



AGENDA

ORDINARY COUNCIL MEETING

23 NOVEMBER 2020

MEMBERSHIP: Councillors J Diffey, V Etheridge, D Grant, D Gumley, A Jones, S Lawrence, G Mohr, K Parker, J Ryan and B Shields.

The meeting is scheduled to commence at 5:30pm.

PRAYER:

O God, Grant that by the knowledge of thy will, all we may resolve shall work together for good, we pray through Jesus Christ our Lord. Amen!

ACKNOWLEDGEMENT OF COUNTRY:

"I would like to acknowledge the Wiradjuri People who are the Traditional Custodians of the Land. I would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal peoples from other nations who are present".

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Confirmation of the minutes of the proceedings of the Council of the City of Dubbo at the Dubbo Regional Council meeting held on 23 November 2020.

CCL20/185 LEAVE OF ABSENCE (ID20/1407)

CCL20/186 PUBLIC FORUM (ID20/1408)

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- CCL20/194 REPORT ON THE ACTIVITIES OF THE INTERNAL OMBUDSMAN (ID20/1454)** 74
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- CCL20/195 ANNUAL REPORT ON COMPLAINT STATISTICS UNDER COUNCIL'S CODE OF CONDUCT (ID20/1467)** 83
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- CCL20/197 PROPOSED TRANSFER OF CROWN ROAD AT TROY GULLY TO COUNCIL (ID20/1453)** 92
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- CCL20/199 PROPOSED ROAD CLOSURE OF UNFORMED ROAD - SECTION OF GOONOO STREET WONGARBON (ID20/1357)** 112
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- CCL20/200 ADOPTION OF DRAFT WATER SUPPLY AND SEWERAGE CUSTOMER SERVICE STANDARDS 2020/2021 AND 2021/2022 - RESULTS OF PUBLIC EXHIBITION (ID20/1356)** 116
- The Council had before it the report dated 26 October 2020 from the Water Sewer Client Services Coordinator regarding Adoption of Draft Water Supply and Sewerage Customer Service Standards 2020/2021 and 2021/2022 - Results of Public Exhibition.
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- CCL20/201 2020/2021 FINANCIAL ASSISTANCE PROGRAM - ROUND ONE (ID20/1456)** 129
- The Council had before it the report dated 9 November 2020 from the Director Liveability regarding 2020/2021 Financial Assistance Program - Round One.
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- CCL20/202 COMMENTS AND MATTERS OF URGENCY (ID20/1412)**
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- CCL20/203 COMMITTEE OF THE WHOLE**



DUBBO REGIONAL
COUNCIL

Confirmation of Minutes

Confirmation of the minutes of the proceedings of the Ordinary Council meeting held on 26 October 2020 and the Extraordinary Council Meeting held on 29 October 2020.

RECOMMENDATION

That the minutes of the proceedings of the Dubbo Regional Council at the Ordinary Council meeting held on 26 October 2020 comprising pages 6, 7, 8, 9, 10, 11, 12, 13, 14, 15 and 16 of the series, and the Extraordinary Council Meeting held on 29 October 2020 comprising pages 17 and 18 of the series be taken as read, confirmed as correct minutes and signed by the Mayor and the Chief Executive Officer.

Appendices:

- 1 [↓](#) Minutes - Ordinary Council Meeting - 26/10/2020
- 2 [↓](#) Minutes - Ordinary Council Meeting - 29/10/2020 - Special



REPORT

ORDINARY COUNCIL MEETING

26 OCTOBER 2020

PRESENT: Councillors J Diffey, V Etheridge, D Gumley, S Lawrence, G Mohr, K Parker, J Ryan and B Shields.

ALSO IN ATTENDANCE:

The Chief Executive Officer, the Executive Manager CEO, the Governance and Internal Control Manager, the Community Support Officer, the Administration Officer Mayor, the Communications Partner, the Director Organisational Performance, the Director Culture and Economy, the Director Infrastructure, the Director Development and Environment, the Manager Building and Development Services, the Manager Resource Recovery and Efficiency and the Director Liveability.

Councillor B Shields assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 5:30pm at the Dubbo Civic Administration Building, Council Chamber, with a prayer for Divine Guidance to the Council in its deliberations and activities. The acknowledgement of country was also read by Councillor S Lawrence.

CCL20/162 CONFIRMATION OF MINUTES (ID20/1302)

Confirmation of the minutes of the proceedings of the Ordinary Council meeting held on 28 September 2020.

Moved by Councillor K Parker and seconded by Councillor G Mohr

MOTION

That the minutes of the proceedings of the Dubbo Regional Council at the Ordinary Council meeting held on 28 September 2020 comprising pages 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20 and 21 of the series be taken as read, confirmed as correct minutes and signed by the Mayor and the Chief Executive Officer.

CARRIED

CCL20/163 LEAVE OF ABSENCE (ID20/1303)

Requests for leave of absence were received from Councillors D Grant and A Jones who were absent from the meeting due to personal reasons.

Moved by Councillor V Etheridge and seconded by Councillor S Lawrence

MOTION

That such requests for leave of absence were accepted and Councillors D Grant and A Jones were granted leave of absence from this meeting.

CARRIED

CCL20/164 PUBLIC FORUM (ID20/1304)

There were no speakers during public forum.

MAYORAL MINUTES:**CCL20/165 RECOGNITION OF ACHIEVEMENT OF TYLER EVERINGHAM IN 2020 SUPERCHEAP AUTO BATHURST 1000 (ID20/1333)**

The Council had before it the Mayoral Minute regarding Recognition of achievement of Tyler Everingham in 2020 Supercheap Auto Bathurst 1000.

Moved by Councillor B Shields

MOTION

That Council formally congratulate Tyler Everingham on his career to date and his achievement of being part of the 2020 Supercheap Auto Bathurst 1000 race.

CARRIED

CCL20/165a RIVER STREET BRIDGE (ID20/1347)

The Council had before it the Mayoral Minute regarding River Street Bridge.

Moved by Councillor B Shields

MOTION

1. That Council seek assurances from the Minister for Regional Transport and Roads Paul Toole and Member for Dubbo Dugald Saunders that access is provided to the North-West Dubbo Urban Release Area being developed by Council.
2. That Council seek assurances from the Minister for Regional Transport and Roads Paul Toole and Member for Dubbo Dugald Saunders that pedestrian access on the River Street Bridge or a separate pedestrian bridge be added to the scope of works.
3. That Council seek assurances from the Minister for Regional Transport and Roads Paul Toole and Member for Dubbo Dugald Saunders that the road is redesigned to be as close as possible to ground level, conducive to an urban environment, that allows for future services and drainage infrastructure.

CARRIED

Councillor J Diffey declared a non-pecuniary, significant interest in the matter now before the Council and left the room and was out of sight during the Council's consideration of this matter. The reason for such interest is that Councillor J Diffey is employed as a Senior Electorate Officer by NSW Parliament for the State Member, Mr Dugald Saunders.

CCL20/165b REQUEST FOR LEAVE OF ABSENCE - COUNCILLOR A JONES

The Council had before it the Mayoral Minute regarding Request for Leave of Absence - Councillor A Jones.

Moved by Councillor B Shields

MOTION

1. That the Mayoral Minute be noted.
2. That the report of the Chief Executive Officer dated 23 October 2020 be adopted.

CARRIED

INFORMATION ONLY MATTERS:**CCL20/166 AUDIT AND RISK MANAGEMENT COMMITTEE - MEETING MINUTES 4 SEPTEMBER 2020 AND 15 OCTOBER 2020 (ID20/1211)**

The Council had before it the report dated 22 September 2020 from the Governance and Internal Control Manager regarding Audit and Risk Management Committee - meeting Minutes 4 September 2020 and 15 October 2020.

Moved by Councillor D Gumley and seconded by Councillor V Etheridge

MOTION

That the minutes of the Audit and Risk Management Committee meetings held on 4 September 2020 and 15 October 2020 be noted.

CARRIED

MATTERS CONSIDERED BY COMMITTEES:**CCL20/167 REPORT OF THE DEVELOPMENT AND ENVIRONMENT COMMITTEE - MEETING 12 OCTOBER 2020 (ID20/1306)**

The Council had before it the report of the Development and Environment Committee meeting held 12 October 2020.

Moved by Councillor G Mohr and seconded by Councillor S Lawrence

MOTION

That the report of the Development and Environment Committee meeting held on 12 October 2020 be noted.

CARRIED

CCL20/168 REPORT OF THE INFRASTRUCTURE AND LIVEABILITY COMMITTEE - MEETING 12 OCTOBER 2020 (ID20/1307)

The Council had before it the report of the Infrastructure and Liveability Committee meeting held 12 October 2020.

Moved by Councillor G Mohr and seconded by Councillor V Etheridge

MOTION

That the report of the Infrastructure and Liveability Committee meeting held on 12 October 2020 be noted.

CARRIED

CCL20/169 REPORT OF THE CULTURE ECONOMY AND CORPORATE COMMITTEE - MEETING 12 OCTOBER 2020 (ID20/1308)

The Council had before it the report of the Culture, Economy and Corporate Committee meeting held 12 October 2020.

Moved by Councillor D Gumley and seconded by Councillor J Ryan

MOTION

That the report of the Culture, Economy and Corporate Committee meeting held on 12 October 2020 be noted.

CARRIED

REPORTS FROM STAFF:**CCL20/170 COUNCIL SAVINGS SINCE 2017 ELECTIONS (ID20/1273)**

The Council had before it the report dated 12 October 2020 from the Chief Executive Officer regarding Council Savings Since 2017 Elections.

Moved by Councillor J Ryan and seconded by Councillor D Gumley

MOTION

That the information contained within the report of the Chief Executive Officer dated 12 October 2020 be noted.

CARRIED

CCL20/171 2019/2020 BUDGET HIGHLIGHTS REPORT (ID20/1232)

The Council had before it the report dated 9 October 2020 from the Chief Financial Officer regarding 2019/2020 Budget Highlights Report.

Moved by Councillor S Lawrence and seconded by Councillor J Ryan

MOTION

That the information contained within the report of the Chief Financial Officer dated 9 October 2020 be adopted.

CARRIED

CCL20/172 COMPULSORY ACQUISITION OF LOT 101 AND 102 IN DP1264341 - PART CROWN LOT 7005 DP 1019852 AND PART LITTLE RIVER - TERRABELLA ROAD, TERRABELLA - LITTLE RIVER BRIDGE RECONSTRUCTION (ID20/1134)

The Council had before it the report dated 2 September 2020 from the Property Development Officer regarding Compulsory Acquisition of Lot 101 and 102 in DP1264341 - Part Crown Lot 7005 DP 1019852 and Part Little River - Terrabella Road, Terrabella - Little River Bridge Reconstruction.

Moved by Councillor J Diffey and seconded by Councillor V Etheridge

MOTION

1. That Council approve compulsory acquisition of the land noted within the report pursuant to sections 177 and 178 of the Roads Act 1993 (NSW) and undertake all necessary actions accordingly, if agreement cannot be reached between Council and the Owner.
2. That Council acquire by compulsory acquisitions under sections 177 and 178 of the Roads Act 1993 (NSW), Lot 101 and Lot 102 in registered acquisition plan DP1264341 for the purposes of public road.
3. That Council approve the making of an application to the Minister for Local Government to issue Proposed Acquisition Notice(s) under the Land Acquisition (Just terms Compensation) Act 1991 for Council to compulsorily acquire Lot 101 and Lot 102 in registered acquisition plan DP1264341.
4. That Council approve the making of an application to the Governor of NSW for the publication of an Acquisition Notice in the NSW Government Gazette under the Land Acquisition (Just terms Compensation) Act 1991 for Council to compulsorily acquire Lot 101 and Lot 102 in Deposited Plan 1264341.
5. That upon acquisition, Lot 101 and Lot 102 in Deposited Plan 1264341 be classified as operational land in conformity with the Local Government Act 1993.
6. That the Chief Executive Officer execute under power of attorney, any documents required to be executed as part of process for Council to compulsorily acquire Lot 101 and Lot 102 in Deposited Plan 1264341.

CARRIED

In accordance with s375A(2) of the Local Government Act 1993, a division was duly called, the following votes on the motion were recorded:

FOR	AGAINST
Councillor Diffey	
Councillor Etheridge	
Councillor Gumley	
Councillor Lawrence	
Councillor Mohr	
Councillor Parker	
Councillor Ryan	
Councillor Shields	
Total (8)	Total (0)

CCL20/173 RESCINDING COUNCIL POLICIES (ID20/800)

The Council had before it the report dated 15 September 2020 from the Manager Infrastructure Delivery regarding Rescinding Council Policies.

Moved by Councillor V Etheridge and seconded by Councillor D Gumley

MOTION

That Council's CBD Footpaths, Kerb and Guttering Construction, Cycleways, Road Opening and State Road Construction and Maintenance policies be rescinded effective immediately.

CARRIED

CCL20/174 ADOPTION OF COUNCIL POLICY - BITUMEN SEALING OF COUNCIL ROADS (ID20/1272)

The Council had before it the report dated 6 October 2020 from the Manager Infrastructure Delivery regarding Adoption of Council Policy - Bitumen Sealing of Council Roads.

Moved by Councillor D Gumley and seconded by Councillor V Etheridge

MOTION

That the appended 'Bitumen Sealing of Council Roads Policy' as attached to the report of the Manager Infrastructure Delivery dated 6 October 2020 be adopted.

CARRIED

CCL20/175 REVIEW OF VILLAGE LANDFILL AND TRANSFER STATIONS (ID20/1281)

The Council had before it the report dated 13 October 2020 from the Manager Resource Recovery and Efficiency regarding Review of Village Landfill and Transfer Stations.

Moved by Councillor G Mohr and seconded by Councillor S Lawrence

MOTION

1. That Council maintain its current best practice operating system of keeping rural transfer stations secured and only opened under staff supervision.
2. That Council continue with the current practice of only landfilling waste at its two (2) licenced waste facilities (Whylandra (EPL 6058) and Wellington (EPL 6702)).
3. That the rural transfer stations at Mumbil, Euchareena and Elong Elong remain closed and landfilling not be considered at any of the other five (5) rural transfer stations.
4. That Council review rural transfer station operating costs after one (1) year of operation under the current locked/supervised site management model and adjust the Rural Waste Management charge to ensure full cost recovery for the service.
5. That the waste charges across Council's seven (7) waste facilities be harmonised in 2021/2022.

CARRIED

CCL20/176 DEVELOPMENT APPLICATION D17-238 (4) - SERVICE STATION AND TWO (2) LOT SUBDIVISION
PROPERTY: LOT 4142 DP 1245646, NO. 6 BURRAWAY ROAD, BROCKLEHURST
APPLICANT: LIBERTY OIL CORPORATION PTY LTD
OWNER: MR I E WALKER (ID20/1274)

The Council had before it the report dated 12 October 2020 from the Senior Planner regarding Development Application D17-238 (4) - Service Station and Two (2) Lot Subdivision Property: Lot 4142 DP 1245646, No. 6 Burraway Road, Brocklehurst.

Moved by Councillor G Mohr and seconded by Councillor J Diffey

MOTION

1. That the report of the Senior Planner dated 12 October 2020 be noted.
2. That Condition 3 of Development Consent No. D17-238 be amended to reduce the urban roads contribution from \$760,620.00 to \$23,905.20 (based on current 2020/2021 financial year figures).
3. That the Modified Development Application be approved subject to the conditions of Development Consent provided here in Appendix 1 of the report of the Senior Planner dated 12 October 2020.

CARRIED

In accordance with s375A(2) of the Local Government Act 1993, a division was duly called, the following votes on the motion were recorded:

FOR	AGAINST
Councillor Diffey	
Councillor Etheridge	
Councillor Gumley	
Councillor Lawrence	
Councillor Mohr	
Councillor Parker	
Councillor Ryan	
Councillor Shields	
Total (8)	Total (0)

CCL20/177 R20-3 NANIMA SEWAGE TREATMENT PLANT (STP) REZONING (ID20/1223)

The Council had before it the report dated 13 October 2020 from the Growth Planning Projects Leader - Digital Futures regarding R20-3 Nanima Sewage Treatment Plant (STP) Rezoning.

Moved by Councillor V Etheridge and seconded by Councillor K Parker

MOTION

1. That the report of the Growth Planning Project Leader – Digital Futures dated 13 October 2020 be noted.
2. That the Planning Proposal provided here in Appendix 1 of the Growth Planning Project Leader – Digital Futures dated 13 October 2020 be submitted to the NSW Department of Planning, Industry & Environment for a Gateway Determination to rezone part of Lot 244 DP 756920 from RU5 Village to SP2 Infrastructure;
3. That Council seek authority from the Department of Planning Industry and Environment to exercise its Delegations in relation to the plan making functions under Section 3.36 of the Environmental Planning & Assessment Act 1979.
4. That subject to issue of a Gateway Determination, following the completion of the public exhibition period, a further report be provided to Council detailing the results of the public exhibition and for further consideration of the Planning Proposal.

CARRIED

In accordance with s375A(2) of the Local Government Act 1993, a division was duly called, the following votes on the motion were recorded:

FOR	AGAINST
Councillor Diffey	
Councillor Etheridge	
Councillor Gumley	
Councillor Lawrence	
Councillor Mohr	
Councillor Parker	
Councillor Ryan	
Councillor Shields	
Total (8)	Total (0)

**CCL20/178 PROPOSAL (R18-4 63 FITZROY STREET, 2R GILGANDRA ROAD)
APPLICANT BARNSON PTY LTD ON BEHALF OF TAYLOR MADE HOMES PTY LTD
(ID20/1324)**

The Council had before it the report dated 16 October 2020 from the Growth Planning Projects Leader - Digital Futures regarding Proposal (R18-4 63 Fitzroy Street, 2R Gilgandra Road).

Applicant Barnson Pty Ltd on behalf of Taylor Made Homes Pty Ltd.

Moved by Councillor S Lawrence and seconded by Councillor J Diffey

MOTION

1. That a Planning Proposal be prepared and submitted to the NSW Department of Planning Industry and Environment for a Gateway Determination to:
 - (a) Rezone part of Lot 69 DP 259061 from E3 Environmental Management to IN2 Light Industrial;
 - (b) Rezone part of Lot 1 DP 197736 from E3 Environmental Management to IN2 Light Industrial; and
 - (c) Add "Light Industry (Movable Building Manufacturing)" as an additional permitted use on part Lot 31 DP 1263665, part Lot 1 DP 197736 and part Lot 69 DP 259061 under Schedule 1 of the Dubbo LEP 2011.
2. That Council seek authority from the NSW Department of Planning Industry and Environment to exercise the delegation in relation to the plan making functions under section 3.36 of the Environmental Planning and Assessment Act 1979.
3. That subject to issue of a Gateway Determination, following the completion of the public exhibition period, a further report be provided to Council detailing the results of the public exhibition and for further consideration of the Planning Proposal.

CARRIED

In accordance with s375A(2) of the Local Government Act 1993, a division was duly called, the following votes on the motion were recorded:

FOR	AGAINST
Councillor Diffey	
Councillor Etheridge	
Councillor Gumley	
Councillor Lawrence	
Councillor Mohr	
Councillor Parker	
Councillor Ryan	
Councillor Shields	
Total (8)	Total (0)

CCL20/179 BEAUTIFICATION OF DUBBO CBD - PROPOSED TREE PLANTING FOLLOWING PUBLIC EXHIBITION (ID20/1301)

The Council had before it the report dated 11 October 2020 from the Manager Recreation and Open Spaces regarding Beautification of Dubbo CBD - proposed tree planting following public exhibition.

Moved by Councillor J Ryan and seconded by Councillor V Etheridge

MOTION

1. That the report of the Manager Recreation and Open Space dated 11 October 2020 be noted.
2. That the proposed streetscape designs for Bultje, Wingewarra and Talbragar streets be adopted and implemented, subject to the finalisation of designs.
3. That, due to funding constraints, Wingewarra and Talbragar streets are prioritised for tree planting, with Bultje Street plantings subject to available funds.
4. That community members submitting feedback be sent correspondence thanking them for their contribution.

CARRIED

CCL20/180 COMMENTS AND MATTERS OF URGENCY (ID20/1305)

There were no matters recorded under this clause.

The meeting closed at 6.23pm.

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CHAIRMAN



REPORT EXTRAORDINARY COUNCIL MEETING 29 OCTOBER 2020

PRESENT: Councillors J Diffey, V Etheridge, S Lawrence, G Mohr, K Parker, J Ryan and B Shields.

ALSO IN ATTENDANCE:

The Chief Executive Officer, the Governance and Internal Control Manager, the Community Support Officer, the Communications Partner, the Director Organisational Performance, the Chief Financial Officer, the Statutory Accountant, the Director Culture and Economy, the Director Infrastructure, the Director Development and Environment and the Director Liveability.

Councillor B Shields assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 12.00 pm at the Dubbo Civic Administration Building, Council Chamber, with a prayer for Divine Guidance to the Council in its deliberations and activities. The acknowledgement of country was also read by Councillor J Ryan.

CCL20/181 LEAVE OF ABSENCE (ID20/1335)

Requests for leave of absence were received from Councillors D Grant and D Gumley who were absent from the meeting due to personal reasons whilst Councillor A Jones was previously granted leave of absence from this meeting by Council (refer Clause CCL20/165b).

Moved by Councillor J Diffey and seconded by Councillor G Mohr

MOTION

That such requests for leave of absence be accepted and Councillor D Grant be granted leave of absence from this meeting and it be noted that Councillor A Jones had been previously granted leave of absence from this meeting by Council.

CARRIED

CCL20/182 PUBLIC FORUM (ID20/1336)

There were no speakers during Public Forum.

REPORTS FROM STAFF:

**CCL20/183 PRESENTATION OF COUNCIL'S 2019/2020 FINANCIAL STATEMENTS
(ID20/1331)**

The Council had before it the report dated 19 October 2020 from the Chief Financial Officer regarding Presentation of Council's 2019/2020 Financial Statements.

Moved by Councillor S Lawrence and seconded by Councillor G Mohr

MOTION

That the General Purpose Financial Statements and the Special Purpose Financial Statements for the year ended 30 June 2020 be accepted by Council.

CARRIED

The meeting closed at 12.02pm.

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CHAIRMAN



DUBBO REGIONAL
COUNCIL

MAYORAL MINUTE: Lack of Health Services at Wellington Hospital

AUTHOR: Mayor
REPORT DATE: 16 November 2020
TRIM REFERENCE: ID20/1506

To the Council
Ladies and Gentlemen

Office of the Mayor
Civic Administration Building
Church Street, Dubbo

There is significant community unrest in Wellington about the lack of adequate health services at Wellington Hospital.

It is my understanding the current arrangement at Wellington Hospital is that they have only one doctor available, who is temporary, and is effectively on a seven-day shift.

Clearly, this arrangement is not sufficient for a town the size of Wellington and as such, it is appropriate for Dubbo Regional Council, in its community advocacy role, to push for Wellington Hospital to be adequately staffed in order to serve the town.

Wellington has suffered from lack of government funding for many years. Not only is the town lacking a 24-hour police station, but now it is becoming more and more obvious that the state government bureaucracy is abdicating its role in providing even basic health services.

As someone who has been in local government for more than 21 years, I find the situation concerning Wellington incredibly disappointing. The 2016 merger process found that Wellington was not “fit for the future”. In other words, Wellington required an amalgamation with a much larger Council in order to provide even basic local government services.

Since the merger, Dubbo Regional Council has stepped up to the task of improving the local government sector, and after years of substandard local government service provision, vastly improved services are continuing to be rolled out for Wellington.

However, this cannot be said for state government services for Wellington. To be frank, for the state government to identify that Wellington so desperately needed help that it forcibly merged their Council, yet let its own provisions of services reach such a substandard level can be described as both hypocritical and insulting.

As such, I propose that it be the formal policy of this Council to advocate for better health services for Wellington, and that the Council insist that Wellington Hospital be appropriately staffed.

RECOMMENDATION

- 1. That Council write to the NSW Health Minister Brad Hazzard, Premier Gladys Berejiklian, and Member for Dubbo Dugald Saunders outlining Council's concerns about Wellington's service provisions.**
- 2. That wherever possible, Council advocate for better health services for Wellington as a matter of urgency.**

Councillor Ben Shields
Mayor

**Report of the Development and
Environment Committee - meeting 9
November 2020**



**DUBBO REGIONAL
COUNCIL**

AUTHOR:

**Administration Officer - Governance &
Internal Control**

REPORT DATE:

2 November 2020

The Committee had before it the report of the Development and Environment Committee meeting held 9 November 2020.

RECOMMENDATION

That the report of the Development and Environment Committee meeting held on 9 November 2020, be noted.



**REPORT
DEVELOPMENT AND ENVIRONMENT
COMMITTEE
9 NOVEMBER 2020**

PRESENT: Councillors J Diffey, D Grant, D Gumley, S Lawrence, G Mohr, K Parker, J Ryan and B Shields.

ALSO IN ATTENDANCE:

The Chief Executive Officer, the Executive Manager CEO Services, the Governance and Internal Control Manager, the Administration Officer Mayor, the Communications Partner, the Director Organisational Performance, the Director Culture and Economy, the Director Infrastructure, the Director Development and Environment (s Jennings) and the Director Liveability.

Councillor G Mohr assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 5:30pm.

DEC20/32 BUILDING SUMMARY - OCTOBER 2020 (ID20/1341)

The Committee had before it the report dated 27 October 2020 from the Director Development and Environment regarding Building Summary - October 2020.

Moved by Councillor B Shields and seconded by Councillor K Parker

MOTION

That the information contained within the report of the Director Development and Environment dated 27 October 2020, be noted.

CARRIED

DEC20/33 DRAFT PLANNING AGREEMENT, UUNGULA WIND FARM (ID20/1354)

The Committee had before it the report dated 27 October 2020 from the Manager Growth Planning regarding Draft Planning Agreement, Uungula Wind Farm.

Moved by Councillor D Grant and seconded by Councillor B Shields

MOTION

1. That the report of the Manager Growth Planning dated 27 October 2020 be noted.
2. That the draft Planning Agreement be placed on public display in accordance with the provisions of the Environmental Planning and Assessment Act 1979.
3. That following conclusion of the public exhibition period, a further report be prepared for the consideration of Council, including any submissions received.
4. That in the event that the Proponent increases the number of approved turbines, that the future planning agreement be negotiated with the Proponent.
5. That the Chief Executive Officer be delegated the authority to enter into any Agreement made under this Policy.

CARRIED

DEC20/34 LEAVE OF ABSENCE

Requests for leave of absence were received from Councillor V Etheridge who was absent from the meeting due to personal reasons whilst Councillor A Jones was previously granted leave of absence from this meeting by Council (refer Clause CCL20/165b).

Moved by Councillor D Gumley and seconded by Councillor J Diffey

MOTION

That such requests for leave of absence be accepted and Councillor V Etheridge be granted leave of absence from this meeting and it be noted that Councillor A Jones had been previously granted leave of absence from this meeting by Council.

CARRIED

The meeting closed at 5:33pm.

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CHAIRMAN



**DUBBO REGIONAL
COUNCIL**

Report of the Infrastructure and Liveability Committee - meeting 9 November 2020

**AUTHOR: Administration Officer - Governance &
Internal Control**

REPORT DATE: 2 November 2020

The Committee had before it the report of the Infrastructure and Liveability Committee meeting held 9 November 2020.

RECOMMENDATION

That the report of the Infrastructure and Liveability Committee meeting held on 9 November 2020, be noted.



**REPORT
INFRASTRUCTURE AND LIVEABILITY
COMMITTEE
9 NOVEMBER 2020**

PRESENT: Councillors J Diffey, D Grant, D Gumley, S Lawrence, G Mohr, K Parker, J Ryan and B Shields.

ALSO IN ATTENDANCE:

The Chief Executive Officer, the Executive Manager CEO Services, the Governance and Internal Control Manager, the Administration Officer Mayor, the Communications Partner, the Director Organisational Performance, the Director Culture and Economy, the Director Infrastructure, the Director Development and Environment (S Jennings) and the Director Liveability.

Councillor G Mohr assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 5:33pm.

ILC20/55 CROWN LAND REVIEW- SURPLUS LANDS REPORT FOLLOWING PUBLIC EXHIBITION (ID20/1330)

The Committee had before it the report dated 18 October 2020 from the Manager Recreation and Open Spaces regarding Crown Land Review- Surplus Lands Report following Public Exhibition.

Moved by Councillor S Lawrence and seconded by Councillor B Shields

MOTION

- 1. That the report by the Manager Recreation and Open Space dated 18 October 2020 be noted.**
- 2. That following the mandatory public exhibition phase that the Crown Land Review – Surplus Land Report October 2020, be adopted.**
- 3. That the adopted Crown Land Review – Surplus Land Report October 2020 be sent to the Department of Crown Lands with the Council Resolution and supporting documentation, advising that Dubbo Regional Council is relinquishing care and management of the thirty two (32) reserves to the State Government.**
- 4. That community members who contributed submissions during the public exhibition period be sent formal correspondence and acknowledged for providing feedback.**

CARRIED

ILC20/56 BEAUTIFICATION OF DUBBO CBD - CONTINUATION OF TALBRAGAR STREET TREE PLANTING PROGRAM (ID20/1369)

The Committee had before it the report dated 28 October 2020 from the Manager Recreation and Open Spaces regarding Beautification of Dubbo CBD - Continuation of Talbragar Street tree planting program.

Moved by Councillor B Shields and seconded by Councillor J Ryan

MOTION

1. That the report by the Manager Recreation and Open Space, dated 28 October 2020, be noted.
2. That proposed tree planting inclusions, centre median installations and sculptural installations for Talbragar Street (between Macquarie Street and Darling streets) be placed on public exhibition for 28 days, enabling community feedback.
3. That following public exhibition, a subsequent report be submitted to Council comprising community feedback and recommendations.

CARRIED

ILC20/57 PROPOSED TAXI ZONE RELOCATION - DUBBO NORTH PUBLIC SCHOOL (ID20/1389)

The Committee had before it the report dated 30 October 2020 from the Senior Traffic Engineer regarding Proposed Taxi Zone Relocation - Dubbo North Public School.

Moved by Councillor S Lawrence and seconded by Councillor D Grant

MOTION

1. That Council approve the relocation of the existing 'Taxi Zone' at the Dubbo North Public School from the south side of Myall Street to the east side of Fitzroy Street, 15 meters south of the existing children's crossing.
2. That the existing 'No Parking Zone' on the southern side of Myall Street, adjacent the school, be extended west to the existing disabled parking space.
3. That the existing time restricted 'School Parking Zone' in Myall and Fitzroy streets be changed to reflect the standard 'School Parking Zone' times of 8.00am to 9.30am and 2.30pm to 4.00pm.

CARRIED

**ILC20/58 PROPOSED TEMPORARY RELOCATION OF POLICE ONLY PARKING ZONE -
BRISBANE STREET DUBBO (ID20/1390)**

The Committee had before it the report dated 30 October 2020 from the Senior Traffic Engineer regarding Proposed Temporary Relocation of Police Only Parking Zone - Brisbane Street Dubbo.

Moved by Councillor S Lawrence and seconded by Councillor J Ryan

MOTION

- 1. That for the purposes of off-street access to the proposed Dubbo Court House building reconstruction works the existing 'No Parking - Police Vehicles Excepted' and adjacent 'One Hour Parking' zones on the western side of Brisbane Street adjacent to the Dubbo Court House be temporarily closed with the 'Police Only' parking zone relocated to the eastern side of Brisbane Street, immediately north of the existing disabled car parking space north of Church Street encompassing six spaces between the two existing parking signs.**
- 2. That at the completion of the building construction works the temporarily changed parking restrictions be removed and the original parking restrictions be reinstated.**

CARRIED

Councillor D Gumley declared a non-pecuniary, less than significant interest in the matter now before the Committee and remained in the room during the Committee's consideration of this matter. The reason for such interest is that Councillor D Gumley is an employee of the NSW Police Force.

