficient to accommodate operational requirements.

The Men’s Shed would then be able to have the entire space that is currently used by Council staff as an operational area.



## REPORT: Dubbo Regional Council and Save the Children Australia - Strategic Partnership

**AUTHOR:** Manager Macquarie Regional Library  
**REPORT DATE:** 21 June 2018  
**TRIM REFERENCE:** ID18/1020

### EXECUTIVE SUMMARY

Dubbo Regional Council is the Executive Council of Macquarie Regional Library (MRL). As such, the Library's Strategic Plan provides for an inclusive and equitable approach in its service delivery across the local government areas of Dubbo Regional Council, Narromine Shire Council, and Warrumbungle Shire Council. In July 2018, Macquarie Regional Library proposes to enter into a strategic partnership with Save the Children Australia to deliver digital literacy programs and training to its communities and take a leadership role in empowering community members, specifically children and youth within the safety and comfort of public library facilities.

### ORGANISATIONAL VALUES

Customer Focused: Council has a responsibility to ensure that all services, outcomes and facilities along with partnership activities are delivered equitably. This partnership relates directly to the outcomes regarding social equity and access to Council services, programs and facilities.

Integrity: The delivery of this program is in accordance with Macquarie Regional Library Strategic Plan 2018-2021, which was on Public Exhibition during June 2018.

One Team: Council and Macquarie Regional Library partners with internal and external stakeholders and organisations to provide quality services that are of social, educational and recreational value to community members.

### FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

### POLICY IMPLICATIONS

There are no policy implications arising from this report.

**RECOMMENDATION**

- 1. That Dubbo Regional Council, as Executive Council of Macquarie Regional Library, enter into a strategic partnership with Save the Children Australia.**
- 2. That the strategic partnership operates under the terms of a Memorandum of Understanding (MOU) which clearly outlines the roles and responsibilities of each partner organisation.**

*Kathryn McAlister*

Manager Macquarie Regional Library



## BACKGROUND

Macquarie Regional Library recently met with Save the Children Australia to discuss a strategic partnership between the two organisations. The partnership program, *Programming the Future* addresses the digital divide facing young people from disadvantaged communities in regional and remote NSW. The Library is well positioned, as a community service provider, to partner with Save the Children Australia in this program. The partnership's anticipated duration is up to 24 months for the purpose of this program.

## REPORT

Save the Children Australia sought an organisation within the Dubbo community to partner in establishing the *Dubbo Programming the Future* (PtF) DigEHub. A DigEHub partner does not necessarily have to have a great knowledge of emerging technologies, but requires a willingness to learn and a desire to support others in the community to learn.

In June 2018, Macquarie Regional Library met with Save the Children Australia to discuss a strategic partnership proposal with the Library being the identified DigEHub in the community. Save the Children *Programming the Future* addresses the digital divide facing young people from disadvantaged communities in regional and remote NSW.

The partnership will enable the Library to deliver digital training to help educate and empower children and youth in its communities. The Library will work with a Save the Children Digital Education Specialist to conduct regular workshops on new and emerging technologies to engage children and youth beyond foundational literacies. Save the Children facilitates community-driven Digital Excellence Hubs that will deliver training and support services, using cutting edge technology such as coding, robotics, 3D printing and virtual/augmented reality.

The methodology behind the program is based on developing 21<sup>st</sup> century competencies including problem solving, critical thinking and collaboration, which is achieved through peer to peer learning, project based and experimental learning around technological solutions with real world applications.

The partnership will operate under a Memorandum of Understanding (MOU) and the terms of agreement are clear and concise.

## SUMMARY

This collaborative partnership will complement the Library's strategic and delivery program outcomes and goals and will provide a targeted approach in supporting community needs, particularly children and youth from disadvantaged backgrounds. It is important that the Library remains relevant by adapting its delivery programs to meet the changing needs of its communities, and to promote digital and information literacy with the support of dedicated staff.

Appendices:

- 1 [↓](#) Memorandum of Understanding - template - Save the Children Consultancy Agreement - Dubbo Regional Council - Digital Hub

## MEMORANDUM OF UNDERSTANDING

between

**SAVE THE CHILDREN AUSTRALIA**  
33 Lincoln Square South, Carlton, Victoria, 3053  
ABN: 99 008 610 035

And

**ABC XYZ Pty Ltd**  
***[Address]***  
ABN: ## ### ### ##

## Parties

The Parties to this Memorandum of Understanding (**MOU**) are as follows:

1. **Save the Children Australia** ABN 99 008 610 035 of 33 Lincoln Square South, Carlton, Victoria, 3053, Australia (**Save the Children**).
2. **ABC XYZ Pty Ltd** ABN ## ### ### ### of *[insert address]*, Australia (**Partner**).

## Recitals

- A. Save the Children and the Partner intend to collaborate to co-deliver ***Programming the Future (PtF)***.
- B. The Program aims to skill locally-based (regional and remote NSW) partners in the safe use of latest technology to engage children and young people and assist them in learning 21<sup>st</sup> century skills (collaboration, critical thinking/problem solving, communication and creativity). PtF will be sustainable by the broadening and building of digital technology skills of the local based partners/champions. It will also create supportive learning networks to facilitate ongoing professional development, through the development of 12-24 month digital education plans for each service. developed with the assistance of Save the Children staff.
- C. A PtF Champion is a service committed to delivering high quality educational programming to children and young people in regional and remote locations. PtF champions are employees or volunteers of various organisations such as schools; youth services or other community based service providers, and they are passionate about providing young people with the skills and knowledge they will need to succeed in life. PtF champions may or may not have a great understanding of the latest technology, but they do have a willingness to learn; experiment and share experiences in an effort to provide the best to the children and young people they work with.
- D. A PtF 'Digital Excellent Hub' (DigEHub) is a partnership established between Save the Children and a local champion who is committed to assisting to drive PtF values and activities. DigEHubs will take a lead role in supporting other more regional or remote PtF Champions through providing a central space for training and information sharing. DigEHub staff will be provided with additional support from Save the Children to provide intensive PtF sessions and projects.
- E. The purpose of this MOU is to define the roles and responsibilities of each Party in relation to PtF.

