

REPORT BY RESPONSIBLE ACCOUNTING OFFICER

WESTERN PLAINS REGIONAL COUNCIL - DUBBO BRANCH Quarterly Budget Review Statement - Quarter Ending 30 June 2016

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005.

It is my opinion that the Quarterly Budget Review Statement for Western Plains Regional Council - Dubbo Branch for the Quarter Ended 30 June 2016 indicates that Council's projected financial position at 30 June 2016 will be satisfactory, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed:



Name:

Craig Giffin
Responsible Accounting Officer

Date:

11 July 2016

QUARTERLY BUDGET REVIEW

Consolidated Result

Period 30th June 2016

Quarterly Budget Review Statement

Appendix 2 - Income and Expenses Budget Review Statement

Western Plains Regional Council - Wellington Branch Budget Review for the quarter ended 30th June 2016 Income & Expenses - Consolidated

Approved Changes

	Original Budget 2015/2016	September Review	December Review	March Review	Revised Budget	Actual YTD	Projected Year End Result	Recommended Changes
Income								
Rates & Annual Charges	8,698,050	27,652	-	-	8,725,702	8,718,083	8,718,083	(7,619)
User Charges & Fees	7,306,666	(188,587)	(884,512)	-	6,233,567	6,391,118	6,391,118	157,551
Interest & Investment Revenue	780,900	-	-	-	780,900	824,649	824,649	43,749
Other Revenues	3,321,440	(16,926)	107,637	-	3,412,151	3,324,111	3,324,111	(88,040)
Grants & Contributions - Operating	7,071,183	684,734	(4,314)	-	7,751,603	7,677,806	7,677,806	(73,797)
Grants & Contributions - Capital	8,288,206	(2,259,110)	10,653	-	6,039,749	2,851,905	2,851,905	(3,187,844)
Net Gain from Disposal of Assets	-	-	-	-	-	-	-	-
Share of Interests in Joint Venture	-	-	-	-	-	-	-	-
Total Income from Continuing Operations	35,466,445	(1,752,237)	(770,536)	-	32,943,672	29,787,672	29,787,672	(3,156,000)
Expenses								
Borrowing Costs	594,726	-	-	-	594,726	587,911	587,911	(6,815)
Depreciation	6,434,501	-	-	-	6,434,501	6,483,792	6,483,792	49,291
Employee Costs, Materials & Contracts, Other Expenses	19,842,305	245,842	(622,978)	-	19,465,169	18,353,831	18,353,831	(1,111,338)
Total Expenses from Continuing Operations	26,871,532	245,842	(622,978)	-	26,494,396	25,425,534	25,425,534	(1,068,862)
Net Operating Result from Continuing Operations	8,594,913	(1,998,079)	(147,558)	-	6,449,276	4,362,138	4,362,138	(2,087,138)
Net Operating Result before Capital Items	306,707	261,031	(158,211)	-	409,527	1,510,233	1,510,233	1,100,706

This document forms part of Western Plains Regional Council's Wellington Branch Quarterly Budget Review Statement for the quarter ended 30th June 2016 and should be read in conjunction with other documents in the QBRS.

Quarterly Budget Review Statement

Appendix 3 - Capital Budget Review Statement

Western Plains Regional Council - Wellington Branch Budget Review for the quarter ended 30th June 2016 Capital Budget - Consolidated

Approved Changes

	Original Budget 2015/2016	September Review	December Review	March Review	Revised Budget	Actual YTD	Projected Year End Result	Recommended Changes
Capital Funding								
Rates & Annual Charges & Other Untied Funding	3,151,325	-	-	-	2,853,344	1,678,723	1,678,723	(1,174,621)
Capital Grants & Contributions	8,288,206	(2,259,110)	10,653	-	6,039,749	2,851,905	2,851,905	(3,187,844)
Internal Restrictions	-	-	-	-	-	-	-	-
- Renewals	612,843	1,054,475	(5,970)	-	1,661,348	806,247	806,247	(855,101)
- New Assets	489,000	(274,800)	-	-	214,200	82,207	82,207	(131,993)
External Restrictions	-	-	-	-	-	-	-	-
- Renewals	2,223,165	272,085	(139,694)	-	2,355,556	917,146	917,146	(1,438,410)
- New Assets	-	49,920	-	-	49,920	32,705	32,705	(17,215)
New Loans	-	-	-	-	-	-	-	-
Income from Sale of Assets	-	-	-	-	-	-	-	-
- Plant & Equipment	195,300	-	35,297	-	230,597	220,871	220,871	(9,726)
- Land & Buildings	-	780,000	-	-	780,000	789,311	789,311	9,311
Total Capital Funding	14,959,839	(377,430)	(99,714)	-	14,184,714	7,377,315	7,377,315	(6,807,399)
	OK				OK	OK	OK	OK
Capital Expenditure								
New Assets								
- Plant & Equipment	-	-	-	-	-	-	-	-
- Land & Buildings	125,000	67,114	-	-	192,114	179,889	179,889	(12,225)
- Other Infrastructure	210,000	256,591	-	-	466,591	306,959	306,959	(159,632)
Renewals (Replacement)								
- Plant & Equipment	1,165,293	921	-	-	1,166,214	343,945	343,945	(822,269)
- Land & Buildings	1,075,639	321,285	1,275	-	1,398,199	995,670	995,670	(402,529)
- Other Infrastructure	11,964,078	(1,246,969)	(161,642)	-	10,555,467	5,144,723	5,144,723	(5,410,744)
Loan Repayments (principal)	406,129	-	-	-	406,129	406,129	406,129	-
Total Capital Expenditure	14,946,139	(601,058)	(160,367)	-	14,184,714	7,377,315	7,377,315	(6,807,399)
	OK				OK	OK	OK	OK

This document forms part of Wellington Council's Quarterly Budget Review Statement for the quarter ended 30th June 2016 and should be read in conjunction with other documents in the QBRs.

Quarterly Budget Review Statement

Appendix 4 - Cash & Investments Budget Review Statement

Western Plains Regional Council - Wellington Branch Budget Review for the quarter ended 30th June 2016 Cash & Investments

	Approved Changes				Revised Budget	Actual YTD	Projected Year End Result	Recommended Changes
	Original Budget 2015/2016	September Review	December Review	March Review				
Externally Restricted								
Unexpended Loans - General	-	-	-	-	-	-	-	-
Unexpended Loans - Water	-	-	-	-	-	-	-	-
Unexpended Loans - Sewer	-	-	-	-	-	-	-	-
Section 94 Contributions - General	291,246	(69,954)	10,653	-	231,945	258,335	258,335	26,390
Section 94 Contributions - Water	153,261	(197)	-	-	153,064	164,201	164,201	11,137
Section 94 Contributions - Sewer	214,806	(258)	-	-	214,548	220,873	220,873	6,325
Section 94(A) Contributions	28,681	(1,740)	-	-	26,941	22,266	22,266	(4,675)
RTA Contributions	-	-	-	-	-	-	-	-
Specific Purpose Grants	67,743	(10,826)	2,184,000	-	2,240,917	2,756,568	2,756,568	515,651
Water Supplies	2,178,985	(413,186)	531,581	-	2,297,380	4,422,753	4,422,753	2,125,373
Sewerage Services	2,674,318	30,441	317,682	-	3,022,441	3,962,266	3,962,266	939,825
Waste Management	3,175,730	1,277,530	(183,866)	-	4,269,394	4,615,368	4,615,368	345,974
Stormwater Management	-	-	139,694	-	139,694	259,629	259,629	119,935
Total Externally Restricted	8,784,770	811,810	2,999,744	-	12,596,324	16,682,259	16,682,259	4,085,935
Internally Restricted								
Plant & Vehicle Replacement	3,257,583	743,658	35,297	-	4,036,538	4,600,829	4,600,829	564,291
Employees Leave Entitlements	927,873	-	-	-	927,873	927,873	927,873	-
IT & Office Equipment	438,239	36,878	-	-	475,117	563,475	563,475	88,358
Cemeteries - Perpetual Care	281,967	-	-	-	281,967	281,967	281,967	-
Federal Local Roads Funding	123,964	(123,964)	-	-	-	326,952	326,952	326,952
Economic Development	81,627	-	-	-	81,627	81,627	81,627	-
Land Development	1,093,762	229,336	(914,700)	-	408,398	408,398	408,398	-
Administration Charge	1,266,204	127,594	-	-	1,393,798	1,393,798	1,393,798	-
Infrastructure	680,338	(306,315)	3,000	-	377,023	583,950	583,950	206,927
Asset Management	2,887,317	2,183,921	(1,299,627)	-	3,771,611	6,012,932	6,012,932	2,241,321
Workers Compensation	200,000	(20,891)	-	-	179,109	179,109	179,109	-
Local Government Elections	85,495	-	-	-	85,495	85,495	85,495	-
Tourism	35,965	-	-	-	35,965	35,965	35,965	-
Caves	-	-	-	-	-	9,700	9,700	9,700
Risk Management - State Roads	291,872	442,825	-	-	734,697	772,869	772,869	38,172
Federal Financial Assistance Grant	-	-	-	-	-	-	-	-
Other	717,315	50,105	(10,000)	-	757,420	635,722	635,722	(121,698)
Total Internally Restricted	12,369,521	3,363,147	(2,186,030)	-	13,546,638	16,900,661	16,900,661	3,354,023
Unrestricted	345,709						444,277	
Total Cash & Investments	21,500,000						34,027,197	

Statements:

Investments

Investments have been invested in accordance with Council's Investment Policy.

Cash

The value of Cash at Bank which has been included in the Cash & Investment Statement totals \$469,190.

This Cash at Bank amount has been reconciled to Council's physical Bank Statements.

The date of completion of this bank reconciliation is 30th June 2016.

Reconciliation

The YTD Cash & Investment figure reconciles to the actual balances held as follows:

Cash at Bank (as per bank statements)	469,190
Investments on Hand	33,591,323
less: Unpresented Cheques	(34,550)
add: Undeposited Funds	1,234
less: Identified Deposits (not yet accounted in Ledger)	-
add: Identified Outflows (not yet accounted in Ledger)	-
less: Unidentified Deposits (not yet actioned)	-
add: Unidentified Outflows (not yet actioned)	-
Reconciled Cash at Bank & Investments	34,027,197
Balance as per Review Statement	34,027,197
Difference	-

QUARTERLY BUDGET REVIEW

General Fund

Period 30th June 2016

Quarterly Budget Review Statement

Appendix 2 - Income and Expenses Budget Review Statement

Western Plains Regional Council - Wellington Branch Budget Review for the quarter ended 30th June 2016 Income & Expenses - General Fund

Approved Changes

	Original Budget 2015/2016	September Review	December Review	March Review	Revised Budget	Actual YTD	Projected Year End Result	Recommended Changes
Income								
Rates & Annual Charges	6,122,930	916	-	-	6,123,846	6,117,174	6,117,174	(6,672)
User Charges & Fees	4,010,707	(192,859)	(793,812)	-	3,024,036	2,489,696	2,489,696	(534,340)
Interest & Investment Revenue	512,700	-	-	-	512,700	447,111	447,111	(65,589)
Other Revenues	2,853,038	(52,875)	102,659	-	2,902,822	2,853,421	2,853,421	(49,401)
Grants & Contributions - Operating	6,899,354	657,964	(4,314)	-	7,553,004	7,511,132	7,511,132	(41,872)
Grants & Contributions - Capital	8,284,206	(2,259,110)	10,653	-	6,035,749	2,829,361	2,829,361	(3,206,388)
Net Gain from Disposal of Assets	-	-	-	-	-	-	-	-
Share of Interests in Joint Venture	-	-	-	-	-	-	-	-
Total Income from Continuing Operations	28,682,935	(1,845,964)	(684,814)	-	26,152,157	22,247,895	22,247,895	(3,904,262)
Expenses								
Borrowing Costs	47,714	-	-	-	47,714	46,494	46,494	(1,220)
Depreciation	5,022,577	-	-	-	5,022,577	5,162,543	5,162,543	139,966
Employee Costs, Materials & Contracts, Other Expenses	15,283,551	150,135	(696,733)	-	14,736,953	14,150,272	14,150,272	(586,681)
Total Expenses from Continuing Operations	20,353,842	150,135	(696,733)	-	19,807,244	19,359,309	19,359,309	(447,935)
Net Operating Result from Continuing Operations	8,329,093	(1,996,099)	11,919	-	6,344,913	2,888,586	2,888,586	(3,456,327)
Net Operating Result before Capital Items	44,887	263,011	1,266	-	309,164	59,225	59,225	(249,939)

This document forms part of Western Plains Regional Council's Wellington Branch Quarterly Budget Review Statement for the quarter ended 30th June 2016 and should be read in conjunction with other documents in the QBRS.

Quarterly Budget Review Statement

Appendix 3 - Capital Budget Review Statement

Western Plains Regional Council - Wellington Branch Budget Review for the quarter ended 30th June 2016 Capital Budget - General Fund

Approved Changes

	Original Budget 2015/2016	September Review	December Review	March Review	Revised Budget	Actual YTD	Projected Year End Result	Recommended Changes
Capital Funding								
Rates & Annual Charges & Other Untied Funding	2,840,335	-	-	-	2,542,354	1,397,025	1,397,025	(1,145,329)
Capital Grants & Contributions	8,284,206	(2,259,110)	10,653	-	6,035,749	2,829,361	2,829,361	(3,206,388)
Internal Restrictions								
- Renewals	612,843	1,054,475	(5,970)	-	1,661,348	806,247	806,247	(855,101)
- New Assets	489,000	(274,800)	-	-	214,200	82,207	82,207	(131,993)
External Restrictions								
- Renewals	289,015	271,164	(139,694)	-	420,485	278,770	278,770	(141,715)
- New Assets	-	49,920	-	-	49,920	32,705	32,705	(17,215)
New Loans	-	-	-	-	-	-	-	-
Income from Sale of Assets								
- Plant & Equipment	173,300	-	35,297	-	208,597	197,623	197,623	(10,974)
- Land & Buildings	-	780,000	-	-	780,000	789,311	789,311	9,311
Total Capital Funding	12,688,699	(378,351)	(99,714)	-	11,912,653	6,411,449	6,411,449	(5,501,204)
Capital Expenditure								
New Assets								
- Plant & Equipment	-	-	-	-	-	-	-	-
- Land & Buildings	125,000	67,114	-	-	192,114	179,889	179,889	(12,225)
- Other Infrastructure	210,000	256,591	-	-	466,591	306,959	306,959	(159,632)
Renewals (Replacement)								
- Plant & Equipment	1,042,143	-	-	-	1,042,143	316,849	316,849	(725,294)
- Land & Buildings	1,075,639	321,285	1,275	-	1,398,199	995,670	995,670	(402,529)
- Other Infrastructure	10,131,078	(1,246,969)	(161,642)	-	8,722,467	4,520,943	4,520,943	(4,201,524)
Loan Repayments (principal)	91,139	-	-	-	91,139	91,139	91,139	-
Total Capital Expenditure	12,674,999	(601,979)	(160,367)	-	11,912,653	6,411,449	6,411,449	(5,501,204)

This document forms part of Western Plains Regional Council's Wellington Branch Quarterly Budget Review Statement for the quarter ended 30th June 2016 and should be read in conjunction with other documents in the QBRs.

WESTERN PLAINS REGIONAL COUNCIL - WELLINGTON BRANCH BUDGET
Quarterly Budget Review 30th June 2016

			Approved Changes				Revised Budget	Actual to Date	% Actual to Revised Budget	Balance of Year	Projected Year End Result	Recommended Changes		
Code for QBRs	Original Budget 2015/2016	September Review	December Review	March Review										
1.ADMINISTRATION														
CORPORATE SUPPORT SERVICES														
1.011 ADMINISTRATION REVENUE														
Corporate Services Division														
Operating Revenues														
1	1	1030	Section 603 Certificates by Clerk	2	(12,800)	(2,200)	(3,000)		(18,000)	(18,270)	101.50%	0	(18,270)	(270)
2	1	1035	Section 735A Outstanding Notices	2	(3,000)			(3,000)	(2,753)	91.77%	0	(2,753)	247	
3	1	1105	Sundry Sales and Services	4	(500)			(500)	(405)	81.00%	0	(405)	95	
4	1	1090	Sundry Income	4	(3,000)			(3,000)	(1,539)	51.30%	0	(1,539)	1,461	
5	1	1005	Fees for Information	2	(2,200)			(2,200)	(2,822)	128.27%	0	(2,822)	(622)	
6	1	1100	Vehicle Lease Payments	2	(20,000)		7,000	(13,000)	(12,061)	92.78%	0	(12,061)	939	
7	1	10015	Lease of Property on Falls Road (Old Gasworks Site)	4	(4,499)			(4,499)	(4,016)	89.26%	0	(4,016)	483	
8	1	1051	Mt Bodangora - Radio Rentals	2	(4,071)			(4,071)	(1,434)	35.22%	0	(1,434)	2,637	
9	1	1050	Recoupment of Legal Expenses	4	(35,000)		(35,000)	(70,000)	(81,860)	116.94%	0	(81,860)	(11,860)	
10	1	53040	Insurance Claim - Legal Costs	4	0		(15,074)	(15,074)	0	0.00%	0	0	15,074	
11	1		Transfer from Reserve - Legal Expenses	0	0			0	(77,587)		0	(77,587)	(77,587)	
12	1	53038	Transfer from Reserve - Costs/Write Offs Relating to Sale of Land for Overdue R	0	(60,000)			(60,000)	(4,451)	7.42%	0	(4,451)	55,549	
Total Operating Revenue					(145,070)	(2,200)	(46,074)	0	(193,344)	(207,198)		0	(207,198)	(13,854)

1.ADMINISTRATION														
CORPORATE SUPPORT SERVICES														
1.012 ADMINISTRATIVE BUILDINGS - REPAIRS AND MAINTENANCE														
Corporate Services Division														
Operating Expenses														
1	1	1200	Buildings & Furniture M & R	9	7,667		2,200		9,867	12,662	128.33%	0	12,662	2,795
2	1	1220	Office Equipment M & R	9	20,000			20,000	14,847	74.24%	0	14,847	(5,153)	
3	1	1230	Buildings/Furniture/Office Equipment - Depreciation	8	123,600			123,600	82,016	66.36%	0	82,016	(41,584)	
4	1	1240	Cleaning	9	27,000			27,000	24,448	90.55%	0	24,448	(2,552)	
5	1	900	Loan Interest Payments	7	43,785			43,785	42,912	98.01%	0	42,912	(873)	
Total Operating Expenses					222,052	0	2,200	0	224,252	176,885		0	176,885	(47,367)
Capital Revenue														
1	1	1138	Transfer from Reserve - Internal Restrictions - Renewals	20	0			0	0			0	0	0
Total Capital Revenue					0	0	0	0	0	0		0	0	0
Capital Expenditure														
1	1	12409	Loan Principal Repayments	16	45,555			45,555	45,555	100.00%	0	45,555	0	
2	1	12414	Renewals - Land & Buildings	14	0			0	0		0	0	0	
Total Capital Expenditure					45,555	0	0	0	45,555	45,555		0	45,555	0

1.ADMINISTRATION														
CORPORATE SUPPORT SERVICES														
1.013 ADMINISTRATIVE BUILDINGS - OPERATING EXPENSE														
Corporate Services Division														
Operating Expenses														
1	1	1270	Rates & User Pay Charges	9	7,937			7,937	7,550	95.12%	0	7,550	(387)	
2	1	1280	Lighting and Power	9	51,739			51,739	28,112	54.33%	0	28,112	(23,627)	
3	1	1290	Insurance	9	20,498	(2,035)		18,463	18,463	100.00%	0	18,463	0	
4	1	1300	Radio Communication Expenses	9	10,366		11,234	21,600	27,320	126.48%	0	27,320	5,720	
5	1	12224	Radio Communication - Depreciation	8	371			371	360	97.04%	0	360	(11)	
6	1	1310	Security Services	9	10,500			10,500	9,349	89.04%	0	9,349	(1,151)	
7	1	1330	Gardening/External Cleaning/Rubbish Removal	9	526			526	0	0.00%	0	0	(526)	
Total Operating Expenses					101,937	(2,035)	11,234	0	111,136	91,154		0	91,154	(19,982)

WESTERN PLAINS REGIONAL COUNCIL - WELLINGTON BRANCH BUDGET
Quarterly Budget Review 30th June 2016

		Approved Changes				Revised Budget	Actual to Date	% Actual to Revised Budget	Balance of Year	Projected Year End Result	Recommended Changes		
Code for QBRS	Original Budget 2015/2016	September Review	December Review	March Review									
1.ADMINISTRATION													
CORPORATE SUPPORT SERVICES													
1.014 ADMINISTRATION EXPENSES													
Corporate Services Division													
Operating Expenses													
Administration Expenses													
1	1	1340	Salaries and Allowances	9	2,035,759		2,035,759	2,015,915	99.03%	0	2,015,915	(19,844)	
2	1	1011	Administration Charge - Grant Works	9	(1,171,583)		(1,171,583)	(828,280)	70.70%	0	(828,280)	343,303	
3	1	1370	Travelling Expenses	9	134,000	(34,000)	100,000	77,896	77.90%	0	77,896	(22,104)	
4	1	1400	Advertising - General	9	13,815		13,815	11,876	85.96%	0	11,876	(1,939)	
5	1	1410	Printing and Stationery	9	20,979		20,979	16,273	77.57%	0	16,273	(4,706)	
6	1	1420	Postages	9	18,540		18,540	25,124	135.51%	0	25,124	6,584	
7	1	1430	Telephone & Internet	9	24,720		24,720	18,790	76.01%	0	18,790	(5,930)	
8	1	1480	Bank Charges	9	35,020		35,020	35,325	100.87%	0	35,325	305	
9	1	1490	Valuations Fees	9	36,820		36,820	36,036	97.87%	0	36,036	(784)	
10	1	1500	Audit Fees	9	38,563		50,701	46,486	91.69%	0	46,486	(4,215)	
11	1	12404	Internal Audit	9	12,138		0	0		0	0	0	
12	1	1530	Legal Expenses	9	42,000		125,000	182,299	145.84%	0	182,299	57,299	
13	1	22111	Insurance Premiums	9	42,162	(3,033)	39,129	39,129	100.00%	0	39,129	0	
14	1	12192	Bad & Doubtful Debts	9	5,000		5,000	1,397	27.94%	0	1,397	(3,603)	
15	1	1615	Other Administration Expenses	9	24,073		24,073	18,335	76.16%	0	18,335	(5,738)	
16	1	12653	Records Management	9	3,605		3,605	1,347	37.36%	0	1,347	(2,258)	
17	1	1864	Work Safety - Rehabilitation Expenses	9	48,425		48,425	65,998	136.29%	0	65,998	17,573	
18	1	12561	Computer Support	9	225,015		225,015	229,596	102.04%	0	229,596	4,581	
19	1	1110	Contributions by Other Funds and Accounts	9	(948,798)		(948,798)	(948,798)	100.00%	0	(948,798)	0	
20	1	1505	Business Continuity Plan - Desktop Exercise	9	5,000	(5,000)	0	0		0	0	0	
21	1	22045	Costs Associated with Sale of Land Overdue Rates	9	60,000		60,000	4,451	7.42%	0	4,451	(55,549)	
22	1	13115	Investment Advice	9	5,400		5,400	5,400	100.00%	0	5,400	0	
23	1	52155	Employee Termination Costs	9	0	67,920	67,920	62,699	92.31%	0	62,699	(5,221)	
24	1	13116	Transfer to Reserve - Costs/Write Offs Relating to Sale of Land for Overdue Rates	100	20,000		20,000	20,000	100.00%	0	20,000	0	
25	1	52036	Transfer to Reserve - Legal Expenses	100	7,500		7,500	7,500	100.00%	0	7,500	0	
26	1	12408	Transfer to Reserve - Administration Charge	100	20,000		20,000	20,000	100.00%	0	20,000	0	
27	1	12990	Transfer to Reserve - IT Replacement	100	100,000		100,000	100,000	100.00%	0	100,000	0	
28	1	52156	Transfer to Reserve - Asset Management	100	200,000		200,000	1,401,129	700.56%	0	1,401,129	1,201,129	
29	1	52157	Review of Organisational Structure	9	(180,000)	92,000	(88,000)	0	0.00%	0	0	88,000	
Total Operating Expenses					878,153	159,920	40,967	0	1,079,040	2,665,923	0	2,665,923	1,586,883
Capital Revenue													
1	1	50041	Transfer from Reserve - Internal Restrictions - Renewals	20	(115,000)		(115,000)	(26,642)	23.17%	0	(26,642)	88,358	
Total Capital Revenue					(115,000)	0	0	0	(115,000)	(26,642)	0	(26,642)	88,358
Capital Expenditure													
1	1	12460	Renewals - Plant & Equipment (IT)	13	176,500		176,500	28,278	16.02%	0	28,278	(148,222)	
2	1	1842	Renewals - Other Infrastructure (Council's Contribution of Grant Funding)	15	80,000		80,000	0	0.00%	0	0	(80,000)	
Total Capital Expenditure					256,500	0	0	0	256,500	28,278	0	28,278	(228,222)
1.ADMINISTRATION													
CORPORATE SUPPORT SERVICES													
1.015 REGISTERED TRAINING ORGANISATION													
Corporate Services Division													
Operating Revenues													
1	1	10018	Course Fees	4	(112,476)	52,476	(60,000)	(32,779)	54.63%	0	(32,779)	27,221	
2	1	10045	Vehicle Lease Payments	2	(850)		(850)	(792)	93.18%	0	(792)	58	
Total Operating Revenue					(113,326)	52,476	0	0	(60,850)	(33,571)	0	(33,571)	27,279
Operating Expenses													
1	1	22046	Registered Training Officer	9	84,153	(34,153)	50,000	35,938	71.88%	0	35,938	(14,062)	
Total Operating Expenses					84,153	(34,153)	0	0	50,000	35,938	0	35,938	(14,062)

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Code for	Original Budget	September	December	March	QBRS							2015/2016	Review	Review
CORPORATE SUPPORT SERVICES														
1.016 CIVIC ACTIVITIES														
Corporate Services Division														
Operating Revenues.														
1	1	8468	Transfer from Reserve - Fit For The Future	0	0	(14,739)	(10,000)		(24,739)	(24,739)	100.00%	0	(24,739)	0
Total Operating Revenue					0	(14,739)	(10,000)	0	(24,739)	(24,739)		0	(24,739)	0
Operating Expenses														
1	1	1680	Mayoral Allowance	9	23,440				23,440	20,263	86.45%	0	20,263	(3,177)
2	1	1690	Councillor Fees	9	96,660				96,660	78,847	81.57%	0	78,847	(17,813)
3	1	1705	Councillors Expenses	9	36,130				36,130	28,972	80.19%	0	28,972	(7,158)
4	1	1720	Councillor - Insurances	9	2,059	(60)			1,999	1,999	100.00%	0	1,999	0
5	1	1840	Councillor Training	9	1,000				1,000	0	0.00%	0	0	(1,000)
6	1	1730	Subscriptions to Local Government & Shires Association	9	24,440	(1,001)			23,439	23,439	100.00%	0	23,439	0
7	1	1756	Council Donations & Contributions	9	15,000	6,860			21,860	7,020	32.11%	0	7,020	(14,840)
8	1	12446	Support of Major Local Events	9	18,000				18,000	12,964	72.02%	0	12,964	(5,036)
9	1	1774	Strategic Alliance Expenses	9	36,032				36,032	22,184	61.57%	0	22,184	(13,848)
10	1	8466	OROC - Expenditure	9	17,619				17,619	12,581	71.41%	0	12,581	(5,038)
11	1	8467	Fit For The Future	9	0	64,739	11,965		76,704	84,324	109.93%	0	84,324	7,620
12	1	66666	Amalgamation Costs	9	0				0	54,024		0	54,024	54,024
13	1	1837	Transfer to Reserve - Local Government Elections	100	10,000				10,000	10,000	100.00%	0	10,000	0
Total Operating Expenses					280,380	70,538	11,965	0	362,883	356,617		0	356,617	(6,266)
Capital Revenue														
Total Capital Revenue					0	0	0	0	0	0		0	0	0
Capital Expenditure														
Total Capital Expenditure					0	0	0	0	0	0		0	0	0
1.ADMINISTRATION														
ENGINEERING AND WORKS SUPPORT SERVICES														
1.021 ENGINEERING AND SUPERVISION														
Technical Services Division														
Operating Revenues														
1	1	1813	Vehicle Lease Payments	2	(29,800)		8,600		(21,200)	(20,346)	95.97%	0	(20,346)	854
2	1	10153	Insurance Claim	4	0				0	(5,797)		0	(5,797)	(5,797)
Total Operating Revenue					(29,800)	0	8,600	0	(21,200)	(26,143)		0	(26,143)	(4,943)
Operating Expenses														
1	1	12364	Directors Office - Salaries	9	338,038		(68,038)		270,000	268,402	99.41%	0	268,402	(1,598)
2	1	12366	Civil Services - Salaries	9	190,262				190,262	266,767	140.21%	0	266,767	76,505
3	1	12367	Asset Services - Salaries	9	439,559		(175,000)		264,559	285,499	107.92%	0	285,499	20,940
4	1	12368	Fleet Services - Salaries	9	228,007				228,007	205,940	90.32%	0	205,940	(22,067)
5	1	12369	Horticultural Services - Salaries	9	113,408				113,408	122,241	107.79%	0	122,241	8,833
6	1	1770	Travel Expenses	9	158,300		(70,000)		88,300	47,464	53.75%	0	47,464	(40,836)
7	1	1800	Engineers - Office Expenses	9	35,401				35,401	24,254	68.51%	0	24,254	(11,147)
8	1	1827	Fleet Services - Public Holidays, Sick Leave, Telephone, Other (NEI)	9	41,385				41,385	21,777	52.62%	0	21,777	(19,608)
9	1	1816	Insurances - Public Risk	9	88,378	(515)			87,863	87,863	100.00%	0	87,863	0
10	1	12350	Depot Expenses - Rates, User Pay Charges & Insurance	9	40,277				40,277	22,848	56.73%	0	22,848	(17,429)
11	1	1828	Depot M & R	9	67,569				67,569	55,243	81.76%	0	55,243	(12,326)
12	1	4454	Engineers Instruments M & R	9	4,085				4,085	0	0.00%	0	0	(4,085)
13	1	1865	Safety - Protective Equipment	9	14,160				14,160	11,073	78.20%	0	11,073	(3,087)
14	1	1762	Contributions by Other Funds and Accounts	9	(510,000)				(510,000)	(510,000)	100.00%	0	(510,000)	0
15	1	12222	Engineering - Depreciation	8	51,500				51,500	45,548	88.44%	0	45,548	(5,952)
16	1	1879	Engineers Instruments/Software	9	7,622				7,622	1,320	17.32%	0	1,320	(6,302)
17	1	12089	Improvements to Store	9	1,000				1,000	0	0.00%	0	0	(1,000)
Total Operating Expenses					1,308,951	(515)	(313,038)	0	995,398	956,239		0	956,239	(39,159)

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			Approved Changes				Revised Budget	Actual to Date	% Actual to Revised Budget	Balance of Year	Projected Year End Result	Recommended Changes
Code for QBRs	Original Budget 2015/2016	September Review	December Review	March Review								
Capital Revenue												
1	1	1888	Transfer from Reserve - Internal Restrictions - Renewals	20	0	0	0	0	0	0	0	0
Total Capital Revenue					0	0	0	0	0	0	0	0
Capital Expenditure												
1	1	12573	Renewals - Land & Buildings	14	0	0	0	0	0	0	0	0
Total Capital Expenditure					0	0	0	0	0	0	0	0
1.ADMINISTRATION												
ENGINEERING AND WORKS SUPPORT SERVICES												
1.022 PLANT OPERATION												
Technical Services Division												
Operating Revenues												
1	1	1097	Plant Hire Revenue	4	(2,492,170)		(2,492,170)	(2,460,754)	98.74%	0	(2,460,754)	31,416
2	1	1155	Contribution By Sporting Grounds, Parks & Gardens, Showground, Works & Weir	4	(37,149)		(37,149)	(37,149)	100.00%	0	(37,149)	0
Total Operating Revenue					(2,529,319)	0	0	(2,529,319)		0	(2,497,903)	31,416
Operating Expenses												
1	1	1959	Plant Running Expenses	9	1,506,400		1,506,400	1,165,798	77.39%	0	1,165,798	(340,602)
2	1	12023	Plant Depreciation	8	753,841		753,841	368,661	48.90%	0	368,661	(385,180)
3	1	2002	Contribution to Administration Expenses & Technical Support	9	326,112		326,112	326,112	100.00%	0	326,112	0
4	1	2003	Transfer to Reserve - Plant Replacement	100	696,807		696,807	1,000,000	143.51%	0	1,000,000	303,193
Total Operating Expenses					3,283,160	0	0	2,860,571		0	2,860,571	(422,589)
1	1	5505	Income from Sale of Assets - Plant & Equipment	25	(173,300)		(208,597)	(197,623)	94.74%	0	(197,623)	10,974
2	1	1951	Transfer from Reserve - Internal Restrictions - Renewals	20	(362,343)		(327,046)	(65,948)	20.16%	0	(65,948)	261,098
Total Capital Revenue					(535,643)	0	0	(263,571)		0	(263,571)	272,072
Capital Expenditure												
1	1	1953	Renewals - Plant & Equipment	13	535,643		535,643	263,571	49.21%	0	263,571	(272,072)
Total Capital Expenditure					535,643	0	0	263,571		0	263,571	(272,072)
1.ADMINISTRATION												
OTHER SUPPORT SERVICES												
1.03 EMPLOYEE OVERHEADS												
Corporate Services Division												
Operating Revenues												
1	1	70070	OH & S/Workers Compensation Incentive Payment	4	(20,000)		0	0		0	0	0
2	1	1160	Insurance Rebates	4	(5,500)		(44,983)	(45,883)	102.00%	0	(45,883)	(900)
3	1	1175	Vehicle Lease Payments	2	(2,500)		(2,500)	(2,375)	95.00%	0	(2,375)	125
4	1	1174	Transfer from Reserve - WHS Prizemoney	0	0	(348)	(348)	(348)	100.00%	0	(348)	0
5	1	1171	Transfer from Reserve - Workers Compensation	0	0	(20,891)	(20,891)	(20,891)	100.00%	0	(20,891)	0
Total Operating Revenues					(28,000)	(21,239)	(19,483)	0		0	(69,497)	(775)
Annual Leave												
1	1	94000	Annual Leave	9	526,972	(1,500)	490,472	437,654	89.23%	0	437,654	(52,818)
2	1	44000	Long Service Leave	9	216,129	(2,000)	200,129	302,852	151.33%	0	302,852	102,723
Other Employee Costs												
1	1	1396	Training & Conferences	9	148,882		148,882	74,153	49.81%	0	74,153	(74,729)
2	1	72300	OH & S Training	9	101,146	3,854	105,000	109,645	104.42%	0	109,645	4,645
3	1	3290	Flu Vaccinations	9	2,254		2,254	88	3.90%	0	88	(2,166)
4	1	12776	Pre-Employment Medicals	9	3,047		3,047	2,080	68.26%	0	2,080	(967)
5	1	12777	Advertising - Employment	9	50,573		50,573	8,789	17.38%	0	8,789	(41,784)
6	1	1393	Superannuation	9	854,360		854,360	726,757	85.06%	0	726,757	(127,603)
7	1	12029	Workers Compensation	9	185,400	20,891	206,291	205,968	99.84%	0	205,968	(323)
8	1	82154	Employee Assistance Program	9	2,091		2,091	793	37.92%	0	793	(1,298)

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		Approved Changes				Revised Budget	Actual to Date	% Actual to Revised Budget	Balance of Year	Projected Year End Result	Recommended Changes
Code for QBRS	Original Budget 2015/2016	September Review	December Review	March Review							
9	1 1940	Fringe Benefits Tax	9	28,688		28,688	19,731	68.78%	0	19,731	(8,957)
10	1 1394	Payroll Tax	9	6,636		6,636	5,681	85.61%	0	5,681	(955)
11	1 1395	Employee Oncosts	9	(2,196,152)	160,000	(2,036,152)	(1,949,184)	95.73%	0	(1,949,184)	86,968
12	1 12782	Transfer to Reserve - Employee Leave Entitlements	100	50,000		50,000	50,000	100.00%	0	50,000	0
Total Operating Expenses			(19,974)	21,245	111,000	0	112,271	(4,993)	0	(4,993)	(117,264)

1.ADMINISTRATION											
Total Operating Expenses		6,138,812	215,000	(135,672)	0	6,218,140	7,138,334		0	7,138,334	920,194
Total Operating Revenue		(2,845,515)	14,298	(66,957)	0	(2,898,174)	(2,859,051)		0	(2,859,051)	39,123
Total Capital Expenses		837,698	0	0	0	837,698	337,404		0	337,404	(500,294)
Total Capital Revenue		(650,643)	0	0	0	(650,643)	(290,213)		0	(290,213)	360,430
Administration Net (Surplus)/Deficit		3,480,352	229,298	(202,629)	0	3,507,021	4,326,474		0	4,326,474	819,453

2.PUBLIC ORDER & SAFETY

2.01 FIRE PROTECTION

Corporate Services Division

Operating Revenues

1	1 2010	Grant - Recoupment of Maintenance Expenses	5	(122,055)		(122,055)	(110,909)	90.87%	0	(110,909)	11,146
2	1 2041	Reimbursement of Council Contribution to Other Programs	5	(63,000)		(63,000)	(54,201)	86.03%	0	(54,201)	8,799
3	1 2020	Grant - Equipment Issues	5	(30,000)		(30,000)	(36,000)	120.00%	0	(36,000)	(6,000)
Total Operating Revenues			(215,055)	0	0	0	(215,055)	(201,110)	0	(201,110)	13,945

Operating Expenses

1	1 2390	Contribution to NSW Fire Brigades	9	29,604	(2,702)	26,902	26,902	100.00%	0	26,902	0
2	1 2391	Contribution to NSW Rural Fire Service	9	222,786		222,786	243,101	109.12%	0	243,101	20,315
3	1 33008	Rural Fire Service - Operational Costs	9	119,858		119,858	86,525	72.19%	0	86,525	(33,333)
4	1 22006	Rural Fire Service - Depreciation	8	221,450		221,450	216,090	97.58%	0	216,090	(5,360)
5	1 22002	Rural Fire Service - Equipment Issues	9	30,000		30,000	36,000	120.00%	0	36,000	6,000
6	1 22082	Local Fire Fighting	9	5,000		5,000	4,338	86.76%	0	4,338	(662)
7	1 22070	Council Costs (Rates, Electricity, Mowing)	9	16,614		16,614	14,728	88.65%	0	14,728	(1,886)
8	1 22095	Transfer to Reserve - Provision for Land Purchases for New Brigade Stations	100	9,000		9,000	9,000	100.00%	0	9,000	0
Total Operating Expenses			654,312	0	(2,702)	0	651,610	636,684	0	636,684	(14,926)

Capital Revenue

1	1 22109	Capital Grants & Contributions	6	(390,000)		(390,000)	(79,861)	20.48%	0	(79,861)	310,139
Total Capital Revenue			(390,000)	0	0	0	(390,000)	(79,861)	0	(79,861)	310,139

Capital Expenditure

1	1 22099	Renewals - Plant & Equipment	13	330,000		330,000	25,000	7.58%	0	25,000	(305,000)
2	1 22106	New Assets - Land & Buildings	11	60,000		60,000	54,861	91.44%	0	54,861	(5,139)
Total Capital Expenditure			390,000	0	0	0	390,000	79,861	0	79,861	(310,139)

2.PUBLIC ORDER & SAFETY

2.02 ANIMAL CONTROL

Environmental Services Division

Operating Revenues

CONTROL OF COMPANION ANIMALS

1	1 2060	Impounding Fees	4	(200)		(200)	(275)	137.50%	0	(275)	(75)
2	1 2090	Other Revenue	4	(700)		(700)	(330)	47.14%	0	(330)	370
3	1 2091	Companion Animals Life Time Registration	2	(5,000)	(1,500)	(6,500)	(6,433)	98.97%	0	(6,433)	67
4	1 2092	Reimbursement From Dept Local Govt - Companion Animals	2	(5,000)	(3,000)	(8,000)	(7,509)	93.86%	0	(7,509)	491
5	1 2096	Insurance Claim	4	0	(13,638)	(13,638)	(14,471)	106.11%	0	(14,471)	(833)
Total Operating Revenues			(10,900)	(4,500)	(13,638)	0	(29,038)	(29,018)	0	(29,018)	20

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Code for	Original Budget	September	December	March	QBRs							2015/2016	Review	Review	Review
Operating Expenses															
Control of Companion Animals															
1	1	2440	Council Ranger & Impounding Costs	9	145,910			13,638		159,548	165,487	103.72%	0	165,487	5,939
2	1	22092	Impounding Building M & R	9	1,000					1,000	0	0.00%	0	0	(1,000)
3	1	12223	Impounding Depreciation	8	2,884					2,884	2,733	94.76%	0	2,733	(151)
4	1	22005	Dept Local Govt Companion Animals	9	6,000					6,000	5,873	97.88%	0	5,873	(127)
5	1	2422	Replace Cat & Dog Traps	9	1,000					1,000	642	64.20%	0	642	(358)
Total Operating Expenses					156,794	0	13,638	0		170,432	174,735		0	174,735	4,303
Capital Revenue															
1	1	2523	Transfer from Reserve - Internal Restrictions - Renewals	20	0					0	0		0	0	0
Total Capital Revenue					0	0	0	0		0	0		0	0	0
Capital Expenditure															
1	1	2521	Renewals - Land & Buildings	14	0					0	0		0	0	0
Total Capital Expenditure					0	0	0	0		0	0		0	0	0
2.PUBLIC ORDER & SAFETY															
2.05 FLOOD, RESCUE AND EMERGENCY SERVICES															
Corporate Services Division															
Operating Revenues															
1	1	2283	Vehicle Lease Payments	2	(850)					(850)	(792)	93.18%	0	(792)	58
Total Operating Revenues.					(850)	0	0	0		(850)	(792)		0	(792)	58
Operating Expenses															
1	1	2608	SES - Buildings M & R	9	2,700	3,364				6,064	3,487	57.50%	0	3,487	(2,577)
2	1	2609	SES - Rates & Insurance	9	2,639	(216)				2,423	2,423	100.00%	0	2,423	0
3	1	2612	Contribution to NSW SES	9	12,972		1,819			14,791	14,791	100.00%	0	14,791	0
4	1	33006	L.E.M.O. - Working Expenses	9	39,289	12,711				52,000	52,899	101.73%	0	52,899	899
5	1	2644	Major Emergency Operations Within LGA	9	5,000	(3,364)				1,636	0	0.00%	0	0	(1,636)
6	1	22009	SES - Depreciation	8	1,648					1,648	1,810	109.83%	0	1,810	162
Total Operating Expenses					64,248	12,495	1,819	0		78,562	75,410		0	75,410	(3,152)
Capital Revenue															
1	1	20023	Transfer from Reserve - Internal Restrictions - Renewals	20	0		(29,327)			(29,327)	(29,327)	100.00%	0	(29,327)	0
Total Capital Revenue					0	0	(29,327)	0		(29,327)	(29,327)		0	(29,327)	0
Capital Expenditure															
1	1	23597	Renewals - Other Infrastructure	15	0		29,327			29,327	29,327	100.00%	0	29,327	0
Total Capital Expenditure					0	0	29,327	0		29,327	29,327		0	29,327	0
2.PUBLIC ORDER & SAFETY															
2.06 OTHER PUBLIC ORDER AND SAFETY															
Environmental Services Division															
Operating Revenues															
1	1	2202	Interest on Section 94	3	(1,100)					(1,100)	(994)	90.36%	0	(994)	106
Total Operating Revenues					(1,100)	0	0	0		(1,100)	(994)		0	(994)	106
Operating Expenses															
1	1	2552	CCTV Cameras in CBD - M & R	9	9,820					9,820	8,675	88.34%	0	8,675	(1,145)
2	1	22300	Transfer to Reserve - Interest on Section 94	100	1,100		100			1,200	1,899	158.25%	0	1,899	699
Total Operating Expenses					10,920	0	100	0		11,020	10,574		0	10,574	(446)

WESTERN PLAINS REGIONAL COUNCIL - WELLINGTON BRANCH BUDGET
Quarterly Budget Review 30th June 2016

		Code for Original Budget QBRS	Approved Changes			Revised Budget	Actual to Date	% Actual to Revised Budget	Balance of Year	Projected Year End Result	Recommended Changes
			September Review	December Review	March Review						
Capital Revenue											
1	1	20023	Transfer from Reserve - Internal Restrictions - Renewals	20	0		0		0	0	0
2	1	19999	Section 94 Contributions	6	0	(100)	(100)	905.00%	0	(905)	(805)
			Total Capital Revenue		0	(100)	(100)		0	(905)	(805)
Capital Expenditure											
1	1	23597	Renewals - Other Infrastructure	15	0		0		0	0	0
			Total Capital Expenditure		0	0	0		0	0	0

2.PUBLIC ORDER & SAFETY													
			Total Operating Expenses		886,274	12,495	12,855	0	911,624	897,403	0	897,403	(14,221)
			Total Operating Revenue		(227,905)	(4,500)	(13,638)	0	(246,043)	(231,914)	0	(231,914)	14,129
			Total Capital Expenses		390,000	0	29,327	0	419,327	109,188	0	109,188	(310,139)
			Total Capital Revenue		(390,000)	0	(29,427)	0	(419,427)	(110,093)	0	(110,093)	309,334
			Public Order & Safety Net (Surplus)/Deficit		658,369	7,995	(883)	0	665,481	664,584	0	664,584	(897)

3.HEALTH
3.01 ADMINISTRATION AND INSPECTION
Environmental Services Division

Operating Revenues														
1	1	3000	Inspection Fees (Food Shops)	2	(5,700)				(5,700)	(3,844)	67.44%	0	(3,844)	1,856
2	1	3022	On Site Sewage Management System Registration	2	(41,000)	41,000			0	0		0	0	0
			Total Operating Revenues		(46,700)	41,000	0	0	(5,700)	(3,844)		0	(3,844)	1,856
Operating Expenses														
1	1	3255	Salaries and Allowances	9	125,966		54,034		180,000	114,041	63.36%	0	114,041	(65,959)
2	1	3260	Travelling Expenses - Environmental	9	10,500				10,500	9,316	88.72%	0	9,316	(1,184)
3	1	3304	Food Shop & On Site Sewage Inspections	9	46,700	(41,000)			5,700	4,899	85.95%	0	4,899	(801)
4	1	3303	Water Sampling	9	8,092	(8,092)			0	0		0	0	0
5	1	3285	Health Administration Expenses	9	12,623				12,623	5,147	40.77%	0	5,147	(7,476)
6	1	3305	Contribution to Other Government Departments & Bodies	9	10,939				10,939	6,000	54.85%	0	6,000	(4,939)
7	1	3021	Contributions Payable by Other Funds & Accounts	9	(160,000)				(160,000)	(160,000)	100.00%	0	(160,000)	0
			Total Operating Expenses		54,820	(49,092)	54,034	0	59,762	(20,597)		0	(20,597)	(80,359)

3.HEALTH
3.04 INSECT&VERMIN CONTROL/3.05 NOXIOUS PLANTS
Technical Services Division

Operating Revenues														
1	1	3060	Grant - Noxious Plants & Pests	5	(56,072)		3,010		(53,062)	(52,234)	98.44%	0	(52,234)	828
2	1	3140	Grant - Control of Noxious Weeds on Crown Land	5	(3,000)	(960)	(9,818)		(13,778)	(13,778)	100.00%	0	(13,778)	0
3	1	3130	Noxious Plants & Pests - Fees For Property Information	2	(1,000)				(1,000)	(791)	79.10%	0	(791)	209
4	1	3153	Transfer from Reserve - Roadside Environment	0	0	(3,411)			(3,411)	(2,763)	81.00%	0	(2,763)	648
5	1	3152	Grant - Snagging Project in Macquarie River	5	0	(434)			(434)	(434)	100.00%	0	(434)	0
			Total Operating Revenue		(60,072)	(4,805)	(6,808)	0	(71,685)	(70,000)		0	(70,000)	1,685
Operating Expenses.														
1	1	30211	Noxious Plants & Animals Working Expenses	9	192,339		(3,010)		189,329	183,267	96.80%	0	183,267	(6,062)
2	1	3527	Contribution to Plant Fund - Replacement of Trailers	9	5,924				5,924	5,924	100.00%	0	5,924	0
3	1	3526	Weeds Control - Crown Land	9	3,000	960	9,818		13,778	14,048	101.96%	0	14,048	270
4	1	30201	Roadside Environment	9	0	3,411			3,411	2,763	81.00%	0	2,763	(648)
			Total Operating Expenses		201,263	4,371	6,808	0	212,442	206,002		0	206,002	(6,440)

WESTERN PLAINS REGIONAL COUNCIL - WELLINGTON BRANCH BUDGET
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	Code for Original Budget QBRS	Approved Changes			Revised Budget	Actual to Date	% Actual to Revised Budget	Balance of Year	Projected Year End Result	Recommended Changes
		September Review	December Review	March Review						
Capital Revenue										
Total Capital Revenue		0	0	0	0	0		0	0	0
Capital Expenditure										
Total Capital Expenditure		0	0	0	0	0		0	0	0
3.HEALTH										
Total Operating Expenses		256,083	(44,721)	60,842	0	272,204	185,405	0	185,405	(86,799)
Total Operating Revenue		(106,772)	36,195	(6,808)	0	(77,385)	(73,844)	0	(73,844)	3,541
Total Capital Expenses		0	0	0	0	0	0	0	0	0
Total Capital Revenue		0	0	0	0	0	0	0	0	0
Health Net (Surplus)/Deficit		149,311	(8,526)	54,034	0	194,819	111,561	0	111,561	(83,258)

4.COMMUNITY SERVICES & EDUCATION
4.01 - 4.10 COMMUNITY SERVICES

Environmental Services Division

Operating Revenues

Administration

1	1	4001	Grant - Ageing & Disability	5	(27,100)			(27,100)	(28,437)	104.93%	0	(28,437)	(1,337)
2	1	4003	Vehicle Lease Payments	2	(4,200)			(4,200)	(3,906)	93.00%	0	(3,906)	294

Youth Services

1	1	4150	Youth Week Grant	5	(1,250)	20		(1,230)	(1,230)	100.00%	0	(1,230)	0
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Aged & Disabled

1	1	4021	Other Revenue	4	(1,500)			(1,500)	(1,136)	75.73%	0	(1,136)	364
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Aboriginal Services

1	1	40013	Grant - NAIDOC Celebrations	5	(1,000)			(1,000)	0	0.00%	0	0	1,000
2	1	40046	Grant - Community Bus Running Expenses to Nanima	5	(17,310)			(17,310)	0	0.00%	0	0	17,310
3	1	40028	Transfer from Reserve - Community Working Party Meeting	0	0	(1,000)		(1,000)	(2,869)		0	(2,869)	(1,869)
4	1		Transfer from Reserve - NAIDOC	0	0			0	(2,000)		0	(2,000)	(2,000)

Other Community Services

1	1	40006	Ticket Sales - Community Bus	2	(12,000)			(12,000)	(5,224)	43.53%	0	(5,224)	6,776	
2	1	40007	Grant - Transport NSW (Buses)	5	(109,780)			(109,780)	(132,132)	120.36%	0	(132,132)	(22,352)	
3	1	40038	Grant - Communities For Children	5	(126,500)	(10,500)		(137,000)	(155,666)	113.62%	0	(155,666)	(18,666)	
4	1	40024	Leaseback - Communities For Children	4	(2,100)			(2,100)	(2,195)	104.52%	0	(2,195)	(95)	
5	1	40055	Grant - Village Projects (INSW)	5	0	(30,744)		(30,744)	(32,576)	105.96%	0	(32,576)	(1,832)	
6	1	40057	Transfer from Reserve - Unexpended Grants - Community Bus	0	0	(61,171)		(61,171)	(61,171)	100.00%	0	(61,171)	0	
7	1	40056	Transfer from Reserve - Village Improvements	0	0	(22,368)		(22,368)	(22,368)	100.00%	0	(22,368)	0	
8	1	40061	Transfer from Reserve - Unexpended Grants	0	0	(62,087)		(62,087)	(62,087)	100.00%	0	(62,087)	0	
9	1	40060	Transfer from Reserve - Section 94 and 94A	0	0	(21,621)		(21,621)	(21,621)	100.00%	0	(21,621)	0	
10	1	40062	Transfer from Reserve - Arts & Cultural Program	0	0	(15,000)		(15,000)	(15,000)	100.00%	0	(15,000)	0	
		Total Operating Revenues.			(302,740)	(208,471)	(16,000)	0	(527,211)	(549,618)		0	(549,618)	(22,407)

Operating Expenses

Administration

1	1	4500	Salaries and Allowances	9	103,798			103,798	54,393	52.40%	0	54,393	(49,405)
2	1	4510	Travel Expenses	9	28,000			28,000	16,388	58.53%	0	16,388	(11,612)

Youth Services

1	1	42008	Youth Week Activities	9	2,500	(40)		2,460	2,254	91.63%	0	2,254	(206)
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Aged & Disabled

1	1	4601	Senior Citizens Centre - Rates, User Pay Charges & Insurance	9	5,861			5,861	5,471	93.35%	0	5,471	(390)
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WESTERN PLAINS REGIONAL COUNCIL - WELLINGTON BRANCH BUDGET
Quarterly Budget Review 30th June 2016

		Approved Changes				Revised Budget	Actual to Date	% Actual to Revised Budget	Balance of Year	Projected Year End Result	Recommended Changes	
Code for QBRS	Original Budget 2015/2016	September Review	December Review	March Review								
2	1 4602	Senior Citizens Centre - Gas,Lighting & Cleaning	9	15,141		15,141	11,312	74.71%	0	11,312	(3,829)	
3	1 4600	Senior Citizens Centre - Building M & R	9	2,946		2,946	4,639	157.47%	0	4,639	1,693	
4	1 4650	Senior Citizens Centre - Telephone & Membership	9	3,214		3,214	927	28.84%	0	927	(2,287)	
5	1 4603	Senior Citizens Centre - Security	9	1,500		1,500	705	47.00%	0	705	(795)	
6	1 42000	Senior Citizens Centre - Depreciation	8	4,532		4,532	4,361	96.23%	0	4,361	(171)	
Aboriginal Services												
1	1 42070	NAIDOC Celebrations	9	1,000		1,000	1,973	197.30%	0	1,973	973	
2	1 42090	Indigenous Community Development Officer	9	39,453		39,453	40,434	102.49%	0	40,434	981	
3	1 42071	Community Working Party Meeting	9	0	1,000	1,000	2,869	286.90%	0	2,869	1,869	
4	1 42151	Community Bus Running Expenses (Nanima)	9	16,208		16,208	43,284	267.05%	0	43,284	27,076	
Other Community Services												
1	1 42005	Community Bus Running Expenses	9	70,592		70,592	103,551	146.69%	0	103,551	32,959	
2	1 42067	Communities For Children	9	126,500	10,500	137,000	156,458	114.20%	0	156,458	19,458	
3	1 42300	Village Beautification	9	0	136,820	136,820	134,324	98.18%	0	134,324	(2,496)	
4	1 4609	Arts & Cultural Program	9	0	15,000	15,000	15,000	100.00%	0	15,000	0	
5	1	Transfer to Reserve - Unexpended Grant (CFC)	100	0		0	4,025		0	4,025	4,025	
Education												
1	1 4740	Wellington Pre-School - Insurance	9	4,064	(403)	3,661	3,661	100.00%	0	3,661	0	
2	1 42002	Wellington Pre-School - M & R	9	1,964		1,964	4,020	204.68%	0	4,020	2,056	
3	1 42001	Wellington Pre-School - Depreciation	8	11,742		11,742	16,146	137.51%	0	16,146	4,404	
Total Operating Expenses				439,015	147,280	15,597	0	601,892	626,195	0	626,195	24,303
Capital Revenue.												
1	1 4759	Transfer from Reserve - Internal Restrictions - Renewals	20	0		0	0		0	0	0	
Total Capital Revenue				0	0	0	0	0	0	0	0	
Capital Expenditure												
1	1 42049	Renewals - Land & Buildings	14	0		0	0		0	0	0	
Total Capital Expenditure				0	0	0	0	0	0	0	0	
4.COMMUNITY SERVICES & EDUCATION												
Total Operating Expenses				439,015	147,280	15,597	0	601,892	626,195	0	626,195	24,303
Total Operating Revenue				(302,740)	(208,471)	(16,000)	0	(527,211)	(549,618)	0	(549,618)	(22,407)
Total Capital Expenses				0	0	0	0	0	0	0	0	0
Total Capital Revenue				0	0	0	0	0	0	0	0	
Community Services & Education Net (Surplus)/Deficit				136,275	(61,191)	(403)	0	74,681	76,577	0	76,577	1,896

5.HOUSEHOLD & COMMUNITY AMENITIES

5.02 TOWN PLANNING

Environmental Services Division

Operating Revenues

1	1 5015	Development Application Fees	2	(45,000)	15,000		(30,000)	(24,071)	80.24%	0	(24,071)	5,929
2	1 5025	Section 149 Certificates	2	(24,000)			(24,000)	(30,955)	128.98%	0	(30,955)	(6,955)
3	1 5031	Town Planning Revenue	4	(3,000)	(1,000)	(2,000)	(6,000)	(4,719)	78.65%	0	(4,719)	1,281
4	1 50025	Sewerage Drainage Diagram	2	(7,500)			(7,500)	(7,827)	104.36%	0	(7,827)	(327)
5	1 50052	Vehicle Lease Payments	2	(2,800)	1,600		(1,200)	0	0.00%	0	0	1,200
6	1 5041	Transfer from Reserve - Rural Land Use Strategy & LEP	0	0	(50,000)		(50,000)	0	0.00%	0	0	50,000
Total Operating Revenues				(82,300)	(34,400)	(2,000)	0	(118,700)	(67,572)	0	(67,572)	51,128

WESTERN PLAINS REGIONAL COUNCIL - WELLINGTON BRANCH BUDGET
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		Code for Original Budget	Approved Changes			Revised Budget	Actual to Date	% Actual to Revised Budget	Balance of Year	Projected Year End Result	Recommended Changes		
		QBRS	2015/2016	September Review	December Review	March Review							
Operating Expenses													
1	1	5210	Salaries and Allowances	9	330,727	(175,727)		155,000	117,636	75.89%	0	117,636	(37,364)
2	1	52075	Consultants Charges	9	0		(14,808)	93,692	90,078	96.14%	0	90,078	(3,614)
3	1	5215	Planning - Travel Expenses	9	35,000	(20,000)		15,000	0	0.00%	0	0	(15,000)
4	1	52086	Contributions Payable by Other Funds & Accounts	9	(24,000)			(24,000)	(24,000)	100.00%	0	(24,000)	0
5	1	5101	Rural Land Use Strategy & LEP	9	0	50,000		50,000	0	0.00%	0	0	(50,000)
6	1	4458	Development Expenses	9	9,015			9,015	6,430	71.33%	0	6,430	(2,585)
Total Operating Expenses					350,742	(37,227)	(14,808)	0	298,707	190,144	0	190,144	(108,563)

5.HOUSEHOLD & COMMUNITY AMENITIES
5.07 URBAN DRAINAGE/ 5.08 FLOOD MITIGATION
Technical Services Division

Operating Revenues													
Urban Drainage													
1	1	5117	Stormwater Management Service Charge - Wellington Urban Area	1	(33,225)	1,590		(31,635)	(31,570)	99.79%	0	(31,570)	65
2	1	5118	Stormwater Management Service Charge - Extra Charges	3	(200)			(200)	(164)	82.00%	0	(164)	36
3	1	5124	Interest on Section 94	3	(1,900)			(1,900)	(1,994)	104.95%	0	(1,994)	(94)
4	1	5115	FLRP - Urban Drainage M & R	5	(4,227)			(4,227)	(4,227)	100.00%	0	(4,227)	0
5	1	5116	FLRP - Loan Interest Payments	5	(230)			(230)	(230)	100.00%	0	(230)	0
6	1	5129	Transfer from Reserve - Rehabilitation of Macquarie River Banks	0	(104,637)			(104,637)	(104,637)	100.00%	0	(104,637)	0
7	1	5126	Transfer from Reserve - Stuart Town Drainage	0	(18,644)	18,644		0	0	100.00%	0	0	0
Total Operating Revenues					(163,063)	20,234	0	0	(142,829)	(142,822)	0	(142,822)	7

Operating Expenses													
Urban Drainage & Flood Mitigation													
1	1	31160	Urban Drainage M & R	9	52,273	(15,000)		37,273	30,918	82.95%	0	30,918	(6,355)
2	1	912	Loan Interest Payments - Urban Drainage	7	230			230	194	84.35%	0	194	(36)
3	1	5007	Transfer to Reserve - Interest on Section 94	100	1,900			1,900	9,816	516.63%	0	9,816	7,916
4	1	5711	Flood Warning Site M & R	9	6,000			6,000	6,000	100.00%	0	6,000	0
5	1	5010	Stuart Town Drainage	9	18,644	(18,644)		0	0	0.00%	0	0	0
6	1	72625	Rehabilitation of Macquarie River Banks	9	104,637			104,637	104,637	100.00%	0	104,637	0
7	1		Transfer to Reserve - Stormwater Management Service Charge - Wellington Urb	100	0			0	31,570	100.00%	0	31,570	31,570
Total Operating Expenses					183,684	(33,644)	0	0	150,040	183,135	0	183,135	33,095

Capital Revenue													
1	1	5131	Transfer from Reserve - External Restrictions - Renewals	22	(228,059)		139,694	(88,365)	0	0.00%	0	0	88,365
2	1		Section 94 Contributions	6	0			0	(7,822)		0	(7,822)	(7,822)
Total Capital Revenue					(228,059)	0	139,694	0	(88,365)	(7,822)	0	(7,822)	80,543

Capital Expenditure													
1	1	4476	Loan Principal Repayments	16	4,067			4,067	4,067.00	100.00%	0	4,067	0
2	1	5009	Renewals - Other Infrastructure	15	261,284	(1,590)	(139,694)	120,000	0	0.00%	0	0	(120,000)
Total Capital Expenditure					265,351	(1,590)	(139,694)	0	124,067	4,067	0	4,067	(120,000)

5.HOUSEHOLD & COMMUNITY AMENITIES
5.09 PUBLIC CEMETERIES
Environmental Services Division

Operating Revenues													
1	1	5160	Public Cemeteries Revenue	2	(126,000)			(126,000)	(130,654)	103.69%	0	(130,654)	(4,654)
2	1	5162	Investment Revenue	3	(10,500)			(10,500)	(8,654)	82.42%	0	(8,654)	1,846
Total Operating Revenue					(136,500)	0	0	0	(136,500)	(139,308)	0	(139,308)	(2,808)

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		Approved Changes				Revised Budget	Actual to Date	% Actual to Revised Budget	Balance of Year	Projected Year End Result	Recommended Changes			
Code for QBRS	Original Budget 2015/2016	September Review	December Review	March Review										
Operating Expenses														
1	1	80218	Cemetery Working Expenses	9	109,830		40,170		150,000	187,399	124.93%	0	187,399	37,399
2	1	52008	Cemeteries Depreciation	8	9,270				9,270	10,887	117.44%	0	10,887	1,617
3	1	80216	Cemetery Office & Toilets - M & R	9	982				982	129	13.14%	0	129	(853)
4	1	80212	Cemetery Office & Toilets - Electricity, Cleaning & Water	9	1,784				1,784	1,189	66.65%	0	1,189	(595)
5	1	52088	Transfer to Reserve - Provision for New Cemetery	100	25,000				25,000	25,000	100.00%	0	25,000	0
			Total Operating Expenses		146,866	0	40,170	0	187,036	224,604		0	224,604	37,568
Capital Revenue														
1	1	52118	Transfer from Reserve - Internal Restrictions - New Assets	21	(30,000)				(30,000)	0	0.00%	0	0	30,000
2	1	52129	Transfer from Reserve - Internal Restrictions - Renewals	20	0				0	0		0	0	0
			Total Capital Revenue		(30,000)	0	0	0	(30,000)	0		0	0	30,000
Capital Expenditure														
1	1	52123	New Assets - Other Infrastructure	12	30,000				30,000	0	0.00%	0	0	(30,000)
2	1	52126	Renewals - Land & Buildings	14	0				0	0		0	0	0
			Total Capital Expenditure		30,000	0	0	0	30,000	0		0	0	(30,000)

5.HOUSEHOLD & COMMUNITY AMENITIES
5.10 PUBLIC CONVENIENCES/5.11 OTHER COMMUNITY AMENITIES
Environmental Services Division

Operating Revenues														
1	1	5178	Interest on Section 94	3	(250)				(250)	(262)	104.80%	0	(262)	(12)
			Total Operating Revenues		(250)	0	0	0	(250)	(262)		0	(262)	(12)
Operating Expenses.														
1	1	30216	Public Toilets - Working Expenses	9	49,920				49,920	48,678	97.51%	0	48,678	(1,242)
2	1	5797	Public Toilets - Buildings M & R	9	43,699				43,699	34,851	79.75%	0	34,851	(8,848)
3	1	52010	Public Toilets - Depreciation	8	54,590				54,590	52,175	95.58%	0	52,175	(2,415)
4	1	5802	Transfer to Reserve - Interest on Section 94	100	250		100		350	1,441	411.71%	0	1,441	1,091
			Total Operating Expenses		148,459	0	100	0	148,559	137,145		0	137,145	(11,414)
Capital Revenue														
1	1	49999	Section 94 Contributions	6	0				(100)	(1,179)	1179.00%	0	(1,179)	(1,079)
			Total Capital Revenue		0	0	(100)	0	(100)	(1,179)		0	(1,179)	(1,079)
Capital Expenditure														
			Total Capital Expenditure		0	0	0	0	0	0		0	0	0

5.HOUSEHOLD & COMMUNITY AMENITIES

Total Operating Expenses	829,751	(70,871)	25,462	0	784,342	735,028	0	0	735,028	(49,314)
Total Operating Revenue	(382,113)	(14,166)	(2,000)	0	(398,279)	(349,964)	0	0	(349,964)	48,315
Total Capital Expenses	295,351	(1,590)	(139,694)	0	154,067	4,067	0	0	4,067	(150,000)
Total Capital Revenue	(258,059)	0	139,694	0	(118,365)	(7,822)	0	0	(7,822)	110,543
Household & Community Amen. Net (Surplus)/Deficit	484,930	(86,627)	23,462	0	421,765	381,309	0	0	381,309	(40,456)

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Code for QBRs	Original Budget 2015/2016	September Review	December Review	March Review							
8.RECREATION & CULTURE											
8.05 PUBLIC HALLS											
Environmental Services Division											
Operating Revenues											
1	1	8100									
					2	(21,115)	(17,221)	81.56%	0	(17,221)	3,894
						(21,115)	(17,221)		0	(17,221)	3,894
Total Operating Revenue											
						(21,115)	(17,221)		0	(17,221)	3,894
Operating Expenses											
1	1	30186			9	36,316	34,524	95.07%	0	34,524	(1,792)
2	1	30185			9	60,834	44,856	73.74%	0	44,856	(15,978)
3	1	8109			9	14,239	27,482	193.01%	0	27,482	13,243
4	1	8115			9	1,500	468	31.20%	0	468	(1,032)
5	1	82013			8	42,230	41,070	97.25%	0	41,070	(1,160)
						155,119	148,400		0	148,400	(6,719)
Total Operating Expenses											
						155,119	148,400		0	148,400	(6,719)
Capital Revenues											
1	1	82300			20	0	0		0	0	0
						0	0		0	0	0
Total Capital Revenue											
						0	0		0	0	0
Capital Expenditure											
1	1	82237			14	0	0		0	0	0
						0	0		0	0	0
Total Capital Expenditure											
						0	0		0	0	0
8.RECREATION & CULTURE											
8.07 SWIMMING POOLS											
Technical Services Division											
Operating Revenues											
1	1	8145			2	(70,000)	(66,601)	95.14%	0	(66,601)	3,399
2	1	8227			2	(10,000)	(12,365)	123.65%	0	(12,365)	(2,365)
3	1	8225		18,000	0	(18,000)	0		0	0	0
						(98,000)	(78,966)		0	(78,966)	1,034
Total Operating Revenue											
						(98,000)	(78,966)		0	(78,966)	1,034
Operating Expenses											
1	1	3192			9	193,443	257,131	132.92%	0	257,131	63,688
2	1	3194			9	41,888	59,769	142.69%	0	59,769	17,881
3	1	3198			9	123,398	102,116	82.75%	0	102,116	(21,282)
4	1	3195			8	84,460	81,666	96.69%	0	81,666	(2,794)
5	1	8226		(18,000)	9	18,000	0		0	0	0
						461,189	500,682		0	500,682	57,493
Total Operating Expenses											
						461,189	500,682		0	500,682	57,493
Capital Revenues											
1	1	3206		27,000	21	(27,000)	0		0	0	0
2	1	3217		(27,000)	20	0	(27,000)	0.00%	0	0	27,000
						(27,000)	0		0	0	27,000
Total Capital Revenue											
						(27,000)	0		0	0	27,000
Capital Expenditure											
1	1	83016			14	27,000	0	0.00%	0	0	(27,000)
						27,000	0		0	0	(27,000)
Total Capital Expenditure											
						27,000	0		0	0	(27,000)

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			Approved Changes				Revised Budget	Actual to Date	% Actual to Revised Budget	Balance of Year	Projected Year End Result	Recommended Changes		
Code for	Original Budget	2015/2016	September Review	December Review	March Review	QBRs								
8.RECREATION & CULTURE														
8.08 SPORTING GROUNDS														
Operating Revenues														
1	1	8160	Charges To Sporting Bodies	2	(15,450)		(15,450)	(14,963)	96.85%	0	(14,963)	487		
2	1	80010	Revenue - Kennard & Rygate Park Lighting	2	(4,120)		(4,120)	(120)	2.91%	0	(120)	4,000		
Total Operating Revenues					(19,570)	0	0	0		(19,570)	(15,083)	0	(15,083)	4,487
Operating Expenses														
1	1	8561	Sporting Grounds M & R	9	243,296	(14,660)		228,636	208,744	91.30%	0	208,744	(19,892)	
2	1	8185	Parks & Gardens Public Holidays	9	15,872			15,872	17,692	111.47%	0	17,692	1,820	
3	1	82021	Parks & Gardens Sick Leave	9	15,681	29,319		45,000	63,133	140.30%	0	63,133	18,133	
4	1	82055	Sporting Grounds - Depreciation	8	92,700			92,700	111,816	120.62%	0	111,816	19,116	
5	1	82091	Contribution to Plant Fund	9	8,670			8,670	8,670	100.00%	0	8,670	0	
6	1	8165	Wellington Tennis Courts - Building M & R	9	491			491	0	0.00%	0	0	(491)	
Total Operating Expenses					376,710	14,659	0	0	391,369	410,055		0	410,055	18,686
Capital Revenue														
1	1	80054	Transfer from Reserve - Internal Restrictions - Renewals	20	(30,000)	(84,000)		(114,000)	0	0.00%	0	0	114,000	
2	1	80069	Grant - Rygate Park Redevelopment	6	(125,000)	(642,057)		(767,057)	(307,760)	40.12%	0	(307,760)	459,297	
Total Capital Revenue					(155,000)	(726,057)	0	0	(881,057)	(307,760)		0	(307,760)	573,297
Capital Expenditure														
1	1	82268	Renewals - Land & Buildings	14	0			0	0		0	0	0	
2	1	82269	Renewals - Other Infrastructure	15	155,000	726,057		881,057	307,760	34.93%	0	307,760	(573,297)	
Total Capital Expenditure					155,000	726,057	0	0	881,057	307,760		0	307,760	(573,297)
8.RECREATION & CULTURE														
8.09 PARKS AND GARDENS														
Operating Revenues														
1	1	8180	Reserves - Lease Fees	2	(7,210)		(7,210)	(5,642)	78.25%	0	(5,642)	1,568		
2	1	8192	Interest on Section 94	3	(1,100)		(1,100)	(1,024)	93.09%	0	(1,024)	76		
Total Operating Revenue					(8,310)	0	0	0	(8,310)	(6,666)		0	(6,666)	1,644
Operating Expenses														
1	1	8562	Parks & Gardens M & R	9	393,850	(14,659)		379,191	448,709	118.33%	0	448,709	69,518	
2	1	82092	Contribution to Plant Fund	9	8,670			8,670	8,670	100.00%	0	8,670	0	
3	1	8523	Parks & Sporting Grounds - Rates, User Pay Charges & Insurance	9	177,093			177,093	200,407	113.16%	0	200,407	23,314	
4	1	82226	Water Consumption Charges	9	53,560			53,560	141,711	264.58%	0	141,711	88,151	
5	1	82014	Parks & Gardens - Depreciation	8	57,680			57,680	44,374	76.93%	0	44,374	(13,306)	
6	1	82531	Transfer to Reserve - Provision for Playground Equipment at Bi-Centennial Park	100	20,000			20,000	20,000	100.00%	0	20,000	0	
7	1	8540	Transfer to Reserve - Interest on Section 94	100	1,100		65	1,165	2,387	204.89%	0	2,387	1,222	
Total Operating Expenses					711,953	(14,659)	65	0	697,359	866,258		0	866,258	168,899
Capital Revenue														
1	1	8532	Transfer from Reserve - Internal Restrictions - Renewals	20	0			0	0		0	0	0	
2	1	8559	Transfer from Reserve - Internal Restrictions - New Assets	21	0	(33,300)		(33,300)	(23,675)	71.10%	0	(23,675)	9,625	
3	1	8529	Section 94 Contributions	6	0	(65)		(65)	(1,363)	2096.92%	0	(1,363)	(1,298)	
Total Capital Revenue					0	(33,300)	(65)	0	(33,365)	(25,038)		0	(25,038)	8,327
Capital Expenditure														
1	1	82526	Renewals - Other Infrastructure	15	0			0	0		0	0	0	
2	1	8551	New Assets - Other Infrastructure	12	0	33,300		33,300	23,675	71.10%	0	23,675	(9,625)	
Total Capital Expenditure					0	33,300	0	0	33,300	23,675		0	23,675	(9,625)

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Code for QBRs	Original Budget 2015/2016	September Review	December Review	March Review									
8.RECREATION & CULTURE													
8.10 OTHER SPORT & RECREATION													
Technical Services Division													
Operating Revenues													
1	1	8210	Showground Fees and Charges	2	(27,728)	(27,728)	(23,275)	83.94%	0	(23,275)	4,453		
2	1	8502	Transfer from Reserve - Electricity Upgrade	0	(105,728)	(105,728)	0	0.00%	0	0	105,728		
3	1	8476	Transfer from Reserve - Master Plan	0	(20,000)	(20,000)	(9,660)	48.30%	0	(9,660)	10,340		
Total Operating Revenue					(153,456)	0	0	0	(153,456)	(32,935)	0	(32,935)	120,521
Operating Expenses													
1	1	8446	Showground - Electricity, Insurance & User Pay Charges	9	43,628	43,628	48,780	111.81%	0	48,780	5,152		
2	1	8469	Showground - Contribution to Sewer Fund	9	6,835	6,835	6,835	100.00%	0	6,835	0		
3	1	8477	Showground - M & R	9	52,400	50,000	55,089	110.18%	0	55,089	5,089		
4	1	8472	Showground - Buildings - M & R & Cleaning	9	4,910	4,910	6,117	124.58%	0	6,117	1,207		
5	1	921	Loan Interest Payments	7	450	450	358	79.56%	0	358	(92)		
6	1	82093	Contribution To Plant Fund	9	2,475	2,475	2,475	100.00%	0	2,475	0		
7	1	82016	Showground - Depreciation	8	95,790	95,790	82,562	86.19%	0	82,562	(13,228)		
8	1	82185	Electricity Upgrade	9	105,728	105,728	0	0.00%	0	0	(105,728)		
9	1	8478	Master Plan	9	20,000	10,340	0	0.00%	0	0	(10,340)		
Total Operating Expenses					332,216	(12,060)	0	0	320,156	202,216	0	202,216	(117,940)
Capital Revenue													
1	1	8517	Grant - Showground Upgrade	6	(338,639)	(338,639)	(409,962)	121.06%	0	(409,962)	(71,323)		
Total Capital Revenue					(338,639)	0	0	0	(338,639)	(409,962)	1	(409,962)	(71,323)
Capital Expenditure													
1	1	82186	Loan Principal Repayment.	16	1,500	1,500	1,500	100.00%	0	1,500	0		
2	1	83050	Renewals - Land & Buildings	14	273,639	273,639	280,600	102.54%	0	280,600	6,961		
3	1	82298	Renewals - Other Infrastructure	15	0	0	63,562		0	63,562	63,562		
4	1	83051	New Assets - Land & Buildings	11	65,000	65,000	64,000	98.46%	0	64,000	(1,000)		
Total Capital Expenditure					340,139	0	0	0	340,139	409,662	0	409,662	69,523