Councillor G Mohr declared a non-pecuniary, less than significant interest in the matter now before the Committee and remained in the room during the Committee's consideration of this matter. The reason for such interest is that Councillor G Mohr works at both the Dubbo Police Station and the Dubbo Court House.

**ILC20/59 2021 WELLINGTON VINTAGE FAIR STREET PARADE - 6 MARCH 2021
(ID20/1392)**

The Committee had before it the report dated 20 October 2020 from the Senior Traffic Engineer regarding 2021 Wellington Vintage Fair Street Parade - 6 March 2021.

Moved by Councillor D Gumley and seconded by Councillor J Ryan

MOTION

That Council approval be granted to the Rotary Club of Wellington Vintage Fair Committee to undertake the 2021 Wellington Vintage Fair Street Parade on Saturday 6 March 2021, and implement temporary road closures of the Mitchell Highway between Maughan and Lee streets from 10.00 am to approximately 11.30 am and Percy Street between Maxwell and Maughan streets from 9.00 am to 11.30 am on Saturday 6 March 2021, subject to Transport for NSW approval, conditions of Dubbo Regional Council and NSW Police as considered necessary:

- a. The parade will be marshalled on the western side of Percy Street between Maxwell and Maughan streets at 9.00 am. The parade will commence at 10.00 am and enter Nanima Crescent, then north through the Wellington CBD adjacent to Cameron Park, to the Warne Street roundabout and return to Percy Street. The event is to be undertaken under Police escort, in accordance with the requirements of NSW Police and approval documentation forwarded to Council for notation. Event set-up time to commence at 9.00 am with pack-down/finish time at 11.30 to 12.00 noon.**
- b. The submission of Traffic Management Plan and Traffic Control Plan to Council and NSW Police prior to the event date. All traffic control measures contained in the plan are to be in accordance with the Australian Standard (AS 1742.3) and the RMS's 'Guide to Traffic Control at Worksites and approved by an accredited person. Council's Traffic Control Plan TM 7241 will be implemented.**
- c. The organiser is to provide Council's relevant appointed officer with a copy of the Public Liability Insurance Policy for the amount of at least \$20 million. Such Policy is to note that Council, Transport for NSW and the NSW Police is indemnified against any possible action as a result of the parade.**
- d. Dubbo Regional Council staff and marshals are to be provided at the nominated road closure points, and shall be specifically authorised for the event. Traffic controllers as required will have current RMS certification.**
- e. The applicant is responsible for all traffic control required for the event in accordance with the approved Traffic Control Plan.**
- f. The applicant is to provide Council with a formal letter of acceptance of the conditions prior to final approval.**
- g. The applicant is to ensure that the roadway is clear of any residue that might be deposited by the participants along the parade route.**
- h. The applicant is to gain approval from Transport for NSW for the closure and detour of the Mitchell Highway and a Road Occupancy Licence with evidence provided to Council of such conditions as warranted.**
- i. All costs associated with implementing the event are to be met by the event organiser.**

- j. **Should COVID-19 impact on the event, then Council will require a detailed COVID-19 Safety Plan no later than 30 days prior to the event date. Council may repeal the approval, or place additional conditions on the event, should a Public Health Order be in place at that time.**

CARRIED

Councillor D Grant declared a non-pecuniary, significant interest in the matter now before the Committee and left the room and was out of sight during the Committee's consideration of this matter. The reason for such interest is that Councillor D Grant is the Treasurer for Rotary Club of Wellington.

ILC20/60 LEAVE OF ABSENCE

Requests for leave of absence were received from Councillor V Etheridge who was absent from the meeting due to personal reasons whilst Councillor A Jones was previously granted leave of absence from this meeting by Council (refer Clause CCL20/165b).

Moved by Councillor D Gumley and seconded by Councillor K Parker

MOTION

That such requests for leave of absence be accepted and Councillor V Etheridge be granted leave of absence from this meeting and it be noted that Councillor A Jones had been previously granted leave of absence from this meeting by Council.

CARRIED

The meeting closed at 5:39pm

.....
CHAIRMAN

**Report of the Culture, Economy and
Corporate Committee - meeting 9
November 2020**



**DUBBO REGIONAL
COUNCIL**

AUTHOR:

**Administration Officer - Governance &
Internal Control**

REPORT DATE:

2 November 2020

The Committee had before it the report of the Culture, Economy and Corporate Committee meeting held 9 November 2020.

RECOMMENDATION

That the report of the Culture, Economy and Corporate Committee meeting held on 9 November 2020, be noted.



**REPORT
CULTURE, ECONOMY AND CORPORATE
COMMITTEE
9 NOVEMBER 2020**

PRESENT: Councillors J Diffey, D Grant, D Gumley, S Lawrence, G Mohr, K Parker, J Ryan and B Shields.

ALSO IN ATTENDANCE:

The Chief Executive Officer, the Executive Manager CEO Services, the Governance and Internal Control Manager, the Administration Officer Mayor, the Communications Partner, the Director Organisational Performance, the Director Culture and Economy, the Director Infrastructure, the Director Development and Environment (S Jennings) and the Director Liveability.

Councillor D Gumley assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 5:40pm.

CEC20/44 INVESTMENTS UNDER SECTION 625 OF THE LOCAL GOVERNMENT ACT - OCTOBER 2020 (ID20/1300)

The Committee had before it the report dated 2 November 2020 from the Chief Financial Officer regarding Investments Under Section 625 of the Local Government Act - October 2020.

Moved by Councillor D Grant and seconded by Councillor J Ryan

MOTION

That the information contained within the report of the Chief Financial Officer dated 2 November 2020 be noted.

CARRIED

Councillor K Parker declared a non-pecuniary, less than significant interest in the matter now before the Committee and left the room and was out of sight during the Committee's consideration of this matter. The reason for such interest is that Councillor K Parker is an employee of the Bank of Queensland and Council has funds invested with the Institution.

CEC20/45 EXTENSION OF THE EXISTING COVID-19 RATES FINANCIAL ASSISTANCE POLICY (ID20/1299)

The Committee had before it the report dated 2 November 2020 from the Chief Financial Officer regarding Extension of the Existing COVID-19 Rates Financial Assistance Policy.

Moved by Councillor B Shields and seconded by Councillor J Diffey

MOTION

1. That the updated COVID-19 Rates Financial Assistance Policy, as attached to the report of the Chief Financial Officer dated 2 November 2020 as Appendix 1, be adopted.
2. That no interest be applied to outstanding Rates and Charges to Ratepayers who make a successful application under the COVID-19 Rates Financial Assistance Policy for the period 1 December 2020 to 31 March 2021.

CARRIED

CEC20/46 POLICY FOR REVIEW - POLICY FOR THE PROVISION OF INFORMATION TO AND INTERACTION BETWEEN COUNCILLORS AND STAFF (ID20/1332)

The Committee had before it the report dated 19 October 2020 from the Internal Ombudsman regarding Policy for review - Policy for the Provision of Information to and Interaction Between Councillors and Staff.

Moved by Councillor G Mohr and seconded by Councillor D Grant

MOTION

That the attached draft Policy for the Provision of Information to and Interaction between Councillors and Staff be approved.

CARRIED

CEC20/47 DESTINATION DUBBO: INTERNATIONAL READY - QUARTERLY PROJECT UPDATE (ID20/1235)

The Committee had before it the report dated 1 October 2020 from the Tourism Product Development Manager regarding Destination Dubbo: International Ready - Quarterly Project Update.

Moved by Councillor J Diffey and seconded by Councillor G Mohr

MOTION

That the information contained within the report dated 1 October 2020 from the Tourism Product Development Manager be noted.

CARRIED

At this juncture the meeting adjourned, the time being 5:42pm.

The meeting recommenced at 5:44pm.

CEC20/48 DESTINATION DUBBO: INTERNATIONAL READY PROJECT - OLD DUBBO GAOL PLAZA - KINETIC ARTWORK - SUPPLIER BY PREFERENCE (ID20/1337)

The Committee had before it the report dated 20 October 2020 from the Chief Executive Officer regarding Destination Dubbo: International Ready Project - Old Dubbo Gaol Plaza - Kinetic Artwork - Supplier by preference.

Moved by Councillor J Ryan and seconded by Councillor G Mohr

MOTION

The Committee recommends that members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned information that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i)).

CARRIED

Moved by Councillor J Ryan and seconded by Councillor S Lawrence

MOTION

That Council approve the engagement of UAP Company for the delivery of an artist-led kinetic artwork as part of the Old Dubbo Gaol plaza project under Supplier by Preference as UAP is the only company in Australia to provide this specialised service and the quote is within project budget.

CARRIED

CEC20/49 LEAVE OF ABSENCE

Requests for leave of absence were received from Councillor V Etheridge who was absent from the meeting due to personal reasons whilst Councillor A Jones was previously granted leave of absence from this meeting by Council (refer Clause CCL20/165b).

Moved by Councillor J Diffey and seconded by Councillor J Ryan

MOTION

That such requests for leave of absence be accepted and Councillor V Etheridge be granted leave of absence from this meeting and it be noted that Councillor A Jones had been previously granted leave of absence from this meeting by Council.

CARRIED

The meeting closed at 5:45pm.

.....
CHAIRMAN



**DUBBO REGIONAL
COUNCIL**

**Report of the Dubbo Regional Council
Solar and Wind Farm Consultative
Committee - meeting 14 October 2020**

**AUTHOR: Administration Officer - Governance &
Internal Control**

REPORT DATE: 10 November 2020

The Committee had before it the report of the Dubbo Regional Council Solar and Wind Farm Consultative Committee meeting held 14 October 2020.

RECOMMENDATION

That the report of the Dubbo Regional Council Solar and Wind Farm Consultative Committee meeting held on 14 October 2020, be adopted.



REPORT
DUBBO REGIONAL COUNCIL SOLAR AND
WIND FARM CONSULTATIVE COMMITTEE
14 OCTOBER 2020

PRESENT: Councillor J Ryan, the Chief Executive Officer, the Director Development and Environment and the Director Liveability.

ALSO IN ATTENDANCE:

The Manager Growth Planning, the Manager Community Services and Executive Officer Liveability.

The proceedings of the meeting commenced at 3.40pm.

Director Liveability entered the meeting time being 3.42pm.

SWF20/1 UUNGULA COMMUNITY CONSULTATIVE COMMITTEE - DRAFT MEETING
MINUTES - 21 AUGUST 2020 (ID20/1289)

The Committee had before it the report dated 8 October 2020 from the Governance and Internal Control Manager regarding Uungula Community Consultative Committee - draft meeting minutes - 21 August 2020.

RECOMMENDATION

That the draft minutes of the Uungula Community Consultative Committee meeting held 21 August 2020 be noted.

**SWF20/2 BODANGORA WIND FARM COMMUNITY BENEFIT FUND 2020/2021
(ID20/1276)**

The Committee had before it the report dated 7 October 2020 from the Manager Community Services regarding Bodangora Wind Farm Community Benefit Fund 2020/2021.

RECOMMENDATION

1. That the information contained within the report from the Manager Community Services dated 7 October 2020 be noted.
2. That the successful applications as listed below be submitted for further consideration to the Bodangora Community Consultative Committee:
 - Rotary Club of Wellington Inc \$7,500
 - Wellington Touch Football Association \$3,500
 - Wellington Arts Centre Inc. \$7,500
 - Orana Toy Library \$2,500
 - Stuart Town Advancement Association \$10,000
 - Wellington PCYC \$9,000
 - Wellington Progress and Action Group Inc. \$7,500
 - Wellington Town Band \$2,500
3. That the outstanding acquittal be noted in successful applicant notification, funds will be distributed upon receipt of previous fund status or completed acquittal form.
4. That Council follow up with;
 - Wellington Junior Rugby Union and Wellington District Cricket Association to collaborate on construction of permanent BBQ at Rygate Park.
 - Wellington Arts Centre Inc and Wellington Progress and Action Group Inc, collaborate for combined funding applications.

SWF20/3 ACQUITTALS OF PAST BODANGORA WIND FARM COMMUNITY BENEFIT FUND, ROUNDS 1 - 4 (ID20/1282)

The Committee had before it the report dated 7 October 2020 from the Executive Officer regarding Acquittals of past Bodangora Wind Farm Community Benefit Fund, Rounds 1 - 4.

RECOMMENDATION

1. That the overview of previous Bodangora Wind Farm Community Benefit Fund Rounds 1 – 4, contained within the report from Executive Officer dated 7 October be noted.
2. That the outstanding acquittals from Round 1 – 4, are actively followed up six-monthly and reported to Dubbo Regional Council Solar and Wind Farm Consultative Committee, next meeting.
3. That future rounds of funding adhere to six-monthly acquittal reminder letters and reported to Dubbo Regional Council Solar and Wind Farm Consultative Committee, next meeting.
4. That council provide the Acquittal report of past Bodangora Wind Farm Community Benefit fund round 1-4.

SWF20/4 LEAVE OF ABSENCE

Requests for leave of absence were received from Councillors B Shields and A Jones who were absent from the meeting due to business reasons.

The meeting closed at 4.42pm.

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CHAIRMAN



REPORT: 2019/2020 Annual Report (Including Statutory Reporting Requirements)

AUTHOR: Chief Executive Officer
REPORT DATE: 2 November 2020
TRIM REFERENCE: ID20/1413

EXECUTIVE SUMMARY

All Councils in New South Wales are obliged to prepare an Annual Report within five months of the end of each financial year, which is prepared in accordance with the Local Government (General) Regulation and the Integrated Planning and Reporting Guidelines.

The 2019/2020 Annual Report provides a review of the major projects and services to the community delivered through 2019/2020 (**Appendix 1**).

Amid consecutive years enduring the worst drought in Australia's recorded history, and then the global outbreak of Coronavirus (COVID-19), Dubbo Regional Council has had to remain flexible and adaptable corporately, operationally and financially. This did not prevent or slow Council in delivering top-tier sporting facilities, such as the Dubbo Regional Cycling Facility, Victoria Park No.1 Oval sporting facility and venue upgrades and completion/opening of the Wellington Aquatic Lifestyle Centre for the 2019/2020 swim season. Similarly, our infrastructure builds and improvements rolled on, delivering a state-of-the-art truck wash for the Dubbo Regional Livestock Markets, apron upgrade to Dubbo City Regional Airport, construction and opening of the new Wellington Caves Visitor Experience Centre and commencement and ongoing delivery of Gross Pollutant Traps (GPTs), to name a few.

In response to the drought, and anticipation of a return to worsening conditions over time, we also looked to securing the future of our water security by setting about building new infrastructure to bolster drought resilience through funding partnership with NSW Government and Australian Government. This work is ongoing, despite the full effect of the drought easing significantly in the latter part of the reporting period.

Statements on specific matters as required by the Local Government Regulation have been included as part of the Annual Report under Statutory Reporting. These include overseas visits, contracts awarded, legal proceedings and employment of senior staff.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION

- 1. That the 2019/2020 Annual Report, as attached Appendix 1 to the report of the Chief Executive Officer dated 2 November 2020, be adopted.**
- 2. That the 2019/2020 Annual Report be published on Council's website.**
- 3. That the 2019/2020 Annual Report be forwarded to the Office of Local Government.**

Michael McMahon
Chief Executive Officer

BACKGROUND

Reporting is a key element of the Integrated Planning and Reporting Framework. Reporting back to the community about progress being made on implementation of the Delivery Program, progress towards achievement of Community Strategic Plan outcomes, and financial performance against the annual and longer-term budgets are all part of the way a council is accountable to its community.

All Councils in New South Wales are obliged to prepare an Annual Report within five months of the end of each financial year which is prepared in accordance with the Local Government (General) Regulation and the Integrated Planning and Reporting Guidelines.

The report must include a copy of the council's audited financial reports and be posted on the council's website.

The 2019/2020 Annual Report provides a review of the major projects and services to the community delivered through 2019/2020.

Statements as required by the Local Government (General) Regulation have been included as part of the Annual Report under Statutory Reporting.

REPORT

Against the backdrop of consecutive years' crippling drought and the arrival in Australia of the Coronavirus (COVID-19) pandemic, Dubbo Regional Council's 2019/2020 annual report showcases a Council that 'got on with business', despite the many challenges. Key outcomes of this report include, but are not limited to:

- Construction and delivery of the Wellington Wiradjuri Centre.
- Construction and delivery of Dubbo Regional Cycling Facility.
- Construction and delivery of the Wellington Aquatic Leisure Centre.
- Construction and delivery of the Wellington Caves Visitor Experience Centre.
- Construction and delivery of the Dubbo Regional Livestock Market Truck Wash.
- Dubbo City Regional Airport Apron Expansion
- Construction and delivery of the amenities upgrade to Dubbo Showground.
- Upgrading Dubbo Regional Council's streetlight network to LED.
- Wellington, Dubbo and Geurie bore construction.
- Commencement of West Dubbo, Brisbane Street and Paringa Place stormwater outfall Gross Pollutant Traps (GPTs).
- Customer experience refurbishment of Wellington and Dubbo Council Administration Buildings.
- Construction of horticulture staff office building – Hawthorn Depot.

Other notable achievements include, but are not limited to:

- Design and 'live' launch of DRC&Me.
- Keswick Estate Stage 5 Release.
- Development Applications approved – 578, with a value of \$122,712,519.
- Processing 145,112 passengers through the Dubbo City Regional Airport.
- Processing 155,770 cattle, 802,806 sheep and 3,887 goats through the Dubbo Regional Livestock Markets.
- Welcoming 188,710 visitors through the Macquarie Regional Library and processing 250,027 borrowed items.
- Welcoming 77,879 visitors through the Aquatic Leisure Centres for 2019/2020 season.

Statements on a specific matters as required by the Local Government Regulation have been included as part of the Annual Report under Statutory Reporting.

The Annual Report also includes a copy of Council's Audit Financial Statements for 2019/2020 adopted by Council in October 2020.

SUMMARY

All Councils in New South Wales are obliged to prepare an Annual Report within five months of the end of each financial year which is prepared in accordance with the Local Government (General) Regulation and the Integrated Planning and Reporting Guidelines.

The 2019/2020 Annual Report provides a review of the major projects and services to the community delivered through 2019/2020.

Statements as required by the Local Government (General) Regulation have been included as part of the Annual Report under Statutory Reporting.

Appendices:

- 1 2019/2020 Dubbo Regional Council Annual Report Provided under separate cover



DUBBO REGIONAL
COUNCIL

REPORT: September 2020 Quarterly Budget Review Statements

AUTHOR: Chief Executive Officer
REPORT DATE: 6 November 2020
TRIM REFERENCE: ID20/1452

EXECUTIVE SUMMARY

Council has been preparing and responding to the COVID-19 pandemic as it evolves and applying the restrictions announced by Federal and State Governments. In direct response to the pandemic, a COVID-19 financial reserve has been set up to help meet shortfalls in Council's revenues that cannot be offset by reductions in expenditure and a 2020/2021 COVID-19 preliminary budget review was completed and adopted at the August 2020 Ordinary Council meeting.

The quarterly financial review for the period ending 30 September 2020 of Council's 2020/2021 Budget Statements shows the current financial position estimated to be a balanced budget after utilising \$4.23M of the COVID-19 reserve.

FINANCIAL IMPLICATIONS

In accordance with the requirements of Clause 203(2) of the Local Government (General) Regulations 2005, I now advise that the Chief Financial Officer, as the Responsible Accounting Officer of Dubbo Regional Council, has reported that they consider the attached Quarterly Operational Plan Review Statements indicate that the financial position of the Council is satisfactory. This is on the basis that the "**result**" for the year is a balanced budget after utilising \$4.23M of the COVID-19 reserve.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION

- 1. That the Quarterly Budget Review Statements as at 30 September 2020, as attached to the report of the Chief Executive Officer dated 6 November 2020, be adopted and such sums voted for such purpose.**
- 2. That the Statement of the Responsible Accounting Officer that Council is in a satisfactory financial position as at 30 September 2020 after utilising \$4.23M of the COVID-19 reserve, be noted.**

Michael McMahon
Chief Executive Officer

BACKGROUND

The Local Government (General) Regulation 2005 requires the Responsible Accounting Officer to submit, on a quarterly basis to Council, a budget review statement that shows a revised estimate of the income and expenditure for the year as follows:

Clause 203 of the Local Government (General) Regulation 2005 provides as follows:

- (1) *“Not later than two months after the end of each quarter, the responsible accounting officer of a council must prepare and submit to the council a budget review statement that shows, by reference to the estimate of income and expenditure set out in the statement of the council’s revenue policy including in the Operational Plan for the relevant year, a revised estimate of the income and expenditure for that year.*
- (2) *A budget review statement must include or be accompanied by:*
 - (a) *a report as to whether or not the responsible accounting officer believes that the statement indicates that the financial position of the council is satisfactory, having regard to the original estimate of income and expenditure; and*
 - (b) *if that position is unsatisfactory, recommendations for remedial action.*
- (3) *A budget review statement must also include any information required by the Code to be included in such a statement.”*

REPORT

The Responsible Accounting Officer has reported in respect of the September 2020 Quarterly Review of Council’s Budget as follows:

*“In accordance with the requirements of Clause 203(2) of the Local Government (General) Regulations 2005, I now advise that, as the Responsible Accounting Officer of Dubbo Regional Council, it is considered that the attached Quarterly Financial Review Statements indicate that the financial position of the Council is satisfactory. This is on the basis that the forecast **“result”** for the year is a balanced budget after utilising \$4.23M of the COVID-19 reserve.”*

During the September 2020 quarterly review, additional funding has been provided for the following projects:

- The Resource Recovery and Efficiency function for roof mounted solar photovoltaics; and
- The Dubbo Drug and Alcohol Rehab Facility.

Adjustments have been made to the following income items:

- Profit from land sales in Keswick Estate and Moffatt Estate property development areas;
- Interest on investment income has been reduced due to falling interest rates by approximately \$670,000; and

- Additional capital grant funding is expected mainly, of \$30M Water for the Future, \$10M additional for Rural Roads, and \$10M for Destination Dubbo.

The capital expenditure summary for 30 September 2020 is attached (**Appendix 1**), which includes all carry over projects from 2019/2020. The major carryover projects and New Project (over \$1M) are as follows:

	Original Budget	September Adjustment	Annual Forecast
RPT - Southern Apron expansion	-	1,496,396	1,496,396
DRLM – Canteen/Amenities/Office building	1,390,000	-	1,390,000
Destination Dubbo	12,488,229	(2,396,206)	10,092,023
Hawthorn St Depot Improvements	722,488	287,627	1,010,115
Terrabella Bridge	3,716,000	-	3,716,000
Burrendong Bridge No 2	2,117,500	-	2,117,500
Boothenba Road/DRLM Intersection	-	1,118,642	1,118,642
Burrendong Way	1,270,000	-	1,270,000
Renshaw McGirr Way	1,985,000	-	1,985,000
Old Mendooran Road	-	1,946,800	1,946,800
Old Dubbo Road	-	2,368,000	2,368,000
Purvis Lane	-	1,599,850	1,599,850
Swift Street	900,000	192,926	1,092,926
Boundary Road Extension	5,450,783	599,344	6,050,127
Wheeler Lane/Keswick Roundabout	-	1,288,000	1,288,000
Sewer R	5,500,000	1,000,000	6,500,000
Troy Gully STP Switch Board	935,000	369,100	1,304,100
GPT Installations	1,566,401	1,011,376	2,577,777
Wongarbon Drainage Scheme	2,200,000	-	2,200,000
Water for the Future	-	21,558,596	21,558,596
Water fleet Automated Meter Reading Equipment	-	3,933,072	3,933,072
Wiradjuri Gardens	-	1,002,526	1,002,526

Appendices:

- [1](#) QBRs - Quarterly Budget Review Statements - September 2020

REPORT BY RESPONSIBLE ACCOUNTING OFFICER

DUBBO REGIONAL COUNCIL
Quarterly Budget Review Statement - Quarter Ending 30 September 2020

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005.

It is my opinion that the Quarterly Budget Review Statement for Dubbo Regional Council for the Quarter Ended 30 September 2020 indicates that Council's projected financial position at 30 June 2021 will be satisfactory, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure after utilising \$4.2M of the COVID-19 reserve.

Signed: 
Name: Michael Howlett
Responsible Accounting Officer
Date: 6 November 2020

CASH & INVESTMENTS

DUBBO REGIONAL COUNCIL

Quarterly Budget Review Statement - Quarter Ending 30 September 2020

Comment on Cash and Investments Position

There have been no major impacts during the quarter that have impacted on Council's original budgeted cash and investments position.

Statements:

Investments

Restricted funds have been invested in accordance with Council's investment policies.

Cash

A reconciliation of cash with bank statements has been undertaken, with the 30th September 2020 Statement reconciliation being prepared on 1 October 2020.

Reconciliation

The YTD total Cash and Investments has been reconciled with funds invested and cash at bank

Signed: 

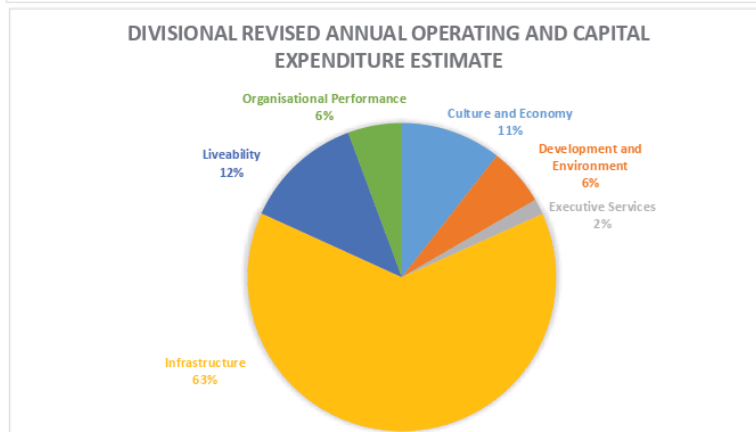
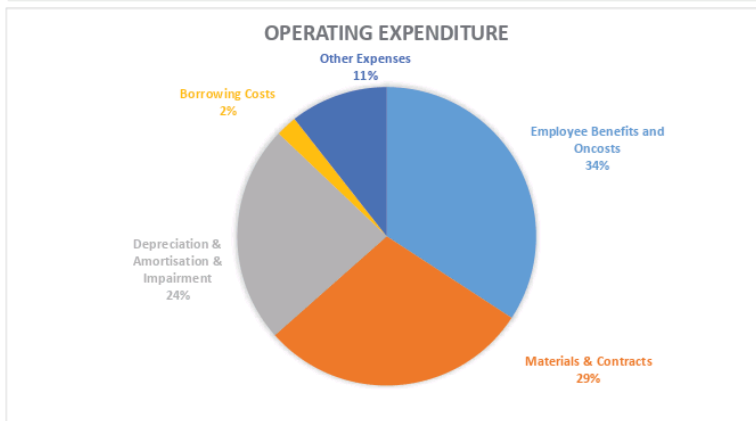
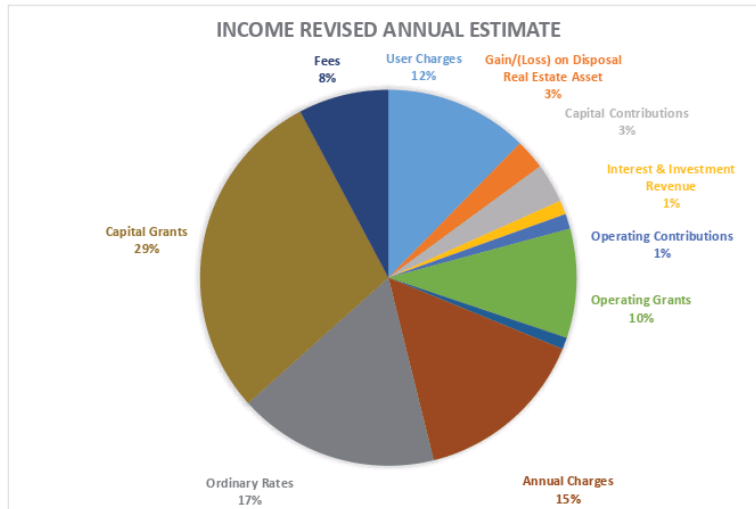
Name: Michael Howlett
Responsible Accounting Officer

Date: 6 November 2020

Budget Review Statement - Quarter Ending 30 September 2020
 Clause 203 Local Government (General) Regulation 2005