## Terms of agreement

### 1. **Save the Children's obligations:**

Save the Children will:

- (a) Provide opportunities for monthly training to champion organisations to deliver 21<sup>st</sup> century technology educational projects/curriculum to PtF's target children and young people. Save the Children will support to organisations to access this training through consultation on relevant/desirable learning areas, preferred timing and the most economical use of resources;
- (b) Facilitate connection and establishment of relationships with key stakeholders and 21<sup>st</sup> century technology education specialists;
- (c) Negotiate use of and access to technology located within Save the Children's Mobile Youth Van for your organisations events, activities and promotions;
- (d) Offer access to Save the Children training opportunities and resources where appropriate;
- (e) Assist PtF champions to develop and implement a 12-24 month digital education plan for their school/community;
- (f) Assist PtF champions to apply for funding (where necessary) to upgrade/purchase technology, specifically, through sharing information with champions when funding is available and providing program information to support grant applications;
- (g) Facilitate ongoing access to shared learning experiences via online resources;
- (h) Support PtF champions to promote safe use of technology and protection of young people online;
- (i) Connect PtF champions with support networks and industry leaders to ensure ongoing learning and development; and
- (j) Provide PtF champions with all templates and online resources for data collection and reporting related to PtF.

**2. The Partner/Champion's obligations:**

The Partner will:

- (a) Actively work with Save the Children to maintain connection of relationships with key stakeholders and 21<sup>st</sup> century technology education specialists for the benefit of the DigEHub and regional PtF champions;
- (b) Include Save the Children's Mobile Youth Van in organisational events, activities and promotions, as appropriate;
- (c) Accept offer of Save the Children training opportunities where appropriate and beneficial to the DigEHub and regional PtF champions;
- (d) Commit at least two staff members/volunteers to be champions of PtF programs in the school/organisation and commit to running a minimum of three PtF session per week;

- (e) Make at least one staff member available to attend and assist in leading each monthly training session;
- (f) Contribute to the learning experiences of other schools/groups by sharing activities/plans through the PtF network;
- (g) Commit to all data collection activities through the PtF online portal. This will include: participant registration forms, attendance data, progress reports against digital education plan, distribution/participation in student and facilitator pre/post surveys (templates and portal to be provided by Save the Children);
- (h) Commit to work collaboratively with Save the Children to develop a 12-24 month digital education plan that actively works towards embedding PtF values into core business and may include strategies to procure further forms of technology to expand applications and broaden learning experiences for young people;
- (i) Consult with young people on the direction of digital education planning; and
- (j) Create an online safety culture through undertaking at least 2 safe use of technology information sessions/activities per annum (minimum of 1 delivered to young people and 1 delivered to organisation staff);

### **3. Financial obligations**

- (a) Save the Children will provide access to PtF training events, the Mobile Youth Van, educational support materials, staff support and advice.
- (b) Partner organisations/Champions will provide staff to facilitate PtF sessions; utilise existing organisation technology assets and/or purchase new technology as desired; cover costs and organisational expenses associated with accessing PtF offerings (eg. Travel costs to and from a training event).

### **4. Term**

The Parties agree that the MOU will commence on 1 January 2018 run until the earlier of either:

- (a) 1 July 2019; or
- (b) termination in accordance with clause 6 of this MOU.

### **5. Child Protection Protocols**

- (a) The Parties will conduct themselves, and ensure that their personnel (staff/volunteers/consultants) conduct themselves, in a manner which is consistent with the Child Safe (Child Protection) Policy and Code of Conduct (Annex A).
- (b) Each Party will:
  - (i) ensure that all of its personnel (staff/volunteers/consultants) involved in PtF and in contact with children have undergone child safe recruitment and screening processes prior to engagement (including national criminal record check,

Working with Children Check and signed the organisation's Code of Conduct), and prevent a person from working with children in PtF if they pose a risk to children;

- (ii) brief all personnel on the child safe policies and standards that apply to the operation of PtF;
  - (iii) have in place a child safe internal reporting procedure for personnel to report a suspected breach of the Code of Conduct (including any concerns about the actions or behaviour of staff and volunteers in relation to the safety or wellbeing of a child by staff/volunteers/consultants or any concerns for the safety or wellbeing of a child; and
  - (iv) agree to notify the other party of any child safe reports received from PtF.
- (c) Save the Children will:
- (i) conduct a child safe risk assessment prior to the commencement of PtF to identify and mitigate against any risks to the safety or wellbeing of a child whilst participating in PtF; and
  - (ii) design a child/youth friendly reporting mechanism for children in PtF to raise any concerns they have for their safety or wellbeing or that of another child.

## **6. Termination**

- (a) Either Party may terminate this MOU upon 30 days' notice in writing to the other Party.
- (b) On termination of this MOU each Party must return, or at the request of the other Party, destroy all records, documents, information and files in its possession which belong to the other Party; and each Party must not record or keep a copy of any confidential information of the other Party in any form.

## **7. Dispute resolution**

- (a) Should any disagreement arise between the Parties, this should be documented within seven days of the disagreement, to then be resolved by negotiation in good faith between the Parties.
- (b) If the disagreement is unable to be resolved within 14 days of documentation by negotiation, either Party can terminate this MOU upon 14 days' notice in writing to the other Party.

## **8. Use of logos, brand names, acknowledgements, media materials**

- (a) Each Party will obtain written approval to use the other's logo and tagline, name and any quotations relating to PtF, on each and every occasion it publishes materials discussing PtF.
- (b) All materials, including press releases, leaflets, website information and advertisements carrying either Party's logo or information, will be approved by the other Party. Both

Parties will reproduce the other Party's logo and brand name consistent with their respective guidelines.

## 9. Confidentiality

- (a) The Parties acknowledge that in delivering PtF, they may obtain access to, or become aware of, confidential information which is of commercial value to the other Party and which is owned by and will at all times remain the property of the other Party.
- (b) Each Party must:
  - (i) only use the confidential information for the purposes of delivering, and to the extent necessary to deliver, PtF;
  - (ii) not modify, reverse engineer or make copies, notes or records of the confidential information for any purpose other than in connection with the delivering of PtF;
  - (iii) keep in the strictest confidence all confidential information and not disclose to any person any confidential information without the consent in writing of the other Party;
  - (iv) not use, or modify any confidential information for its own use or benefit or the use or benefit of any third party; and
  - (v) promptly, at the request of the other Party at any time, disclose and deliver up to the requesting Party, all confidential information including copies in its possession, custody or control.

## 10. Intellectual property

The Parties agree that:

- (a) Each Party retains ownership of the intellectual property it brings to PtF (**Existing IP**). Each Party will grant the other Parties a perpetual, non-exclusive, royalty-free licence to use the Existing IP for the purpose of this MOU and for PtF.
- (b) Content and intellectual property created through and for PtF (**Created Intellectual Property**) will be owned by Save the Children. To benefit all partners and the children and young people they work with, Save the Children will grant to the Champions a perpetual, royalty-free, non-exclusive licence, including the right to sub-licence, to use the Created Intellectual Property. The Champions will not distribute or licence the Created Intellectual Property to any third parties for a fee, except with the written consent of Save the Children. This clause 10(b) survives the expiry or termination of this MOU.

