



# AGENDA

## ORDINARY COUNCIL MEETING

### 26 FEBRUARY 2018

MEMBERSHIP: Councillors J Diffey, V Etheridge, D Grant, D Gumley, A Jones, S Lawrence, G Mohr, K Parker, J Ryan and B Shields.

The meeting is scheduled to commence at 5.30pm.

---

#### PRAYER:

O God, Grant that by the knowledge of thy will, all we may resolve shall work together for good, we pray through Jesus Christ our Lord. Amen!

#### ACKNOWLEDGEMENT OF COUNTRY:

"I would like to acknowledge the Wiradjuri People who are the Traditional Custodians of the Land. I would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal peoples from other nations who are present".

Page

<b>CCL18/12</b>	<b>CONFIRMATION OF MINUTES (ID18/9)</b>	<b>8</b>
-----------------	---	----------

Confirmation of the minutes of the proceedings of the Ordinary Council meeting held on 18 December 2017, Extraordinary Council meeting held on 19 January 2018, Extraordinary Council meeting held on 31 January 2018 and Extraordinary Council meeting held on 14 February 2018.

<b>CCL18/13</b>	<b>LEAVE OF ABSENCE (ID18/10)</b>	
-----------------	-----------------------------------	--

<b>CCL18/14</b>	<b>PUBLIC FORUM (ID18/11)</b>	
-----------------	-------------------------------	--

#### MAYORAL MINUTES:

<b>CCL18/15</b>	<b>SUPPORT FOR 'PROTECT THE PROTECTORS' CAMPAIGN (ID18/144)</b>	<b>45</b>
-----------------	---	-----------

The Council had before it the Mayoral Minute regarding Support for 'Protect the Protectors' Campaign.

<b>CCL18/16</b>	<b>PLAYMATES COTTAGE UPDATE (ID18/203)</b>	<b>47</b>
-----------------	--	-----------

The Council had before it the Mayoral Minute regarding Playmates Cottage Update.

- CCL18/17 IMPROVING MOBILE PHONE COVERAGE THROUGHOUT THE LOCAL GOVERNMENT AREA (ID18/213)** 49  
The Council had before it the Mayoral Minute regarding Improving Mobile Phone Coverage Throughout the Local Government Area.

**MATTERS CONSIDERED BY COMMITTEES:**

- CCL18/18 REPORT OF THE PLANNING, DEVELOPMENT AND ENVIRONMENT COMMITTEE - MEETING 19 FEBRUARY 2018 (ID18/12)** 51  
The Council had before it the report of the Planning, Development and Environment Committee meeting held 19 February 2018.

- PDEC18/6 DEVELOPMENT APPLICATION D2017-611 - THREE (3) LOT SUBDIVISION (COMMUNITY TITLE)**  
**PROPERTY: 7 RAWSON STREET, DUBBO**  
**APPLICANT/OWNER: MR N & MRS J DENNIS**  
**DATE LODGED: 24 NOVEMBER 2017 (ID18/170)**  
The Council had before it the report dated 12 February 2018 from the Planner regarding Development Application D2017-611 - Three (3) Lot Subdivision (Community Title).

*Councillor S Lawrence declared a pecuniary, significant interest in the matter when it was before the Committee and left the room and was out of sight during the Committee's consideration of this matter. The reason for such interest is that Councillor S Lawrence owns a neighbouring property.*

*Councillor G Mohr declared a non-pecuniary, significant interest in the matter when it was before the Committee and left the room and was out of sight during the Committee's consideration of this matter. The reason for such interest is that Councillor G Mohr has previously been a colleague of the complainant.*

*Councillor D Gumley declared a non-pecuniary, significant interest in the matter when it was before the Committee and left the room and was out of sight during the Committee's consideration of this matter. The reason for such interest is that Councillor D Gumley knows, through his employment, a party who holds an objection to this item.*

**PDEC18/7 DEVELOPMENT APPLICATION D2017-620 - THREE (3) LOT  
SUBDIVISION (STRATA TITLE)**

**PROPERTY: 1 POZIERES STREET, DUBBO**

**APPLICANT/OWNER: FAODAIL PTY LTD**

**DATE LODGED: 29 NOVEMBER 2017 (ID18/201)**

The Council had before it the report dated 7 February 2018 from the Planner regarding Development Application D2017-620 - Three (3) Lot Subdivision (Strata Title).

**PDEC18/8 MODIFIED DEVELOPMENT APPLICATION D2016-482 PART 2 -  
EXTRACTIVE INDUSTRY (QUARRY)**

**PROPERTY: LOT 211 DP 1220433, 20L SHERATON ROAD, DUBBO**

**OWNER/APPLICANT: REGIONAL HARDROCK PTY LTD**

**LODGED: 26 SEPTEMBER 2017 (ID18/216)**

The Council had before it the report dated 12 February 2018 from the Senior Planner regarding Modified Development Application D2016-482 Part 2 - Extractive Industry (Quarry).

**CCL18/19 REPORT OF THE INFRASTRUCTURE, COMMUNITY - MEETING 19  
FEBRUARY 2018 (ID18/13)**

58

The Council had before it the report of the Infrastructure, Community and Recreation Committee meeting held 19 February 2018.

**ICRC18/4 PROPOSED ROAD CLOSURE OF PART FITZROY STREET ADJACENT  
TO COUNCIL'S LOT 10 DP 258615 (ID18/241)**

The Council had before it the report dated 12 February 2018 from the Manager Transport and Emergency regarding Proposed Road Closure of Part Fitzroy Street adjacent to Council's Lot 10 DP 258615.

*Councillor D Grant declared a pecuniary, significant interest in the matter when it was before the Committee and left the room and was out of sight during the Committee's consideration of this matter. The reason for such interest is that Councillor D Grant has business dealings with S and P Maroulis through his work with Elders Insurance.*

**ICRC18/7      REQUEST FOR REVIEW OF WATER CHARGES - ASSESSMENT  
1162677 (ID18/204)**

The Council had before it the report dated 2 February 2018 from the Director Infrastructure and Operations regarding Request for Review of Water Charges - Assessment 1162677.

*Councillor J Diffey declared a non-pecuniary, less than significant interest in the matter when it was before the Committee and remained in the room and was out of sight during the Committee's consideration of this matter. The reason for such interest is that Mr and Mrs Day's property is located in community plan that Councillor J Diffey previously managed as a strata manager for Dubbo Strata Management.*

**ICRC18/10      DUBBO FAMILY DAY CARE SCHEME-PROPOSED INCREASE IN FEES  
AND THE PROPOSED INTRODUCTION OF A BUILDING LEASE  
(ID18/129)**

The Council had before it the report dated 22 January 2018 from the Manager Social Services regarding Dubbo Family Day Care Scheme-Proposed Increase in Fees and the Proposed Introduction of a Building Lease.

*Councillor J Diffey declared a pecuniary, significant interest in the matter when it was before the Committee and left the room and was out of sight during the Committee's consideration of this matter. The reason for such interest is that Councillor J Diffey's daughter is cared for by Dubbo Family Day care.*

**CCL18/20      REPORT OF THE ECONOMIC DEVELOPMENT, BUSINESS AND  
CORPORATE COMMITTEE - MEETING 19 FEBRUARY 2018 (ID18/14)**

72

The Council had before it the report of the Economic Development, Business and Corporate Committee meeting held 19 February 2018.

**EDBC18/6      INVESTMENTS UNDER SECTION 625 OF THE LOCAL GOVERNMENT  
ACT - JANUARY 2018 (ID18/212)**

The Council had before it the report dated 5 February 2018 from the Director Corporate Services regarding Investments Under Section 625 of the Local Government Act - January 2018.

*Councillor K Parker declared a non-pecuniary, less than significant interest in the matter when it was before the Committee and left the room and was out of sight during the Committee's consideration of this matter. The reason for such interest is that Councillor K Parker is the Manager of the Dubbo Branch of the Bank of Queensland, a bank that Council has funds invested with.*

**EDBC18/7 INVESTMENTS UNDER SECTION 625 OF THE LOCAL GOVERNMENT ACT - DECEMBER 2017 (ID18/211)**

The Council had before it the report dated 5 February 2018 from the Director Corporate Services regarding Investments Under Section 625 of the Local Government Act - December 2017.

*Councillor K Parker declared a non-pecuniary, less than significant interest in the matter when it was before the Committee and left the room and was out of sight during the Committee's consideration of this matter. The reason for such interest is that Councillor K Parker is the Manager of the Dubbo Branch of the Bank of Queensland, a bank that Council has funds invested with.*

**EDBC18/10 REQUEST FOR REVIEW OF WATER CONSUMPTION AND NON-RESIDENTIAL SEWER CHARGES ISSUED FOR 135-141 BRISBANE STREET DUBBO (ID18/202)**

The Council had before it the report dated 1 February 2018 from the Revenue Accountant regarding Request for review of Water Consumption and Non-Residential Sewer Charges issued for 135-141 Brisbane Street Dubbo.

*Councillor D Gumley declared a non-pecuniary, less than significant interest in the matter when it was before the Committee and remained in the room during the Committee's consideration of this matter. The reason for such interest is that Dubbo Court House is a location where Councillor D Gumley performs a significant part of his employment and that such interest would not impair his decision making on the matter.*

*Councillor G Mohr declared a non-pecuniary, less than significant interest in the matter when it was before the Committee and remained in the room during the Committee's consideration of this matter. The reason for such interest is that Councillor G Mohr is employed by the Department of Justice, Dubbo Court House is one of his work locations and that such interest would not impair his decision making on the matter.*

- CCL18/21      REPORT OF THE AUDIT AND RISK MANAGEMENT COMMITTEE - MEETING 19 FEBRUARY 2018 (ID18/257)** 80  
The Council had before it the report of the Audit and Risk Management Committee meeting held 19 February 2018.
- AUD18/1      PRESENTATION OF COUNCIL'S 2016/2017 FINANCIAL STATEMENTS (ID18/240)**  
The Council had before it the report dated 12 February 2018 from the Manager Financial Operations regarding Presentation of Council's 2016/2017 Financial Statements. The Council will be addressed by the Audit Office of NSW, regarding this matter.
- REPORTS FROM STAFF:**
- CCL18/22      POWER OF ATTORNEY FOR THE GENERAL MANAGER (ID18/172)** 211  
The Council had before it the report dated 30 January 2018 from the General Manager regarding Power of Attorney for the General Manager.
- CCL18/23      DELEGATION OF AUTHORITY TO THE GENERAL MANAGER (ID18/197)** 221  
The Council had before it the report dated 1 February 2018 from the Manager Governance and Risk regarding Delegation of Authority to the General Manager.
- CCL18/24      DELEGATION OF AUTHORITY TO COUNCIL COMMITTEES (ID18/228)** 228  
The Council had before it the report dated 8 February 2018 from the Manager Governance and Risk regarding Delegation of Authority to Council Committees.
- CCL18/25      PROPOSED POLICY - INJURED COMPANION ANIMALS NOT IN COUNCIL'S CARE/IMPOUND (ID18/229)** 245  
The Council had before it the report dated 19 February 2018 from the Manager Environmental Control regarding Proposed Policy - Injured Companion Animals not in Council's Care/Impound.

- |                 |  |     |
|-----------------|--|-----|
| <b>CCL18/26</b> | <b>UPDATE ON ENQUIRY TO PURCHASE COUNCIL OWNED LAND 10L MOGRIGUY ROAD BY AGRIBUSINESS ENTERPRISE (ID18/255)</b><br>The Council had before it the report dated 14 February 2018 from the Manager Property Assets regarding Update on enquiry to purchase Council owned land 10L Mogriguy Road by Agribusiness enterprise. | 265 |
| <b>CCL18/27</b> | <b>DUBBO REGIONAL COUNCIL REVIEW - SAFETY CAMERA NETWORK IN DUBBO AND WELLINGTON (ID18/270)</b><br>The Council had before it the report dated 16 February 2018 from the Manager Social Services regarding Dubbo Regional Council review - Safety Camera Network in Dubbo and Wellington.                                 | 269 |
| <b>CCL18/28</b> | <b>APPOINTMENT OF DUBBO STATE EMERGENCY SERVICE UNIT LOCAL CONTROLLER (ID18/275)</b><br>The Council had before it the report dated 16 February 2018 from the Director Infrastructure and Operations regarding Appointment of Dubbo State Emergency Service Unit Local Controller.  | 272 |
| <b>CCL18/29</b> | <b>NEIGHBOURHOOD SHOPPING STRIP REDEVELOPMENT CONCEPTS (ID18/276)</b><br>The Council had before it the report dated 19 February 2018 from the Director Infrastructure and Operations regarding Neighbourhood Shopping Strip Redevelopment Concepts.  | 276 |
| <b>CCL18/30</b> | <b>COMMENTS AND MATTERS OF URGENCY (ID18/15)</b>   |     |



## Confirmation of Minutes

Confirmation of the minutes of the proceedings of the Ordinary Council meeting held on 18 December 2017, Extraordinary Council meeting held on 19 January 2018, Extraordinary Council meeting held on 31 January 2018 and Extraordinary Council meeting held on 14 February 2018.

### RECOMMENDATION

**That the minutes of the proceedings of the Dubbo Regional Council at the Ordinary Council meeting held on 18 December 2017 comprising pages 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28 and 29 of the series, Extraordinary Council meeting held on 19 January 2018 comprising pages 35, 36 and 37 of the series, Extraordinary Council meeting held on 31 January 2018 comprising pages 38 and 39 of the series and Extraordinary Council meeting held on 14 February 2018 comprising pages 42, 43, 44 and 45 of the series be taken as read, confirmed as correct minutes and signed by the Mayor and the General Manager.**

#### Appendices:

- 1 [↓](#) Ordinary Council - Minutes - 18 December 2017
- 2 [↓](#) Committee of the Whole - Minutes - 18 December 2017
- 3 [↓](#) Ordinary Council - Minutes - 19 January 2018
- 4 [↓](#) Ordinary Council - Minutes - 31 January 2018
- 5 [↓](#) Committee of the Whole - Minutes - 31 January 2018
- 6 [↓](#) Ordinary Council - Minutes - 14 February 2018





# REPORT

## ORDINARY COUNCIL MEETING

### 18 DECEMBER 2017

---

**PRESENT:** Councillors J Diffey, V Etheridge, D Grant, D Gumley, A Jones, S Lawrence, G Mohr, K Parker, J Ryan and B Shields.

**ALSO IN ATTENDANCE:**

The General Manager, the Director Corporate Services (M Crisante), the Manager Governance and Risk (S Wade), the Administrative Officer Governance, the Director Economic Development and Business, the Communications Coordinator, the Director Infrastructure and Operations, the Manager Infrastructure Delivery, the Manager Transport and Emergency, the Manager Water Supply and Sewerage, the Manager Fleet Services, the Director Planning and Environment, the Manager Building and Development Services, the Statutory Planning Services Team Leader, the Manager Strategic Planning Services, the Strategic Planning Supervisor and the Director Community and Recreation.

Councillor B Shields assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 5.32pm with a prayer for Divine Guidance to the Council in its deliberations and activities. The acknowledgement of country was also read by Councillor B Shields.

**CCL17/179 CONFIRMATION OF MINUTES (ID17/2203)**

Confirmation of the minutes of the proceedings of the Ordinary Council meeting held on 27 November 2017.

Moved by Councillor S Lawrence and seconded by Councillor G Mohr

**MOTION**

**That the minutes of the proceedings of the Dubbo Regional Council at the Ordinary Council meeting held on 27 November 2017 comprising pages 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29 and 30 of the series be taken as read, confirmed as correct minutes and signed by the Mayor and the General Manager.**

**CARRIED**

**CCL17/180 LEAVE OF ABSENCE (ID17/2204)**

There were no requests for leave of absence recorded.

**CCL17/181 PUBLIC FORUM (ID17/2205)**

The Council reports having met with the following person during Public Forum:

- Mr Neil Webster regarding CCL17/197 - Dubbo Regional Sports Council Consultation on the Victoria Park Redevelopment proposal.
- Mr Adam Wells regarding CCL17/197 - Dubbo Regional Sports Council Consultation on the Victoria Park Redevelopment proposal.
- Ms Barbara Sutherland regarding CCL17/194 - CCL17/194 Opportunities to Improve the Street Tree Canopy – Update.
- Mr Glen Shepherd - CCL17/197 - Dubbo Regional Sports Council Consultation on the Victoria Park Redevelopment proposal.
- Mr Wes Maas, regarding CCL17/189 - Planning Proposal (R16-5) - Southlakes Estate, Dubbo.

**MAYORAL MINUTES:****CCL17/182 INTERNAL OMBUDSMAN FOR DUBBO REGIONAL COUNCIL (ID17/2226)**

The Council had before it the Mayoral Minute regarding Internal Ombudsman for Dubbo Regional Council.

Moved by Councillor B Shields

**MOTION**

**That Council add the role of Internal Ombudsman to the current staff establishment and provide funding for the position through adapting the current organisation structure.**

**CARRIED**

**CCL17/183 WEEKLY MIXED WASTE COLLECTION (ID17/2228)**

The Council had before it the Mayoral Minute regarding Weekly Mixed Waste Collection.

Moved by Councillor B Shields

**MOTION**

**That the Council show support for this initiative when it is considered later tonight.**

**CARRIED**

**MATTERS CONSIDERED BY COMMITTEES:****CCL17/184 REPORT OF THE PLANNING, DEVELOPMENT AND ENVIRONMENT COMMITTEE  
- MEETING 11 DECEMBER 2017 (ID17/2206)**

The Council had before it the report of the Planning, Development and Environment Committee meeting held 11 December 2017.

Moved by Councillor S Lawrence and seconded by Councillor D Gumley

**MOTION**

**That the report of the Planning, Development and Environment Committee meeting held on 11 December 2017, be adopted, save and except clause PDEC17/14 with such matter being dealt with separately.**

**CARRIED**

**PDEC17/14 PLANNING PROPOSAL - (R16-3) - AMENDMENT TO DUBBO LEP 2011  
PROPERTY: 4L CAMP ROAD, DUBBO  
APPLICANT: DOHERTY SMITH AND ASSOCIATES  
OWNER: MRS L K BENDER (ID17/2083)**

The Council had before it the report dated 5 December 2017 from the Manager Strategic Planning Services regarding Planning Proposal - (R16-3) - Amendment to Dubbo LEP 2011.

Moved by Councillor S Lawrence and seconded by Councillor G Mohr

**MOTION**

- 1. That Council endorse the amended Planning Proposal included as Appendix 2 and the further information included as Appendix 3 to the report of the Manager Strategic Planning Services dated 5 December 2017 for the following amendments to the Dubbo Local Environmental Plan 2011:**
  - That the RU6 Transition zone be inserted into the Dubbo Local Environmental Plan 2011, including the Land Use Table as included in this report;
  - That part of Lot 8 DP 1063425, 4L Camp Road, Dubbo be rezoned from SP3 Tourist to RU6 Transition;
  - That part of Lot 8 DP 1063425, 4L Camp Road, Dubbo be rezoned from SP3 Tourist to E3 Environmental Management;
  - That part of Lot 8 DP 1063425, 4L Camp Road, proposed to be zoned RU6 Transition be provided with a minimum allotment size for subdivision of two (2) hectares; and
  - That part of Lot 8 DP 1063425, 4L Camp Road, Dubbo proposed to be zoned E3 Environmental Management be provided with a minimum allotment size for subdivision of 100 hectares.
- 2. That Council support a minimum 28 day public exhibition period for the Planning Proposal.**

3. That Council not use its delegation under Section 59 of the Environmental Planning and Assessment Act, 1979 to draft the amendment to the Dubbo Local Environmental Plan 2011 as the State Government may issue a conditional Gateway Determination in respect of the Planning Proposal.
4. That following the completion of the public exhibition period, a further report be provided to Council detailing the results of the public exhibition and for further consideration of the Planning Proposal.

**CARRIED**

In accordance with s375A(2) of the Local Government Act 1993, a division was duly called, the following votes on the motion were recorded:

<b>FOR</b>	<b>AGAINST</b>
Councillor Diffey	
Councillor Etheridge	
Councillor Grant	
Councillor Gumley	
Councillor Jones	
Councillor Lawrence	
Councillor Mohr	
Councillor Parker	
Councillor Shields	
<b>Total (9)</b>	<b>Total (0)</b>

*Ms Melissa Watkins, Director Planning and Environment declared a non-pecuniary, significant interest in the matter now before the Council and left the room and was out of sight during the Council's consideration of this matter. The reason for such interest is that Ms Watkins engaged the husband of the owner of the land (Matt Bender) to undertake demolition of her property 276 Brisbane Street, Dubbo (in July 2017). She has had no other dealings with Mr Bender or the subject Planning Proposal since this time.*

*Councillor J Ryan declared a non-pecuniary, significant interest in the matter now before the Council and left the room and was out of sight during the Council's consideration of this matter. The reason for such interest is that Councillor J Ryan owns a 50 acre block of land on Camp Road.*

**CCL17/185 REPORT OF THE INFRASTRUCTURE, COMMUNITY AND RECREATION COMMITTEE - MEETING 11 DECEMBER 2017 (ID17/2207)**

The Council had before it the report of the Infrastructure, Community and Recreation Committee meeting held 11 December 2017.

Moved by Councillor S Lawrence and seconded by Councillor A Jones

**MOTION**

**That the report of the Infrastructure, Community and Recreation Committee meeting held on 11 December 2017, be adopted, save and except clause ICRC17/34 with such matter being dealt with separately.**

**CARRIED**

**ICRC17/34 DUBBO FAMILY DAY CARE SCHEME-PROPOSED INCREASE IN FEES AND THE PROPOSED INTRODUCTION OF A FEE TO LEASE THE LEARNING ENVIRONMENT UNIT IN THE COLLEEN MONTGOMERY COTTAGE VICTORIA PARK DUBBO (ID17/2155)**

The Council had before it the report dated 30 November 2017 from the Manager Social Services regarding Dubbo Family Day Care Scheme-proposed increase in fees and the proposed introduction of a fee to lease the learning environment unit in the Colleen Montgomery Cottage Victoria Park Dubbo.

Moved by Councillor S Lawrence and seconded by Councillor D Grant

**MOTION**

- 1. That the information contained within the report of the Manager Social Services dated 30 November 2017 be noted.**
- 2. That the Dubbo Family Day Care Scheme increase the Parent Administration Levy from the current figure of \$1.00/hour to \$1.75/hour by 1 July 2019. Such increase will be undertaken in .25 cents/hour blocks from 1 March 2018 to 1 July 2019 as detailed in Appendix 1 attached to this report.**
- 3. That the proposed charges be placed on public exhibition for a period of 28 days and a report detailing the outcome of public exhibition be brought to the February 2018 Ordinary meeting of Council.**
- 4. That the Dubbo Family Day Care Scheme lease the learning environment facilities located within the Coordination Unit on an as needs basis at a cost of \$20 per session from 1 February 2018. Educational resources located within the facility to be leased at \$10 per session from 1 February 2018 as detailed in Appendix 1 of this report.**
- 5. That the necessary action be taken to publicise the proposed increase in fees and the proposed fee to lease the learning environment facilities located within the facility as an element of the public exhibition process.**
- 6. That the increase in fees and the introduction of new fees are monitored so that the Dubbo Family Day Care Scheme remains a viable cost effective option for child care in the community.**

**CARRIED**

*Councillor J Diffey declared a pecuniary, less than significant interest in the matter now before the Council and left the room and was out of sight during the Council's consideration of this matter. The reason for such interest is that Councillor J Diffey's daughter is cared for by Dubbo Family Day care.*

**CCL17/186 REPORT OF THE ECONOMIC DEVELOPMENT, BUSINESS AND CORPORATE COMMITTEE - MEETING 11 DECEMBER 2017 (ID17/2208)**

The Council had before it the report of the Economic Development, Business and Corporate Committee meeting held 11 December 2017.

Moved by Councillor G Mohr and seconded by Councillor J Diffey

**MOTION**

**That the report of the Economic Development, Business and Corporate Committee meeting held on 11 December 2017, be adopted, save and except clauses EDBC17/22, EDBC17/23 and EDBC17/24 with such matters being dealt with separately.**

**CARRIED**

**EDBC17/22 INVESTMENTS UNDER SECTION 625 OF THE LOCAL GOVERNMENT ACT (ID17/2169)**

The Council had before it the report dated 4 December 2017 from the Director Corporate Services regarding Investments Under Section 625 of the Local Government Act.

Moved by Councillor G Mohr and seconded by Councillor A Jones

**MOTION**

**That the information provided within the report of the Director Corporate Services, dated 4 December 2017 be noted.**

**CARRIED**

*Councillor K Parker declared a pecuniary, significant interest in the matter now before the Council and left the room and was out of sight during the Council's consideration of this matter. The reason for such interest is that Councillor K Parker is the Manager of the Dubbo Branch of the Bank of Queensland, a bank that Council has funds invested with.*

**EDBC17/23 INVESTMENT POLICY AND STRATEGY REVIEW (ID17/2159)**

The Council had before it the report dated 4 December 2017 from the Manager Financial Operations regarding Investment Policy and Strategy Review.

Moved by Councillor G Mohr and seconded by Councillor D Gumley

**MOTION**

1. That the draft Investment Policy December 2017 and the Draft Investment Strategy December 2017 as Appendix 1 and Appendix 2 attached to this report of the Manager Financial Operations dated 4 December 2017 be adopted.
2. That Council's Investment Policy and Investment Strategy be again reviewed and submitted to Council for determination via Council's Economic Development, Business and Corporate Committee in June 2018.

**CARRIED**

*Councillor K Parker declared a pecuniary, significant interest in the matter now before the Council and left the room and was out of sight during the Council's consideration of this matter. The reason for such interest is that Councillor K Parker is the Manager of the Dubbo Branch of the Bank of Queensland, a bank that Council has funds invested with.*

**EDBC17/24 RESULTS OF EXPRESSION OF INTEREST - COUNCIL'S COMMITTEES/WORKING PARTIES/GROUPS (ID17/2164)**

The Council had before it the report dated 4 December 2017 from the Administration Officer - Governance regarding Results of Expression of Interest - Council's Committees/Working Parties/Groups.

Moved by Councillor G Mohr and seconded by Councillor A Jones

**MOTION**

1. That the community representatives for the following Committees, Working Parties and Other Groups be as follows:

**Wellington Town Assembly**

Five (5) community representatives, noting that these representatives are to be residents of the township of Wellington, including the nearby large lot residential estates and Nanima village being:

- Danielle Griffiths
- Adam Peckham
- Matthew Pike
- Adam Ryan
- Leanne Stanley

**Dubbo Showground Advisory Committee**

Two (2) representatives of the Dubbo community being:

- Robert Shanks
- Debra Bell

**Dubbo Community Awards and Events Committee****Five (5) Dubbo Community Representatives being:**

- Cynthia Foley
- Ronda Bramble
- William Greenwood
- Geoff Mann
- Geraldine McMahon

**Wellington Community Awards and Events Committee****Five (5) Wellington Community Representatives being:**

- Peter Sheridan
- Molly Griggs
- Marcus Hanney
- Mark Griggs
- Adam Peckham

**Sister Cities Advisory Committee****Six (6) Community Representatives**

- Phil Priest
- Bridget Mann
- Cynthia Foley
- Christine Bray
- Shilbli Chowdury
- Karen Hyland

**Rural Consultative Working Party**

**One (1) Resident Representative and One (1) Alternate Resident Representative from Ballimore, Wongarbon, Toongi, Rawsonville, Eumungerie, Brocklehurst, Geurie, Elong Elong, Mumbil, Stuart Town, Euchareena, North Yeoval plus two (2) Community Representatives to represent rural residents being:**

<b>Ballimore</b>	<b>Kate Charlton</b>
<b>Ballimore (alternate)</b>	<b>John O'Leary</b>
<b>Stuart Town</b>	<b>Marcus Hanney</b>
<b>Elong Elong</b>	<b>Louise Hennessy</b>
<b>Wongarbon</b>	<b>Alan Comerford</b>
<b>Rawsonville</b>	<b>Lauraine Rose</b>
<b>Elong Elong</b>	<b>Jennifer Tunks</b>
<b>Rural Representative</b>	<b>Nigel Payne</b>

**Cultural Facilities Committee****Two (2) Community Representatives**

- Dr J Benton
- Vicki Canalese



2. That a further expression of interest be called to fill the outstanding vacancies of these committees with a further report being presented to Council in due course.

**CARRIED**

**CCL17/187 REPORT OF THE AIRPORT/AIRSTRIP WORKING PARTY - MEETING 11 DECEMBER 2017 (ID17/2202)**

The Council had before it the report of the Airport/Airstrip Working Party meeting held 11 December 2017.

Moved by Councillor G Mohr and seconded by Councillor D Gumley

**MOTION**

**That the report of the Airport/Airstrip Working Party meeting held on 11 December 2017, be adopted, save and except clause AWP17/8 with such matter being dealt with separately.**

**CARRIED**

**AWP17/8 DUBBO CITY REGIONAL AIRPORT CAFE LICENCE RECOMMENDATION (ID17/2187)**

The Council had before it the report dated 7 December 2017 from the Manager Airport Operations regarding Dubbo City Regional Airport Cafe Licence Recommendation.

Moved by Councillor G Mohr and seconded by Councillor D Gumley

**MOTION**

**That the matter be deferred to Committee of the Whole.**

**CARRIED**

**CCL17/188 REPORT OF THE AUDIT AND RISK MANAGEMENT COMMITTEE - MEETING 18 DECEMBER 2017 (ID17/2209)**

The Council had before it the report dated 11 December 2017 from the Administration Officer - Governance regarding Report of the Audit and Risk Management Committee - meeting 18 December 2017.

Moved by Councillor A Jones and seconded by Councillor V Etheridge

**MOTION**

1. That it be noted that the meeting of the Audit and Risk Management Committee scheduled for 18 December 2017 did not proceed due to the lack of a quorum, further noting that the Mr J Walkom (Independent Member), Mr A Fletcher (Independent Member), Mr S Bassett (Community Representative), Mr J Shanks (Luka Group), the General Manager, the Director Corporate Services (M Crisante), the Manager Financial Operations, the Director Economic Development and Business, the Manager Business Services – Economic Development and Business, the Statutory Reporting Accountant, the Workplace Safety Advisor and Manager Visitor Experiences and Services were in attendance for the meeting.
2. That the items listed on the agenda for the meeting schedule 18 December 2017 be deferred to the next meeting of the Audit and Risk Management Committee, noting that this date is yet to be determined.

**CARRIED**

**REPORTS FROM STAFF:****CCL17/189 PLANNING PROPOSAL (R16-5) - SOUTHLAKES ESTATE, DUBBO (ID17/2227)**

The Council had before it the report dated 13 December 2017 from the Manager Strategic Planning Services regarding Planning Proposal (R16-5) - Southlakes Estate, Dubbo.

Moved by Councillor G Mohr and seconded by Councillor S Lawrence

**MOTION**

1. That the Planning Proposal, as exhibited, to undertake the following amendments to the Dubbo Local Environmental Plan 2011 be adopted by Council:
  - That part of the subject land be rezoned from R2 Low Density Residential to R1 General Residential, B1 Neighbour Centre and the existing RE1 Public Recreation zone be reconfigured;
  - That minimum lot sizes be changed from existing 600 m<sup>2</sup> and 4000 m<sup>2</sup> to a range of no minimum lot sizes, 450 m<sup>2</sup>, 600 m<sup>2</sup>, 800 m<sup>2</sup> and 2000 m<sup>2</sup>;
  - That land situated to the south of the indicative location of the Southern Distributor be zoned RU2 Rural Landscape;
  - That the area of land proposed to be zoned B1 Neighbourhood Centre be subject to a suitable provision in the Dubbo Local Environmental Plan 2011 that limits the total retail floor space of any centre to 5,000 m<sup>2</sup>; and

- That the additional use of Recreational Facility (Indoor) be permitted on the subject area of the land proposed to be zoned B1 Neighbourhood Centre under the provisions of the Dubbo Local Environmental Plan 2011.
2. That Council request the Department of Planning and Environment to prepare the draft amendment to the Dubbo Local Environmental Plan 2011 and provide Council with an Opinion that the Plan be made.
  3. That following receipt of an Opinion from the Department that the Plan be made, that the General Manager request gazettal of the Plan.
  4. That those who made a submission be thanked and advised of Council's determination in this matter.

Moved by Councillor D Gumley and seconded by Councillor A Jones

#### **AMENDMENT**

**That the matter be deferred to the Ordinary Council meeting in February 2018.**

**The amendment on being put to the meeting was carried.**

**CARRIED**

**The amendment then became the motion and on being put to the meeting was carried.**

**CARRIED**

In accordance with s375A(2) of the Local Government Act 1993, a division was duly called, the following votes on the motion were recorded:

<b>FOR</b>	<b>AGAINST</b>
Councillor Etheridge	Councillor Diffey
Councillor Gumley	Councillor Grant
Councillor Jones	Councillor Lawrence
Councillor Mohr	Councillor Parker
Councillor Ryan	
Councillor Shields	
<b>Total (6)</b>	<b>Total (4)</b>

Councillor A Jones assumed chairmanship of the meeting for consideration of this matter.

**CCL17/190 DEVELOPMENT APPLICATION D17-415 - REGISTERED CLUB (ALTERATIONS AND ADDITIONS)**

**PROPERTY: 82 WHYLANDRA STREET, DUBBO**

**APPLICANT: CLUB DUBBO**

**OWNER: WEST DUBBO BOWLING CLUB LTD (ID17/2199)**

The Council had before it the report dated 13 December 2017 from the Senior Strategic Planner regarding Development Application D17-415 - Registered Club (Alterations and Additions).

Moved by Councillor J Ryan and seconded by Councillor V Etheridge

**MOTION**

1. **That the report by the Senior Strategic Planner dated 14 November 2017 be noted.**
2. **That the matter be deferred until such time as Council engages an independent Acoustic Consultant for the purposes of undertaking an additional Acoustic Report.**

**CARRIED**

In accordance with s375A(2) of the Local Government Act 1993, a division was duly called, the following votes on the motion were recorded:

FOR	AGAINST
Councillor Diffey	
Councillor Etheridge	
Councillor Grant	
Councillor Gumley	
Councillor Jones	
Councillor Lawrence	
Councillor Mohr	
Councillor Parker	
Councillor Ryan	
<b>Total (9)</b>	<b>Total (0)</b>

*Councillor B Shields declared a non-pecuniary, significant interest in the matter now before the Committee and left the room and was out of sight during Committee's consideration. The reason for such interest is that Councillor B Shields is a former employee of Club Dubbo and was employed by Club Dubbo in the past 12 months.*

Councillor B Shields resumed chairmanship of the meeting.

**CCL17/191 ADDENDUM TO PDEC17/9 DEVELOPMENT APPLICATION D2017-462 - TWO (2) LOT SUBDIVISION, MULTI DWELLING HOUSING AND FOUR (4) LOT STRATA SUBDIVISION**  
**PROPERTY: 197 WINGEWARRA STREET, DUBBO**  
**APPLICANT: MR R STEVENSON**  
**OWNER: RACEBAIL PTY LTD (ID17/2213)**

The Council had before it the report dated 12 December 2017 from the Statutory Planning Services Team Leader regarding Addendum to PDEC17/9 Development Application D2017-462 - Two (2) Lot Subdivision, Multi Dwelling Housing and Four (4) Lot Strata Subdivision.

Moved by Councillor G Mohr and seconded by Councillor J Diffey

**MOTION**

1. That the information included in the report of the Statutory Planning Services Team Leader dated 12 December 2017 be noted.
2. That Development Application D2017-462 for a two (2) lot subdivision, multi dwelling housing (four (4) terrace dwellings) and four (4) lot strata subdivision at Lot 1 Sec 40 DP 758361, 197 Wingewarra Street, Dubbo, be refused for the following reasons:
  - a) The proposed development does not represent the orderly development of land. (Section 5(a) Environmental Planning and Assessment Act, 1979);
  - b) The proposed strata subdivision fails to meet the minimum lot size requirements as stated in Dubbo Local Environmental Plan 2011, Clause 4.1. The request to vary the development standard in Clause 4.6 cannot be supported due to the proposal's failure against subclauses (3) and (4) and a number of requirements in Dubbo Development Control Plan 2013, Chapter 2.1 Residential Development and Subdivision. (Section 79C(1)(a)(i) Environmental Planning and Assessment Act, 1979);
  - c) The subject development requires an exemption to the minimum lot size standard in accordance with Clause 4.6 (4) of the Dubbo Local Environmental Plan. The subject application is contrary to Clause 4.6 on the basis that Council is not satisfied the proposal meets the requirements of Clause 4.6. (Section 79C(1)(a)(i) Environmental Planning and Assessment Act, 1979);
  - d) The proposed driveways of terraces 1 and 2 are located within three (3) metres of the existing power pole, contrary to the requirements of Essential Energy. (Section 79C(1)(a)(i) Environmental Planning and Assessment Act, 1979);
  - e) Proposed Lot 12 (being 528 m<sup>2</sup> in area) is below the minimum lot size of 700 m<sup>2</sup> as required for multi dwelling housing development, in accordance with Dubbo Development Control Plan 2013. (Section 79C(1)(a)(iii) Environmental Planning and Assessment Act, 1979);
  - f) The private open space areas proposed for the four (4) terrace dwellings fail to achieve the minimum required hours of direct sunlight in accordance with Dubbo Development Control Plan 2013. (Section 79C(1)(a)(iii) Environmental Planning and Assessment Act, 1979);
  - g) The private open space areas of the existing dwelling, together with terraces 2 and 3 fail to meet the minimum area requirements specified in the Dubbo Development Control Plan 2013. (Section 79C(1)(a)(iii) Environmental Planning

- and Assessment Act, 1979);
- h) The vehicle access arrangements for the four (4) terrace dwellings does not permit vehicles to enter and leave in a forward direction, nor is there any provision for the required visitor car parking space onsite, as required in Dubbo Development Control Plan 2013. (Section 79C(1)(a)(iii) Environmental Planning and Assessment Act, 1979);
  - i) The proposed four (4) terrace dwellings' driveways to Fitzroy Street are located such that they are deemed dangerous to the road network, the travelling public and the future occupants of the terraces, and in contravention of Dubbo Development Control Plan 2013 (Section 79C(1)(a)(iii) Environmental Planning and Assessment Act, 1979);
  - j) The existing dwelling's proposed driveway to Wingewarra Street is located such that it is deemed dangerous to the road network, the travelling public and the adjoining occupant at 199 Wingewarra Street, as required in Dubbo Development Control Plan 2013 (Section 79C(1)(a)(iii) Environmental Planning and Assessment Act, 1979);
  - k) The proposed development (Stages 2 and 3) is deemed unsuitable for the subject site based on the areas of non-compliance with the Development Control Plan identified as it constitutes an over-development of the site. (Section 79C(1)(c) Environmental Planning and Assessment Act, 1979); and
  - l) The proposed development is not deemed to be in the public interest, given the numerous non-compliances of the proposal together with the potential detrimental impacts on the road network and the property to the south (184 Fitzroy Street). (Section 79C(1)(e) Environmental Planning and Assessment Act, 1979).

Moved by Councillor G Mohr and seconded by Councillor J Diffey

#### **AMENDMENT**

**That the matter be deferred to allow the applicant to provide further information.**

**The amendment on being put to the meeting was carried.**

**CARRIED**

**The amendment then became the motion and on being put to the meeting was carried.**

**CARRIED**

In accordance with s375A(2) of the Local Government Act 1993, a division was duly called, the following votes on the motion were recorded:

<b>FOR</b>	<b>AGAINST</b>
Councillor Diffey	
Councillor Etheridge	
Councillor Gumley	
Councillor Jones	
Councillor Lawrence	
Councillor Mohr	
Councillor Parker	
Councillor Ryan	
Councillor Shields	
<b>Total (9)</b>	<b>Total (0)</b>

*Councillor D Grant declared a pecuniary, significant interest in the matter now before the Council and left the room and was out of sight during the Council's consideration of this matter. The reason for such interest is that Councillor D Grant's employer has business dealings with the applicant and owner.*

**CCL17/192 DRAFT POLICY RELATING TO WATER CONNECTION, BACKFLOW PREVENTION AND PRICING POLICY - PUBLIC EXHIBITION (ID17/2216)**

The Council had before it the report dated 12 December 2017 from the Director Infrastructure and Operations regarding Draft Policy Relating to Water Connection, Backflow Prevention and Pricing Policy - Public Exhibition.

Moved by Councillor D Gumley and seconded by Councillor D Grant

**MOTION**

1. That the information contained within the report of the Director Infrastructure and Operations dated 12 December 2017 be noted.
2. That the Water Connection, Backflow Prevention and Pricing Policy attached to the report of the Director Infrastructure and Operations dated 12 December 2017, as Appendix 1, be adopted.
3. That the people who made submissions be advised of the outcome of Council's considerations and thanked for their submission.

**CARRIED**

**CCL17/193 APPOINTMENT OF DUBBO STATE EMERGENCY SERVICE UNIT LOCAL CONTROLLER (ID17/2219)**

The Council had before it the report dated 12 December 2017 from the Director Infrastructure and Operations regarding Appointment of Dubbo State Emergency Service Unit Local Controller.

Moved by Councillor D Grant and seconded by Councillor V Etheridge

**MOTION**

**That pursuant to Section 17 of the State Emergency Service Act 1989, Council endorse the appointment of Ms Fiona Douglas to the position of Local Controller, Dubbo SES Unit for the ensuing two (2) years.**

**CARRIED**

**CCL17/194 OPPORTUNITIES TO IMPROVE THE STREET TREE CANOPY - UPDATE (ID17/2193)**

The Council had before it the report dated 9 December 2017 from the Director Community and Recreation regarding Opportunities to Improve the Street Tree Canopy - Update.

Moved by Councillor D Gumley and seconded by Councillor V Etheridge

**MOTION**

1. That Council form a Committee to review proposed removal and/or replacement of trees required to complete infrastructure projects comprising the Mayor, interested Councillors, the General Manager, the Director Community and Recreation or his nominee, the Director Infrastructure and Operations or his nominee, the Director Planning and Environment or her nominee, and four (4) community representatives.
2. That after a publicly advertised process the community representative membership of the Dubbo Regional Council Street Tree Committee be considered at the February 2018 Ordinary Meeting of Council.
3. That a draft Terms of Reference for the Dubbo Regional Council Street Tree Committee be put to the February 2018 Infrastructure, Community and Recreation Committee meeting for consideration.
4. That the Committee undertake a review of Council's strategic master plan for the City's tree scape for the consideration of Council following a community consultation process.
5. That the Director Community and Recreation be requested to develop a draft Council Policy for Urban Street Tree Removal for the review of the Committee and consideration of Council following a community consultation process.
6. That all activities relevant to the Urban Street Tree Removal Policy be reported to the Committee and Council on a quarterly basis.
7. That the proposed removal of and/or replacement of trees required as part of Council's infrastructure projects, apart from any projects which are well advanced and subject to contractual obligations, (being the Boundary Road Extension project, the Bultje Street - Dubbo CBD Heat Island Amelioration project and the Cobra/Fitzroy



Street Signalisation Project and Erskine Street, west of Darling Street) be postponed until a community committee has been established to review such proposed tree removal and/or replacement with recommendations to Council's Infrastructure, Community and Recreation Committee.

**CARRIED**

**CCL17/195 BODANGORA WIND FARM COMMUNITY BENEFIT FUND ROUND 1 (ID17/2170)**

The Council had before it the report dated 5 December 2017 from the Director Community and Recreation regarding Bodangora Wind Farm Community Benefit Fund Round 1.

Moved by Councillor A Jones and seconded by Councillor V Etheridge

**MOTION**

1. That the information contained within the report of the Director Community and Recreation dated 5 December 2017 be noted.
2. That the following projects be allocated funding from the Bodangora Wind Farm Community Benefit Fund:
 

• Wellington Touch Association	\$2,621.72
• Wellington Information and Neighbourhood Services Inc	\$10,000
• St John Ambulance - Wellington Division	\$9,200
• Wellington Senior Citizens Club Inc	\$4,165.89
• Wellington Historical Society Inc	\$3,000
• Mt Arthur Reserve Trust	\$8,539
• Wellington Connect Inc T/a Wellington Men's Shed	\$6,773.39
• Wellington District Cricket Association	\$5,700
3. That all applicants be advised of the outcomes of their funding application and unsuccessful applicants be advised as to other opportunities to obtain funding.
4. That Round 2 of the Bodangora Community Benefit Fund call for submissions in July 2018 with the available pool being \$25,000 and the upper limit of grant applications being \$5,000.

**CARRIED**

*Councillor D Grant declared a non-pecuniary, significant interest in the matter now before the Council and left the room and was out of sight during the Council's consideration of this matter. The reason for such interest is that Councillor D Grant is the current treasurer of the Mt Arthur Trust Committee who are proposed to receive part of the monies being dispersed.*

**CCL17/196 CONTAINER DEPOSIT SCHEME (CDS): REVERSE VENDING MACHINE LOCATION ON COUNCIL LAND. (ID17/2194)**

The Council had before it the report dated 9 December 2017 from the Director Community and Recreation regarding Container Deposit Scheme (CDS): Reverse Vending Machine Location on Council land.

Moved by Councillor G Mohr and seconded by Councillor J Diffey

**MOTION**

1. That the information contained within the report of the Director Community and Recreation dated 9 December 2017 be noted.
2. That the location of the first reverse vending machine in Dubbo adjacent to the skate park/Men's Shed area within Victoria Park be noted.

Moved by Councillor G Mohr and seconded by Councillor K Parker

**AMENDMENT**

1. **That the information contained within the report of the Director Community and Recreation dated 9 December 2017 be noted.**
2. **That the location of the first reverse vending machine in Dubbo adjacent to the skate park/Men's Shed area within Victoria Park be noted.**
3. **That Council obtain a report from the State Government on the review of the success of the location of the container within six months of its installation.**

The amendment on being put to the meeting was carried.

CARRIED

The amendment then became the motion and on being put to the meeting was carried.

CARRIED

**CCL17/197 DUBBO REGIONAL SPORTS COUNCIL CONSULTATION ON THE VICTORIA PARK REDEVELOPMENT PROPOSAL (ID17/2215)**

The Council had before it the report dated 12 December 2017 from the Director Community and Recreation regarding Dubbo Regional Sports Council consultation on the Victoria Park Redevelopment Proposal.

Moved by Councillor V Etheridge and seconded by Councillor G Mohr

**MOTION**

1. That the report submitted by the Dubbo Regional Sports Council titled "*Victoria Park No.1 Redevelopment and Cycle Track relocation to CSU Regional Sports Hub site*", as attached as Appendix 1 to this report be noted.
2. That Council consider the recommendation of the Dubbo Regional Sports Council in regards to determining the way forward for the Victoria Park Redevelopment grant funded project at the December 2017 Ordinary Meeting of Council.

Moved by Councillor V Etheridge and seconded by Councillor G Mohr

**AMENDMENT**

1. That the history of all sporting stakeholders at the Victoria Park Ovals precinct is acknowledged.
2. That Council proceed with the Stronger Communities grant funded project that is the Victoria Park redevelopment.
3. That a Cycling Facility Working Party be established that consists of the following membership
  - Mayor.
  - Interested Councillors.
  - Director Community and Recreation.
  - Manager Recreation and Open Space.
  - President Dubbo Cycle Club.
  - Vice President Dubbo Cycle Club.
  - Four members of the Dubbo Cycle Club Redevelopment Sub-committee.
  - Representative from Cycling NSW.
4. That the Cycling Facility Working Party provide advice and assistance to Council on the following matters:
  - a. An overall Master Plan for a new cycling facility to be developed in the short term
  - b. The priorities for expenditure on infrastructure at the new facility funded by the \$3.9 million Stronger Communities Grant in order that Council can meet the grant expenditure timelines.
  - c. Next phases of development and associated infrastructure at the cycling facility as defined by the Master Plan that should be targeted for funding.
  - d. How the new facility can recognise the long and successful history of cycling in Dubbo.
5. That the Victoria Park Redevelopment Advisory Committee membership be altered to recognise the formation of the Cycling Facility Working Party. The membership shall

consist of:

- Mayor.
- Two (2) Councillors.
- General Manager.
- Director Community and Recreation.
- Manager Open Space and Recreation.
- Sporting Assets Coordinator.
- Recreation Coordinator.
- President of the Dubbo Regional Sports Council.
- Representative of Dubbo District Cricket Association.
- Representative of Dubbo Rugby Union.
- Representative of Dubbo Junior Rugby Union.
- Representative of Cricket NSW.
- Representative of Westside Rugby League Football Club.
- Representative of Dubbo Cycle Club.

The amendment on being put to the meeting was carried.

**CARRIED**

The amendment then became the motion and on being put to the meeting was carried.

**CARRIED**

**CCL17/198 COMMENTS AND MATTERS OF URGENCY (ID17/2210)**

There were no matters recorded under this clause.

At this junction it was moved by Councillor A Jones and seconded by Councillor S Lawrence that the Council resolves into the Committee of the Whole Council, the time being 7.08pm.

The meeting resumed at 7.33pm.

**CCL17/199 COMMITTEE OF THE WHOLE (ID17/2211)**

The Director Corporate Services read to the meeting of the Report of Committee of the Whole held on 18 December 2017.

Moved by Councillor V Etheridge and seconded by Councillor G Mohr

**MOTION**

**That the report of the meeting of the Committee of the Whole held on 18 December 2017 be adopted, be adopted.**

**CARRIED**

The meeting closed at 7.38pm.

.....  
CHAIRMAN



# REPORT

## COMMITTEE OF THE WHOLE COUNCIL

### 18 DECEMBER 2017

---

**PRESENT:** Councillors J Diffey, V Etheridge, D Grant, D Gumley, A Jones, S Lawrence, G Mohr, K Parker, J Ryan and B Shields.

**ALSO IN ATTENDANCE:**

The General Manager, the Director Corporate Services (M Crisante), the Manager Governance and Risk (S Wade), the Administrative Officer Governance, the Director Economic Development and Business, the Communications Coordinator, the Director Infrastructure and Operations, the Manager Infrastructure Delivery, the Manager Transport and Emergency, the Manager Water Supply and Sewerage, the Manager Fleet Services, the Director Planning and Environment, the Manager Building and Development Services, the Statutory Planning Services Team Leader, the Manager Strategic Planning Services, the Strategic Planning Supervisor and the Director Community and Recreation.

Councillor B Shields assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 7.09pm.

**CW17/25 TENDER FOR THE SUPPLY AND HIRE OF LIGHT VEHICLES, PLANT AND EQUIPMENT (ID17/2076)**

The Committee had before it the report dated 1 December 2017 from the Manager Fleet Services regarding Tender for the Supply and Hire of Light Vehicles, Plant and Equipment.

Moved by Councillor D Grant and seconded by Councillor G Mohr

**MOTION**

**The Committee recommends that members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned information that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i)).**

**CARRIED**

Moved by Councillor K Parker and seconded by Councillor G Mohr

#### **MOTION**

**The Committee recommends:**

- 1. That the tenders received for the Hire of Light Vehicles, Plant and Equipment to Council for the period of January 2018 to June 2019 as listed below be accepted for the purpose of the engagement of contractors to supplement the light vehicle, plant and equipment requirements of Council.**
- 2. That any necessary documents be executed under the Common Seal of the Council.**
- 3. That the documents and considerations in regard to this matter remain confidential to Council.**

**CARRIED**

#### **CW17/26 CONSTRUCTION OF THE OPERABLE WALL AND ASSOCIATED BUILDING WORK AT THE DUBBO REGIONAL THEATRE AND CONVENTION CENTRE (ID17/2217)**

The Committee had before it the report dated 12 December 2017 from the Director Community and Recreation regarding Construction of the Operable Wall and Associated Building Work at the Dubbo Regional Theatre and Convention Centre.

Moved by Councillor D Grant and seconded by Councillor G Mohr

#### **MOTION**

**The Committee recommends that members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned information that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i)).**

**CARRIED**

Moved by Councillor G Mohr and seconded by Councillor J Diffey

#### **MOTION**

**The Committee recommends:**

- 1. That Council accept the tender of Yoff Pty Ltd T/as Dubbo Terrazzo and Concrete Industries in the amount of \$300,420.00 ex GST for the construction of the operable wall and associated building work at the Dubbo Regional Theatre and Convention Centre.**
- 2. That any necessary documents be executed under the Common Seal of the Council.**
- 3. That the documents and considerations in regard to this matter remain confidential to Council.**

**CARRIED**

**CW17/27 TENDER FOR THE DOCUMENTATION AND CONSTRUCTION OF A WORKSHOP AT THE DUBBO REGIONAL LIVESTOCK MARKETS (ID17/2201)**

The Committee had before it the report dated 11 December 2017 from the Manager Saleyard and Showgrounds regarding Tender for the Documentation and Construction of a Workshop at the Dubbo Regional Livestock Markets.

Moved by Councillor D Grant and seconded by Councillor G Mohr

**MOTION**

**The Committee recommends that members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned information that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i)).**

**CARRIED**

Moved by Councillor D Grant and seconded by Councillor G Mohr

**MOTION**

**The Committee recommends:**

- 1. That Council accept the tender of Brownrite Building Group Pty Ltd in the amount of \$272,350.00 ex GST for the documentation and construction of a workshop at the Dubbo Regional Livestock Markets.**
- 2. That any necessary documents be executed under the Common Seal of the Council.**
- 3. That the documents and considerations in regard to this matter remain confidential to Council.**

**CARRIED**

**CW17/28 REVIEW OF SERVICE DELIVERY MODEL FOR 'THREE BIN' WASTE SERVICES CONTRACT (ID17/2158)**

The Committee had before it the report dated 11 December 2017 from the Manager Transport and Emergency regarding Review of Service Delivery Model for 'Three Bin' Waste Services Contract.

Moved by Councillor D Grant and seconded by Councillor G Mohr

**MOTION**

**The Committee recommends that members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned information that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i)).**

**CARRIED**

Moved by Councillor G Mohr and seconded by Councillor D Gumley

## MOTION

The Committee recommends:

1. That the provision of a 'weekly' Mixed Waste collection, utilising a 140 litre bin as the standard level of service, be adopted as a variation under clause 10.1 of the existing Regional Waste Services Contract (including Waste Collection Services, Recycling processing Services and Organics Processing Services) on the basis of this service being provided to all residences in the Three Bin service areas.
2. The Domestic Waste Management Charge for this level of service, as proposed in the draft 2018/2019 Revenue Policy, remain at \$378 whereby the default level of service becomes:

Food and Garden Waste	240 litre bin	Collected Weekly
Recycling	240 litre bin	Collected Fortnightly
Mixed Waste	140 litre bin	Collected Weekly

3. That subject to the adoption of the 'weekly' Mixed Waste service delivery model, all properties in the Three Bin service areas be supplied with a new red lid, 140 litre bin from 1 July 2018 to be delivered in conjunction with the roll out of new green lid FOGO bins and kitchen caddies (and yellow lid recycling bins to properties in Wellington and Geurie receiving recycling for the first time).
4. That the Mixed Waste service include an option to provide a weekly 240 litre bin service, with this enhanced service to be approved by the Manager Solid Waste in accordance with guidelines to be developed to manage the provision of this service
5. That proposed variations of the contract be formalised by the Manager Solid Waste under the relevant clauses in the existing contract.

**CARRIED**

## **AWP17/8 DUBBO CITY REGIONAL AIRPORT CAFE LICENCE RECOMMENDATION (ID17/2187)**

The Committee had before it the report dated 7 December 2017 from the Manager Airport Operations regarding Dubbo City Regional Airport Cafe Licence Recommendation.

Moved by Councillor D Grant and seconded by Councillor G Mohr

## MOTION

The Committee recommends that members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned information that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i)).