Function	Operating Revenue		Operating Expense		(Surplus) / Deficit from Operations		Capital Revenue				Capital Expense				Funds Transferred To / (From) Restricted Assets		Net Funds Available (to) / Required from Rates and General Revenue		
	Original	Revised	Original	Revised	Original	Revised	Expenses Not Involving Flows of Funds (Depr etc)		Loan Borrowings Assets Sold		Loan Repayment Principal		Assets Purchased		Original	Revised	Original	Revised	
							Original	Revised	Original	Revised	Original	Revised	Original	Revised					Original
Culture and Economy																			
Dubbo Regional Airport	-5,932,135	-3,200,488	3,982,714	3,606,228	-1,949,421	405,740	-1,016,560	-1,016,560	0	0	0	0	1,159,000	2,703,835	1,498,232	-702,887	-308,749	1,390,128	
Dubbo Regional Livestock Markets	-2,827,243	-3,025,323	4,337,224	4,360,684	1,509,981	1,335,361	-1,330,212	-1,330,212	0	0	0	0	1,835,000	1,891,778	-2,458,095	-2,341,253	-443,326	-444,326	
Economic Development and Marketing	-287,614	-191,913	2,663,944	3,020,328	2,376,330	2,828,415	-118,384	-118,384	0	0	0	0	0	0	0	0	-454,936	2,257,946	2,255,095
Holiday Park	-1,972,052	-121,016	1,663,029	285,086	-309,023	164,070	-248,602	-248,602	0	0	0	0	10,824	0	346,801	-115,468	-200,000	-200,000	
Old Dubbo Gaol	-1,037,923	-641,517	1,783,834	1,543,681	745,311	902,164	-138,392	-138,392	0	0	0	0	80,000	616,128	-462,599	-1,078,727	-224,920	301,173	
Regional Events	-50,000	-100,034	741,444	902,439	691,444	802,405	0	0	0	0	0	0	0	0	0	-108,461	691,444	693,944	
Regional Experiences	-129,293	-140,053	1,655,781	1,688,735	1,526,486	1,546,692	0	0	0	0	0	0	15,000	15,000	0	-34,637	1,541,488	1,529,045	
Regional Theatre and Convention Centre	-1,819,608	-776,742	4,383,870	3,682,527	2,564,362	2,905,786	-905,821	-905,821	0	0	580,797	580,797	85,500	181,993	-85,500	-306,243	2,239,238	2,556,411	
Showgrounds	-329,789	-874,731	1,330,816	1,267,912	1,001,027	993,181	-641,864	-641,864	0	0	0	0	655,000	1,492,491	-312,890	-485,862	701,273	757,946	
Strategic Culture and Economy	-500	7	173,636	177,262	173,136	177,269	0	0	0	0	0	0	0	0	0	-4,133	173,136	173,136	
Wellington Caves Complex	-942,927	-1,419,554	1,505,425	1,413,997	562,498	-5,557	-137,506	-137,506	0	0	0	0	402,500	1,315,916	-418,170	-644,840	409,322	528,013	
Western Plains Cultural Centre	-111,458	-105,549	1,543,664	1,516,327	1,432,206	1,410,778	-446,728	-446,728	0	0	346,719	346,719	373,000	515,960	-347,013	-489,973	1,358,184	1,336,758	
TOTAL	-15,440,542	-10,596,913	25,765,481	23,465,206	10,324,939	12,866,293	-4,984,069	-4,984,069	0	0	927,516	927,516	4,615,824	8,733,101	-2,239,234	-6,667,520	8,644,976	10,877,321	
Development and Environment																			
Building and Development Services	-1,654,350	-1,654,350	2,021,217	1,982,427	366,867	328,077	0	0	0	-2,210	0	0	0	0	0	0	366,867	325,867	
Compliance	-408,193	-408,193	1,747,863	1,780,975	1,339,670	1,372,782	-36,033	-36,033	0	0	74,784	74,784	0	0	4,000	0	1,378,421	1,367,199	
Environment and Health	-230,638	-230,638	851,699	854,130	621,961	623,492	0	-2,431	0	0	0	0	0	0	-29,000	-29,000	592,061	592,061	
Growth Planning	-146,000	-163,500	1,103,193	1,229,493	957,193	1,065,993	0	0	0	0	0	0	0	0	25,000	-19,400	982,193	1,046,593	
Resource Recovery and Efficiency	0	-160,000	318,572	275,338	318,572	115,338	0	0	0	0	0	0	160,000	0	0	30,000	318,572	305,338	
Strategic Development and Environment	-500	0	996,992	1,003,992	996,492	1,003,992	0	0	0	0	0	0	0	0	0	-7,500	996,492	996,492	
Waste Management - Domestic	-7,739,003	-8,085,422	7,400,844	7,627,485	-338,159	-457,937	16,959	16,959	-80,000	-80,000	0	0	1,250,000	1,250,000	-848,800	-729,022	0	0	
Waste Management - Other	-3,784,302	-3,827,447	2,497,733	2,591,524	-1,286,569	-1,235,924	-403,293	-403,293	-28,000	-28,000	24,243	24,243	186,377	214,567	1,507,242	1,428,406	0	0	
TOTAL	-13,962,986	-14,529,550	16,938,113	17,345,364	2,975,127	2,815,814	-422,367	-443,132	-108,000	-110,210	99,027	99,027	1,436,377	1,628,567	654,442	673,484	4,634,606	4,663,550	
Executive Services																			
Corporate Image and Communications	0	0	959,763	957,515	959,763	957,515	0	0	0	0	0	0	0	50,000	0	40,000	959,763	1,047,515	
Governance and Internal Control	-26,500	-35,545	3,428,833	3,889,184	3,403,333	3,853,639	0	0	0	0	0	0	0	0	-2,376	-4,422	3,400,957	3,849,217	
People Culture and Safety	-100,000	-100,014	152,339	185,073	52,339	85,059	-2,339	-2,339	0	0	0	0	0	0	-50,000	-82,720	0	0	
TOTAL	-126,500	-135,559	4,541,935	5,031,772	4,415,435	4,896,213	-2,339	-2,339	0	0	0	0	0	50,000	-52,376	-47,142	4,360,720	4,896,732	
Infrastructure																			
BLT	0	-10,028,401	94,875	94,875	94,875	-9,933,526	0	0	0	0	0	0	12,488,229	10,330,203	-12,488,229	-301,802	94,875	94,875	
Depot Services	-15,157	-15,157	-59,012	-101,967	-74,169	-117,124	-322,488	-322,488	0	0	0	0	781,499	1,197,956	-384,842	-799,586	0	-41,243	
Fire and Emergency Services	-536,162	-866,321	2,836,860	3,191,274	2,400,698	2,324,953	-660,235	-660,235	0	0	0	0	24,765	-163,287	-161,478	1,577,176	1,538,005		
Fleet Services	-356,369	-357,964	70,000	113,607	-286,369	-244,357	-2,655,856	-2,655,856	-1,565,962	-1,752,155	0	0	5,647,316	7,457,414	-1,475,498	-3,143,415	-336,369	-336,369	
Infrastructure Strategy and Design	-276,983	-276,983	290,443	306,358	13,460	13,460	-13,460	-13,460	0	0	0	0	0	0	0	0	0	15,915	
Roads Network	-14,674,280	-21,679,953	16,162,058	16,209,589	1,487,778	-5,470,364	-9,187,276	-9,187,276	0	50,631	50,631	30,205,805	39,166,238	-13,017,927	-15,033,148	9,539,011	9,526,081		
Roads State Network	-2,081,134	-2,081,134	1,674,308	1,024,163	-406,826	8,160,519	0	0	0	0	0	0	0	338,643	-8,228,702	-68,183	-68,183		
Sewerage Services	-18,711,836	-18,888,841	16,200,273	16,325,960	-2,511,563	-2,562,881	-4,972,446	-4,972,446	-126,231	-126,231	2,119,851	2,119,851	12,350,881	14,337,467	-6,860,492	-8,795,760	0	0	
Stormwater	-2,839,626	-2,901,609	2,344,218	2,564,368	-495,408	-337,241	-1,041,423	-1,041,423	0	0	315,455	315,455	6,650,842	8,550,522	-4,252,795	-6,200,354	1,176,671	1,286,959	
Strategic Infrastructure	-513	-513	91,148	98,098	90,635	97,585	0	0	0	0	0	0	0	0	0	-6,950	90,635	90,635	
Street Lighting	-140,686	-299,281	2,107,532	1,888,424	1,866,846	-1,589,043	0	0	0	0	0	0	0	0	-511,324	-133,521	1,455,522	1,455,522	
Traffic Management	-1,194,881	-1,195,373	1,760,872	1,767,959	565,991	572,586	-31,841	-31,841	0	0	247,642	247,642	75,000	288,834	-22,461	-191,665	879,253	885,558	
Water For The Future	0	-28,321,694	0	399,014	0	-27,922,680	0	0	0	0	0	0	21,558,596	0	6,364,084	0	0	0	
Water Supply	-28,765,926	-28,967,263	21,383,604	21,628,175	-7,382,322	-7,339,088	-5,350,717	-5,350,717	102,000	65,625	1,193,269	1,193,269	16,101,196	17,803,848	-4,663,426	-6,372,937	0	0	
TOTAL	-69,593,553	-115,880,587	65,057,179	74,727,387	-41,153,200	-24,235,742	-24,235,742	-1,590,193	-1,812,761	3,926,848	3,926,848	84,300,768	120,715,845	-43,456,716	-43,005,234	14,408,591	14,435,758		
Liveability																			
Aquatic Leisure Centres	-1,047,338	-1,047,338	2,799,735	2,624,850	1,752,397	1,577,512	-264,985	-264,985	0	0	42,580	42,580	162,000	530,000	-210,708	-440,708	1,481,284	1,444,399	
Cemeteries	-480,258	-480,258	691,843	683,732	211,585	203,474	-80,756	-80,756	0	0	0	0	110,000	110,000	-77,000	-89,500	203,829	183,218	
Community Services	-134,560	-3,211,660	2,305,477	5,406,569	2,170,917	2,194,909	-518,514	-518,514	0	0	0	0	554,080	778,439	-171,145	-444,774	2,035,338	2,010,660	
Family Day Care	-1,759,139	-1,766,639	1,891,391	1,867,087	132,252	100,448	-1,902	-1,902	0	0	0	0	0	0	-41,462	-11,498	88,888	87,048	
Library Services	-221,242	-244,591	2,810,913	2,807,334	2,589,671	2,562,743	-251,112	-251,112	0	0	0	134,338	186,266	-29,679	-54,679	2,443,218	2,443,218		
Open Space	-270,983	-863,816	7,310,174	7,036,775	7,039,191	6,172,959	-1,135,705	-1,135,705	0	0	0	4,466,731	4,466,731	-878,314	-3,376,739	6,455,358	6,127,246		
Operations	-111,000	-385,020	2,253,075	2,719,786	2,142,075	2,334,766	-1,585	-1,585	0	0	0	0	0	0	-100,000	58,739	2,040,490	2,391,920	
Rainbow Cottage	-1,183,810	-1,223,530	1,484,883	1,505,820	301,073	282,290	-75,219	-75,219	0	0	0	10,000	10,928	0	-8,770	235,854	209,229		
Recreation and Sporting	-1,213,599	-1,926,544	4,315,293	4,148,996	3,101,694	2,222,452	-1,606,029	-1,606,029	0										

September 2020 Quarterly Review Income and Expenditure



Dubbo Regional Council
Detailed Financial Statement - Quarter Ending 30 September 2020

	2020/2021 Original Budget	September Adjustment	Revised Annual Estimate	YTD Actuals to 30 September 2020
Operating				
Income				
User Charges	-25,508,524	-26,906	-25,535,430	-4,404,707
Gain/(Loss) on Disposal Real Estate Assets	-3,645,455	-1,749,909	-5,395,364	391,103
Capital Contributions	-6,821,759	-166,309	-6,988,068	-1,061,654
Interest & Investment Revenue	-3,173,948	666,799	-2,507,149	-1,018,187
Operating Contributions	-2,286,626	-389,675	-2,676,301	-1,464,442
Operating Grants	-19,084,047	-378,973	-19,463,020	-2,483,001
Other Revenues	-1,954,162	-149,206	-2,103,368	-1,147,419
Annual Charges	-30,497,643	-456,710	-30,954,353	-31,281,857
Ordinary Rates	-35,646,237	-103,214	-35,749,451	-36,388,793
Capital Grants	-8,483,759	-51,388,533	-59,872,292	-4,494,033
Fees	-22,682,805	6,619,047	-16,063,758	-3,471,896
Income Total	-159,784,965	-47,523,589	-207,308,554	-86,824,886
Expenditure				
Employee Benefits and Oncosts	50,866,511	389,971	51,256,482	13,537,811
Materials & Contracts	33,567,594	10,273,023	43,840,617	6,239,741
Depreciation & Amortisation & Impairment	35,396,211	22,749	35,418,960	10,673,426
Borrowing Costs	3,465,504	14,675	3,480,179	461,256
Other Expenses	15,003,151	830,004	15,833,155	5,012,215
Expenditure Total	138,298,971	11,530,422	149,829,393	35,924,449
Operating Total	-21,485,994	-35,993,167	-57,479,161	-50,900,437

Recommended Changes to revised Budget

Income

Annual Charges	Increased	1%	No significant variance to budget
Capital Contributions	Increased	2%	No significant variance to budget
Capital Grants	Increased	606%	\$51M additional grant funding expected, made up mainly of \$30M Water for the Future; \$10M additional for Rural Roads and \$10M for Destination Dubbo
Fees	Decreased	-29%	\$6.6M reduction in expected fees mainly due to COVID-19
Gain/(Loss) on Disposal Real Estate Assets	Increased	48%	\$1.75M Gross Profit increase from land sales in Keswick Estate and Moffatt Estate property development areas
Interest & Investment Revenue	Decreased	-21%	\$0.6M Reduction from Interest Rates on Investments
Operating Contributions	Increased	17%	Mainly due to \$0.4M received for the Emergency Service Levy
Operating Grants	Increased	2%	No significant variance to budget
Ordinary Rates	Increased	0%	No significant variance to budget
Other Revenues	Increased	8%	No significant variance to budget
User Charges	Increased	0%	No significant variance to budget

Expenditure

Borrowing Costs	Increased	0%	No significant variance to budget
Depreciation & Amortisation & Impairment	Increased	0%	No significant variance to budget
Employee Benefits and Oncosts	Increased	1%	Due to an increase in Employee Leave entitlements
Materials & Contracts	Increased	31%	\$10M mainly relating to grant funds received in prior years to be expended on non Council assets, being \$8.5M at Cobra/Fitzroy St Intersection and \$3M Drug & Alcohol Rehabilitation Facility.
Other Expenses	Increased	6%	\$0.8M mainly relating to additional contributions to Fire Services and Operational Insurances.

**Dubbo Regional Council
Detailed Capital Budget Review for the Quarter Ending 30 September**

	Original Budget	September Adjustment	Annual Forecast	YTD Actuals as at 30 September
Capital				
Expenditure				
Culture and Economy				
Dubbo Regional Airport				
Dubbo Regional Airport - Acquisition of Assets				
01.09200 - Airport - Plant & Equipment				
6970 - Screening Equipment	40,000	0	40,000	0
01.09200 - Airport - Plant & Equipment Total	40,000	0	40,000	0
01.09201 - Airport Furniture & Fittings				
6933 - Cafe Equipment	0	5,489	5,489	5,489
6935 - Flight Information Display System (FIDS)	30,000	0	30,000	0
01.09201 - Airport Furniture & Fittings Total	30,000	5,489	35,489	5,489
01.09203 - Airport - Office Equipment				
6939 - Minor Purchases	0	0	0	945
01.09203 - Airport - Office Equipment Total	0	0	0	945
01.09206 - Airport - Buildings				
6953 - New Workshop in Compound	0	450,000	450,000	13,809
6960 - RFS Training Facility	0	148,646	148,646	144,519
6961 - Bodangora - Pilots Rest Area	0	78	78	78
01.09206 - Airport - Buildings Total	0	598,724	598,724	158,406
Dubbo Regional Airport - Acquisition of Assets Total	70,000	604,213	674,213	164,840
Dubbo Regional Airport - Asset Renewals - Maint.				
01.09208 - Airport - Other Structures				
6951 - CCTV Enhancement	9,000	0	9,000	0
6978 - Security Screening Renewal	405,000	5,000	410,000	0
6980 - Covered Walkway	200,000	-200,000	0	0
01.09208 - Airport - Other Structures Total	614,000	-195,000	419,000	0
01.09210 - Airport - Other Assets				
6953 - Airside Upgrade	0	5,195	5,195	2,695
01.09210 - Airport - Other Assets Total	0	5,195	5,195	2,695
01.09212 - Airport - Infrastructure Pavements				
6980 - NSRF-Stg7-Construct Taxiways India & Jul	0	1,138	1,138	1,138
7000 - RPT - Southern Apron expansion	0	1,496,396	1,496,396	53,464
7001 - Reseal GA area	175,000	-175,000	0	0
01.09212 - Airport - Infrastructure Pavements Total	175,000	1,322,534	1,497,534	54,602
01.09215 - Asset Renewal Airport - Buildings				
6906 - Cafe Area	200,000	-200,000	0	0
6907 - Security Area	100,000	0	100,000	0
6908 - Roof Safety Upgrades	0	7,893	7,893	7,893
01.09215 - Asset Renewal Airport - Buildings Total	300,000	-192,107	107,893	7,893
Dubbo Regional Airport - Asset Renewals - Maint. Total	1,089,000	940,622	2,029,622	65,190
Dubbo Regional Airport Total	1,159,000	1,544,835	2,703,835	230,030
Dubbo Regional Livestock Markets				
Livestock Markets - Acquisition of Assets				
01.09167 - Livestock Markets - Other Structures				
6895 - First Flush System	60,000	0	60,000	0
6913 - Upgrade Truck Wash Facilities	0	18,000	18,000	14,058
6946 - Shade Structures (Cattle Yards)	120,000	0	120,000	0
6951 - Cattle Yards Rubber Matting	100,000	0	100,000	30,811
01.09167 - Livestock Markets - Other Structures Total	280,000	18,000	298,000	44,869
Livestock Markets - Acquisition of Assets Total	280,000	18,000	298,000	44,869
Livestock Markets - Asset Renewals - Maintenance				

**Dubbo Regional Council
Detailed Capital Budget Review for the Quarter Ending 30 September**

	Original Budget	September Adjustment	Annual Forecast	YTD Actuals as at 30 September
01.09176 - Livestock Markets - Buildings - Non Specialised				
7000 - Canteen/amenities/office	1,390,000	0	1,390,000	3,276
01.09176 - Livestock Markets - Buildings - Non Specialised Total	1,390,000	0	1,390,000	3,276
01.09177 - Livestock Markets - Other Structures				
6895 - Security Cameras	50,000	30,000	80,000	0
6907 - Upgrade Sheep Paddock Fences	100,000	0	100,000	0
6910 - Lighting renewal	0	8,778	8,778	8,778
01.09177 - Livestock Markets - Other Structures Total	150,000	38,778	188,778	8,778
01.09179 - Livestock Markets - Other Assets				
6933 - Pipeline upgrade	15,000	0	15,000	0
01.09179 - Livestock Markets - Other Assets Total	15,000	0	15,000	0
Livestock Markets - Asset Renewals - Maintenance Total	1,555,000	38,778	1,593,778	12,054
Dubbo Regional Livestock Markets Total	1,835,000	56,778	1,891,778	56,923
Holiday Park				
Holiday Park - Acquisition of Assets				
01.09263 - Holiday Park - Plant & Equipment				
7082 - Air Conditioners	5,518	-5,518	0	0
7089 - Washing Machine/Dryers	5,306	-5,306	0	0
01.09263 - Holiday Park - Plant & Equipment Total	10,824	-10,824	0	0
Holiday Park - Acquisition of Assets Total	10,824	-10,824	0	0
Holiday Park Total	10,824	-10,824	0	0
Old Dubbo Gaol				
Old Dubbo Gaol - Acquisition of Assets				
01.09457 - Furniture & Fittings				
7271 - Souvenir Room Fitout	50,000	-50,000	0	0
01.09457 - Furniture & Fittings Total	50,000	-50,000	0	0
01.09458 - Assets Purchased - Other Assets				
6505 - Display Cabinet	30,000	-30,000	0	0
01.09458 - Assets Purchased - Other Assets Total	30,000	-30,000	0	0
Old Dubbo Gaol - Acquisition of Assets Total	80,000	-80,000	0	0
Old Dubbo Gaol - Asset Renewals - Maintenance				
01.09455 - Old Dubbo Gaol - Buildings				
5915 - Stage 1 Exhibition Redevelopment	0	609,588	609,588	0
5916 - Padded Cell Upgrade	0	6,540	6,540	0
01.09455 - Old Dubbo Gaol - Buildings Total	0	616,128	616,128	0
Old Dubbo Gaol - Asset Renewals - Maintenance Total	0	616,128	616,128	0
Old Dubbo Gaol Total	80,000	536,128	616,128	0
Regional Experiences				
Regional Experiences - Acquisition of Assets				
01.09048 - Regional Experiences - Acquisition of Assets				
1000 - Audio/Visual Exhibition	15,000	0	15,000	0
01.09048 - Regional Experiences - Acquisition of Assets Total	15,000	0	15,000	0
Regional Experiences - Acquisition of Assets Total	15,000	0	15,000	0
Regional Experiences Total	15,000	0	15,000	0
Regional Theatre and Convention Centre				
Regional Theatre Convention Ctr-Acquisition Assets				
01.09560 - Regional Theatre & Convention Ctr-Office Equipment				
7415 - Touch Screen Monitors	0	27	27	27
7416 - Website Redevelopment	0	32,916	32,916	16,458
01.09560 - Regional Theatre & Convention Ctr-Office Equipment Total	0	32,943	32,943	16,485

**Dubbo Regional Council
Detailed Capital Budget Review for the Quarter Ending 30 September**

	Original Budget	September Adjustment	Annual Forecast	YTD Actuals as at 30 September
01.09580 - Wellington Civic Centre - Furniture & Fittings				
7405 - Air Conditioners	35,500	0	35,500	0
7406 - Storage Room	20,000	63,550	83,550	2,606
01.09580 - Wellington Civic Centre - Furniture & Fittings Total	55,500	63,550	119,050	2,606
Regional Theatre Convention Ctr-Acquisition Assets Total	55,500	96,493	151,993	19,091
Regional Theatre Convntn-Asset Renewals-Mainten				
01.09578 - DRTCC - Furniture & Fittings				
7305 - Heating Water Boiler	30,000	0	30,000	0
01.09578 - DRTCC - Furniture & Fittings Total	30,000	0	30,000	0
Regional Theatre Convntn-Asset Renewals-Mainten Total	30,000	0	30,000	0
Regional Theatre and Convention Centre Total	85,500	96,493	181,993	19,091
Showgrounds				
Showgrounds - Acquisition of Assets				
01.09290 - Showground - Furniture & Fittings				
7123 - Function Equipment	40,000	0	40,000	0
01.09290 - Showground - Furniture & Fittings Total	40,000	0	40,000	0
01.09292 - Showground -Buildings				
7118 - Overnight Stables	250,000	250,000	500,000	2,500
01.09292 - Showground -Buildings Total	250,000	250,000	500,000	2,500
01.09297 - Showground - Other Assets				
7140 - Showground Master Plan	250,000	-140,000	110,000	0
7141 - OEC Toilets (Grandstand)	60,000	0	60,000	0
7201 - Boundary Fence Upgrade	0	457,000	457,000	0
7202 - Toilet Block - Grandstand	0	220,469	220,469	0
01.09297 - Showground - Other Assets Total	310,000	537,469	847,469	0
Showgrounds - Acquisition of Assets Total	600,000	787,469	1,387,469	2,500
Showgrounds - Asset Renewals - Maintenance				
01.09295 - Showground - Buildings				
0057 - Upgrade - Expo Centre	0	42,472	42,472	42,472
7122 - Showground CCTV Renewal	0	7,550	7,550	0
7134 - Storage Shed Extension	30,000	0	30,000	0
7137 - Outdoor Dressage Arena	25,000	0	25,000	0
01.09295 - Showground - Buildings Total	55,000	50,022	105,022	42,472
Showgrounds - Asset Renewals - Maintenance Total	55,000	50,022	105,022	42,472
Showgrounds Total	655,000	837,491	1,492,491	44,972
Wellington Caves Complex				
Wellington Caves Complex - Acquisition of Assets				
01.08150 - Caravan Park - Other Structures				
5002 - Caravan Park Fencing	1,500	0	1,500	0
01.08150 - Caravan Park - Other Structures Total	1,500	0	1,500	0
01.08151 - Caravan Park - Land & Buildings				
7051 - Bin Storage Area	10,000	0	10,000	0
01.08151 - Caravan Park - Land & Buildings Total	10,000	0	10,000	0
01.08153 - Caravan Park - Furniture & Fittings				
5002 - Mattresses for Cabins	30,000	0	30,000	20,773
5029 - BBQ covers	6,000	0	6,000	0
5100 - Cabin Furniture & Fittings	20,000	0	20,000	0
01.08153 - Caravan Park - Furniture & Fittings Total	56,000	0	56,000	20,773
01.08172 - Wellington Caves - Other Structures				
7000 - Megafauna Education Zone	0	650,000	650,000	0
7001 - Entrance Upgrade	0	146,029	146,029	0
01.08172 - Wellington Caves - Other Structures Total	0	796,029	796,029	0

**Dubbo Regional Council
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	Original Budget	September Adjustment	Annual Forecast	YTD Actuals as at 30 September
Wellington Caves Complex - Acquisition of Assets Total	67,500	796,029	863,529	20,773
Wellington Caves Complex - Asset Renewals - Maint.				
01.08200 - Land & Buildings				
7100 - Caravan Park - Land & Buildings	0	12,285	12,285	0
7106 - Caravan Park Office	50,000	0	50,000	0
7108 - Caravan Park - Irrigation	60,000	45,000	105,000	0
01.08200 - Land & Buildings Total	110,000	57,285	167,285	0
01.08201 - Other Infrastructure				
7101 - Sibbalds House	0	20,102	20,102	0
01.08201 - Other Infrastructure Total	0	20,102	20,102	0
01.08203 - Infrastructure - Road & Bridge & Footpath				
7000 - Entrance Road	200,000	0	200,000	0
7001 - Internal Road Replacement	25,000	0	25,000	0
7002 - Access Road	0	40,000	40,000	0
01.08203 - Infrastructure - Road & Bridge & Footpath Total	225,000	40,000	265,000	0
Wellington Caves Complex - Asset Renewals - Maint. Total	335,000	117,387	452,387	0
Wellington Caves Complex Total	402,500	913,416	1,315,916	20,773
Western Plains Cultural Centre				
Cultural Centre - Acquisition of Assets				
01.09535 - WPCC - Other Structures				
7067 - Cafe Deck/ Rock Garden	30,000	15,000	45,000	0
01.09535 - WPCC - Other Structures Total	30,000	15,000	45,000	0
01.09541 - WPCC - Furniture & Fittings				
7116 - LED Lighting Upgrade	10,000	0	10,000	0
01.09541 - WPCC - Furniture & Fittings Total	10,000	0	10,000	0
01.09542 - WPCC - Plant & Equipment				
7454 - Daikin Air Condition Unit - Staff Office	42,000	0	42,000	0
7459 - Kiln	20,000	0	20,000	0
01.09542 - WPCC - Plant & Equipment Total	62,000	0	62,000	0
01.09545 - Cultural Facilities - Buildings				
7404 - Community Arts Centre Upgrades	0	11,447	11,447	1,370
7405 - Cafe Extensions	0	91,551	91,551	84,260
7407 - Office Conversion	40,000	0	40,000	3,273
7408 - Audio/Visual Corporate Room	15,000	0	15,000	0
7409 - Recording Studio	50,000	0	50,000	0
01.09545 - Cultural Facilities - Buildings Total	105,000	102,998	207,998	88,903
Cultural Centre - Acquisition of Assets Total	207,000	117,998	324,998	88,903
Cultural Centre - Asset Renewals - Maintenance				
01.09533 - WPCC - Furniture & Fittings				
7302 - Ceiling Replacement	40,000	0	40,000	0
7303 - Flooring	36,000	0	36,000	0
01.09533 - WPCC - Furniture & Fittings Total	76,000	0	76,000	0
01.09544 - Ex Dubbo High School - Buildings				
7372 - Carpark Reseal	0	39,962	39,962	26,585
01.09544 - Ex Dubbo High School - Buildings Total	0	39,962	39,962	26,585
01.09721 - WPCC - Land & Buildings				
7001 - Garden Upgrade	40,000	0	40,000	0
7002 - Courtyard Upgrade	20,000	0	20,000	0
7009 - Eastern CAC Landscape Project	30,000	-15,000	15,000	8,973
01.09721 - WPCC - Land & Buildings Total	90,000	-15,000	75,000	8,973
Cultural Centre - Asset Renewals - Maintenance Total	166,000	24,962	190,962	35,558

**Dubbo Regional Council
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	Original Budget	September Adjustment	Annual Forecast	YTD Actuals as at 30 September
Western Plains Cultural Centre Total	373,000	142,960	515,960	124,461
Culture and Economy Total	4,615,824	4,117,277	8,733,101	496,250
Development and Environment				
Compliance				
Acquisition of Assets				
01.09373 - Compliance - Office Equipment				
7000 - Minor Office Equipment	0	4,000	4,000	0
01.09373 - Compliance - Office Equipment Total	0	4,000	4,000	0
Resource Recovery and Efficiency				
Aquisition of Assets				
01.09410 - Acquisition of Assets - Other Structures				
7200 - DRTCC - Roof Mounted Photovoltaics	0	60,554	60,554	0
7201 - Dubbo Library-Roof Mounted Photovoltaics	0	22,039	22,039	0
7202 - DALC - Roof Mounted Photovoltaics	0	33,329	33,329	0
7204 - WALC - Roof Mounted Photovoltaics	0	22,039	22,039	0
7206 - Dubbo S/Grnd -Roof Mounted Photovoltaics	0	22,039	22,039	0
01.09410 - Acquisition of Assets - Other Structures Total	0	160,000	160,000	0
Aquisition of Assets Total	0	160,000	160,000	0
Resource Recovery and Efficiency Total	0	160,000	160,000	0
Waste Management - Domestic				
Domestic Waste - Acquisition of Assets				
01.09103 - DWM - Plant & Equipment Purchases				
6728 - Truck (713)	380,000	0	380,000	0
6739 - Truck (710)	620,000	0	620,000	0
01.09103 - DWM - Plant & Equipment Purchases Total	1,000,000	0	1,000,000	0
01.09104 - DWM - Other Structures				
6750 - Eumungerie Transfer Station Facility	50,000	0	50,000	0
6751 - Ballimore Transfer Station Facility	50,000	0	50,000	0
6752 - Toongi Transfer Station Facility	50,000	0	50,000	0
6753 - Geurie Transfer Station Facility	50,000	0	50,000	0
6755 - Stuart Town Transfer Station Facility	50,000	0	50,000	0
01.09104 - DWM - Other Structures Total	250,000	0	250,000	0
Domestic Waste - Acquisition of Assets Total	1,250,000	0	1,250,000	0
Waste Management - Domestic Total	1,250,000	0	1,250,000	0
Waste Management - Other				
Other Waste - Acquisition of Assets				
01.08113 - Other Assets				
6506 - Minor Other Assets	0	10,000	10,000	8,971
01.08113 - Other Assets Total	0	10,000	10,000	8,971
01.09114 - Other Waste - Plant & Equipment				
6809 - Utility (2121)	36,377	0	36,377	0
01.09114 - Other Waste - Plant & Equipment Total	36,377	0	36,377	0
01.09116 - Other Waste - Other Structures				
6813 - Solar Pump and Motor	0	18,190	18,190	18,190
01.09116 - Other Waste - Other Structures Total	0	18,190	18,190	18,190
01.09120 - Other Waste - Land Improvements				
6784 - Landfill Rehabilitation - Wellington Tip	150,000	0	150,000	80,396
01.09120 - Other Waste - Land Improvements Total	150,000	0	150,000	80,396
Other Waste - Acquisition of Assets Total	186,377	28,190	214,567	107,557
Waste Management - Other Total	186,377	28,190	214,567	107,557
Development and Environment Total	1,436,377	192,190	1,628,567	107,557
Executive Services				

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Corporate Image and Communications				
Communications - Acquisition of Assets				
01.09493 - Acquisition of Assets - Office Equipment				
7000 - Video & Audio Equipment	0	50,000	50,000	3,005
01.09493 - Acquisition of Assets - Office Equipment Total	0	50,000	50,000	3,005
Communications - Acquisition of Assets Total	0	50,000	50,000	3,005
Corporate Image and Communications Total	0	50,000	50,000	3,005
Executive Services Total	0	50,000	50,000	3,005
Infrastructure				
BILT				
BILT - Expenditure on Grants				
01.09353 - BILT - Wellington Pool Redevelopment				
1000 - Wellington Pool Redevelopment	0	45,977	45,977	1,270
01.09353 - BILT - Wellington Pool Redevelopment Total	0	45,977	45,977	1,270
01.09356 - BILT - Victoria Park Redevelopment (Cycling)				
1000 - Victoria Park (Cycling)	0	40,892	40,892	23,112
01.09356 - BILT - Victoria Park Redevelopment (Cycling) Total	0	40,892	40,892	23,112
01.09357 - BILT - Victoria Park Redevelopment (Ovals)				
1000 - Victoria Park (Ovals)	0	151,311	151,311	25,124
01.09357 - BILT - Victoria Park Redevelopment (Ovals) Total	0	151,311	151,311	25,124
01.09372 - Destination Dubbo				
1000 - Old Dubbo Gaol Plaza	4,988,229	-2,420,022	2,568,207	19,346
1001 - Wiradjuri Tourism Centre - Building	4,000,000	11,908	4,011,908	26,509
1002 - Macquarie Foreshore - Event Precinct	3,500,000	11,908	3,511,908	19,924
01.09372 - Destination Dubbo Total	12,488,229	-2,396,206	10,092,023	65,779
BILT - Expenditure on Grants Total	12,488,229	-2,158,026	10,330,203	115,285
BILT Total	12,488,229	-2,158,026	10,330,203	115,285
Depot Services				
Depot Services - Acquisition of Assets				
01.09693 - Depot - Plant & Equipment				
7963 - Wellington - Replace Split System AirCon	31,500	0	31,500	0
01.09693 - Depot - Plant & Equipment Total	31,500	0	31,500	0
01.09694 - Depot Services - Furniture & Fittings				
7952 - Wellington-Kitchen Bench & Join	5,531	0	5,531	0
01.09694 - Depot Services - Furniture & Fittings Total	5,531	0	5,531	0
01.09697 - Depot - Buildings				
7849 - Hawthorn St Depot Inf Office Block	0	2,200	2,200	2,200
7850 - Hawthorn St Depot Liveability 3 Bay Shed	0	5,584	5,584	5,584
7851 - Hawthorn St Depot Plant Shelter Ext	0	3,136	3,136	3,136
7852 - Hawthorn St Depot Stores Shed	0	3,290	3,290	3,290
7968 - Rec Operations-Office Block and Amenit	0	114,620	114,620	84,958
7969 - Hawthorn St Depot Improvements	722,488	287,627	1,010,115	108,264
8000 - Weeds Poison Store & Carport - Awning	21,980	0	21,980	0
01.09697 - Depot - Buildings Total	744,468	416,457	1,160,925	207,432
Depot Services - Acquisition of Assets Total	781,499	416,457	1,197,956	207,432
Depot Services Total	781,499	416,457	1,197,956	207,432
Fire and Emergency Services				
Emergency Management - Acquisition of Assets				
01.09168 - Emergency Management Facilities				
6898 - Unit Building Grant - Elec Cabling	0	5,721	5,721	0
01.09168 - Emergency Management Facilities Total	0	5,721	5,721	0
Emergency Management - Acquisition of Assets Total	0	5,721	5,721	0