## 11. General

- (a) The terms of this MOU may be varied by agreement in writing between the Parties.
- (b) All provisions of this MOU are legally binding and shall be construed and take effect in accordance with the laws in force in Victoria.



- (c) This MOU constitutes the entire agreement between the Parties as to its subject matter and supersedes all earlier agreements, arrangements or understandings about that subject matter or any part or aspect of that subject matter.

**12. Contact persons**

- (a) The Parties must have at all times one nominated person who is the key contact person and the person accountable for PtF.
- (b) The Parties must notify each other immediately of any changes to the contact person.

**Save the Children Australia**

**Name:** Angela Beard

**Title:** Team Leader – Programming the Future

**Telephone:** 0427 293 836

**email:** [angela.beard@savethechildren.org.au](mailto:angela.beard@savethechildren.org.au)

**ABC XYZ Pty Ltd**

**Name:**

**Title:**

**Telephone:**

**email:**

**Executed as an agreement:**

On behalf of **Save the Children Australia**  
**ATF Save the Children Australia Trust**  
(ABN 79 685 451 696):

On behalf of **ABC XYZ Pty Ltd**  
(ABN ## ### ### ##):

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

In the presence of

In the presence of

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

ANNEX A - Child Safe (Child Protection) Policy and Code of Conduct

# Child safeguarding policy and code of conduct

Compliance with this policy and code of conduct is mandatory.

The SCI Child Safeguarding Protocol 2010 describes the policies and procedures that SCI and each Save the Children Member is required to apply and monitor to ensure that any children with whom we come into contact are respected and protected from abuse and sexual exploitation of any sort.

As a Member, the Save the Children Australia (SCA) child safeguarding policy and guidelines align with the SCI Child Safeguarding Protocol requirements.

## POLICY STATEMENT

Children who come into contact with SCA as a result of our activities must be safeguarded to the maximum possible extent from deliberate or inadvertent actions and failings that place them at risk of child abuse, sexual exploitation, injury and any other harm.

This responsibility falls upon all SCA employees and representatives and is reflected across many policies. This duty of care is enshrined in this child safeguarding policy and code of conduct

This policy requires:

- SCA to recruit only employees and representatives who are suited to work with children and to apply strict child safe recruitment practices. Child safe recruitment and screening requirements apply to all employees and representatives. This includes a national criminal record check, Working with Children Check (where this check exists in representative's jurisdiction), child safe interview questions and verbal reference checks.
- Employees and representatives to be aware of their obligations and respond appropriately to issues Of child abuse and the sexual exploitation of children.
- Employees and representatives to behave appropriately towards children and never abuse the position of trust that comes with being a member Of the Save the Children family.
- Employees and representatives to actively create a safe environment for children who come into contact with SCA
- All activities and programs of work, including during the response to humanitarian emergencies, to be assessed for risks to children which are then reduced or removed by all means within our control.
- SCA offices to establish and maintain systems which promote awareness Of child safeguarding, enable the prevention of harm, and facilitate the reporting of and responding to safeguarding concerns.

In this way, we make Save the Children safe for children and by creating a child safe organisation; we honour their rights and our aspirations.

INFRASTRUCTURE, COMMUNITY AND RECREATION COMMITTEE

## PRINCIPLES

The child safeguarding policy is committed to and guided by the principles of:

- Personal responsibility. All employees and representatives must demonstrate the highest standards of behaviour towards children both in their private and professional lives. They have a responsibility to understand and promote the policy and code of conduct. They must do all that they can to prevent, report and respond appropriately to any concerns or potential breaches of the policy or code of conduct.
- Universality. The policy includes mandatory requirements that apply to everyone in all aspects Of SCA's work regardless of how and where they work, including during the response to humanitarian emergencies.
- Standards based approach. SCA has adopted a standards-based approach to child safeguarding. Our safeguarding standards and expected standards of behaviour are often higher than those of the national laws and community custom or tradition. Nevertheless, it is our standards that employees and representatives agree to when they join SCA and it is to these that they will be held account.
- Openness. We aim to create an environment in relation to child safeguarding issues where any issues or concerns can be raised and discussed.
- Transparency and accountability. This is essential to ensure that poor practice can be addressed, potentially abusive behaviour can be challenged, and best practice promoted.
- Accountability to children and their communities. Through strengthening our internal systems, standards and practice we will be more accountable to the people we aim to serve.
- Child participation and non-discrimination. Children should be empowered to understand their rights in this area, and made aware of what is acceptable and unacceptable, and what they can do if there is a problem or a concern.
- The best interest of any children involved. When dealing with a child safeguarding concern, the best interest of the child will be our priority and we will strive to ensure their safety, health and wellbeing including meeting their emotional, psychological and physical needs.
- Confidentiality. All child safeguarding concerns/reports/ investigations will be dealt with on a need-to-know basis and all records will be held securely. Communication will be confidential and secure.
- Timeliness. Given the potential for increased or repeated abuse, timely responses are essential and the accompanying procedures establish mandatory time limits on reporting and responding to concerns.
- Compliance. This policy will be implemented in adherence with the Child Safeguarding Protocol of the Save the Children Association and Save the Children International 2010, the U.N.C.R.C.1989; The Secretary General's Bulletin on Special Measures for Protection from Sexual Exploitation and Sexual Abuse 2003, and with due consideration to the local legal frameworks.
- National Compliance. This policy will be implemented in adherence with the DFAT Child Protection Policy, ACFID Code of Conduct and all national child safe/protection laws and frameworks.
- Uniformity. This policy applies both during, after, and in between work hours.
- Ambition. SCA aims to demonstrate that it is a leader in the field of safeguarding children.

- Partnership. We will work together with other agencies to promote child safeguarding within organisations and child protection within the wider community.

## DEFINITIONS

Word/term	Definition
Child	Anyone under the age of 18 years <sup>1</sup>
Child safeguarding	Within Save the Children, the term refers to the set of policies, procedures and practice that we employ to ensure that Save the Children itself is a child safe organisation.