8.RECREATION & CULTURE													
Total Operating Expenses					2,419,631	(7,060)	(16,835)	0	2,395,736	2,504,711	0	2,504,711	108,975
Total Operating Revenue					(337,899)	(3,000)	18,000	0	(322,899)	(190,411)	0	(190,411)	132,488
Total Capital Expenses					522,139	770,257	0	0	1,292,396	745,828	0	745,828	(546,568)
Total Capital Revenue					(520,639)	(770,257)	(65)	0	(1,290,961)	(747,491)	0	(747,491)	543,470
Recreation & Culture Net (Surplus)/Deficit					2,083,232	(10,060)	1,100	0	2,074,272	2,312,637	0	2,312,637	238,365

10.MINING, MANUFACTURING & CONSTRUCTION

10.01 BUILDING CONTROL

Environmental Services Division

Operating Revenues													
1	1	10100	Building Construction Certificates	2	(25,000)	(3,000)	(28,000)	(26,444)	94.44%	0	(26,444)	1,556	
2	1	10110	Building Certificates - Section 149D	2	(3,000)	1,000	(1,000)	(553)	55.30%	0	(553)	447	
3	1	10115	Commission - Long Service Levy Corporation	4	(500)	250	(250)	(234)	93.60%	0	(234)	16	
4	1	5091	Septic Tank Application Fees	2	(1,500)	1,000	(500)	(141)	28.20%	0	(141)	359	
5	1	60000	Building Inspection Fee	2	(40,000)		(40,000)	(32,432)	81.08%	0	(32,432)	7,568	
6	1	60003	Swimming Pool Inspection Fee	2	(20,000)	20,000	0	0	0	0	0	0	
Total Operating Revenues					(90,000)	21,000	(750)	0	(69,750)	(59,804)	0	(59,804)	9,946
Operating Expenses													
1	1	10190	Consultants	9	55,192	(20,000)	14,808	50,000	48,541	97.08%	0	48,541	(1,459)
2	1	10229	Building Maintenance Officer (Not Elsewhere Costed)	9	10,300		10,300	8,790	85.34%	0	8,790	(1,510)	
3	1	10232	Asbestos Identification/Removal Program for Council Buildings	9	5,000		(5,000)	0	0	0	0	0	
Total Operating Expenses					70,492	(20,000)	9,808	0	60,300	57,331	0	57,331	(2,969)

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		QBRS	2015/2016	September Review	December Review	March Review						
10.MINING, MANUFACTURING & CONSTRUCTION												
10.03 QUARRIES AND PITS												
Technical Services Division												
Operating Revenues												
Total Operating Revenue			0	0	0	0	0		0	0		
Operating Expenses												
1	1	10300	9	2,049	2	0	2,051	2,051	100.00%	0	2,051	0
Total Operating Expenses			2,049	2	0	0	2,051	2,051		0	2,051	0

10.MINING, MANUFACTURING & CONSTRUCTION												
Total Operating Expenses			72,541	(19,998)	9,808	0	62,351	59,382		0	59,382	(2,969)
Total Operating Revenue			(90,000)	21,000	(750)	0	(69,750)	(59,804)		0	(59,804)	9,946
Total Capital Expenses			0	0	0	0	0	0		0	0	0
Total Capital Revenue			0	0	0	0	0	0		0	0	0
Mining, Manufacturing & Construction Net (Surplus)/Deficit			(17,459)	1,002	9,058	0	(7,399)	(422)		0	(422)	6,977

11.TRANSPORT & COMMUNICATION
ROADS, BRIDGES & ANCILLARY
Technical Services Division

State & Regional Roads Revenues													
Grants & Subsidies													
1	1	11335	2	(244,601)	(15,399)		(260,000)	(255,328)	98.20%	0	(255,328)	4,672	
2	1	11330	2	(2,580,000)	160,000	770,000	(1,650,000)	(1,129,722)	68.47%	0	(1,129,722)	520,278	
3	1		0	0			0	(38,172)		0	(38,172)	(38,172)	
3	1	11320	5	(1,179,120)	2,120		(1,177,000)	(1,160,436)	98.59%	0	(1,160,436)	16,564	
4	1	73171	6	(2,797,612)	2,667,612		(130,000)	(123,029)	94.64%	0	(123,029)	6,971	
5	1	73274	5	0	(14,366)		(14,366)	(14,366)	100.00%	0	(14,366)	0	
6	1	73275	22	0	(245,000)		(245,000)	(189,258)	77.25%	0	(189,258)	55,742	
7	1	73273	6	(2,370,000)	905,000		(1,465,000)	(537,306)	36.68%	0	(537,306)	927,694	
8	1	73276	6	0	(1,050,000)		(1,050,000)	(9,289)	0.88%	0	(9,289)	1,040,711	
Total State & Regional Roads Revenue				(9,171,333)	2,409,967	770,000	0	(5,991,366)	(3,456,906)		0	(3,456,906)	2,534,460
State & Regional Roads Expenditure													
1	1	72610	9	244,601	15,399		260,000	254,970	98.07%	0	254,970	(5,030)	
2	1	72611	9	2,345,500	(145,500)	(700,000)	1,500,000	1,167,894	77.86%	0	1,167,894	(332,106)	
3	1	99391	9	883,620	12,246		895,866	927,660	103.55%	0	927,660	31,794	
4	1	99392	15	2,665,500	145,000		2,810,500	791,107	28.15%	0	791,107	(2,019,393)	
5	1	99395	15	2,797,612	(2,422,612)		375,000	312,287	83.28%	0	312,287	(62,713)	
Total State & Regional Roads Expenditure				8,936,833	(2,395,467)	(700,000)	0	5,841,366	3,453,918		0	3,453,918	(2,387,448)
Council Roads Revenue													
1	1	11271	3	(5,000)			(5,000)	(3,246)	64.92%	0	(3,246)	1,754	
2	1	70075	4	(5,289)			(5,289)	(5,936)	112.23%	0	(5,936)	(647)	
3	1	11235	5	(1,275,988)	207		(1,275,781)	(1,275,781)	100.00%	0	(1,275,781)	0	
4	1	70006	5	(34,000)	(12,000)		(46,000)	(47,000)	102.17%	0	(47,000)	(1,000)	
5	1	70033	5	(1,214,648)	(557,961)		(1,772,609)	(1,735,021)	97.88%	0	(1,735,021)	37,588	
6	1	73153	5	(30,000)		11,122	(18,878)	(18,878)	100.00%	0	(18,878)	0	
7	1	11150	5	0	(32,875)		(32,875)	(32,947)	100.22%	0	(32,947)	(72)	
8	1	73348	4	0		(16,714)	(16,714)	(17,734)	106.10%	0	(17,734)	(1,020)	
9	1	70104	0	(9,867)			(9,867)	(9,867)	100.00%	0	(9,867)	0	
10	1	70097	0	0	(18,644)		(18,644)	(18,644)	100.00%	0	(18,644)	0	
11	1	70091	0	0	(105,000)		(105,000)	(105,000)	100.00%	0	(105,000)	0	
Total Council Roads Revenue				(2,574,792)	(726,273)	(5,592)	0	(3,306,657)	(3,270,054)		0	(3,270,054)	36,603

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Code for Original Budget	September	December	March												
QBRs	2015/2016	Review	Review	Review											
Council Roads Expenditure															
1	1	99900	Wellington Streets - M & R	9	286,939		16,714		303,653	325,697	107.26%	0	325,697	22,044	
2	1	5520	Contribution to Plant Fund for Minor Plant	9	11,410				11,410	11,410	100.00%	0	11,410	0	
3	1	72907	Town Approaches - M & R	9	35,744				35,744	38,274	107.08%	0	38,274	2,530	
4	1	99903	Village Streets - M & R	9	91,250				91,250	100,804	110.47%	0	100,804	9,554	
5	1	20100	Shire Roads - Sealed - M & R	9	169,076		(11,122)		157,954	163,989	103.82%	0	163,989	6,035	
6	1	4492	Shire Roads - Unsealed - M & R	9	662,000	63,644	15,000		740,644	749,526	101.20%	0	749,526	8,882	
7	1	99901	Bridges - M & R	9	15,000	105,000			120,000	101,528	84.61%	0	101,528	(18,472)	
8	1	29010	Kerbing and Guttering M & R	9	10,000				10,000	6,164	61.64%	0	6,164	(3,836)	
9	1	30913	Charges for Street Lighting	9	200,000	(20,000)			180,000	158,834	88.24%	0	158,834	(21,166)	
10	1	99902	Footpaths - M & R	9	10,000				10,000	9,736	97.36%	0	9,736	(264)	
11	1	12018	Sick Leave - Civil Services, Weeds, LEMO	9	79,000		50,000		129,000	137,993	106.97%	0	137,993	8,993	
12	1	5516	Public Holidays - Civil Services, Weeds, LEMO	9	80,000				80,000	88,563	110.70%	0	88,563	8,563	
13	1	11350	Bodangora Aerodrome - M & R	9	41,200				41,200	34,674	84.16%	0	34,674	(6,526)	
14	1	92210	Roads Safety Officer - Contribution	9	25,300				25,300	32,114	126.93%	0	32,114	6,814	
15	1	5370	Street and Gutter Cleaning Expenses	9	112,960				112,960	135,670	120.10%	0	135,670	22,710	
16	1	72959	Stormwater M & R	9	39,140	(10,000)	(15,000)		14,140	22,166	156.76%	0	22,166	8,026	
17	1	72013	Road Surveys & Acquisitions	9	10,300				10,300	0	0.00%	0	0	(10,300)	
18	1	99906	Provision for Allowances & Overtime Callouts	9	30,000				30,000	44,207	147.36%	0	44,207	14,207	
19	1	73214	Transfer to Reserve - Timber Bridge Replacement	100	55,000				55,000	55,000	100.00%	0	55,000	0	
20	1		Transfer to Reserve - Roads to Recovery	100	0				0	422,848		0	422,848	422,848	
21	1	72957	Transfer to Reserve - FLRP	100	0				0	298,751		0	298,751	298,751	
22	1	73215	Transfer to Reserve - Section 94	100	5,000		10,388		15,388	13,634	88.60%	0	13,634	(1,754)	
Transport & Communication - Other Revenue															
1	1	11180	Section 67's - (Private Works)	2	(25,000)	(20,000)	(10,000)		(55,000)	(52,744)	95.90%	0	(52,744)	2,256	
Total Transport & Communication - Other Revenue						(25,000)	(20,000)	(10,000)	0	(55,000)	(52,744)		0	(52,744)	2,256
Transport & Communication - Other Expenditure															
1	1	74501	Depreciation - Roads, Bridges, Footpaths, K&G, Aerodrome, Other	8	3,281,040				3,281,040	3,839,110	117.01%	0	3,839,110	558,070	
2	1	11345	Section 67's - (Private Works)	9	20,000	20,000	10,000		50,000	49,951	99.90%	0	49,951	(49)	
3	1	73057	Federal Local Roads Program - Administration Charge	9	176,613	(28)			176,585	176,585	100.00%	0	176,585	0	
Total Transport & Communication - Other Expenditure						3,477,653	19,972	10,000	0	3,507,625	4,065,646		0	4,065,646	558,021
Capital Revenue															
1	1	73339	Grant - CBD Beautification	6	(1,029,255)	529,255			(500,000)	(37,467)	7.49%	0	(37,467)	462,533	
2	1	73346	Grant - RMS - (Blackspot)	6	(510,000)				(510,000)	(479,000)	93.92%	0	(479,000)	31,000	
3	1	73347	Contribution - Rural Roads - Construction (Ponto Falls)	6	0	(150,492)			(150,492)	(150,492)	100.00%	0	(150,492)	0	
4	1	11151	Section 94 Contributions	6	0		(10,388)		(10,388)	(10,388)	100.00%	0	(10,388)	0	
5	1	73343	Transfer from Reserve - Internal Restrictions - Renewals	20	0	(536,982)			(536,982)	(524,832)	97.74%	0	(524,832)	12,150	
6	1	73344	Transfer from Reserve - Internal Restrictions - New Assets	21	(432,000)	292,000			(140,000)	(53,801)	38.43%	0	(53,801)	86,199	
7	1	11269	Transfer from Reserve - External Restrictions - Renewals	22	0	(31,960)			(31,960)	(31,960)	100.00%	0	(31,960)	0	
8	1	73345	Transfer from Reserve - External Restrictions - New Assets	23	0	(49,920)			(49,920)	(32,705)	65.51%	0	(32,705)	17,215	
Total Capital Revenue						(1,971,255)	51,901	(10,388)	0	(1,929,742)	(1,320,645)		0	(1,320,645)	609,097
Council Roads Capital Expenses															
1	1	72702	Kerb & Gutter Reconstruction	15	290,031	90,364			380,395	416,376	109.46%	0	416,376	35,981	
2	1	72045	Paved Footpaths - Reconstruction	15	250,700	67,625			318,325	55,475	17.43%	0	55,475	(262,850)	
3	1	73246	Reseals	15	200,000	81,001			281,001	120,187	42.77%	0	120,187	(160,814)	
4	1	4495	Rural Roads - Unsealed - Reconstruction	15	651,240	178,848			830,088	843,831	101.66%	0	843,831	13,743	
5	1	73247	Rural Roads - Sealed - Reconstruction	15	510,000	480,373			990,373	792,378	80.01%	0	792,378	(197,995)	
6	1	73249	Rural Roads - Construction	12	0	238,000			238,000	220,785	92.77%	0	220,785	(17,215)	
7	1	73224	Urban Sealed Roads - Reconstruction	15	887,000	191,104	(50,000)		1,028,104	649,529	63.18%	0	649,529	(378,575)	
8	1	73236	CBD Beautification	15	1,321,255	(821,255)			500,000	37,467	7.49%	0	37,467	(462,533)	
9	1	73230	Construct Washbay at Depot	12	140,000				140,000	53,801	38.43%	0	53,801	(86,199)	
10	1		Transfer to Reserve - Unexpended Grant RMS Blackspot	100	0				0	36,257		0	36,257	36,257	
11	1		Transfer to Reserve - Internal Restrictions - Renewals (Footpaths)	100	0				0	112,000		0	112,000	112,000	
Total Council Roads Capital Expenses						4,250,226	506,060	(50,000)	0	4,706,286	3,338,086		0	3,338,086	(1,368,200)

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	Code for Original Budget QBRS	Approved Changes			Revised Budget	Actual to Date	% Actual to Revised Budget	Balance of Year	Projected Year End Result	Recommended Changes
		September Review	December Review	March Review						
11. TRANSPORT & COMMUNICATION										
Total Operating Expenses		14,383,805	(2,236,851)	(624,020)	0	11,522,934	10,471,146	0	10,471,146	(1,051,788)
Total Operating Revenue		(11,771,125)	1,663,694	754,408	0	(9,353,023)	(6,779,704)	0	(6,779,704)	2,573,319
Total Capital Expenses		4,250,226	506,060	(50,000)	0	4,706,286	3,338,086	0	3,338,086	(1,368,200)
Total Capital Revenue		(1,971,255)	51,901	(10,388)	0	(1,929,742)	(1,320,645)	0	(1,320,645)	609,097
Transport & Communication Net (Surplus)/Deficit		4,891,651	(15,196)	70,000	0	4,946,455	5,708,883	0	5,708,883	762,428

12. ECONOMIC AFFAIRS
12.03 TOURISM AND AREA PROMOTION
 Economic and Strategic Services

Operating Revenues															
1	1	9039	Commission & Sales of Souvenirs	2		(10,712)		2,212		(8,500)	(7,334)	86.28%	0	(7,334)	1,166
		Total Operating Revenue				(10,712)	0	2,212	0	(8,500)	(7,334)		0	(7,334)	1,166
Operating Expenses															
1	1	12300	Salaries and Allowances	9		168,905		(23,905)		145,000	142,191	98.06%	0	142,191	(2,809)
2	1	5501	VIC - Telephone & Postage Expenses	9		3,323				3,323	3,107	93.50%	0	3,107	(216)
3	1	92306	Website Maintenance	9		3,000				3,000	1,291	43.03%	0	1,291	(1,709)
4	1	12335	VIC - Cleaning, Electricity, & Insurance	9		25,005				25,005	11,110	44.43%	0	11,110	(13,895)
5	1	92327	VIC - Security	9		1,700				1,700	796	46.82%	0	796	(904)
6	1	12340	VIC - M & R	9		982	2,000			2,982	3,540	118.71%	0	3,540	558
7	1	92004	VIC - Depreciation	8		11,330				11,330	10,875	95.98%	0	10,875	(455)
8	1	92307	VIC - Displays	9		5,000				5,000	500	10.00%	0	500	(4,500)
9	1	92087	Council Banners & Flags	9		2,000	(2,000)			0	2,805		0	2,805	2,805
10	1	92308	Membership & Subscriptions	9		10,712				10,712	6,311	58.92%	0	6,311	(4,401)
11	1	92309	Office Machines M & R (Including Lease Payments)	9		12,622				12,622	5,055	40.05%	0	5,055	(7,567)
12	1	9022	Contributions From Other Funds & Accounts.	9		(6,835)				(6,835)	(6,835)	100.00%	0	(6,835)	0
13	1	92316	PR Famlis	9		2,000				2,000	0	0.00%	0	0	(2,000)
14	1	92315	Local Tourism Operators Training & Development	9		2,000				2,000	0	0.00%	0	0	(2,000)
15	1	92080	VIC - Advertising	9		35,468	(6,860)	(9,000)		19,608	17,290	88.18%	0	17,290	(2,318)
16	1	92303	Cost of Goods Sold - Souvenirs	9		6,838		(2,212)		4,626	2,713	58.65%	0	2,713	(1,913)
17	1	92310	VIC Equipment Replacement	9		1,000				1,000	859	85.90%	0	859	(141)
		Total Operating Expenses				285,050	(6,860)	(35,117)	0	243,073	201,608		0	201,608	(41,465)
Capital Revenue															
		Total Capital Revenue				0	0	0	0	0	0		0	0	0
Capital Expenditure															
		Total Capital Expenditure				0	0	0	0	0	0		0	0	0

12. ECONOMIC AFFAIRS
12.04 INDUSTRIAL DEVELOPMENT PROMOTION
 Economic and Strategic Services

Operating Revenues															
		Total Operating Revenue				0	0	0	0	0	0		0	0	0
Operating Expenses															
1	1	5507	Industrial Promotion/Development of New Industry	9		10,000				10,000	8,593	85.93%	0	8,593	(1,407)
		Total Operating Expenses				10,000	0	0	0	10,000	8,593		0	8,593	(1,407)

WESTERN PLAINS REGIONAL COUNCIL - WELLINGTON BRANCH BUDGET
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			Approved Changes				Revised Budget	Actual to Date	% Actual to Revised Budget	Balance of Year	Projected Year End Result	Recommended Changes	
Code for QBRS	Original Budget 2015/2016	September Review	December Review	March Review									
Capital Revenue													
1	1	9102	Transfer from Reserve - Internal Restrictions - Renewals	20	(80,500)	846	(79,654)	(84,271)	105.80%	0	(84,271)	(4,617)	
2	1	9104	Transfer from Reserve - External Restrictions - Renewals	22	(60,956)	5,796	(55,160)	(57,552)	104.34%	0	(57,552)	(2,392)	
					(141,456)	6,642	0	0	(134,814)	(141,823)	0	(141,823)	(7,009)
Capital Expenditure													
1	1	92189	Renewals - Land & Buildings	14	80,000	(23,416)	1,275	57,859	57,934	100.13%	0	57,934	75
2	1	92278	Renewals - Other Infrastructure	15	61,456	16,774	(1,275)	76,955	83,889	109.01%	0	83,889	6,934
Total Capital Expenditure					141,456	(6,642)	0	0	134,814	141,823	0	141,823	7,009
12.ECONOMIC AFFAIRS													
12.08 OTHER BUSINESS UNDERTAKINGS - Wellington Caves Complex													
Economic and Strategic Services													
Caravan Park													
Operating Revenues													
1	1	90011	Accommodation	2	(200,000)		20,000	(180,000)	(195,065)	108.37%	0	(195,065)	(15,065)
2	1	90016	Rental Income - Residence	4	(9,455)	182		(9,273)	(9,273)	100.00%	0	(9,273)	0
3	1	99102	Transfer from Reserve - Working Expenses	0	0	(1,256)		(1,256)	(1,256)	100.00%	0	(1,256)	0
Total Operating Revenue					(209,455)	(1,074)	20,000	0	(190,529)	(205,594)	0	(205,594)	(15,065)
Operating Expenses													
1	1	99003	Salaries & Allowances	9	138,574	(133,745)		4,829	4,829	100.00%	0	4,829	0
2	1	12542	Cleaning & Maintenance Contract	9	157,560			157,560	157,560	100.00%	0	157,560	0
3	1	92058	Contribution to Administration & Sewerage	9	22,641			22,641	22,641	100.00%	0	22,641	0
4	1	12541	Contribution to Plant Fund	9	1,000	(1,000)		0	0		0	0	0
5	1	99006	Advertising & Promotion	9	14,546			14,546	5,264	36.19%	0	5,264	(9,282)
6	1	92002	Depreciation	8	56,650			56,650	56,033	98.91%	0	56,033	(617)
7	1	99008	Electricity & Gas	9	15,000			15,000	6,840	45.60%	0	6,840	(8,160)
8	1	4461	Rates, User Pay Charges & Insurance	9	48,616			48,616	37,075	76.26%	0	37,075	(11,541)
9	1	99004	Working Expenses	9	20,679	2,256	(1,721)	21,214	19,429	91.59%	0	19,429	(1,785)
10	1	927	Loan Interest Repayments	7	1,520			1,520	1,496	98.42%	0	1,496	(24)
Total Operating Expenses					476,786	(132,489)	(1,721)	0	342,576	311,167	0	311,167	(31,409)
Capital Revenue													
1	1	12665	Grant - Restart Project	6	(710,000)	(208)		(710,208)	(664,672)	93.59%	0	(664,672)	45,536
2	1	92266	Transfer from Reserve - Internal Restrictions - Renewals	20	0	(413,545)		(413,545)	(56,433)	13.65%	0	(56,433)	357,112
					(710,000)	(413,753)	0	0	(1,123,753)	(721,105)	0	(721,105)	402,648
Capital Expenditure													
1	1	12591	Loan Principal Repayments	16	9,500			9,500	9,500	100.00%	0	9,500	0
2	1	92295	New Assets - Land & Buildings	11	0	67,114		67,114	61,028	90.93%	0	61,028	(6,086)
3	1	92296	Renewals - Land & Buildings	14	670,000	350,907		1,020,907	638,342	62.53%	0	638,342	(382,565)
4	1	92297	Renewals - Other Infrastructure	15	0	21,342		21,342	17,768	83.25%	0	17,768	(3,574)
5	1	92299	New Assets - Other Infrastructure	12	40,000	(25,609)		14,391	3,967	27.57%	0	3,967	(10,424)
Total Capital Expenditure					719,500	413,754	0	0	1,133,254	730,605	0	730,605	(402,649)
12.ECONOMIC AFFAIRS													
12.08 OTHER BUSINESS UNDERTAKINGS - Wellington Caves Complex													
Economic and Strategic Services													
Caves Kiosk													
Operating Revenues													
1	1	90012	Sale of Food & Souvenirs & Catering	4	(110,000)	2,000		(108,000)	(109,888)	101.75%	0	(109,888)	(1,888)
2	1	90013	Catering	4	(10,000)	10,000		0	0		0	0	0
Total Operating Revenue					(120,000)	12,000	0	0	(108,000)	(109,888)	0	(109,888)	(1,888)

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		Approved Changes				Revised Budget	Actual to Date	% Actual to Revised Budget	Balance of Year	Projected Year End Result	Recommended Changes				
Code for	Original Budget	September	December	March	QBRs							2015/2016	Review	Review	Review
Operating Expenses															
1	1	99002	Salaries & Allowances	9	191,200	(61,200)				130,000	103,835	79.87%	0	103,835	(26,165)
2	1	4464	Contribution to Administration & Caravan Park	9	10,537					10,537	10,537	100.00%	0	10,537	0
3	1	9061	Electricity & Gas	9	23,000					23,000	19,268	83.77%	0	19,268	(3,732)
4	1	9092	User Pay Charges & Insurance	9	6,283					6,283	5,602	89.16%	0	5,602	(681)
5	1	99015	Kiosk M & R	9	5,204		3,442			8,646	11,618	134.37%	0	11,618	2,972
6	1	99011	Cost of Goods Sold - Souvenirs / Food	9	62,849	(5,000)				57,849	57,656	99.67%	0	57,656	(193)
		Total Operating Expenses			299,073	(66,200)	3,442	0		236,315	208,516		0	208,516	(27,799)
Capital Revenue															
1	1	92267	Transfer from Reserve - Internal Restrictions - Renewals	20	(25,000)	6,206				(18,794)	(18,794)	100.00%	0	(18,794)	0
					(25,000)	6,206	0	0		(18,794)	(18,794)		0	(18,794)	0
Capital Expenditure															
1	1	92227	Renewals - Land & Buildings	14	25,000	(6,206)				18,794	18,794	100.00%	0	18,794	0
		Total Capital Expenditure			25,000	(6,206)	0	0		18,794	18,794		0	18,794	0
12.ECONOMIC AFFAIRS															
12.09 OTHER BUSINESS UNDERTAKINGS - Shops, Factories															
Economic and Strategic Services															
Operating Revenues															
1	1	12130	Rent - Swift Street	4	0	(4,475)				(4,475)	(4,475)	100.00%	0	(4,475)	0
2	1	12131	Rent - Warrabee Place	4	0	(1,839)				(1,839)	(1,839)	100.00%	0	(1,839)	0
3	1	92091	Rent - Nancarrow Lane Units	4	0	(4,000)	(1,000)			(5,000)	(10,265)	205.30%	0	(10,265)	(5,265)
4	1	92122	Rent - Maughan Street (Residence)	4	0	(469)				(469)	(469)	100.00%	0	(469)	0
		Total Operating Revenues			0	(10,783)	(1,000)	0		(11,783)	(17,048)		0	(17,048)	(5,265)
Operating Expenses															
1	1	9065	Industrial Buildings - M & R	9	13,557	(8,557)	1,000			6,000	9,408	156.80%	0	9,408	3,408
2	1	9103	Industrial Buildings - Rates, User Pay Charges & Insurance	9	7,885	19,340				27,225	28,297	103.94%	0	28,297	1,072
3	1	931	Loan Interest Payments	7	1,729					1,729	1,534	88.72%	0	1,534	(195)
4	1	932	Depreciation	8	19,673					19,673	50,854	258.50%	0	50,854	31,181
5	1	93002	Old Police Station - Heritage Conservation Strategy	9	0	9,660				9,660	9,660	100.00%	0	9,660	0
		Total Operating Expenses			42,844	20,443	1,000	0		64,287	99,753		0	99,753	35,466
Capital Revenue															
1	1	12517	Transfer from Reserve - Internal Restrictions - Renewals	20	0					0	0		0	0	0
		Total Capital Revenue			0	0	0	0		0	0		0	0	0
Capital Expenditure															
1	1	42057	Loan Principal Repayments	16	30,517					30,517	30,517	100.00%	0	30,517	0
2	1	92335	Renewals - Land & Buildings	14	0					0	0		0	0	0
		Total Capital Expenditure			30,517	0	0	0		30,517	30,517		0	30,517	0
12.ECONOMIC AFFAIRS															
		Total Operating Expenses			1,613,699	647,249	(34,117)	0		2,226,831	2,128,799		0	2,128,799	(98,032)
		Total Operating Revenue			(690,167)	(795,091)	21,212	0		(1,464,046)	(1,502,870)	0	0	(1,502,870)	(38,824)
		Total Capital Expenses			916,473	400,906	0	0		1,317,379	921,739		0	921,739	(395,640)
		Total Capital Revenue			(876,456)	(400,905)	0	0		(1,277,361)	(881,722)		0	(881,722)	395,639
		Economic Affairs Net (Surplus)/Deficit			963,549	(147,841)	(12,905)	0		802,803	665,946		0	665,946	(136,857)

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		Approved Changes				Revised Budget	Actual to Date	% Actual to Revised Budget	Balance of Year	Projected Year End Result	Recommended Changes		
Code for QBRS	Original Budget 2015/2016	September Review	December Review	March Review									
13 GENERAL PURPOSE REVENUES													
Operating Revenues													
1	1	1689	General Purpose Rates	1	(6,096,331)	7,115							
2	1	1691	Pensioner Rates Written Off	1	144,612	(9,612)							
3	1	13100	Pensioners General Rates Subsidies	5	(76,231)	3,231							
4	1	1692	Interest on Overdue Rates	3	(20,000)								
5	1	1693	Emergency Services Levy	1	(137,986)	(9)							
6	1	13095	Federal Financial Assistance Grants	5	(2,490,395)	(3,702)							
7	1	1669	Section 94(A) Contributions	6	(13,700)								
8	1	1698	Interest on Section 94A Contributions	3	(500)								
9	1	13050	Investment Revenue	3	(740,000)								
10	1	1681	Less Allocation to Water Fund	3	50,000								
11	1	1682	Less Allocation to Sewer Fund	3	110,000								
12	1	1683	Less Allocation to Waste Management	3	75,000								
13	1	1684	Less Allocation to Cemeteries Perpetual Care	3	10,500								
14	1	1687	Less Allocation to Section 94, 94A & 64 Contributions	3	22,350								
15	1	1699	Transfer to Reserve - Section 94(A) Contributions	100	14,200								
Total Operating Revenues					(9,148,481)	(2,977)	0	0	(9,151,458)	(9,083,827)	0	(9,083,827)	67,631

13 GENERAL PURPOSE REVENUES													
Total Operating Expenses					0	0	0	0	0	0	0	0	0
Total Operating Revenue					(9,148,481)	(2,977)	0	0	(9,151,458)	(9,083,827)	0	(9,083,827)	67,631
Total Capital Expenses					0	0	0	0	0	0	0	0	0
Total Capital Revenue					0	0	0	0	0	0	0	0	0
General Purpose Revenue Net (Surplus)/Deficit					(9,148,481)	(2,977)	0	0	(9,151,458)	(9,083,827)	0	(9,083,827)	67,631

Revenue

Rates & Annual Charges	1	6,122,930	916	0	0	6,123,846	6,117,174	0	6,117,174	(6,672)
User Charges & Fees	2	4,010,707	(192,859)	(793,812)	0	3,024,036	2,489,696	0	2,489,696	(534,340)
Investment Revenue	3	512,700	0	0	0	512,700	447,111	0	447,111	(65,589)
Other Revenue	4	2,853,038	(52,875)	102,659	0	2,902,822	2,853,421	0	2,853,421	(49,401)
Grants & Contributions - Operating	5	6,899,354	657,964	(4,314)	0	7,553,004	7,511,132	0	7,511,132	(41,872)
Grants & Contributions - Capital	6	8,284,206	(2,259,110)	10,653	0	6,035,749	2,829,361	0	2,829,361	(3,206,388)
		28,682,935	(1,845,964)	(684,814)	0	26,152,157	22,247,895	0	22,247,895	(3,904,262)

Expenses

Employee Costs, Materials & Contracts, Other Expenses	9	15,283,551	150,135	(696,733)	0	14,736,953	14,150,272	0	14,150,272	(586,681)
Borrowing Costs	7	47,714	0	0	0	47,714	46,494	0	46,494	(1,220)
Depreciation	8	5,022,577	0	0	0	5,022,577	5,162,543	0	5,162,543	139,966
Transfer to Reserve	100	1,236,857	770,000	10,653	0	2,017,510	4,441,482	0	4,441,482	2,423,972
		20,353,842	150,135	(696,733)	0	19,807,244	19,359,309	0	19,359,309	(447,935)

Operating Result - Profit/(Loss) Before Capital Grants & Contributions **44,887** **263,011** **1,266** **0** **309,164** **59,225** **0** **59,225** **(249,939)**

QUARTERLY BUDGET REVIEW

Waste

Period 30th June 2016

Quarterly Budget Review Statement

Appendix 2 - Income and Expenses Budget Review Statement

Western Plains Regional Council - Wellington Branch Budget Review for the quarter ended 30th June 2016 Income & Expenses - Waste Management

Approved Changes

	Original Budget 2015/2016	September Review	December Review	March Review	Revised Budget	Actual YTD	Projected Year End Result	Recommended Changes
Income								
Rates & Annual Charges	1,198,036	22,891	-	-	1,220,927	1,221,750	1,221,750	823
User Charges & Fees	234,840	-	(90,700)	-	144,140	152,113	152,113	7,973
Interest & Investment Revenue	80,200	-	-	-	80,200	152,605	152,605	72,405
Other Revenues	314,000	36,000	-	-	350,000	283,339	283,339	(66,661)
Grants & Contributions - Operating	36,230	28,770	-	-	65,000	35,539	35,539	(29,461)
Grants & Contributions - Capital	-	-	-	-	-	-	-	-
Net Gain from Disposal of Assets	-	-	-	-	-	-	-	-
Share of Interests in Joint Venture	-	-	-	-	-	-	-	-
Total Income from Continuing Operations	1,863,306	87,661	(90,700)	-	1,860,267	1,845,346	1,845,346	(14,921)
Expenses								
Borrowing Costs	16,059	-	-	-	16,059	15,703	15,703	(356)
Depreciation	82,400	-	-	-	82,400	63,975	63,975	(18,425)
Employee Costs, Materials & Contracts, Other Expenses	1,330,840	90,622	88,755	-	1,510,217	1,321,705	1,321,705	(188,512)
Total Expenses from Continuing Operations	1,429,299	90,622	88,755	-	1,608,676	1,401,383	1,401,383	(207,293)
Net Operating Result from Continuing Operations	434,007	(2,961)	(179,455)	-	251,591	443,963	443,963	192,372
Net Operating Result before Capital Items	434,007	(2,961)	(179,455)	-	251,591	443,963	443,963	192,372

This document forms part of Western Plains Regional Council's Wellington Branch Quarterly Budget Review Statement for the quarter ended 30th June 2016 and should be read in conjunction with other documents in the QBRS.

Quarterly Budget Review Statement

Appendix 3 - Capital Budget Review Statement

Western Plains Regional Council - Wellington Branch Budget Review for the quarter ended 30th June 2016 Capital Budget - Waste Management

Approved Changes

	Original Budget 2015/2016	September Review	December Review	March Review	Revised Budget	Actual YTD	Projected Year End Result	Recommended Changes
Capital Funding								
Rates & Annual Charges & User Charges & Fees	18,042	-	-	-	18,042	18,042	18,042	-
Capital Grants & Contributions	-	-	-	-	-	-	-	-
Internal Restrictions								
- Renewals	-	-	-	-	-	-	-	-
- New Assets	-	-	-	-	-	-	-	-
External Restrictions								
- Renewals	57,499	-	-	-	57,499	13,675	13,675	(43,824)
- New Assets	-	-	-	-	-	-	-	-
New Loans	-	-	-	-	-	-	-	-
Income from Sale of Assets								
- Plant & Equipment	10,000	-	-	-	10,000	-	-	(10,000)
- Land & Buildings	-	-	-	-	-	-	-	-
Total Capital Funding	85,541	-	-	-	85,541	31,717	31,717	(53,824)
Capital Expenditure								
New Assets								
- Plant & Equipment	-	-	-	-	-	-	-	-
- Land & Buildings	-	-	-	-	-	-	-	-
- Other Infrastructure	-	-	-	-	-	-	-	-
Renewals (Replacement)								
- Plant & Equipment	67,499	-	-	-	67,499	13,675	13,675	(53,824)
- Land & Buildings	-	-	-	-	-	-	-	-
- Other Infrastructure	-	-	-	-	-	-	-	-
Loan Repayments (principal)	18,042	-	-	-	18,042	18,042	18,042	-
Total Capital Expenditure	85,541	-	-	-	85,541	31,717	31,717	(53,824)

This document forms part of Western Plains Regional Council's Wellington Branch Quarterly Budget Review Statement for the quarter ended 30th June 2016 and should be read in conjunction with other documents in the QBRs.

WESTERN PLAINS REGIONAL COUNCIL - WELLINGTON BRANCH BUDGET
 Quarterly Budget Review - 30th June 2016
 Waste Management

		Approved Changes				Revised Budget	Actual to Date	% Actual to Revised Budget	Balance of Year	Projected Year End Result	Recommended Changes	
Code for QBRs	Original Budget 2015/2016	September Review	December Review	March Review								
OPERATING REVENUES												
DOMESTIC WASTE MANAGEMENT												
1	5034	Charges	1	(961,494)	(3,177)	(964,671)	(964,638)	100.00%	0	(964,638)	33	
1	5036	Pensioner Rates Written Off	1	67,980	(2,980)	65,000	64,646	99.46%	0	64,646	(354)	
1	50020	Pensioner Rates Subsidy	5	(36,230)	1,230	(35,000)	(35,539)	101.54%	0	(35,539)	(539)	
1	5061	Interest On Overdue Charges	3	(5,200)		(5,200)	(5,997)	115.33%	0	(5,997)	(797)	
1	50029	User Pay Charges - Residential	2	(80,340)		(80,340)	(97,600)	121.48%	0	(97,600)	(17,260)	
NON DOMESTIC WASTE MANAGEMENT												
1	5076	User Pay Charges - Commercial	2	(61,800)		(61,800)	(53,237)	86.14%	0	(53,237)	8,563	
1	5082	Charges	1	(304,522)	(16,734)	(321,256)	(321,758)	100.16%	0	(321,758)	(502)	
1	5100	Other Waste Management Revenue	2	(92,700)		(2,000)	(1,276)	63.80%	0	(1,276)	724	
1	50019	Interest Received On Investments	3	(75,000)		(75,000)	(141,380)	188.51%	0	(141,380)	(66,380)	
1	50051	Interest Received On Unexpended Grant	3	0		0	(5,228)		0	(5,228)	(5,228)	
1	5103	Transfer from Reserve - Organic Collection Systems	0	0	(4,605)	(4,605)	(4,605)	100.00%	0	(4,605)	0	
1	5155	Transfer from Reserve - Don't Dump Program	0	0	(45,000)	(45,000)	(10,400)	23.11%	0	(10,400)	34,600	
1	5104	Grant - Don't Dump Program	5	0	(30,000)	(30,000)	0	0.00%	0	0	30,000	
1	5428	Transfer from Liability Account - Landfill Rehabilitation	4	(100,000)		(100,000)	(10,808)	10.81%	0	(10,808)	89,192	
TOTAL OPERATING REVENUES				(1,649,306)	(101,266)	90,700	0	(1,659,872)	(1,587,820)	0	(1,587,820)	72,052
OPERATING EXPENSES												
1	5250	Administration - Contribution to Administration & Engineering Salaries & Expenses	9	150,000		150,000	150,000	100.00%	0	150,000	0	
1	5251	Administration - Contribution to Environmental & Planning Salaries	9	155,000		155,000	155,000	100.00%	0	155,000	0	
1	5755	Salaries	9	329,274	15,000	344,274	383,264	111.33%	0	383,264	38,990	
1	5253	Training	9	7,411	(4,411)	3,000	600	20.00%	0	600	(2,400)	
1	5736	Superannuation	9	34,287		34,287	36,101	105.29%	0	36,101	1,814	
1	75214	Workers Compensation	9	6,180		6,180	6,180	100.00%	0	6,180	0	
1	75213	Employee Oncosts	9	(80,063)		(80,063)	(95,041)	118.71%	0	(95,041)	(14,978)	
1	83745	Annual Leave Leave Entitlements	9	19,055		19,055	21,284	111.70%	0	21,284	2,229	
1	85157	Long Service Leave Leave Entitlements	9	9,450		9,450	0	0.00%	0	0	(9,450)	
1	5300	Collection - Vehicle Running Expenses	9	138,516	25,484	164,000	158,260	96.50%	0	158,260	(5,740)	
1	5255	Collection - Annual Clean-up	9	20,000	(10,000)	10,000	6,534	65.34%	0	6,534	(3,466)	
1	76209	Wellington Tip - Monitoring	9	25,000		25,000	14,199	56.80%	0	14,199	(10,801)	
1	76205	Greenwaste Mulching	9	26,000		26,000	0	0.00%	0	0	(26,000)	
1	5741	Transfer Stations & Tips M&R	9	161,834	88,166	250,000	317,686	127.07%	0	317,686	67,686	
1	76212	Recycling Drop Off Stations M&R	9	40,458		40,458	32,980	81.52%	0	32,980	(7,478)	
1	52007	Depreciation	8	82,400		82,400	63,975	77.64%	0	63,975	(18,425)	
1	910	Loan Interest Payments	7	16,059		16,059	15,703	97.78%	0	15,703	(356)	
1	5420	Street Litter Bin Expenses	9	5,401		5,401	0	0.00%	0	0	(5,401)	
1	75206	Purchase of New 240 Ltr MGB'S	9	3,034		3,034	0	0.00%	0	0	(3,034)	
1	76211	Insurance - Pollution Liability	9	23,131	(14,467)	8,664	8,664	100.00%	0	8,664	0	
1	52109	Landfill Rehabilitation	9	100,000	(30,000)	70,000	5,184	7.41%	0	5,184	(64,816)	
1	5746	Waste Management Strategy	9	0	30,000	30,000	5,624		0	5,624	(24,376)	
1	5423	Organic Collection Systems	9	0	4,605	4,605	4,605	100.00%	0	4,605	0	
1	5745	Don't Dump Program	9	0	75,000	75,000	10,400	13.87%	0	10,400	(64,600)	
Other Garbage Expenses												
1	52080	Netwaste Projects	9	8,000		8,000	0	0.00%	0	0	(8,000)	
1	75211	Provision for Doubtful Debts	9	2,000		2,000	626	31.30%	0	626	(1,374)	
1	5421	Contribution to Cabonne Council for North Yeoval	9	8,872		8,872	9,870	111.25%	0	9,870	998	
1	5302	Plant Hire Revenue	4	(214,000)	(36,000)	(250,000)	(272,531)	109.01%	0	(272,531)	(22,531)	
1	5303	Plant Running Expenses	9	138,000		138,000	89,685	64.99%	0	89,685	(48,315)	
1	52032	Transfer to Reserve - Plant Replacement	0	76,000	36,000	112,000	182,846	163.26%	0	182,846	70,846	
1	52099	Transfer to Reserve - Forward Works Program	0	292,365	(38,961)	(183,866)	69,538	171,822	247.09%	0	171,822	102,284
1	5424	Transfer to Reserve - Interest on Unexpended Grant for Organic Collection	0	0		0	5,228		0	5,228	5,228	
1	52040	Transfer to Reserve - Provision for Capitalisation	0	130,000		130,000	130,000	100.00%	0	130,000	0	
TOTAL OPERATING EXPENSES				1,713,664	51,661	(95,111)	0	1,670,214	1,618,748	0	1,618,748	(51,466)

WESTERN PLAINS REGIONAL COUNCIL - WELLINGTON BRANCH BUDGET
 Quarterly Budget Review - 30th June 2016
 Waste Management

	Code for QBRS	Original Budget 2015/2016	Approved Changes			Revised Budget	Actual to Date	% Actual to Revised Budget	Balance of Year	Projected Year End Result	Recommended Changes
			September Review	December Review	March Review						
CAPITAL REVENUE											
1	5429	Income from Sale of Assets - Plant & Equipment	25	(10,000)				0.00%	0	0	10,000
1	5434	Contributions for Glass Crusher	6	0					0	0	0
1	5436	Transfer from Reserve - External Restrictions - Renewals	22	(57,499)		(57,499)	(13,675)	23.78%	0	(13,675)	43,824
1	5437	Transfer from Reserve - External Restrictions - New Assets	23	0		0	0		0	0	0
TOTAL CAPITAL REVENUE				(67,499)	0	0	0		0	(13,675)	53,824

CAPITAL TRANSACTIONS											
1	52097	Loan Principal Repayments	16	18,042		18,042	18,042	100.00%	0	18,042	0
1	52096	Renewals - Plant & Equipment	13	67,499		67,499	13,675	20.26%	0	13,675	(53,824)
1	52140	New Assets - Other Infrastructure	12	0		0	0		0	0	0
1	52141	Renewals - Other Infrastructure	15	0		0	0		0	0	0
TOTAL CAPITAL EXPENDITURE				85,541	0	0	0		0	31,717	(53,824)

Revenue

Rates & Annual Charges	1	1,198,036	22,891	0	0	1,220,927	1,221,750		0	1,221,750	823
User Charges & Fees	2	234,840	0	(90,700)	0	144,140	152,113		0	152,113	7,973
Investment Revenue	3	80,200	0	0	0	80,200	152,605		0	152,605	72,405
Other Revenue	4	314,000	36,000	0	0	350,000	283,339		0	283,339	(66,661)
Grants & Contributions - Operating	5	36,230	28,770	0	0	65,000	35,539		0	35,539	(29,461)
Grants & Contributions - Capital	6	0	0	0	0	0	0		0	0	0
		1,863,306	87,661	(90,700)	0	1,860,267	1,845,346	0	0	1,845,346	(14,921)

Expenses

Employee Costs, Materials & Contracts, Other Expenses	9	1,330,840	90,622	88,755	0	1,510,217	1,321,705		0	1,321,705	(188,512)
Borrowing Costs	7	16,059	0	0	0	16,059	15,703		0	15,703	(356)
Depreciation	8	82,400	0	0	0	82,400	63,975		0	63,975	(18,425)
		1,429,299	90,622	88,755	0	1,608,676	1,401,383	0	0	1,401,383	(207,293)

Operating Result - Profit/(Loss) Before Capital Grants & Contributions		434,007	(2,961)	(179,455)	0	251,591	443,963	0	0	443,963	192,372
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QUARTERLY BUDGET REVIEW

Water Fund

Period 30th June 2016

Quarterly Budget Review Statement

Appendix 2 - Income and Expenses Budget Review Statement

Western Plains Regional Council - Wellington Branch Budget Review for the quarter ended 30th June 2016 Income & Expenses - Water Fund

Approved Changes

	Original Budget 2015/2016	September Review	December Review	March Review	Revised Budget	Actual YTD	Projected Year End Result	Recommended Changes
Income								
Rates & Annual Charges	-	-	-	-	-	-	-	-
User Charges & Fees	2,683,792	4,272	-	-	2,688,064	3,310,908	3,310,908	622,844
Interest & Investment Revenue	63,000	-	-	-	63,000	111,054	111,054	48,054
Other Revenues	110,283	(51)	5,000	-	115,232	142,178	142,178	26,946
Grants & Contributions - Operating	91,879	(2,000)	-	-	89,879	84,195	84,195	(5,684)
Grants & Contributions - Capital	2,000	-	-	-	2,000	13,262	13,262	11,262
Net Gain from Disposal of Assets	-	-	-	-	-	-	-	-
Share of Interests in Joint Venture	-	-	-	-	-	-	-	-
Total Income from Continuing Operations	2,950,954	2,221	5,000	-	2,958,175	3,661,597	3,661,597	703,422
Expenses								
Borrowing Costs	276,788	-	-	-	276,788	274,500	274,500	(2,288)
Depreciation	572,474	-	-	-	572,474	544,111	544,111	(28,363)
Employee Costs, Materials & Contracts, Other Expenses	1,987,359	-	(15,000)	-	1,972,359	1,750,405	1,750,405	(221,954)
Total Expenses from Continuing Operations	2,836,621	-	(15,000)	-	2,821,621	2,569,016	2,569,016	(252,605)
Net Operating Result from Continuing Operations	114,333	2,221	20,000	-	136,554	1,092,581	1,092,581	956,027
Net Operating Result before Capital Items	112,333	2,221	20,000	-	134,554	1,079,319	1,079,319	944,765

This document forms part of Western Plains Regional Council's Wellington Branch Quarterly Budget Review Statement for the quarter ended 30th June 2016 and should be read in conjunction with other documents in the QBRS.

Quarterly Budget Review Statement

Appendix 3 - Capital Budget Review Statement

Western Plains Regional Council - Wellington Branch Budget Review for the quarter ended 30th June 2016 Capital Budget - Water Fund

Approved Changes

	Original Budget 2015/2016	September Review	December Review	March Review	Revised Budget	Actual YTD	Projected Year End Result	Recommended Changes
Capital Funding								
Rates & Annual Charges & User Charges & Fees	147,964	-	-	-	147,964	125,954	125,954	(22,010)
Capital Grants & Contributions	2,000	-	-	-	2,000	13,262	13,262	11,262
Internal Restrictions								
- Renewals	-	-	-	-	-	-	-	-
- New Assets	-	-	-	-	-	-	-	-
External Restrictions								
- Renewals	1,289,651	-	-	-	1,289,651	507,203	507,203	(782,448)
- New Assets	-	-	-	-	-	-	-	-
New Loans	-	-	-	-	-	-	-	-
Income from Sale of Assets								
- Plant & Equipment	12,000	-	-	-	12,000	23,248	23,248	11,248
- Land & Buildings	-	-	-	-	-	-	-	-
Total Capital Funding	1,451,615	-	-	-	1,451,615	669,667	669,667	(781,948)
Capital Expenditure								
New Assets								
- Plant & Equipment	-	-	-	-	-	-	-	-
- Land & Buildings	-	-	-	-	-	-	-	-
- Other Infrastructure	-	-	-	-	-	-	-	-
Renewals (Replacement)								
- Plant & Equipment	55,651	-	-	-	55,651	12,500	12,500	(43,151)
- Land & Buildings	-	-	-	-	-	-	-	-
- Other Infrastructure	1,246,000	-	-	-	1,246,000	507,203	507,203	(738,797)
Loan Repayments (principal)	149,964	-	-	-	149,964	149,964	149,964	-
Total Capital Expenditure	1,451,615	-	-	-	1,451,615	669,667	669,667	(781,948)

This document forms part of Western Plains Regional Council's Wellington Branch Quarterly Budget Review Statement for the quarter ended 30th June 2016 and should be read in conjunction with other documents in the QBRS.

WESTERN PLAINS REGIONAL COUNCIL - WELLINGTON BRANCH BUDGET
Quarterly Budget Review - 30th June 2016
Water Services

Code for QBRS	Original Budget 2015/2016	Approved Changes			Revised Budget	Actual to Date	% Actual to Revised Budget	Balance of Year	Projected Year End Result	Recommended Changes		
		September Review	December Review	March Review								
OPERATING REVENUES												
USER CHARGES												
2 1011	Water Consumption Charges	2	(1,339,804)			(1,339,804)	(1,957,440)	146.10%	0	(1,957,440)	(617,636)	
2 59999	Availability Charges	2	(1,406,260)			(1,406,260)	(1,409,163)	100.21%	0	(1,409,163)	(2,903)	
2 59997	Pensioner Rate Write-Offs	2	64,272	(4,272)		60,000	57,617	96.03%	0	57,617	(2,383)	
2 59998	Interest on Overdue Rates & Charges	3	(8,000)			(8,000)	(14,757)	184.46%	0	(14,757)	(6,757)	
INTEREST												
2 60001	Interest on Investments	3	(50,000)			(50,000)	(91,422)	182.84%	0	(91,422)	(41,422)	
2 60073	Interest on Section 64	3	(5,000)			(5,000)	(4,875)	97.50%	0	(4,875)	125	
OTHER REVENUES												
2 1019	Other Revenues - Connections	4	(10,000)		(5,000)	(15,000)	(36,361)	242.41%	0	(36,361)	(21,361)	
2 1025	Contribution from NSW Office of Water (Nanima)	5	(58,879)			(58,879)	(51,296)	87.12%	0	(51,296)	7,583	
2 60071	Rental - Radio Facilities Maxwell St Reservoir	4	(3,542)	51		(3,491)	(3,491)	100.00%	0	(3,491)	0	
2 1031	Vehicle Lease Payments	2	(2,000)			(2,000)	(1,922)	96.10%	0	(1,922)	78	
2 62234	Training Subsidy	5	0			0	(1,500)		0	(1,500)	(1,500)	
GRANTS & CONTRIBUTIONS												
2 60014	Pensioner Rates Rebates	5	(33,000)	2,000		(31,000)	(31,399)	101.29%	0	(31,399)	(399)	
TOTAL OPERATING REVENUES			(2,852,213)	(2,221)	(5,000)	0	(2,859,434)	(3,546,009)		0	(3,546,009)	(686,575)
OPERATING EXPENSES												
MANAGEMENT												
Administration and Customer Service												
2 62010	Salaries and Allowances	9	300,000			300,000	300,000	100.00%	0	300,000	0	
2 62028	Administrative Support - User Pays	9	21,694			21,694	14,794	68.19%	0	14,794	(6,900)	
2 62025	Meter Readings	9	9,180			9,180	13,990	152.40%	0	13,990	4,810	
2 62210	Bad and Doubtful Debts	9	5,000			5,000	309	6.18%	0	309	(4,691)	
Engineering and Supervision												
2 62015	Salaries and Allowances	9	250,000			250,000	250,000	100.00%	0	250,000	0	
Environmental Services												
2 62017	Salaries and Allowances	9	17,000			17,000	17,000	100.00%	0	17,000	0	
Co - Ordinator												
2 62198	Salaries and Allowances	9	77,395			77,395	72,744	93.99%	0	72,744	(4,651)	
Employee Overheads												
2 68010	Annual Leave Entitlements	9	20,719			20,719	19,818	95.65%	0	19,818	(901)	
2 68011	Long Service Leave Entitlements	9	9,468			9,468	1,904	20.11%	0	1,904	(7,564)	
2 62271	Employee Oncosts	9	(87,378)			(87,378)	(79,452)	90.93%	0	(79,452)	7,926	
2 62020	Workers Compensation Insurance	9	8,240			8,240	8,240	100.00%	0	8,240	0	
2 62274	Superannuation	9	35,960			35,960	38,252	106.37%	0	38,252	2,292	
2 62022	Staff Training	9	5,823			5,823	4,075	69.98%	0	4,075	(1,748)	
2 62024	Payroll Tax	9	34,077			34,077	30,434	89.31%	0	30,434	(3,643)	
2 62166	Public Holidays	9	10,360			10,360	9,002	86.89%	0	9,002	(1,358)	
2 62179	Sick Leave	9	10,360	5,000		15,360	13,650	88.87%	0	13,650	(1,710)	
TOTAL MANAGEMENT EXPENSES			727,898	5,000	0	0	732,898	714,760		0	714,760	(18,138)

WESTERN PLAINS REGIONAL COUNCIL - WELLINGTON BRANCH BUDGET
 Quarterly Budget Review - 30th June 2016
 Water Services

		Approved Changes			Revised Budget	Actual to Date	% Actual to Revised Budget	Balance of Year	Projected Year End Result	Recommended Changes	
Code for QBRs	Original Budget 2015/2016	September Review	December Review	March Review							
OPERATIONS											
Purchase of Water											
2 62030	Raw Water	9	35,388		35,388	47,412	133.98%	0	47,412	12,024	
Pumping Stations											
2 6202	Energy Costs	9	50,653		50,653	45,005	88.85%	0	45,005	(5,648)	
2 6204	Operations, M & R	9	34,751		34,751	44,857	129.08%	0	44,857	10,106	
Reservoirs											
2 6205	Operations, M & R	9	13,901		13,901	6,655	47.87%	0	6,655	(7,246)	
Treatment Plants											
2 6206	Energy Costs	9	170,340		170,340	118,808	69.75%	0	118,808	(51,532)	
2 6207	Operations, M & R	9	297,019	30,000	327,019	284,229	86.92%	0	284,229	(42,790)	
2 6208	Chemicals	9	101,948		101,948	92,313	90.55%	0	92,313	(9,635)	
2 62582	Water Softening Investigation - Mumbil	9	15,000	(15,000)	0	0		0	0	0	
Mains											
2 6209	Operations, M & R	9	336,161	(5,000)	331,161	228,885	69.12%	0	228,885	(102,276)	
2 62215	Mapping of Water Scheme	9	20,000	(20,000)	0	0		0	0	0	
TOTAL OPERATING EXPENSES			1,075,161	(5,000)	(5,000)	0	1,065,161	868,164	0	868,164	(196,997)
MISCELLANEOUS											
Other											
2 62003	Rates & Insurance	9	45,960		45,960	48,005	104.45%	0	48,005	2,045	
2 62004	Other	9	4,000		4,000	552	13.80%	0	552	(3,448)	
2 62007	Depreciation - Plant	8	15,450		15,450	10,981	71.07%	0	10,981	(4,469)	
2 62280	Depreciation - Infrastructure	8	557,024		557,024	533,130	95.71%	0	533,130	(23,894)	
2 62000	Loan Interest Payments	7	276,788		276,788	274,500	99.17%	0	274,500	(2,288)	
2 62144	Contribution To Cabonne Council For Yeoval	9	29,821		29,821	33,000	110.66%	0	33,000	3,179	
2 62569	LMWUA - Alliance Contribution	9	25,000		25,000	26,958	107.83%	0	26,958	1,958	
2 62900	Water Management Plans	9	20,000		10,000	0	0.00%	0	0	(10,000)	
2 60004	Plant Hire Revenue	4	(96,741)		(96,741)	(102,326)	105.77%	0	(102,326)	(5,585)	
2 62005	Plant Running Expenses	9	59,519		59,519	58,966	99.07%	0	58,966	(553)	
2 62561	Transfer to Reserve - Plant Replacement	0	37,222		37,222	54,108	145.37%	0	54,108	16,886	
2 62570	Transfer to Reserve - Forward Works Program	0	482,621	2,221	20,000	504,842	1,404,483	278.20%	0	1,404,483	899,641
2 62562	Transfer to Reserve - Section 64	0	7,000		7,000	18,137	259.10%	0	18,137	11,137	
2 62563	Transfer to Reserve - Leave Entitlements	0	10,000		10,000	10,000	100.00%	0	10,000	0	
TOTAL MISCELLANEOUS EXPENSES			1,473,664	2,221	10,000	0	1,485,885	2,370,494	0	2,370,494	884,609
CAPITAL REVENUE											
2 6006	Income from Sale of Assets - Plant & Equipment	25	(12,000)		(12,000)	(23,248)	193.73%	0	(23,248)	(11,248)	
2 6010	Transfer from Reserve - External Restrictions - Renewals	22	(1,289,651)		(1,289,651)	(507,203)	39.33%	0	(507,203)	782,448	
2 6011	Transfer from Reserve - External Restrictions - New Assets	23	0		0	0		0	0	0	
2 6003	Section 64 Contributions	6	(2,000)		(2,000)	(13,262)	663.10%	0	(13,262)	(11,262)	
TOTAL CAPITAL REVENUE			(1,303,651)	0	0	0	(1,303,651)	(543,713)	0	(543,713)	759,938
CAPITAL TRANSACTIONS											
2 61199	Loan Principal Repayments	16	149,964		149,964	149,964	100.00%	0	149,964	0	
2 62564	Renewals - Plant & Equipment	13	55,651		55,651	12,500	22.46%	0	12,500	(43,151)	
2 62592	Renewals - Other Infrastructure	15	1,246,000		1,246,000	507,203	40.71%	0	507,203	(738,797)	
2 62593	New Assets - Other Infrastructure	12	0		0	0		0	0	0	
TOTAL CAPITAL EXPENDITURE			1,451,615	0	0	0	1,451,615	669,667	0	669,667	(781,948)

WESTERN PLAINS REGIONAL COUNCIL - WELLINGTON BRANCH BUDGET
 Quarterly Budget Review - 30th June 2016
 Water Services

Code for QBRS	Original Budget 2015/2016	Approved Changes			Revised Budget	Actual to Date	% Actual to Revised Budget	Balance of Year	Projected Year End Result	Recommended Changes
		September Review	December Review	March Review						
Revenue										
Rates & Annual Charges	1	0	0	0	0	0	0	0	0	0
User Charges & Fees	2	2,683,792	4,272	0	0	2,688,064	3,310,908	0	3,310,908	622,844
Investment Revenue	3	63,000	0	0	0	63,000	111,054	0	111,054	48,054
Other Revenue	4	110,283	(51)	5,000	0	115,232	142,178	0	142,178	26,946
Grants & Contributions - Operating	5	91,879	(2,000)	0	0	89,879	84,195	0	84,195	(5,684)
Grants & Contributions - Capital	6	2,000	0	0	0	2,000	13,262	0	13,262	11,262
		2,950,954	2,221	5,000	0	2,958,175	3,661,597	0	3,661,597	703,422
Expenses										
Employee Costs, Materials & Contracts, Other Expenses	9	1,987,359	0	(15,000)	0	1,972,359	1,750,405	0	1,750,405	(221,954)
Borrowing Costs	7	276,788	0	0	0	276,788	274,500	0	274,500	(2,288)
Depreciation	8	572,474	0	0	0	572,474	544,111	0	544,111	(28,363)
		2,836,621	0	(15,000)	0	2,821,621	2,569,016	0	2,569,016	(252,605)
Operating Result - Profit/(Loss) Before Capital Grants & Contributions		112,333	2,221	20,000	0	134,554	1,079,319	0	1,079,319	944,765

QUARTERLY BUDGET REVIEW

Sewer Fund

Period 30th June 2016

Quarterly Budget Review Statement

Appendix 2 - Income and Expenses Budget Review Statement

Western Plains Regional Council - Wellington Branch Budget Review for the quarter ended 30th June 2016 Income & Expenses - Sewer Fund

Approved Changes

	Original Budget 2015/2016	September Review	December Review	March Review	Revised Budget	Actual YTD	Projected Year End Result	Recommended Changes
Income								
Rates & Annual Charges	1,377,084	3,845	-	-	1,380,929	1,379,159	1,379,159	(1,770)
User Charges & Fees	377,327	-	-	-	377,327	438,401	438,401	61,074
Interest & Investment Revenue	125,000	-	-	-	125,000	113,879	113,879	(11,121)
Other Revenues	44,119	-	(22)	-	44,097	45,173	45,173	1,076
Grants & Contributions - Operating	43,720	-	-	-	43,720	46,940	46,940	3,220
Grants & Contributions - Capital	2,000	-	-	-	2,000	9,282	9,282	7,282
Net Gain from Disposal of Assets	-	-	-	-	-	-	-	-
Share of Interests in Joint Venture	-	-	-	-	-	-	-	-
Total Income from Continuing Operations	1,969,250	3,845	(22)	-	1,973,073	2,032,834	2,032,834	59,761
Expenses								
Borrowing Costs	254,165	-	-	-	254,165	251,214	251,214	(2,951)
Depreciation	757,050	-	-	-	757,050	713,163	713,163	(43,887)
Employee Costs, Materials & Contracts, Other Expenses	1,240,555	5,085	-	-	1,245,640	1,131,449	1,131,449	(114,191)
Total Expenses from Continuing Operations	2,251,770	5,085	-	-	2,256,855	2,095,826	2,095,826	(161,029)
Net Operating Result from Continuing Operations	(282,520)	(1,240)	(22)	-	(283,782)	(62,992)	(62,992)	220,790
Net Operating Result before Capital Items	(284,520)	(1,240)	(22)	-	(285,782)	(72,274)	(72,274)	213,508

This document forms part of Western Plains Regional Council's Wellington Branch Quarterly Budget Review Statement for the quarter ended 30th June 2016 and should be read in conjunction with other documents in the QBRs.

Quarterly Budget Review Statement

Appendix 3 - Capital Budget Review Statement

Western Plains Regional Council - Wellington Branch
Budget Review for the quarter ended 30th June 2016
Capital Budget - Sewer Fund

Approved Changes

	Original Budget 2015/2016	September Review	December Review	March Review	Revised Budget	Actual YTD	Projected Year End Result	Recommended Changes
Capital Funding								
Rates & Annual Charges & User Charges & Fees	144,984	-	-	-	144,984	137,702	137,702	(7,282)
Capital Grants & Contributions	2,000	-	-	-	2,000	9,282	9,282	7,282
Internal Restrictions								
- Renewals	-	-	-	-	-	-	-	-
- New Assets	-	-	-	-	-	-	-	-
External Restrictions								
- Renewals	587,000	921	-	-	587,921	117,498	117,498	(470,423)
- New Assets	-	-	-	-	-	-	-	-
New Loans	-	-	-	-	-	-	-	-
Income from Sale of Assets								
- Plant & Equipment	-	-	-	-	-	-	-	-
- Land & Buildings	-	-	-	-	-	-	-	-
Total Capital Funding	733,984	921	-	-	734,905	264,482	264,482	(470,423)
Capital Expenditure								
New Assets								
- Plant & Equipment	-	-	-	-	-	-	-	-
- Land & Buildings	-	-	-	-	-	-	-	-
- Other Infrastructure	-	-	-	-	-	-	-	-
Renewals (Replacement)								
- Plant & Equipment	-	921	-	-	921	921	921	-
- Land & Buildings	-	-	-	-	-	-	-	-
- Other Infrastructure	587,000	-	-	-	587,000	116,577	116,577	(470,423)
Loan Repayments (principal)	146,984	-	-	-	146,984	146,984	146,984	-
Total Capital Expenditure	733,984	921	-	-	734,905	264,482	264,482	(470,423)

This document forms part of Western Plains Regional Council's Wellington Branch Quarterly Budget Review Statement for the quarter ended 30th June 2016 and should be read in conjunction with other documents in the QBRs.

WESTERN PLAINS REGIONAL COUNCIL - WELLINGTON BRANCH BUDGET
 Quarterly Budget Review - 30th June 2016
 Sewerage Services

	Code for QBRS	Original Budget 2015/2016	Approved Changes			Revised Budget	Actual to Date	% Actual to Revised Budget	Balance of Year	Projected Year End Result	Recommended Changes		
			September Review	December Review	March Review								
OPERATING REVENUES													
RATES & USER CHARGES													
3	69999	Residential Charges	1	(1,434,929)			(1,434,929)	(1,433,297)	99.89%	0	(1,433,297)	1,632	
3	69994	Pensioner Rebates Written Off	1	57,845	(3,845)		54,000	54,138	100.26%	0	54,138	138	
3	69998	Interest on Overdue Rates & Charges	3	(7,500)			(7,500)	(7,511)	100.15%	0	(7,511)	(11)	
3	69997	Non Residential Charges	2	(353,647)			(353,647)	(414,013)	117.07%	0	(414,013)	(60,366)	
3	69996	Trade Waste Charges	2	(22,880)			(22,880)	(23,564)	102.99%	0	(23,564)	(684)	
INTEREST													
3	70003	Interest on Investments	3	(110,000)			(110,000)	(99,825)	90.75%	0	(99,825)	10,175	
3	70036	Interest on Section 64	3	(7,500)			(7,500)	(6,543)	87.24%	0	(6,543)	957	
OTHER REVENUES													
3	7	Other Revenue	4	(2,000)			(2,000)	(2,480)	124.00%	0	(2,480)	(480)	
3	1024	Contribution from NSW Office of Water (Nanima)	5	(14,720)			(14,720)	(12,824)	87.12%	0	(12,824)	1,896	
3	1022	Lease of Property Showground Road	4	(1,319)		22	(1,297)	(1,297)	100.00%	0	(1,297)	0	
3	1027	Vehicle Lease Payments	2	(800)			(800)	(824)	103.00%	0	(824)	(24)	
3	1028	Training Subsidy	5	0			0	(4,500)		0	(4,500)	(4,500)	
GRABTS & CONTRIBUTIONS													
3	70010	Pensioner Rates Subsidy	5	(29,000)			(29,000)	(29,616)	102.12%	0	(29,616)	(616)	
TOTAL OPERATING REVENUES				(1,926,450)	(3,845)	22	0	(1,930,273)	(1,982,156)		0	(1,982,156)	(51,883)
OPERATING EXPENSES													
MANAGEMENT													
Administration and Customer Service													
3	72009	Administrative Staff	9	195,000			195,000	195,000	100.00%	0	195,000	0	
3	72010	Administration Support - User Pays	9	22,519			22,519	14,754	65.52%	0	14,754	(7,765)	
3	72018	Other Management Expenses	9	2,000			2,000	0	0.00%	0	0	(2,000)	
3	72105	Bad and Doubtful Debts	9	5,000			5,000	297	5.94%	0	297	(4,703)	
3	70015	Contributions by Caves, Caravan Park & Showground	9	(20,505)			(20,505)	(20,505)	100.00%	0	(20,505)	0	
Engineering and Supervision													
3	72019	Engineering Staff	9	185,000			185,000	185,000	100.00%	0	185,000	0	
Environmental Services													
3	72023	Salaries and Allowances	9	12,000			12,000	12,000	100.00%	0	12,000	0	
Co - Ordinator													
3	72303	Salaries and Allowances	9	33,169			33,169	31,042	93.59%	0	31,042	(2,127)	
Employee Overheads													
3	78011	Annual Leave Entitlements	9	16,478			16,478	18,904	114.72%	0	18,904	2,426	
3	78012	Long Service Leave Entitlements	9	7,135			7,135	1,904	26.69%	0	1,904	(5,231)	
3	70040	Employee On Costs	9	(69,647)			(69,647)	(55,173)	79.22%	0	(55,173)	14,474	
3	72074	Sick Leave	9	8,239			8,239	1,435	17.42%	0	1,435	(6,804)	
3	72014	Workers Compensation	9	6,180			6,180	6,180	100.00%	0	6,180	0	
3	72015	Superannuation	9	20,350			20,350	14,510	71.30%	0	14,510	(5,840)	
3	72016	Staff Training	9	5,823			5,823	4,500	77.28%	0	4,500	(1,323)	
3	72017	Public Holidays	9	8,239			8,239	6,764	82.10%	0	6,764	(1,475)	
3	72027	Payroll Tax	9	24,098			24,098	19,666	81.61%	0	19,666	(4,432)	
TOTAL MANAGEMENT EXPENSES				461,078	0	0	0	461,078	436,278		0	436,278	(24,800)

WESTERN PLAINS REGIONAL COUNCIL - WELLINGTON BRANCH BUDGET
 Quarterly Budget Review - 30th June 2016
 Sewerage Services

Code for QBRs	Original Budget 2015/2016	Approved Changes			Revised Budget	Actual to Date	% Actual to Revised Budget	Balance of Year	Projected Year End Result	Recommended Changes	
		September Review	December Review	March Review							
OPERATIONS											
Treatment Works											
3 7200	Energy Costs	9	87,550		87,550	68,726	78.50%	0	68,726	(18,824)	
3 7201	Operations, M&R	9	239,290	20,000	259,290	309,604	119.40%	0	309,604	50,314	
3 72152	Chemicals	9	56,563		56,563	47,545	84.06%	0	47,545	(9,018)	
Sewer Mains											
3 7202	Operations, M&R	9	115,840		115,840	121,819	105.16%	0	121,819	5,979	
3 72336	Camera Inspections	9	20,000		20,000	0	0.00%	0	0	(20,000)	
Pumping Stations											
3 7203	Energy Costs	9	40,266		40,266	19,301	47.93%	0	19,301	(20,965)	
3 7204	Operations, M&R	9	92,453		92,453	49,011	53.01%	0	49,011	(43,442)	
TOTAL OPERATING EXPENSES			651,962	0	20,000	0	671,962	616,006	0	616,006	(55,956)
MISCELLANEOUS											
Other											
3 72003	Rates & Insurance	9	66,915	5,085	72,000	69,435	96.44%	0	69,435	(2,565)	
3 72008	Depreciation - Plant	8	7,210		7,210	6,521	90.44%	0	6,521	(689)	
3 72280	Depreciation - Infrastructure	8	749,840		749,840	706,642	94.24%	0	706,642	(43,198)	
3 72000	Loan Interest Payments	7	254,165		254,165	251,214	98.84%	0	251,214	(2,951)	
3 7232	Waste Water Management Plans	9	45,000	(20,000)	25,000	0	0.00%	0	0	(25,000)	
3 70007	Plant Hire Revenue	4	(40,800)		(40,800)	(41,396)	101.46%	0	(41,396)	(596)	
3 72007	Plant Running Expenses	9	15,600		15,600	9,730	62.37%	0	9,730	(5,870)	
3 7208	Transfer to Reserve - Plant Replacement	0	25,200		25,200	31,666	125.66%	0	31,666	6,466	
3 7207	Transfer to Reserve - Forward Works Program	0	287,846	(1,240)	(22)	286,584	450,696	157.26%	0	450,696	164,112
3 7209	Transfer to Reserve - Section 64	0	9,500		9,500	15,825	166.58%	0	15,825	6,325	
3 7210	Transfer to Reserve - Leave Entitlements	0	5,000		5,000	5,000	100.00%	0	5,000	0	
TOTAL MISCELLANEOUS EXPENSES			1,425,476	3,845	(20,022)	0	1,409,299	1,505,333	0	1,505,333	96,034
CAPITAL REVENUE											
3 70059	Income from Sale of Assets - Plant & Equipment	25	0		0	0		0	0	0	
3 72361	Transfer from Reserve - External Restrictions - Renewals	22	(587,000)	(921)		(587,921)	(117,498)	19.99%	0	(117,498)	470,423
3 72360	Transfer from Reserve - External Restrictions - New Assets	23	0		0	0		0	0	0	
3 70058	Section 64 Contributions	6	(2,000)		(2,000)	(9,282)	464.10%	0	(9,282)	(7,282)	
TOTAL CAPITAL REVENUE			(589,000)	(921)	0	0	(589,921)	(126,780)	0	(126,780)	463,141
CAPITAL EXPENDITURE											
3 7205	Loan Principal Repayments	16	146,984		146,984	146,984	100.00%	0	146,984	0	
3 72325	Renewals - Plant & Equipment	13	0	921		921	921	100.00%	0	921	0
3 72382	Renewals - Other Infrastructure	15	587,000		587,000	116,577	19.86%	0	116,577	(470,423)	
TOTAL CAPITAL EXPENDITURE			733,984	921	0	0	734,905	264,482	0	264,482	(470,423)

WESTERN PLAINS REGIONAL COUNCIL - WELLINGTON BRANCH BUDGET
 Quarterly Budget Review - 30th June 2016
 Sewerage Services

	Code for QBRs	Original Budget 2015/2016	Approved Changes			Revised Budget	Actual to Date	% Actual to Revised Budget	Balance of Year	Projected Year End Result	Recommended Changes
			September Review	December Review	March Review						
Revenue											
Rates & Annual Charges	1	1,377,084	3,845	0	0	1,380,929	1,379,159	0	1,379,159	(1,770)	
User Charges & Fees	2	377,327	0	0	0	377,327	438,401	0	438,401	61,074	
Investment Revenue	3	125,000	0	0	0	125,000	113,879	0	113,879	(11,121)	
Other Revenue	4	44,119	0	(22)	0	44,097	45,173	0	45,173	1,076	
Grants & Contributions - Operating	5	43,720	0	0	0	43,720	46,940	0	46,940	3,220	
Grants & Contributions - Capital	6	2,000	0	0	0	2,000	9,282	0	9,282	7,282	
		1,969,250	3,845	(22)	0	1,973,073	2,032,834	0	2,032,834	59,761	
Expenses											
Employee Costs, Materials & Contracts, Other Expenses	9	1,240,555	5,085	0	0	1,245,640	1,131,449	0	1,131,449	(114,191)	
Borrowing Costs	7	254,165	0	0	0	254,165	251,214	0	251,214	(2,951)	
Depreciation	8	757,050	0	0	0	757,050	713,163	0	713,163	(43,887)	
		2,251,770	5,085	0	0	2,256,855	2,095,826	0	2,095,826	(161,029)	
Operating Result - Profit/(Loss) Before Capital Grants & Contributions		(284,520)	(1,240)	(22)	0	(285,782)	(72,274)	0	0	(72,274)	213,508

QUARTERLY BUDGET REVIEW

Reserves

Period 30th June 2016

Ledger No	Purpose	Code for Statements	Amount In Reserve @ 30.6.15	Expended 2015/16	Transferred In 2015/16	Amount In Reserve @ 30.6.16	Expended 2016/17	Transferred In 2016/17	Amount In Reserve @ 30.6.17	Expended 2017/18	Transferred In 2017/18	Amount In Reserve @ 30.6.18	Expended 2018/19	Transferred In 2018/19	Amount In Reserve @ 30.6.19
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INTERNAL RESTRICTIONS