**CARRIED**



Moved by Councillor G Mohr and seconded by Councillor D Gumley

**MOTION**

1. That Emirates Retail Group, Hudson’s Coffee be notified of their successful application.
2. That it be noted that Michel’s Patisserie and Real Food are the second and third prefer options and be offered to enter into the licence agreement should Emirates retail group not proceed with taking up the lease.
3. That successful tenderer be invited to operate the Café based on a three (3) year licence plus a three (3) year option.
4. That any necessary documents be executed under the Common Seal of the Council.
5. That the documents and considerations in regard to this matter remain confidential to Council.

Moved by Councillor S Lawrence and seconded by Councillor A Jones

**AMENDMENT**

1. That Real Food be notified of their successful application.
2. That it be noted that Michel’s Patisserie and Emirates Retail Group, Hudson’s Coffee are the second and third prefer options and be offered to enter into the licence agreement should Real Food not proceed with taking up the lease.
3. That successful tenderer be invited to operate the Café based on a three (3) year licence plus a three (3) year option.
4. That the documents and considerations in regard to this matter remain confidential to Council.

The amendment on being put to the meeting was lost.

**LOST**

**The motion on being put to the meeting was carried.**

**CARRIED**

As one or more Councillors voted against the motion, in accordance with Clause (b)(iv)(2) of Council’s Code of Meeting Practice, the following votes were recorded:

<b>FOR</b>	<b>AGAINST</b>
Councillor Jones	Councillor Diffey
Councillor Lawrence	Councillor Etheridge
Councillor Parker	Councillor Grant
Councillor Ryan	Councillor Gumley
	Councillor Mohr
	Councillor Shields
<b>Total (4)</b>	<b>Total (6)</b>

The meeting closed at 7.32pm.

.....  
CHAIRMAN



**REPORT  
EXTRAORDINARY COUNCIL MEETING  
19 JANUARY 2018**

---

**PRESENT:** Councillors J Diffey, V Etheridge, D Gumley, S Lawrence, G Mohr, K Parker, J Ryan and B Shields.

**ALSO IN ATTENDANCE:**

The General Manager, the Director Corporate Services, the Team Leader Governance, the Administrative Officer Governance, the Communications Coordinator, the Director Infrastructure and Operations, the Director Planning and Environment (K Williams), the Manager Strategic Planning Services and the Director Community and Recreation.

Councillor B Shields assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 12 noon with a prayer for Divine Guidance to the Council in its deliberations and activities. The acknowledgement of country was also read by Councillor B Shields.

**CCL18/1 LEAVE OF ABSENCE (ID18/137)**

A request for leave of absence was received from Councillor A Jones and D Grant who was absent from the meeting due to the personal reasons.

Moved by Councillor S Lawrence and seconded by Councillor V Etheridge

**MOTION**

**That such request for leave of absence be accepted and Councillor A Jones and D Grant be granted leave of absence from this meeting.**

**CARRIED**

**CCL18/2 PUBLIC FORUM (ID18/138)**

The Council reports having met with the following person during Public Forum:

- Mr Wes Maas regarding item CCL18/3 - Planning Proposal (R16-5) - Southlakes Estate, Dubbo.
- Mr Steve Gooley regarding item CCL18/3 - Planning Proposal (R16-5) - Southlakes Estate, Dubbo.

EXTRAORDINARY COUNCIL MEETING - 19 JANUARY 2018  
REPORT

## REPORTS FROM STAFF:

**CCL18/3 PLANNING PROPOSAL (R16-5) - SOUTHLAKES ESTATE, DUBBO (ID18/141)**

The Council had before it the report dated 16 January 2018 from the Manager Strategic Planning Services regarding Planning Proposal (R16-5) - Southlakes Estate, Dubbo.

Moved by Councillor D Gumley and seconded by Councillor V Etheridge

## MOTION

1. That the Planning Proposal, as exhibited, to undertake the following amendments to the Dubbo Local Environmental Plan 2011 be adopted by Council:
  - That part of the subject land be rezoned from R2 Low Density Residential to R1 General Residential, B1 Neighbour Centre and the existing RE1 Public Recreation zone be reconfigured;
  - That minimum lot sizes be changed from existing 600 m<sup>2</sup> and 4000 m<sup>2</sup> to a range of no minimum lot sizes, 450 m<sup>2</sup>, 600 m<sup>2</sup>, 800 m<sup>2</sup> and 2000 m<sup>2</sup>;
  - That land situated to the south of the indicative location of the Southern Distributor be zoned RU2 Rural Landscape;
  - That the area of land proposed to be zoned B1 Neighbourhood Centre be subject to a suitable provision in the Dubbo Local Environmental Plan 2011 that limits the total retail floor space of any centre to 5,000 m<sup>2</sup>; and
  - That the additional use of Recreational Facility (Indoor) be permitted on the subject area of the land proposed to be zoned B1 Neighbourhood Centre under the provisions of the Dubbo Local Environmental Plan 2011.
2. That Council request the Department of Planning and Environment to prepare the draft amendment to the Dubbo Local Environmental Plan 2011 and provide Council with an Opinion that the Plan be made.
3. That following receipt of an Opinion from the Department that the Plan be made, that the General Manager request gazettal of the Plan.
4. That those who made a submission be thanked and advised of Council's determination in this matter.

CARRIED

**EXTRAORDINARY COUNCIL MEETING - 19 JANUARY 2018  
REPORT**

---

In accordance with s375A(2) of the Local Government Act 1993, a division was duly called, the following votes on the motion were recorded:

<b>FOR</b>	<b>AGAINST</b>
Councillor Diffey	
Councillor Etheridge	
Councillor Gumley	
Councillor Lawrence	
Councillor Mohr	
Councillor Parker	
Councillor Ryan	
Councillor Shields	
<b>Total (8)</b>	<b>Total (0)</b>

The meeting closed at 12.32pm.

.....  
CHAIRMAN



**REPORT  
EXTRAORDINARY COUNCIL MEETING  
31 JANUARY 2018**

---

**PRESENT:** Councillors J Diffey, V Etheridge, D Grant, A Jones, S Lawrence, K Parker, J Ryan and B Shields.

**ALSO IN ATTENDANCE:**

The General Manager, the Director Corporate Services (J Bassingthwaite), the Manager Governance and Risk, the Team Leader Governance, the Director Economic Development and Business, the Communications Coordinator, the Director Infrastructure and Operations and the Director Community and Recreation.

Councillor B Shields assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 12 noon with a prayer for Divine Guidance to the Council in its deliberations and activities. The acknowledgement of country was also read by Councillor J Ryan.

**CCL18/4 LEAVE OF ABSENCE (ID18/153)**

Requests for leave of absence were received from Councillors D Gumley and G Mohr who were absent from the meeting due to the personal reasons.

Moved by Councillor A Jones and seconded by Councillor J Diffey

**MOTION**

**That such requests for leave of absence be accepted and Councillors D Gumley and G Mohr be granted leave of absence from this meeting.**

**CARRIED**

**CCL18/5 PUBLIC FORUM (ID18/154)**

There were no speakers during Public Forum.

At this junction it was moved by Councillor V Etheridge and seconded by Councillor S Lawrence that the Council resolves into the Committee of the Whole Council, the time being 12.02pm.

The meeting resumed at 12.04pm.

**EXTRAORDINARY COUNCIL MEETING - 31 JANUARY 2018  
REPORT**

---

**CCL18/6 COMMITTEE OF THE WHOLE (ID18/155)**

The Director Corporate Services read to the meeting of the Report of Committee of the Whole held on 31 January 2018.

Moved by Councillor A Jones and seconded by Councillor V Etheridge

**MOTION**

**That the report of the meeting of the Committee of the Whole held on 31 January 2018 be adopted.**

**CARRIED**

The meeting closed at 12.05pm.

.....  
CHAIRMAN



**REPORT  
CONFIDENTIAL COMMITTEE OF THE  
WHOLE MEETING  
31 JANUARY 2018**

---

**PRESENT:** Councillors J Diffey, V Etheridge, D Grant, A Jones, S Lawrence, K Parker, J Ryan and B Shields.

**ALSO IN ATTENDANCE:**

The General Manager, the Director Corporate Services (J Bassingthwaighe), the Manager Governance and Risk, the Team Leader Governance, the Director Economic Development and Business, the Communications Coordinator, the Director Infrastructure and Operations and the Director Community and Recreation.

Councillor B Shields assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 12.02pm.

**CW18/1      DEMOLITION OF BUILDINGS AT THE DUBBO CITY REGIONAL AIRPORT FOR  
THE NSW RURAL FIRE SERVICE TRAINING FACILITY (T17-047) (ID18/147)**

The Committee had before it the report dated 23 January 2018 from the Manager Property Assets regarding Demolition of buildings at the Dubbo City Regional Airport for the NSW Rural Fire Service Training Facility (T17-047).

Moved by Councillor V Etheridge and seconded by Councillor S Lawrence

**MOTION**

**The Committee recommends that members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned information that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i)).**

**CARRIED**

CONFIDENTIAL COMMITTEE OF THE WHOLE MEETING - 31 JANUARY 2018  
REPORT

---

Moved by Councillor J Diffey and seconded by Councillor V Etheridge

**MOTION**

The Committee recommends:

1. That the tender from Newbold Bulk Haulage Pty Ltd be accepted in the amount of \$182,000 exclusive GST.
2. That any necessary documents be executed under the Common Seal of the Council.
3. That the documents and considerations in regard to this matter remain confidential to Council.

**CARRIED**

**CW18/2 LEAVE OF ABSENCE**

Requests for leave of absence were received from Councillors D Gumley and G Mohr who were absent from the meeting due to the personal reasons.

Moved by Councillor A Jones and seconded by Councillor J Diffey

**MOTION**

**That such requests for leave of absence be accepted and Councillors D Gumley and G Mohr be granted leave of absence from this meeting.**

**CARRIED**

The meeting closed at 12.04pm.

.....  
CHAIRMAN





**REPORT  
EXTRAORDINARY COUNCIL MEETING  
14 FEBRUARY 2018**

---

**PRESENT:** Councillors J Diffey, V Etheridge, D Grant, A Jones, S Lawrence, G Mohr, K Parker, J Ryan and B Shields.

**ALSO IN ATTENDANCE:**

The General Manager, the Director Corporate Services, the Manager Governance and Risk, the Team Leader Governance, the Director Economic Development and Business, the Manager Communications and Stakeholder Engagement, the Director Infrastructure and Operations, the Manager Transport and Emergency, the Senior Traffic Engineer and the Director Planning and Environment.

Councillor B Shields assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 2.00 pm with a prayer for Divine Guidance to the Council in its deliberations and activities. The acknowledgement of country was also read by Councillor J Diffey.

**CCL18/7 LEAVE OF ABSENCE (ID18/233)**

A request for leave of absence was received from Councillor D Gumley who was absent from the meeting due to personal reasons.

Moved by Councillor G Mohr and seconded by Councillor A Jones

**MOTION**

**That such request for leave of absence be accepted and Councillor D Gumley be granted leave of absence from this meeting.**

**CARRIED**

**CCL18/8 PUBLIC FORUM (ID18/234)**

There were no speakers during Public Forum.

EXTRAORDINARY COUNCIL MEETING - 14 FEBRUARY 2018  
REPORT

## REPORTS FROM STAFF:

**CCL18/9 PARKING RESTRICTIONS - POZIERES STREET AND YPRES LANE, DUBBO (ID18/235)**

The Council had before it the report dated 12 February 2018 from the Senior Traffic Engineer regarding Parking Restrictions - Pozieres Street and Ypres Lane, Dubbo.

Moved by Councillor G Mohr and seconded by Councillor V Etheridge

## MOTION

That Council implement 'No Stopping' and 'No Parking' restrictions, and associated line marking in Pozieres Street and Ypres Lane, Dubbo in accordance with Council's Plan TM 7176 attached to this report as Appendix 1.

CARRIED

**CCL18/10 REQUEST FOR ROAD CLOSURE AT MOLONG STREET, STUART TOWN - MAN FROM IRONBARK FESTIVAL 2018 (ID18/236)**

The Council had before it the report dated 12 February 2018 from the Senior Traffic Engineer regarding Request for Road Closure at Molong Street, Stuart Town - Man from Ironbark Festival 2018.

Moved by Councillor V Etheridge and seconded by Councillor G Mohr

## MOTION

That approval be granted for a temporary road closure of Molong Street, between Alexander Street and Bell Street, on 31 March 2018 for the Man from Ironbark Festival between 6.00am to 7.00pm, subject to the following:

1. Concurrence is required from the RMS for the event to utilise part of the Burrendong Way between Molong and Bell Streets as a detour with advice provided to Council. In the event that concurrence is not granted, the Applicant is to advise Council if the event will proceed with a re-design that excludes the use of Burrendong Way.
2. The submission of an Event and Traffic Management Plan and Traffic Control Plans to Council for approval in accordance with Australian Standard 1742.3, and the RMS guide to Traffic Control at Worksites prepared by an accredited person.
3. Traffic controllers and trained course marshals are to be provided at all road closure points and other locations as identified in the Event and Traffic Management Plan with restricted access only to emergency and authorised vehicles. All traffic controllers are to be specially authorised for the event with current RMS certification.
4. Council's Administration Officer must sight a copy the current Public Liability Insurance Policy for a minimum amount of \$20 million on which Dubbo Regional Council, Roads and Maritime Service and NSW Police is specifically noted to be indemnified against any action resulting from the event.

EXTRAORDINARY COUNCIL MEETING - 14 FEBRUARY 2018  
REPORT

5. The Applicant is responsible for the provision of all traffic control required for the event in accordance with the Traffic Control Plan.
6. The Applicant is responsible for all costs associated with the placement of a public notification, a minimum of two weeks prior to the event, and advice to the residents within the closed roads advising of the Man from Ironbark Festival and the road closure of Molong Street, Stuart Town.
7. All traffic advisory signs shall be placed in accordance with the approved Traffic Control Plan and the Event and Traffic Management Plan.
8. The NSW Police's consent and conditions for the running of the event as considered necessary.
9. The Applicant is to provide Council with a signed and dated copy of the Event and Traffic Management Plan.
10. The Applicant is to submit to Council all the appropriate documentation required, accepting the above terms and conditions before final approval will be granted.
11. All costs associated with implementing these event conditions are to be met by the event organiser.

CARRIED

**CCL18/11 REQUEST FOR TEMPORARY ROAD CLOSURE - ROTARY VINTAGE FAIR STREET PARADE WELLINGTON (ID18/237)**

The Council had before it the report dated 12 February 2018 from the Senior Traffic Engineer regarding Request for Temporary Road Closure - Rotary Vintage Fair Street Parade Wellington.

Moved by Councillor G Mohr and seconded by Councillor D Grant

**MOTION**

1. That Council approval be granted to the Rotary Vintage Fair Wellington Committee to undertake the annual Street Parade on Saturday 3 March 2018 and implement temporary road closures of the Mitchell Highway, between Maughan Street and Soldiers Lane and the local streets of Percy Street between Maxwell Street and Maughan Street, Soldiers Lane between the Mitchell Highway and Market Square, Market Square between Gisborne Street and Soldiers Lane, Gisborne Street between Market Square and Mitchell Highway, from 9.00am to 1.00pm on Saturday 3 March 2018 with the implementation of detours via the Wellington Heavy Vehicle and Light Vehicle Routes subject to Roads and Maritime Service approval and conditions of Dubbo Regional Council and the NSW Police as considered necessary:
  - a) The Street Parade will commence at 10.00am and move from the Maughan Street roundabout along Percy Street and Nanima Crescent through the Wellington CBD adjacent to Cameron Park and continue north to Soldiers Lane then Market Square, Gisborne Street and return along the Mitchell Highway. The event is to be undertaken under Police escort in accordance with the requirements of the NSW Police Force and approval documentation forwarded to Council for notation.
  - b) Soldiers Lane and Market Square is to be secured and manned to ensure that

EXTRAORDINARY COUNCIL MEETING - 14 FEBRUARY 2018  
REPORT

public access is restricted.

- c) An additional road closure will be required of the Mitchell Highway and Maughan Street intersection for a detour of Showground Road via Ferguson Lane and Maxwell Street.
- d) A Traffic Control Plan (Appendix 1) and Traffic Management Plan and Event Application (Appendix 2) have been submitted to Council. All traffic control measures contained in the Plans are to be in accordance with the Australian Standard AS 1742.3, and the Roads and Maritime Service Guide to Traffic Control at Worksites and approved by an accredited person. Council's Traffic Control Plan 0026196652 (Appendix 1) dated 12 February 2018 is to be implemented for the detours and road closures.
- e) The organiser is to provide Council's relevant appointed officer with a copy of the Public Liability Insurance Policy for the amount of at least \$20 million. Such policy is to note that Council, Roads and Maritime Service and NSW Police are indemnified against any possible action as a result of the Street Parade.
- f) Traffic Controllers and Marshalls are to be provided at the nominated road closure points along the route and shall be specifically authorised for the event with controllers having current Roads and Maritime Service certification.
- g) The Applicant is responsible for all traffic control required for the event in accordance with the approved Traffic Control Plan (Appendix 1).
- h) The Applicant is to provide Council with a formal letter of acceptance of the conditions prior to final approval.
- i) The Applicant is to ensure that the roadway is clear of any residue that may be deposited by the participants along the parade route.
- j) The Applicant is to gain approval from the Roads and Maritime Service for the closure and detour of the Mitchell Highway and submit an application to the Transport Management Centre for a Road Occupancy Licence with evidence provided to Council of such approval and conditions as warranted.
- k) All costs associated with implementing the event conditions are to be met by the Event Organiser.
- l) The Organiser is responsible for the costs associated with the placement of public notification, a minimum of seven (7) days prior to the event in the local paper, detailing the proposed road closure and detour required to facilitate the Wellington Vintage Fair Street Parade.

CARRIED

The meeting closed at 2.13pm.

.....  
CHAIRMAN



DUBBO REGIONAL  
COUNCIL

## MAYORAL MINUTE: Support for 'Protect the Protectors' Campaign

**AUTHOR:** Mayor  
**REPORT DATE:** 22 January 2018  
**TRIM REFERENCE:** ID18/144

To the Council  
Ladies and Gentlemen

Office of the Mayor  
Civic Administration Building  
Church Street, Dubbo

The Volunteer Fire Fighters Association and the New South Wales Rural Fire Service Association are both currently campaigning and lobbying Government to introduce improvements to the safety of emergency services personnel while actively involved in emergency situations. Australia relies heavily on its volunteers to help those experiencing emergency events including bushfire, motor vehicle accidents and many other situations. These volunteers regularly put themselves in danger assisting those in need without hesitation and restrictions should be put in place to help reduce risks to these volunteers.

It is common place for volunteers to be providing assistance to motor vehicle accidents or bushfires in an active traffic area where vehicles may be travelling at high speed. The 'Protect the Protectors' campaign is lobbying Government for the introduction of 40kph speed zones around active emergencies on roadways. This is an easy solution to help reduce the risk to these volunteers while engaged in assisting others by eliminating high speed vehicles travelling in close proximity to the emergency scene.

It is recommended that Council offers its support for the 'Protect the Protectors' campaign and support the campaign through a letter of support. Council also has the ability to move a motion at the 2018 Local Government NSW conference so that all councils in NSW can speak as one voice and offer their support of this campaign collectively. It is also recommended that Council make representations to the Minister for Roads, Maritime and Freight, Melinda Pavey, and the Minister for Emergency Services, Troy Grant indicating its support for the 'Protect the Protectors' campaign and requesting that consideration be given to the introduction of 40kph speed zones at emergency events.

**RECOMMENDATION**

- 1. That Council provide its support for the 'Protect the Protectors' campaign and provide a letter of support to the campaign accordingly.**
- 2. That Council moves a motion in support of the 'Protect the Protectors' campaign with supporting arguments at the 2018 Local Government NSW conference.**
- 3. That Council makes representations to the Minister for Roads, Maritime and Freight, Melinda Pavey, and the Minister for Emergency Services, Troy Grant indicating its support for the 'Protect the Protectors' campaign and requesting that consideration be given to the introduction of 40kph speed zones at emergency events.**

*Councillor Ben Shields*  
Mayor



DUBBO REGIONAL  
COUNCIL

## MAYORAL MINUTE: Playmates Cottage Update

**AUTHOR:** Mayor  
**REPORT DATE:** 2 February 2018  
**TRIM REFERENCE:** ID18/203

To the Council  
Ladies and Gentlemen

Office of the Mayor  
Civic Administration Building  
Church Street, Dubbo

As an update this Mayoral Minute is to inform Councillors of the history and progress made on the Playmates Cottage Childcare Centre issue.

The Playmates Cottage Child Care Centre has previously been located on the grounds of Dubbo Hospital and managed by a community based not for profit incorporated body (Playmates Childcare Centre Dubbo Inc.). The Centre was originally established by the former Dubbo City Council by invitation of the Dubbo Hospital. The idea was the simple yet novel idea to provide affordable childcare services to hospital workers. The Council of the day funded and facilitated a community fundraising campaign to get the centre up and running.

The Centre had been at this location for many years and unfortunately is needed to be demolished by the property owner to accommodate the planned stages 3 and 4 upgrades to Dubbo Hospital. The former Dubbo City Council had been vocal in its opposition to the demolishing the building without adequate plans for the fair relocation of the Centre.

With the former Council's formal support, the parents and community were successful in its lobbying efforts which saw a petition of over 10,000 signatures reach the floor of the State Parliament.

Because of the efforts by the parents and community, Dubbo Regional Council, in partnership with NSW Health Infrastructure, have constructed a new Playmates Cottage Child Care Centre on Council owned land on the corner of River Street and Moran Drive, North Dubbo to replace the Centre to be demolished. In this partnership, Council has provided the land and project management and NSW Health Infrastructure the funds to construct the Centre. This centre is a purpose built child care facility specifically designed to meet the needs of the staff and children of Playmates Cottage.

After several years planning and construction, the construction of this new centre has recently been completed. I took great satisfaction in recently signing a lease for 25 years on behalf of Council between Council and Playmates Cottage to see these plans come to fruition.

Playmates Cottage expects to start operating fully as a child care centre in the near future once the required approvals have been provided by the NSW Department of Education. This is a significant win for our community, Playmates Cottage and Dubbo Regional Council. Council, being a community orientated organisation, can now give Playmates Cottage a level of confidence and certainty in its future.

**RECOMMENDATION**

**That the information contained within the Mayoral Minute be noted.**

*Councillor Ben Shields*  
Mayor





## MAYORAL MINUTE: Improving Mobile Phone Coverage Throughout the Local Government Area

**AUTHOR:** Mayor  
**REPORT DATE:** 5 February 2018  
**TRIM REFERENCE:** ID18/213

To the Council  
Ladies and Gentlemen

Office of the Mayor  
Civic Administration Building  
Church Street, Dubbo

The Australian Government's \$220 million Mobile Black Spot Program will deliver improved mobile coverage to regional and remote Australia. Round 1 of the program will deliver almost 500 new or upgraded mobile base stations around Australia – 429 Telstra and 70 Vodafone base stations. The first base stations under Round 1 of the program began rolling out in 2015 and will continue for a three year period. The rollout sequence will be determined by various factors including obtaining local government planning approvals. Information about the rollout schedule is available on each of the carriers' websites.

The mobile phone coverage for towns and villages in the Dubbo Regional Council Local Government area is variable at best and isolating at worst.

After an intensive lobbying effort by Calare MP Andrew Gee, it is pleasing that it has recently been announced by the Telstra General Manager that Mumbil will soon be the recipient of a new mobile phone tower to service the Mumbil area. This project has been funded by the Federal Government's Mobile Black Spot Program. It is expected that this new tower will be operational before July 2018.

The announcement of this new mobile phone tower that will provide Telstra 3G and 4GX coverage is great news for this region of the Local Government Area however other areas of the Local Government Area lack reliable, effective mobile phone coverage. Eumungerie has basic mobile services, even though it is located half way between Dubbo and Gilgandra on the Newell Highway.

I have recently met with Parkes MP, Mark Coulton and raised blackspot issues effecting Dubbo Regional areas in his electorate. Considering the vast extent of the Parkes electorate, I am extremely pleased by the progress Mr Coulton has made in efforts to obtain funding for further coverage. It is my view that council now must add its weight behind our local MPs and their efforts to obtain equitable telecommunications coverage for regional NSW.

I therefore recommend that Council make representations to the Minister for Communications, the Hon. Mitch Fifield MP, the Federal Member for Parkes, Mark Coulton MP and the State Member for Dubbo, the Hon. Troy Grant MP regarding the lack of mobile

services in the Eumungerie area of the Dubbo Regional Council Local Government area. It is also recommended that further representations be made requesting a review of these services and possible funding of further mobile phone towers in this area.

**RECOMMENDATION**

- 1. That Council make representations to the Minister for Communications, the Hon Mitch Fifield MP, the Federal Member for Parkes, Mark Coulton MP and the State Member for Dubbo, the Hon Troy Grant MP, regarding the lack of mobile services in the Eumungerie area of the Dubbo Regional Council Local Government area.**
- 2. That Council make further representations to the Minister for Communications, the Hon Mitch Fifield MP, the Federal Member for Parkes, Mark Coulton MP and the State Member for Dubbo, the Hon Troy Grant MP, requesting a review of mobile phone services in the Eumungerie area and possible funding of further mobile phone towers to expand services in this area.**

*Councillor Ben Shields*  
Mayor



**DUBBO REGIONAL  
COUNCIL**

---

## **Report of the Planning, Development and Environment Committee - meeting 19 February 2018**

**AUTHOR: Administration Officer - Governance**  
**REPORT DATE: 4 January 2018**

---

The Committee had before it the report of the Planning, Development and Environment Committee meeting held 19 February 2018.

### **RECOMMENDATION**

**That the report of the Planning, Development and Environment Committee meeting held on 19 February 2018, be adopted.**



**REPORT  
PLANNING, DEVELOPMENT AND  
ENVIRONMENT COMMITTEE  
19 FEBRUARY 2018**

---

**PRESENT:** Councillors J Diffey, V Etheridge, D Grant, D Gumley, A Jones, S Lawrence, G Mohr, K Parker, J Ryan and B Shields.

**ALSO IN ATTENDANCE:**

The General Manager, the Director Corporate Services, the Manager Governance and Risk (S Wade), the Administrative Officer Governance, the Director Economic Development and Business, the Communications Coordinator, the Director Infrastructure and Operations, the Manager Transport and Emergency, the Manager Water Supply and Sewerage, the Manager Infrastructure Strategy, the Manager Business Support – Infrastructure, the Director Planning and Environment, the Manager Building and Development Services, the Statutory Planning Services Team Leader, the Manager Strategic Planning Services, the Strategic Planning Supervisor, the Senior Planner, the Director Community and Recreation the Manager Social Services.

Councillor S Lawrence assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 5.38pm.

**PDEC18/1 REPORT OF THE PLANNING, DEVELOPMENT AND ENVIRONMENT COMMITTEE  
- MEETING 11 DECEMBER 2017 (ID18/6)**

The Committee had before it the report of the Planning, Development and Environment Committee meeting held 11 December 2017.

Moved by Councillor G Mohr and seconded by Councillor A Jones

**MOTION**

**That the report of the Planning, Development and Environment Committee meeting held on 11 December 2017, be adopted.**

**CARRIED**

**PDEC18/2 BUILDING SUMMARY - DECEMBER 2017 AND JANUARY 2018 (ID18/226)**

The Committee had before it the report dated 9 February 2018 from the Director Planning and Environment regarding Building Summary - December 2017 and January 2018.

Moved by Councillor B Shields and seconded by Councillor J Diffey

**MOTION**

**The Committee recommends that the information contained in this report of the Director Planning and Environment dated 9 February 2018 be noted.**

**CARRIED**

**PDEC18/3 NOMINATIONS FOR THE WESTERN JOINT REGIONAL PLANNING PANEL (JRPP) (ID17/2218)**

The Committee had before it the report dated 12 December 2017 from the Manager Building and Development Services regarding Nominations for the Western Joint Regional Planning Panel (JRPP).

Moved by Councillor B Shields and seconded by Councillor V Etheridge

**MOTION**

**The Committee recommends:**

- 1. That Council determine its two nominations to represent Council on the Western Joint Regional Planning Panel, for a period not to exceed three (3) years.**
- 2. That Mr Dunstan and Mr Mathieson be acknowledged and thanked for their service in the capacity of Dubbo Regional Council's representatives to the Western Joint Regional Planning Panel.**
- 3. That in line with the Planning Panels Operational Procedures, completed assessment reports for consideration by the Western Joint Regional Planning Panel are to be referred immediately to the panel secretariat without reference to formal Council meetings for notation.**

**CARRIED**

**PDEC18/4 LEGISLATIVE UPDATES TO THE ENVIRONMENTAL PLANNING AND ASSESSMENT ACT 1979 (ID18/179)**

The Committee had before it the report dated 9 February 2018 from the Manager Strategic Planning Services regarding Legislative Updates to the Environmental Planning and Assessment Act 1979.

Moved by Councillor A Jones and seconded by Councillor J Diffey

**MOTION**

**The Committee recommends:**

- 1. That the information contained in this report of the Manager Strategic Planning Services dated 9 February 2018 be noted.**
- 2. That an overview in respect of the various components of the amended Environmental Planning and Assessment Act, 1979 be provided to the members of the Developers Forum at the next available meeting.**
- 3. That information regarding amendments be provided to the development industry via an information circular.**

**CARRIED**

**PDEC18/5 DEVELOPER CONTRIBUTIONS AND ASSOCIATED ISSUES - SOUTHLAKES ESTATE, SOUTH-EAST DUBBO - UPDATE REPORT (ID18/221)**

The Committee had before it the report dated 9 February 2018 from the Manager Strategic Planning Services regarding Developer Contributions and Associated Issues - Southlakes Estate, South-East Dubbo - Update Report. The Committee met with Mr S Guy regarding this matter.

Moved by Councillor G Mohr and seconded by Councillor V Etheridge

**MOTION**

**The Committee recommends:**

- 1. That the information included in this report of the Manager Strategic Planning Services dated 9 February be noted.**
- 2. That following receipt of the consultancy assessment from Cardno Pty Ltd in respect of trunk stormwater drainage requirements in Catchment 3.1 under the provisions of the Section 94 Contributions Plan Urban Stormwater Drainage Headworks, a further report be provided to Council for consideration at the next available Council meeting.**

Moved by Councillor G Mohr and seconded by Councillor D Gumley

**AMENDMENT**

The Committee recommends:

1. That the information included in this report of the Manager Strategic Planning Services dated 9 February be noted.
2. That following receipt of the consultancy assessment from Cardno Pty Ltd in respect of trunk stormwater drainage requirements in Catchment 3.1 under the provisions of the Section 94 Contributions Plan Urban Stormwater Drainage Headworks, a further report be provided to Council for consideration at the next available Council meeting.
3. That a updated report be provided to Council at the March 2018 meeting.

The amendment on being put to the meeting was carried.

**CARRIED**

The amendment then became the motion and on being put to the meeting was carried.

**CARRIED**

Councillor B Shields assumed chairmanship of the meeting for consideration of this matter.

**PDEC18/6 DEVELOPMENT APPLICATION D2017-611 - THREE (3) LOT SUBDIVISION (COMMUNITY TITLE)  
PROPERTY: 7 RAWSON STREET, DUBBO  
APPLICANT/OWNER: MR N & MRS J DENNIS  
DATE LODGED: 24 NOVEMBER 2017 (ID18/170)**

The Committee had before it the report dated 12 February 2018 from the Planner regarding Development Application D2017-611 - Three (3) Lot Subdivision (Community Title) Property: 7 Rawson Street, Dubbo. The Committee met with Mr M Andrews regarding this matter.

Moved by Councillor K Parker and seconded by Councillor D Grant

**MOTION**

The Committee recommends:

1. That Development Application D2017-611 for a three (3) lot subdivision (Community Title) of Lot 1 DP 11095, 7 Rawson Street, Dubbo, be granted 'deferred commencement' consent subject to the conditions included as attached to the report of the Planner dated 12 February 2018 as Appendix 3.
2. That those who made submissions be advised of Council's determination in this matter.

**CARRIED**

*Councillor S Lawrence declared a pecuniary, significant interest in the matter now before the Committee and left the room and was out of sight during the Committee's consideration of this matter. The reason for such interest is that Councillor S Lawrence owns a neighbouring property.*

*Councillor G Mohr declared a non-pecuniary, significant interest in the matter now before the Committee and left the room and was out of sight during the Committee's consideration of this matter. The reason for such interest is that Councillor G Mohr has previously been a colleague of the complainant.*

*Councillor D Gumley declared a non-pecuniary, significant interest in the matter now before the Committee and left the room and was out of sight during the Committee's consideration of this matter. The reason for such interest is that Councillor D Gumley knows, through his employment, a party who holds an objection to this item.*

Councillor S Lawrence resumed chairmanship of the meeting.

**PDEC18/7      DEVELOPMENT APPLICATION D2017-620 - THREE (3) LOT SUBDIVISION  
(STRATA TITLE)  
PROPERTY: 1 POZIERES STREET, DUBBO  
APPLICANT/OWNER: FAODAIL PTY LTD  
DATE LODGED: 29 NOVEMBER 2017 (ID18/201)**

The Committee had before it the report dated 7 February 2018 from the Planner regarding Development Application D2017-620 - Three (3) Lot Subdivision (Strata Title) Property: 1 Pozieres Street, Dubbo.

Moved by Councillor J Diffey and seconded by Councillor B Shields

**MOTION**

**The Committee recommends that Development Application D2017-620 for a three (3) lot subdivision (Strata Title) of Lot 10 DP 1236532, 1 Pozieres Street, Dubbo be approved subject to the conditions included as Appendix 2.**

**CARRIED**



**PDEC18/8      MODIFIED DEVELOPMENT APPLICATION D2016-482 PART 2 - EXTRACTIVE INDUSTRY (QUARRY)  
PROPERTY: LOT 211 DP 1220433, 20L SHERATON ROAD, DUBBO  
OWNER/APPLICANT: REGIONAL HARDROCK PTY LTD  
LODGED: 26 SEPTEMBER 2017 (ID18/216)**

The Committee had before it the report dated 12 February 2018 from the Senior Planner regarding Modified Development Application D2016-482 Part 2 - Extractive Industry (Quarry).

Moved by Councillor D Gumley and seconded by Councillor J Ryan

**MOTION**

The Committee recommends:

1. That the Modified Development Application D2016-482 Part 2 for an extractive industry (quarry) at Lot 211 DP 1220433, 20L Sheraton Road, Dubbo, be granted consent subject to the conditions included as Appendix 1 of the report of the Senior Planner dated 12 February 2018 which includes the following amendments:
  - Modification to conditions 1, 4, 7, 11, 15, 22, 30, 40 and 48;
  - Deletion of conditions 8 and 42;
  - Additional condition 50; and
  - Notations 2, 6, 7 and 8 being amended.
2. That those who made submissions be advised of Council's determination in this matter.

**CARRIED**

The meeting closed at 5.55pm.

.....  
CHAIRMAN



DUBBO REGIONAL  
COUNCIL

## **Report of the Infrastructure, Community and Recreation Committee - meeting 19 February 2018**

**AUTHOR:** Administration Officer - Governance  
**REPORT DATE:** 4 January 2018

---

The Committee had before it the report of the Infrastructure, Community and Recreation Committee meeting held 19 February 2018.

### **RECOMMENDATION**

**That the report of the Infrastructure, Community and Recreation Committee meeting held on 19 February 2018, be adopted.**



**REPORT  
INFRASTRUCTURE, COMMUNITY AND  
RECREATION COMMITTEE  
19 FEBRUARY 2018**

**PRESENT:** Councillors J Diffey, V Etheridge, D Grant, D Gumley, A Jones, S Lawrence, G Mohr, K Parker, J Ryan and B Shields.

**ALSO IN ATTENDANCE:**

The General Manager, the Director Corporate Services, the Manager Governance and Risk (S Wade), the Administrative Officer Governance, the Director Economic Development and Business, the Communications Coordinator, the Director Infrastructure and Operations, the Manager Transport and Emergency, the Manager Water Supply and Sewerage, the Manager Infrastructure Strategy, the Manager Business Support – Infrastructure, the Director Planning and Environment, the Manager Building and Development Services, the Statutory Planning Services Team Leader, the Manager Strategic Planning Services, the Strategic Planning Supervisor, the Senior Planner, the Director Community and Recreation the Manager Social Services.

Councillor S Lawrence assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 5.30pm.

Clause ICRC18/11 was brought forward for consideration and was dealt with at this juncture.

**ICRC18/11 DUBBO NEIGHBOURHOOD CENTRE BIENNIAL ACTIVITIES REPORT (ID18/128)**

The Committee had before it the report dated 11 January 2018 from the Manager Social Services regarding Dubbo Neighbourhood Centre Biennial Activities Report. The Committee reports having met with Ms Michelle Redden, Dubbo Neighbourhood Centre regarding this matter.

Moved by Councillor D Grant and seconded by Councillor V Etheridge

**MOTION**

**The Committee recommends that the information contained within the report of the Manager Social Services, dated 11 January 2018 be noted.**

**CARRIED**

At this juncture the meeting adjourned, the time being 5.38 pm.

The meeting recommenced at 5.55pm.

**ICRC18/1 REPORT OF THE INFRASTRUCTURE, COMMUNITY AND RECREATION  
COMMITTEE - MEETING 11 DECEMBER 2017 (ID18/7)**

The Committee had before it the report of the Infrastructure, Community and Recreation Committee meeting held 11 December 2017.

Moved by Councillor V Etheridge and seconded by Councillor B Shields

**MOTION**

**The Committee recommends that the report of the Infrastructure, Community and Recreation Committee meeting held on 11 December 2017, be adopted.**

**CARRIED**

**ICRC18/2 WELLINGTON WATER STANDPIPE SALES - REVENUE POLICY 2017/2018  
(ID18/131)**

The Committee had before it the report dated 16 February 2018 from the Manager Water Supply and Sewerage regarding Wellington Water Standpipe Sales - Revenue Policy 2017/2018.

Moved by Councillor A Jones and seconded by Councillor D Grant

**MOTION**

**The Committee recommends:**

- 1. That the minimum charge provision for water standpipe sales in the Wellington, Mumbil and Geurie local area be removed to provide equity across the Dubbo Regional Council local government area.**
- 2. That the removal of the Water Standpipe minimum charge take effect from 1 March 2018.**

**CARRIED**

**ICRC18/3 PROPOSED COUNCIL ROAD CLOSURE ADJOINING LOT 44 DP 756916 -  
LOCATED BETWEEN BURRENDONG WAY AND KERRS CREEK (ID18/239)**

The Committee had before it the report dated 12 February 2018 from the Manager Transport and Emergency regarding Proposed Council Road Closure adjoining Lot 44 DP 756916 - located between Burrendong Way and Kerrs Creek.

Moved by Councillor G Mohr and seconded by Councillor A Jones

**MOTION**

**The Committee recommends:**

- 1. That Council consent to the closure by the NSW Department of Industry-Lands of the public road located adjoining LOT 44 in DP 756916.**
- 2. That it be noted that the road, pursuant to section 38(2) of the Roads Act, becomes vested in the Crown upon gazettal of the road closure.**

**CARRIED**

**ICRC18/4 PROPOSED ROAD CLOSURE OF PART FITZROY STREET ADJACENT TO  
COUNCIL'S LOT 10 DP 258615 (ID18/241)**

The Committee had before it the report dated 12 February 2018 from the Manager Transport and Emergency regarding Proposed Road Closure of Part Fitzroy Street adjacent to Council's Lot 10 DP 258615.

Moved by Councillor G Mohr and seconded by Councillor K Parker

**MOTION**

**The Committee recommends:**

- 1. That Council consent to an application being made to the Department of Industry – Crown Lands to close the subject area of public road in Fitzroy Street to the east of LOT 10 in DP 258615, for the purpose of disposal to adjacent land owners (S and P Maroulis) and J and D Temesvary, respectively.**
- 2. That Council prepare for sale LOT 10 in DP 258615 to the adjoining owners of LOT 8 DP 258615 and LOT 13 DP 816293 in conjunction with the closure and disposal of the redundant Fitzroy Street Road Reserve.**
- 3. That the price of the land to be disposed of be subject to an independent valuation of all parcels being prepared and include full recovery from the purchasers of development approval and other costs to be incurred by Council in presenting the land for sale.**
- 4. That any necessary documents be executed under the Common Seal of the Council.**

**CARRIED**

*Councillor D Grant declared a pecuniary, significant interest in the matter now before the Committee and left the room and was out of sight during the Committee's consideration of this matter. The reason for such interest is that Councillor D Grant has business dealings with S and P Maroulis through his work with Elders Insurance.*

**ICRC18/5 PROPOSED DEDICATION OF PUBLIC ROAD AT THE GILLINGHALL ROAD AND GOOLMA ROAD INTERSECTION (ID18/242)**

The Committee had before it the report dated 12 February 2018 from the Manager Transport and Emergency regarding Proposed Dedication of Public Road at the Gillinghall Road and Goolma Road Intersection.

Moved by Councillor A Jones and seconded by Councillor D Gumley

**MOTION**

**The Committee recommends:**

- 1. That Council consent to the proposed road widening at the intersection of Gillinghall Road and Goolma Road resulting in an additional area of land (160m<sup>2</sup>) being dedicated as Public Road.**
- 2. That any necessary documents be executed under the Common Seal of the Council.**

**CARRIED**

**ICRC18/6 PROPOSAL WALKWAY CLOSURE BETWEEN 36 AND 38 TWICKENHAM DRIVE, DUBBO (ID18/243)**

The Committee had before it the report dated 12 February 2018 from the Manager Transport and Emergency regarding Proposal Walkway Closure between 36 and 38 Twickenham Drive, Dubbo.

Moved by Councillor J Ryan and seconded by Councillor K Parker

**MOTION**

**The Committee recommends:**

- 1. The Council consent to a road closure application process being initiated in respect of the public walkway located between 36 and 38 Twickenham Drive, Dubbo.**
- 2. That it be noted that the road closure application requires a public notice to be advertised and comments invited within a 28 day period prior to any application being lodged.**
- 3. That a further report be submitted to Council in respect of the result of such public consultation.**
- 4. That any necessary documents be executed under the Common Seal of the Council.**

**CARRIED**

**ICRC18/7 REQUEST FOR REVIEW OF WATER CHARGES - ASSESSMENT 1162677  
(ID18/204)**

The Committee had before it the report dated 2 February 2018 from the Director Infrastructure and Operations regarding Request for Review of Water Charges - Assessment 1162677.

Moved by Councillor K Parker and seconded by Councillor D Gumley

**MOTION**

**The Committee recommends that Council confirm the current adjustment in outstanding Water Access Charges for 50 mm and 100 mm fire services for Assessment 1162677, as outlined in the report to Council of 19 February 2018 on this matter, of \$6,059.85.**

**CARRIED**

*Councillor J Diffey declared a non-pecuniary, less than significant interest in the matter now before the Committee and remained in the room and was out of sight during the Committee's consideration of this matter. The reason for such interest is that Mr and Mrs Day's property is located in community plan that Councillor J Diffey previously managed as a strata manager for Dubbo Strata Management.*

**ICRC18/8 REPORT OF THE SOCIAL JUSTICE AND CRIME PREVENTION WORKING PARTY -  
MEETING 31 JANUARY 2018 (ID18/208)**

The Committee had before it the report of the Social Justice and Crime Prevention Working Party meeting held 31 January 2018.

Moved by Councillor B Shields and seconded by Councillor V Etheridge

**MOTION**

**The Committee recommends that the report of the Social Justice and Crime Prevention Working Party meeting held on 31 January 2018, be adopted.**

**CARRIED**

**ICRC18/9 2017-2020 DUBBO REGIONAL COUNCIL DISABILITY INCLUSION ACTION PLAN  
UPDATE (ID18/130)**

The Committee had before it the report dated 23 January 2018 from the Manager Social Services regarding 2017-2020 Dubbo Regional Council Disability Inclusion Action Plan Update.

Moved by Councillor J Diffey and seconded by Councillor D Gumley

**MOTION**

**The Committee recommends that the information contained within the report of the Manager Social Services dated 22 January 2018 be noted.**

**CARRIED**

**ICRC18/10 DUBBO FAMILY DAY CARE SCHEME-PROPOSED INCREASE IN FEES AND THE PROPOSED INTRODUCTION OF A BUILDING LEASE (ID18/129)**

The Committee had before it the report dated 22 January 2018 from the Manager Social Services regarding Dubbo Family Day Care Scheme-Proposed Increase in Fees and the Proposed Introduction of a Building Lease.

Moved by Councillor G Mohr and seconded by Councillor D Gumley

**MOTION**

The Committee recommends:

1. That the information contained within the report of the Manager Social Services dated 22 January 2018 be noted.
2. That the Dubbo Family Day Care Scheme increase the Parent Administration Levy from the current figure of \$1.00/hour to \$1.75/hour by 1 July 2019. Such increase will be undertaken in .25 cents/hour blocks from 1 March 2018 to 1 July 2019 as attached to the report of the Manager Social Services dated 22 January 2018 as Appendix 1.
3. That the Dubbo Family Day Care Scheme lease the learning environment facilities located within the Coordination Unit on an as needs basis at a cost of \$20 per session from 1 March 2018. Educational resources located within the facility to be leased at \$10 per session from 1 March 2018 as attached to the report of the Manager Social Services dated 22 January 2018 as Appendix 1.
4. That the increase in fees and the introduction of new fees are monitored so that the Dubbo Family Day Care Scheme remains a viable cost effective option for child care in the community.

**CARRIED**

*Councillor J Diffey declared a pecuniary, significant interest in the matter now before the Committee and left the room and was out of sight during the Committee's consideration of this matter. The reason for such interest is that Councillor J Diffey's daughter is cared for by Dubbo Family Day care.*

**ICRC18/12 VICTORIA PARK REDEVELOPMENT ADVISORY COMMITTEE MEMBERSHIP (ID18/200)**

The Committee had before it the report dated 1 February 2018 from the Governance Team Leader regarding Victoria Park Redevelopment Advisory Committee membership.

Moved by Councillor B Shields and seconded by Councillor K Parker

**MOTION**

The Committee recommends that Council determine two Councillor Representatives on the Victoria Park Redevelopment Advisory Committee.

**CARRIED**



**ICRC18/13 STREET TREE ADVISORY COMMITTEE (ID18/225)**

The Committee had before it the report dated 8 February 2018 from the Manager Governance and Risk regarding Street Tree Advisory Committee.

Moved by Councillor B Shields and seconded by Councillor G Mohr

**MOTION**

**The Committee recommends:**

- 1. That the Councillor representatives on the Street Tree Advisory Committee be determined by Council.**
- 2. That the four (4) Community representatives on the Street Tree Advisory Committee be determined by Council.**
- 3. That the draft Terms of Reference as attached to the report of the Manager Governance and Risk dated 8 February 2018 as Appendix 2 be adopted.**
- 4. That the draft Delegation of Authority to the Street Tree Advisory Committee as attached to the report of the Manager Governance and Risk dated 8 February 2018 as Appendix 3 be adopted.**

**CARRIED**

**ICRC18/14 REPORT OF THE CYCLING FACILITY WORKING PARTY - MEETING 29 JANUARY 2018 (ID18/207)**

The Committee had before it the report of the Cycling Facility Working Party meeting held 29 January 2018.

Moved by Councillor B Shields and seconded by Councillor A Jones

**MOTION**

**The Committee recommends that the report of the Cycling Facility Working Party meeting held on 29 January 2018, be adopted.**

**CARRIED**

**ICRC18/15 WET WEATHER POLICY (ID18/199)**

The Committee had before it the report dated 1 February 2018 from the Recreation Coordinator regarding Wet Weather Policy.

Moved by Councillor D Gumley and seconded by Councillor V Etheridge

**MOTION**

The Committee recommends:

1. That the information contained within the report of the Recreation Coordinator dated 1 February 2018 be noted.
2. That the draft Wet Weather Policy as attached to the report of the Recreation Coordinator dated 1 February 2018 as Appendix 1 be adopted.
3. That the policy be communicated through the Dubbo Regional Sports Council Dubbo and Wellington General meetings to be held in March 2018.

**CARRIED**

**ICRC18/16 GROUND ALLOCATION POLICY (ID18/198)**

The Committee had before it the report dated 1 February 2018 from the Recreation Coordinator regarding Ground Allocation Policy.

Moved by Councillor D Grant and seconded by Councillor D Gumley

**MOTION**

The Committee recommends:

1. That the information contained within the report of the Recreation Coordinator dated 1 February 2018 be noted.
2. That the draft Ground Allocation Policy as attached to the report of the Recreation Coordinator dated 1 February 2018 as Appendix 1 be adopted.
3. The policy be communicated through the Dubbo Regional Sports Council Dubbo and Wellington General meetings to be held in March 2018.

**CARRIED**

**ICRC18/17 SPORTING ORGANISATION FEES AND CHARGES 2018/2019 (ID18/185)**

The Committee had before it the report dated 31 January 2018 from the Recreation Coordinator regarding Sporting Organisation Fees and Charges 2018/2019.

Moved by Councillor J Diffey and seconded by Councillor D Grant

**MOTION**

The Committee recommends:

1. That the information contained within the report of the Recreation Coordinator dated 31 January 2018 be noted.
2. That a thirty percent (30%) blanket subsidy be applied to all sporting organisation

sporting ground preparation fees and charges excluding litter control and included in the 2018/2019 Draft Dubbo Regional Council Revenue Policy.

3. That no subsidy be applied to litter control for any sporting organisation.
4. That the Recreation Coordinator communicate the subsidy to be applied to all sporting organisation fees and charges excluding litter control through the Dubbo Regional Sports Council following adoption by Council.
5. That twenty five percent (25%) of the total revenue from sporting organisation fees and charges be contributed to the Dubbo Regional Sports Council Playing Field Improvement Fund and be made available, upon application and assessment to all sporting organisations who are members of the Council and contribute fees.
6. That the Recreation Coordinator review the sporting ground preparation agreed briefs and associated fees and charges annually.

Moved by Councillor G Mohr and seconded by Councillor A Jones

#### AMENDMENT

**The Committee recommends:**

1. That the information contained within the report of the Recreation Coordinator dated 31 January 2018 be noted.
2. That a thirty percent (30%) blanket subsidy be applied to all sporting organisation sporting ground preparation fees and charges excluding litter control and included in the 2018/2019 Draft Dubbo Regional Council Revenue Policy. With a further report to be brought to Council outlining results of further consultation with effected sporting organisations.
3. That no subsidy be applied to litter control for any sporting organisation.
4. That the Recreation Coordinator communicate the subsidy to be applied to all sporting organisation fees and charges excluding litter control through the Dubbo Regional Sports Council following adoption by Council.
5. That twenty five percent (25%) of the total revenue from sporting organisation fees and charges be contributed to the Dubbo Regional Sports Council Playing Field Improvement Fund and be made available, upon application and assessment to all sporting organisations who are members of the Council and contribute fees.
6. That the Recreation Coordinator review the sporting ground preparation agreed briefs and associated fees and charges annually.

The amendment on being put to the meeting was carried.

CARRIED

The amendment then became the motion and on being put to the meeting was carried.

CARRIED

**ICRC18/18 REPORT OF THE SISTER CITIES ADVISORY COMMITTEE - MEETING 7 FEBRUARY 2018 (ID18/251)**

The Committee had before it the report of the Sister Cities Advisory Committee meeting held 7 February 2018.

Moved by Councillor B Shields and seconded by Councillor A Jones

**MOTION**

**That the report of the Sister Cities Advisory Committee meeting held on 7 February 2018, be adopted.**

**CARRIED**

At this juncture the meeting adjourned, the time being 6.20pm.

The meeting recommenced at 6.37pm.

**ICRC18/19 REPLACEMENT OF PENSTOCK AND REFLUX VALVES AT TROY GULLY SEWAGE PUMP STATION (Q17-043) (ID18/222)**

The Committee had before it the report dated 7 February 2018 from the Manager Water Supply and Sewerage regarding Replacement of Penstock and Reflux Valves at Troy Gully Sewage Pump Station (Q17-043).

Moved by Councillor D Gumley and seconded by Councillor A Jones

**MOTION**

**The Committee recommends that members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned information that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i)).**

**CARRIED**

Moved by Councillor D Gumley and seconded by Councillor G Mohr

**MOTION**

**The Committee recommends:**

- 1. That Council accept the quotation from Ted Wilson and Sons for the Replacement of Penstock and Reflux Valves at the Troy Gully Sewage Pump Station in the amount of \$280,000 (ex GST).**
- 2. That the necessary documents be executed under the Common Seal of Council.**
- 3. That the documents and consideration in regards to this matter remain confidential to Council.**

**CARRIED**

**ICRC18/20 WHYLANDRA STREET WATER AND SEWER MAIN REPLACEMENT (T17-013)  
(ID18/218)**

The Committee had before it the report dated 7 February 2018 from the Manager Water Supply and Sewerage regarding Whylandra Street Water and Sewer Main Replacement (T17-013).

Moved by Councillor D Gumley and seconded by Councillor A Jones

**MOTION**

**The Committee recommends that members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned information that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i)).**

**CARRIED**

Moved by Councillor V Etheridge and seconded by Councillor G Mohr

**MOTION**

**The Committee recommends:**

- 1. That the Tender of Killard Excavation Pty Ltd in the amount of \$997,241.87 (inc GST) for the construction of new water and sewer mains in Whylandra Street Dubbo be accepted.**
- 2. That the necessary documents be executed under the Common Seal of Council.**
- 3. That the documents and consideration in regards to this matter remain confidential to Council.**

**CARRIED**

**ICRC18/21 CONSTRUCTION OF NEW MACQUARIE RIVER WATER SUPPLY UNDERBORE  
(T17-039) (ID18/219)**

The Committee had before it the report dated 7 February 2018 from the Manager Water Supply and Sewerage regarding Construction of New Macquarie River Water Supply Underbore (T17-039).

Moved by Councillor D Gumley and seconded by Councillor A Jones

**MOTION**

**The Committee recommends that members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned information that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i)).**

**CARRIED**

Moved by Councillor G Mohr and seconded by Councillor V Etheridge

**MOTION**

1. That the Tender of Dunstons Construction Group Pty Ltd in the amount of \$640,454.55 (ex GST) for the Construction of New Macquarie River Water supply Underbore be accepted.
2. That the necessary documents be executed under the Common Seal of Council.
3. That the documents and consideration in regards to this matter remain confidential to Council.

**CARRIED**

**ICRC18/22 TENDER - SUPPLY AND INSTALLATION OF PLAYGROUND EQUIPMENT AT DUBBO REGIONAL BOTANIC GARDEN (T17-045) (ID18/232)**

The Committee had before it the report dated 11 February 2018 from the Manager Recreation and Open Space regarding Tender - Supply and Installation of Playground Equipment at Dubbo Regional Botanic Garden (T17-045).

Moved by Councillor D Gumley and seconded by Councillor A Jones

**MOTION**

The Committee recommends that members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned information that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i)).

**CARRIED**

Moved by Councillor B Shields and seconded by Councillor V Etheridge

**MOTION**

The Committee recommends:

1. That the information contained within the report of the Manager Recreation and Open Space dated 11 February 2018 be noted.
2. That GardenScape Design (Dubbo) Pty Ltd be awarded the contract for the Supply and Installation of Playground Equipment at Dubbo Regional Botanic Garden at a cost of \$660,094 ex GST.
3. That any necessary documents be executed under the Common Seal of the Council.
4. That the documents and considerations in regard to this matter remain confidential to Council.