U.N. Convention on the Rights of the Child 1989

Word/term	Definition
Child abuse	<p>Child abuse consists of anything which individuals, institutions or processes do or fail to do which directly or indirectly harms children or damages their prospect of safe and healthy development into adulthood.</p> <p>The main categories of abuse are defined by WHO as physical abuse, emotional abuse, neglect and negligent treatment, sexual abuse, and exploitation.</p> <p>Physical abuse involves the use Of violent physical force so as to cause actual or likely physical injury or suffering, (e.g. hitting, shaking, burning, female genital mutilation, torture).</p> <p>Emotional or psychological abuse includes humiliating and degrading treatment such as bad name calling, constant criticism, belittling, persistent shaming, solitary confinement and isolation</p> <p>Sexual abuse includes all forms of sexual violence including incest, early and forced marriage, rape, involvement in pornography, and sexual slavery. Child sexual abuse may also include indecent touching or exposure, using sexually explicit language towards a child, and showing children pornographic material.</p>
Sexual exploitation	Any actual or attempted abuse of a position of vulnerability, differential power, or trust, for sexual purposes, including, but not limited to, profiting monetarily, socially or politically from the sexual exploitation of another. <sup>2</sup>

<p>Sexual exploitation of a child</p>	<p>The sexual exploitation of a child who is under the age of consent is child sexual abuse and a criminal offence. An underage child cannot legally give informed consent to sexual activity.</p> <p>Save the Children considers that:</p> <p>Sexual activity with a child with or without their consent is child abuse and a crime e.g. rape, indecent assault.</p> <p>Any sexual activity with a child who is under the legal age of consent of the country in which she/he lives and/or in which the offence occurs regardless of whether they consent is child abuse and a crime.</p> <p>Consensual sexual activity with a child over the legal age of consent of the country in which she/he lives and/or in which the offence occurs, but below 18 years (although not a crime) will be dealt with as a breach of this Child Safeguarding Policy and the Code of Conduct.</p>
<p>The scope of this policy</p>	<p>This Policy applies to:</p> <ul style="list-style-type: none"> <li>• SCA permanent, maximum term and casual staff, trustees and board members, volunteers, interns, work experience/placement students and individual contractors and consultants; otherwise referred to as employees and representatives.</li> </ul> <p>Save the Children International staff, whether national, international, full time, part time or engaged on short-term contracts, e.g. consultants, researchers etc.</p>

Secretary General's Bulletin Special Measures for Protection from Sexual Exploitation and Sexual Abuse 2003 ST/SGB/2003/ 1 3

Word/term	Definition
	<p>Members of SCI, Save the Children members and other representatives (other representatives).</p> <p>Employees and representatives of partner agencies (including consortium partners) and any other individuals, groups or organisations who have a formal/contractual relationship with SCA that involves any contact with children (unless it is formally agreed that a partner organisation may enforce its own safeguarding or protection policy), referred to as 'partners or staff of partner agencies'.</p> <p>Donors, journalists, celebrities, politicians and Other people who visit SCA programs or offices in order to make contact with children must be made aware that this Policy applies to them while visiting our programs or offices. (During this time they are referred to as "representatives").</p> <p>All of the above must act in accordance with this policy in both their professional and their personal lives.</p>

## CODE OF CONDUCT

As a representative of Save the Children I agree to demonstrate the highest standards of behaviour towards children both in my professional and private life.

I will:

### Awareness

- Treat all children and young people with respect regardless of race, colour, gender, language, disability, religion, political or other opinion, national, ethnic or social origin, property, birth or other status
- Provide a welcoming, inclusive and safe environment for all children and young people
- Promote the cultural safety of all children and the safety of children with a disability
- Comply with and observe the laws, customs and traditions of countries I work in or visit. In cases where the laws, customs or traditions contravene the UN Convention on the Rights of the Child (UNCRC), the UNCRC shall be upheld
- Promote the participation and voice of children and young people

### Prevention

- Encourage children, young people, parents/guardians, community members, partner organisation personnel, personnel, associates and representatives of SCA to speak up when they feel unsafe or have concerns for the safety or wellbeing of a child or young person
- Not use language that is offensive, discriminatory, demeaning, shaming, culturally inappropriate, abusive or of a sexual nature when speaking with or in the presence of a child or young person
- Not engage in behaviour to shame, humiliate, belittle or degrade a child or young person or otherwise emotionally or psychologically abuse a child or young person including exposing them to family violence
- Not use physical or humiliating punishment on children or young people

- Not engage in sexual activity, or act in a sexually provocative manner with children, including paying for sexual services or acts, regardless the age of majority or age of consent locally (mistaken belief in the age of a child is not a defense)
- Not physically abuse a child or young person
- Ensure that, whenever possible, another adult is present when I am working with children or in contact with children involved in SCA programs or activities SCA Child Safeguarding Code of Conduct
- Use any computers, mobile phones, video cameras, cameras or social media appropriately, and never to exploit or harass children or young people or access child exploitation materials through any medium
- Ensure children/young people involved in research or consultation for SCA participate in these activities voluntarily, are well informed of the process and have provided consent
- Not use social media to contact, access, solicit or befriend a child or young person involved in SCA programs or activities and not place images of those children or young people on personal social media sites
- Not hold, kiss, cuddle or touch a child or young person in an abusive, unnecessary or culturally insensitive way
- Not condone or participate in behaviour with children or young people which is illegal or abusive
- Not spend time with children or young people involved in SCA programs and activities outside work hours unless I live and work in the same community and come together with those children and young people in the context of my family, social and community life. If this is the situation, I will continue to be a positive role model and mentor for those children and young people and not discuss private/confidential information concerning them outside work hours.
- Not discriminate against or act in favour of particular children or young people involved in SCA programs or activities to the exclusion of others
- Not hire children for domestic or other labour which is inappropriate given their age or developmental stage, which interferes with their time available for education and recreational activities, or which places them at significant risk of injury
- Not do things for children involved in SCA programs or activities Of a personal nature that they can do for themselves such as toileting or changing their clothes
- Not sleep in close proximity to children or young people involved in SCA programs or activities unless it is absolutely necessary and in which case I will keep my Manager informed and ensure another adult is present, where possible (noting this does not apply to my own children)
- After associating with SCA not marry a person under the age of 18 years

### Responding

- Speak with my Manager about any concerns I have of my involvement in any situation where my words, actions or behaviour may be misinterpreted
- Speak with my Manager if I am involved in any situation which would be likely to have a negative impact on the reputation of SCA



- Immediately disclose all charges, convictions and other outcomes of an offence which occurred before or occurs during my employment/engagement with SCA that relates to child exploitation and abuse SCA Child Safeguarding Code of Conduct

## Reporting

- Immediately report concerns or allegations for the safety or wellbeing of a child or young person, or breach of the Child Safeguarding Policy and Code of Conduct in accordance with Child Safeguarding Reporting Process

## Use of children's images:

When photographing or filming a child or using children's images for work-related purposes I must:

- Assess and endeavor to comply with local traditions or restrictions for reproducing personal images before photographing or filming a child
- Obtain informed consent from the child and documented consent from the parent/guardian of the child before photographing or filming a child. As part Of this I must explain how the photograph or film will be used
- Ensure photographs, films, videos and DVDs present children in a dignified and respectful manner and not in a vulnerable or submissive manner. Children should be adequately clothed and not in poses that could be seen as sexually suggestive
- Ensure images are honest representations of the context and facts
- Ensure file labels, meta data or text descriptions do not reveal identifying information about a child when sending images electronically or publishing images in any form
- Ensure a child/young person is not subject to a legal order (i.e. Family Court, domestic violence order, child protection or criminal order) where the safety of the child/young person or parent/guardian may be at risk or the privacy of the child/young person is compromised, if the identity and location of the child/young person is revealed

Prior Version	Current version	Comments	Author	Approved by Executive Committee	Approved by BPRC	Review date
	1.0	New Policy replacing child protection policy and adopting SCI Child safeguarding policy	Fiona Williams	3.1 1.2016	23.1 1.2016	Q4 2018
1.0	2.0	Further non-mgteriq! changes to Policy approved by BPRC 23/11/16. policy format revision and the merger Of Child Safeguarding Policy and Code Of Conduct into one policy.	Peter Watts	3/1 1/2016	23/11/2016	Q4 2018

of

## STATEMENT TO BE SIGNED BY ALL SCA EMPLOYEES AND REPRESENTATIVES

I, \_\_\_\_\_, acknowledge that I have read and understand SCA's:

- Child Safeguarding Policy
- Child Safeguarding Code of Conduct
- Child Safeguarding Reporting Process.

I agree to comply with the Policy, Code of Conduct and Reporting Process. I understand that a breach of the Policy, Code or Reporting Process may provide grounds for my employment/engagement with SCA to be terminated. I also understand that a breach of the Policy or Code could result in criminal prosecution.

I understand that it is my responsibility, as a person employed/engaged by SCA, to use common sense and avoid actions that are abusive or exploitative of children and young people, or could be construed as such.

I authorise SCA to undertake any necessary inquiries, including criminal record checks and reference checks, as part of my appointment or recruitment process.

I confirm my willingness to participate in SCA training sessions on child safeguarding.

**Name** \_\_\_\_\_

**Position** \_\_\_\_\_

**Signed** \_\_\_\_\_

**Date** \_\_\_\_\_



DUBBO REGIONAL  
COUNCIL

## REPORT: Membership of the Disability Inclusion Technical Panel

**AUTHOR:** Executive Manager Governance and  
Internal Control  
**REPORT DATE:** 26 June 2018  
**TRIM REFERENCE:** ID18/1037

### EXECUTIVE SUMMARY

At Council's Ordinary meeting held 23 April 2018, Council considered a report on Council's 2017-2020 Disability Inclusion Action Plan where Council resolved:

- "1. That Council form a Disability Inclusion Technical Panel consisting of 5 members of the community, the Mayor, interested Councillors, the Chief Executive Officer, Director Community and Recreation and Director Infrastructure and Operations.*
- 2. That this technical panel is to provide advice regarding the implementation of the Dubbo Regional Council Disability Inclusion Action Plan.*
- 3. That the technical panel members be tasked with identifying Council controlled problem areas throughout the region that are in need of being upgraded to modern accessible standards.*
- 4. That Council advertise for a period of 28 days for community members to register their interest in being selected to be a member of the Disability Inclusion Technical Panel.*
- 5. That Council's Chief Executive Officer prepare a report on the proposed implementation of the 2017-2020 Dubbo Regional Council Disability Inclusion Action Plan that includes an agreed priority list of infrastructure works in view to be fully implemented within a 4 year period."*

This report addresses the matter of determining the Community representatives for this Technical Panel and it is recommended that Council determine the community membership to this technical panel.

### ORGANISATIONAL VALUES

Customer Focused: Council's responsibility is to ensure that all our services, outcomes and facilities along with those activities we partner in are delivered inclusively. The 2017-2020 Dubbo Regional Council Disability Inclusion Action Plan assists to ensure this occurs and community members on a technical panel with provide first hand experiences and advice..

Integrity: Council through a range of plans is committed to providing social justice and welfare needs to its citizens and visitors. The implementation of various strategies and actions contained in the 2017-2020 Dubbo Regional Council Disability Inclusion Action Plan assists in this commitment.

One Team: The 2017-2020 Dubbo Regional Council Disability Inclusion Action Plan and the strategies and actions contained therein are a partnership between Council and a range of stakeholders to ensure that these actions are being implemented.

**FINANCIAL IMPLICATIONS**

There are no financial implications arising from this report.

**POLICY IMPLICATIONS**

There are no policy implications arising from this report.

**RECOMMENDATION**

**That the five (5) Community representatives on the Disability Inclusion Technical Panel be determined.**

*Michael Ferguson*

Executive Manager Governance and Internal Control

## BACKGROUND

At Council's Ordinary meeting held 23 April 2018, Council considered a report on Council's 2017-2018 Disability Inclusion Action Plan where Council resolved:

1. *That Council form a Disability Inclusion Technical Panel consisting of 5 members of the community, the Mayor, interested Councillors, the Chief Executive Officer, Director Community and Recreation and Director Infrastructure and Operations.*
2. *That this technical panel is to provide advice regarding the implementation of the Dubbo Regional Council Disability Inclusion Action Plan.*
3. *That the technical panel members be tasked with identifying Council controlled problem areas throughout the region that are in need of being upgraded to modern accessible standards.*
4. *That Council advertise for a period of 28 days for community members to register their interest in being selected to be a member of the Disability Inclusion Technical Panel.*
5. *That Council's Chief Executive Officer prepare a report on the proposed implementation of the 2017-2020 Dubbo Regional Council Disability Inclusion Action Plan that includes an agreed priority list of infrastructure works in view to be fully implemented within a 4 year period.*

This report addresses the matter of determining the Community representatives for this Technical Panel and it is recommended that Council determine the community membership to this technical panel.

## REPORT

With regard to Council's resolution of 23 April 2018, public expressions of interest were called through public advertisement and Council's website from 9 May 2018 until 8 June 2018. At the time of closing two (2) submissions had been received and the period was extended by two (2) weeks closing 22 June 2018. Following this extension a total of eighteen (18) submissions were received from the public which are attached as **Appendix 1** to this report.