PROJECT

01/91058	Administration - Provision for Write Off of Investments	2	160,000.00	160,000.00		0.00			0.00			0.00			0.00
	Administration - Sale of Land - Overdue Rates	2	60,000.00	4,451.00	20,000.00	75,549.00		20,000.00	95,549.00		20,000.00	115,549.00	60,000.00	20,000.00	75,549.00
	Administration - Donation to Habitat Action Macquarie River (SNAG Project)	2	5,428.00			5,428.00			5,428.00			5,428.00			5,428.00
	Risk Management Training	2	37,341.00			37,341.00			37,341.00			37,341.00			37,341.00
	WHS Proxonomy	2	348.00	348.00		0.00			0.00			0.00			0.00
	Legal Expenses	2	70,087.00	77,587.00	7,500.00	0.00		7,500.00	75,587.00		7,500.00	15,000.00		7,500.00	22,500.00
	Wellington Cemetery - Provision for New Cemetery	1	120,160.00		25,000.00	145,160.00		25,000.00	170,160.00		25,000.00	195,160.00	50,000.00	25,000.00	170,160.00
	Planning - Uncommitted	2	74,243.00	33,622.00		40,621.00			40,621.00			40,621.00			40,621.00
	Planning - Rural Land Use Strategy, Complete DCP & LEP Planning Proposal	2	16,378.00		33,622.00	50,000.00	50,000.00		0.00			0.00			0.00
	Arts & Cultural Program	1	30,000.00	30,000.00		0.00			0.00			0.00			0.00
	Rural Fire Service - Provision for Land Purchases	1	61,809.00	9,000.00	9,000.00	70,809.00		9,000.00	79,809.00		9,000.00	88,809.00		9,000.00	97,809.00
	Major Emergency Operations	2	76,010.00			76,010.00			76,010.00			76,010.00			76,010.00
	Plant Replacement - General Fund		3,666,777.00	65,948.00	1,000,000.00	4,600,829.00	2,222,725.00	866,456.00	3,244,560.00	1,785,928.00	889,750.00	2,348,382.00	338,773.00	913,742.00	2,923,351.00
	Construct New Washdown Bay	1	200,000.00	53,801.00		146,199.00	60,000.00		96,199.00			96,199.00			96,199.00
	Village Improvements	2	70,728.00	22,388.00		48,360.00			48,360.00			48,360.00			48,360.00
	Administration Charge - Uncommitted		1,373,798.00		20,000.00	1,393,798.00	78,760.00	20,000.00	1,335,038.00	130,000.00	20,000.00	1,225,038.00		20,000.00	1,245,038.00
	Administration Charge - Business Sustainability		14,739.00	24,739.00	10,000.00	0.00			0.00			0.00			0.00
	Administration Charge - Administration Building		0.00			0.00	78,760.00	78,760.00	0.00	130,000.00	130,000.00	0.00			0.00
	Administration - Integrated Planning & Reporting	2	10,000.00	10,000.00		0.00			0.00			0.00			0.00
	Stages 2 & 3 Showground Electricity	1	105,728.00			105,728.00			105,728.00			105,728.00			105,728.00
	Strategic Plan for Pools	1	36,054.00			36,054.00			36,054.00			36,054.00			36,054.00
	Strategic Plan for Old Police Station	1	20,000.00			20,000.00			20,000.00			20,000.00			20,000.00
	Management of Land Reserves	1	80,470.00	9,680.00		70,810.00			70,810.00			70,810.00			70,810.00
	Provision for Playground Equipment at Bi-Centennial Park	1	40,000.00		20,000.00	60,000.00		20,000.00	80,000.00		20,000.00	100,000.00			100,000.00
	Contribution Towards Grant Funded Projects	2	231,603.00			231,603.00			231,603.00			231,603.00			231,603.00
			6,561,701.00	492,524.00	1,145,122.00	7,214,299.00	2,493,472.00	1,046,716.00	5,767,543.00	2,045,928.00	1,121,250.00	4,842,865.00	548,773.00	995,242.00	5,289,334.00

PROJECT

01/91252	Computer Support		490,117.00	26,642.00	100,000.00	563,475.00	70,000.00	100,000.00	593,475.00	124,000.00	100,000.00	569,475.00	125,000.00	100,000.00	544,475.00
01/91265	Election Expenses		75,495.00		10,000.00	85,495.00	57,000.00	10,000.00	38,495.00		10,000.00	48,495.00		10,000.00	58,495.00
01/91304	Leave Entitlements		877,873.00		50,000.00	927,873.00		50,000.00	977,873.00		50,000.00	1,027,873.00		50,000.00	1,077,873.00
01/57017	Workers Compensation		200,000.00	20,891.00		179,109.00			179,109.00			179,109.00			179,109.00
01/57007	Cemeteries - Pastoral Care		281,966.85			281,966.85			281,966.85			281,966.85			281,966.85
01/77014	F L R P Grant - Uncommitted		3,628.00	9,867.00	6,239.00	0.00		230.00	230.00		237.00	467.00		243.00	710.00
	F L R P Grant - K & G Reconstruction		70,364.00	70,364.00		0.00			0.00			0.00			0.00
	F L R P Grant - Footpath Reconstruction		4,625.00	4,625.00	97,000.00	97,000.00			97,000.00			97,000.00			97,000.00
	F L R P Grant - Reseals		87,240.00	50,039.00	51,408.00	79,609.00			79,609.00			79,609.00			79,609.00
	F L R P Grant - Urban Sealed Road Reconstruction		37,104.00	71,104.00	184,343.00	150,343.00			150,343.00			150,343.00			150,343.00
	F L R P Grant - Unsealed Roads Rehabilitation		31,888.00	60,089.00	28,201.00	0.00			0.00			0.00			0.00
	F L R P Grant - Urban Shoulder Sealing		34,000.00	34,000.00		0.00			0.00			0.00			0.00
	F L R P Grant - Pre-Payment		0.00			0.00			0.00			0.00			0.00
01/97020	Risk Management - State Roads		734,657.00	38,172.00		696,525.00			696,525.00			696,525.00			696,525.00
01/57015	Economic Development		81,627.00			81,627.00			81,627.00			81,627.00			81,627.00
01/77011	Land Development/Assets		553,098.00	144,700.00		408,398.00			408,398.00			408,398.00			408,398.00
01/97000	Caves		0.00		9,700.00	9,700.00			9,700.00			9,700.00			9,700.00
01/77004	Tourism		35,965.00			35,965.00			35,965.00			35,965.00			35,965.00
			3,599,687.85	539,493.00	536,891.00	3,597,085.85	127,000.00	160,230.00	3,630,315.85	124,000.00	160,237.00	3,666,552.85	125,000.00	160,243.00	3,701,795.85

Asset Management

01/91058	Asset Management - Uncommitted		2,682,433.00	864,678.00	3,235,940.00	5,053,695.00	405,053.00	200,000.00	4,848,642.00		200,000.00	5,048,642.00	328,500.00	200,000.00	4,920,142.00
	Pound		25,397.00			25,397.00			25,397.00			25,397.00			25,397.00
	Public Halls		0.00			0.00	51,197.00	51,197.00	0.00			0.00			0.00
	Wellington Showground		0.00			0.00	25,640.00	25,640.00	0.00	15,000.00	15,000.00	0.00	8,000.00	8,000.00	0.00
	Public Toilets		0.00			0.00	11,340.00	11,340.00	0.00	14,046.00	14,046.00	0.00	3,500.00	3,500.00	0.00
	Library		0.00	7,731.00	7,731.00	0.00			0.00	21,525.00	21,525.00	0.00			0.00
	Pre-School		15,619.00	15,619.00		0.00	4,500.00	4,500.00	0.00			0.00			0.00
	Cemeteries		17,527.00	10,000.00		7,527.00			7,527.00			7,527.00			7,527.00
	Senior Citizens Centre		0.00			0.00	29,500.00	29,500.00	0.00			0.00			0.00
	Museums & Cultural Centres		0.00			0.00	101,000.00	101,000.00	0.00			0.00			0.00
	SES & RFS		28,600.00	29,327.00	727.00	0.00			0.00			0.00			0.00
	Public Works Depot		0.00			0.00	46,800.00	46,800.00	0.00			0.00			0.00
	VIC		0.00			0.00			0.00			0.00	15,500.00	15,500.00	0.00
	Wise Park Geurie		4,942.00	4,942.00		0.00			0.00			0.00			0.00
	Sporting Grounds		0.00			0.00	40,000.00	40,000.00	0.00	20,000.00	20,000.00	0.00	100,000.00	100,000.00	0.00
	Parks & Gardens		0.00			0.00			0.00			0.00	40,000.00	40,000.00	0.00
	Teamsters Park		15,000.00	15,000.00		0.00			0.00			0.00			0.00
	Skatepark		0.00	23,675.00	23,675.00	0.00			0.00			0.00			0.00
	Rygate Park		99,000.00	30,000.00	15,000.00	84,000.00			84,000.00			84,000.00			84,000.00
	Wellington Pool		0.00			0.00			0.00			0.00			0.00
	CBD		0.00	292,000.00	292,000.00	0.00			0.00			0.00			0.00
	Washdown Bay - Demolition		10,000.00	10,000.00		0.00			0.00			0.00			0.00
	Old Police Station		63,679.00	28,679.00		35,000.00			35,000.00			35,000.00			35,000.00
	Wellington Caves Complex		140,500.00	164,158.00	413,545.00	399,887.00		130,076.00	354,887.00		93,000.00	354,887.00		63,500.00	354,887.00
	Roadworks - Paved Footpath Reconstruction		63,000.00	50,850.00	112,000.00	124,150.00			124,150.00			124,150.00		63,500.00	124,150.00
	Roadworks - Urban Shoulder Sealing		40,000.00	40,000.00		0.00			0.00			0.00			0.00
	Roadworks - Urban Sealed Roads Reconstruction		40,000.00	40,000.00		0.00			0.00			0.00			0.00
	Roadworks - Unsealed Roads Rehabilitation														

Ledger No	Purpose	Code for Statements	Amount In Reserve @ 30.6.15	Expended 2015/16	Transferred In 2015/16	Amount In Reserve @ 30.6.16	Expended 2016/17	Transferred In 2016/17	Amount In Reserve @ 30.6.17	Expended 2017/18	Transferred In 2017/18	Amount In Reserve @ 30.6.18	Expended 2018/19	Transferred In 2018/19	Amount In Reserve @ 30.6.19	
01/24006/20	Library		16,000.00			16,000.00			16,000.00			16,000.00			16,000.00	
01/24006/21	Block Grant		0.00			0.00			0.00			0.00			0.00	
01/24006/22	Repair Program - MR353		0.00			0.00			0.00			0.00			0.00	
01/24006/23	Roads to Recovery		31,960.00	31,960.00	422,848.00	422,848.00			422,848.00			422,848.00			422,848.00	
01/24006/24	Bus Shelters		12,468.00			12,468.00			12,468.00			12,468.00			12,468.00	
01/24006/25	Noxious Weeds - Little River Project		0.00			0.00			0.00			0.00			0.00	
01/24006/26	Noxious Weeds - Bridal Creeper		0.00			0.00			0.00			0.00			0.00	
01/24006/27	Noxious Weeds - Roadside Environment		3,411.00	2,763.00		648.00			648.00			648.00			648.00	
01/24006/28	Noxious Weeds - Crown Land Grant		0.00			0.00			0.00			0.00			0.00	
01/24006/29	Caves - PRMF Funding		60,956.00	60,956.00		0.00			0.00			0.00			0.00	
01/24006/30	Cobbara Holding Company - MR353		0.00	189,258.00	2,430,000.00	2,240,742.00	400,000.00		1,840,742.00	1,700,000.00		140,742.00			140,742.00	
01/24006/31	Black Spot Grant (Mookerawa Road)		0.00			36,257.00			36,257.00			36,257.00			36,257.00	
01/24006/32	Intensive Family (CIC)		0.00		4,025.00	4,025.00			4,025.00			4,025.00			4,025.00	
01/24006/33	Integrated Planning & Reporting		10,459.00			10,459.00			10,459.00			10,459.00			10,459.00	
			381,130.00	517,701.00	2,893,130.00	2,756,568.00	400,000.00	0.00	2,356,568.00	1,700,000.00	0.00	656,568.00	0.00	0.00	656,568.00	
Domestic Waste																
01/57014	Forward Works Program		1,890,972.00		171,822.00	2,062,794.00		241,992.00	2,304,786.00		225,943.00	2,530,729.00		206,506.00	2,737,235.00	
	Contribution to Council's for Construction of Glass Bins		14,642.00			14,642.00			14,642.00			14,642.00			14,642.00	
	Unexpended Grant - Organic Collections Systems		189,164.00	4,605.00	5,228.00	189,787.00			189,787.00			189,787.00			189,787.00	
	Unexpended Grant - Don't Dump		45,000.00	10,400.00		34,600.00			34,600.00			34,600.00			34,600.00	
01/57018	Plant Replacement		394,160.00	13,675.00	182,846.00	563,331.00	479,776.00	152,750.00	236,305.00	23,713.00	155,683.00	368,275.00		158,703.00	526,978.00	
01/85206	Provision for Tip Remediation		1,284,624.21	10,808.00		1,273,816.21	100,000.00		1,173,816.21	100,000.00		1,073,816.21	100,000.00		973,816.21	
01/57013	Landfill Rehabilitation		0.00			0.00			0.00			0.00			0.00	
01/57014	Capitalisation		346,398.00		130,000.00	476,398.00	450,000.00	130,000.00	156,398.00	100,000.00	130,000.00	186,398.00	100,000.00	130,000.00	216,398.00	
			4,164,960.21	39,488.00	489,896.00	4,615,368.21	1,029,776.00	524,742.00	4,110,334.21	223,713.00	511,626.00	4,398,247.21	200,000.00	495,209.00	4,693,456.21	
Stormwater Management																
1/87006	Services Charge		228,059.00		31,570.00	259,629.00			259,629.00			259,629.00			259,629.00	
			228,059.00	0.00	31,570.00	259,629.00	0.00	0.00	259,629.00	0.00	0.00	259,629.00	0.00	0.00	259,629.00	
Unexpended Loans																
01/92406			0.00			0.00			0.00			0.00			0.00	
			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Section 94(A)																
01/95168	Public Order & Safety		2,394.01		1,595.69	3,989.70		2,467.00	6,456.70		2,467.00	8,923.70		2,467.00	11,390.70	
	Community Services & Education		2,394.01		1,595.69	3,989.70		2,467.00	6,456.70		2,467.00	8,923.70		2,467.00	11,390.70	
	Household & Community Amenities		2,394.01		1,595.69	3,989.70		2,467.00	6,456.70		2,467.00	8,923.70		2,467.00	11,390.70	
	Recreation & Culture		2,394.01		1,595.69	3,989.70		2,467.00	6,456.70		2,467.00	8,923.70		2,467.00	11,390.70	
	Transport & Communication		2,392.01	1,621.00	1,546.69	2,317.70		2,365.00	4,682.70		2,465.00	7,147.70		2,565.00	9,712.70	
	Economic Affairs		2,394.01		1,595.69	3,989.70		2,467.00	6,456.70		2,467.00	8,923.70		2,467.00	11,390.70	
			14,362.06	1,621.00	9,525.14	22,266.20	0.00	14,700.00	36,966.20	0.00	14,800.00	51,766.20	0.00	14,900.00	66,666.20	
Section 94																
01/95184	Emergency Services - LGA		31,581.36		1,898.79	33,480.15		1,000.00	34,480.15		1,100.00	35,580.15		1,200.00	36,780.15	
01/95182	Community Amenities - LGA		7,392.87		1,440.77	8,833.64		200.00	9,033.64		225.00	9,258.64		250.00	9,508.64	
01/95183	Drainage - LGA		57,344.28		9,816.20	67,160.48		1,700.00	68,860.48		1,800.00	70,660.48		1,900.00	72,560.48	
01/95187	Roadworks - LGA		153,454.39	52,705.00	13,634.38	114,383.77	3,000.00	117,383.77	3,300.00	3,300.00	120,683.77	3,600.00	124,283.77	3,600.00	124,283.77	
01/95186	Sporting Grounds/Play Grounds - LGA		32,089.26		2,387.36	34,476.62		1,000.00	35,476.62		1,100.00	36,576.62		1,200.00	37,776.62	
			281,862.16	52,705.00	29,177.50	258,334.66	0.00	6,900.00	265,234.66	0.00	7,525.00	272,759.66	0.00	8,150.00	280,909.66	
Water Fund																
2/87033	Forward Works Program		3,532,404.14	507,203.00	1,404,483.00	4,429,684.14	792,169.00	683,182.00	4,320,697.14	548,004.00	746,708.00	4,519,401.14	555,164.00	810,566.00	4,774,803.14	
	Sub Total		3,532,404.14	507,203.00	1,404,483.00	4,429,684.14	792,169.00	683,182.00	4,320,697.14	548,004.00	746,708.00	4,519,401.14	555,164.00	810,566.00	4,774,803.14	
2/87001	Leave Entitlements Reserve		91,505.00		10,000.00	101,505.00		10,000.00	111,505.00		10,000.00	121,505.00		10,000.00	131,505.00	
2/87002	Plant Replacement Reserve		534,959.00		54,108.00	589,067.00	90,567.00	16,914.00	515,414.00		17,391.00	532,805.00	13,001.00	17,883.00	537,687.00	
2/87035	Section 64 Wellington		21,322.01		14,319.98	35,641.99		6,500.00	42,141.99		7,000.00	49,141.99		7,500.00	56,641.99	
2/87036	Section 64 Geauie		124,742.40		3,817.00	128,559.40		1,000.00	129,559.40		1,100.00	130,659.40		1,200.00	131,759.40	
2/86001	Bank Account		159,781.39			159,781.39			159,781.39			159,781.39			159,781.39	
2/17100	Bank Account		-1,698,714.40	119,961.51		-1,818,672.91			-1,818,672.91			-1,818,672.91			-1,818,672.91	
	OVERALL TOTAL		2,766,002.54	627,164.51	1,486,727.98	3,625,566.01	882,736.00	716,596.00	3,459,426.01	548,004.00	781,099.00	3,692,521.01	568,165.00	845,949.00	3,970,305.01	
Funds Available for Capital Works			1,993,474.13			2,770,792.62			2,661,805.62			2,860,509.62			3,115,911.62	
Sewer Fund																
3/77006	Forward Works Program		3,542,867.00	116,577.00	450,696.00	3,876,986.00	529,000.00	421,389.00	3,769,375.00	500,000.00	467,857.00	3,737,232.00	490,000.00	580,323.00	3,827,555.00	
	Sub Total		3,542,867.00	116,577.00	450,696.00	3,876,986.00	529,000.00	421,389.00	3,769,375.00	500,000.00	467,857.00	3,737,232.00	490,000.00	580,323.00	3,827,555.00	
3/77002	Leave Entitlements Reserve		80,720.00		5,000.00	85,720.00		5,000.00	90,720.00		5,000.00	95,720.00		5,000.00	100,720.00	
3/77005	Section 64 Wellington		189,201.19		15,355.71	204,556.90		8,000.00	212,556.90		8,500.00	221,056.90		9,000.00	230,056.90	
3/77025	Section 64 Geauie		15,846.88		469.00	16,315.88			16,315.88			16,315.88			16,315.88	
3/77004	Plant Replacement Reserve		118,495.00	921.00	31,666.00	149,240.00		2,428.00	151,668.00	5,492.00	2,649.00	148,823.00	2,879.00	151,702.00		
3/76000	Bank Account		-619,090.60			-619,090.60			-619,090.60			-619,090.60			-619,090.60	
3/17100	Bank Account		127,548.18	28,001.63		99,546.55			99,546.55			99,546.55			99,546.55	
	OVERALL TOTAL		3,455,587.45	145,499.63	503,186.71	3,813,274.53	529,000.00	436,815.00	3,721,089.53	505,492.00	484,006.00	3,699,603.53	490,000.00	597,202.00	3,806,805.53	
Funds Available for Capital Works			3,051,324.58			3,357,441.95			3,249,830.95			3,217,687.95			3,308,010.95	
Total Externally Restricted Reserves			11,291,972.42	1,384,179.14	5,443,213.33	15,351,006.61	2,841,512.00	1,699,753.00	14,209,247.61	2,977,209.00	1,799,056.00	13,031,094.61				

Road, Drainage & Other Council Programs 2015/16

OTHER FUNCTIONS OF COUNCIL

Urban Drainage M & R
 Flood Warning Site M & R
 Design/Upgrade Stormwater Apsley Drain Catchment System
 Stuart Town Drainage
 Rehabilitation of Macquarie River Banks
 Drainage Loans

Expenditure	Total	RMS Block Grant	RMS	FLRP	Council	RTR	Other Grants & Contributions	Section 94	Timber Bridge Reserve	Repair Program Reserve	FLRP Reserves	Block Grant Reserves	RTR Reserves	Other
Urban Drainage M & R	30,918	30,918		4,227	26,691									
Flood Warning Site M & R	6,000	6,000			6,000									
Design/Upgrade Stormwater Apsley Drain Catchment System	0	0			0									0
Stuart Town Drainage	0	0												0
Rehabilitation of Macquarie River Banks	104,637	104,637												104,637
Drainage Loans	194	230		230										
141,749	141,785	0	0	4,457	32,691	0	0	0	0	0	0	0	0	104,637

STATE & REGIONAL ROADS

State Roads M & R
 State Roads - Ordered Works
 Regional Roads - Renewals (MR353)
 Regional Roads - Renewals (Other)
 Regional Roads Block Grant - Maintenance & Traffic & 3x3

State Roads M & R	254,970	255,328		255,328										
State Roads - Ordered Works	1,167,894	1,167,894		1,167,894										
Regional Roads - Renewals (MR353)	312,287	312,287					123,029							189,258
Regional Roads - Renewals (Other)	791,107	791,107	244,512	537,306			9,289							
Regional Roads Block Grant - Maintenance & Traffic & 3x3	927,660	930,290	915,924	14,366										
3,453,918	3,456,906	1,160,436	1,974,894	0	0	0	132,318	0	0	0	0	0	0	189,258

COUNCIL ROADS

Wellington Streets - M & R
 Town Approaches M & R
 Village Streets - M & R
 Shire Roads - Sealed M & R
 Shire Roads - Unsealed M & R
 Bridges - M & R
 K & G - M & R
 Footpaths - M & R
 Bodangora Aerodrome - M & R
 Roads Safety Officer - Contribution
 Street & Gutter Cleaning
 Stormwater M & R
 Road Surveys & Acquisitions
 Provision for Call Outs
 Federal Local Roads Programme - Administration Charge

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Wellington Streets - M & R	325,697	325,697		36,705	261,391						9,867			17,734
Town Approaches M & R	38,274	38,274		10,789	27,485									
Village Streets - M & R	100,804	100,804		53,657	47,147									
Shire Roads - Sealed M & R	163,989	163,989		24,713	120,398		18,878							
Shire Roads - Unsealed M & R	749,526	749,526		213,282	517,600									18,644
Bridges - M & R	101,528	105,000		0										105,000
K & G - M & R	6,164	6,164			6,164									
Footpaths - M & R	9,736	9,736			9,736									
Bodangora Aerodrome - M & R	34,674	34,674		12,814	21,860									
Roads Safety Officer - Contribution	32,114	32,114		32,114										
Street & Gutter Cleaning	135,670	135,670		80,858	54,812									
Stormwater M & R	22,166	22,166		4,013	18,153									
Road Surveys & Acquisitions	0	0			0									
Provision for Call Outs	44,207	44,207			44,207									
Federal Local Roads Programme - Administration Charge	176,585	176,585		176,585										
1,941,134	1,944,606	0	0	645,530	1,128,953	0	18,878	0	0	0	9,867	0	0	141,378

COUNCIL ROADS CAPITAL EXPENSES

K & G Reconstruction
 K & G Construction
 Paved Footpaths - Construction
 Paved Footpaths - Reconstruction
 Reseals
 Rural Roads - Unsealed - Reconstruction
 Rural Roads - Unsealed - Construction
 Rural Roads - Sealed - Reconstruction
 Urban Roads - Construction
 Urban Roads - Reconstruction
 Construction of Washbay at Depot
 CBD Project
 Transfer to Reserve - Timber Bridge Asset Replacement

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K & G Reconstruction	416,376	416,376		159,268	116,054	50,690					70,364			20,000
K & G Construction	0	0												
Paved Footpaths - Construction	0	0												
Paved Footpaths - Reconstruction	55,475	55,475		0	0						4,625			50,850
Reseals	120,187	120,187		0	0	67,387					52,800			
Rural Roads - Unsealed - Reconstruction	843,831	843,381		160,592	85,092	390,648					60,089		31,960	115,000
Rural Roads - Unsealed - Construction	220,785	220,785			37,588		150,492	32,705						
Rural Roads - Sealed - Reconstruction	792,378	792,378	442,743	11,640	11,640	326,355								
Urban Roads - Construction	0	0												
Urban Roads - Reconstruction	649,529	649,529		0	21,332	477,093					71,104			80,000
Construction of Washbay at Depot	53,801	53,801												53,801
CBD Project	37,467	37,467					37,467							0
Transfer to Reserve - Timber Bridge Asset Replacement	55,000	55,000			55,000									
3,244,829	3,244,379	0	442,743	331,500	326,706	1,312,173	187,959	32,705	0	0	258,982	0	31,960	319,651

8,781,630	8,787,676	1,160,436	2,417,637	981,487	1,488,350	1,312,173	339,155	32,705	0	0	268,849	0	31,960	754,924
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Federal Local Roads Program	
Grant 2015-16	1,280,238
Less Expenditure	981,487
Unexpended	298,751

Block Grant & 3x3 Program	
Grant 2015-16	1,160,436
Less Expenditure	1,160,436
Unexpended	0

Federal Local Roads Program Reserve	
Reserve @ 30.6.15	268,849
Transfer to Reserve	298,751
Transfer from Reserve	268,849
Reserve Balance @ 30.6.16	298,751

Block Grant & 3x3 Reserve	
Reserve @ 30.6.15	0
Transfer to Reserve	0
Transfer from Reserve	0
Reserve Balance @ 30.6.16	0

Roads to Recovery Program	
Grant 2015-16	1,735,021
Less Expenditure	1,312,173
Unexpended	422,848

Repair Program Reserve	
Reserve @ 30.6.15	0
Transfer to Reserve	0
Transfer from Reserve	0
Reserve Balance @ 30.6.16	0

Roads to Recovery Program Reserve	
Reserve @ 30.6.15	31,960
Transfer to Reserve	422,848
Transfer from Reserve	31,960
Reserve Balance @ 30.6.16	422,848

Urban	Rural
1,797,819	3,012,319
39%	66%

Timber Bridge Replacement Reserve	
Reserve @ 30.6.15	222,233
Transfer to Reserve	55,000
Transfer from Reserve	0
Reserve Balance @ 30.6.16	277,233

CASH & INVESTMENTS

WESTERN PLAINS REGIONAL COUNCIL - DUBBO BRANCH Quarterly Budget Review Statement - Quarter Ending 30 June 2016

Comment on Cash and Investments Position

There have been no major impacts during the quarter that have impacted on Council's original budgeted cash and investments position.

Statements:

Investments

Restricted funds have been invested in accordance with Council's investment policies.

Cash

A reconciliation of cash with bank statements has been undertaken, with the latest reconciliation being prepared on 1 July 2016.

Reconciliation

The YTD total Cash and Investments has been reconciled with funds invested and cash at bank

Signed:

Name:



Craig Giffin
Responsible Accounting Officer

Date:

11 July 2016

CONSULTANCY AND LEGAL EXPENSES

WESTERN PLAINS REGIONAL COUNCIL - DUBBO BRANCH

Quarterly Budget Review Statement - Quarter Ending 30 June 2016

Expense	Expenditure YTD	Budgeted (Y/N)
Legal Expenses	\$56,127.43	Y
Consultant Services (Quarterly Details provided on Engaged Consultants Report)	\$556,581.93	Y

CONTRACT LISTING

WESTERN PLAINS REGIONAL COUNCIL - DUBBO BRANCH

Quarterly Budget Review Statement - Quarter Ending 30 June 2016

Contractor	Details and Purpose	Contract Value	Commencement Date	Duration	Budgeted (Y/N)
Energy Australia	Supply of Natural Gas	\$ 119,940.00	26/04/2016	2 years	Y
Skilltech Consulting Group	Water meter reading	\$ 298,960.00	28/04/2016	2 years	Y
Proway Livestock Equipment	Livestock Markets Construction of Fences, Gates and Col	\$ 3,064,914.00	22/06/2016	30 weeks	Y
David Payne Constructions	Livestock Markets Construct paving and roadwork	\$ 1,128,483.00	22/06/2016	30 weeks	Y
Large Industries T/as JLE	Install streetlighting at Mitchell Highway Roundabout	\$ 329,465.00	25/05/2016	20 weeks	Y
Large Industries T/as JLE	Construct electrical switchboard at WTP	\$ 359,040.00	25/05/2016	16 weeks	Y
Maas Civil	Keswick stage 4 subdivision construction	\$ 1,481,595.00	25/05/2016	30 weeks	Y
Nextep Miyama Pty Ltd	Cover launders at sewer treatment plant	\$ 178,320.00	18/04/2016	27 weeks	Y
Cockram Constructions Pty Ltd	Erskine St Sewerage Treatment upgrade	\$ 6,173,051.00	4/04/2016	50 weeks	Y
NSW Public Works	Integrated Water Cycle Plan	\$ 79,946.00	29/04/2016	12 weeks	Y
Odour Pro	Odour control Thompson St	\$ 85,000.00	21/04/2016	23 weeks	Y
Walker Bridge Maintenance	Maintenance of Belong Bridge	\$ 65,556.00	10/05/2016	16 weeks	Y

CONTRACT LISTING

WESTERN PLAINS REGIONAL COUNCIL - DUBBO BRANCH

Quarterly Budget Review Statement - Quarter Ending 30 June 2016

Contractor	Details and Purpose	Contract Value	Commencement Date	Duration	Budgeted (Y/N)
Lonnie Henderson Concreting	Retaining wall Brockelhurst	\$ 55,094.00	18/05/2016	23 weeks	Y
Brownrite Building Group	Livestock markets building weighbridge	\$ 331,598.00	24/05/2016	35 weeks	Y
Warrumbungle Shire Council	Shoulder widening on Mendooran Rd	\$ 124,425.00	6/06/2016	35 weeks	Y
Evo Energy Technologies	DALC Heating pumps supply and install	\$ 105,680.00	6/06/2016	12 weeks	Y

Note: Contracts listed are those entered into during the quarter and have yet to be fully performed.

VANDALISM COST REPORT FOR JUNE 2016

Division – vandalism costs	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016
Parks and Landcare	\$61,011.82	\$37,048.90	\$26,742.68	\$49,120.65	\$84,396.83	\$46,972.98	\$46,388.97
Technical Services	\$28,281.20	\$30,077.95	\$23,522.30	\$15,495.97	\$14,318.54	\$14,596.59	\$15,930.62
Corporate Development	\$1,470.82	\$6,757.00	\$8,156.10	\$3,342.27	\$617.50	\$983.16	\$1,563.64
Community Services	\$8,923	\$4,536.01	\$7,957.00	\$1,889.63	\$1,262	\$786.82	\$216.62
Organisational Services	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Environmental Services	\$550	N/A	\$1,091.91	\$600	\$1,694	\$801	\$2,000
Total	\$100,236.84	\$78,419.86	\$67,469.99	\$70,448.52	\$102,288.87	\$64,140.55	\$66,099.85
Rewards approved	Nil	Nil	Nil	Nil	1 (\$2,500)	Nil	Nil

WESTERN PLAINS REGIONAL COUNCIL

Incorporating the former
Dubbo City & Wellington councils

Consultants Engaged between 1/04/2016 - 30/06/2016

Date	Supplier Name	Details/Order Description	Division	Value
2/04/2016	Business Sense Solutions	Grant Application Preparation Services Boundary Road Infrastructure Project Stage 1 - Resources for Regions Program	Technical Services	20,432.00
15/04/2016	Cardno(NSW/ACT) Pty Ltd	Reassessment of the Wongarbon Drainage Strategy	Technical Services	21,934.00
3/05/2016	Geolyse Pty Ltd	Consultancy Services - Design DALC Amenities	Parks And Landcare	\$14,500.00

----- End of Report -----

WESTERN PLAINS REGIONAL COUNCIL - DUBBO BRANCH
SUMMARISED STATEMENT OF RESTRICTED ASSETS
AS AT 30 JUNE 2016

PURPOSE OF INTERNALLY RESTRICTED ASSET	FUNCTION	BALANCE AS AT 1/7/2015	TRANSFERS TO 2015/2016	TRANSFERS FROM 2015/2016	BALANCE AS AT 30/6/2016
<i>General</i>					
Footpaths & Cycleways	1.07	508,129	95,577	271,648	332,058
Traffic Management	1.10	49,558	21,903	0	71,461
Street Lighting	1.11	374,038	81,264	28,277	427,025
Road Network - State Roads	1.201	151,563	0	73,859	77,704
Road Network - Urban Roads	1.202	561,711	1,136,300	272,818	1,425,193
Road Network - Rural Roads	1.203	2,596,530	2,469,100	1,552,602	3,513,028
Other Waste Management Services	2.07	2,248,290	1,469,762	0	3,718,052
Fire Services	4.02	493,616	12,126	44,559	461,183
Emergency Management	4.03	55,865	11,287	0	67,152
Livestock Markets	5.01	3,165,806	1,724,705	0	4,890,511
Dubbo City Regional Airport	5.02	541,392	222,270	0	763,662
City Development	5.03	72,095	0	39,760	32,335
Property Development	5.04	2,881,740	1,507,839	0	4,389,579
Dubbo City Holiday Park	5.05	274,031	247,010	0	521,041
City Marketing & Communications	5.06	148,461	192,113	71,511	269,063
Showground	5.07	52,671	37,777	0	90,448
Environment & Health Services	6.01	30,199	0	0	30,199
Building & Development Services	6.02	681,784	0	60,353	621,431
Environmental Sustainability Services	6.04	15,000	0	0	15,000
City Strategy	6.09	190,175	0	18,409	171,766
Ranger Services	6.10	15,439	0	0	15,439
Animal Shelter	6.11	252,553	90,000	0	342,553
Cemeteries	7.07	218,271	0	31,602	186,669
Recreation Services	7.08	114,532	67,539	9,969	172,102
Library Services	7.10	119,226	36,926	84,817	71,335
Old Dubbo Gaol	7.11	82,166	37,680	13,010	106,836
Social Services	7.14	296,774	5,460	12,528	289,706
Rainbow Cottage	7.16	310,590	0	71,436	239,154
Family Day Care	7.17	251,718	38,646	20,049	270,315
Cultural Services	7.18	14,439	11,875	2,000	24,314
Regional Theatre & Covention Centre	7.20	671,271	633	182,830	489,074
Western Plains Cultural Centre	7.21	842,371	113,055	70,000	885,426
Human Environment Services	8.01	68,691	15,399	0	84,090
Horticultural Services	9.01	172,688	199,729	155,552	216,865
Landcare Services	9.02	104,411	153,665	51,300	206,776
Parks & Landcare Business Support Services	9.04	74,200	4,243	0	78,443
Sporting Facilities	9.05	973,994	298,487	265,190	1,007,291
Recreation Planning & Programs	9.07	89,004	60,864	26,784	123,084
Dubbo Aquatic Leisure Centre	9.08	73,038	28,610	25,563	76,085
Corporate Development/Strategic Management	10.02	98,507	18,821	19,260	98,068
Fleet Management Services	10.03	6,847,215	485,337	139,558	7,192,994
Financial Accounting Services	10.05	10,001	0	8,895	1,106
Human Resource Services	10.06	101,073	130,773	0	231,846
Information Management Services	10.07	1,589,504	51,657	76,916	1,564,245
Governance & Risk Services	10.08	624,703	0	39,978	584,725
Civic Administration Building	10.09	1,111,100	146,718	0	1,257,818
Technical Support Services	10.10	687,875	92,631	68,339	712,167
Business Support Services (Technical)	10.11	6,381	0	0	6,381
Depot Services	10.12	681,593	109,754	0	791,347
Rates & General Revenue	10.13	3,998,334	2,959,075	623,844	6,333,565
Employment Overheads	10.14	152,249	231,294	18,767	364,776
Works Services Operations	10.16	137,087	258,120	0	395,207
Governance	11.01	19,054	70,000	0	89,054
<i>Total</i>		35,902,706	14,946,024	4,451,983	46,396,747
<i>Balance Internal Borrowing Account</i>		(2,681,979)	375,054	581,000	(2,887,925)
TOTAL GENERAL FUND		33,220,727	15,321,078	5,032,983	43,508,822

WESTERN PLAINS REGIONAL COUNCIL - DUBBO BRANCH
SUMMARISED STATEMENT OF RESTRICTED ASSETS
AS AT 30 JUNE 2016

PURPOSE OF EXTERNALLY RESTRICTED ASSET	FUNCTION	BALANCE AS AT 1/7/2015	TRANSFERS TO 2015/2016	TRANSFERS FROM 2015/2016	BALANCE AS AT 30/6/2016
<i>Water Supply</i>					
Major Improvements	3.02	26,225,541	2,179,664	280,000	28,125,205
<i>Total Water Supply</i>		26,225,541	2,179,664	280,000	28,125,205
<i>Sewerage Services</i>					
Major Improvements	2.05	37,223,852	509,925	0	37,733,777
<i>Total Sewerage Services</i>		37,223,852	509,925	0	37,733,777
<i>General</i>					
Traffic Management	1.10	2,398	4,213	0	6,611
Urban Roads	1.202	400	0	0	400
Rural Roads	1.203	11,950	0	0	11,950
Domestic Waste Management Services	2.06	2,255,950	243,227	0	2,499,177
Stormwater	4.01	4,366,688	613,978	148,689	4,831,977
Fire Services	4.02	323,451	81,787	175	405,063
Emergency Management	4.03	7,213	0	2,000	5,213
Environment & Health Services	6.01	44,000	0	0	44,000
Environmental Sustainability Services	6.04	4,000	0	0	4,000
Social Services	7.14	8,675	0	8,675	0
Western Plains Cultural Centre	7.21	8,629	0	0	8,629
Horticultural Services	9.01	3,168	0	0	3,168
Landcare Services	9.02	0	11,358	0	11,358
Section 94 Contributions - Urban Roads	S94 1.10	4,913,883	1,557,074	950,000	5,520,957
Section 94 Contributions - Car Parking	S94 C 1.10	82,635	2,212	0	84,847
Section 94 Contributions - Open Space	S94 9.01	936,886	590,527	292,543	1,234,870
Grant Funds Carried Over	Various	2,802,217	16,792,668	709,910	18,884,975
<i>Total General</i>		15,772,143	19,897,044	2,111,992	33,557,195

SUMMARY OF GRANT FUNDS CARRIED OVER (AS ABOVE)	FUNCTION	BALANCE AS AT 1/7/2015	TRANSFERS TO 2015/2016	TRANSFERS FROM 2015/2016	BALANCE AS AT 30/6/2016
Grant - Footpaths	1.07	39,867	0	39,867	0
Grant - Traffic Management	1.10	14,133	27,509	0	41,642
Grant - Urban Roads	1.202	160,915	0	103,117	57,798
Grant - Rural Roads	1.203	357,163	959,104	307,268	1,008,999
Grant - Domestic Waste Management Services	2.06	0	795,710	0	795,710
Grant - Other Waste Management Services	2.07	1,682,905	0	0	1,682,905
Grant - Stormwater	4.01	22,644	0	538	22,106
Grant - Fire Services	4.02	33,064	0	0	33,064
Grant - Environment & Health Services	6.01	6,606	0	0	6,606
Grant - Building & Development Services	6.02	45,000	0	15,000	30,000
Grant - City Strategy	6.09	3,326	0	0	3,326
Grant - Ranger Services	6.10	28,200	0	0	28,200
Grant - Library Services	7.10	216,000	0	200,000	16,000
Grant - Old Dubbo Gaol	7.11	2,000	0	0	2,000
Grant - Social Services	7.14	107,064	55,387	5,680	156,771
Grant - Western Plains Cultural Centre	7.21	12,133	0	5,883	6,250
Grant - Landcare Services	9.02	40,473	0	13,533	26,940
Grant - Recreation Planning & Programs	9.07	13,874	13,211	2,174	24,911
Grant - Dubbo Aquatic Leisure Centre	9.08	16,850	0	16,850	0
Grant - Management Accounting Services	10.04	0	4,941,747	0	4,941,747
Grant - Rates & General Revenue	10.13	0	10,000,000	0	10,000,000
<i>Total Grant Funds Carried Over</i>		2,802,217	16,792,668	709,910	18,884,975

BUDGET SUMMARY - Quarter Ending 30 June 2016

	Original Estimate	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Revised Estimate	YTD Actuals
Transport								
1.07 Footpaths & Cycleways	441,878	0	0	0	441,878	0	441,878	441,878
1.10 Traffic Management	907,750	0	0	0	907,750	0	907,750	907,750
1.11 Street Lighting	954,056	0	0	0	954,056	0	954,056	954,056
1.201 State Roads	-46,299	0	0	0	-46,299	0	-46,299	-46,299
1.202 Urban Roads	3,644,332	0	0	0	3,644,332	807,631	4,451,963	4,451,963
1.203 Rural Roads	4,138,494	0	0	0	4,138,494	-687,981	3,450,513	3,450,513
TOTAL	10,040,211	0	0	0	10,040,211	119,650	10,159,861	10,159,861
Sewerage Services								
2.05 Sewerage	0	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0	0
Waste Services								
2.06 Domestic Waste Management Services	0	0	0	0	0	0	0	0
2.07 Other Waste Management Services	0	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0	0
Water								
3.02 Water Supply	0	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0	0
Community Protection								
4.01 Stormwater	356,379	0	0	0	356,379	0	356,379	356,379
4.02 Fire Services	906,040	0	-2,266	0	903,774	-60,650	843,124	843,124
4.03 Emergency Management	104,455	0	2,266	0	106,721	0	106,721	106,721
TOTAL	1,366,874	0	0	0	1,366,874	-60,650	1,306,224	1,306,224
City Development								
5.01 Livestock Markets	-268,200	0	0	0	-268,200	0	-268,200	-268,200
5.02 Airport	-305,000	0	0	0	-305,000	0	-305,000	-305,000
5.03 City Development	713,423	0	0	0	713,423	0	713,423	713,423
5.04 Property Development	-234,000	0	0	0	-234,000	0	-234,000	-234,000
5.05 Holiday Park	-200,000	0	0	0	-200,000	0	-200,000	-200,000
5.06 City Marketing & Communications	1,106,314	0	0	0	1,106,314	0	1,106,314	1,106,314
5.07 Showground	470,367	0	0	0	470,367	0	470,367	470,367
TOTAL	1,282,904	0	0	0	1,282,904	0	1,282,904	1,282,904

BUDGET SUMMARY - Quarter Ending 30 June 2016

	Original Estimate	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Revised Estimate	YTD Actuals
Built & Natural Environment								
6.01 Environment & Health Services	402,030	0	0	0	402,030	-13,604	388,426	388,426
6.02 Building & Development Services	1,272,773	0	0	-45,000	1,227,773	-189,541	1,038,232	1,038,232
6.04 Environmental Sustainability Services	332,828	0	0	0	332,828	-24,434	308,394	308,394
6.05 Environmental Support	0	0	0	0	0	0	0	0
6.09 City Strategy	649,328	0	0	45,000	694,328	3,695	698,023	698,023
6.10 Ranger Services	734,925	0	0	0	734,925	-46,272	688,653	688,653
6.11 Animal Shelter	527,793	0	0	0	527,793	-38,844	488,949	488,949
TOTAL	3,919,677	0	0	0	3,919,677	-309,000	3,610,677	3,610,677
Community Services								
7.07 Cemeteries	125,761	0	0	0	125,761	0	125,761	125,761
7.08 Recreation Services	694,173	0	0	0	694,173	60,000	754,173	754,173
7.10 Library Services	1,740,956	0	0	0	1,740,956	0	1,740,956	1,740,956
7.11 Old Dubbo Gaol	248,975	0	0	0	248,975	0	248,975	248,975
7.14 Social Services	818,076	0	0	0	818,076	40,000	858,076	858,076
7.16 Rainbow Cottage	97,840	0	0	0	97,840	0	97,840	97,840
7.17 Family Day Care	153,587	0	0	0	153,587	0	153,587	153,587
7.18 Cultural Services	222,611	0	0	-1,000	221,611	0	221,611	221,611
7.19 Community Support	0	0	0	0	0	0	0	0
7.20 Regional Theatre & Convention Centre	2,621,712	0	0	0	2,621,712	0	2,621,712	2,621,712
7.21 WPCC	2,094,786	0	0	0	2,094,786	0	2,094,786	2,094,786
TOTAL	8,818,477	0	0	-1,000	8,817,477	100,000	8,917,477	8,917,477
Human Environment								
8.01 Human Environment Services	215,145	0	0	1,000	216,145	0	216,145	216,145
TOTAL	215,145	0	0	1,000	216,145	0	216,145	216,145
Parks and Landcare								
9.01 Horticultural Services	3,188,707	0	0	0	3,188,707	0	3,188,707	3,188,707
9.02 Landcare Services	973,355	0	0	0	973,355	0	973,355	973,355
9.04 Parks & Landcare Business Support Services	0	0	0	0	0	0	0	0
9.05 Sporting Facilities	1,906,572	0	0	0	1,906,572	0	1,906,572	1,906,572
9.06 Parks & Landcare Operations	0	0	0	0	0	0	0	0
9.07 Recreation Planning & Programs	0	0	0	0	0	0	0	0
9.08 Dubbo Aquatic Leisure Centre	647,638	0	0	0	647,638	0	647,638	647,638

BUDGET SUMMARY - Quarter Ending 30 June 2016

	Original Estimate	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Revised Estimate	YTD Actuals
TOTAL	6,716,272	0	0	0	6,716,272	0	6,716,272	6,716,272
Corporate Services								
10.01 Customer Services	0	0	0	0	0	0	0	0
10.02 Corporate Development/Strategic Management	0	0	0	0	0	0	0	0
10.03 Fleet Management Services	0	0	0	0	0	0	0	0
10.04 Management Accounting Services	0	0	0	0	0	0	0	0
10.05 Financial Accounting Services	0	0	0	0	0	0	0	0
10.06 Human Resource Services	0	0	0	0	0	0	0	0
10.07 Information Management Services	0	0	0	0	0	0	0	0
10.08 Governance & Risk Services	0	0	0	0	0	0	0	0
10.09 Civic Administration Building	0	0	0	0	0	0	0	0
10.10 Technical Support Services	0	0	0	0	0	0	0	0
10.11 Business Support Services (Technical)	0	0	0	0	0	0	0	0
10.12 Depot Services	0	0	0	0	0	0	0	0
10.13 Rates & General Revenue	-32,393,776	34,216	0	0	-32,359,560	150,000	-32,209,560	-32,209,560
10.14 Employment Overhead Distribution	0	0	0	0	0	0	0	0
10.15 Corporate Overheads	0	0	0	0	0	0	0	0
10.16 Works Services	0	0	0	0	0	0	0	0
TOTAL	-32,393,776	34,216	0	0	-32,359,560	150,000	-32,209,560	-32,209,560
Governance								
11.01 Governance	0	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0	0
TOTAL ALL FUNCTIONS	-34,216	34,216	0	0	0	0	0	0

Budget Review Statement - Quarter Ending 30 June 2016
Clause 203 Local Government (General) Regulation 2005

Function	Operating Revenue		Operating Expense		(Surplus) / Deficit from Operations		Capital Revenue				Capital Expense				Funds Transferred To / (From) Restricted Assets		Net Funds Available (to) / Required from Rates and General Revenue		
	Original	Revised	Original	Revised	Original	Revised	Expenses Not Involving Flows of Funds (Depr etc)		Loan Borrowings Assets Sold		Loan Repayment Principal		Assets Purchased		Original	Revised	Original	Revised	
							Original	Revised	Original	Revised	Original	Revised	Original	Revised					
Transport																			
1.07 Footpaths & Cycleways	-146,771	-157,599	741,783	596,335	595,012	438,736	-521,663	-497,854	0	0	0	0	458,058	716,487	-89,529	-215,491	441,878	441,878	
1.10 Traffic Management	-1,012,883	-2,089,266	1,511,708	1,237,777	498,825	-851,489	-41,356	-27,859	0	0	168,616	168,629	0	0	281,665	1,618,469	907,750	907,750	
1.11 Street Lighting	-182,000	-147,000	1,213,257	940,278	1,031,257	793,278	0	0	0	0	0	0	0	0	-77,201	160,778	954,056	954,056	
1.201 State Roads	-703,145	-1,524,498	656,446	1,551,658	-46,699	27,160	0	0	0	0	0	0	0	0	400	-73,459	-46,299	-46,299	
1.202 Urban Roads	-3,155,923	-7,255,148	4,470,549	5,261,973	1,314,626	-1,993,175	-2,104,440	-2,894,905	0	0	34,473	34,477	5,128,716	9,739,115	-729,043	-433,549	3,644,332	4,451,963	
1.203 Rural Roads	-1,866,339	-3,383,667	5,877,254	5,853,804	4,010,915	2,470,137	-3,525,663	-3,368,821	0	0	0	0	3,381,531	2,789,052	271,711	1,560,145	4,138,494	3,450,513	
TOTAL	-7,067,061	-14,557,178	14,470,997	15,441,825	7,403,936	884,647	-6,193,122	-6,789,439	0	0	203,089	203,106	8,968,305	13,244,654	-341,997	2,616,893	10,040,211	10,159,861	
Sewerage Services																			
2.05 Sewerage	-14,836,860	-18,167,701	12,608,368	12,229,414	-2,228,492	-5,938,287	-4,560,719	-4,931,869	-55,635	-29,404	1,548,787	1,586,691	16,949,747	8,802,944	-11,653,688	509,925	0	0	
TOTAL	-14,836,860	-18,167,701	12,608,368	12,229,414	-2,228,492	-5,938,287	-4,560,719	-4,931,869	-55,635	-29,404	1,548,787	1,586,691	16,949,747	8,802,944	-11,653,688	509,925	0	0	
Waste Services																			
2.06 Domestic Waste Management Services	-4,539,411	-5,411,682	4,299,963	3,993,349	-239,448	-1,418,333	-201,046	-214,105	-165,000	-131,436	0	0	749,852	712,467	-144,358	1,051,407	0	0	
2.07 Other Waste Management Services	-4,459,788	-3,352,405	1,756,610	1,756,610	-2,546,639	-1,595,795	-241,793	-215,457	-250	0	0	0	4,002,500	213,793	-1,213,818	1,597,459	0	0	
TOTAL	-8,999,199	-8,764,087	6,213,112	5,749,959	-2,786,087	-3,014,128	-442,839	-429,562	-165,250	-131,436	0	0	4,752,352	926,260	-1,358,176	2,648,866	0	0	
Water																			
3.02 Water Supply	-19,105,810	-22,162,299	15,319,478	14,909,858	-3,786,332	-7,252,441	-3,706,032	-4,031,502	-10,440,905	-15,455	976,832	807,384	14,438,051	8,312,350	2,518,386	2,179,664	0	0	
TOTAL	-19,105,810	-22,162,299	15,319,478	14,909,858	-3,786,332	-7,252,441	-3,706,032	-4,031,502	-10,440,905	-15,455	976,832	807,384	14,438,051	8,312,350	2,518,386	2,179,664	0	0	
Community Protection																			
4.01 Stormwater	-2,819,474	-7,279,731	2,380,115	1,793,691	-439,359	-5,486,040	-863,116	-849,791	0	0	225,900	232,474	3,811,309	5,985,891	-2,378,355	473,845	356,379	356,379	
4.02 Fire Services	-843,086	-333,489	1,666,600	1,493,317	823,514	1,159,828	-313,684	-436,070	0	0	0	0	483,949	57,472	-87,739	61,894	906,040	843,124	
4.03 Emergency Management	0	-11,658	101,257	101,257	101,257	89,559	0	0	0	0	0	0	0	0	3,198	17,162	104,455	106,721	
TOTAL	-3,662,560	-7,624,878	4,147,972	3,388,225	485,412	-4,236,653	-1,176,800	-1,285,861	0	0	225,900	232,474	4,295,258	6,043,363	-2,462,896	552,901	1,366,874	1,306,224	
City Development																			
5.01 Livestock Markets	-3,270,794	-4,511,071	2,791,287	2,858,523	-479,507	-1,652,548	-820,066	-1,063,700	0	0	0	0	529,000	671,422	502,373	1,776,626	-268,200	-268,200	
5.02 Airport	-3,225,652	-3,447,322	2,941,233	3,094,744	-284,419	-352,578	-735,636	-722,881	0	0	0	0	580,000	328,907	135,055	441,552	-305,000	-305,000	
5.03 City Development	0	-33,443	831,725	689,113	689,113	798,282	0	0	0	0	0	0	0	0	24,310	-84,859	713,423	713,423	
5.04 Property Development	-1,982,137	-2,844,354	200,467	201,503	-1,781,670	-2,642,851	0	-451,250	-828,678	0	0	0	4,392,000	1,630,725	-2,015,652	1,229,376	-234,000	-234,000	
5.05 Holiday Park	-1,252,133	-1,619,450	1,263,967	1,411,839	11,834	-207,611	-163,489	-159,273	-195,000	-109,091	0	0	581,000	480,809	-434,345	-204,834	-200,000	-200,000	
5.06 City Marketing & Communications	-92,433	-368,056	1,197,176	1,364,385	1,104,743	996,329	-46,424	-28,536	0	0	0	0	0	61,358	30,107	95,051	1,106,314	1,106,314	
5.07 Showground	-347,463	-247,835	1,204,387	1,003,854	856,924	756,019	-459,463	-330,696	0	0	0	0	0	5,594	72,906	39,450	470,367	470,367	
TOTAL	-10,170,612	-13,071,531	10,287,630	10,766,573	117,018	-2,304,958	-2,207,190	-2,774,224	-1,023,678	-109,091	0	0	6,082,000	3,178,815	-1,685,246	3,292,362	1,282,904	1,282,904	
Built & Natural Environment																			
6.01 Environment & Health Services	-7,916	-9,657	386,990	358,740	379,074	349,083	0	0	0	0	0	0	0	0	22,956	39,343	402,030	388,426	
6.02 Building & Development Services	-1,279,415	-1,578,866	2,486,178	2,551,089	1,206,763	972,223	0	0	-793	-794	0	0	0	0	66,803	66,803	1,272,773	1,038,232	
6.04 Environmental Sustainability Services	0	-1,499	325,525	291,886	325,525	290,387	0	0	0	0	0	0	0	0	7,303	18,007	332,828	308,394	
6.05 Environmental Support	0	-1,322	-32,178	-51,389	-32,178	-52,711	0	0	0	0	0	0	0	0	32,178	52,711	0	0	
6.09 City Strategy	-74,000	-64,139	758,639	675,910	684,639	611,771	0	0	0	0	0	0	0	0	-35,311	86,252	649,328	698,023	
6.10 Ranger Services	-69,550	-144,025	784,248	801,586	714,698	657,561	0	0	0	0	0	0	0	10,865	20,227	734,925	688,653		
6.11 Animal Shelter	-77,500	-70,530	554,684	489,226	477,184	418,696	-53,434	-45,952	0	0	52,990	52,990	80,000	10,865	-28,947	63,215	527,793	488,949	
TOTAL	-1,508,381	-1,870,038	5,264,086	5,117,048	3,755,705	3,247,010	-53,434	-45,952	-793	-794	52,990	52,990	80,000	10,865	85,209	346,558	3,919,677	3,610,677	
Community Services																			
7.07 Cemeteries	-229,200	-205,930	379,811	329,675	150,611	123,745	-25,358	-27,414	0	0	0	0	119,755	56,592	-119,247	-27,162	125,761	125,761	
7.08 Recreation Services	-18,531	-20,482	821,475	816,410	802,944	795,928	-111,153	-103,750	0	0	0	0	0	9,886	2,382	52,109	694,173	754,173	
7.10 Library Services	-345,992	-135,524	1,972,791	1,899,421	1,626,799	1,763,897	-90,973	-68,957	0	0	0	0	248,224	439,004	-43,094	-392,988	1,740,956	1,740,956	
7.11 Old Dubbo Gaol	-1,581,131	-1,240,824	945,345	848,347	635,786	-392,477	-78,416	-73,766	0	0	0	0	902,557	677,324	60,620	37,894	248,975	248,975	
7.14 Social Services	-145,257	-163,670	997,949	970,764	852,692	807,094	-49,391	-43,199	0	0	0	0	0	44,853	14,775	49,328	818,076	858,076	
7.16 Rainbow Cottage	-1,067,197	-1,063,729	1,194,392	1,194,392	127,195	147,067	-40,332	-28,284	0	0	0	0	0	10,808	10,977	-31,751	97,840	97,840	
7.17 Family Day Care	-1,774,619	-1,841,916	1,930,183	1,947,032	155,564	105,116	-1,183	-2,829	0	0	0	0	0	0	-794	51,300	153,587	153,587	
7.18 Cultural Services	-3,093	-12,504	222,655	217,634	219,562	205,130	0	0	0	0	0	0	0	0	3,049	16,481	222,611	221,611	
7.19 Community Support	0	-927	8,216	8,216	-4,476	7,289	0	0	0	0	0	0	0	0	4,476	-7,289	0	0	
7.20 Regional Theatre & Convention Centre	-1,660,082	-1,465,805	4,340,787	4,328,272	2,680,705	2,862,467	-617,275	-641,938	0	0	393,463	393,112	0	40,391	164,819	-32,320	2,621,712	2,621,712	
7.21 WPC	-162,017	-379,783	2,176,275	2,130,345	2,014,258	1,750,562	-203,748	-207,843	0	0	257,463	258,180	40,000	191,170	-13,187	102,717	2,094,786	2,094,786	
TOTAL	-6,987,119	-6,531,094	14,977,187	14,706,912	7,990,068	8,175,818	-1,217,829	-1,197,980	0	0	650,926	651,292	1,310,536	1,470,028	84,776	-181,681	8,818,477	8,917,477	
Human Environment																			
8.01 Human Environment Services	-48,645	-56,638	282,189	275,798	233,544	219,160	-18,399	-18,414	0	0	0	0	0	0	0	15,399	215,145	216,145	
TOTAL	-48,645	-56,638	282,189	275,798	233,544	219,160	-18,399	-18,414	0	0	0	0	0	0	0	15,399	215,145	216,145	
Parks and Landcare																			
9.01 Horticultural Services	-131,875	-926,056	3,924,440	3,746,317	3,792,565	2,820,261	-924,631	-971,768	0	0	0	0	162,876	681,353	157,897	658,861	3,188,707	3,188,707	
9.02 Landcare Services	-68,051	-187,381	1,182,601	1,244,887	1,114,550	1,057,506	-222,871	-212,528	0	0	0	0	36,000	283,498	45,676	-155,121	973,355	973,355	
9.04 Parks & Landcare Business Support Services	0	-230	-64,536	-7,921	-64,536	-7,021	0	0	0	0	0	0	0	0	64,536	7,021	0	0	
9.05 Sporting Facilities	-563,691	-184,765	3,200,785	2,917,339	2,637,094														

OPERATIONAL PLAN

Function No. **1.07**

Performance Review

Quarter ended: **June**

Principal Activity:	TRANSPORT	Function:	Footpaths & Cycleways
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**Manager Responsible: Manager Civil Infrastructure & Solid Waste
Mr S Clayton**

Function Objectives:

To minimise Council's liability with regard to pedestrian hazards by efficiently and effectively preserving and maintaining the footpath and cycleway asset.
 To promote and facilitate pedestrian and cyclist transport as alternatives to vehicular modes of transport.
 To integrate and facilitate the transport, recreation and safety needs of pedestrian and cyclist.
 To provide for the transport, recreation and safety needs of pedestrians and cyclists.

Activity	Action	Performance Targets/Service Level
Risk Management	Maintain Footpaths and Cycleways in accordance with the Defined Asset Management Policy (DAMP)	All footpath defect related claims successfully defended under the provisions of the DAMP
	<i>Maintenance service were achieved.</i>	<i>Five claims received, one being contested.</i>
Management Services – from other Functions	The corporate services pertaining to management, financial, technical, information technology functions are engaged.	Level of service adhere to terms of agreed brief(s).
	<i>Services were rendered</i>	<i>Service level were adhered to.</i>
Management Services	Provision of management services for maintenance, construction and strategic planning activities.	Effective management of footpath and cycleway assets
	<i>Services were rendered.</i>	<i>This has been managed.</i>
	3.1.13.1 Submit an annual application to Roads and Maritime Services for cycleway funding.	Submission by December annually.
	<i>Application was submitted for Troy Creek Cyclepath.</i>	<i>Application was submitted 27 August 2015. This has been unsuccessful.</i>
	3.1.13.2 Annually review the long term Strategic Cyclepath Network Development Plan with respect to assigned priorities and funding requirements.	Review completed by January annually.
	<i>Consultant has been engaged to prepare 20 year strategic plan of cycleway development.</i>	<i>Business Plan review was completed in January 2016. Bike Plan review to be completed by end of September 2016.</i>
	3.1.16.2 Annually review the long term Strategic Cyclepath and Footpath Network Development Plan with respect to assigned priorities and funding Requirements.	Review completed by January annually.
	<i>Consultant has been engaged to prepare 20 year strategic plan of footpath accessibility improvements (Pedestrian Access and Mobility Plan).</i>	<i>Business Plan review was completed in January 2016. Pedestrian Access and Mobility Plan review to be completed by end of September 2016.</i>
Footpath Maintenance	Undertake regular inspections and maintenance programmes on paved footpaths network	One third of paved footpaths inspected annually.
	<i>Rolling inspections of one third of City pathways has been undertaken.</i>	<i>Inspection was completed.</i>
Cycleway Maintenance	Undertake regular path and verge maintenance	Cycleways maintained in accordance with agreed brief(s).
	<i>Maintenance programs were implemented in accordance with Agreed brief.</i>	<i>Service levels were achieved as agreed.</i>

OPERATIONAL PLAN

Function No. **1.07**

Performance Review

Quarter ended: **June**

Principal Activity:	TRANSPORT	Function:	Footpaths & Cycleways
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Activity	Action	Performance Targets/Service Level
Acquisition of Assets	3.1.16.1 Implement the Footpath Construction and Reconstruction Programmes. <i>Proposed projects include Minore Road Stage two (carried over to 2016/2017), Boundary Road (100% completed and balance to occur in 2017/2018), Macquarie Street (WFP)(100% completed) and Darling Street (Talbragar to Church Street) completed.</i>	The length of footpath network extended annually is increased by 1km by 2016. Length increased by 1.7km.

Financial Statement:

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	-146,771	-12,324	-17,735	0	-176,830	19,231	1	-157,599	-157,599
Expenditure	741,783	-120,118	0	0	621,665	-25,330	2	596,335	596,335
Operating Total	595,012	-132,442	-17,735	0	444,835	-6,099		438,736	438,736
Capital									
Income	-521,663	0	0	0	-521,663	23,809	3	-497,854	-497,854
Expenditure	458,058	590,462	17,735	-182,613	883,642	-167,155	4	716,487	716,487
Capital Total	-63,605	590,462	17,735	-182,613	361,979	-143,346		218,633	218,633
Available Funds Movement Prior to Restricted Asset Funding									
	531,407	458,020	0	-182,613	806,814	-149,445		657,369	657,369
Restricted Assets									
	-89,529	-458,020	0	182,613	-364,936	149,445	5	-215,491	-215,491
Funds Available to (-), or Required From Rates and Other Council Revenue									
	441,878	0	0	0	441,878	0		441,878	441,878

Note	Details
1	Operating Income reduced by \$19,231 mainly due to a reduction in Contributions of Infrastructure by Developers (\$22,856) and less Cycleway subsidy of \$16,750. Additional income of \$20,380 was received for Hoarding footpath rental.
2	Operating Expenditure reduced by \$25,330 mainly due to a reduction in depreciation for the quarter.
3	Capital Income reduced by \$23,809 as a result of changes in depreciation.
4	Capital expenditure reduced by \$167,155 mainly due to reduction in Contributed Assets (\$22,856), Boundary Road (\$22,374), Minore Road footpath (\$91,307), Macquarie St footpath – in front of JGWTP (\$18,226) and Bike Plan/Pedestrian Access Management Plan (PAMP) (\$8,291). The construction works mentioned of Boundary Road and Minore Road are to be carried over for completion in 2016/2017 along with the PAMP.
5	Capital expenditure reduced by \$149,445 mainly due to carry over project within this function and funds will be utilised in 2016/2017 to complete the identified projects.

Key Performance Indicators

Workload	Prev.	Est	YTD	Efficiency	Prev.	Est.	YTD	Effective.	Prev.	Est	YTD
Area of paved footpath/cyclepath maintained	312,994m ²	314,000m ²	315,544m ²	cost/m ² to construct concrete footpath/cycleway	\$135/m ²	\$160/m ²	\$190/m ²	No. of reported complaints/requests (CRM System)	133	120	102
Area of footpath/cyclepath to be constructed in concrete	3,488m ²	2880m ²	2,550m ²	cost/m ² to reconstruct asphalt footpath	N/A	\$190/m ²	N/A	No. of claims for footpath related injuries	5	6	5
Length of off road cyclepaths maintained	25km	25km	25.5km								

OPERATIONAL PLANFunction No. **1.07***Performance Review*Quarter ended: **June**

Principal Activity:	TRANSPORT	Function:	Footpaths & Cycleways
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Key Projects
Capital Works Program

Footpaths & Cycleways - Acquisition of Assets	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
01.09006 - Paved Footpaths - Construction						
6569 - Boundary Road (Palmer to Margaret) \$22,374 carried over to 2016/2017	0	132,676	0	0	-22,374	110,302
6570 - Sheraton Road - Rail Crossing Project carried over to 2016/2017	67,613	0	0	-67,613	0	0
6574 - Minore Road \$91,307 carried over to 2016/2017	147,000	114,878	0	-40,000	-91,307	130,571
6578 - Macquarie St Footpath (infront of JGWTP) Project completed	0	120,118	0	0	-18,226	101,892
01.09006 - Paved Footpaths - Construction Total	214,613	367,672	0	-107,613	-131,907	342,765

Footpaths & Cycleways - Acquisition of Assets	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
01.09008 - Cycleways Construction						
6520 - Darling/Park St (Talbragar to Wingewarra) Project completed	0	164,420	0	0	5,152	169,572
01.09008 - Cycleways Construction Total	0	164,420	0	0	5,152	169,572

Footpaths & Cycleways - Acquisition of Assets	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
01.09010 - Cycleway & Footpath Preconstruction						
6521 - Bike Plan/PAMP \$8,291 carried over to 2016/2017	82,363	0	0	0	-8,291	74,072
01.09010 - Cycleway & Footpath Preconstruction Total	82,363	0	0	0	-8,291	74,072

OPERATIONAL PLAN

Function No. **1.07***Performance Review*Quarter ended: **June**

Principal Activity:	TRANSPORT	Function:	Footpaths & Cycleways
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Footpaths & Cycleways - Acquisition of Assets 01.09012 - Contributed Assets - Footpaths	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
6516 - Footpaths	77,000	0	0	0	-22,856	54,144
01.09012 - Contributed Assets - Footpaths Total	77,000	0	0	0	-22,856	54,144

Footpaths & Cycleways - Asset Renewals 01.09004 - Paved Footpaths - Reconstruction	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
6014 - Wingewarra St (Darling to Bourke) Project carried over to 2016/2017	75,000	0	0	-75,000	0	0
6506 - Development Reconstruction Project completed	9,082	12,324	0	0	-9,142	12,264
6534 - Darling Street - Church to Wingewarra Project completed	0	46,046	17,735	0	-111	63,670
01.09004 - Paved Footpaths - Reconstruction Total	84,082	58,370	17,735	-75,000	-9,253	75,934

Operational Program

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
01.00011 - Footpaths Total	60,079	0	0	0	6,958	67,037
01.00017 - Cycleway Total	64,106	0	0	0	-6,073	58,033

OPERATIONAL PLAN

Function No. **1.10**

Performance Review

Quarter ended: **June**

Principal Activity:	TRANSPORT	Function:	Traffic Management
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**Manager Responsible: Manager Technical Support
Mr Mark Stacey**

Function Objectives:

To optimise traffic flow throughout road network to maximise community benefits
 To minimise accident potential for all road users within the road network
 To provide clear and safe traffic guidance throughout road network (line marking and signposting)
 To plan the future road network based on the above 3 objectives
 To raise the level of road safety in Dubbo

Activity	Action	Performance Targets/Service Level
Traffic Management Services	3.1.2.1 Complete at least one Road Safety Audit on an urban or rural road per annum.	Audits completed June annually.
	<i>Design, Road Safety Audit was undertaken on the proposed Keswick/Highway roundabout.</i>	<i>This was achieved.</i>
	3.1.3.1 Lobby the State and Federal Government agencies for the need for an additional flood free bridge across the Macquarie River at Dubbo.	Lobbying to occur when appropriate. Delays to traffic in peak hours remain acceptable.
	<i>RMS have engaged traffic modelling consultants. Consultation was undertaken with Council on the proposed modelled local network conditions related to this project and State election promise of \$50M for duplication of the LH Ford Bridge.</i>	<i>Lobbying has occurred as appropriate. Delays were acceptable</i>
	3.1.14.1 Review the programme for the provision of public transport infrastructure and consult with the Dubbo Transport Working Group.	90% of urban area serviced by commuter bus routes.
	<i>The Dubbo Transport Working Group was disbanded by Transport of NSW.</i>	<i>Ongoing and was achieved.</i>
	3.1.14.3 Meet on an annual basis with private bus and taxi company representative(s) to review urban bus and taxi service provision, and public transport linkages generally.	Contact to be made with Bus and Taxi Companies annually.
	<i>This was not achieved.</i>	<i>This was not achieved.</i>
	3.1.9.2 Lobby for continuation of the Inland Rail Project.	Ongoing
	<i>Letter was sent in August 2015 from Mayor to Mark Coulton, Federal Member for Parkes, continuing support for the Inland Rail.</i>	
	3.1.10.1 Meet on an annual basis with Rail Corp representative(s) to review service provision timetables and to ensure service retained.	Retention of hub and spoke bus/rail transport facilities to and from Dubbo/Western NSW/Sydney
	<i>This was not achieved.</i>	<i>This was not achieved.</i>
	3.1.10.3 Continue to support the Dubbo Zirconia Mines proposal to reopen the Dubbo – Toongi railway line and/or develop sections of Obley Road.	Ongoing support until the DA consent granted.
<i>Support was given and will be continuing.</i>	<i>Minister for Planning approved (with DA Consent Conditions) DZP on 28 May 2015.</i>	
3.1.10.4 Lobby Australian Rail Transport Corporation (ARTC)/John Holland to install automated switching through the Dubbo urban area so as to minimise disruption to traffic on key level crossings.	Lobbying for automated switching through Dubbo is ongoing.	
<i>Railway triangle was upgraded.</i>	<i>This was achieved.</i>	

OPERATIONAL PLAN

Function No. **1.10**

Performance Review

Quarter ended: **June**

Principal Activity:	TRANSPORT	Function:	Traffic Management
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Activity	Action	Performance Targets/Service Level
Traffic Improvements - Signs and Markings	3.1.10.5 Support all opportunities for development of additional road freight terminal/truck interchange/truck stop facilities within the city as they arise.	Freight systems to and from Dubbo are rated as adequate.
	<i>This has been achieved as required or as appropriate.</i>	<i>This has been achieved as required.</i>
Traffic Improvements Investigation and Design	Provision of minor traffic facilities and minor approved works from Traffic Committee.	All requests met subject to funding
	<i>This was achieved.</i>	<i>This was achieved.</i>
Traffic Studies/Preconstruction (Section 94)	Provision of Technical Support Services for minor traffic investigations and provision of services to the Traffic Committee.	Appropriate reports submitted to Traffic Committee.
	<i>This was achieved.</i>	<i>This was achieved.</i>
Management Services From Other Functions	3.1.12.1 Undertake an annual on-street parking inventory in the Central Business District (CBD).	Inventory by December annually.
	<i>Total CBD on and off street car parking inventory plan was completed.</i>	<i>Inventory plan was updated.</i>
	3.1.12.3 Review the Section 94 Plans for Urban Roads and Carparking. <i>Council at its meeting of 28 September 2015 resolved as an Interim Amendment to exempt all "changes of use" DA's under \$100k from Roads contributions.</i>	Completion by June 2016. <i>This was not achieved. Currently with Strategic Planning to be completed by June 2017.</i>
Parking Management and Enforcement	Management Services including:- Management, Financial, Technical, Information Technology and Corporate Overheads provided to Traffic, Road Safety and Parking Enforcement activities.	Level of service provided to Agreed Briefs.
	<i>Service were rendered as agreed.</i>	<i>Service met as agreed.</i>
Minor Safety Improvements	3.1.12.4 Monitor on-street truck parking in the urban area and target instances of repeated inappropriate truck parking on city street.	Monitor on a regular basis throughout the year.
	<i>No major instances were reported in 2015/2016.</i>	<i>No major instances were reported.</i>
Car Park Maintenance	Provision of minor road safety improvements on Council's road network.	Road safety improvements carried on with the approval of the Local Traffic Committee.
	<i>This was achieved.</i>	<i>This was achieved.</i>
Road Safety Programs	Undertake regular maintenance.	No Council car park in unsatisfactory condition.
	<i>This was achieved.</i>	<i>This was achieved.</i>
Development of Road Safety Plans	Undertake Community and Council education programs on road safety.	Projects completed in the defined time frames.
	<i>This was achieved.</i>	<i>This was achieved.</i>
Development of Road Safety Plans	3.1.1.1 Develop and implement an annual Road Safety Plan.	Completed by June annually.
	<i>This was achieved.</i>	<i>This was achieved.</i>

OPERATIONAL PLAN

Function No. **1.10**

Performance Review

Quarter ended: **June**

Principal Activity:	TRANSPORT	Function:	Traffic Management
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Activity	Action	Performance Targets/Service Level
Acquisition of Assets	3.1.1.2 Prepare an annual Road Safety Action Plan.	Completed by May annually.
	<i>The Roads and Maritime Services (RMS) advised of 50/50 continual funding for the Road Safety Officer's (RSO) position for next 3 years. Thus, 2014-2017 Road Safety Action Plan was prepared and adopted by RMS.</i>	Action Plan completed.
	Undertake the approved Capital Works Programme as defined in the Key Projects Section of the Operational Plan.	Programme(s) implemented.
	No Capital Program identified in 2015/2016.	No action required.

Financial Statement:

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	-1,012,883	-1,137	-97,765	-83,430	-1,195,215	-894,051	1	-2,089,266	-2,089,266
Expenditure	1,511,708	37,358	65,297	-25,169	1,589,194	-351,417	2	1,237,777	1,237,777
Operating Total	498,825	36,221	-32,468	-108,599	393,979	-1,245,468		-851,489	-851,489
Capital									
Income	-41,356	0	0	0	-41,356	13,497	3	-27,859	-27,859
Expenditure	168,616	0	0	0	168,616	13	4	168,629	168,629
Capital Total	127,260	0	0	0	127,260	13,510		140,770	140,770
Available Funds Movement Prior to Restricted Asset Funding									
	626,085	36,221	-32,468	-108,599	521,239	-1,231,958		-710,719	-710,719
Restricted Assets									
	28,166	-36,221	32,468	108,599	386,511	1,231,958	5	1,618,469	1,618,469
Funds Available to (-), or Required From Rates and Other Council Revenue									
	907,750	0	0	0	907,750	0		907,750	907,750

Note	Details
1	Operating Income increased by \$894,051 mainly due to addition funds received of \$925,190 Section 94 contributions and Interest on Developer contributions of \$49,529. There were reduction in income for Section 94 car parking (\$19,700), contributions road safety officer (\$32,422) and \$38,122 for parking fines infringement.
2	Operating Expenditure reduced by \$351,417 mainly due to depreciation (\$13,583), car parking maintenance (\$11,585), signs and markings (\$43,188), investigations and design (\$61,988), studies (section 94) (\$114,123), parking management and enforcement (\$41,960) and minor safety improvements of \$51,642.
3	Capital Income reduced by \$13,497 due to depreciation.
4	No major variance.
5	Transfers to Restricted Assets increased by \$1,231,958 mainly due to additional Section 94 contributions to roads of \$1,162,900, RMS Traffic Safety Improvements (\$41,642) and Section 94 car parking contributions of \$20,788. These funds will be utilised within this function in 2016/2017 and the future.

Key Performance Indicators:

Workload	Prev.	Est	YTD	Efficiency	Prev.	Est.	YTD	Effective.	Prev.	Est	YTD
Signs installed	357	350	321	Cost/sign to install	\$343.20	\$364.00	\$315.90	Number of complaints/ requests for Traffic Facilities	128	170	102

OPERATIONAL PLAN

Function No. **1.10**

Performance Review

Quarter ended: **June**

Principal Activity:	TRANSPORT	Function:	Traffic Management
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Workload	Prev.	Est	YTD	Efficiency	Prev.	Est.	YTD	Effective.	Prev.	Est	YTD
Parking Enforcement Statistics											
Time	1,080	2,500	306								
Bus Zone	14	15	9								
Disable	29	75	13								
Footpath	0	5	1								
Loading Zone	26	45	10								
No Parking	27	25	7								
No Stopping	5	10	12								
Taxi Zone	1	10	0								
Across Driveway	3	10	1								
With Drawn	21	40	8								

Key Projects

Operational Program

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
01.00031 - Traffic Management Services Total	280,754	1,134	733	0	-6,686	275,935
01.00033 - Traffic Improvements-Signs & Markings Total	94,130	22,088	0	0	-43,188	73,030
01.00035 - Traffic Improvements - Invest & Design Total	108,681	0	0	0	-61,988	46,693
01.00037 - Traffic Studies/Preconstruction (Sec 94) Total	78,060	0	70,220	56,720	-114,123	90,877
01.00044 - Parking Management & Enforcement Total	341,350	0	0	-81,889	-41,960	217,501
01.00046 - Traffic Facility-Minor Safety Improvements Total	50,000	14,133	0	0	-51,642	12,491
01.00047 - Road Safety Programs Total	227,201	0	133	0	6,846	234,180

OPERATIONAL PLAN

Function No. **1.11**

Performance Review

Quarter ended: **June**

Principal Activity:	TRANSPORT	Function:	Street Lighting
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**Manager Responsible: Manager Civil Infrastructure & Solid Waste
Mr S Clayton**

Function Objectives:

- To provide a street lighting system to Australian Standards for public lighting for the benefit of users of the City's road network, parks and walkways.
- To ensure that in all developing areas of the City, street lighting infrastructure aesthetically compliments the streetscape as much as practicable.
- To provide a street lighting service to the City at the lowest possible cost to ratepayers.