**CARRIED**

**ICRC18/23 TENDER FOR THE DESIGN, SUPPLY AND INSTALLATION OF A WATER PLAY AREA AT THE DUBBO AQUATIC LEISURE CENTRE - T17-033 (ID18/195)**

The Committee had before it the report dated 30 January 2018 from the Sporting Asset Coordinator regarding Tender for the Design, Supply and Installation of a Water Play Area at the Dubbo Aquatic Leisure Centre - T17-033.

Moved by Councillor D Gumley and seconded by Councillor A Jones

**MOTION**

**The Committee recommends that members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned information that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i)).**

**CARRIED**

Moved by Councillor D Grant and seconded by Councillor D Gumley

**MOTION**

**The Committee recommends that:**

- 1. That the information contained within the report of the Sporting Asset Coordinator dated 30 January 2018 be noted.**
- 2. That the tender of Stanaway Pty Ltd trading as: David Payne Construction (option 2) be selected for the Design, Supply and Installation of Water Play Area at the Dubbo Aquatic Leisure Centre of a cost of \$888,207 (ex GST).**
- 3. That any necessary documents be executed under the Common Seal of Council.**
- 4. That the documents and considerations in regards to this matter remain confidential to Council.**

**CARRIED**

The meeting closed at 6.39pm.

.....  
CHAIRMAN



DUBBO REGIONAL  
COUNCIL

## **Report of the Economic Development, Business and Corporate Committee - meeting 19 February 2018**

**AUTHOR:** Administration Officer - Governance  
**REPORT DATE:** 4 January 2018

---

The Committee had before it the report of the Economic Development, Business and Corporate Committee meeting held 19 February 2018.

### **RECOMMENDATION**

**That the report of the Economic Development, Business and Corporate Committee meeting held on 19 February 2018, be adopted.**





**REPORT  
ECONOMIC DEVELOPMENT, BUSINESS AND  
CORPORATE COMMITTEE  
19 FEBRUARY 2018**

**PRESENT:** Councillors J Diffey, V Etheridge, D Grant, D Gumley, A Jones, S Lawrence, G Mohr, K Parker, J Ryan and B Shields.

**ALSO IN ATTENDANCE:**

The General Manager, the Director Corporate Services, the Manager Governance and Risk (S Wade), the Administrative Officer Governance, the Director Economic Development and Business, the Communications Coordinator, the Director Infrastructure and Operations, the Manager Transport and Emergency, the Manager Water Supply and Sewerage, the Manager Infrastructure Strategy, the Manager Business Support – Infrastructure, the Director Planning and Environment, the Manager Building and Development Services, the Statutory Planning Services Team Leader, the Manager Strategic Planning Services, the Strategic Planning Supervisor, the Senior Planner, the Director Community and Recreation the Manager Social Services.

Councillor G Mohr assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 6.21pm.

**EDBC18/1 REPORT OF THE ECONOMIC DEVELOPMENT, BUSINESS AND CORPORATE COMMITTEE - MEETING 11 DECEMBER 2017 (ID18/8)**

The Committee had before it the report of the Economic Development, Business and Corporate Committee meeting held 11 December 2017.

Moved by Councillor D Grant and seconded by Councillor K Parker

**MOTION**

**The Committee recommends that the report of the Economic Development, Business and Corporate Committee meeting held on 11 December 2017, be adopted.**

**CARRIED**

**EDBC18/2 2017/2018 OPERATIONAL PLAN - DECEMBER 2017 QUARTERLY REVIEW  
(ID18/217)**

The Committee had before it the report dated 7 February 2018 from the General Manager regarding 2017/2018 Operational Plan - December 2017 Quarterly Review.

Moved by Councillor A Jones and seconded by Councillor J Ryan

**MOTION**

**The Committee recommends:**

- 1. That the Quarterly Operational Plan Review Statements as at 31 December 2017, as attached to the report of the General Manager dated 7 February 2017, be adopted and such sums voted for such purpose.**
- 2. That the Statement of the Responsible Accounting Officer that Council is in a satisfactory financial position having regard to the changes herewith to the original budget, be noted.**
- 3. That the contracts, consultants, legal expenses and cash and investments information be noted.**

**CARRIED**

**EDBC18/3 PAYMENT OF EXPENSES AND PROVISION OF FACILITIES FOR THE MAYOR AND  
COUNCILLORS (ID18/224)**

The Committee had before it the report dated 7 February 2018 from the General Manager regarding Payment of Expenses and Provision of Facilities for the Mayor and Councillors.

Moved by Councillor V Etheridge and seconded by Councillor D Gumley

**MOTION**

**The Committee recommends that the policy "Payment of Expenses and Provision of Facilities for the Mayor and Councillors" as attached as Appendix 1 to the report of the General Manager dated 7 February 2018, be placed on Public Exhibition for a period of twenty eight (28) days inviting the public to make submissions.**

**CARRIED**

**EDBC18/4 ESTABLISHMENT OF JOINT ORGANISATIONS (ID18/230)**

The Committee had before it the report dated 9 February 2018 from the General Manager regarding Establishment of Joint Organisations.

Moved by Councillor B Shields and seconded by Councillor S Lawrence

**MOTION**

**The Committee recommends:**

- 1. That Council receive and note the information contained within the report of the General Manager dated 9 February 2018.**
- 2. That Council hold a workshop in March 2018 to review the benefits of a Joint Organisation after the Regulations are released.**
- 3. That a further report regarding Council potentially joining a joint organisation be prepared by the General Manager for Council's consideration in March 2018.**

**CARRIED**

**EDBC18/5 MANAGING UNREASONABLE COMPLAINANT CONDUCT (UCC) POLICY (ID18/238)**

The Committee had before it the report dated 12 February 2018 from the Internal Ombudsman regarding Managing Unreasonable Complainant Conduct (UCC) Policy.

Moved by Councillor B Shields and seconded by Councillor D Gumley

**MOTION**

**The Committee recommends that the draft Unreasonable Complainant Conduct (UCC) Policy as attached to the report of the Internal Ombudsman dated 12 February 2018 as Appendix 1 be adopted.**

**CARRIED**

**EDBC18/6 INVESTMENTS UNDER SECTION 625 OF THE LOCAL GOVERNMENT ACT - JANUARY 2018 (ID18/212)**

The Committee had before it the report dated 5 February 2018 from the Director Corporate Services regarding Investments Under Section 625 of the Local Government Act - January 2018.

Moved by Councillor B Shields and seconded by Councillor J Diffey

**MOTION**

**The Committee recommends that the information provided within the report of the Director Corporate Services, dated 5 February 2018 be noted.**

**CARRIED**

*Councillor K Parker declared a non-pecuniary, less than significant interest in the matter now before the Committee and left the room and was out of sight during the Committee's consideration of this matter. The reason for such interest is that Councillor K Parker is the Manager of the Dubbo Branch of the Bank of Queensland, a bank that Council has funds invested with.*

**EDBC18/7 INVESTMENTS UNDER SECTION 625 OF THE LOCAL GOVERNMENT ACT - DECEMBER 2017 (ID18/211)**

The Committee had before it the report dated 5 February 2018 from the Director Corporate Services regarding Investments Under Section 625 of the Local Government Act - December 2017.

Moved by Councillor B Shields and seconded by Councillor D Gumley

**MOTION**

**The Committee recommends that the information provided within the report of the Director Corporate Services, dated 5 February 2018 be noted.**

**CARRIED**

*Councillor K Parker declared a non-pecuniary, less than significant interest in the matter now before the Committee and left the room and was out of sight during the Committee's consideration of this matter. The reason for such interest is that Councillor K Parker is the Manager of the Dubbo Branch of the Bank of Queensland, a bank that Council has funds invested with.*

**EDBC18/8 CODE OF MEETING PRACTICE (ID18/210)**

The Committee had before it the report dated 5 February 2018 from the Manager Governance and Risk regarding Code of Meeting Practice.

Moved by Councillor A Jones and seconded by Councillor B Shields

**MOTION**

**The Committee recommends that the draft Code of Meeting Practice and Meeting Procedures as appended to the report of the Manager Governance and Risk dated 5 February 2018 be adopted.**

**CARRIED**

**EDBC18/9 COMMUNITY SUPPORT BASED PROCUREMENT POLICY (ID18/245)**

The Committee had before it the report dated 12 February 2018 from the Manager Financial Operations regarding Community Support Based Procurement Policy.

Moved by Councillor B Shields and seconded by Councillor D Gumley

**MOTION**

**The Committee recommends that the draft Community Support Based Procurement Policy as attached to the report of the Manager Financial Operations dated 12 February 2018 be adopted.**

**CARRIED**

**EDBC18/10 REQUEST FOR REVIEW OF WATER CONSUMPTION AND NON-RESIDENTIAL SEWER CHARGES ISSUED FOR 135-141 BRISBANE STREET DUBBO (ID18/202)**

The Committee had before it the report dated 1 February 2018 from the Revenue Accountant regarding Request for review of Water Consumption and Non-Residential Sewer Charges issued for 135-141 Brisbane Street Dubbo.

Moved by Councillor S Lawrence and seconded by Councillor D Grant

**MOTION**

**The Committee recommends:**

- 1. That the Non-Residential Sewer Charges issued for the period 1 December 2016 to 2 June 2017, being billing periods 3 and 4 of the 2016/2017 financial year, be adjusted with the accounts to be based on average water consumption for the corresponding billing periods for the last three financial years.**
- 2. That as a result of recommendation 1 above an amount of \$20,698.70 be written off.**

**CARRIED**

*Councillor D Gumley declared a non-pecuniary, less than significant interest in the matter now before the Committee and remained in the room during the Committee's consideration of this matter. The reason for such interest is that Dubbo Court House is a location where Councillor D Gumley performs a significant part of his employment and that such interest would not impair his decision making on the matter.*

*Councillor G Mohr declared a non-pecuniary, less than significant interest in the matter now before the Committee and remained in the room during the Committee's consideration of this matter. The reason for such interest is that Councillor G Mohr is employed by the Department of Justice, Dubbo Court House is one of his work locations and that such interest would not impair his decision making on the matter.*

**EDBC18/11 REQUEST FOR ADJUSTMENT TO NON-RESIDENTIAL SEWER AND TRADE WASTE ACCOUNTS FOR 161 BRISBANE STREET DUBBO (ID18/193)**

The Committee had before it the report dated 1 February 2018 from the Revenue Accountant regarding Request for Adjustment to Non-Residential Sewer and Trade Waste Accounts for 161 Brisbane Street Dubbo.

Moved by Councillor K Parker and seconded by Councillor D Grant

**MOTION**

**The Committee recommends:**

- 1. That the Non-Residential Sewer Charges and Trade Waste Treatment Charges for the period 2 June 2017 to 1 December 2017, being billing period 1 and 2 of the 2017/2018 financial year, be adjusted with the accounts to be based on the average water consumption for the corresponding billing periods for the last three financial years.**
- 2. That as a result of recommendation 1 above an amount of \$21,190.32 be written off.**

**CARRIED**

At this juncture the meeting adjourned, the time being 6.34pm.

The meeting recommenced at 6.36pm.

**EDBC18/12 THE CONSTRUCTION OF THE PROPOSED AEROMEDICAL FACILITY AT THE DUBBO CITY REGIONAL AIRPORT (T17-050) (ID18/244)**

The Committee had before it the report dated 12 February 2018 from the Director Economic Development and Business regarding The Construction of the Proposed Aeromedical Facility at the Dubbo City Regional Airport (T17-050).

Moved by Councillor D Gumley and seconded by Councillor A Jones

**MOTION**

**The Committee recommends that members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned information that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i)).**

**CARRIED**

Moved by Councillor B Shields and seconded by Councillor V Etheridge

**MOTION**

The Committee recommends:

1. That the tender from MAAS Civil Pty Ltd be accepted in the amount of \$2,095,347.24 (ex GST).
2. That any necessary documentation in relation to this matter be executed under the common seal of the Council.
3. That the documents and considerations in regard to this matter remain confidential to Council.

**CARRIED**

**EDBC18/13 QUOTATION FOR THE RELOCATION OF BUILDINGS AT THE RURAL FIRE SERVICE TRAINING FACILITY (Q17-042) (ID18/231)**

The Committee had before it the report dated 9 February 2018 from the Manager Property Assets regarding Quotation for the Relocation of Buildings at the Rural Fire Service Training Facility (Q17-042).

Moved by Councillor D Gumley and seconded by Councillor A Jones

**MOTION**

The Committee recommends that members of the press and public be excluded from the meeting during consideration of this item, the reason being that the matter concerned information that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i)).

**CARRIED**

Moved by Councillor V Etheridge and seconded by Councillor D Grant

**MOTION**

The Committee recommends:

1. That negotiations are carried out with the three building owners and an alternative arrangement be approved by the General Manager and the Project Working Group with regard to their relocation/demolition.
2. That the documents and considerations in regard to this matter remain confidential to Council.

**CARRIED**

The meeting closed at 6.37pm.

.....  
CHAIRMAN



DUBBO REGIONAL  
COUNCIL

## **Report of the Audit and Risk Management Committee - meeting 19 February 2018**

**AUTHOR: Administration Officer - Governance**  
**REPORT DATE: 15 February 2018**

---

The Committee had before it the report of the Audit and Risk Management Committee meeting held 19 February 2018.

### **RECOMMENDATION**

**That the report of the Audit and Risk Management Committee meeting held on 19 February 2018, be adopted.**

Appendices:

**1** [↓](#) Reports - Audit and Risk Management Committee - 19 February 2018





**REPORT  
AUDIT AND RISK MANAGEMENT  
COMMITTEE  
19 FEBRUARY 2018**

---

**PRESENT:**

**Core Members (Voting):**

Councillor B Shields, Mr A Fletcher (Independent Member) and Mr J Walkom (Independent Member).

**Attendees (Non-Voting):**

Councillor A Jones, Mr M Monarco and Ms R Meimaroglou (Audit Office) via teleconference, the General Manager, the Internal Auditor, the Director Corporate Services, the Manager Financial Operations, Mr J Shanks (Luka Group) and the Audit/Statutory Accountant.

Mr J Walkom assumed chairmanship of the meeting.

The proceedings of the meeting commenced at 11.02am.

**AUD18/1 PRESENTATION OF COUNCIL'S 2016/2017 FINANCIAL STATEMENTS  
(ID18/240)**

The Committee had before it the report dated 12 February 2018 from the Manager Financial Operations regarding Presentation of Council's 2016/2017 Financial Statements.

**RECOMMENDATION**

1. **That the information provided in the report by the Manager Financial Operations on Dubbo Regional Council 2017 Financial Statements and External Auditor's Report / Update be noted.**
2. **The Audit and Risk Management Committee is not aware of any issues that would preclude the Dubbo Regional Council from adopting the financial statements for the year ended 30 June 2017 as presented. The Audit and Risk Management Committee has reviewed and discussed the audit process and received confirmation from the External Auditor that:**
  - **They have been provided access to all necessary records.**
  - **Auditor staff are suitably qualified to conduct the audit.**
  - **Had sufficient time to completed.**
  - **Items identified have been resolved to their satisfaction.**
  - **Representations made in the External Auditors Client Services Report have been noted.**

The meeting closed at 11.36am.

.....  
CHAIRMAN



## REPORT: Presentation of Council's 2016/2017 Financial Statements

**AUTHOR:** Manager Financial Operations  
**REPORT DATE:** 12 February 2018  
**TRIM REFERENCE:** ID18/240

### EXECUTIVE SUMMARY

The Local Government Act 1993 requires that Council prepare financial statements annually and must meet specific requirements in preparing and presenting the annual financial statements.

Section 413 of the Local Government Act 1993, provides as follows:

- 413 (1) *A Council must prepare financial reports for each year, and must refer them for audit as soon as practicable (having regard to the requirements of section 416(1)) after the end of that year.*
- (2) *A council's financial reports must include:*
- (a) *a general purpose financial report: and*
  - (b) *any other matter prescribed by the regulations, and*
  - (c) *a statement in the approved form by the Council as to its opinion on the general purpose financial report.*
- (3) *The general purpose financial report must be prepared in accordance with this Act [Local Government Act 1993] and the regulations, and requirements of:*
- (a) *the publications issued by the Australian Accounting Standards Board, as in force for the time being, subject to the regulations, and*
  - (b) *such other standards as may be prescribed by the regulations.*

Clause 214 of the Local Government (General) Regulation 2005 imposes additional requirements for preparation of a Council's financial reports.

- (1) *For the purpose of Section 413(2)(b) of the Act, any matters required by the Code [Local Government Code of Accounting Practice and Financial Reporting] or the Manual [Local Government Asset Accounting Manual] to be included in Council's financial reports are prescribed matters.*
- (2) *For the purpose of section 413(3)(b) of the Act, the Code and the Manual are prescribed standards.*

Section 416(1) of the Local Government Act 1993 requires that: "A Council's financial reports for a year must be prepared and audited within the period of 4 months after the end of that

AUDIT AND RISK MANAGEMENT COMMITTEE  
19 FEBRUARY 2018

**AUD18/1**

year". Due to the amalgamation between the former Dubbo City and Wellington Council's an extension to lodge Councils 2016/2017 financial statements was granted by the Office of Local Government until the 28 February 2018.

**ORGANISATIONAL VALUES**

Customer Focused: The audited Financial Statements are presented to the community to provide them a better understanding of Council's financial position and to ensure they are true and fair with no material misstatement. Notes in the Financial Statements are designed to provide users with additional information on items appearing in the Income Statement and Balance Sheet.

Integrity: Section 413 of the Local Government Act 1993, provides as that the general purpose financial report must be prepared in accordance with this Act and the regulations, and requirements of the publications issued by the Australian Accounting Standards Board, as in force for the time being, subject to the regulations, and such other standards as may be prescribed by the regulations.

One Team: Preparation of the Annual Financial Statements requires coordination and input from across all of Council's operations.

**FINANCIAL IMPLICATIONS**

The financial statements show Council to be in a sound financial position as at 30 June 2017.

**POLICY IMPLICATIONS**

There are no policy implications arising from this report.

**RECOMMENDATION**

1. **That the financial statements for the year ended 30 June 2017 be accepted by the Council.**
2. **That the Audit Reports for the General Purpose Financial Statements and the Audit Reports for the Special Purpose Financial Statements be tabled at the Ordinary Meeting of Council to be held on 26 February 2018.**

*Jane Bassingthwaight*  
Manager Financial Operations

**AUDIT AND RISK MANAGEMENT COMMITTEE  
19 FEBRUARY 2018**

**AUD18/1**

**REPORT**

The General Purpose Financial Statements of Council for the year ended 30 June 2017 have been completed in accordance with the above requirements. The Statements required by Section 413(2)(c) are attached.

In regard to preparation, the financial reports were prepared outside the time frame prescribed by Section 416(1) as an extension was granted under Section 416(2) of the Act where Council applies for an extension, and 416(3) of the Act where the auditor requests an extension, which was granted until 28 February 2018. The extensions were granted due to the complication of the financial year being the 13 May 2016 to 30 June 2017 and the 2016/2017 Financial Statements being the first consolidated set of financial statements for the new entity Dubbo Regional Council.

As required by the Australian Accounting Standard AASB 101, the General Purpose Financial Statements are prepared on a consolidated basis and includes all entities of the Council as well as Council's interest in the Macquarie Regional Library Joint Venture. The following entities are included in the general purpose financial reports:

- General Purpose Operations
- Water Supply
- Sewerage
- Macquarie Regional Library Joint Venture

The General Purpose Financial Statements consists of an Income Statement which provides information on the changes in net assets resulting from operations, a Statement of Comprehensive Income which includes transfers to and from Revaluation Reserves, Statement of Financial Position, which shows the assets and liabilities of the Council at the end of the year, Statement of Changes in Equity which shows the movement in equity for the year and Statement of Cash Flows which provides information on inflows and outflows of cash for the year, Notes to the General Purpose Financial Statements which provide more detail on items appearing in the statements. The statements also consist of Special Schedules which are required by the Code of Accounting Practice and provide further detail on cost of services and other statistical information required by special purpose users such as the Office of Local Government and the Office of Environment and Heritage, and Special Purpose Financial Statements designed to meet National Competition Policy reporting requirements for Category 1 and 2 businesses.

In regard to the financial results for the year, the Income Statement shows the change in net assets resulting from operations for the year to be a \$61.271m surplus. Significant items relating to the Income statement are as follows.

1. Included in revenues is an amount of \$10.58m, which is the value of infrastructure assets that have been contributed by developers as a result of subdivision developments during 2016/2017.

**AUDIT AND RISK MANAGEMENT COMMITTEE  
19 FEBRUARY 2018**

**AUD18/1**

2. Capital Grants and Contributions amounted to \$28.563m, which includes the \$9m provided from the State Government for the amalgamation of the former Dubbo City Council and Wellington Council.
3. The first instalment of the Financial Assistance Grants (FAG) of \$5.466m for 2017/2018 has been paid in advance. This will have a significant positive effect on the 2016/2017 Operating Ratio and Operating Result from continuing operations, but will adversely impact the 2017/2018 Financial Year result if the 2018/2019 Financial Assistance Grant is also not also paid in advance.
4. New Council implementation Fund of \$5m provided from the State Government for the amalgamation of the former Dubbo City Council and Wellington Council.
5. Community Grant Funding of \$1m provided from the State Government for the amalgamation of the former Dubbo City Council and Wellington Council.

It must be noted that the net operating result for the period before grants and contributions provided for capital purposes is \$25.116m surplus.

Expenditure on the acquisition of infrastructure assets such as roads, footpaths, cycleways, stormwater drainage, water and sewer infrastructure, parks, gardens, plant and equipment are funded from cash flows from operating activities and amounted to \$52.872m, excluding the value of assets contributed by developers.

The Statement of Financial Position indicates that Council is in a sound financial position with Net Current Assets of \$63.27m.

Cash and Investments total \$188.125m, which is significant, however, it should be noted that there are restrictions on the future use of these funds as follows. As per the details on Note 6, the following restrictions have been imposed by legislation or other externally imposed requirements:

	\$'000
Developer Contributions -Section 94 (EP & A Act) & Section 64 (Local Government Act)	11,609
Unexpended Grants	21,776
Water & Sewer Services (The assets of these Funds can only be used for the purposes of the fund)	72,465
Domestic Waste Management Services (The assets can only be used for Domestic Waste purposes)	3,248
Stormwater Drainage	

**AUDIT AND RISK MANAGEMENT COMMITTEE  
19 FEBRUARY 2018**

**AUD18/1**

(The assets can only be used for Stormwater purposes)	3,204
<b>Total External Restrictions</b>	<b>\$112,302</b>

As also detailed on Note 6, Council has previously resolved to set aside funds in the form of specific cash or investments for future long term purposes with these internally restricted assets totalling \$71.997m.

In terms of available funds, the balance at 30 June 2017 was \$3.826m disclosed as the unrestricted cash after internal and external restrictions have been deducted from total cash held.

In the 2016/2017 financial year, Council was required by the Code of Accounting Practice to revalue its Water and Sewerage assets. As a result of this revaluation and reassessment of remaining useful lives, the value of these classes of assets increased by \$122.836m.

Section 413(1) requires Council to prepare Financial Reports for each year and refer them for audit as soon as practicable (having regard to the requirements of Section 416(1)). Section 415(1) provides that the Council's auditor must audit the Council's Financial Reports as soon as practicable (having regard to the requirements of Section 416(1)) after they are referred for audit. Section 417 details the requirements of the Auditor's Reports. A Council's auditor must prepare two (2) reports:

- a report on the General Purpose Financial Statements
- a report on the conduct of the audit.

These reports must include statements by the Auditor as to his opinion on various matters including the keeping of accounting records, preparation of the Financial Statements and any information relevant to the conduct of the audit. The audit certificates and report on conduct of audit will be tabled by Council's auditor on the day of the February 2018 meeting of the Audit and Risk Management Committee.

Section 418 provides that as soon as practicable after the Council receives a copy of the Auditor's report:

- (a) it must fix a date for the meeting at which it proposes to present its audited Financial Statements, together with the Auditors reports to the public; and
- (b) it must give public notice of the date so fixed.

The date fixed for the meeting must be at least seven (7) days after the date on which the notice is given but not more than five (5) weeks after the Auditor's reports are given to the Council. Section 419 requires that Council must present its audited financial reports, together with the Auditor's reports at a meeting of the Council held on the date fixed for the meeting and Council's Auditor may, and if so required in writing by the Council, must attend the meeting at which the Financial Reports are presented. The required Public Notice will be given by advertisement in the Daily Liberal on Monday 19 February 2018. The Public Notice

**AUDIT AND RISK MANAGEMENT COMMITTEE  
19 FEBRUARY 2018**

**AUD18/1**

advises that the Council will present its audited financial statements, together with the Auditor's reports, to the public at its Ordinary meeting to be held on Monday 26 February 2018.

It should also be noted that Section 420 provides that any person may make submissions to the Council with respect to the Council's audited Annual financial statements or with respect to the Auditors reports. A submission must be in writing and must be lodged with the Council within seven (7) days after the date on which those reports are presented to the public. The Council must ensure that copies of all submissions received by it are referred to the Auditor. The Council may take such action as it considers appropriate with respect to any such submission, including the giving of notice to the Director-General of any matter that appears to require amendment of the Council's financial reports.

Appendices:

- [1](#) General Purpose Financial Statements 2016/2017
- [2](#) Special Purpose Financial Statements 2016/2017
- [3](#) Special Schedules 2016/2017



# Dubbo Regional Council

GENERAL PURPOSE FINANCIAL STATEMENTS  
for the period 13 May 2016 to 30 June 2017

---

*"Great community, great council"*



Dubbo Regional Council

General Purpose Financial Statements  
for the period 13 May 2016 to 30 June 2017

Contents	Page
<b>1. Statement by Councillors and Management</b>	<b>2</b>
<b>2. Primary Financial Statements:</b>	
– Income Statement	3
– Statement of Comprehensive Income	4
– Statement of Financial Position	5
– Statement of Changes in Equity	6
– Statement of Cash Flows	7
<b>3. Notes to the Financial Statements</b>	<b>8</b>
<b>4. Independent Auditor's Reports:</b>	
– On the Financial Statement (Sect 417 [2])	79
– On the Conduct of the Audit (Sect 417 [3])	82

**Overview**

- (i) These financial statements are General Purpose Financial Statements and cover the operations for Dubbo Regional Council.
- (ii) Dubbo Regional Council is a body politic of NSW, Australia – being constituted as a local government area by proclamation and is duly empowered by the *Local Government Act 1993* (LGA).
- Council's guiding principles are detailed in Chapter 3 of the LGA and includes:
- principles applying to the exercise of functions generally by council,
  - principles to be applied when making decisions,
  - principles of community participation,
  - principles of sound financial management, and
  - principles for strategic planning relating to the development of an integrated planning and reporting framework
- A description of the nature of Council's operations and its principal activities are provided in Note 2(b).
- (iii) All figures presented in these financial statements are presented in Australian currency.
- (iv) These financial statements were authorised for issue by the Council on dd/mm/yy. Council has the power to amend and reissue these financial statements.

Financial Statements 2017

Dubbo Regional Council

General Purpose Financial Statements  
for the period 13 May 2016 to 30 June 2017

Statement by Councillors and Management  
made pursuant to Section 413(2)(c) of the *Local Government Act 1993 (NSW)* (as amended)

The attached General Purpose Financial Statements have been prepared in accordance with:

- the *Local Government Act 1993 (NSW)* (as amended) and the regulations made thereunder,
- the Australian Accounting Standards and professional pronouncements, and
- the Local Government Code of Accounting Practice and Financial Reporting.

To the best of our knowledge and belief, these financial statements:

- present fairly the Council's operating result and financial position for the period 13 May 2016 to 30 June 2017, and
- accord with Council's accounting and other records.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 26 February 2018.

\_\_\_\_\_  
Ben Shields  
Mayor

\_\_\_\_\_  
Annemarie Jones OAM  
Councillor

\_\_\_\_\_  
Michael McMahon  
General Manager

\_\_\_\_\_  
Jane Hassangitwaaghle  
Responsible accounting officer

page 2

Financial Statements 2017

Dubbo Regional Council

Income Statement  
for the period 13 May 2016 to 30 June 2017

\$ '000	Notes	Actual 13/5/16 to 30/6/17
<b>Income from continuing operations</b>		
<b>Revenue:</b>		
Rates and annual charges	3a	59,787
User charges and fees	3b	55,912
Interest and investment revenue	3c	6,291
Other revenues	3d	1,778
Grants and contributions provided for operating purposes	3e,f	37,994
Grants and contributions provided for capital purposes	3e,f	36,155
<b>Other income:</b>		
Net gains from the disposal of assets	5	3,696
Net share of interests in joint ventures and associates using the equity method	19	183
<b>Total income from continuing operations</b>		<b>201,796</b>
<b>Expenses from continuing operations</b>		
Employee benefits and on-costs	4a	43,183
Borrowing costs	4b	5,215
Materials and contracts	4c	38,940
Depreciation and amortisation	4d	35,131
Other expenses	4e	18,056
<b>Total expenses from continuing operations</b>		<b>140,525</b>
<b>Operating result from continuing operations</b>		<b>61,271</b>
<b>Net operating result for the period</b>		<b>61,271</b>
<b>Gain on local government amalgamation</b>		
Assets and liabilities transferred from former councils	29	2,266,670
<b>Net result for the period</b>		<b>2,327,941</b>
<b>Net operating result attributable to Council</b>		<b>2,327,941</b>
<b>Net operating result for the period before grants and contributions provided for capital purposes</b>		<b>25,116</b>

This statement should be read in conjunction with the accompanying notes.

page 3

Financial Statements 2017

Dubbo Regional Council

Statement of Comprehensive Income  
for the period 13 May 2016 to 30 June 2017

\$ '000	Notes	Actual 13/5/16 to 30/6/17
<b>Net result for the year</b> (as per Income Statement)		<b>2,327,941</b>
<b>Other comprehensive income:</b>		
Amounts which will not be reclassified subsequently to the operating result		
Gain (loss) on revaluation of I,PP&E	20b (ii)	122,836
<b>Total items which will not be reclassified subsequently to the operating result</b>		<b>122,836</b>
Amounts which will be reclassified subsequently to the operating result when specific conditions are met		
Nil		
<b>Total other comprehensive income for the period</b>		<b>122,836</b>
<b>Total comprehensive income for the period</b>		<b>2,450,777</b>
Total comprehensive income attributable to Council		2,450,777

This statement should be read in conjunction with the accompanying notes.

page 4

Financial Statements 2017

Dubbo Regional Council

Statement of Financial Position  
as at 30 June 2017

\$ '000	Notes	Actual 2017
<b>ASSETS</b>		
<b>Current assets</b>		
Cash and cash equivalents	6a	25,752
Investments	6b	45,138
Receivables	7	18,198
Inventories	8	1,876
Other	8	463
<b>Total current assets</b>		<b>91,427</b>
<b>Non-current assets</b>		
Investments	6b	117,235
Receivables	7	755
Inventories	8	1,993
Infrastructure, property, plant and equipment	9	2,335,646
Investments accounted for using the equity method	19	1,333
Other	8	495
<b>Total non-current assets</b>		<b>2,457,457</b>
<b>TOTAL ASSETS</b>		<b>2,548,884</b>
<b>LIABILITIES</b>		
<b>Current liabilities</b>		
Payables	10	7,688
Income received in advance	10	770
Borrowings	10	4,652
Provisions	10	15,047
<b>Total current liabilities</b>		<b>28,157</b>
<b>Non-current liabilities</b>		
Payables	10	1
Borrowings	10	67,356
Provisions	10	2,593
<b>Total non-current liabilities</b>		<b>69,950</b>
<b>TOTAL LIABILITIES</b>		<b>98,107</b>
<b>Net assets</b>		<b>2,450,777</b>
<b>EQUITY</b>		
Retained earnings	20	2,327,941
Revaluation reserves	20	122,836
<b>Total equity</b>		<b>2,450,777</b>

This statement should be read in conjunction with the accompanying notes.

page 5

Dubbo Regional Council

Statement of Changes in Equity  
for the period 13 May 2016 to 30 June 2017

13/5/16 to 30/6/17			Retained	Asset	Other	Council	Non-	Total
\$ '000	Notes	earnings	revaluation	reserves	interest	controlling	equity	
			(Refer 20b)	(Refer 20b)		interest		
<b>Opening balance</b>								
a. Correction of prior period errors	20 (c)							
b. Changes in accounting policies (prior year effects)	20 (d)							
<b>Revised opening balance</b>								
<b>c. Net result for the year</b>		2,327,941						2,327,941
d. Other comprehensive income								
– Revaluations: IPP&E asset revaluation reserve	20b (ii)		122,836					122,836
<b>Other comprehensive income</b>			122,836					122,836
<b>Total comprehensive income (c&amp;d)</b>		2,327,941	122,836					2,450,777
e. Distributions to/(contributions from) non-controlling interests								
f. Transfers between equity								
<b>Equity – balance at end of the reporting period</b>		2,327,941	122,836					2,450,777

This statement should be read in conjunction with the accompanying notes.

page 6

Financial Statements 2017

Dubbo Regional Council

Statement of Cash Flows  
for the period 13 May 2016 to 30 June 2017

\$ '000	Notes	Actual 13/5/16 to 30/6/17
<b>Cash flows from operating activities</b>		
<u>Receipts:</u>		
Rates and annual charges		66,266
User charges and fees		57,616
Investment and interest revenue received		6,163
Grants and contributions		66,592
Bonds, deposits and retention amounts received		305
Other		8,052
<u>Payments:</u>		
Employee benefits and on-costs		(42,612)
Materials and contracts		(47,744)
Borrowing costs		(5,707)
Other		(19,475)
<b>Net cash provided (or used in) operating activities</b>	11b	<b>89,466</b>
<b>Cash flows from investing activities</b>		
<u>Receipts:</u>		
Sale of investment securities		88,594
Sale of real estate assets		4,952
Sale of infrastructure, property, plant and equipment		2,562
Deferred debtors receipts		80
<u>Payments:</u>		
Purchase of investment securities		(122,266)
Purchase of infrastructure, property, plant and equipment		(52,872)
Purchase of real estate assets		(860)
Deferred debtors and advances made		(472)
<b>Net cash provided (or used in) investing activities</b>		<b>(80,274)</b>
<b>Cash flows from financing activities</b>		
<u>Receipts:</u>		
Nil		
<u>Payments:</u>		
Repayment of borrowings and advances		(5,434)
<b>Net cash flow provided (used in) financing activities</b>		<b>(5,434)</b>
<b>Net increase/(decrease) in cash and cash equivalents</b>		<b>3,758</b>
Plus: cash transferred on amalgamation of councils	29	21,994
<b>Cash and cash equivalents – end of the year</b>	11a	<b>25,752</b>
Additional Information:		
plus: Investments on hand – end of year	6c	162,373
<b>Total cash, cash equivalents and investments</b>		<b>188,125</b>

Please refer to Note 11 for information on the following:  
– Non-cash financing and investing activities  
– Financing arrangements  
– Net cash flow disclosures relating to any discontinued operations

This statement should be read in conjunction with the accompanying notes.

page 7



Dubbo Regional Council

Notes to the Financial Statements  
for the period 13 May 2016 to 30 June 2017

Contents of the notes accompanying the financial statements

Note	Details	Page
1	Summary of significant accounting policies	9
2(a)	Council functions/activities – financial information	24
2(b)	Council functions/activities – component descriptions	25
3	Income from continuing operations	26
4	Expenses from continuing operations	32
5	Gains or losses from the disposal of assets	36
6(a)	Cash and cash equivalent assets	37
6(b)	Investments	37
6(c)	Restricted cash, cash equivalents and investments – details	38
7	Receivables	41
8	Inventories and other assets	42
9(a)	Infrastructure, property, plant and equipment	44
9(b)	Externally restricted infrastructure, property, plant and equipment	45
9(c)	Infrastructure, property, plant and equipment – current year impairments	46
10(a)	Payables, borrowings and provisions	46
10(b)	Description of (and movements in) provisions	47
11	Statement of cash flows – additional information	48
12	Commitments for expenditure	50
13	Statement of performance measures:	
	13a Local government industry indicators (consolidated)	51
	13b Local government industry indicators (by fund)	52
14	Investment properties	53
15	Financial risk management	53
16	Material budget variations	56
17	Statement of developer contributions	57
18	Contingencies and other liabilities/assets not recognised	60
19	Interests in other entities	62
20	Retained earnings, revaluation reserves, changes in accounting policies, changes in accounting estimates and errors	65
21	Financial result and financial position by fund	66
22	'Held for sale' non-current assets and disposal groups	68
23	Events occurring after the reporting date	68
24	Discontinued operations	68
25	Intangible assets	68
26	Reinstatement, rehabilitation and restoration liabilities	69
27	Fair value measurement	70
28	Related party disclosures	75
29	Local Government amalgamation	76
	<b>Additional council disclosures</b>	
30	Council information and contact details	78

Dubbo Regional Council

Notes to the Financial Statements  
for the period 13 May 2016 to 30 June 2017

Note 1. Summary of significant accounting policies

The principal accounting policies adopted in the preparation of these consolidated financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

**(a) Basis of preparation**

The local government (Council Amalgamations) Proclamation 2016 (the Proclamation) under the Local Government Act 1993 (NSW) transferred the assets and liabilities of two former councils:

- Dubbo City Council
- Wellington Council

to Dubbo Regional Council as at 12 May 2016.

Pursuant to the Proclamation, financial statements have been prepared for the period commencing on the date of establishment of Dubbo Regional Council, being 13 May 2016 and ending on 30 June 2017.

Future reporting periods will be from 1 July to 30 June of the relevant years.

Assets and liabilities of Dubbo City Council and Wellington Council have been recognised by the Dubbo Regional Council at the carrying amount recorded by the former council.

Dubbo Regional Council believes the carrying amounts are not materially different from their fair values as at the date of transfer 12 May 2016.

The fair value of the net assets has been shown as a gain on local government amalgamation in the income statement and further information is provided in Note 29.

These general purpose financial statements have been prepared in accordance with:

- Australian Accounting Standards and Australian Accounting Interpretations issued by the Australian Accounting Standards Board,
- the Local Government Act 1993 (NSW) and Regulations, and

- the Local Government Code of Accounting Practice and Financial Reporting.

Council is deemed to be a not for profit entity for the purpose of preparing these financial statements.

**(i) New and amended standards adopted by Council**

There have been no new accounting standards adopted in this year's financial statements which have had any material impact on reported financial position, performance or cash flows.

**(ii) Early adoption of standards**

Council has not elected to apply any pronouncements before their operative date in the reporting period beginning 12 May 2016.

**(iii) Historical cost convention**

These financial statements have been prepared under the historical cost convention except for:

- certain financial assets and liabilities at fair value through profit or loss and available-for-sale financial assets, which are all valued at fair value,
- the write down of any asset on the basis of impairment (if warranted), and
- certain classes of non-current assets (eg. infrastructure, property, plant and equipment and investment property) that are accounted for at fair valuation.

The accrual basis of accounting has also been applied in their preparation.

**(iv) Significant accounting estimates and judgements**

The preparation of financial statements requires the use of certain critical accounting estimates (in conformity with AASDs).

Accordingly this requires management to exercise its judgement in the process of applying the Council's accounting policies.

Estimates and judgements are continually evaluated and are based on historical experience and other

**Dubbo Regional Council**

**Notes to the Financial Statements**  
for the period 13 May 2016 to 30 June 2017

**Note 1. Summary of significant accounting policies (continued)**

factors, including expectations of future events that may have a financial impact on the Council and that are believed to be reasonable under the circumstances.

**Critical accounting estimates and assumptions**

Council makes estimates and assumptions concerning the future.

The resulting accounting estimates will, by definition, seldom equal the related actual results.

The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year include:

- (i) Estimated fair values of Infrastructure, Property, Plant and Equipment,
- (ii) Estimated remediation provisions.

**Significant judgements in applying the Council's accounting policies**

- (i) Impairment of Receivables

Council has made a significant judgement about the impairment of a number of its receivables in Note 7.

**(b) Revenue recognition**

Rates and Federal Assistance Grants (FAG) revenue to 30 June 2016 were recognised in the former Council's financial statements as per Australian Accounting Standards and directive from the Office of Local Government.

These statements recognise rates and FAGs revenue from 1 July 2016, but all other revenue and expenditure from 13 May 2016.

Council recognises revenue when the amount of revenue can be reliably measured, it is probable that future economic benefits will flow to the Council and specific criteria have been met for each of the Council's activities as described below.

Council bases its estimates on historical results, taking into consideration the type of customer, the type of transaction and the specifics of each arrangement.

Revenue is measured at the fair value of the consideration received or receivable. Revenue is measured on major income categories as follows:

**(i) Rates, annual charges, grants and contributions**

Rates, annual charges, grants and contributions (including developer contributions) are recognised as revenue when the Council obtains control over the assets comprising those receipts.

Control over assets acquired from rates and annual charges is obtained at the commencement of the rating year as it is an enforceable debt linked to the rateable property or, where earlier, upon receipt of the rates.

A provision for impairment on rates receivables has not been established as unpaid rates represent a charge against the rateable property that will be recovered when the property is next sold.

Control over granted assets/contributed assets is normally obtained upon their receipt (or acquittal) or upon earlier notification that a grant has been secured, and is valued at their fair value at the date of transfer.

Revenue from contributions is recognised when the Council either obtains control of the contribution or the right to receive it, and (i) it is probable that the economic benefits comprising the contribution will flow to the Council and (ii) the amount of the contribution can be measured reliably.

Where grants or contributions recognised as revenues during the financial year were obtained on condition that they be expended in a particular manner or used over a particular period and those conditions were un-discharged at reporting date, the unused grant or contribution is disclosed in Note 3(g).

Note 3(g) also discloses the amount of unused grant or contribution from prior years that was expended on Council's operations during the current year.

The Council has obligations to provide facilities from contribution revenues levied on developers under the provision of s94 of the *FPA Act 1979*.

Whilst Council generally incorporates these amounts as part of a Development Consents Order, such

Dubbo Regional Council

Notes to the Financial Statements  
for the period 13 May 2016 to 30 June 2017

Note 1. Summary of significant accounting policies (continued)

developer contributions are only recognised as income upon their physical receipt by Council, due to the possibility that individual development consents may not be acted upon by the applicant and accordingly would not be payable to Council.

Developer contributions may only be expended for the purposes for which the contributions were required, but the Council may apply contributions according to the priorities established in work schedules.

A detailed note relating to developer contributions can be found at Note 17.

**(ii) User charges, fees and other income**

User charges and fees are recognised as revenue when the service has been provided or when the penalty has been applied, whichever first occurs. Parking fines are only recognised on receipt of the fines from the Office of State Revenue, as it only at this time that Council has control over the revenue.

A provision for the impairment of these receivables is recognised when collection in full is no longer probable.

A liability is recognised in respect of revenue that is reciprocal in nature to the extent that the requisite service has not been provided as at balance date.

**(iii) Sale of infrastructure, property, plant and equipment**

The profit or loss on sale of an asset is determined when control of the asset has irrevocably passed to the buyer.

**(iv) Interest**

Interest income from cash and investments is accounted for using the effective interest rate at the date that interest is earned.

**(v) Rent**

Rental income is accounted for on a straight-line basis over the lease term.

**(vi) Other income**

Other income is recorded when the payment is due, the value of the payment is notified, or the payment is received, whichever occurs first.

**(c) Principles of consolidation**

These consolidated financial statements include the financial position and performance of controlled entities from the date on which control is obtained until the date that control is lost.

In the process of reporting on Council's activities as a single unit, all inter-entity year end balances and reporting period transactions have been eliminated in full between Council and its controlled entities.

**(i) The consolidated fund**

In accordance with the provisions of Section 409(1) of the Local Government Act 1993 (NSW), all money and property received by Council is held in the Council's consolidated fund unless it is required to be held in the Council's trust fund.

The consolidated fund and other entities through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this report.

The following entities have been included as part of the consolidated fund:

- General purpose operations
- Water service
- Sewerage service

**(ii) The trust fund**

In accordance with the provisions of Section 411 of the Local Government Act 1993 (NSW) (as amended), a separate and distinct trust fund is maintained to account for all money and property received by the Council in trust which must be applied only for the purposes of, or in accordance with the trusts relating to those monies.

Trust monies and property subject to Council's control have been included in these reports.

Dubbo Regional Council

Notes to the Financial Statements  
for the period 13 May 2016 to 30 June 2017

Note 1. Summary of significant accounting policies (continued)

Trust monies and property held by Council but not subject to the control of Council have been excluded from these reports.

A separate statement of monies held in the trust fund is available for inspection at the Council office by any person free of charge.

(iii) County councils

Council is not a member of any county councils

(iv) Interests in other entities

Subsidiaries

Council has no interest in any subsidiaries.

Joint ventures

Joint ventures represent operational arrangements where the joint control parties have rights to the net assets of the arrangement

Any interests in joint ventures are accounted for using the equity method and are carried at cost.

Under the equity method, Council's share of the operation's profit or loss are recognised in the income statement, and its share of movements in retained earnings and reserves are recognised in the statement of financial position.

Detailed information relating to Council's joint ventures can be found at Note 19 (b).

(d) Leases

All leases entered into by Council are reviewed and classified on inception date as either a finance lease or an operating lease. Council has no finance leases.

Operating leases

Leases in which a significant portion of the risks and rewards of ownership are retained by the lessor are classified as operating leases.

Payments made under operating leases (net of any incentives received from the lessor) are charged to

the income statement on a straight line basis over the period of the lease.

Lease income from operating leases where Council is a lessor is recognised as income on a straight-line basis over the lease term

(e) Cash and cash equivalents

For statement of cash flow presentation purposes, cash and cash equivalents includes:

- cash on hand;
- deposits held at call with financial institutions;
- other short-term, highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value; and
- bank overdrafts.

Bank overdrafts are shown within borrowings in current liabilities on the statement of financial position but are incorporated into cash and cash equivalents for presentation of the statement of cash flows.

(f) Investments and other financial assets

Classification

Council (in accordance with AASB 139) classifies each of its investments into one of the following categories for measurement purposes:

- financial assets at fair value through profit or loss;
- loans and receivables;
- held-to-maturity investments; and
- available-for-sale financial assets.

Each classification depends on the purpose or intention for which the investments were acquired and at the time it was acquired

Dubbo Regional Council

Notes to the Financial Statements  
for the period 13 May 2016 to 30 June 2017

Note 1. Summary of significant accounting policies (continued)

Management determines each investment classification at the time of initial recognition and re-evaluates this designation at each reporting date.

**(i) Financial assets at fair value through profit or loss**

Financial assets at fair value through profit or loss are financial assets that are 'held for trading'.

A financial asset is classified in the 'held for trading' category if acquired principally for the purpose of selling in the short-term.

Assets in this category are primarily classified as current assets as they are primarily held for trading and/or expected to be realised within 12 months of the reporting date.

**(ii) Loans and receivables**

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market.

They arise when the Council provides money, goods or services directly to the debtor with no intention (or in some cases ability) of selling the resulting receivable.

They are included in current assets, except for those with maturities greater than 12 months after the reporting date which that are classified as non-current assets.

**(iii) Held-to-maturity investments**

Held-to-maturity investments are non-derivative financial assets with fixed or determinable payments and fixed maturities that Council's management has the positive intention and ability to hold to maturity.

In contrast to the 'loans and receivables' classification, these investments are generally quoted in an active market.

Held-to-maturity financial assets are included in non-current assets, except for those with maturities less than 12 months from the reporting date, which are classified as current assets.

**(iv) Available-for-sale financial assets**

Available-for-sale financial assets are non-derivatives that are either designated in this category or not classified in any of the other categories.

Investments must be designated as available-for-sale if they do not have fixed maturities and fixed or determinable payments and management intends to hold them for the medium to long term.

Accordingly, this classification principally comprises marketable equity securities, but can include all types of financial assets that could otherwise be classified in one of the other investment categories.

They are generally included in non-current assets unless management intends to dispose of the investment within 12 months of the reporting date or the term to maturity from the reporting date is less than 12 months.

**Recognition and de-recognition**

Regular purchases and sales of financial assets are recognised on trade-date: the date on which Council commits to purchase or sell the asset.

Investments are initially recognised (and measured) at fair value, plus in the case of investments not at 'fair value through profit or loss', directly attributable transaction costs.

Financial assets carried at fair value through profit or loss are initially recognised at fair value and transaction costs are expensed in the income statement.

Financial assets are derecognised when the rights to receive cash flows from the financial assets have expired or have been transferred and Council has transferred substantially all the risks and rewards of ownership.

When securities classified as available for sale are sold, the accumulated fair value adjustments recognised in equity are included in the income statement as gains and losses from investment securities.

**Dubbo Regional Council**

**Notes to the Financial Statements**  
for the period 13 May 2016 to 30 June 2017

**Note 1. Summary of significant accounting policies (continued)**

**Subsequent measurement**

Available-for-sale financial assets and financial assets at fair value through profit and loss are subsequently carried at fair value.

Loans and receivables and held-to-maturity investments are carried at amortised cost using the effective interest method.

Realised and unrealised gains and losses arising from changes in the fair value of the financial assets classified as 'fair value through profit or loss' category are included in the income statement in the period in which they arise.

Unrealised gains and losses arising from changes in the fair value of non-monetary securities classified as 'available-for-sale' are recognised in equity in the available-for-sale investments revaluation reserve.

**Impairment**

Council assesses at each balance date whether there is objective evidence that a financial asset or group of financial assets is impaired.

A financial asset or a group of financial assets is impaired and impairment losses are incurred only if there is objective evidence of impairment as a result of one or more events that occurred after the initial recognition of the asset (a 'loss event') and that loss event (or events) has an impact on the estimated future cash flows of the financial asset or group of financial assets that can be reliably estimated.

**Investment Policy**

Council has an approved investment policy complying with Section 625 of the Local Government Act 1993 (NSW) and Clause 212 of the Local Government (General) Regulation 2005 (NSW).

Investments are placed and managed in accordance with that policy and having particular regard to authorised investments prescribed under the Ministerial Local Government Investment Order.

Council maintains an investment policy that complies with the Act and ensures that delegated staff exercise the care, diligence and skill that a prudent person would exercise in investing Council funds.

Council amended its policy following revisions to the Ministerial Local Government Investment Order (the Order) arising from the Cole Inquiry recommendations.

**(g) Fair value estimation – financial instruments**

The fair value of financial assets and financial liabilities must be estimated for recognition and measurement or for disclosure purposes.

The fair value of financial instruments traded in active markets is based on quoted market prices at the reporting date.

The fair value of financial instruments that are not traded in an active market is determined using valuation techniques.

Council uses a variety of methods and makes assumptions that are based on market conditions existing at each reporting date.

Quoted market prices or dealer quotes for similar instruments are used for long-term debt instruments held.

If the market for a financial asset is not active (and for unlisted securities), the Council establishes fair value by using valuation techniques.

These include reference to the fair values of recent arm's length transactions, involving the same instruments or other instruments that are substantially the same, discounted cash flow analysis, and option pricing models refined to reflect the issuer's specific circumstances.

The nominal value less estimated credit adjustments of trade receivables and payables are assumed to approximate their fair values.

The fair value of financial liabilities for disclosure purposes is estimated by discounting the future contractual cash flows at the current market interest rate that is available to the Council for similar financial instruments.

**Dubbo Regional Council**

**Notes to the Financial Statements**  
for the period 13 May 2016 to 30 June 2017

**Note 1. Summary of significant accounting policies (continued)**

**(h) Receivables**

Receivables are initially recognised at fair value and subsequently measured at amortised costs, less any provision for impairment.

Receivables (excluding rates and annual charges) are generally due for settlement no more than 30 days from the date of recognition.

The collectability of receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off in accordance with Council's policy.

A provision for impairment (ie an allowance account) relating to receivables is established when objective evidence shows that Council will not be able to collect all amounts due according to the original terms of each receivable.

The amount of the provision is the difference between the asset's carrying amount and the present value of the estimated future cash flows, discounted at the effective interest rate.

Impairment losses are recognised in the Income Statement within other expenses.

When a receivable for which an impairment allowance had been recognised becomes uncollectible in a subsequent period, it is written off against the allowance account.

Subsequent recoveries of amounts previously written off are credited against other expenses in the Income Statement.

**(i) Inventories**

**(i) Raw materials and stores, work in progress and finished goods**

Raw materials and stores, work in progress and finished goods are stated at the lower of cost and net realisable value.

Cost comprises direct materials, direct labour and an appropriate proportion of variable and fixed overhead expenditure, the latter being allocated on the basis of normal operating capacity.

Costs are assigned to individual items of inventory on basis of weighted average costs.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held in respect of non-business undertakings have been valued at cost, adjusted where applicable for any loss of service potential.

**(ii) Land held for resale/capitalisation of borrowing costs**

Land held for resale is stated at the lower of cost and net realisable value.

Cost is assigned by specific identification and includes the cost of acquisition, and development and borrowing costs during development.

When development is completed borrowing costs and other holding charges are expensed as incurred.

Borrowing costs included in the cost of land held for resale are those costs that would have been avoided if the expenditure on the acquisition and development of the land had not been made.

Borrowing costs incurred while active development is interrupted for extended periods are recognised as expenses.

**(j) Infrastructure, property, plant and equipment (I,PP&E)**

Council's non-current assets are continually revalued (over a 5 year period) in accordance with the fair valuation policy as mandated by the Office of Local Government.

At balance date, the following classes of infrastructure, property, plant and equipment were stated at their fair value:

- Plant and equipment (as approximated by depreciated historical cost)
- Operational land (external valuation)
- Community land (internal valuation)



**Dubbo Regional Council**

**Notes to the Financial Statements**  
for the period 13 May 2016 to 30 June 2017

**Note 1. Summary of significant accounting policies (continued)**

- Land improvements (as approximated by depreciated historical cost)
- Buildings – specialised/non-specialised (external/internal valuation)
- Other structures (external/internal valuation done in conjunction with valuation of buildings)
- Roads assets including roads, bridges and footpaths (internal valuation)
- Bulk earthworks (internal valuation)
- Stormwater drainage (internal valuation)
- Water and sewerage networks (internal valuation)
- Swimming pools (as approximated by depreciated historical cost/external valuation)
- Other open space/recreational assets (external valuation)
- Other infrastructure – airport runways and taxiways (as approximated by depreciated historical cost)
- Other assets (as approximated by depreciated historical cost)

**Initial recognition**

On initial recognition, an asset's cost is measured at its fair value, plus all expenditure that is directly attributable to the acquisition.

Where settlement of any part of an asset's cash consideration is deferred, the amounts payable in the future are discounted to their present value as at the date of recognition (i.e. date of exchange) of the asset to arrive at fair value.

The discount rate used is the Council's incremental borrowing rate, being the rate at which a similar borrowing could be obtained from an independent financier under comparable terms and conditions.

Where infrastructure, property, plant and equipment assets are acquired for no cost or for an amount other than costs, the assets are recognised in the financial statements at their fair value at acquisition date – being the amount that the asset could have been exchanged between knowledgeable willing parties in an arm's length transaction.

**Subsequent costs**

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item can be measured reliably.

All other repairs and maintenance are charged to the income statement during the financial period in which they occurred.

**Asset revaluations (including indexation)**

In accounting for asset revaluations relating to infrastructure, property, plant and equipment:

- Increases in the combined carrying amounts of asset classes arising on revaluation are credited to the asset revaluation reserve.
- To the extent that a net asset class increase reverses a decrease previously recognised via the profit or loss, then increase is first recognised in profit or loss.
- Net decreases that reverse previous increases of the same asset class are first charged against revaluation reserves directly in equity to the extent of the remaining reserve attributable to the asset, with all other decreases charged to the Income Statement.

Water and sewerage network assets are indexed annually between full revaluations in accordance with the latest indices provided in the NSW Office of Water - Rates Reference Manual.

For all other asset classes, Council assesses at each reporting date whether there is any indication that a revalued asset's carrying amount may differ materially from that which would be determined if the asset were revalued at the reporting date.