Submissions, in order of date received, were received from:

- Erin O'Leary
- Cody Jones
- Paul Hausia
- Peter Setttee
- Ross Mason
- Donna Flack
- John Gleeson
- Cassie Gardner
- Wendy Carpenter
- Amy Hawkins
- Lisa Johnston
- Michelle Thompson

- Annette Ferguson
- Christopher Fallon
- Michael Langley
- Angus Ridge
- Spiro Sarantzouklis
- Gavin Stait

It was resolved by Council that the membership for this Committee consist of five (5) Community representatives and accordingly, Council must determine the community representatives for this Committee.

Appendices:

- 1 [Nominations for Disability Inclusion Technical Panel](#)

DUBBO REGIONAL COUNCIL

Community Representatives – Disability Inclusion  
 Technical Panel  
 2018 Application

This form is to be completed if you would like to apply to become a member of the Disability Inclusion Technical Panel for Dubbo Regional Council.  
 Please note that the information contained in this application may be used in a report to Council. Such Council report will be a public document. Details of address, phone and email will remain confidential.

**Section One Personal Details**

Name Erin O'Leary

Address \_\_\_\_\_

Phone \_\_\_\_\_

Suburb \_\_\_\_\_

Email Address \_\_\_\_\_

**Section Two** Please provide a brief overview of the reasons why you wish to be considered for membership

- Professional background of Occupational Therapy.
- Feedback from client's regarding the challenges they face in accessing the community – mostly due to environmental ~~as~~ being not accessible by them due to physical disabilities. I would like to assist Council to identify these environmental hazards and assist with providing suitable modifications.
- As a parent with young children, access within the community is difficult with a pram, as is finding accessible toilets. Again I would like to assist council with making improvements to their facilities.

Post to:  
 Executive Manager Governance and Internal Control  
 Dubbo Regional Council  
 PO Box 81  
 Dubbo NSW 2830

Deliver personally to Dubbo Regional Council's Customer Service Centre, at either Dubbo or Wellington Administration Buildings  
 Email to council@dubbo.nsw.gov.au

For further information, please contact Council's Executive Manager Governance and Internal Control: Michael Ferguson 6801 4000 or email: council@dubbo.nsw.gov.au

DUBBO REGIONAL COUNCIL

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Section One Personal Details

Name

Cody Jones

Address

Phone

Suburb

Email Address

Section Two Please provide a brief overview of the reasons why you wish to be considered for membership

I feel that I would be good for this position because firstly I ran on a disability platform at the last local government election. Furthermore as a young person with a disability who lives and works in the community. I want to be able to help ensure that Dubbo becomes an inclusive community.

Please use additional sheet if insufficient space.

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Section One Personal Details

Name Paul Hausia

Address \_\_\_\_\_

Phone \_\_\_\_\_

Suburb \_\_\_\_\_

Email Address \_\_\_\_\_

Section Two Please provide a brief overview of the reasons why you wish to be considered for membership

- Passion for helping people
- Passion for providing life skills
- Passion for supporting people to be treated as a equal in our community
- Passion about supporting people to be part of our community
- Passion about helping people gain confidence
- Passion about helping people gain self-esteem

Please use additional sheet if insufficient space.

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Section One Personal Details

Name Peter Settree  
Address \_\_\_\_\_  
Phone \_\_\_\_\_  
Suburb \_\_\_\_\_  
Email Address \_\_\_\_\_

Section Two Please provide a brief overview of the reasons why you wish to be considered for membership

As a person confined to a wheelchair, I am very aware of accessibility issues and I would appreciate the opportunity to make Dubbo a more welcoming place for people with disabilities.

Please use additional sheet if insufficient space.

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Section One Personal Details

Name Ross Mason  
Address \_\_\_\_\_  
Phone \_\_\_\_\_  
Suburb \_\_\_\_\_  
Email Address \_\_\_\_\_

Section Two Please provide a brief overview of the reasons why you wish to be considered for membership

I have lived experience of disability as I am a paraplegic in a wheelchair. I am long term resident of Dubbo and I have seen ~~long~~ a variety of access issues in Dubbo that have yet to be addressed.

Please use additional sheet if insufficient space.

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Section One Personal Details

Name Donna Flack  
Address \_\_\_\_\_  
Phone \_\_\_\_\_  
Suburb \_\_\_\_\_  
Email Address \_\_\_\_\_

Section Two Please provide a brief overview of the reasons why you wish to be considered for membership

I would like to be considered for a place on this panel as I am the facilitator of wheelies Dubbo a group for people with disabilities and their carers. Also my husband is paraplegic so I feel I have an understanding of the difficulties faced by people with a disability

Please use additional sheet if insufficient space.

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**DUBBO REGIONAL COUNCIL Community Representatives – Disability Inclusion Technical Panel  
2018**

Application

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Section One

Personal Details

Name John Gleeson

Section Two

Please provide a brief overview of the reasons why you wish to be considered for membership.

Dear Sir

I came to Dubbo in 1960 with my family and spent my schooling here. I went away to University and have been away working until I came back 3 years ago. I am living with my elderly mother who is 93 as a sort of unofficial carer.

Since I have been back I have been impressed by the city Dubbo has become. It is a vibrant, modern go-ahead city with a multicultural population and is a centre for the region in education, health, commerce, the arts, tourism etc. In many ways it is an ideal place to live because it is large enough to attract many services yet small enough to allow individuals to be heard at to make a difference. This is particularly true in the area of disability. With around 20% of the population having some form of a disability there is much a community needs to do to keep the city accessible and able to be enjoyed and appreciated by all its citizens. In some ways Dubbo has kept up but in other ways it has not invested enough in infrastructure to keep pace with society's demands.

I have been disabled for around 16 years and in that time have lived primarily in Dubbo and Canberra. As a much larger city Canberra has better facilities for disabled people but there is always room for improvement. I have also been

overseas numerous times and have travelled widely in Australia in my caravan. Many communities with less population than Dubbo look after their disabled people better.

I am in the process of completing a Diploma of Access Consulting so have a reasonable knowledge of the legislation which the Council needs to comply with. At the moment this compliance is well short of where it should be. In recent discussions with the Mayor and council staff I understand the limitations of budgets etc. but more can and hopefully will be done. I am heartened by the recent announcements of extra funding for access improvements in the city. I believe I have a good knowledge of the city and where improvements need to be made. I would welcome the opportunity of working with the council to help where I can. My family has a long track record of contributing to the Dubbo Community which I would like to continue.

My philosophy would be based around the following;

1. Make an undertaking that anything done from now on will comply with the Disability Discrimination Act legislation and relevant standards as a minimum.
2. Draw up a list of areas which need improvement and prioritise them to ensure they are fixed as soon as possible.
3. Start a new focus in the Council to ensure disabled policies are considered whenever projects are undertaken. This should also look for new and innovative solutions to current problems and take the best available from around the world.
4. Advertise Dubbo as an accessible city and make sure we live up to our promises.