Activity	Action	Performance Targets/Service Level
Management Services	Provision of management services for the effective operation of the street lighting system.	Effective management of street lighting function.
	Services were rendered.	Operation and maintenance of street lighting met the public lighting code.
Management Services – from other functions	Ensure provision of management, financial, technical, information technology services and corporate overheads for the function.	Level of service adheres to terms of agreed brief(s).
	Services were rendered.	Service level were provided as agreed.
Provision of Street Lighting	3.1.15.1 Analyse Sustainability Performance Report on a six monthly basis for street lighting relative to other regional centres.	Review undertaken December and June annually.
	This was not achieved.	Data not available at this time of year.
	3.1.15.2 Annually review street lighting service levels performance report provided by electricity provider.	Review undertaken December annually.
Monthly reports were submitted by Essential Energy on street light repairs and reviewed.	Reviews were done monthly.	
Street Lighting Improvements	Provide additional lighting to meet standards.	100% of new street lighting complies with Dubbo ALIVE objectives.
	Lighting upgrade proposed at Wheelers Lane level crossing and in Apollo Estate (subject to external funding availability).	This is generally being achieved.

OPERATIONAL PLAN

Function No. **1.11**

Performance Review

Quarter ended: **June**

Principal Activity:	TRANSPORT	Function:	Street Lighting
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Financial Statement:

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	-182,000	3,000	0	32,000	-147,000	0	1	-147,000	-147,000
Expenditure	1,213,257	96,806	-177,209	-77,978	1,054,876	-114,598	2	940,278	940,278
Operating Total	1,031,257	99,806	-177,209	-45,978	907,876	-114,598		793,278	793,278
Capital									
Income	0	0	0	0	0	0	3	0	0
Expenditure	0	0	0	0	0	0	4	0	0
Capital Total	0	0	0	0	0	0		0	0
Available Funds Movement Prior to Restricted Asset Funding									
	1,031,257	99,806	-177,209	-45,978	907,876	-114,598		793,278	793,278
Restricted Assets									
	-77,201	-99,806	177,209	45,978	46,180	114,598	5	160,778	160,778
Funds Available to (-), or Required From Rates and Other Council Revenue									
	954,056	0	0	0	954,056	0		954,056	954,056

Note	Details
1	No variance to budget this quarter.
2	Operating Expenditure reduced by \$114,598 mainly due to reduction in Street Lighting charges of \$112,310 and Street Lighting Improvements \$2,537.
3	No variance to budget this quarter.
4	No variance to budget this quarter.
5	Transfers to Restricted Asset increased by \$114,598 and will be utilised in 2016/2017.

Key Performance Indicators:

Workload	Prev.	Est	YTD	Efficiency	Prev.	Est.	YTD	Effective.	Prev.	Est	YTD
Number of Street Lights	5,232	5,315	5,425	Cost per light	\$146	\$150	\$138.67	No. of requests for improved lighting	2	3	NIL

Key Projects

Operational Program

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
01.00066 - Provision Of Street Lighting Total	867,674	-3,000	0	0	-112,310	752,364
01.00068 - Street Lighting Improvements Total	275,209	99,806	-177,209	-77,978	-2,537	117,291

OPERATIONAL PLAN

Function No. 1.201

Performance Review

Quarter ended: June

Principal Activity:	TRANSPORT	Function:	State Roads
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**Manager Responsible: Manager Civil Infrastructure & Solid Waste
Mr S Clayton**

Function Objectives:

To provide a road management service for the Roads and Traffic Authority on the urban sections of the Newell and Mitchell Highways and the full length of the Dubbo City section of the Golden Highway as per the terms of the RMS Maintenance Contract relating and for the other Projects as they arise.

Activity	Action	Performance Targets/Service Level
Management Services	Ensure the provision of management, financial, technical, information technology services and contribute to and corporate overheads to this function.	Level of service to agreed brief(s) provided.
	<i>Services were provided.</i>	<i>Service levels were provided as agreed.</i>
	Hold two consultative meetings with the RMS Regional Manager and senior staff each year.	Meetings held in December and May annually.
	<i>Two meetings were held.</i>	<i>Meetings held 9 July 2015 and 2 December 2015.</i>
	3.1.10.2 Pursue a commitment from the Roads and Maritime Services (RMS) to continue upgrading of aged and degraded highway infrastructure in the urban area.	Seek commitment by March annually.
	<i>Upgrading projects included Fitzroy/Cobra intersection (currently on hold), Victoria/Whylandra intersection and duplication of LH Ford Bridge. Other upgrading works proposed included Whylandra Street pavement strengthening and Golden Highway shoulder widening.</i>	<i>Commitments were reviewed at 6 monthly meetings.</i>
M & R State Highway 7	Undertake maintenance in accordance with Maintenance Contract.	Adherence to service levels in Maintenance Contract.
	<i>Road Maintenance Council Contract was undertaken.</i>	<i>Contract service levels were achieved as agreed.</i>
M & R - State Highway 27	Undertake maintenance in accordance with Maintenance Contract.	Adherence to service levels in Maintenance Contract.
	<i>Road Maintenance Council Contract was undertaken.</i>	<i>Contract service levels were achieved as agreed</i>
M & R - National Highway 17	Undertake maintenance in accordance with Maintenance Contract.	Adherence to services levels in Maintenance Contract.
	<i>Road Maintenance Council Contract was undertaken.</i>	<i>Contract service levels were achieved as agreed</i>

OPERATIONAL PLAN

Function No. **1.201**

Performance Review

Quarter ended: **June**

Principal Activity:	TRANSPORT	Function:	State Roads
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Financial Statement:

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	-703,145	0	-227,073	0	-930,218	-594,280	1	-1,524,498	-1,524,498
Expenditure	656,446	0	227,073	0	883,519	668,139	2	1,551,658	1,551,658
Operating Total	-46,699	0	0	0	-46,699	73,859		27,160	27,160
Capital									
Income	0	0	0	0	0	0	3	0	0
Expenditure	0	0	0	0	0	0	4	0	0
Capital Total	0	0	0	0	0	0		0	0
Available Funds Movement Prior to Restricted Asset Funding									
	-46,699	0	0	0	-46,699	73,859		27,160	27,160
Restricted Assets									
	400	0	0	0	400	-73,859	5	-73,459	-73,459
Funds Available to (-), or Required From Rates and Other Council Revenue									
	-46,299	0	0	0	-46,299	0		-46,299	-46,299

Note	Details
1	Operating Income increased by \$594,280 due to increased Work Orders issued by Roads and Maritime Services.
2	Operating Expenditure increased by \$668,139 due to additional works associated with Works Orders issued. With the increase in works on State Roads the Key Performance Indicator Average maintenance cost \$/lane km increased to \$113,194 from the previous \$48,257.
3	No variance to budget this quarter.
4	No variance to budget this quarter.
5	Transfer from Restricted Asset increased by \$73,859 this quarter.

Key Performance Indicators:

Workload	Prev.			Est			YTD			Effective.	Prev.			Est			YTD		
	Prev.	Est	YTD	Prev.	Est	YTD	Prev.	Est	YTD		Prev.	Est	YTD	Prev.	Est	YTD			
Length of National Highway (km)	5.36	5.36	5.36	Average maintenance ie. cost \$/lane km	\$48,257	\$7,040	\$113,194	No. of client and customer complaints	NIL	NIL	NIL								
Lane length (km)	16.58	16.58	16.58																
Length of State Road (km)	46	46	46	Average maintenance ie costs \$/lane km	\$5,910	\$5,364	\$9,384	Compliance (%) with Maintenance Service Level targets	100%	100%	100%								
Lane length (km)	100.62	100.62	100.62																

OPERATIONAL PLAN

Function No. **1.202**

Performance Review

Quarter ended: **June**

Principal Activity:	TRANSPORT	Function:	Urban Roads
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**Manager Responsible: Manager Civil Infrastructure & Solid Waste
Mr Stephen Clayton**

Function Objectives:

To provide a safe, reliable and serviceable road network.

To minimise the whole of life cost of the road network asset.

To provide an aesthetically pleasing road environment.

Activity	Action	Performance Targets/Service Level
Roadside Furniture Maintenance	Undertake regular maintenance and repair.	Street furniture is in a safe, presentable and functional condition.
	<i>Maintenance was undertaken as required.</i>	<i>No reasonable criticisms of furniture were received.</i>
Road and Traffic Signs Maintenance	Undertake routine repair and replacement of signs and remarking of pavement markings.	Signs and line markings maintained to a visible and legible condition.
	<i>Maintenance was undertaken in accordance with service levels.</i>	<i>Signs and line marking met minimum standards of legibility.</i>
Risk Management Program	3.1.8.4 Continue to implement Defined Asset Management Policy (DAMP) for roads and bridges and monitor compliance.	The effectiveness of the Defined Asset Management Policy (DAMP) is confirmed by periodic reviews.
	<i>Policy was implemented as prescribed.</i>	<i>No reasonable criticism was received with respect to DAMP service levels.</i>
Other Roads - Urban General Maintenance	Undertake regular maintenance and minor improvement works.	Road network is maintained in a safe and trafficable condition.
	<i>Undertaken as necessary with respect to maintenance policy.</i>	<i>CRM reports that road maintenance service levels were effective in attaining reasonable standards of safety and accessibility.</i>
Minor Kerb Replacement	Repair localised kerb defects.	Kerb drainage is unobstructed and is in safe and sound condition.
	<i>Annual repair programme was implemented.</i>	<i>No reasonable criticism was received for obstructed or defective kerb drainage.</i>
Management Services - from other functions	Services including management, financial, technical, information technology and corporate overheads provided to this function.	Level of service to agreed brief(s) provided.
	<i>Services were provided.</i>	<i>Agreed service levels were met.</i>
Management Services	3.1.11.2 Integrate the elements of the "City Park" concept with road redevelopment projects as they occur.	Complete stages 5 to 7 of Darling Street (Park street).
	<i>Darling Street was the "Park Street" project.</i>	<i>Stages 6 and 7 were completed.</i>
	3.1.4.1 Review and establish priorities for urban and rural road construction/reconstruction for input into the annual Business Plans.	Review by February annually.
	<i>The review was completed in conjunction with the Budget planning process..</i>	<i>Review completed.</i>

OPERATIONAL PLAN

Function No. **1.202**

Performance Review

Quarter ended: **June**

Principal Activity:	TRANSPORT	Function:	Urban Roads
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Activity	Action	Performance Targets/Service Level	
	3.1.8.5 Annually maintain the Road Network Asset Register.	Maintained by June annually.	
	Asset register was maintained.	The most recent five yearly network survey was completed in 2013. The updated version of the Transport Asset Management Plan was adopted by Council in December 2015.	
	3.1.14.1 Review the Programme for the provision of public transport infrastructure and consult with the Dubbo Transport Working Group.	Review by December annually.	
	Public transport facilities review was undertaken directly with relevant stakeholders. The Transport Working Group was temporarily disbanded pending a staffing restructure of Transport NSW.	CPTIGS grant applications do not close until the end of September 2016.	
	3.1.4.2 Review the Transport Asset Management Plan including the financial strategy to address known deficiencies with current road funding options.	By December annually prior to budget planning process.	
	The Asset Management Plan was reviewed and updated.	Updated Asset Management Plan was adopted by Council at its December meeting.	
	3.1.8.2 Monitor increasing water table levels beneath roads and streets for potential increased salinity damage.	Review monthly following receipt of monitoring reports.	
	Bore water surface levels were marginally above the 10yr average at present. EC levels were normal.	Monitoring reports were received and results analysed.	
	3.1.17.2 Disseminate and discuss strategies with Roads and Maritime Services to identify potential joint future actions.	Meet six monthly with RMS managers to raise issues and actions.	
	Council met with Roads and Maritime Services (RMS) regional office staff six monthly.	Meetings held in July and December 2015.	
	Verge Maintenance	3.1.11.1 - Implement phase up and phase down provisions as necessary for the maintenance service levels for roadside landscaping in respect of the City's entrances and major sub-arterials , including medians in particular.	Review by June annually. Roadsides maintained in neat and attractive condition.
		Service levels were reviewed periodically and adjusted as appropriate.	Roadsides maintenance met agreed service levels.
Street Tree Maintenance	Provide arboricultural maintenance of street trees.	Tree foliage does not obstruct signs, street lights or traffic thoroughfares.	
	Routine and reactive maintenance was provided.	No reasonable criticism was received.	
Roundabout Maintenance	3.1.11.1 - Implement phase up and phase down provisions as necessary for the maintenance service levels for roadside landscaping in respect of the City's entrances and major sub-arterials , including medians in particular.	Review by June annually. Roundabouts maintained in neat and attractive condition.	
	Service levels did not have to be varied.	Roundabouts were maintained to agreed service levels.	

OPERATIONAL PLAN

Function No. **1.202**

Performance Review

Quarter ended: **June**

Principal Activity:	TRANSPORT	Function:	Urban Roads
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Activity	Action	Performance Targets/Service Level
CBD Maintenance	Undertake regular minor maintenance of road furniture, cleaning of the footpaths and maintenance of garden beds within the beautification sections of the CBD.	Beautification sections of the CBD are kept in a clean and attractive condition. Roundabouts are maintained to a presentable standard.
	<i>CBD was maintained on a daily schedule.</i>	<i>Regular attention was given to furniture, paving and soft landscaping.</i>
Street Cleaning Operations	Undertake cyclic sweeping of the CBD/Urban and selected areas.	CBD and neighbourhood centres to project a clean and presentable appearance.
	<i>CBD streets were swept nightly.</i>	<i>Presentation of CBD was always to a high standard. Neighbourhood Centres treated cyclically. Tamworth Street centre was targeted for refurbishment this year and will be rolled over to 2016/2017 for completion.</i>
Pavement Management System	3.1.4.4 - Annually maintain the Road Network Asset Register and undertake a comprehensive qualitative Update every five (5) years.	New assets updated on register annually.
	<i>The schedule was met.</i>	<i>Register was updated.</i>
Acquisition of Assets	3.1.14.2 Implement the Public Transport Infrastructure Improvement programme.	Programme implemented.
	<i>Programme was implemented.</i>	<i>Talbragar and Whylandra Street projects will be carried over to 2016/2017 for construction.</i>
	3.1.8.1 Annually review and implement Resealing Programme for rural and urban roads.	To be reviewed and implemented by June annually.
	<i>Programme reviewed and implemented.</i>	<i>Programme was reviewed and implemented.</i>

Financial Statement:

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	-3,155,923	-2,814	-4,530	-424,452	-3,587,719	-3,667,429	1	-7,255,148	-7,255,148
Expenditure	4,470,549	55,621	-1,486,821	1,985,868	5,025,217	236,756	2	5,261,973	5,261,973
Operating Total	1,314,626	52,807	-1,491,351	1,561,416	1,437,498	-3,430,673		-1,993,175	-1,993,175
Capital									
Income	-2,104,440	0	0	0	-2,104,440	-790,465	3	-2,894,905	-2,894,905
Expenditure	5,163,189	576,846	1,791,351	-1,960,928	5,570,458	4,203,134	4	9,773,592	9,773,592
Capital Total	3,058,749	576,846	1,791,351	-1,960,928	3,466,018	3,412,669		6,878,687	6,878,687
Available Funds Movement Prior to Restricted Asset Funding	4,373,375	629,653	300,000	-399,512	4,903,516	-18,004		4,885,512	4,885,512
Restricted Assets	-729,043	-629,653	-300,000	399,512	-1,259,184	825,635	5	-433,549	-433,549
Funds Available to (-), or Required From Rates and Other Council Revenue	3,644,332	0	0	0	3,644,332	807,631		4,451,963	4,451,963

OPERATIONAL PLAN

Function No. **1.202**

Performance Review

Quarter ended: **June**

Principal Activity:	TRANSPORT	Function:	Urban Roads
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Note	Details
1	Operating Income increased by \$3,667,429 mainly due to additional Contributions and Donations – Infrastructure of \$3,670,087.
2	No significant variances.
3	Capital Income increased by \$790,465 due to depreciation.
4	Capital Expenditure increased by \$4,203,134 mainly due to Contributions – Infrastructure (\$3,670,087) and Urban Construction & Reconstruction (\$628,040 - mainly Wheelers Lane Level Crossing \$815,482). There were reductions of \$57,759 (Public Transport Infrastructure Program) and Urban Resealing of \$41,473.
5	Transfer from restricted assets reduced by \$825,635 mainly due to funds required for the increased expenditure on Wheelers Lane Rail Crossing works (a Council decision to fast track the works). Carry over of projects including Cobra Street / Capstan Drive Roundabout (\$866,776), Gipps Street Shoulders (\$156,244) and additional Street Tree maintenance (\$59,000). This resulted in additional funds being required of \$807,631 and is funded by saving in Rural Roads Function 1.230 and Organisational savings.

Key Performance Indicators:

Workload	Prev.	Est	YTD	Efficiency	Prev.	Est.	YTD	Effective.	Prev.	Est	YTD
Road pavement Length Maintained	260km	261km	324km	cost/m2 to reconstruct Road Pavement	N/A	\$88	\$130	No. of request/ Complaints	386	290	337
Total length of kerb & gutter	374.5km	376km	401km	cost/m to reconstruct Kerb & Gutter	\$320	\$320	\$310				
Horticultural area - Gardens	28,920m2	28,920m2	28,920m2	Average gardens maintenance costs	\$6.85/m2	\$6.96/m2	\$6.31/m2				
Medians & Verges	21ha	21ha	21ha	Average annual slashing cost	\$8,411	\$8,762	\$8,847/ha				

Key Projects

Capital Works Program

Urban Roads - Acquisition of Assets	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
01.09039 - Urban Road Construction						
6650 - Boundary Rd Extens.-Transport Strategy Project completed	0	0	0	0	2,160	2,160
6651 - Cobra St / Capstan Drive Project carried over to 2016/2017	0	0	1,500,000	-1,500,000	0	0
01.09039 - Urban Road Construction Total	0	0	1,500,000	-1,500,000	2,160	2,160

OPERATIONAL PLANFunction No. **1.202***Performance Review*Quarter ended: **June**

Principal Activity:	TRANSPORT	Function:	Urban Roads
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Urban Roads - Acquisition of Assets 01.09043 - Preconstruction	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
6617 - Technical Support Charge- Preconstruction Project completed	175,000	91,263	-190,909	-23,701	-45,413	6,240
6660 - Wheelers Lane Level Crossing Upgrade Project completed	0	10,567	13,603	0	4,758	28,928
6719 - Brisbane St K&G (Cobra to Reakes) Project completed	0	0	0	0	13,268	13,268
6720 - Wingewarra St K&G (Darling to Gipps) Project completed	0	0	0	0	27,621	27,621
6721 - Darling Street Park Street Project completed	0	0	12,062	0	0	12,062
6724 - Boundary Road Extension Project carried over to 2016/2017	0	39,898	56,401	23,701	1,169	121,169
6725 - Various Sites Project completed	0	2,100	150	0	750	3,000
01.09043 - Preconstruction Total	175,000	143,828	-108,693	0	2,153	212,288

OPERATIONAL PLAN

Function No. **1.202***Performance Review*Quarter ended: **June**

Principal Activity:	TRANSPORT	Function:	Urban Roads
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Urban Roads - Acquisition of Assets 01.09045 - Contributed Assets - Roads	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
6625 - Roads	2,000,000	0	0	0	3,670,087	5,670,087
01.09045 - Contributed Assets - Roads Total	2,000,000	0	0	0	3,670,087	5,670,087

Urban Roads - Acquisition of Assets 01.09053 - Public Transport Infrastructure Program	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
6672 - Darling Street Bus Shelter (2011/2012) Project completed	0	33,250	0	0	39	33,289
6679 - Talbragar Street Project carried over to 2016/2017	0	35,665	0	21,526	-32,436	24,755
6686 - Welshman Street Bus Shelter (2014/2015) Project completed	0	17,000	0	0	263	17,263
6687 - Minore Road Bus Shelter (2014/2015) Project completed	0	17,000	0	0	1,081	18,081
6688 - Whylandra St Bus Shelter (2014/2015) Project carried over to 2016/2017	0	16,500	0	0	-16,500	0
6689 - Thompson St Bus Shelter (2014/2015) Project completed	0	16,500	0	0	-4,007	12,493
6690 - Aruma Street Bus Shelter (2014/2015) Project completed	0	12,500	0	0	-2,785	9,715
6691 - High/Bennett St Bus Shelter (2014/2015) Project completed	0	12,500	0	0	-3,414	9,086
01.09053 - Public Transport Infrastructure Program Total	0	160,915	0	21,526	-57,759	124,682

OPERATIONAL PLAN

Function No. **1.202***Performance Review*Quarter ended: **June**

Principal Activity:	TRANSPORT	Function:	Urban Roads
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Urban Roads - Asset Renewals - Asset Maintenance 01.09041 - Urban Road Construction & Reconstruct	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
6648 - Darling Street (Talbragar to Wingewarra) Project completed	1,246,191	4,000	520,044	147,058	-31,198	1,886,095
6661 - Gipps St Shoulder - Macleay / Erskine Project carried over to 2016/2017	156,244	0	0	0	-156,244	0
6673 - Wheelers Lane Level Crossing Project to continue in 2016/2017	950,000	0	0	-450,000	815,482	1,315,482
01.09041 - Urban Road Construction & R/econstruct Total	2,352,435	4,000	520,044	-302,942	628,040	3,201,577

Urban Roads - Asset Renewals - Asset Maintenance 01.09042 - Urban Road - Construction & Reconstruction Backlog	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
6672 - Fitzroy/Myall St Intersection Project carried over to 2016/2017	0	179,512	0	-179,512	0	0
01.09042 - Urban Road - Construction & Reconstruction Backlog Total	0	179,512	0	-179,512	0	0

Urban Roads - Asset Renewals - Asset Maintenance 01.09044 - Urban Roads - Resealing	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
6730 - Annual Reseal Program Project completed	481,281	0	0	0	-41,473	439,808
01.09044 - Urban Roads - Resealing Total	481,281	0	0	0	-41,473	439,808

OPERATIONAL PLAN

Function No. **1.202**

Performance Review

Quarter ended: **June**

Principal Activity:	TRANSPORT	Function:	Urban Roads
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Urban Roads - Asset Renewals - Asset Maintenance 01.09055 - K&G Construct	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
6658 - Darling St. (E) - (Church/Wingewarra) Project completed	0	88,591	0	0	-78	88,513
6671 - Wingewarra St - Darling to Bourke Project carried over to 2016/2017	120,000	0	-120,000	0	0	0
01.09055 - K&G Construct Total	120,000	88,591	-120,000	0	-78	88,513

Operational Program

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
01.00118 - Roadside Furniture - Maintenance Total	12,180	0	0	0	-11,043	1,137
01.00122 - Road & Traffic Signs Maintenance Total	213,320	3	0	0	-44,385	168,938
01.00126 - Other Roads - Urban - General Maint. Total <i>Project Carried over to 2016/2017 (Mitchell Highway / Capstan Drive Roundabout)</i>	447,569	5,000	0	1,500,000	-1,416,288	536,281
01.00128 - Minor Kerb Replacement Total	71,400	0	0	0	-54,565	16,835
01.00138 - Verge Total	184,000	0	0	0	1,786	185,786
01.00140 - Street Trees Total	340,000	0	0	0	9,152	349,152
01.00142 - Roundabout Total	114,700	0	0	0	-4,095	110,605
01.00146 - CBD Total	323,585	41,970	0	0	-75,340	290,215
01.00114 - Street Cleaning Operations Total	276,497	10,000	0	0	37,120	323,617

OPERATIONAL PLAN

Function No. 1.203

Performance Review

Quarter ended: June

Principal Activity:	TRANSPORT	Function:	Rural Roads
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Manager Responsible: Manager Civil Infrastructure & Solid Waste
Mr Stephen Clayton

Function Objectives:

To provide a safe, reliable and serviceable road network.

To preserve and protect the road network asset's integrity.

Activity	Action	Performance Targets/Service Level
Rural Bridges – General Maintenance	Undertake regular maintenance.	Structures are maintained in sound, safe and trafficable condition.
	<i>Maintenance was undertaken regularly.</i>	<i>No reasonable was criticism received.</i>
	3.1.6.1 Conduct a biennial review and establish the relative priority within the bridge and causeway upgrading programme.	June 2016.
Sundry Contributions	<i>Review was undertaken</i>	<i>Review completed in February 2016.</i>
	3.1.8.3 - Analyse Weight of Loads Group breach report on a monthly basis.	Weight of Loads inspector to maintain a weekly presence in the Dubbo City LGA (Intercept benchmark to be established after 12 months operation).
Rural Drains Maint - Sealed Roads	<i>Data from the North West Weight of Loads Group was analysed at each committee meeting 3 times per year.</i>	<i>Weekly presence of inspector was maintained in the LGA. Current benchmark is 620 and 12 breaches issued in 2015/2016.</i>
	Undertake regular maintenance.	Drainage structures in sound and safe condition. Clear waterway area to all structures.
Rural Sealed Surfaces - General Maintenance	<i>Maintenance was undertaken.</i>	<i>Structures were generally in a clear and operable condition.</i>
	Undertake regular maintenance.	Sealed Road network is maintained in a safe and trafficable condition.
Rural Roads & Traffic Sign Maintenance	<i>Maintenance was undertaken.</i>	<i>Network condition remained stable with no abnormal deterioration trends.</i>
	Undertake routine repair and replacement of signs and remarking of pavement markings.	Signs and line markings maintained to a visible and legible condition.
Roadside Furniture Maintenance	<i>Routine maintenance and repair was undertaken as required.</i>	<i>All signs and markings were in a reasonable state of legibility.</i>
	Undertake regular maintenance.	Furnishings are in a sound and safe condition.
Risk Management Programs	<i>Maintenance was undertaken.</i>	<i>No reasonable criticism was received of condition of furniture.</i>
	3.1.5.2 Continue to implement the Defined Asset Management Policy (DAMP) for roads and bridges and monitor compliance.	The overall condition of the road network, as reflected in customer complaints, does not deteriorate.
	<i>Policy was implemented to prescribed levels of compliance.</i>	<i>The overall condition of the network was stable with no significant increase in deterioration except for localised patches related to the wet winter season.</i>

OPERATIONAL PLAN

Function No. **1.203**

Performance Review

Quarter ended: **June**

Principal Activity:	TRANSPORT	Function:	Rural Roads
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Activity	Action	Performance Targets/Service Level
Management Services - from other functions	Services including management, financial, technical, information technology and corporate overheads provided to this function.	Level of service to agreed brief(s) provided.
	Services were provided.	Levels of service were delivered as agreed.
Management Services	Provision of Management Services for maintenance, construction and strategic planning activities.	Management team objectives being met.
	Services were provided.	Objectives were met.
M & R - Regional Roads	Undertake regular maintenance programs.	Road network is maintained in a safe and trafficable condition.
	Maintenance was regularly undertaken.	Condition of road network was satisfactory.
	Make application for Regional Road REPAIR Grant Funding.	Application submitted by December annually.
	Applications were developed.	Applications were submitted in November.
Railway Level Crossing Improvements	3.1.7.1 Conduct a biennial review and establish the priorities within the Railway Level Crossing Programme.	December 2015.
	Annual review was undertaken.	Review was completed by April.
Asset Management Program	3.1.4.1 - Review and establish priorities for urban and rural construction/reconstruction for input into the annual Business Plans.	Review by February annually.
	Review was undertaken.	Review was completed by April.
	3.1.4.2 - Review the Transport Asset Management Plan including the financial strategy to address known deficiencies with current road funding options.	Review by December annually.
	Plan was developed under the Superior Asset Management Project.	Review was completed..
	3.1.8.5 Annually maintain the Road Network Asset Register.	Maintained by June annually.
	Asset inventory was maintained.	Asset register was maintained..
Rural Drains Maintenance - Unsealed	Undertake regular maintenance.	Drainage structures in sound and safe condition with clear waterway areas.
	Drains were maintained as required.	Drainage structures were clear and in safe condition.
Rural Unsealed Surfaces - General Maint.	Undertake regular maintenance	Road network is maintained in a safe and trafficable condition.
	Maintenance was undertaken routinely.	No reasonable criticism was received regarding road conditions.
Pavement Management System	3.1.4.4 Annually maintain the Road Network Asset Register and undertake a comprehensive qualitative update every five (5) years.	Road condition survey completed by November annually.
	Survey of network was conducted in 2014.	Condition Survey is undertaken every five years.

OPERATIONAL PLAN

Function No. **1.203**

Performance Review

Quarter ended: **June**

Principal Activity:	TRANSPORT	Function:	Rural Roads
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Activity	Action	Performance Targets/Service Level
Acquisition of Assets	3.1.5.1 (3.1.8.1) Annually review and implement Resealing Programme for Rural Roads.	Bitumen seal age does not exceed 14 years by 2018.
	Resealing programme was completed.	Seal age does not generally exceed 16 years.
	3.1.10.7 Incorporate progressive upgrading of designated and proposed B Double and road train routes in annual rolling programme of road reconstruction	June 2016
	The Bunglegumbie Road – Troy Bridge Road heavy vehicle bypass was opened to road trains upon completion of the Troy Rail Deviation Project on Boothenba Road in November 2015.	Road Trains now operate on Bunglegumbie Road – Troy Bridge Road and Boothenba Road (as far as Yarrandale Road).
	3.1.10.9 Develop plans and implement the relocation of the Troy Junction Rail Level Crossing at the Boothenba Road/Newell Highway intersection to enable road train access.	Implement by December 2014
	Project was completed in terms of transport movements. Works are continuing on adjacent infrastructure additions and land transfer agreements.	New Level crossing location was completed.
3.1.17.1 Commence pre - construction of the Northern Freight Ring between Richardson Road and Purvis Lane		June 2016
	The priority of preconstruction for the future Freightway Ring is currently under review with respect to the traffic modelling impact of the LH Ford Bridge duplication.	The timing of pre construction works is subject to the new priorities assigned to the respective sections of the Freightway Ring development.

Key Performance Indicators:

Workload	Prev.	Est	YTD	Efficiency	Prev.	Est.	YTD	Effective.	Prev.	Est	YTD
Sealed road pavement length to maintain	477.64km	477.64km	482.02km	cost/m2 to reconstruct road pavement (avg)	\$35.36	\$50	\$65	No. of complaints and requests	224	190	81
Unsealed road pavement length to maintain	446km	446km	441.62km	Average cost/km to maintain sealed network	\$1,285	\$1,330	\$1,318				
Regional Road length (km)	62.75km	62.12km	62.12km	Average cost/km to maintain unsealed network	\$1,999	\$2,258	\$2,024				
Area of sealed road pavement to be reconstructed/constructed	5,568m2	47,100m2	25,080m2	Average cost/km to maintain regional roads	\$7,408	\$7,003	\$1,139				

OPERATIONAL PLAN

Function No. **1.203**

Performance Review

Quarter ended: **June**

Principal Activity:	TRANSPORT	Function:	Rural Roads
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Financial Statement:

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	-1,866,339	-992,146	-217,000	954,441	-2,121,044	-1,262,623	1	-3,383,667	-3,383,667
Expenditure	5,877,254	1,009,252	-72,880	-228,967	6,584,659	-730,855	2	5,853,804	5,853,804
Operating Total	4,010,915	17,106	-289,880	725,474	4,463,615	-1,993,478		2,470,137	2,470,137
Capital									
Income	-3,525,663	0	0	0	-3,525,663	156,842	3	-3,368,821	-3,368,821
Expenditure	3,381,531	2,404,592	-747,208	-1,052,226	3,986,689	-1,197,637	4	2,789,052	2,789,052
Capital Total	-144,132	2,404,592	-747,208	-1,052,226	461,026	-1,040,795		-579,769	-579,769
Available Funds Movement Prior to Restricted Asset Funding									
	3,866,783	2,421,698	-1,037,088	-326,752	4,924,641	-3,034,273		1,890,368	1,890,368
Restricted Assets									
	271,711	-2,421,698	1,037,088	326,752	-786,147	2,346,292	5	1,560,145	1,560,145
Funds Available to (-), or Required From Rates and Other Council Revenue									
	4,138,494	0	0	0	4,138,494	-687,981		3,450,513	3,450,513

Note	Details
1	Operating Income increased by \$1,262,623 mainly due to Roads and Maritime contribution of \$1,281,004 – Troy Rail deviation.
2	Operating Expenses reduced by \$730,855 mainly due to a contribution by Water fund of \$209,318 for construction of sealed standing pads for rural water filling stations (various locations), Regional Roads Preservation (\$364,251) and Depreciation of \$150,298.
3	Capital Income reduced by \$156,842 due to Depreciation.
4	Capital Expenditure reduced by \$1,197,637 mainly due to Rural Roads construction (\$694,348), Rural Construction Backlog (\$475,199) and Construction Preconstruction (91,617). There was an increase in resealing of \$61,220.
5	Transfers to Restricted Asset project increase by \$2,346,292 mainly due to the Roads & Maritime Services contribution, Troy Rail Deviation works and Obley Road construction and unexpended RMS grant funds. The funding received from Roads and Maritime Services of \$1,281,004 (as mentioned in note 1 above) is to be utilised in the Boundary Road Extension works and Cobra Street / Capstan Drive Roundabout (Urban Roads Function 1.202)
6	This function has a saving of \$687,981 due to a surplus required to fund urban roads and additional amount of \$60,650 which is funded by surplus funds from Rural Fire Services.

Key Projects**Capital Works Program**

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
Rural Roads - Acquisition of Assets 01.09078 - Extension Sealed Road Network						
6695 - Pinedale Road Sealing Project deferred to 2016/2017	729,914	-10,000	-719,914	0	0	0
6696 - Rawsonville Seal Section Project completed	0	221,653	0	19,687	10,610	251,950
6697 - Railway Lane Sealing Project completed	0	125,687	0	0	-8,303	117,384
6698 - Strathmore Road Sealing Project completed	0	48,185	0	0	0	48,185
6699 - Old Mendooran Road (R2R additional) \$654,441 carried over to 2016/2017	0	654,441	0	-654,441	0	0
01.09078 - Extension Sealed Road Network Total	729,914	1,039,966	-719,914	-634,754	2,307	417,519

OPERATIONAL PLAN

Function No. **1.203**

Performance Review

Quarter ended: **June**

Principal Activity:	TRANSPORT	Function:	Rural Roads
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Rural Roads - Asset Renewals - Asset Maintenance 01.09072 - Rural Road-Major Construction & Reconstruction	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
6675 - Westella Road <i>Funds allocated to Ballimore Road following consultation with the Rural Consultative Working Party August 2015</i>	449,706	-449,706	0	0	0	0
6690 - Old Mendooran Rd-Talbragar Crossing Project completed	0	133,987	-126,327	0	1,710	9,370
6705 - Mendooran Road (Seg 745) \$306,969 carried over to 2016/2017	246,000	301,446	-187,446	0	-306,969	53,031
6712 - Ballimore Road Project completed	0	559,540	0	-107,735	653	452,458
6713 - Bunlegumbie/Troy Bridge Road Project carried over 2016/2017	0	12,921	0	-12,921	0	0
6714 - Obley Road (Seg 210) Project completed	552,951	0	0	-233,244	47,864	367,571
6724 - Troy Rail Deviation Project completed	0	35,944	0	0	18,501	54,445
6729 - Troy Rail Deviation-RMS Funded Troy Brdg \$333,611 carried over to 2016/2017	0	339,721	0	0	-333,611	6,110
6739 - Troy Rail Land Transfer \$137,721 carried over to 2016/2017	0	145,033	0	0	-137,721	7,312
6740 - Bungle/Mitch Hwy Intersect.Shoulder Wide Project completed	0	285,740	0	0	-168,593	117,147
6742 - Burraway St / Mogriguy Rd Curve \$86,150 carried over to 2016/2017	0	0	320,000	0	-86,150	233,850
6744 - Westella Road Water Filling Access Project completed	0	0	0	0	77,784	77,784
6745 - Boothenna Road Water Filling Access Project completed	0	0	0	0	434	434
6746 - Burraway Street Water Filling Access Project completed	0	0	0	0	28,148	28,148
6747 - Coreena Road Water Filling Access Project completed	0	0	0	0	41,808	41,808
6749 - Federation Street Water Filling Access Project completed	0	0	0	0	25,037	25,037

OPERATIONAL PLAN

Function No. **1.203**

Performance Review

Quarter ended: **June**

Principal Activity:	TRANSPORT	Function:	Rural Roads
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Rural Roads - Acquisition of Assets 01.09078 - Extension Sealed Road Network	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
6750 - Eulomogo Road Water Filling Access Project completed	0	0	0	0	36,107	36,107
6756 - Weonga Road Crossing Project continuing in 2016/2017	0	0	0	0	60,650	60,650
01.09072 - Rural Road-Major Construction & Reconstruction Total	1,248,657	1,364,626	6,227	-353,900	-694,348	1,571,262

Rural Roads - Asset Renewals - Asset Maintenance 01.09073 - Rural Road- Construction & Reconstruction Backlog	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
6703 - Obley Road Project completed	707,063	0	0	0	-475,199	231,864
01.09073 - Rural Road- Construction & Reconstruction Backlog Total	707,063	0	0	0	-475,199	231,864

Rural Roads - Asset Renewals - Asset Maintenance 01.09074 - Rural Road Construction - Preconstruction	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
6670 - Technical Support Charge - Rural Roads Project completed	120,000	-1,900	-255	0	-91,617	26,228
6683 - Old Mendooran Road - River Crossing Project completed	0	1,900	255	0	0	2,155
01.09074 - Rural Road Construction - Preconstruction Total	120,000	0	0	0	-91,617	28,383

OPERATIONAL PLANFunction No. **1.203***Performance Review*Quarter ended: **June**

Principal Activity:	TRANSPORT	Function:	Rural Roads
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Rural Roads - Asset Renewals - Asset Maintenance 01.09077 - Rural Roads - Resealing	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
6695 - Annual Reseal Program Project completed	575,897	0	-33,521	-63,572	61,220	540,024
01.09077 - Rural Roads - Resealing Total	575,897	0	-33,521	-63,572	61,220	540,024

Operational Program

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
01.00173 - Rural Road & Traffic Signs Maintenance Total	62,972	20,387	0	0	-39,044	44,315
01.00193 - Rural - Unsealed Surfaces- General Maint. Total	910,984	-44,187	0	0	-21,705	845,092
01.00165 - Sundry Contributions Total	46,843	0	0	0	-2,343	44,500
01.00169 - Rural Sealed Surfaces - General Total	560,345	3,780	33,521	0	3,351	600,997
01.00185 - M&R - Regional Roads Total	435,000	0	0	0	-364,251	70,749
01.00186 - Railway Level Crossing Improvements Total	0	1,010,404	0	-245,000	55,793	821,197

OPERATIONAL PLAN

Function No. **2.05**

Performance Review

Quarter ended: **June**

Principal Activity:	SEWERAGE SERVICES	Function:	Sewerage
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**Manager Responsible: Manager Water Supply/Sewerage
Mr Geoff Bellingham**

Function Objectives:

To provide an environmentally responsible sewerage service which maintains the health of the Dubbo community, is cost-effective, customer focused and caters for the sustainable growth of the City.

Activity	Action	Performance Targets/Service Level
Private Works	Undertake installation services at request of consumers.	Recover full cost of work.
	<i>Sewerage connections were undertaken at request of customers.</i>	<i>Customer were charged full cost of connection work plus 10%.</i>
Treatment and Disposal of Sewerage Operation	3.3.2.2 Ensure that sewage treatment and effluent disposal continues to support the principles of ecological and sustainable development.	Compliance with principles of economic and ecologically sustainable development.
	<i>Sewage treatment and disposal continued to comply with ecological sustainable development.</i>	<i>Sewage treatment and disposal continued to comply with ecological sustainable development.</i>
Treatment & Disposal of Sewerage Maintenance	Maintain buildings, civil, mechanical and electrical assets used to treat.	Sewage treatment and disposal facilities continues to meet rated specifications except for power failures.
	<i>Building, civil, mechanical and electrical assets were maintained</i>	<i>Facilities met original design specifications.</i>
Client Services Operations	3.3.4.1 Continue to pursue non compliant trade waste dischargers.	90% of premises identified as requiring trade waste licensing have current approvals in place.
	<i>Council pursued non-compliant trade waste dischargers.</i>	<i>All identified trade waste discharges have current approvals.</i>
	3.3.3.1 Publicly exhibit Customer Service Levels (CSL) for sewerage services.	November 2015.
Sewer Reticulation Maintenance	<i>Customer service standards are on the website.</i>	<i>Customer service standards are on the website.</i>
	Maintain sewerage pipes, manholes and vents.	Continued satisfactory operation of reticulation.
	<i>Sewerage assets were maintained.</i>	<i>209 Sewer chokes recorded.</i>
Pumping Stations - Operations	Operate and maintain pumping stations.	No unscheduled shutdown of pump stations other than power failures.
	<i>Pumping stations were operated and maintained.</i>	<i>No shut downs of pump stations occurred.</i>
Pumping Stations - Maintenance	Maintain pumping stations.	Maintain building and pumping equipment in a satisfactory condition.
	<i>Pump station were maintained.</i>	<i>Building and pump stations were satisfactory.</i>
Property/Cottage Maintenance	Maintain property and cottages.	Ensure properties and cottages are maintained in a satisfactory condition.
	<i>Property and residences were maintained.</i>	<i>Property and residences were maintained.</i>
Management Services - from other functions	Services including management, financial, technical, information technology and corporate overheads provided to this function.	Level of service to agreed brief(s) provided.
	<i>Services were provided.</i>	<i>Level of service met to agreed brief(s).</i>

OPERATIONAL PLAN

Function No. **2.05**

Performance Review

Quarter ended: **June**

Principal Activity:	SEWERAGE SERVICES	Function:	Sewerage
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Activity	Action	Performance Targets/Service Level
Management Services	3.3.1.4 Review Council's Section 64 Contributions Policy for Water Supply and Sewerage Services.	Review by June 2016.
	<i>To be reviewed once guidelines released.</i>	<i>To be reviewed once guidelines released.</i>
Infrastructure Services	Develop and adopt infrastructure standards.	Comply with infrastructure standards.
	<i>Infrastructure standards were developed.</i>	<i>Infrastructure standards were complied with.</i>
Community Service Obligations	Supply sewerage services to Council owned facilities free of charge.	Sewerage services provide free of charge to Council facilities.
	<i>Sewerage supplied to Council facilities.</i>	<i>Sewerage services supplied to Council facilities.</i>
Asset Management	3.3.1.1 Review and update 20 year programme of augmentation works required to continue to service customers.	Due by March annually.
	<i>Review was undertaken.</i>	<i>Review was undertaken.</i>
	3.3.1.3 Record the number of sewer chokes and breaks in the sewerage system each year.	Data updated by June annually.
	<i>Number of chokes were recorded.</i>	<i>Data was updated by June annually.</i>
Acquisition of Assets	3.3.1.2 Implement the approved annual programme of sewerage augmentation works.	Programme implemented.
	<i>Capital work program was implemented.</i>	<i>Capital work program was implemented.</i>

Financial Statement:

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	-14,836,860	-336,905	-150,579	-136,501	-15,460,845	-2,706,856	1	-18,167,701	-18,167,701
Expenditure	12,608,368	50,584	95,992	-75,608	12,679,336	-449,922	2	12,229,414	12,229,414
Operating Total	-2,228,492	-286,321	-54,587	-212,109	-2,781,509	-3,156,778		-5,938,287	-5,938,287
Capital									
Income	-4,616,354	0	0	-74,038	-4,690,392	-270,881	3	-4,961,273	-4,961,273
Expenditure	18,498,534	3,160,367	-8,125,152	-249,695	13,284,054	-2,894,419	4	10,389,635	10,389,635
Capital Total	13,882,180	3,160,367	-8,125,152	-323,733	8,593,662	-3,165,300		5,428,362	5,428,362
Available Funds Movement Prior to Restricted Asset Funding	11,653,688	2,874,046	-8,179,739	-535,842	5,812,153	-6,322,078		-509,925	-509,925
Restricted Assets	-11,653,688	-2,874,046	8,179,739	535,842	-5,812,153	6,322,078	5	509,925	509,925
Funds Available to (-), or Required From Rates and Other Council Revenue	0	0	0	0	0	0		0	0

Note	Details
1	Operating Income increased by \$2,706,856 mainly due to an increase in revenue for Section 64 contributions (\$805,467), Contributions by Developers – Infrastructure (\$807,954), Sundry Income (\$165,919), Interest on Investments (\$453,227) and Sewer Charges of \$526,282.
2	Operating Expenditure reduced by \$449,922 mainly due to reduction of expenditure in Treatment and Disposal Operations (\$441,958 – Greengrove inputs, DSTP wages and plant and electricity costs). Savings were also made in Client Services Operations (\$89,497), Pumping Station Operations (\$164,790), Management Services from Other Functions (\$23,104), Interest on Loan Borrowings (\$129,943) and Asset Management Systems of \$40,857. However there were increases in costs for Pumping Station Maintenance (\$50,995), Sewer Reticulation (\$35,965), Management Services (\$17,184), Infrastructure Services (\$37,135) and Depreciation of \$300,332.

OPERATIONAL PLAN

Function No. **2.05**

Performance Review

Quarter ended: **June**

Principal Activity:	SEWERAGE SERVICES	Function:	Sewerage
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3	Capital Income increased by \$270,881 mainly due addition income for Depreciation (\$289,437) and Profit on the Sale of Asset \$8,275. However there was a reduction of \$26,608 on the Sale of Plant and Equipment.
4	Capital Expenditure reduced by \$2,894,419 mainly due to reduced expenditure in Purchased of Plant & Equipment (\$170,395), Augmentation Works (\$2,235,876 – mainly Erskine Street SPS, Camp Road SPS Rising Main and DSTP Clarifier Launder Covers), Assets Refurbishment/Replacement (\$296,837) and Mains Rehabilitation (mains relining) of \$1,075,151. These project are to be carried over for completion in the 2016/2017 Financial Year. However additional expenditure occurred in Contributed Assets by Developers of \$807,954, Land and Buildings (\$36,034) and Loan Principal repayments of \$37,904.
5	Transfer to Restricted Asset increased by \$6,332,078 as a result of additional income, reduction in Operational expenses and carry over projects in Augmentation works. The funds are retained within this function for use in future projects.

Key Performance Indicators:

Workload	Prev.	Est	YTD	Efficiency	Prev.	Est.	YTD	Effective.	Prev.	Est	YTD
Sewage collection, treatment & disposal in megalitres	2,766ML	3,210ML	3,237ML	Operating Expenses per MI treated	\$3,979	\$3,554	\$3,778	% of treated effluent disposed to land	85.32%	100%	95.81%
				Operating expense per connection	\$763	\$711	\$812.91				
No. of chokes in sewer mains per year	189	138	209	Management costs as proportion of total operating costs.	21.02%	23.52%	19.82%	% of chokes rectified within 3 hours	100%	100%	100%
Average Sewage collection per connection	185.71KL	104.81KL	140.1KL	Trade Waste Dischargers with current approval	329	299	335				
Sewerage connections	14,894	14,842	15,044								
Effluent recycling by irrigation, evaporation or discharge to river	2,559MI	1,235MI	2,713ML								

OPERATIONAL PLAN

Function No. **2.05***Performance Review*Quarter ended: **June**

Principal Activity:	SEWERAGE SERVICES	Function:	Sewerage
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Key Projects
Capital Works Program

Sewerage - Proceeds from Sale of Assets 03.08004 - Plant & Equipment - Sales	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
4020 - Station Wagon (98) Project completed	-15,000	0	0	0	-5,000	-20,000
4049 - Utility (113) Project carried over to 2016/2017	-15,081	0	0	0	15,081	0
5169 - Cummins 220KVA Generatro (991) Project carried over to 2016/2017	-5,000	0	0	0	5,000	0
5174 - Utility (135) Project carried over to 2016/2017	-14,154	0	0	0	14,154	0
5180 - Outlander (397) Project completed	-900	0	0	0	-1,677	-2,577
5201 - Detroit 360KVA Generator (995) Project carried over to 2016/2017	-5,000	0	0	0	5,000	0
5252 - Walton Trailer (583) Project completed	-500	0	0	0	-5,950	-6,450
03.08004 - Plant & Equipment - Sales Total	-55,635	0	0	0	26,608	-29,027

Sewerage - Proceeds from Sale of Assets 03.08006 - Land - Sales	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
4101 - Lot 10 Greengrove (Gilg.Rd) Car Club Project completed	0	0	0	-600	223	-377
03.08006 - Land - Sales Total	0	0	0	-600	223	-377

OPERATIONAL PLAN

Function No. **2.05***Performance Review*Quarter ended: **June**

Principal Activity:	SEWERAGE SERVICES	Function:	Sewerage
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Sewerage - Acquisition of Assets 03.08051 - Pumps & Equipment	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
5057 - Telemetry Equipment Project completed	45,000	0	0	-25,000	-10,138	9,862
5107 - Troy STP Camera Project completed	10,000	0	-10,000	0	6,799	6,799
5140 - Dubbo Sewerage Treatment Plant Project completed	0	0	0	0	185	185
03.08051 - Pumps & Equipment Total	55,000	0	-10,000	-25,000	-3,154	16,846

Sewerage - Acquisition of Assets 03.08053 - Plant & Equipment Purchases	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
5120 - Station Wagon (98) Project completed	33,116	0	0	0	-5,770	27,346
5137 - Utility (113) Project completed	33,437	0	0	0	-307	33,130
5173 - Ford Ranger (135) Project carried over to 2016/2017	31,380	0	0	0	-31,380	0
5210 - Detroit 360KVA Generator (995) Project carried over to 2016/2017	80,000	0	0	0	-80,000	0
5215 - Cummins 220KVA Generator (991) Project carried over to 2016/2017	53,000	0	0	0	-53,000	0
5219 - Outlander (397) Project completed	12,800	0	0	-5,279	752	8,273
5230 - Walton Trailer (583) Project completed	0	0	14,972	0	0	14,972
5232 - Mower (965) Project completed	0	0	0	34,000	-690	33,310
03.08053 - Plant & Equipment Purchases Total	243,733	0	14,972	28,721	-170,395	117,031

OPERATIONAL PLAN

Function No. **2.05***Performance Review*Quarter ended: **June**

Principal Activity:	SEWERAGE SERVICES	Function:	Sewerage
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Sewerage - Acquisition of Assets 03.08055 - Other Structures	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
5117 - Pond 1 Remediation Project completed	0	0	0	7,000	0	7,000
5120 - Dubbo STP Boundary Fencing Project completed	0	0	0	0	5,103	5,103
5123 - Fencing Greengrove Project completed	0	0	10,690	0	0	10,690
5138 - Fencing - Various Sites Funds allocated to line items 5123 and 5139	10,000	-4,140	0	-5,860	0	0
5139 - Pine Avon House Yard Fence Project completed	0	4,140	0	0	0	4,140
5140 - Automated Cantilever Gate Project completed	0	0	0	26,220	0	26,220
03.08055 - Other Structures Total	10,000	0	10,690	27,360	5,103	53,153

Sewerage - Acquisition of Assets 03.08056 - New House Services	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
5100 - Pressure Sewer Systems Project completed	0	0	8,038	0	-1	8,037
03.08056 - New House Services Total	0	0	8,038	0	-1	8,037

Sewerage - Acquisition of Assets 03.08057 - Land & Buildings	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
5153 - Land Acquisition Lot 21 `Yuulong` Project completed	0	588	0	0	0	588
5163 - Bungaribee Homestead Major Repairs Project completed	0	25,727	71,416	2,812	36,034	135,989
03.08057 - Land & Buildings Total	0	26,315	71,416	2,812	36,034	136,577

OPERATIONAL PLAN

Function No. **2.05**

Performance Review

Quarter ended: **June**

Principal Activity:	SEWERAGE SERVICES	Function:	Sewerage
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Sewerage - Acquisition of Assets 03.08059 - Contributed Assets - Sewer	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
5123 - Sewer Mains	250,000	0	0	0	807,954	1,057,954
03.08059 - Contributed Assets - Sewer Total	250,000	0	0	0	807,954	1,057,954

Sewerage - Acquisition of Assets 03.08071 - Augmentation	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
5369 - Erskine St PS - Rising Main (PC) Project completed	0	0	17,898	2,557	-13,390	7,065
5383 - Erskine Street PS - Upgrade RM (S) Project completed	0	0	16,000	11,000	50,900	77,900
5386 - Erskine Street PS - Upgrade RM (C) Major funds carried over to 2016/2017 for completion	7,319,590	0	-6,319,590	832	-970,083	30,749
5387 - Erskine Street SPS - Upgrade RM (PC) Project carried over to 2016/2017	0	17,898	-17,898	0	0	0
5595 - DSTP - Inlet Odour Control Works (PC) Duplicated Line	0	97,252	-97,252	0	0	0
5618 - Wongarbone Sewer (C) Project completed	0	0	4,713	0	0	4,713
5718 - Sewer Duplication-Troy Gully- Cobbora (C) Project carried over to 2016/2017	853,248	0	-853,248	0	0	0
5818 - Sewer Duplication - Kokoda to Cobbora(PC) Project completed	68,640	-68,640	0	4,750	7,250	12,000
5823 - Dubbo STP Major Upgrade (C) Project completed	4,523,680	1,799,859	0	0	-170,674	6,152,865
5824 - Dubbo STP Major Upgrade (S) No longer required as costs included in construction	0	1,006,724	-1,006,724	0	0	0
5825 - Dubbo STP Major Upgrade (PC) Project completed	0	5,000	119	0	960	6,079
5910 - Cootha SPS - Upgrade (PC) Project carried over to 2016/2017	0	134,236	-64,236	0	-70,000	0
5913 - Cootha SPS - RM (PC) Project completed	25,344	0	-25,344	9,212	2,788	12,000
5943 - Camp Road SPS Pumps (S)	4,000	0	-4,000	0	0	0

OPERATIONAL PLAN

Function No. **2.05**

Performance Review

Quarter ended: **June**

Principal Activity:	SEWERAGE SERVICES	Function:	Sewerage
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Sewerage - Acquisition of Assets 03.08071 - Augmentation	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
5944 - Camp Road SPS Pumps (C) Project carried over to 2016/2017	113,216	0	0	0	-113,216	0
5945 - Camp Road SPS RM4.6km DN150 PC \$226,344 carried over to 2016/2017	946,176	0	-719,832	7,035	-226,344	7,035
5946 - Camp Rd SPS RM (4.6km DN150)(C) \$626,775 carried over to 2016/2017	0	0	700,000	0	-626,775	73,225
5947 - Camp Rd SPS Rm (4.6km DN150) (S) Project completed	0	0	7,000	0	2,663	9,663
5961 - U/Gde Sewer R-Wheelers Ln Eum.Keswick PC Project deferred	31,680	0	-31,680	0	0	0
5994 - Keswick Upgrade RM & Pipeline (PC) Project deferred	20,000	-20,000	0	0	0	0
5999 - Odour Control Works Dubbo STP Project completed	700,000	0	0	50,000	-1,603	748,397
6004 - Odour Control Miriam Pump Station Project completed	0	1,280	900	0	960	3,140
6012 - Delroy Park PS (S) Project deferred pending further investigation	0	50,000	0	-50,000	0	0
6013 - Sewer R Concept Study (PC) Project deferred pending further investigation	0	0	50,000	-50,000	0	0
6017 - Keswick SPS - Odour Control System Project completed	0	2,864	2,900	204	3,108	9,076
6019 - DSTP Clarifer Launder Covers Under manufacture – carried over to 2016/2017	150,000	0	0	0	-147,819	2,181
6020 - Scour Pits - Cootha Pipeline Project completed	45,000	21,460	4,141	0	4,050	74,651
6025 - Richardson Road SPS Project completed	0	0	0	0	3,843	3,843
6029 - Thompson Street Odour Control Project completed	0	0	0	0	27,506	27,506
03.08071 - Augmentation Total	14,800,574	3,047,933	-8,336,133	-14,410	-2,235,876	7,262,088

OPERATIONAL PLAN

Function No. **2.05**

Performance Review

Quarter ended: **June**

Principal Activity:	SEWERAGE SERVICES	Function:	Sewerage
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Sewerage - Acquisition of Assets 03.08073 - Asset Replacement/Refurbishment	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
5643 - Dubbo STP RAS Screw 1 (Archimedis) Project deferred	5,000	0	-5,000	0	0	0
5654 - Cootha SPS Switchboard Project carried over to 2016/2017	5,000	0	-5,000	0	0	0
5657 - Dubbo STP Grit Removal 1 Project carried over to 2016/2017	5,000	0	0	0	-5,000	0
5671 - Bunglegumbie SPS Pump #2 Project carried over to 2016/2017	100,000	0	0	0	-100,000	0
5720 - Bracken House SPS Switchboard Project carried over to 2016/2017	5,000	0	-5,000	0	0	0
5731 - SPS & STP - Airconditioning Units Project carried over to 2016/2017	10,000	0	0	0	-10,000	0
5993 - Troy Gully SPS Pump 3 Project carried over to 2016/2017	40,000	0	0	0	-40,000	0
6004 - Dubbo STP - Step Screen #1 Project completed	0	0	0	0	19,300	19,300
6050 - Troy Gully Mixer Project completed	0	0	0	0	7,995	7,995
6120 - Cootha Pump 2 Submersible Motor Snorkel Project carried over to 2016/2017	50,000	0	-50,000	0	0	0
6211 - Berida SPS Switchboard Project carried over to 2016/2017	5,000	0	-5,000	0	0	0
6216 - Bracken House SPS Pump 1 Project completed	0	5,495	0	0	0	5,495
6217 - Bracken House SPS Pump 2 Project completed	0	0	6,000	0	-310	5,690
6218 - Brocklehurst SPS Flowmeter Project carried over to 2016/2017	15,000	0	0	0	-15,000	0
6219 - Brocklehurst SPS Pump 1 Project completed	0	0	0	0	5,735	5,735
6220 - Brocklehurst SPS Pump 2 Project completed	0	0	0	0	5,735	5,735
6222 - Bunglegumbie SPS Air-Conditioner Project carried over to 2016/2017	10,000	0	0	0	-10,000	0
6502 - Dubbo STP Effluent Lift PS Pump 3 Project carried over to 2016/2017	15,000	0	0	0	-15,000	0

OPERATIONAL PLAN

Function No. **2.05**

Performance Review

Quarter ended: **June**

Principal Activity:	SEWERAGE SERVICES	Function:	Sewerage
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Sewerage - Acquisition of Assets 03.08073 - Asset Replacement/Refurbishment	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
6509 - Dubbo STP Effluent Reuse STP Pump Project carried over to 2016/2017	10,000	0	0	0	-10,000	0
6512 - Dubbo STP Mechanical Dewatering Project carried over to 2016/2017	10,000	0	0	0	-10,000	0
6520 - Dubbo STP Scum Pump 2 Project carried over to 2016/2017	5,000	0	-5,000	0	0	0
6525 - Dubbo STP Sludge Feed Pump 2 Project carried over to 2016/2017	5,000	0	-5,000	0	0	0
6528 - Dubbo STP Sludge Lagoons Pump 1 Project carried over to 2016/2017	5,000	0	0	0	-5,000	0
6529 - Dubbo STP Sludge Lagoons Pump 2 Project carried over to 2016/2017	5,000	0	0	0	-5,000	0
6533 - Dubbo STP Switchboard Project completed	0	0	0	0	200	200
6535 - Dubbo STP Waste Activated Sludge Pump 2 Project carried over to 2016/2017	5,000	0	-5,000	0	0	0
6540 - Erskine St SPS Pump 2 (Sub) Project carried over to 2016/2017	20,000	0	-20,000	0	0	0
6543 - Keswick SPS Flowmeter Project carried over to 2016/2017	15,000	0	0	0	-15,000	0
6569 - Railway St SPS Pump 2 Project carried over to 2016/2017	30,000	0	-6,000	0	-24,000	0
6571 - Thompson Street Well Odour System Project carried over to 2016/2017	0	0	200,000	-200,000	0	0
6588 - Wongarbon STP Switchboard Project carried over to 2016/2017	5,000	0	-5,000	0	0	0
6596 - Cootha SPS Pump 1 Project completed	0	624	24,410	0	0	25,034
6599 - Pine Avon Project carried over to 2016/2017	0	80,000	0	0	-71,492	8,508
03.08073 - Asset Replacement/Refurbishment Total	380,000	86,119	114,410	-200,000	-296,837	83,692

OPERATIONAL PLAN

Function No. **2.05***Performance Review*Quarter ended: **June**

Principal Activity:	SEWERAGE SERVICES	Function:	Sewerage
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Sewerage - Asset Renewals - Asset Maintenance 03.08077 - Main Rehabilitation	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
5653 - Mains Rehabilitation (Relining) \$934,928 carried over to 2016/2017	1,000,000	0	0	0	-934,928	65,072
5659 - Vent Replacement \$140,350 carried over to 2016/2017	140,440	0	0	0	-140,350	90
5662 - Manhole Rectification Program Project deferred to 2016/2017	20,000	0	0	-20,000	0	0
5664 - Mains Replacement Project deferred to 2016/2017	50,000	0	0	-50,000	0	0
5667 - Boothenba Rail Deviation Project completed	0	0	1,455	822	127	2,404
03.08077 - Main Rehabilitation Total	1,210,440	0	1,455	-69,178	-1,075,151	67,566

Operational Program

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
03.00005 - Treatment & Disposal Of Sewerage - Maintenance Total	237,054	285	0	31,254	11,328	279,921
03.00003 - Treatment & Disposal Of Sewerage - Operations Total	2,101,226	20,195	-3,638	544	-441,958	1,676,369
03.00011 - Sewer Reticulation Total	764,398	-916	4,000	-27,657	35,965	775,790
03.00013 - Pumping Stations - Operations Total	537,349	-46,609	-286	-26,370	-164,860	299,224

OPERATIONAL PLAN

Function No. **2.06***Performance Review*Quarter ended: **June**

Principal Activity:	WASTE SERVICES	Function:	Domestic Waste Management Services
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**Manager Responsible: Manager Civil Infrastructure & Solid Waste
Mr S Clayton**

Function Objectives:

To provide high quality cost effective waste management services for the residents of the City of Dubbo.
To facilitate public participation in waste avoidance and the reduction of domestic waste being disposed of to landfill.

Activity	Action	Performance Targets/Service Level
Waste Recycling Service	3.4.1.1 Provide a fortnightly domestic recycling service to all properties serviced by a Council garbage collection service and other commercial and industrial properties on request.	16,480 recycling services provided each fortnight. More than 80% of dry recyclables diverted from the domestic waste stream following the introduction of kerbside recycling. (Increase from 30% in 2008/2009).
	<i>Service were provided.</i>	<i>Approximately 70% of dry recyclables were diverted from domestic waste stream per the Domestic Waste Audit conducted in April 2015.</i>
	3.4.2.1 Implement a four (4) year education programme to promote domestic recycling services.	Due by June annually.
	<i>Initiatives completed in 2015/2016 included:</i> <ul style="list-style-type: none"> - <i>Recycling updates on Council's website</i> - <i>Childcare centre/preschool program (10 presentations and 2 staff development sessions)</i> - <i>School environment management plan program (3 additional schools participating)</i> 	<i>Achieved.</i>
	3.4.4.1 Monitor quantities of recyclables collected through the kerbside recycling and drop-off centre services.	Due by June annually.
	<i>3,586t were collected in 2015/2016</i>	<i>Achieved.</i>
	3.4.4.6 Introduce a kerbside garden/organics waste bin service to all residential properties. <i>A grant of \$884,122 under the EPA's WLRM program for organics collection infrastructure was formally accepted by Council in March 2016.</i> <i>A 3 month trial to provide a 3 bin service incorporating weekly organics collection concluded in April 2016.</i>	More than 600 tonnes of garden waste diverted from the domestic waste stream. (Average for previous 2 years = 554 tonnes). <i>477t diverted in 2015/2016</i>
Waste Management Strategy	Implement solid waste management strategy programmes as appropriate. <i>Achieved.</i>	All programmed actions pertaining to solid waste management strategy are completed/pursued. <i>Completed.</i>
Rural Household Garbage Transfer Stations	3.4.3.3 Monitor usage rates of the Rural Transfer Stations and Whylandra Waste & Recycling Centre.	Review monthly.
	<i>The average monthly throughput for our 3 transfer stations was 79.5t in 2015/2016 compared to 76t in</i>	<i>Achieved.</i>

OPERATIONAL PLAN

Function No. 2.06

Performance Review

Quarter ended: June

Principal Activity:	WASTE SERVICES	Function:	Domestic Waste Management Services
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Activity	Action	Performance Targets/Service Level
	2014/15.	
Management Services - from other functions	Cost of services including:- management, financial, technical, information technology and corporate overheads provided to this function.	Level of service to agreed brief(s) provided.
	Charges were reviewed in February prior to budget preparation and negotiations to changes in service levels took place prior to draft budget.	Agreed briefs were monitored.
Management Services	3.4.3.1 Review annual domestic waste management charge and tipping charges to ensure operating expenses are recovered and capital programs funded over the long term.	Review completed by March annually.
	This has been undertaken as part of annual operating plan review process for 2016/2017.	Completed.
	3.4.3.2 Conduct biennial customer satisfaction survey.	90% of customers rate the new recycling service as satisfactory or better. September 2015.
	Completed.	Achieved.
Kerbside Collection/Transportation	Provide a once weekly domestic kerbside garbage collection service for residents located within the designated kerbside collection area.	15,968 services provided each week.
	Services provided.	Currently 16,3462 services were provided per week.
	Provide free yearly kerbside cleanup service for residents located within the designated kerbside collection area which includes the villages of Eumungerie, Ballimore, Wongarbon and Mogriguy.	Service provided annually in August/September.
	Services provided.	Overall tonnage collected under the 2015 Bulky rubbish Clean Up was 624t.
Greenwaste Service	Provide and monitor greenwaste yields from kerbside cleanup services for bulky rubbish/green waste in Aug/Sept and prunings and tree trimmings in April/May.	500 tonnes of greenwaste recovered and diverted from domestic waste stream.
	Services provided.	55 tonnes were collected under the 2015 bulky Rubbish clean up.
	Provide an annual prunings and tree trimmings cleanup kerbside collection to the built up areas of Dubbo Brocklehurst and Wongarbon in April/May.	Service provided annually in April/May.
	Services provided.	Achieved.
Disposal – Domestic Waste	Provide for the disposal of domestic waste at the Whylandra Waste and Recycling Centre.	Ongoing.
	Services provided.	Achieved.
Acquisition of Assets	Undertake the approved Capital Works programme as defined in the Key Projects section of the Operational Plan.	Programme implemented.
	Completed.	Achieved.

OPERATIONAL PLAN

Function No. **2.06***Performance Review*Quarter ended: **June**

Principal Activity:	WASTE SERVICES	Function:	Domestic Waste Management Services
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Financial Statement:

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	-4,539,411	-76,470	-4,913	-805,119	-5,425,913	14,231	1	-5,411,682	-5,411,682
Expenditure	4,299,963	0	-110,008	39,191	4,229,146	-235,797	2	3,993,349	3,993,349
Operating Total	-239,448	-76,470	-114,921	-765,928	-1,196,767	-221,566		-1,418,333	-1,418,333
Capital									
Income	-366,046	0	-7,846	8,099	-365,793	20,252	3	-345,541	-345,541
Expenditure	749,852	0	423	0	750,275	-37,808	4	712,467	712,467
Capital Total	383,806	0	-7,423	8,099	384,482	-17,556		366,926	366,926
Available Funds Movement Prior to Restricted Asset Funding									
	144,358	-76,470	-122,344	-757,829	-812,285	-239,122		-1,051,407	-1,051,407
Restricted Assets									
	-144,358	76,470	122,344	757,829	812,285	239,122	5	1,051,407	1,051,407
Funds Available to (-), or Required From Rates and Other Council Revenue									
	0	0	0	0	0	0		0	0

Note	Details
1	No significant variance in this quarter.
2	Operating Expenditure reduced by \$235,797 mainly due to a reduction costs associated with Kerbside Recycling (\$167,734) kerbside Collection/transportation (\$92,825) and Greenwaste Services of \$22,242. There was a reduction in Less Collection costs Other Waste of \$62,727.
3	Capital income reduced by \$20,252 mainly due to less income from the sale of Garbage Collection Units (\$41,410) and Loss on the sale of assets of \$25,705.
4	Capital Expenditure reduced by \$37,808 due to savings from the purchase of Garbage Collection Units.
5	Transfer to Restricted Asset increased by \$239,122 and are retained within the function for future use.

Key Performance Indicators

Workload	Prev.	Est	YTD	Efficiency	Prev.	Est.	YTD	Effective.	Prev.	Est	YTD
No. of weekly Domestic "weekly collection/fortnightly recycling collection" Services.	16,072	16,130	16,462	Total kerbside collection expenses (excl. Rural Transfer Station exp.) per service	\$239.76	\$254.60	\$220.86	No. of instances where customer service level not met	Nil	Nil	NIL
No. of Rural Households which have access to Rural Household Garbage Waste Transfer Station and Whylandra Waste Disposal Depot	473	470	493	Cost of Rural Household Garbage Waste Transfer Station per service per Year	\$313.22	\$411.06	\$325.02				

OPERATIONAL PLAN

Function No. **2.06***Performance Review*Quarter ended: **June**

Principal Activity:	WASTE SERVICES	Function:	Domestic Waste Management Services
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Key Projects
Capital Works Program

Domestic Waste - Proceeds from Sale of Assets 01.09736 - DWM - Plant & Equipment Sales	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
8029 - Truck (713) Project completed	-75,000	0	0	0	20,705	-54,295
8033 - Truck (710) Project completed	-75,000	0	0	0	20,705	-54,295
8034 - Utility (122) Project completed	-15,000	0	-7,846	0	0	-22,846
01.09736 - DWM - Plant & Equipment Sales Total	-165,000	0	-7,846	0	41,410	-131,436

Domestic Waste - Acquisition of Assets 01.09103 - DWM - Plant & Equipment Purchases	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
6728 - Truck (713) Project completed	360,000	0	0	0	-18,904	341,096
6733 - Utility (122) Project completed	29,852	0	423	0	0	30,275
6739 - Truck (710) Project completed	360,000	0	0	0	-18,904	341,096
01.09103 - DWM - Plant & Equipment Purchases Total	749,852	0	423	0	-37,808	712,467

OPERATIONAL PLANFunction No. **2.06***Performance Review*Quarter ended: **June**Principal
Activity:**WASTE SERVICES**

Function:

**Domestic Waste
Management Services**

Operational Program

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
01.00216 - Waste Recycling Total	1,526,413	0	0	0	-167,734	1,358,679
01.00220 - Rural Household Garbage Transfr Stations Total	193,200	0	0	0	-32,967	160,233
01.00226 - Kerbside Collection/Transportation Total	1,636,160	0	1,921	0	-92,825	1,545,256
01.00227 - Greenwaste Service Total	100,000	0	0	39,191	-22,242	116,949

OPERATIONAL PLAN

Function No. **2.07**

Performance Review

Quarter ended: **June**

Principal Activity:	WASTE SERVICES	Function:	Other Waste Management Services
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**Manager Responsible: Manager Civil Infrastructure & Solid Waste
Mr S Clayton**

Function Objectives:

To provide a high quality cost effective environmentally responsible waste collection transportation and disposal service for the owners/occupiers of commercial/industrial premises located within the kerbside collection area.
 To provide an efficient roadside/reserves litter collection service.
 To provide an efficient street litter receptacle collection, transportation, disposal and cleaning service for the Parks and Landcare Division and Civil Infrastructure Branch.
 To provide a waste disposal and resource recovery service for both residential and non residential properties that consistently satisfies the changing needs of customers and has a positive impact on the environment and climate change.

Activity	Action	Performance Targets/Service Level
Rural Household Garbage Transfer Stations	Maintain Rural Household Waste Transfer Stations (RHWTS's) <i>Transfer stations were maintained.</i>	No reasonable criticisms received in respect of RHWTS's maintenance standard. <i>No reasonable criticisms.</i>
Collection Costs Other Waste Services	Provide domestic garbage and recycling bin collection service to owners/occupiers of commercial/industrial premises located within the designated kerbside collection area. <i>Services provided.</i>	Contract service levels are met by contractor in accordance with conditions of the contract. <i>Achieved.</i>
Waste Audit/Recycling	Conduct a biennial domestic waste audit in accordance with OEH guidelines. <i>Next Domestic Waste audit scheduled for 2016/2017.</i>	Waste audits conducted and findings reported to Waste Services Working Party. <i>Not achieved.</i>
Street Litter/Park Bins	Provision of street litter receptacles collection service. <i>Services provided.</i>	832 litter bin services provided each week. <i>Achieved.</i>
Roadside Litter Cleanup	Provide a service to collect garbage illegally dumped on reserves and roadsides. <i>Services provided.</i>	Roadsides and reserves are kept in clean condition within budgeting limitations. <i>Achieved.</i>
	3.4.2.4 Monitor the number of incidences of illegal dumping on roadsides and reserves. <i>130 incidences of illegal dumping were reported in 2015/2016.</i>	Review by June annually. <i>Review completed.</i>
	Litter cleanups for major transport corridors. <i>Completed.</i>	Regular cleanups conducted along highways and major arterial urban roads. <i>Completed.</i>
Management Services - from other functions	Cost of Services including:- management, financial, technical, information technology and corporate overheads provided to this function. <i>Charges were reviewed in February prior to budget preparation. Any changes in service levels took place prior to draft budget.</i>	Level of service to agreed brief(s) provided. <i>Services provided as per agreed briefs.</i>

OPERATIONAL PLAN

Function No. **2.07**

Performance Review

Quarter ended: **June**

Principal Activity:	WASTE SERVICES	Function:	Other Waste Management Services
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Activity	Action	Performance Targets/Service Level
Management Services	3.4.3.1 Review annual Domestic Waste management charge and tipping charges to ensure operating expenses are recovered and capital programs funded over the long term.	Review by March annually.
	<i>Undertaken as part of annual operating plan review process for 2016/2017.</i>	<i>Completed.</i>
Disposal Area Operations	3.4.3.3 Monitor usage rates of the Rural Transfer Stations and Wyandra Waste & Recycling Centre.	Reviewed monthly.
	<i>53,218t of waste landfilled in 2015/2015 consisting of 17,847t of domestic waste and 35,371t of commercial waste.</i>	<i>Completed.</i>
	3.4.4.4 Develop additional strategies to increase resource recovery from the commercial waste stream.	More than 20% of commercial waste stream is set aside for reuse or recycling at the Whylandra Waste and Recycling Centre.
	<i>An Environmental Impact Statement prepared and a development application lodged for the proposed DROPP development.</i>	<i>Diversion rate of 9% in 2015/2016.</i>
Waste Education Program	3.4.5.1 Servicing capability statements are distributed to councils within the NetWaste region.	Completed by March annually.
	<i>Services offered at Whylandra & Recycling Centre were effectively promoted through Council's participation in NetWaste.</i>	<i>Achieved.</i>
	3.4.2.5 Undertake to partner with other educators such as other branches of Council, NetWaste and local educational institutes and waste industry members in relation to one litter prevention initiative.	Completed by June annually.
	<i>Council participated in an initiative coordinated by Netwaste involving developing a regional litter plan (Stage 1) and an accompanying action plan (Stage 2).</i>	<i>Achieved.</i>
	3.4.2.3 Conduct a campaign promoting the Whylandra Waste & Recycling Centre services for receipt of low risk household hazardous waste, paint, gas bottles, fluorescent tubes etc prior to their transfer off site for recycling.	Completed by June annually.
	<i>A 3 year community engagement campaign commenced following the official opening of Dubbo Community Recycling Centre on 18 January 2016. This includes both regional strategies (media releases, radio ads etc) and local strategies (flyers delivered with Rate notices etc).</i>	<i>Achieved.</i>

OPERATIONAL PLAN

Function No. **2.07**

Performance Review

Quarter ended: **June**

Principal Activity:	WASTE SERVICES	Function:	Other Waste Management Services
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Activity	Action	Performance Targets/Service Level
	3.4.2.6 Conduct the Waste 2 Art Competition and exhibition launch.	December annually.
	<i>Annual competition culminated with an exhibition at the Western Plains Cultural Centre (WPCC) 7 May to 7 August 2016.</i>	<i>Achieved.</i>
Environmental Management Investigations	Fulfil requirements of the Landfill Environmental Management Plan (LEMP).	Whylandra Waste & Recycling Centre is operated in accordance with the EPA licence and LEMP.
	<i>The annual license return and Annual Environmental Monitoring Report were submitted to the EPA.</i>	<i>Achieved.</i>
Charge Out Station Operations	Provide a garbage tipping charge out station to accurately charge users of the depot the reasonable cost of disposing of their garbage.	Garbage tipping charge out station always open to domestic and commercial/industrial users between 8.00am and 5.00pm daily except Christmas Day.
	<i>Services provided.</i>	<i>Achieved</i>
Asset Maintenance Program - Routine	Undertake ancillary and infrastructure asset management programs.	Internal road at the Whylandra Waste & Recycling Centre is maintained in a satisfactory condition.
	<i>Programme undertaken.</i>	<i>Achieved.</i>
Asset Maintenance Program - Cyclic	Undertake major building asset maintenance as stated in the asset management plan for Waste Management Services.	Buildings are maintained in a satisfactory condition.
	<i>Programme undertaken.</i>	<i>Achieved.</i>
Acquisition of Assets	Undertake the approved Capital Works programme as defined in the Key Projects section of the Operational Plan.	Programme implemented.
	<i>Programme undertaken.</i>	<i>Programme implemented.</i>

OPERATIONAL PLAN

Function No. **2.07***Performance Review*Quarter ended: **June**

Principal Activity:	WASTE SERVICES	Function:	Other Waste Management Services
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Financial Statement:

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	-4,459,788	-902	1,143,147	-2,000	-3,319,543	-32,862	1	-3,352,405	-3,352,405
Expenditure	1,913,149	10,133	92,667	4,037	2,019,986	-263,376	2	1,756,610	1,756,610
Operating Total	-2,546,639	9,231	1,235,814	2,037	-1,299,557	-296,238		-1,595,795	-1,595,795
Capital									
Income	-242,043	0	0	0	-242,043	26,586	3	-215,457	-215,457
Expenditure	4,002,500	0	-3,752,525	0	249,975	-36,182	4	213,793	213,793
Capital Total	3,760,457	0	-3,752,525	0	7,932	-9,596		-1,664	-1,664
Available Funds Movement Prior to Restricted Asset Funding									
	1,213,818	9,231	-2,516,711	2,037	-1,291,625	-305,834		-1,597,459	-1,597,459
Restricted Assets									
	-1,213,818	-9,231	2,516,711	-2,037	1,291,625	305,834	5	1,597,459	1,597,459
Funds Available to (-), or Required From Rates and Other Council Revenue									
	0	0	0	0	0	0		0	0

Note	Details
1	No significant variance in this quarter.
2	Operating Expenditure reduced by \$263,376 mainly due to a reduction in Depreciation (\$16,138), Collection costs Other Waste (\$62,727), Management Services (\$111,970), Disposal Area Operations (\$36,426) and Charge out Station of \$31,879.
3	Capital Income reduced by \$26,586 due to a reduction in Depreciation of \$26,336 and plant item not sold of \$250.
4	Capital Expenditure reduced by \$36,182 mainly due to Plant item not purchased (\$2,500) and reduction in cost associated with Other Structures of \$33,655
5	Transfer to Restricted Asset increased by \$305,834 for this quarter and the funds are retained within the function for future use.