**Dubbo Regional Council
Detailed Capital Budget Review for the Quarter Ending 30 September**

	Original Budget	September Adjustment	Annual Forecast	YTD Actuals as at 30 September
Fire Services - Acquisition of Assets				
01.09156 - Fire Control - Plant & Equipment				
6849 - Replace hot water systems - RFS headqtrs	0	7,047	7,047	7,047
01.09156 - Fire Control - Plant & Equipment Total	0	7,047	7,047	7,047
01.09164 - Fire Control - Buildings				
6899 - Gollan Hall Road Fire Shed	0	11,997	11,997	5,718
01.09164 - Fire Control - Buildings Total	0	11,997	11,997	5,718
Fire Services - Acquisition of Assets Total	0	19,044	19,044	12,765
Fire and Emergency Services Total	0	24,765	24,765	12,765
Fleet Services				
Fleet - Acquisition of Assets				
01.09615 - Assets Purchased - Sundry Plant (\$5000 to \$9999) Total	19,300	8,100	27,400	8,100
01.09617 - Assets Purchased - Equipment				
7615 - Vehicle Telematics	50,000	0	50,000	0
01.09617 - Assets Purchased - Equipment Total	50,000	0	50,000	0
01.09619 - Assets Purchased - Minor Plant (\$50000 to \$149999) Total	499,037	591,038	1,090,075	81,232
01.09621 - Assets Purchased - Major Plant (>\$150 & 000) Total	2,742,206	853,917	3,596,123	1,084,731
01.09623 - Assets Purchased - Light Vehicles Total	2,073,566	286,777	2,360,343	276,808
01.09625 - Assets Purchased - Small Plant (\$10000 to \$49999) Total	263,207	70,266	333,473	24,340
Fleet - Acquisition of Assets Total	5,647,316	1,810,098	7,457,414	1,475,211
Fleet Services Total	5,647,316	1,810,098	7,457,414	1,475,211
Roads Network				
Footpaths & Cycleways - Acquisition of Assets				
01.09006 - Paved Footpaths - Construction				
6541 - Erskine St N (Officeworks to Macquarie)	60,000	0	60,000	0
6572 - Cobra Street (N) Gipps to Fitzroy	84,000	0	84,000	0
6574 - Minore Road	0	180,000	180,000	0
6580 - Wheelers Lane	110,000	0	110,000	0
6581 - Hutchins Avenue	0	80,000	80,000	0
6600 - Macquarie St	0	60,000	60,000	0
6603 - Gipps St (Wingewarra to Talbragar)	0	137,943	137,943	82,622
6604 - Fence various walkways	0	57,686	57,686	16,388
01.09006 - Paved Footpaths - Construction Total	254,000	515,629	769,629	99,010
01.09010 - Cycleway & Footpath Preconstruction				
6500 - IS&D - F' Paths & C' Ways General	15,000	0	15,000	0
01.09010 - Cycleway & Footpath Preconstruction Total	15,000	0	15,000	0
01.09012 - Contributed Assets - Footpaths				
6516 - Footpaths	66,000	0	66,000	0
01.09012 - Contributed Assets - Footpaths Total	66,000	0	66,000	0
Footpaths & Cycleways - Acquisition of Assets Total	335,000	515,629	850,629	99,010
Footpaths & Cycleways - Asset Renewals				
01.09004 - Paved Footpaths - Reconstruction				
6685 - Planned Footpath Reconstruction Program	434,014	-30,000	404,014	0
01.09004 - Paved Footpaths - Reconstruction Total	434,014	-30,000	404,014	0
Footpaths & Cycleways - Asset Renewals Total	434,014	-30,000	404,014	0
Rural Roads - Acquisition of Assets				
01.09076 - Roads to Recovery Program				

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6680 - Planned Roads to Recovery Program	2,659,747	0	161,047	0
6681 - Village Sealing Program	560,000	0	560,000	0
01.09076 - Roads to Recovery Program Total	3,219,747	0	721,047	0
01.09078 - Extension Sealed Road Network				
6709 - Village Sealing- Ulomogo Ln Brocklehurst	0	122,498	122,498	49,877
6710 - Unnamed laneway - Victoria St	0	-381	-381	-381
6711 - Hopetoun Lane	0	-883	-883	-883
6712 - Village Sealing - Whitely St Geurie	0	150,000	150,000	284
6713 - RTR Village Seal - Bundemar St Wongarbon	0	162,000	162,000	24,540
01.09078 - Extension Sealed Road Network Total	0	433,234	433,234	73,437
01.09079 - Rural Roads - Land Acquisition				
6700 - Land Acquisition Costs	18,259	0	18,259	4,151
01.09079 - Rural Roads - Land Acquisition Total	18,259	0	18,259	4,151
01.09082 - Bridge Improvements Program				
6682 - Terrabella Bridge	3,716,000	0	3,716,000	85,720
6683 - Burrendong Bridge No 2	2,117,500	0	2,117,500	26,356
01.09082 - Bridge Improvements Program Total	5,833,500	0	5,833,500	112,076
Rural Roads - Acquisition of Assets Total	9,071,506	433,234	7,006,040	189,664
Rural Roads - Asset Renewals - Asset Maintenance				
01.09072 - Rural Road-Major Construction & Reconstruction				
6658 - Regional Roads Upgrading Program	800,000	-800,000	0	0
6659 - Belong Road Stage 2	800,000	0	800,000	3,830
6667 - Nubingerie Road	0	150,000	150,000	0
6782 - Muronbung Stage 3	800,000	0	800,000	973,205
6783 - Boothenba/Livestock Market Intersection	0	1,118,642	1,118,642	52,441
6785 - Burrendong Way - Safer Roads Program	1,270,000	0	1,270,000	170,940
6786 - Renshaw McGirr Way - Safer Roads Program	1,985,000	0	1,985,000	4,902
6787 - Fixing Local Roads Rural 2020 - 2021	0	1,369,996	1,369,996	11,766
6788 - FLR - Old Mendooran Rd Seal Extension	0	1,946,800	1,946,800	15,519
6790 - Whitewood/Peachville Rd Heavy Patch	0	120,000	120,000	0
6791 - RMS - 20/21 Repair MR573 Burrendong Way	0	0	0	2,679
6792 - Safer Roads Program - Old Dubbo Road	0	2,368,000	2,368,000	0
6795 - Toorale Rd Drainage Improvements	0	680,000	680,000	0
6796 - RTR - Obley Rd Culvert Replacement	0	600,000	600,000	0
6797 - Gipps St Outfall Montefiores	0	100,000	100,000	0
01.09072 - Rural Road-Major Construction & Reconstruction Total	5,655,000	7,653,438	13,308,438	1,235,282
01.09073 - Rural Road- Construction & Reconstruction Backlog				
6713 - Rural Road Backlog Construction	500,000	-200,000	300,000	0
01.09073 - Rural Road- Construction & Reconstruction Backlog Total	500,000	-200,000	300,000	0
01.09074 - Rural Road Construction - Preconstruction				
6670 - Technical Support Charge - Rural Roads	145,000	0	145,000	48,076
01.09074 - Rural Road Construction - Preconstruction Total	145,000	0	145,000	48,076
01.09077 - Rural Roads - Resealing				
6695 - Annual Reseal Program	921,280	-545,000	376,280	26,601
6697 - Rural Unsealed - Resheeting (West)	427,000	150,000	577,000	165,145
6698 - Rural Unsealed - Resheeting (East Zone)	614,000	0	614,000	0
01.09077 - Rural Roads - Resealing Total	1,962,280	-395,000	1,567,280	191,746
Rural Roads - Asset Renewals - Asset Maintenance Total	8,262,280	7,058,438	15,320,718	1,475,104
Urban Roads - Acquisition of Assets				
01.09043 - Preconstruction				
6617 - Technical Support Charge-Preconstruction	200,000	0	200,000	19,918

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6740 - Neighbourhood Shopping Centre Beaut Conc	380,000	-380,000	0	0
01.09043 - Preconstruction Total	580,000	-380,000	200,000	19,918
01.09045 - Contributed Assets - Roads				
6625 - Roads	2,000,000	0	2,000,000	3,563
01.09045 - Contributed Assets - Roads Total	2,000,000	0	2,000,000	3,563
01.09046 - Urban Roads - Land Acquisition				
6644 - Land Acquisition Costs	6,087	0	6,087	864
01.09046 - Urban Roads - Land Acquisition Total	6,087	0	6,087	864
01.09053 - Public Transport Infrastructure Program				
6638 - Bus Shelters	0	10,655	10,655	55,752
01.09053 - Public Transport Infrastructure Program Total	0	10,655	10,655	55,752
Urban Roads - Acquisition of Assets Total	2,586,087	-369,345	2,216,742	80,097
Urban Roads - Asset Renewals - Asset Maintenance				
01.09041 - Urban Road Construction & Reconstruct				
6669 - Naman Street (Darling to Dalton)	0	429,563	429,563	169,590
6677 - Purvis Lane Reconstruction	0	1,599,850	1,599,850	1,223,424
6685 - Swift Street (Arthur to Railway Station)	900,000	192,926	1,092,926	198,874
6687 - Urban Roads Reconstruction - Wellington	370,000	0	370,000	0
6690 - Urban Roads Backlog Construction	1,500,000	-1,370,563	129,437	2,672
6697 - Boundary Rd Extension Stage 2	5,450,783	599,344	6,050,127	558,926
6699 - Fitzroy/Bultje St Roundabout Sealing	0	0	0	1,882
6700 - Websdale/Twickenham Roundabout	0	9,568	9,568	6,077
6701 - Websdale/Jacqueline Roundabout	0	16,444	16,444	9,374
6702 - FLR- Wheelers/Keswick Roundabout 20/21	0	1,288,000	1,288,000	19,394
6703 - Fixing Local Roads Urban 2020 - 2021	0	648,896	648,896	2,412
6704 - Boundary Rd Shop Precinct Beautification	0	379,420	379,420	10,091
6705 - Tamworth St Shop Precinct Beautification	0	580	580	580
01.09041 - Urban Road Construction & Reconstruct Total	8,220,783	3,794,028	12,014,811	2,203,296
01.09044 - Urban Roads - Resealing				
6730 - Annual Reseal Program	646,135	-265,000	381,135	979
6731 - Heavy Patching Program	400,000	0	400,000	1,495
01.09044 - Urban Roads - Resealing Total	1,046,135	-265,000	781,135	2,474
01.09055 - K&G Construct				
6677 - Gipps St (Wingewarra to Bultje)	0	164,598	164,598	0
6691 - Planned Kerb & Gutter	250,000	-250,000	0	0
6692 - Purvis Lane	0	127,551	127,551	127,551
6694 - Darling St (W) - Bultje to Wingewarra	0	280,000	280,000	0
01.09055 - K&G Construct Total	250,000	322,149	572,149	127,551
Urban Roads - Asset Renewals - Asset Maintenance Total	9,516,918	3,851,177	13,368,095	2,333,321
Roads Network Total	30,205,805	11,459,133	39,166,238	4,177,196
Sewerage Services				
Sewerage Services - Acquisition of Assets				
03.08051 - Pumps & Equipment				
5057 - Telemetry Equipment	50,000	-4,388	45,612	0
5120 - Telemetry RTU Upgrades	0	104,388	104,388	4,388
03.08051 - Pumps & Equipment Total	50,000	100,000	150,000	4,388
03.08053 - Plant & Equipment Purchases Total	729,523	78,259	807,782	0
03.08055 - Other Structures				
5148 - Trial and Demonstration of mCDI Device	0	100,000	100,000	0
5149 - Brocklehurs SPS - Minor Structures	0	11,140	11,140	11,140
03.08055 - Other Structures Total	0	111,140	111,140	11,140

**Dubbo Regional Council
Detailed Capital Budget Review for the Quarter Ending 30 September**

	Original Budget	September Adjustment	Annual Forecast	YTD Actuals as at 30 September
03.08057 - Land & Buildings				
5168 - Bootherba STP Stockpile Site Establishmt	0	146,578	146,578	190,359
03.08057 - Land & Buildings Total	0	146,578	146,578	190,359
03.08059 - Contributed Assets - Sewer				
5123 - Sewer Mains	250,000	0	250,000	0
03.08059 - Contributed Assets - Sewer Total	250,000	0	250,000	0
03.08071 - Augmentation				
5002 - Augmentation Program	1,000,000	-9,797	990,203	48,625
5911 - Cootha SPS - Upgrade (C)	0	3,259	3,259	3,259
5989 - Upgrade Sewer R (incl all component) (C)	5,500,000	1,000,000	6,500,000	74,932
5995 - Keswick Upgrade RM & Pipeline (C)	0	45,750	45,750	45,750
6060 - Troy Gully Upgrade Switch Board	935,000	369,100	1,304,100	14,000
6103 - Wellington STP Grav Main to River/Recy	0	0	0	219
6106 - Wellington Mech/Elect Upgrades	50,000	0	50,000	0
6121 - Wellington Pierce St SPS - Replace (C)	807,703	-807,703	0	0
6203 - Palmer/Pierce/Paringa St SPS Replace	750,000	950,000	1,700,000	22,057
03.08071 - Augmentation Total	9,042,703	1,550,609	10,593,312	208,842
03.08073 - Asset Replacement/Refurbishment				
6500 - Dubbo STP Effluent Lift PS Pump 2	16,236	0	16,236	0
6605 - Wellington Palmer St SPS - Replace (PC)	0	0	0	-600
6617 - Mech/Elect Renewals	115,000	0	115,000	24,820
6619 - Wellington Mech/Elect Renewals	50,000	0	50,000	0
03.08073 - Asset Replacement/Refurbishment Total	181,236	0	181,236	24,220
Sewerage Services - Acquisition of Assets Total	10,253,462	1,986,586	12,240,048	438,949
Sewerage Services - Asset Renewals - Asset Mainten				
03.08077 - Main Rehabilitation				
5653 - Mains Rehabilitation	2,000,000	0	2,000,000	40,779
5659 - Vent Replacement	97,419	0	97,419	0
03.08077 - Main Rehabilitation Total	2,097,419	0	2,097,419	40,779
Sewerage Services - Asset Renewals - Asset Mainten Total	2,097,419	0	2,097,419	40,779
Sewerage Services Total	12,350,881	1,986,586	14,337,467	479,728
Stormwater				
Stormwater - Acquisition of Assets				
01.09131 - Minor Drainage Extensions (In assoc with K&G)				
6824 - Preconstruction - Inf Strategy & Design	20,000	0	20,000	10,869
01.09131 - Minor Drainage Extensions (In assoc with K&G) Total	20,000	0	20,000	10,869
01.09133 - Gross Pollutant Trap Installation				
6814 - Preconstruction - GPT Design	80,000	0	80,000	0
6823 - GPT - Cobra Street Channel (RMS Funded)	0	0	0	2,195
6832 - Erskine Street Outfall	316,277	0	316,277	0
6833 - Future Works	1,170,124	25,105	1,195,229	6,484
6834 - Paringa Place	0	101,811	101,811	138,383
6835 - West Dubbo	0	854,650	854,650	653,397
6836 - Brisbane St	0	29,810	29,810	225,382
01.09133 - Gross Pollutant Trap Installation Total	1,566,401	1,011,376	2,577,777	1,025,841
01.09135 - Drainage Extensions				
6824 - Preconstruction - Tech Support	0	0	0	3,260
6835 - North Dubbo - Bourke to Myall	1,500,000	0	1,500,000	2,672
01.09135 - Drainage Extensions Total	1,500,000	0	1,500,000	5,932
01.09137 - Contributed Assets - Stormwater				
6826 - Stormwater Drainage	1,157,791	0	1,157,791	2,062

**Dubbo Regional Council
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	Original Budget	September Adjustment	Annual Forecast	YTD Actuals as at 30 September
01.09137 - Contributed Assets - Stormwater Total	1,157,791	0	1,157,791	2,062
01.09145 - Wongarbon Drainage				
4628 - Wongarbon Drainage Scheme	2,200,000	0	2,200,000	3,919
01.09145 - Wongarbon Drainage Total	2,200,000	0	2,200,000	3,919
01.09147 - Keswick Estate Development				
4627 - Northern Stormwater Channel Stg 5	0	6,176	6,176	6,176
01.09147 - Keswick Estate Development Total	0	6,176	6,176	6,176
Stormwater - Acquisition of Assets Total	6,444,192	1,017,552	7,461,744	1,054,799
Stormwater - Asset Renewals - Asset Maintenance				
01.09127 - Rectification Works				
6807 - Oland Flow Pths Gipps Bourke sth ofWinge	100,000	0	100,000	0
6819 - Devils Hole	0	319,452	319,452	4,731
6840 - Pipe Relining	75,000	343,869	418,869	5,748
6849 - Other Infrastructure - Wellington	31,650	0	31,650	6,704
01.09127 - Rectification Works Total	206,650	663,321	869,971	17,183
01.09144 - Troy Basin Facility				
4627 - Purvis Lane	0	218,807	218,807	17,197
01.09144 - Troy Basin Facility Total	0	218,807	218,807	17,197
Stormwater - Asset Renewals - Asset Maintenance Total	206,650	882,128	1,088,778	34,380
Stormwater Total	6,650,842	1,899,680	8,550,522	1,089,179
Traffic Management				
Traffic Management - Asset Renewals				
01.09023 - Intersection Improvement Program				
9668 - Windsor Pde Lights	75,000	213,836	288,836	17,840
01.09023 - Intersection Improvement Program Total	75,000	213,836	288,836	17,840
Traffic Management - Asset Renewals Total	75,000	213,836	288,836	17,840
Traffic Management Total	75,000	213,836	288,836	17,840
Water for the Future				
Water for the Future - Acquisition of Assets				
02.09701 - Acquisition of Assets				
3000 - Groundwater Infrastructure	0	13,857,630	13,857,630	690,761
3001 - Non-Potable Pipeline	0	6,900,966	6,900,966	505,854
3050 - Re-use of Backwash WTP	0	300,000	300,000	534
3351 - Advanced Water Treatment Plant	0	0	0	891
3362 - Consultants and Project Management	0	500,000	500,000	50
02.09701 - Acquisition of Assets Total	0	21,558,596	21,558,596	1,198,090
Water for the Future - Acquisition of Assets Total	0	21,558,596	21,558,596	1,198,090
Water for the Future Total	0	21,558,596	21,558,596	1,198,090
Water Supply				
Water Supply - Acquisition of Assets				
02.08051 - Works Plant - Purchases Total	502,468	108,509	610,977	109,429
02.08055 - New House Services				
5171 - Construction - House Services	56,460	0	56,460	7,031
02.08055 - New House Services Total	56,460	0	56,460	7,031
02.08063 - Contributed Assets - Water Mains				
5197 - Water Supply Mains	548,453	0	548,453	0
02.08063 - Contributed Assets - Water Mains Total	548,453	0	548,453	0
02.08066 - Furniture & Fittings				
5161 - Minor Furniture & Fittings	0	7,950	7,950	7,950
02.08066 - Furniture & Fittings Total	0	7,950	7,950	7,950

**Dubbo Regional Council
Detailed Capital Budget Review for the Quarter Ending 30 September**

	Original Budget	September Adjustment	Annual Forecast	YTD Actuals as at 30 September
02.08069 - Augmentation Works				
3050 - Automated Meter Reading Equipment	0	3,933,072	3,933,072	2,475,787
5438 - Pipelines - Obley/Newell (C)	3,300,000	700,000	4,000,000	73,309
5717 - Future Augmentation	1,500,000	1,156	1,501,156	21,572
6210 - Lime Dosing Unit (C)	2,856,883	-2,851,794	5,089	5,089
6228 - Boundary Rd Watermain -east of Wheelers	800,000	0	800,000	0
6502 - Additional UV Treatment (Wellington)	400,000	0	400,000	0
6516 - Upgrade 50mm to 100mm Silkwood Close(PC)	0	580	580	580
6520 - Wellington-A/C Pipe Replacement	100,000	0	100,000	0
6526 - Filter Upgrade JGWTP (C)	400,000	569,070	969,070	161,710
6527 - JGWTP Additional UV Treatment	1,000,000	1,781	1,001,781	1,781
6528 - Cathodic Protection Install 7 Res Dubbo	280,000	70,000	350,000	0
6529 - Chelmsford St xing at Cobra St	60,000	63,386	123,386	1,000
6531 - Purvis Ln/Tannery Rd Upgrade DN150/250 C	0	307	307	688
6534 - Stuart Town Bore Water Supply	0	629	629	1,487
6536 - Greenbank Water Main	0	0	0	9,508
02.08069 - Augmentation Works Total	10,696,883	2,488,187	13,185,070	2,752,511
02.08071 - Asset Replacement / Refurbishment				
5717 - Bore Asset Renewal	75,000	50,000	125,000	0
5719 - Booster Pump Stations	100,000	0	100,000	0
5720 - Reservoir Asset Renewals	70,000	0	70,000	0
5766 - SCADA RTU Upgrades	80,000	100,000	180,000	40,991
6217 - Fencing	10,824	0	10,824	0
6219 - Myall St Reserv.2 Rectify Entry Points	541,216	-541,216	0	0
6220 - Myall Street WPS	108,243	0	108,243	0
6502 - WTP Online Instrument Replacement	100,000	0	100,000	48,888
6527 - Replace Aeration Tower	640,000	23,084	663,084	7,840
6559 - JGWTP Compressor replacement-No1&No2	0	150,000	150,000	0
6573 - Raw Water Pump No 3 - Wellington	21,649	0	21,649	0
6579 - JGWTP- Cleanwater Tank Valve Replacement	0	114,000	114,000	0
6609 - Dubbo Mech/Elect	200,000	0	200,000	22,415
6613 - Myall St Reservoir 2 recoat int/ext	500,000	-500,000	0	0
6618 - Eulomogo Reservoir - recoat inner wall	300,000	-300,000	0	0
6619 - Wellington WTP Electrical Renewals	100,000	0	100,000	7,518
6621 - Geurie Mech/Elect	50,000	0	50,000	19,051
6670 - Upgrade Flouride Dosing System	200,000	0	200,000	0
02.08071 - Asset Replacement / Refurbishment Total	3,096,932	-904,132	2,192,800	146,703
Water Supply - Acquisition of Assets Total	14,901,196	1,700,514	16,601,710	3,023,624
Water Supply - Asset Renewals - Asset Maintenance				
02.08073 - Mains Replacement				
6753 - Mains replacement	1,200,000	2,138	1,202,138	139,843
02.08073 - Mains Replacement Total	1,200,000	2,138	1,202,138	139,843
Water Supply - Asset Renewals - Asset Maintenance Total	1,200,000	2,138	1,202,138	139,843
Water Supply Total	16,101,196	1,702,652	17,803,848	3,163,467
Infrastructure Total	84,300,768	38,913,777	120,715,845	11,936,193
Liveability				
Aquatic Leisure Centres				
Aquatic Leisure Centres - Acquisition of Assets				
01.09472 - DALC - Acquisition of Assets - Other Structures				
7309 - Cafe Improvements	0	0	0	1,350
7312 - Cafe	0	0	0	1,340
7318 - WALC - Entry Refurbishment	0	130,000	130,000	7,795
01.09472 - DALC - Acquisition of Assets - Other Structures Total	0	130,000	130,000	10,485
Aquatic Leisure Centres - Acquisition of Assets Total	0	130,000	130,000	10,485
Aquatic Leisure Centre -Asset Renewals -Maintenance				
01.09470 - DALC - Asset Renewal - Other Structures				
7306 - Circulation Pump	32,000	0	32,000	0

**Dubbo Regional Council
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7308 - Main ECB in Separate Room	30,000	0	30,000	0
7316 - Waterslide Staircase	100,000	0	100,000	0
7321 - Pool Covers	0	60,000	60,000	0
01.09470 - DALC - Asset Renewal - Other Structures Total	162,000	60,000	222,000	0
01.09473 - DALC - Asset Renewal - Buildings				
7292 - DALC Foyer Refurbishment	0	178,000	178,000	11,466
01.09473 - DALC - Asset Renewal - Buildings Total	0	178,000	178,000	11,466
Aquatic Leisure Cntr - Asset Renewals -Maintenance Total	162,000	238,000	400,000	11,466
Aquatic Leisure Centres Total	162,000	368,000	530,000	21,951
Cemeteries				
Cemeteries - Acquisition of Assets				
01.09401 - Cemetery - Road Infrastructure				
7170 - Road Reseal	20,000	0	20,000	0
01.09401 - Cemetery - Road Infrastructure Total	20,000	0	20,000	0
01.09403 - Cemetery - Land Improvements				
7180 - New Concrete Beams	20,000	0	20,000	3,102
7182 - Landscaping/Furniture/Signage	60,000	0	60,000	0
7186 - Tubba-Gah Burial Ground Improvements	10,000	0	10,000	0
01.09403 - Cemetery - Land Improvements Total	90,000	0	90,000	3,102
Cemeteries - Acquisition of Assets Total	110,000	0	110,000	3,102
Cemeteries Total	110,000	0	110,000	3,102
Community Services				
Community Services - Acquisition of Assets				
01.09501 - Community Services - Acquisition of Buildings				
7320 - Wiradjuri Tourism Experience - Wton	0	71,877	71,877	11,533
01.09501 - Community Services - Acquisition of Buildings Total	0	71,877	71,877	11,533
Community Services - Acquisition of Assets Total	0	71,877	71,877	11,533
Community Services - Asset Renewals - Maintenance				
01.09415 - Recreation Services - Buildings (Renewals)				
7207 - Pipe Band Hall - Air Conditioner	16,000	0	16,000	0
7211 - Racecourse Carpet	12,840	0	12,840	0
7212 - Racecourse Tiling	11,400	0	11,400	0
7216 - Racecourse Airconditioner	1,920	0	1,920	0
7218 - South Scout Hall Flooring	1,920	0	1,920	0
7240 - Wellington Public Halls	10,000	0	10,000	0
7245 - Disability Access Infrastructure Replace	500,000	0	500,000	11,396
01.09415 - Recreation Services - Buildings (Renewals) Total	554,080	0	554,080	11,396
01.09507 - Community Services - Other Assets				
7302 - CCTV Purchase & Installation	0	152,482	152,482	14,895
01.09507 - Community Services - Other Assets Total	0	152,482	152,482	14,895
Community Services - Asset Renewals - Maintenance Total	554,080	152,482	706,562	26,291
Community Services Total	554,080	224,359	778,439	37,824
Library Services				
Library Services - Acquisition of Assets				
01.09444 - Furniture and Fittings				
7252 - Various Furniture & Fittings	5,000	0	5,000	0
01.09444 - Furniture and Fittings Total	5,000	0	5,000	0
Library Services - Acquisition of Assets Total	5,000	0	5,000	0
Library Services - Asset Renewal - Maintenance				
01.09442 - Library - Buildings Renewal				
7245 - Building Improvements	103,838	-15,628	88,210	2,473
7246 - Wellington Library Living Lounge Room	0	67,556	67,556	327
01.09442 - Library - Buildings Renewal Total	103,838	51,928	155,766	2,800

**Dubbo Regional Council
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	Original Budget	September Adjustment	Annual Forecast	YTD Actuals as at 30 September
01.09447 - Library - Furniture and Fittings Renewal				
7000 - Air Conditioning Unit	25,500	0	25,500	0
01.09447 - Library - Furniture and Fittings Renewal Total	25,500	0	25,500	0
Library Services - Asset Renewal - Maintenance Total	129,338	51,928	181,266	2,800
Library Services Total	134,338	51,928	186,266	2,800
Open Space				
Horticulture - Acquisition of Assets				
01.09555 - Horticultural Services - Other Structures				
7479 - Dubbo Regional Botanic Gardens	0	4,151	4,151	4,151
7503 - Cameron Park Regional Playground	0	77,000	77,000	43,018
7511 - Regand Park Picnic Area Rd Carpark Shelter	0	0	0	2,663
7512 - DRBG Kiosk	0	67,000	67,000	28,721
7515 - Lions Park Wellington playground	0	16,518	16,518	16,518
7518 - Wellington Oswana Japanese Garden	0	50,000	50,000	0
9017 - Elston Park Amenities (S7.11)	203,000	160,000	363,000	785
9020 - Wairoonga Park Path System (S7.11)	0	10,000	10,000	10,921
9021 - Macquarie Lions Park Shade & Path (S7.11)	67,000	0	67,000	0
9022 - Muller Park - Shade and Path (S7.11)	50,000	0	50,000	0
9023 - Thersea Maliphant - Shade & Path (S7.11)	45,000	0	45,000	0
9024 - Spears Drive - Shade (S7.11)	0	44,348	44,348	28,348
9025 - Rosewood Grove (Algona St)-Shade (S7.11)	25,000	20,000	45,000	14,149
9026 - Powter Park - Shade and Path (S7.11)	25,000	26,030	51,030	0
9027 - Joira Road - Playground (S7.11)	280,586	0	280,586	0
9029 - Wiradjuri Gardens - Dubbo	0	1,002,526	1,002,526	95,279
9031 - Royal Plinth	0	6,812	6,812	6,812
9426 - Ninja Course and Car Park	0	375,514	375,514	190,624
9427 - Drought Resilient Urban Landscapes Dubbo	0	440,000	440,000	14,505
01.09555 - Horticultural Services - Other Structures Total	695,586	2,299,899	2,995,485	456,494
01.09559 - Horticultural Services - Land				
9426 - West Dubbo Water Scheme -Lions Park West	100,000	0	100,000	0
01.09559 - Horticultural Services - Land Total	100,000	0	100,000	0
01.09612 - Parks & Landcare Operations - Other Structures				
7852 - Shed - Victoria Park Number 1 Oval	0	147,952	147,952	30,002
7853 - DRBG - Irrigation System	0	23,179	23,179	17,276
01.09612 - Parks & Landcare Operations - Other Structures Total	0	171,131	171,131	47,278
Horticulture - Acquisition of Assets Total	795,586	2,471,030	3,266,616	503,772
Horticulture - Asset Renewals - Maintenance				
01.09563 - Horticultural Service- Other Structures (Renewals)				
7453 - Macquarie Lions Park Playground Sofffall	30,000	0	30,000	0
7454 - Sir Roden Cutler Irrigation	31,600	0	31,600	1,923
7456 - Wairoonga Park BBQ West	0	24,000	24,000	6,457
7475 - Teresa Maliphant Playground	15,000	-15,000	0	0
7508 - Macquarie Lions Playground	36,000	0	36,000	0
7521 - Brocklehurst Playground (SCCF3)	107,000	0	107,000	1,570
7557 - Winged Victory Memorial	100,000	40,000	140,000	0
8545 - Victoria Park-Playgrnd Equipment Replace	300,000	150,000	450,000	0
8547 - Jubilee Park Shade Sails	0	2,045	2,045	0
8548 - Victoria Park - Playground - Rocket	0	150,000	150,000	0
9005 - Elston Park Playground Shade Sail	0	47,000	47,000	0
9008 - Cameron Park Amenities	0	115,995	115,995	116,238
9010 - Renewals - Buildings	15,000	-15,000	0	0
9018 - SouthLakes Pump & Irrigation Upgrade	0	20,000	20,000	0
01.09563 - Horticultural Service- Other Structures (Renewals) Total	634,600	519,040	1,153,640	126,188
Horticulture - Asset Renewals - Maintenance Total	634,600	519,040	1,153,640	126,188