If any such indication exists, Council determines the asset's fair value and revalue the asset to that amount.

Full revaluations are undertaken for all assets on a five year cycle.

As a consequence of the amalgamation of the former Wellington Council and Dubbo City Council, only

**Dubbo Regional Council**

**Notes to the Financial Statements**  
for the period 13 May 2016 to 30 June 2017

**Note 1. Summary of significant accounting policies (continued)**

assets and liabilities were taken up by the new Council. This effectively eliminated any asset revaluation reserves held by the former councils.

**Capitalisation thresholds**

Items of infrastructure, property, plant and equipment are not capitalised unless their cost of acquisition exceeds the following:

<b>Land</b>	
- Council land	100% Capitalised
- Open space	100% Capitalised
- Land under roads (purchases after 30/6/00)	100% Capitalised

<b>Plant and equipment</b>	
Office furniture	> \$5,000
Office equipment	> \$5,000
Other plant and equipment	> \$5,000

<b>Buildings and land improvements</b>	
Park furniture and equipment	> \$5,000

<b>Building</b>	
- Construction/extensions	> \$5,000
- Renovations	> \$5,000
<b>Other structures</b>	> \$5,000

<b>Water and sewer assets</b>	
Reticulation extensions	> \$5,000
Other	> \$5,000

<b>Stormwater assets</b>	
Drains and culverts	> \$5,000
Other	> \$5,000

<b>Transport assets</b>	
Road construction and reconstruction	> \$5,000
Reseal/re-sheet and major repairs	> \$5,000
Bridge construction and reconstruction	> \$5,000

<b>Other infrastructure assets</b>	
Swimming pools	> \$5,000
Other open space/recreational assets	> \$5,000

**Depreciation**

Depreciation on Council's infrastructure, property, plant and equipment assets is calculated using the straight-line method in order to allocate an asset's

cost (net of residual values) over its estimated useful life.

Land is not depreciated.

Estimated useful lives for Council's infrastructure, property, plant and equipment include:

<b>Plant and equipment</b>	
Office equipment	1 to 8 years
- Office furniture	1 to 10 years
- Computer equipment	1 to 8 years
- Vehicles	5 to 8 years
- Heavy plant/road making equip.	5 to 8 years
- Other plant and equipment	5 to 15 years

<b>Other equipment</b>	
- Playground equipment	5 to 15 years
- Benches, seats	10 to 20 years

<b>Buildings</b>	
- Buildings: masonry	50 to 150 years
Buildings: other	20 to 100 years

<b>Stormwater Drainage</b>	
- Drains	80 to 200 years
- Culverts	50 to 120 years

<b>Transportation assets</b>	
Sealed roads: surface	21 to 24 years
- Sealed roads: structure	15 to 90 years
- Unsealed roads	10 to 34 years
- Bridge: concrete	100 years
- Bridge: other	80 years
- Road pavements	80 to 90 years
- Kerb	40 to 200 years
- Culler and paths	40 to 200 years

<b>Water and sewer assets</b>	
Reservoirs	100 years
- Bores	30 years

Reticulation pipes: PVC	70 years
- Reticulation pipes: other	25 to 70 years
- Pumps and telemetry	15 to 50 years

<b>Other Infrastructure Assets</b>	
Bulk Earthworks	Infinite

- Swimming pools	5 to 50 years
Other open space/recreational	15 to 80 years

Dubbo Regional Council

Notes to the Financial Statements  
for the period 13 May 2016 to 30 June 2017

Note 1. Summary of significant accounting policies (continued)

All asset residual values and useful lives are reviewed and adjusted (if appropriate) at each reporting date.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount – refer Note 1(r) on asset impairment.

**Disposal and derecognition**

An item of property, plant and equipment is derecognised upon disposal or when no further future economic benefits are expected from its use or disposal.

Any gain or loss arising on derecognition of the asset (calculated as the difference between the net disposal proceeds and the carrying amount of the asset) is included in Council's income statement in the year the asset is derecognised.

**(k) Land**

Land (other than land under roads) is in accordance with Part 2 of Chapter 6 of the Local Government Act (1993) classified as either operational or community.

This classification of land is disclosed in Note 9(a).

**(l) Land under roads**

Land under roads is land under roadways and road reserves including land under footpaths, nature strips and median strips.

Council has elected not to recognise land under roads acquired before 1 July 2008 in accordance with AASB 1051 Land Under Roads.

Land under roads acquired after 1 July 2008 is recognised in accordance with AASB 116 Property, Plant and Equipment.

**(m) Intangible assets**

Council has not classified any assets as intangible.

**(n) Crown reserves**

Crown Reserves under Council's care and control are recognised as assets of the Council.

While ownership of the reserves remains with the Crown, Council retains operational control of the reserves and is responsible for their maintenance and use in accordance with the specific purposes to which the reserves are dedicated.

Improvements on Crown Reserves are also recorded as assets, while maintenance costs incurred by Council and revenues relating to the reserves are recognised within Council's income statement.

Representations are currently being sought across state and local government to develop a consistent accounting treatment for Crown reserves across both tiers of government.

**(o) Rural fire service assets**

Under section 119 of the Rural Fire Services Act 1997 (NSW), "all fire fighting equipment purchased or constructed wholly or from money to the credit of the Fund is to be vested in the council of the area for or on behalf of which the fire fighting equipment has been purchased or constructed".

Until such time as discussions on this matter have concluded and the legislation changed, Council will continue to account for these assets as it has been doing in previous years, which is to incorporate the assets, their values and depreciation charges within these financial statements.

**(p) Provisions for close down, restoration and for environmental clean-up costs – Including tips and quarries**

Close down, restoration and remediation costs include the dismantling and demolition of infrastructure, the removal of residual materials and the remediation of disturbed areas.

Estimated close down and restoration costs are provided for in the accounting period when the obligation arising from the related disturbance occurs, whether this occurs during the development

**Dubbo Regional Council**

**Notes to the Financial Statements**  
for the period 13 May 2016 to 30 June 2017

**Note 1. Summary of significant accounting policies (continued)**

or during the operation phase, based on the net present value of estimated future costs.

Provisions for close down and restoration costs do not include any additional obligations that are expected to arise from future disturbance.

Costs are estimated on the basis of a closure plan. The cost estimates are calculated annually during the life of the operation to reflect known developments, e.g. updated cost estimates and revisions to the estimated lives of operations, and are subject to formal review at regular intervals.

Close down, restoration and remediation costs are a normal consequence of tip and quarry operations, and the majority of close down and restoration expenditure is incurred at the end of the life of the operations.

Although the ultimate cost to be incurred is uncertain, Council estimates the respective costs based on feasibility and engineering studies using current restoration standards and techniques.

The amortisation or 'unwinding' of the discount applied in establishing the net present value of provisions is charged to the Income Statement in each accounting period.

This amortisation of the discount is disclosed as a borrowing cost in Note 4(b).

Other movements in the provisions for close down, restoration and remediation costs including those resulting from new disturbance, updated cost estimates, changes to the estimated lives of operations and revisions to discount rates are capitalised within property, plant and equipment.

These costs are then depreciated over the lives of the assets to which they relate.

Where rehabilitation is conducted systematically over the life of the operation, rather than at the time of closure, provision is made for the estimated outstanding continuous rehabilitation work at each reporting date and the cost is charged to the income statement.

Provision is made for the estimated present value of the costs of environmental clean up obligations outstanding at the reporting date.

These costs are charged to the income statement.

Movements in the environmental clean-up provisions are presented as an operating cost, except for the unwinding of the discount, which is shown as a borrowing cost.

Remediation procedures generally commence soon after the time the damage, remediation process and estimated remediation costs become known, but may continue for many years depending on the nature of the disturbance and the remediation techniques.

As noted above, the ultimate cost of environmental remediation is uncertain and cost estimates can vary in response to many factors, including changes to the relevant legal requirements, the emergence of new restoration techniques or experience at other locations.

The expected timing of expenditure can also change, for example, in response to changes in quarry reserves or production rates.

As a result there could be significant adjustments to the provision for close down and restoration and environmental clean-up, which would affect future financial results.

Specific information about Council's provisions relating to close down, restoration and remediation costs can be found at Note 26.

**(q) Non-current assets (or disposal groups) 'held for sale' and discontinued operations**

Non-current assets (or disposal groups) are classified as held for sale and stated at the lower of either (i) their carrying amount and (ii) fair value less costs to sell, if their carrying amount will be recovered principally through a sale transaction rather than through continuing use.

The exception to this is plant and motor vehicles, which are turned over on a regular basis. Plant and motor vehicles are retained in non-current assets under the classification of infrastructure, property, plant and equipment.

For any assets or disposal groups classified as non-current assets 'held for sale', an impairment loss is

Dubbo Regional Council

Notes to the Financial Statements  
for the period 13 May 2016 to 30 June 2017

Note 1. Summary of significant accounting policies (continued)

recognised at any time when the assets carrying value is greater than its fair value less costs to sell.

Non-current assets 'held for sale' are not depreciated or amortised while they are classified as 'held for sale'

Non-current assets classified as 'held for sale' are presented separately from the other assets in the statement of financial position.

A discontinued operation is a component of Council that has been disposed of or is classified as 'held for sale' and that represents a separate major line of business or geographical area of operations, is part of a single co-ordinated plan to dispose of such a line of business or area of operations, or is a subsidiary acquired exclusively with a view to resale

The results of discontinued operations are presented separately on the face of the Income Statement.

**(r) Impairment of assets**

All Council's infrastructure, property plant & equipment is subject to an annual assessment of impairment.

Assets that are subject to amortisation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable.

An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount.

The recoverable amount is the higher of an asset's fair value less costs to sell and value in use.

Where an asset is not held principally for cash generating purposes (for example Infrastructure Assets) and would be replaced if the Council was deprived of it, then depreciated replacement cost is used as value in use, otherwise value in use is estimated by using a discounted cash flow model.

Non-financial assets (other than goodwill) that suffered a prior period impairment are reviewed for possible reversal of the impairment at each reporting date.

Goodwill and other intangible assets that have an indefinite useful life and are not subject to amortisation are tested annually for impairment.

**(s) Payables**

These amounts represent liabilities for goods and services provided to the Council prior to the end of financial year that are unpaid. The amounts are unsecured and are usually paid within 30 days of recognition.

**(t) Borrowings**

Borrowings are initially recognised at fair value, net of transaction costs incurred.

Borrowings are subsequently measured at amortised cost.

Any difference between the proceeds (net of transaction costs) and the redemption amount is recognised in the income statement over the period of the borrowings using the effective interest method.

Borrowings are removed from the statement of financial position when the obligation specified in the contract is discharged, cancelled or expired.

Borrowings are classified as current liabilities unless Council has an unconditional right to defer settlement of the liability for at least 12 months after the reporting date.

**(u) Borrowing costs**

Borrowing costs are expensed.

**(v) Provisions**

Provisions for legal claims, service warranties and other like liabilities are recognised when:

- Council has a present legal or constructive obligation as a result of past events,
- it is more likely than not that an outflow of resources will be required to settle the obligation, and

**Dubbo Regional Council**

**Notes to the Financial Statements**  
for the period 13 May 2016 to 30 June 2017

**Note 1. Summary of significant accounting policies (continued)**

- the amount has been reliably estimated

Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole.

A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

Provisions are measured at the present value of management's best estimate of the expenditure required to settle the present obligation at the reporting date.

The discount rate used to determine the present value reflects current market assessments of the time value of money and the risks specific to the liability.

The increase in the provision due to the passage of time is recognised as interest expense.

**(w) Employee benefits**

**(i) Short-term obligations**

Short term employee benefit obligations include liabilities for wages and salaries (including non-monetary benefits), annual leave and vesting sick leave expected to be wholly settled within the 12 months after the reporting period.

Leave liabilities are recognised in the provision for employee benefits in respect of employees' services up to the reporting date with other short term employee benefit obligations disclosed under payables.

These provisions are measured at the amounts expected to be paid when the liabilities are settled.

All other short-term employee benefit obligations are presented as payables.

Liabilities for non-vesting sick leave are recognised at the time when the leave is taken and measured at the rates paid or payable, and accordingly no liability has been recognised in these reports.

Wages and salaries, annual leave and vesting sick leave are all classified as current liabilities.

**(ii) Other long-term obligations**

The liability for all long service and annual leave in respect of services provided by employees up to the reporting date (which is not expected to be wholly settled within the 12 months after the reporting period) are recognised in the provision for employee benefits.

These liabilities are measured at the present value of the expected future payments to be made using the projected unit credit method.

Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service.

Expected future payments are then discounted using market yields at the reporting date based on national government bonds with terms to maturity and currency that match as closely as possible the estimated future cash outflows.

Due to the nature of when and how long service leave can be taken, all long service leave for employees with 4 or more years of service has been classified as current, as it has been deemed that Council does not have the unconditional right to defer settlement beyond 12 months – even though it is not anticipated that all employees with more than 4 years service (as at reporting date) will apply for and take their leave entitlements in the next 12 months.

**(iii) Retirement benefit obligations**

All employees of the Council are entitled to benefits on retirement, disability or death.

Council contributes to various defined benefit plans and defined contribution plans on behalf of its employees.

**Defined Benefit Plans**

A liability or asset in respect of defined benefit superannuation plans would ordinarily be recognised in the statement of financial position, and measured as the present value of the defined benefit obligation at the reporting date plus unrecognised actuarial gains (less unrecognised actuarial losses) less the

Dubbo Regional Council

Notes to the Financial Statements  
for the period 13 May 2016 to 30 June 2017

Note 1. Summary of significant accounting policies (continued)

fair value of the superannuation fund's assets at that date and any unrecognised past service cost.

The present value of the defined benefit obligation is based on expected future payments that arise from membership of the fund to the reporting date, calculated annually by independent actuaries using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures, and periods of service.

However, when this information is not reliably available, Council accounts for its obligations to defined benefit plans on the same basis as its obligations to defined contribution plans, i.e. as an expense when it becomes payable.

Council is party to an industry defined benefit plan under the Local Government Superannuation Scheme, named the 'Local Government Superannuation Scheme – Pool B'.

The scheme has been deemed to be a 'multi employer fund' for the purposes of AASB 119.

Sufficient information is not available to account for the Scheme as a defined benefit plan (in accordance with AASB 119) because the assets to the scheme are pooled together for all Councils.

The position is monitored annually.

The amount of employer contributions to the defined benefit section of the Local Government Superannuation Scheme is recognised as an expense and disclosed as part of superannuation expenses at Note 4(a).

Council has, however, disclosed a contingent liability in Note 18 to reflect the possible obligation that may arise should the scheme require immediate payment to correct the deficiency.

**Defined Contribution Plans**

Contributions to defined contribution plans are recognised as an expense as they become payable. Prepaid contributions are recognised as an asset to the extent that a cash refund or a reduction in the future payments is available.

**(iv) Employee benefit on-costs**

Council has recognised at period end the aggregate on-cost liabilities arising from employee benefits, and in particular those on-cost liabilities that will arise when payment of current employee benefits is made in future periods.

These amounts include superannuation and workers compensation expenses which will be payable upon the future payment of certain leave liabilities accrued as at 30 June 2017.

**(x) Self-insurance**

Council does not self-insure.

**(y) Allocation between current and non-current assets and liabilities**

In the determination of whether an asset or liability is classified as current or non-current, consideration is given to the time when each asset or liability is expected to be settled.

The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle.

**Exceptions**

In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months (such as vested long service leave), the liability is classified as current even if it is not expected to be settled within the next 12 months.

In the case of inventories that are 'held for trading', these are also classified as current even if not expected to be realised in the next 12 months.

**(z) Taxes**

The Council is exempt from both Commonwealth Income Tax and Capital Gains Tax.

Council does, however, have to comply with both Fringe Benefits Tax and Goods and Services Tax (GST).

**Dubbo Regional Council**

**Notes to the Financial Statements**  
for the period 13 May 2016 to 30 June 2017

**Note 1. Summary of significant accounting policies (continued)**

**Goods and services tax (GST)**

Income, expenses and assets are all recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office (ATO)

In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of the revenue / expense.

Receivables and payables within the statement of financial position are stated inclusive of any applicable GST.

The net amount of GST recoverable from or payable to the ATO is included as a current asset or current liability in the statement of financial position

Operating cash flows within the statement of cash flows are on a gross basis, i.e. they are inclusive of GST where applicable.

Investing and financing cash flows are treated on a net basis (where recoverable from the ATO), i.e. they are exclusive of GST. Instead, the GST component of investing and financing activity cash flows that are recoverable from or payable to the ATO are classified as operating cash flows

Commitments and contingencies are disclosed net of the amount of GST recoverable from (or payable to) the ATO.

**(aa) New accounting standards and interpretations issued not yet effective**

Certain new (or amended) accounting standards and interpretations have been published that are not mandatory for the current reporting period.

Council has not adopted any of these standards early

**(ab) Rounding of amounts**

Unless otherwise indicated, amounts in the financial statements have been rounded off to the nearest thousand dollars.



Dubbo Regional Council

Notes to the Financial Statements  
for the period 13 May 2016 to 30 June 2017

Note 2(a). Council functions/activities – financial information

Fuctions/activities	Income, expenses and assets have been directly attributed to the following functions/activities. Details of these functions/activities are provided in Note 2(b).				
	Income from continuing operations	Expenses from continuing operations	Operating result from continuing operations	Grants included in income from continuing operations	Total assets held (current and non-current)
	Actual 13/5/16 to 30/6/17	Actual 13/5/16 to 30/6/17	Actual 13/5/16 to 30/6/17	Actual 13/5/16 to 30/6/17	Actual 13/5/16 to 30/6/17
Governance	200	4,565	(4,365)	–	–
Administration	21,085	7,184	13,901	21,018	591,058
Public order and safety	1,485	4,143	(2,658)	1,131	11,856
Health	169	332	(163)	–	–
Environment	13,240	11,850	1,390	122	194,295
Community services and education	5,914	5,602	312	2,139	882
Housing and community amenities	1,671	4,366	(2,695)	221	5,068
Water supplies	28,488	19,697	8,591	143	291,050
Sewerage services	22,626	16,213	6,413	206	321,942
Recreation and culture	6,093	22,084	(16,061)	813	40,328
Mining, manufacturing and construction	1,170	2,155	(985)	–	1,997
Transport and communication	32,692	32,963	(271)	9,658	1,047,479
Economic affairs	14,502	9,191	5,311	708	40,598
<b>Total functions and activities</b>	<b>149,245</b>	<b>140,525</b>	<b>8,720</b>	<b>36,169</b>	<b>2,547,551</b>
Share of gains/(losses) in associates and joint ventures (using the equity method)	183	–	183	–	1,333
General purpose income <sup>1</sup>	52,369	–	52,369	16,401	–
<b>Operating result from continuing operations</b>	<b>201,797</b>	<b>140,525</b>	<b>61,272</b>	<b>52,560</b>	<b>2,548,884</b>

1. Includes: rates and annual charges (incl. ex-grata), untied general purpose grants and unrestricted interest and investment income.

Dubbo Regional Council

Notes to the Financial Statements  
for the period 13 May 2016 to 30 June 2017

**Note 2(b). Council functions/activities – component descriptions**

Details relating to the Council's functions/activities as reported in Note 2(a) are as follows:

**GOVERNANCE**

Includes costs relating to Council's role as a component of democratic government, including elections, members' fees and expenses, subscriptions to local authority associations, meetings of Council and policy-making committees, public disclosure (e.g. GIPA), and legislative compliance.

**ADMINISTRATION**

Includes corporate support and other support services, engineering works, and any Council policy

**PUBLIC ORDER AND SAFETY**

Includes Council's fire and emergency services levy, fire protection, emergency services, beach control, enforcement of regulations and animal control.

**HEALTH**

Includes immunisation, food control, health centres etc.

**ENVIRONMENT**

Includes noxious plants and insect/vermin control; other environmental protection; solid waste management, including domestic waste; other waste management; other sanitation; and garbage, street cleaning, drainage and stormwater management.

**COMMUNITY SERVICES AND EDUCATION**

Includes administration and education; social protection (welfare); migrant, Aboriginal and other community services and administration (excluding accommodation – as it is covered under 'housing and community amenities'); youth services; aged and disabled persons services; children's services, including family day care; child care; and other family and children services.

**HOUSING AND COMMUNITY AMENITIES**

Includes public cemeteries; public conveniences; street lighting; town planning; other community amenities, including housing development and accommodation for families and children, aged persons, disabled persons, migrants and Indigenous persons.

**WATER SUPPLIES**

**SEWERAGE SERVICES**

**RECREATION AND CULTURE**

Includes public libraries; museums; art galleries; community centres and halls, including public halls and performing arts venues; sporting grounds and venues; swimming pools; parks; gardens; lakes; and other sporting, recreational and cultural services.

**MINING, MANUFACTURING AND CONSTRUCTION**

Includes building control, quarries and pits, mineral resources, and abattoirs.

**TRANSPORT AND COMMUNICATION**

Urban local, urban regional, includes sealed and unsealed roads, bridges, footpaths, parking areas, and aerodromes.

**ECONOMIC AFFAIRS**

Includes camping areas and caravan parks; tourism and area promotion; industrial development promotion; sale yards and markets; real estate development; commercial nurseries; and other business undertakings.

Financial Statements 2017

Dubbo Regional Council

Notes to the Financial Statements  
for the period 13 May 2016 to 30 June 2017

Note 3. Income from continuing operations

\$ '000	Notes	Actual 13/5/16 to 30/6/17
<b>(a) Rates and annual charges</b>		
<b>Ordinary rates</b>		
Residential		18,842
Farm land		5,527
Mining		2
Business		8,121
<b>Total ordinary rates</b>		<b>32,492</b>
<b>Special rates</b>		
Sewerage services		1,461
Emergency services		140
<b>Total special rates</b>		<b>1,601</b>
<b>Annual charges</b> (pursuant to s.496, s.496A, s.496B, s.501 & s.611)		
Domestic waste management services		6,425
Stormwater management services		36
Water supply services		5,701
Sewerage services		11,382
Drainage		1,491
Waste management services (non-domestic)		659
<b>Total annual charges</b>		<b>25,694</b>
<b>TOTAL RATES AND ANNUAL CHARGES</b>		<b>59,787</b>

Council has used 2014 year valuations provided by the NSW Valuer General in calculating its rates.

page 26

Financial Statements 2017

Dubbo Regional Council

Notes to the Financial Statements  
for the period 13 May 2016 to 30 June 2017

Note 3. Income from continuing operations (continued)

\$ '000	Notes	Actual 13/5/16 to 30/6/17
<b>(b) User charges and fees</b>		
<b>Specific user charges</b> (per s 502 – specific 'actual use' charges)		
Domestic waste management services		101
Water supply services		17,470
Sewerage services		4,804
Waste management services (non domestic)		2,381
<b>Total user charges</b>		<b>24,756</b>
<b>Other user charges and fees</b>		
<b>(i) Fees and charges – statutory and regulatory functions</b> (per s.608)		
Planning and building regulation		95
Private works – section 67		76
Regulatory/ statutory fees		2,474
Registration fees		13
Section 149 certificates (FPA Act)		54
Section 603 certificates		20
Other		13
<b>Total fees and charges – statutory/regulatory</b>		<b>2,745</b>
<b>(ii) Fees and charges – other</b> (incl. general user charges (per s.608))		
Aerodrome		4,358
Caravan park		2,195
Cemeteries		466
Leaseback fees – Council vehicles		336
Multipurpose centre		21
Park rents		38
RMS (formerly RTA) charges (state roads not controlled by Council)		9,240
Swimming centres		81
Tourism		132
Water service connections		46
Caves entry fees		479
Aquatic leisure centre		330
Family day care		414
Fodder sales 'greengrove' effluent reuse property		118
Old Dubbo gaol		671
Private works		735
Public halls		1,618
Rainbow cottage long day care centre		727
Regional livestock markets		3,856
Sewer plan drafting fees		129
Showground		302
Sporting facilities		316
Other		1,833
<b>Total fees and charges – other</b>		<b>28,411</b>
<b>TOTAL USER CHARGES AND FEES</b>		<b>55,912</b>

page 27

Financial Statements 2017

Dubbo Regional Council

Notes to the Financial Statements  
for the period 13 May 2016 to 30 June 2017

Note 3. Income from continuing operations (continued)

\$ '000	Notes	Actual 13/5/16 to 30/6/17
<b>(c) Interest and investment revenue (including losses)</b>		
<b>Interest</b>		
Interest on overdue rates and annual charges (incl. special purpose rates)		238
– Interest earned on investments (interest and coupon payment income)		6,011
– Interest (other)		41
<b>Fair value adjustments</b>		
– Fair valuation movements in investments (at fair value or held for trading)		(48)
<b>Amortisation of premiums and discounts</b>		
Interest free (and interest reduced) loans provided		51
<b>TOTAL INTEREST AND INVESTMENT REVENUE</b>		<b>6,291</b>
<b>Interest revenue is attributable to:</b>		
<b>Unrestricted investments/financial assets:</b>		
Overdue rates and annual charges (general fund)		212
General Council cash and investments		3,264
<b>Restricted investments/funds – external:</b>		
<b>Development contributions</b>		
Section 94		228
Section 64		74
Water fund operations		883
Sewerage fund operations		1,630
<b>Total interest and investment revenue recognised</b>		<b>6,291</b>
<b>(d) Other revenues</b>		
Rental income – other council properties		600
Fines		234
Legal fees recovery – rates and charges (extra charges)		132
Commissions and agency fees		12
Insurance claim recoveries		298
Sales – general		9
Caves / caravan park kiosk – sales		133
OH&S training		9
Other revenues from local organisations		197
F-vocites reimbursement of expenses		47
Other		109
<b>TOTAL OTHER REVENUE</b>		<b>1,778</b>

page 28

Financial Statements 2017

Dubbo Regional Council

Notes to the Financial Statements  
for the period 13 May 2016 to 30 June 2017

Note 3. Income from continuing operations (continued)

\$ '000	13/5/16 to 30/6/17 Operating	13/5/16 to 30/6/17 Capital
<b>(e) Grants</b>		
<b>General purpose (untied)</b>		
Financial assistance – general component	11,381	–
Financial assistance – local roads component	4,681	–
Pensioners' rates subsidies – general component	339	–
<b>Total general purpose</b>	<b>16,401</b>	<b>–</b>
<b>Specific purpose</b>		
Pensioners' rates subsidies:		
– Water	143	–
– Sewerage	131	–
– Domestic waste management	122	–
Sewerage services	–	72
Bushfire and emergency services	656	475
Economic development	–	177
Employment and training programs	29	–
Flood restoration	2,568	–
Heritage and cultural	121	–
Library	251	–
Noxious weeds	81	–
Recreation and culture	–	441
Street lighting	221	–
Transport (roads to recovery)	4,374	–
Transport (other roads and bridges funding)	93	2,270
Local infrast. renewal scheme interest subsidy	–	583
Tourism	4	161
New Council Implementation Fund	5,000	–
Stronger Communities Fund	1,000	9,000
Livestock Markets	–	2,962
Community services	432	1,929
Family day care	1,707	–
Paid parental leave	83	–
Rainbow collage long day care centre	547	–
Other	337	153
<b>Total specific purpose</b>	<b>17,936</b>	<b>18,223</b>
<b>Total grants</b>	<b>34,337</b>	<b>18,223</b>
<b>Grant revenue is attributable to:</b>		
– Commonwealth funding	19,140	–
– State funding	15,197	18,223
	<b>34,337</b>	<b>18,223</b>

page 29

Financial Statements 2017

Dubbo Regional Council

Notes to the Financial Statements  
for the period 13 May 2016 to 30 June 2017

Note 3. Income from continuing operations (continued)

\$ '000	Notes	13/5/16 to 30/6/17 Operating	13/5/16 to 30/6/17 Capital
<b>(f) Contributions</b>			
<b>Developer contributions:</b>			
<b>(593 &amp; 594 – EP&amp;A Act, 564 of the LGA):</b>			
S 94 – contributions towards amenities/services		–	13
S 94 – open space		–	1,040
S 94 – drainage		–	343
S 94 – roadworks		–	1,902
S 94A – food development consent fees		–	9
S 64 – water supply contributions		–	1,967
S 64 – sewerage service contributions		–	1,864
Voluntary planning agreements		–	67
<b>Total developer contributions</b>	17	<b>–</b>	<b>7,205</b>
<b>Other contributions:</b>			
RMS contributions (regional roads, block grant)		3,368	45
Oval sponsorship		47	–
Sporting facilities		–	22
Infrastructure contributions, (non cash)			
– water		–	768
– sewerage		–	394
– drainage		–	1,649
– roadworks		–	8,297
– land under roads		–	1,474
Facilities MTR sponsorship		14	–
Other		228	80
<b>Total other contributions</b>		<b>3,657</b>	<b>10,727</b>
<b>Total contributions</b>		<b>3,657</b>	<b>17,932</b>
<b>TOTAL GRANTS AND CONTRIBUTIONS</b>		<b>37,994</b>	<b>36,155</b>

page 30

Financial Statements 2017

Dubbo Regional Council

Notes to the Financial Statements  
for the period 13 May 2016 to 30 June 2017

Note 3. Income from continuing operations (continued)

\$ '000	Actual 13/5/16 to 30/6/17
<b>(g) Unspent grants and contributions</b>	
<b>Certain grants and contributions are obtained by Council on condition that they be spent in a specified manner:</b>	
Unexpended at the close of the previous reporting period (former Councils)	17,279
Add: grants and contributions recognised in the current period but not yet spent	19,824
Less: grants and contributions recognised in a previous reporting period now spent	(3,718)
<b>Net increase (decrease) in restricted assets during the period</b>	<b>16,106</b>
<b>Unexpended and held as restricted assets</b>	<b>33,385</b>
<b>Comprising:</b>	
- Specific purpose unexpended grants	21,776
- Developer contributions	11,609
- Other contributions	-
	<b>33,385</b>

page 31



Financial Statements 2017

Dubbo Regional Council

Notes to the Financial Statements  
for the period 13 May 2016 to 30 June 2017

Note 4. Expenses from continuing operations

\$ '000	Notes	Actual 13/5/16 to 30/6/17
<b>(a) Employee benefits and on-costs</b>		
Salaries and wages		36,484
Employee termination costs		74
Travel expenses		419
Employee leave entitlements (ELT)		4,208
Superannuation		4,154
Workers' compensation insurance		1,155
Fringe benefit tax (FBT)		259
Payroll tax		397
Training costs (other than salaries and wages)		370
Other		282
<b>Total employee costs</b>		<b>47,797</b>
Less: capitalised costs		(4,614)
<b>TOTAL EMPLOYEE COSTS EXPENSED</b>		<b>43,183</b>
Number of full-time equivalent employees (FTE) at year end		432
<b>(b) Borrowing costs</b>		
<b>(i) Interest bearing liability costs</b>		
Interest on loans		5,150
<b>Total interest bearing liability costs expensed</b>		<b>5,150</b>
<b>(ii) Other borrowing costs</b>		
Discount adjustments relating to movements in provisions (other than CLC)		
Remediation liabilities	26	65
<b>Total other borrowing costs</b>		<b>65</b>
<b>TOTAL BORROWING COSTS EXPENSED</b>		<b>5,215</b>

page 32

Financial Statements 2017

Dubbo Regional Council

Notes to the Financial Statements  
for the period 13 May 2016 to 30 June 2017

**Note 4. Expenses from continuing operations (continued)**

\$ '000	Notes	Actual 13/5/16 to 30/6/17
<b>(c) Materials and contracts</b>		
Raw materials and consumables		25,166
Contractor and consultancy costs		13,031
– Contractor and consultancy costs (internal audit BDO alliance)		65
Auditors remuneration <sup>(1)</sup>		179
Legal expenses:		
– Legal expenses: planning and development		8
– Legal expenses: debt recovery		126
– Legal expenses: other		69
Operating leases:		
– Operating lease rentals: minimum lease payment <sup>(2)</sup>		295
<b>TOTAL MATERIALS AND CONTRACTS</b>		<b>38,940</b>

**1. Auditor remuneration**

a. During the year, the following fees were incurred for services provided by the Auditor-General:

**(i) Audit and other assurance services**

– Audit and review of financial statements: Auditor-General	104
<b>Remuneration for audit and other assurance services</b>	<b>104</b>
<b>Total Auditor-General remuneration</b>	<b>104</b>

b. During the year, the following fees were incurred for services provided by the other Council's Auditors:

**(i) Audit and other assurance services**

– Audit and review of financial statements: Council's Auditor	75
<b>Remuneration for audit and other assurance services</b>	<b>75</b>
<b>Total Auditor remuneration</b>	<b>179</b>

**2. Operating lease payments are attributable to:**

Computers	295
	<b>295</b>

page 33

Financial Statements 2017

Dubbo Regional Council

Notes to the Financial Statements  
for the period 13 May 2016 to 30 June 2017

**Note 4. Expenses from continuing operations (continued)**

\$ '000	Notes	Actual 13/5/16 to 30/6/17
<b>(d) Depreciation, amortisation and impairment</b>		
<b>Depreciation and amortisation</b>		
Plant and equipment		4,074
Office equipment		209
Furniture and fittings		278
Land improvements (depreciable)		378
Infrastructure:		
Buildings – non-specialised		524
– Buildings – specialised		2,218
– Other structures		3,873
– Roads		12,009
– Airport runways		460
– Stormwater drainage		1,152
– Water supply network		4,543
– Sewerage network		5,952
Swimming pools		118
– Other open space/recreational assets		151
Other assets		
Heritage collections		1
– Library books		1
– Other		55
Asset reinstatement costs	9 & 26	194
<b>Total gross depreciation and amortisation costs</b>		<b>36,098</b>
Less: capitalised costs		(967)
<b>Total depreciation and amortisation costs</b>		<b>35,131</b>
<b>Impairment</b>		
Nil		
<b>TOTAL DEPRECIATION AND IMPAIRMENT COSTS EXPENSED</b>		<b>35,131</b>

page 34

Financial Statements 2017

Dubbo Regional Council

Notes to the Financial Statements  
for the period 13 May 2016 to 30 June 2017

**Note 4. Expenses from continuing operations (continued)**

\$ '000	Notes	Actual 13/5/16 to 30/6/17
<b>(e) Other expenses</b>		
Advertising		877
Bad and doubtful debts		11
Bank charges		34
Contributions/levies to other levels of government		
Other contributions/levies		157
Committee fees		403
Committee expenses - other (excluding fees above)		61
Donations, contributions and assistance to other organisations (Section 356)		3,254
Electricity and heating		3,637
Insurance		2,161
Postage		214
Printing and stationery		480
Street lighting		1,225
Telephone and communications		649
Valuation fees		114
Vehicle registration		260
Water resource charge		371
Contributions to emergency services		1,036
Credit card merchant fees		38
Family day care - fee relief		1,499
Property rental		105
Subscription shires association		41
Other		1,428
<b>TOTAL OTHER EXPENSES</b>		<b>18,056</b>

page 36

Financial Statements 2017

Dubbo Regional Council

Notes to the Financial Statements  
for the period 13 May 2016 to 30 June 2017

**Note 5. Gains or losses from the disposal of assets**

\$ '000	Notes	Actual 13/5/16 to 30/6/17
<b>Plant and equipment</b>		
Proceeds from disposal – plant and equipment		2,562
Less: carrying amount of plant and equipment assets sold/written off		(2,389)
<b>Net gain/(loss) on disposal</b>		<b>173</b>
<b>Infrastructure</b>		
Proceeds from disposal – infrastructure		–
Less: carrying amount of infrastructure assets sold/written off		(705)
<b>Net gain/(loss) on disposal</b>		<b>(705)</b>
<b>Real estate assets held for sale</b>		
Proceeds from disposal – real estate assets		4,962
Less: carrying amount of real estate assets sold/written off		(734)
<b>Net gain/(loss) on disposal</b>		<b>4,228</b>
<b>Financial assets</b>		
Proceeds from disposal/redemptions/maturities – financial assets		88,594
Less: carrying amount of financial assets sold/redemmed/matured		(88,594)
<b>Net gain/(loss) on disposal</b>		<b>–</b>
<b>NET GAIN/(LOSS) ON DISPOSAL OF ASSETS</b>		<b>3,696</b>

page 36

Financial Statements 2017

Dubbo Regional Council

Notes to the Financial Statements  
for the period 13 May 2016 to 30 June 2017

Note 6a. – Cash assets and Note 6b. – investments

\$ '000	Notes	2017	
		Actual Current	Actual Non-current
<b>Cash and cash equivalents (Note 6a)</b>			
Cash on hand and at bank		24	
Cash-equivalent assets <sup>1</sup>			
Deposits at call		25,728	–
<b>Total cash and cash equivalents</b>		<b>25,752</b>	<b>–</b>
<b>Investments (Note 6b)</b>			
Long term deposits		41,138	99,983
– NCD's, FRN's (with maturities > 3 months)		4,000	17,252
<b>Total investments</b>		<b>45,138</b>	<b>117,235</b>
<b>TOTAL CASH ASSETS, CASH EQUIVALENTS AND INVESTMENTS</b>		<b>70,890</b>	<b>117,235</b>
<sup>1</sup> Those investments where time to maturity (from date of purchase) is < 3 mths.			
<b>Cash, cash equivalents and investments were classified at year end in accordance with AASB 139 as follows:</b>			
<b>Cash and cash equivalents</b>			
a. 'At fair value through the profit and loss'		25,752	–
<b>Investments</b>			
a. 'Hold to maturity'		45,138	117,235
<b>Investments</b>		<b>45,138</b>	<b>117,235</b>

Refer to Note 27. Fair value measurement for information regarding the fair value of investments held

page 37

Dubbo Regional Council

Notes to the Financial Statements  
for the period 13 May 2016 to 30 June 2017

Note 6c. Restricted cash, cash equivalents and investments – details

\$ '000	13/5/16 to 30/6/17	13/5/16 to 30/6/17
	Actual Current	Actual Non-current
<b>Total cash, cash equivalents and investments</b>	<b>70,890</b>	<b>117,235</b>
<b>attributable to:</b>		
External restrictions (refer below)	31,910	80,392
Internal restrictions (refer below)	35,154	36,843
Unrestricted	3,826	–
	<b>70,890</b>	<b>117,235</b>

13/5/16 to 30/6/17 \$ '000	Transferred from former Councils	Transfers to restrictions	Transfers from restrictions	Closing balance
-------------------------------	--	---------------------------------	-----------------------------------	--------------------

Details of restrictions

External restrictions – included in liabilities

Nil

External restrictions – other

Developer contributions – general	(A)	8,314	7,460	(4,581)	11,193
Developer contributions – water fund	(A)	157	21	–	178
Developer contributions – sewer fund	(A)	212	26	–	238
Specific purpose unexpended grants	(B)	8,596	13,180	–	21,776
Water supplies	(C)	27,632	3,894	–	31,526
Sewerage services	(C)	39,804	1,135	–	40,939
Domestic waste management	(C)	5,798	–	(2,540)	3,248
Stormwater management	(C)	4,685	–	(1,481)	3,204
<b>External restrictions – other</b>		<b>95,188</b>	<b>25,716</b>	<b>(8,602)</b>	<b>112,302</b>
<b>Total external restrictions</b>		<b>95,188</b>	<b>25,716</b>	<b>(8,602)</b>	<b>112,302</b>

A Development contributions which are not yet expended for the provision of services and amenities in accordance with contributions plans (refer Note 17).

B Grants which are not yet expended for the purposes for which the grants were obtained. (refer Note 1 (b))

C Water, sewerage, domestic waste management (DWM) and other special rates/levies/charges are externally restricted assets and must be applied for the purposes for which they were raised.

Dubbo Regional Council

Notes to the Financial Statements  
for the period 13 May 2016 to 30 June 2017

Note 6c. Restricted cash, cash equivalents and investments – details (continued)

13/5/16 to 30/6/17	Transferred from former Councils	Transfers to restrictions	Transfers from restrictions	Closing balance
\$ '000				
<b>Internal restrictions</b>				
Fleet management services	11,556	–	(715)	10,841
Infrastructure replacement	650	–	(650)	–
Employees leave entitlement	1,478	2,873	–	4,351
Financial accounting services	1	–	–	1
Human resource services	191	184	–	375
Information management services	1,430	332	–	1,762
Governance and risk services	597	–	(43)	554
Civic administration building	1,296	6	–	1,301
Technical support services	556	270	–	826
Business support services (technical)	11	–	(8)	3
Depot services	741	260	–	1,001
Workers compensation	179	–	(179)	–
Warrington caves complex	36	7	–	43
Works services	137	400	–	537
Governance	89	340	–	429
Risk management – state roads	697	–	(697)	–
Residential development	408	–	(408)	–
Local governments elections	85	–	(85)	–
IT and office equipment	583	–	(583)	–
Federal financial assistance grant (advance receiv)	–	5,466	–	5,466
Federal local roads funding	370	–	(370)	–
Economic development	82	–	(82)	–
Sporting facilities	786	526	–	1,312
Parks and landscape business support services	72	32	–	104
Landscape services	44	299	–	343
Horticultural services	22	743	–	765
Human environmental services	68	55	–	123
Western plains cultural centre	843	164	–	1,007
Cemeteries	292	342	–	634
Regional theatre & convention centre	588	–	(44)	544
Cultural services	8	63	–	71
Family day care	252	24	–	276
Rainbow cottage	311	–	(111)	200
Social services	283	–	(31)	252
Old Dubbo gaol	82	164	–	246
Library services	309	–	(145)	164
Recreation planning and programmes	89	121	–	210
Cemetery improvements	218	–	(218)	–
Asset management	5,116	–	(5,116)	–
Ranger services	15	–	–	15
City strategy	271	379	–	650
continued...				



Dubbo Regional Council

Notes to the Financial Statements  
for the period 13 May 2016 to 30 June 2017

Note 6c. Restricted cash, cash equivalents and investments – details (continued)

13/5/16 to 30/6/17 \$ '000	Transferred from former Councils	Transfers to restrictions	Transfers from restrictions	Closing balance
Building and development services	601	–	(3)	598
Environment and health services	30	–	–	30
Showground	53	19	–	72
City marketing & communications	194	–	(1)	193
Dubbo city holiday park	82	349	–	431
Property development	4,478	–	(1,830)	2,648
City development	142	47	–	189
Dubbo city regional airport	896	170	–	1,066
Livestock markets	4,086	–	(906)	3,183
Fire services	493	–	(11)	482
Other waste management services	2,218	1,314	–	3,532
Road network - rural roads	2,583	1,995	–	4,578
Emergency management	56	38	–	94
Road network - urban roads	901	4,530	–	5,431
Road network - state roads	152	1,160	–	1,312
Street lighting	346	115	–	461
Traffic management	50	76	–	126
Footpath & cycleways	216	351	–	567
Administration charge	1,394	–	(1,394)	–
Environmental sustainability services	15	–	–	15
Corporate development/strategic management	45	90	–	135
Animal shelter	293	170	–	463
Recreation services	121	–	(33)	88
Employee overheads	280	161	–	441
Stormwater	–	14	–	14
Rates & general revenue	–	8,555	–	8,555
Corporate overheads	–	2,286	–	2,286
Dubbo aquatic leisure centre	–	378	–	378
Other	355	–	(355)	–
<b>Total internal restrictions</b>	<b>50,927</b>	<b>36,068</b>	<b>(13,998)</b>	<b>71,997</b>
<b>TOTAL RESTRICTIONS</b>	<b>146,115</b>	<b>60,784</b>	<b>(22,600)</b>	<b>184,299</b>

Dubbo Regional Council

Notes to the Financial Statements  
for the period 13 May 2016 to 30 June 2017

Note 7. Receivables

\$ '000	Notes	2017	
		Current	Non-current
<b>Purpose</b>			
Rates and annual charges		1,851	
Interest and extra charges		402	
User charges and fees		10,687	
Private works		10	
Accrued revenues			
– Interest on investments		1,969	
Deferred debtors		887	755
Government grants and subsidies		899	
Net GST receivable		444	
Due from other levels of government		158	
Other debtors		937	
<b>Total</b>		<b>18,244</b>	<b>755</b>
<b>Less: provision for impairment</b>			
User charges and fees		(46)	
<b>Total provision for impairment – receivables</b>		<b>(46)</b>	
<b>TOTAL NET RECEIVABLES</b>		<b>18,198</b>	<b>755</b>
<b>Externally restricted receivables</b>			
<b>Water supply</b>			
Rates and availability charges		159	
– Other		4,585	
<b>Sewerage services</b>			
Rates and availability charges		401	
– Other		1,933	
<b>Total external restrictions</b>		<b>7,078</b>	
<b>Unrestricted receivables</b>		<b>11,120</b>	<b>755</b>
<b>TOTAL NET RECEIVABLES</b>		<b>18,198</b>	<b>755</b>

Notes on debtors above:

- (i) Rates and annual charges outstanding are secured against the property.
- (ii) Doubtful rates debtors are provided for where the value of the property is less than the debt outstanding.  
An allowance for other doubtful debts is made when there is objective evidence that a receivable is impaired.
- (iii) Interest was charged on overdue rates and charges at 8.50% (2016 8.50%).  
Generally all other receivables are non-interest bearing.
- (iv) Please refer to Note 15 for issues concerning credit risk and fair value disclosures.

Financial Statements 2017

Dubbo Regional Council

Notes to the Financial Statements  
for the period 13 May 2016 to 30 June 2017

Note 8. Inventories and other assets

\$ '000	Notes	2017	
		Current	Non-current
<b>(a) Inventories</b>			
<b>(i) Inventories at cost</b>			
Real estate for resale (refer below)		719	1,993
Stores and materials		1,078	-
Trading stock		79	-
<b>Total inventories at cost</b>		<b>1,876</b>	<b>1,993</b>
<b>TOTAL INVENTORIES</b>		<b>1,876</b>	<b>1,993</b>
<b>(b) Other assets</b>			
Prepayments		463	-
Shares in unlisted companies – StateCover		-	495
<b>TOTAL OTHER ASSETS</b>		<b>463</b>	<b>495</b>
<b>Externally restricted assets</b>			
<b>Water</b>			
Stores and materials		228	-
Other		-	44
Prepayments		5	-
<b>Total water</b>		<b>228</b>	<b>44</b>
<b>Total externally restricted assets</b>		<b>228</b>	<b>44</b>
<b>Total internally restricted assets</b>			
<b>Total unrestricted assets</b>		<b>2,111</b>	<b>2,444</b>
<b>TOTAL INVENTORIES AND OTHER ASSETS</b>		<b>2,339</b>	<b>2,488</b>

page 42

Financial Statements 2017

Dubbo Regional Council

Notes to the Financial Statements  
for the period 13 May 2016 to 30 June 2017

**Note 8. Inventories and other assets** (continued)

\$ '000	2017	
	Current	Non-current
<b>(i) Other disclosures</b>		
<b>(a) Details for real estate development</b>		
Residential	586	1,271
Industrial/commercial	123	722
<b>Total real estate for resale</b>	<b>719</b>	<b>1,993</b>
<b>Represented by:</b>		
Acquisition costs		119
Development costs	719	1,874
<b>Total real estate for resale</b>	<b>719</b>	<b>1,993</b>
<b>Movements:</b>		
Real estate assets at beginning of the year (former Councils)	622	1,971
– Purchases and other costs	829	31
– Transfers in from (out to) Note 9		(7)
– WDV of sales (expense)	5	(734)
– Transfer between current/non-current		2
<b>Total real estate for resale</b>	<b>719</b>	<b>1,993</b>

**(b) Inventory write downs**

There were no amounts recognised as an expense relating to the write down of inventory balances held during the year.

Refer to Note 27, Fair value measurement for information regarding the fair value of other assets held

page 43

APPENDIX NO: 1 - GENERAL PURPOSE FINANCIAL STATEMENTS 2016/2017

ITEM NO: AUD18/1

Financial Statements 2017

Dubbo Regional Council

Notes to the Financial Statements  
for the period 13 May 2016 to 30 June 2017

Note 9a. Infrastructure, property, plant and equipment

Asset class	IPFAE transferred from former Councils as at 13/5/2016			Asset movements during the reporting period									as at 30/6/2017		
	Gross carrying amount	Accumulated depreciation and impairment	Net carrying amount	Additions renewals	Additions new assets	Carrying value of disposals	Depreciation expense	WIP transfers	Adjustments and transfers	Remeasurement adjustment (via P/L)	Trs from/to re-estate assets (Note 8)	Revaluation increments to equity (A/R)	Gross carrying amount	Accumulated depreciation and impairment	Net carrying amount
Capital work in progress	7,388	—	7,388	6,768	14,811	—	—	(2,050)	—	—	—	—	26,917	—	26,917
Plant and equipment:	49,018	24,402	24,616	2,074	6,195	(2,386)	(4,074)	—	—	—	—	—	50,387	23,962	26,425
Office equipment	2,240	1,570	670	39	810	—	(209)	—	—	—	—	—	3,084	1,774	1,310
Furniture and fittings	3,334	2,746	1,088	318	777	(3)	(776)	—	(8)	—	—	—	3,866	2,471	1,395
Land:															
– Operational land	31,434	—	31,434	438	385	—	—	—	—	—	—	—	32,258	—	32,258
– Community land	35,841	—	35,841	—	—	(1)	—	—	—	—	—	—	35,840	—	35,840
– Land under roads (post 30/6/08)	7,715	—	7,715	1,474	—	—	—	—	—	—	7	—	9,196	—	9,196
Land improvements – non-depreciable	1,801	—	1,801	—	—	—	—	—	—	—	—	—	1,801	—	1,801
Land improvements – depreciable	8,119	4,497	3,622	139	33	—	(379)	—	—	—	—	—	8,286	4,075	3,421
Infrastructure:															
– Buildings – non-specialised	47,888	31,865	16,023	134	—	—	(574)	—	—	—	—	—	47,877	37,189	15,633
– Buildings – specialised	130,394	65,118	65,276	1,240	1,469	(85)	(2,218)	1	0	—	—	—	132,720	66,037	66,792
– Other structures	102,949	49,224	53,725	813	6,565	(181)	(3,873)	—	—	—	—	—	109,723	52,874	57,049
– Roads	1,264,217	260,577	1,003,640	6,275	6,637	(223)	(12,009)	655	—	—	—	—	1,277,514	277,539	1,004,975
– Airport runways/taxiways	32,129	16,344	15,785	614	—	—	(480)	—	—	—	—	—	32,743	16,804	15,939
– Bulk earthworks (non-depreciable)	343,553	—	343,553	656	—	(10)	—	—	—	—	—	—	344,199	—	344,199
– Stormwater drainage	217,818	29,385	188,433	772	985	—	(1,152)	53	—	—	—	—	219,427	30,536	188,891
– Water supply network	251,161	73,374	183,837	1,117	774	(83)	(4,543)	377	—	—	—	53,415	336,801	101,967	234,834
– Sewerage network	291,139	97,027	194,112	1,910	242	(122)	(5,952)	985	—	—	—	69,421	312,092	51,496	260,596
– Swimming pools	6,843	3,959	2,884	121	—	—	(119)	—	—	—	—	—	6,864	4,077	2,787
– Other open space/recreational assets	5,714	3,605	2,109	426	—	—	(151)	34	—	—	—	—	6,174	3,756	2,418
– Quarry assets	1,997	—	1,997	—	—	—	—	—	—	—	—	—	1,997	—	1,997
Other assets:															
– Heritage collections	33	4	29	—	—	—	(1)	—	—	—	—	—	33	5	28
– Library books	13	12	1	—	—	—	(1)	—	—	—	—	—	13	13	—
– Other	2,395	1,102	1,293	—	—	—	(55)	—	—	—	—	—	2,395	1,157	1,238
Reinstatement, rehabilitation and restoration assets (refer Note 2d):															
– Tip restoration assets	1,173	605	518	—	—	—	(139)	—	—	(10)	—	—	1,044	675	369
– Quarry restoration assets	521	143	381	—	—	—	(15)	—	—	(128)	—	—	465	227	238
<b>TOTAL INFRASTRUCTURE, PROPERTY, PLANT AND EQUIP.</b>	<b>2,852,380</b>	<b>684,804</b>	<b>2,187,576</b>	<b>25,423</b>	<b>39,134</b>	<b>(3,094)</b>	<b>(16,098)</b>	<b>—</b>	<b>—</b>	<b>(138)</b>	<b>7</b>	<b>127,836</b>	<b>3,063,780</b>	<b>668,134</b>	<b>2,395,646</b>

Renewals are defined as the replacement of existing assets (as opposed to the acquisition of new assets).

Refer to Note 27. Fair value measurement for information regarding the fair value of other infrastructure, property, plant and equipment.

page 44

Dubbo Regional Council

Notes to the Financial Statements  
for the period 13 May 2016 to 30 June 2017

Note 9b. Externally restricted infrastructure, property, plant and equipment

\$ '000	Actual 2017		
	Gross carrying amount	Accumulated depn. and impairment	Net carrying amount
<b>Water supply</b>			
WIP	12,555		12,555
Plant and equipment	2,173	955	1,218
Office equipment	41	41	-
Furniture and fittings	20	17	3
Land			
Operational land	1,614	-	1,614
Community land	39	-	39
Buildings	8,825	2,430	6,395
Other structures	716	173	543
Infrastructure	327,379	99,505	227,874
Roads	3,447	528	2,919
Bulk earthworks	746	-	746
Other assets	425	1	424
<b>Total water supply</b>	<b>357,980</b>	<b>103,650</b>	<b>254,330</b>
<b>Sewerage services</b>			
WIP	6,809		6,809
Plant and equipment	1,990	937	1,053
Office equipment	99	66	33
Furniture and fittings	13	7	6
Land			
Operational land	6,183	-	6,183
Community land	149	-	149
Buildings	5,901	2,387	3,514
Other structures	590	389	201
Infrastructure	305,953	48,977	256,976
Roads	3,695	979	2,716
Bulk earthworks	830	-	830
<b>Total sewerage services</b>	<b>332,182</b>	<b>63,782</b>	<b>278,430</b>
<b>Domestic waste management</b>			
Plant and equipment	1,710	992	718
Land			
Operational land	150	-	150
Community land	35	-	35
Improvements - depreciable	88	53	35
Buildings	484	74	410
Other structures	291	286	5
Roads	20	8	12
Bulk earthworks	19	-	19
Other assets	98	26	72
<b>Total DWM</b>	<b>2,925</b>	<b>1,439</b>	<b>1,486</b>
<b>Stormwater drainage</b>			
WIP	880		880
Plant and equipment	31	25	6
Land			
Operational land	720	-	720
Community land	31	-	31
Infrastructure	219,091	30,157	188,934
Bulk earthworks	2,405	-	2,405
<b>Total other restrictions</b>	<b>223,158</b>	<b>30,482</b>	<b>192,676</b>
<b>TOTAL RESTRICTED I.P.P.&amp;E</b>	<b>916,246</b>	<b>189,323</b>	<b>726,922</b>

page 45

Dubbo Regional Council

Notes to the Financial Statements  
for the period 13 May 2016 to 30 June 2017

**Note 9c. Infrastructure, property, plant and equipment – current year  
impairments**

Council has recognised no impairment losses during the reporting period nor reversed any prior period losses

**Note 10a. Payables, borrowings and provisions**

\$ '000	Notes	2017	
		Current	Non-current
<b>Payables</b>			
Goods and services – operating expenditure		4,566	–
Accrued expenses:			
– Borrowings		525	–
– Salaries and wages		1,032	–
Security bonds, deposits and retentions		1,465	–
Other		–	1
<b>Total payables</b>		<b>7,688</b>	<b>1</b>
<b>Income received in advance</b>			
Payments received in advance		770	–
<b>Total income received in advance</b>		<b>770</b>	<b>–</b>
<b>Borrowings</b>			
Loans – secured <sup>1</sup>		4,652	67,356
<b>Total borrowings</b>		<b>4,652</b>	<b>67,356</b>
<b>Provisions</b>			
Employee benefits:			
Annual leave		3,937	–
Sick leave		1,303	–
Long service leave		9,751	476
Other leave		56	–
Sub-total – aggregate employee benefits		15,047	476
Asset remediation/restoration (future works)	26	–	2,117
<b>Total provisions</b>		<b>15,047</b>	<b>2,593</b>
<b>TOTAL PAYABLES, BORROWINGS AND PROVISIONS</b>		<b>28,157</b>	<b>69,950</b>

<sup>1</sup> Loans are secured over the general rating income of Council  
Disclosures on liability interest rate risk exposures, fair value disclosures and security can be found in Note 15.