Key Performance Indicators

Workload	Prev.	Est	YTD	Efficiency	Prev.	Est.	YTD	Effective.	Prev.	Est	YTD
No. of weekly commercial/ industrial kerbside garbage collection Services.	1,232	1,230	1,207	Cost of collection per service	\$165.09	\$254.12	\$83.56	No. of written complaints	Nil	NIL	NIL
Mass of garbage entombed at Whylandra Waste Disposal Depot per year (tonnes)	49,952	45,500	53,218	Total disposal expenses per tonne of garbage disposed of at the depot	\$27.90	\$39.97	\$42.30				

OPERATIONAL PLAN

Function No. **2.07***Performance Review*Quarter ended: **June**

Principal Activity:	WASTE SERVICES	Function:	Other Waste Management Services
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Key Projects

Capital Works Program

Other Waste - Proceeds from Sale of Assets 01.09741 - Other Waste - Plant & Equipment Sold	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
8060 - Box Trailer Project carried over to 2016/2017	-250	0	0	0	250	0
01.09741 - Other Waste - Plant & Equipment Sold Total	-250	0	0	0	250	0

Other Waste - Acquisition of Assets 01.09114 - Other Waste - Plant & Equipment	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
6756 - Box Trailer Project carried over to 2016/2017	2,500	0	0	0	-2,500	0
01.09114 - Other Waste - Plant & Equipment Total	2,500	0	0	0	-2,500	0

Other Waste - Acquisition of Assets 01.09116 - Other Waste - Other Structures	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
6802 - Community Recycling Centre Project completed	0	0	247,475	0	-33,682	213,793
6803 - DROPP Structure Project deferred to 2016/2017 pending decision	4,000,000	0	-4,000,000	0	27	27
01.09116 - Other Waste - Other Structures Total	4,000,000	0	-3,752,525	0	-33,655	213,820

OPERATIONAL PLANFunction No. **2.07***Performance Review*Quarter ended: **June**

Principal Activity:	WASTE SERVICES	Function:	Other Waste Management Services
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Operational Program

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
01.00253 - Waste Audit/Recycling Total	20,473	0	-12,394	722	1,941	10,742
01.00255 - Street Litter/Parks Bins Total	114,908	437	44	44	27,570	143,003
01.00257 - Roadside Litter Clean Up Total	51,156	0	29,846	0	-7,643	73,359
01.00265 - Disposal Area Operations Total	1,354,717	7,958	8,467	-304	-36,426	1,334,412
01.00266 - Waste Education Program Total	31,500	0	0	0	-6,681	24,819
01.00267 - Environmental M/Ment Investigations Total	42,187	0	772	0	-1,524	41,435
01.00269 - Charge Out Station Operations Total	210,140	998	100	100	-31,879	179,459

OPERATIONAL PLAN

Function No. **3.02**

Performance Review

Quarter ended: **June**

Principal Activity:	WATER	Function:	Water Supply
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**Manager Responsible: Manager Water Supply/Sewerage
Mr Geoff Bellingham**

Function Objectives:

To provide a safe, reliable and cost-effective water supply which is customer focused, enhances the Dubbo environment and caters for the sustainable growth of the City.
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Activity	Action	Performance Targets/Service Level
Water Treatment Operations	3.2.1.2 Implement Council's adopted Drinking Water Quality Management Plan.	Water is supplied to all customers at the agreed level of service.
	<i>Drinking water quality plan implemented.</i>	<i>Water supplied to all customers at the agreed Customer Service Standards.</i>
	3.2.2.2 Maintain existing volumetric water extraction licences and acquire new licences from time to time.	Acquire high security licences when available.
Water Depot Operation	<i>Licenses retained.</i>	<i>Council considers suitable water license for acquisition when placed on the market. None were purchased in 2015/2016.</i>
	Efficient operation of water depot.	Efficient operation of water depot.
Water Treatment Maintenance	<i>Water Depot operated efficiently.</i>	<i>Water Depot operated efficiently.</i>
	3.2.1.3 Implement all operations and maintenance procedures inherent within Council's Water Supply Asset Management Plan.	Ensure maintenance procedures adhered to.
Property/Cottage Maintenance	<i>Councils water Asset Management Plan compiled.</i>	<i>Procedures adhered to.</i>
	Maintain sites to a satisfactory standard.	Ensure sites are well maintained and retain their asset value.
Water Supply Storage Systems Maintenance	<i>Water sites were maintained to a satisfactory standard.</i>	<i>Water sites maintained.</i>
	Maintenance of reservoirs, painting, landscaping, cleaning.	Water reservoirs are available for use.
Water Depot Maintenance	<i>Reservoirs were maintained to a satisfactory standard.</i>	<i>All water reservoirs available for service.</i>
	Maintenance of water depot.	Depot is available for service at all times.
Client Services Operations	<i>Water depot maintained.</i>	<i>Water Depot available at all times.</i>
	3.2.1.1 Post adopted customer service levels on Council's website.	By July annually post adopted service levels on Council website.
	<i>Customer Services Standards available on website.</i>	<i>Customer Services Standards available on Councils website.</i>
	3.2.6.1 Ensure water conservation information is readily available to water customers on Council's website.	Ensure website is updated regularly.
	<i>Water conservation information available on Councils website.</i>	<i>Council's website updated regularly.</i>
Client Services Operations	3.2.6.2 Undertake a two yearly survey of customers to determine satisfaction levels.	December 2015.
	<i>Two yearly surveys have been completed.</i>	<i>Survey undertaken and presented to Council in December 2015.</i>

OPERATIONAL PLAN

Function No. **3.02**

Performance Review

Quarter ended: **June**

Principal Activity:	WATER	Function:	Water Supply
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Activity	Action	Performance Targets/Service Level
Infrastructure Services	Develop Infrastructure standards.	Comply with Infrastructure standards.
	<i>Infrastructure standards drafted.</i>	<i>Existing standards were complied with.</i>
Pipelines Maintenance	Maintenance of pipelines to meet the original design duty.	All hydrants are serviced every 3 years.
	<i>Pipelines were maintained.</i>	<i>Hydrants are serviced every three (3) years. Next due in 2016/2017.</i>
Meter Maintenance	Replace old meters and maintain serviceability of meter fleet.	Replacement of meters after 12 years or 7,500KL registration.
	<i>Following a period of suspension due to the likelihood of adopting automated meter reading (AMR), the meter replacement program will now be resumed in 2016/2017.</i>	<i>Meter replacement to resume in 2016/2017.</i>
Meter Reading Operations	Meter reading effectively and efficiently managed.	All meters read within "window" of opportunity.
	<i>Meter reading contract managed satisfactorily.</i>	<i>All meter reads were within the time frame to suite billing.</i>
Management Services – from other functions	Cost of Services including:- management, financial, technical, information technology and corporate overheads provided to this function.	Level of service to agreed brief(s) provided.
	<i>Services provided.</i>	<i>Levels of service provided as per agreed brief.</i>
Management Services	3.2.1.4 Monitor and respond as necessary to the proposed Murray Darling Basin Plan.	Prompt reply to basin plan when required.
	<i>Achieved.</i>	<i>Council replied to Murray Darling Basin plan as appropriate.</i>
	3.2.3.1 Monitor demand and implement management actions as required.	Ability to supply water to the City without heavy water restrictions in most years.
	<i>Achieved.</i>	<i>Achieved.</i>
	3.2.4.1 Review Water Supply Strategic Business Plan and Capital Works programme.	Review by February annually.
	<i>Strategic Business Plans revised periodically.</i>	<i>Strategic Business Plan prepared every eight (8) years as required by NSW Government.</i>
	3.2.5.1 Maintain a water supply system that is robust enough to cater for growth.	Ensure regular maintenance of the system.
	<i>Water supply robust enough to cater for growth.</i>	<i>System regularly maintained.</i>
	3.2.6.3 Maintain water charging to ensure 75% or more of operational revenue is generated by usage charges.	Review annually in conjunction with strategic business plan.
	<i>Water charges adhere to objective.</i>	<i>Water charging was reviewed.</i>
Water Supply Storage Systems - Operations	3.2.1.5 Review Council's Section 64 Contributions Policy for Water Supply and Sewerage Services in light of NSW Office of Water Guidelines (yet to be released).	Review by December 2016.
	<i>Guidelines yet to be released.</i>	<i>Guidelines yet to be released.</i>
	Reservoirs are operated efficiently and effectively.	Reservoirs are operated efficiently and effectively.
	<i>Reservoirs operated efficiently and effectively.</i>	<i>Reservoirs operated efficiently and effectively.</i>

OPERATIONAL PLAN

Function No. **3.02**

Performance Review

Quarter ended: **June**

Principal Activity:	WATER	Function:	Water Supply
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Activity	Action	Performance Targets/Service Level
Land Leases - RSA	Railway Pipeline Agreements.	Ensure all pipeline agreements are maintained.
	<i>Council have maintained all known rail pipeline agreements.</i>	<i>Council have maintained and honoured rail pipeline agreements.</i>
Installation at Cost to Consumer	Undertake installation services at request of Consumers.	Recover full cost of work.
	<i>Council have undertaken installation work for customers.</i>	<i>Council have recovered full cost of connection plus 10%.</i>
Community Service Obligation	Supply water supply services to publically used community facilities, such as parks, racecourse, showground.	Water supply provided free of charge to community Facilities.
	<i>Council supplied water free to community facilities.</i>	<i>Council supplied water free to community facilities.</i>
Bore Operations	Operate and maintain water supply bores in accordance with DIPNR.	No unscheduled shut downs other than power failure.
	<i>Council operated and maintained water production bores.</i>	<i>Council operated and maintained water production bores.</i>
Bores Maintenance - Potable	Reactive maintenance of bores used to source water for treatment.	Regular maintenance of bores.
	<i>Reactive maintenance around and on water production bores has been undertaken.</i>	<i>Reactive maintenance carried out on water production bores.</i>
Booster Pump Operations	Operate and maintain Booster pumping station.	No unscheduled shut downs other than power failure.
	<i>Booster pump stations were operated and maintained.</i>	<i>Booster pump stations were operated and maintained.</i>
Booster Pump Station Maintenance	Maintenance of booster pump station.	Regular maintenance of pump stations.
	<i>Booster pump stations were maintained.</i>	<i>Booster pump stations were maintained.</i>
Asset Management Systems Operations	Review and update 20 year programme of augmentation works required to continue to service customers.	Review by March annually.
	<i>Review undertaken.</i>	<i>Review undertaken.</i>
Strategic Plan for Operations Systems	Plans for operational systems.	Ensure plans are available to operators.
	<i>Operations systems planned.</i>	<i>Operational plans available.</i>
Dead End Flushes	Plan for regular dead end flushes	Carry out regular dead end flushes.
	<i>Dead ends regularly flushed.</i>	<i>Dead ends flushed quarterly.</i>
Demand Drought Management	3.2.2.1 Seek additional water resources to cater for the growth of the City.	Increase town water licences beyond existing effective 10,000ML to 15,000ML by 2015 so as to cater for growth.
	<i>Council remained on the lookout for additional water licenses.</i>	<i>Council remained on the lookout for additional water licenses, however none were available in 2015/2016.</i>
Acquisition of Assets	Undertake other approved capital works programme as defined in the Key Project Section of the Operational Plan.	Programme implemented.
	<i>Capital works plan undertaken.</i>	<i>Programme partly implemented.</i>

OPERATIONAL PLAN

Function No. **3.02**

Performance Review

Quarter ended: **June**

Principal Activity:	WATER	Function:	Water Supply
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Financial Statement:

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	-19,105,810	-311,516	-182,115	-201,714	-19,801,155	-2,361,144	1	-22,162,299	-22,162,299
Expenditure	15,319,478	271,965	729,525	-427,189	15,893,779	-983,921	2	14,909,858	14,909,858
Operating Total	-3,786,332	-39,551	547,410	-628,903	-3,907,376	-3,345,065		-7,252,441	-7,252,441
Capital									
Income	-14,146,937	-3,541	0	6,602,455	-7,548,023	3,501,066	3	-4,046,957	-4,046,957
Expenditure	15,414,883	920,565	-423,376	-3,651,782	12,260,290	-3,140,556	4	9,119,734	9,119,734
Capital Total	1,267,946	917,024	-423,376	2,950,673	4,712,267	360,510		5,072,777	5,072,777
Available Funds Movement Prior to Restricted Asset Funding									
	-2,518,386	877,473	124,034	2,321,770	804,891	-2,984,555		-2,179,664	-2,179,664
Restricted Assets									
	2,518,386	-877,473	-124,034	-2,321,770	-804,891	2,984,555	5	2,179,664	2,179,664
Funds Available to (-), or Required From Rates and Other Council Revenue									
	0	0	0	0	0	0		0	0

Note	Details
1	Operational income increased by \$2,361,144 mainly due to an increase in Section 64 Contributions (\$893,694), Contributed Asset by Developers – Infrastructure (\$951,663), Interest on Investments (\$244,384), Private Works (\$84,227) and Consumption Charges of \$612,723. There were reductions in Local Infrastructure Renewal Scheme Subsidy (\$171,090 – mainly the South Dubbo Weir was unsuccessful in obtaining a loan) and Profit on the Sale of Assets of \$286,288.
2	Operating Expenditure reduced by \$983,921 mainly due to reductions in Water Treatment Operations (\$663,676 – mainly electricity costs), Water Meters (\$160,806), Water Meter Reading Operations (\$235,742), Management Services (\$116,409), less charges to Other Functions (\$561,276), Bores Operations (\$125,215) and Asset Management Systems Operations of \$121,756. There was additional cost incurred in Community Services Obligations (\$971,367).
3	Capital Income reduces by \$3,501,066 mainly due to Local Infrastructure Renewal Scheme Subsidy (\$3,800,000 – being drawn in late 2014/2015) and an increase in Profit/Loss on sale of assets of \$286,289.
4	Capital Expenditure reduced by \$3,140,556 mainly due to reductions in Works Plant purchases (\$72,392), Pumps and Equipment (\$34,537), Other Structures (\$1,672,096 – mainly South Dubbo Weir), Augmentation Works (\$2,015,168 – mainly Eumungerie Water Supply Scheme, PRV Zone Works and Unattended Fast Fill Stand Pipe works), Asset Replacement/Refurbishment (\$85,775), Loan Principal Repayments (\$94,357), Mains Replacement (\$75,577) and Mains Extension of \$26,603. There was an increase in costs associated with Contributed Assets from Developers of \$951,663.
5	Transfer to Restricted increased by \$2,984,555 mainly due to additional revenue and carry over capital works which are due for completion in 2016/2017. Part of the restricted amount will be utilised in paying for those carry over works.

Key Performance Indicators

Workload	Prev.	Est	YTD	Efficiency	Prev.	Est.	YTD	Effective.	Prev.	Est	YTD
Quantity of water treated and distributed	8147MI	8,200MI	8147MI	Operating expenses per MI treated	\$1,676	\$1,647	\$1,830	Number of water restrictions imposed.	Nil	Nil	Nil
				Operational expenses per connection	\$878.79	\$911.80	\$957.66	Number of written complaints about water pressure	Nil	Nil	34
Average quantity of water supplied to each customer	524kl	690kl	523.26kl	Management costs as proportion of total operating costs	21.5%	19.55%	20.53%				
Total water supply connections	15,537	15,525	15,569								

OPERATIONAL PLAN

Function No. **3.02**

Performance Review

Quarter ended: **June**

Principal Activity:	WATER	Function:	Water Supply
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Workload	Prev.	Est	YTD	Efficiency	Prev.	Est.	YTD	Effective.	Prev.	Est	YTD
Waste water from treatment operations	141.51MI	300MI	271.40MI					Percentage of waste water recycled by evaporation and irrigation	9.7%	9.5%	4.1%

Key Projects

Capital Works Program

Water Supply - Borrowings 02.08039 - Water - Loan Borrowings	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
4102 - Water - Loan 13 - Eumungerie Loan not required due to accepted contract value of works.	-2,200,000	0	0	2,200,000	0	0
4105 - Loan 13 - Eumungerie Water - LIRS 3 Loan drawn in June 2015	-3,800,000	0	0	0	3,800,000	0
4106 - LIRS Loan (Weir) No funding under LIRS available	-4,400,000	0	0	4,400,000	0	0
02.08039 - Water - Loan Borrowings Total	-10,400,000	0	0	6,600,000	3,800,000	0

Water Supply - Proceeds from Sale of Assets 02.08001 - Works Plant - Sales	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
4017 - Sedan Mgr Water & Sewer (062) Project carried over to 2016/2017	-15,491	0	0	0	15,491	0
4036 - Utility (144) Project complete	-11,914	-3,541	0	0	0	-15,455
4038 - Utility (137) Project carried over to 2016/2017	-13,500	0	0	0	13,500	0
02.08001 - Works Plant - Sales Total	-40,905	-3,541	0	0	28,991	-15,455

OPERATIONAL PLAN

Function No. **3.02**

Performance Review

Quarter ended: **June**

Principal Activity:	WATER	Function:	Water Supply
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Water Supply - Acquisition of Assets 02.08051 - Works Plant - Purchases	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
5017 - Sedan Manager Water & Sewer (62) Project carried over to 2016/2017	39,295	0	0	0	-39,295	0
5022 - Utility - Reticulation Supervisor (144) Project complete	34,596	104	0	0	0	34,700
5049 - Wagon Water Treatment Plant (137) Project carried over to 2016/2017	33,097	0	0	0	-33,097	0
02.08051 - Works Plant - Purchases Total	106,988	104	0	0	-72,392	34,700

Water Supply - Acquisition of Assets 02.08053 - Pumps & Equipment >\$5 & 000	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
5100 - Various Funds not required in 2015/2016	80,000	0	0	-80,000	0	0
5163 - Telemetry Equipment \$6,037 returned to Restricted Asset	20,000	0	0	0	-6,037	13,963
5174 - Pierzometer Network Funds not required in 2015/2016	6,000	0	-6,000	0	0	0
5179 - Security Cameras \$6,000 returned to Restricted Asset	6,000	0	0	0	-6,000	0
5187 - PLC Upgrade \$22,500 returned to Restricted Asset	22,500	0	0	0	-22,500	0
02.08053 - Pumps & Equipment >\$5 & 000 Total	134,500	0	-6,000	-80,000	-34,537	13,963

Water Supply - Acquisition of Assets 02.08055 - New House Services	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
5171 - Construction - House Services Project completed	47,775	0	0	0	-16,234	31,541
02.08055 - New House Services Total	47,775	0	0	0	-16,234	31,541

OPERATIONAL PLAN

Function No. **3.02***Performance Review*Quarter ended: **June**

Principal Activity:	WATER	Function:	Water Supply
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Water Supply - Acquisition of Assets 02.08056 - Other Assets	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
5179 - 33 Megalitre High Security Licence No licence available in 2015/2016	500,000	0	0	-500,000	0	0
02.08056 - Other Assets Total	500,000	0	0	-500,000	0	0

Water Supply - Acquisition of Assets 02.08063 - Contributed Assets - Water Mains	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
5197 - Water Supply Mains	484,764	0	0	0	951,663	1,436,427
02.08063 - Contributed Assets - Water Mains Total	484,764	0	0	0	951,663	1,436,427

Water Supply - Acquisition of Assets 02.08064 - Other Structures	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
5214 - South Dubbo Weir Grant \$1,586,680 carried over to 2016/2017	4,000,000	0	-200,000	0	-1,586,680	2,213,320
5215 - Storage Shed at Water Depot \$30,000 carried over to 2016/2017	10,000	20,000	0	0	-30,000	0
5217 - Weir (PC) Project completed	150,000	0	0	0	-5,416	144,584
5219 - Retaining Wall - Ronald St Bore \$50,000 carried over to 2016/2017	50,000	0	0	0	-50,000	0
02.08064 - Other Structures Total	4,210,000	20,000	-200,000	0	-1,672,096	2,357,904

OPERATIONAL PLAN

Function No. **3.02**

Performance Review

Quarter ended: **June**

Principal Activity:	WATER	Function:	Water Supply
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Water Supply - Acquisition of Assets 02.08069 - Augmentation Works	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
5398 - J.Gilbert WTP Switchboard Upgrade Project completed	0	0	0	0	236	236
5437 - Pipelines - Obley Rd/Newell Hwy - (PC) Project completed	10,000	0	0	0	-3,900	6,100
5515 - Eumungerie Water Supply Scheme (PC) Project completed	0	179,916	0	0	-129,488	50,428
5516 - Eumungerie Water Supply Scheme \$1,245,166 carried over to 2016/2017	6,000,000	0	0	-2,200,000	-1,245,166	2,554,834
5646 - New WTP-Backwash/Irr-Sth Dubbo&other (PC) Project completed	21,000	0	-21,000	0	27,400	27,400
5648 - Airport Water Supply Upgrade Project completed	0	200,000	0	-200,000	2,573	2,573
5656 - Reservoir Cameras	20,000	30,000	25,000	0	-52,031	22,969
5666 - Unattended Fast Fill Standpipes (PC)/(C) Project completed	0	79,592	207,345	0	-286,937	0
5696 - WTP Channel Drains \$10,000 carried over to 2016/2017	0	10,000	0	0	-10,000	0
5704 - Pipeline-DN 300 under Macquarie RiverPC \$20,000 carried over to 2016/2017	20,000	0	0	0	-20,000	0
5712 - WTP Standby Chlorination \$53,814 carried over to 2016/2017	0	100,000	0	0	-53,814	46,186
5713 - WTP Optimisation Control system Project completed	0	19,769	15,981	0	2,270	38,020
5714 - WTP Optimisation Electrical upgrade \$7,134 carried over to 2016/2017	246,000	0	-196,000	0	-7,134	42,866
5715 - WTP Optimisation Lime System Project completed	356,000	0	-156,000	0	-16,333	183,667
5724 - Pipeline - River Crossing/Obley (PC) Duplication of line 5704 above	85,000	0	-65,000	0	-20,000	0
5743 - Newtown Reservoirs Upgrade Concept (PC) \$38,913 carried over to 2016/2017	50,000	0	0	0	-38,913	11,087
5744 - Newtown Reservoirs Upgrade (PC) Project completed	0	0	0	0	4,000	4,000
5792 - JGWTP - 15ML Storage (PC) Project completed	0	0	0	0	1,564	1,564

OPERATIONAL PLAN

Function No. **3.02**

Performance Review

Quarter ended: **June**

Principal Activity:	WATER	Function:	Water Supply
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Water Supply - Acquisition of Assets 02.08069 - Augmentation Works	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
6209 - PRV Zone Augmentation \$50,000 carried over to 2016/2017	0	50,000	0	0	-50,000	0
6210 - Lime Dosing Unit (C) Project completed	0	0	33,616	0	2,500	36,116
6211 - Pipeline - Chapmans Road (PC) \$23,000 carried over to 2016/2017	0	23,000	0	0	-23,000	0
6212 - Pipeline - Chapmans Road (C) Project carried over to 2016/2017	825,000	0	-225,000	-600,000	0	0
6214 - PRV Zone Augmentation (C) Project deferred pending further investigation	200,000	0	0	0	-200,000	0
6220 - Keswick Estate PRV Construction Project completed	0	0	0	0	99,707	99,707
6221 - Wongarbon Reservoir Dosing Unit Project completed	0	0	35,733	972	-743	35,962
6222 - Eulomogo Reservoir Dosing Unit Project completed	0	0	68,300	13	101	68,414
6223 - Yarrandale Reservoir Dosing Unit Project completed	0	0	5,564	-1,703	1,940	5,801
02.08069 - Augmentation Works Total	7,833,000	692,277	-271,461	-3,000,718	-2,015,168	3,237,930

OPERATIONAL PLAN

Function No. **3.02***Performance Review*Quarter ended: **June**

Principal Activity:	WATER	Function:	Water Supply
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Water Supply - Acquisition of Assets 02.08071 - Asset Replacement / Refurbishment	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
5574 - Erskine Street WPS	100,000	0	-7,000	0	-93,000	0
5575 - Fencing Project completed	0	0	0	0	4,612	4,612
5577 - PRV` s Not required in 2015/2016	0	50,000	0	-50,000	0	0
5579 - Thorby Avenue Bore Duplicate line – see line 6229	0	0	22,068	0	-15,793	6,275
5582 - JGWTP CW Pump 3 Not required in 2015/2016	50,000	0	0	0	-50,000	0
5717 - Bore Asset Renewal Project completed	22,068	0	-22,068	37,000	0	37,000
5718 - WTP Asset Renewal Project completed	44,136	-17,945	0	0	1,148	27,339
5719 - Booster Pump Stations Not required in 2015/2016	48,576	0	-48,576	0	0	0
5720 - Reservoir Asset Renewals Not required in 2015/2016	25,344	-2,473	-22,871	0	0	0
5721 - Other Asset Renewals Project completed	0	2,746	7,336	135	1,557	11,774
5730 - Existing Clarifier Remediation Works (C) Not required in 2015/2016	0	20,000	0	-20,000	0	0
5766 - SCADA RTU Upgrades Not required in 2015/2016	12,000	0	0	-12,000	0	0
5788 - Safety Equipment (B/A` s) Not required in 2015/2016	6,336	0	0	-6,336	0	0
5809 - WTP Filter Valve Rehabilitation Not required in 2015/2016	0	7,392	0	-7,392	0	0
5810 - WTP Turbidity Meter Replacement Not required in 2015/2016	0	8,217	0	-8,217	0	0
6229 - Thorby Ave Bore Project completed	0	0	0	0	35,764	35,764

OPERATIONAL PLAN

Function No. **3.02**

Performance Review

Quarter ended: **June**

Principal Activity:	WATER	Function:	Water Supply
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Water Supply - Acquisition of Assets 02.08071 - Asset Replacement / Refurbishment	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
6233 - Wongarbon Reservoir Rectify Entry Points \$2,473 carried over to 2016/2017	0	2,473	0	0	-2,473	0
6508 - WTP Raw Water Pump 1 - Flowmeter Project completed	0	18,636	-1,306	0	0	17,330
6509 - Soda Ash Dosing System Project completed	0	0	0	0	23,200	23,200
6510 - Shibble Bore 1 Project completed	0	0	0	0	9,210	9,210
02.08071 - Asset Replacement / Refurbishment Total	308,460	89,046	-72,417	-66,810	-85,775	172,504

Water Supply - Asset Renewals - Asset Maintenance 02.08073 - Mains Replacement	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
5650 - Goode - Taylor to Jubilee Project completed	0	5,508	442	0	0	5,950
5652 - Fitzroy - Myall to Roper Project completed	0	54,063	78,223	136,591	217,668	486,545
5662 - Fitzroy - Cobra Cnr Project completed	8,212	0	0	0	-5,940	2,272
5778 - Darling St (C) Project completed	0	0	4,443	0	20	4,463
5862 - Fitzroy St (Myall/Roper) PC Project completed	0	7,458	886	0	7,600	15,944
5863 - Fitzroy St (Myall/Roper) C Funds allocated to other mains replacement projects	98,592	0	-98,592	0	0	0
5864 - Morgan St (Muller/River) PC Project completed	0	0	12,756	0	250	13,006
5865 - Morgan St (Muller/River) C Costs in line 5652 above	99,360	0	0	0	-99,360	0
5866 - Longabardi St (Morgan/Fitzroy) PC Project completed	0	0	0	0	1	1
5867 - Longabardi St (Morgan/Fitzroy) C Costs in line 5652 above	68,384	0	0	0	-68,384	0
5905 - Murrayfield Dr (Corrosion) (C) Project completed	0	13,029	725	0	254	14,008
6211 - Fitzroy - Bultje/Belmore/Gipps Project completed	0	0	0	0	161	161

OPERATIONAL PLAN

Function No. **3.02**

Performance Review

Quarter ended: **June**

Principal Activity:	WATER	Function:	Water Supply
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Water Supply - Asset Renewals - Asset Maintenance 02.08073 - Mains Replacement	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
6530 - Airport (Narromine Rd to Terminal) (C) Project completed	206,016	0	0	-102,263	0	103,753
6533 - Darling 100mm Talbragar to Wingewarr (C) Project completed	0	3,400	850	4,945	36,402	45,597
6534 - Darling 300mm Talbragar to Wingewarr (C) Project completed	0	0	192	0	848	1,040
6548 - Myall Street (Fitzroy St to Morgan St) Project completed	0	538	0	0	2,151	2,689
6549 - Fitzroy Street (Macleay to Myall) Project completed	0	89	354	0	1,327	1,770
6552 - Burroway St (Goonoo to Tenandra) (C) Project completed	0	0	0	0	71	71
6555 - W124/124 Myall St (Fitz.-M McKillop) (PC) \$22,000 carried over to 2016/2017	22,000	0	0	0	-22,000	0
6557 - W135-138 Tamworth (Bris to Fitzroy St PC) \$30,000 carried over to 2016/2017	30,000	0	0	0	-30,000	0
6602 - W135-138 Tamworth(Bris-Fitzroy 250(PC) \$30,000 carried over to 2016/2017	30,000	0	0	0	-30,000	0
6624 - W152 Macquarie (Diane - Margaret C)(C) Project completed	0	564	1,974	0	282	2,820
6630 - Glenabby Dr (Blackbutt to Harrison)(PC) \$6,103 carried over to 2016/2017	10,000	0	0	0	-6,103	3,897
6631 - Glenabby Dr (Blackbutt to Harrison)(C) \$90,000 carried over to 2016/2017	90,000	0	0	0	-90,000	0
6701 - North Street (East to Bent) (PC) Project completed	0	0	0	0	9,175	9,175
02.08073 - Mains Replacement Total	662,564	84,649	2,253	39,273	-75,577	713,162

OPERATIONAL PLAN

Function No. **3.02**

Performance Review

Quarter ended: **June**

Principal Activity:	WATER	Function:	Water Supply
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Water Supply - Asset Renewals - Asset Maintenance 02.08074 - Mains Extensions	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
5913 - Grangewood Project completed	0	63	0	0	0	63
5916 - Whylandra St x-connect B/Club to Minor C Project completed	0	1,280	320	0	0	1,600
5917 - Chapman`s Rd Water Main€*Ext (PC) Project completed	0	188	8,261	10,709	11,908	31,066
5920 - Werrigal Street (Wongarbon) (C) Project completed	0	0	34,566	560	0	35,126
5923 - Harefield Rd (C) Project completed	0	26,363	78,042	18,585	33,135	156,125
5924 - Healey Street - (PC) Project completed	0	0	0	0	1	1
5926 - Burroway St (Goonoo to Tenandra)(C) \$50,000 carried over to 2016/2017	50,000	0	0	0	-50,000	0
5928 - Werrigal St (Dead End Connection)(C) \$50,000 carried over to 2016/2017	50,000	0	0	0	-50,000	0
5929 - Wheelers Lane (Kingfisher-Wheelers)(C) Project completed	50,000	0	0	0	-19,288	30,712
5930 - Burroway St (Goonoo to Tenandra) (PC) Project completed	0	0	952	0	10,056	11,008
5932 - Wheelers Ln(Kingfisher to Wheelers) (PC) Project completed	0	2,199	0	0	0	2,199
5933 - Champagne Drive 40 & 51 Project completed	0	4,396	2,108	1,710	-1,379	6,835
5934 - Holmwood PRV to 250mm T Section (PC) Project completed	0	0	0	0	4,500	4,500
5936 - 21R Dunedoo Rd (PC) Project completed	0	0	0	0	4,819	4,819
5938 - Page Ave (Mortlock-Hindmarsh)(PC) Project completed	0	0	0	0	5,462	5,462
5941 - Bunglegumbe SPS to Blizzardfield Rd (C) Project completed	0	0	0	0	18,703	18,703
5942 - Dubbo STP-First Flush RS Main Pond2 (PC) Project completed	0	0	0	0	6,000	6,000
02.08074 - Mains Extensions Total	150,000	34,489	124,249	31,564	-26,083	314,219

OPERATIONAL PLANFunction No. **3.02***Performance Review*Quarter ended: **June**

Principal Activity:	WATER	Function:	Water Supply
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Operational Program

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
02.00003 - Water Treatment Maintenance Total	351,176	9,260	7,027	8,500	68,513	444,476
02.00053 - Booster Pump Stations Maintenance Total	49,308	0	0	-1,390	-12,350	35,568
02.00001 - Water Treatment Operations Total	3,453,766	35,409	-7,419	0	-663,790	2,817,966
02.00005 - Water Supply Storage Systems Total	139,186	-17,633	10,771	5,003	-47,203	90,124
02.00015 - Pipelines Total	645,212	0	82,528	50,000	-46,720	731,020
02.00019 - Meters Total	326,504	0	0	406	-160,806	166,104
02.00021 - Meter Reading Operations Total	346,067	7,956	0	0	-235,742	118,281
02.00030 - Water Supply Storage Systems - Operations Total	44,945	0	0	-20,000	-5,963	18,982
02.00045 - Bores Operations Total	257,900	40,855	5,201	-45,000	-125,215	133,741
02.00051 - Booster Pump Stations Operations Total	202,837	-13,413	769	-60,000	-47,039	83,154

OPERATIONAL PLAN

Function No. **4.01**

Performance Review

Quarter ended: **June**

Principal Activity:	COMMUNITY PROTECTION	Function:	Stormwater
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Manager Responsible: Manager Technical Support

Mr Mark Stacey

Function Objectives:

To provide adequate infrastructure, together with planning for new infrastructure, to cater for the present and future disposal of stormwater within the City, taking into account both the control of volume and quality of the stormwater discharged.
To protect individual and minimise damage to property under threat from storm events, due to inadequacies within the drainage system.
To ensure safe and trafficable driving conditions in rainy weather to a defined and cost effective level of service.
To maintain existing stormwater system.

Activity	Action	Performance Targets/Service Level
Urban Drainage - Maintain Existing System	1.5.8.1 Implement rolling programme to improve known deficiencies in existing drainage schemes.	At least one drainage deficiency rectified each year, subject to funding.
	<i>This was achieved.</i>	<i>Boronia Place inlet pit replaced with a higher inlet capacity.</i>
	1.5.8.3 Investigate new drainage complaints regarding stormwater inundation within six months of receipt of the complaint including village areas.	Number of complaints from property owners as a result of stormwater overflowing from Council drains/facilities is no more than 5.
	<i>This was achieved.</i>	<i>No significant instances within the past year. 2 instances investigated.</i>
Studies/Preconstruction (Section 94)	1.5.9.1 Implement a programme for maintenance of the City's drainage work.	Clear water way area and ensure sound stormwater structures.
	<i>This was achieved.</i>	<i>This was achieved.</i>
	1.5.8.4 Develop stormwater models for one existing catchment each year within the urban area.	Develop by June annually.
	<i>Investigations into Stage 2 of North Dubbo catchment commenced.</i>	<i>Investigations into Stage 2 of North Dubbo catchment commenced.</i>
Management Services – from other functions	1.5.8.5 Review Section 94 contributions Plan for Stormwater Drainage.	Plan reviewed by June 2016.
	<i>No action to date.</i>	<i>This was not achieved. Currently with Strategic Planning to be completed by June 2017.</i>
	Cost of services including:- management, financial, technical, information technology and corporate overheads provided to this function.	Level of service to agreed brief(s) provided.
	<i>This was achieved.</i>	<i>This was achieved.</i>
Management Services	1.5.12.1 Undertake a biennial survey of community attitudes and understanding regarding stormwater management of population.	Completed by July 2015.
Catchment Management Planning	<i>This is to be included in conjunction with "Community Needs Survey in 2017.</i>	<i>This is to be included in conjunction with "Community Needs Survey" in 2017.</i>
	1.5.12.2 Develop and implement a community based Stormwater Education programme.	Improve community awareness of the causes and effects of stormwater pollution as a result of urbanisation increases by June annually.
Asset Management - Stormwater	<i>Loss of Stormwater Education Officer made this unachievable.</i>	<i>Currently working on improved education regarding GPT's.</i>
	5.3.1.10 Monitor the Corporate wide planning oversight and performance of Asset Management for functional areas of the Organisation.	Asset Management Plans for the Stormwater Function are prepared and submitted by due date.
	<i>This was achieved.</i>	<i>Asset Management Plan was updated November 2015.</i>

OPERATIONAL PLAN

Function No. **4.01**

Performance Review

Quarter ended: **June**

Principal Activity:	COMMUNITY PROTECTION	Function:	Stormwater
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Activity	Action	Performance Targets/Service Level
Acquisition of Assets	Undertake the approved Capital Works programme as defined in the Key Projects section of the Operational Plan.	Programme implemented.
	<i>This was achieved.</i>	<i>This was achieved.</i>
	1.5.11.1 Update the ten year programme for the ongoing installation of GPT's every two years.	June 2016.
	<i>This was achieved.</i>	<i>This was achieved</i>
	1.5.10.1 Wongarbron Village Drainage Scheme is implemented.	Scope of Project completed by September 2015.
	<i>This remains an ongoing project.</i>	<i>Funding currently prohibitive.</i>

Financial Statement:

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	-2,819,474	-20,012	192,728	-5,034	-2,651,792	-4,627,939	1	-7,279,731	-7,279,731
Expenditure	2,380,115	22,644	-310,770	0	2,091,989	-298,298	2	1,793,691	1,793,691
Operating Total	-439,359	2,632	-118,042	-5,034	-559,803	-4,926,237		-5,486,040	-5,486,040
Capital									
Income	-863,116	0	0	0	-863,116	13,325	3	-849,791	-849,791
Expenditure	4,037,209	260,000	-825,493	-1,574,169	1,897,547	4,320,818	4	6,218,365	6,218,365
Capital Total	3,174,093	260,000	-825,493	-1,574,169	1,034,431	4,334,143		5,368,574	5,368,574
Available Funds Movement Prior to Restricted Asset Funding	2,734,734	262,632	-943,535	-1,579,203	474,628	-592,094		-117,466	-117,466
Restricted Assets	-2,378,355	-262,632	943,535	1,579,203	-118,249	592,094	5	473,845	473,845
Funds Available to (-), or Required From Rates and Other Council Revenue	356,379	0	0	0	356,379	0		356,379	356,379

Note	Details
1	Operational Income increased by \$4,627,939 mainly due to Contributions and Donations of Infrastructure of \$4,662,303 and a reduction in Section 94 Contributions of \$27,170.
2	Operating Expenditure reduced by \$298,298 mainly due to reduction in urban Drainage maintenance (\$20,818), depreciation (\$13,325), Interest Repayments (\$18,437), Urban Drainage (\$127,001), Section 94 Studies(\$59,406), Grants Education (\$22,106), Grant Flood Plain Management (\$14,820) and Catchment Management Education of \$26,312.
3	Capital Income reduced by \$13,325 due to depreciation.
4	Capital Expenditure increase by \$4,320,818 mainly due to Contributions and Donations of Infrastructure (\$4,662,303). There were reductions in capital expenditure in Minor Drainage Extensions (\$60,000), Preconstruction works (\$47,500), Wongarbron Drainage investigations (\$31,006) and Rectification Works of \$177,494.
5	Transfers to Restricted Assets increased by \$592,094 mainly due to capital works funds unexpended and are to be utilised within the function in 2016/2017 to complete identified works.

OPERATIONAL PLAN

Function No. **4.01**

Performance Review

Quarter ended: **June**

Principal Activity:	COMMUNITY PROTECTION	Function:	Stormwater
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Key Performance Indicators:

Workload	Prev.	Est	YTD	Efficiency	Prev.	Est.	YTD	Effective.	Prev.	Est	YTD
Drainage Complaints Investigated	7	15	13	Average time taken to complete investigation (weeks)	2	2	2	Total number of complaints received	30	20	26
Number of Section 94 projects	0	1	0	Projects within Budget	100%	100%	N/A				
No. of Blockages rectified	2	4	5	Percentage completed within customer service levels	100%	100%	100%	Number of repeated complaints re same problem	1	1	5

Key Projects

Capital Works Program

Stormwater - Acquisition of Assets	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
01.09131 - Minor Drainage Extensions (In assoc with K&G)						
6816 - Brisbane St K & G (South Cobra Street) Project deferred to 2016/2017	40,000	0	0	0	-40,000	0
6824 - Preconstruction - Tech Support Project deferred to 2016/2017	20,000	0	0	0	-20,000	0
01.09131 - Minor Drainage Extensions (In assoc with K&G) Total	60,000	0	0	0	-60,000	0

Stormwater - Acquisition of Assets	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
01.09135 - Drainage Extensions						
6824 - Preconstruction - Tech Support Project deferred to 2016/2017	0	0	50,000	0	-47,500	2,500
6836 - North Dubbo - Muller to Longabardi Project completed	0	20,000	3,051	0	0	23,051
01.09135 - Drainage Extensions Total	0	20,000	53,051	0	-47,500	25,551

OPERATIONAL PLAN

Function No. **4.01***Performance Review*Quarter ended: **June**

Principal Activity:	COMMUNITY PROTECTION	Function:	Stormwater
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Stormwater - Acquisition of Assets 01.09137 - Contributed Assets - Stormwater	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
6826 - Stormwater Drainage	1,048,647	0	0	0	4,662,303	5,710,950
01.09137 - Contributed Assets - Stormwater Total	1,048,647	0	0	0	4,662,303	5,710,950

Stormwater - Acquisition of Assets 01.09140 - Stormwater - Office Equipment	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
5601 - XPSuite Software Project completed	0	0	0	0	8,271	8,271
01.09140 - Stormwater - Office Equipment Total	0	0	0	0	8,271	8,271

Stormwater - Acquisition of Assets 01.09145 - Wongarbon Drainage	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
4627 - Investigation & Design Project deferred to 2016/2017	250,000	0	-178,544	0	-31,006	40,450
01.09145 - Wongarbon Drainage Total	250,000	0	-178,544	0	-31,006	40,450

Stormwater - Acquisition of Assets 01.09147 - Keswick Estate Development	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
4628 - Extend Low Flow Pipeline Project deferred to 2016/2017	150,000	0	-150,000	0	0	0
01.09147 - Keswick Estate Development Total	150,000	0	-150,000	0	0	0

OPERATIONAL PLAN

Function No. **4.01***Performance Review*Quarter ended: **June**

Principal Activity:	COMMUNITY PROTECTION	Function:	Stormwater
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Stormwater - Asset Renewals - Asset Maintenance 01.09127 - Rectification Works	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
6805 - Technical Support Charge \$20,640 carried over to 2016/2017	30,000	-5	0	0	-20,640	9,355
6815 - Church/Bligh Pressure Line \$10,209 carried over to 2016/2017	0	40,005	0	0	-10,209	29,796
6840 - Pipe Relining Project deferred to 2016/2017	75,000	0	0	0	-75,000	0
6842 - West Dubbo Drain Reinstatement \$16,681 carried over to 2016/2017	30,000	0	0	0	-16,681	13,319
6844 - Repair Diane Street Drainage Outfall \$54,964 carried over to 2016/2017	0	200,000	0	0	-54,964	145,036
01.09127 - Rectification Works Total	135,000	240,000	0	0	-177,494	197,506

Stormwater - Asset Renewals - Asset Maintenance 01.09142 - Hennessy Basin Facility	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
4622 - Stage 1 Consultant Design Project deferred to 2016/2017	704,948	0	0	-704,948	0	0
4624 - Treatment Pond Design Project deferred to 2016/2017	44,221	0	0	-44,221	0	0
4625 - Pipe Crossings of Hennessy Rd Design Project deferred to 2016/2017	825,000	0	0	-825,000	0	0
01.09142 - Hennessy Basin Facility Total	1,574,169	0	0	-1,574,169	0	0

OPERATIONAL PLAN

Function No. **4.01***Performance Review*Quarter ended: **June**

Principal Activity:	COMMUNITY PROTECTION	Function:	Stormwater
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Stormwater - Asset Renewals - Asset Maintenance 01.09144 - Troy Basin Facility	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
4624 - Design \$40,330 carried over to 2016/2017	43,493	0	0	0	-40,330	3,163
4625 - External Pipeline / Rail Crossing Const Project deferred to 2016/2017	150,000	0	-150,000	0	0	0
4626 - Basin Construction	400,000	0	-400,000	0	0	0
01.09144 - Troy Basin Facility Total Project deferred to 2016/2017	593,493	0	-550,000	0	-40,330	3,163

Operational Program

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
01.00298 - Urban Drainage - Existing System Total	300,237	3,315	4,000	0	-127,001	180,551
01.00300 - Studies/Preconstruction (Section 94) Total	60,000	0	0	0	-59,406	594
01.00314 - Catchment Management Planning Total	57,500	0	6,686	0	-26,312	37,874

OPERATIONAL PLAN

Function No. 4.02

Performance Review

Quarter ended: June

Principal Activity:	COMMUNITY PROTECTION	Function:	Fire Services
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**Manager Responsible: Manager Civil Infrastructure & Solid Waste
Mr Stephen Clayton**

Function Objectives:

To protect people and minimise damage to property under threat from fire or other natural forces and/or external hazards.

Activity	Action	Performance Targets/Service Level
Contribution to NSW Fire Brigade	Contribute to Ministry for Police and Emergency Services for Fire and Rescue NSW Services.	Payments made by specified dates.
	<i>Six monthly invoice was received.</i>	<i>\$318,637 in payments made during 2015/2016.</i>
	1.5.3.1 Meet annually with the Regional Manager of Fire and Rescue NSW.	Meet by October annually.
	<i>Fire and Rescue Manager contact made at Regional Emergency Management Committee meeting.</i>	<i>REMC meetings scheduled four times per year.</i>
Operations - Reimbursed by Bush Fire Control	Claim all reimbursable expenses incurred under this heading in the following year against the Rural Fire Fighting Fund.	100% Eligible reimbursement from Bush Fire Fighting Fund.
	<i>Claims were lodged December.</i>	<i>Full reimbursement entitlement sought.</i>
Operations and Emergency Response	Carry out land inspections and monitor fuel loadings	Land manager compliance with notices from Rural Fire Services.
	<i>Inspections were carried out prior to commencement of fire season.</i>	<i>No non-compliance reports were received.</i>
	1.5.4.1 Attend meetings of the Rural Fire Service Dubbo Liaison Committee four (4) time a year	July/October/February/April annually.
	<i>Four meetings were held.</i>	<i>Meeting were held 3 August 2015 , 9 November 2015 ,23 February 2016 and 17 May 2016.</i>
	1.5.4.3 Issue Notification letters and S66 Notices as required and reinspect properties for compliance within set time.	Full compliance from property owners.
	<i>No notices were issued.</i>	<i>No non compliance reports were issued.</i>
	1.5.4.4 Promote rural fire safety (e.g. firebreaks on rural lots), by giving media releases and advertisements to all media outlets.	Regular media releases regarding fire safety.
	<i>Rural Fire Service conducted rural fire safety publicity in lead up to danger period.</i>	<i>RFS media team orchestrated publicity.</i>
	1.5.4.5 Implement annual Hazard reduction Programmes and report activity to Rural Fire Service Zone Manager.	Complete by June annually.
	<i>Hazard reduction commenced during December quarter.</i>	<i>Hazard reduction was undertaken before the fire danger period.</i>
Education and development of all volunteer fire fighters.	Increase the number of trained volunteer fire fighters.	
<i>Education programme was implemented by Orana team RFS.</i>	<i>Numbers fluctuate but trend was upwards.</i>	

OPERATIONAL PLAN

Function No. **4.02**

Performance Review

Quarter ended: **June**

Principal Activity:	COMMUNITY PROTECTION	Function:	Fire Services
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Activity	Action	Performance Targets/Service Level
Fire Control Centre - Operations	Maintain a 24 hour call out system.	Ensure adequate staff numbers to meet requirement.
	System is operational.	Staffing contingent is adequate.
	Ensure Emergency Operation Centre and Stations are on standby for activation at all times.	All fire fighting plant and equipment readily available for use.
	Emergency operation centre is operational ready.	All plant has received annual maintenance.
Management Services - from other functions	1.5.4.2 Meet six (6) monthly with Rural Fire Service Orana Zone Manager to review training activity and accommodation/facility needs.	Meeting held by March/September annually.
	Meeting with Orana Team Manager were held quarterly.	Meeting held July and November, February and May.
	Services including management, financial, technical, information technology and corporate overheads provided to this function.	Level of service to agreed brief(s) provided.
Electricity Charges - Brigade Stations	Services were rendered.	Service level was met.
	Ensure all brigade stations have adequate electricity supply.	Electricity consumption is contained to within budget estimates.
Contribution to Bushfire Council	All connected stations are being supplied.	Currently within budget.
	Contributions made as determined by the Minister of the Rural Fire Fighting Fund.	Payments made by specified dates.
Asset Maintenance Program - Routine	Payment made on invoice.	\$375,582 in payments made during 2015/2016.
	Undertake minor building asset maintenance as required.	Buildings operational and presentable.
Acquisition of Assets	Building maintenance was scheduled through the year.	Buildings in fair to good condition.
	Undertake the approved Capital Works programme as defined in the Key Projects section of the Operational Plan.	Programme implemented.
	Cumboogle Station extensions completed. Design for proposed aircraft loading station was completed. Contract documents were prepared.	Work was completed on Cumboogle Brigade Station extensions. Work has yet to commence on aircraft loading hardstand.

OPERATIONAL PLAN

Function No. **4.02***Performance Review*Quarter ended: **June**

Principal Activity:	COMMUNITY PROTECTION	Function:	Fire Services
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Financial Statement:

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	-843,086	-342	-23,267	0	-866,695	533,206	1	-333,489	-333,489
Expenditure	1,666,600	7,872	-8,037	0	1,666,435	-173,118	2	1,493,317	1,493,317
Operating Total	823,514	7,530	-31,304	0	799,740	360,088		1,159,828	1,159,828
Capital									
Income	-313,684	0	0	0	-313,684	-122,386	3	-436,070	-436,070
Expenditure	483,949	53,575	22,275	0	599,799	-502,327	4	57,472	57,472
Capital Total	170,265	53,575	22,275	0	246,115	-624,713		-378,598	-378,598
Available Funds Movement Prior to Restricted Asset Funding									
	993,779	61,105	-9,029	0	1,045,855	-264,625		781,230	781,230
Restricted Assets									
	-87,739	-61,105	6,763	0	-142,081	203,975	5	61,894	61,894
Funds Available to (-), or Required From Rates and Other Council Revenue									
	906,040	0	-2,266	0	903,774	-60,650		843,124	843,124

Note	Details
1	Operating Income reduced by \$533,206 mainly due to a reduction in Asset Catalogue Items (\$360,000), Fire Services Contributions (\$99,990) and reimbursement of Operating Expenditure (\$81,631).
2	Operating Expenditure reduced by \$173,118 mainly due to reduction in costs for Operations – Reimbursed by Bushfire (\$49,336), Operations & Emergency Response (\$216,772) and SMSS Building expenses (\$26,926). There was an increase in Depreciation expenses of \$122,385.
3	Capital Income increased by \$122,386 due to increase in depreciation.
4	Capital Expenditure reduced by \$502,327 due to reduction in BFC Catalogue Items (\$360,000), Orana Aircraft Hardstand Area (\$131,896 and Cumboogle Station extension of \$10,431.
5	Transfers to Restricted Asset increased by \$203,975 which reflect unexpended funds for capital works being returned to the restricted asset. Council is constructing on behalf of Rural Fire Services a causeway crossing at Weonga Road and funds are held within this restricted asset to fund the project. An amount of \$60,650 is provided as surplus funds from this function to offset the expenditure incurred in Rural Roads (Function 1.203).

Key Performance Indicators

Workload	Prev.			Est.			YTD			Effective.	Prev.			Est.			YTD		
	Prev.	Est.	YTD	Prev.	Est.	YTD	Prev.	Est.	YTD		Prev.	Est.	YTD	Prev.	Est.	YTD			
No. of Bush Fire Brigades	16	16	16	Fire fighting expenditure per capita (41,860 population)			\$22.82	\$23.62	\$25.25	No. of unit failures	0	0	0	0	0	0	1		
No. of Accredited Basic Fire Fighters (Audit of brigades undertaken to determine current number of active members)	479	479	325							No. of Fires started by children	0	0	0	0	0	0	0		
No. of Communications Brigades	1	1	1							No. of Fires started from escaped permit burns	0	0	0	0	0	0	0		
No. of Accredited Crew Leaders	88	89	72							No. of Section 66 Notices not complied with	0	0	0	0	0	0	0		

OPERATIONAL PLAN

Function No. **4.02**

Performance Review

Quarter ended: **June**

Principal Activity:	COMMUNITY PROTECTION	Function:	Fire Services
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Workload	Prev.	Est	YTD	Efficiency	Prev.	Est.	YTD	Effective.	Prev.	Est	YTD
No. of Accredited Village Fire Fighters	122	229	152								
No. of Accredited Advanced Fire Fighters	86	118	115								
No. of constructed Fire Stations	16	16	16								
No. of Fire Tankers under 15 years	27	30	27								
No. of Section 66 Notices issued	0	0	0								

Key Projects

Capital Works Program

Fire Services - Acquisition of Assets	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
01.09156 - Fire Control - Plant & Equipment						
6840 - BFC Catalogue Items - Capital Project deferred	360,000	0	0	0	-360,000	0
01.09156 - Fire Control - Plant & Equipment Total	360,000	0	0	0	-360,000	0

Fire Services - Acquisition of Assets	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
01.09159 - Fire Services - Other Structures						
6897 - Orana Aircraft Operations Hardstand Area \$131,896 carried over to 2016/2017	123,949	32,506	0	0	-131,896	24,559
01.09159 - Fire Services - Other Structures Total	123,949	32,506	0	0	-131,896	24,559

OPERATIONAL PLANFunction No. **4.02***Performance Review*Quarter ended: **June**

Principal Activity:	COMMUNITY PROTECTION	Function:	Fire Services
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Fire Services - Acquisition of Assets 01.09164 - Fire Control - Buildings	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
6890 - Zone Centre	0	42	0	0	-42	0
6896 - Cumboogle Station Extensions \$10,389 carried over to 2016/2017	0	21,027	22,275	0	-10,389	32,913
01.09164 - Fire Control - Buildings Total	0	21,069	22,275	0	-10,431	32,913

Operational Program

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
01.00330 - Contribution to NSW Fire Brigade Total	317,000	0	0	0	1,637	318,637
01.00339 - Contribution To Bushfire Council Total	388,130	0	-12,548	0	0	375,582

OPERATIONAL PLAN

Function No. **4.03***Performance Review*Quarter ended: **June**

Principal Activity:	COMMUNITY PROTECTION	Function:	Emergency Management
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**Manager Responsible: Manager Civil Infrastructure & Solid Waste
Mr S Clayton**

Function Objectives:

To protect people and minimise damage to property under threat from fire or other natural forces and/or external hazards.

Activity	Action	Performance Targets/Service Level
Management Services - from other Functions	Cost of Services including:- management, financial, technical, information technology, and corporate overheads provided to this function.	Level of service adhered to in terms of agreed brief(s).
	Services were rendered.	Service level were provided to agreed level.
Asset Maintenance Program - Routine	Undertake minor building asset maintenance as Required.	Buildings operational and presentable.
	Building maintenance was undertaken as required.	Building is in a fair and functional condition. Some roof and gutter leaks were investigated.
Emergency Centre and Operations	1.5.5.1 Review Disaster PLAN (DISPLAN) and Local Emergency Management Sub Plans annually.	Review by April annually.
	DISPLAN was completely redrafted into the new Emergency Management Plan (EMPLAN) format to comply with the SERM Act and was adopted.	Emergency Management Plan was endorsed by Region on 3 December 2015.
	1.5.5.3 Local Emergency Management Committee to meet four times a year.	Meeting to be held in August/ November/ February/May annually.
	Four meetings were held as Scheduled.	Meetings were held 18 August 2015, 16 November 2015 ,16 February 2016 and 17 May 2016.
State Emergency Services Operations	Maintain a 24 hour call out system.	The Local Units ranks have the capability of mobilising three vehicles simultaneously.
	System is Operational.	Unit on Standby for activation as needed
	1.5.5.4 Meet with the Dubbo State Emergency Services Local Controller six (6) monthly to review recruitment and training programme for the Unit.	Meeting held in November/May annually.
	Activities of the unit were updated at the quarterly Local Emergency Management Committee.	Meeting with controller held December 2015.
Contribution to SES	1.5.5.5 Continue to seek Government funding to undertake the construction of a new headquarters building for the Dubbo Local State Emergency Services Unit as secondary stage of the new Rural Fire Service Zone Centre development at Dubbo Airport.	Grant search undertaken by March annually.
	Funding opportunities were periodically monitored.	Six monthly review of grant opportunities did not yielded any prospective programs to apply for.
Contribution to SES	Contributions made as determined by Emergency NSW.	Payments made by specified dates.
	Payment was made on invoice.	\$71,383 was paid during 2015/2016.

OPERATIONAL PLAN

Function No. **4.03**

Performance Review

Quarter ended: **June**

Principal Activity:	COMMUNITY PROTECTION	Function:	Emergency Management
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Financial Statement:

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	0	0	0	0	0	-11,658	1	-11,658	-11,658
Expenditure	101,257	0	2,266	2,240	105,763	-4,546	2	101,217	101,217
Operating Total	101,257	0	2,266	2,240	105,763	-16,204		89,559	89,559
Capital									
Income	0	0	0	0	0	0	3	0	0
Expenditure	0	0	0	0	0	0	4	0	0
Capital Total	0	0	0	0	0	0		0	0
Available Funds Movement Prior to Restricted Asset Funding									
	101,257	0	2,266	2,240	105,763	-16,204		89,559	89,559
Restricted Assets									
	3,198	0	0	-2,240	958	16,204	5	17,162	17,162
Funds Available to (-), or Required From Rates and Other Council Revenue									
	104,455	0	2,266	0	106,721	0		106,721	106,721

Note	Details
1	Operating Income increased by \$11,658 due to Grant funding for fit out of Operations Centre.
2	Operating Expenses reduced by \$4,546 mainly due to minor savings in operational areas of \$10,604, however addition costs of \$6,058 were incurred in Contributions to SES.
3	No Variance in this quarter.
4	No Variance in this quarter.
5	Transfers to Restricted Assets increased by \$16,204 and are held within the function for use in 2016/2017.

Key Performance Indicators

Workload	Prev.			Est.			YTD			Effective.	Prev.			Est.			YTD		
No. of Emergency Response Units	3	3	3	Total Operating Cost per capita (42,365 pop.)			\$2.25	\$2.47	\$2.11	No. of Accredited Volunteers	48	35	30						
No. of LEMC Meetings	4	4	4																

Key Projects

Operational Program

Emergency Management - Emergency Response	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
01.00357 - Contribution to SES	65,325	0	0	0	6,058	71,383
01.00357 - Contribution to SES Total	65,325	0	0	0	6,058	71,383

OPERATIONAL PLAN

Function No. 5.1

Performance Review

Quarter ended: June

Principal Activity: **CITY DEVELOPMENT**Function: **Livestock Markets**

**Manager Responsible: Director Corporate Development
Mr Ken Rogers**

Function Objectives:

To operate a livestock selling facility that observes all regulations, legislation, codes and policies governing the handling, movement, welfare, disposal and sale of livestock which operated at no cost to ratepayers and generated income to undertake improvements whilst providing an annual dividend to General Purposes.

Activity	Actions	Performance Targets/Service Level
Yard Operations Costs	4.4.3.2 Carry out an "Asset Condition" assessment of the Regional Livestock Markets.	Minimum of 75% of users are satisfied with the operation and facilities (as shown by survey).
Cleaning and Washdown Facility	Asset condition assessment completed. Service / Maintenance Specification in development. Undertake cleaning of facilities and washdown of yards together with a value add truck wash facility	Survey undertaken overall satisfaction rating of 73.43% achieved. Yards and facilities are clean and available and vehicles leaving the site do not pollute the surrounding environment
Marketing & Promotion	A five (5) year contract commenced 1/7/2015. Cost of advertising & membership to industry association	Achieved. Costs incurred are measurable and reasonable for the returns achieved.
Direct Sale Expenses	4 feature advertisements placed and 2 media releases, 1 coffee table book feature with RDA Orana, Hindquarters continued, and 1 article in The Weekender. Cost of conduct of sales	Achieved. Attain financial result in accordance with estimates
WHS, QA and Environmental Management	Sales conducted. 4.4.3.4 Undertake an annual review of the National Saleyards Quality Assurance Programme and prepare for external audit annually.	Achieved, \$268,200 returned to Rates and General Revenue. Review undertaken annually in November
Management Services - from to other Functions	Audit undertaken in December 2015. 4.4.3.9 Complete staged upgrade of the Cattle Management Facility.	Compliance achieved. Livestock selling facility throughput levels are maintained or increased Cattle: 215,000 Sheep: 1,200,000
Asset Management Program - Routine	Holding yards completed. Construction of new weighbridge has commenced, Draft and Sale pens to commence August 2016. All works are to be completed by February 2017. Cost of services including: - management, financial, technical, information technology and corporate overheads provided to this function.	Throughput 2015/2016 Cattle 236,651 Sheep 1,382,335 Goats 12,181 Amounts charged are accepted as reasonable for the level of service provided.
Asset Management Program - Cyclic	Costs have been determined by agreed brief and provided. Undertake Building Asset Management Program	Achieved. Buildings operational and presentable
	Completed as per the works program. 4.4.3.8 Review and update the Dubbo Regional Livestock Market Asset Management Plan.	Achieved. Minimum of 75% of users are satisfied with the operation and facilities (as shown by survey).
	Reviewed in-line with Business Plan. Undertake 20 year Building Asset Management Program	Survey undertaken 73.43% satisfaction rate achieved. Buildings maintained in a satisfactory condition
	Completed as per the works program.	Achieved.

OPERATIONAL PLAN

Function No. 5.1

Performance Review

Quarter ended: June

Principal Activity:	CITY DEVELOPMENT	Function:	Livestock Markets
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Activity	Actions	Performance Targets/Service Level
Management Services	4.4.1.1 Business Plans are developed for the Dubbo City Regional Airport, Regional Livestock Markets, Dubbo City Holiday Park and Property Development following discussions with stakeholders.	By March annually.
	Business Plan complete.	Achieved.
	4.4.3.3 Meet regularly with Roads and Maritime Services, Livestock and Bulk Carriers, Selling Agents and Saleyard Operators Association to develop 'Chain of Responsibility' processes.	No sustained examples of Council not meeting its obligations with regard to statutory 'Chains of Responsibility'.
	Roles and Responsibilities of Council, Livestock Markets and Agents have been defined and adopted by Council in June 2015.	Achieved.

Financial Statement:

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	-3,270,794	0	-3,292,875	2,281,746	-4,281,923	-229,148	1	-4,511,071	-4,511,071
Expenditure	2,791,287	-74,067	97,637	9,129	2,823,986	34,537	2	2,858,523	2,858,523
Operating Total	-479,507	-74,067	-3,195,238	2,290,875	-1,457,937	-194,611		-1,652,548	-1,652,548
Capital									
Income	-820,066	0	0	0	-820,066	-243,634	3	-1,063,700	-1,063,700
Expenditure	529,000	75,883	6,359,616	-4,629,094	2,335,405	-1,663,983	4	671,422	671,422
Capital Total	-291,066	75,883	6,359,616	-4,629,094	1,515,339	-1,907,617		-392,278	-392,278
Available Funds Movement Prior to Restricted Asset Funding	-770,573	1,816	3,164,378	-2,338,219	57,402	-2,102,228		-2,044,826	-2,044,826
Restricted Assets	502,373	-1,816	-3,164,378	2,338,219	-325,602	2,102,228	5	1,776,626	1,776,626
Funds Available to (-), or Required From Rates and Other Council Revenue	-268,200	0	0	0	-268,200	0		-268,200	-268,200

Note	Details
1	Operating Income has increased by \$229,148 due to higher throughput numbers for Sheep and Cattle.
2	Operating Expenditure has increased by \$34,537 mainly due to saving in operations of \$207,800 less increased depreciation \$243,634
3	Capital Income has increased by \$243,634 due to increased depreciation charges
4	Capital Expenditure has decreased by \$1,663,983 due to carry over of Cattle Yard Upgrades of \$1,600,848, Cattle Loading Ramps \$20,000 and Sheep Loading Ramps \$40,000
5	Transfers to Restricted Assets have increased by \$2,102,228 mainly due to carry over capital projects and additional income received from increased throughput

OPERATIONAL PLAN

Function No. 5.1

Performance Review

Quarter ended: June

Principal Activity: CITY DEVELOPMENT	Function: Livestock Markets
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Key Performance Indicators:

Workload	Prev.	Est	YTD	Efficiency	Prev.	Est.	YTD	Effective.	Prev.	Est	YTD
Number of sale days	146	140	132	Total operating expenses per sale day	\$11,121	\$20,105	\$12,145	Stock throughput rating			
								-Cattle	1	1	1
								-Sheep	2	2	3
								-Combined	1	1	2
Number of animals sold				Total operating expenses per head sold	\$0.97	\$1.98	\$0.98	% of agents/vendors/buyers who rate facilities and operations as satisfactory	67.4%	70%	73.43%
- Cattle	300,526	215,000	236,651								
-Sheep	1,346,536	1,200,000	1,382,335								
-Goats	11,032		12,181								

Key Projects

Capital Works Program

Livestock Markets - Acquisition of Assets	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
01.09167 - Livestock Markets - Other Structures						
5953 - Order of Sale Sign Complete	0	5,883	0	0	0	5,883
6900 - Upgrade Cattle Loading Ramps Carry Over	0	20,000	0	0	-20,000	0
6907 - Upgrade Sheep Loading Ramps/Winches Carry Over	40,000	0	0	0	-40,000	0
6937 - Workshop Upgrade Carry Over	75,000	0	0	-75,000	7,174	7,174
6946 - Shade Structures (Cattle Yards) Complete	100,000	0	85,558	0	0	185,558
6952 - Holding Yards Complete	0	0	416,756	0	-114,970	301,786
6953 - Draft & Sale Pens Carry Over	0	0	5,554,094	-4,554,094	-943,947	56,053
6955 - Weighbridge Area Carry Over	299,000	0	311,900	0	-541,931	68,969
01.09167 - Livestock Markets - Other Structures Total	514,000	25,883	6,368,308	-4,629,094	-1,653,674	625,423

OPERATIONAL PLAN

Function No. 5.1

Performance Review

Quarter ended: June

Principal Activity:	CITY DEVELOPMENT	Function:	Livestock Markets
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Livestock Markets - Asset Renewals - Maintenance 01.09177 - Livestock Markets - Other Structures	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
6895 - Security Cameras Complete	0	50,000	-13,415	0	0	36,585
01.09177 - Livestock Markets - Other Structures Total	0	50,000	-13,415	0	0	36,585

Livestock Markets - Asset Renewals - Maintenance 01.09179 - Livestock Markets - Other Assets	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
6922 - Upgrade Truck Wash Pumps Carry Over	15,000	0	0	0	-15,000	0
01.09179 - Livestock Markets - Other Assets Total	15,000	0	0	0	-15,000	0

Livestock Markets - Asset Renewals - Maintenance 01.09180 - Livestock Markets - Furniture and Fittings	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
6933 - Air Conditioner Complete	0	0	0	0	4,691	4,691
6934 - Dishwasher Complete	0	0	4,723	0	0	4,723
01.09180 - Livestock Markets - Furniture and Fittings Total	0	0	4,723	0	4,691	9,414

OPERATIONAL PLAN

Function No. 5.2

Performance Review

Quarter ended: June

Principal Activity: **CITY DEVELOPMENT**Function: **Airport**

**Manager Responsible: Manager Airport Operation
Mr Lindsay Mason**

Function Objectives:

To provide an airport facility approved by the Air Services Australia that caters for private and commercial aviation operators and their passengers which operates at no cost to ratepayers and generates income to undertake improvements and further generates sufficient funds to provide an amount for transfer to General Revenue.

Activity	Actions	Performance Targets/Service Level
Airside Operations	Conduct regular and statutory maintenance program	Runway in a safe working condition. All inspections satisfy CASA requirements
	<i>Daily inspections have been completed.</i>	2015/16 maintenance program completed. Daily, weekly, monthly, half yearly and annual routine inspections undertaken as per the Dubbo Aerodrome Manual, which is approved and audited by CASA.
		Pavements meet CASA Standards for Safe Operation as Inspected Annual Technical Inspection to be undertaken from 31st Aug to 2nd Sept by Airports Plus. This includes pavement inspection.
	3.1.18.6 Undertake Safety/Technical Audit utilising Civil Aviation Safety Authority approved auditor.	Meet Requirements of MOS139. September annually
	Audit undertaken.	Achieved.
Management Services	Provide budget and operational advice and direction	Supervise Groundsman Works schedules completed Attain financial result in accordance with estimates
	Advice has been provided.	Achieved.
	3.1.18.1 Continue to lobby Federal and State Governments and utilise the resources of the Australian Airport Association to ensure continued viable access to Kingsford Smith Airport for regional airlines.	Access to Kingsford Smith Airport maintained
	Continued access achieved.	Achieved.
	3.1.18.2 Maintain membership of the Australian Airport Association.	Membership renewed in July 2015
	Membership maintained.	Airport Operations Manager is a Chair of the Australian Airports Association NSW Division Board.
3.1.18.4 Survey users of the Airport facility biennially to obtain satisfaction levels and to ensure facility and services are meeting user and customer needs.	90% of users are satisfied with the facility and services (as shown by survey).	
Survey to be undertaken in August 2016.	Survey results due October 2016.	
3.1.18.5 Undertake a biennial detailed inspection of airside pavements and update 20 year Pavement Maintenance Programme.	Survey incorporated into Airport Business Plan. Urgent repairs dealt with to protect safety.	
Due to be undertaken in August 2016.	Inspection to be carried out by a Technical Inspector during the annual technical inspection in August 2016.	

OPERATIONAL PLAN

Function No. 5.2

Performance Review

Quarter ended: June

Principal Activity:	CITY DEVELOPMENT	Function:	Airport
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Activity	Actions	Performance Targets/Service Level
	3.1.18.3 Implement the regional promotions program aimed at expanding the user base of the Airport.	At least 175,000 RPT passengers utilise the Airport on an annual basis.
	<i>“Lets Fly” promotions implemented. Campaign materials have been prepared and utilised in the Dubbo City Guide and other Airport advertising.</i>	<i>203,294 passengers to 30 June 2016. This represented a 7.62% growth on 2014/15.</i>
	3.1.18.7 Undertake an annual emergency exercise.	One emergency exercise (either Table Top or Mock) complete per year as per MOS136
	<i>Complete.</i>	<i>Two real emergencies occurred on 24th July 2015 and 9th January 2016. This negated the need for an exercise under CASA regulations.</i>
	3.1.18.8 Monitor the extent of compliance to the Dubbo City Airport Transport Security Programme.	No breaches of transport security program
	<i>Audit complete.</i>	<i>Audit carried out on 28th April 2016. No Breaches recorded. New TSP adopted on 13th May 2016, with a further review underway following amalgamation of Dubbo And Wellington Councils.</i>
	3.1.18.9 Maintain attendance of Regional Infrastructure Consultancy Meeting (RICM)	Report complete on requirements for the Airport.
	<i>Achieved.</i>	<i>Airport Operations Manager attended RICM on 25th August, 10th December 2015 and 7th April 2016.</i>
	3.1.18.10 Maintain a watching brief on developments with respect to the proposed Badgerys Creek airport	Provide Council with updated information as received, including communication with Sydney Airport Corporation directly, or via Australian Airports Association
	<i>Watching brief has been maintained.</i>	<i>Achieved.</i>
	4.4.1.1 Business Plans is developed for the Dubbo City Regional Airport following discussions with stakeholders.	No foreseeable business risks not identified.
	<i>2016/2017 Business Plan developed and reviewed at March 2016 Working Party meeting.</i>	<i>Nil Identified.</i>
	4.4.1.2 Airlines are advised of any changes to fees associated with the adopted Business Plan for the Dubbo City Regional Airport three months prior to the commencement of any change in fees in accordance with IATA rules.	Council to notify airlines by March of any changes to fees.
Management Services - From Other Functions	<i>Airlines have been advised.</i>	<i>Achieved. Further discussions have taken place prior to the adoption of the Western Plains Regional Council budget, which was adopted on 29th June 2016. Draft fees were reduced from a 2.8% increase to 1.8% increase in line with CPI.</i>
	Cost of services including:- management, financial, technical, information technology, and corporate overheads provided to this function.	Amounts charged are accepted as reasonable for the level of service provided.
Building Operations & Maintenance	<i>Costs have been determined by agreed brief and provided.</i>	<i>Charges were reasonable for level of service provided.</i>
	Undertaken Building Asset Management Program	Buildings operational and presentable.
Landside Operations	<i>Complete as per the works program.</i>	<i>Achieved.</i>
	Conduct regular mower and cleaning program	Grounds clean and tidy at all times.
	<i>Included in the Asset Maintenance Program.</i>	<i>Achieved, wet weather in January and June 2016 delayed some services.</i>

OPERATIONAL PLAN

Function No. 5.2

Performance Review

Quarter ended: June

Principal Activity: CITY DEVELOPMENT	Function: Airport
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Activity	Actions	Performance Targets/Service Level
Asset Management Program - Routine	Undertake Building Asset Management Program	Buildings operational and presentable.
	<i>Included in the Asset Maintenance Program.</i>	Achieved.
Asset Management Program - Cyclic	Undertake 20 year Building Asset Management Program	Buildings operational and presentable.
	<i>Program in place and is incorporated into the annual business plan.</i>	Achieved.

Financial Statement

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	-3,225,652	-38,791	2,426	-30,966	-3,292,983	-154,339	1	-3,447,322	-3,447,322
Expenditure	2,941,233	92,404	-136,833	57,835	2,954,639	140,105	2	3,094,744	3,094,744
Operating Total	-284,419	53,613	-134,407	26,869	-338,344	-14,234		-352,578	-352,578
Capital									
Income	-735,636	0	0	0	-735,636	12,755	3	-722,881	-722,881
Expenditure	580,000	3,000	120,800	-183,862	519,938	-191,031	4	328,907	328,907
Capital Total	-155,636	3,000	120,800	-183,862	-215,698	-178,276		-393,974	-393,974
Available Funds Movement Prior to Restricted Asset Funding	-440,055	56,613	-13,607	-156,993	-554,042	-192,510		-746,552	-746,552
Restricted Assets	135,055	-56,613	13,607	156,993	249,042	192,510	5	441,552	441,552
Funds Available to (-), or Required From Rates and Other Council Revenue	-305,000	0	0	0	-305,000	0		-305,000	-305,000

Note	Details
1	Operating Income has increased by \$154,339 mainly due to increased passenger numbers and screening revenue.
2	Operating Expenditure has increased by \$140,105 mainly due to additional screening expenses.
3	No significant change to budget.
4	Capital Expenditure has decreased by \$191,031 mainly due to carry over works of \$258,951 Extend GA Apron / Foxtrot Taxiway less design costs of \$46,170 for Security and Hire Car Parks.
5	Transfers to restricted assets have increased by \$192,510 due to carry over capital works.