**Dubbo Regional Council
Detailed Capital Budget Review for the Quarter Ending 30 September**

	Original Budget	September Adjustment	Annual Forecast	YTD Actuals as at 30 September
Landcare Services - Acquisition of Assets				
01.09577 - Acquisition of Assets				
7404 - Geurie Multi Court Facility	0	30,400	30,400	31,141
01.09577 - Acquisition of Assets Total	0	30,400	30,400	31,141
01.09581 - Landcare Services - Office Equipment				
7402 - Botanic Gardens Website	0	8,704	8,704	4,352
01.09581 - Landcare Services - Office Equipment Total	0	8,704	8,704	4,352
Landcare Services - Acquisition of Assets Total	0	39,104	39,104	35,493
Landcare Services - Asset Renewals - Maintenance				
01.09558 - Renewal of Assets-Asset Capital Program-West				
7477 - Wambianna Brocklehurst	0	7,371	7,371	2,601
01.09558 - Renewal of Assets-Asset Capital Program-West Total	0	7,371	7,371	2,601
Landcare Services - Asset Renewals - Maintenance Total	0	7,371	7,371	2,601
Open Space Total	1,430,186	3,036,545	4,466,731	668,054
Rainbow Cottage				
Rainbow Cottage - Asset Renewals - Maintenance				
01.09518 - Rainbow - Other Structures				
7306 - Rainbow - Playground Landscaping	10,000	0	10,000	5,208
7308 - Rain Water Tanks	0	928	928	868
01.09518 - Rainbow - Other Structures Total	10,000	928	10,928	6,076
Rainbow Cottage - Asset Renewals - Maintenance Total	10,000	928	10,928	6,076
Rainbow Cottage Total	10,000	928	10,928	6,076
Recreation and Sporting				
Sporting Facilities - Acquisition of Assets				
01.09596 - Sporting Facilities - Other Structures				
7824 - Barden Park Gym Equipment	0	0	0	7,386
01.09596 - Sporting Facilities - Other Structures Total	0	0	0	7,386
01.09598 - Sporting Facilities - Land Improvement				
7545 - Batistels & Pavans Greenfield (SCCF R2)	550,000	-357,962	192,038	5,889
01.09598 - Sporting Facilities - Land Improvement Total	550,000	-357,962	192,038	5,889
Sporting Facilities - Acquisition of Assets Total	550,000	-357,962	192,038	13,275
Sporting Facilities - Asset Renewals - Maintenance				
01.09600 - Sporting Fac.-Other Structures (Renewals)				
7593 - Victoria Park No. 1 PA System	50,000	-50,000	0	0
7699 - Victoria Park/Cricket Covers	0	3,003	3,003	3,003
7756 - Pioneer Oval Sports Lighting	0	100,841	100,841	80,867
7761 - Paramount Tennis Court Resurfacing	0	140,000	140,000	99,437
7768 - Barden Park - Line Marking & Start Lines	60,000	0	60,000	200
7769 - Barden Pk Hammer Throw & Discus Net Cage	15,000	0	15,000	0
7772 - Lady Cutler East Soccer Goal Posts	12,000	-12,000	0	0
7773 - Lights at Victoria Park No. 1	18,000	-18,000	0	0
7774 - Rugby League Goal Posts Victoria Pk No.1	15,000	-15,000	0	0
7775 - Victoria Park Fencing	133,000	-133,000	0	0
7778 - Victoria Park No. 1 Grandstand Seating	30,000	-30,000	0	0
7917 - John McGrath Synthetic Pitch	49,721	191,631	241,352	237,746
7918 - Dave Martin Net	34,000	-34,000	0	0
01.09600 - Sporting Fac.-Other Structures (Renewals) Total	416,721	143,475	560,196	421,253
01.09601 - Sporting Facilities - Buildings - Amenities				
7668 - Jubilee Oval Amenities	220,000	79,758	299,758	633
7742 - Kennard Park Amenities (SCCF R2)	420,900	156,647	577,547	2,833
7743 - South Dubbo Oval Amenities (SCCF R2)	315,000	382,374	697,374	633
7744 - Apex Oval Jnr Rugby Amenities (SCCF R2)	460,000	86,456	546,456	634
7746 - Battistels & Pavan Amenities	0	500,000	500,000	0
01.09601 - Sporting Facilities - Buildings - Amenities Total	1,415,900	1,205,235	2,621,135	4,733

**Dubbo Regional Council
Detailed Capital Budget Review for the Quarter Ending 30 September**

	Original Budget	September Adjustment	Annual Forecast	YTD Actuals as at 30 September
Sporting Facilities - Asset Renewals - Maintenance Total	1,832,621	1,348,710	3,181,331	425,986
Recreation and Sporting Total	2,382,621	990,748	3,373,369	439,261
Liveability Total	4,783,225	4,672,508	9,455,733	1,179,068
Organisational Performance				
Customer Experience				
Customer Experience - Acquisition of Assets				
01.09611 - Customer Experience - Acquisition of Assets				
6501 - LivePro Knowledge Management System	0	638	638	638
6502 - Nexa Customer Experience Management	0	13,969	13,969	0
01.09611 - Customer Experience - Acquisition of Assets Total	0	14,607	14,607	638
Customer Experience - Acquisition of Assets Total	0	14,607	14,607	638
Customer Experience Total	0	14,607	14,607	638
Information Services				
Information Services - Acquisition of Assets				
01.09653 - Office Equipment				
7860 - UPS Upgrade	30,000	-6,622	23,378	23,378
7893 - Hardware Purchases - PC's/Laptops	150,000	-8,378	141,622	48,956
7911 - LAN Network Upgrade	30,000	88,469	118,469	110,797
7912 - Hardware Purchases (Printer)	50,000	-20,000	30,000	6,556
7928 - Hardware Purchases - Server	30,000	-30,000	0	0
7931 - Hardware Purchases - Scanners	0	31,485	31,485	31,485
7935 - Software	30,000	-1,485	28,515	11,375
7950 - Hardware Purchases - Misc	25,000	0	25,000	8,358
7962 - Upgrade Network at Remote Sites	50,000	0	50,000	5,332
8352 - Hardware Purchases-Storage Area Network	35,000	-15,000	20,000	0
01.09653 - Office Equipment Total	430,000	38,469	468,469	246,237
Information Services - Acquisition of Assets Total	430,000	38,469	468,469	246,237
Information Services Total	430,000	38,469	468,469	246,237
Property Assets				
Civic Admin. Buildings - Acquisition of Assets				
01.09668 - C.A.B. - Buildings				
7927 - Basement Storeroom Refurbishment	0	0	0	16,004
7944 - Fire Safety System Upgrade	0	13,300	13,300	13,300
01.09668 - C.A.B. - Buildings Total	0	13,300	13,300	29,304
Civic Admin. Buildings - Acquisition of Assets Total	0	13,300	13,300	29,304
Civic Admin. Buildings - Asset Renewals - Maint.				
01.08280 - Wellington Administration Building - Asset Renewal				
5911 - Refurbishment	0	0	0	7,554
5912 - Stage 2 - WAB Information Centre	0	215,000	215,000	0
01.08280 - Wellington Administration Building - Asset Renewal Total	0	215,000	215,000	7,554
01.09672 - Capital Renewals - Dubbo CAB				
5002 - Foyer Refurbishment	0	129,846	129,846	127,627
5020 - Lift Replacement	0	264,971	264,971	100,675
5021 - BMS System	0	96,532	96,532	263
5022 - Additional Car Parks	0	9,000	9,000	5,865
01.09672 - Capital Renewals - Dubbo CAB Total	0	500,349	500,349	234,430
01.09674 - Capital Renewals - 69 Church Street				
5002 - Replace roof	15,000	0	15,000	0
01.09674 - Capital Renewals - 69 Church Street Total	15,000	0	15,000	0
Civic Admin. Buildings - Asset Renewals - Maint. Total	15,000	715,349	730,349	241,984
Property Assets Total	15,000	728,649	743,649	271,288
Property Development				
Property Development - Acquisition of Assets				
01.09234 - Assets Const - Land Development - Stormwater				

**Dubbo Regional Council
Detailed Capital Budget Review for the Quarter Ending 30 September**

	Original Budget	September Adjustment	Annual Forecast	YTD Actuals as at 30 September
7048 - Moffat Estate Stage 3	0	326,486	326,486	0
7074 - Keswick Stage 5 Rel 1	0	6,190	6,190	6,190
01.09234 - Assets Const - Land Development - Stormwater Total	0	332,676	332,676	6,190
01.09238 - Assets Const - Land Development - Water				
7048 - Moffat Estate Stage 3	0	63,243	63,243	7,563
7074 - Keswick Stage 5 Rel 1	0	4,239	4,239	4,239
01.09238 - Assets Const - Land Development - Water Total	0	67,482	67,482	11,802
01.09240 - Assets Const - Land Development - Sewer				
7048 - Moffat Estate Stage 3	0	30,930	30,930	0
7078 - Keswick Stage 5 - Release 2	298,000	0	298,000	0
01.09240 - Assets Const - Land Development - Sewer Total	298,000	30,930	328,930	0
01.09242 - Assets Const - Land Development - Roads				
7052 - Moffatt Estate Stage 3	0	792,181	792,181	0
7080 - Keswick Stage 5	0	606,280	606,280	387,719
7086 - Moffatt - Purvis Lane	0	350,000	350,000	0
7089 - Keswick Stage 5 - Rel 2 - Works Services	606,280	-606,280	0	0
7090 - Keswick Stage 5 - Release 2 - Final Seal	0	150,000	150,000	0
01.09242 - Assets Const - Land Development - Roads Total	606,280	1,292,181	1,898,461	387,719
Property Development - Acquisition of Assets Total	904,280	1,723,269	2,627,549	405,711
Property Development Total	904,280	1,723,269	2,627,549	405,711
Organisational Performance Total	1,349,280	2,504,994	3,854,274	923,874
Expenditure Total	96,485,474	50,450,746	144,437,520	14,645,947
Capital Total	96,485,474	50,450,746	144,437,520	14,645,947
Total	96,485,474	50,450,746	144,437,520	14,645,947

CONSULTANCY AND LEGAL EXPENSES

Quarterly Budget Review Statement - Quarter Ending 30 September 2020		
Expense	Expenditure YTD	Budgeted (Y/N)
Legal Expenses	\$60,801.81	Y
Consultant Services (Quarterly Details provided on Engaged Consultants Report)	\$1,385,034.71	Y

CONTRACT LISTING				
Quarterly Budget Review Statement - Quarter Ending 30 September 2020				
Contractor	Details and Purpose	Contract Value	Commencement Date	Budgeted (Y/N)
Bedrule Pty Ltd t/as Tobco	T20-006 The Design and Construction of Pedestrian	\$ 144,545.50	09/07/2020	Y
Johno Aird Building & Concreting	New Liveability Shed as per quotation #280	\$ 61,420.00	15/07/2020	Y
Robert Armstrong Cleaning	T20-004 - Contract Cleaning of DRLM - 2020/2021	\$ 334,231.80	16/07/2020	Y
Gilgandra Shire Council	Heavy Patching: Full service to stabilise pavement	\$ 250,674.35	16/07/2020	Y
Jims Mowing Dubbo	VP-188910 - Ground Maintenance for Dubbo Treatment Plants	\$ 54,220.00	23/07/2020	Y
Komatsu Australia Pty Ltd	Q20-017 - Komatsu WA70M-8 Front End Loader	\$ 169,895.00	27/07/2020	Y
West Orange Motors Pty Ltd	Q20-002 - Mercedes Benz Actros 2 651 Prime Mover	\$ 286,295.52	28/07/2020	Y
Data#3 Ltd	Microsoft Enterprise Agreement - Year 1 - 1/8/2020	\$ 217,753.64	30/07/2020	Y
Cudgewa Pastoral	12 month management and Operation of Greengrove	\$ 167,538.00	03/08/2020	Y
Outwest Pumps & Irrigation	DRLM - Effluent Pump	\$ 58,000.00	05/08/2020	Y
Aqua Irrigation Holdings Pty Ltd	Improvement works for TWS bores (CCTV inspection and cleaning)	\$ 108,955.00	05/08/2020	Y
Glenn Healey Constructions	Dubbo Aquatic Leisure Centre Foyer refurbishment	\$ 174,592.00	05/08/2020	Y
Jonishan Pty Ltd	T19-052 - Variation 1 - Upsize of line BW1 - Detailed Design & Construction	\$ 937,193.40	10/08/2020	Y
Colas New South Wales Pty Ltd	Seal - Muronbung Road and Ulomogo Street	\$ 68,247.90	11/08/2020	Y
Birkgate Pty Ltd T/as Western Plains	Cash Collection - Dubbo CAB - Customer Experience	\$ 178,516.80	11/08/2020	Y
Immediate Reception	Immediate Reception - after hours service	\$ 223,706.88	14/08/2020	Y
Westrac Pty Ltd	Q20-018 - Caterpillar 938K Front End Loader	\$ 339,130.00	14/08/2020	Y
Paul Ensor Builder	WPCC - Construct Cafe Additions - Coolroom and Dry	\$ 76,835.00	20/08/2020	Y
Colas New South Wales Pty Ltd	COLAS to 14/7 Double-Double Two Coat Seal 10,480m2	\$ 53,068.14	28/08/2020	Y
Corrosion Control Engineering NSW Pty	T20-011 D & C Water Reservoir Cathodic Protection - Design	\$ 282,821.00	31/08/2020	Y
Tashco Systems Pty Ltd	Supply and installation of conservation grade showcase for Dubbo Gaol	\$ 55,000.00	08/09/2020	Y
Jonishan Pty Ltd	T19-052 - Variation 3 - Bore Water Line 8, Non Potable Pipeline	\$ 1,148,761.90	08/09/2020	Y
Furneys Building Industries	Wellington CAB supply & build 1 x double garage	\$ 59,950.00	10/09/2020	Y
Civil Contracting Solutions	T20-022 - Construction of Moffatt Estate Stage 3	\$ 2,703,243.64	11/09/2020	Y
Redox Pty Ltd	T19-051 Supply and delivery of 150 Ton Soda Ash	\$ 101,475.00	11/09/2020	Y
Precision Pipe Networks PL	T18-048 - Construction of Sewer R Gravity Main R2	\$ 3,415,442.90	11/09/2020	Y
Dubbo Landscaping	T20-001 - Wiradjuri Garden - site establishment	\$ 1,165,781.79	14/09/2020	Y
Leidos Security Detection & Automation	T20-008 - Airport Security screening equipment	\$ 451,825.00	14/09/2020	Y
OMNI Building Group	T20-017 - Construction of Old Dubbo Gaol Stage 1	\$ 865,999.20	14/09/2020	Y
Tracserv	Q20-019 - Isuzu FDR 110-260 Single Cab Tipping Truck	\$ 292,158.00	16/09/2020	Y
Tracserv	Q20-021 - Isuzu FYJ 300-350 Truck with Barry Burrows Water Tank	\$ 1,342,364.00	16/09/2020	Y
Servco Australia Dubbo Pty Ltd	Toyota Landcruiser GXL 200 SUV	\$ 78,203.72	17/09/2020	Y
Jonishan Pty Ltd	T19-052 - Variation 4 Changes to NP Line 2 - Non Potable Pipeline	\$ 68,880.08	22/09/2020	Y
Precision Pipe Networks PL	T18-048 - Variation 1 - Construction of Sewer R Gravity Main R2	\$ 57,341.35	23/09/2020	Y
Jonishan Pty Ltd	T20-010 - The Design and Construction of Water Main	\$ 81,539.98	25/09/2020	Y
NSW Public Works Advisory	Troy Gully SPS Upgrade Works - design	\$ 70,070.00	29/09/2020	Y

CONTRACT LISTING				
Quarterly Budget Review Statement - Quarter Ending 30 September 2020				
Contractor	Details and Purpose	Contract Value	Commencement Date	Budgeted (Y/N)
<i>Note: Contracts listed are those entered into during the quarter and have yet to be fully performed (excluding preferred suppliers).</i>				



Civic Administration Building
P.O. Box 51, Dubbo NSW 2880

Consultants Engaged between 1/07/2020 – 30/09/2020

Date	Order No.	Supplier Name	Details/Order Description	Division	
7/09/2020	280116	GHD Pty Ltd	Dubbo Sewer Model Update and Servicing Strategy	Infrastructure	\$36,520.00
3/08/2020	278585	Devitt Consulting Pty Ltd	Consultancy Fees - July 2020	Infrastructure	\$7,682.13
6/08/2020	278506	Devitt Consulting Pty Ltd	Consultancy Fees - 2020/2021	Infrastructure	\$120,000.00
13/07/2020	277656	Morrison Low Consultants Pty Ltd	Procurement - Additional work for Strategy	Organisational Performance	\$2,150.50
6/08/2020	278774	GHD Pty Ltd	Prepare landfill gas generation model - opportunity	Development & Environment	\$6,177.60
3/09/2020	281201	Jackson Environment and Planning Pty Ltd	Report - Concept Planning - Materials Recovery Facility	Development & Environment	\$9,768.00
20/07/2020	277916	Devitt Consulting Pty Ltd	Consultancy fees 1-30/6/2020	Infrastructure	\$7,733.00
3/07/2020	277333	David Crofts & Strategy House	DE - Dubbo 57.11 Urban Roads Contributions Plan	Infrastructure	\$18,910.00
1/07/2020	277187	Macquarie Geotechnical	Borehole and Geotechnical Report for the West Dubbo o GPT site.	Infrastructure	\$4,840.00
10/07/2020	277619	Barmsou Pty Ltd	Structural Design of Stormwater Pits and Grates for Boundary Road Stage 2 Project	Infrastructure	\$4,950.00
14/07/2020	277708	Upright Management Pty Ltd T/as Upright Management	Wiradjuri Park Tender Assessment	Livability	\$990.00
14/07/2020	277725	Nemesis Consultancy Group P.L.T/as National Workplace Investigations	Code of conduct matter for Chr Parker - Preliminary Investigation and Investigation.	Executive Services	\$14,762.00
15/07/2020	277767	Barmsou Pty Ltd	Men's Shed Concept designs	Livability	\$1,320.00
15/07/2020	277796	Barmsou Pty Ltd	DALC foyer refurbishment/mechanical/plant design	Livability	\$3,520.00
18/07/2020	277835	Barmsou Pty Ltd	Geotechnical investigation for Devil's Hole Macquarie River understore project	Livability	\$30,240.00
20/07/2020	277935	Premise Australia Pty Ltd	VP1 79261 - Three Sewer Pump Stations - Wellington - Asset Ref	Infrastructure	\$695.00
25/07/2020	278231	OzArk Environmental & Heritage Management Pty Ltd	Provide due diligence letter as an addendum to the Terrabella Bridge AHPD establishment work.	Infrastructure	\$1,614.80
29/07/2020	278379	Barmsou Pty Ltd	Geotechnical investigation along the proposed bore pipeline No 8 along the Brisbane Street	Infrastructure	\$3,410.00
29/07/2020	278419	Macquarie Geotechnical	Geotechnical investigation along the proposed bore pipeline at Wellington	Infrastructure	\$26,400.00
30/07/2020	278456	OzArk Environmental & Heritage Management Pty Ltd	Variation to provide additional information for the Kennelway/McKerr Way - Safe Roads	Infrastructure	\$1,039.50
30/07/2020	278497	University of Technology Sydney	Project 2031 RE F and BAR	Infrastructure	\$2,875.00
3/08/2020	278614	Barmsou Pty Ltd	Sham Reynolds Planning for Bushfire Prone Areas	Executive Services	\$3,850.00
4/08/2020	278647	Barmsou Pty Ltd	RFS Training Facility including assessment work and prepare s88B	Infrastructure	\$2,145.00
5/08/2020	278677	Barmsou Pty Ltd	Concept plans for new Infrastructure Office Building - Reference 20170-Q02_B	Infrastructure	\$3,465.00
6/08/2020	278796	Macquarie Valley Control & Instrumentation	1 x Consultancy for Shillbess No 1 Bore Flow Meter.	Infrastructure	\$420.00
6/08/2020	278796	Macquarie Valley Control & Instrumentation	1 x Consultancy for Genie Raw Water well Turbidity Meter.	Infrastructure	\$420.00
10/08/2020	278904	OzArk Environmental & Heritage Management Pty Ltd	Site visit and review of environmental factors for the 1000m bore pipeline between Hayes Street and Bung Legumbe Bore.	Infrastructure	\$11,251.99
10/08/2020	278911	Ecological Australia Pty Ltd	Undertake Review of Environmental Factor (REF) for Wellington Bore Pipeline project.	Infrastructure	\$11,348.50
10/08/2020	278933	Premise Australia Pty Ltd	VP140302 - Design Consultancy - Pipeline connection at Martins Bore	Infrastructure	\$8,140.00
10/08/2020	278933	Premise Australia Pty Ltd	VP140302 - Design Consultancy - Pipeline connection at the Riverbank Bore	Infrastructure	\$9,680.00
10/08/2020	278933	Premise Australia Pty Ltd	VP140302 - Design Consultancy - Survey of the alignment of the Riverbank Bore irrigation main	Infrastructure	\$3,080.00
10/08/2020	278933	Premise Australia Pty Ltd	VP140302 - Design Consultancy - Survey of the alignment of the Riverbank Bore irrigation Treatment Plant	Infrastructure	\$10,890.00
12/08/2020	279065	Premise Australia Pty Ltd	Subdivision Work - Dubbo RSL	Organisational Performance	\$7,920.00
12/08/2020	279066	Premise Australia Pty Ltd	Subdivision for Boundary Road Dedication - Progress Claim July 2020	Infrastructure	\$986.60
13/08/2020	279120	Upright Management Pty Ltd T/as Upright Management	T18-020 - Project Management Services - Non Potable Pipeline - Wayne Harris 10hrs per week for 25 weeks	Infrastructure	\$88,000.00
13/08/2020	279121	Upright Management Pty Ltd T/as Upright Management	T18-020 - Project Management Services - Keegan Anderson - Non Potable Pipeline - 30hrs per week for 20 weeks	Infrastructure	\$104,940.00
13/08/2020	279122	Upright Management Pty Ltd T/as Upright Management	T18-020 - Project Management Services - Wayne Harris travel and accommodation costs - 2 trips per month for 10 months	Infrastructure	\$37,400.00
13/08/2020	279123	Upright Management Pty Ltd T/as Upright Management	T18-020 - Project Management Services - Hydraulic Water Design - Wayne Harris - 10hrs per week for 20 weeks	Infrastructure	\$46,640.00
13/08/2020	279124	Upright Management Pty Ltd T/as Upright Management	T18-020 - Project Management Services - Simon Ibbotter - Kewick Insite Stage 2 Release 1 - Construction and Defect period	Organisational Performance	\$12,210.00
13/08/2020	279124	Upright Management Pty Ltd T/as Upright Management	T18-020 - Project Management Services - Simon Ibbotter - Kewick Insite Stage 2 Release 1 - Construction and Defect period	Organisational Performance	\$12,210.00
17/08/2020	279181	Airport Pavement Engineering Specialists Pty Ltd	ALPWORK - GA Upgrade - RAPI - investigative on site meeting	Culture & Economy	\$5,400.00
17/08/2020	279213	Owen Johns & Associates Pty Ltd	Preparation of the Transport 10 year capital and operational plans	Infrastructure	\$5,390.00
17/08/2020	279214	Barmsou Pty Ltd	Report on the cost saving of the Leanyer carpark from 2018 to 2020 to show it to be drained and cleaned.	Infrastructure	\$660.00
18/08/2020	279274	Upright Management Pty Ltd T/as Upright Management	T18-020 - Project Management Services - Keegan Anderson - 8 hrs per week for 14 weeks	Infrastructure	\$18,150.00
18/08/2020	279275	Upright Management Pty Ltd T/as Upright Management	T18-020 - Project Management Services - Wayne Harris - Sewer R Section 1 & 3	Infrastructure	\$111,936.00
18/08/2020	279275	Upright Management Pty Ltd T/as Upright Management	Wayne Harris - Sewer R Section 2	Infrastructure	\$55,968.00
18/08/2020	279276	Upright Management Pty Ltd T/as Upright Management	T18-020 - Project Management Services - Keegan Anderson - Sewer R Section 1 & 3	Infrastructure	\$72,600.00
18/08/2020	279276	Upright Management Pty Ltd T/as Upright Management	Keegan Anderson - Sewer R Section 2	Infrastructure	\$34,848.00
18/08/2020	279337	NSW Public Works Advisory a Division of DFSI	Convert Sewer R2 plans to FC plans at Sewer R2 - Dubbo	Infrastructure	\$2,750.00
20/08/2020	279365	Upright Management Pty Ltd T/as Upright Management	Undertake Wellington Pedestrian - Cycleway Bridge Quotation Assessment	Infrastructure	\$990.00
21/08/2020	279447	Macquarie Geotechnical	Beam Testing GA Apron at Airport - requested by Simon Warman	Culture & Economy	\$2,200.00
21/08/2020	279454	Barmsou Pty Ltd	Wellington Library detail design drawing plans - Drought Communities Fund	Infrastructure	\$8,580.00
21/08/2020	279464	Barmsou Pty Ltd	DEST/DLB - ODG Plaza - 34150-Q02_A - Structural Engineering Assessment	Infrastructure	\$4,268.00
26/08/2020	279589	Duncan Priestley Civil Engineering Pty Ltd	Vendor plans - VP14/181 - Understore design, survey and base station site set out for the Repair MR 5 73 Burrendong Way (Mumbal Rehabilitation) Project	Infrastructure	\$7,830.90
26/08/2020	279614	NSW Public Works Advisory a Division of DFSI	Report into pumping arrangements at Troy Gully - STP	Infrastructure	\$1,650.00
27/08/2020	279669	Macquarie Geotechnical	Geotechnical Investigation Report at Troy Gully - STP	Infrastructure	\$6,039.00
27/08/2020	279679	C T Hill & G A Hill T/as Graham Hill & Partners	D & E Heritage Advisor - 2020 - 2021	Development & Environment	\$30,000.00
31/08/2020	279762	Paradigm Digital T/as Atom Consulting	Q - DRCL 912 - To undertake Drinking Water Quality Risk Assessment	Infrastructure	\$32,778.00
31/08/2020	279764	Dioxys Group Pty Ltd T/as Western Project Services	Road project proposals	Infrastructure	\$31,105.00
31/08/2020	279783	Barmsou Pty Ltd	Professional services to investigate and assess crash data and prepare NSW base	Infrastructure	\$12,166.00
31/08/2020	279785	CPG Research & Advisory Pty Ltd	streets	Organisational Performance	\$3,960.00
31/08/2020	279785	CPG Research & Advisory Pty Ltd	Advisory Services Fees	Organisational Performance	\$1,320.00
31/08/2020	279785	CPG Research & Advisory Pty Ltd	Advisory Services Fees	Organisational Performance	\$1,320.00
2/09/2020	279904	Owen Johns & Associates Pty Ltd	Consultancy Assistance with IWCM revision	Infrastructure	\$8,899.44
2/09/2020	279926	Cardno (NSW/ACT) Pty Ltd	Review of Kewick primary waterworks and works on quality reviewed as part of the P10 273471. However PO 273471 has been closed now.	Organisational Performance	\$2,090.00
3/09/2020	279977	Duncan Priestley Civil Engineering Pty Ltd	Provide survey, design and base station set out services for Stage 1 of the Burrendong Way. Safe Roads project 2032.	Infrastructure	\$10,131.00
4/09/2020	280067	Cardno (NSW/ACT) Pty Ltd	Understate a dam break assessment and ascertain the appropriate consequence category of the embankment of the proposed parkway basin.	Infrastructure	\$19,764.80
7/09/2020	280115	Premise Australia Pty Ltd	VP140302 - Bulk Water Consultancy Fees	Infrastructure	\$88,000.00
7/09/2020	280119	Owen Johns & Associates Pty Ltd	Provide professional services to undertake survey and heritage investigations and to produce a REF for stage 1 of the Burrendong Way - Safe Ro	Infrastructure	\$11,044.00
7/09/2020	280120	OzArk Environmental & Heritage Management Pty Ltd	Provide professional services to undertake bore survey and heritage investigations and to produce a REF for stage 1 of the Burrendong Way - Safe Ro	Development & Environment	\$10,576.50
8/09/2020	280168	Barmsou Pty Ltd	OP - Structural Report - GAB	Organisational Performance	\$1,980.00
9/09/2020	280270	Upright Management Pty Ltd T/as Upright Management	LI - Wellington Pedestrian Cycleway Bridge quotation assessment additional work - Req Jim McKellar	Infrastructure	\$1,729.75
15/09/2020	280481	Bloomfield Elibon Architects Pty Ltd	Wellington Library detail design drawing plans and consultancy services and fees - Stage 1	Culture & Economy	\$3,630.00

Date	Order No.	Supplier Name	Details/Order Description	Division	
16/09/2020	230508	Barnon Pty Ltd	DELM - Cafe redesign - Presentation	Culture & Economy	\$800.00
18/09/2020	230704	NSW Public Works Advisory a Division of DFSI	Drafting of Plains Gravity Main at Sever R2 - Dubbo	Infrastructure	\$1,375.00
21/09/2020	230736	CPG Research & Advisory Pty Ltd	Advisory Services Fees	Organisational Performance	\$4,400.00
22/09/2020	230785	C T Hall & G A Hall T/as Graham Hall & Partners	ODG - Operating Expenditure - Consultant Hire	Liveability	\$204.00
22/09/2020	230786	C T Hall & G A Hall T/as Graham Hall & Partners	ODG - Operating Expenditure - Consultant Fees	Liveability	\$224.40
22/09/2020	230792	C T Hall & G A Hall T/as Graham Hall & Partners	ODG - Operating Expenditure - Travel Expenses	Liveability	\$270.54
22/09/2020	230793	C T Hall & G A Hall T/as Graham Hall & Partners	ODG - Redevelopment - Consultant Fees	Liveability	\$1,199.00
24/09/2020	230916	GHD Pty Ltd	Hydraulic report for Terroella Bridge. Initial PO 2/0392 is closed before processing progress payment	Infrastructure	\$5,117.60
24/09/2020	230916	GHD Pty Ltd	Hydraulic report and monitoring and change limit at PUL (ODG) is closed before processing progress payment	Infrastructure	\$3,746.75
28/09/2020	230998	Macquarie Geotechnical	Old Dubbo Road Pavement Investigation	Infrastructure	\$1,300.00
29/09/2020	281117	NSW Public Works Advisory a Division of DFSI	Troy Gully SPS Upgrade Works - design	Infrastructure	\$70,070.00
30/09/2020	281154	Cardno (NSW/ACT) Pty Ltd	Contract cost future assessment and covering ops in future assessment. Refer ED20167351 for pre tender supply approval.	Infrastructure	\$15,046.90
					<u>\$1,385,034.71</u>



DUBBO REGIONAL
COUNCIL

REPORT: Report on the Activities of the Internal Ombudsman

AUTHOR: Chief Executive Officer
REPORT DATE: 9 November 2020
TRIM REFERENCE: ID20/1454

EXECUTIVE SUMMARY

At its Ordinary meeting on 28 September 2020, Councillor D Gumley put forward a Notice of Motion with regard to the Internal Ombudsman position at Council.
Council resolved:

“That the Chief Executive Officer be requested to provide a report to its November 2020 meeting outlining the accomplishments of the Internal Ombudsman.”