I hope I can contribute to these activities and help to make Dubbo a city we can all be proud of in this area.

Yours sincerely

John Gleeson

Please use additional sheet if insufficient space.

Post to:

Executive Manager

Governance and Internal Control

Dubbo Regional Council

DUBBO REGIONAL COUNCIL

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Section One Personal Details

Name Mrs Cassie Gardner

Address \_\_\_\_\_

Phone \_\_\_\_\_

Suburb \_\_\_\_\_

Email Address \_\_\_\_\_

Section Two Please provide a brief overview of the reasons why you wish to be considered for membership

I have been a local Dubbo resident since 1990 - have brought up my family here. I love my town - our community. I have a passion for improving the lives of people with disability. I have worked in the area for over 20 years, mostly in Advocacy roles with The NSW Ombudsman, CRCC, Northcott, Medicare Local - LiveBelter. I have an adult child with a disability. My vision is that my child has the same access to her community that everyone has. I have experience working with people from all parts of our community such as Multicultural CALD, Aboriginal - LGBTIQ+. Last year The Stampede worked with me to create the first wheelchair 'race' which was very successful - we are doing it again this year!

I am part of 2 groups, a wheelchair access group & a support network for people who are vision impaired. I would love to be part of this committee.

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**Section One Personal Details**

Name Wendy Carpenter  
Address \_\_\_\_\_  
Phone \_\_\_\_\_  
Suburb \_\_\_\_\_  
Email Address \_\_\_\_\_

**Section Two** Please provide a brief overview of the reasons why you wish to be considered for membership

I work for Disability Advocacy NSW and I work with people with disability. I am in a great position to hear the issues affecting people with disability and can work to help develop greater accessibility within the community

Please use additional sheet if insufficient space.

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**DUBBO REGIONAL COUNCIL**

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**Section One Personal Details**

Name Amy Hawkins

Address \_\_\_\_\_

Phone \_\_\_\_\_

Suburb \_\_\_\_\_

Email Address \_\_\_\_\_

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**Section Two** Please provide a brief overview of the reasons why you wish to be considered for membership

See attached

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I am a senior Occupational Therapist working at Lourdes Hospital and community health services. I have had 15 years experience working with people with a vast range of both physical and cognitive disabilities living within the Dubbo community, both as a community and rehab therapist.

Within this role I have been responsible for the prescription of both equipment and modifications to ensure clients are able to access both their home and community. As such, I am highly familiar with the Australian Standard Design for Access and Mobility (Part 1 – General Requirements for Access – New Building Work) AS 1427.1 (2009). I am also acutely aware of the environment requirements that equipment such as walking frames, wheelchairs and scooters have.

I have had the pleasure of hearing many client's narratives regarding their challenges and difficulties accessing the community, which has greatly improved my understanding of some of the challenges people with a disability face with community access and inclusion.

I am the mother of two young children, with a partner who occasionally travels for work. I therefore may not be able to make all meetings, however would be able to find a proxy from with Lourdes Hospital who could attend.

DUBBO REGIONAL COUNCIL

Community Representatives – Disability Inclusion  
Technical Panel  
2018 Application

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Section One Personal Details

Name LISA JOHNSTON  
Address \_\_\_\_\_  
Phone \_\_\_\_\_  
Suburb \_\_\_\_\_  
Email Address \_\_\_\_\_

Section Two Please provide a brief overview of the reasons why you wish to be considered for membership

I WORK AT DUBBO NEIGHBOURHOOD CENTRE AS THE COORDINATOR OF COMMUNITY VISITORS SCHEME & COORDINATOR OF COMMUNITY ACTIVITIES PROGRAM. I AM GENUINELY INTERESTED IN THE ON GOING SUPPORT & FACILITIES FOR OUR SENIORS & WOULD BE VERY KEEN TO ASSIST IN A NEW "MEETING PLACE" FOR SENIORS - MUCH THE SAME AS THE FABULOUS FACILITY WELLINGTON HAS. (0405 624 233)

Please use additional sheet if insufficient space.

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Section One Personal Details

Name Michelle Thompson

Address -

Phone -

Suburb -

Email Address -

Section Two Please provide a brief overview of the reasons why you wish to be considered for membership

I am a mother of two adult children who are both in wheelchairs. I have lived in Dubbo for 15 years. My daughter has made suggestions to council on previous occasions which were mostly ignored. I want to see Dubbo brought up to the same standards as other cities we have visited, I also teach in the MC unit at South Public so have an understanding of a wide range of disabilities. I think I would make a valuable member of the tea

Please use additional sheet if insufficient space.

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**Section One Personal Details**

Name Annette Ferguson

Address \_\_\_\_\_

Phone \_\_\_\_\_

Suburb \_\_\_\_\_

Email Address \_\_\_\_\_

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**Section Two** Please provide a brief overview of the reasons why you wish to be considered for membership

Please see page 3

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Please use additional sheet if insufficient space.

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I am 52 years old and have been a permanent resident of Dubbo since 2005.  
I was born and raised in Dubbo 1966 - 1985

As a resident with a vision impairment, a guide dog user and reliant on adaptive technology for many things, I am familiar with the experience of limited access to facilities and events due to issues such as inadequate wayfinding systems, lack of safe road crossing, the need for enforcement of certain laws, and generally lack of consultation with the disabled community on a variety of levels.

I believe the residents of Dubbo and Wellington who live with disabilities and limitations need a clear voice in our community and am very pleased to see the initiation of this panel.

Why I wish to be considered for this position:

I have excellent communication, a lifetime of experience with accessibility issues skills and place a high priority on being a proactive member of my local community.

I would like to make a positive contribution to ensuring Dubbo is an inclusive centre for those with any type of disability.

My experience as a member of organisations supporting people with disabilities include:

- current a committee member of Dog Guide Handlers Australia
- past and founding member of the Albinism Fellowship of Australia (2005 - 2011)
- co-coordinator of the Pacific Albinism Project (2008 - 2013)
- owner and rrtcreator of a global online support forum for adults with albinism

Other relevant qualities:

- Experienced in private enterprise (my own graphic design business), government (Department of Corrective Services) and corporate workplaces (Western College, Dubbo Photo News, iClick2Learn)
- Experience in managing workplace modifications and adaptive technology in the workplace and my own private life
- Keen personal and professional interest in community education, organisational and community capacity building strategies, and advocacy and inclusion for people with disabilities
- Currently working with Natalie Bramble and iClick2Learn as an instructional designer to develop inclusive online training in a variety of areas including governance.
- Keen interest and experience in social media, videography, and instructional design as means of providing information and education to the community on a variety of issues including advocacy. I created this video in 2011 to educate the community about how a person with albinism sees the world <https://www.youtube.com/watch?v=RrqdFKs2Hzw>

We can never fully understand the day to day needs, frustrations and experiences of those with a physical, sensory, social or mental differences and challenges. Therefore, ongoing consultation and open dialogue with the disabled community of Dubbo and Wellington is paramount in ensuring that our city provides an inclusive culture to meet the needs of residents and visitors with challenges. I would very much like to be part of that dialogue.