Key Performance Indicators

Workload	Prev.	Est	YTD	Efficiency	Prev.	Est.	YTD	Effective	Prev.	Est	YTD
Number of aircraft landings	9,672	10,000	9,981					Percentage of inspections that satisfy CASA requirements	100%	100%	100%
Number of passengers per annum	188,907	175,000	203,294	Total operating expenses per passenger	\$11.18	\$11.50	\$11.53	% Availability of aerodrome for unrestricted use	99.99%	100%	100%
								Number of written complaints	2	Nil	Nil

OPERATIONAL PLAN

Function No. 5.2

Performance Review

Quarter ended: June

Principal Activity: CITY DEVELOPMENT**Function:****Airport**

Key Projects
Capital Works Program

Airport - Acquisition of Assets 01.09201 - Airport Furniture & Fittings	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
6938 - Passenger Seating Complete	0	0	0	0	4,545	4,545
6940 - Cafe Equipment Complete	0	0	2,608	469	0	3,077
6941 - Meeting Room Carpet - Airport Complete	0	0	0	2,505	0	2,505
6942 - Hot Water System in Kitchen Complete	0	0	0	0	1,500	1,500
01.09201 - Airport Furniture & Fittings Total	0	0	2,608	2,974	6,045	11,627

Airport - Acquisition of Assets 01.09204 - Airport - Land	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
6939 - Land Purchases Complete	0	150,000	35,000	-20,000	3,943	168,943
01.09204 - Airport - Land Total	0	150,000	35,000	-20,000	3,943	168,943

Airport - Asset Renewals - Maintenance 01.09208 - Airport - Other Structures	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
6951 - CCTV Enhancement Complete	20,000	3,000	-6,858	0	0	16,142
6957 - Bollards Complete	0	0	10,050	0	0	10,050
01.09208 - Airport - Other Structures Total	20,000	3,000	3,192	0	0	26,192

OPERATIONAL PLAN

Function No. 5.2

Performance Review

Quarter ended: June

Principal Activity: CITY DEVELOPMENT**Function:****Airport**

Airport - Asset Renewals - Maintenance 01.09210 - Airport - Other Assets	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
6949 - Automatic Weather Station Complete	0	0	0	0	4,987	4,987
01.09210 - Airport - Other Assets Total	0	0	0	0	4,987	4,987

Airport - Asset Renewals - Maintenance 01.09212 - Airport - Infrastructure Pavements	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
6960 - Internal Road From RFS to New GA Area Carry Over	0	0	0	0	6,086	6,086
6961 - Extend GA Apron/Foxtrot Taxiway Carry Over	560,000	-150,000	80,000	-190,000	-258,951	41,049
01.09212 - Airport - Infrastructure Pavements Total	560,000	-150,000	80,000	-190,000	-252,865	47,135

Airport - Asset Renewals - Maintenance 01.09213 - Airport Infrastructure - Roads	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
6956 - Security Car Park Carry Over	0	0	0	0	24,690	24,690
6962 - Hire Car Car Park Carry Over	0	0	0	0	21,480	21,480
01.09213 - Airport Infrastructure - Roads Total	0	0	0	0	46,170	46,170

Airport - Asset Renewals - Maintenance 01.09215 - Asset Renewal Airport - Buildings	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
6904 - Airport Terminal Lighting Complete	0	0	0	23,164	689	23,853
01.09215 - Asset Renewal Airport - Buildings Total	0	0	0	23,164	689	23,853

OPERATIONAL PLAN

Function No. 5.3

Performance Review

Quarter ended: June

Principal Activity: **CITY DEVELOPMENT**Function: **City Development**

**Manager Responsible: City Development and
Communications
Ms Natasha Comber**

Function Objectives:

Facilitate the economic development of the City, implementation of the adopted Economic Development Strategy Plan with a view to increasing employment opportunities and maintaining population growth within the City along with expanding the level of services available to the regional community.
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Activity	Actions	Performance Targets/Service Level
Economic Development	1.1.6.1 Provide support to businesses / agencies endeavouring to recruit skilled workers to the City.	No examples of opportunities to support industry sector recruitment campaigns overlooked.
	1,275 Jobs have been uploaded to the Dubbo Jobs website from July 2015 – June 2016.	Support has been provided to University of Rural Health's Discovery Bus Tour and major employers across the city were supported with their recruitment activities.
	2.2.5.5 Support the development of the Cobbora Coal Mine project and the Toongi Zirconia Mine project.	Meetings with the Economic Development Unit and the proponents are facilitated as required. Communications maintained with key stakeholders, including information sharing on government changes regarding Cobbora and the development of Toongi.
	Support has been provided.	Discussed local workforce in mining sector with ICN network with the objective to upskill local workforce on tender applications for upcoming work and streamlining communication between project developers and local mining companies.
		Developed concept for skills development project focused on mining (and agricultural) sectors in the Region in partnership with AusIndustry and Industry Skills Fund.
		Connected Austmine and Chamber President, with discussion across workforce and skills development program.
		Updates provided to stakeholders on key Alkane milestones. Contact maintained with Alkane's General Manager.
	Mining, Equipment, Technology and Services (METS) Information Session on Supply Chain Participation Program for mining and manufacturing sector delivered to industry by Hunternet, in May 2016. A panel of industry experts reviewed the business diagnostics of three businesses and provided feedback to owners on improvement opportunities to win business.	
	4.1.1.1 Undertake an annual review of the Economic Development Strategy.	No reasonable criticism of strategy and action plan implementation. Review due May annually.
	Review was due in May 2016. Strategy is due in November 2016. Review/Strategy has been delayed due to the amalgamation and is now scheduled to be undertaken in August 2016.	No reasonable criticism received regarding implementation of strategy or action plan.
	4.1.1.2 Develop the annual Economic Development Action Plan.	Plan is to be developed in May and adopted by 30 June annually.
	Action Plan is in development.	Plan to be presented to Council August 2016 (Delay due to amalgamation)

OPERATIONAL PLAN

Function No. 5.3

Performance Review

Quarter ended: June

Principal Activity: CITY DEVELOPMENT	Function: City Development
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Activity	Actions	Performance Targets/Service Level
	2.4.1.2 Undertake an annual review of the Economic Profile of the City. <i>Online economic profile updated regularly with release of the new Australian Bureau Statistics and Tourism Research Australia data.</i> <i>2016 hard copy investment prospectus in development – delayed due to Amalgamation, updated prospectus to include key elements/factors of new LGA due mid-August.</i>	Economic Profile updated by June annually. <i>Quarterly updates of population and tourism research integrated into public economic profile and economic modelling software.</i>
	4.1.2.5 City Marketing program (web, media) support the attraction of skilled professionals. <i>Evocities Dubbo Jobs website maintained.</i> <i>Evocities digital marketing program implemented.</i> <i>Evocities positive media program supported.</i>	A minimum of 6,895 skilled professionals in the City (increased from 6,157) (measured through the ABS Census). <i>There are 10,926 Skilled professionals in the City. Categories include, professionals, clerical and administrative, technicians and trades and managers.</i>
	2.2.5.8 Participate in the DCC / University of New South Wales mining working party to promote Dubbo as a Centre for sustainable mining. <i>This group no longer exists.</i>	Active participation on the Mining Working Party. <i>No participation has been required.</i>
	Implement the Economic Development Strategy <i>Economic Development Action Plan implemented.</i>	Increase number of new business and expansion of existing business. <i>116 new and existing businesses provided with assistance through Economic Development Services.</i> <i>72 Ignite enquires provided with assistance through Economic Development Services.</i> <i>6 new businesses were welcomed to the City: Dynamic Moves , Company X , Zombrero Mexican, Sportscraft, Asian Grocery Store and Saddlery and Co</i> <i>3 new businesses are scheduled to commence operating in the next 2 months. Indian Restaurant (July) Harrys Menswear (July) Newcastle Permanent (August).</i>
	Other Promotions/Activities	4.1.2.1 Continue to partner with other regional cities in the “Evocities” programme. <i>Membership has been maintained.</i> <i>Dubbo Jobs website maintained: 1,275 jobs and 22 business opportunities uploaded; 55,865 visits to the portal have been recorded.</i>

OPERATIONAL PLAN

Function No. 5.3

Performance Review

Quarter ended: June

Principal Activity: CITY DEVELOPMENT	Function: City Development
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Activity	Actions	Performance Targets/Service Level
		<p>173,423 visitors to Evojobs website July 2015 – June 2016.</p> <p>40 national/metro editorials achieved July 2015 – June 2016.</p> <p>Evocities digital marketing program has been supported through regular posting on Facebook, Twitter and Linked In.</p> <p>Evocities positive media program has been supported. Dubbo provided 15 new case studies July 2015 – June 2016.</p>
Management Services - from other Functions	Cost of services including:- management, technical, information technology and corporate overhead provided to this function.	Amount charged are accepted as reasonable for the level of service provided.
	Costs have been determined by agreed brief and provided.	Charges were reasonable for level of service provided.
Economic Development Projects	4.1.1.3 Implement the annual Economic Development Action Plan.	Responsible parties are monitored for timeliness of actions
	<ul style="list-style-type: none"> • Economic Profiling of the City maintained and public access to statistics provided for both Community and Economic Profiles. • Business attraction and investment service provided. • Business retention and expansion services provided. • Dubbo business training calendar maintained. • Implementation of the mining services action plan. • Monthly tourism market report collated and distributed. • Support and facilitation of the Dubbo Accommodation Network. • Facilitation of large scale investment enquiries in the retail sector. • Active participation in Destination Management Planning Activities. 	Parties have been monitored.
	4.1.3.1 Implement the Economic Development Strategy for the City.	The level of development in the City increases as measured by annual Development Application Values.
	Economic Development Action Plan has been implemented.	782 Applications worth an est. \$197.05 million July 2015 – June 2016.
	4.1.3.2 Develop and publish an annual economic/demographic profile of the City.	Due March annually. Published by June.
	Online Economic and Community profiles of the City have been maintained.	Updates have been completed.

OPERATIONAL PLAN

Function No. 5.3

Performance Review

Quarter ended: June

Principal Activity: CITY DEVELOPMENT	Function: City Development
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Activity	Actions	Performance Targets/Service Level
	4.1.3.3 Report quarterly on the implementation of the Economic Development Strategy.	Reports submitted in the financial reporting cycle
	Complete.	Reports have been provided.
	4.1.3.4 Support and promote local business development activities, such as development programmes, seminars and business awards.	Minimum of two development programmes are supported
	<ul style="list-style-type: none"> • Maintained business training calendar • Renewed membership with Dubbo Chamber of Commerce. • Facilitated Ignite enquiries at February Breakfast. • Ongoing support and facilitation of the Ignite Program. • Continue to support the Dubbo Accommodation Group. • New City Development Partnership Program complete. • Support the public consultation on the CBD precincts plan and communicated to businesses. • Ignite program commenced. Ignite Program Coordinator hired and implementation of Program achieved good results. • Met with AusIndustry and Industry Skills Fund on skills development. • Promotion of the Murray Darling Regional Investment Fund and worked closely with a local business on their application. • Facilitation of grant information to local businesses for infrastructure development projects. • Achieved two successful Murray Darling Basin Energise Enterprise Fund applications – Ignite Program and Agri-Tourism Product Guide. 	<p>Complete, Your Dubbo in focus workshops completed in May 2016.</p> <p>Hosted industry training and development for Dubbo's Tourism Sector. Ongoing digital coaching delivered to engage and upskill the tourism industry workforce; to maintain and grow a strong positive digital presence in the City.</p>
	4.1.3.5 Support where necessary initiatives by major investors to establish operations in Dubbo.	Provide support as necessary
	All enquiries have been responded to appropriately.	Achieved, provided support to 65 potential new businesses and/or investors.

OPERATIONAL PLAN

Function No. 5.3

Performance Review

Quarter ended: June

Principal Activity: CITY DEVELOPMENT	Function: City Development
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Financial Statement:

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	0	-31,573	0	0	-31,573	-1,870	1	-33,443	-33,443
Expenditure	689,113	201,573	0	1,000	891,686	-59,961	2	831,725	831,725
Operating Total	689,113	170,000	0	1,000	860,113	-61,831		798,282	798,282
Capital									
Income	0	0	0	0	0	0	3	0	0
Expenditure	0	0	0	0	0	0	4	0	0
Capital Total	0	0	0	0	0	0		0	0
Available Funds Movement Prior to Restricted Asset Funding									
	689,113	170,000	0	1,000	860,113	-61,831		798,282	798,282
Restricted Assets									
	24,310	-170,000	0	-1,000	-146,690	61,831	5	-84,859	-84,859
Funds Available to (-), or Required From Rates and Other Council Revenue									
	713,423	0	0	0	713,423	0		713,423	713,423

Note	Details
1	No significant change to budget.
2	Operating Expenditure has decreased by \$59,961, mainly due to carry over of Ignite Program \$81,591, operational savings of \$21,630 with additional wages of \$52,928.
3	No change to budget.
4	No change to budget.
5	Transfers from restricted assets have reduced by \$61,831 due to Ignite Program carry over of \$81,591 less \$19,760 required to balance the function.

Key Performance Indicators

Workload	Prev.	Est	YTD	Efficiency	Prev.	Est	YTD	Effective.	Prev.	Est	YTD
Number of enquiries for assistance/ information received by Economic Development	211	170	276	Cost per enquiry	\$1,114	\$1,276	\$1,067	Customer satisfaction with Economic Development services		80%	100%
City Development Programs implemented/supported	16	15	12					Estimate Residential Population (ABS)	41,573	41,384	41,934
Number of enquiries managed via Evo Central	406	370	326	Enquires Resulting in Actual New Residents	181	135	177	Number of complaints	Nil	Nil	Nil
Number of Industry Family and network events attended		12	12					Number of subscriptions to City Development Invest in Dubbo Newsletter		150	186
Number of City Development Invest in Dubbo newsletters		4	4								

OPERATIONAL PLAN

Function No. 5.4

Performance Review

Quarter ended: June

Principal Activity: CITY DEVELOPMENT	Function: Property Development
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**Manager Responsible: Manager Commercial Facilities
Mr Simon Tratt**

Function Objectives:

To undertake a residential land development programme which provides land at market prices in response to market forces and which provides funding for ongoing development opportunities and provides funding for one off major projects. Provides an annual dividend to general Revenue.

To provide sufficient land at the shortest possible lead time of industrial land to meet market requirements with such land marketed at a break-even price.

Activity	Actions	Performance Targets/Service Level
Ground Maintenance / Sundries	Implement a regular grounds maintenance program	All grounds clean and tidy, and in serviceable condition.
	Complete.	Achieved.
Residential Land - Management Services.	Cost of services including:- management, financial, technical, information technology and corporate overheads provided to this Function.	Amounts charged are accepted as reasonable for the level of service provided.
	Costs have been determined by agreed brief and provided.	Charges were reasonable for level of service provided.
	4.4.2.3 Undertake construction of residential allotments based on market conditions.	Meet residential land market requests and achieve a ROI of 10%. ROI to include land value at its purchase price plus CPI
	Tender awarded for Keswick Stage 4 Release 3, with target completion date of 31/1/2017. There are 3 remaining lots currently for sale in Keswick Stage 4 Release 2.	ROI for all current projects exceeds 10%.
Other Land	Costs of investigating acquisition of property outside of councils portfolio	Undertake necessary investigation in a cost effective manner and accurately capture all costs
	Complete.	Feasibility studies undertaken to assess acquisitions.
Industrial Land- Management Services	Co-ordinate the design, construction and sale of industrial land.	Have a minimum of 5 service industrial allotments available for sale
	Complete.	Achieved.
Property Portfolio - Management Services	Oversee the Council Property Portfolio	Meet all Council land requests
	Complete.	Achieved.
	Develop a user friendly portfolio, including land acquisitions and disposals policies	Policies and portfolio documentation must be complete, logical and able to be understood and implemented
	Delayed due to amalgamation process.	Policy details the processes for different situations.
	4.4.2.4 Review and report on Council's property portfolio in respect of property development, acquisitions and disposals.	Report includes all prices and summary of each dealings
	Complete.	Achieved.
	4.4.2.1 Maintain a comprehensive database of property market statistics and indicators from which to monitor the Dubbo market for residential and industrial development.	10% return on investment (measured by net profit over assets employed, on a commercial accounting basis).
	Complete.	Achieved.
	4.4.1.1 Business Plans are developed for the Dubbo City Regional Airport, Regional Livestock Markets, Dubbo City Holiday Park and Property Development following discussions with stakeholders.	No foreseeable business risks not identified.
	2016/2017 Business Plans complete.	Achieved.

OPERATIONAL PLAN

Function No. 5.4

Performance Review

Quarter ended: June

Principal Activity: CITY DEVELOPMENT	Function: Property Development
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Activity	Actions	Performance Targets/Service Level
	1.4.4.2 Identify and take advantage of opportunities to add to Council's land portfolio in regard to the "River spine" of the urban area as defined in the Open Space Masterplan and Recreation Strategy.	Maintain watching brief to identify opportunities
	Complete.	Achieved.

Financial Statement:

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	-1,982,137	-700,708	1,071,078	29,335	-1,582,432	-1,261,922	1	-2,844,354	-2,844,354
Expenditure	200,467	2,587	2,910	3,020	208,984	-7,481	2	201,503	201,503
Operating Total	-1,781,670	-698,121	1,073,988	32,355	-1,373,448	-1,269,403		-2,642,851	-2,642,851
Capital									
Income	-828,678	0	0	-451,250	-1,279,928	828,678	3	-451,250	-451,250
Expenditure	4,392,000	118,273	-1,119,801	-740,000	2,650,472	-1,019,747	4	1,630,725	1,630,725
Capital Total	3,563,322	118,273	-1,119,801	-1,191,250	1,370,544	-191,069		1,179,475	1,179,475
Available Funds Movement Prior to Restricted Asset Funding	1,781,652	-579,848	-45,813	-1,158,895	-2,904	-1,460,472		-1,463,376	-1,463,376
Restricted Assets	-2,015,652	579,848	45,813	1,158,895	-231,096	1,460,472	5	1,229,376	1,229,376
Funds Available to (-), or Required From Rates and Other Council Revenue	-234,000	0	0	0	-234,000	0		-234,000	-234,000

Note	Details
1	Operating Income has increased by \$1,261,922 mainly due to carry overs of development costs, \$994,077 Keswick/Mitchell Hwy Roundabout, \$260,000 Stage 4 Release 3 Electricity.
2	No significant change to budget.
3	Capital Income has decreased by \$828,678 mainly due to development costs transferred to previous years.
4	Capital Expenditure has decreased by \$1,019,747 mainly due to carry overs for Keswick Stage 4 Release 3A, Stormwater, Water, Sewer and Roads.
5	Transfers to restricted assets have increased by \$1,460,472 mainly due to carry overs of capital works for Keswick Stage 4 Release 3A.

Key Performance Indicators – Land Development

Workload	Prev.	Est	YTD	Efficiency	Prev.	Est	YTD	Effective.	Prev.	Est	YTD
Review residential and industrial land holdings and report to Council	Yes	Yes	No	No. of residential land available for sale	14	20	3	Number of industrial lots available for sale - Moffatt Estate	5	3	5

OPERATIONAL PLAN

Function No. 5.4

Performance Review

Quarter ended: June

Principal Activity: CITY DEVELOPMENT	Function: Property Development
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Workload	Prev.	Est	YTD	Efficiency	Prev.	Est	YTD	Effective.	Prev.	Est	YTD
Number of lots sold											
- Industrial	4	3	1	Respond to all land sales within 24 hours	95%	95%	95%				
- Residential	26	15	23								
Review and provide a report on DCC Property Portfolio	90% complete	Yes	Delayed due to amalgamation	Residential Return on Investment % (including land value)	13.5%	12%	13.5%	Feasibility analysis provided with all industrial developments	Yes	Yes	N/A
Audit Council Property Holdings	Yes	Yes	Delayed due to amalgamation	Acquisitions and Disposals Strategy is adopted by Council	No	Yes	Delayed due to amalgamation	Feasibility analysis provided with all residential developments	Yes	Yes	Yes
Number of Projects assistance required	6	6	10	Project Management Policy adopted by Council	Yes	Yes	Yes	Number of Acquisitions and Disposals processed	6	6	5
Audit Council Maintenance Schedule for Property	ongoing	Yes	ongoing	Long Term Property Maintenance Framework Policy adopted by Council	Yes	Yes	No	All projects are managed to the agreed brief	Yes	Yes	Yes

Key Projects

Capital Works Program

Property Development - Acquisition of Assets	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
01.09234 - Assets Const - Land Development - Stormwater						
7027 - Keswick Stage 4 Release 3A Carry Over	407,000	0	0	-200,000	-193,155	13,845
7073 - Keswick RFBI Re-alignment Complete	850,000	0	-285,000	0	-151,305	413,695
01.09234 - Assets Const - Land Development - Stormwater Total	1,257,000	0	-285,000	-200,000	-344,460	427,540

OPERATIONAL PLAN

Function No. 5.4

Performance Review

Quarter ended: June

Principal Activity:	CITY DEVELOPMENT	Function:	Property Development
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Property Development - Acquisition of Assets 01.09238 - Assets Const - Land Development - Water	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
7027 - Keswick Stage 4 Release 3A Carry Over	120,000	0	0	-60,000	-46,155	13,845
7072 - Keswick Stage 5 MN250 Main Complete	0	0	435,000	280,000	6,460	721,460
01.09238 - Assets Const - Land Development - Water Total	120,000	0	435,000	220,000	-39,695	735,305

Property Development - Acquisition of Assets 01.09240 - Assets Const - Land Development - Sewer	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
7074 - Keswick Stage 4 Release 3A Carry Over	125,000	0	0	-60,000	-51,155	13,845
01.09240 - Assets Const - Land Development - Sewer Total	125,000	0	0	-60,000	-51,155	13,845

Property Development - Acquisition of Assets 01.09242 - Assets Const - Land Development - Roads	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
7074 - Keswick Stage 4 Release 1 Final Seal Complete	100,000	0	46,231	0	-41,466	104,765
7075 - Keswick Stage 4 Release 3 Carry Over	0	900,000	0	-700,000	-148,572	51,428
7079 - Keswick Stage 4 Release 2 - Final Seal Complete	140,000	0	-16,032	0	0	123,968
7080 - Keswick Stage 5 - Works Services Complete	0	118,273	0	0	55,601	173,874
7083 - Keswick Stage 5 - Mitchell Hwy Roundabout Development Cost – Urban Roads Asset	1,300,000	0	-1,300,000	0	0	0
01.09242 - Assets Const - Land Development - Roads Total	2,440,000	118,273	-1,269,801	-700,000	-134,437	454,035

OPERATIONAL PLAN

Function No. 5.5

Performance Review

Quarter ended: June

Principal Activity: **CITY DEVELOPMENT**Function: **Dubbo City Holiday Park**

**Manager Responsible: Manager Commercial Facilities
Mr Simon Tratt**

Function Objectives:

To operate a star Holiday Park at a minimum AAAT classification of 4 stars, that provides facilities and services consistent with contemporary tourist expectations which operates at no cost to ratepayers and generates income to undertake improvement whilst providing an annual dividend to General Revenue.

Activity	Actions	Performance Targets/Service Level
Management Services - from other functions	Cost of services including:- management , financial, technical, information technology and corporate	Amounts charged are accepted as reasonable for the level of service provided.
Management Services	Costs have been determined by agreed brief and provided.	Charges were reasonable for level of service provided.
	4.4.1.1 Business Plans are developed for the Dubbo City Regional Airport, Regional Livestock Markets, Dubbo City Holiday Park and Property Development following discussions with stakeholders.	No foreseeable business risks not identified.
	2016/2017 Business Plans complete.	Achieved.
	4.4.4.1 Monitor security breaches and develop strategies where appropriate to ensure Park remains a safe environment for users.	No examples of reasonable criticism of the operation and/or facilities of the park.
Grounds Operations	Complete, a new Night watchman has been employed at Park by ATPM.	Achieved.
	4.4.4.2 Review the rating criteria developed by AAA Tourism to ensure that the Park's long term Capital Improvement Programme is relevant to achieving a minimum 4 star rating.	AAA Tourism rating is four (4) stars.
	Complete.	Achieved.
	Conduct regular pool & playground maintenance program	All grounds clean and tidy
Marketing & Promotion	Complete.	Achieved.
	4.4.4.4 Implement a promotion programme which includes membership of the Top Tourist Park chain.	Maintain AAAT rating
	Complete.	Achieved.
	4.4.4.4 Implement a promotion programme which includes membership of the Top Tourist Park chain.	Pool & Playground are clean, safe and functional.
Building Operations	4.4.4.4 Implement a promotion programme which includes membership of the Top Tourist Park chain.	Costs incurred are measurable and reasonable for the returns achieved.
	Complete.	Achieved.
Asset Management Program - Routine	Conduct regular building maintenance program.	All buildings clean, safe and serviceable
	Complete.	Achieved.
Asset Management Program - Cyclic	Undertaken Building Asset Management Program	Buildings operational and presentable
	Complete.	Achieved.
	4.4.4.5 Review and update the Capital Works Programme to ensure that the Caravan Park remains one of the leading caravan parks in the region.	Buildings maintained in a satisfactory condition.
	Capital works program adopted by Council and 90% complete.	Achieved.
Asset Management Program - Cyclic	4.4.4.6 Develop and implement a quality assurance programme for the Park.	Program has systematic measurement, compares to a standard, includes process monitoring and feedback loop.
	Utilising quality assurance programme of ATPM.	Achieved.

OPERATIONAL PLAN

Function No. 5.5

Performance Review

Quarter ended: June

Principal Activity: CITY DEVELOPMENT Function: Dubbo City Holiday Park

Financial Statement:

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	-1,252,133	-206,522	-22,610	0	-1,481,265	-138,185	1	-1,619,450	-1,619,450
Expenditure	1,263,967	53,932	-5,299	0	1,312,600	91,259	2	1,403,859	1,403,859
Operating Total	11,834	-152,590	-27,909	0	-168,665	-46,926		-215,591	-215,591
Capital									
Income	-358,489	70,000	15,909	0	-272,580	4,216	3	-268,364	-268,364
Expenditure	581,000	-32,128	12,000	27,688	588,560	-99,771	4	488,789	488,789
Capital Total	222,511	37,872	27,909	27,688	315,980	-95,555		220,425	220,425
Available Funds Movement Prior to Restricted Asset Funding									
	234,345	-114,718	0	27,688	147,315	-142,481		4,834	4,834
Restricted Assets									
	-434,345	114,718	0	-27,688	-347,315	142,481	5	-204,834	-204,834
Funds Available to (-), or Required From Rates and Other Council Revenue									
	-200,000	0	0	0	-200,000	0		-200,000	-200,000

Note	Details
1	Operating Income has increased by \$138,185 due to higher revenue achieved for the van, ensuite, and cabin accommodation.
2	Operating Expenditure has increased by \$91,259 mainly due to management commission.
3	No significant changes to budget.
4	Capital Expenditure has decreased by \$99,771 mainly due to carryovers for the Southern Amenities of \$85,000 and Front Sign of \$9,204.
5	Transfers from restricted assets of \$142,481 have decreased due to carry overs of capital works and additional revenue.

Key Performance Indicators:

Workload	Prev.	Est	YTD	Efficiency	Prev.	Est	YTD	Effective.	Prev.	Est	YTD
Number of				Total operating				% Utilisation of			
- Family Unit 6 berth	2	2	3	Operating Expenses per site (134 sites)	\$10,520	\$9,800	\$10,476	- Family Units 5 berth	40	65	41
- Family Unit 5 berth	6	6	5					- Family Units 6 berth	48	60	40
- Deluxe Cabin	8	8	8	Average Length of Stay	2.10	2.10	1.96	- Deluxe Cabin	63	70	68
- Family Budget Cabin	13	8	8					- Family Budget Cabin	58	65	56
- Studio Cabin	9	9	9					- Studio Cabin	69	70	80
- Ensuite Powered Sites	10	10	10					- Ensuite Powered Sites	52	55	52
- Drive thru	27	27	27					- Drive thru Sites	76	80	70
- Powered sites	27	34	42					- Powered Sites	61	60	47
- Tent sites	25	18	19					- Tent Sites	12	20	15
- Powered Tent sites	7	7	7					- Powered Tent Sites	35	35	30
""	134	129	134								

OPERATIONAL PLAN

Function No. 5.5

Performance Review

Quarter ended: June

Principal Activity:	CITY DEVELOPMENT	Function:	Dubbo City Holiday Park
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Workload	Prev.	Est	YTD	Efficiency	Prev.	Est	YTD	Effective.	Prev.	Est	YTD
No. of sites used per annum	24,113	24,000	23,126					Has Park maintained its 4 Star AAAT rating	Yes	Yes	Yes
								Number of written complaints relating to facilities or staff	3	1	1

Key Projects

Capital Works Program

Holiday Park - Proceeds from Sale of Assets	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
01.09779 - Holiday Park - Plant & Equipment						
8085 - Cabin (52) Asset Complete	-195,000	70,000	15,909	0	0	-109,091
01.09779 - Holiday Park - Plant & Equipment Total	-195,000	70,000	15,909	0	0	-109,091

Holiday Park - Acquisition of Assets	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
01.09263 - Holiday Park - Plant & Equipment						
7082 - Air Conditioners Complete	0	0	1,909	0	0	1,909
01.09263 - Holiday Park - Plant & Equipment Total	0	0	1,909	0	0	1,909

Holiday Park - Acquisition of Assets	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
01.09264 - Holiday Park - Furniture & Fittings						
7086 - Lounges for Accommodation Complete	0	0	23,203	0	0	23,203
7096 - Hot Water Unit Complete	0	0	0	1,750	0	1,750
01.09264 - Holiday Park - Furniture & Fittings Total	0	0	23,203	1,750	0	24,953

OPERATIONAL PLAN

Function No. 5.5

Performance Review

Quarter ended: June

Principal Activity: CITY DEVELOPMENT	Function: Dubbo City Holiday Park
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Holiday Park - Acquisition of Assets	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
01.09266 - Holiday Park - Buildings						
7104 - 9 x Studio Cabin Refurbishments Complete	0	0	6,255	0	0	6,255
01.09266 - Holiday Park - Buildings Total	0	0	6,255	0	0	6,255

Holiday Park - Acquisition of Assets	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
01.09269 - Holiday Park - Infrastructure						
7120 - Granite Caravan Sites Complete	0	0	58,045	20,598	0	78,643
01.09269 - Holiday Park - Infrastructure Total	0	0	58,045	20,598	0	78,643

Holiday Park - Acquisition of Assets	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
01.09272 - Holiday Park - Furniture & Fittings						
7082 - Upgrade Bedding - Motel Units Complete	0	0	15,436	0	0	15,436
7083 - Oven Replacement Complete	0	872	0	0	0	872
7084 - Upgrade Bunk Bedding Complete	0	30,000	-13,525	-245	0	16,230
7085 - Games Room Furniture Complete	0	0	6,170	0	0	6,170
01.09272 - Holiday Park - Furniture & Fittings Total	0	30,872	8,081	-245	0	38,708

OPERATIONAL PLAN

Function No. 5.5

Performance Review

Quarter ended: June

Principal Activity: CITY DEVELOPMENT	Function: Dubbo City Holiday Park
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Holiday Park - Acquisition of Assets 01.09277 - Holiday Park - Other Structures	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
7097 - Tennis/Basketball Court Complete	0	0	0	0	10,339	10,339
01.09277 - Holiday Park - Other Structures Total	0	0	0	0	10,339	10,339

Holiday Park - Asset Renewals - Maintenance 01.09265 - C/Park - Other Structures	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
7099 - Upgrade Front Road Sign Carry Over	25,000	10,000	-6,000	0	-9,204	19,796
7102 - Trampoline Carry Over	0	10,000	0	0	-4,561	5,439
7104 - Upgrade to Powered Sites Complete	0	40,000	0	0	-4,523	35,477
7105 - Residence/Reception Fencing Complete	0	0	6,391	0	0	6,391
01.09265 - C/Park - Other Structures Total	25,000	60,000	391	0	-18,288	67,103

Holiday Park - Asset Renewals - Maintenance 01.09274 - Holiday Park - Plant & Equipment	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
7100 - Upgrade Entry Gate Complete	0	12,000	-4,400	0	0	7,600
01.09274 - Holiday Park - Plant & Equipment Total	0	12,000	-4,400	0	0	7,600

OPERATIONAL PLAN

Function No. 5.6

Performance Review

Quarter ended: June

Principal Activity: CITY DEVELOPMENT	Function: City Marketing & Communications
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Manager Responsible: Manager City Development & Communications
Mrs Natasha Comber

Function Objectives:

To provide an effective and efficient city marketing, corporate communications and city information service in a professional manner.

Activity	Actions	Performance Targets/Service Level
Design & Production Services	Provide design and production services to the organisation.	Amounts charged are accepted as reasonable for the level of service provided.
	<i>Services provided, \$101,120 cost recovered.</i>	<i>Charges viewed as being competitive with the local market.</i>
City Promotions Program	Funding/resources to implement marketing and promotion activities	Any relevant co-funding opportunities are recognised.
	<ul style="list-style-type: none"> • <i>City Banner Campaign partnered by DREAM Festival, Charles Sturt University and Red Cross Blood Service \$3,960.</i> • <i>Dubbo and Great Western Plains visitor attraction campaign supported by \$2,000 of in-kind support from 15 local industry partners.</i> • <i>Smile. It's Christmas 2015 supported by \$4,150 of in-kind support from 83 local industry partners.</i> • <i>\$40,000 NSW TrainLink campaign administered in partnership with Council utilising dubbo.com.au as the campaign hub.</i> • <i>FlyPelican launch competition supported by \$3,464 in in-kind support from 3 local industry partners and \$1,500 for advertising from Dubbo City Regional Airport.</i> • <i>City Development Delivery Program currently in market.</i> • <i>Applied for funding, Regional Visitor economy Fund –which will result in an \$800,000 campaign in partnership with DNSW and Bauer Media. Outcome pending DNSW approval – funding unsuccessful (Inland NSW placed under administration)</i> 	<i>Opportunities have been recognised and sourced.</i>
	4.1.2.2 Implement the adopted Marketing and Communication Programme for the City.	All promotional activities are utilised to promote Dubbo as a leading regional centre.
	<ul style="list-style-type: none"> • <i>2016/2017 City Development Partnership Program due in market in August 2016. Program underpinned by suite of 3 guides targeting visitors, events and new residents.</i> • <i>Four flag campaign changeovers undertaken.</i> • <i>\$240,000 Dubbo and the Great Western Plains Campaign television, digital and print campaign complete.</i> • <i>Direct marketing campaign targeting group tours market, specifically schools, completed.</i> • <i>Packaging undertaken in partnership with NSW Trainlink and FlyPelican.</i> 	<i>Achieved, all materials, messages and activities are produced to drive visitation, attract new residents and investors and endorse Dubbo's reputation as an events destination.</i>

OPERATIONAL PLAN

Function No. 5.6

Performance Review

Quarter ended: June

Principal Activity: CITY DEVELOPMENT	Function: City Marketing & Communications
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Activity	Actions	Performance Targets/Service Level
	4.1.2.3 Report on progress and performance of current Marketing and Communication Strategy for the City (City Development Delivery Plan).	Progress report submitted to Council in November and May annually on implementation of City Marketing Strategy.
	Reports have been submitted to Council in November 2015 and February 2016.	Complete.
	4.1.2.4 Communicate with industry to provide information on co-operative campaign/promotional opportunities.	Opportunities communicated via monthly e-updates, targeted emails, industry meetings and one on one meetings.
	<ul style="list-style-type: none"> • July 2015 – June 2016: 12 eBlasts to industry communicating: <ul style="list-style-type: none"> ○ Your Dubbo Launch of Travel In Online business resources Ignite our Centre Dubbo + Great Western Plains campaign Smile It's Christmas Event funding City Development Partnership Program NSW TrainLink Schools Campaign School Holidays ○ Plus Targeted eBlasts regarding Your Dubbo, VIP Welcome Pass, Smile its Christmas / City Development Partnership Program. ○ Telephone calls: Smile its Christmas, Dubbo + GWP visitor campaign / City Development Partnership Program, Special offers for events. ○ Face to face: Smile its Christmas – Businesses in CBD / City Development Partnership Program. <p>Targeted emails sent throughout the year to increase industry engagement and participation in campaigns and event attraction initiatives.</p>	<p>Achieved, opportunities provided monthly to a database of 1599.</p> <p>Face to face and telephone calls undertaken to increase engagement and participation.</p>
	4.1.3.6 Quarterly Update Programme is implemented to monitor and maintain key statistics and information.	All information supplied to prospective investors is accurate, relevant and timely.
	Complete.	In house information guides updated with relevant information.
	4.2.1.1 Develop and implement a 12 month City Development Strategy and Delivery Plan.	100% of identified actions completed.
	2016 plan adopted by Council in Dec 2015 and has been implemented.	Actions completed for 2015/2016.

OPERATIONAL PLAN

Function No. 5.6

Performance Review

Quarter ended: June

Principal Activity: CITY DEVELOPMENT	Function: City Marketing & Communications
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Activity	Actions	Performance Targets/Service Level
	<p>4.2.1.4 Report on the progress and performance of the 12 month City Development Strategy and Delivery Plan.</p> <p><i>Quarterly report has been adopted by Council in April 2016.</i></p>	<p>Financial support contributed to promotional campaigns by industry.</p> <ul style="list-style-type: none"> • <i>Active membership of Inland NSW and Destination Management Plan Working Group.</i> • <i>Dubbo + Great Western Plains 'Win a Great Big Adventure' competition winner drawn in January 2016. Winner redeemed prize 14 March 2016.</i> • <i>Facilitated family by editor of Travel In.</i> • <i>Smile. It's Christmas completed in December including 83 financially participating businesses.</i> • <i>Collaborative destination marketing opportunity communicated and available via City Development Partnership Program – targeting visitor, new resident and events markets.</i> • <i>152 partners established for 2016/2017 contributing \$242K towards destination marketing initiatives.</i>
	<p>4.2.1.5 Communicate with industry to provide information on local, regional and state cooperative campaign/promotional opportunities.</p> <p><i>Opportunities communicated via eBlast and targeted emails, and specific one on one contact based on campaign and operator offering.</i></p>	<p>100% of relevant local, regional and state cooperative promotions opportunities communicated to industry.</p> <p><i>Opportunities communicated:</i></p> <ul style="list-style-type: none"> • <i>Great Big Adventures Campaign launched in Dubbo (September)</i> • <i>"Win a Great Big Adventure" closed and drawn January 2016.</i> • <i>Smile. It's Christmas 2015 CBD Elf Giveaway, Daily Cashback Draw and Lighting/Decorating Competition.</i> • <i>Destination NSW media release outlining unique arts and craft markets throughout NSW including Riverside Markets.</i> • <i>Sydney Weekender visited Dubbo in January for recent success at the 2015 NSW Tourism Awards.</i> • <i>Event promotion via dubbo.com.au and visitnsw.com.au.</i> • <i>Opportunity to leverage from City marketing activities via City Development Partnership Program.</i> • <i>Email marketing campaign to target 2,500 NSW schools promoting taking an educational tour to Dubbo.</i> • <i>\$40,000 NSW TrainLink campaign to promote discounted train travel, accommodation packages and attraction entry in May and June 2015.</i> • <i>The new Rhino Adventure opportunity communicated to Mid-Western Regional Council and Upper Hunter Shire Council.</i> • <i>FlyPelican launch competition with in-kind support provided from local attractions to create a Dubbo holiday to giveaway to a Newcastle family.</i>

OPERATIONAL PLAN

Function No. 5.6

Performance Review

Quarter ended: June

Principal Activity: CITY DEVELOPMENT	Function: City Marketing & Communications
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Activity	Actions	Performance Targets/Service Level
	4.2.1.6 Dubbo City Development Partnerships Programme is maintained.	A minimum of 130 partners involved in the City Partnership Programme.
	2016/2017 Dubbo City Development Partnership Program will be launched in August, with the release of the Dubbo Visitors Guide, Dubbo Events Guide and the City's New Residents Guide.	172 partners in City Development Partnership Program. 33 partners in Visitor Information Centre Partnership Program.
	4.2.2.4 Undertake monthly and quarterly reviews and updates of key information and promotional material.	Weekly reviews of the City Promotional website and quarterly reviews of the key promotional materials ensures accuracy, relevance and timeliness.
	Monthly and quarterly reviews have been undertaken.	<ul style="list-style-type: none"> • In house information guides updated with relevant information through quarterly update process. • City Promotional website reviewed weekly with site layout, images and copy updated on an ongoing basis. • Marketing material reviewed on an ongoing basis.
	4.3.1.1 All key promotional activities reflect the City Brand and support key brand messages.	80% stakeholder satisfaction with key areas of the Promotions Programme.
	<ul style="list-style-type: none"> • All published material approved for brand integrity. • Branded campaigns and activities: • Dubbo and the Great Western Plains Campaign. • Banner campaign. • Smile. It's Christmas 2015. • City Development Partnership Program materials. • Event bid documents. • Special offers for events. • Dubbo Education Tours website and email marketing campaign • NSW TrainLink campaign • Gateway sign sculpture redevelopment program 	100% satisfaction from survey respondents achieved.

OPERATIONAL PLAN

Function No. 5.6

Performance Review

Quarter ended: June

Principal Activity: CITY DEVELOPMENT	Function: City Marketing & Communications
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Activity	Actions	Performance Targets/Service Level
	<p>4.3.2.1 City Promotions Strategy and other associated programmes and strategies to include activities that support local promotion and community pride on being home of the TWPZ.</p>	<p>All relevant promotional activities within the City Promotions Strategy and Action Plan support local promotion of Taronga Western Plains Zoo (TWPZ).</p>
	<p>July 2015 – June 2016 Taronga Western Plains Zoo included in:</p> <ul style="list-style-type: none"> • <i>Dubbo and the Great Western Plains Campaign.</i> • <i>Included in all media and industry family.</i> • <i>Included in all destination copy provided to various publications and visiting journalists.</i> • <i>Prizes gifted by the Zoo used to promote Dubbo as an events destination.</i> • <i>Promotion of 30% Zoo discount for major event attendees through VIP Welcome Passes.</i> • <i>\$10,000 Council support of Taronga Zoo and Taronga Western Plains Zoo print insert in News Local's Western Sydney newspapers.</i> • <i>Sydney Weekender filmed a segment at Zoofari Lodge after recent success at the NSW Tourism Awards.</i> • <i>Smile its Christmas Rhino.</i> • <i>The Rhino Adventure redevelopment in liaison with TWPZ.</i> • <i>Positive promotion of TWPZ via social media activity.</i> • <i>Discounted Zoo admission and accommodation promoted as part of NSW TrainLink campaign</i> • <i>Educational visits at the Zoo promoted as part of Schools email marketing campaign</i> • <i>Two-day stay at Zoofari Lodge secured as prize for FlyPelican giveaway for Newcastle families.</i> • <i>Family admission and bike hire lucky door prize used to promote Zoo to new residents at biannual welcome event.</i> • <i>Zoo featured strongly in the Dubbo + Great Western Plains Visitors Guide including front cover</i> • <i>City's VIP Welcome Pass inclusive of offers from the Zoo</i> • <i>Zoo consulted on redevelopment of gateway signage project (Rhino sculptures)</i> 	<p>Achieved, no key opportunity to collaborate with the TWPZ has been overlooked.</p>
	<p>5.3.5.1 Implement Community Consultation procedures in line with Council's Community Engagement Policy.</p>	<p>Community satisfaction with the current level of communication with the community (target - 85%, current level is 62%).</p>
	<p>Complete.</p>	<p>70% satisfaction rating achieved as per Community Needs Survey.</p>

OPERATIONAL PLAN

Function No. 5.6

Performance Review

Quarter ended: June

Principal Activity: CITY DEVELOPMENT **Function: City Marketing & Communications**

Activity	Actions	Performance Targets/Service Level
Events Attraction / Delivery	<p>1.3.5.1 Review and Implement the Dubbo City Event Strategy as adopted (City Development Delivery Plan).</p> <p><i>Event Support and Development Program July 2015 – June 2016:</i></p> <ul style="list-style-type: none"> • Events promoted: 453 • Events supported 153 • Significant support to Red Hot Summer Tour Roar Festival Evocities MTB Series 2016 U13 & U14 State Cricket Challenge Australian Kart Championships February 2016 Australian Junior Indoor Cricket Championships July 2016 40th Anniversary Toyota Nationals March 2016 Country Championships Race Meeting March 2016 / car and river event proponents / HD/HR Nationals/ Toyota National/ 9670 Rotary Conference / Show Horse Association / Artlands 2016 / Murray Darling Association Conference • Facilitated meetings of the Dubbo Event Network • 4 events supported by VIP Welcome passes • Digital sign created to promote events scheduled for installation July 2016. <p><i>Event attraction July 2015 – June 2016:</i></p> <ul style="list-style-type: none"> • Event Attraction Strategy implemented. • Bid submitted: NSW Minerals Council Conference – 2016 (250 people/3 nights). • Bid submitted: 2019 Australian Caravan Club Muster 2019 (300 vans). • Promoted Dubbo as a venue for corporate events at The Event Show held at Randwick. • Pitch made to Eastern University Games (3000 visitors/5 nights). • High level assistance made to World Indigenous Gathering “The Spirit of the Planet” 2016. • Bid produced – NSW Frisbee Championships - successful. • Event bid – Central Coast Mariners – unsuccessful • Sponsorship proposals established in support of Council’s bid to host Central Coast Mariners • Event bid – Country v City 2017 – outcome pending • Event attraction activities via City Development Partnership Program (in progress). • \$40,000 sponsorship brokered to secure 2016 Indoor Junior Cricket Championships 	<p>All actions in the Dubbo City Event Strategy are completed each year.</p> <p>Achieved.</p>

OPERATIONAL PLAN

Function No. 5.6

Performance Review

Quarter ended: June

Principal Activity: CITY DEVELOPMENT	Function: City Marketing & Communications
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Activity	Actions	Performance Targets/Service Level
	1.4.3.3 Implement the City Events Strategy and City Promotions Action Plan (City Development Delivery Plan).	Financial support contributed to promotional campaigns by industry.
	Complete.	<p>Total financial and in kind support provided in July 2015 – June 2016, \$307,762.22: :</p> <ul style="list-style-type: none"> • City Banner Campaign \$3,960. • Dubbo and Great Western Plains visitor attraction campaign supported by \$2,000 of in-kind support from 15 local industry partners. (in-kind) • Smile. It's Christmas 2015 supported by \$14,240 of in-kind support from 88 local industry partners. • Discounted train travel campaign supported by \$40,000 from NSW TrainLink. • FlyPelican launch competition supported by \$4,964 in-kind and monetary support from 3 partners. • 2016/2017 City Development Partnership Program \$242,598.22 (152 partners)
	1.4.5.7 Develop Regional RV and Caravanning positioning paper in cooperation with Inland NSW and Destination Management Plan working group	Action supported through the Destination Management Plan
	Paper listed as priority action for 2016/17 in Destination Action Plan.	<p>Awaiting outcomes from a Hunter Region paper being compiled in cooperation with the NSW Business Chamber. This project is on hold due to changes with Hunter Tourism, as a result Inland NSW will explore opportunities for an independent paper on our region.</p> <p>Inland NSW Tourism placed under administration.</p> <p>Funding application in progress to Murray Darling Basin Energise Enterprise Fund.</p>
	4.1.2.6 Deliver two (2) major campaigns targeting key tourism markets annually.	No major initiative/opportunities are overlooked to support attraction of skilled professionals and visitors
	<p>Complete,</p> <ul style="list-style-type: none"> • Dubbo + Great Western Plains Great Big Adventures. • Travel in. • Supported Taronga Western Plains Zoo insert in Western Sydney print media. • Visitor attraction initiatives via City Development Partnership Program (in progress). • NSW TrainLink campaign 	Achieved, no opportunities have been overlooked.

OPERATIONAL PLAN

Function No. 5.6

Performance Review

Quarter ended: June

Principal Activity: CITY DEVELOPMENT	Function: City Marketing & Communications
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Activity	Actions	Performance Targets/Service Level
Staff Communications	4.1.2.7 Deliver at least one major campaign/initiative promoting Dubbo City as service/retail centre.	Campaigns delivered on time and on budget, no major initiative/opportunities are overlooked.
	<p>Complete</p> <ul style="list-style-type: none"> • <i>Smile Its Christmas 2015 delivered in December 2015 with 83 participating CBD-based businesses contributing \$4,150.</i> • <i>Your Dubbo Program with focus on industry development delivered December 2015 and Your Dubbo Focus Workshops May 2016.</i> 	Achieved, no opportunities have been overlooked.
Corporate Communications	5.4.3.4 Review, update and implement the Internal Communications Strategy.	Strategy and report presented in December annually.
	Complete.	Presented to Executive Staff December 2015.
Corporate Communications	Prepare Annual Report	Meet requirements of the 1993 Local Government Act as a minimum.
	Complete, Annual Report published and distributed November 2015.	Achieved.
Corporate Communications	1.4.3.4 Implement the Corporate Communications Programme.	Positive opinion of the Organisation is achieved and no reasonable criticism of performance of corporate communications.
	Complete.	Achieved, no reasonable criticism of performance received.
Corporate Communications	5.3.5.2 Review the adopted Social Media Policy.	Policy reviewed annually.
	Applicable policies related to communications are subject to review as part of the transition to Western Plains Regional Council.	Policy considered suitable for former Dubbo City Council.
Corporate Communications	5.4.3.1 Review, update and submit to Council a draft Corporate Communications Strategy.	Overall satisfaction with performance of Council measured biannually - target 85%
	Following Council merger Interim Corporate Communications Strategy July –December 2016 adopted by Executive staff July 2016.	Satisfaction rating of 82% achieved.
Corporate Communications	5.4.3.2 Implement as required and report to Council annually on the achievements in implementing the adopted Corporate Communications Strategy.	Report provided in June annually
	Strategy superseded following the merger of the Dubbo and Wellington councils. Current reporting against Department of Premier and Cabinet requirements.	2015/2016 report not completed due to Council merger.

OPERATIONAL PLAN

Function No. 5.6

Performance Review

Quarter ended: June

Principal Activity: CITY DEVELOPMENT	Function: City Marketing & Communications
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Activity	Actions	Performance Targets/Service Level
Visitors Information Services	5.4.3.3 Provide communications support to major projects. <i>Complete.</i>	All major projects provided support <i>Communication support provided to</i> <ul style="list-style-type: none"> • <i>Darling Street Redevelopment.</i> • <i>Your Dubbo Grant Winners.</i> • <i>Smile Its Christmas.</i> • <i>Weir Safety.</i> • <i>Great Western Plains Tourism Campaign.</i> • <i>Eumungerie Water Supply.</i> • <i>Regional Organics Processing Plant/Collection Service.</i> • <i>Sewerage Treatment Plant Upgrade.</i> • <i>Fit for the Future reforms.</i> • <i>CBD Precincts Plan and outcomes of Ignite the CBD.</i> • <i>Consultation review of PAMP and Bike Plan.</i> • <i>Troy Junction Rail Deviation Project.</i> • <i>Upgrade of Dubbo Regional Livestock Markets.</i> • <i>Old Dubbo Gaol Capital Works Projects.</i> • <i>Capital upgrades at Dubbo City Holiday Park.</i> • <i>Great Western Plains Tourism Campaign.</i> • <i>NSW Aboriginal Rugby League Knockout.</i> • <i>Pay for Parking at Dubbo City Regional Airport</i> • <i>South Dubbo Weir Construction</i> • <i>PAMP and Bike strategy consultation</i> • <i>Planning Proposal Secondary Dwellings</i> • <i>Council Merger proposal period</i> • <i>FlyPelican Services introduced</i> • <i>Wheelers Lane Level Crossing Upgrade</i> • <i>Merger of Dubbo and Wellington councils</i> • <i>Establishment of Western Plains Regional Council</i> • <i>CBD Heritage Signs</i> • <i>Victoria Park Tree Replacement</i> • <i>Dubbo branch library renovations</i> • <i>Dubbo City Council Annual Operational Plan</i> • <i>RMS New Dubbo Bridge consultation</i> • <i>Western Plains Regional Council annual operational plan</i> • <i>Darling Street redevelopment official opening</i>
	4.2.2.1 Provide an effective City Information service that promotes the City and its various attractions and services. <i>Services have been provided.</i>	Visitor Information Centre operates 364 days a year. <i>VIC operated 7 days a week with extended hours on Farmers Market Days.</i>
	4.2.2.6 Monitor commercial accommodation occupancy rates for trends. <i>Complete.</i>	Average commercial accommodation occupancy rate increases by an average of 2% over the average of the past 3 years. <i>Annual accommodation occupancy for 2015/2016 was 66.53%. This is on par with previous 3 year average of 65.02%.</i>
	4.2.2.7 Conduct an annual City Promotions Program Customer Satisfaction Survey. <i>Complete, survey distributed to 220 stakeholders in December 2015.</i>	80% stakeholder satisfaction with key areas of the Promotions Programme. <i>100% satisfaction rating achieved.</i>

OPERATIONAL PLAN

Function No. 5.6

Performance Review

Quarter ended: June

Principal Activity: CITY DEVELOPMENT	Function: City Marketing & Communications
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Activity	Actions	Performance Targets/Service Level
Visitors Information Centre Operations	4.2.2.2 Develop and implement a program for all permanent staff and Ambassadors of the Visitor Information Centre (VIC) to spend at least 35 hours p.a. each on familiarisations across all sectors of the City.	100% of visitors rate tourism/visitor information services as satisfactory.
	Complete.	Current service satisfaction rating of 99.5% achieved. Current quality of information satisfaction rating of 99.7% achieved.
	4.1.2.8 Distribute a series of information packages for the various market segments that provide information for the following enquiry types: - events and conferences - visitor - investment - new resident	90% of Visitor Information Centre customers satisfied with quality of service provided (as measured by rolling survey).
	Complete.	99.5% satisfaction rating achieved for service provided.
	4.1.2.9 Undertake a monthly rolling customer satisfaction survey	Surveys undertaken.
	Complete.	427 Surveys completed.
Trading Stock Purchases	4.2.2.3 Review service levels and Capital Works Programme to ensure that the VIC maintains its Visitor Information Network Accreditation.	Level one accreditation maintained.
	Complete.	Achieved, Level one accreditation maintained.
	4.2.2.8 Promote community use of the event staging and seating area deck	Deck area is utilised by the community.
	Complete.	Achieved, the deck is regularly utilised by Dubbo Farmers Markets, Riverside Markets, and visitors and locals.
Management Services-From Other Function	Manage souvenirs available for sale to ensure products are popular and cost effective	To increase yield per customer.
	Souvenir range maintained.	Yield achieved was \$0.70 per customer.
Asset Management Program - Routine	Cost of Services including:- management, financial, technical, information technology, parks and land care services and corporate overheads provided to this function.	Amounts charged are accepted as reasonable for the level of service provided.
	Costs have been determined by agreed brief and provided.	Charges were reasonable for level of service provided.
Asset Management Program - Cyclic	Undertake Building Asset Management Program	Buildings operational and presentable.
	Complete.	Achieved.
Asset Management Program - Cyclic	Undertake 20 year Building Asset Management Program	Buildings maintained in a satisfactory condition.
	Complete.	Achieved.

OPERATIONAL PLAN

Function No. 5.6

Performance Review

Quarter ended: June

Principal Activity: CITY DEVELOPMENT Function: City Marketing & Communications

Financial Statement:

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	-92,433	-75,692	-11,356	-151,797	-331,278	-36,778	1	-368,056	-368,056
Expenditure	1,197,176	171,229	11,356	151,797	1,531,558	-167,173	2	1,364,385	1,364,385
Operating Total	1,104,743	95,537	0	0	1,200,280	-203,951		996,329	996,329
Capital									
Income	-28,536	0	0	0	-28,536	-17,888	3	-46,424	-46,424
Expenditure	0	60,000	0	15,000	75,000	-13,642	4	61,358	61,358
Capital Total	-28,536	60,000	0	15,000	46,464	-31,530		14,934	14,934
Available Funds Movement Prior to Restricted Asset Funding									
	1,076,207	155,537	0	15,000	1,246,744	-235,481		1,011,263	1,011,263
Restricted Assets									
	30,107	-155,537	0	-15,000	-140,430	235,481	5	95,051	95,051
Funds Available to (-), or Required From Rates and Other Council Revenue									
	1,106,314	0	0	0	1,106,314	0		1,106,314	1,106,314

Note	Details
1	Operating Income has increased by \$36,778 mainly due to addition sales of the Dubbo Development Partnership Guide.
2	Operating Expenditure has decreased by \$167,173 mainly due to carry over of Dubbo Development Partnership Guide expenses.
3	Capital Income has increased by \$17,888 increased depreciation charges.
4	Capital Expenditure has decreased by \$13,642 due to carry over expenditure for the Digital Sign Board.
5	Transfers to Restricted Assets have increased by \$235,481 mainly due to carry over of Dubbo Development Partnership Guide expenses, Digital Sign Board, Website Project and Destination Campaign.

Key Performance Indicators

Workload	Prev.	Est.	YTD	Efficiency	Prev.	Est.	YTD	Effective.	Prev.	Est.	YTD
Local retail/CBD campaigns or activities	1	4	4	Industry funding for City Marketing campaigns	\$232,351	\$25,000	\$65,164	Number of placed or supported positive media articles	6	20	19
Visitor Attraction Campaigns	2	2	3	Number of people maintained / on Communications Database	1592	1400	1278	Number of visits to city website dubbo.com.au	183,907	200,000	261,279
Support Destination NSW / Inland Tourism collaborative / initiatives	2	3	4	City Development Delivery Plan is adopted by Council.	Yes	Yes	Yes	Key stakeholder satisfaction with City Development program	73%	80%	100%
								Number of City Development Partners	N/A	180	182
Number of event bids submitted/supported	8	6	9					Successful event bids	2	2	2

OPERATIONAL PLAN

Function No. 5.6

Performance Review

Quarter ended: June

Principal Activity: CITY DEVELOPMENT	Function: City Marketing & Communications
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Workload	Prev.	Est.	YTD	Efficiency	Prev.	Est.	YTD	Effective.	Prev.	Est.	YTD
Number of City Development Newsletter	12	12	12					Number of events assisted	70	50	153
Visitor Satisfaction surveys completed	81	100	427					Average occupancy % of commercial accommodation	66.13%	64%	66.63% (July-May)
Industry surveys conducted	2	2	5					Level 1 Accreditation maintained	Yes	Yes	Yes
Number of hours Visitors Information Centre opened	2,912	2,912	2974	Total operating expenses for Visitors Information Centre per attendee. (operating exp/door count only)	\$6.56	\$ 6.50	\$6.22	Number of complaints regarding service by staff of the VIC	Nil	Nil	NIL
Number of attendees at Visitors Info Centre	72,671	90,000	81,886	Average Souvenir purchases per visitor at VIC (souvenir income/door count)	\$0.73	\$0.90	\$0.70	Satisfaction with quality of service provided	96%	95%	99.5%
Number of City Tours conducted	7	8	8	Satisfaction with quality of information provided	N/A	95%	99.7%	Number of City Ambassadors	10	10	12
Number of Visitor Information Packs mailed out/emailed/downloaded	858	700	629								
Media releases	326	250	330	Number of Web Administrators	20	20	23	Number of visits to Council website dubbo.nsw.gov.au	165,454	165,000	153,745
Media Enquires	536	600	193	Client satisfaction with communication services	N/A	80%	Survey Incomplete				
Council Meetings attended	23	22	28								

OPERATIONAL PLAN

Function No. 5.6

Performance Review

Quarter ended: June

Principal Activity:	CITY DEVELOPMENT	Function:	City Marketing & Communications
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Workload	Prev.	Est.	YTD	Efficiency	Prev.	Est.	YTD	Effective.	Prev.	Est.	YTD
				Total organic reach of Dubbo City (facebook profile)	N/A	230,000	146,904				
								% of engaged followers of Dubbo City (Facebook profile)	N/A	40 % (or 30,000)	50%
Weekly placements City Connection	52	52	51	Design Service charges to Council Divisions	\$118,653	\$100,760	\$101,120	Community engagement opportunities promoted	Yes	Yes	Yes
Annual Report to residents completed	Yes	Yes	Yes								
State of the City Report completed	Yes	Yes	Yes								
Statutory Report developed and provided to Minister	Yes	Yes	Yes								
Communications Strategy revised and updated in June	Yes	Yes	Yes	Corporate Communication policies adhered to	Yes	Yes	Yes				
Internal Communications Strategy revised and updated in December	Yes	Yes	Yes								
Staff information sessions held	2	2	4								
Staff newsletters produced	3	4	3								
GM monthly updates to staff	11	11	11								

OPERATIONAL PLAN

Function No. 5.6

Performance Review

Quarter ended: June

Principal Activity: CITY DEVELOPMENT **Function: City Marketing & Communications**

Key Projects

Capital Works Program

City Marketing & Comm- Acquisition of Assets	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
01.09486 - City Image - Other Structures						
7924 - Digital Sign Board <i>Project Complete</i>	0	60,000	0	15,000	-13,642	61,358
01.09486 - City Image - Other Structures Total	0	60,000	0	15,000	-13,642	61,358

OPERATIONAL PLAN

Function No. 5.7

Performance Review

Quarter ended: June

Principal Activity: **CITY DEVELOPMENT**Function: **Showground**

**Manager Responsible: Director Corporate Development
Mr Ken Rogers**

Function Objectives:

To provide a modern public showground facility that is a venue for a wide variety of user group activities.

To market the facilities of the Showground and fulfil the needs of a wide variety of users which results in the Dubbo Showground becoming a major contributor to the economic well being of the City of Dubbo.

To fund the operation and maintenance of the Showground to a suitable standard.

Activity	Actions	Performance Targets/Service Level
Show and Sale Set Up	Provide appropriate infrastructure and service for shows and sales	Users satisfied with service and facilities provided.
	Complete.	Achieved, 100% of users surveyed rate the customer service provided as very good with 71.43% satisfaction rating for the facilities.
Marketing and Promotions	4.4.5.2 Implement the marketing programme aimed at increasing the revenue of the facility.	Increase profile of Showground
	Complete.	Achieved, upgrades to the current website have been undertaken to allow access to the event calendar, Council's overall website upgrade is still being developed, Council's Booking System is to be further reviewed. Analysis of Overnight stabling revenue and feasibility of Stabling facility undertaken, all grant opportunities will be utilised for future funding opportunities. Front entrance upgrade completed. Event holders are surveyed to establish the economic benefit of the event being held. The largest event held, the Dubbo Show provides a direct Economic Output of \$2.333M. 100% of user's surveys would recommend the Dubbo Showground to other event organisers.
Management Services - From Other Functions	Cost of Services including:- Management, Administration, Corporate Development, Information Technology & Corporate Overheads provided to this function.	Amounts charged and accepted as reasonable for the level of service provided.
	Costs have been determined by agreed brief and provided.	Costs were reasonable for level of service provided.
Management Services	Provide pertinent financial and operational advice and instructions	Attain financial result in accordance with estimates
	Advice has been provided.	Achieved.
	4.4.5.1 Survey major event organisers of the Showground facility on an ongoing basis to ensure satisfaction levels retained, and return business achieved.	70% of users are satisfied with facilities and services (as shown by survey).
	Surveys have been issued at the conclusion of each event.	Achieved, 71.43% of users are very satisfied with facilities and services.
4.4.5.3 Implement the approved recommendations of the 2014 Strategic Review		Showground is secured outside working hours.
	Complete.	Nightly security patrols have been undertaken.

OPERATIONAL PLAN

Function No. 5.7

Performance Review

Quarter ended: June

Principal Activity:	CITY DEVELOPMENT	Function:	Showground
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Activity	Actions	Performance Targets/Service Level
Grounds Operations	4.4.5.4 Develop a Masterplan for the facility.	The adopted assessment and review program is completed by February 2016.
	Master plan has been adopted in March 2015.	Complete.
	Implement a regular grounds maintenance program	All grounds clean and tidy, and in serviceable condition.
	Complete.	Achieved.
Building Operations	Undertake operation of the Showground	Showground is provided in a cost effective manner and available at all times.
	Complete.	Achieved.
Bar - Expo Centre	Conduct regular building maintenance program	All buildings clean, safe and serviceable.
	Complete.	Achieved.
Asset Management Program - Routine	Engage staff and supplies, supervise operations	Users satisfied with service provided and such service is provided in a cost effective manner.
	Complete.	Achieved.
Asset Management Program - Cyclic	Undertake Building Asset Management Program	Buildings operational and presentable.
	Complete.	Achieved.
Asset Management Program - Cyclic	Undertake 20 year Building Asset Management Programme	Buildings maintained in a satisfactory condition.
	Complete.	Achieved.

Financial Statement:

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	-347,463	0	0	-990	-348,453	100,618	1	-247,835	-247,835
Expenditure	1,204,387	0	-5,571	990	1,199,806	-195,952	2	1,003,854	1,003,854
Operating Total	856,924	0	-5,571	0	851,353	-95,334		756,019	756,019
Capital									
Income	-459,463	0	0	0	-459,463	128,767	3	-330,696	-330,696
Expenditure	0	0	5,571	0	5,571	23	4	5,594	5,594
Capital Total	-459,463	0	5,571	0	-453,892	128,790		-325,102	-325,102
Available Funds Movement Prior to Restricted Asset Funding									
	397,461	0	0	0	397,461	33,456		430,917	430,917
Restricted Assets									
	72,906	0	0	0	72,906	-33,456	5	39,450	39,450
Funds Available to (-), or Required From Rates and Other Council Revenue									
	470,367	0	0	0	470,367	0		470,367	470,367

Note	Details
1	Operating Income has decreased by \$100,618 mainly due to a lower number of Livestock Events.
2	Operating Expenditure has decreased by \$195,952 mainly due to decreased depreciation of \$128,767, savings in event set up costs of \$17,358, management costs of \$14,474 and electricity costs of \$23,709.
3	Capital Income has decreased by \$128,767 due to decrease in depreciation charges.
4	No significant change to budget.
5	Transfers to restricted assets have decreased by \$33,456 mainly due to shortfall in revenue.

OPERATIONAL PLAN

Function No. 5.7

Performance Review

Quarter ended: June

Principal Activity: CITY DEVELOPMENT	Function: Showground
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Key Performance Indicators:

Workload	Prev.	Est	YTD	Efficiency	Prev.	Est.	YTD	Effective.	Prev.	Est	YTD
No. of days Expo Centre used	43	70	31	Total Operating Expenses per day (365 days)	\$2,028	\$3,274	\$2,750	Number of written complaints relating to facilities or staff	3	Nil	Nil
No. of events Showground used											
-Livestock	77	46	52								
-Non Livestock	41	53	33								

Key Projects

Capital Works Program

Showground - Acquisition of Assets	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
01.09299 - Showground - Infrastructure Complete	0	0	5,571	0	23	5,594
01.09299 - Showground - Infrastructure Total	0	0	5,571	0	23	5,594

OPERATIONAL PLAN

Function No. 6.1

Performance Review

Quarter ended: June

Principal Activity:	BUILT & NATURAL ENVIRONMENT	Function:	Environment & Health Services
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**Manager Responsible: Manager Environmental Control
Mrs Debbie Archer**

Function Objectives:

To monitor and report on public health issues and respond to and assess potential threats to the environment.

Activity	Action	Performance Targets/Service Level
Food Premise Regulation and Education Services	Inspection of food premises as detailed in Agreed Brief.	100% of premises inspected annually
	<i>All high risk food premises were inspected at least once in 2015/2016. Low risk premises inspected every three years in accordance with Agreed Brief.</i>	<i>All premises inspected in 2015/2016 in accordance with Agreed Brief.</i>
	Food handling seminar / program conducted as detailed in Agreed Brief.	Seminar completed by October
	<i>Procedure in place ensured program carried out in 2015/2016.</i>	<i>Seminar replaced by low risk food premises education program carried out in September 2015.</i>
Health Program Regulation and Education Services	Inspections of pools, skin penetration and registered premises as detailed in Agreed Brief	100% of premises inspected annually
	<i>All premises inspected in accordance with Agreed Brief.</i>	<i>All regulated premises inspected at least once in 2015/2016 in accordance with Agreed Brief.</i>
Health and Food Services Administration	Planning, organising, directing and controlling human and other resources relating to food and health Agreed Brief.	Agreed Brief successfully carried out
	<i>Sufficient funding and other necessary resources provided to effectively carry out this activity.</i>	<i>Services provided to Human Environment Services function in accordance with Agreed Brief.</i>
Waste Management/Recycling	Monitor compliance of Whylandra Landfill operation as detailed in Agreed Brief.	Implementation monitored for compliance in accordance with statutory requirements.
	<i>Monitoring carried out in accordance with Agreed Brief</i>	<i>Monitoring carried out as required. No examples of non-compliance.</i>
Pollution Control	2.2.8.1 Hold meetings with the Office of Environment and Heritage to exchange knowledge and updates on environmental matters including licences and pollution incidents.	Meetings to be held October and April annually
	<i>Meeting held in April 2016.</i>	<i>Meeting held in April 2016.</i>
	2.2.8.2 Undertake a minimum of three (3) media and/or education campaigns on pollution including litter issues.	Programs completed in March, July and November annually
Management Services - from other Functions	<i>Three (3) campaigns carried out as scheduled.</i>	<i>Lead Pollution brochures – July 2015 Asbestos awareness - November 2015; Illegal Dumping program - December 2015;</i>
	Amounts charged for management, financial, technical, information technology and corporate overheads are accepted as reasonable for the level of service provided.	Charges agreed and services provided considered satisfactory
	Internal overheads accepted under Agreed Brief for services from other Divisions.	Amounts considered fair and reasonable for the level of service provided.

OPERATIONAL PLAN

Function No. 6.1

Performance Review

Quarter ended: June

Principal Activity:	BUILT & NATURAL ENVIRONMENT	Function:	Environment & Health Services
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Activity	Action	Performance Targets/Service Level
Management Services (Environmental Control)	Planning, organising, directing and controlling human and other resources to achieve the functions objectives.	Amounts charged are accepted as reasonable for the level of service provided
	<i>Sufficient funding and other necessary resources provided to effectively carry out this activity.</i>	Achieved.
	5.2.2.1 Implement the adopted Actions within both the Delivery Program and Operational Plan.	100% of adopted Actions within both the Delivery Program and Operational Plan are achieved by June annually.
	<i>Procedures in place ensured the adopted actions within the Delivery Program and Operational Plan were achieved.</i>	Program achieved.
General Environmental Control	Assess Part 5 proposals, Development Applications and relevant Section 68 applications as detailed in Agreed Brief.	Assessments completed within agreed timeframes
	<i>Processes and procedures in place ensured assessments were carried out within set timeframes.</i>	For period 1/7/2015 to 30/06/2016– Seventy Seven (77) referrals received and one (1) Part 5 Assessment application received..
	Planning, organising, directing and controlling human and other resources pertaining to environmental investigation and regulation.	Achievement of function objectives in terms of general environmental matters
	<i>Sufficient funding and other necessary resources provided to effectively carry out this activity.</i>	Achieved and ongoing. Service levels maintained in 2015/2016.

Financial Statement:

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	-7,916	-1,047	-1,180	-870	-11,013	1,356	1	-9,657	-9,657
Expenditure	386,990	1,047	-8,856	870	380,051	-21,311	2	358,740	358,740
Operating Total	379,074	0	-10,036	0	369,038	-19,955		349,083	349,083
Capital									
Income	0	0	0	0	0	0	3	0	0
Expenditure							4		
Capital Total	0	0	0	0	0	0		0	0
Available Funds Movement Prior to Restricted Asset Funding									
	379,074	0	-10,036	0	369,038	-19,955		349,083	349,083
Restricted Assets									
	22,956	0	10,036	0	32,992	6,351	5	39,343	39,343
Funds Available to (-), or Required From Rates and Other Council Revenue									
	402,030	0	0	0	402,030	-13,604		388,426	388,426

Note	Details
1	No significant variance to budget.
2	Operating Expenditure decrease (\$21,311) has been achieved through small savings in a number of cost centres.
3	No variance to budget.
4	No variance to budget.
5	Transfer to Restricted Asset increase of \$6,351 being attributed to the additional income achieved.

OPERATIONAL PLAN

Function No. **6.1***Performance Review*Quarter ended: **June**

Principal Activity:	BUILT & NATURAL ENVIRONMENT	Function:	Environment & Health Services
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Key Performance Indicators:

Workload	Prev.	Est	YTD	Efficiency	Prev.	Est.	YTD	Effective.	Prev.	Est	YTD
Number of pollution incidents investigated.	241 (Includes animal noise investigations)	230	214 (Includes animal noise invest.)	Investigation of incidents commenced within 24 Hrs of notification.	100%	100%	100%	Offender provided with relevant information to prevent further incident.	Yes	Yes	Yes

OPERATIONAL PLAN

Function No. 6.2

Performance Review

Quarter ended: June

Principal Activity:	BUILT & NATURAL ENVIRONMENT	Function:	Building & Development Serv.
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**Manager Responsible: Manager Building & Development Serv.
Mr Stephen Wallace**

Function Objectives:

Provide a service to the Community in the processing and assessment of development and regulatory applications within statutory time frames and provide a comprehensive inspection of buildings during the following construction and encourage development which is compatible with and enhances the environment.

Activity	Actions	Performance Targets/Service Level
Onsite Waste Treatment Device control	Process applications and monitor for compliance.	100% of complete applications determined within 28 days.
	<i>Applications processed in accordance with statutory requirements.</i>	<i>For period 1/7/2015 to 30/06/2016 – 100% completed within 28 days.</i>
Water Connection - Plumbing Inspection	Inspect all water connection installations for compliance with relevant statutory requirements.	Respond to 90% of all requests for inspections within a 24 hour period.
	<i>Inspections undertaken in accordance with statutory requirements.</i>	<i>100% responded to within 24 hour period.</i>
Sewer - Drainage/Inspections	Inspect all plumbing and drainage installations for compliance with relevant statutory requirements.	Respond to 90% of all requests for inspections within a 24 hour period.
	<i>Ongoing</i>	<i>100% responded to within 24 hour period.</i>
Pool Legislation/Inspection	Inspect all private swimming pools approved within previous two years to ensure compliance with statutory safety standards and advise all pool owners on pool safety standards.	No pools approved in the previous twelve months within the City that do not comply with statutory requirements of the Swimming Pool Act.
	<i>Procedure in place ensured all private swimming pools approved within previous two years comply with safety standards and that owners are aware of requirements.</i>	<i>100% of the pools inspected in 2015/2016 met safety standards.</i>
Management Services - from other Functions	Cost of services including management, financial, technical, information technology and corporate overheads provided to this function.	Amounts charged are accepted as reasonable for the level of service provided.
	<i>Internal overheads accepted under Agreed Brief for services from other Divisions.</i>	<i>Amounts considered fair and reasonable for the level of service provided.</i>
Management Services	Planning, organising, directing and controlling human and other resources.	Achievement of Function Objectives in terms of key indicators
	<i>Funding and other necessary resources provided to effectively carry out this activity.</i>	<i>Achieved.</i>
5.2.2.1 Implement the adopted Actions within both the Delivery Program and Operational Plan.		100% of adopted Actions within both the Delivery Program and Operational Plan are achieved by June annually.
	<i>Procedures in place ensured the adopted actions within the Delivery Program and Operational Plan were achieved.</i>	<i>Program achieved.</i>

OPERATIONAL PLAN

Function No. 6.2

Performance Review

Quarter ended: June

Principal Activity:	BUILT & NATURAL ENVIRONMENT	Function:	Building & Development Serv.
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Activity	Actions	Performance Targets/Service Level
	2.2.3.2 Produce annual documentation for the development and construction industries advising of legislative changes including Building Code of Australia (BCA) amendments and variations in Council's policies and requirements.	Produce and distribute document by July annually
	<i>Procedure in place ensured documentation advising of legislative changes and BCA amendments and variations was produced as circumstances require.</i>	Achieved.
Fire Safety	2.2.3.3 Undertake an annual conference with the real estate agents, development and building industries on planning and building issues.	Conference with real estate agents and building and development industries to be held by August annually.
	<i>Procedure in place ensured conference held in 2015/2016.</i>	Combined with Mayoral Forums held August and December 2015 and May 2016.
Building Certificates - (Sec 149(A)&(B))	Inspect existing buildings for compliance with relevant fire safety standards.	Four (4) major buildings inspected annually for compliance with relevant fire standards
	<i>Procedure in place ensured at least four (4) buildings inspected in 2015/2016.</i>	Eight (8) building inspected in period 1/7/2015 to 30/06/2016.
Building Certificates - Assessment, approval and inspection	Inspect, consider and determine all applications as required under Section 149 (A) and (B) of EP&A.	90% of compliant Building Certificates issued within 15 days
	<i>All Section 149(A) and (B) (EP&A) issued in accordance with legislation.</i>	For period 1/7/2015 to 30/06/2016 - Compliant applications issued – 45/47(95.7%). Total number issued 51.
	Assess and approve applications in accordance with statutory standards, codes and requirements and Council policies.	(a) 95% of fully documented Construction Certificates processed within 28 days where no referral is required.
	<i>Processes and procedures in place ensured all applications were assessed and determined in accordance with statutory requirements, codes and Council policies.</i>	For period 1/7/2015 to 30/06/2016 - Fully documented construction certificates 390/422 (92.4%). Total number issued 518
		85% of clients satisfied with level of service.
		Satisfaction level of 89% achieved - (Last survey November 2015).
		95% of fully documented Complying Development Certificates processed within 10 working days
		For period 1/7/2015 to 30/06/2016 – 9/10 (90%).
	2.2.9.3 Undertake a biennial client survey to determine client satisfaction levels in respect of landuse services.	90% of all requests for inspections responded to within 24 hours
	<i>Survey carried out November 2015. Results reported to Council February 2016.</i>	For period 1/7/2015 to 30/06/2016 - 100% achieved.
		Survey to be undertaken by November 2015.
		Survey undertaken October/ November 2015 for 2014/2015 assessments period. Report presented to February 2016 Council meeting. Satisfaction rating 89%.