The attached report provides an overview of the role of the Internal Ombudsman since its inception at Council. I am pleased with how effective this role has been for Council and how the Internal Ombudsman has become an important part of Council’s efforts to provide a fair and transparent service to the Dubbo Local Government Area and promote an anti-corruption organisational culture. This report highlights the Internal Ombudsman’s accomplishments to date and identifies key areas of focus for the role in the coming year.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION

That the information contained in the report of the Chief Executive Officer dated 9 November 2020, be noted.

Michael McMahon
Chief Executive Officer

BACKGROUND

On 18 December 2017 Dubbo Regional Council carried a motion to establish an Internal Ombudsman position at Council. Upon the position being filled, an Internal Ombudsman Policy was adopted by Council on 23 July 2018.

On 12 August 2019, Council adopted a revised Internal Ombudsman policy. The key revisions to the Internal Ombudsman Policy were:

- Authorisation of the Internal Ombudsman to refer complaints about the Chief Executive Officer or the Mayor for investigation or review to Council's Panel of Conduct Reviewers.
- Confidentiality: additional clarification was provided in the policy around the protection of complainants and the Internal Ombudsman's reports.
- Review: more specific information was provided about the endorsement of recommendations, as well as the opportunity for review of the Internal Ombudsman's or Conduct Reviewers recommendations.

Further, the revised policy included a fact sheet about the role of the Internal Ombudsman. The Internal Ombudsman Fact Sheet is publically available on Council's website.

The role of Internal Ombudsman was first held by Darren Keenan, who relinquished the position upon leaving the Dubbo region. Abbey Rouse undertook the role from March 2019 until December 2019, when she accepted the position of Executive Manager of Governance and Internal Control at Council. The Internal Ombudsman position was then vacant until the incumbent, Nicola Eggleton, commenced on 30 March 2020.

This report is prepared following Council's resolution on 28 September 2020 that a report be presented to the November 2020 Council meeting outlining the accomplishments of the Internal Ombudsman.

REPORT

Purpose of the Internal Ombudsman Role

The purpose of the Internal Ombudsman is to identify areas for improvement in Council's administrative conduct and decision making and to assist in the achievement of high standards of probity and governance within the organisation. This involves ensuring the community receives effective service delivery by way of managing and investigating complaints, from within community and internally, and providing Council with recommendations for improvement, policy review and development. The Internal Ombudsman role drives governance, probity and an anti-corruption culture at Council through specialist written or ad hoc advice, education and training to Council employees.

Policy Governance and Reporting

The work of the Internal Ombudsman is governed by Council's Internal Ombudsman Policy, which is made publically available through Council's website. State legislation relating to the Internal Ombudsman role includes:

- Public Interest Disclosures Act 1994 (PID Act)
- Independent Commission Against Corruption Act 1998 (ICAC Act)
- Privacy and Personal Information Protection Act 1998
- Government Information (Public Access) Act 2009 (GIPA Act)
- Local Government Act 1993
- Ombudsman Act 1974
- Local Government (State) Award 2018

Council's internal policies/documents which inform the Internal Ombudsman's role include:

- Internal Ombudsman Policy
- Code of Conduct policy
- The Procedures for the Administration of the Code of Conduct
- Privacy Management Plan
- Complaints management policy
- Fraud and Corruption prevention policy
- Unreasonable Complainant Conduct Policy
- Public Interest Disclosures and Internal Reporting Policy

Although independent in decision making, the Internal Ombudsman is part of Council's Executive Services - Governance and Internal Control division. For day to day administrative issues and operations, the Internal Ombudsman consults with the Governance and Internal Control Manager. The Internal Ombudsman is accountable to the Chief Executive Officer, reporting directly to him on matters involving investigation and assessment, providing reports on investigations with outcomes and recommendations to improve Council's operations.

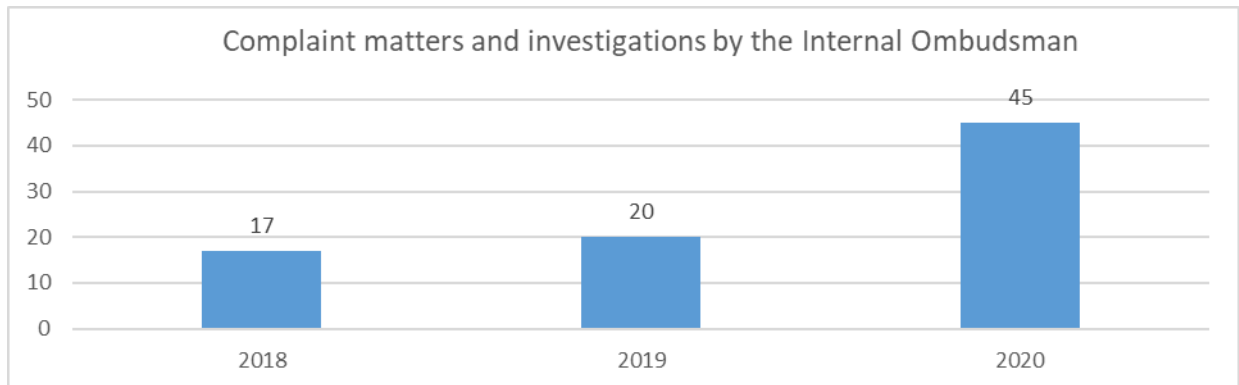
Core Functions

The Internal Ombudsman's main functions are:

- Complaints management – receiving and coordinating community complaints undertaking investigations and managing Code of Conduct matters
- Examining the way Council operates by way of investigations, reviews and complaints management
- Privacy management and information releases
- Education, training and advice to Council staff on conduct and probity matters.

These functions are explained and detailed in this report.

As community awareness of the Internal Ombudsman role within Council has increased, so too has the amount of complaint matters referred for management or investigation. The graph below shows the increase in work matters since the role commenced in 2018.



Community Engagement, Complaints Management and Support

Council's Internal Ombudsman provides residents, community members, ratepayers, local businesses, staff, Councillors and other Council Stakeholders with an "independent ear" regarding complaints about Council. The Internal Ombudsman can be contacted directly by members of the public by email, telephone or by lodging a complaint through the main page of Council's website.

Members of the public are often referred to the Internal Ombudsman by Council staff. Customer Experience staff, when assisting someone who is clearly dissatisfied with Council, will refer the call to the Internal Ombudsman to hear their concerns in a responsive and timely manner. Community complaint matters are referred by other members of staff from various divisions of Council when a community member is dissatisfied with a given response and wants a review of an outcome. The Internal Ombudsman will contact the community member, assess their concerns and may intervene by way liaising with staff on their behalf, managing the complaint matter, conducting investigations into the issue or referring the matter as per Council's complaints management policy.

In order to serve all of the Council region, the Internal Ombudsman travels to Wellington to meet with residents about their issues. Meetings are held with residents at Council work locations as well as out in the community, with the Internal Ombudsman undertaking home visits and physically inspecting sites or areas of concern to complainants where safe and practical to do so.

Complaints Coordination

In accordance with the Procedures for the Administration of the Code of Conduct, the Internal Ombudsman is Council's Complaints Coordinator. The Internal Ombudsman coordinates the management of complaints about Councillors, engaging an external Conduct Reviewer where appropriate and ensuring the complaint is managed in accordance with The Procedures for the Administration of the Code of Conduct.

A Report on Complaint Statistics under Council's Code of Conduct has been submitted by the Internal Ombudsman to Council's Ordinary meeting on 23 November 2020.

Investigations

The Internal Ombudsman progressively examines the way Council operates through investigation and review, making recommendations to improve accountability, transparency and fairness.

When receiving complaints from community members, the Internal Ombudsman firstly considers whether the matter should be referred to the appropriate Director or Manager for handling, as per Council's Complaints Management Policy.

The Internal Ombudsman has the authority to investigate the following:

- all Council administrative processes
- any failure by staff to comply with Council's Code of Conduct, policies or procedures or undertake due diligence
- Council's lack of attention to matters, or review of Council's complaint handling procedures
- allegations of poor administration, maladministration, corruption, or other alleged improper conduct by Council or Council Officials.

The Internal Ombudsman has investigated anonymous complaints when sufficient details have been provided.

Investigations are also conducted by the Internal Ombudsman at the request of the Chief Executive Officer or his delegate.

The Internal Ombudsman refers matters to external agencies for investigation when there is sufficient seriousness or a legislative requirement to do so. Some Internal Ombudsman investigations have been instigated at the request of other government organisations.

Staff Support, Education and Training

Staff Support

The Internal Ombudsman supports Council staff by being responsible for complaints management and coordination: allowing staff to focus their time on core business and areas of expertise. Council staff have embraced the role of Internal Ombudsman within Council's organisational structure, developing and maintaining good working relationships with each Internal Ombudsman throughout their tenure.

The Internal Ombudsman upholds the rights of staff to work in a safe environment and encourages staff to report any threatening or harassing behaviour experienced from community members. To protect staff the Internal Ombudsman has intervened in a number of ways, including:

- becoming Council’s point of contact for some community members who have demonstrated difficult behaviours to staff, alleviating the need for staff to be exposed to such;
- managing the community member in accordance with Council Complaint’s Management policy and Unreasonable Complainant Conduct policy.

In exceptional circumstances, the Internal Ombudsman has made reports to Police about aggressive and threatening behaviour by community members to staff and Councillors.

Staff Training

Over the past 18 months the Internal Ombudsman has been responsible for the implementation of a revised Code of Conduct training for all of Council staff; personally facilitating the majority of the training sessions this year. This training has given the Internal Ombudsman the opportunity to meet with staff from all sections of Council and convey the importance of individual staff compliance with Council’s Code of Conduct.

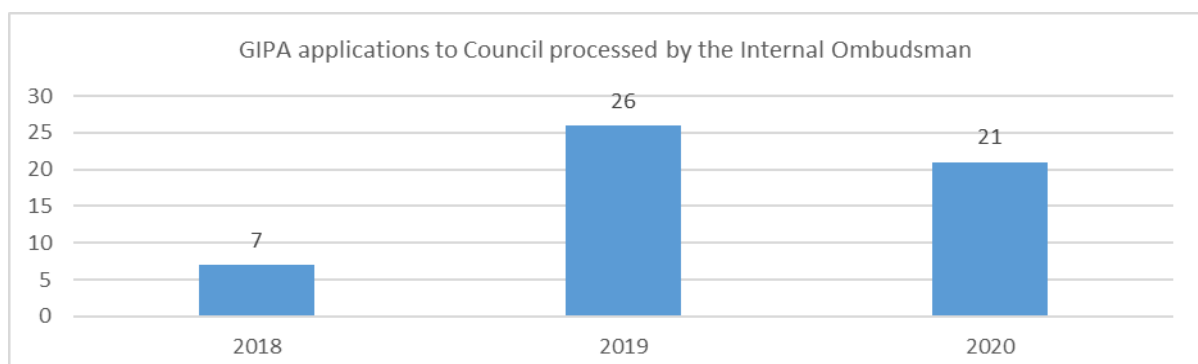
Staff Probity Advice and Guidance

The Internal Ombudsman maintains an ‘open door’ policy with staff, providing ad hoc advice on probity and privacy matters.

Privacy Matters

As Council’s delegated Privacy Officer, the Internal Ombudsman is responsible for managing issues at Council relating to privacy and information releases. The Internal Ombudsman is the point of contact for staff with queries about privacy matters and enquiries are frequently received from community members in relation what information can and cannot be accessed from Council.

This year, in accordance with Sections 18(d) and 25 of the Government Information (Public Access) Act 2009 (GIPA Act), the Internal Ombudsman prepared a Disclosure Log. The Disclosure Log has been published on Council’s website; the GIPA Act requires each NSW Council to publish a disclosure log that records information about access applications made to Council. The Internal Ombudsman is responsible for assessing and processing GIPA applications. The graph below details the amount of GIPA applications processed by the Internal Ombudsman since 2018.



Council's Privacy Management Plan has been recently updated by the Internal Ombudsman and the GIPA application form revised to make the process of requesting information from Council easier.

Public Interest Disclosures and Internal Reporting

Under section 6D of the Public Interest Disclosures Act 1994 (PID Act) public authorities are required to have a policy and procedures for receiving, assessment and dealing with public interest disclosures. The Internal Ombudsman is Council's Disclosures Coordinator, responsible for the management and coordination of Council's Public Interest Disclosures scheme.

In 2019 the Internal Ombudsman identified that the process of making a Public Interest Disclosure could be easier for Council staff. Historically there had been only three staff trained to be Nominated Disclosures Officers and all they worked at Council's central administration building. In October 2019 the Internal Ombudsman organised for further staff to undertake training, increasing the number of Nominated Disclosure Officers from 3 to 10. Nominated Disclosure Officers are now located in Council workplaces ranging from the Dubbo Regional Livestock Markets to Wellington caves.

Although there have been no Public Interest Disclosures made at Dubbo Regional Council in 2020, there remains a strong commitment to the principles of the scheme, with further training being organised by the Internal Ombudsman for staff in November/December 2020.

The Internal Ombudsman recently submitted the Draft Public Interest Disclosures and Internal Review Policy to Council. As per Council's resolution on 28 September 2020 the Public Interest Disclosures and Internal Review Policy is on public exhibition until 18 November 2020.

Policy Development and Review

The Internal Ombudsman continues to offer significant input into the review of existing Council policies and works closely with staff responsible for policies to ensure the documentation accords with model policies and Council's objectives and standards. The Internal Ombudsman has frequently consulted with relevant stakeholders such as staff of the Office of Local Government to ensure specific details of Council's draft policies are appropriate and lawful.

In recent months the Internal Ombudsman has been responsible for the review of the following policies and procedure, which have been submitted Council for action:

- Code of Conduct Policy and the Procedures for the Administration of the Code of Conduct
- Public Interest Disclosures and Internal Reporting Policy
- Policy for the Provision of Information to an Interaction between Councillors and Staff Policy

External Stakeholder Liaison

The Internal Ombudsman liaises with a number of external agencies, including the Independent Commission against Corruption, the Office of Local Government, Information Privacy Commission and the NSW Ombudsman's Office in relation to Council issues. The Internal Ombudsman has the delegation to act and negotiate on behalf of Council on legal issues and supports staff by way of engaging and liaising with legal representatives on Council matters. The Internal Ombudsman often acts as an initial point of contact in Council for enquiries by local authorities such as Police and Courts.

Professional Development

The Internal Ombudsman has played a lead role in ensuring Council remains abreast of developing trends and best practice in the fields of public sector probity and governance. The Internal Ombudsman engages in online forums, webinars and consults with stakeholders to obtain pertinent information, which is then disseminated to relevant sections of Council.

The Internal Ombudsman participates in Council's internal training when available, such as the recent mental health awareness sessions for Council staff, delivered by Lifeline Central West.

Since the roles inception at Council the Internal Ombudsman has been a member of the NSW Internal Ombudsman's network (ION). The ION is a small but influential network of Internal Ombudsman employed in Councils across NSW, who meet quarterly for the purpose of professional development and networking. The ION can be relied upon for timely and specialist peer advice on complex probity matters which enhances the Internal Ombudsman's knowledge and information which can be shared with Council. The incumbent Internal Ombudsman has volunteered to host the ION conference in March 2021. It is likely however, due to COVID 19 uncertainties, that the conference scheduled for Dubbo will be hosted online.

Forward Planning

In addition to the Internal Ombudsman's responsibilities outlined above, the following areas have been identified as opportunities for development, accomplishment and/or review by the Internal Ombudsman in 2021.

Policy Audit

The Internal Ombudsman will work collaboratively with staff in the Governance and Internal Control division on a project to review Council's policies framework. This project will involve the rescinding of outdated Council policies, revising Council's policy registers and ensuring all Council policies are up to date and accord with model policies from relevant government stakeholders.

Increased Accessibility for Wellington Residents

The Internal Ombudsman will establish a pattern of regular attendance at Wellington's Council Administration Building, allowing more opportunity for residents to access the Internal Ombudsman for impromptu or organised face to face meetings. The Internal Ombudsman will continue to meet with community members out and about the Council region, undertaking field visits and site inspections where safe and practical to do so.

Information to Staff

To further promote the importance of probity within Council's organisational culture the Internal Ombudsman will periodically send email broadcasts to disseminate news and information updates to reach all staff within Council.

Information Access Audit

The Internal Ombudsman will audit the information available to the community through Council's website to ensure all policies and documents required for publication are available there. Additionally, the Information Privacy Commissions newly developed Information Governance Agency Self-Assessment Tools will be utilised to ensure Council is compliant with NSW information access and privacy laws.



REPORT: Annual report on Complaint Statistics Under Council's Code of Conduct

AUTHOR: Internal Ombudsman
REPORT DATE: 12 November 2020
TRIM REFERENCE: ID20/1467

EXECUTIVE SUMMARY

In accordance with Part 11.1 of the Procedures for the Administration of the Model Code of Conduct as issued by the NSW Government Department of Premier and Cabinet, Council's Complaints Coordinator (the Internal Ombudsman) is required to report to Council within 3 months of the end of September each year on complaint statistics under Council's Code of Conduct.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION

That the information contained within the report of the Internal Ombudsman dated 12 November 2020, be noted.

Nicola Eggleton
Internal Ombudsman

REPORT

Part 11.1 of the Procedures for the Administration of the Model Code of Conduct, as issued by the NSW Office of Local Government, requires the Complaints Coordinator (Council's Internal Ombudsman) to report to Council within 3 months of the end of September each year on complaint statistics under Council's Code of Conduct as follows:

PART 11 REPORTING STATISTICS ON CODE OF CONDUCT COMPLAINTS ABOUT COUNCILLORS AND THE CEO

11.1 The complaints coordinator must arrange for the following statistics to be reported to the council within 3 months of the end of September of each year:

- a) the total number of code of conduct complaints made about councillors and the general manager under the code of conduct in the year to September (the reporting period)*
- b) the number of code of conduct complaints referred to a conduct reviewer during the reporting period*
- c) the number of code of conduct complaints finalised by a conduct reviewer at the preliminary assessment stage during the reporting period and the outcome of those complaints*
- d) the number of code of conduct complaints investigated by a conduct reviewer during the reporting period*
- e) without identifying particular matters, the outcome of investigations completed under these procedures during the reporting period*
- f) the number of matters reviewed by the Office during the reporting period and, without identifying particular matters, the outcome of the reviews, and*
- g) the total cost of dealing with code of conduct complaints made about councillors and the CEO during the reporting period, including staff costs.*

This report covers complaints received during the period from 1 October 2019 to 30 September 2020. Accordingly, the following information is provided:

- a) Seven code of conduct complaints were made about Councillors under the code of conduct throughout the reporting period.
- b) Five code of conduct complaints were referred to an external conduct reviewer.
- c) Two code of conduct complaints were finalised by a conduct reviewer at the preliminary assessment stage. The outcome of the complaints was each matter was formally referred back to the Chief Executive Officer under section 6.23 of the Procedures for resolution.
- d) Two code of conduct complaints were investigated by an external conduct reviewer.
- e) No information can be provided on the outcome of the reviews without identifying particular matters.
- f) Three matters were reviewed by the Office during the reporting period. No further information can be provided on the outcome of the reviews without identifying particular matters.
- g) The total cost of dealing with code of conduct complaints made about \$40,413.



REPORT: Acquisition Agreement (Road Dedication) - 4L and 5L Bootherba Road, Dubbo - DRC and Hopes Bus Services

AUTHOR: Property Development Officer

REPORT DATE: 2 November 2020

TRIM REFERENCE: ID20/1414

EXECUTIVE SUMMARY

Dubbo Regional Council has been successful in receiving a 'Growing Local Economies' grant from the NSW Government for the upgrade of the Dubbo Regional Livestock Markets (DRLM) intersection.

The intersection that is to be reconstructed is a 'three leg' design that will enable B-Triples (36.5m) and other trucks to access and bypass the DRLM entrance under safer conditions than the current intersection provides. Under current conditions, B-Triples overhang the railway line and the through lanes when accessing the DRLM site.

To achieve these safety and efficiency outcomes, the intersection will be relocated approximately 15m to the north of its existing location and require the dedication of land to the public for road from two lots directly opposite the DRLM entrance owned by Hopes Bus Service Pty Ltd (Mick Hope).

An acquisition agreement has now been made with Mick Hope for the dedication of the road widening land to occur. Recognising the benefits that Council's upgrade of the intersection will provide for the future Highway Service Centre, approved on land under D2018-337, Mick Hope has agreed to provide the land required for NIL compensation, and as detailed within this report.

The acquisition agreement for road widening is recommended to Council for adoption.

FINANCIAL IMPLICATIONS

The cost to Council of this agreement will be in the order of \$25,772 plus GST as follows:

- Surveying costs - Plan of Subdivision preparation and registration: \$6,000 plus GST (estimated)
- Council's Legal costs – Preparation of legal agreement for exchange between the parties - \$2,500 plus GST (quoted)
- Vendor's Legal costs – Exchange of legal agreement between parties - \$2,250 plus GST
- Council's reconstruction of security fencing along new boundaries and inset security

gates - \$14,000 plus GST (estimated).

It should be noted that Mick Hope has agreed to provide the road widening land to Council for NIL compensation, removing the need for Council to acquire the subject land at additional expense.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION

- 1. That the agreement made with Mick Hope of Hopes Bus Services Pty Ltd for the dedication of land to the public for the purposes of public road (from Lot 126 DP 1187388 and lot 10 DP 576498), as detailed within this report of the Property Development Officer dated 2 November 2011, be adopted.**
- 2. That the Chief Executive Officer be authorised to finalise the dedication of the subject land for the purposes of public road.**
- 3. That all documentation in relation this matter be executed under Power of Attorney.**

Alex Noad

Property Development Officer

BACKGROUND

In 2019, Dubbo Regional Council was successful in receiving a 'Growing Local Economies' grant from the NSW Government for the upgrade of the Dubbo Regional Livestock Markets (DRLM) intersection.

The intersection to be constructed is a 'three leg' design that will enable a B-Triple (36.5m) to stand safely between the railway crossing and 'through lanes' of the reconstructed intersection. The design will also enable B-Triples and other trucks to queue safely for the DRLM entrance or drive past it safely as they require. The existing intersection does not adequately provide for such movements.

To achieve these outcomes, the intersection will be relocated approximately 15m to the north of its existing location and require the dedication of land to the public for road from two lots directly opposite the DRLM entrance.

REPORT

The two lots directly opposite the DRLM entrance are known as 4L and 5L Boothenba Road, Dubbo (Lot 126 DP 1187388 and lot 10 DP 576498). They are owned by Hopes Bus Services Pty Ltd (Mick Hope) who has development consent (D2018-337) for the construction of a 'Highway Service Centre' on the lots. The subject lots are outlined in red in **Figure A** below. The DRLM is outlined in blue.

The extent of the intersection works are outlined in orange in **Figure B** below. The 'general construction plan' for the full 'three leg' intersection is shown in **Appendix 1**. Specifically, the reconstruction of the intersection will require the dedication of approximately 994m² (total) from Lot 126 DP 1187388 and Lot 10 DP 576498 as outlined in pink in **Appendix 2**.

In recognition of the benefits that Councils upgrade of the intersection shall provide for the future highway service centre development, an acquisition agreement for the road widening land has been made with Mick Hope as follows:

- That the road widening land of approximately 994m², to be dedicated to the public as road from Lot 126 DP 1187388 and Lot 10 DP 576498, shall be provided from Hopes Bus Services Pty Ltd to Council for 'NIL' compensation.
- That Council would be responsible for the costs and replacement of new security fencing along the new boundaries of the subject lots and the construction of inset security gates for heavy vehicles to stand off the reconstructed intersection.
- That Council shall be responsible for all surveying costs and the registration of the required Plan of Subdivision in the matter.
- That Council shall be responsible for its own legal costs in the matter, including the preparation of a legal agreement to be exchanged between the parties.
- That Council shall be responsible for Hopes Bus Services legal costs in the matter up to a maximum of \$2,500 (inc. GST).

The acquisition agreement for the dedication of land to the public as road is recommended to Council for adoption.



Figure A: Aerial image showing subject 4L and 5L Boothenba Road, Dubbo (Hopes Bus Services Pty Ltd) outlined in red; and, Dubbo Regional Livestock Markets outlined in blue.



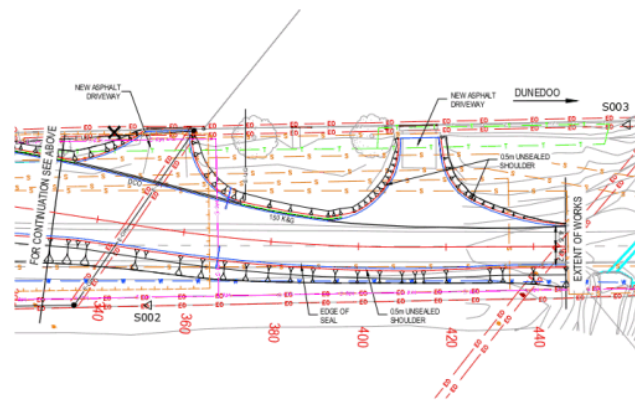
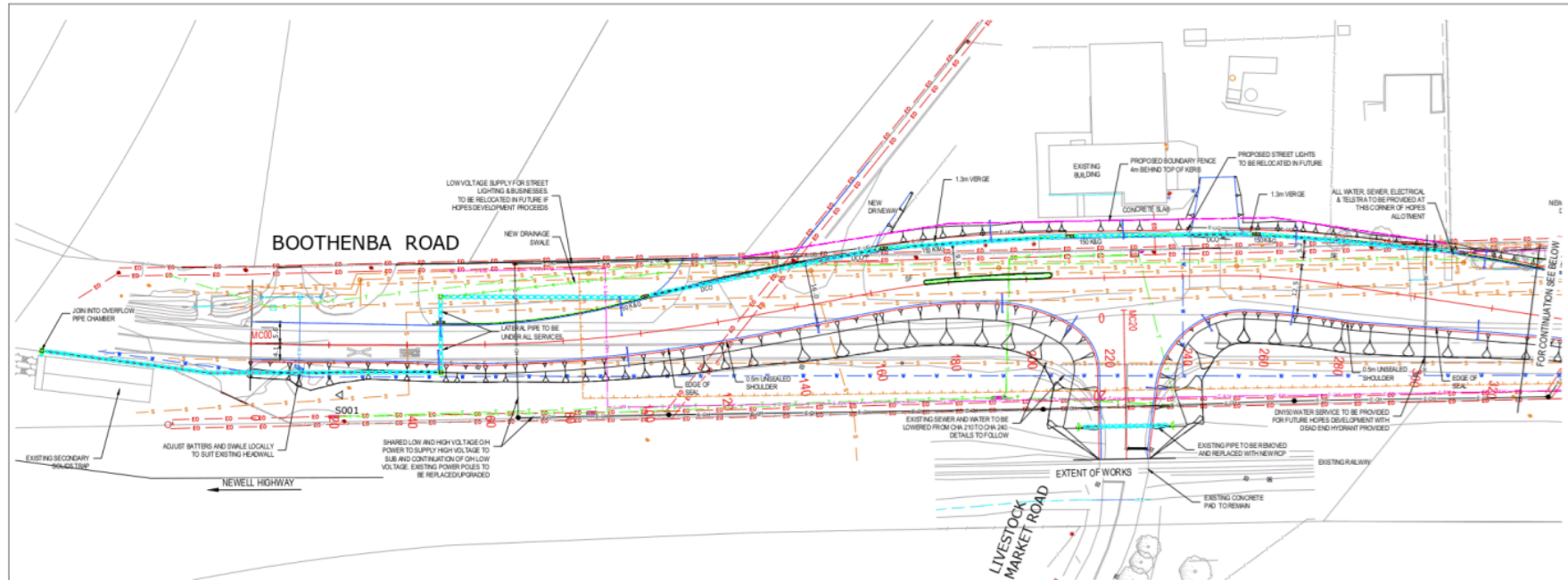
Figure B: Aerial image showing general extent of Dubbo Regional Livestock intersection upgrade works outlined in Orange.

SUMMARY

An acquisition agreement has been reached between council staff and Mick Hope for the dedication of the road widening land for the reconstruction of the DRLM intersection. Council's adoption of the agreement will ensure that the reconstruction of the DRLM intersection can occur to further assist in the ongoing development of the heavy transport economy in the region.

Appendices:

- 1 [↓](#) Attachment A - Three Leg Intersection Design - General Construction Plan - Tonkins
- 2 [↓](#) Attachment B - Acquisition Plan - 4L and 5L Boothenba Road Dubbo



STATION	CO-ORDINATES		LEVELS	COMMENTS
	E	N		
S001	652798.377	6435363.905	266.742	PM 188540
S002	653084.889	6435521.069	268.485	STAR PICKET
S003	653160.840	6435609.953	268.327	PM 71112

EXISTING SERVICES LEGEND

- W — EXISTING WATER
- E — EXISTING UNDERGROUND ELECTRICAL
- EO — EXISTING OVERHEAD ELECTRICAL
- S — EXISTING STORMWATER
- SE — EXISTING SEWER
- T — EXISTING TELECOMMUNICATIONS

NEW SERVICES LEGEND

- SM — NEW SEWER RISING MAIN
- T — NEW TELECOMMUNICATIONS (INDICATIVE LOCATION)
- E — NEW COMBINED HIGH AND LOW VOLTAGE OVERHEAD ELECTRICAL
- E — NEW UNDERGROUND POWER SUPPLY FOR STREET LIGHTS AND BUSINESSES
- W — NEW WATER SERVICE

LEGEND

- NEW EDGE OF SEAL
- NEW SHOULDER
- NEW CLASS 3 DRAINAGE PIPE
- NEW BOUNDARY FENCE
- SF 130 HIGH MEDIAN KERB REFER SHEET 010 FOR DETAILS
- 150 KMG 150 HIGH KERB AND GUTTER REFER SHEET 010 FOR DETAILS
- DCO 600 WIDE DRIVEWAY CROSSOVER REFER SHEET 010 FOR DETAILS
- DOUBLE SIDE ENTRY PIT REFER SHEET 010 FOR DETAILS
- 900 SQUARE JUNCTION BOX OR GRATED SUMP REFER SHEET 010 FOR DETAILS
- ▲ SURVEY STATION
- LIGHT POLE - NEW

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REV	AMENDMENT / REASON FOR ISSUE	DATE	DES. / DWN.

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PUBLIC UTILITIES:
THE SERVICES SHOWN ARE DERIVED FROM PLANS OBTAINED FROM THE RELEVANT SERVICE AUTHORITIES. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO ARRANGE WITH THE RELEVANT SERVICE AUTHORITIES FOR CONFIRMATION OF SERVICES AND THEIR LOCATION BEFORE EXCAVATION WORK COMMENCES.