Dubbo Regional Council

Notes to the Financial Statements  
for the period 13 May 2016 to 30 June 2017

**Note 10a. Payables, borrowings and provisions (continued)**

\$ '000

**(i) Liabilities relating to restricted assets**

	2017	
	Current	Non-current
<b>Externally restricted assets</b>		
Water	2,782	25,967
Sewer	2,321	19,434
Drainage	238	3,536
<b>Liabilities relating to externally restricted assets</b>	<b>5,341</b>	<b>48,937</b>
<b>Internally restricted assets</b>		
Nil		
<b>Total liabilities relating to restricted assets</b>	<b>5,341</b>	<b>48,937</b>
<b>Total liabilities relating to unrestricted assets</b>	<b>22,816</b>	<b>21,013</b>
<b>TOTAL PAYABLES, BORROWINGS AND PROVISIONS</b>	<b>28,157</b>	<b>69,950</b>

**(ii) Current liabilities not anticipated to be settled within the next twelve months**

	Actual
The following liabilities, even though classified as current, are not expected to be settled in the next 12 months.	2017
Provisions – employees benefits	8,434
	<u>8,434</u>

**Note 10b. Description of and movements in provisions**

Class of provision	2016	13/5/16 to 30/6/17				Closing balance as at 30/6/17
	Opening balance (former Councils)	Additional provisions	Decrease due to payments	Remeasurement effects due to discounting	Unused amounts reversed	
Asset remediation	2,206	(154)	–	65	–	2,117

a. Asset remediation, reinstatement and restoration provisions represent the present value estimate of future costs Council will incur in order to remove, restore and remediate assets and/or activities as a result of past operations.



Dubbo Regional Council

Notes to the Financial Statements  
for the period 13 May 2016 to 30 June 2017

**Note 11. Statement of cash flows – additional information**

\$ '000	Notes	Actual 2017
<b>(a) Reconciliation of cash assets</b>		
Total cash and cash equivalent assets	6a	25,752
Less bank overdraft	10	—
<b>Balance as per the Statement of Cash Flows</b>		<b><u>25,752</u></b>
<b>(b) Reconciliation of net operating result to cash provided from operating activities</b>		
Net result from Income Statement		61,271
Adjust for non-cash items:		
Depreciation and amortisation		35,131
Net losses/(gains) on disposal of assets		(3,696)
Non-cash capital grants and contributions		(10,580)
Losses/(gains) recognised on fair value re-measurements through the P&L:		
– Investments classified as 'at fair value' or 'held for trading'		48
Amortisation of premiums, discounts and prior period fair valuations		
– Interest on all fair value adjusted interest free advances made by Council		(51)
Unwinding of discount rates on reinstatement provisions		(89)
Share of net (profits) or losses of associates/joint ventures		(183)
+/- Movement in operating assets and liabilities and other cash items:		
Decrease/(increase) in receivables		7,570
Increase/(decrease) in provision for doubtful debts		(187)
Decrease/(increase) in inventories		23
Decrease/(increase) in other assets		351
Increase/(decrease) in payables		(827)
Increase/(decrease) in accrued interest payable		(403)
Increase/(decrease) in other accrued expenses payable		476
Increase/(decrease) in other liabilities		294
Increase/(decrease) in employee leave entitlements		318
<b>Net cash provided from/(used in) operating activities from the Statement of Cash Flows</b>		<b><u>89,466</u></b>

Dubbo Regional Council

Notes to the Financial Statements  
for the period 13 May 2016 to 30 June 2017

**Note 11. Statement of cash flows – additional information (continued)**

\$ '000	Notes	Actual 2017
<b>(c) Non-cash investing and financing activities</b>		
Infrastructure contributions		10,580
<b>Total non-cash investing and financing activities</b>		<b>10,580</b>

**(d) Financing arrangements**

**(i) Unrestricted access was available at balance date to the following lines of credit:**

Bank overdraft facilities <sup>(1)</sup>		200
Credit cards/purchase cards		435
<b>Total financing arrangements</b>		<b>635</b>

**Amounts utilised as at balance date:**

– Credit cards/purchase cards		38
<b>Total financing arrangements utilised</b>		<b>38</b>

1. The bank overdraft facility may be drawn at any time and may be terminated by the bank without notice. Interest rates on overdrafts are interest rates on loans and other payables are disclosed in Note 15.

**(ii) Secured loan liabilities**

Loans are secured by a mortgage over future years rate revenue only.

**(e) Bank guarantees**

No bank guarantees have been provided by Council to external third parties.

Dubbo Regional Council

Notes to the Financial Statements  
for the period 13 May 2016 to 30 June 2017

**Note 12. Commitments for expenditure**

\$ '000	Notes	Actual 2017
<b>(a) Capital commitments (exclusive of GST)</b>		
Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:		
<b>Property, plant and equipment</b>		
Road infrastructure		5,187
Other structures		3,667
Water infrastructure		413
Sewer infrastructure		2,797
<b>Total commitments</b>		<b>12,064</b>
<b>These expenditures are payable as follows:</b>		
Within the next year		9,532
Later than one year and not later than 5 years		2,532
<b>Total payable</b>		<b>12,064</b>
<b>Sources for funding of capital commitments:</b>		
Unrestricted general funds		8,854
Externally restricted reserves		3,210
<b>Total sources of funding</b>		<b>12,064</b>

**(b) Finance lease commitments**

Nil

**(c) Operating lease commitments (non-cancellable)**

**a. Commitments under non-cancellable operating leases at the reporting date, but not recognised as liabilities are payable:**

Within the next year	101
Later than one year and not later than 5 years	83
<b>Total non-cancellable operating lease commitments</b>	<b>184</b>

**b. Non-cancellable operating leases include the following assets:**  
- Computer equipment

**Conditions relating to operating leases:**

- All operating lease agreements are secured only against the leased asset.
- No lease agreements impose any financial restrictions on Council regarding future debt etc.

Dubbo Regional Council

Notes to the Financial Statements  
for the period 13 May 2016 to 30 June 2017

**Note 13a. Statement of performance measurement – indicators (consolidated)**

\$ '000	Amounts 2017	Indicator 2017	Benchmark
<b>Local government industry indicators – consolidated</b>			
<b>1. Operating performance ratio</b>			
Total continuing operating revenue <sup>(1)</sup> excluding capital grants and contributions less operating expenses	<u>21,285</u>	<b>13.15%</b>	>0.00%
Total continuing operating revenue <sup>(1)</sup> excluding capital grants and contributions	161,810		
<b>2. Own source operating revenue ratio</b>			
Total continuing operating revenue <sup>(1)</sup> excluding all grants and contributions	<u>123,816</u>	<b>62.54%</b>	>60.00%
Total continuing operating revenue <sup>(1)</sup>	197,965		
<b>3. Unrestricted current ratio</b>			
Current assets less all external restrictions <sup>(2)</sup>	<u>52,211</u>	<b>3.63x</b>	>1.5x
Current liabilities less specific purpose liabilities <sup>(3,4)</sup>	14,382		
<b>4. Debt service cover ratio</b>			
Operating result <sup>(1)</sup> before capital excluding interest and depreciation/impairment/amortisation	<u>61,631</u>	<b>5.79x</b>	>2x
Principal repayments (Statement of Cash Flows) plus borrowing costs (Income Statement)	10,649		
<b>5. Rates, annual charges, interest and extra charges outstanding percentage</b>			
Rates, annual and extra charges outstanding	<u>2,253</u>	<b>3.27%</b>	< 5% Metro
Rates, annual and extra charges collectible	68,960		< 10% Rural
<b>6. Cash expense cover ratio</b>			
Current year's cash and cash equivalents plus all term deposits	<u>166,873</u>	<b>16.55</b>	> 3 mths
Payments from cash flow of operating and financing activities	10,081	mths	

Notes

<sup>(1)</sup> Excludes fair value adjustments and reversal of revaluation decrements, net gain/(loss) on sale of assets and the net share of interests in joint ventures and associates

<sup>(2)</sup> Refer Notes 6-8 inclusive.

Also excludes any real estate and land for resale not expected to be sold in the next 12 months.

<sup>(3)</sup> Refer to Note 10(a)

<sup>(4)</sup> Refer to Note 10(a)(ii) – excludes all payables and provisions not expected to be paid in the next 12 months (incl. CLE)

Financial Statements 2017

Dubbo Regional Council

Notes to the Financial Statements  
for the period 13 May 2016 to 30 June 2017

**Note 13b. Statement of performance measurement – indicators (by fund)**

\$ '000	General <sup>3</sup> 2017	Water 2017	Sewer 2017	Benchmark
<b>Local government industry indicators – by fund</b>				
<b>1. Operating performance ratio</b>				
Total continuing operating revenue <sup>(1)</sup> excluding capital grants and contributions less operating expenses	<b>10.43%</b>	<b>22.04%</b>	<b>17.66%</b>	>0.00%
Total continuing operating revenue <sup>(1)</sup> excluding capital grants and contributions				
<b>2. Own source operating revenue ratio</b>				
Total continuing operating revenue <sup>(1)</sup> excluding all grants and contributions	<b>53.55%</b>	<b>89.37%</b>	<b>87.26%</b>	>60.00%
Total continuing operating revenue <sup>(1)</sup>				
<b>3. Unrestricted current ratio</b>				
Current assets less all external restrictions <sup>(2)</sup>	<b>3.63x</b>	<b>7.55x</b>	<b>6.58x</b>	>1.5x
Current liabilities less specific purpose liabilities <sup>(3,4)</sup>				
<b>4. Debt service cover ratio</b>				
Operating result <sup>(1)</sup> before capital excluding interest and depreciation/impairment/amortisation	<b>5.35x</b>	<b>6.14x</b>	<b>7.43x</b>	>2x
Principal repayments (Statement of Cash Flows) plus borrowing costs (Income Statement)				
<b>5. Rates, annual charges, interest and extra charges outstanding percentage</b>				
Rates, annual and extra charges outstanding	<b>3.49%</b>	<b>2.08%</b>	<b>3.15%</b>	< 5%
Rates, annual and extra charges collectible				Metro < 10% Rural
<b>6. Cash expense cover ratio</b>				
Current year's cash and cash equivalents plus all term deposits	<b>19.53</b>	<b>4.96</b>	<b>5.51</b>	> 3 mths
Payments from cash flow of operating and financing activities	<b>mths</b>	<b>mths</b>	<b>mths</b>	

Notes

<sup>(1)</sup> <sup>(4)</sup> Refer to Notes at Note 13a(f) above.

<sup>(3)</sup> General fund refers to all of Council's activities except for its water and sewer activities which are listed separately.

page 52

Dubbo Regional Council

Notes to the Financial Statements  
for the period 13 May 2016 to 30 June 2017

Note 14. Investment properties

---

\$ '000

---

Council has not classified any land or buildings as 'investment properties'.

Note 15. Financial risk management

---

Risk management

Council's activities expose it to a variety of financial risks including (1) price risk, (2) credit risk, (3) liquidity risk and (4) interest rate risk.

The Council's overall risk management program focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the financial performance of the Council.

Council does not engage in transactions expressed in foreign currencies and is therefore not subject to foreign currency risk.

Financial risk management is carried out by Council's finance section under policies approved by the Council.

Dubbo Regional Council

Notes to the Financial Statements  
for the period 13 May 2016 to 30 June 2017

Note 15. Financial risk management (continued)

\$ '000

Council's objective is to maximise its return on cash and investments whilst maintaining an adequate level of liquidity and preserving capital.

Council's finance area manages the cash and investments portfolio with the assistance of independent advisors.

Council has an investment policy which complies with the *Local Government Act 1993* and Minister's investment order. This policy is regularly reviewed by Council and its staff and an investment report is tabled before Council on a monthly basis setting out the portfolio breakup and its performance.

The risks associated with the investments held are:

- **Price risk** – the risk that the capital value of investments may fluctuate due to changes in market prices, whether these changes are caused by factors specific to individual financial instruments or their issuers or are caused by factors affecting similar instruments traded in a market.
- **Interest rate risk** – the risk that movements in interest rates could affect returns and income.
- **Credit risk** – the risk that the investment counterparty will not complete their obligations particular to a financial instrument, resulting in a financial loss to Council – be it of a capital or income nature.

Council manages these risks (amongst other measures) by diversifying its portfolio and only purchasing investments with high credit ratings or capital guarantees.

Council also seeks advice from independent advisers before placing any funds in cash equivalents and investments.

(a) Market risk – price risk and interest rate risk

The following represents a summary of the sensitivity of Council's Income Statement and accumulated surplus (for the reporting period) due to a change in either the price of a financial asset or the interest rates applicable

It is assumed that the change in interest rates would have been constant throughout the reporting period.

13/5/16 to 30/6/17	Increase of values/rates		Decrease of values/rates	
	Profit	Equity	Profit	Equity
Possible impact of a 1% movement in interest rates	1,880	1,880	(1,880)	(1,880)

**Dubbo Regional Council**

**Notes to the Financial Statements**  
for the period 13 May 2016 to 30 June 2017

**Note 15. Financial risk management (continued)**

\$ '000

**(b) Credit risk**

Council's major receivables comprise (i) rates and annual charges and (ii) user charges and fees.

The major risk associated with these receivables is credit risk – the risk that debts due and payable to Council may not be repaid in full.

Council manages this risk by monitoring outstanding debt and employing stringent debt recovery procedures.

Credit risk on rates and annual charges is minimised by the ability of Council to secure a charge over the land relating to the debts – that is, the land can be sold to recover the debt. Council is also able to charge interest on overdue rates and annual charges at higher than market rates which further encourages the payment of debts.

There are no significant concentrations of credit risk, whether through exposure to individual customers or specific industry sectors and/or regions.

Council makes suitable provision for doubtful receivables as required and carries out credit checks on most non-rate debtors.

There are no material receivables that have been subjected to a re-negotiation of repayment terms.

A profile of Council's receivables credit risk at balance date follows:

	2017	2017
	Rates and annual charges	Other receivables
<b>(i) Ageing of receivables – %</b>		
Current (not yet overdue)	57%	74%
Overdue	43%	26%
	<b>100%</b>	<b>100%</b>

**(ii) Ageing of receivables – value**

Rates and annual charges	Other receivables	2017	2017
		Rates and annual charges	Other receivables
Current	Current	1,072	12,750
< 1 year overdue	0 - 30 days overdue	779	3,319
1 - 2 years overdue	31 - 60 days overdue	-	337
2 - 5 years overdue	61 - 90 days overdue	-	36
> 5 years overdue	> 91 days overdue	-	706
		<b>1,851</b>	<b>17,148</b>

**(iii) Movement in provision for impairment of receivables**

	2017
Balance at the beginning of the year (former Councils)	233
– amounts already provided for and written off this year	15
– previous impairment losses reversed	(202)
<b>Balance at the end of the year</b>	<b>46</b>

page 55



Dubbo Regional Council

Notes to the Financial Statements  
for the period 13 May 2016 to 30 June 2017

**Note 15. Financial risk management (continued)**

\$ '000

**(c) Liquidity risk**

Payables and borrowings are both subject to liquidity risk – the risk that insufficient funds may be on hand to meet payment obligations as and when they fall due.

Council manages this risk by monitoring its cash flow requirements and liquidity levels and maintaining an adequate cash buffer.

Payment terms can (in extenuating circumstances) also be extended and overdraft facilities utilised as require

The contractual undiscounted cash outflows (ie. principal and interest) of Council's payables and borrowings are set out in the maturity table below:

\$ '000	Subject to no maturity	payable in:						Total cash outflows	Actual carrying values
		≤ 1 Year	1-2 Yrs	2-3 Yrs	3-4 Yrs	4-5 Yrs	> 5 Yrs		
13/5/16 to 30/6/17									
Trade/other payables	1,465	6,224						7,689	7,689
Loans and advances		9,017	8,960	8,960	8,960	8,960	63,269	108,126	72,008
<b>Total financial liabilities</b>	<b>1,465</b>	<b>15,241</b>	<b>8,960</b>	<b>8,960</b>	<b>8,960</b>	<b>8,960</b>	<b>63,269</b>	<b>115,815</b>	<b>79,697</b>

Borrowings are also subject to interest rate risk – the risk that movements in interest rates could adversely affect funding costs and debt servicing requirements. Council manages this risk through the diversification of borrowing types, maturities and interest rate structures.

The following interest rates were applicable to Council's borrowings at balance date:

	2017	
	Carrying value	Average interest rate
Trade/other payables	7,689	0.00%
Loans and advances – fixed interest rate	72,008	4.50%
	<b>79,697</b>	

**Note 16. Material budget variations**

In accordance with the Supplementary Code 25, this note is not applicable for "new Councils".

## Dubbo Regional Council

Notes to the Financial Statements  
for the period 13 May 2016 to 30 June 2017

## Note 17. Statement of developer contributions

\$ '000

Council recovers contributions, raises levies and enters into planning agreements on development works that are subject to a development consent issued by Council. All contributions must be spent/utilised for the specific purpose they were levied and any interest applicable to unspent funds must be attributed to remaining funds.

The following tables detail the receipt, interest and use of the above contributions and levies and the value of all remaining funds which are 'restricted' in their future use.

## SUMMARY OF CONTRIBUTIONS AND LEVIES

PURPOSE	S94 Funds transferred from former Councils	Contributions received during the year		Interest earned in year	Expenditure during year	Internal borrowing (to)/from	Held as restricted asset	Cumulative internal borrowings due/(payable)
		Cash	Non-cash					
Drainage	1,352	344	–	33	(88)	–	1,641	–
Roads	5,633	1,895	–	153	(200)	–	7,481	–
Parking	85	6	–	2	–	–	93	–
Open space	945	1,040	–	30	(434)	–	1,581	–
Voluntary planning agreements	25	67	–	–	–	–	92	–
<b>S94 contributions – under a plan</b>	<b>8,040</b>	<b>3,352</b>	<b>–</b>	<b>218</b>	<b>(722)</b>	<b>–</b>	<b>10,888</b>	<b>–</b>
<b>S94A levies – under a plan</b>	<b>21</b>	<b>9</b>	<b>–</b>	<b>1</b>	<b>–</b>	<b>–</b>	<b>31</b>	<b>–</b>
<b>Total S94 revenue under plans</b>	<b>8,061</b>	<b>3,361</b>	<b>–</b>	<b>219</b>	<b>(722)</b>	<b>–</b>	<b>10,919</b>	<b>–</b>
S94 not under plans	252	13	–	9	–	–	274	–
S64 contributions	370	3,831	–	74	(3,859)	–	416	–
<b>Total contributions</b>	<b>8,683</b>	<b>7,205</b>	<b>–</b>	<b>302</b>	<b>(4,581)</b>	<b>–</b>	<b>11,609</b>	<b>–</b>

page 57

## Dubbo Regional Council

Notes to the Financial Statements  
for the period 13 May 2016 to 30 June 2017

## Note 17. Statement of developer contributions (continued)

\$ '000

## S94 CONTRIBUTIONS – UNDER A PLAN

## CONTRIBUTION PLAN (former Dubbo)

PURPOSE	S94 Funds transferred from former Councils	Contributions received during the year		Interest earned in year	Expenditure during year	Internal borrowing (to)/from	Held as restricted asset	Cumulative internal borrowings due (i payable)
		Cash	Non-cash					
Drainage	1,352	344	–	33	(88)	–	1,541	–
Roads	5,633	1,895	–	153	(200)	–	7,481	–
Parking	85	6	–	2	–	–	93	–
Open space	945	1,040	–	30	(434)	–	1,581	–
Voluntary planning agreements	25	67	–	–	–	–	92	–
<b>Total</b>	<b>8,040</b>	<b>3,352</b>	<b>–</b>	<b>218</b>	<b>(722)</b>	<b>–</b>	<b>10,888</b>	<b>–</b>

## S94A LEVIES – UNDER A PLAN

## CONTRIBUTION PLAN NUMBER 2012 (former Wellington)

PURPOSE	S94 Funds transferred from former Councils	Contributions received during the year		Interest earned in year	Expenditure during year	Internal borrowing (to)/from	Held as restricted asset	Cumulative internal borrowings due (i payable)
		Cash	Non-cash					
Public order and safety	4	1	–	–	–	–	5	–
Community services and education	4	1	–	–	–	–	5	–
Household and community amenities	4	1	–	–	–	–	5	–
Recreation and culture	3	2	–	1	–	–	6	–
Transport and communication	2	2	–	–	–	–	4	–
Economic affairs	4	2	–	–	–	–	6	–
<b>Total</b>	<b>21</b>	<b>9</b>	<b>–</b>	<b>1</b>	<b>–</b>	<b>–</b>	<b>31</b>	<b>–</b>

page 58

Dubbo Regional Council

Notes to the Financial Statements  
for the period 13 May 2016 to 30 June 2017

Note 17. Statement of developer contributions (continued)

\$ '000

**S94 CONTRIBUTIONS – NOT UNDER A PLAN**

(former Wellington)

PURPOSE	S94 Funds transferred from former Councils	Contributions received during the year		Interest earned in year	Expenditure during year	Internal borrowing (to)/from	Held as restricted asset	Cumulative internal borrowings due (i payable)
		Cash	Non-cash					
Drainage	62	10	-	3	-	-	75	-
Roads	114	-	-	4	-	-	118	-
Open space	34	-	-	1	-	-	35	-
Community facilities	9	1	-	-	-	-	10	-
Emergency services	33	2	-	1	-	-	36	-
<b>Total</b>	<b>252</b>	<b>13</b>	<b>-</b>	<b>9</b>	<b>-</b>	<b>-</b>	<b>274</b>	<b>-</b>

**Dubbo Regional Council**

**Notes to the Financial Statements**  
for the period 13 May 2016 to 30 June 2017

**Note 18. Contingencies and other assets/liabilities not recognised**

\$ '000

The following assets and liabilities do not qualify for recognition in the Statement of Financial Position, but their knowledge and disclosure is considered relevant to the users of Council's financial report.

**LIABILITIES NOT RECOGNISED:**

**1. Guarantees**

**(i) Defined benefit superannuation contribution plans**

Council participates in an employer-sponsored defined benefit superannuation scheme, and makes contributions as determined by the superannuation scheme's trustees.

Member councils bear responsibility of ensuring there are sufficient funds available to payout the required benefits as they fall due.

The schemes most recent full actuarial review indicated that the net assets of the scheme were not sufficient to meet the accrued benefits of the schemes defined benefit member category with member councils required to make significantly higher contributions in future years.

The Local Government Superannuation Scheme however is unable to provide Council with an accurate estimate of its share of the net deficit and accordingly Council has not recorded any net liability from it's defined benefit scheme obligations in accordance with AASB 119.

Future contributions made to the defined benefit scheme to rectify the net deficit position will be recognised as an expense when they become payable – similar to the accounting for defined contributions plans.

**(ii) Statewide Limited**

Council is a member of Statewide Mutual, a mutual pool scheme providing liability insurance to local government.

Membership includes the potential to share in either the net assets or liabilities of the fund depending on its past performance. Council's share of the net assets or liabilities reflects Council's contributions to the pool and the result of insurance claims within each of the fund years.

The future realisation and finalisation of claims incurred but not reported to 30/6 this year may result in future liabilities or benefits as a result of past events that Council will be required to fund or share in respectively.

**(iii) StateCover Limited**

Council is a member of StateCover Mutual Limited and holds a partly paid share in the entity.

StateCover is a company providing workers compensation insurance cover to the NSW local government industry and specifically Council.

Council has a contingent liability to contribute further equity in the event of the erosion of the company's capital base as a result of the company's past performance and/or claims experience or as a result of any increased prudential requirements from APRA.

These future equity contributions would be required to maintain the company's minimum level of net assets in accordance with its licence requirements.

**(iv) Other guarantees**

Council has provided no other guarantees other than those listed above

**Dubbo Regional Council**

**Notes to the Financial Statements**  
for the period 13 May 2016 to 30 June 2017

**Note 18. Contingencies and other assets/liabilities not recognised (continued)**

\$ '000

**LIABILITIES NOT RECOGNISED (continued):**

**2. Other liabilities**

**(i) Third party claims**

The Council is involved from time to time in various claims incidental to the ordinary course of business including claims for damages relating to its services.

Council believes that it is appropriately covered for all claims through its insurance coverage and does not expect any material liabilities to eventuate.

**(ii) S84 plans**

Council levies section 94/94A contributions upon various development across the Council area through the required contributions plans

As part of these plans, Council has received funds for which it will be required to expend the monies in accordance with those plans.

As well, these plans indicate proposed future expenditure to be undertaken by Council, which will be funded by making levies and recapturing funds in future years or where a shortfall exists by the use of Council's general funds.

These future expenses do not yet qualify as liabilities as of the reporting date, but represent Council's intention to spend funds in the manner and timing set out in those plans

**(iii) Potential land acquisitions due to planning restrictions imposed by Council**

Council has classified a number of privately owned land parcels as local open space or bushland.

As a result, where notified in writing by the various owners, Council will be required to purchase these land parcels.

At reporting date, reliable estimates as to the value of any potential liability (and subsequent land asset) from such potential acquisitions has not been possible.

**ASSETS NOT RECOGNISED:**

**(i) Land under roads**

As permitted under AASB 1051, Council has elected not to bring to account land under roads that it owned or controlled up to and including 30/6/08.

**(ii) Infringement notices/fines**

Fines and penalty income, the result of Council issuing infringement notices is followed up and collected by the Infringement Processing Bureau.

Council's revenue recognition policy for such income is to account for it as revenue on receipt

Accordingly, at year end, there is a potential asset due to Council representing issued but unpaid infringement notices.

Due to the limited information available on the status, value and duration of outstanding notices, Council is unable to determine the value of outstanding income

Dubbo Regional Council

Notes to the Financial Statements  
for the period 13 May 2016 to 30 June 2017

**Note 19. Interests in other entities**

\$ '000

Council's objectives can and in some cases are best met through the use of separate entities and operations. These operations and entities range from 100% ownership and control through to lower levels of ownership and control via co-operative arrangements with other councils, bodies and other outside organisations. The accounting and reporting for these various entities, operations and arrangements varies in accordance with accounting standards, depending on the level of council's (i) interest and (ii) control and the type (form) of entity/operation, as follows:

<b>Controlled entities (subsidiaries)</b>	<i>Note 19(a)</i>
Operational arrangements where Council's control (but not necessarily interest) exceeds 50%.	
<b>Joint ventures and associates</b>	<i>Note 19(b)</i>
Joint ventures are operational arrangements where the parties that have joint control have rights to the net assets of the arrangement. Associates are separate entities where Council has significant influence over the operations (but neither controls nor jointly controls them)	
<b>Joint operations</b>	<i>Note 19(c)</i>
Operational arrangements where the parties that have joint control have rights to specific assets and obligations for specific liabilities relating to the arrangement rather than a right to the net assets of the arrangement.	
<b>Unconsolidated structured entities</b>	<i>Note 19(d)</i>
Unconsolidated structured entities represent "special vehicles" that Council has an interest in but which are not controlled by Council and therefore not consolidated as a subsidiary, joint arrangement or associate. Attributes of structured entities include restricted activities, a narrow and well defined objective and insufficient equity to finance its activities without financial support.	
<b>Subsidiaries, joint arrangements and associates not recognised</b>	<i>Note 19(e)</i>

**Accounting recognition:**

- (i) Subsidiaries disclosed under Note 19(a) and joint operations disclosed at Note 19(c) are accounted for on a 'line by line' consolidation basis within the Income Statement and Statement of Financial Position.
- (ii) Joint ventures and associates as per Note 19(b) are accounted for using the equity accounting method and are disclosed as a 1 line entry in both the Income Statement and Statement of Financial Position

	Council's share of net income Actual 13/5/16 to 30/6/17	Council's share of net assets Actual 2017
Joint ventures	183	1,333
<b>Total</b>	<b>183</b>	<b>1,333</b>

Dubbo Regional Council

Notes to the Financial Statements  
for the period 13 May 2016 to 30 June 2017

Note 19. Interests in other entities (continued)

\$ '000

(a) Controlled entities (subsidiaries) – being entities and operations controlled by Council

Council has no interest in any controlled entities (subsidiaries).

(b) Joint ventures and associates

Council has incorporated the following joint ventures and associates into its consolidated financial statements

(a) Net carrying amounts – Council's share

Name of entity	Nature of relationship	Measurement method	2017
Macquarie Regional Library	Joint Venture	Equity	1,333
Total carrying amounts – material joint ventures and associates			1,333

(b) Details

Name of entity	Principal activity	Place of business
Macquarie Regional Library	Public library services	Branches in Dubbo, Narromine and Warrumbungle Council areas

(c) Relevant interests and fair values

Name of entity	Quoted fair value 2017	Interest in outputs 2017	Interest in ownership 2017	Proportion of voting power 2017
Macquarie Regional Library	n/a	69%	73%	33%



Dubbo Regional Council

Notes to the Financial Statements  
for the period 13 May 2016 to 30 June 2017

Note 19. Interests in other entities (continued)

\$ '000

(d) Summarised financial information for joint ventures and associates

	Macquarie Regional Library
	2017
<b>Statement of financial position</b>	
<b>Current assets</b>	
Cash and cash equivalents	1,653
Other current assets	85
<b>Non-current assets</b>	<b>991</b>
<b>Current liabilities</b>	
Other current liabilities	871
<b>Non-current liabilities</b>	<b>29</b>
<b>Net assets</b>	<b>1,829</b>
<b>Reconciliation of the carrying amount</b>	
Opening net assets (former Councils)	1,562
Profit/(loss) for the period	267
<b>Closing net assets</b>	<b>1,829</b>
<b>Council's share of net assets (%)</b>	<b>72.9%</b>
<b>Council's share of net assets (\$)</b>	<b>1,333</b>
<b>Statement of comprehensive income</b>	
Income	2,921
Interest income	37
Depreciation and amortisation	(313)
Other expenses	(2,378)
<b>Profit/(loss) from continuing operations</b>	<b>267</b>
<b>Total comprehensive income</b>	<b>267</b>
<b>Share of Income – Council (%)</b>	<b>68.5%</b>
<b>Profit/(loss) – Council (\$)</b>	<b>183</b>
<b>Total comprehensive income – Council (\$)</b>	<b>183</b>

(c) Joint operations

Council has no interest in any joint operations.

(d) Unconsolidated structured entities

Council has no unconsolidated structured entities

(e) Subsidiaries, joint arrangements and associates not recognised

All subsidiaries, joint arrangements and associates have been recognised in this financial report.

page 64

Dubbo Regional Council

Notes to the Financial Statements  
for the period 13 May 2016 to 30 June 2017

**Note 20. Retained earnings, revaluation reserves, changes in accounting policies, changes in accounting estimates and errors**

\$ '000	Notes	Actual 2017
<b>(a) Retained earnings</b>		
<b>Movements in retained earnings were as follows:</b>		
a Net result for the year		2,327,941
<b>Balance at end of the reporting period</b>		<u><b>2,327,941</b></u>
<b>(b) Revaluation reserves</b>		
<b>(i) Reserves are represented by:</b>		
– Infrastructure, property, plant and equipment revaluation reserve		122,836
<b>Total</b>		<u><b>122,836</b></u>
<b>(ii) Reconciliation of movements in reserves:</b>		
<b>Infrastructure, property, plant and equipment revaluation reserve</b>		
– Revaluations for the year	5(a)	122,836
– Balance at end of year		<u>122,836</u>
<b>TOTAL VALUE OF RESERVES</b>		<u><b>122,836</b></u>
<b>(iii) Nature and purpose of reserves</b>		
<b>Infrastructure, property, plant and equipment revaluation reserve</b>		
– The infrastructure, property, plant and equipment revaluation reserve is used to record increments/decrements of non-current asset values due to their revaluation.		
<b>(c) Correction of error/s relating to a previous reporting period</b>		
Council made no correction of errors during the current reporting period.		
<b>(d) Voluntary changes in accounting policies</b>		
Council made no voluntary changes in any accounting policies during the year.		
<b>(e) Changes in accounting estimates</b>		
Council made no changes in accounting estimates during the year.		

Dubbo Regional Council

Notes to the Financial Statements  
for the period 13 May 2016 to 30 June 2017

Note 21. Financial result and financial position by fund

Income Statement by fund	Actual 13/6/16 to 30/6/17	Actual 13/6/16 to 30/6/17	Actual 13/6/16 to 30/6/17
\$ '000			
<b>Continuing operations</b>	<b>Water</b>	<b>Sewer</b>	<b>General<sup>1</sup></b>
<b>Income from continuing operations</b>			
Rates and annual charges	7,654	12,729	39,404
User charges and fees	16,816	5,213	33,883
Interest and investment revenue	909	1,578	3,704
Other revenues	81	66	1,631
Grants and contributions provided for operating purposes	170	141	37,683
Grants and contributions provided for capital purposes	2,858	2,733	30,564
<b>Other income</b>			
Net gains from disposal of assets	–	65	3,786
Share of interests in joint ventures and associates using the equity method	–	–	183
<b>Total income from continuing operations</b>	<b>28,488</b>	<b>22,625</b>	<b>150,838</b>
<b>Expenses from continuing operations</b>			
Employee benefits and on-costs	4,770	3,808	34,605
Borrowing costs	1,916	1,252	2,047
Materials and contracts	5,068	3,302	30,570
Depreciation and amortisation	5,002	6,144	23,985
Other expenses	3,101	1,594	13,361
Net losses from the disposal of assets	41	114	–
<b>Total expenses from continuing operations</b>	<b>19,898</b>	<b>16,214</b>	<b>104,568</b>
<b>Operating result from continuing operations</b>	<b>8,590</b>	<b>6,411</b>	<b>46,270</b>
<b>Net operating result for the year</b>	<b>8,590</b>	<b>6,411</b>	<b>46,270</b>
<b>Gain on local government amalgamation</b>			
Assets and liabilities transferred from former councils	200,296	224,354	1,842,020
<b>Net result for the year</b>	<b>208,886</b>	<b>230,765</b>	<b>1,888,290</b>
<b>Net operating result for the year before grants and contributions provided for capital purposes</b>	<b>5,732</b>	<b>3,678</b>	<b>15,706</b>

<sup>1</sup> General fund refers to all Council's activities other than Water and Sewer.

ND. All amounts disclosed above are gross – that is, they include internal charges and recoveries made between the funds.

Dubbo Regional Council

Notes to the Financial Statements  
as at 30 June 2017

Note 21. Financial result and financial position by fund (continued)

Statement of Financial Position by fund \$ '000	Actual 2017	Actual 2017	Actual 2017
	Water	Sewer	General <sup>1</sup>
<b>ASSETS</b>			
<b>Current assets</b>			
Cash and cash equivalents	6,204	4,677	14,871
Investments	10,000	8,500	26,638
Receivables	4,744	2,334	11,120
Inventories	223	-	1,653
Other	5	-	458
<b>Total current assets</b>	<b>21,176</b>	<b>15,511</b>	<b>54,740</b>
<b>Non-current assets</b>			
Investments	15,500	28,000	73,735
Receivables	-	-	755
Inventories	-	-	1,993
Infrastructure, property, plant and equipment	254,330	278,430	1,802,886
Investments accounted for using the equity method	-	-	1,333
Other	44	-	451
<b>Total non-current assets</b>	<b>269,874</b>	<b>306,430</b>	<b>1,881,153</b>
<b>TOTAL ASSETS</b>	<b>291,050</b>	<b>321,941</b>	<b>1,935,893</b>
<b>LIABILITIES</b>			
<b>Current liabilities</b>			
Payables	805	359	6,524
Income received in advance	-	-	770
Borrowings	1,012	1,849	1,791
Provisions	965	113	13,969
<b>Total current liabilities</b>	<b>2,782</b>	<b>2,321</b>	<b>23,054</b>
<b>Non-current liabilities</b>			
Payables	-	-	1
Borrowings	25,934	19,429	21,993
Provisions	33	5	2,555
<b>Total non-current liabilities</b>	<b>25,967</b>	<b>19,434</b>	<b>24,549</b>
<b>TOTAL LIABILITIES</b>	<b>28,749</b>	<b>21,755</b>	<b>47,603</b>
<b>Net assets</b>	<b>262,301</b>	<b>300,186</b>	<b>1,888,290</b>
<b>EQUITY</b>			
Retained earnings	208,886	230,765	1,888,290
Revaluation reserves	53,415	69,421	-
<b>Total equity</b>	<b>262,301</b>	<b>300,186</b>	<b>1,888,290</b>

<sup>1</sup> General Fund refers to all Council's activities other than Water and Sewer.  
NB. All amounts disclosed above are gross - that is, they include internal receivables and payables between the funds

Dubbo Regional Council

Notes to the Financial Statements  
for the period 13 May 2016 to 30 June 2017

**Note 22. 'Held for sale' non-current assets and disposal groups**

\$ '000

Council did not classify any non-current assets or disposal groups as 'held for sale'.

**Note 23. Events occurring after the reporting date**

Events that occur between the end of the reporting period (30 June 2017) and the date when the financial statements are 'authorised for issue' have been taken into account in preparing these statements.

Council has adopted the date of receipt of the Auditors' Report as the applicable 'authorised for issue' date relating to these General Purpose Financial Statements.

Accordingly, the 'authorised for issue' date is 27/02/2018.

Events that occur after the reporting period represent one of two types:

**(i) Events that provide evidence of conditions that existed at the reporting period**

These financial statements (and the figures therein) incorporate all 'adjusting events' that provided evidence of conditions that existed at 30 June 2017.

**(ii) Events that provide evidence of conditions that arose after the reporting period**

These financial statements (and figures therein) do not incorporate any 'non-adjusting events' that have occurred after 30 June 2017 and which are only indicative of conditions that arose after 30 June 2017.

Council is unaware of any material or significant 'non-adjusting events' that should be disclosed.

**Note 24. Discontinued operations**

Council has not classified any of its operations as 'discontinued'.

**Note 25. Intangible assets**

Intangible assets represent identifiable non-monetary assets without physical substance.

Council is unaware of any control over intangible assets that warrant recognition in the financial statements, including either internally generated and developed assets or purchased assets.

Dubbo Regional Council

Notes to the Financial Statements  
for the period 13 May 2016 to 30 June 2017

**Note 26. Reinstatement, rehabilitation and restoration liabilities**

\$ '000

Council has legal/public obligations to make restore, rehabilitate and reinstate the following assets/operations:

Asset/operation	Estimated year of restoration	NPV of provision 2017
Quarries	2015 to 2050	821
Tips	2018 to 2023	1,296
<b>Balance at end of the reporting period</b>	10(a)	<b>2,117</b>

Under AASB 116 – Property, Plant and Equipment, where the use of an asset results in the obligation to dismantle or remove the asset and restore the site on which the asset stands, an estimate of such costs is required to be included in the cost of the asset.

An equivalent liability must be recognised under AASB 137 – Provisions, Contingent Liabilities and Contingent Assets.

The provision has been calculated by determining the present value of the future expenditures expected to be incurred. The discount rate used is the risk free borrowing rate applicable to Council.

**Reconciliation of movement in provision for year:**

Balance at beginning of year (former Councils)	2,206
Effect of a change in discount rates used in PV calculations	(154)
Amortisation of discount (expensed to borrowing costs)	65
<b>Total – reinstatement, rehabilitation and restoration provision</b>	<b>2,117</b>

Dubbo Regional Council

Notes to the Financial Statements  
for the period 13 May 2016 to 30 June 2017

Note 27. Fair value measurement

\$ '000

The Council measures the following asset and liability classes at fair value on a recurring basis:

– Infrastructure, property, plant and equipment

The fair value of assets and liabilities must be estimated in accordance with various accounting standards for either recognition and measurement requirements or for disclosure purposes.

AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a 'level' in the fair value hierarchy as follows:

**Level 1:** Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.

**Level 2:** Inputs other than quoted prices included within level 1 that are observable for the asset or liability, either directly or indirectly.

**Level 3:** Inputs for the asset or liability that are not based on observable market data (unobservable inputs).

(1) The following table presents all assets and liabilities that have been measured and recognised at fair values:

13/5/16 to 30/6/17	Date of latest	Fair value measurement hierarchy			Total
		Level 1 Quoted prices in	Level 2 Significant observable	Level 3 Significant unobservable	
<b>Recurring fair value measurements</b>					
<b>Infrastructure, property, plant and equipment</b>					
Capital works in progress	30/06/17	–	–	26,917	26,917
Plant and equipment	30/06/14	–	26,425	–	26,425
Office equipment	30/06/14	–	1,310	–	1,310
Furniture and fittings	30/06/14	–	1,395	–	1,395
Operational land	30/06/13	–	32,258	–	32,258
Community land	30/06/11	–	–	35,840	35,840
Land under roads (post 30/06/2008)	At cost	–	–	9,196	9,196
Land Improvements - non-depreciable	30/06/10	–	–	1,801	1,801
Land Improvement - depreciable	30/06/08	–	–	3,421	3,421
Buildings - non-specialised	30/06/13	–	–	15,633	15,633
Buildings - specialised	30/06/13	–	–	65,792	65,792
Other structures	30/06/13	–	–	57,049	57,049
Roads	30/06/16	–	–	1,004,875	1,004,875
Airport runways/taxiways	30/06/16	–	–	15,839	15,839
Bulk earthworks	30/06/16	–	–	341,199	341,199
Stormwater drainage	30/06/16	–	–	188,891	188,891
Water supply network	30/06/17	–	–	234,834	234,834
Sewerage network	30/06/17	–	–	260,596	260,596
Swimming pools	12/05/16	–	–	2,887	2,887
Other open space/recreational assets	12/05/16	–	–	2,418	2,418
Quarry assets	30/06/14	–	1,997	–	1,997
Heritage collections	30/06/07	–	–	28	28
Other assets	30/06/07	–	–	1,238	1,238
Tip restoration assets	30/06/13	–	–	369	369
Quarry restoration assets	30/06/13	–	–	238	238
<b>Total infrastructure, property, plant and equipment</b>		–	<b>63,386</b>	<b>2,272,261</b>	<b>2,335,646</b>

page 40

Dubbo Regional Council

Notes to the Financial Statements  
for the period 13 May 2016 to 30 June 2017

**Note 27. Fair value measurement (continued)**

\$ '000

**(2) Transfers between level 1 and level 2 fair value hierarchies**

During the year, there were no transfers between level 1 and level 2 fair value hierarchies for recurring fair value measurements.

**(3) Valuation techniques used to derive level 2 and level 3 fair values**

Where Council is unable to derive fair valuations using quoted market prices of identical assets (ie level 1 inputs) Council instead utilises a spread of both observable inputs (level 2 inputs) and unobservable inputs (level 3 inputs)

The fair valuation techniques Council has employed while utilising level 2 and level 3 inputs are as follows:

**Infrastructure, property, plant and equipment (IPPE)**

**Level 2 inputs**

**Plant & equipment**

It is considered that there is a liquid second hand market for Council's plant and equipment, however, there is subjectivity of prices in this market dependent on the age and condition of the equipment being sold. Council has determined that the plant and equipment is to be classified as level 2 inputs.

**Office equipment and furniture & fittings**

There is a liquid second hand market for these types of assets, but the market is not liquid enough to qualify the assets as valued at level 1. The reason for retaining book value in note 9 is that these assets typically have very short useful lives, are held to the end of their economic life and have no residual value, and the written down value reflects their value in use rather than their market value.

**Operational land**

There is an active liquid market for most of Council's Operational Land, however, the subjectivity of pricing has resulted in this land to be classified as Level 2.

**Quarry assets**

The quarry assets are valued on the basis of the price of acquiring the same quality material from commercial quarries that operate within the Dubbo local government area. The reason for level 2 classification is that there is a degree of estimation required to determine the amount of material remaining in the quarry, and also the potential variation in quality of the material that has yet to be won from the quarry.



Dubbo Regional Council

Notes to the Financial Statements  
for the period 13 May 2016 to 30 June 2017

Note 27. Fair value measurement (continued)

\$ '000

(3) Valuation techniques used to derive level 2 and level 3 fair values (continued)

Level 3 inputs

Capital works in progress

The valuation method employed is the cost of construction of the asset. As there is no active market for any of the infrastructure assets that are partially constructed, the only valuation available is cost, or inputs to the construction work, which is a level 3 unobservable input.

Community land

Community land was valued using urban and rural average municipal site values. These were determined by analysing the total saleable value of urban and rural lands, and then dividing the total valuations by the total area to determine an average rate per hectare or square metre. This was then applied to the areas of community land. This work was carried out by Council's rating staff. This method has no market observable inputs as the rating value is the valuation provided by the Valuer General for rating purposes, and may or may not align with the market value of the land. However, it is not a market valuation of the land. The level 3 unobservable inputs are the valuations provided by the Valuer General on which the value of the land is determined.

Land under roads

Council has elected to only recognise land under roads that have been acquired after 30 June 2008. There are two methods by which this land is valued, neither of which represent the market value of the land as there is no market for land that is currently used for road or road reserve purposes. Land which is transferred to Council from private subdividers is valued using the municipal site value as outlined in valuation of community land above. Land under roads relating to Council's own subdivisions is valued at the cost of that land at acquisition, on an area basis. The level 3 unobservable inputs are the average municipal site value of subdividers land vested in Council, and the cost of the land acquired by Council for subdivision on an area basis.

Land improvements depreciable and non-depreciable

Land improvements - non depreciable are valued at current replacement cost. This is a level 3 unobservable input as the valuation method does not reflect a market rate as there is no active market for sale of land improvements - non-depreciable.

Buildings - specialised and non-specialised and other structures (including swimming pools and open space/recreational assets)

Valuations of buildings was carried out by an external valuer, but the valuation was on the written down current replacement cost of the buildings rather than the market value. Consequently, all buildings are categorised as level 3 unobservable inputs, as the valuations do not reflect market valuations.

Infrastructure roads, bridges and footpaths

Valuation of roads was undertaken by both an external valuer and Council staff, based on the current written down value of the road assets within Council's network. As this is based on the current costs of construction at time of valuation, and not market value, this valuation is a level 3 unobservable input valuation.

Dubbo Regional Council

Notes to the Financial Statements  
for the period 13 May 2016 to 30 June 2017

Note 27. Fair value measurement (continued)

\$ '000

(3) Valuation techniques used to derive level 2 and level 3 fair values (continued)

**Bulk earthworks (non-depreciable)**

Valuation of non-depreciable bulk earthworks has two different valuations depending on whether the earthworks relate to roads or stormwater retarding basins. All earthworks relating to roads were valued in conjunction with the valuation of the roads by an external valuer and by Council staff, on a current replacement cost basis. All stormwater retarding basin earthworks were valued on a current replacement cost basis by Council staff as an internal valuation. The basis of determining the value for internal valuations was a combination of the cost of similar works carried out by Council, recent similar contract works, and reference rates for construction of similar earthworks. Both the internal and external valuations are level 3 unobservable inputs valuations due to the fact that market valuation was not a factor in determining the value of the assets.

**Stormwater, water and sewer infrastructure assets**

All three asset networks were valued by Council staff using recent Council cost of constructing similar assets, recent contractor costs to construct Council assets, and then cross validating the costs to construction cost indexes provided by the NSW Office of Water. The written down value was then assessed by estimating the total and remaining useful lives of the asset to determine the written down current replacement cost of each asset.

**Heritage collection assets**

These items comprise historical artefacts that have been obtained generally by purchase through antique dealers or through private sale. As there is not an active liquid market in the types of items acquired, they are valued at cost, and therefore have been assessed as being Level 3 unobservable input valuations.

**Library books**

The library books are reported at fair value in the notes, however, due to the nature of these items they are valued at cost. There are no major variances between the fair value and carrying amount of these assets. The cost of these assets were based on invoices at the time of capitalisation.

**Tip and quarry restoration assets**

It has been recognised that there will be significant costs associated with the closure and post closure management of the landfill and quarry assets. Closure of the landfill and quarry sites will involve a wide range of activities, including final capping of the landfill waste and site revegetation, monitoring of landfill gas, revision of the surface water management system and leachate management infrastructure to suit post closure operation.

Valuations are based on actual timing of costs and future environmental management requirements.

There were no changes in valuation techniques from prior years.

Dubbo Regional Council

Notes to the Financial Statements  
for the period 13 May 2016 to 30 June 2017

Note 27. Fair value measurement (continued)

\$ '000

(4). Fair value measurements using significant unobservable inputs (level 3)

a. The following tables present the changes in level 3 fair value asset classes.

	Capital works in progress	Community land	Land under roads	Land improvements non depreciable	Land improvements depreciable	Buildings non specialised	Buildings specialised	Other structures	Sub -Total
Balance on transfer from former Councils	7,388	35,841	7,715	1,801	3,622	16,023	65,276	53,725	191,391
Transfers from/(to) another asset class	(2,050)		7				10		(2,033)
Purchases (GBV)	21,579		1,474		177	134	2,809	7,378	33,551
Disposals (WDV)		(1)					(85)	(181)	(267)
Depreciation and impairment					(378)	(521)	(2,218)	(3,873)	(6,993)
<b>Closing balance – 30/6/17</b>	<b>26,917</b>	<b>35,840</b>	<b>9,196</b>	<b>1,801</b>	<b>3,421</b>	<b>15,633</b>	<b>65,792</b>	<b>57,049</b>	<b>215,649</b>

	Roads	Airport runways taxiways	Bulk earthworks	Stormwater drainage	Water supply network	Sewerage network	Swimming pools	Other open space recreational	Sub-Total
Balance on transfer from former Councils	1,003,645	15,785	343,553	188,233	183,837	194,112	2,864	2,109	1,934,158
Transfers from/(to) another asset class	655			53	322	985		34	2,049
Purchases (GBV)	12,907	614	656	1,757	1,886	2,152	121	426	20,519
Disposals (WDV)	(773)		(10)		(83)	(122)			(438)
Depreciation and impairment	(12,009)	(460)		(1,152)	(4,543)	(5,952)	(118)	(151)	(24,385)
FV gains – other comprehensive income					53,415	69,421			122,836
<b>Closing balance – 30/6/17</b>	<b>1,004,975</b>	<b>15,939</b>	<b>344,199</b>	<b>188,891</b>	<b>234,834</b>	<b>260,596</b>	<b>2,887</b>	<b>2,418</b>	<b>2,054,739</b>

page 74



Dubbo Regional Council

Notes to the Financial Statements  
for the period 13 May 2016 to 30 June 2017

Note 27. Fair value measurement (continued)

\$ '000

(4). Fair value measurements using significant unobservable inputs (level 3) (continued)

a. The following tables present the changes in level 3 fair value asset classes. (continued)

	Heritage collections	Library books	Other assets	Tip restoration assets	Quarry restoration assets	Total
Balance on transfer from former Councils	29	1	1,293	518	381	2,127,771
Transfers from/(to) another asset class	-	-	-	-	-	16
Purchases (GBV)	-	-	-	-	-	54,070
Disposals (WDV)	-	-	-	-	-	(705)
Depreciation and impairment	(1)	(1)	(55)	(139)	(15)	(31,589)
FV gains – other comprehensive income	-	-	-	-	-	122,836
Remeasurement - Income Statement	-	-	-	(10)	(128)	(138)
<b>Closing balance – 30/6/17</b>	<b>28</b>	<b>-</b>	<b>1,238</b>	<b>369</b>	<b>238</b>	<b>2,272,261</b>

(5). Highest and best use

All of Council's non-financial assets are considered to being utilised for their highest and best use.

Note 28. Related party disclosures

In accordance with the Supplementary Code 25, this note is not applicable for "new Councils".

page 75

Dubbo Regional Council

Notes to the Financial Statements  
for the period 13 May 2016 to 30 June 2017

**Note 29. Local Government amalgamation**

\$ '000	Notes	Actual 13/6/16 to 30/6/17
<p>The local government (Council Amalgamations) Proclamation 2016 ('the Proclamation') under the Local Government Act 1993 (NSW) transferred the assets and liabilities of the former councils Wellington Council and Dubbo City Council to Dubbo Regional Council as at 12 May 2016.</p>		
<b>Gain on local government amalgamation</b>		
Assets and liabilities transferred from former councils	a	2,266,670
		<u>2,266,670</u>

**a. Assets and liabilities transferred from former councils**

**(i) Carrying amount of assets and liabilities transferred**

Assets and liabilities of:

- Wellington Council
- Dubbo City Council

have been recognised by the Council at the carrying amount recorded by the former council.

Council believes the carrying amounts are not materially different from their fair values as at the date of transfer 12 May 2016.

The fair value of the net assets has been shown as a gain on local government amalgamation in the income statement and further information is provided on the next page.

Dubbo Regional Council

Notes to the Financial Statements  
for the period 13 May 2016 to 30 June 2017

Note 29. Local Government amalgamation (continued)

\$ '000

a. Assets and liabilities transferred from former councils (continued)

(i) Carrying amount of assets and liabilities transferred (continued)

	Former Wellington Council	Former Dubbo City Council	Gain on local government amalgamation
<b>ASSETS</b>			
<b>Current assets</b>			
Cash and cash equivalents	11,088	10,906	21,994
Investments	7,805	80,789	88,594
Receivables	4,398	18,865	23,263
Inventories	456	1,503	1,959
Other	273	541	814
<b>Total current assets</b>	<b>24,020</b>	<b>112,604</b>	<b>136,624</b>
<b>Non-current assets</b>			
Investments	14,793	25,360	40,153
Receivables	272	2,358	2,630
Inventories	—	1,814	1,814
Infrastructure, property, plant and equipment	314,998	1,872,578	2,187,576
Investments accounted for using the equity method	242	908	1,150
Other	—	495	495
<b>Total non-current assets</b>	<b>330,305</b>	<b>1,903,513</b>	<b>2,233,818</b>
<b>TOTAL ASSETS</b>	<b>354,325</b>	<b>2,016,117</b>	<b>2,370,442</b>
<b>LIABILITIES</b>			
<b>Current liabilities</b>			
Payables	1,822	7,096	8,918
Borrowings	388	4,989	5,377
Provisions	2,779	11,797	14,576
<b>Total current liabilities</b>	<b>4,989</b>	<b>23,882</b>	<b>28,871</b>
<b>Non-current liabilities</b>			
Payables	—	1	1
Borrowings	8,923	63,142	72,065
Provisions	1,577	1,258	2,835
<b>Total non-current liabilities</b>	<b>10,500</b>	<b>64,401</b>	<b>74,901</b>
<b>TOTAL LIABILITIES</b>	<b>15,489</b>	<b>88,283</b>	<b>103,772</b>
<b>Net assets transferred</b>	<b>338,836</b>	<b>1,927,834</b>	<b>2,266,670</b>

(ii) Rates and Non-Reciprocal Grants income

The rates and non-reciprocal grants revenue for the period from 13 May 2016 to 30 June 2016 were recorded in the financial statements of the former councils in accordance with AASB 1004 Contributions

The assets transferred to Council include a portion of rates and non-reciprocal grants that were received but related to the period after the former councils ceased to exist.

page 77

Dubbo Regional Council

Notes to the Financial Statements  
for the period 13 May 2016 to 30 June 2017

Note 30. Council information and contact details

---

**Principal place of business:**

Church Street  
Dubbo NSW 2830

**Contact details**

**Mailing address:**  
PO Box 81  
Dubbo NSW 2830

**Opening hours:**  
9:00 am to 5:00 pm  
Monday to Friday

**Telephone:** 02 6801 4000  
**Facsimile:** 02 6801 4259

**Internet:** [www.dubbo.nsw.gov.au](http://www.dubbo.nsw.gov.au)  
**Email:** [dcc@dubbo.nsw.gov.au](mailto:dcc@dubbo.nsw.gov.au)

**Officers**

**GENERAL MANAGER**  
Michael McMahon

**RESPONSIBLE ACCOUNTING OFFICER**  
Jane Bassingthwaighte

**PUBLIC OFFICER**  
Craig Giffin

**AUDITORS**  
Audit Office of New South Wales  
GPO Box 12  
Sydney NSW 2001

**Elected members**

**MAYOR**  
Ben Shields

**COUNCILLORS**  
Annemarie Jones OAM  
Jane Diffey  
Vicki Etheridge  
David Grant  
Dayne Gumley  
Stephen Lawrence  
Grag Mohr  
Kevin Parker  
John Ryan

**Other Information**

**ABN:** 53 539 070 928



## Dubbo Regional Council

SPECIAL PURPOSE FINANCIAL STATEMENTS  
for the period 13 May 2016 to 30 June 2017

---

*"Great community, great council"*



SPFS 2017

Dubbo Regional Council

Special Purpose Financial Statements  
for the period 13 May 2016 to 30 June 2017

Contents	Page
<b>1. Statement by Councillors and Management</b>	<b>2</b>
<b>2. Special Purpose Financial Statements:</b>	
Income Statement – Water Supply Business Activity	3
Income Statement – Sewerage Business Activity	4
Income Statement – Other Business Activities	5
Statement of Financial Position – Water Supply Business Activity	8
Statement of Financial Position – Sewerage Business Activity	9
Statement of Financial Position – Other Business Activities	10
<b>3. Notes to the Special Purpose Financial Statements</b>	<b>13</b>
<b>4. Auditor's Report</b>	<b>22</b>

---

**Background**

- (i) These Special Purpose Financial Statements have been prepared for the use by both Council and the Office of Local Government in fulfilling their requirements under National Competition Policy.
- (ii) The principle of competitive neutrality is based on the concept of a 'level playing field' between persons/entities competing in a market place, particularly between private and public sector competitors.  
  