OPERATIONAL PLAN

Function No. 6.2

Performance Review

Quarter ended: June

Principal Activity:	BUILT & NATURAL ENVIRONMENT	Function:	Building & Development Serv.
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Activity	Actions	Performance Targets/Service Level
Approvals other - (Sec 68 LG Act)	Consider and determine all relevant applications as outlined in Section 68 of the Local Government Act 1993.	All relevant applications as defined by Section 68 Local Government Act 1993, processed and approved within fourteen (14) days where all relevant information has been provided and where no referrals are required
	<i>Procedures in place ensured service levels were achieved.</i>	<i>For period 1/7/2015 to 30/06/2016 - 100% achieved within 14 days (where information supplied).</i>
Section 149 (2) and (5) Certificates	Process and issue certificates pursuant to Section 149(2) and (5) of the EP&A Act 1979.	95% of Section 149(2) Certificates issued within five working days.
	<i>Processes and procedures in place ensured service levels were maintained.</i>	<i>For period 1/7/2015 to 30/06/2016 – 917/988 (92.8%)</i> 95% of Section 149(5) Certificates issued within 10 working days. <i>For period 1/7/2015 to 30/06/2016 – 319/319 (100%)</i>
Strategic Landuse Policy Development	2.2.3.5 Undertake an annual review of the Development Control Plan to ensure relevance and compatibility with changing needs and ecologically sustainable development principles.	Review carried out by December annually.
	<i>Review rescheduled.</i>	<i>Review rescheduled and dependent on City Strategy resourcing.</i>
Management Services - Statutory Planning	Consultation with Developers and Consultants to provide advice on planning and development requirements of the EP&A Act 1979 and the Dubbo City Council.	No examples of general dissatisfaction by the broad community of the adopted development standards contained in the DCP(s).
	<i>Procedures and processes in place ensured consultation service was available and provided as and when required.</i>	<i>No examples of general dissatisfaction by the broader community.</i>
Environmental Control	2.2.3.1 Undertaken an annual review of all Development Policy Codes and the Development Control Plan to ensure relevance and compatibility with changing needs and ecologically sustainable development principles.	Review of Development Policy Codes and Development Control Plan carried out by December annually.
	<i>Review rescheduled.</i>	<i>Review rescheduled and dependent on City Strategy resourcing.</i>
Development Application assessment/approval/inspection	Cost of salaries relating to the provision of services to environmental management activities	Achieve function and policy objectives in terms of environmental regulation.
	<i>Sufficient funding has been provided to carry out this activity.</i>	<i>Assessment and inspection processes in place.</i>
Development Application assessment/approval/inspection	Assess and determine applications in accordance with statutory standards and requirements and Council policies	Fully documented Development Applications are processed within the following criteria:
	<i>Processes and procedures in place ensured applications were determined in accordance with regulations and policies.</i>	

OPERATIONAL PLAN

Function No. 6.2

Performance Review

Quarter ended: June

Principal Activity:	BUILT & NATURAL ENVIRONMENT	Function:	Building & Development Serv.
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Activity	Actions	Performance Targets/Service Level
	2.2.9.6 Assess landuse applications within adopted Performance Targets.	85% within 28 days where advertising/ referral not required;
	<i>Procedure in place ensured land use applications were assessed within adopted performance targets.</i>	For period 1/7/2015 to 30/06/2016 - 425/461 (92.4%). Total number issued - 629.
		85% within 28 days plus 21 additional days where advertising is required;
		For period 1/7/2015 to 30/06/2016 - 56/76 (73.6%).
		70% within 40 working days when referred to statutory authorities;
		For period 1/7/2015 to 30/06/2016 - 26/32 (81%)
		70% within 60 working days when referred to other 'approval' authorities as an integrated development under the Environmental Planning and Assessment Act 1979;
		For period 1/7/2015 to 30/06/2016 - 5/5 (100%)
		50% within 60 working days where the 'approval' requires the concurrence of another authority (ie Crown developments).
		For period 1/07/2015 to 30/06/2016 - Zero (0) applications in this category which have not been included in above categories.
	2.2.9.1 Undertake an annual review of the procedure for processing Development Applications.	Review to be carried out by July annually
	Review carried out prior to the implementation of Application Tracker.	Review carried out September 2015 prior to going live with Application Tracker.
	Undertake inspection of all developments to ensure compliance with Council approvals.	No reasonable examples of development taking place which is incompatible with the surrounding natural and built environment.
	Procedure and inspection program in place ensured all developments complied with development consent.	Nil (0) examples for period 1/7/2015 to 30/06/2016
	2.2.9.2 Continue to implement the adopted Environmental Services Communication Strategy.	Ongoing.
	Implementation ongoing.	Adopted Strategy implementation ongoing.
	2.2.9.4 Undertake a biannual review of application processing times and numbers.	Reviews to be carried out March and October annually.
	Procedure in place ensured first review undertaken by October 2015.	First review carried out in September 2015 prior to the implementation of Application Tracker.

OPERATIONAL PLAN

Function No. 6.2

Performance Review

Quarter ended: June

Principal Activity:	BUILT & NATURAL ENVIRONMENT	Function:	Building & Development Serv.
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Activity	Actions	Performance Targets/Service Level
	2.4.3.3 Undertake an annual conference with the real estate agents, development and building industries and Chamber of Commerce on planning and building issues.	Conference to be held by August annually.
	<i>Procedure in place ensured annual conference held in 2015/2016. Combined with Mayoral Furums.</i>	<i>Combined with Mayoral Forum held August and December 2015 and May 2016.</i>
	2.6.1.1 Ensure landscaping of private and public developments maximizes opportunities for low maintenance and environmentally sustainable beautification works.	Landscaping of all new residential, commercial and industrial developments positively contributes to the aesthetic and environmental condition of the City.
	<i>Considered during the DA assessment process. Determinations conditioned where relevant and inspection procedure in place to ensure compliance</i>	<i>For period 1/7/2015 to 30/06/2016 - All applications received were assessed in accordance with legislative requirements and adopted plans and policies.</i>

Financial Statement:

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	-1,279,415	0	-16,706	-64,422	-1,360,543	-218,323	1	-1,578,866	-1,578,866
Expenditure	2,486,178	0	16,706	19,422	2,522,306	28,783	2	2,551,089	2,551,089
Operating Total	1,206,763	0	0	-45,000	1,161,763	-189,540		972,223	972,223
Capital									
Income	-793	0	0	0	-793	-1	3	-794	-794
Expenditure							4		
Capital Total	-793	0	0	0	-793	-1		-794	-794
Available Funds Movement Prior to Restricted Asset Funding									
	1,205,970	0	0	-45,000	1,160,970	-189,541		971,429	971,429
Restricted Assets									
	66,803	0	0	0	66,803	0	5	66,803	66,803
Funds Available to (-), or Required From Rates and Other Council Revenue									
	1,272,773	0	0	-45,000	1,227,773	-189,541		1,038,232	1,038,232

Note	Details
1	Operating Income increase of \$218,323 being predominantly from Development and Construction Certificate application and related inspection fees.
2	Operating Expenditure increase of \$28,783 relates to additional Salaries and Overhead cost attributed to overtime worked in respect of urgent application processing and for which an urgency fee has been charged.
3	No variance to budget.
4	No variance to budget.
5	No variance to budget.

OPERATIONAL PLAN

Function No. 6.2

Performance Review

Quarter ended: June

Principal Activity:	BUILT & NATURAL ENVIRONMENT	Function:	Building & Development Serv.
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Key Performance Indicators:

Workload	Prev.	Est.	YTD	Efficiency	Prev.	Est.	YTD	Effective.	Prev.	Est.	YTD
Number of Construction Certificates issued (Ccl)	533	520	518	% of CCs processed within 28 days (no referral)	84.2%	100%	92.4%	% of clients satisfied with level of services provided	82%	82%	89%
No. of Building Certificates issued (Section 149(A))	38	52	51	90% of compliant certificates issued in 15 days.	84.1%	95%	95.7%	Number recorded complaints	Nil	Nil	Nil
No. Section 149 Certificates issued:	1080	1020	988	% processed within 5 days	87.6%	95%	92.8%	No. of written complaints	Nil	Nil	Nil
149(2)											
149(5)	368	380	319	% processed within 10 days	100%	100%	100%				
				Cost per S149 Cert (including assessment, approval and inspection)	\$47.39	\$40.96	\$55.13				
No. of Waste Treatment Device (WTD) Approvals	40	48	27	Cost per WTD application processed and inspected	\$393.89	\$352.37	\$594.15	% of applications processed within 21 days	100%	100%	100%
No. of DAs assessed and approved	631	650	629	% of DAs processed in 28 days (no referrals)	91.1%	90%	92.1%	% of clients satisfied with DA processing	82%	82%	89%
No of CDCs assessed and approved.(DCC and Private Cert.)	148	145	153	Cost per DA (include assessment, approval and inspection)	\$2108.29	\$2,606	\$2800.68	% of fully documented Council assessed CDC's determined within 10 days.	66.6% (8/15)	85%	90% (9/10)

OPERATIONAL PLAN

Function No. 6.4

Performance Review

Quarter ended: June

Principal Activity:	BUILT & NATURAL ENVIRONMENT	Function:	Environmental Sustainability Serv.
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**Manager Responsible: Manager Environmental Control
Mrs Debbie Archer**

Function Objectives:

To support the Organisation and community to plan and implement environmentally-sustainable initiatives and to report on the Organisation and community's progress.

Activity	Actions	Performance Targets/Service Level
Management Services	Planning, organising, directing and controlling human and other resources	Achievement of Function objectives within satisfactory timeframes and budget
	<i>Funding and other necessary resources provided to effectively carry out this activity.</i>	<i>Function objectives achieved.</i>
Environmental Sustainability Services	5.2.2.1 Implement the adopted Actions within both the Delivery Program and Operational Plan.	100% of adopted Actions within both the Delivery Program and Operational Plan are achieved by June annually.
	<i>Procedure in place ensured the adopted actions within the Delivery Program and Operational Plan were achieved.</i>	<i>Program achieved.</i>
	2.1.1.1 Review the implementation of and monitor the Dubbo Environmental Management Plan with respect to all identified environmental sectors.	Report progress in November and April annually
	<i>Draft Plan waiting on development of Corporate Plan before Plan can continue.</i>	<i>No update provided in November 2015 due to the Plan being under review.</i>
	2.1.1.2 Undertake an annual audit of energy consumption across Council activities.	Energy consumption audit to be undertaken by October annually
	<i>Audit undertaken October 2015.</i>	<i>Consumption reported in SOE released in October 2015.</i>
	2.1.1.4 Review of Council's Energy Strategy and report on the outcomes of the review.	Review of Council's Energy Strategy to be undertaken by July annually
	<i>A review of the relevance of the Energy Strategy and Implementation Plan presented to Executive Staff in August 2015.</i>	<i>An update on the progress of energy efficiency projects, funded by Council's Energy Fund and supported by the Energy Strategy, was presented to Executive Staff at their August 2015 meeting.</i>
	2.1.2.2 Monitor Council's groundwater network and report annually.	Report completed by December annually.
	<i>Report completed and presented to Executive Staff committee February 2016.</i>	<i>Report presented to the Execute Staff Committee - February 2016. Progress also reported through SOE.</i>
2.1.2.4 Actively participate on the Central West Catchment Management Authority (CMA) Local Government Reference Group.	Attend quarterly meetings.	
<i>Sustainability Coordinator represented Council at forums held in 2015/2016.</i>	<i>Meeting held September 2015, 18 November 2015, and 18 May 2016.</i>	
2.1.2.5 Prepare and formulate the State of the Environment report in accordance with the requirements of the Local Government Act 1993.	Completion of State of Environment Report by October annually.	
<i>Procedure in place ensured SOE report completed by October 2015.</i>	<i>Report completed October 2015.</i>	

OPERATIONAL PLAN

Function No. 6.4

Performance Review

Quarter ended: June

Principal Activity:	BUILT & NATURAL ENVIRONMENT	Function:	Environmental Sustainability Serv.
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Activity	Actions	Performance Targets/Service Level
Management Services - from other Functions	2.1.3.1 Undertake an annual review of the Education for Sustainability Strategy.	Review of the Education for Sustainability Strategy to be undertaken by November annually.
	<i>Strategy review completed November 2015.</i>	<i>Review completed November 2015.</i>
	2.1.3.2 Provide up-to-date information to the community regarding sustainability initiatives and opportunities.	Sustainable City Expo to be held by June annually.
	<i>Programmed regular information day held Annually. Print and television media used where appropriate.</i>	<i>Utilising web, social media and media to raise awareness within the community. Dubbo City Expo and Science Festival held 10 October 2015.</i>
	Cost of services including: management, financial, technical, information technology and corporate overheads provided to this Function.	Amounts charged are accepted as reasonable for the level of service provided
	<i>Automated journal process in place ensured reporting timetables achieved.</i>	<i>Automated monthly journals occurred in accordance with agreed brief.</i>

Financial Statement:

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	0	0	-1,073	0	-1,073	-426	1	-1,499	-1,499
Expenditure	325,525	0	1,073	0	326,598	-34,712	2	291,886	291,886
Operating Total	325,525	0	0	0	325,525	-35,138		290,387	290,387
Capital									
Income	0	0	0	0	0	0	3	0	0
Expenditure	0	0	0	0	0	0	4	0	0
Capital Total	0	0	0	0	0	0		0	0
Available Funds Movement Prior to Restricted Asset Funding									
	325,525	0	0	0	325,525	-35,138		290,387	290,387
Restricted Assets									
	7,303	0	0	0	7,303	10,704	5	18,007	18,007
Funds Available to (-), or Required From Rates and Other Council Revenue									
	332,828	0	0	0	332,828	-24,434		308,394	308,394

Note	Details
1	No significant variation to budget.
2	Operating Expenditure decrease of \$34,712 being attributed to savings in a number of cost centres.
3	No variance to budget.
4	No variance to budget
5	Transfer to Restricted Assets increase of \$10,704 being the savings from the reduced expenditure and addition income achieved.

OPERATIONAL PLAN

Function No. **6.4***Performance Review*Quarter ended: **June**

Principal Activity:	BUILT & NATURAL ENVIRONMENT	Function: Environmental Sustainability Serv.
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Key Performance Indicators:

Workload	Prev.	Est.	YTD	Efficiency	Prev.	Est.	YTD	Effective.	Prev.	Est.	YTD
Organisation energy usage (MWh)	17.152	16.7	18.33 M Wh	No of accounts with reduced usage	30 (out of 55)	58%	66% (48 out of 73)	Reduction in consumption (for corresponding period last financial year)	1.3% (Incr.)	2%	5.9% (Inc)
Number of bore sites monitored	120	120	120	No of months bore network monitored	12	12	12 (6 Insp.)	Number of sites with reduced SWL	19/120	30/120	46/120

OPERATIONAL PLAN

Function No. 6.5

Performance Review

Quarter ended: June

BUILT & NATURAL

Principal Activity:

ENVIRONMENT

Function:

Environmental Support Serv.

**Manager Responsible: Manager Business Support
Mr Ken Williams**

Function Objectives:

Provide a management and business support service which provides for the effective and efficient operation of the Environment Services Division; and provide an effective Land Information System that satisfies the needs of the organisation.

Activity	Actions	Performance Targets/Service Level
Management Support Operations	Provide strategic direction and management to the Environmental Services Division.	Division operating in an effective and efficient manner.
Management Services	<i>Input into strategic direction and management of the Division provided when required.</i>	<i>Support service provided when required. Division's operating and efficiency objectives achieved.</i>
	5.2.2.1 Implement the adopted Actions within both the Delivery Program and Operational Plan.	100% of adopted Actions within both the Delivery Program and Operational Plan are achieved by June annually.
Management Services from other Functions	<i>Procedure in place ensured the adopted actions within the Delivery Program and Operational Plan were achieved in 2015/2016.</i>	<i>100% of the programmed actions achieved.</i>
	Cost of services including management, financial, technical, information technology and corporate overheads provided to this Function.	Amounts charged are accepted as reasonable for the level of service provided.
Land Information Services (LIS)	<i>Internal overheads accepted under Agreed Brief for services from other Divisions.</i>	<i>Amounts considered fair and reasonable for the level of service provided.</i>
	To develop and maintain Land Information System	Corporation's satisfaction with LIS output
	<i>Development and maintenance ongoing. Pertinent staff attended LIS User Group meetings.</i>	<i>Nil complaints received in respect of LIS services provided.</i>
	2.2.9.7 Implement e-Services Project Plan to increase the extent of land use information available electronically.	Development Applications are able to be lodged electronically with Council. Plan implementation ongoing.
Immunisation support services	<i>Tracking programmed and implemented.</i>	<i>Tracking project implemented November 2015. Department of Planning and Environment held information gathering session in Wagga on 3 August 2015 in respect of developing software for the processing of development applications electronically. E Certificates implementation on hold due to other Information Management priorities in respect of the Merger and also the need to develop a consistent processing system for the new LGA.</i>
	Administrative support for infant immunisation activity	Monthly clinics organised and conducted achieving Greater Western Area Health Service standards
	<i>Administrative services provided to conduct monthly immunisation clinics.</i>	<i>Twelve (12) clinics held on schedule with nil complaints received.</i>

OPERATIONAL PLAN

Function No. 6.5

Performance Review

Quarter ended: June

BUILT & NATURAL	
<i>Principal Activity:</i> ENVIRONMENT	<i>Function:</i> Environmental Support Serv.

Activity	Actions	Performance Targets/Service Level
Administration/Secretarial Support	Provide business support services to the Environmental Services Division and for ratepayers, Councillors and other Divisions	Provide Councillors, ratepayers and all Council Divisions with accurate information and advice in a timely manner. Annual Operating Plan and Budget adopted and reviewed by specified dates
	<i>Procedures in place ensured Operating Plan and Budget development achieved adopted timetable.</i>	<i>Operating Plan and Budget adopted by Council on 29 June 2016.</i>
Certificate processing operations	Receipt, register, preparation and administrative support for certificates processed and issued by Division.	Customer services levels achieved
	<i>Services provided to ensure targets achieved.</i>	<i>Section 149(2) and (5) and Building Certificates achieved adopted service levels.</i>
Application processing operations	Receipt, register, preparation and administrative support for certificates processed and issued by Division	Customer service levels achieved
	<i>Services provided to ensure targets achieved.</i>	<i>Services provided by Business Support Services enabled service levels to be achieved for complete DAs and CCs.</i>

Financial Statement:

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	0	0	-914	-104	-1,018	-304	1	-1,322	-1,322
Expenditure	-32,178	0	-16,252	104	-48,326	-3,063	2	-51,389	-51,389
Operating Total	-32,178	0	-17,166	0	-49,344	-3,367		-52,711	-52,711
Capital									
Income	0	0	0	0	0	0	3	0	0
Expenditure	0	0	0	0	0	0	4	0	0
Capital Total	0	0	0	0	0	0		0	0
Available Funds Movement Prior to Restricted Asset Funding	-32,178	0	-17,166	0	-49,344	-3,367		-52,711	-52,711
Restricted Assets	32,178	0	17,166	0	49,344	3,367	5	52,711	52,711
Funds Available to (-), or Required From Rates and Other Council Revenue	0	0	0	0	0	0		0	0

Note	Details
1	No significant variation to budget.
2	No significant variation to budget.
3	No variance to budget.
4	No variance to budget.
5	No significant variation to budget.

OPERATIONAL PLAN

Function No. 6.5

Performance Review

Quarter ended: June

BUILT & NATURAL**Principal Activity: ENVIRONMENT****Function: Environmental Support Serv.****Key Performance Indicators – Land Development:**

Workload	Prev.	Est.	YTD	Efficiency	Prev.	Est.	YTD	Effective.	Prev.	Est.	YTD
Number of functions requiring OP/budget assistance	7	7	7					OP & budget time frames met	Yes	Yes	Yes
								Delivery Program objectives and time frames met	Yes	Yes	Yes
Land Information System developed and maintained	Yes	Yes	Yes					No. of complaints	Nil	Nil	Nil

OPERATIONAL PLAN

Function No. 6.9

Performance Review

Quarter ended: June

Principal Activity:	BUILT & NATURAL ENVIRONMENT	Function:	City Strategy Services
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Manager Responsible: Manager City Strategy Services
Function Objectives:

<p>Prepare, implement, monitor and review Council's Strategic Landuse Plans to provide philosophy and direction for future management of rural, industrial, commercial, recreational, residential and other urban development.</p> <p>To develop policies and standards to achieve a healthy and sustainable environment.</p> <p>Interpret and review Council's Strategic Landuse Strategies to assist with implementation through the relevant provisions of the Environmental Planning and Assessment Act.</p> <p>Introduce and continually review LEPs, DCPs and Contribution Plans under the Environmental Planning and Assessment Act 1979 and the Local Government Act 1993.</p> <p>Undertake City Strategy development on behalf of the organisation.</p>
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Activity	Actions	Performance Targets/Service Level
Local Environmental Plan management	Planning, organising, directing and controlling human and other resources.	Achievement of Function objectives in terms of key indicators.
	<i>Funding and other necessary resources provided to effectively carry out this activity.</i>	<i>Achieved.</i>
Strategic Landuse Planning and Development	Implement Council's adopted Rural and Urban Development Strategies	Strategic Landuse Plans enable Council to facilitate appropriate future growth. Plans reviewed every seven years.
	<i>Procedures in place ensured DPC and DCOP development has been carried out.</i>	<i>Review carried out October 2015.</i>
Statutory Services	Developer Contribution Plans/Policies reviewed on behalf of other Divisions/Functions	Maintain and review Section 94 and 64 Plans and Policies in accordance with current legislation and practice.
	<i>Review of Contribution Plan/Policies carried out in accordance with Agreed Briefs.</i>	<i>Section 94 Plans and Policies maintained. Reviews undertaken as required by plan owner.</i>
Management Services	5.2.2.1 Implement the adopted Actions within both the Delivery Program and Operational Plan	100% of adopted Actions within both the Delivery Program and Operational Plan are achieved by June annually.
	<i>Procedure in place ensured the adopted actions within the Delivery Program and Operational Plan were achieved.</i>	<i>Program achieved.</i>
Management Services - from other Functions	Cost of services including: management, financial, technical, information technology and corporate overheads provided to this function. Ensure key land use planning related data is held by Corporation.	Amounts charged are accepted as reasonable for the level of service provided. No key data unavailable when needed.
	<i>Internal overheads accepted under Agreed Brief for services from other Divisions. Maintenance of LIS in respect of data has been ongoing in 2015/2016.</i>	<i>Amounts charged considered fair and reasonable for the level of service provided. Key data made available when needed.</i>
Development Support	Monitor and assist in the interpretation and application of strategic land use strategies, LEPs and DCPs as appropriate when considering DAs.	Interpretation and advice available in good time.
	<i>Pre-lodgement advice and Council's Planners available for assistance when required.</i>	<i>100% availability.</i>
	2.2.3.2.1 Produce annual documentation for the development industry, advising of legislative changes.	Documentation regarding changes to Strategic Landuse LEP and DCP is produced and distributed by July annually.
	<i>Procedure in place ensured documentation prepared and distributed when required in 2015/2016.</i>	<i>Undertaken when required.</i>

OPERATIONAL PLAN

Function No. 6.9

Performance Review

Quarter ended: June

Principal Activity:	BUILT & NATURAL ENVIRONMENT	Function:	City Strategy Services
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Activity	Actions	Performance Targets/Service Level
	2.2.5.1 Provide input into NSW Regional Landuse Strategy (Mining).	Ongoing.
	<i>Meeting held with the Director General of Planning and information provided in respect of the Dubbo context.</i>	<i>Input provided to Draft Regional Plan.</i>
	2.2.5.2 Participate in the Regional Mining Working Group.	Ongoing.
	<i>Meetings held December 2015 and February 2016.</i>	<i>Director Environmental Services participated in meetings held December 2015 and February 2016.</i>
	2.2.5.7 Undertaken an annual review of the Urban Land Monitors.	Review undertaken November annually.
	<i>Review carried out December 2015.</i>	<i>Review carried out December 2015.</i>
	2.4.1.1 Undertake an annual review of the Urban Land Monitors.	Review to be carried out by November annually.
	<i>Procedure in place ensured review carried out.</i>	<i>Review carried out September 2015.</i>
	2.4.3.1 Liaise with the NSW Real Estate Institute, the Dubbo Chamber of Commerce and Industry Inc and development industry on locational demands and development types affecting the City.	Liaison undertaken by August annually.
	<i>Procedure in place ensured liaison took place in 2015/2016.</i>	<i>Mayoral Forums held August and December 2015 and May 2016</i>
	Prepare minor LEPs/DCPs if appropriate for particular developments.	LEPs/DCPs completed within four (4) months and submitted to Council for adoption.
	<i>Processes and procedures in place enabled the preparation of minor LEP/DCP amendments when required.</i>	<i>For period 1/7/2015 to 30/06/2016 – Three (3) completed.</i>
	Assess planning proposal relating to amendments to the LEP.	Ongoing.
	<i>Procedure in place ensured determinations were in line with policy requirements.</i>	<i>Undertaken in 2015/2016.</i>
	2.4.3.4 Undertake meetings with developers to discuss planning and development issues.	Meetings with developers to be carried out as required.
	<i>Processes in place ensured staff were made available as and when required.</i>	<i>Undertaken in 2015/2016.</i>

OPERATIONAL PLAN

Function No. 6.9

Performance Review

Quarter ended: June

Principal Activity:	BUILT & NATURAL ENVIRONMENT	Function:	City Strategy Services
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Financial Statement:

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	-74,000	0	0	-12,000	-86,000	21,861	1	-64,139	-64,139
Expenditure	758,639	0	0	57,000	815,639	-139,729	2	675,910	675,910
Operating Total	684,639	0	0	45,000	729,639	-117,868		611,771	611,771
Capital									
Income	0	0	0	0	0	0	3	0	0
Expenditure	0	0	0	0	0	0	4	0	0
Capital Total	0	0	0	0	0	0		0	0
Available Funds Movement Prior to Restricted Asset Funding									
	684,639	0	0	45,000	729,639	-117,868		611,771	611,771
Restricted Assets									
	-35,311	0	0	0	-35,311	121,563	5	86,252	86,252
Funds Available to (-), or Required From Rates and Other Council Revenue									
	649,328	0	0	45,000	694,328	3,695		698,023	698,023

Note	Details
1	Operating Income decrease of \$21,861 being due to miscellaneous income being below estimate.
2	Operating Expenditure decrease of \$139,729 relates to provisions for projects not commenced/completed in 2015/2016 now programed for 2016/2017.
3	No variance to budget.
4	No variance to budget.
5	Transfer to Restricted Assets has increased by \$121,563 being the funds carried forward to commence/complete project in 2016/2017 not undertaken in 2015/2016.

Key Performance Indicators:

Workload	Prev.	Est	YTD	Efficiency	Prev.	Est.	YTD	Effective.	Prev.	Est	YTD
Section 94 Plans revised and updated to meet statutory obligations and Council requirements	4 Commenced	5	1	Section 94 Plans prepared in accordance with Agreed Brief requirements	Yes	5	Yes	Section 94 Plans meet Council requirements	Yes	Yes	Yes

OPERATIONAL PLAN

Function No. 6.10

Performance Review

Quarter ended: June

BUILT & NATURAL

Principal Activity:

ENVIRONMENT

Function:

Ranger Services

**Manager Responsible: Manager Environmental Control
Mrs Debbie Archer**

Function Objectives:

To respond to community requests on matters relevant to the function and, where necessary, enforce the requirements of various acts, regulations and Policies.

Activity	Actions	Performance Targets/Service Level
Stock Impounding	2.2.8.3 Undertake media and/or education campaigns on stock related incidents in consultation with Livestock, Health and Pest Authority	Campaign completed by June annually
	<i>Procedure in place to ensure campaign is undertaken in consultation with Livestock Health and Pest Authority at appropriate time.</i>	<i>Campaign not required in 2015/2016.</i>
Management Services - from other Functions	Amounts charged for management, financial, technical, information technology and corporate overheads are accepted as reasonable for the level of service provided	Charges agreed and services provided considered satisfactory
	<i>Automatic journal process in place ensured reporting timetable achieved.</i>	<i>Automated monthly journals occurred in accordance with Agreed Briefs.</i>
Management Services	Planning, organising, directing and controlling human and other resources to achieve the functions objectives	Achievement of Function objectives within satisfactory timeframes and budget
	<i>Sufficient funding and other necessary resources provided to effectively carry out this activity.</i>	<i>Achieved.</i>
	5.2.2.1 Implement the adopted Actions within both the Delivery Program and Operational Plan.	100% of adopted Actions within both the Delivery Program and Operational Plan are achieved by June annually.
	<i>Procedure in place ensured the adopted actions within the Delivery Program and Operational Plan were achieved.</i>	<i>Programmed actions achieved.</i>
Companion Animal Control	1.5.6.1 Undertake an annual review of the Companion Animals Action Plan	Review carried out by May annually
	<i>Procedure in place ensured review carried out in May 2016.</i>	<i>Review carried out in May 2016.</i>
	1.5.6.6 Implement an education program to ensure residents are aware of the requirements for keeping Companion Animals	Implement education program by May annually
	<i>Program in place ensured education program implemented. Funding application submitted for further education program.</i>	<i>Pet Month held September 2015.</i>
		Number of dog related incidents is less than previous year
		<i>15.5% increase on 2014/2015.</i>
		Increase in number of dogs registered under the Companion Animals Act (compared to previous year)
		<i>42.4% decrease on 2014/2015.</i>
		Increase in number of cats registered under the Companion Animals Act (compared to previous year)
		<i>41.9% decrease on 2014/2015.</i>

OPERATIONAL PLAN

Function No. 6.10

Performance Review

Quarter ended: June

BUILT & NATURAL		
<i>Principal Activity:</i> ENVIRONMENT	<i>Function:</i>	Ranger Services

Activity	Actions	Performance Targets/Service Level
Pollution Control	Investigate and enforcement of incidents of pollution.	Complaints responded to in a timely manner
	<i>Funding and other necessary resources provided to carry out this activity.</i>	<i>Complaints responded to on a priority of risk basis.</i>
Pest Destruction	Control noxious birds/animals.	Complaints responded to in a timely manner
	<i>Funding and other necessary resources provided to effectively carry out this activity.</i>	<i>Complaints responded to on priority of risk. Coordination with NPWS and P & L regarding Magpie Control.</i>
Other Ranger Services	Enforce relevant statutory requirements	Increased public awareness of statutory requirements
	<i>Funding and other necessary resources provided to effectively carry out this activity.</i>	<i>Promotion of issues carried out via media and web. Information days and penalty notices and cautions held and/or issued.</i>
	Enforce litter reduction policies in defined areas.	Littering and illegal dumping incidents are effectively managed.
	<i>Funding and other necessary resources provided to effectively carry out this activity.</i>	<i>Ongoing monitoring of public areas and reserves. Mail-outs to affected properties. Assist Stormwater function with Grant Project in respect of littering and illegal dumping.</i>
Asset Management Cyclic	Allocate funding for future asset management	Funding allocated
	<i>Essential Services program in place. Twenty year asset maintenance program adopted and forms part of Animal Shelter Business Plan.</i>	<i>Building maintenance carried out when required. Essential Services inspection carried out annually in accordance with regulatory requirements.</i>

Financial Statement:

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	-69,550	-9,000	-8,157	-10,000	-96,707	-47,318	1	-144,025	-144,025
Expenditure	784,248	9,000	8,157	10,000	811,405	-9,819	2	801,586	801,586
Operating Total	714,698	0	0	0	714,698	-57,137		657,561	657,561
Capital									
Income	0	0	0	0	0	0	3	0	0
Expenditure	0	0	0	0	0	10,865	4	10,865	10,865
Capital Total	0	0	0	0	0	10,865		10,865	10,865
Available Funds Movement Prior to Restricted Asset Funding									
	714,698	0	0	0	714,698	-46,272		668,426	668,426
Restricted Assets									
	20,227	0	0	0	20,227	0	5	20,227	20,227
Funds Available to (-), or Required From Rates and Other Council Revenue									
	734,925	0	0	0	734,925	-46,272		688,653	688,653

Note	Details
1	Operating Income increased of \$47,318 being from animal registration fees and miscellaneous fine income.
2	Operating Expenditure decrease of \$9,819 being small savings in a number of cost centres.
3	No variance to budget.
4	Capital Expenditure increase of \$10,865 relates to the purchase of cameras.
5	No variance to budget.

OPERATIONAL PLAN

Function No.

6.10

Performance Review

Quarter ended:

June

BUILT & NATURAL

Principal Activity:

ENVIRONMENT

Function:

Ranger Services

Key Performance Indicators:

Workload	Prev.	Est.	YTD	Efficiency	Prev.	Est.	YTD	Effective.	Prev.	Est.	YTD
Dogs registered per annum (CAA):	1473	1,300	848	Operating cost per animal registered (including shelter cost)	\$444.05	\$732.52	\$1028.98	Increase in dog registrations under CAA	54.7%	4.0%	42.4% (Decrease)
Cats registered per annum (CAA):	93	95	54					Increase in car registrations under CAA	52.4%	5.5%	41.9% (Decrease)
Dog complaints	872	950	1007	% complaints actioned within 7 days	86.1%	90%	85.6%	Reduction in number of complaints (comparable per. 13/14)	16.9%	5%	15.5% (Increase)
Cat complaints	240	190	203	% of complaints actioned within 7 days.	91.2%	80%	84.2%	Decrease in cat complaints	10.1% (increase)	5%	15.4%
Stock impounding/ complaints	129	135	84	% of complaints actioned within 2 hours (main highways)	90.7%	100%	100%	Decrease in stock impounded	12.8%	3.5%	34.8%
No. of litter infringements issued	20	18	15					Decrease in number of infringements issued	66% (increase)	30%	25%
Abandoned vehicles investigated	139	75	172	Impounding Act procedures commenced within 24 hours of vehicle determination	100%	75%	95.%(Est)	Reduction in number of abandoned vehicles investigations/ impounded	63%	6.2%	23.7% (Increase)

OPERATIONAL PLAN

Function No. 6.10

Performance Review

Quarter ended: June

BUILT & NATURAL**Principal Activity: ENVIRONMENT****Function: Ranger Services**

Key Projects

Capital Works Program

Ranger Services - Acquisition of Assets	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
01.09363 - Ranger Services - Other Structures						
7171 - Plotwatcher camera package <i>Project complete</i>	0	0	0	0	10,865	10,865
01.09363 - Ranger Services - Other Structures Total	0	0	0	0	10,865	10,865

OPERATIONAL PLAN

Function No. 6.11

Performance Review

Quarter ended: June

BUILT & NATURALPrincipal Activity: **ENVIRONMENT**Function: **Animal Shelter**

**Manager Responsible: Manager Environmental Control
Mrs Debbie Archer**

Function Objectives:

To respond to community requests on matters relevant to the function and, where necessary, enforce the requirements of various acts, regulations and policies.

Activity	Actions	Performance Targets/Service Level
Management Services - from other Functions	Amounts charged for management, financial, technical, information technology and corporate overheads are accepted as reasonable for the level of service provided	Charges agreed and services provided considered satisfactory
Management Services	Internal overheads accepted under Agreed Brief for services from other Divisions.	Amounts considered fair and reasonable for the level of service provided.
	Planning, organising, directing and controlling human and other resources to achieve the functions objectives	Achievement of Function objectives within satisfactory timeframes and budget
	Sufficient funding and other necessary resources provided to effectively carry out this activity.	Achieved.
Companion Animal Management	5.2.2.1 Implement the adopted Action within both the Delivery Program and Operational Plan.	100% of adopted Actions within both the Delivery Program and Operational Plan are achieved by June annually.
	Procedure in place ensured the adopted actions within the Delivery Program and Operational Plan were achieved.	Programmed actions achieved.
	Companion animals impounded and sheltered in accordance with relevant Regulations and Guidelines.	Regulatory standards achieved.
Animal Shelter Operations	Procedures in place ensured companion animals were impounded and sheltered in accordance with relevant Regulations and Guidelines.	Current standards achieved.
	Sufficient funding provided to maintain and operate the shelter to a satisfactory level and to meet relevant Regulations and Guidelines.	Regulatory requirements and Guidelines achieved.
Animal Shelter Operations	Sufficient funds held in Restricted Assets to carry out shelter building improvements required under new National Regulations now expected to be introduced by June 2017 relating to animal welfare and the keeping of animals.	Current requirements and guidelines achieved. National Regulations not released in 2015/2016
	1.5.6.3 Undertake an annual audit of the operations of the Dubbo City Animal Shelter	Audit carried out by July annually
	Procedure in place ensured audit carried out.	Audit carried out July 2015.
Animal Shelter Operations	1.5.6.4 Undertake an annual review of the adopted Management Procedures Manual for the operation of the Animal Shelter in conjunction with the Royal Society for the Prevention of Cruelty to Animals (RSPCA).	Review carried out by April annually
	Procedure in place ensured Management Procedures Manual reviewed.	Review carried out May 2016.

OPERATIONAL PLAN

Function No. 6.11

Performance Review

Quarter ended: June

BUILT & NATURAL	
Principal Activity: ENVIRONMENT	Function: Animal Shelter

Activity	Actions	Performance Targets/Service Level
	1.5.6.5 Undertake a review of the contract for the management of the Dubbo City Animal Shelter and call tenders for the period 2014-2018	New contract signed by July 2014
	<i>Animal shelter under Council management effective 1/7/2014.</i>	<i>Animal Shelter under Council management effective 1/7/2014.</i>

Financial Statement:

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	-77,500	0	0	0	-77,500	6,970	1	-70,530	-70,530
Expenditure	554,684	0	0	0	554,684	-65,458	2	489,226	489,226
Operating Total	477,184	0	0	0	477,184	-58,488		418,696	418,696
Capital									
Income	-53,434	0	0	0	-53,434	7,482	3	-45,952	-45,952
Expenditure	132,990	0	0	0	132,990	-80,000	4	52,990	52,990
Capital Total	79,556	0	0	0	79,556	-72,518		7,038	7,038
Available Funds Movement Prior to Restricted Asset Funding	556,740	0	0	0	556,740	-131,006		425,734	425,734
Restricted Assets	-28,947	0	0	0	-28,947	92,162	5	63,215	63,215
Funds Available to (-), or Required From Rates and Other Council Revenue	527,793	0	0	0	527,793	-38,844		488,949	488,949

Note	Details
1	Operating Income decreased by \$6,970 mainly due to a reduction in companion animal impounding and maintenance fees.
2	Operating Expenditure decreased by \$65,458 due to savings in a number of cost centres.
3	Capital Income decreased \$7,482 mainly due to a decrease in depreciation.
4	Capital Expenditure decreased by \$80,000 due to Animal Enclosure upgrade to now commenced in 2016/2017.
5	Transfers to Restricted Assets has increased by \$92,162 mainly due to Animal Shelter building improvements (\$80,000) to occur in 2016/2017 rather than 2015/2016 and savings in operational expenditure.

Key Performance Indicators

Workload	Prev.	Est	YTD	Efficiency	Prev.	Est.	YTD	Effective.	Prev.	Est	YTD
Dogs impounded per annum	1478	1500	1518	Operating cost per animal impounded	\$204.77	\$240.03	\$196.90	Dog impoundings increase by less than 5% on corresponding figure for previous year Cat impoundings increase by less than 5% on corresponding figure for previous years.	9.1%	3.4%	2.7%
Cat impoundings/surrenders	1044	870	969			51.2%	2.3%		7.2%		

OPERATIONAL PLAN

Function No. 6.11

Performance Review

Quarter ended: June

BUILT & NATURAL**Principal Activity: ENVIRONMENT****Function: Animal Shelter**

Key Projects

Capital Works Program

Animal Shelter - Asset Renewals - Maintenance 01.09368 - Asset Renewals - Asset Maintenance	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
7500 - Animal Shelter Animal Enclosure Upgrade <i>Project Carried over to 2016/2017</i>	80,000	0	0	0	-80,000	0
01.09368 - Asset Renewals - Asset Maintenance Total	80,000	0	0	0	-80,000	0

OPERATIONAL PLAN

Function No. 7.7

Performance Review

Quarter ended: Jun

Principal Activity:	COMMUNITY SERVICES	Function:	Cemeteries
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**Manager Responsible: Manager Business Support (CS)
Mr Jamie Angus**

Function Objectives:

To provide a cost effective and sympathetic Cemetery service and facility to the Community.

Activity	Action	Performance Targets/Service Level
Asset Management Program – Cyclic	Undertake 20 year Cemetery Asset Management Program.	No written complaints regarding condition of assets.
	Achieved.	Nil complaints.
Asset Management Program – Routine	Undertake Cemetery asset maintenance as required.	No written complaints regarding condition of assets.
	Achieved.	Nil complaints.
Grounds Maintenance	Undertake regular maintenance program.	No instances of cemeteries being in poor condition.
	Achieved.	No instances.
Interments	Provide timely interments upon request by Funeral Directors to Public Health Standards.	No instances of Public Health Regulations being contravened.
	Achieved.	No instances.
Management Services from other Functions		No more than 3 complaints received annually in regard to Council interment and maintenance programmes.
		No complaints.
		95% satisfaction rating by funeral directors and community of the quality of the Council managed cemeteries.
		100% Satisfaction rating by funeral directors, although requests for toilet facilities were continually raised.
	Review Cemetery Business Plan; determine policy and procedures; determine annual revenue policy; financial and strategic planning; administration of interments; administration of interment and maintenance contracts with third parties; determine and oversee capital works program.	No reasonable criticism of overall cemetery management policies and decisions.
	Business Plan completed. Revenue Policy and Budget adopted June 2016. Maintenance contract tendered and was accepted in January 2016.	No criticism.
		Capital works program ensures adequate grave sites are available as required and landscaping enhances the cemeteries' appearance.
		Availability of burial plots in all sections within New Dubbo Cemetery deemed appropriate.
	Cost of services including; management and financial accounting; information technology; corporate overheads.	Amounts charged are accepted as reasonable for the level of service provided.
	Costs determined by agreed brief.	Amounts considered reasonable.

OPERATIONAL PLAN

Function No. 7.7

Performance Review

Quarter ended: Jun

Principal Activity:	COMMUNITY SERVICES	Function:	Cemeteries
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Financial Statement:

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	-229,200	0	64,058	522	-164,620	-41,310	1	-205,930	-205,930
Expenditure	379,811	2,204	-34,450	-29,204	318,361	11,314	2	329,675	329,675
Operating Total	150,611	2,204	29,608	-28,682	153,741	-29,996		123,745	123,745
Capital									
Income	-25,358	0	0	0	-25,358	-2,056	3	-27,414	-27,414
Expenditure	119,755	0	4,600	-58,054	66,301	-9,709	4	56,592	56,592
Capital Total	94,397	0	4,600	-58,054	40,943	-11,765		29,178	29,178
Available Funds Movement Prior to Restricted Asset Funding									
	245,008	2,204	34,208	-86,736	194,684	-41,761		152,923	152,923
Restricted Assets									
	-119,247	-2,204	-34,208	86,736	-68,923	41,761	5	-27,162	-27,162
Funds Available to (-), or Required From Rates and Other Council Revenue									
	125,761	0	0	0	125,761	0		125,761	125,761

Note	Details
1	Operating Income increased by \$41,310 mainly due to higher than forecast Interment and Exclusive Rights income.
2	Operating Expenditure increased by \$11,314 mainly due to additional expenses relating to digging fees.
3	Capital Income increased by \$2,056 due to an adjustment in Depreciation.
4	Capital Expenditure decreased by \$9,709 due to savings in Irrigation Extension and Installation of Concrete Beams Capital Projects.
5	Transfer from Internally Restricted Assets has decreased by \$41,761 mainly due to additional Operating Income and Operational and Capital Expenditure savings.

Key Performance Indicators

Workload	Prev.	Est	YTD	Efficiency	Prev.	Est.	YTD	Effective.	Prev.	Est	YTD
No. of interments	73	65	70	Cost per grave dug	\$786.36	\$830	\$846.27	No. of complaints re: cemetery interments	NIL	NIL	NIL
No. of ashes	4	1	2	Graves dug as per Manual of Procedure	100%	100%	100%	No. of written complaints regarding condition of New Dubbo Cemetery	1	NIL	NIL
No. of Reservations	88	30	51	Cost per hectare to maintain Lawn Cemetery & Old Dubbo Cemetery	\$5,363	\$7,655	\$6,001.79	No. of written complaints regarding condition of Old Dubbo Cemetery	NIL	NIL	NIL
No. of hectares maintained											
-New Dubbo Cemetery	11.42ha	11.42ha	11.42ha								
-Old Dubbo Cemetery	6.5ha	6.5ha	6.5ha								

OPERATIONAL PLAN

Function No. 7.7

Performance Review

Quarter ended: Jun

Principal Activity:	COMMUNITY SERVICES	Function:	Cemeteries
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Key Projects

Capital Works Program

Cemeteries - Acquisition of Assets 01.09401 - Cemetery - Road Infrastructure	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
7170 - Road Reseal Project funds transferred to Security Lighting Project.	20,000	0	-20,000	0	0	0
01.09401 - Cemetery - Road Infrastructure Total	20,000	0	-20,000	0	0	0

Cemeteries - Acquisition of Assets 01.09402 - Cemetery - Other Structures	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
7098 - Security Lighting PROJECT COMPLETED	0	0	24,600	0	0	24,600
01.09402 - Cemetery - Other Structures Total	0	0	24,600	0	0	24,600

Cemeteries - Acquisition of Assets 01.09403 - Cemetery - Land Improvements	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
7178 - Irrigation Extension PROJECT COMPLETED	17,755	0	0	-2,755	-4,323	10,677
7180 - New Concrete Beams PROJECT COMPLETED	10,000	0	0	16,500	-5,185	21,315
7182 - Landscaping/Furniture/Signage PROJECT Carried over to 2016/17	50,000	0	0	-50,000	0	0
7183 - Extend Ashes Section PROJECT Carried over to 2016/17	15,000	0	0	-15,000	0	0
01.09403 - Cemetery - Land Improvements Total	92,755	0	0	-51,255	-9,508	31,992

Cemeteries - Acquisition of Assets 01.09404 - Cemetery - Plant & Equipment	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
7189 - Signage PROJECT Carried over to 2016/17	7,000	0	0	-6,799	-201	0
01.09404 - Cemetery - Plant & Equipment Total	7,000	0	0	-6,799	-201	0

OPERATIONAL PLAN

Function No. 7.8

Performance Review

Quarter ended: June

Principal Activity:	COMMUNITY SERVICES	Function:	Recreation Services
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**Manager Responsible: Director of Community Services
Mr David Dwyer**

Function Objectives:

To encourage residents to pursue recreational activities; to provide a range of recreation facilities and programs to meet the needs of residents in a cost effective and efficient manner.

Activity	Actions	Performance Targets/Service Level
Services Provided to Other Functions	Fees charged to internal Council clients for use of facilities.	No reasonable criticism by clients of the charge rates and condition of facilities.
	<i>Fees charged where applicable to internal clients.</i>	<i>No criticism.</i>
Recreation Programs - Other	Insurance of South Dubbo Scout hall and annual contribution to the Western Region Academy of Sport.	South Dubbo Scout hall is insured for fair value and contributions to the Western Region Academy of Sport are made in accordance with agreed formula.
	<i>Payments made in 2015/2016 for these purposes.</i>	<i>Achieved.</i>
Recreation Planning & Management	Residents and sporting organisations provided with current and accurate information, enquiries relating to recreational matters, administration of Sports Council, booking the hire of recreation venues and facilities. Covers the cost of salaries and overheads and ancillary employment costs.	No reasonable criticisms of recreation planning, venue bookings, administration of the Sports Council and advice.
	<i>Residents and Sporting organisations provided with current and accurate information. Budget allocations covered these costs.</i>	<i>No criticism received in relation to recreation planning, venue bookings, administration of the Dubbo City Sports Council, or advice.</i>
	Payment to Parks and Landcare Division for sportsground preparation and maintenance.	No reasonable criticism of the standard of sports fields. Charges by Parks and Landcare Division accepted as fair and reasonable for the level of service provided.
	<i>Payment made as per agreed brief.</i>	<i>No criticism.</i>
	5.3.1.2.1 Operational Plans (including budget) adopted in June each year for the Recreational Services Branch.	Operational Plans for the Recreational Services Function adopted by Council by due date.
	<i>Achieved.</i>	<i>Achieved.</i>
	5.3.1.5.1 Branch reviews of the Operational Plan (including budget) undertaken for the Recreational Services Branch on a quarterly basis.	Quarterly reviews undertaken and submitted to Finance and Policy Committee by due date.
	<i>All reviews completed.</i>	<i>Achieved.</i>
	5.3.1.10.1 Monitor the development of Asset Management Plans for the Recreational Services Branch.	Asset Management Plans for the Recreational Services Branch are prepared and submitted by due date.
	<i>Twenty year asset maintenance plans developed for all buildings.</i>	<i>Twenty year maintenance plans in place. All corporate asset management requirements complied with.</i>
	5.3.1.11.1 Zero based budgeting framework is utilised within the Recreational Services Branch.	All Zero based budgeting requirements are fully adhered to within the Recreational Services Branch.
	<i>Zero based budgeting monitored and utilised where applicable.</i>	<i>Zero based budgeting requirements adhered to within the function where applicable.</i>
Recreation Facilities Operations	Cleaning, utility costs, insurance and security of community halls and racecourse.	No reasonable criticism of cleanliness of facilities.
	<i>Budget allocation covered these costs in 2015/2016. For racecourse, insurance only provided.</i>	<i>1 Complaint received.</i>

OPERATIONAL PLAN

Function No. 7.8

Performance Review

Quarter ended: June

Principal Activity:	COMMUNITY SERVICES	Function:	Recreation Services
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Activity	Actions	Performance Targets/Service Level
Major Sporting Events	Financial support for major sporting events held in the City by the provision of field preparation and supply of additional services such as toilets, garbage bins, portable grandstands.	Community has the opportunity to view high quality sporting events.
	Financial support for Group 11 Rugby League Grand Final, NSW Touch Football Carnival and U13 & U14 State Cricket Carnival.	NSW Touch Football Carnival Group 11 Grand Final U13 & U14 State Cricket Carnival.
Asset Management Program - Routine	Routine repairs and maintenance to recreation facilities	No reasonable complains relating to the condition of recreation facilities. No injuries caused due to poor building condition.
	Funds provided in 2015/2016 budget.	No complaints or injuries.
Asset Management Program - Cyclic	Cyclic repairs and maintenance to recreation facilities in accordance with 20 year asset management plans.	One complaint relating to the condition of recreation facilities. No injuries caused due to poor building condition.
	Repairs and maintenance undertaken in accordance with 20 year plan.	No complaints or injuries.

Financial Statement:

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	-18,531	-64	-1,836	600	-19,831	-651	1	-20,482	-20,482
Expenditure	821,475	3,764	1,836	-600	826,475	-10,065	2	816,410	816,410
Operating Total	802,944	3,700	0	0	806,644	-10,716		795,928	795,928
Capital									
Income	-111,153	0	0	0	-111,153	7,403	3	-103,750	-103,750
Expenditure	0	5,550	0	0	5,550	4,336	4	9,886	9,886
Capital Total	-111,153	5,550	0	0	-105,603	11,739		-93,864	-93,864
Available Funds Movement Prior to Restricted Asset Funding	691,791	9,250	0	0	701,041	1,023		702,064	702,064
Restricted Assets	2,382	-9,250	0	0	-6,868	58,977	5	52,109	52,109
Funds Available to (-), or Required From Rates and Other Council Revenue	694,173	0	0	0	694,173	60,000		754,173	754,173

Note	Details
1	No significant variance to budget.
2	Operating Expenditure decreased by \$10,065 mainly due to adjustments in depreciation of \$7,403 and savings in Community Support charges.
3	Capital Income decreased by \$7,403 due to adjustments in depreciation.
4	Capital Expenditure increased by \$4,336 due to the replacement of Air Conditioning at Girl Guides Hall.
5	Transfer to restricted assets has increased by \$58,977 mainly due to an additional amount be allocated to Recreation Services for the internal Road at the Dubbo Turf Club.

OPERATIONAL PLAN

Function No. **7.8**

Performance Review

Quarter ended: **June**

Principal Activity:	COMMUNITY SERVICES	Function:	Recreation Services
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Key Performance Indicators:

Workload	Prev.	Est	YTD	Efficiency	Prev.	Est.	YTD	Effective.	Prev.	Est	YTD
No. Applications for Major Sporting Events funding.	N/A	7	3	Cost per capita for Recreation Planning & Management expenditure	\$14.67	\$15.70	\$15.02	No. of complaints about condition of community halls	N/A	2	1

Key Projects

Capital Works Program

Recreation Services - Acquisition of Assets	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
01.09418 - Recreation Services - Other Structures						
7208 - Wongarbon Hall - Chairs PROJECT COMPLETED	0	3,250	0	0	0	3,250
01.09418 - Recreation Services - Other Structures Total	0	3,250	0	0	0	3,250

Recreation Services - Asset Renewals - Maintenance	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
01.09415 - Recreation Services - Buildings (Renewals)						
7209 - Airconditioner PROJECT COMPLETED	0	2,300	0	0	0	2,300
01.09415 - Recreation Services - Buildings (Renewals) Total	0	2,300	0	0	0	2,300

Recreation Services - Asset Renewals - Maintenance	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
01.09417 - Recreation Services - Furniture & Fittings						
7320 - Girl Guides Hall Air Conditioner PROJECT COMPLETED	0	0	0	0	4,336	4,336
01.09417 - Recreation Services - Furniture & Fittings Total	0	0	0	0	4,336	4,336

OPERATIONAL PLAN

Function No. 7.10

Performance Review

Quarter ended: June

Principal Activity:	COMMUNITY SERVICES	Function:	Library Services
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**Manager Responsible: Director Community Services
Mr David Dwyer**

Function Objectives:

To provide an effective and efficient educational and recreational library service for the residents of Dubbo.
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Activity	Actions	Performance Targets/Service Level
Asset Maintenance Program - Cyclic	Cyclic repairs and maintenance to the Dubbo Branch Library Building as per the twenty year asset management plan.	Library remains operational and presentable.
	<i>Cyclic repairs and maintenance undertaken in accordance with twenty year maintenance plan.</i>	<i>Achieved.</i>
Asset Maintenance Program - Routine	Routine repairs and maintenance to the Dubbo Branch Library Building.	No reasonable complaints on the condition of the Library Building.
	<i>Routine maintenance undertaken.</i>	<i>No complaints received.</i>
Contributions to Macquarie Regional Library	Funding to cover the costs of Dubbo Branch Library and Regional Library Staff salaries and ancillary costs and overheads and the purchase of library materials.	The Macquarie Regional Library performs to average industry library service standard as per the NSW Public Library Statistics. A minimum of 230,000 articles borrowed from the library per annum.
	<i>Budget allocation covered these costs. Quarterly allocation made to Macquarie Regional Library for these costs.</i>	<i>Report submitted to Council in March 2016.</i>
Research Operating Expenses	Funds to preserve, conserve and catalogue the local history collection.	No instances of the local history collection deteriorating due to inadequate resources and procedures / policies.
	<i>\$4,000 provided in 2015/2016 budget for this purpose.</i>	<i>No instances.</i>
Library Building Operations	Funding for cleaning, electricity, gardening, waste collection, insurance and security.	No reasonable complaints concerning the Library's amenity. No instances for the Library being compromised due to inadequate security arrangements.
	<i>Budget allocation fully covered these costs.</i>	<i>No complaints or instances.</i>
Management Services	Proportion of costs of Community Support Services to manage this function.	All required reports, budgets and plans are completed on time and to the satisfaction of General Manager / Council.
	<i>Costs based on estimated time spent on this function by Director Community Services, Manager Business Support and Business Support Officer.</i>	<i>Achieved.</i>
	1.3.6.2 Provide input to the Macquarie Regional Library's Corporate Strategic Plan to define the long term library service needs and facility needs for the Dubbo Community.	60% of residents are borrowers at the Macquarie Regional Library.
	<i>Input provided.</i>	<i>55.40% of residents are enrolled borrowers.</i>
	1.3.6.3 Continue to lobby the State Government for increased recurrent funding for local government library services.	
	<i>No increase in State budget of recurrent per capita funding. Lobbying continued.</i>	

OPERATIONAL PLAN

Function No. 7.10

Performance Review

Quarter ended: June

Principal Activity:	COMMUNITY SERVICES	Function:	Library Services
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Activity	Actions	Performance Targets/Service Level
Management Services from Other Functions	1.3.6.4 Provide a report on the performance of Macquarie Regional Library in providing a library service to the City. <i>Report submitted in March 2016.</i>	<i>Report submitted to March 2016 Finance and Policy Committee meeting.</i>
	1.3.6.1 Undertake biennial survey of residents to ascertain requirements of a Library service. <i>Survey not due until 2016/2017.</i>	Survey completed September 2016. A satisfaction rating of 95% by patrons of the services and facilities of the Dubbo Branch Library. <i>Survey not due until September 2016..</i>
	Cost of services from internal service providers such as financial and management accounting, corporate overhead and printing. <i>2015/2016 budget accommodated these costs.</i>	Amounts charged are accepted as reasonable for the level of service provided. <i>Amounts considered fair and reasonable for the levels of service provided.</i>

Financial Statement:

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	-345,992	203,000	-3,089	10,624	-135,457	-67	1	-135,524	-135,524
Expenditure	1,972,791	-3,000	3,089	-34,624	1,938,256	-38,835	2	1,899,421	1,899,421
Operating Total	1,626,799	200,000	0	-24,000	1,802,799	-38,902		1,763,897	1,763,897
Capital									
Income	-90,973	0	0	0	-90,973	22,016	3	-68,957	-68,957
Expenditure	248,224	632,797	0	24,000	905,021	-466,017	4	439,004	439,004
Capital Total	157,251	632,797	0	24,000	814,048	-444,001		370,047	370,047
Available Funds Movement Prior to Restricted Asset Funding	1,784,050	832,797	0	0	2,616,847	-482,903		2,133,944	2,133,944
Restricted Assets	-43,094	-832,797	0	0	-875,891	482,903	5	-392,988	-392,988
Funds Available to (-), or Required From Rates and Other Council Revenue	1,740,956	0	0	0	1,740,956	0		1,740,956	1,740,956

Note	Details
1	No significant variance to budget.
2	Operating Expenditure decreased by \$38,835 mainly due savings in Wages Subsidy and adjustment in Depreciation.
3	Capital Income decreased by \$22,016 due to an adjustment in Depreciation.
4	Capital Expenditure decreased by \$466,017 due to funds carried over for building improvement project to 2016/17.
5	Transfer from Internally Restricted Assets has decreased by \$482,903 due to capital carryover of building improvement project.

OPERATIONAL PLAN

Function No. **7.10**

Performance Review

Quarter ended: **June**

Principal Activity:	COMMUNITY SERVICES	Function:	Library Services
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Key Performance Indicators

Workload	Prev.	Est	YTD	Efficiency	Prev.	Est.	YTD	Effective.	Prev.	Est	YTD
Number of articles borrowed per annum	203,881	230,000	192,122	Total operating expenses per borrowing	\$9.21	\$7.31	\$9.89	No. of registered borrowers as percentage of population	70%	66%	55.40%
								No. of complaints about condition of library building, fixtures and furniture.	4	NIL	NIL
No. of hours library open to public per week	49	49	49					No. of borrowings per registered borrower per annum	7.11	8.5	8.23

Key Projects

Capital Works Program

Library Services - Acquisition of Assets	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
01.09441 - Library - Office Equipment						
7245 - Office Equipment <i>PROJECT COMPLETE Funds transferred to Library Building Renewal</i>	6,000	0	0	-6,000	0	0
01.09441 - Library - Office Equipment Total	6,000	0	0	-6,000	0	0

Library Services - Acquisition of Assets	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
01.09444 - Furniture and Fittings						
7252 - Various Furniture & Fittings <i>PROJECT COMPLETE Funds transferred to Library Building Renewal</i>	8,000	4,797	0	-12,797	0	0
01.09444 - Furniture and Fittings Total	8,000	4,797	0	-12,797	0	0

Library Services - Asset Renewal - Maintenance	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
01.09442 - Library - Buildings Renewal						
7245 - Building Improvement <i>PROJECT Carried over to 2016/17</i>	234,224	628,000	0	42,797	-466,017	439,004
01.09442 - Library - Buildings Renewal Total	234,224	628,000	0	42,797	-466,017	439,004

OPERATIONAL PLAN

Function No. 7.11

Performance Review

Quarter ended: June

Principal Activity:	COMMUNITY SERVICES	Function:	Old Dubbo Gaol
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**Manager Responsible: Manager Business Support (CS)
Mr Jamie Angus**

Function Objectives:

To provide an historical and educational tourist attraction in an efficient and effective manner.

Activity	Action	Performance Targets/Service Level
Trading Stock Purchases	Manage souvenirs available for sale to ensure products are popular and cost effective.	Yield per customer from sources other than admissions is increased.
	Achieved.	Yield for 2015/16 achieved was \$3.07. Yield in 2014/2015 was \$3.08.
Operating Expenditure	Day to day running costs including cleaning and promotions, purchase and sale of souvenirs.	Operating costs per patron to either remain static or Decrease.
	Achieved.	Operating cost per patron was \$18.11 the 2014/2015 value was \$23.02.
Management/Admissions-Salaries & O/Heads	Staff salaries for managers and gatekeepers to supervise admissions, financial management, general administration and exhibition development maintenance.	Management and overhead costs per patron to either remain static or decrease.
	Achieved.	The YTD figure for the 2015/2016 June Quarter was \$9.10, compared to the 2014/2015 value of \$9.51.
Management Services from other Functions	1.3.7.2 Develop co-operative arrangements with other tourist destinations and businesses with a view to packaging Old Dubbo Gaol products and services.	50,000 people visit the Gaol per annum.
	Achieved. Welcome to Dubbo Event Package. Wine and Nourishment Events.	46,829 visitors.
	1.3.7.3 Develop and implement an annual Marketing and Promotion Programme for the Old Dubbo Gaol. Marketing and Promotion Programme adopted as a component of the 2015/16 Business Plan.	
Interpretation/Exhibition Project	Cost of Services including: - management, financial, technical, information technology and corporate overheads provided to this Function.	Amounts charged are accepted as reasonable for the level of service provided.
	These costs were determined by agreed brief between internal parties.	Amounts were considered reasonable for level of service.
Asset Management Program - Routine	1.3.7.1 Undertake the development of one (1) new exhibition per annum.	100% of patrons are satisfied with exhibitions.
	Installation of the Faces Of Crime exhibition in the Infirmary block, Kitchen.	A recent survey highlighted a negative perception of value for money based on the age and amount of exhibitions at the Old Dubbo Gaol. Further research is being conducted.
Asset Management Program - Routine	Undertake Building Asset Management Program.	Buildings operational and presentable.
	Progressively implemented.	Significant wear of wood elements within the Gaol has been highlighted. Funding being sourced to repair significant damage due to age of gutters and eaves of the Male Cell Block, Remand Yard and Gallows.

OPERATIONAL PLAN

Function No. **7.11**

Performance Review

Quarter ended: **June**

Principal Activity:	COMMUNITY SERVICES	Function:	Old Dubbo Gaol
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Activity	Action	Performance Targets/Service Level
Asset Management Program - Cyclic	Undertake 20 year Building Asset Management Program.	Buildings maintained in a satisfactory condition.
	Budget allocations made to cover cost of program and being progressively implemented.	Building maintenance provided repairs to emergency issues.
	1.3.7.4 Implement the actions contained in the 20 year Asset Management Plan to take into account the heritage significance of the site and buildings.	
	Implemented.	

Financial Statement:

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	-1,581,131	92,072	89,087	-5,000	-1,404,972	164,148	1	-1,240,824	-1,240,824
Expenditure	945,345	-6,515	-70,379	7,820	876,271	-27,924	2	848,347	848,347
Operating Total	-635,786	85,557	18,708	2,820	-528,701	136,224		-392,477	-392,477
Capital									
Income	-78,416	0	0	0	-78,416	4,650	3	-73,766	-73,766
Expenditure	902,557	-56,270	-26,313	-700	819,274	-141,950	4	677,324	677,324
Capital Total	824,141	-56,270	-26,313	-700	740,858	-137,300		603,558	603,558
Available Funds Movement Prior to Restricted Asset Funding	188,355	29,287	-7,605	2,120	212,157	-1,076		211,081	211,081
Restricted Assets	60,620	-29,287	7,605	-2,120	36,818	1,076	5	37,894	37,894
Funds Available to (-), or Required From Rates and Other Council Revenue	248,975	0	0	0	248,975	0		248,975	248,975

Note	Details
1	Operating Income decreased by \$164,148 mainly due Grant Income from Restart NSW and NSW Heritage still to be claimed – ongoing projects into 2016/17.
2	Operating Expense decreased by \$27,924 mainly due to Operational Savings.
3	Capital Income has been reduced by \$4,650 due to adjustments in Depreciation.
4	Capital Expenditure decreased by \$141,950 due to Capital projects for Restart NSW carried over to 2016/17.
5	No significant variance to budget.

Key Performance Indicators

Workload	Prev.	Est	YTD	Efficiency	Prev.	Est.	YTD	Effective.	Prev.	Est	YTD
Hours open per week	49	49	49	Total operating expenses per patron	\$23.02	\$18.90	\$18.11	No. of patrons	43,368	50,000	46,829
				Total surplus (deficit) from Operations	(320,503)	(\$635,786)	(\$392,477)	Percentage of satisfied customers as per Visitors Comment Book	98%	100%	100%

OPERATIONAL PLAN

Function No. **7.11**

Performance Review

Quarter ended: **June**

Principal Activity:	COMMUNITY SERVICES	Function:	Old Dubbo Gaol
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Key Projects
Capital Works Program

Old Dubbo Gaol - Acquisition of Assets 01.09457 - Furniture & Fittings	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
7284 - Audio System for Guard Tower Exhibit PROJECT COMPLETED	0	0	0	2,206	0	2,206
01.09457 - Furniture & Fittings Total	0	0	0	2,206	0	2,206

Old Dubbo Gaol - Acquisition of Assets 01.09458 - Assets Purchased - Other Assets	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
5664 - Historical Exhibition PROJECT COMPLETED	0	0	0	0	2,098	2,098
5666 - Signage PROJECT Carried over to 2016/17	0	9,287	-9,287	0	0	0
6505 - Display Cabinet PROJECT Carried over to 2016/17	0	20,000	-20,000	0	0	0
6517 - Safety Access Ramps PROJECT COMPLETED	0	0	0	918	0	918
6519 - Event Bar Fridge PROJECT COMPLETED	0	0	0	0	1,810	1,810
01.09458 - Assets Purchased - Other Assets Total	0	29,287	-29,287	918	3,908	4,826

OPERATIONAL PLANFunction No. **7.11***Performance Review*Quarter ended: **June**

Principal Activity:	COMMUNITY SERVICES	Function:	Old Dubbo Gaol
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Old Dubbo Gaol - Asset Renewals - Maintenance 01.09455 - Old Dubbo Gaol - Buildings	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
5905 - Air-Conditioning Instalation PROJECT COMPLETED	0	0	2,974	0	0	2,974
5906 - Watchtower & Render Project NSW Heritage PROJECT COMPLETED	337,057	264,943	0	1,611	20,350	623,961
5908 - Toilet Block Project Cobbora Transition PROJECT COMPLETED	135,000	-120,000	0	0	-2,770	12,230
5909 - Entrance Signage Cobbora Transition PROJECT Carried over to 2016/17	100,000	0	0	-8,222	-90,465	1,313
5910 - Foyer Project Cobbora Transition PROJECT Carried over to 2016/17	115,500	-15,500	0	0	-91,724	8,276
5911 - Event Space Project Cobbora Transition PROJECT COMPLETED	215,000	-215,000	0	0	18,751	18,751
5912 - Exhibition Project Cobbora Transition PROJECT COMPLETED	0	0	0	2,787	0	2,787
01.09455 - Old Dubbo Gaol - Buildings Total	902,557	-85,557	2,974	-3,824	-145,858	670,292

OPERATIONAL PLAN

Function No. 7.14

Performance Review

Quarter ended: June

Principal Activity:	COMMUNITY SERVICES	Function:	Social Services
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Manager Responsible: Manager Social Services
Mr John Watts

Function Objectives:

To support social service programs for the benefit of residents; to provide financial support to community groups; to provide community facilities, to undertake social planning activities.

Activity	Actions	Performance Targets/Service Level
Community Facilities Education	Operational costs of providing buildings for culture, childcare and education activities	No reasonable criticism of standard of facilities
	2015/2016 budget accommodated these costs.	No criticism.
Asset Maintenance Program - Routine	Undertake Building Asset Management Program	Buildings operational and presentable
	Routine maintenance undertaken.	All buildings operational and presentable.
Asset Maintenance Program - Cyclic	Undertake 20 year Building Asset Management Program	Buildings maintained in a satisfactory condition
	Cyclic repairs and maintenance budgeted for and were undertaken in accordance with twenty year asset management plan.	All buildings were maintained.
Services Provided to Other Functions	The proportioned costs of the salaries and overheads of the Manager Social Services to Family Day Care Services and Rainbow Cottage Child Care Centre	The amounts charged are accepted or fair and reasonable for the level of service provided
	Costs based upon estimated time spent on those functions by Manager Social Services.	Achieved.
Management Services from other Functions	Cost of Services including: management, financial, technical, information technology and corporate overheads provided to this Function.	Amounts charged are accepted as reasonable for the level of service provided
	2015/2016 budget accommodated costs.	Amounts were considered reasonable for the level of service provided.
Contributions - Gen Donations (Sec 356)	Contributions and subsidies to community groups to undertake social, educational and cultural programs	Applications invited by due date & reports submitted to Council.
	Financial Assistance Program met needs. \$20,000 provided annually.	Financial Assistance Program was undertaken in July 2015 and February 2016.
Community Service Programs	Preparation and implementation of Dubbo Social Plan, Conduct of Social Impact Assessments, input to planning such as LEPs, Integrated Planning, Business Plans, and Administration of Community Services Committee. Support to Youth Council, Management of Youth Development Strategies.	Social Plan recommendations implemented.
	Council employed the Manager Social Services, Aboriginal Liaison Officer and the Youth Development Officer to undertake these activities. They regularly attended meetings with key stakeholders.	Social Plan actions were implemented. Quarterly reports were made to the Community Services Committee on the progress of the Plan.

OPERATIONAL PLAN

Function No. 7.14

Performance Review

Quarter ended: June

Principal Activity:	COMMUNITY SERVICES	Function:	Social Services
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Activity	Actions	Performance Targets/Service Level
	1.2.1.2 Report on the provision of and demand for child care places in Dubbo.	938 long day childcare centre places in Dubbo. Report submitted to Council in June annually.
	Report not delivered due to merger.	Report not delivered due to merger.
	1.2.1.3 Monitor the availability of State and Federal Government capital and recurrent funding for additional preschool places.	740 full day preschool places per week available in the community.
	All funding opportunities monitored.	No decrease in preschool places.
	1.2.2.1 Develop and implement on an annual basis a new Social Plan for the Dubbo Local Government Area.	100% of needs identified and documented and addressed for provision of social services.
	Social Plan was developed December.	100% of needs addressed.
	1.2.3.1 Implement Council's component of and provide support for the Youth Foundation in the community.	
	Council was a member of the Dubbo Youth Foundation. The Manager Social Services regularly attended meetings.	Support was provided.
	1.2.7.3 Attend quarterly meetings of the Strategic Human Services Interagency Group Forum.	Quarterly meetings attended.
	Quarterly meetings attended.	Quarterly meetings attended.
	1.2.9.1 Annually review and implement the actions of the Ageing Strategy.	Review conducted May annually.
	Ageing Strategy actions implemented and reviewed annually.	Review undertaken.
	1.4.1.5 Ensure the Dubbo Transport Working Group monitors the provision of public transport for young people to recreational events and facilities.	95% of young people rate public transport to recreational events and facilities as satisfactory.
	Dubbo Transport Working Group disbanded.	78% satisfactory.
	1.5.2.3 Continue to monitor complaints regarding the operation of licensed premises in the City.	No complaints to the Liquor Administration Board regarding licensed premises.
	Council was a member of the Liquor Accord. The Manager Social Services attends meetings.	No complaints.
	1.5.2.4 Support initiatives developed by the Community Drug Action Team and Dubbo Liquor Accord and support initiatives there from.	
	Council was a member of the Community Drug Action Team and the Liquor Accord. The Youth Development Officer chaired the Community Drug Action Team. The Manager Social Services attended Liquor Accord meetings.	The Community Drug Action Team were without an overarching body due to NSW Health passing the project over to a non-government organisation.
	1.5.2.5 Review the implementation of the Dubbo Crime Prevention Plan.	100% of actions in the Crime Prevention Plan implemented
	The 2015-2018 Dubbo Crime Prevention Plan was with the Department of Justice for approval.	The 2015-2018 Dubbo Crime Prevention Plan was with the Department of Justice for approval.