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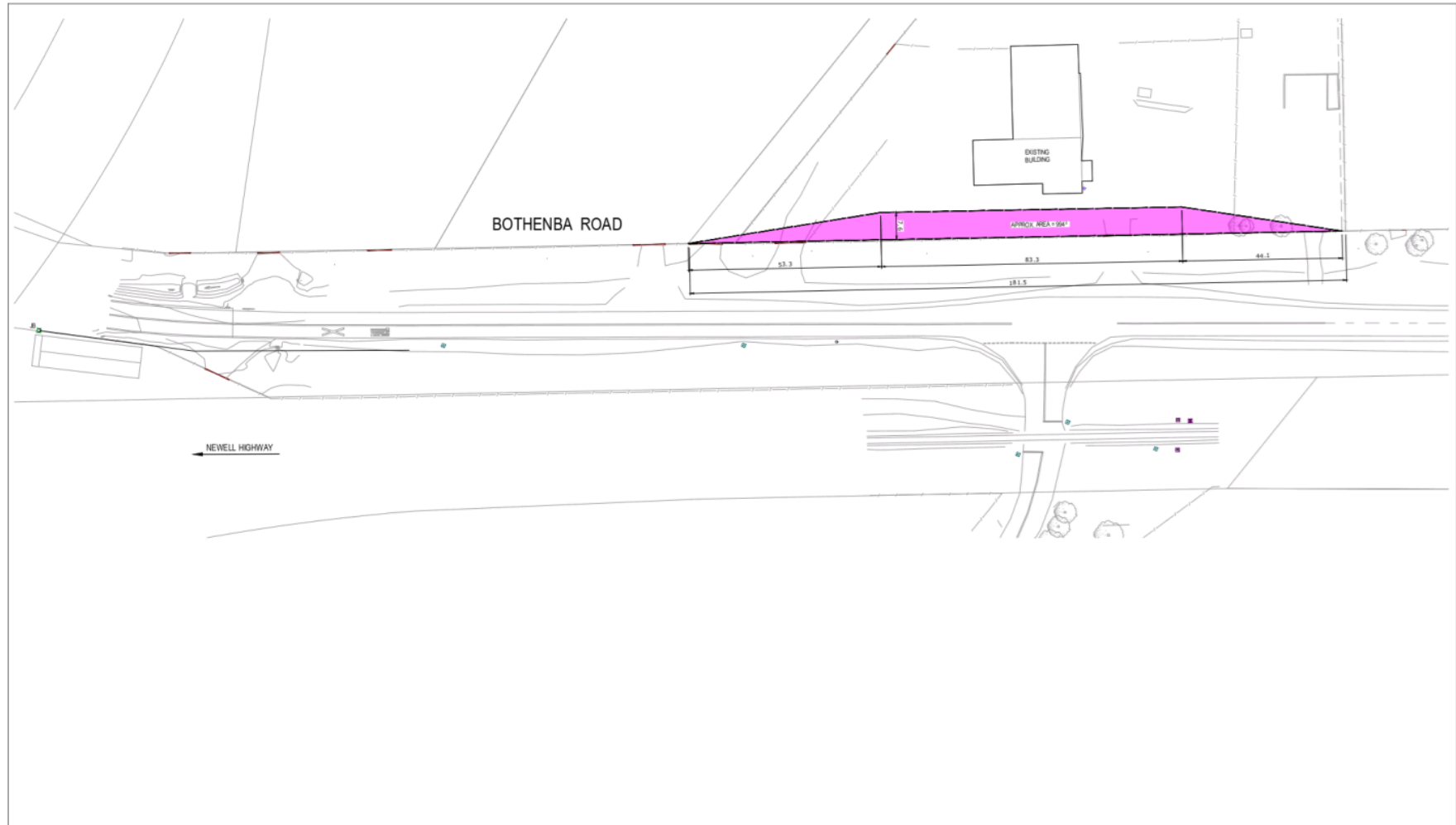
DUBBO REGIONAL COUNCIL

**BOOTHENBA ROAD INTERSECTION UPGRADE
ACCESS TO DUBBO REGIONAL LIVESTOCK MARKETS
GENERAL CONSTRUCTION PLAN**

tonkin.com.au

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APPROVED / PROJECT LEADER:
B.Armas

REV	AMENDMENT / REASON FOR ISSUE	DATE	DES.	DWN.
B	DIMENSIONS ADDED	02.09.20	H.N.	M.V.
A	ISSUED FOR INFORMATION	15.07.20	H.N.	M.V.

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DUBBO REGIONAL COUNCIL
BOOTHENBA ROAD INTERSECTION UPGRADE
ACCESS TO DUBBO REGIONAL LIVESTOCK MARKETS
LAND ACQUISITION - 3 LEG INTERSECTION

FILENAME:	PROJECT NUMBER	DRAWING NUMBER	REVISION
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DUBBO REGIONAL
COUNCIL

REPORT: Proposed Transfer of Crown Road at Troy Gully to Council

AUTHOR: Property Specialist
REPORT DATE: 6 November 2020
TRIM REFERENCE: ID20/1453

EXECUTIVE SUMMARY

As part of the Dubbo Non-Potable Pipeline Water Supply project, Council has been required to apply for Crown licences for access to certain Crown roads for the purpose of pipeline installation.

A licence application for use of an area of unconstructed road that runs through Troy Gully has presented an opportunity for Council to take control of a road surrounded by Council owned land, enabling better control over future development of the land.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION

1. That Council make application to NSW Department of Planning, Industry and Environment for transfer of the Crown unformed road.
2. That the subject land be classified as Operational in accordance with the Local Government Act 1993.
3. That all documentation in relation to this matter be executed under Power of Attorney.

Vanessa Ryan
Property Specialist

BACKGROUND

In response to the drought crisis, Council are currently constructing a pipeline to transport non-potable water through different areas of the Local Government Area. On occasion, this pipeline traverses both Council and Crown land. The portions that travel through Crown land require a licence for access, which incurs a licence fee of \$570 per annum.

Advice has been received from NSW Department of Planning, Industry and Environment, and Crown Lands Department that Council should make application for the portion of unformed road between Yarrandale Road and Fitzroy Street to be transferred from the Crown to Council. This action will formalise Council becoming the construction and maintenance authority for this road. The subject portion of unformed road is shown in blue outline in Figure 1 below, and has an area of approximately 1.98 ha.



Figure 1. Unformed Road proposed to be transferred from Crown to Council responsibility

Apart from approximately 70m of the road that neighbours Charles Sturt University land, the road is surrounded by land owned by Council and is fenced in, restricting access to the public. It forms part of the Troy Gully Reserve, with the physical gully running directly through it. The road appears to be maintained by Council as part of the overall maintenance of Troy Gully.

Council is currently undertaking development on either side of the unformed road at the newly developed cycle facility and Moffatt Estate industrial development. Having control of this road would assist Council with any further development in this Troy Gully area.

REPORT

It is considered appropriate that the Crown road be in Council ownership given the public infrastructure that is to be contained within the road, and the road is surrounded by undeveloped Council owned land. Having control of this land will enable Council to consider the future purpose of the road as part of its future development planning for this area.

The process to take ownership of the road involves Council making an application for transfer from the Crown to Council for the full length of the road. This road will then be transferred at nil cost via a notice in the NSW Government Gazette.

SUMMARY

Should Council resolve to take ownership of this road, it will not only save costs in licencing fees for ongoing access, it will also enable Council to consider this portion of road in future development.



DUBBO REGIONAL
COUNCIL

REPORT: Renewal of Firgrove Estate Street Signs

AUTHOR: Director Infrastructure
REPORT DATE: 26 October 2020
TRIM REFERENCE: ID20/1355

EXECUTIVE SUMMARY

Decorative timber post and rail street signs were installed within the Firgrove Estate subdivision when it was developed without Council approval. The timber signs have not been maintained by Council since they were installed, and as a result many are in a state of disrepair. The following four options were considered for the future of Firgrove Estate street signs:

1. Maintain the current position of not maintaining the existing decorative timber street signs and progressively install standard steel street sign blades (**Appendix 1**).
2. Maintain the existing decorative timber signs by sanding and repainting (excluding the 'Firgrove' text).
3. Supplying and installing new decorative timber signs of the same design.
4. Supplying and installing new decorative steel signs.

Should Council wish to maintain a decorative street sign, to retain the character of the Firgrove Estate, Option 2 is recommended as the most cost effective option ensuring the character of the signs is unchanged. Regular ongoing future maintenance would be required to maintain the painted timber surface.

It is proposed that Council approach the Firgrove Residents' Association to alter the community title Neighbourhood Management Statement to include ongoing future maintenance of the painted timber surface, after Council have undertaken the initial restoration work.

FINANCIAL IMPLICATIONS

The recommended option to restore the existing decorative timber street signs will cost approximately \$12,000 funded from existing operational budgets.

POLICY IMPLICATIONS

Council's policy code, Engineering Standards and Requirements Relating to the Subdivision of Land, requires all necessary street names signs to be provided by the developer at their own expense to a standard and design approved by Council. Council's standard drawing STD 6882, attached (**Appendix 1**), details Council's standard street name sign.

RECOMMENDATION

- 1. That Council undertake maintenance works to restore the existing decorative timber street signs at Firgrove Estate, noting that regular maintenance will be required in the future.**
- 2. That Council write to the Firgrove Residents Association to alter the community title Neighbourhood Management Statement to include ongoing future maintenance of the painted timber surface.**

Julian Geddes

Director Infrastructure

BACKGROUND

Decorative timber post and rail street signs were installed within the Firgrove Estate subdivision when it was developed in the 1990s. Council's development records for the subdivision reveals the following consent condition regarding street signage:

"The provision by the developer at his own expense of street name signs and standards to a design approved by Council."

There is no record of approval for the installation of timber street signs.

As the timber signs were not approved by Council, and did not meet Council's standards the signs have not been maintained by Council. Council's intent would be to replace them with standard metal posts and aluminium street sign blades, consistent with all other roads across the LGA, when the timber signs are no longer legible.

Following representations from a Firgrove Estate resident, Council has been requested to investigate options to maintain or replace signs in the Firgrove Estate.

REPORT

Council's position to not maintain non-standard decorative street signs is consistently applied across all residential and commercial estates in the LGA. Although some of the timber street signs at Firgrove Estate are in reasonable condition, having been routinely repainted by residents, the majority of the signs are in a state of disrepair. In total there are 12 intersections in the estate with 33 existing decorative timber signs.

Four options have been considered for the future of Firgrove Estate street signs as detailed below. Each option would be funded from Council existing operational budget for rural road maintenance. In order to avoid setting a precedence for approving and maintaining non-standard street signs at other developments, which may become cost prohibitive, it is recommended that similar signs are not permitted on future developments without an agreement in place for the future maintenance of the signs.

1. Maintain current position

Council undertakes no maintenance on the current decorative street signs and progressively installs standard metal posts and aluminium street sign blades (**Appendix 1**) at each intersection. The costs to install standard signs at all intersections would be approximately \$8,500 with no ongoing maintenance requirements for 20 plus years.

2. Maintain existing signs

The majority of signs could be retained by undertaking routine maintenance and repainting. The costs to sand existing signs, apply an appropriate wood filler where required, and apply

three coats of paint would be approximately \$12,000. As with any external painted timber surface regular ongoing maintenance is required. It is expected that additional repainting would be required in approximately five years due to the poor existing condition. Future repainting would require less preparation and fewer coats of paint reducing the cost of application.

This option allows for maintaining the timber post and rails and street name text only, it does not allow for the retention of the decorative 'Firgrove' text on the semi-circle above the rail. Consultation with Mr Ross Sawtell has indicated that residents would be supportive of the timber post and rail being maintained without the 'Firgrove' text on the semi-circle.

This option will not rectify all defects in the existing timber, but rather retain it in the existing state and ensuring it does not deteriorate further. The appearance of the timber will however be significantly improved by the application of filler and paint.

3. Install new timber signs

Council could have new 'like-for-like' timber signs manufactured and installed. The costs to supply and install new timber signs would be approximately \$33,000. It is expected that additional repainting would be required in approximately 10 years.

4. Install new steel decorative signs

The intent of the resident requesting maintenance is believed to be keeping the existing style to ensure Firgrove Estate retains its distinctive character. A standard steel sign face, of the same size as the timber rail, mounted on standard round steel posts would not offer the same character of the existing signs. To provide steel posts of equivalent dimensions to the existing timber posts would no longer be considered frangible and would pose a road safety risk in the road clear zone.

Approximate costs and possible designs have not been developed at this stage as it is not considered a viable option due to not maintaining the existing character of the timber signs.

Ongoing Future Maintenance

Firgrove Estate is community title land with a Neighbourhood Management Statement in place (**Appendix 2**) requiring the Neighbourhood Association to undertake ongoing maintenance on neighbourhood property. It is recommended that Council write to the Firgrove Residents' Association to alter the Statement to include the ongoing future maintenance of the painted timber surfaces of the decorative street signs, after Council has funded the initial restoration. Should the Association not accept ongoing maintenance responsibility, Council may consider the installation of standard signs to reduce ongoing maintenance costs.

SUMMARY

Four options have been investigated for the future of the Firgrove Estate street signs with Option 2 recommended.

Appendices:

- 1 [↓](#) Street Name Signs - Standard Drawing STD 6882
- 2 [↓](#) Neighbourhood Management Statement - Firgrove Estate - Deposited Plan 285134

COMMUNITY LAND DEVELOPMENT ACT, 1989 DP 285134
COMMUNITY LAND MANAGEMENT ACT, 1989 MANAGEMENT STATEMENT
NEIGHBOURHOOD MANAGEMENT STATEMENT

Sheet 1 of 1 Sheets

WARNING

THE TERMS OF THE MANAGEMENT STATEMENT ARE BINDING ON THE NEIGHBOURHOOD ASSOCIATION AND EACH PERSON WHO IS A PROPRIETOR, LESSEE, OCCUPIER OR MORTGAGEE IN POSSESSION OF A NEIGHBOURHOOD LOT WITHIN THE NEIGHBOURHOOD SCHEME.

PART 1

BY-LAWS FIXING DETAILS OF DEVELOPMENT

THESE BY-LAWS RELATE TO THE CONTROL AND PRESERVATION OF THE ESSENCE OR THEME OF THE NEIGHBOURHOOD SCHEME AND AS SUCH MAY ONLY BE AMENDED OR REVOKED BY A UNANIMOUS RESOLUTION OF THE NEIGHBOURHOOD ASSOCIATION (SEE SECTION 17(2) COMMUNITY LAND MANAGEMENT ACT, 1989)

There are no by-laws relating to the control and preservation of the essence or theme of the neighbourhood scheme.

PART 2

RESTRICTED NEIGHBOURHOOD PROPERTY

THESE BY-LAWS MAY NOT BE AMENDED DURING THE INITIAL PERIOD AND MAY ONLY BE AMENDED AFTER THE EXPIRY OF THE INITIAL PERIOD BY SPECIAL RESOLUTION AND WITH THE WRITTEN CONSENT OF EACH PERSON ENTITLED BY THE BY-LAW TO USE THE RESTRICTED NEIGHBOURHOOD PROPERTY (SEE SECTION 54 COMMUNITY LAND MANAGEMENT ACT, 1989).

There is no restricted neighbourhood property within the neighbourhood scheme.

PART 3

MANDATORY MATTERS

1. OPEN ACCESS WAYS OR PRIVATE ACCESS WAYS

There are no open access ways or private access ways within the Neighbourhood Scheme.

2. PERMITTED USES OF AND SPECIAL FACILITIES ON THE NEIGHBOURHOOD PROPERTY

- 2.1 Neighbourhood property encompasses the existing Eulomogo Creek. The ongoing maintenance and care of the creek and its immediate surrounds will be the responsibility of the Neighbourhood Association or its designated officer.
- 2.2 Neighbourhood property is to be slashed regularly to minimise fire hazards. Slashing during the months from October through to March inclusive should be at the discretion of the local fire captain.
- 2.3 Neighbourhood property is for the purposes of recreational use only.
- 2.4 No motor cycles or trail bikes are permitted on Neighbourhood Property.
- 2.5 No motorised go-karts or unregistered motor vehicles are permitted on Neighbourhood Property.
- 2.6 No motor vehicles are permitted on Neighbourhood Property unless they are accessing approved destinations (e.g. tennis courts, barbecue).



MANAGEMENT STATEMENT

Sheet 2 of 10 Sheets

3. INTERNAL FENCING

There are no arrangements for the provision of internal fencing by the Association.

4. GARBAGE

- 4.1 No garbage is to be deposited on Neighbourhood Property.
- 4.2 No unsightly garbage is to be stored on a lot within this scheme. The Neighbourhood Association may request the removal of such unsightly garbage from lots within the scheme by special resolution.
- 4.3 There are no arrangements for the provision of garbage services by the Neighbourhood Association.

5. SERVICES

- 5.1 The services to be provided in this scheme are as follows:-
 - (a) water
 - (b) electricity
 - (c) telecommunications
- 5.2 Water services are to be maintained by Dubbo City Council.
Electricity services are to be maintained by Western Power.
Telecommunications are to be maintained by Telecom Australia.
- 5.3 Services are generally provided entirely within the Public Road Reserves. Water Supply passes in part through an Easement for Water Supply 5 wide on Lot 29 in this scheme. Power supply passes in part through an Easement for Existing Overhead Power Lines 20 wide over Lots 3, 6, 7, 8, 9 and 12 in this scheme.

6. INSURANCE

At the date of this statement the following insurances have been taken out by the Neighbourhood Association:-

- 1. Workers Compensation
- 2. Liability
- 3. Voluntary Workers Personal Accident

For details of current insurances see records of the Association.

7. EXECUTIVE COMMITTEE

1. Chairperson, Secretary and Treasurer of Association

The chairperson, secretary and treasurer of the Executive Committee shall also be respectively the chairperson, secretary and treasurer of the Association.

TERMS OF INSTRUMENT NOT CHECKED
IN LAND TITLES OFFICE

REGISTERED



17.0.1993

MANAGEMENT STATEMENT
Sheet 3 of 7 Sheets

DP 285134
MANAGEMENT STATEMENT

2. Executive Committee's Power to Employ Agents and Servants

The Executive Committee may employ for and on behalf of the Association such agents and servants as it thinks fit in connection with the exercise and performance of the powers, authorities, duties and functions of the Association.

3. Notice of Executive Committee Meetings

Not less than 72 hours notice in writing shall be given by the Secretary to the members of the Executive Committee before the Executive Committee holds a meeting, and a detailed agenda for the meeting shall be included in the notice.

4. Executive Committee Meetings may be Required to be Convened

The Secretary of the Association or, in his absence, any of the Executive Committee, shall convene a meeting of the Executive Committee if he is requested to do so by not less than one third of the members of the Executive Committee, within the period of time, if any, specified in the request, and, where a member of the Executive Committee other than the secretary is requested to convene a meeting of the Executive Committee under the requirement, he may give, on behalf of the Executive Committee, the notice required to be given under paragraph 3.

5. Voting in Writing of Members of Executive Committee

Where:-

- (a) the requirements of paragraph 3 have been complied with in relation to any meeting;
- (b) the Executive Committee has caused to be served on each member of the Executive Committee a copy of any motion for a proposed resolution to be submitted at that meeting; and
- (c) any such resolution has been approved in writing by a majority of the members of the Executive Committee,

the resolution shall, subject to Section 38 (3), be as valid as if it had been duly passed at a duly convened meeting of the Executive Committee, notwithstanding that the meeting was not held.

6. Proprietors' Attendance at Executive Committee Meetings

A proprietor or, where that person is a corporation, any company nominee of the corporation is entitled to attend a meeting of the Executive Committee but may not address the meeting unless authorised by resolution of the Executive Committee.

7. Minute of Certain Resolutions to be included in Executive Committee's Minutes.

The Executive Committee shall cause to be included in its minutes a minute of all resolutions passed pursuant to paragraph 5.

8. Notice of Minutes

Unless each proprietor under the Neighbourhood Scheme has previously been provided with copies of the minutes referred to in sub-paragraphs (a) and (b), an Executive Committee shall cause:-

- (a) a copy of the minutes of a meeting of the Executive Committee to be forwarded to each proprietor within 7 days after that meeting; and
- (b) a copy of a minute of any resolution passed pursuant to paragraph 5 to be so forwarded within 7 days after the passing thereof.



Real Beach Gate

MANAGEMENT STATEMENT

DP 285134
MANAGEMENT STATEMENT

Sheet 4 of 4 Sheets

DP 285134

9. Acts, etc., of Executive Committee Valid Notwithstanding Vacancy, et.

Any act or proceeding of an Executive Committee done in good faith is, notwithstanding that at the time when the act or proceeding was done, taken or commenced there was:-

- (a) a vacancy in the office of a member of the Executive Committee; or
- (b) any defect in the appointment, or any disqualification of any such member,

as valid as if the vacancy, defect or disqualification did not exist and the Executive Committee were fully and properly constituted.

POWERS AND DUTIES OF SECRETARY OF ASSOCIATION

The powers and duties of the secretary of the Association include:-

- (a) the preparation and distribution of minutes of meetings of the Association and the submission of a motion for confirmation of the minutes of any meeting of the Association at the next such meeting;
- (b) the giving on behalf of the Association and of the Executive Committee of the notices required to be given under this Act;
- (c) the maintenance of the Association Roll;
- (d) the supply of information on behalf of the Association in accordance with Schedule 4;
- (e) the answering of communications addressed to the Association;
- (f) the convening of meetings of the Executive Committee and (apart from its First Annual General Meeting) of the Association; and
- (g) attendance to matters of an administrative or secretarial nature in connection with the exercise or performance, by the Association or the Executive Committee, of its respective functions.


The powers and duties of the treasurer of the Association include:-

- (a) the notifying of proprietors of any contributions levied pursuant to this Act;
- (b) the receipt, acknowledgement and banking of and the accounting for any money paid to the Association;
- (c) the preparation of any certificate applied for under Schedule 4; and
- (d) the keeping of the accounting records and preparation of the financial statements referred to in Schedule 1.

PART 4

OPTIONAL MATTERS

There are no optional matters relating to this neighbourhood scheme.

REGISTERED  14.11.1993

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IN LAND TITLES OFFICE

Rec Beach Oats *John Howard*

MANAGEMENT STATEMENT

DP 285134

Sheet 5 of 1 Sheets

DP 285134

PART 5

BY-LAWS REQUIRED BY A PUBLIC AUTHORITY

There are no by-laws required by a public authority in regard to the Neighbourhood Scheme.

SIGNATURES, CONSENTS AND APPROVALS

DATED 31st day of August 1993

THE COMMON SEAL of BOURKE SECURITIES PTY. LTD. was hereunto affixed by authority of the Board of Directors in the presence of:



[Handwritten Signature]
Signature of Director

[Handwritten Signature]
Signature of Witness
Secretary

IAN KEITH RICE
Name of Director (block letters)

JESSIE JANET RICE
Name of Witness

CERTIFICATE OF APPROVAL

It is certified that:

- (a) That the consent authority has approved of the development described in Development Application No. DA - 92-7; and
- (b) That the terms and conditions of this management statement are not inconsistent with the development as approved.

DATED 15th day of October 1993

Signature on behalf of consent Authority:

[Handwritten Signature: David Dwyer]

For further Signatures, Consent and Approvals see Page 6 onwards.



[Handwritten Signatures]

DP 285134

MANAGEMENT STATEMENT

Sheet 6 of 10 Sheets

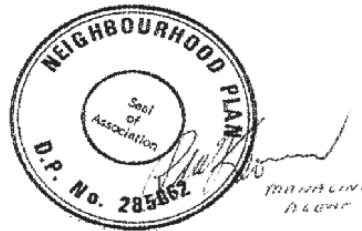
D.P. 285134

SIGNATURES, CONSENTS AND APPROVALS CONTINUED

THE COMMON SEAL of COMMUNITY ASSOCIATION 270026 was hereunto affixed in the presence of:



THE COMMON SEAL of NEIGHBOURHOOD PLAN 285062 was hereunto affixed in the presence of:



THE COMMON SEAL of NEIGHBOURHOOD ASSOCIATION 285087 was hereunto affixed in the presence of:



SIGNED by the said DAVID JOHN RING and MAUREEN JACINTA RING in the presence of:

David Ring, David Ring, Maureen Ring

Handwritten signature of David Ring



SIGNED by the said COLIN RANDALL HADFIELD and DEBBIE MARIE HADFIELD in the presence of:

Colin Hadfield, Debbie Hadfield, [unclear]

Handwritten signature of Colin Hadfield

MANAGEMENT STATEMENT

Sheet 7 of 10 Sheets

SIGNATURES, CONSENTS AND APPROVALS CONTINUED

SIGNED by the said GARRY JOHN DENKEL and ROBYN LYNNETTE DENKEL in the presence of:

[Handwritten signatures: Garry John Denkel, Robyn Lynette Denkel, and a witness signature]

SIGNED by the said NEIL KEITH SHARKEY and PAMELA MARGARET SHARKEY in the presence of:

[Handwritten signatures: Neil Keith Sharkey, Pamela Margaret Sharkey, and a witness signature]

SIGNED by the said RICHARD ANTHONY CUMMINS and JO ANN CUMMINS in the presence of:

[Handwritten signatures: Richard Anthony Cummins, Jo Ann Cummins, and a witness signature]

SIGNED by the said WILLIAM CHARLES SMYTH and JUDITH MAY SMYTH in the presence of:

[Handwritten signatures: William Charles Smyth, Judith May Smyth, and a witness signature]

SIGNED by the said BARRY ALLAN LANE and KAREN SUSAN LANE in the presence of:

[Handwritten signatures: Barry Allan Lane, Karen Susan Lane, and a witness signature]

REGISTERED  19-11-1993

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D.P. 285134

MANAGEMENT STATEMENT

Sheet 8 of 10 Sheets

SIGNATURES, CONSENTS AND APPROVALS CONTINUED

SIGNED by the said VICTOR SLAVENSKY)
in the presence of:

[Signature]) *[Signature]*
[Signature]

SIGNED by the said GERARD SKELLY)
and SHAROLYN SKELLY in the presence)
of:

[Signature]) *G. Skelly*
[Signature]) *Skelly*

SIGNED by the said IAN BRUCE WALLACE)
and CAROLYN RUTH WALLACE in the)
presence of:

[Signature]) *Ian Bruce Wallace*
[Signature]) *Carolyn Wallace*

SIGNED by the said DESMOND JOHN)
SETON and BERNADETTE ANNE SETON in)
the presence of:

[Signature]) *[Signature]*
[Signature]) *B.A. Seton*

SIGNED by the said PHILLIP JAMES)
GOATCHER and LEANNE JOY GOATCHER)
in the presence of:

[Signature]) *[Signature]*
[Signature]) *[Signature]*

REGISTERED  17.11.1993

[Signature]

DP 285134

D.P. 285134

MANAGEMENT STATEMENT

Sheet 9 of 10 Sheets

SIGNATURES, CONSENTS AND APPROVALS CONTINUED

SIGNED by the said GERARD NICHOLAS CUSHAN and CHRISTINE AMY CUSHAN in the presence of:

Gerard Cushman
Christine Cushman

[Handwritten signature]

X Commonwealth Bank

Signed in my presence on behalf of the said Bank by its Attorney *Kenneth James Whistler* who is personally known to me
[Signature]
Signature of Witness

AUSTRALIA AND NEW ZEALAND BANKING GROUP LIMITED (A.C.N. 015 357 522) by its Attorney

and, I, the said Attorney state that I have not received any notice of the revocation of the Power of Attorney registered in the Office of the Registrar General Sydney as No. 375 Book 4001 under which this document is executed.

RAYMOND CHARLES DONNELLY
89 MACQUARIE STREET
DUBBO N.S.W. BANK OFFICER
Name, address and occupation of Witness (BLOCK LETTERS)

[Signature]
Acting/District Manager/Senior Manager Retail Banking for the time being of Australia and New Zealand Banking Group Limited

Signed at Dubbo 5/8/1993 for the Commonwealth Bank of Australia by its duly appointed Attorney under Power of Attorney Book 3819 No. 801.

[Signature]
BARRY JOHN BOWDEN
DEPUTY REGIONAL MANAGER

[Signature]
Justice of the Peace

REGISTERED  1990-1993

[Handwritten signature]

MANAGEMENT STATEMENT

DP 285134

Sheet 10 of 10 Sheets

SIGNATURES, CONSENTS AND APPROVALS CONTINUED

SIGNED AT SYDNEY THIS 10th
 DAY OF September 19 93 FOR
 NATIONAL AUSTRALIA BANK LIMITED BY
 MARK RICHARD CORRETT
 APPOINTED ATTORNEY UNDER POWER OF
 ATTORNEY No. 549 Book 2334

ASSISTANT MANAGER

WITNESSES

SECURITIES SERVICES (NSW)
 George St, Sydney

Alan Yeomans
 Bank Officer

St. George Bank Limited A.C.N. 055 513 070
 by its Attorneys under Power of Attorney

Registered Number... Book...

Signature

Name V. RING

Title SUPERVISOR

WITNESS F. WOOD

Signed Sealed and Delivered
 for and on behalf of
 WESTPAC BANKING CORPORATION

by GARY JOHN BEGGS
 its duly constituted
 Attorney who is
 personally known to me

JOHN DOUGLAS DONGES
 MACQUARIE ST DUBBO.
 BANK OFFICER

WESTPAC BANKING CORPORATION
 by its Attorney

who hereby states that at the time of executing this instrument no notice
 of revocation has been received of the Power of Attorney registered in
 the office of the Registrar General No. 538 Book 4005 under
 the authority of which this instrument has been executed.

Branch Office DUBBO.

- * Manager
- * Deputy Manager
- * Assistant Manager
- * Officer in Charge Regional Securities
- * District Commercial Manager
- * Commercial Manager
- * District Operations Controller
- * Assistant District Operations Controller

* Delete as applicable

STATE BANK OF NEW SOUTH WALES LIMITED being a mortgagee of
 the land within described hereby consents to this.

STATE BANK OF NEW SOUTH WALES LIMITED

Signed in my presence by

State Bank of New South Wales
 Limited A.C.N. 003 963 228

by its Attorney

LEANE DICHEON

(Full name of Attorney - block letters)

who is personally known to me

Signature

Witness Leane Dicheon

by its Attorney pursuant to power of

Attorney book 3781 number 668

and I declare that I have no notice

of the revocation of the said power

of Attorney

Signature

Title

REGISTERED



19-11-1993



REPORT: Proposed Road Closure of Unformed Road - Section of Goonoo Street Wongarbon

AUTHOR: Road Services Engineer
REPORT DATE: 27 October 2020
TRIM REFERENCE: ID20/1357

EXECUTIVE SUMMARY

A request has been received from Mrs Ingrid Jackson of 56 Derribong Street Wongarbon (Lot 185 DP 754321) to purchase the section of Goonoo Street abutting to her property as indicated on the attached map (**Appendix 1**). The reason for the request is for the purpose of consolidation with the land owner's existing holding. This road is an unformed road owned by Dubbo Regional Council that does not currently form part of Council's annual road maintenance program. The adjoining landowners Ms Xanthe Clarke (50 Derribong Street) and Mr William and Mrs Shirley Fraser (49 Burroway Street) have no objection to the request to close part of Goonoo Street as indicated in **Appendix 1**.

FINANCIAL IMPLICATIONS

All costs incurred by Council associated with the proposed road closure will be recovered through the road closure application fee (\$2,269.68) as specified in Council's Revenue Policy and paid by the proponent. The road will vest in Council upon closure, and once in Council's title, will be offered for sale at market value as determined by a valuation, plus the recovery costs for survey, development, legal expenses and other costs to be incurred in presenting the land for sale. Any net proceeds from the sale of land will become available to the Rural Roads Function.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION

- 1. That Council consent to the closure of this section of road as indicated in Appendix 1.**
- 2. That Council undertake the Roads Act Council Road Closure Process: Closing of Council Public Roads by Councils - Part 4 Division 3 Roads Act 1993.**
- 3. That a 100 mm water main easement be provided for Council maintenance.**
- 4. That upon closure, the road be offered for sale to the adjacent landowner at a price determined from an independent valuation, plus recovery of costs incurred in the disposal of the land.**
- 5. That all documentation in relation to this matter be executed under power of attorney.**

Mano Manokaran
Road Services Engineer

BACKGROUND

A request has been received from Mrs Ingrid Jackson of 56 Derribong Street Wongarboon (Lot 185 DP 754321) to purchase the section of Goonoo Street abutting to her property as indicated on the map attached (**Appendix 1**).