Thank you for your consideration of my application.

Annette Ferguson  
22 June 2018  
0421 972 447

DUBBO REGIONAL COUNCIL

Community Representatives – Disability Inclusion  
Technical Panel  
2018 Application

Dubbo City  
Parcel.....  
Asset..... ENG1  
25 JUN 2018  
Disability Inclusion  
File C..... DKS  
RECEIVED 22 JUN 2018 BY: PG

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Section One Personal Details

Name CHRISTOPHER J. FALLON  
Address \_\_\_\_\_  
Phone \_\_\_\_\_  
Suburb \_\_\_\_\_  
Email Address \_\_\_\_\_

Section Two Please provide a brief overview of the reasons why you wish to be considered for membership

\* OVER 40 YEARS EXPERIENCE IN DISABILITY ADVOCACY, DISABILITY EMPLOYMENT + NOW WITH THE NDIA.  
\* EXPERIENCE WITH DISABILITY ACCESS COMMITTEES  
\* EXPERIENCE WITH DISABILITY PEAK LOBBY GROUPS, BOTH STATE + FEDERAL.  
HAVE LIVED WITH DISABILITY FOR 45 YEARS.

Please use additional sheet if insufficient space.

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2 JUN 2018  
PG

Dubbo City
Parcel.....
Asset..... EUGI
25 JUN 2018
File C..... DUE

**DUBBO REGIONAL COUNCIL**  
**Community Representatives – Disability Inclusion**  
**Technical Panel**  
**2018 Application**

This form is to be completed if you would like to apply to become a member of the Disability Inclusion Technical Panel for Dubbo Regional Council.  
Please note that the information contained in this application may be used in a report to Council. Such Council report will be a public document. Details of address, phone and email will remain confidential.

**Section One Personal Details**

Name Contact - Michael Langley (Langley's Coaches)  
Address \_\_\_\_\_  
Phone \_\_\_\_\_  
Suburb \_\_\_\_\_  
Email Address \_\_\_\_\_

**Section Two** Please provide a brief overview of the reasons why you wish to be considered for membership

We would like to be considered as a Company Representative for providing possible advice for the transport industry for disability access and transport services.

Please use additional sheet if insufficient space.

Post to:  
Executive Manager Governance and Internal Control  
Dubbo Regional Council  
PO Box 81  
Dubbo NSW 2830

Deliver personally to Dubbo Regional Council's Customer Service Centre, at either Dubbo or Wellington Administration Buildings

Email to council@dubbo.nsw.gov.au

For further information, please contact Council's Executive Manager Governance and Internal Control: Michael Ferguson 6801 4000 or email: council@dubbo.nsw.gov.au



DUBBO REGIONAL COUNCIL

Community Representatives – Disability Inclusion  
Technical Panel  
2018 Application

Dubbo City
Parcel.....
Asset..... <u>EMGI</u>
25 JUN 2018
File C..... <u>DIBS</u>

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Section One Personal Details

Name ANGUS RIDGE

Address -

Phone -

Suburb -

Email Address -

Section Two Please provide a brief overview of the reasons why you wish to be considered for membership

DEAR SIR/MADAM, I WOULD APPRECIATE BEING CONSIDERED FOR MEMBERSHIP AS A REPRESENTATIVE FOR THE FOLLOWING REASONS;

- (i) I HAVE LIVED WITH A LONG-TERM DISABILITY IN THE DUBBO TOWNSHIP FOR OVER 20+ YEARS, (HEAD INJURY FROM A PEDESTRIAN ACCIDENT).
- (ii) I HAVE BEEN EMPLOYED IN THE DUBBO BUSINESS COMMUNITY FOR 20+ YEARS.
- (iii) I AM PASSIONATE ABOUT PRIORITISING FUNDING ALLOCATION(S) FOR THE DISABLED TO RAISE AWARENESS AND INCREASE SERVICES FOR THE DISABLED, SO THAT THE DUBBO CITY IS ACCESSIBLE AND INCLUSIVE TO EVERYONE IN THE COMMUNITY.
- (iv) I AM AN ACTIVE MEMBER OF THE DUBBO BUSINESS COMMUNITY AND

Please use additional sheet if insufficient space.

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RAISING DONATION FOR THE RFDS.

Regards,

Angus Ridge.

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Section One Personal Details

Name Spiro Sarantzouklis  
Address \_\_\_\_\_  
Phone \_\_\_\_\_  
Suburb \_\_\_\_\_  
Email Address \_\_\_\_\_

Section Two Please provide a brief overview of the reasons why you wish to be considered for membership

\* Local Resident since 1972.  
\* Good to contribute back to Dubbo.  
\* Local Business owner + developer  
\* Accredited AI Building Surveyor able to provide technical advice on compliance matters. Accreditation includes performance requirement of the Building Code.  
\* Project Management experience in large projects.  
Spiro Sarantzouklis

Please use additional sheet if insufficient space.

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Dubbo NSW 2830

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**Section One Personal Details**

Name Gavin Stait

Address \_\_\_\_\_

Phone \_\_\_\_\_

Suburb \_\_\_\_\_

Email Address \_\_\_\_\_

**Section Two** Please provide a brief overview of the reasons why you wish to be considered for membership

I have been involved with people with a disability all my life. I had an older cousin who was in a wheelchair from birth and understand the difficulties he experienced, accessing his community. I now have a Masters of Special Education, and have worked for Guide Dogs NSW/ACT as an Orientation & Mobility Specialist. I have also recently qualified as a Neurological Vision Loss Specialist. In my role with Guide Dogs over the past nine years I have assisted people with a wide range of physical and intellectual as well as vision impairment. Part of my role with Guide Dogs is to provide support for clients in regards to access issues and I regularly consult with councils, access committees and the Department of Education.

It is a passion of mine that anyone with a disability, have the same oportunities to access their communities as those without a disability and it is for this reason I wish to be considered for inclusion on the Disability Inclusion Panel.

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