Essentially, the principle is that government businesses, whether Commonwealth, state or local, should operate without net competitive advantages over other businesses as a result of their public ownership.
- (iii) For Council, the principle of competitive neutrality and public reporting applies only to declared business activities.  
  
These include (a) those activities classified by the Australian Bureau of Statistics as business activities being water supply, sewerage services, abattoirs, gas production and reticulation, and (b) those activities with a turnover of more than \$2 million that Council has formally declared as a business activity (defined as Category 1 activities).
- (iv) In preparing these financial statements for Council's self classified Category 1 businesses and ADS defined activities, councils must (a) adopt a corporatisation model and (b) apply full cost attribution including tax-equivalent regime payments and debt guarantee fees (where the business benefits from Council's borrowing position by comparison with commercial rates).

page 1

SPFS 2017

**Dubbo Regional Council**

**Special Purpose Financial Statements**  
for the period 13 May 2016 to 30 June 2017

**Statement by Councillors and Management**

made pursuant to the Local Government Code of Accounting Practice and Financial Reporting

The attached Special Purpose Financial Statements have been prepared in accordance with:

- the NSW Government Policy Statement 'Application of National Competition Policy to Local Government',
- the Division of Local Government Guidelines 'Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality',
- the Local Government Code of Accounting Practice and Financial Reporting,
- the NSW Office of Water Best-Practice Management of Water and Sewerage Guidelines.

To the best of our knowledge and belief, these financial statements:

- present fairly the operating result and financial position for each of Council's declared business activities for the period 13 May 2016 to 30 June 2017, and
- accord with Council's accounting and other records.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 26 February 2018.

\_\_\_\_\_  
Ben Shields  
Mayor

\_\_\_\_\_  
Annemarie Jones OAM  
Councillor

\_\_\_\_\_  
Michael McMahon  
General Manager

\_\_\_\_\_  
Jane Basingthwaite  
Responsible accounting officer

page 2

SPFS 2017

Dubbo Regional Council

Income Statement of Council's Water Supply Business Activity  
for the period 13 May 2016 to 30 June 2017

\$ '000	Actual 13/5/16 to 30/6/17
<b>Income from continuing operations</b>	
Access charges	7,654
User charges	16,816
Fees	-
Interest	909
Grants and contributions provided for non-capital purposes	170
Other income	81
<b>Total income from continuing operations</b>	<b>25,630</b>
<b>Expenses from continuing operations</b>	
Employee benefits and on-costs	4,770
Borrowing costs	1,916
Materials and contracts	5,058
Depreciation, amortisation and impairment	5,002
Water purchase charges	70
Loss on sale of assets	41
Calculated taxation equivalents	125
Other expenses	3,031
<b>Total expenses from continuing operations</b>	<b>20,023</b>
<b>Surplus (deficit) from continuing operations before capital amounts</b>	<b>5,607</b>
Grants and contributions provided for capital purposes	2,858
<b>Surplus (deficit) from continuing operations after capital amounts</b>	<b>8,465</b>
Surplus (deficit) from discontinued operations	-
<b>Surplus (deficit) from all operations before tax</b>	<b>8,465</b>
Less: corporate taxation equivalent (30%) [based on result before capital]	(1,682)
<b>SURPLUS (DEFICIT) AFTER TAX</b>	<b>6,783</b>
Plus Assets and liabilities transferred from former councils	200,296
Plus adjustments for amounts unpaid:	
- Taxation equivalent payments	125
- Debt guarantee fees	
- Corporate taxation equivalent	1,682
Less:	
- Tax equivalent dividend paid	-
- Surplus dividend paid	-
<b>Closing retained profits</b>	<b>208,886</b>
Return on capital %	3.0%
Subsidy from Council	-
Calculation of dividend payable:	
Surplus (deficit) after tax	6,783
Less: capital grants and contributions (excluding developer contributions)	(2,843)
<b>Surplus for dividend calculation purposes</b>	<b>3,940</b>
Potential dividend calculated from surplus	1,970

page 3

SPFS 2017

Dubbo Regional Council

Income Statement of Council's Sewerage Business Activity  
for the period 13 May 2016 to 30 June 2017

\$ '000	Actual 13/5/16 to 30/6/17
<b>Income from continuing operations</b>	
Access charges	12,729
User charges	4,857
Liquid trade waste charges	39
Fees	317
Interest	1,678
Grants and contributions provided for non-capital purposes	141
Profit from the sale of assets	65
Other income	66
<b>Total income from continuing operations</b>	<b>19,892</b>
<b>Expenses from continuing operations</b>	
Employee benefits and on-costs	3,808
Borrowing costs	1,252
Materials and contracts	3,302
Depreciation, amortisation and impairment	6,144
Loss on sale of assets	114
Calculated taxation equivalents	225
Other expenses	1,594
<b>Total expenses from continuing operations</b>	<b>16,439</b>
<b>Surplus (deficit) from continuing operations before capital amounts</b>	<b>3,453</b>
Grants and contributions provided for capital purposes	2,733
<b>Surplus (deficit) from continuing operations after capital amounts</b>	<b>6,186</b>
Surplus (deficit) from discontinued operations	-
<b>Surplus (deficit) from all operations before tax</b>	<b>6,186</b>
Less: corporate taxation equivalent (30%) (based on result before capital)	(1,036)
<b>SURPLUS (DEFICIT) AFTER TAX</b>	<b>5,150</b>
Plus Assets and liabilities transferred from former councils	224,354
Plus adjustments for amounts unpaid:	
- Taxation equivalent payments	225
- Debt guarantee fees	-
- Corporate taxation equivalent	1,036
Less:	
- Tax equivalent dividend paid	-
- Surplus dividend paid	-
<b>Closing retained profits</b>	<b>230,765</b>
Return on capital %	1.7%
Subsidy from Council	1,822
<b>Calculation of dividend payable:</b>	
Surplus (deficit) after tax	5,150
Less: capital grants and contributions (excluding developer contributions)	(2,715)
<b>Surplus for dividend calculation purposes</b>	<b>2,435</b>
<b>Potential dividend calculated from surplus</b>	<b>1,218</b>

page 4

SPFS 2017

Dubbo Regional Council

Income Statement of Council's Other Business Activities  
for the period 13 May 2016 to 30 June 2017

	Dubbo City Regional Airport Category 1	Livestock Markets Category 1
	Actual 13/5/16 to 30/6/17	Actual 13/5/16 to 30/6/17
\$ '000		
<b>Income from continuing operations</b>		
Access charges	—	—
User charges	4,362	3,860
Fees	—	—
Interest	—	—
Grants and contributions provided for non-capital purposes	—	—
Other income	187	34
<b>Total income from continuing operations</b>	<b>4,549</b>	<b>3,894</b>
<b>Expenses from continuing operations</b>		
Employee benefits and on-costs	459	649
Borrowing costs	152	—
Materials and contracts	1,830	1,205
Depreciation, amortisation and impairment	826	1,280
Loss on sale of assets	—	293
Calculated taxation equivalents	100	7
Other expenses	254	197
<b>Total expenses from continuing operations</b>	<b>3,621</b>	<b>3,631</b>
<b>Surplus (deficit) from continuing operations before capital amounts</b>	<b>928</b>	<b>263</b>
Grants and contributions provided for capital purposes	284	2,962
<b>Surplus (deficit) from continuing operations after capital amounts</b>	<b>1,212</b>	<b>3,225</b>
Surplus (deficit) from discontinued operations	—	—
<b>Surplus (deficit) from all operations before tax</b>	<b>1,212</b>	<b>3,225</b>
Less: corporate taxation equivalent (30%) (based on result before capital)	(278)	(79)
<b>SURPLUS (DEFICIT) AFTER TAX</b>	<b>934</b>	<b>3,146</b>
Plus Assets and liabilities transferred from former councils	25,971	21,818
Plus adjustments for amounts unpaid:		
– Taxation equivalent payments	100	7
– Debt guarantee fees	—	—
– Corporate taxation equivalent	278	79
<b>Add:</b>		
Subsidy paid/contribution to operations	—	—
<b>Less:</b>		
– IER dividend paid	—	—
– Dividend paid	—	—
<b>Closing retained profits</b>	<b>27,283</b>	<b>25,050</b>
Return on capital %	4.0%	1.3%
Subsidy from Council	—	229

page 5

SPFS 2017

Dubbo Regional Council

Income Statement of Council's Other Business Activities  
for the period 13 May 2016 to 30 June 2017

	Property Development Category 1	Dubbo City Holiday Park Category 2
	Actual 13/5/16 to 30/6/17	Actual 13/5/16 to 30/6/17
\$ '000		
<b>Income from continuing operations</b>		
Access charges	—	—
User charges	—	1,915
Fees	—	—
Interest	26	—
Grants and contributions provided for non-capital purposes	—	—
Profit from the sale of assets	4,205	—
Other income	12	—
<b>Total income from continuing operations</b>	<b>4,243</b>	<b>1,915</b>
<b>Expenses from continuing operations</b>		
Employee benefits and on-costs	2	4
Borrowing costs	—	40
Materials and contracts	2,400	1,146
Depreciation, amortisation and impairment	—	200
Calculated taxation equivalents	297	52
Other expenses	—	227
<b>Total expenses from continuing operations</b>	<b>2,699</b>	<b>1,679</b>
<b>Surplus (deficit) from continuing operations before capital amounts</b>	<b>1,544</b>	<b>236</b>
Grants and contributions provided for capital purposes	—	—
<b>Surplus (deficit) from continuing operations after capital amounts</b>	<b>1,544</b>	<b>236</b>
Surplus (deficit) from discontinued operations	—	—
<b>Surplus (deficit) from all operations before tax</b>	<b>1,544</b>	<b>236</b>
Less: corporate taxation equivalent (30%) (based on result before capital)	(463)	(71)
<b>SURPLUS (DEFICIT) AFTER TAX</b>	<b>1,081</b>	<b>165</b>
Plus Assets and liabilities transferred from former councils	7,358	5,145
Plus adjustments for amounts unpaid:		
– Taxation equivalent payments	297	62
– Debt guarantee fees	—	—
– Corporate taxation equivalent	463	71
<b>Add:</b>		
– Subsidy paid/contribution to operations	—	—
<b>Less:</b>		
– IER dividend paid	—	—
– Dividend paid	—	—
<b>Closing retained profits</b>	<b>9,199</b>	<b>5,443</b>
Return on capital %	n/a	5.7%
Subsidy from Council	—	—

page 6

SPFS 2017

Dubbo Regional Council

Income Statement of Council's Other Business Activities  
for the period 13 May 2016 to 30 June 2017

	Rainbow Cottage Category 2
\$ '000	Actual 13/5/16 to 30/6/17
<b>Income from continuing operations</b>	
Access charges	-
User charges	726
Fees	-
Interest	-
Grants and contributions provided for non-capital purposes	581
Profit from the sale of assets	-
Other income	-
<b>Total income from continuing operations</b>	<b>1,307</b>
<b>Expenses from continuing operations</b>	
Employee benefits and on-costs	1,004
Borrowing costs	-
Materials and contracts	374
Depreciation, amortisation and impairment	35
Calculated taxation equivalents	7
Other expenses	24
<b>Total expenses from continuing operations</b>	<b>1,444</b>
<b>Surplus (deficit) from continuing operations before capital amounts</b>	<b>(137)</b>
Grants and contributions provided for capital purposes	-
<b>Surplus (deficit) from continuing operations after capital amounts</b>	<b>(137)</b>
Surplus (deficit) from discontinued operations	-
<b>Surplus (deficit) from all operations before tax</b>	<b>(137)</b>
Less: corporate taxation equivalent (30%) (based on result before capital)	-
<b>SURPLUS (DEFICIT) AFTER TAX</b>	<b>(137)</b>
Plus Assets and liabilities transferred from former councils	760
Plus adjustments for amounts unpaid:	
- Taxation equivalent payments	7
- Debt guarantee fees	-
- Corporate taxation equivalent	-
<b>Add:</b>	
- Subsidy paid/contribution to operations	-
<b>Less:</b>	
- IFR dividend paid	-
- Dividend paid	-
<b>Closing retained profits</b>	<b>630</b>
Return on capital %	-21.4%
Subsidy from Council	152

page 7



SPFS 2017

Dubbo Regional Council

Statement of Financial Position – Council's Water Supply Business Activity  
as at 30 June 2017

\$ '000	Actual 2017
<b>ASSETS</b>	
<b>Current assets</b>	
Cash and cash equivalents	6,204
Investments	10,000
Receivables	4,744
Inventories	223
Other	5
Non-current assets classified as held for sale	–
<b>Total current assets</b>	<b>21,176</b>
<b>Non-current assets</b>	
Investments	15,500
Receivables	–
Inventories	–
Infrastructure, property, plant and equipment	254,330
Investment property	–
Intangible assets	–
Other	44
<b>Total non-current assets</b>	<b>269,874</b>
<b>TOTAL ASSETS</b>	<b>291,050</b>
<b>LIABILITIES</b>	
<b>Current liabilities</b>	
Bank overdraft	–
Payables	805
Income received in advance	–
Borrowings	1,012
Provisions	965
<b>Total current liabilities</b>	<b>2,782</b>
<b>Non-current liabilities</b>	
Payables	–
Income received in advance	–
Borrowings	25,934
Provisions	33
<b>Total non-current liabilities</b>	<b>25,967</b>
<b>TOTAL LIABILITIES</b>	<b>28,749</b>
<b>NET ASSETS</b>	<b>262,301</b>
<b>EQUITY</b>	
Retained earnings	208,886
Revaluation reserves	53,415
<b>TOTAL EQUITY</b>	<b>262,301</b>

page 8

SPFS 2017

Dubbo Regional Council

Statement of Financial Position – Council's Sewerage Business Activity  
as at 30 June 2017

\$ '000	Actual 2017
<b>ASSETS</b>	
<b>Current assets</b>	
Cash and cash equivalents	4,677
Investments	8,500
Receivables	2,334
Inventories	–
Other	–
Non-current assets classified as held for sale	–
<b>Total current Assets</b>	<b>15,511</b>
<b>Non-current assets</b>	
Investments	28,000
Receivables	–
Inventories	–
Infrastructure, property, plant and equipment	278,430
Investment property	–
Intangible assets	–
Other	–
<b>Total non-current assets</b>	<b>306,430</b>
<b>TOTAL ASSETS</b>	<b>321,941</b>
<b>LIABILITIES</b>	
<b>Current liabilities</b>	
Bank overdraft	–
Payables	359
Income received in advance	–
Borrowings	1,849
Provisions	113
<b>Total current liabilities</b>	<b>2,321</b>
<b>Non-current liabilities</b>	
Payables	–
Income received in advance	–
Borrowings	19,429
Provisions	5
<b>Total non-current liabilities</b>	<b>19,434</b>
<b>TOTAL LIABILITIES</b>	<b>21,755</b>
<b>NET ASSETS</b>	<b>300,186</b>
<b>EQUITY</b>	
Retained earnings	230,765
Revaluation reserves	69,421
<b>TOTAL EQUITY</b>	<b>300,186</b>

page 9

SPFS 2017

Dubbo Regional Council

Statement of Financial Position – Council's Other Business Activities  
as at 30 June 2017

	Dubbo City Regional Airport Category 1	Livestock Markets Category 1
	Actual 2017	Actual 2017
\$ '000		
<b>ASSETS</b>		
<b>Current assets</b>		
Cash and cash equivalents	1	–
Investments	1,624	4,192
Receivables	250	442
Inventories	–	–
Other	–	–
Non-current assets classified as held for sale	–	–
<b>Total Current Assets</b>	<b>1,875</b>	<b>4,634</b>
<b>Non-current assets</b>		
Investments	–	–
Receivables	–	–
Inventories	–	–
Infrastructure, property, plant and equipment	26,963	20,652
Investment property	–	–
Intangible assets	–	–
Other	–	–
<b>Total non-current assets</b>	<b>26,963</b>	<b>20,652</b>
<b>TOTAL ASSETS</b>	<b>28,838</b>	<b>25,286</b>
<b>LIABILITIES</b>		
<b>Current liabilities</b>		
Bank overdraft	–	–
Payables	101	67
Income received in advance	–	–
Borrowings	163	–
Provisions	120	158
<b>Total current liabilities</b>	<b>384</b>	<b>225</b>
<b>Non-current liabilities</b>		
Payables	–	–
Income received in advance	–	–
Borrowings	1,163	–
Provisions	8	11
<b>Total non-current liabilities</b>	<b>1,171</b>	<b>11</b>
<b>TOTAL LIABILITIES</b>	<b>1,555</b>	<b>236</b>
<b>NET ASSETS</b>	<b>27,283</b>	<b>25,050</b>
<b>EQUITY</b>		
Retained earnings	27,283	25,050
Revaluation reserves	–	–
<b>TOTAL EQUITY</b>	<b>27,283</b>	<b>25,050</b>

page 10

SPFS 2017

Dubbo Regional Council

Statement of Financial Position – Council's Other Business Activities  
as at 30 June 2017

	Property Development Category 1	Dubbo City Holiday Park Category 2
	Actual 2017	Actual 2017
\$ '000		
<b>ASSETS</b>		
<b>Current assets</b>		
Cash and cash equivalents	–	–
Investments	5,534	1,002
Receivables	1,111	–
Inventories	659	–
Other	–	–
Non-current assets classified as held for sale	–	–
<b>Total Current Assets</b>	<b>7,304</b>	<b>1,002</b>
<b>Non-current assets</b>		
Investments	–	–
Receivables	–	–
Inventories	1,895	–
Infrastructure, property, plant and equipment	–	4,871
Investment property	–	–
Intangible assets	–	–
Other	–	–
<b>Total non-current assets</b>	<b>1,895</b>	<b>4,871</b>
<b>TOTAL ASSETS</b>	<b>9,199</b>	<b>5,873</b>
<b>LIABILITIES</b>		
<b>Current liabilities</b>		
Bank overdraft	–	–
Payables	–	67
Income received in advance	–	–
Borrowings	–	117
Provisions	–	–
<b>Total current liabilities</b>	<b>–</b>	<b>184</b>
<b>Non-current liabilities</b>		
Payables	–	–
Income received in advance	–	–
Borrowings	–	246
Provisions	–	–
<b>Total non-current liabilities</b>	<b>–</b>	<b>246</b>
<b>TOTAL LIABILITIES</b>	<b>–</b>	<b>430</b>
<b>NET ASSETS</b>	<b>9,199</b>	<b>5,443</b>
<b>EQUITY</b>		
Retained earnings	9,199	5,443
Revaluation reserves	–	–
<b>TOTAL EQUITY</b>	<b>9,199</b>	<b>5,443</b>

page 11

SPFS 2017

Dubbo Regional Council

Statement of Financial Position – Council's Other Business Activities  
as at 30 June 2017

	Rainbow Cottage Category 2
\$ '000	Actual 2017
<b>ASSETS</b>	
<b>Current assets</b>	
Cash and cash equivalents	–
Investments	199
Receivables	13
Inventories	–
Other	–
Non-current assets classified as held for sale	–
<b>Total Current Assets</b>	<b>212</b>
<b>Non-current assets</b>	
Investments	–
Receivables	–
Inventories	–
Infrastructure, property, plant and equipment	640
Investment property	–
Intangible assets	–
Other	–
<b>Total non-current assets</b>	<b>640</b>
<b>TOTAL ASSETS</b>	<b>852</b>
<b>LIABILITIES</b>	
<b>Current liabilities</b>	
Bank overdraft	–
Payables	13
Income received in advance	–
Borrowings	–
Provisions	197
<b>Total current liabilities</b>	<b>210</b>
<b>Non-current liabilities</b>	
Payables	–
Income received in advance	–
Borrowings	–
Provisions	12
<b>Total non-current liabilities</b>	<b>12</b>
<b>TOTAL LIABILITIES</b>	<b>222</b>
<b>NET ASSETS</b>	<b>630</b>
<b>EQUITY</b>	
Retained earnings	630
Revaluation reserves	–
<b>TOTAL EQUITY</b>	<b>630</b>

page 12

SPFS 2017

Dubbo Regional Council

Special Purpose Financial Statements  
for the period 13 May 2016 to 30 June 2017

Contents of the notes accompanying the financial statements

Note	Details	Page
1	Summary of significant accounting policies	14
2	Water Supply Business Best-Practice Management disclosure requirements	17
3	Sewerage Business Best-Practice Management disclosure requirements	19

page 13

Dubbo Regional Council

Notes to the Special Purpose Financial Statements  
for the period 13 May 2016 to 30 June 2017

Note 1. Significant accounting policies

These financial statements are Special Purpose Financial Statements prepared for use by Council and the Office of Local Government. For the purposes of these statements, the Council is a non-reporting not-for-profit entity.

The figures presented in these Special Purpose Financial Statements have been prepared in accordance with the recognition and measurement criteria of relevant Australian Accounting Standards, other authoritative pronouncements of the Australian Accounting Standards Board (AASB) and Australian Accounting Interpretations.

The disclosures in these Special Purpose Financial Statements have been prepared in accordance with the Local Government Act 1993 (NSW), the Local Government (General) Regulation, and the Local Government Code of Accounting Practice and Financial Reporting.

The statements are prepared on an accruals basis. They are based on historic costs and do not take into account changing money values or, except where specifically stated, current values of non-current assets. Certain taxes and other costs, appropriately described, have been imputed for the purposes of the National Competition Policy.

**National Competition Policy**

Council has adopted the principle of 'competitive neutrality' in its business activities as part of the National Competition Policy which is being applied throughout Australia at all levels of government.

The framework for its application is set out in the June 1996 NSW government policy statement titled 'Application of National Competition Policy to Local Government'.

The Pricing and Costing for Council Businesses, A Guide to Competitive Neutrality issued by the Office of Local Government in July 1997 has also been adapted.

The pricing and costing guidelines outline the process for identifying and allocating costs to activities and provide a standard for disclosure requirements.

These disclosures are reflected in Council's pricing and/or financial reporting systems and include

taxation equivalents, Council subsidies, return on investments (rate of return), and dividends paid.

**Declared business activities**

In accordance with *Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality*, Council has declared that the following are to be considered as business activities:

**Category 1**

(where gross operating turnover is over \$2 million)

**a. Water Supply Service**

Comprising the whole of the water supply operations and net assets servicing the city of Dubbo, the town of Wellington and the villages of Wongarbon, Ballimore, Brocklehurst, Geurie, Mumbil and North Yeoval.

**b. Sewerage Service**

Comprising the whole of the sewerage reticulation and treatment operations and net assets system servicing the city of Dubbo, the town of Wellington and the villages of Wongarbon, Brocklehurst, Geurie and Mumbil.

**c. Dubbo City Regional Airport**

Comprising the whole of the airport operations and net assets located on Corona Road.

**d. Dubbo Regional Livestock Markets**

Comprising the whole of the livestock markets operations and net assets located on Boolthomba Road.

**e. Property Development**

Council's property development function competes with other private land developers in Dubbo in the development of both industrial and residential land for purchase.

NB. The surplus on disposal of land is disclosed in the Income Statement of the Business Activities as operating revenue. In the General Purpose Financial Statements this is disclosed as gain/(loss) on disposal of assets.

Dubbo Regional Council

Notes to the Special Purpose Financial Statements  
for the period 13 May 2016 to 30 June 2017

Note 1. Significant accounting policies (continued)

**Category 2**

(where gross operating turnover is less than \$2 million)

**a. Dubbo City Holiday Park**

Comprising the whole of the holiday park operations and net assets located on Whylandra Street

The park offers accommodation for caravans, cabin accommodation and tent sites. The Dubbo City Holiday Park is in direct competition with other caravan parks within Dubbo.

**b. Rainbow Cottage Long Day Care Centre**

Rainbow Cottage, located in Mitchell Street, provides day care for children aged between 0 and 5 years.

Several other long day care facilities operate within Dubbo, and Rainbow Cottage is in direct competition with these centres.

**Monetary amounts**

Amounts shown in the financial statements are in Australian currency and rounded to the nearest thousand dollars, except for Note 2 (Water Supply Best Practice Management Disclosures) and Note 3 (Sewerage Best Practice Management Disclosures).

As required by the NSW Office of Water (Department of Primary Industries) the amounts shown in Note 2 and Note 3 are disclosed in whole dollars

**(i) Taxation-equivalent charges**

Council is liable to pay various taxes and financial duties. Where this is the case, they are disclosed as a cost of operations just like all other costs.

However, where Council does not pay some taxes which are generally paid by private sector businesses, such as income tax, these equivalent tax payments have been applied to all Council-nominated business activities and are reflected in Special Purpose Financial Statements.

For the purposes of disclosing comparative information relevant to the private sector equivalent, the following taxation equivalents have been applied to all Council-nominated business activities (this does not include Council's non-business activities):

**Notional rate applied (%)**

**Corporate income tax rate – 30%**

**Land tax** – the first \$549,000 of combined land values attracts 0%. For the combined land values in excess of \$549,001 up to \$3,357,000 the rate is 1.6% + \$100. For the remaining combined land value that exceeds \$3,357,000 a premium marginal rate of 2.0% applies.

**Payroll tax** – 5.45% on the value of taxable salaries and wages in excess of \$750,000.

In accordance with the Department of Primary Industries Water (DPIW), a payment for the amount calculated as the annual tax equivalent charges (excluding income tax) must be paid from water supply and sewerage business activities.

The payment of taxation equivalent charges, referred to in the NSW Office of Water Guidelines to as a 'dividend for taxation equivalent', may be applied for any purpose allowed under the *Local Government Act, 1993*.

Achievement of substantial compliance to the NSW Office of Water Guidelines is not a prerequisite for the payment of the tax equivalent charges, however the payment must not exceed \$3 per assessment.

**Income tax**

An income tax equivalent has been applied on the profits of the business activities.

Whilst income tax is not a specific cost for the purpose of pricing a good or service, it needs to be taken into account in terms of assessing the rate of return required on capital invested.

Accordingly, the return on capital invested is set at a pre-tax level - gain/(loss) from ordinary activities before capital amounts, as would be applied by a private sector competitor. That is, it should include a provision equivalent to the corporate income tax rate, currently 30%.

Income tax is only applied where a gain/ (loss) from ordinary activities before capital amounts has been achieved.

Since the taxation equivalent is notional, that is, it is payable to Council as the 'owner' of business operations - it represents an internal payment and



**Dubbo Regional Council**

**Notes to the Special Purpose Financial Statements**  
for the period 13 May 2016 to 30 June 2017

**Note 1. Significant accounting policies (continued)**

has no effect on the operations of the Council. Accordingly, there is no need for disclosure of internal charges in Council's General Purpose Financial Statements.

The rate applied of 30% is the equivalent company tax rate prevalent at reporting date. No adjustments have been made for variations that have occurred during the year.

**Local government rates and charges**

A calculation of the equivalent rates and charges payable on all category 1 businesses has been applied to all land assets owned or exclusively used by the business activity.

**Loan and debt guarantee fees**

Council has determined that there is no significant differential between the Council borrowing rate and the rates that are available to commercial operations, and therefore has not included a loan and debt guarantee component.

**(ii) Subsidies**

Government policy requires that subsidies provided to customers, and the funding of those subsidies, must be explicitly disclosed.

Subsidies occur when Council provides services on a less-than-cost-recovery basis. This option is exercised on a range of services in order for Council to meet its community service obligations.

Accordingly, 'subsidies disclosed' (in relation to National Competition Policy) represents the difference between revenue generated from 'rate of return' pricing and revenue generated from prices set by Council in any given financial year.

The overall effect of subsidies is contained within the Income Statement of each reported business activity.

**(iii) Return on investments (rate of return)**

The NCP policy statement requires that councils with Category 1 businesses 'would be expected to generate a return on capital funds employed that is comparable to rates of return for private businesses operating in a similar field'.

Such funds are subsequently available for meeting commitments or financing future investment strategies.

The actual rate of return achieved by each business activity is disclosed at the foot of each respective Income Statement.

The rate of return is calculated as follows:

**Operating result before capital income + interest expense**

**Written down value of Infrastructure, Property, Plant & Equipment as at 30 June**

As a minimum, business activities should generate a return equal to the Commonwealth 10 year bond rate which is 2.38% at 30/6/17.

**(iv) Dividends**

Council is not required to pay dividends to either itself (as owner of a range of businesses) or to any external entities.

Local government water supply and sewerage businesses are permitted to pay an annual dividend from its water supply or sewerage business surplus.

Each dividend must be calculated and approved in accordance with the DPIW guidelines and must not exceed:

- (i) 50% of this surplus in any one year, or
- (ii) the number of water supply or sewerage assessments at 30 June 2017 multiplied by \$30 (less the payment for tax equivalent charges, not exceeding \$3 per assessment)

In accordance with the DPIW guidelines a Dividend Payment form, Statement of Compliance, Unqualified Independent Financial Audit Report and Compliance Audit Report are required to be submitted to the DPIW.

Dubbo Regional Council

Notes to the Special Purpose Financial Statements  
for the period 13 May 2016 to 30 June 2017

**Note 2. Water supply business  
best-practice management disclosure requirements**

Dollars amounts shown below are in whole dollars (unless otherwise indicated)	13/5/16 to 30/6/17
<b>1. Calculation and payment of tax-equivalents</b>	
<small>(all local government local water utilities must pay this dividend for tax equivalents)</small>	
(i) Calculated tax equivalents	125,000
(ii) Number of assessments multiplied by \$3/assessment	58,725
(iii) Amounts payable for tax equivalents (lesser of (i) and (ii))	58,725
(iv) Amounts actually paid for tax equivalents	-
<b>2. Dividend from surplus</b>	
(i) 50% of surplus before dividends <small>[calculated in accordance with Best-Practice Management for Water Supply and Sewerage Guidelines]</small>	1,969,950
(ii) Number of assessments multiplied by \$30/assessment, less tax equivalent charges/assessment	528,525
(iii) Cumulative surplus before dividends for the 3 years to 30 June 2017, less the cumulative dividends paid for the 2 years to 13 May 2016 and 30 June 2015	12,679,900
2017 Surplus	3,939,900
(iv) Maximum dividend from surplus (least of (i), (ii) and (iii) above)	528,525
(v) Dividend actually paid from surplus <small>[refer below for required pre-dividend payment criteria]</small>	-
(vi) Are the overhead reallocation charges to the water business fair and reasonable? <sup>a</sup>	YES
<b>3. Required outcomes for 6 criteria</b>	
<small>[to be eligible for the payment of a 'dividend from surplus', all the criteria below need a 'YES']</small>	
(i) Completion of strategic business plan (including financial plan)	Y-F-S
(ii) Full cost recovery, without significant cross subsidies <small>[refer item 2 (a) in table 1 on page 22 of the Best Practice Guidelines]</small>	Y-F-S
- Complying charges <small>[item 2 (b) in table 1]</small>	Y-F-S
- DSP with commercial developer charges <small>[item 2 (c) in table 1]</small>	Y-F-S
- If dual water supplies, complying charges <small>[item 2 (g) in table 1]</small>	Y-F-S
(iii) Sound water conservation and demand management implemented	Y-F-S
(iv) Sound drought management implemented	Y-F-S
(v) Complete performance reporting form <small>(by 15 September each year)</small>	YES
(vi) a. Integrated water cycle management evaluation	Y-F-S
b. Complete and implement integrated water cycle management strategy	Y-F-S

Dubbo Regional Council

Notes to the Special Purpose Financial Statements  
for the period 13 May 2016 to 30 June 2017

**Note 2. Water supply business**  
**best-practice management disclosure requirements (continued)**

Dollars amounts shown below are in whole dollars (unless otherwise indicated) 13/5/16  
to 30/6/17

**National Water Initiative (NWI) financial performance indicators**

<b>NWI F1</b>	<b>Total revenue (water)</b> Total income (w13) – grants for the acquisition of assets (w11a) – interest income (w9) – Aboriginal Communities W&S Program income (w10a)	\$'000	27,552
<b>NWI F4</b>	<b>Revenue from residential usage charges (water)</b> Income from residential usage charges (w6b) x 100 divided by the sum of [income from residential usage charges (w6a) + income from residential access charges (w6b)]	%	71.55%
<b>NWI F9</b>	<b>Written down replacement cost of fixed assets (water)</b> Written down current cost of system assets (w47)	\$'000	253,109
<b>NWI F11</b>	<b>Operating cost (OMA) (water)</b> Management expenses (w1) + operational and maintenance expenses (w2)	\$'000	11,916
<b>NWI F14</b>	<b>Capital expenditure (water)</b> Acquisition of fixed assets (w16)	\$'000	2,741
<b>NWI F17</b>	<b>Economic real rate of return (water)</b> [total income (w13) – interest income (w9) – grants for acquisition of assets (w11a) – operating costs (NWI F11) – current cost depreciation (w3)] x 100 divided by [written down current cost of system assets (w47) + plant and equipment (w33b)]	%	4.19%
<b>NWI F26</b>	<b>Capital works grants (water)</b> Grants for the acquisition of assets (w11a)	\$'000	–

- Notes:
1. References to w (e.g. w12) refer to item numbers within Special Schedules 3 and 4 of Council's Annual Financial Statements.
  2. The NWI performance indicators are based upon the National Performance Framework Handbook for Urban Performance Reporting Indicators and Definitions.
  3. refer to 3.2 (2) on page 15 of the Best-Practice Management of Water Supply and Sewerage Guidelines, 2007

SPFS 2017

Dubbo Regional Council

Notes to the Special Purpose Financial Statements  
for the period 13 May 2016 to 30 June 2017

**Note 3. Sewerage business  
best-practice management disclosure requirements**

Dollars amounts shown below are in whole dollars (unless otherwise indicated)	13/5/16 to 30/6/17
<b>1. Calculation and payment of tax-equivalents</b>	
<small>(all local government local water utilities must pay this dividend for tax equivalents)</small>	
(i) Calculated tax equivalents	225,000
(ii) Number of assessments multiplied by \$3/assessment	54,441
(iii) Amounts payable for tax equivalents (lesser of (i) and (ii))	54,441
(iv) Amounts actually paid for tax equivalents	-
<b>2. Dividend from surplus</b>	
(i) 50% of surplus before dividends <small>[calculated in accordance with Best-Practice Management for Water Supply and Sewerage Guidelines]</small>	1,217,550
(ii) Number of assessments x (\$30 less tax equivalent charges per assessment)	489,969
(iii) Cumulative surplus before dividends for the 3 years to 30 June 2017, less the cumulative dividends paid for the 2 years to 13 May 2016 and 30 June 2015	9,216,600
2017 Surplus	2,435,100
(iv) Maximum dividend from surplus (least of (i), (ii) and (iii) above)	489,969
(v) Dividend actually paid from surplus (refer below for required pre dividend payment criteria)	-
(vi) Are the overhead reallocation charges to the sewer business fair and reasonable? <sup>9</sup>	Y+ S
<b>3. Required outcomes for 4 criteria</b>	
<small>[to be eligible for the payment of a 'dividend from surplus', all the criteria below need a 'YES']</small>	
(i) Completion of strategic business plan (including financial plan)	Y+ S
(ii) Pricing with full cost-recovery, without significant cross subsidies <small>[refer Item 2 (a) in table 1 on page 22 of the Best-Practice Guidelines]</small>	Y+ S
Complying charges (a) Residential (Item 2 (c) in table 1)	Y+ S
(b) Non-residential (Item 2 (c) in table 1)	Y+ S
(c) Trade waste (Item 2 (d) in table 1)	YES
DSP with commercial developer charges (Item 2 (e) in table 1)	YES
Liquid trade waste approvals and policy (Item 2 (f) in table 1)	YCS
(iii) Complete performance reporting form (by 15 September each year)	YCS
(iv) a. Integrated water cycle management evaluation	YCS
b. Complete and implement integrated water cycle management strategy	YCS

page 19

Dubbo Regional Council

Notes to the Special Purpose Financial Statements  
for the period 13 May 2016 to 30 June 2017

Note 3. Sewerage business  
best-practice management disclosure requirements (continued)

		13/5/16 to 30/6/17
<b>National Water Initiative (NWI) financial performance indicators</b>		
NWI F2	<b>Total revenue (sewerage)</b> Total income (s14) – grants for acquisition of assets (s12a) – interest income (s10) – Aboriginal Communities W&S Program income (w10a)	\$'000 20,875
NWI F10	<b>Written down replacement cost of fixed assets (sewerage)</b> Written down current cost of system assets (s48)	\$'000 277,358
NWI F12	<b>Operating cost (sewerage)</b> Management expenses (s1) + operational and maintenance expenses (s2)	\$'000 8,630
NWI F15	<b>Capital expenditure (sewerage)</b> Acquisition of fixed assets (s17)	\$'000 1,759
NWI F18	<b>Economic real rate of return (sewerage)</b> [Total income (s14) – interest income (s10) – grants for acquisition of assets (s12a) – operating cost (NWI F12) – current cost depreciation (s3)] x 100 divided by [written down current cost (i.e. WDCC) of system assets (s48) + plant and equipment (s34b)]	% 2.19%
NWI F27	<b>Capital works grants (sewerage)</b> Grants for the acquisition of assets (12a)	\$'000 –

**National Water Initiative (NWI) financial performance indicators  
Water and sewer (combined)**

NWI F3	<b>Total income (water and sewerage)</b> Total income (w13 + s14) + gains/loss on disposal of assets (w14 + s15) minus grants for acquisition of assets (w11a + s12a) – interest income (w9 + s10)	\$'000 48,371
NWI F8	<b>Revenue from community service obligations (water and sewerage)</b> Community service obligations (NWI F25) x 100 divided by total income (NWI F3)	% 0.57%
NWI F16	<b>Capital expenditure (water and sewerage)</b> Acquisition of fixed assets (w16 + s17)	\$'000 4,500
NWI F19	<b>Economic real rate of return (water and sewerage)</b> [Total income (w13 + s14) – interest income (w9 + s10) – grants for acquisition of assets (w11a + s12a) – operating cost (NWI F11 + NWI F12) – current cost depreciation (w3 + s3)] x 100 divided by [written down replacement cost of fixed assets (NWI F9 + NWI F10) + plant and equipment (w33b + s34b)]	% 3.15%
NWI F20	<b>Dividend (water and sewerage)</b> Dividend paid from surplus (z (v) of Note 2 + 2 (v) of Note 3)	\$'000 –
NWI F21	<b>Dividend payout ratio (water and sewerage)</b> Dividend (NWI F20) x 100 divided by net profit after tax (NWI F24)	% 0.00%

SPPS 2017

Dubbo Regional Council

Notes to the Special Purpose Financial Statements  
for the period 13 May 2016 to 30 June 2017

**Note 3. Sewerage business**  
**best-practice management disclosure requirements (continued)**

		13/5/16 to 30/6/17
Dollars amounts shown below are in whole dollars (unless otherwise indicated)		
<b>National Water Initiative (NWI) financial performance indicators</b>		
<b>Water and sewer (combined)</b>		
NWI F22	Net debt to equity (water and sewerage) Overdraft (w36 + s37) + borrowings (w38 + s39) – cash and investments (w30 + s31) x 100 divided by [total assets (w35 + s36) – total liabilities (w10 + s41)]	-4.38%
NWI F23	Interest cover (water and sewerage) Earnings before interest and tax (EBIT) divided by net interest  Earnings before interest and tax (EBIT): 16,769 Operating result (w15a + s16a) + interest expense (w1s + s4a) – interest income (w9 + s10) – gain/loss on disposal of assets (w14 + s15) + miscellaneous expenses (w1b + w4c + s4b + s4c)  Net interest: 581 Interest expense (w1a + s1a) – interest income (w9 + s10)	29
NWI F24	Net profit after tax (water and sewerage) Surplus before dividends (w12a + s16a) – tax equivalents paid (Note 2.1 (iv) + Note 3.1 (iv))	\$'000 15,001
NWI F25	Community service obligations (water and sewerage) Grants for pensioner rebates (w11b + s12b)	\$'000 277

- Notes:
- References to w (eg. s12) refer to item numbers within Special Schedules b and 6 of Council's Annual Financial Statements.
  - The NWI performance indicators are based upon the National Performance Framework Handbook for Urban Performance Reporting Indicators and Definitions.
  - refer to 3.2 (2) on page 15 of the Best-Practice Management of Water Supply and Sewerage Guidelines, 2007

page 21

# Dubbo Regional Council

SPECIAL SCHEDULES  
for the period 13 May 2016 to 30 June 2017

---

*"Great community, great council"*



Dubbo Regional Council

Special Schedules  
for the period 13 May 2016 to 30 June 2017

Contents	Page
<b>Special Schedules<sup>1</sup></b>	
Special Schedule 1                      Net Cost of Services	2
Special Schedule 2(a)                      Statement of Long Term Debt (all purposes)	4
Special Schedule 2(b)                      Statement of Internal Loans (Sect. 410(3) LGA 1993)	n/a
Special Schedule 3                      Water Supply Operations – incl. Income Statement	5
Special Schedule 4                      Water Supply – Statement of Financial Position	8
Special Schedule 5                      Sewerage Service Operations – incl. Income Statement	9
Special Schedule 6                      Sewerage Service – Statement of Financial Position	12
Notes to Special Schedules 3 and 5	13
Special Schedule 7                      Report on Infrastructure Assets	14
Special Schedule 8                      Permissible Income Calculation	18

<sup>1</sup> Special Schedules are not audited (with the exception of Special Schedule 8).

**Background**

- (i) These Special Schedules have been designed to meet the requirements of special purpose users such as:
- the NSW Grants Commission
  - the Australian Bureau of Statistics (ABS)
  - the NSW Office of Water (NOW), and
  - the Office of Local Government (OLG)
- (ii) The financial data is collected for various uses including:
- the allocation of Financial Assistance Grants,
  - the incorporation of Local Government financial figures in national statistics,
  - the monitoring of loan approvals,
  - the allocation of borrowing rights, and
  - the monitoring of the financial activities of specific services.



Dubbo Regional Council

Special Schedule 1 – Net Cost of Services  
for the period 13 May 2016 to 30 June 2017

Function or activity	Expenses from continuing operations	Income from continuing operations		Net cost of services
		Non-capital	Capital	
<b>Governance</b>	<b>4,565</b>	<b>200</b>	<b>–</b>	<b>(4,365)</b>
<b>Administration</b>	<b>7,184</b>	<b>11,908</b>	<b>9,177</b>	<b>13,901</b>
<b>Public order and safety</b>				
Fire service levy, fire protection, emergency services	2,446	771	485	(1,190)
Beach control	–	–	–	–
Enforcement of local government regulations	409	2	–	(407)
Animal control	1,278	227	–	(1,051)
Other	10	–	–	(10)
<b>Total public order and safety</b>	<b>4,143</b>	<b>1,000</b>	<b>485</b>	<b>(2,658)</b>
<b>Health</b>	<b>332</b>	<b>169</b>	<b>–</b>	<b>(163)</b>
<b>Environment</b>				
Noxious plants and insect/vermin control	186	45	–	(121)
Other environmental protection	663	3	–	(660)
Solid waste management	8,086	9,550	–	1,464
Street cleaning	483	–	–	(483)
Drainage	2,452	1,544	2,049	1,141
Stormwater management	–	49	–	49
<b>Total environment</b>	<b>11,850</b>	<b>11,191</b>	<b>2,049</b>	<b>1,390</b>
<b>Community services and education</b>				
Administration and education	1,100	239	–	(861)
Social protection (welfare)	414	16	–	(428)
Aged persons and disabled	215	143	–	(72)
Children's services	3,813	3,587	1,929	1,673
<b>Total community services and education</b>	<b>5,602</b>	<b>3,985</b>	<b>1,929</b>	<b>312</b>
<b>Housing and community amenities</b>				
Public cemeteries	606	479	–	(127)
Public conveniences	153	–	–	(153)
Street lighting	1,310	221	–	(1,089)
Town planning	2,248	971	–	(1,277)
Other community amenities	49	–	–	(49)
<b>Total housing and community amenities</b>	<b>4,366</b>	<b>1,671</b>	<b>–</b>	<b>(2,695)</b>
<b>Water supplies</b>	<b>19,897</b>	<b>25,630</b>	<b>2,858</b>	<b>8,591</b>
<b>Sewerage services</b>	<b>16,213</b>	<b>19,892</b>	<b>2,734</b>	<b>6,413</b>

Dubbo Regional Council

Special Schedule 1 – Net Cost of Services (continued)  
for the period 13 May 2016 to 30 June 2017

Function or activity	Expenses from continuing operations	Income from continuing operations		Net cost of services
		Non-capital	Capital	
<b>Recreation and culture</b>				
Public libraries	2,573	241	–	(2,332)
Museums	47	–	–	(47)
Art galleries	2,283	344	–	(1,939)
Community centres and halls	87	24	–	(63)
Performing arts venues	3,935	1,684	161	(2,090)
Other performing arts	–	–	–	–
Other cultural services	1,211	9	–	(1,202)
Sporting grounds and venues	5,086	331	334	(4,421)
Swimming pools	1,436	454	–	(982)
Parks and gardens (lakes)	2,903	679	1,289	(935)
Other sport and recreation	2,503	453	–	(2,050)
<b>Total recreation and culture</b>	<b>22,064</b>	<b>4,219</b>	<b>1,784</b>	<b>(16,061)</b>
<b>Fuel and energy</b>	–	–	–	–
<b>Agriculture</b>	–	–	–	–
<b>Mining, manufacturing and construction</b>				
Building control	2,142	1,170	–	(972)
Other mining, manufacturing and construction	13	–	–	(13)
<b>Total mining, manufacturing and construction</b>	<b>2,155</b>	<b>1,170</b>	<b>–</b>	<b>(985)</b>
<b>Transport and communication</b>				
Urban roads (UR) – local	9,140	3,244	8,462	2,566
Urban roads – regional	–	–	–	–
Sealed rural roads (SRR) – local	4,480	532	307	(3,621)
Sealed rural roads (SRR) – regional	2,882	2,003	45	(834)
Unsealed rural roads (URR) – local	3,692	2,180	–	(1,512)
Unsealed rural roads (URR) – regional	–	–	–	–
Bridges on UR – local	242	–	783	541
Bridges on SRR – local	273	–	–	(273)
Bridges on URR – local	42	–	–	(42)
Bridges on regional roads	36	–	–	(36)
Parking areas	260	–	–	(260)
Footpaths	1,378	72	268	(1,038)
Aerodromes	3,521	4,549	284	1,312
Other transport and communication	7,037	8,095	1,868	2,926
<b>Total transport and communication</b>	<b>32,963</b>	<b>20,675</b>	<b>12,017</b>	<b>(271)</b>
<b>Economic affairs</b>				
Camping areas and caravan parks	1,617	1,915	–	298
Other economic affairs	7,574	9,464	3,123	5,013
<b>Total economic affairs</b>	<b>9,191</b>	<b>11,379</b>	<b>3,123</b>	<b>5,311</b>
<b>Totals – functions</b>	<b>140,525</b>	<b>113,089</b>	<b>36,156</b>	<b>8,720</b>
<b>General purpose revenues<sup>(1)</sup></b>		<b>52,369</b>		<b>52,369</b>
<b>Share of interests – joint ventures and associates using the equity method</b>		<b>183</b>		<b>183</b>
<b>NET OPERATING RESULT<sup>(2)</sup></b>	<b>140,525</b>	<b>165,641</b>	<b>36,156</b>	<b>61,272</b>

(1) Includes rates and annual charges (including ex gratia, excluding water and sewer), non-capital general purpose grants, interest on investments (excluding externally restricted assets) and interest on overdue rates and annual charges. (2) As reported in the Income Statement

Dubbo Regional Council

for the period 13 May 2016 to 30 June 2017

\$'000

Classification of debt	Principal outstanding at beginning of the year (former Councils)			New loans raised during the year	Debt redemption during the year		Transfers to sinking funds	Interest applicable for year	Principal outstanding at the end of the year		
	Current	Non-current	Total		From revenue	Sinking funds			Current	Non-current	Total
<b>Loans (by source)</b>											
Commonwealth Government	-	-	-	-	-	-	-	-	-	-	-
NSW Treasury Corporation	-	-	-	-	-	-	-	-	-	-	-
Other State Government	11	3	14	-	14	-	-	-	-	-	-
Public subscription	-	-	-	-	-	-	-	-	-	-	-
Financial institutions	5,366	72,062	77,428	-	5,420	-	-	5,150	4,652	67,356	72,008
Other	-	-	-	-	-	-	-	-	-	-	-
<b>Total loans</b>	<b>5,377</b>	<b>72,065</b>	<b>77,442</b>	<b>-</b>	<b>5,434</b>	<b>-</b>	<b>-</b>	<b>5,150</b>	<b>4,652</b>	<b>67,356</b>	<b>72,008</b>
<b>Other long term debt</b>											
Ratepayers advances	-	-	-	-	-	-	-	-	-	-	-
Government advances	-	-	-	-	-	-	-	-	-	-	-
Finance leases	-	-	-	-	-	-	-	-	-	-	-
Deferred payments	-	-	-	-	-	-	-	-	-	-	-
<b>Total long term debt</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total debt</b>	<b>5,377</b>	<b>72,065</b>	<b>77,442</b>	<b>-</b>	<b>5,434</b>	<b>-</b>	<b>-</b>	<b>5,150</b>	<b>4,652</b>	<b>67,356</b>	<b>72,008</b>

Notes: excludes (i) internal loans and (ii) principal inflows/outflows relating to loan re-financing.