REPORT

This road is an unformed road owned by Dubbo Regional Council. The road does not currently form part of Council's annual road maintenance program. Access can be provided to all current and future lots via Derribong Street, or the unformed section of Burroway Street. Goonoo Street has been previously closed to both the north and south of this location.

The closure of Goonoo Street would result in the unformed unnamed laneway becoming a 'no through road'. Council would have the opportunity to extend the laneway through to Tenandra Street should Lot 185 DP 754321 be subdivided.

Both the adjoining landowners, Ms Xanthe Clarke (50 Derribong Street), and Mr William and Mrs Shirley Fraser (49 Burroway Street) have no objection to the request to close part of Goonoo Street as indicated in **Appendix 1**.

The road will upon closure vest in Council where it will then be entitled to dispose of the land to adjoining landowner.

SUMMARY

It is recommended that Council support the request by the owner of land adjacent to the section of Goonoo Street for Council to sell this section of road for the purpose of consolidation with the land owner's holding.

Appendices:

[1](#) Map - Proposed Road Closure - Section of Goonoo Street Wongarboon



APPENDIX-1



REPORT: Adoption of Draft Water Supply and Sewerage Customer Service Standards 2020/2021 and 2021/2022 - Results of Public Exhibition

AUTHOR: Water Sewer Client Services
Coordinator
REPORT DATE: 26 October 2020
TRIM REFERENCE: ID20/1356

EXECUTIVE SUMMARY

Dubbo Regional Council surveys its water and sewerage customer satisfaction levels every two years. The survey results determine customer satisfaction in relation to Council's water supply and sewerage customer service standards. Draft Customer Service Standards are proposed for the following two financial years and then are placed on public exhibition before final adoption by Council.

Council's most recent survey was undertaken in July/August 2020.

The random sample survey was completed by Western Research Institute, by a mix of phone, online and paper copy with a sample size of 717 respondents across the water and sewerage supply areas of Dubbo, including Brocklehurst, Wongarbron, Ballimore, Eumungerie, Mogriguy, Wellington (including Nanima Village), Geurie and Mumbil.

The Draft Water Supply and Sewerage Customer Service Standards for 2020/2021 and 2021/2022 and the Customer Satisfaction Survey results were publicly exhibited from 23 September to 21 October 2020, with no public submissions received by Council.

The report recommends adoption of the Draft Water Supply and Sewerage Customer Service Standards for 2020/2021 and 2021/2022.

FINANCIAL IMPLICATIONS

The Water Supply and Sewerage Customer Service Standards proposed for 2020/2021 and 2021/2022 have minor changes compared to those previously adopted for 2018/2019 and 2019/2020. Accordingly, there are no financial implications in the adoption of this report.

POLICY IMPLICATIONS

There are no policy implications arising from this report.

RECOMMENDATION

That Council adopt the Draft Customer Service Standards for Water Supply and Sewerage for 2020/2021 and 2021/2022.

Rebecca Eade

Water Sewer Client Services Coordinator

BACKGROUND

The 'Best Practice Management of Water Supply and Sewerage Guidelines', NSW Department of Water and Energy dated August 2007 recommends that local water utilities, such as Council, develop a Customer Service Plan as part of their Strategic Business Plan.

Most water utilities, including council water utilities, publish written customer service standards for the information of customers. Councils use a variety of terms to describe such documents including 'standards' or a customer service 'charter'.

The term 'Customer Service Standards' is used to define explicitly the standards required from the Council's water supply and sewerage systems from the perspective of the individual customer.

The use of 'Customer Service Standards' for planning purposes is directed towards achieving Council's defined 'objectives' for water supply and sewerage services.

REPORT

Council adopts a cyclic approach to the development and adoption of customer service standards for the water supply and sewerage services it offers to the community.

The cycle is repeated every two years and consists of the following steps:

- Customer survey of adopted Customer Service Standards (CSSs).
- Development of the proposed CSSs following review of customer survey results.
- Public exhibition of proposed CSSs.
- Review of submissions received during the public exhibition and revision of proposed CSSs (if necessary).
- Adoption of the new CSSs for the next two years.

A customer survey of the 2018-2020 Customer Service Standards was undertaken in July/August 2020. Customers indicated they were generally satisfied with the levels of service offered to them by Council.

Subsequently, Council developed Customer Service Standards for 2020/2021 and 2021/2022, which retained basically the same service levels of the previous CSSs. Council resolved at the August 2020 Infrastructure and Liveability Committee Meeting to adopt the Draft Customer Service Standards for the purpose of public exhibition.

The Draft Customer Service Standards for 2020/2021 and 2021/2022 and the Customer Satisfaction Survey results were placed on public exhibition from 23 September to 21 October 2020. The draft standards were available on Council's website, with no submissions received in response to the public exhibition.

SUMMARY

Council exhibited the Draft Customer Service Standards 2020/2021 and 2021/2022 for the water supply and sewerage services it offers to the community. These were presented in 'Plain English' format. Council has adopted this format in an effort to make the Customer Service Standards more readily understood by the target audience.

At Council's meeting held 14 September 2020 it was resolved:

- "1. That the Water Supply and Sewerage Services Customer Satisfaction Survey Results 2020 as attached to this report (Appendix 1) be noted.*
- 2. That the Water Supply and Sewerage Services Customer Satisfaction Survey Results attached to this report (Appendix 1) be adopted for public exhibition of not less than 28 days.*
- 3. That the Draft Water Supply and Sewerage Services Customer Service Standards 2020/2021 and 2021/2022 attached to this report (Appendix 2) be adopted for public exhibition of not less than 28 days.*
- 4. That a further report be provided to council with the results of the Public Exhibition period and for final adoption."*

The Customer Service Standards were placed on public exhibition from 23 September to 21 October 2020, with no submissions received by Council.

The adoption of the publicly exhibited Water Supply and Sewerage Customer Service Standards for 2020/2021 and 2021/2022 is now recommended.

Appendices:

- [1](#) Water Supply and Sewerage Customer Service Standards 2020/2021 and 2021/2022

DUBBO REGIONAL COUNCIL

WATER SUPPLY

Customer Service Standards 2020/2021 and 2021/2022

1. WATER QUALITY

- 1.1 Council will supply your property with drinking water that is safe to drink. The water will comply with the Australian Drinking Water Guidelines 2011.
- 1.2 Council will supply you with drinking water with no odour and a pleasant taste.
- 1.3 Council will supply you with details of the drinking water chemical test results, upon request. Typical test results will be published on Council's website at www.dubbo.nsw.gov.au
- 1.4 If the treatment of water becomes compromised, and Council cannot be certain the water is safe to drink, Council will issue the following Notices:

Boil Water Notice

When this Notice is issued water must be boiled before consumption by humans and pets. Water may be used for all other purposes.

Do Not Drink Notice

When this Notice is issued water must not be consumed by humans or pets under any circumstances. Boiling will not make the water safe. Water may be used for all other purposes.

Should Council issue either of the above notices, notification cards will be delivered to all affected properties. Notices will also be publicised on Council's website and in the media.

To lift either Notice, Council will deliver notification cards to all affected properties or Council may also publicise the lifting of the Notice on its website, media and/or social media.

2. CONNECTION

- 2.1 Should you require your property to be connected to the water supply please contact Council. Council will advise you if it is possible to be connected to the water supply, and also supply you with a quotation for the connection.

DUBBO REGIONAL COUNCIL

Council will arrange a connection for a water service, or fire service to your property if it can be serviced, once appropriate fees are paid. Council will arrange a connection of the size you request, provided the requested size is commercially available. You must inform Council if the service is to be a water service or a fire service. If you are unsure or do not advise Council of the service type, Council will arrange a water service connection.

- 2.2 After Council constructs the water or fire service, you can arrange its connection to the internal or private water pipes on your property. When Council says 'internal', it is meant the water pipework from the outlet of the water meter connection, not just those pipes that are inside the building on your property.
- 2.3 As a condition of some water connections, Council may require you arrange the installation of an appropriate backflow prevention device at/or downstream of the water meter. Requirements and further information is outlined in Council's Water Connection, Backflow Prevention & Pricing Policy
- 2.4 As a condition of supply, Council requires that you arrange maintenance and periodic testing of your testable backflow prevention device, should you have one on your water service or fire service.
- 2.5 Council requires as a condition of connection that your internal or private plumbing, downstream of the meter, complies with the Plumbing Code of Australia.
- 2.6 Should your internal or private pipes no longer comply with the Plumbing Code of Australia, Council may disconnect your property from its water supply system.

3. WATER METERS

- 3.1 Council will arrange the installation of any water meters that supply drinking water to your property. Water meters will be installed on both water services and fire services.
- 3.2 Council has adopted smart automated water meter reading technology. Council will provide you with access to the portal, MyDRCWater. Council may, from time to time, manually read a water meter. Access to Council's water meters is required at all times.
- 3.3 Council will arrange quarterly reading of any meters that supply drinking water to your property.
- 3.4 Upon request, Council will make the water meter readings available to you.

DUBBO REGIONAL COUNCIL

- 3.5 Upon request Council will arrange testing of your water meter. You must pay the appropriate fee prior to Council arranging the test. If the meter is found to be recording outside a range of $\pm 4\%$ accuracy, Council will refund you the meter test fee and adjust your account accordingly.
- 3.6 Please contact Council if the water meter and its surrounding pipes are damaged. Council will repair the damage and charge you the actual cost of the work, unless another person indicates, in writing, that they caused the damage and are prepared to pay the cost of repairs.
- 3.7 Please contact Council should you wish to have the meter relocated. If it is practical to relocate the water meter, Council will supply a quotation for the relocation.
- 3.8 Should the water meter be removed or tampered with, Council will replace the meter and repair any damage, and charge you the costs for undertaking such works.

If the removal or tampering of the meter result in water usage not being recorded, Council will make a reasonable estimate of water usage and charge you accordingly.

Council may also take legal action under the Local Government Act or other legislation.

4. WATER ACCOUNTS

- 4.1 Council will forward you written water accounts at quarterly intervals. Please contact Council if you are having trouble paying the account.
- 4.2 Should a water account remain unpaid, after written notification has been issued to you, Council may restrict the water flow to your property. If the water account remains unpaid after the restriction, Council may give you further notification and disconnect your property from the water supply.

5. AVAILABILITY

- 5.1 Council will supply drinking water to your property upon demand. However, at times of water shortages, such as droughts, Council may require you to reduce demand by restricting how you use water. Council will ensure the system of water restrictions is available on its website, and that the proclamation of water restrictions is widely advertised.

DUBBO REGIONAL COUNCIL

5.2 Council will supply drinking water to your property that exceeds the following nominal minimum water pressure at the water meter at least 95% of the time, in the following water supply areas:

- Urban Water Supply Area 170 kilopascals (kPa)
- Rural Water Supply Area 150 kPa
- Buninyong Water Supply Area 80 kPa

Council will ensure maps showing these water supply service areas are available on Council's website.

5.3 Council will supply drinking water to your property that exceeds the following absolute minimum water pressures at the meter, except when there are abnormal demands such as fire flows, or main breaks:

- Urban Water Supply Area 120 kPa
- Rural Water Supply Area 80 kPa
- Buninyong Water Supply Area 0 kPa

5.4 Council will supply drinking water to your property at a pressure that does not exceed 600 kPa, measured at the water meter, at least 95% of the time.

5.5 Council will ensure that the pressure of drinking water at your meter never exceeds 1,400 kPa.

6. NOTIFICATIONS

6.1 Council will give you reasonable notification of works that will affect water services provided to your property, especially if this involves entry to your property.

6.2 If Council enters your property and you are not home, Council will leave a written card or similar advice that we were there, and the reason for the visit.

7. INTERRUPTIONS TO SUPPLY

7.1 Council will give 24 hours' notice of scheduled interruptions to the supply of drinking water to residential customers. Council will give 7 days' notice of scheduled interruptions to the supply of drinking water to commercial customers.

7.2 In some cases, such as mechanical breakdowns, Council cannot give you advance notice of interruption to supply. When this occurs, Council will publicise the interruption to supply.

DUBBO REGIONAL COUNCIL

8. FIRE PROTECTION

8.1 Council will ensure that the spacing of hydrants along water mains does not exceed the following maximum hydrant spacing:

- In the Dubbo Urban Water Supply Area 60 metres
- In the Rural Water Supply Area 120 metres

There is no maximum spacing of fire hydrants in the Buninyong Water Supply Area.

9. RESPONSE

9.1 Table of Water Supply Failures Response Time

	Priority 1	Priority 2	Priority 3
Definition	<ul style="list-style-type: none"> • A failure to maintain continuity of quality or supply to customer • Traffic or safety hazard. • Major property damage • Water Treatment Plant output diminished • Personal risk to public health • Significant depletion of service reservoir • Major environmental impact • Reduced water supply to Critical Customers 	<ul style="list-style-type: none"> • A failure to maintain continuity of supply • Minor or no property damage • Minor environmental impact 	<ul style="list-style-type: none"> • Known fault, non-urgent minor problem or complaint which can be dealt with at a time convenient to the customer and Dubbo Regional Council • No property impact or financial disadvantage to the customer
Typical cause	<ul style="list-style-type: none"> • Water Treatment Plant malfunction • Valve failure • Water Main or service break • No water • Water quality – odour/taste/dirty • Stop cock faulty (works to be carried out) • Medical condition requiring continuing supply 	<ul style="list-style-type: none"> • Minor main break • Leaking main break • Partial valve failure • Poor pressure • Leak causing a safety/traffic issue, 	<ul style="list-style-type: none"> • Faulty water meter/minor leak • Damaged meter (unable to read) • Missing/faulty Stop cock (no work being carried out) • Service disconnection or downsize • Faulty valve or hydrant
Response time **	Within two (2) hours (normal business hours)	Within two (2) business days	Within ten (10) working days
<p>** Response time defined as time to have staff on site to commence rectification of problem after notification by public or own staff. Response time does not indicate completed repair time.</p>			

DUBBO REGIONAL COUNCIL

- 9.2 Council will respond in writing to any question on the water supply to your property within ten (10) working days of the questions being received.
- 9.3 Council will complete construction work within forty (40) working days of receiving pre-payment for such work.

10 NOISE

- 10.3 Council will ensure the noise at the boundary of a water facility does not exceed 35 decibels on the "A" reference scale from the Environment Protection Authority (EPA), at all times.

11 USE OF WATER

- 11.3 As a Council water customer you cannot sell water to another person.
- 11.4 As a Council water customer you cannot supply water free of charge to another person.

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DUBBO REGIONAL COUNCIL

SEWERAGE

Customer Service Standards 2020/2021 and 2021/2022

1. CONNECTION

- 1.1 Council will arrange for a junction to be constructed to which internal or private drainage pipework may be connected. Council will maintain its sewer pipe and the junction. You are responsible for maintenance of all other internal pipework. When Council say 'internal' we mean the private pipework upstream of the junction, not just those pipes that are inside the building on your property.
- 1.2 Council requires as a condition of connection that internal or private drainage pipes, upstream of Council's junction, comply with the Plumbing Code of Australia.
- 1.3 Council may disconnect your property from its sewerage system should your internal or private pipes no longer comply with the Plumbing Code of Australia.

2. COLLECTION OF SEWAGE

- 2.1 Council will accept sewage from your property whether it enters Council's sewerage system:
 - By gravity
 - By pumping.
- 2.2 Council may accept liquid trade waste from your property under certain conditions. Only trade waste dischargers who have obtained Approval with Council are allowed to discharge trade waste to the sewerage system.
- 2.3 If you have an onsite sewage treatment unit on your property Council will accept sewage effluent from your property whether it enters Council's sewerage system:
 - By gravity
 - By pumping.

DUBBO REGIONAL COUNCIL

3. NOTIFICATIONS

- 3.1 Council will give you reasonable notification of work that will affect sewerage services provided to your property, especially if this involves entry to your property.
- 3.2 Should Council officers enter your property, and you are not home, a written card or similar notice will be left advising of the visit and the reason for the visit.

4. INTERRUPTIONS TO SEWERAGE SERVICES

- 4.1 Council will take all reasonable efforts to ensure that there are no interruptions to sewerage services to your property. Should an interruption occur, Council will provide reasonable notification.

5. RESPONSE

- 5.1 Table of Sewerage Services Failures Response Time

	Priority 1	Priority 2
Definition	<ul style="list-style-type: none"> • A failure to contain sewage within the system or any major sewerage problem affecting customers • Traffic or safety hazard • Personal injury or risk to public health • Major property damage eg subsidence • Environmental impact 	<ul style="list-style-type: none"> • A minor problem, request or complaint which can be dealt with at a time convenient to the customer and Dubbo Regional Council. • Minor inconvenience or disruption
Typical cause	<ul style="list-style-type: none"> • Manhole overflowing • Broken gravity/rising main • Missing manhole lids • Surcharge – internal property • Break, collapse, choke overloading the system and extended wet weather • Subsidence causing immediate danger 	<ul style="list-style-type: none"> • Pump station/manhole noisy (not causing major concern to customer's peace and quiet) • Planned work • System investigation • Adjustment to manholes
Response time**	Within two (2) hours	Within ten (10) business days
<p>** Response time defined as time to have staff on site to commence rectification of problem after notification by public or own staff. Response time does not indicate completed repair time.</p>		

- 5.2 Council will respond in writing to any question on the water supply to your property within ten (10) working days of the questions being received.
- 5.3 Council will complete construction work within forty (40) working days of receiving pre-payment for such work.

DUBBO REGIONAL COUNCIL

6. NOISE

- 6.1 Council will ensure the noise at the boundary of a sewerage facility does not exceed 35 decibels in the "A" reference scale from the Environment Protection Authority (EPA) at all times.

7. ODOURS

- 7.1 Council will take all reasonable steps to ensure that there are no objectionable odours from sewerage facilities detectable at the boundary of the sewerage facility.

DRAFT



DUBBO REGIONAL
COUNCIL

REPORT: 2020/2021 Financial Assistance Program - Round One

AUTHOR: Director Liveability
REPORT DATE: 9 November 2020
TRIM REFERENCE: ID20/1456

EXECUTIVE SUMMARY

The purpose of this report is to consider applications for financial assistance, as part of Council's 2020/2021 Financial Assistance Fund program.

Advertising for the first round of 2020/2021 funding was conducted from 21 September 2020 to 12 October 2020. Seven applications were received, requesting a total of \$103,673.00.

It is recommended that \$15,000 be funded from the \$30,000 allocated in 2020/2021 budget, for the first round of the financial assistance program, with allocations being provided to three differing community groups.

FINANCIAL IMPLICATIONS

Funding has been allocated as a part of the 2020/2021 budget, for \$30,000 in total. \$15,000 will be nominated for each of two grant rounds.

POLICY IMPLICATIONS

The Financial Assistance Program grants are in keeping with Dubbo Regional Council's Community Strategic Plan, 5.3 "lifestyle and social needs of the community are supported."

RECOMMENDATION

1. That the report from the Director Liveability dated 9 November 2020, be noted.
2. That funds from the 2020/2021 Financial Assistance Fund round one be allocated as follows:
 - a) Wellington Division of Orange Legacy \$8,000
 - b) Ballimore Progress Association \$3,000
 - c) Cerebral Palsy Alliance Dubbo \$4,000
3. That all applicants be formally advised of funding application outcomes.

Skye Price
Director Liveability

BACKGROUND

Council's Financial Assistance Program operates in accordance with Section 356 of the Local Government Act 1993. Council's policy is to seek applications for Financial Assistance on two occasions each financial year, with each grant round totalling \$15,000. Criteria for applying for funding is included (**Appendix 1**). This is the first round of funding for 2020/2021. Future rounds of funding will comply with Council's Financial Assistance Policy, as resolved at 28 September 2020 Ordinary Council Meeting.

REPORT

A copy of 2020 application form is appended to this report (**Appendix 2**). Council allocated \$30,000 during 2020/2021 financial year for financial assistance. \$15,000 is allocated to each of two rounds of applications.

The following table itemises applications received for the first round of 2020/2021 funding. All amounts listed are exclusive of GST.

Some organisations have not received an allocation because they are defined as a sporting organisation; they have received significant grant funding previously; they receive alternative income sources (for example, membership fees); or they do not offer a unique community service/activity. These precluded participation, as per the eligibility criteria.

As there is only \$15,000 available for the grant round, objective decisions need to be made pertaining to recommendations, to ensure the greatest possible return on investment; and positive community outcomes. Council officers independently assessed grant applications and final recommendations were arrived at collectively.

Upcoming grant rounds, refinement and potential upper financial limits will be introduced for applications, to ensure financial assistance can be extended to a reasonable quantity of community groups, benefiting the broader community without diminishing the quality or capacity of projects and initiatives which are proposed.

SUMMARY

Community Group	Funding Proposal and previous funding successes	Monies Sought	Monies recommended
Wellington Division of Orange Legacy	Upgrade security to widows' residences and assist rural families drought/COVID19 affected Funding received: 19/08/2020 - \$500	\$8,500	\$8,000

Community Group	Funding Proposal and previous funding successes	Monies Sought	Monies recommended
Ballimore Progress Association	Purchase and install electric BBQ – Thelma Pelosi Park Ballimore Funding received: 27/11/2019 - \$4,000 04/05/2020 - \$4,500	\$10,544	\$3,000
Orana Aquatic Swimming Club	Interstate Qualifying Carnival held 25 October 2020 Funding received: 01/01/2018 - \$600 01/01/2019 - \$200	\$6,986	-
Cerebral Palsy Alliance Dubbo	Therapeutic equipment for children, teens and adults with disability Funding received: 05/04/2017 - \$1,500 03/06/2020 - \$2,000	\$4,458	\$4,000
City of Dubbo Eisteddfod Society	Door admission – audience and participant numbers significantly reduced by COVID19 restrictions Funding received: 2017 - \$8,000 2018 - \$ 10,000	\$67,000	-
Lions Club of Oatley	Christmas Hay Day BBQ event Gollan 28 November 2020 to support drought affected community Funding received: Nil – first time application	\$5,000	-
Muller Park Tennis & Croquet Club	Install TV and video streaming equipment for online content, to tennis and croquet participants, in a COVID safe manner Funding received: 01/04/2019 - \$2,900	\$1,185	-
Totals		\$103,673	\$15,000

Appendices:

- 1 [↓](#) Financial Assistance Program Criteria
- 2 [↓](#) Financial Assistance Program - Final interactive application form

Financial Assistance Program



FINANCIAL ASSISTANCE FUND

Eligibility and Guidelines

Intent: Support projects or programs that help create, enhance or build community well-being and amenity.

Applications Open: March and September annually

Only not-for-profit organisations based in the Dubbo Regional Local Government Area (LGA) are eligible to apply for funding under the Financial Assistance Fund. Please read these **Eligibility Criteria and Guidelines** prior to submitting an application.

Key criteria

- The project / program must be undertaken in the Dubbo Regional LGA
- Only not-for-profit organisations based in the Dubbo Regional LGA are eligible to apply

Ineligible activities/applications

- Project / program not staged in the Dubbo Regional LGA
- Payment of debt
- Payment of insurance premiums
- Political activities
- Items included in another funding application or to top-up funding for previous funding or any other funding
- Organisations with gaming machines and/or trade regularly with a liquor licence most days of the week
- Funding for prize money, prizes or trophies
- Events which occur as a matter of course (eg. school fetes)
- Day to day operational funding for the organisation
- Funding to assist expenses in relation to guests or VIPs or stallholders to attend the event
- Wages or payment to staff
- The proposal has safety and/or environmental hazards that are not managed by acts under a Risk Management Plan to mitigate risk
- Funding will not be provided retrospectively

Financial Assistance Program



Conditions of funding

1. Organisations can not apply for funding via the Financial Assistance Fund if funding has already been provided by another funding stream of Dubbo Regional Council (DRC) for the same activity in the same year.
2. No financial assistance will be given to Government Departments or agencies, or for the support of Government-owned facilities.
3. No financial assistance will be given to sporting organisations or events (these organisations have other avenues for financial assistance).
4. Funds granted can only be used for the purpose as specified in the application, unless written permission for a variation is obtained from DRC.
5. DRC must be advised in writing if there are any significant changes to the activity as described in the application, or to the contact details of the recipient.
6. Should the project / program be cancelled, all funding received is to be repaid to DRC.
7. All DRC and other requisite permits, approvals, insurances etc relating to the event must be obtained or funding may be withdrawn.
8. Where possible, the organisation will source goods and services for the project / program from within the Dubbo Regional LGA.
9. All recipients of funding are required to return to DRC:
 - a. Benefits as outlined in the Outwards Sponsorship Matrix (below).
 - b. An Acquittal Report within 60 days of the completion of the project / program.
 - i. Form A: Funding provided up to \$5,000.
 - ii. Form B: Funding provided over \$5,000 (funding \$10,000 or more requires an auditors statement)
 - c. A completed survey providing DRC with top level data / insights.
10. DRC reserves the right, as part of the assessment process, to request further information or documentation.
11. Failure to provide an Acquittal Report will preclude future funding opportunities.
12. Recipients of financial assistance will be required to have a representative attend a civic ceremony at which cheques / remittances for the financial assistance will be presented.

Financial Assistance Program



Outgoing Funding Benefits Matrix

Return benefits to Dubbo Regional Council

Value of sponsorship	Up to \$5,000	\$5,001 - \$10,000	\$10,001 - \$15,000	\$15,001 - \$20,000	More than \$20,001
DRC brand recognition on appropriate printed material	●	●	●	●	●
Distribute Regional marketing material such as Visitor Guides	●	●	●	●	●
Provide feedback to Council via survey seeking outcomes	●	●	●	●	●
Images of the event to support destination marketing activity (on request from Council)	●	●	●	●	●
Acquittal Form A	●	●	●	●	●
Acquittal Form B		●	●	●	●
Provide feedback to Council via survey seeking outcomes		●	●	●	●
Acknowledge DRC support via digital platforms (website / social media)		●	●	●	●
Acquittal Report provided no later than 60 days from the completion of the event		●	●	●	●
PA announcement or signage at the activity / event			●	●	●
Acknowledge support via pro-active promotion or advertising (radio / tv / print)			●	●	●
Complimentary tickets / invites to launch, VIP function or an event				●	●
Naming right of an event / activity or space					●

For more information

Dubbo Regional Council
Community and Recreation Division
6801 4000
council@dubbo.nsw.gov.au

Financial Assistance Program



FINANCIAL ASSISTANCE FUND

Two rounds: March and September annually

Intent: Support projects or programs that help create, enhance or build community well-being and amenity.

Applications Open: March and September annually

Only not-for-profit organisations based in the Dubbo Regional Local Government Area (LGA) are eligible to apply for funding under the Financial Assistance Fund. Please refer to the Financial Assistance Fund **Eligibility Criteria and Guidelines** prior to submitting an application.

Event information	
Owner of project or program	
Please provide an overview of your organisation (max 500 words)	
Please provide an overview of the project or program (max 300 words)	

Please submit to: council@dubbo.nsw.gov.au or PO Box 81, Dubbo NSW 2830
 Deliver: Civic Administration Building, Church Street, Dubbo



Financial Assistance Program



<p>What outcomes are you looking to achieve and how will residents of the Dubbo Regional LGA benefit? (max 300 words)</p>	
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<p>Please list donations given to your organisation by Council over the last three (3) years</p>	<table border="1"> <thead> <tr> <th style="width: 15%;">Date</th> <th style="width: 40%;">Purpose of funding</th> <th style="width: 45%;">Amount Received</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> </tbody> </table>	Date	Purpose of funding	Amount Received												
Date	Purpose of funding	Amount Received														

<p>Has your organisation made application for financial assistance from other bodies in the last 12 months? If yes, please provide details of funding sought</p>	<table border="1"> <thead> <tr> <th style="width: 10%;">Date</th> <th style="width: 15%;">Funding Body</th> <th style="width: 25%;">Purpose</th> <th style="width: 15%;">Amount</th> <th style="width: 35%;">Granted Y/N</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>	Date	Funding Body	Purpose	Amount	Granted Y/N																				
Date	Funding Body	Purpose	Amount	Granted Y/N																						

<p>It is expected that all projects/programs/activities supported by Dubbo Regional Council (DRC) are covered by approvals and appropriate insurances. It is also expected that they are delivered in a safe and sustainable manner.</p> <p>Council may request a copy of plans as part of the assessment of your application.</p>	<p>Please indicate below approvals, insurances and plans in place to cover the project/program/activity:</p> <p><input type="checkbox"/> \$20M Public Liability Insurance (please attach)</p> <p><input type="checkbox"/> Other insurance Please specify _____</p> <p><input type="checkbox"/> Risk Management Plan</p>
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Please submit to: council@dubbo.nsw.gov.au or PO Box 81, Dubbo NSW 2830
 Deliver: Civic Administration Building, Church Street, Dubbo

Financial Assistance Program



Application for financial support

Please note that in accordance with the **Eligibility Criteria and Guidelines** all organisations receiving funding are required to return benefits to the community commensurate with the level of funding approved. See the Benefits Matrix below.

Details (what will the funds be used for)	Amount
	\$
	\$
	\$
	\$
Total	\$

Applicant's contact details	
Name	
Telephone	
Email address	
Project/program Owner's details	
Owner	
ABN	
Telephone	
Email address	
Postal address	
Is your organisation registered for GST	<input type="checkbox"/>

To be completed by applicant as part of initial application to streamline this process. Completing this section does not guarantee the success of your application.	
Banking Institution	
BSB	
Account name	
Account number	

Have you received any other forms of funding for this project / program / activity from Council?	<input type="checkbox"/> (If yes, you are ineligible to apply for funding under the Financial Assistance Fund.)
Have you attached Certificate of Currency for \$20M Public Liability Insurance?	<input type="checkbox"/> (if no, why not)
Have you attached a copy of your Certificate of Incorporation or a letter from the governing organisation?	<input type="checkbox"/> (if no, why not)

Please submit to: council@dubbo.nsw.gov.au or PO Box 81, Dubbo NSW 2830
 Deliver: Civic Administration Building, Church Street, Dubbo



Financial Assistance Program



Outgoing Sponsorship Benefits Matrix

Return benefits to Dubbo Regional Council (DRC)

Value of sponsorship	Up to \$5,000	\$5,001 - \$10,000	\$10,001 - \$15,000	\$15,001 - \$20,000	More than \$20,001
DRC brand recognition on appropriate printed material	●	●	●	●	●
Distribute Regional marketing material such as Visitor Guides	●	●	●	●	●
Provide feedback to DRC via survey seeking outcomes	●	●	●	●	●
Images of the event to support destination marketing activity (on request from DRC)	●	●	●	●	●
Acquittal Form A	●	●	●	●	●
Acquittal Form B		●	●	●	●
Provide feedback to DRC via survey seeking outcomes		●	●	●	●
Acknowledge DRC support via digital platforms (website / social media)		●	●	●	●
Acquittal Report provided no later than 60 days from the completion of the event		●	●	●	●
PA announcement or signage at the activity / event			●	●	●
Acknowledge support via pro-active promotion or advertising (radio / tv / print)			●	●	●
Complimentary tickets / invites to launch, VIP function or an event				●	●
Naming right of an event / activity or space					●

Please submit to: council@dubbo.nsw.gov.au or PO Box 81, Dubbo NSW 2830
 Deliver: Civic Administration Building, Church Street, Dubbo