This schedule is prepared using the **face value** of debt obligations, rather than **fair value** (which are reported in the GPCS)

Special Schedules 2017

Dubbo Regional Council

Special Schedule 3 – Water Supply Income Statement

Includes all internal transactions, i.e. prepared on a gross basis  
for the period 13 May 2016 to 30 June 2017

\$'000	Actuals 13/5/16 to 30/6/17
<b>A Expenses and income</b>	
<b>Expenses</b>	
<b>1. Management expenses</b>	
a. Administration	3,693
b. Engineering and supervision	919
<b>2. Operation and maintenance expenses</b>	
– dams and weirs	
a. Operation expenses	–
b. Maintenance expenses	–
– Mains	
c. Operation expenses	217
d. Maintenance expenses	1,245
– Reservoirs	
e. Operation expenses	48
f. Maintenance expenses	236
– Pumping stations	
g. Operation expenses (excluding energy costs)	179
h. Energy costs	307
i. Maintenance expenses	111
– Treatment	
j. Operation expenses (excluding chemical costs)	2,666
k. Chemical costs	1,311
l. Maintenance expenses	458
– Other	
m. Operation expenses	443
n. Maintenance expenses	13
o. Purchase of water	70
<b>3. Depreciation expenses</b>	
a. System assets	4,876
b. Plant and equipment	126
<b>4. Miscellaneous expenses</b>	
a. Interest expenses	1,916
b. Revaluation decrements	–
c. Other expenses	1,023
d. Impairment – system assets	–
e. Impairment – plant and equipment	–
f. Aboriginal Communities Water and Sewerage Program	–
g. Tax equivalents dividends (actually paid)	–
<b>5. Total expenses</b>	<b>19,857</b>

page 5

Special Schedules 2017

Dubbo Regional Council

Special Schedule 3 – Water Supply Income Statement (continued)  
Includes all internal transactions, i.e. prepared on a gross basis  
for the period 13 May 2016 to 30 June 2017

\$'000	Actuals 13/5/16 to 30/6/17
<b>Income</b>	
6. Residential charges	
a. Access (including rates)	5,299
b. Usage charges	13,325
7. Non-residential charges	
a. Access (including rates)	2,355
b. Usage charges	3,491
8. Extra charges	-
9. Interest income	909
10. Other income	81
10a. Aboriginal Communities Water and Sewerage Program	27
11. Grants	
a. Grants for acquisition of assets	-
b. Grants for pensioner rebates	143
c. Other grants	-
12. Contributions	
a. Developer charges	1,957
b. Developer provided assets	766
c. Other contributions	125
13. Total income	<u>28,488</u>
14. Gain (or loss) on disposal of assets	(41)
15. Operating result	<u>8,590</u>
15a. Operating result (less grants for acquisition of assets)	8,590

page 6

Special Schedules 2017

Dubbo Regional Council

Special Schedule 3 – Water Supply Income Statement (continued)  
Includes all internal transactions, i.e. prepared on a gross basis  
for the period 13 May 2016 to 30 June 2017

\$'000	Actuals 13/5/16 to 30/6/17
<b>B Capital transactions</b>	
Non-operating expenditures	
16. Acquisition of fixed assets	
a. New assets for improved standards	–
b. New assets for growth	774
c. Renewals	1,434
d. Plant and equipment	533
17. Repayment of debt	132
<b>18. Totals</b>	<b><u>2,873</u></b>
Non-operating funds employed	
19. Proceeds from disposal of assets	83
20. Borrowing utilised	–
<b>21. Totals</b>	<b><u>83</u></b>
<b>C Rates and charges</b>	
22. Number of assessments	
a. Residential (occupied)	17,246
b. Residential (unoccupied, ie. vacant lot)	–
c. Non-residential (occupied)	2,329
d. Non-residential (unoccupied, ie. vacant lot)	–
23. Number of ETs for which developer charges were received	355 ET
24. Total amount of pensioner rebates (actual dollars)	\$ 203,272

page 7

Dubbo Regional Council

Special Schedule 4 – Water Supply Statement of Financial Position

Includes internal transactions, i.e. prepared on a gross basis  
as at 30 June 2017

\$'000	Actuals Current	Actuals Non-current	Actuals Total
<b>ASSETS</b>			
25. Cash and Investments			
a. Developer charges	178	–	178
b. Special purpose grants	–	–	–
c. Accrued leave	–	–	–
d. Unexpended loans	–	–	–
e. Sinking fund	–	–	–
f. Other	16,026	15,500	31,526
26. Receivables			
a. Specific purpose grants	–	–	–
b. Rates and availability charges	159	–	159
c. User charges	4,183	–	4,183
d. Other	402	–	402
27. Inventories	223	–	223
28. Property, plant and equipment			
a. System assets	–	253,109	253,109
b. Plant and equipment	–	1,221	1,221
29. Other assets	5	44	49
<b>30. Total assets</b>	<b>21,176</b>	<b>269,874</b>	<b>291,050</b>
<b>LIABILITIES</b>			
31. Bank overdraft	–	–	–
32. Creditors	805	–	805
33. Borrowings	1,012	25,934	26,946
34. Provisions			
a. Tax equivalents	–	–	–
b. Dividend	–	–	–
c. Other	965	33	998
<b>35. Total liabilities</b>	<b>2,782</b>	<b>25,967</b>	<b>28,749</b>
<b>36. NET ASSETS COMMITTED</b>	<b>18,394</b>	<b>243,907</b>	<b>262,301</b>
<b>EQUITY</b>			
37. Accumulated surplus			208,896
38. Asset revaluation reserve			53,415
39. Other reserves			–
<b>40. TOTAL EQUITY</b>			<b>262,301</b>
Note to system assets:			
41. Current replacement cost of system assets			353,671
42. Accumulated current cost depreciation of system assets			(100,562)
43. Written down current cost of system assets			253,109

Special Schedules 2017

Dubbo Regional Council

Special Schedule 5 – Sewerage Service Income Statement

Includes all internal transactions, i.e. prepared on a gross basis  
for the period 13 May 2016 to 30 June 2017

\$'000	Actuals 13/5/16 to 30/6/17
<b>A Expenses and income</b>	
<b>Expenses</b>	
<b>1. Management expenses</b>	
a. Administration	3,268
b. Engineering and supervision	561
<b>2. Operation and maintenance expenses</b>	
– mains	
a. Operation expenses	776
b. Maintenance expenses	169
– Pumping stations	
c. Operation expenses (excluding energy costs)	103
d. Energy costs	184
e. Maintenance expenses	434
– Treatment	
f. Operation expenses (excl. chemical, energy, effluent and biosolids management costs)	1,774
g. Chemical costs	65
h. Energy costs	590
i. Effluent management	–
j. Biosolids management	–
k. Maintenance expenses	472
– Other	
l. Operation expenses	196
m. Maintenance expenses	38
<b>3. Depreciation expenses</b>	
a. System assets	6,036
b. Plant and equipment	108
<b>4. Miscellaneous expenses</b>	
a. Interest expenses	1,252
b. Revaluation decrements	–
c. Other expenses	74
d. Impairment – system assets	–
e. Impairment – plant and equipment	–
f. Aboriginal Communities Water and Sewerage Program	–
g. Tax equivalents dividends (actually paid)	–
<b>5. Total expenses</b>	<b>16,100</b>

page 9



Special Schedules 2017

Dubbo Regional Council

Special Schedule 5 – Sewerage Service Income Statement (continued)  
Includes all internal transactions, i.e. prepared on a gross basis  
for the period 13 May 2016 to 30 June 2017

\$'000	Actuals 13/5/16 to 30/6/17
<b>Income</b>	
6. Residential charges (including rates)	12,729
7. Non-residential charges	
a. Access (including rates)	–
b. Usage charges	4,857
8. Trade waste charges	
a. Annual fees	317
b. Usage charges	39
c. Excess mass charges	–
d. Re-inspection fees	–
9. Extra charges	–
10. Interest Income	1,678
11. Other Income	66
11a. Aboriginal Communities Water and Sewerage Program	7
12. Grants	
a. Grants for acquisition of assets	–
b. Grants for pensioner rebates	134
c. Other grants	–
13. Contributions	
a. Developer charges	1,864
b. Developer provided assets	394
c. Other contributions	475
<b>14. Total income</b>	<b><u>22,560</u></b>
15. Gain (or loss) on disposal of assets	(49)
<b>16. Operating result</b>	<b><u>6,411</u></b>
16a. Operating result (less grants for acquisition of assets)	6,411

page 10

Special Schedules 2017

Dubbo Regional Council

Special Schedule 5 – Sewerage Service Income Statement (continued)  
Includes all internal transactions, i.e. prepared on a gross basis  
for the period 13 May 2016 to 30 June 2017

\$'000	Actuals 13/5/16 to 30/6/17
<b>B Capital transactions</b>	
Non-operating expenditures	
17. Acquisition of fixed assets	
a. New assets for improved standards	–
b. New assets for growth	242
c. Renewals	1,030
d. Plant and equipment	487
18. Repayment of debt	214
<b>19. Totals</b>	<b><u>1,973</u></b>
Non-operating funds employed	
20. Proceeds from disposal of assets	–
21. Borrowing utilised	–
<b>22. Totals</b>	<b><u>–</u></b>
<b>C Rates and charges</b>	
23. Number of assessments	
a. Residential (occupied)	16,380
b. Residential (unoccupied, ie. vacant lot)	–
c. Non-residential (occupied)	1,767
d. Non-residential (unoccupied, ie. vacant lot)	–
24. Number of ETs for which developer charges were received	336 ET
25. Total amount of pensioner rebates (actual dollars)	\$ 194,344

page 11

Special Schedules 2017

Dubbo Regional Council

Special Schedule 6 – Sewerage Service Statement of Financial Position

Includes internal transactions, i.e. prepared on a gross basis  
as at 30 June 2017

\$'000	Actuals Current	Actuals Non-current	Actuals Total
<b>ASSETS</b>			
26. Cash and investments			
a. Developer charges	238	-	238
b. Special purpose grants	-	-	-
c. Accrued leave	-	-	-
d. Unexpended loans	-	-	-
e. Sinking fund	-	-	-
f. Other	12,939	28,000	40,939
27. Receivables			
a. Specific purpose grants	-	-	-
b. Rates and availability charges	401	-	401
c. User charges	1,244	-	1,244
d. Other	689	-	689
28. Inventories	-	-	-
29. Property, plant and equipment			
a. System assets	-	277,368	277,368
b. Plant and equipment	-	1,062	1,062
30. Other assets	-	-	-
<b>31. Total assets</b>	<b>15,511</b>	<b>306,430</b>	<b>321,941</b>
<b>LIABILITIES</b>			
32. Bank overdraft	-	-	-
33. Creditors	359	-	359
34. Borrowings	1,849	19,429	21,278
35. Provisions			
a. Tax equivalents	-	-	-
b. Dividend	-	-	-
c. Other	113	5	118
<b>36. Total liabilities</b>	<b>2,321</b>	<b>19,434</b>	<b>21,755</b>
<b>37. NET ASSETS COMMITTED</b>	<b>13,190</b>	<b>286,996</b>	<b>300,186</b>
<b>EQUITY</b>			
38. Accumulated surplus			230,765
39. Asset revaluation reserve			69,421
40. Other reserves			-
<b>41. TOTAL EQUITY</b>			<b>300,186</b>
Note to system assets:			
42. Current replacement cost of system assets			330,110
43. Accumulated current cost depreciation of system assets			(52,742)
44. Written down current cost of system assets			277,368

page 12

Dubbo Regional Council

Notes to Special Schedules 3 and 5  
for the period 13 May 2016 to 30 June 2017

**Administration<sup>(1)</sup>**

(item 1a of Special Schedules 3 and 5) comprises the following:

- Administration staff:
  - Salaries and allowance
  - Travelling expenses
  - Accrual of leave entitlements
  - Employment overheads.
- Meter reading
- Bad and doubtful debts
- Other administrative/corporate support services

**Engineering and supervision<sup>(1)</sup>**

(item 1b of Special Schedules 3 and 5) comprises the following:

- Engineering staff:
  - Salaries and allowance
  - Travelling expenses
  - Accrual of leave entitlements
  - Employment overheads.
- Other technical and supervision staff:
  - Salaries and allowance
  - Travelling expenses
  - Accrual of leave entitlements
  - Employment overheads.

**Operational expenses** (item 2 of Special Schedules 3 and 5) comprise the day to day operational expenses excluding maintenance expenses.

**Maintenance expenses** (item 2 of Special Schedules 3 and 5) comprise the day to day repair and maintenance expenses. (Refer to Section 5 of the Local Government Asset Accounting Manual regarding capitalisation principles and the distinction between capital and maintenance expenditure).

**Other expenses** (item 4c of Special Schedules 3 and 5) includes all expenses not recorded elsewhere.

**Revaluation decrements** (item 4b of Special Schedules 3 and 5) is to be used when PP&E decreases in F

**Impairment losses** (item 4d and 4e of Special Schedules 3 and 5) are to be used when the carrying amount of an asset exceeds its recoverable amount (refer to page D-31).

**Aboriginal Communities Water and Sewerage Program** (item 4f of Special Schedules 3 and 5) is to be used when operation and maintenance work has been undertaken on behalf of the Aboriginal Communities Water and Sewerage Program. Similarly, income for item 11a of Special Schedule 3 and item 12a of Special Schedule 5 are for services provided to the Aboriginal Communities Water and Sewerage Program and is not part of Council's water supply and sewerage revenue.

**Residential charges<sup>(2)</sup>** (items 6a, 6b and item 6 of Special Schedules 3 and 5 respectively) include all income from residential charges. Item 6 of Schedule 3 should be separated into 6a access charges (including rates if applicable) and 6b usage charges.

**Non-residential charges<sup>(2)</sup>** (items 7a, 7b of Special Schedules 3 and 5) include all income from non-residential charges separated into 7a access charges (including rates if applicable) and 7b usage charges.

**Trade waste charges** (item 8 of Special Schedule 5) include all income from trade waste charges separated into 8a annual fees, 8b usage charges and 8c excess mass charges and 8d re-inspection fees.

**Other Income** (items 10 and 11 of Special Schedules 3 and 5 respectively) include all income not recorded elsewhere.

**Other contributions** (items 12c and 13c of Special Schedules 3 and 5 respectively) including capital contribution for water supply or sewerage services received by Council under Section 565 of the *Local Government Act*.

**Notes:**

<sup>(1)</sup> Administration and engineering costs for the development of capital works projects should be reported as part of the capital cost of the project and not as part of the recurrent expenditure (ie. in item 16 for water supply and item 17 for sewerage, and **not** in items 1a and 1b).

<sup>(2)</sup> To enable accurate reporting of **residential revenue from usage charges**, it is essential for councils to accurately separate their residential (item 6) charges and non-residential (item 7) charges.

Special Schedules 2017

Dubbo Regional Council

Special Schedule 7 – Report on Infrastructure Assets as at 30 June 2017

\$'000

Asset class	Asset category	Estimated cost to bring assets to satisfactory standard	Estimated cost to bring to the agreed level of service set by Council	2016/17 Required maintenance <sup>a</sup>	2016/17 Actual maintenance	Net carrying amount	Gross replacement cost (GRC)	Assets in condition as a percentage of gross replacement cost					
								1	2	3	4	5	
<b>Buildings</b>	Buildings	515	515	2,566	2,566	81,425	180,551	46%	37%	13%	3%	1%	
	<b>Sub-total</b>	<b>515</b>	<b>515</b>	<b>2,566</b>	<b>2,566</b>	<b>81,425</b>	<b>180,551</b>	<b>46.0%</b>	<b>37.0%</b>	<b>13.0%</b>	<b>3.0%</b>	<b>1.0%</b>	
<b>Other structures</b>	Other structures	–	–	–	–	57,049	109,723					100%	
	<b>Sub-total</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>57,049</b>	<b>109,723</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>100.0%</b>	
<b>Roads</b>	Sealed roads	7,982	7,982	2,539	2,539	531,197	625,686	31%	43%	20%	5%	1%	
	Unsealed roads	–	–	1,930	1,930	143,277	525,819	3%	20%	29%	38%	10%	
	Bridges	–	–	–	–	27,694	40,227	34%	57%	6%	0%	3%	
	Footpaths	1,107	1,107	82	82	33,483	45,559	56%	19%	22%	2%	1%	
	Other road assets	757	757	660	660	269,374	40,223	50%	32%	16%	2%	0%	
	Bulk earthworks	–	–	–	–	344,199	344,199	100%					0%
	<b>Sub-total</b>	<b>9,846</b>	<b>9,846</b>	<b>5,211</b>	<b>5,211</b>	<b>1,349,174</b>	<b>1,621,713</b>	<b>37.8%</b>	<b>25.8%</b>	<b>18.3%</b>	<b>14.4%</b>	<b>3.7%</b>	
<b>Water supply network</b>	Water supply network	–	–	1,585	1,585	234,834	316,252	34%	39%	19%	8%	0%	
	<b>Sub-total</b>	<b>–</b>	<b>–</b>	<b>1,585</b>	<b>1,585</b>	<b>234,834</b>	<b>316,252</b>	<b>34.0%</b>	<b>39.0%</b>	<b>19.0%</b>	<b>8.0%</b>	<b>0.0%</b>	
<b>Sewerage network</b>	Sewerage network	5,943	5,943	840	840	258,731	355,004	44%	34%	11%	10%	1%	
	<b>Sub-total</b>	<b>5,943</b>	<b>5,943</b>	<b>840</b>	<b>840</b>	<b>258,731</b>	<b>355,004</b>	<b>44.0%</b>	<b>34.0%</b>	<b>11.0%</b>	<b>10.0%</b>	<b>1.0%</b>	

page 14

Special Schedules 2017

Dubbo Regional Council

Special Schedule 7 – Report on Infrastructure Assets as at 30 June 2017 (continued)

\$'000

Asset class	Asset category	Estimated cost to bring assets to satisfactory standard	Estimated cost to bring to the agreed level of service set by Council	2016/17 Required maintenance <sup>a</sup>	2016/17 Actual maintenance	Net carrying amount	Gross replacement cost (GRC)	Assets in condition as a percentage of gross replacement cost				
								1	2	3	4	5
Stormwater drainage	Stormwater drainage	526	526	326	326	188,891	219,427	38%	45%	8%	8%	1%
	<b>Sub-total</b>	<b>526</b>	<b>526</b>	<b>326</b>	<b>326</b>	<b>188,891</b>	<b>219,427</b>	<b>38.0%</b>	<b>45.0%</b>	<b>8.0%</b>	<b>8.0%</b>	<b>1.0%</b>
Open space/recreational assets	Swimming pools	1,028	1,028	8	8	2,887	6,964	33%	39%	27%	1%	0%
	Other recreational assets	707	707	1,341	1,341	2,418	6,174	41%	30%	12%	5%	12%
	<b>Sub-total</b>	<b>1,735</b>	<b>1,735</b>	<b>1,349</b>	<b>1,349</b>	<b>5,305</b>	<b>13,138</b>	<b>36.8%</b>	<b>34.8%</b>	<b>20.0%</b>	<b>2.9%</b>	<b>5.6%</b>
Other infrastructure assets	Other	-	-	-	-	17,936	34,740	100%				0%
	<b>Sub-total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>17,936</b>	<b>34,740</b>	<b>100.0%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>
	<b>TOTAL – ALL ASSETS</b>	<b>18,565</b>	<b>18,565</b>	<b>11,877</b>	<b>11,877</b>	<b>2,195,210</b>	<b>2,850,548</b>	<b>38.0%</b>	<b>29.2%</b>	<b>15.4%</b>	<b>11.1%</b>	<b>6.3%</b>

Notes:

a Required maintenance is the amount identified in Council's asset management plans.

Infrastructure asset condition assessment 'key'

- 1 **Excellent** No work required (normal maintenance)
- 2 **Good** Only minor maintenance work required
- 3 **Average** Maintenance work required
- 4 **Poor** Renewal required
- 5 **Very poor** Urgent renewal/upgrading required

Special Schedules 2017

Dubbo Regional Council

Special Schedule 7 – Report on Infrastructure Assets (continued)  
for the period 13 May 2016 to 30 June 2017

\$ '000	Amounts 2017	Indicator 2017
<b>Infrastructure asset performance indicators * consolidated</b>		
<b>1. Infrastructure renewals ratio</b>		
Asset renewals <sup>(1)</sup>	33,673	108.62%
Depreciation, amortisation and impairment	31,000	
<b>2. Infrastructure backlog ratio</b>		
Estimated cost to bring assets to a satisfactory standard	18,565	1.00%
Net carrying amount of infrastructure assets	1,854,432	
<b>3. Asset maintenance ratio</b>		
Actual asset maintenance	11,877	1.00
Required asset maintenance	11,877	

Notes

\* All asset performance indicators are calculated using the asset classes identified in the previous table.

<sup>(1)</sup> Asset renewals represent the replacement and/or refurbishment of existing assets to an equivalent capacity/performance as opposed to the acquisition of new assets (or the refurbishment of old assets) that increases capacity/performance.

page 16

Special Schedules 2017

Dubbo Regional Council

Special Schedule 7 – Report on Infrastructure Assets (continued)  
for the period 13 May 2016 to 30 June 2017

\$ '000	Water 2017	Sewer 2017	General <sup>(1)</sup> 2017
<b>Infrastructure asset performance indicators by fund</b>			
<b>1. Infrastructure renewals ratio</b>			
Asset renewals <sup>(2)</sup>	24.48%	32.09%	149.48%
Depreciation, amortisation and impairment			
<b>2. Infrastructure backlog ratio</b>			
Estimated cost to bring assets to a satisfactory standard	0.00%	2.28%	0.93%
Net carrying amount of infrastructure assets			
<b>3. Asset maintenance ratio</b>			
Actual asset maintenance	1.00	1.00	1.00
Required asset maintenance			

Notes

<sup>(1)</sup> General fund refers to all of Council's activities except for its water and sewer activities which are listed separately.

<sup>(2)</sup> Asset renewals represent the replacement and/or refurbishment of existing assets to an equivalent capacity/performance as opposed to the acquisition of new assets (or the refurbishment of old assets) that increases capacity/performance.

page 17



Dubbo Regional Council

Special Schedule 8 – Permissible Income Calculation  
for the year ended 30 June 2018

\$'000		Calculation 2017/18	Calculation 2017/18	Calculation 2017/18
		The former Dubbo City Council	The former Wellington Council	Total
<b>Notional general income calculation <sup>(1)</sup></b>				
Last year notional general income yield	a	27,773	6,348	34,121
Plus or minus adjustments <sup>(2)</sup>	b	375	3	378
<b>Notional general income</b>	c = (a + b)	<b>28,148</b>	<b>6,351</b>	<b>34,499</b>
<b>Permissible income calculation</b>				
Special variation percentage <sup>(3)</sup>	d	0.00%	0.00%	
Or rate peg percentage	e	1.50%	1.50%	
Or crown land adjustment (incl. rate peg percentage)	f	0.00%	0.00%	
Less expiring special variation amount	g	–	–	–
Plus special variation amount	h = d x (c – g)	–	–	–
Or plus rate peg amount	i = c x e	422	95	517
Or plus Crown land adjustment and rate peg amount	j = c x f	–	–	–
<b>Sub-total</b>	k = (c + g + h + i + j)	<b>28,570</b>	<b>6,446</b>	<b>35,016</b>
Plus (or minus) last year's carry forward total	l	1	25	26
Less valuation objections claimed in the previous year	m	(106)	–	(106)
<b>Sub-total</b>	n = (l + m)	<b>(105)</b>	<b>25</b>	<b>(80)</b>
<b>Total permissible income</b>	o = k + n	<b>28,465</b>	<b>6,471</b>	<b>34,936</b>
Less notional general income yield	p	28,437	6,469	34,906
<b>Catch-up or (excess) result</b>	q = o – p	<b>28</b>	<b>2</b>	<b>30</b>
Plus income lost due to valuation objections claimed <sup>(4)</sup>	r	–	–	–
Less unused catch-up <sup>(5)</sup>	s	–	–	–
<b>Carry forward to next year</b>	t = q + r – s	<b>28</b>	<b>2</b>	<b>30</b>

## Dubbo Regional Council

### Special Schedule 8 – Permissible Income Calculation (continued) for the year ended 30 June 2018

---

#### Notes

- (1) The notional general income will not reconcile with rate income in the financial statements in the corresponding year. The statements are reported on an accrual accounting basis which include amounts that relate to prior years' rates income.
- (2) Adjustments account for changes in the number of assessments and any increase or decrease in land value occurring during the year. The adjustments are called 'supplementary valuations' as defined in the *Valuation of Land Act 1916*.
- (3) The 'special variation percentage' is inclusive of the rate peg percentage and where applicable Crown land adjustment.
- (4) Valuation objections are unexpected changes in land values as a result of land owners successfully objecting to the land value issued by the Valuer-General. Councils can claim the value of the income lost due to valuation objections in any single year.
- (5) Unused catch-up amounts will be deducted if they are not caught up within 2 years. Usually councils will have a nominal carry forward figure. These amounts can be adjusted for in setting the rates in a future year.
- (6) Carry forward amounts which are in excess (an amount that exceeds the permissible income) require ministerial approval by order published in the NSW Government Gazette in accordance with section 512 of the *Local Government Act 1993*. The OLG will extract these amounts from Council's Special Schedule 8 in the financial data return (FDR) to administer this process.



DUBBO REGIONAL  
COUNCIL

## REPORT: Power of Attorney for the General Manager

**AUTHOR:** General Manager  
**REPORT DATE:** 30 January 2018  
**TRIM REFERENCE:** ID18/172

### EXECUTIVE SUMMARY

Council has the ability to grant, by resolution, Council's power of attorney to the General Manager allowing signing of documents following formal resolutions by Council. It is recommended that Council grant the General Manager the power of attorney to facilitate the timely implementation of decisions of Council.

The power of attorney is prescribed, and not irrevocable or an enduring power of attorney. That is, the power of attorney can be terminated, revoked or suspended by Council at any time. The power of attorney must be registered for any dealings affecting land with the Land and Property Information Authority of NSW.

As Council's current General Manager, Michael Gerard McMahon, is expected to cease employment with Council later this year, Council may terminate this power of attorney and reissue it to Council's next General Manager in due course should it wish to do so.

### ORGANISATIONAL VALUES

Customer Focused: Granting of this power of attorney assists in facilitating the timely implementation of decisions of Council.

Integrity: The General Manager will be required to report to Council every three (3) months on those instances where the documents have been signed under the power of attorney.

One Team: No applicable.

### FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

### POLICY IMPLICATIONS

There are no policy implications arising from this report.

**RECOMMENDATION**

- 1. That Council delegate to Michael Gerard McMahon, General Manager, a prescribed power of attorney in accordance with the General Power of Attorney attached to the report as Appendix 1.**
- 2. That Council authorise the Mayor and Deputy Mayor to execute the General Power of Attorney under the Common Seal of the Council.**
- 3. That the General Manager report to Council every three (3) months on all documents signed under the prescribed Power of Attorney.**

*Michael McMahon*  
General Manager

## REPORT

Council has the ability to grant, by resolution, Council's power of attorney to the General Manager allowing signing of documents following formal resolutions by Council. It is recommended that Council grant the General Manager the power of attorney to facilitate the timely implementation of decisions of Council.

The following information is provided to assist Councillors in making the determination as to whether power of attorney should be delegated to the General Manager:

- (a) a prescribed power of attorney can be granted to the General Manager to enable him to sign documents to give effect to resolutions of the Council made pursuant to its non-delegable functions under Section 377(1) of the Act.
- (b) a prescribed power of attorney can be granted to the General Manager to enable him to sign documents to give effect to functions of the Council which the Council has validly delegated to the General Manager under Section 377(1) of the Act.
- (c) if the Council resolves to grant a prescribed power of attorney to the General Manager, the prescribed power of attorney should be registered in the General Register of Deeds at the NSW Land and Property Management Authority (LPMA) to enable the General Manager to sign documents of title for registration at the NSW LPMA.
- (d) the signing of documents by the General Manager under a prescribed power of attorney is a more expeditious way of implementing decisions of the Council rather than by affixing the Seal of Council to documents in the presence of two people (including at least one Councillor) in accordance with the requirements of clause 400 of the Regulation.
- (e) if the Council grants a prescribed power of attorney to the General Manager, the prescribed power of attorney will not authorise the General Manager to execute a document or do any act which will confer a benefit on the General Manager unless the prescribed power of attorney expressly authorises the conferral of the benefit: Section 12(1) of the POA Act.
- (f) the General Manager will maintain a register of documents signed under the prescribed power of attorney and report to Council every three (3) months at its meetings on each document which the General Manager has signed pursuant to the prescribed power of attorney.
- (g) the Council is free to terminate or suspend the prescribed power of attorney at any time after giving the prescribed power of attorney to the General Manager.
- (h) an instrument revoking or terminating a registered power of attorney may also be registered by the Registrar-General in the General Register of Deeds.
- (i) many councils in New South Wales grant powers of attorney to their general managers and to other senior staff including (but not limited to) the City of Sydney, North Sydney and Burwood councils.

The Powers of Attorney Act 2003 (POA Act) includes a provision for Councils to grant a power of attorney. The POA Act defines a "principal" in Section 3(1) as "the person giving the power". "Person" is not defined in the POA Act, but is defined in Section 21(1) of the *Interpretation Act 1987* as including "an individual, a corporation and a body corporate or politic". Under Section 220(1) of the *Local Government Act 1993 (the Act)*, a council is a body

politic of the State with perpetual succession and the legal capacity and powers of an individual, both in and outside the State. Consequently, councils fall within the definition of a “principal” for the purposes of the POA Act and can give powers of attorney to individuals.

Section 377(1) of the Act provides that a council may, by resolution, delegate to its general manager or any other person or body, any functions of the council other than the functions listed in that Section. The functions listed in Section 377(1) of the Act must only be exercised by a council. In the exercise of these functions, such as the sale and purchase of land or the borrowing of money, ordinarily a council enters into a contract, agreement or loan facility by affixing its seal to the relevant document in the manner required by clause 400 of the *Local Government (General) Regulation 2005 (the Regulation)*. There is no reason why in the exercise of its non-delegable functions under Section 377(1) of the Act, a council cannot resolve that the signing of documents which give effect to the resolution be effected by its general manager. Making such a resolution does not result in a delegation of non-delegable functions, but simply provides for a more efficient process for the signing of relevant documents than by affixing the seal of the Council to those documents.

Additionally, in circumstances where a council, by resolution, delegates functions (other than those functions listed in Section 377(1) of the Act – such as the delegable functions of creating easements or leases), to its general manager or any other officer of the council, a council can resolve that the signing of documents which give effect to the delegated functions be done under power of attorney.

The POA Act permits the granting of prescribed powers of attorney, irrevocable powers of attorney and enduring powers of attorney. If Council resolves to give a power of attorney to the General Manager, the power of attorney should be a prescribed power of attorney and not an irrevocable or enduring power of attorney. Irrevocable powers of attorney remain effective despite, among other things the bankruptcy, mental incapacity or death of the principal. Enduring powers of attorney remain effective, even if the principal lacks capacity through loss of mental capacity, after execution of the power of attorney. Such powers of attorney are not relevant where the principal is a body politic such as Council.

Although, the POA Act does not expressly empower a principal to terminate, revoke or suspend a prescribed power of attorney, it is clear from Division 2 of Part 6 of the POA Act and from Schedule 1 of the POA Act that a principal can terminate or revoke a prescribed power of attorney. A prescribed power of attorney terminates on the death or mental incapacity of the attorney and may be revoked by the principal at any time by written notice. The Council will be free to terminate, revoke or suspend a prescribed power of attorney at any time after giving a prescribed power of attorney to the General Manager.

Powers of attorney may be registered, but must be registered for any dealings affecting land in accordance with Section 52 of the POA Act. If any registered power of attorney is terminated, such termination can be registered.

Council’s legal advisors Booth Brown Legal have prepared a draft power of attorney document for the consideration of Council which is attached to this report as **Appendix 1**.

Appendices:

1 [↓](#) Draft Power of Attorney - Michael Gerard McMahon

---

**DUBBO REGIONAL COUNCIL  
(Principal)**

**AND**

**MICHAEL GERARD MCMAHON**

**(Attorney)**

---

**GENERAL POWER OF ATTORNEY**

---



---

### GENERAL POWER OF ATTORNEY

A general power of attorney is a legal document that allows you, the principal, to nominate one or more persons, referred to as attorneys, to act on your behalf. A general power of attorney gives the attorney the authority, if you choose, to manage your legal and financial affairs, including buying and selling real estate, shares and other assets for you, operating your bank accounts, and spending money on your behalf.

A general power of attorney ceases if you lose your mental capacity after its execution. If you wish the power of attorney to continue if you lose your mental capacity, use the enduring power of attorney prescribed form. An attorney under a general power of attorney cannot make decisions about your lifestyle or health. These decisions can only be made by a guardian, whether an enduring guardian appointed by you or a guardian appointed by the New South Wales Civil and Administrative Tribunal or the Supreme Court.

You may set whatever conditions and limitations on your attorney that you choose. An attorney must always act in your best interest. If your attorney does not follow your directions or does not act in your best interest, you should revoke the power of attorney. You or someone on your behalf should inform the attorney of the revocation, preferably in writing. The attorney must then immediately cease to act as your attorney. If anyone else, such as a bank, has been advised about the power of attorney, that person or entity should also be informed of the revocation.

The important information set out at the end of this form includes notes to assist in completing this form and more fully explains the role and responsibilities of an attorney.

---

**GENERAL POWER OF ATTORNEY**

**1. Appointment of attorney by the principal**

**DUBBO REGIONAL COUNCIL (Principal)**

of Civic Administration Building, Church Street, Dubbo, NSW 2830, appoints

**MICHAEL GERARD MCMAHON** of

to be its attorney (**Attorney**).

**Nomination of substitute attorney**

Not applicable

**2. Powers**

The Attorney may exercise the authority conferred on him by Part 2 of the Powers of Attorney Act 2003 to do anything on behalf of the Principal anything which the Principal may lawfully authorise an attorney to do. The Attorney's authority is subject to the conditions and limitations specified in Part 3 of this document.

**Additional powers**

Not applicable

**3. Conditions and limitations**

The following limits and/or conditions apply to the authority of the Attorney:

- (a) This power of attorney is limited to the execution of documents which give effect to:
- (i) resolutions of the Principal where resolutions are required for the exercise of any function of the Principal; and
  - (ii) functions of the Principal which have been delegated to the Attorney,
- in accordance with the Local Government Act 1993.
- (b) This power of attorney does not operate as a delegation of any function of the Principal for the purposes of Section 377 of the Local Government Act 1993.

**4. Commencement**

This power of attorney operates immediately.

5. Signing by principal to give effect to the appointment of the attorney

<b>The Common Seal of DUBBO REGIONAL COUNCIL was hereunto affixed on this</b>	)	
<b>day of</b> _____ <b>2018 pursuant to</b>	)	_____ <b>Mayor</b>
<b>the authority conferred by</b>	)	_____
<b>Council resolution made</b>		_____ <b>Full Name</b>
<b>2018 in the presence of the</b>		
<b>Mayor and Deputy Mayor:</b>		
_____		
<b>Deputy Mayor</b>		
_____		
<b>Full Name</b>		

---

**6. Attorney responsibilities**

---

Your attorney must do the following:

- (a) Keep your money and property separate from the attorney's money and property;
- (b) Keep reasonable accounts and records of your money and property;
- (c) Not benefit from being an attorney, unless expressly authorised by you;
- (d) Always act in your best interests; and
- (e) Always act honestly in all matters concerning your legal and financial affairs.

Failure to do so may incur civil and/or criminal penalties.

NSW LRS OFFICE USE ONLY



DUBBO REGIONAL  
COUNCIL

## REPORT: Delegation of Authority to the General Manager

**AUTHOR:** Manager Governance and Risk  
**REPORT DATE:** 1 February 2018  
**TRIM REFERENCE:** ID18/197

### EXECUTIVE SUMMARY

A Council may delegate to the General Manager any of its functions other than those functions specifically detailed in Section 377. Section 380 of the Local Government Act requires that each Council must review all its delegations during the first twelve (12) months of each term of office. A review has been completed and the proposed delegations to the General Manager are attached to this report as **Appendix 1**.

### ORGANISATIONAL VALUES

Customer Focused: Delegating functions of Council to the General Manager assists in facilitating the timely implementation of decisions of Council and allows Councillors to concentrate on the strategic planning of Council.

Integrity: The delegations comply with the requirements of the relevant acts. They also provide for circumstances where Council or Standing Committee consideration is appropriate.

One Team: Not applicable.

### FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

### POLICY IMPLICATIONS

There are no policy implications arising from this report.

### RECOMMENDATION

**That the Delegation of Authority to the General Manager be as contained in the document attached to the report of the Manager Governance and Risk dated 1 February 2018 as Appendix 1.**

*Michael Ferguson*  
Manager Governance and Risk

## REPORT

Section 377 of the Local Government Act, 1993 enables the Council to delegate the functions of the Council to the General Manager. This section also specifies various functions such as making of a rate, fixing of a fee, borrowing of money, voting of money for expenditure and the acceptance of tenders where those services are already provided by council staff cannot be delegated.

The delegation of functions to the General Manager enables the organisation to meet the needs of residents and other stakeholders in an effective and efficient manner. It means that decisions which reflect Council's policies, standards, codes and management and other plans can be made at appropriate levels within the Organisation. It also enables staff to be authorised to undertake functions under other legislation.

Section 380 of the Act provides that each council must review all its delegations during the first 12 months of each term of office. A review of the delegations to the General Manager has been undertaken and the proposed delegations are now as attached to this report as **Appendix 1**.

Appendices:

1 [↓](#) Draft Delegation of Authority to the General Manager - February 2018



## Delegation of Authority to the General Manager

**DRAFT**

FEBRUARY 2018

<b>Document Revision History</b>	
<b>Description</b>	<b>Date</b>
Amended and adopted following merger of Dubbo City and Wellington councils	May 2016
Amended as a result of delegations with respect to the Defined Asset Management Policy as adopted August 2017	August 2017
<b>Notes</b>	



## **PURPOSE**

---

In accordance with Section 377 of the Local Government Act 1993, Council may, by resolution, delegate the General Manager any of the functions of the Council with the exception of those functions as listed below. Such delegations assist the General Manager to understand his/her authority to make decisions on behalf of the organisation. Delegating authority to the General Manager is not a hindrance to effective decision-making, or a bureaucratic mechanism that slows decision-making. Rather, it provides the ability for the General Manager to perform functions of Council to allow Council to concentrate on strategic issues.

This document outlines what functions are, and are not, delegated to the General Manager and thereby the General Manager has delegation to undertake all other functions.

## **DELEGATIONS**

---

The General Manager does not have the delegation to undertake the following in accordance with Section 377 of the *Local Government Act 1993* (the Act):

1. The appointment of a general manager.
2. The making of a rate.
3. A determination under section 549 as to the levying of a rate.
4. The making of a charge.
5. The fixing of a fee.
6. The borrowing of money.
7. The voting of money for expenditure on its works, services or operations.
8. The compulsory acquisition, purchase, sale, exchange or surrender of any land or other property (but not including the sale of items of plant or equipment).
9. The acceptance of tenders to provide services currently provided by members of staff of the council.
10. The adoption of an operational plan under section 405.
11. The adoption of a financial statement included in an annual financial report.
12. A decision to classify or reclassify public land under Division 1 of Part 2 of Chapter 6.
13. The fixing of an amount or rate for the carrying out by the council of work on private land.

14. The decision to carry out work on private land for an amount that is less than the amount or rate fixed by the council for the carrying out of any such work.
15. The review of a determination made by the council, and not by a delegate of the council, of an application for approval or an application that may be reviewed under section 82A of the Environmental Planning and Assessment Act 1979.
16. The power of the council to authorise the use of reasonable force for the purpose of gaining entry to premises under section 194.
17. A decision under section 356 to contribute money or otherwise grant financial assistance to persons.
18. A decision under section 234 to grant leave of absence to the holder of a civic office.
19. The making of an application, or the giving of a notice, to the Governor or Minister.
20. This power of delegation.
21. Any function under this or any other Act that is expressly required to be exercised by resolution of the council.

#### **Development Application Delegations**

The General Manager cannot approve Development Applications where:

1. A petition with eight or more signatures from separate households within the notification area has been received and the application has not been refused.
2. Where eight or more valid planning objections to the development application have been received from separate households within the notification area and the application has not been refused.
3. Development where there is major variation (more than a 10%) from Council's Development Standards under Clause 4.6 of the Dubbo LEP 2011 and Wellington LEP 2012 unless concurrence has been received from the State Government to determine particular matters under delegation.
4. Where two or more Councillors request a Development Application to be bought to Council.
5. Any matter subject to appeal where the matter has gone to a hearing or Section 34A Conference.
6. Applications having a major environmental impact on the locality and which involve land owned by Council.
7. Applications where income is to be forgone such as a reduction in developer contributions levied under an adopted Section 94 Plan or Section 64 Policy.

#### Voluntary Planning Agreements

- The General Manager does not have the delegation to enter into Voluntary Planning Agreements (VPAs)

These matters must be referred to either Council or the Planning, Development and Environment Committee where appropriate for determination.

#### Other Matters

- **Writing Off Accounts**

The General Manager does not have the delegation to approve the writing off of accounts greater than \$10,000. Write offs are reported to Council on an annual basis.

- **Writing Off Stores and Materials**

The General Manager does not have the delegation to approve the write on and off stores and materials greater than \$10,000.

- **Leases**

The General Manager cannot approve on behalf of Council:

(a) Any lease or licence of land classified operational pursuant to s26 of the Local Government Act 1993 where:

- i. The term (including any option(s)) exceeds 10 years
- ii. The rent is less than fair market rent, but excluding any lease of licence for which tenders are required under the Local Government Act 1993 to be invited by the Council

(b) Any temporary lease and/or licence of Crown Land controlled or managed by Council where the term exceeds 12 months.

- **Power of Attorney**

The General Manager has delegation to sign documents on behalf of Council under Power of Attorney which give effect to Council's resolutions or in accordance with the Delegations to the General Manager.



DUBBO REGIONAL  
COUNCIL

## REPORT: Delegation of Authority to Council Committees

**AUTHOR:** Manager Governance and Risk  
**REPORT DATE:** 8 February 2018  
**TRIM REFERENCE:** ID18/228

### EXECUTIVE SUMMARY

A Council may delegate to the General Manager or any other person or body any of its functions other than those functions specifically detailed in Section 377. This report recommends that Council grant delegated authority to several of its Committees to make decisions on behalf of Council in accordance with the draft delegation as appended to this report. Granting these Committees delegated authority to make decisions within the restrictions as listed in the draft delegations allows Council to focus on more strategic outcomes as these matters will be dealt with at the Committee level.

It is proposed that the following Committees be granted delegated authority as specified in the draft delegations as appended to this report.

Planning, Development and Environment Committee (**Appendix 1**)  
Infrastructure, Community and Recreation Committee (**Appendix 2**)  
Economic Development, Business and Corporate Committee (**Appendix 3**)  
Dubbo Regional Airports Committee (**Appendix 4**)

It is noted that delegated authority has also been recommended to be granted to the Street Tree Advisory Committee through a recommendation from the Infrastructure, Community and Recreation Committee February 2018 meeting.

It is also recommended to amend the dates of the standing committee meetings so that they are held on the second Monday of each month (except January). There may also be occasions throughout the year where the second Monday of each month will be unsuitable due to public holidays. It is recommended that in these instances, the date of the meeting will be determined by the Mayor following consultation with the relevant chairpersons, to be usually held on the next available normal workday.

### ORGANISATIONAL VALUES

Customer Focused: Delegating functions of Council to these Committees assists in facilitating the timely implementation of decisions of Council and allows Councillors to concentrate on the strategic planning of Council.

Integrity: The delegations comply with the requirements of the relevant acts. They also provide for circumstances where Council or Standing Committee consideration is appropriate.

One Team: Not applicable.

#### **FINANCIAL IMPLICATIONS**

There are no financial implications arising from this report.

#### **POLICY IMPLICATIONS**

There are no policy implications arising from this report.

#### **RECOMMENDATION**

- 1. That the delegations of authority to the Planning, Development and Environment Committee (Appendix 1), Infrastructure, Community and Recreation Committee (Appendix 2), Economic Development, Business and Corporate Committee (Appendix 3) and Dubbo Regional Airports Committee (Appendix 4) be adopted.**
- 2. That Council's Standing Committees be held on the second Monday of each month (except January) at 5.30pm except in the case of public holidays and December (due to Christmas) where the meeting date shall be determined by the Mayor following consultation with the relevant chairpersons.**
- 3. That the Airport/Airstrip Working Party be renamed the Dubbo Regional Airports Committee.**

*Michael Ferguson*  
Manager Governance and Risk

## REPORT

A Council may delegate to the General Manager or any other person or body any of its functions other than those functions specifically detailed in Section 377. This report recommends that Council grant delegated authority to several of its Committees to make decisions on behalf of Council in accordance with the draft delegation as appended to this report. Granting these Committees delegated authority to make decisions within the restrictions as listed in the draft delegations allows Council to focus on more strategic outcomes as these matters will be dealt with at the Committee level.

It is proposed that the following Committees be granted delegated authority as specified in the draft delegations as appended to this report.

Planning, Development and Environment Committee (**Appendix 1**)  
Infrastructure, Community and Recreation Committee (**Appendix 2**)  
Economic Development, Business and Corporate Committee (**Appendix 3**)  
Dubbo Regional Airports Committee (**Appendix 4**)

It is noted that delegated authority has also been recommended to be granted to the Street Tree Advisory Committee through a recommendation from the Infrastructure, Community and Recreation Committee February 2018 meeting.

The draft Delegations of Authority to each of these Committees includes a number of restrictions on the Committee making decisions under delegated authority. Generally, the Committees may only make a decision under delegated authority when a report has been presented to the Committee by staff or the Mayor. The Committee is also restricted from making a delegated decision where unbudgeted funds have been requested or income has been forgone as a result of the decision. There is also a rescission clause which allows three (3) Councillors an opportunity to rescind a motion so that the matter is referred to Council for determination. In any case, there are no conditions in this delegation that prevents these Committees from referring a matter to Council for determination.

Should Council approve these delegations to standing committees, it would be appropriate to extend the time between conducting the standing committees and Council meetings. It is recommended to amend the dates of the standing committee meetings so that they are held on the second Monday of each month (except January). This would allow Council decisions to be made, usually every two (2) weeks. There may also be occasions throughout the year where the second Monday of each month will be unsuitable due to public holidays. It is recommended that in these instances, the date of the meeting will be determined by the Mayor following consultation with the relevant chairpersons, to be usually held on the next available normal workday.

Appendices:

- 1 [↓](#) Draft Delegation to the Planning, Development and Environment Committee
- 2 [↓](#) Draft Delegation to the Infrastructure Community and Recreation Committee
- 3 [↓](#) Draft Delegation to the Economic Development, Business and Corporate Committee
- 4 [↓](#) Draft Delegation to the Dubbo Regional Airports Committee



**DUBBO REGIONAL  
COUNCIL**

**Delegation of Authority to  
the Planning, Development  
and Environment Committee**

**DRAFT**



**DELEGATION TO THE PLANNING, DEVELOPMENT AND ENVIRONMENT  
COMMITTEE OF COUNCIL**

**PURSUANT TO SECTION 377 OF THE LOCAL GOVERNMENT ACT, 1993**

That, subject to compliance with the requirements of the Local Government Act 1993, and Regulations thereunder, the Environmental Planning and Assessment Act 1979, and any Regulations, Policies, Plans or Directions thereunder, and subject to any direction given by the Council, the Council, pursuant to the provisions of Section 377 of the Local Government Act 1993, and every other enabling legislation hereby delegates to the Planning, Development and Environment Committee to exercise and perform on behalf of the Council the following powers, authorities, duties and functions:

**Environmental Planning and Assessment Act, 1979**

Development Assessment

1. To assess and determine any application in accordance with Part 4, Divisions 2 and 5 of the Environmental Planning and Assessment Act, 1979 (NSW) and Part 6, Divisions 1, 2, 3, 4, 7, 8, 10, 11, 12 & 13 of the Environmental Planning and Assessment Regulation, 2000 (NSW).
2. To assume the concurrence of the Director-General of the Department of Planning pursuant to s64 of the Environmental Planning and Assessment Regulation, 2000 (NSW) in relation to deciding that it is unnecessary to require compliance with a development standard pursuant to State Environmental Planning Policy No. 1 - Development Standards.
3. To endorse support for a development application and refer the application to the Director Planning and Environment for determination with or without a recommendation for the imposition of proposal specific conditions of consent.
4. To review a determination, pursuant to Section 82A of the Environmental Planning and Assessment Act, 1979, of a development application by staff under delegation. *The Committee may utilise this delegated authority to determine a review of determination made by staff under delegation but cannot review a determination made by the Council using this delegated authority.*
5. To modify a development consent pursuant to Section 96(1), (1A) and (2) of the Environmental Planning and Assessment Act, 1979.
6. To extend the period after which a development consent lapses in accordance with Section 95A of the Environmental Planning and Assessment Act, 1979.
7. To revoke or modify a development consent pursuant to section 96A and 96AA of the Environmental Planning and Assessment Act, 1979.

Preparation of a Planning Proposal for a Draft Local Environmental Plan in Accordance with the Environmental Planning and Assessment Act, 1979

1. Section 55  
To prepare a Planning Proposal.
2. Section 57  
To undertake community consultation

Preparation of a Development Control Plan (DCP) or Amendment thereto in Accordance with the Environmental Planning and Assessment Act, 1979

1. Section 74C and D  
To prepare or amend or revoke a Development Control Plan

Entering into a Voluntary Planning Agreement in Accordance with the Environmental Planning and Assessment Act, 1979

1. Section 93F – 93L  
To enter into or amend a Voluntary Planning Agreement (VPA)

**Notices and Orders**

To exercise the provisions of Division 2A of the Environmental Planning and Assessment Act, 1979 and Chapter 7 Part 2 of the Local Government Act, 1993 in particular but not limited to:

- The unauthorised use of land and structures
- Compliance with conditions of development consent
- Other matters listed in the respective Tables of Section 121B of the Environmental Planning and Assessment Act, 1979 and Section 124 of the Local Government Act, 1993.

**Local Government Act, 1993 (NSW)**

The Council pursuant to the provisions of Section 377 of the Local Government Act 1993, delegates to the Planning, Development and Environment Committee of the Council to exercise, or perform on behalf of the Council, all of the Council's powers, authorities, duties and functions in relation to such matters as the General Manager, or his delegate, shall from time to time refer to that Committee for consideration.

This delegation excludes the following functions expressly reserved in Section 377, which cannot be delegated:

- (a) the appointment of a general manager,
- (b) the making of a rate,
- (c) a determination under section 549 as to the levying of a rate,
- (d) the making of a charge,
- (e) the fixing of a fee,
- (f) the borrowing of money,
- (g) the voting of money for expenditure on its works, services or operations,
- (h) the compulsory acquisition, purchase, sale, exchange or surrender of any land or other property (but not including the sale of items of plant or equipment),
- (i) the acceptance of tenders to provide services currently provided by members of the staff of the council,
- (j) the adoption of an operational plan under section 405,
- (k) the adoption of a financial statement included in an annual financial report,
- (l) a decision to classify or reclassify public land under Division 1 of Part 2 of Chapter 6,

- (m) the fixing of an amount or rate for the carrying out by the council of work on private land,
- (n) the decision to carry out work on private land for an amount that is less than the amount or rate fixed by the council for the carrying out of any such work,
- (o) the review of a determination made by the council, and not by a delegate of the council, of an application for approval or an application that may be reviewed under section 82A of the Environmental Planning and Assessment Act 1979,
- (p) the power of the council to authorise the use of reasonable force for the purpose of gaining entry to premises under section 194,
- (q) a decision under section 356 to contribute money or otherwise grant financial assistance to persons, unless the financial assistance is part of a specified program in council's Operational Plan for the year,
- (r) a decision under section 234 to grant leave of absence to the holder of a civic office,
- (s) the making of an application, or the giving of a notice, to the Governor or Minister,
- (t) this power of delegation,
- (u) any function under this or any other Act that is expressly required to be exercised by resolution of the council (*including decisions to use Council's Common Seal*)

**Exercising of delegations are subject to the following limitations and conditions:**

1. That the Delegated Authority of the Committee to make a delegated decision may only be exercised on consideration of a report from the Mayor or the proper employee of the Council with those matters being included on the Business Paper of the Committee as prepared and distributed in accordance with the requirements of the Local Government Act 1993, and Regulations thereunder.
2. The Committee shall not make any decision under delegated authority where an unbudgeted financial contribution from Council's fund is sought or income is to be forgone. This includes the variations of required developer contributions.
3. Any decision in respect of matters being considered in terms of the delegated authority shall be in accordance with a decision by majority vote of all members of the Committee in attendance at the Committee meeting. Any decision that does not receive a majority vote of all members present shall be deferred to the next meeting of Council for determination.
4. A decision made under delegated authority shall not take effect as a decision of the Council until 12.00pm on the second working day following the date of the meeting at which the Committee makes the decision.
5. If any three duly elected Councillors advise the General Manager or the Director Corporate Services prior to the time specified in clause 4, that they seek the rescission of any such decision, the decision shall not take effect and the decision will be referred to the next Ordinary Meeting of the Council for consideration and determination.
6. If a decision is rescinded in accordance with clause 5 the decision shall be treated as a recommendation to the Council from the Committee.
7. Notwithstanding the provisions of clause 3, the Committee may, by Majority vote of all members in attendance, refer for further consideration or report, any item/s or matter on the Committee's Business Paper, to any future Standing Committee or Council meeting.



**DUBBO REGIONAL  
COUNCIL**

**Delegation of Authority to  
the Infrastructure,  
Community and Recreation  
Committee**

**DRAFT**

**DELEGATION TO THE INFRASTRUCTURE, COMMUNITY AND RECREATION  
COMMITTEE OF COUNCIL**

**PURSUANT TO SECTION 377 OF THE LOCAL GOVERNMENT ACT, 1993**

That, subject to compliance with the requirements of the Local Government Act 1993, and Regulations thereunder, any expressed policy of the Council, and subject to any direction given by the Council, the Council pursuant to the provisions of Section 377 of the Local Government Act 1993, and every other enabling legislation, delegates to the Infrastructure, Community and Recreation Committee of the Council to exercise, or perform on behalf of the Council, all of the Council's powers, authorities, duties and functions in relation to such matters as the General Manager, or his delegate, shall from time to time refer to that Committee for consideration.

This delegation excludes the following functions expressly reserved in Section 377, which cannot be delegated:

- (a) the appointment of a general manager,
- (b) the making of a rate,
- (c) a determination under section 549 as to the levying of a rate,
- (d) the making of a charge,
- (e) the fixing of a fee,
- (f) the borrowing of money,
- (g) the voting of money for expenditure on its works, services or operations,
- (h) the compulsory acquisition, purchase, sale, exchange or surrender of any land or other property (but not including the sale of items of plant or equipment),
- (i) the acceptance of tenders to provide services currently provided by members of the staff of the council,
- (j) the adoption of an operational plan under section 405,
- (k) the adoption of a financial statement included in an annual financial report,
- (l) a decision to classify or reclassify public land under Division 1 of Part 2 of Chapter 6,
- (m) the fixing of an amount or rate for the carrying out by the council of work on private land,
- (n) the decision to carry out work on private land for an amount that is less than the amount or rate fixed by the council for the carrying out of any such work,
- (o) the review of a determination made by the council, and not by a delegate of the council, of an application for approval or an application that may be reviewed under section 82A of the Environmental Planning and Assessment Act 1979,
- (p) the power of the council to authorise the use of reasonable force for the purpose of gaining entry to premises under section 194,
- (q) a decision under section 356 to contribute money or otherwise grant financial assistance to persons, unless the financial assistance is part of a specified program in council's Operational Plan for the year,
- (r) a decision under section 234 to grant leave of absence to the holder of a civic office,
- (s) the making of an application, or the giving of a notice, to the Governor or Minister,
- (t) this power of delegation,
- (u) any function under this or any other Act that is expressly required to be exercised by resolution of the council (*including decisions to use Council's Common Seal*)

**Exercising of delegations are subject to the following limitations and conditions:**

1. That the Delegated Authority of the Committee to make a delegated decision may only be exercised on consideration of a report from the Mayor or the proper employee of the Council with those matters being included on the Business Paper of the Committee as prepared and distributed in accordance with the requirements of the Local Government Act 1993, and Regulations thereunder.
2. The Committee shall not make any decision under delegated authority where an unbudgeted financial contribution from Council's fund is sought or income is to be forgone.
3. Any decision in respect of matters being considered in terms of the delegated authority shall be in accordance with a decision by majority vote of all members of the Committee in attendance at the Committee meeting. Any decision that does not receive a majority vote of all members present shall be deferred to the next meeting of Council for determination.
4. A decision made under delegated authority shall not take effect as a decision of the Council until 12.00pm on the second working day following the date of the meeting at which the Committee makes the decision.
5. If any three duly elected Councillors advise the General Manager or the Director Corporate Services prior to the time specified in clause 4, that they seek the rescission of any such decision, the decision shall not take effect and the decision will be referred to the next Ordinary Meeting of the Council for consideration and determination.
6. If a decision is rescinded in accordance with clause 5 the decision shall be treated as a recommendation to the Council from the Committee.
7. Notwithstanding the provisions of clause 3, the Committee may, by Majority vote of all members in attendance, refer for further consideration or report, any item/s or matter on the Committee's Business Paper, to any future Standing Committee or Council meeting.



**DUBBO REGIONAL  
COUNCIL**

**Delegation of Authority to  
the Economic Development,  
Business and Corporate  
Committee**

**DRAFT**

**DELEGATION TO THE ECONOMIC DEVELOPMENT, BUSINESS AND CORPORATE  
COMMITTEE OF COUNCIL**

**PURSUANT TO SECTION 377 OF THE LOCAL GOVERNMENT ACT, 1993**

That, subject to compliance with the requirements of the Local Government Act 1993, and Regulations thereunder, any expressed policy of the Council, and subject to any direction given by the Council, the Council pursuant to the provisions of Section 377 of the Local Government Act 1993, and every other enabling legislation, delegates to the Economic Development, Business and Corporate Committee of the Council to exercise, or perform on behalf of the Council, all of the Council's powers, authorities, duties and functions in relation to such matters as the General Manager, or his delegate, shall from time to time refer to that Committee for consideration.

This delegation excludes the following functions expressly reserved in Section 377, which cannot be delegated:

- (a) the appointment of a general manager,
- (b) the making of a rate,
- (c) a determination under section 549 as to the levying of a rate,
- (d) the making of a charge,
- (e) the fixing of a fee,
- (f) the borrowing of money,
- (g) the voting of money for expenditure on its works, services or operations,
- (h) the compulsory acquisition, purchase, sale, exchange or surrender of any land or other property (but not including the sale of items of plant or equipment),
- (i) the acceptance of tenders to provide services currently provided by members of the staff of the council,
- (j) the adoption of an operational plan under section 405,
- (k) the adoption of a financial statement included in an annual financial report,
- (l) a decision to classify or reclassify public land under Division 1 of Part 2 of Chapter 6,
- (m) the fixing of an amount or rate for the carrying out by the council of work on private land,
- (n) the decision to carry out work on private land for an amount that is less than the amount or rate fixed by the council for the carrying out of any such work,
- (o) the review of a determination made by the council, and not by a delegate of the council, of an application for approval or an application that may be reviewed under section 82A of the Environmental Planning and Assessment Act 1979,
- (p) the power of the council to authorise the use of reasonable force for the purpose of gaining entry to premises under section 194,
- (q) a decision under section 356 to contribute money or otherwise grant financial assistance to persons, unless the financial assistance is part of a specified program in council's Operational Plan for the year,
- (r) a decision under section 234 to grant leave of absence to the holder of a civic office,
- (s) the making of an application, or the giving of a notice, to the Governor or Minister,
- (t) this power of delegation,
- (u) any function under this or any other Act that is expressly required to be exercised by resolution of the council (*including decisions to use Council's Common Seal*)



**Exercising of delegations are subject to the following limitations and conditions:**

1. That the Delegated Authority of the Committee to make a delegated decision may only be exercised on consideration of a report from the Mayor or the proper employee of the Council with those matters being included on the Business Paper of the Committee as prepared and distributed in accordance with the requirements of the Local Government Act 1993, and Regulations thereunder.
2. The Committee shall not make any decision under delegated authority where an unbudgeted financial contribution from Council's fund is sought or income is to be forgone.
3. Any decision in respect of matters being considered in terms of the delegated authority shall be in accordance with a decision by majority vote of all members of the Committee in attendance at the Committee meeting. Any decision that does not receive a majority vote of all members present shall be deferred to the next meeting of Council for determination.
4. A decision made under delegated authority shall not take effect as a decision of the Council until 12.00pm on the second working day following the date of the meeting at which the Committee makes the decision.
5. If any three duly elected Councillors advise the General Manager or the Director Corporate Services prior to the time specified in clause 4, that they seek the rescission of any such decision, the decision shall not take effect and the decision will be referred to the next Ordinary Meeting of the Council for consideration and determination.
6. If a decision is rescinded in accordance with clause 5 the decision shall be treated as a recommendation to the Council from the Committee.
7. Notwithstanding the provisions of clause 3, the Committee may, by Majority vote of all members in attendance, refer for further consideration or report, any item/s or matter on the Committee's Business Paper, to any future Standing Committee or Council meeting.



**DUBBO REGIONAL  
COUNCIL**

## **Delegation of Authority to the Dubbo Regional Airports Committee**

# **DRAFT**

**DELEGATION TO THE DUBBO REGIONAL AIRPORTS COMMITTEE OF COUNCIL**

**PURSUANT TO SECTION 377 OF THE LOCAL GOVERNMENT ACT, 1993**

That, subject to compliance with the requirements of the Local Government Act 1993, and Regulations thereunder, any expressed policy of the Council, and subject to any direction given by the Council, the Council pursuant to the provisions of Section 377 of the Local Government Act 1993, and every other enabling legislation, delegates to the Dubbo Regional Airports Committee of the Council to exercise, or perform on behalf of the Council, all of the Council's powers, authorities, duties and functions in relation to such matters as the General Manager, or his delegate, shall from time to time refer to that Committee for consideration.

This delegation excludes the following functions expressly reserved in Section 377, which cannot be delegated:

- (a) the appointment of a general manager,
- (b) the making of a rate,
- (c) a determination under section 549 as to the levying of a rate,
- (d) the making of a charge,
- (e) the fixing of a fee,
- (f) the borrowing of money,
- (g) the voting of money for expenditure on its works, services or operations,
- (h) the compulsory acquisition, purchase, sale, exchange or surrender of any land or other property (but not including the sale of items of plant or equipment),
- (i) the acceptance of tenders to provide services currently provided by members of the staff of the council,
- (j) the adoption of an operational plan under section 405,
- (k) the adoption of a financial statement included in an annual financial report,
- (l) a decision to classify or reclassify public land under Division 1 of Part 2 of Chapter 6,
- (m) the fixing of an amount or rate for the carrying out by the council of work on private land,
- (n) the decision to carry out work on private land for an amount that is less than the amount or rate fixed by the council for the carrying out of any such work,
- (o) the review of a determination made by the council, and not by a delegate of the council, of an application for approval or an application that may be reviewed under section 82A of the Environmental Planning and Assessment Act 1979,
- (p) the power of the council to authorise the use of reasonable force for the purpose of gaining entry to premises under section 194,
- (q) a decision under section 356 to contribute money or otherwise grant financial assistance to persons, unless the financial assistance is part of a specified program in council's Operational Plan for the year,
- (r) a decision under section 234 to grant leave of absence to the holder of a civic office,
- (s) the making of an application, or the giving of a notice, to the Governor or Minister,
- (t) this power of delegation,
- (u) any function under this or any other Act that is expressly required to be exercised by resolution of the council (*including decisions to use Council's Common Seal*)

**Exercising of delegations are subject to the following limitations and conditions:**

1. That the Delegated Authority of the Committee to make a delegated decision may only be exercised on consideration of a report from the Mayor or the proper employee of the Council with those matters being included on the Business Paper of the Committee as prepared and distributed in accordance with the requirements of the Local Government Act 1993, and Regulations thereunder.
2. The Committee shall not make any decision under delegated authority where an unbudgeted financial contribution from Council's fund is sought or income is to be forgone.
3. Any decision in respect of matters being considered in terms of the delegated authority shall be in accordance with a decision by majority vote of all members of the Committee in attendance at the Committee meeting. Any decision that does not receive a majority vote of all members present shall be deferred to the next meeting of Council for determination.
4. A decision made under delegated authority shall not take effect as a decision of the Council until 12.00pm on the second working day following the date of the meeting at which the Committee makes the decision.
5. If any three duly elected Councillors advise the General Manager or the Director Corporate Services prior to the time specified in clause 4, that they seek the rescission of any such decision, the decision shall not take effect and the decision will be referred to the next Ordinary Meeting of the Council for consideration and determination.
6. If a decision is rescinded in accordance with clause 5 the decision shall be treated as a recommendation to the Council from the Committee.
7. Notwithstanding the provisions of clause 3, the Committee may, by majority vote of all members in attendance, refer for further consideration or report, any item/s or matter on the Committee's Business Paper, to any future Standing Committee or Council meeting.



## REPORT: Proposed Policy - Injured Companion Animals not in Council's Care/Impound

**AUTHOR:** Manager Environmental Control  
**REPORT DATE:** 19 February 2018  
**TRIM REFERENCE:** ID18/229

### EXECUTIVE SUMMARY

Council's Ranger Services Branch within the Planning and Environment Division provide after-hours services to the community, with services restricted to those that are public safety emergencies such as dog attacks and stock on roads. A significant gap has been identified in relation to the response to injured animals after hours.

With no RSPCA or other community organisation in the area with the capacity to respond and local veterinary practices unable to attend sites away from their practice due to Work, Health and Safety concerns, the expectation consequently is for Council to take responsibility for the animals and associated veterinary costs, until the animal has been claimed by its owner.

There is no legislative requirement for Council to take on this responsibility and therefore feedback from the community was sought as to whether it is supportive of the use of Council resources. The proposed policy was presented to Council's Planning, Development and Environment Committee on 11 December 2017 and then placed on public exhibition from 22 December 2017 to 9 February 2018. The proposed policy is attached as **Appendix 1**.

Two (2) submissions were received in support of the proposed Policy and are addressed in the report.

This report recommends that the Policy, 'Injured Companion Animals not in Council's Care/Impound' (**Appendix 1**) be adopted for a 12 month trial period.

### ORGANISATIONAL VALUES

Customer Focused: This report aims to meet community expectations to ensure injured animals receive the required treatment prior to an owner being found.

Integrity: Filling this recognised gap in a service within our local government area shows that Council is showing a duty of care to the community and reducing the potential pain and suffering of our residents' pets.

One Team: The proposed Policy extends this organisational value to our stakeholders showing that we not only work together as an organisation but as a community to achieve desired outcomes.

**FINANCIAL IMPLICATIONS**

Adding these services will increase Ranger overtime and veterinary costs incurred by Council. It is estimated that the additional veterinary costs could be in the order of \$15,000 to \$25,000 per annum above the current \$38,000 veterinary costs for Shelter services. To cover the costs for the remaining 2017/2018 period, the annual Companion Animals Welfare Scheme would not be undertaken and that budget reallocated for this purpose.

**POLICY IMPLICATIONS**

A new Council Policy is proposed, namely, Injured Companion Animals not in Council's Care.

**RECOMMENDATION**

- 1. That the draft Policy, 'Injured Companion Animals not in Council's Care/Impound' (Appendix 1) be adopted for a 12 month trial period.**
- 2. That the people who made submissions be advised of Council's determination.**

*Debbie Archer*

Manager Environmental Control

## BACKGROUND

The responsibility of injured animals that are not in Council's control is not the responsibility of Council, however there is some indication that Council in the past has accepted some of this responsibility and the associated veterinary costs. Animal welfare is regulated by the Prevention of Cruelty to Animals Act, 1979 (POCTA), with the RSPCA and the Police having the relevant authority. POCTA protects the welfare of animals requiring that appropriate care be given when required by any person that has injured the animal or is in possession of the injured animal.

The Department of Local Government Circular No. 01/18 dated 13 March 2001 (**Appendix 2**) and correspondence from the Division of Local Government dated 20 July 2012 (**Appendix 3**) outline Council's responsibilities for injured animals. Both documents indicate that Council is not responsible for an animal or associated costs until Council has been notified and the animal has been impounded.

A survey of 45 NSW councils in 2012 revealed that:

- 24.4% of councils require rangers to always attend injured companion animals after hours. The majority of these were smaller regional councils where no other services are available;
- 46.7% attend sometimes, usually when the RSPCA or the police are unable to attend, if there is a public risk or at request by a councillor or the police;
- 64.4% never cover the cost of veterinary treatment prior to the animal coming under their control;
- 73.7% responded that veterinary practices cover the cost of treatment, not council; and
- 93.3% of respondents collect stray, uninjured animals from veterinary practices if dropped off by the public.

In the former Dubbo City Council area it has historically been up to the community member that finds an injured animal to seek veterinary care and the cost of that care to be agreed on by the veterinary practice with the person or owner, with the practice undertaking their own processes to recover costs from the owner, where known. Council has until recently utilised all four (4) Dubbo veterinary practices on a monthly roster basis to provide services to Council with a Memorandum of Understanding (MOU) and agreed fee schedule providing discounted rates for Council services.

## REPORT

### Community Consultation

The draft Policy was placed on public exhibition from 22 December 2017 to 9 February 2018. Notification was given to each veterinary practice in the Council area encouraging feedback from both employees and customers.

As a result of the exhibition period, two (2) submissions were received from members of the public in support of the Policy as follows:

1. Kathryn McAllister

*“As an animal lover I support the adoption of this policy. I am pleased that Council has acknowledged the gap in relation to injured companion animals and is seeking a solution to this distressing issue for animal loving residents, particularly as the RSPC has effectively withdrawn their services in the Dubbo community.*

*Whilst it appears that this may be a further administrative, budgetary and resourcing matter for Council, I applaud this commitment to assisting injured or stray companion animals in the community.”*

2. Anna Russell

*“I enthusiastically support this proposed policy.”*

### **Relevant Legislation**

#### Companion Animals Act, 1998

Section 6A of the Act details the general duties of councils under this Act as follows:

- (1) A council is required:
  - (a) to promote awareness within its area of the requirements of this Act with respect to the ownership of companion animals, and
  - (b) to take such steps as are appropriate to ensure that it is notified or otherwise made aware of the existence of all dangerous, menacing and restricted dogs (including dogs that might reasonably be considered to be the subject of a declaration under Division 1 or 6 of Part 5) that are ordinarily kept within its area.

#### Prevention of Cruelty to Animals Act, 1979 (POCTA)

Council’s responsibilities under POCTA are to provide care to any animal in Council’s control which includes animals impounded, owned or in possession of Council. Council has no legal responsibility to accept the responsibility of an injured or ill animal from another person that is not complying with their responsibilities under POCTA.

- Section 5, (3)(c) of the Act requires that a person in charge of an animal shall not fail at any time, where it is necessary for the animal to be provided with veterinary treatment, whether or not over a period of time, to provide it with that treatment. For these purposes a person in charge is defined as the owner or a person who has the animal in the person’s possession or custody, or under the person’s care, control or supervision.



- Section 14 states that the driver of a vehicle which strikes and injures an animal (other than a bird) shall not fail:
  - (a) where, in consequence of the injury, pain has been inflicted upon the animal - to take reasonable steps to alleviate the pain, and
  - (b) where that driver believes, or ought reasonably believe, that the animal is a domestic animal - to inform, as soon as practicable, an officer or a person in charge of the animal that the animal has been injured.
  
- Section 26AA details the powers of veterinary practitioners to destroy animals
  - (1) Where, in the opinion of a veterinary practitioner:
    - (a) an animal is so severely injured, so diseased or in such a physical condition that it is cruel to keep it alive, and
    - (b) the animal is not about to be destroyed, or is about to be destroyed in a manner that will inflict unnecessary pain upon the animal,the veterinary practitioner may:
    - (c) take possession of the animal,
    - (d) remove the animal to such place as the veterinary practitioner thinks fit, and
    - (e) destroy the animal, or cause it to be destroyed, in a manner that causes it to die quickly and without unnecessary pain.
  
  - (2) The reasonable costs incurred by a veterinary practitioner in the exercise of the powers conferred upon the veterinary practitioner by subsection (1) in respect of an animal may be recovered from the owner of the animal as a debt in a court of competent jurisdiction by the veterinary practitioner.

Vet Practices Regulation 2013

- Schedule 2 - Veterinary practitioners code of professional conduct states:
  - (2) Welfare of animals must be considered

A veterinary practitioner must at all times consider the welfare of animals when practising veterinary science.
  
  - (3) No refusal of pain relief
    - (1) A veterinary practitioner must not refuse to provide relief of pain or suffering to an animal that is in his or her presence.
    - (2) In this clause, relief, in relation to pain or suffering, means:
      - (a) first aid treatment, or

- (b) timely referral to another veterinary practitioner, or
- (c) euthanasia,

as appropriate.

(16) Fees for veterinary services

A veterinary practitioner must, where it is practicable to do so and before providing veterinary services in relation to an animal, inform the person responsible for the care of the animal of:

- (a) the likely extent and outcome of the veterinary services, and
- (b) the estimated cost of those services.

### Further Information

The responsibility of injured animals has been continually discussed amongst Council and veterinary practitioners for many years with numerous attempts by Council's former Companion Animals Advisory Committee to develop a clear understanding and agreement on the process and responsibilities. The issue only appears to be in relation to Companion Animals due to Council's unrelated responsibilities to regulate and impound these under the Companion Animals Act. Council rarely receives requests to take responsibility for injured wildlife, stock or other pets (rabbits, birds, turtles, lizards, etc).

In addition to the abovementioned Circular and correspondence from the Office of Local Government (OLG), clarification was sought from LGNSW Legal Officer, Bruce McCann who conferred that the original advice provided by the OLG still stands and that it is not Council's responsibility until the animal is in our care.

With neither Council nor veterinary practitioners ultimately responsible for injured companion animals, an acceptable resolution has never been reached. Due to the unresolved issue, all four veterinary practices recently refused to enter into the most recent Memorandum of Understanding (MOU) for services to Council with one practitioner ceasing its provision of services to Council. In an attempt to form a final position on the matter, this report presents the legal responsibilities and community expectations for Council's consideration and possible allocation of resources in accordance with the proposed Policy, Injured Companion Animals not in Council's Care.

Council is already experiencing an increase in these costs during business hours with the public presenting stray injured animals to a veterinary practice and Council being contacted immediately to impound the animal and authorise treatment. Where the owner is present or able to be contacted due to a microchip, a veterinary practice should contact the owner for authorisation and recover costs directly from the owner without Council's involvement however veterinary practitioners are reluctant to do so if the owner is not a current client. Where Council is contacted, authorisation is only given for basic first aid and pain relief to allow an opportunity for the owner to be found and authorise further treatment if required.

Where injuries are severe and no owner can be located, euthanasia may be authorised. A veterinary practitioner can choose to euthanize without any authorisation from Council if it is their opinion that it would be cruel to keep the animal alive.

Input was requested from local veterinary practices so that their position could be adequately detailed in this report. In order to gain this feedback it was agreed that their comments would be kept confidential. Submissions and discussions with the practices in summary detailed that injured animals are a risk to the public and are unpredictable and therefore Council Rangers that have appropriate training should be attending and taking control of these animals to negate any public safety issues. In addition, the concern is that the 'Good Samaritan' member of the public that may attempt to assist an injured animal is responsible for the costs of initial veterinary care which may result in animals not receiving any assistance or veterinary care, resulting in further pain and suffering. It is the vets' view that the community expects Council to respond to these matters for the welfare of animals. One submission estimates that incidents would not exceed once per week with an annual cost of less than \$25,000. It has also been suggested that should Council fail to address the issue the long standing relationship and services provided to Council is likely to be discontinued

It is assumed that these costs account for initial first aid treatment, pain relief or euthanasia only and veterinary call-out fees where required which would be less than \$500 per animal. Further basic treatment and pain relief would be authorised by Council once notified that the animal was to be impounded. Attempts are made by Council to recover veterinary fees from the owner but Ranger overtime/call-out costs are not recovered from the owner should the animal be claimed.

A high portion of stray animals are not owned by responsible pet owners however a range of circumstances can lead to responsible owners' pets becoming unsecured also. Unfortunately, only a small percentage of injured animals are claimed, with costs of veterinary care, registration and impound fees discouraging owners from coming forward. Often those that do claim their animal are extremely grateful that their pet received treatment. Should Council take on the initial veterinary care costs, these release fees would be even higher for the owner and therefore the likelihood of the animal being claimed could be further reduced meaning that Council would bear the total cost of injured, stray animals. Current veterinary costs are approximately \$38,000 per year which includes desexing of adoption animals which are fully recovered at the point of sale.

Additional concerns raised by veterinary practices include that it is becoming more difficult to retain young veterinary practitioners in Dubbo with after-hours call-outs and high euthanasia requirements becoming a disincentive for these practitioners to stay. The Work, Health and Safety issues for young practitioners responding to call-outs alone, late at night, in isolated areas with inadequate equipment is also of concern for the practitioners.

Rangers are equipped with the appropriate equipment to handle injured and aggressive animals, whereas community members are not. Injured animals may be scared and aggressive and therefore difficult to handle. After-hours rangers generally operate alone or request police support for more urgent assistance. The alternate Dubbo or Wellington Ranger can also assist when required however in the case of an injured animal the response time is

likely to be too long to render the required assistance to reduce pain and suffering in a timely manner. Although most veterinary practices provide an on-call service, this does not extend to responding in the field.

On the assumption that these incidents only occur approximately once a week, the impact on ranger call-outs would result in 2-4 hours additional overtime. Being that this is after hours, there may be an impact on the rangers. Excessive call-outs can significantly impact a ranger's ability to effectively perform their duties and therefore additional resources may be required for relief or time may be lost during normal hours if incidents are excessive.

Should Council agree to provide this additional service it is not proposed that Council take on the responsibility for any sick or injured animal that is in the possession of an owner. In this instance, the owner is to instruct the veterinary practitioner in regards to the level of care they are willing to authorise. Should financial restrictions prevent the owner from authorising the care, it is then a matter for the practitioner to negotiate the cost of treatment or to provide pain relief or euthanasia in accordance with their responsibilities under their code of professional conduct, and to recover the cost as a debt from the owner.

## SUMMARY

With the absence of any other local organisation able to take on the responsibility of responding to injured animals and to prevent unnecessary suffering of injured companion animals, it will be necessary that Council allocate the required resources for ranger response and veterinary costs should the proposed Policy be ultimately adopted. The proposed Policy outlines the parameters of this arrangement.

In taking on this responsibility, the concern that currently exists between Council and local vets would be reduced, veterinary services to Council could be retained, and the relationship could be strengthened. As a result, an enhanced service would be provided by Council to the Dubbo Regional Council area, and potentially, the community, giving residents peace of mind that should their animal be injured, it has the best possible chance of receiving the care it requires without delay.

Community consultation was completed with two (2) submissions received in support of the proposed Policy. The draft policy is therefore recommended for adoption by Council.

Appendices:

- 1 [↓](#) Draft Policy - Injured Companion Animals not in Council's Care/Impound
- 2 [↓](#) Correspondence from DLG dated 20 July 2012
- 3 [↓](#) DLG Circular dated 13 March 2001 - Stray and Injured Animals



## COUNCIL POLICY

### Injured Companion Animals not in Council's Care/Impound

**Date** 22 November 2017

**Council Resolution Date**

**Clause Number**

**Responsible Position** Manager Environmental Control

**Branch** Environmental Control

**Division** Planning and Environment

**Version** 1

**TRIM Reference Number**

**Review Period** 2 years

**Review Date** December 2019

Executive Leadership Team 28 November 2017  
Planning Development and Environment Committee 11 December 2017

**Consultation** Public consultation (from/to dates)

Document Revision History	
Description	Date
Notes	

## **POLICY**

### **PURPOSE**

To detail the circumstances where Council will respond to incidents of injured, stray companion animals and provide veterinary treatment at Council's cost to prevent unnecessary pain and suffering to the animal.

### **BACKGROUND AND RELATED LEGISLATION**

Council is required under the Companion Animals Act, 1998 (CAA) to raise awareness of the requirements of the Act and to be aware of the existence of all dangerous, menacing and restricted dogs within the Council area. Council does not have any legal responsibility for animals that are not yet under Council's care and control.

The responsibility of injured animals that are not in Council's control is not the responsibility of Council and this position is supported by the Office of Local Government. Animal welfare is regulated by the Prevention of Cruelty to Animals Act, 1979 (POCTA), with the RSPCA and police having the relevant authority. POCTA protects the welfare of animals requiring that appropriate care be given when required by any person that has injured the animal or is in possession of the animal.

A significant gap has been identified in relation to the response to injured companion animals, after hours in particular. With no RSPCA or other community organisation in the area with the capacity to respond, and local vets unable to attend, the expectation is that Council would take on this responsibility, including the associated veterinary costs, until an owner has claimed the animal. Costs may be recovered from the owner if the animal is claimed.

Related legislation:

- Companion Animals Act, 1998 – Section 6A
- Prevention of Cruelty to Animals Act, 1979 – Sections 5, 14 and 26AA
- Vet Practices Regulation – Schedule 2, Veterinary Practitioner's Code of Professional Conduct

### **SCOPE**

Stray companion animals may become injured by incidents such as vehicle strikes or dog attacks. POCTA requires the driver or a person in charge of an animal to seek appropriate veterinary care when required. Due to the likelihood that this person would be responsible for the associated costs, animals may suffer unnecessarily as it is possible no one may take responsibility for the animal.

This Policy aims to address this gap by allowing Council resources to be utilised for ranger attendance at these incidents. In addition, Council will cover the costs of basic treatment, pain relief or euthanasia until the owner can be contacted, the animal claimed and fees recovered.

It is not the intent of this Policy for Council to financially assist pet owners that cannot pay for urgent vet care, but instead to ensure that an animal is given appropriate care to relieve pain and suffering until the owner can be contacted and the animal claimed. Council will not assume the responsibility and cost for companion animals whose owner is present, easily identified, or where the animal is in the possession of a person responsible for its care.

Council's responsibilities and procedures for the care of sick and injured animals under its control are not included in this Policy.

#### **POLICY**

1. Where notified, Council rangers will respond to incidents of sick or injured stray animals and authorise basic first aid, pain relief or euthanasia in accordance with a vet's recommendations and impound the animal.
2. Costly procedures such as x-rays and surgery will not be authorised by Council and therefore euthanasia may be required if a vet considers it cruel to keep the animal alive without further treatment.
3. Council response times include during business hours and after hours by the ranger on-call where available.
4. Council will not respond or accept veterinary costs where the animal is in the possession of its owner or a person representing the owner or responsible for the animal.
5. Where a stray, sick or injured animal is presented to a vet and the person in possession cannot cover the costs of treatment, and is not the owner or responsible for the animal, Council will accept responsibility for the cost of basic first aid, pain relief or euthanasia to a maximum of \$350, and impound the animal.
6. Council will not accept the surrender of sick or injured animals by their owners. Owners must comply with their responsibilities under POCTA and seek veterinary care. Failure to comply with their responsibilities, such as abandoning an animal, will result in Council reporting the matter to the RSPCA.
7. Veterinary practices are encouraged to make attempts to contact the owner of an animal (eg from a microchip) and obtain authorisation and payment for treatment without involvement from Council. Where an owner cannot be contacted, Council must be advised in accordance with the requirements of the CAA.

8. Once Council accepts responsibility for a companion animal, the animal is considered to be impounded and must not be released to the owner without Council authorisation and impound fees being paid.

#### **RESPONSIBILITIES**

Council's Ranger and Impounding Services are responsible for enforcing and enacting this Policy.

Customers may contact Council to report an incident by calling 6801 4000.

Animals other than companion animals are not covered under this Policy. Organisations such as RSPCA, WIRES, NPWS or LLS may be able to assist.

#### **DEFINITIONS**

To assist in interpretation, the following definitions apply:

<b>Term</b>	<b>Definition</b>
RSPCA	Royal Society for the Prevention of Cruelty to Animals
POCTA	Prevention of Cruelty to Animals Act, 1979
CAA	Companion Animals Act, 1998
Owner	Each of the following persons is the owner of a companion animal: (a) the owner of the animal (in the sense of being the owner of the animal as personal property), (b) the person by whom the animal is ordinarily kept, (c) the registered owner of the animal.
WIRES	NSW Wildlife Information, Rescue and Education Service
NPWS	National Parks and Wildlife Service
LLS	Local Land Services





**Premier & Cabinet**  
Division of Local Government

5 O'Keefe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541

Our Reference:  
Your Reference:  
Contact:  
Phone:

A287791  
Patricia Machin  
02 4428 4198

Mr Mark Riley  
General Manager  
Dubbo City Council  
PO Box 81  
DUBBO NSW 2830

Dear Mr Riley

I am writing in reply to an email of 15 June 2012 from Ms Debbie Archer, Manager Environmental Control, Dubbo City Council, about the responsibility for the cost and welfare of injured or stray animals.

The Division of Local Government, Department of Premier and Cabinet administers the policy and legal framework within which NSW councils manage their companion animals responsibilities. Although it is not the Division's role to provide legal advice to councils or members of the public, or to comment on specific circumstances, this general information is provided for your assistance.

The *Companion Animals Act 1998* (the Act) requires an authorised officer who seizes an animal – or a person who finds a lost or injured animal – to deliver the animal to its owner, a council pound or an approved premises. Approved premises include any approved animal welfare organisation or a veterinary practice operated by an approved person.

When a seized or lost animal is delivered to an approved premises or a council pound, the person in charge must do their best to find out who the owner of the animal is and return the animal to that person. To help with this, an approved person may access information on the NSW Companion Animals Register.

If an animal's owner cannot be located, the operator of an approved premises can contact the local council of the area at any time within a period of 72 hours from accepting the animal. If an animal is not claimed within 72 hours, the operator of the approved premises must arrange for the animal to be taken to a council pound.

Veterinary practices or approved persons are not authorised under the Act to otherwise re-home companion animals. Further information about approved premises is in the *Guideline for approved persons to access the NSW Companion Animals Register*, which can be found on the Division of Local Government website at [www.dlg.nsw.gov.au](http://www.dlg.nsw.gov.au).

T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E [dlg@dlg.nsw.gov.au](mailto:dlg@dlg.nsw.gov.au) W [www.dlg.nsw.gov.au](http://www.dlg.nsw.gov.au) ABN 99 567 863 195



2

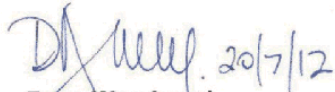
Councils must accept and facilitate delivery of an animal to its owner or a council pound. However, if an animal is injured and the council's pound facility is not suitable to house it, the council may arrange for the animal to be cared for by an approved premises, an animal welfare organisation or other vet as appropriate. This is a matter for individual councils to decide. Councils are not responsible for veterinary costs before an animal is delivered to a pound, unless these costs are authorised by the council.

If treatment has not been authorised by the animal's owner or a council, an approved premises may wish to establish independent procedures to recover costs from an animal's owner for any treatment administered. This may include euthanasia costs if an animal cannot be saved or a veterinary practitioner believes it is inhumane to keep the animal alive.

If the Council remains in any doubt, it may wish to seek and be guided by independent legal advice on any matters of concern.

I hope this information is of assistance.

Yours sincerely

*for*  20/7/12

**Ross Woodward**  
Chief Executive, Local Government  
A Division of the Department of Premier and Cabinet

Dubbo City Council	
Parcel.....	
Ass: .....	HEC
24 JUL 2012 4/2	
File C.....	12/1455



Department of Local Government  
Circular to Councils



Circular No: 01/18  
Date: 13/3/01  
File No: FF99/0421  
Contact: Policy & Research  
(02) 9793 0822  
pets@dlg.nsw.gov.au

**COMPANION ANIMALS - STRAY & INJURED ANIMALS  
FREQUENTLY ASKED QUESTIONS**

Councils, vets and members of the general public have been contacting the Department seeking information about what they should do with stray and injured animals in relation to the Companion Animals Act 1998.

A Frequently Asked Questions (FAQ) document has been prepared on this issue and is attached. Councils may use this information to inform staff dealing with companion animals enquiries or to distribute to local vets or general public seeking information on this issue. A copy of the FAQ is also located on the companion animals web page at [www.dlg.nsw.gov.au/compan.htm](http://www.dlg.nsw.gov.au/compan.htm).

Councils are reminded that the following FAQ documents are also available on the companion animals web page:

- General Information
- Pet Shops & Breeders
- Working Dogs



**Garry Payne**  
Director General

Department of Local Government

## Companion Animals Act - Stray & Injured Animals -

# Frequently Asked Questions



*First Edition February 2001*

## CONTENTS

1. When is a dog a "stray"?
2. When is a cat a "stray"?
3. What are some examples of when a dog or a cat is not a "stray"?
4. What do I do with a stray or "seized" animal?
5. What do I do with an injured animal?
6. Do councils have to collect stray dogs and cats?
7. Do councils have to have an after hours service for stray cats and dogs?

**1. When is a dog a "stray"?**

Under the Companion Animals Act 1998 any dog which is in a place (other than where it is ordinarily kept) unaccompanied by a responsible person is a "stray".

Any person (including a council officer) may seize a stray dog in the following circumstances as provided under the Act:

- If a dog is found in a public place and is not under the effective control of some competent person (section 13)
- If a dog is in a public place prohibited under the Act (eg children's play area or food preparation/consumption area) (section 14)
- If seizing the dog is reasonable and necessary for the protection of any person or animal or to prevent damage to property (section 22).
- If the dog has attacked a person or animal and the dog is on property owned or occupied by the person seizing the dog. (section 18)

In addition, council officers and police have powers to seize a dog which has attacked from the owner's property if the owner is not present and the dog cannot be adequately secured on the property (section 18).

**2. When is a cat a "stray"**

Unlike dogs, cats are allowed to roam public places and onto private property.

Under the Companion Animals Act 1998 a cat may only be seized in the following circumstances:

- If a cat is in a public place prohibited under the Act (eg food preparation/consumption area or wildlife protection area) (section 30)
- If seizing the cat is reasonable and necessary for the protection of any person or animal (section 32).

**3. What are some examples of when a dog or a cat is a "stray"?**

- A dog which is walking along the footpath, not causing any threat to anyone, may be seized as a "stray" under section 13; a cat doing the same thing may not be seized as there is no offence under the Companion Animals Act.
- A dog which comes onto your own property and digs up the garden (damaging property) may be seized under section 22; a cat doing the same thing may not be seized as there is no offence under the Companion Animals Act (however a nuisance order could be issued).
- A dog which is on the road in the way of traffic may be seized under section 22 (as it may cause an accident resulting in either injury to persons or to itself); a cat doing the same thing may be seized under section 32 (as it may cause an accident resulting in either injury to persons or to itself).

**4. What do I do with a stray or "seized" animal?**

A person who seizes a dog or cat under the Companion Animals Act must cause it to be delivered as soon as possible to its owner (if the owner can be identified) or to the council pound or other authorised council officer (eg ranger) (section 62). A person who does not comply with this is guilty of an offence and may be liable for a penalty of up to \$2200.

Strictly speaking, delivering an uninjured animal seized under the Companion Animals Act to a vet is an offence. However, it is acknowledged that in practice many people deliver animals to their local vet surgery because it is not practicable for them to deliver the animal to a pound (eg they can walk to the vet and may not have a car to transport the animal to the pound). In this circumstance, a vet may choose not to accept the animal (which is, strictly speaking, complying with the Companion Animals Act) and advise the person to call the council ranger or take it to the council pound. If the vet does choose to accept the animal, they do so in the same context as "any person" under the Act, and must return the animal to its owner or contact the council as soon as possible. Vets should not undertake to hold the animal and re-house it themselves – there is no legal basis for the vet to give the animal to a new owner and if the original owner should come forward at some future time a vet may find themselves subject to civil legal action.

**5. What do I do with an injured animal?**

Any animal which is injured is not seized under the Companion Animals Act but under the Prevention of Cruelty to Animals Act 1979 (POCTA).

POCTA provides that where a cat or dog has been injured in a vehicle accident, the driver of the vehicle is responsible for ensuring that it receives appropriate treatment to alleviate pain. The driver must also, as soon as practicable, inform the owner of the animal, or an officer of the RSPCA, AWL or a police officer (section 14).

In any circumstance where an animal is injured (for example, as the result of an attack by another animal), if a person seizes or takes charge of the animal, that person is responsible for ensuring that the animal receives any necessary veterinary treatment (section 5(3)). Where an animal is so severely injured that a vet takes possession of the animal to euthanase it, the vet may recover from the owner of the animal the reasonable costs incurred in euthanasing the animal (section 26A).

If the owner for an injured animal cannot be located, under the Companion Animals Act, the council should be notified. Once the animal's condition is stabilised and it no longer requires veterinary supervision, the animal should be transferred to the council pound. Council is not liable for any costs of treatment up to this point in time (unless of course it was council who delivered the injured animal to the vet in the first place). Nor is council under any obligation to inform the vet of the owner's details if they succeed in locating the owner (in fact this could be a breach of privacy legislation). As a courtesy council could inform the owner that the animal was treated by a particular vet and there are outstanding costs – but there's no obligation

to do so; and if the owner chooses to ignore this information there's nothing more a council can do.

**6. Do councils have to collect stray dogs and cats?**

The Companion Animals Act requires a council to accept into the pound any cat or dog which is delivered to the pound or other authorised person of the council (such as a ranger). However, the Act does not require a council to collect a "stray" animal from any public or private place. Some councils do provide this as an additional service to their community, others do not. It is a discretionary matter for the particular council to decide. Whether an individual council provides a "pick up" service for animals, and if so, in what circumstances, should be indicated in a formally adopted council management plan (this may be a specific animal management plan or be part of an environmental management plan or council's general management plan). Councils should ensure that local vets, animal welfare organisations and other relevant groups are informed of what is in their plan.

**7. Do councils have to have an after hours service for stray cats and dogs?**

The Companion Animals Act does not require a council to have an "after hours" service for accepting cats and dogs. Again, this is a discretionary matter for council to determine. However, the majority of local councils do have some form of general "after hours" contact for their rangers. What "after hours" arrangements council has, and when and how they operate, again should be included in a council management plan. Councils should ensure that local vets, animal welfare organisations and other relevant groups are informed of what is in their plan.





## REPORT: Update on enquiry to purchase Council owned land 10L Mogriguy Road by Agribusiness enterprise

**AUTHOR:** Manager Property Assets  
**REPORT DATE:** 14 February 2018  
**TRIM REFERENCE:** ID18/255

### EXECUTIVE SUMMARY

10L Mogriguy Road is situated on the northern outskirts of Brocklehurst within Industrial Candidate Area 3. The subject land is zoned *IN3 Heavy Industrial*. Council acquired the land in April 2015 so as to be able to offer suitable land to industrial businesses who are seeking to establish or expand in Dubbo.

The subject land has been leased to an adjoining owner for stock grazing purposes until such time the property is developed for a higher and better use.

Council staff have been liaising with an agribusiness that is investigating the establishment of a mustard manufacturing plant in Dubbo and that particular business has advised Council the subject land seems suitable for such manufacturing plant. A report was adopted by Council to seek expressions of interest in order to enable the agribusiness to make a public offer to purchase.

The agribusiness subsequently advised that they were pursuing other opportunities in other local government areas and were no longer interested in acquiring 10L Mogriguy Road.

### ORGANISATIONAL VALUES

Customer Focused: Council acquired the subject property to provide opportunities for an industrial operation to establish in Dubbo where suitable land may be limited.

Integrity: Any sale of the subject property would be based on a valuation by an independent valuer.

One Team: The introduction of the agribusiness to Dubbo was due to efforts by Council's economic development team.

### FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

### POLICY IMPLICATIONS

There are no policy implications arising from this report.

**RECOMMENDATION**

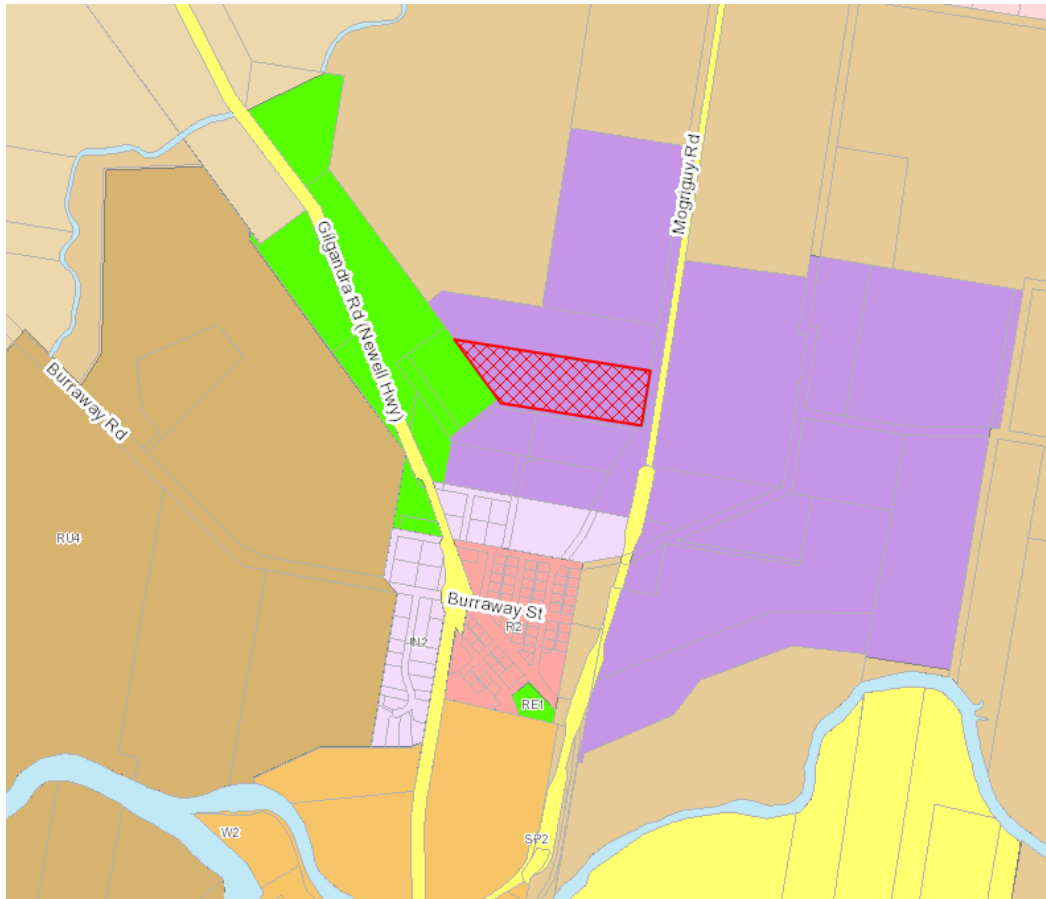
**That Council maintain ownership of Lot 451 DP 599741, 10L Mogriguy Road, to provide opportunity for future sale to appropriate industrial businesses seeking to expand or establish themselves in Dubbo.**

*Simon Tratt*

Manager Property Assets

## BACKGROUND

Lot 451 DP 599741 is vacant land having an area of 17.93 ha and is currently used for general agriculture. The land was zoned *IN3 Heavy Industrial* as part of the Dubbo LEP 2011 and forms part of Industrial Candidate Area 3. Lot 451 is located on the northern boundary of Brocklehurst and is currently unserviced.



**Figure 1.** Lot 451 DP 599741 (shown hatched)

The acquisition by Council of Lot 451 in April 2015 can best be viewed as an ‘opportunity purchase’ which provides Council with flexibility to be able to offer heavy industrial land to either an existing business looking to expand or a new business looking to establish itself in Dubbo.

Upon acquiring Lot 451, Council subsequently leased the land to adjoining owners, Mr and Mrs Goodman, for them to use the land for agricultural purposes until such time as a redevelopment opportunity arises.

## REPORT

Mr David Ward of ‘Solutions Agronomy’ made enquiry in March 2017 regarding the possible acquisition of the subject land in order to establish a mustard processing plant. After a

number of months of correspondence Mr Ward advised Council's Property Asset Manager in late 2017 that he is no longer interested in acquiring this land.

**SUMMARY**

The adoption of this report by Council will reinforce and clarify the intent of Council to see the subject land developed for industrial purposes, which supports the strategic decisions of Council to zone the land to IN3 Heavy Industrial with the adoption of the Dubbo LEP 2011.



## REPORT: Dubbo Regional Council review - Safety Camera Network in Dubbo and Wellington

**AUTHOR:** Manager Social Services  
**REPORT DATE:** 16 February 2018  
**TRIM REFERENCE:** ID18/270

### EXECUTIVE SUMMARY

A resolution at the Ordinary Council meeting held on 23 October 2017 resolved:

*“That the General Manager be requested to engage with relevant stakeholders with a view to developing a prioritised plan, including costing, for the expansion and upgrade of the Dubbo and Wellington security camera network for consideration in the 2018/2019 budget.”*

Dubbo Regional Council staff along with NSW Police and Simtec (a local security infrastructure business) have undertaken an extensive review of the safety camera systems in both Dubbo and Wellington. This review formed the basis of a grant application on 14 November 2017 for \$767,977 to the Australian Government-Safer Communities Fund, Round 2. There has been no response to this grant application to date.

The review identified an expansion of the existing systems and centralising for both systems so that the Dubbo Police Station can access footage from both Dubbo and Wellington in real time on a 24 hour basis. The review also identified 8 new locations in Dubbo and 6 new locations in Wellington. It also identified the possibility of utilising contemporary technology to replace existing cameras. This will mean upgrading some existing pan, tilt and zoom cameras to four (4) fixed cameras in individual locations. These upgrades generally ensures appropriate coverage of the areas under surveillance.

Provision for upgraded infrastructure in Dubbo and Wellington and communication links between Dubbo and Wellington has also been identified.

### ORGANISATIONAL VALUES

Customer Focused: The provision and maintenance of a Safety Camera System in both Dubbo and Wellington provides residents and visitors to both communities assurance from both threat to safety and perceived threat to safety.

Integrity: The Safety Camera Systems in Dubbo and Wellington are professionally utilised by both NSW Police and Dubbo Regional Council in the spirit of appropriate law enforcement processes.

One Team: The Safety Camera Systems in Dubbo and Wellington are secure and well maintained by Dubbo Regional Council. This ensures that the system provides all users with seamless access.

**FINANCIAL IMPLICATIONS**

The financial implications would be the requirement to budget for \$15,000 per year for cyclic maintenance of the cameras in the 2018/2019 budget and ongoing.

If successful in the Grant Funding, tenders would be called as the overall cost would be between \$500,000 to \$800,000.

**POLICY IMPLICATIONS**

There are no policy implications arising from this report.

**RECOMMENDATION**

- 1. That the information contained within the report of the Manager Social Services dated 16 February 2018 be noted.**
- 2. That further analysis be undertaken with NSW Police, Simtec and Dubbo Regional Council staff to determine priorities in relation to the expansion or upgrade of both the Dubbo and Wellington safety camera systems.**
- 3. That an annual budget allocation of \$15,000 be made for cyclic maintenance and cleaning of the cameras in Dubbo and Wellington.**

*John Watts*  
Manager Social Services

## REPORT

Dubbo has had a safety camera system operating since July 2002 and Wellington since June 2012. There are currently 29 cameras in Dubbo and 42 cameras in Wellington. Evidence throughout the years in both communities has indicated a stronger feeling of well-being and a greater perception of safety by residents and visitors.

Dubbo Regional Council staff along with NSW Police and Simtec (a local security infrastructure business) have undertaken an extensive review of the safety camera systems in both Dubbo and Wellington. This review formed the basis of a grant application for \$767,977 to the Australian Government-Safer Communities Fund, Round 2. There has been no response in relation to this grant application to date.

The review identified an expansion of the existing systems and centralising for both systems so that the Dubbo Police Station can access footage from both Dubbo and Wellington in real time on a 24 hour basis. The review also identified 8 new locations in Dubbo and 6 new locations in Wellington. It also identified the possibility of utilising contemporary technology to replace existing cameras. This will mean upgrading some existing pan, tilt and zoom cameras to four (4) fixed cameras in individual locations. These upgrades generally ensures appropriate coverage of the areas under surveillance.

Provision for upgraded infrastructure in Dubbo and Wellington and communication links between Dubbo and Wellington has also been identified.

Estimated costs for an expanded and upgraded network would be in the vicinity of \$500,000 - \$800,000 so if Council were to be successful in the grant application tenders would be sought.

Not identified in the review is the ongoing maintenance of an expanded new uniform system. Given that the current cost of replacing a camera and related infrastructure is in the vicinity of \$10,000 and the life expectancy of a camera is eight (8) years this is a consideration that needs to be factored into future budgets. Future budgets also need to allow for ongoing six (6) monthly cyclic maintenance and cleaning of each camera in Dubbo and Wellington. This will be in the vicinity of \$15,000 per annum.

Another issue not identified is initial and ongoing training in a new system. Given the transient nature of the NSW Police Force and the fact that no one person is responsible for the provision of footage to victims this will need to be examined dependent on the configuration of the expansion or upgrade and timeline of same.



DUBBO REGIONAL  
COUNCIL

## REPORT: Appointment of Dubbo State Emergency Service Unit Local Controller

**AUTHOR:** Director Infrastructure and Operations  
**REPORT DATE:** 16 February 2018  
**TRIM REFERENCE:** ID18/275

### EXECUTIVE SUMMARY

The Commissioner of the State Emergency Service periodically re-appoints the Unit Local Controller. Council is required to advise of its concurrence to the Commissioner of this appointment.

It is proposed that Mr Stephen Evans be recommended for appointment to the position of Local Controller of the Dubbo SES for a period of two (2) years. Mr Evans has replaced Ms Fiona Douglas who resigned late last year.

### ORGANISATIONAL VALUES

Customer Focused: Council is responsible for ensuring that the community has a capable and responsive State Emergency Service Local Unit.

Integrity: Council must concur with the appointment of the Local Unit Controller with reference to the recommendation of the Commissioner for such appointment.

One Team: Council financially supports the Local SES Unit through the provision of a headquarters from which the unit operates.

### FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

### POLICY IMPLICATIONS

There are no policy implications arising from this report.

### RECOMMENDATION

**That pursuant to Section 17 of the State Emergency Service Act 1989, Council endorse the appointment of Mr Stephen Evans to the position of Local Controller, Dubbo SES Unit for the ensuing two (2) years.**

*Chris Devitt*  
Director Infrastructure and Operations



**REPORT**

The Local Controller position of Dubbo City Local State Emergency Service Unit is an appointment made by the Commissioner upon the recommendation of the Council and the SES Macquarie Region Controller.

Ms Fiona Douglas has held the position of Unit Local Controller until her resignation in late 2017. The replacement for this position is proposed to be Mr Stephen Evans. Mr Evans comes highly recommended with the requisite management skills to fulfil this position. The appointment of Mr Evans to the position of Dubbo SES Unit Local Controller is recommended for Council's endorsement.

Appendices:

- 1 [↓](#) State Emergency Service - Local Controller Recommendation



19 December, 2017

General Manager  
Dubbo Regional Council  
PO Box 81  
Dubbo NSW 2830

Dubbo City
Parcel.....
Asset..... <u>LTE</u>
21 DEC 2017
File C..... <u>13/221</u>

Dear Sir,

**LOCAL CONTROLLER RECOMMENDATION – DUBBO CITY STATE EMERGENCY SERVICE**

As you would be aware, Ms Fiona Douglas recently resigned from the position of Local Controller of the Dubbo City SES Unit.

The position of Local Controller was recently advertised with Mr Stephen Evans being recommended by the selection panel. I have reviewed Mr Evans application and have appointed him to the position of Acting Local Controller and recommend that he be formally appointed to the position.

In accordance with the requirements of the SES Act, the formal appointment of Controllers is made by the NSW SES Commissioner upon the recommendation of both the Region Controller and Local Council.

As the position of Controller is a key appointment and has a major bearing on the capacity of the local SES to effectively and efficiently respond during emergencies, I invite Council's input into the appointment process and seek their recommendation for formal appointment. Council's response would be appreciated to enable the finalisation of this matter.

	<b>MACQUARIE REGION HEADQUARTERS</b> 160 Bultje Street, Dubbo NSW 2830 P (02) 6841 3160 F (02) 6841 3170 E mqrcadmin@one.ses.nsw.gov.au www.ses.nsw.gov.au ABN: 88 712 649 015
--	--



Should you require any clarification on the appointment process, please do not hesitate to contact me.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'D Monk'.

David Monk  
Region Controller



DUBBO REGIONAL  
COUNCIL

## REPORT: Neighbourhood Shopping Strip Redevelopment Concepts

**AUTHOR:** Director Infrastructure and Operations  
**REPORT DATE:** 19 February 2018  
**TRIM REFERENCE:** ID18/276

### EXECUTIVE SUMMARY

In response to Council's request that neighbourhood shopping centre beautification proposals be developed at the centres in Boundary Road, Tamworth Street, Victoria Street and Myall Street, Dubbo, steps have been taken to engage professional advice in the preparation of Design Concept Plans that would inform a budget being developed to undertake this project. The landscape architectural firm Moir Landscape Architecture has been engaged to implement a three phase brief incorporating site review, community consultation and Design Concept Plan preparation being developed for each site.

The brief will focus on the higher priority areas as initially determined by the site review and in consultation with Council. It is envisaged that the preparation of design concepts will take 10 weeks.

### ORGANISATIONAL VALUES

Customer Focused: Council seeks to consult with and respond to the needs of the community when replacing infrastructure due for renewal, or when accelerating the renewal and upgrading of infrastructure, in order to accommodate strategic outcomes of functionality and amenity of the road network.

Integrity: Council endeavours to best meet the needs and desires of the community within the general principles of providing value for money for the whole of the community, and to act with impartiality and fairness when allocating resources and delivering outcomes.

One Team: Council employs its range of resources including human, financial and material when developing proposals and delivering them to the community. Through appropriate consultation and utilisation of all resources at Council's disposal it strives to attain the optimal outcome as seen by the community.

### FINANCIAL IMPLICATIONS

The engagement of an external consultant to develop concepts for redevelopment of the streetscape environment of neighbourhood shopping centres as nominated will initially cost \$40,000. In order for such funding to proceed within the current financial year will necessitate a reallocation of unspent Urban Road Preconstruction estimate, plus a reallocation of funds from the CBD Streetscape Refurbishment estimate of \$39,902. Preparation of detailed engineering design plans for each site will be undertaken in-house at an additional cost, the estimate of which is subject to the scope of works resulting from each concept plan. An allowance of \$20,000 per site is to be provided for in the draft 2018-2019

budget estimates. On top of these costs an estimate for the actual construction will be determined once the construction plans are finalised.

Any physical improvement works at the neighbourhood shopping centres are currently unbudgeted and once a budget estimate has been prepared, such proposed expenditure will be presented for Council's consideration to fund such works.

#### **POLICY IMPLICATIONS**

There are no policy implications arising from this report.

#### **RECOMMENDATION**

**That the current progress of developing neighbourhood shopping centre beautification proposals in Boundary Road, Tamworth Street, Victoria Street and Myall Street, Dubbo be noted.**

*Chris Devitt*

Director Infrastructure and Operations

## BACKGROUND

At the Ordinary Council Meeting on 23 October 2017, Council considered a Notice of Motion regarding the beautification of neighbourhood shopping centres. It was resolved:

*“That the General Manager be requested to report to the February 2018 Ordinary meeting of Council detailing a plan, including costing to potentially beautify the neighbourhood shopping strip clusters including Boundary Road, Tamworth Street, Victoria Street, Myall Street and other similar areas and such a plan recognise the need to not reduce available car parking in these areas.”*

## REPORT

The neighbourhood shopping centres in suburban Dubbo have been constructed at different times over the course of the City’s development, and therefore their standard of construction and design reflect the accepted standard of the time. The age and condition of the footpath infrastructure at these centres also differ. All streets are subject to Council’s current maintenance service level standards and intervention standards for repair and/or renewal and therefore keep the footpath functional and safe. However, notwithstanding the current maintenance Policy, the general streetscape aesthetics remain as they were when originally constructed.

In response to requests from some of the business proprietors in these centres, Council has, over the last three years, implemented a refurbishment program with a limited budget of \$10,000 per year per site with a view to installing street furniture such as seating, planter boxes and waste bin enclosures. Council has also, through the purchase of a high pressure concrete cleaning machine, implemented a footpath cleaning program at these centres funded within the refurbishment budget. The centres treated to date include Boundary Road, Tamworth Street and the Victoria Street centre is ongoing to co-ordinate with current shop refurbishment which has been ongoing for a number of years. Whilst the cost impact of this program has been modest and funded within existing estimates, it has enabled Council to show good faith with the local shopping centres that a collaborative approach to street scape improvements can produce positive results.

Some of the neighbourhood shopping centres have been developed to include areas of publicly accessible streetscape, which is in both private and public ownership such as at the Tamworth Street, Victoria Street and Myall Street centres. In these locations a collaborative approach may be necessary with affected owners in order to develop and implement the design concepts which achieve mutually agreed objectives particularly in regard to cost sharing where privately owned areas are part of the beautification proposal.

The neighbourhood shopping centre beautification proposals will address the aesthetic and functional nature of the streetscape in order to maintain a contemporary standard of amenity at these sites, and provide a complementary benefit to any shop redevelopment or refurbishment that may occur in the years ahead.

To initiate the process of review of what might be possible in terms of beautifying the identified neighbourhood shopping centres, Council has engaged the assistance of a landscape architectural firm to prepare concepts for an upgrading plan at each site. The Landscape Architect has previously worked with Council on various landscape redevelopment projects in the transport and recreation landscape of the City with positive outcomes. The brief has the following objectives:

- To improve the amenity and liveability of the neighbourhood/commercial centres
- To undertake community consultation and address community needs
- To support local commerce, businesses and employment
- To protect and enhance the local character and history of each centre
- To bring the community together, encourage social interaction and foster civic pride.

The methodology of the brief is a three phase scope of works:

1. **Survey and Site Analysis** – including a review of existing background information, studies, history of customer requests, design guidelines and existing planning instruments; identification of opportunities and constraints; submit draft of findings to Council staff for review.
2. **Concept Design Development** – including preparation of a furniture, planting and materials palette; preparation of colour concept plans; presentation of concept plans and visualisations to Council; Obtain Council approval to further define the concept package.
3. **Community Consultation and Final Concept Plan** – Implement a community consultation program and obtain feedback to the draft Concept Plan; refine further from feedback received; submit a final concept design package including recommendations for the implementation of the package.

A budget estimate is to be prepared for each site for the consideration of Council to fund the proposed works going forward in the 2019/2020 Capital Works Prioritisation framework with a view to inclusion in the draft estimates for that year.

## SUMMARY

Council has engaged a landscape architectural consultant to undertake a review of the Neighbourhood Shopping Centres located at Boundary Road, Tamworth Street, Victoria Street and Myall Street. The consultant will also work on the development of landscaping concepts for the Church Street redevelopment project under this brief. The brief will produce design concepts, after having undertaken a site analysis and community consultation, to determine the critically important elements of the design that the community would like to see incorporated within the beautification.