OPERATIONAL PLAN

Function No. 7.14

Performance Review

Quarter ended: June

Principal Activity:	COMMUNITY SERVICES	Function:	Social Services
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Activity	Actions	Performance Targets/Service Level
	<p>1.5.2.6 Continue participation in the Orana Crime Prevention Planning Committee.</p> <p><i>The Orana Crime Prevention Planning Committee has been disbanded. The activities were undertaken by the Dubbo Management Group and the Minister's Action Group.</i></p>	<p>No more than a combined number of 2,600 incidents of reported assault, domestic violence, steal from person, break and enter non dwelling, sexual offences, robbery, motor vehicle theft, steal from dwelling and retail store and motor vehicle, fraud and malicious damage.</p> <p>Assault: ranked 28 with 243 offences, dropped 20 spots. Assault DV related: ranked 13 with 343 offences, dropped 1 spot. Steal from person: ranked 13 with 41 offences, dropped 3 spots. Break and enter - dwelling: ranked 10 with 502 offences, dropped 2 spots. Break and enter - non dwelling: ranked 15 with 196 offences, dropped 1 spot. Steal from motor vehicle: ranked 1 with 696 offences, no change. Motor Vehicle Theft: ranked 7 with 157 offences, no change. Sexual assault: ranked 13 with 58 offences, dropped 1 spot. Robbery without weapon: ranked 16 with 11 offences, drop 8 spots. Steal from dwelling: ranked 25 with 193 offences, dropped 14 spots. Steal from Retail Store: ranked 5 with 286 offences, dropped 1 spots. Fraud: ranked 27 with 282 offences, dropped 1 spot. TOTAL offences 3,008.</p>
	<p>5.3.1.2.1 Operational Plans (including budget) adopted in June each year for the Social Services Branch.</p> <p>Plans adopted June 2016.</p>	<p>Operational Plans for the Social Services Branch adopted by Council by due date.</p> <p>Plans adopted June 2016.</p>
	<p>5.3.1.5.1 Branch reviews of the Operational Plan (including budget) undertaken for the Social Services Branch on a quarterly basis.</p> <p>Branch reviews of the Operational Plan were undertaken on a quarterly basis.</p>	<p>Quarterly reviews undertaken and submitted to Finance and Policy Committee by due date.</p> <p>Quarterly reviews for 2015/2016 completed.</p>
	<p>5.3.1.9.1 Monitor the ongoing implementation of the NAMSPlus asset reporting tool for the Social Services Branch.</p> <p>Implementation of the NAMSPlus asset reporting was monitored.</p>	<p>NAMSPlus is being implemented with the Social Services Branch.</p> <p>Part of superior asset management project.</p>
	<p>5.3.1.10.1 Monitor the Corporate wide planning, oversight and performance of Asset Management for functional areas of the Organisation for the Social Services Branch.</p> <p>Monitoring undertaken.</p>	<p>Asset Management Plans for the Social Services Branch are prepared and submitted by due date.</p> <p>Plans were submitted by due date.</p>
	<p>5.3.1.11.1 Monitor the use of the zero based budgeting framework by the Organisation within the Social Services Branch.</p> <p>Zero based budgeting was monitored and utilised.</p>	<p>All Zero based budgeting requirements are fully adhered to within the Social Services Branch.</p> <p>Zero based budgeting requirements were adhered to within the Social Services Branch where</p>

OPERATIONAL PLAN

Function No. 7.14

Performance Review

Quarter ended: June

Principal Activity:	COMMUNITY SERVICES	Function:	Social Services
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Activity	Actions	Performance Targets/Service Level
		<i>appropriate.</i>
Aboriginal Liaison Operations	The provision of effective and strong links, communication and networks within the local Aboriginal Community, Dubbo City Council and State and Federal Government Agencies.	No reasonable criticism of Aboriginal Liaison Officer.
	<i>Council employed an Aboriginal Liaison Officer to undertake these activities. She attends regular meetings with key stakeholders.</i>	<i>No criticism.</i>
	1.2.5.1 Make representations to the State and Federal Governments to increase coordinated funding for programmes to improve the education, health, employment and economic development opportunities of Aboriginal people.	The unemployment rate of Aboriginal people decreases annually.
	<i>Council continued to make representations to Government Agencies for increased funding. The Manager Social Services and Aboriginal Liaison Officer regularly attended meetings with key stakeholders.</i>	<i>Dubbo Aboriginal population unemployment was 18.5% - 2011 Census.</i>
	1.2.5.2 Council continues to have an Aboriginal Liaison Officer to support and assist the Aboriginal Community.	Funding provided in budget for employment of Aboriginal Liaison Officer.
	<i>The Aboriginal Liaison Officer is a permanent position.</i>	<i>2015/2016 budget accommodated these costs.</i>
Dubbo Neighbourhood Centre	Contributors to rent of the Dubbo Neighbourhood Centre; subsidy of the Dubbo Neighbourhood Centre operations; professional management of services delivered by the Dubbo Neighbourhood Centre.	
	<i>Council provided financial assistance to the Dubbo Neighbourhood Centre.</i>	
	1.2.2.2 Provide financial contribution for the operations of the Dubbo Neighbourhood Centre.	100% utilisation rate of services provided at Dubbo Neighbourhood Centre
	<i>2015/2016 budget accommodated these costs. \$65,500 for a Subsidy along with \$94,500 provided in the 2015/2016 budget.</i>	<i>Services are utilised 100%.</i>
Aboriginal Employment Project	1.2.8.2 Dubbo Neighbourhood Centre to review the Community On Line Directory monthly and to include the outcomes of the review in the biannual reports to Council on the status of the Directory.	
	<i>The Dubbo Neighbourhood Centre provided six monthly reports to Council in June and December.</i>	
Aboriginal Employment Project	Employment of 2 Aboriginal Apprentices	Apprenticeships successfully completed
	<i>Apprentices employed in Fleet Services and Parks and Landcare Division.</i>	<i>The Fleet Services apprenticeship is due for completion in February 2018. The Parks and Landcare apprenticeship was completed in September 2015.</i>

OPERATIONAL PLAN

Function No. **7.14***Performance Review*Quarter ended: **June**

Principal Activity:	COMMUNITY SERVICES	Function:	Social Services
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Activity	Actions	Performance Targets/Service Level
Youth Development Officer	The provision of strategies through a community development model undertaking a number of youth related activities.	No reasonable criticism of Youth Development Officer
	<i>Youth Development Officer with the Dubbo Youth Council and the community to develop activities and strategies.</i>	<i>No criticism.</i>
	1.2.3.2 Develop and deliver youth programmes to meet identified needs in consultation with appropriate youth agencies.	100% of issues affecting youth resolved by Council with Youth Council input.
	<i>The Youth Development Officer developed programs in consultation with agencies. The annual Youth Week program was undertaken with the assistance of the Dubbo Youth Council.</i>	<i>All issues referred to Youth Council.</i>
		1,300 young people attend Youth Week activities.
		<i>6,450 young people attended Youth Week April 2016.</i>
		All activities and entertainment are planned and organised with the assistance of young people.
		<i>Youth Development Officer ensured all activities were undertaken with the assistance of young people.</i>
	1.2.3.3 In consultation with the Dubbo Youth Council, develop a prioritised list of future youth services and facilities for consideration by Council.	
	<i>The Youth Council proposed the employment of a young person to undertake a Certificate 3 in Community Services as part of a twelve month Traineeship on an annual basis.</i>	
1.2.3.4 Youth Council to submit two reports to Council on its deliberations on youth issues and activities undertaken.		
<i>The Youth Council submitted 2 reports.</i>		
1.2.8.1 Conduct reviews of the Youth Services Directory managed by Dubbo City Council.	Community and Youth Services Directories maintained to 95% accuracy.	
<i>Youth Development Officer updated Youth Services Directory.</i>	<i>95% accuracy maintained.</i>	
SBS Radio	Transmission of news/current events in languages other than English	Positive community response to the service.
	<i>Council continued support for the ongoing operation of SBS Radio. \$500 was provided in 2015/2016 budget to cover the costs of the transmitter tower rental.</i>	<i>No criticism.</i>

OPERATIONAL PLAN

Function No. **7.14**

Performance Review

Quarter ended: **June**

Principal Activity:	COMMUNITY SERVICES	Function:	Social Services
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Activity	Actions	Performance Targets/Service Level
DACWP Support Expenses	Administrative support of the DACWP	No reasonable criticism of Council's involvement with the DACWP
	<i>Council provided clerical and financial management support of the DACWP.</i>	<i>No complaints.</i>

Financial Statement:

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	-145,257	1,017	656	-11,907	-155,491	-8,179	1	-163,670	-163,670
Expenditure	997,949	20,115	-12,773	13,913	1,019,204	-48,440	2	970,764	970,764
Operating Total	852,692	21,132	-12,117	2,006	863,713	-56,619		807,094	807,094
Capital									
Income	-49,391	0	0	0	-49,391	6,192	3	-43,199	-43,199
Expenditure	0	0	4,343	0	4,343	40,510	4	44,853	44,853
Capital Total	-49,391	0	4,343	0	-45,048	46,702		1,654	1,654
Available Funds Movement Prior to Restricted Asset Funding	803,301	21,132	-7,774	2,006	818,665	-9,917		808,748	808,748
Restricted Assets	14,775	-21,132	7,774	-2,006	-589	49,917	5	49,328	49,328
Funds Available to (-), or Required From Rates and Other Council Revenue	818,076	0	0	0	818,076	40,000		858,076	858,076

Note	Details
1	Operating Income increased by \$8,179 mainly due adjustments in Grants and Subsidy Income.
2	Operating Expense decreased by \$48,440 mainly due to savings in Depreciation, Operational Savings and Programming.
3	Capital Income decreased by \$6,192 mainly due to adjustment in Depreciation.
4	Capital Expenditure increased by \$40,150 mainly due to development costs associated with the Playmates Cottage Project.
5	Transfer to Internally Restricted Assets increased by \$49,917 mainly due to savings associated to Community Programs.

Key Performance Indicators:

Workload	2015/2016			Efficiency	2016/2017			Effective.	2017/2018		
	Prev.	Est	YTD		Prev.	Est.	YTD		Prev.	Est	YTD
Number of enquiries handled at the Dubbo Neighbourhood Centre	82,484	55,000	125,956	Cost per enquiry at the Dubbo Neighbourhood Centre	\$4.30	\$2.91	\$1.27	Average utilisation rate of DNC	100%	100%	100%

OPERATIONAL PLAN

Function No. **7.14***Performance Review*Quarter ended: **June**

Principal Activity:	COMMUNITY SERVICES	Function:	Social Services
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Workload	Prev.	Est	YTD	Efficiency	Prev.	Est.	YTD	Effective.	Prev.	Est	YTD
Number of activities co-ordinated by MSS, ALO & YDO	50	25	50					No reasonable criticism of Community Services Management	NIL	NIL	NIL

Key Projects

Capital Works Program

Social Services - Acquisition of Assets	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
01.09501 - Social Services - Acquisition of Buildings						
7300 - Playmates Cottage PROJECT Carried over to 2016/17	0	0	0	0	38,000	38,000
7310 - Development Costs PROJECT Carried over to 2016/17	0	0	0	0	2,000	2,000
01.09501 - Social Services - Acquisition of Buildings Total	0	0	0	0	40,000	40,000

Social Services - Acquisition of Assets	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
01.09504 - Social Services - Capital Items						
7380 - House in the Park Shade Sail PROJECT COMPLETED	0	0	4,343	0	0	4,343
01.09504 - Social Services - Capital Items Total	0	0	4,343	0	0	4,343

Social Services - Asset Renewals - Maintenance	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
01.09502 - Social Services - Furniture & Fittings						
7308 - House in the Park - Flooring PROJECT COMPLETED	0	0	0	0	510	510
01.09502 - Social Services - Furniture & Fittings Total	0	0	0	0	510	510

OPERATIONAL PLAN

Function No. 7.16

Performance Review

Quarter ended: June

Principal Activity:

COMMUNITY SERVICES

Function:

Rainbow Cottage Child Care Centre

**Manager Responsible: Manager Social Services
Mr John Watts**

Function Objectives:

To provide a quality, cost effective, centre-based child care service.

Activity	Action	Performance Targets/Service Level
Professional Expenses	Costs of professional services such as audit fees.	Costs are increased by no more than CPI each year.
	Budget allocation fully covered costs in 2015/2016.	Costs for 2015/2016 only increased by the 2014/2015 CPI figure.
Asset Maintenance Program – Routine	Undertake Building Asset Management Program.	Buildings operational and presentable and meet relevant Government regulations.
	Routine maintenance undertaken as required.	Buildings were operational and meet Government regulations and legislation.
Operations Other Expenses	Day to day running costs including advertising consumables and equipment.	Costs are increased by no more than CPI each year.
	Budget allocation fully covered costs in 2015/2016.	Costs for 2015/2016 only increased by the 2014/2015 CPI figure.
Asset Maintenance Program – Cyclic	Undertake Building Asset Maintenance Program.	Buildings operational and presentable and meet relevant Government regulations.
	Cyclic repairs and maintenance were budgeted for and undertaken in accordance with twenty year asset management plan.	Buildings were operational and met Government regulations and legislation.
Operations Building and Grounds	Security, running expenses of child care centre building and playground	No reasonable criticism of standard of child care centre.
	Budget allocation fully covered costs in 2015/2016.	No criticism of standard of child care.
Operations – Salaries and Overheads	Provision of quality child care, financial and policy planning, staff training and publicity. Adherence to National Quality Framework and accreditation requirements.	100% utilisation rate of available child care places.
	Budget allocation made to fully cover these costs in 2015/2016. The National Quality Framework Guidelines were followed.	100% utilisation achieved.
		Accreditation is maintained.
Management Services from other Functions	Costs of Services including: management, financial, technical, information technology and corporate overheads provided to this Function.	Amounts charged are accepted as reasonable for the level of service provided.
	2015/2016 budget accommodated costs.	Amounts considered reasonable for the level of service provided.
		Accreditation maintained.
Communications	Costs of communication including telephone and Postage	Costs are increased by no more than CPI each year.
	2015/2016 budget accommodated costs.	Costs for 2015/2016 were increased by the 2014/2015 CPI figure.

OPERATIONAL PLAN

Function No. **7.16**

Performance Review

Quarter ended: **June**

Principal Activity:	COMMUNITY SERVICES	Function:	Rainbow Cottage Child Care Centre
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Financial Statement:

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	-1,067,197	-4,897	-6,557	-1,057	-1,079,708	15,979	1	-1,063,729	-1,063,729
Expenditure	1,194,392	4,897	68,356	3,292	1,270,937	-60,141	2	1,210,796	1,210,796
Operating Total	127,195	0	61,799	2,235	191,229	-44,162		147,067	147,067
Capital									
Income	-40,332	0	0	0	-40,332	12,048	3	-28,284	-28,284
Expenditure	0	0	0	0	0	10,808	4	10,808	10,808
Capital Total	-40,332	0	0	0	-40,332	22,856		-17,476	-17,476
Available Funds Movement Prior to Restricted Asset Funding									
	86,863	0	61,799	2,235	150,897	-21,306		129,591	129,591
Restricted Assets									
	10,977	0	-61,799	-2,235	-53,057	21,306	5	-31,751	-31,751
Funds Available to (-), or Required From Rates and Other Council Revenue									
	97,840	0	0	0	97,840	0		97,840	97,840

Note	Details
1	Operating Income decreased by \$15,979 mainly due reduction in Fees and Charges Income.
2	Operating Expense decreased by \$60,141 mainly due savings in Asset Maintenance.
3	Capital Income decreased by \$12,048 due to adjustment in Depreciation.
4	Capital Expenditure increased by \$10,808 due to Capital Expenditure on Car Park Renewal.
5	Transfer from Restricted Assets decreased by \$21,306 mainly due to savings associated to Asset Maintenance.

Key Performance Indicators

Workload	Prev.			Est.			YTD			Effective.	Prev.			Est.			YTD		
	Prev.	Est.	YTD	Prev.	Est.	YTD	Prev.	Est.	YTD		Prev.	Est.	YTD	Prev.	Est.	YTD			
Number of hours centre is open per week	50	50	50	Total operating expenses per child care place			\$20,462	\$21,084	\$20,876	Utilisation of available child care places	100%	95%	98%						
										No reasonable criticism of quality of child care	NIL	NIL	NIL						
Number of child care places	54	58	58							No reasonable criticism of standard of child care centre	NIL	NIL	NIL						

Key Projects

Capital Works Program

Project Description	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
Rainbow Cottage - Asset Renewals - Maintenance 01.09516 - Rainbow - Infrastructure						
7301 - Rainbow - Carpark & Footpaths PROJECT COMPLETED	0	0	0	0	10,808	10,808
01.09516 - Rainbow - Infrastructure Total	0	0	0	0	10,808	10,808

OPERATIONAL PLAN

Function No. 7.17

Performance Review

Quarter ended: June

Principal Activity:	COMMUNITY SERVICES	Function:	Family Day Care Services
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**Manager Responsible: Manager Social Services
Mr John Watts**

Function Objectives:

To provide an affordable and quality home-based child care service.

Activity	Action	Performance Targets/Service Level
Management Services from other Functions	Cost of Services including: management, financial, technical, information technology, and corporate overheads provided to this Function.	Amounts charged are accepted as reasonable for the level of service provided.
	2015/2016 budget accommodated costs.	Amounts considered reasonable for the level of service provided.
Minor Equipment Purchases	Costs associated with the purchase of toys and office equipment.	Costs increased by no more than CPI each year.
	2015/2016 budget accommodated costs. \$2,200 provided in 2015/2016 budget.	Costs only increased by CPI.
Operations – Fee Relief	Cost of expenses associated with the receipt of government fee relief.	Fee Relief Expenses match Fee Relief Income.
	2015/2016 budget accommodated costs.	Fee Relief Expenses match Fee Relief Income.
Operations – Other Expenses	Day to day running costs including advertising consumables and equipment.	Total surplus (deficit) from operations.
	2015/2016 budget accommodated costs.	Total (\$105,116) Operations deficit.
Operations – Salaries & Overheads	Provision of places for home-based child care service, publicity, staff training, financial and management planning, accreditation requirement and National Quality Framework, adherence to Licensing requirements, provision of toys and equipment to carers, advice to carers and parents.	Accreditation is maintained. No breaches concerning National Quality Framework.
	2015/2016 budget accommodated costs. The National Quality Framework requirements followed.	Accreditation maintained. No breaches under the National Quality Framework.
	1.2.1.1 Actively pursue the recruitment of additional carers in the Dubbo Family Day Care Scheme.	300 children Family Day Care child care places in Dubbo.
	There was an ongoing program to recruit additional carers.	There were 464 Family Day Care child care places in Dubbo.

OPERATIONAL PLAN

Function No. 7.17

Performance Review

Quarter ended: June

Principal Activity:	COMMUNITY SERVICES	Function:	Family Day Care Services
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Financial Statement:

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	-1,774,619	-2,279	-69,696	-2,821	-1,849,415	7,499	1	-1,841,916	-1,841,916
Expenditure	1,930,183	2,279	101,162	-6,790	2,026,834	-79,802	2	1,947,032	1,947,032
Operating Total	155,564	0	31,466	-9,611	177,419	-72,303		105,116	105,116
Capital									
Income	-1,183	0	-829	0	-2,012	-817	3	-2,829	-2,829
Expenditure	0	0	0	0	0	0	4	0	0
Capital Total	-1,183	0	-829	0	-2,012	-817		-2,829	-2,829
Available Funds Movement Prior to Restricted Asset Funding	154,381	0	30,637	-9,611	175,407	-73,120		102,287	102,287
Restricted Assets	-794	0	-30,637	9,611	-21,820	73,120	5	51,300	51,300
Funds Available to (-), or Required From Rates and Other Council Revenue	153,587	0	0	0	153,587	0		153,587	153,587

Note	Details
1	Operating Income decreased by \$7,499 mainly due to a reduction in Fees and Charges Income.
2	Operating Expense decreased by \$79,802 mainly due to savings in Fee Relief Expenses and Operational Savings
3	No significant variance to budget.
4	No variance to budget.
5	Transfer to Restricted Assets increased by \$73,120 mainly due to Operating Expenses and Fee Relief.

Key Performance Indicators

Workload	Prev.	Est	YTD	Efficiency	Prev.	Est.	YTD	Effective.	Prev.	Est	YTD
Number of carers inducted into the Scheme per annum	7	15	6	Total operating expenses per annum	\$2,017,359	\$1,930,207	\$1,947,032	Satisfaction level of parents and carers is above 95%	100%	100%	100%
Number of carers in scheme	56	60	55					Number of children in care.	460	610	459
Number of home visits conducted per annum per carer	17	15	15	Average time to conduct a home visit	1.5HRS	1.5HRS	1.5HRS	Number of breaches and complaints made against carers	2	2	2

OPERATIONAL PLAN

Function No. **7.18**

Performance Review

Quarter ended: **June**

Principal Activity:	COMMUNITY SERVICES	Function:	Cultural Services
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**Manager Responsible: Director Community Services
Mr D Dwyer**

Function Objectives:

To provide facilities and financial subsidies to cultural groups to improve the level of cultural activity and awareness in the Dubbo community.
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Activity	Action	Performance Targets/Service Level
Band Operations	Provide funding subsidies to the City's major musical organisations.	Funding ensures musical groups continue to provide public entertainment at major City events and celebrations and that residents have the opportunity to engage in music as a recreational pastime.
	2015/16 budget allocations made for Dubbo Jazz Club, Dubbo District Concert Band and Pipe Band as subsidies and to cover insurance of instruments in the case of the Concert Band. Jazz Club did not claim funding for its 2015 event.	All bands continued to provide public performances.
Asset Maintenance Program – Routine	Routine repairs and maintenance is undertaken on the South Dubbo Band Hall.	South Dubbo Band Hall remains operational and there are no reasonable complaints on the presentation of the building.
	Routine repairs carried out as required.	No reasonable complaints.
Asset Maintenance Program – Cyclic	Cyclic repairs and maintenance is undertaken on the South Dubbo Band Hall in accordance with the 20 year asset management plan.	South Dubbo Band Hall remains operational and there are no reasonable complaints on the presentation of the building.
	Cyclic repairs and maintenance carried out in accordance with 20 year asset management plan.	No reasonable complaints.
Contributions – Dubbo Eisteddfod	Providing funding for the conduct of the annual Eisteddfod at the Dubbo Regional Theatre and Convention Centre.	A quality event is staged for spectators and participants.
	\$8,000 provided 2015/16.	Eisteddfod held June 2016.
Contributions – Christmas Tree	Costs of erecting, dismantling and purchasing decorations and lights for the CBD Christmas Tree.	The Christmas Tree contributes to a festive feel and spirit for residents and visitors.
	Christmas Tree erected 3 December 2015 and dismantled 7 January 2016.	The Christmas Tree added colour and interest to the CBD during the Christmas/New Year period.
Contributions – Carols By Candlelight	Financial support to the organisation conducting the annual Carols by Candlelight.	The Carols provide residents with a quality festive event to celebrate Christmas as a community.
	\$2,500 provided 2015/16 for Carols by Candlelight in Victoria Park.	Carols held December 2015.
Contributions – Red Ochre Events Inc.	Financial support to the organisation conducting the annual Aboriginal Red Ochre Festival.	The event allows the Aboriginal community to showcase and celebrate its culture and for residents and visitors to enjoy a quality and entertaining event.
	Festival not held 2015/2016.	Event not held for 2015/16.
Contributions – Central Orana Arts	Annual fee for Council to maintain its membership of Orana Arts.	Membership of Orana Arts is maintained.
	\$22,158 paid in 2015/16 for membership of Orana Arts.	Membership maintained for 2015/16.

OPERATIONAL PLAN

Function No. **7.18**

Performance Review

Quarter ended: **June**

Principal Activity:	COMMUNITY SERVICES	Function:	Cultural Services
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Activity	Action	Performance Targets/Service Level
Contributions – Macquarie Philharmonia	1.3.2.2 Continue membership of and fully participate in the activities of Orana Arts.	
	Membership maintained. Council staff at DRTCC and WPC and the Director Community Services have regular contact with Orana Arts.	
	Financial support of the Regional Orchestra	Financial support of the Macquarie Philharmonia is maintained.
Management Services From Other Functions	\$5,000 allocated in 2015/16 for Macquarie Philharmonia Orchestra.	Support maintained.
	Internal service costs for management accounting, corporate overheads, community support services and printing.	Amounts charged are accepted as reasonable for the level of service provided.
Sister City Activities	Costs covered the overheads of administering cultural services in the city.	Amounts considered to be fair and reasonable for the levels of service provided.
	Administer the City's Sister City relationships and provide subsidised airfares for the Minokamo Student Exchange Programme. Funding covers the costs of staff salaries and overheads.	No reasonable complaints relating to the maintenance of good international and national relationships.
	A part time Sister Cities Officer was employed to manage the Sister City Affairs and \$18,075 allocated in 2015/2016 for travel subsidies for students and chaperones travelling to Minokamo and Wujiang as part of the student exchange programme. The costs of hosting Minokamo and Wujiang students and other Sister City delegations covered in the budget.	No complaints.
		No reasonable complaints on the management of the Minokamo Student Exchange Programme.
		No complaints.

OPERATIONAL PLAN

Function No. **7.18**

Performance Review

Quarter ended: **June**

Principal Activity:	COMMUNITY SERVICES	Function:	Cultural Services
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Financial Statement:

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	-3,093	0	-422	-4,070	-7,585	-4,919	1	-12,504	-12,504
Expenditure	222,655	0	422	-6,539	216,538	1,096	2	217,634	217,634
Operating Total	219,562	0	0	-10,609	208,953	-3,823		205,130	205,130
Capital									
Income	0	0	0	0	0	0	3	0	0
Expenditure	0	0	0	0	0	0	4	0	0
Capital Total	0	0	0	0	0	0		0	0
Available Funds Movement Prior to Restricted Asset Funding									
	219,562	0	0	-10,609	208,953	-3,823		205,130	205,130
Restricted Assets									
	3,049	0	0	9,609	12,658	3,823	5	16,481	16,481
Funds Available to (-), or Required From Rates and Other Council Revenue									
	222,611	0	0	-1,000	221,611	0		221,611	221,611

Note	Details
1	No Significant Variance to Budget.
2	No Significant Variance to Budget.
3	No Variance to Budget.
4	No Variance to Budget.
5	No Significant Variance to Budget.

Key Performance Indicators

Workload	Prev.	Est	YTD	Efficiency	Prev.	Est.	YTD	Effective.	Prev.	Est	YTD
Number of Sister City Advisory Committee meetings per annum	4	4	3	Total operating expenses per capita	\$5.43	\$5.50	\$5.16	Number of reasonable complaints on condition of South Dubbo Band Hall.	NIL	NIL	NIL
					Percentage of Japanese students who rate their student exchange to Dubbo as excellent/satisfactory.	100%	100%	100%			
					Percentage of Dubbo students who rate their student exchange to Minokamo as excellent/satisfactory.	100%	100%	100%			

OPERATIONAL PLAN

Function No. 7.19

Performance Review

Quarter ended: June

Principal Activity:	COMMUNITY SERVICES	Function:	Community Support Services
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**Manager Responsible: Manager Business Support
Mr J Angus**

Function Objectives:

To provide a management and business support service which provides for the effective and efficient operation of the Community Services Division.

Activity	Action	Performance Targets/Service Level
Services Provided to Other Functions	The proportioned costs of the salaries and overheads of the Director Community Services, Manager Business Support and Business Support Officer. Administration and support of other functions of the Division.	The amounts charged are accepted as fair and reasonable for the level of service provided.
	<i>Costs proportioned of salaries and overheads amongst all functions of the Community Services Division and based upon an estimation of time spent on each function by Director Community Services, Manager Business Support and Business Support Officer.</i>	<i>Amounts considered reasonable for level of service and time spent engaged with each function of the Division.</i>
Management Services from other Functions	Internal service costs for customer service, telephones, printing, management accounting, information management and Civic Administration Centre accommodation.	The amounts charged are accepted as fair and reasonable for the level of service provided.
	<i>Internal overheads accepted under Agreed Brief for support services from other Divisions to Business Support Services.</i>	<i>Amounts considered to be fair and reasonable for the level of service provided.</i>
Community Services Management	Salaries and ancillary costs for the employment of the Director Community Services. Provide strategic management and direction to the Community Services Division.	Division operates in an efficient and effective manner. All required reports, plans, budgets are provided on time and to the satisfaction of the General Manager and Council. All advice to Council is satisfactory.
	<i>Employment of the Divisional Director for leadership of the Division and representation of the Division at various Council Committee, Working Parties and internal committees and working parties.</i>	<i>Achieved.</i>
	1.1.4.1 Hold three (3) meetings per annum of the Dubbo City Council/ Charles Sturt University Working Party to discuss future development and operations of the Dubbo campus.	500 students are undertaking courses at university campus in Dubbo.
	<i>Three (3) meetings held.</i>	<i>306 students enrolled for 2015. 270 students enrolled for 2016.</i>
	1.1.5.1 Monitor the position and lobby the State Government to provide a variety of high quality primary and secondary education and vocational training facilities and opportunities in the City.	90% satisfaction rating by parents with school children of the education services and facilities in Dubbo.
	<i>Lobbying was undertaken with Local State Members.</i>	<i>90.5% answered yes to the question "do you believe Dubbo has an appropriate range of educational services": - 2013 Community Needs Survey.</i>
1.1.5.3 Hold an annual meeting with the Dubbo Office of the Department of Education to discuss primary and secondary education in Dubbo.	No examples of the loss of any primary, secondary and vocational training programmes in the City.	
<i>Two meetings held May 2016.</i>	<i>No examples.</i>	

OPERATIONAL PLAN

Function No. 7.19

Performance Review

Quarter ended: June

Principal Activity:	COMMUNITY SERVICES	Function:	Community Support Services
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Activity	Action	Performance Targets/Service Level
	1.3.2.5 Cultural events continue to be included in the Council's weekly "What's On" calendar of events and activities.	No incidences of significant cultural events not being included in the "What's On" calendar.
	Achieved.	No incidences.
	1.3.4.2 The Arts/Cultural Forum meets quarterly to discuss marketing of facilities and services and cooperative/complimentary services and activities.	A forum of Government, private sector and not for profit arts groups meet regularly.
	Four (4) meetings held in August and November 2015 and February and June 2016.	Four (4) meetings held in 2015/2016.
	1.5.2.1 Meet on a quarterly basis with local senior officials of NSW Police to discuss service provision.	Meetings held in September, December, March and June annually.
	Four (4) meetings held.	Four (4) meetings held.
	1.5.2.2 Monitor police numbers in the City.	Police numbers are maintained at or above establishment levels.
	Monitoring undertaken.	Establishment levels maintained but staff absences caused rostering issues.
	5.1.1.2 Undertake an annual review of the number of volunteers available to Council activities and the number of volunteered hours contributed.	Number of volunteers involved in Council activities increases.
	For 2015, there were 294 volunteers contributing 10,297.5 hours.	10,297.5 hours in 2015.
	5.1.1.3 Council supports Festivals and Events within the City that promote culture and harmony.	Cultural Festivals and Events are held in the City.
	For 2015/2016 DREAM Festival provided with \$40,000, Multicultural Festival \$15,000, Eisteddfod \$8,000 and Carols by Candlelight \$2,500. Guidance and assistance provided by staff as required.	Multicultural Festival held in September 2015, DREAM Festival in October 2015 and Eisteddfod in June 2016.
	5.1.1.6 Continue to administer the City of Dubbo Hall of Fame and invite nominations each February for inductees.	Nominations invited February annually.
	Consideration of round one nominees deferred.	No new nominations invited.
	5.2.2.1 Implement the adopted actions within both the Delivery Program and Operational Plan.	100% of adopted actions within both the Delivery Program and Operational Plan are achieved.
	Achieved for September and December 2015 and March and June 2016.	Achieved.
	5.3.1.2.1 Operational Plan (including Budget) adopted in June each year for the Community Services Division.	Operational Plans for the Community Services Division adopted by Council by due date.
	Achieved.	Achieved.
	5.3.1.5.1 Divisional reviews of the Operational Plan (including budget) undertaken for the Community Services Division on a quarterly basis.	Quarterly reviews undertaken and submitted to Finance and Policy Committee by due date.
	Achieved for September & December 2015 and March and June 2016.	Achieved.

OPERATIONAL PLAN

Function No. **7.19**

Performance Review

Quarter ended: **June**

Principal Activity:	COMMUNITY SERVICES	Function:	Community Support Services
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Activity	Action	Performance Targets/Service Level
Business Support Services	5.3.1.10.1 Monitor the Corporate wide planning, oversight and performance of Asset Management for functional areas of the Organisation for the Community Services Division.	Asset Management Plans for the Community Services Division are prepared and submitted by due date.
	Achieved.	Achieved.
	5.3.1.11.1 Monitor the use of the zero based budgeting framework by the Organisation for the Community Services Division.	All Zero based budgeting requirements are fully adhered to within the Community Services Division.
	Zero based budgeting framework implemented in the Division for all Capital Expenditure.	Achieved for all Capital Expenditure.
	Salaries and ancillary costs for the employment of the Manager Business Support and Business Support Officer. Provide business support services including reception services to the Community Services Division.	Division operates in an efficient and effective manner. All required reports, plans, budgets are provided on time and to the satisfaction of the General Manager and Council. All advice and support to the Branches of the Community Services Division are satisfactory.
	Employment of staff to assist Director Community Services to manage the Division.	Achieved.
	5.3.2.2 Provide relevant information to Directors and Managers in regard to accessing grant funding.	Monthly grants reports submitted to the Executive Staff Committee meeting.
	Information relating to grants regularly distributed to staff. Reports submitted to Executive Staff and Council on grant related data.	Achieved.

Financial Statement:

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	0	-390	0	0	-390	-537	1	-927	-927
Expenditure	-4,476	390	-12,629	0	-16,715	24,931	2	8,216	8,216
Operating Total	-4,476	0	-12,629	0	-17,105	24,394		7,289	7,289
Capital									
Income	0	0	0	0	0	0	3	0	0
Expenditure	0	0	0	0	0	0	4	0	0
Capital Total	0	0	0	0	0	0		0	0
Available Funds Movement Prior to Restricted Asset Funding	-4,476	0	-12,629	0	-17,105	24,394		7,289	7,289
Restricted Assets	4,476	0	12,629	0	17,105	-24,394	5	-7,289	-7,289
Funds Available to (-), or Required From Rates and Other Council Revenue	0	0	0	0	0	0		0	0

Note	Details
1	No significant variance to budget.
2	Operating Expense increased by \$24,931 mainly due to an increase in Management costs.
3	No variance to budget.
4	No variance to budget.
5	Transfer from Restricted Assets increased by \$24,394 mainly due to an increase in Management costs.

OPERATIONAL PLAN

Function No. **7.19***Performance Review*Quarter ended: **June**

Principal Activity:	COMMUNITY SERVICES	Function:	Community Support Services
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Key Performance Indicators:

Workload	Prev.	Est	YTD	Efficiency	Prev.	Est.	YTD	Effective.	Prev.	Est	YTD
Number of functions of Council serviced.	11	11	11					AOP & Budget time frames met	Yes	Yes	Yes
Number of grants reports submitted to Executive Staff Committee	12	11	11					Management Plan objectives and time frames met	Yes	Yes	Yes
								Agreed Strategies and Actions, AOP Comments time frames met	Yes	Yes	Yes
								No reasonable complaints received	Nil	Nil	Nil

OPERATIONAL PLAN

Function No. 7.20

Performance Review

Quarter ended: June

Principal Activity:

COMMUNITY SERVICES

Function:

Regional Theatre & Convention Centre

**Manager Responsible: Manager Theatre & Convention Centre
Ms Linda Christof**

Function Objectives:

To provide a first class facility for the entertainment and convention requirements of the residents of and visitors to Dubbo on a cost effective basis.

Activity	Action	Performance Targets/Service Level
Asset Maintenance Program – Routine	Maintain the property at 20 Carrington Avenue.	No reasonable complaints from tenants on the condition of the asset.
	Property upgraded and maintained.	No complaints received.
	Routine maintenance and repairs to the DRTCC according to the Asset maintenance/ Replacement Plan.	DRTCC remains operational and there are no reasonable complaints on the presentation of the building.
	Routine maintenance and repairs completed.	No complaints received.
Administration Operating Expenses	1.3.1.7 Develop a capital upgrade programme with cost estimates to modernise the Convention Centre component of the Dubbo Regional Theatre and Convention Centre.	
	Feasibility Study with five phases and cost estimates completed.	
Building Operations	Monitor expenses relating to Box Office, Venue Bookings and office management.	DRTCC operates in an efficient and effective manner within the allocated budget.
	Expenses monitored.	Achieved.
Management Salaries and Overheads	Maintain funding for cleaning, repairs and maintenance, energy, gardening, waste collection, insurance and security.	No reasonable complaints concerning DRTCC building operations.
	Funding maintained.	No complaints received.
	Monitor salaries and ancillary costs for the employment of DRTCC staff and performance level of staff.	No instances of DRTCC being compromised due to neglect of essential services.
	Salaries, ancillary costs and performance levels monitored.	No reasonable complaints concerning DRTCC facilities.
1.3.1.5 Seek sponsorships for the Dubbo Regional Theatre and Convention Centre.		A minimum of 80,000 visitors to the Dubbo Regional Theatre and Convention Centre per annum. No reasonable complaints received on staff performance and customer service.
		66,833 visitors in 2015/16 compared with 68,493 for the same period in 2014/15. No complaints.
	The following sponsorships have been secured. Centre Stage Platinum - Dubbo Jaguar Landrover Top Hat Gold – Laser Electrical Dubbo Top Hat Gold – Astley's Plumbing & Hardware Top Hat Gold – David Payne Constructions Curtain Raiser – Paula O'Leary, Physiotherapy – Sydney Dance Company – Counter move Total = \$67,600.	Introduced new category of Season Launch Sponsor. Leads followed up.

OPERATIONAL PLAN

Function No. 7.20

Performance Review

Quarter ended: June

Principal Activity:	COMMUNITY SERVICES	Function:	Regional Theatre & Convention Centre
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Activity	Action	Performance Targets/Service Level
	5.3.1.2.1 Operational Plans (including budget) adopted in June each year for the Dubbo Regional Theatre & Convention Centre Branch.	Operational Plans for the Dubbo Regional Theatre & Convention Centre Branch adopted by Council by due date.
	Completed.	Adopted.
	5.3.1.5.1 Branch reviews of the Operational Plan (including budget) undertaken for the Dubbo Regional Theatre & Convention Centre Branch.	Quarterly reviews undertaken and submitted to Finance and Policy Committee by due date.
	Reviews completed.	Completed.
	5.3.1.9.1 Monitor the ongoing implementation of the NAMSPPlus asset reporting tool for the Dubbo Regional Theatre & Convention Centre Branch.	NAMSPPlus is being implemented with the Dubbo Regional Theatre & Convention Centre Branch.
	Achieved.	Building assessment completed.
	5.3.1.10.1 Monitor the Corporate wide planning, oversight and performance of Asset Management for functional areas of the Organisation for the Dubbo Regional Theatre & Convention Centre Branch.	Asset Management Plans for the Dubbo Regional Theatre & Convention Centre Branch are prepared and submitted by due date.
	20 year asset maintenance plan in place to cover buildings and equipment.	All asset maintenance undertaken in accordance with asset maintenance plan.
	5.3.1.11.1 Monitor the use of the zero based budgeting framework by the Organisation for the Dubbo Regional Theatre & Convention Centre Branch.	All Zero based budgeting requirements are fully adhered to within the Dubbo Regional Theatre & Convention Centre Branch.
	Zero based budgeting utilised where required.	Zero based budgeting utilised where required.
Management Services from other Functions	Internal services provided - Administration Printing, Community Support, Corporate Overhead, Financial Accounting, IT, Management Accounting and Telephones.	Amounts charged are accepted as reasonable for the level of service provided.
Amounts for Management Services from other functions in-line with budget.	Amounts accepted as reasonable.	
Bar Operations	Monitor cost of operating bar including wages, drinks, confectionary and bar supplies and maintaining reasonable profit margin.	No reasonable criticism of quality of stock and customer service. Achieve a 10% surplus after all expenses.
Bar operations monitored.	No reasonable criticism of quality of stock and customer service. Achieved 21% surplus.	
Promotion & Market & Audience Development	Monitor cost of marketing products and services through Season Brochure, website, radio, television, print and social media, mail outs, flyers and posters.	Introduce new marketing channels aimed at achieving cost effectiveness.
Costs monitored.	Introduced Facebook sponsored marketing campaigns and media partnership with Southern Cross 10.	

OPERATIONAL PLAN

Function No. 7.20

Performance Review

Quarter ended: June

Principal Activity:	COMMUNITY SERVICES	Function:	Regional Theatre & Convention Centre
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Activity	Action	Performance Targets/Service Level
DRTCC Events - Show Expenditure	1.3.1.6 Conduct an annual survey of patrons to seek ratings and comments on the Dubbo Regional Theatre and Convention Centre's products and facilities.	A satisfaction rating of 85% by patrons of the products and facilities of the Dubbo Regional Theatre and Convention Centre.
	Annual survey for subscribers conducted November 2015.	86.11% are satisfied.
		Dubbo Regional Theatre and Convention Centre used a minimum of 130 days per annum for business/community events.
		Total of 154 days compared with 183 days for the same period last year.
		Dubbo Regional Theatre and Convention Centre used a minimum of 100 days for ticketed performances.
		Total of 109 days compared with 104 days for the same period last year.
		Two joint projects with local / and or regional arts education / youth agencies and organisations.
		2/7/2015 – School Holiday Workshops with Western Plains Theatre 11/7/2015 – Erth's Dinosaur Workshops with WPCC 31/7/2015 – Snapshorts – Joint project with Bathurst Memorial Entertainment Centre 6/3/2016 Partnered with Sydney Opera House – All About Women 12/5/2016 Partnered with WPCC Mini-Makers – The Very Hungry Caterpillar 12/5/2016 Partnered with Library – character visit for Storytime 13/5/2016 – School Workshops x 2 Peasant Prince 28/5/2016 – Master Class – Melbourne Ballet Co.
		Monitor cost of performance fees, royalties, equipment hire, accommodation and per diems, advertising, labour and sundry expenses.
		Monitoring of each show from contract to reconciliation. Ticket sales monitored. Negotiated 10% discount on room rate with accommodation partners for season shows.
	1.3.1.8 Attract and program a diverse range of local, touring and school shows for a wide range of target audiences, including aged care residents.	Average 60% attendance across all performances over 12 months (industry average 59%)
	Season shows selected based on DRTCC's programming policy in addition to attracting a wide variety of hirer/promoter shows.	Average attendance of season shows 71.26%.
	1.3.1.9 Develop an annual Subscription Season Programme for Dubbo Regional Theatre and Convention Centre.	Minimum of 22 shows selected by September.
	Total of 27 shows.	Total of 27 shows.

OPERATIONAL PLAN

Function No. 7.20

Performance Review

Quarter ended: June

Principal Activity:	COMMUNITY SERVICES	Function:	Regional Theatre & Convention Centre
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Activity	Action	Performance Targets/Service Level
Hirer Promoters Events - Show Expenditure	1.3.1.11 Benchmark key performance indicators for DRTCC against similar facilities in regional Australia.	Survey sent to similar facilities in regional Australia and a report compiled with outcomes.
	<i>Survey sent to seven regional facilities.</i>	<i>Responses received from Bathurst, Port Macquarie, Griffith, Albury and Tamworth, Orange and Wagga Wagga.</i>
Services Provided to Other Functions	Cost of tickets recoup, fees and charges, equipment hire, labour, security and sundry expenses.	Average 60% attendance across all performances over 12 months (industry average 59%).
	<i>Monitoring from contract to reconciliation. Ticket sales monitored.</i>	<i>Average attendance of Hirer/Promoter Shows 68.95%.</i>
	Fees charged to internal service hirers.	Amounts charged are accepted as reasonable for the level of service provided.
	<i>As per Revenue Policy. Community/Not for Profit Rate.</i>	<i>Achieved. One complaint received from internal client for charges considered unreasonable.</i>

Financial Statement:

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	-1,660,082	-5,500	-23,836	-509	-1,689,927	224,309	1	-1,465,618	-1,465,618
Expenditure	4,340,787	85,863	-9,021	-11,918	4,405,711	-77,626	2	4,328,085	4,328,085
Operating Total	2,680,705	80,363	-32,857	-12,427	2,715,784	146,683		2,862,467	2,862,467
Capital									
Income	-617,275	0	0	0	-617,275	-24,663	3	-641,938	-641,938
Expenditure	393,463	0	19,091	1,930	414,484	19,019	4	433,503	433,503
Capital Total	-223,812	0	19,091	1,930	-202,791	-5,644		-208,435	-208,435
Available Funds Movement Prior to Restricted Asset Funding	2,456,893	80,363	-13,766	-10,497	2,512,993	141,039		2,654,032	2,654,032
Restricted Assets	164,819	-80,363	13,766	10,497	108,719	-141,039	5	-32,320	-32,320
Funds Available to (-), or Required From Rates and Other Council Revenue	2,621,712	0	0	0	2,621,712	0		2,621,712	2,621,712

Note	Details
1	Operating Income decreased by \$224,309 mainly due a reduction in Ticket Income for Hirer Promoter Shows and DRTCC Shows.
2	Operating Expense decreased by \$77,626 mainly due to a decrease in Hirer Promoter Royalties and savings in Electricity.
3	Capital Income increased by \$24,663 due to adjustment in Depreciation.
4	Capital Expenditure increased by \$19,019 mainly due to the purchase of a new Safety Fly System for Theatre.
5	Transfer from Restricted Assets increased by \$141,039 mainly due to a reduction in Income.

OPERATIONAL PLAN

Function No. **7.20**

Performance Review

Quarter ended: **June**

Principal Activity:	COMMUNITY SERVICES	Function:	Regional Theatre & Convention Centre
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Key Performance Indicators:

Workload	Prev.	Est	YTD	Efficiency	Prev.	Est.	YTD	Effective.	Prev.	Est	YTD
Days hired for business/ community related events	180	130	154	Operational costs per capita.	\$110.85	\$108.51	\$102.71	No. of reasonable complaints of Centre's operation	2	4	0
Days hired for performing arts related	104	100	109		No. of people attending ticketed theatre performances	27,784	28,000	32,656			
No. of season subscribers	253	260	313								

Key Projects

Capital Works Program

Regional Theatre & Convention C- Acquisition Assets	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
01.09551 - DRTCC - Furniture & Fittings						
9001 - Lighting PROJECT COMPLETED	0	0	19,091	0	0	19,091
9010 - Minor Equipment - Stage Operations PROJECT COMPLETED	0	0	0	1,930	1,378	3,308
9012 - Fly System Safety System PROJECT COMPLETED	0	0	0	0	16,493	16,493
01.09551 - DRTCC - Furniture & Fittings Total	0	0	19,091	1,930	17,871	38,892

Regional Theatre & Convention C- Acquisition Assets	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
01.09560 - Regional Theatre & Convention Ctr-Office Equipment						
7414 - Basic BOCA Printer PROJECT COMPLETED	0	0	0	0	1,499	1,499
01.09560 - Regional Theatre & Convention Ctr-Office Equipment Total	0	0	0	0	1,499	1,499

OPERATIONAL PLAN

Function No. 7.21

Performance Review

Quarter ended: June

Principal Activity:	COMMUNITY SERVICES	Function:	Western Plains Cultural Centre
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**Manager Responsible: Manager Western Plains Cultural Centre
Mr Andrew Glassop**

Function Objectives:

To create a sense of place for the region's residents, workers and visitors alike, integral to the sustainability of Dubbo's lifestyle needs, through active engagement in learning and cultural heritage.
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Activity	Actions	Performance Targets/Service Level
Services Provided to Other Functions	Fees charged to internal Council clients for use of facilities.	No reasonable criticism by clients of the charge rates and condition of facilities or services.
	<i>All fees were itemised in WPCC Revenue Policy.</i>	<i>Nil.</i>
Building Operations	Building and system Inspections and maintenance according to legislation requirements, energy and other running costs.	No breaches of regulations or legislation. No threats to the operation or security of the building.
	<i>Essential services contracts established for air conditioning, security, fire monitoring and prevention and lifts.</i>	<i>Nil.</i>
Asset Maintenance - Routine	Routine repairs and maintenance to WPCC facilities	No reasonable complains relating to the condition of recreation facilities.
	<i>Asset maintenance plan in place including regular inspections and repairs as needed. \$116,287 allocated in FY 2015/2016.</i>	<i>Nil.</i>
Salaries and Overheads	Payment for salaries and wages by WPCC officers and casual staff.	
	<i>All staff salaries budgeted for in WPCC budget. \$830,503 allocated in FY 2015/2016.</i>	
	2.6.2.2 Implement the adopted Public Art Strategy.	Public Artwork Installed biennially
	<i>Second round of nominations for the Public Art Register approved and listed on the Public Arts Website.</i>	<i>WPCC Scoreboard installed in September 2015. Scoreboard is a section of wall on the building at the Western Plains Cultural Centre. Four works exhibited.</i>
	1.3.2.4 Ensure the Community Arts Centre is made available for venue hire to community and corporate groups at reasonable prices.	The Western Plains Cultural Centre's Community Arts Centre is utilised for a minimum of 2500 hours per annum.
	<i>Revenue charges accepted as reasonable by Dubbo City Council under WPCC Revenue Policy and was approved.</i>	<i>12,625 hours. Western College continued to operate from three rooms in the CAC.</i>
	1.3.3.1 The Western Plains Cultural Centre Advisory Board continues to hold a position for a member of the Dubbo Aboriginal Community Working Party.	A specific position is maintained and filled.
	<i>The Western Plains Cultural Centre Advisory Board was dissolved in May 2016 as a consequence of the amalgamation of Dubbo City Council and Wellington Council into the Western Plains Regional Council.</i>	<i>The Western Plains Cultural Centre Advisory Board was dissolved in May 2016 as a consequence of the amalgamation of Dubbo City Council and Wellington Council into the Western Plains Regional Council.</i>
	1.3.3.2 Include Aboriginal culture in the Western Plains Cultural Centre's exhibition and event calendar each year.	A minimum of one (1) exhibition or public programme per annum is held at the Western Plains Cultural Centre which focuses on Aboriginal culture.
	<i>Inclusion of Aboriginal cultural material indicated in WPCC policy.</i>	<i>Stories through Voice (September 2015), Strong Women, Strong Painting, Strong Culture (May 2016).</i>

OPERATIONAL PLAN

Function No. 7.21

Performance Review

Quarter ended: June

Principal Activity:	COMMUNITY SERVICES	Function:	Western Plains Cultural Centre
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Activity	Actions	Performance Targets/Service Level
	5.3.1.2.1 Operational Plans (including budget) adopted in June each year for the Western Plains Cultural Centre Branch.	Operational Plans for the Western Plains Cultural Centre Branch adopted by Council by due date.
	Operational plan adopted June 2016.	Operational plan adopted June 2016.
	5.3.1.5.1 Operational Plan (including budget) review undertaken for the Western Plains Cultural Centre Branch on a quarterly basis.	Quarterly reviews undertaken and submitted to Finance and Policy Committee by due date.
	Operational Plan (including Budget) reviewed quarterly.	Achieved.
	5.3.1.9.1 Monitor the ongoing implementation of the NAMSPlus asset reporting tool for the Western Plains Cultural Centre Branch.	NAMSPlus is being implemented with the Western Plains Cultural Centre Branch.
	Monitoring undertaken, no actions identified.	Achieved.
	5.3.1.10.1 Monitor the development of Asset Management Plans for the Western Plains Cultural Centre Branch.	Asset Management Plans for the Western Plains Cultural Centre Branch are prepared and submitted by due date.
	20 year asset management plan for buildings in place.	Achieved.
	5.3.1.11.1 Zero based budgeting framework is utilised within the Western Plains Cultural Centre Branch.	All Zero based budgeting requirements are fully adhered to within the Western Plains Cultural Centre Branch.
	Capital Works expenditure delivered through zero based budgeting.	Achieved.
Management Services from other functions	Cost of services from internal service providers such as financial and management accounting, corporate overhead and printing.	Amounts charged are accepted as reasonable for the level of service provided.
	Amounts allocated within WPCC budget. \$305,424 allocated in FY 2015/16.	Agreed briefs accepted detailing levels of service.
Administration Operating Expenses	Administrative support for WPCC services and processes	Ensure administration runs within budget.
	Amounts allocated within WPCC budget. \$36,220 allocated in FY 2015/2016.	Achieved.
Audience Development - Promotion	Funding for marketing and promotion of WPCC exhibitions, facilities' and events.	Ensure all marketing materials are produced on time.
	Amounts allocated within WPCC budget. \$44,428 allocated in FY 2015/2016.	Achieved.
	1.3.1.1 Undertake an annual survey of residents to gauge satisfaction on the Western Plains Cultural Centre's level of service.	A satisfaction rating of 95% by patrons of the services and facilities of the Western Plains Cultural Centre.
	Survey undertaken in November each year.	96% satisfaction rating from November 2015 survey.
	1.3.1.2 Develop and implement appropriate marketing plans and education programmes for schools and the general public for key exhibitions at the Western Plains Cultural Centre.	A minimum of 75,000 visitors to the Western Plains Cultural Centre per annum.
	Plans developed and implemented on an annual basis.	93,239 visitors.
	1.3.1.3 Develop an exhibition programme for the Western Plains Cultural Centre for each coming financial year that utilises all relevant spaces.	24 exhibitions held at the Western Plains Cultural Centre during the year.
	Programme developed on an annual basis and was submitted to WPCC Advisory Board for comment.	21 exhibitions installed.

OPERATIONAL PLAN

Function No. 7.21

Performance Review

Quarter ended: June

Principal Activity:	COMMUNITY SERVICES	Function:	Western Plains Cultural Centre
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Activity	Actions	Performance Targets/Service Level
Education Expenses	Funding for education programmes for students and general public that are relevant to objectives of the WPCC.	
	Amounts allocated within WPCC budget. \$18,855 allocated in FY 2015/2016.	
	1.3.1.4 Develop and implement educational programmes that utilise the capabilities of the Western Plains Cultural Centre's Education Resource Centre.	A minimum of 4,000 people attend public and education programmes at the Western Plains Cultural Centre.
	Plans developed and implemented on an annual basis.	10,013 attended programmes.
	1.3.2.1 Develop public and education programmes for the Western Plains Cultural Centre for each financial year.	
	Plans developed and implemented annually.	
Trading Stock - Purchases	1.3.2.3 Continue to conduct workshops, lectures, education programmes and school term and school vacation workshops for children at the Western Plains Cultural Centre.	
	Plans developed and implemented annually.	
	Funds for the purchase of goods to be sold in the WPCC shop.	No reasonable complaints received regarding quality of goods.
	Amounts allocated within WPCC budget. \$4,648 allocated in FY 2015/2016.	Nil.
Events Expenses	Funds for presenting events and public programmes at WPCC	All events and public programmes adhere to WPCC policy.
	Amounts allocated within WPCC budget. \$7,347 allocated in FY 2015/2016.	Achieved.
Collection Management	Funds for the preservation, conservation, cataloguing and research of WPCC collections.	All objects in WPCC collections are cared for and stored according to WPCC policy.
	Amounts allocated within WPCC budget. \$39,998 allocation in Financial Year 2015/2016.	Achieved.
Exhibitions	Funds for the mounting of exhibitions in the Museum & Art Gallery.	A minimum of 24 exhibitions held per annum.
	Amounts allocated within WPCC budget. \$104,491 allocated in Financial Year 2015/2016.	21 exhibitions held.

OPERATIONAL PLAN

Function No. 7.21

Performance Review

Quarter ended: June

Principal Activity:	COMMUNITY SERVICES	Function:	Western Plains Cultural Centre
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Financial Statement:

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	-162,017	-23,280	-176,868	1,000	-361,165	-18,198	1	-379,363	-379,363
Expenditure	2,176,275	7,241	10,667	-17,162	2,177,021	-47,096	2	2,129,925	2,129,925
Operating Total	2,014,258	-16,039	-166,201	-16,162	1,815,856	-65,294		1,750,562	1,750,562
Capital									
Income	-203,748	0	0	0	-203,748	-4,095	3	-207,843	-207,843
Expenditure	297,463	40,000	134,000	2,000	473,463	-24,113	4	449,350	449,350
Capital Total	93,715	40,000	134,000	2,000	269,715	-28,208		241,507	241,507
Available Funds Movement Prior to Restricted Asset Funding									
	2,107,973	23,961	-32,201	-14,162	2,085,571	-93,502		1,992,069	1,992,069
Restricted Assets									
	-13,187	-23,961	32,201	14,162	9,215	93,502	5	102,717	102,717
Funds Available to (-), or Required From Rates and Other Council Revenue									
	2,094,786	0	0	0	2,094,786	0		2,094,786	2,094,786

Note	Details
1	Operating Income increased by \$18,198 mainly due additional Venue Hire Income.
2	Operating Expense decreased by \$47,096 mainly due to savings in Operational Expenses
3	Capital Income increased by \$4,095 due to adjustment in Depreciation.
4	Capital Expenditure decreased by \$24,113 mainly due to savings on furniture and fittings for Dry Studio and Collection Shelving.
5	Transfer to Restricted Assets increased by \$93,502 mainly due to savings in Operational and Capital Expenses and Operational Income.

Key Performance Indicators:

Workload	Prev.	Est	YTD	Efficiency	Prev.	Est.	YTD	Effective.	Prev.	Est	YTD
Days open to the public	309	310	322	No. of exhibitions installed on time	95%	100%	92%	No. of people using the Community Arts Centre	24,727	9,850	10,687
No. of bookings at Community Arts Centre	749	1,150	2,122	Percentage of programmes held on time	97%	100%	100%	No. of patrons attending Museum/Gallery	93,864	75,000	93,239
Hours utilised by casual hirers of CAC	22,612	1,100	12,625	No. of complaints due to double bookings, missed bookings, incorrect bookings of venues	NIL	NIL	NIL	No. of complaints from venue hirers regarding facilities, equipment, staff, cleanliness etc	1	NIL	NIL
No. of rooms available for hire	14	14	14	No. of complaints by venue hirers due to incorrect induction etc for venue hirers	NIL	NIL	NIL	No. of people taking part in public and education programmes	5,531	4,000	10,013
No. of bookings for Auditorium and Boardroom.	288	120	120	No. of complaints due to incorrect information regarding exhibitions	NIL	NIL	NIL	No. of hours lost due to workplace injury	0	5	5
				No. of complaints due to incorrect information regarding public programmes	NIL	NIL	NIL	Adherence to Asset Maintenance schedule	100%	95%	100%

OPERATIONAL PLAN

Function No. **7.21***Performance Review*Quarter ended: **June**

Principal Activity:	COMMUNITY SERVICES	Function:	Western Plains Cultural Centre
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WPCC - Acquisition of Assets 01.09535 - WPCC - Other Structures	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate	YTD Actuals
7052 - CBD Heritage Trail Manufacture - Install PROJECT Carried over to 2016/17	0	40,000	0	0	50,009	50,009
01.09535 - WPCC - Other Structures Total	0	40,000	0	0	50,009	50,009

WPCC - Acquisition of Assets 01.09541 - WPCC - Furniture & Fittings	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate	YTD Actuals
7104 - Dry Studio Seating PROJECT Carried over to 2016/17	0	0	120,000	0	94,515	94,515
7106 - Collection Shelving PROJECT COMPLETED	0	0	14,000	2,000	16,518	16,518
01.09541 - WPCC - Furniture & Fittings Total	0	0	134,000	2,000	136,000	110,689

WPCC - Acquisition of Assets 01.09542 - WPCC - Plant & Equipment	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate	YTD Actuals
7452 - Mechanical Upgrade PROJECT COMPLETED	40,000	0	0	0	27,760	27,760
01.09542 - WPCC - Plant & Equipment Total	40,000	0	0	0	40,000	27,760

OPERATIONAL PLAN

Function No. **8.1**

Performance Review

Quarter ended: **June**

Principal Activity:	HUMAN ENVIRONMENT	Function:	Human Environment Services
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**Manager Responsible: Director Community Services
Mr David Dwyer**

Function Objectives:

To maintain public health standards by controlling and regulating the use of particular premises and activities and ensuring compliance with statutory requirements; conduct health programs to protect public health and education the public.

Activity	Actions	Performance Targets/Service Level
Alcohol Free Zone	Expenses related to maintaining signage & advertising alcohol free zones.	No reasonable criticism of the lack of adequate signage of the zones. Zones are renewed within the required timeframes.
	<i>Signs maintained in good order in 2015/2016.</i>	<i>No complaints. Zones not due for renewal until 2018.</i>
Safety Cameras - CBD	Expenses related to the maintenance of the CBD safety cameras including minor equipment replacement.	Safety cameras are operational for a minimum of 95% of time.
	<i>Sufficient funds allocated in 2015/2016 to maintain system.</i>	<i>100% for year.</i>
Food Premises Inspection	1.5.1.2 Review the partnership arrangements with the NSW Food Authority for Council to implement the provisions of the Food Act and Regulations.	Review to be carried out by June annually.
	<i>Review undertaken mid-2016.</i>	<i>Review carried out June 2016.</i>
	1.5.1.3 Undertake at least one (1) inspection of all food premises per year.	At least one (1) inspection of all food premises carried out by March each year. 85% of food premises comply with statutory requirements on initial inspection.
	<i>All food premises inspected at least once by March 2016.</i>	<i>For period 1/7/2015 to 30/06/2016 - Approximately 65% of the premises inspected complied on first inspection.</i>
Management Services from Other Functions	Cost of services including financial and management accounting, corporate overheads and Environmental Services Administration.	Amounts charged are accepted as reasonable for the service provided.
	<i>Costs covered the overheads of administering this function.</i>	<i>Amounts considered fair and reasonable for the levels of service provided.</i>
Management Services	The proportioned part of the salaries and overheads of the Community Services Support Branch staff involved in managing this function – financial and strategic planning, pandemic planning, developing policies and procedures, reporting to Council, community liaison and liaison with contractors and suppliers.	No policies, procedures and programs for the protection of public health to be found inadequate.
	<i>Costs covered part of the salaries and overheads of the Director Community Services, Manager Business Support and Business Support Officer.</i>	<i>No inadequacies identified.</i>
	1.1.1.1 Continue to lobby and support Western NSW Local Health network to attract general and specialist medical practitioners to Dubbo including community health staff.	No decrease in the number of General Practitioners in Dubbo.
	<i>Lobbying undertaken.</i>	<i>No decrease identified.</i>

OPERATIONAL PLAN

Function No. **8.1***Performance Review*Quarter ended: **June**

Principal Activity:	HUMAN ENVIRONMENT	Function:	Human Environment Services
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Activity	Actions	Performance Targets/Service Level
Health Programs	1.1.1.2 Lobby the State Government to ensure adequate professional staff are available to service the Dubbo Base Hospital and associated services.	No incidences of long term vacancies of medical staff at Dubbo Base Hospital.
	<i>Mayor and General Manager met regularly with Local Member Troy Grant MP to discuss hospital redevelopment progress and personnel resources.</i>	<i>No incidences identified.</i>
	1.1.1.3 Monitor the impact on Dubbo of the management/operations of the Western NSW Local Health Network.	No decisions made by Local Health Network adversely impacting on Dubbo.
	<i>Dubbo and the Orana Region had a good level of representation on the local Health Network. No adverse impacts identified.</i>	<i>No adverse decisions.</i>
	1.1.2.1 Lobby the State Government for the ongoing staged development of the Dubbo Base Hospital facility.	Dubbo Base Hospital is substantially redeveloped.
	<i>Redevelopment works well underway. Master Plan for future redevelopment completed. Announcement of \$150M for stages 3 and 4 of the redevelopment.</i>	<i>Construction underway with Stage 1 of the redevelopment completed at the end of 2014 and Stage 2 officially opened in January 2016. No date set yet for stages 3 and 4.</i>
	1.1.3.1 In conjunction with Sydney University and Charles Sturt University, lobby the Federal Government for health tertiary courses and training courses and facilities in the City.	The range of health tertiary courses available in the City is increased.
	<i>Discussions held with Sydney University and Charles Sturt University in relation to these matters.</i>	<i>No increase identified in 2015/2016.</i>
	1.1.3.2 Hold two (2) meetings per annum between Dubbo City Council and Sydney University to discuss future development and operations of the University's Rural Medical School in the City.	Two meetings to be held annually.
	<i>Two (2) meetings attended in 2015/2016.</i>	<i>Two (2) meetings attended.</i>
	1.5.1.9 Undertake at least one (1) inspection of all registered regulated premises per year.	100% of registered premises comply with statutory requirements on initial inspection. All premises to be inspected by March annually.
	<i>All registered premises inspected at least once in 2015/2016</i>	<i>100% of registered premises complied with statutory requirements on initial inspection.</i>
1.5.1.5 Undertake the annual inspection and water sampling program of all public swimming pools and spas including motels and hotels in November, January and February each year, and indoor pools every two months to ensure water quality standards are maintained.	100% of public pools and spas inspected meet statutory health requirements. Inspections to be completed by end of February annually.	
<i>Inspection regime commenced in November 2015 and was finalised in February 2016 for public swimming pools and spas.</i>	<i>100% of pools inspected met statutory health requirements.</i>	
1.5.1.8 Undertake compliance inspections of all registered private swimming pools.	Ongoing	
<i>Commencement of the regulated compliance inspections program deferred until April 2016.</i>	<i>Inspection program commenced and is ongoing. Two (2) year fixed term Pool Inspection Officer to commence in July 2016.</i>	

OPERATIONAL PLAN

Function No. **8.1**

Performance Review

Quarter ended: **June**

Principal Activity:	HUMAN ENVIRONMENT	Function:	Human Environment Services
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Activity	Actions	Performance Targets/Service Level
Immunisation Services	1.5.1.7 Conduct two (2) public health programs per year.	Health programs to be conducted by December and April each year.
	<i>Three public health programs conducted in 2015/2016.</i>	<i>Information package mailed out to owners of Registered Premises in September 2015. 250 Food Safety 2016 Retail Food Sector Calendars mailed out to owners of food premises in December 2015/January 2016. Mail out of information to Water Carters accessing Dubbo City Council water supply in relation to water borne diseases.</i>
	1.5.2.7 Meet with local senior officials of the Ambulance Service to discuss service provision.	100% satisfaction rating for ambulance services and facilities for the region.
	<i>Meeting held in May 2016.</i>	<i>Survey completed with 94% satisfaction rating.</i>
	Immunisation of children and adults against a range of diseases including whooping cough, tetanus, diphtheria, HIB, measles, mumps, rubella, polio and hepatitis.	100% of infants participate in immunisation program.
	<i>Immunisation clinics held on the third Wednesday of each month in 2015/2016.</i>	<i>Twelve (12) clinics held in 2015/2016.</i>

Financial Statement:

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	-48,645	0	0	1,000	-47,645	-8,993	1	-56,638	-56,638
Expenditure	282,189	0	0	0	282,189	-6,391	2	275,798	275,798
Operating Total	233,544	0	0	1,000	234,544	-15,384		219,160	219,160
Capital									
Income	-18,399	0	0	0	-18,399	-15	3	-18,414	-18,414
Expenditure	0	0	0	0	0	0	4	0	0
Capital Total	-18,399	0	0	0	-18,399	-15		-18,414	-18,414
Available Funds Movement Prior to Restricted Asset Funding	215,145	0	0	1,000	216,145	-15,399		200,746	200,746
Restricted Assets	0	0	0	0	0	15,399	5	15,399	15,399
Funds Available to (-), or Required From Rates and Other Council Revenue	215,145	0	0	1,000	216,145	0		216,145	216,145

Note	Details
1	Operational Income has increased by \$8,993 mainly due to additional Income in Fees and Charges for Food Premise Inspections.
2	Operational Expenses has decreased by \$6,391 mainly due savings in Immunisation Expenses.
3	No significant variance to Budget.
4	No variance to Budget.
5	Transfers to Internally Restricted Assets has increase by \$15,399 due to additional Income and reduction in Expenses.

OPERATIONAL PLAN

Function No. **8.1**

Performance Review

Quarter ended: **June**

Principal Activity:	HUMAN ENVIRONMENT	Function:	Human Environment Services
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Key Performance Indicators:

Workload	Prev.	Est	YTD	Efficiency	Prev.	Est.	YTD	Effective.	Prev.	Est	YTD
Number of water samples taken per annum	198	201	128 (Inspections now only carried out Twice a year)	Cost per sample	\$103.75	\$100.74	\$44.74	Number of cases of illness reported due to unhealthy pool and spa water	Nil	NIL	Nil
Number of immunisations per annum	2083	2,200	1698	Net Council cost per immunisation	\$17.74	\$19.34	\$25.05	Percentage of children entering school being immunised	96%	97%	96%
Number of health education programs held each year	2	2	3	Cost per Education Program	\$5,894	\$6,444	\$4,296	Number of participants in Health Programs	105	100	337
Number of registered premises inspected per annum (Skin Penetration, Cooling towers every 3 years)	41	60	61	Cost per premises inspection	\$242.20	\$184.78	\$181.75	Number of registered premises which comply on first inspection	100%	100%	100%
Number of Food Premises inspected per annum (Low risk inspected every 3 years)	331 (238 Premises)	350 (248 Premises)	372 (242 Premise)	Cost per premises inspection	\$256.06	\$208.46	\$213.64	Number of food premises which comply on first inspection	61% Approx.	70%	65%
								Number of incidences of safety camera failure	0	2	0

OPERATIONAL PLAN

Function No. 9.1

Performance Review

Quarter ended: June

Principal Activity:	PARKS & LANDCARE	Function:	Horticultural Services
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**Manager Responsible: Manager Horticultural Services
Mr Ian McAlister**

Function Objectives:

To provide high quality recreation space and facilities to meet the widest practical range of passive recreational needs and expectations of both residents and visitors to Dubbo. To provide an arboricultural service for the City which will develop and maintain a safe aesthetically pleasing and environmentally beneficial urban arboricultural setting.

Activity	Actions	Performance Targets/Service Level
Urban Parks Operations	Provision of a regular gardening and turf maintenance service to all passive recreation areas and public gardens	All passive recreation areas and public gardens are maintained to the standard of their specified Maintenance Service Levels. High percentage of available garden space displaying colour and/or greenery.
	<i>A regular gardening and turf maintenance service was provided through the Parks and Landcare Operations branch for 2015/16.</i>	<i>Passive recreational areas and public gardens were consistently maintained at or above 90% ,with higher levels parks maintained at 95 - 100%, of their Maintenance Service Levels.</i>
	<i>Agreed briefs are in place for 2016/17.</i>	<i>The slight fall in MSLs in lower grade parks was the result of the high rainfall event and warm seasonal conditions.</i>
	Inspect and rectify defects of hard assets such as irrigation systems, playgrounds, park furniture and water fountains.	Inspections carried out as per the maintenance standard specification and defects rectified accordingly.
	<i>Inspections of assets were completed down to and including those identified as Local Medium.</i>	<i>Inspections were completed within Organisational timeframe and in accordance with the Maintenance Service Levels.</i>
	<i>Defects were recorded and scheduled for repair in accordance with the Maintenance Service Levels.</i>	<i>A Determination of Variation was completed by DPL, as required under the DAMP, to modify the inspection schedule of the lower classified parks.</i>
	1.1.1.5 Concept Plans for the redesign of Theresa Maliphant Park into a therapeutic park to service the customers of Dubbo Base Hospital shall be adopted by Council	Concept plans adopted by Council by June 2016.
	<i>Concept plans were not developed due to funds not being available.</i>	<i>Concept plans were not developed by June 2016 due to funds not being available.</i>
	1.4.5.3 Review horticultural, arboricultural and open space components of all development applications and provide recommendations for any conditions of approval in accordance with the Open Space Master Plan and Recreational Strategy.	Active participation in Development Unit meetings ensuring 100% of landscaping associated with new development is considered consistent with the Open Space Masterplan and Recreation Strategy - ongoing.
	<i>All sub-division Development Applications were assessed in accordance with the Open Space Master Plan with appropriate recommendations being included in the Conditions.</i>	<i>Active membership was maintained. No examples of inappropriate provision of horticultural, aboricultural or open space occurred during 2015/16.</i>
2.2.4.1 Conduct a minimum of three (3) planning meetings with Centre of Excellence Advisory Committee and key organisations.	Identify new stakeholders and facilitate initial meetings.	
<i>The Centre of Excellence Advisory Committee was not established.</i>	<i>No meetings were held due to the Advisory Committee not being established.</i>	

OPERATIONAL PLAN

Function No. 9.1

Performance Review

Quarter ended: June

Principal Activity:	PARKS & LANDCARE	Function:	Horticultural Services
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Activity	Actions	Performance Targets/Service Level
	2.2.4.5 Continue to develop the Specialist Japanese Horticultural skills training programme for the Parks and Landcare staff and others.	No significant examples of opportunities not addressed.
	<i>The Specialist Japanese Horticultural skills training program for the Parks and Landcare staff was completed for 2015/16, with the annual visit by the Japanese Gardener undertaken in August.</i>	<i>Additional training opportunities in Japanese gardening and cultural elements was implemented.</i>
	2.2.4.6 Liaise with Minokamo for advice and assistance in maintaining authenticity of Shoyoen.	No more than 3 discreet elements of the Shoyoen requiring modification post audit.
	<i>Minokamo gardener (Kondoh-san) assisted staff in constructing additional Japanese style fencing and carried out an audit on Shoyoen in August.</i>	<i>No significant changes were identified following the annual visit.</i>
	<i>A new viewing deck was designed with the assistance and advice from the Minokamo gardeners. Viewing deck to be installed during 2016/17.</i>	
	2.2.4.7 Conduct on-site/ remote audits of the Shoyoen utilising Minokamo resources.	An audit undertaken and reviewed by Minokamo by March 2016.
	<i>Minokamo gardeners carried out an audit on Shoyoen in August.</i>	<i>Audit results from the Minokamo gardeners showed that they were pleased with how Shoyoen continues to be maintained.</i>
	2.2.4.8 Pursue opportunities for the acquisition of grant support from external sources to aid in the activities and development of the Regional Botanic Garden.	No significant examples of grant opportunities not addressed.
	<i>All grant opportunities and other external funding opportunities were pursued, and were appropriate applied for.</i>	<i>Grant submissions were prepared and submitted as opportunities were identified.</i>
	2.2.6.1 Review horticultural, arboricultural and open space components of all development applications and provide recommendations for any conditions of approval that can enhance biodiversity outcomes.	Active participation in Development Unit meetings ensuring no examples of opportunities to enhance the biodiversity of open space are missed.
	<i>DA's have been assessed and recommendations provided on biodiversity enhancement within the city with particular emphasis on fauna and flora listed under Threatened Species legislation.</i>	<i>Attended 90% Development Unit Meetings and continued to actively promote the enhancement of biodiversity within the City.</i>
	2.2.6.2 Ensure the provision of drainage reserves in urban areas incorporate biodiversity considerations.	100% of approved designs and landscape plans for drainage reserves address biodiversity considerations.
	<i>A generic biodiversity improvement plan for drainage reserves, showing planting densities, soil levels, planting considerations, etc., was developed and approved by DPL.</i>	<i>Implementation of the biodiversity improvement plan has been achieved through involvement in DU, and the attachment of Conditions through the DA process.</i>
	2.2.7.3 Water sensitive urban design elements are incorporated into landscape components of development both internal and external to Council.	Active participation in Development Unit and Project planning meetings ensure all opportunities to incorporate Water Sensitive Urban Design are implemented.
	<i>Water Sensitive Urban Designs (WSUD) were applied in situations where the Parks and Landcare Division have direct input into design phase.</i>	<i>MHS attended 90% of DU meetings for 2015/16 and has promoted the use of WSUD principles where appropriate.</i>

OPERATIONAL PLAN

Function No. 9.1

Performance Review

Quarter ended: June

Principal Activity:	PARKS & LANDCARE	Function:	Horticultural Services
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Activity	Actions	Performance Targets/Service Level
Public Amenities Operations and Maintenance	Regularly clean amenities buildings in accordance with frequency of use by public.	High use amenities cleaned daily and no reasonable criticism from the public.
	<i>A contract for the cleaning of the public amenities was implemented that accounts for frequency of use by the public.</i>	<i>No reasonable criticism received to date.</i>
	<i>Serenity Landscapes was engaged for a three year term after a competitive tendering process.</i>	
	Provision of a building maintenance service including programmed renovation works.	Maintenance as per Council's recommended Asset Management Schedule for buildings.
Parks and Reserves Lighting	<i>Buildings under the control of this function have been maintained in accordance with the asset plan. The annual inspection on this asset group was completed in accordance with the timetable.</i>	<i>This was achieved with no negative comment being received by the general public.</i>
	<i>Identified works were scheduled and completed within the adopted timeframes.</i>	
	Cost of providing electricity for pedestrian lighting in this function.	Amounts charged are accepted as reasonable for the level of service provided.
Management Services from other functions	<i>The cost of electricity for pedestrian lighting was paid for by the Horticultural Services function.</i>	<i>Prices were considered reasonable for 2015/16.</i>
	Cost of services including management, financial, technical, information technology and corporate overheads provided to this function are acceptable.	Amounts charged are accepted as reasonable for the level of service provided.
Asset Maintenance Program - Horticulture	<i>Services were provided and costs deemed appropriate.</i>	<i>Amounts being charged were within the constraints of the identified operating overheads.</i>
	Undertake schedule of works identified in the Asset Maintenance Replacement Plan contained in the Horticulture Function Plan	All works scheduled are completed in a timely and effective manner.
Asset Maintenance Horticulture Amenities	<i>These works were scheduled and completed largely by the Parks and Landcare Operations Function.</i>	<i>Asset maintenance tasks were completed within the identified timeframe and within budget.</i>
	Undertake schedule of works identified in the Amenities Maintenance Replacement Plan contained in the Horticulture Function Plan	All works scheduled are complete in a timely and efficient manner.
Asset Maintenance 2% Special Variation	<i>Scheduled works for Amenities Maintenance in 2015/16 were completed within budget.</i>	<i>These works were completed to the required standard.</i>
	Undertake additional Maintenance that could not be undertaken with existing budget to maintain Park Standards	All works completed in a timely and efficient manner.
Street Tree Maintenance	<i>Additional maintenance works were completed on schedule and on budget to maintain Park MSLs.</i>	<i>Scheduled works were completed on time and within budget.</i>
	Provision of an efficient and effective arboricultural service to the organisation.	Actions specified in agreed briefs are professionally undertaken and are completed within budgeted allocation.
	<i>This was achieved through the ongoing development of strategic planning documents, implementation of plans and the provision of arboricultural advice.</i>	<i>Street Tree Maintenance was undertaken by the Parks and Landcare Operations Branch for the Urban Roads Function.</i>

OPERATIONAL PLAN

Function No. 9.1

Performance Review

Quarter ended: June

Principal Activity:	PARKS & LANDCARE	Function:	Horticultural Services
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Activity	Actions	Performance Targets/Service Level
Trees - Special Projects	Provision of an efficient and effective arboricultural service to the organisation.	Actions specified in agreed briefs are professionally undertaken and are completed within budgeted allocation.
	<i>Strategic tree planning services were provided for a number of high profile jobs throughout the City including Darling Street and Erskine Street.</i>	<i>Horticultural Services continued to assist the Operations Branch in negotiating Tree Special Project Works.</i>
		<i>Horticultural Services continued to act in a Quality Assurance role.</i>
Infrastructure	3.1.11.3 Develop a Maintenance Service Level based inspection regime for trees in road reserves	No more than then 1% of standing street trees are in the category of "hazardous requiring removal" by July 2015.
	<i>Draft documentation was prepared and reviewed by Director Parks and Landcare Services.</i>	<i>This was achieved with the completion of the removal of the 45 high risk / high consequence hazardous trees.</i>
	<i>A draft Dubbo City Street Tree Master Plan was prepared.</i>	
Infrastructure	2.2.1.7 A suite of standard landscape plans are developed for stormwater infrastructure (including swales and water retarding basins) that meet water sensitive urban design principles, allow for water harvesting / reuse schemes to be incorporated into their developments and / or address biodiversity considerations.	Review standard plans for specific sites and implement as required.
	<i>A generic biodiversity improvement plan for drainage reserves, showing planting densities, soil levels, planting considerations, etc., was developed and approved by DPL.</i>	<i>The accepted generic plan was modified to suit specific sites, and implemented through Conditions on Development Applications, as required.</i>
Acquisition of Assets	1.3.3.4 Implement components of the Wiradjuri Park Masterplan including sourcing external funding opportunities.	Continue to seek external funding as opportunities arise.
	<i>The Wiradjuri Park master plan was implemented to the extent that funding has allowed.</i>	<i>No recent funding opportunities identified.</i>

OPERATIONAL PLAN

Function No. 9.1

Performance Review

Quarter ended: June

Principal Activity:	PARKS & LANDCARE	Function:	Horticultural Services
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Financial Statement:

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	-131,875	-2,560	-165,671	-278,718	-578,824	-347,232	1	-926,056	-926,056
Expenditure	3,924,440	-139,911	14,242	-116,849	3,681,922	64,395	2	3,746,317	3,746,317
Operating Total	3,792,565	-142,471	-151,429	-395,567	3,103,098	-282,837		2,820,261	2,820,261
Capital									
Income	-924,631	0	-21,753	0	-946,384	-25,384	3	-971,768	-971,768
Expenditure	162,876	367,849	25,487	144,713	700,925	-19,572	4	681,353	681,353
Capital Total	-761,755	367,849	3,734	144,713	-245,459	-44,956		-290,415	-290,415
Available Funds Movement Prior to Restricted Asset Funding									
	3,030,810	225,378	-147,695	-250,854	2,857,639	-327,793		2,529,846	2,529,846
Restricted Assets									
	157,897	-225,378	147,695	250,854	331,068	327,793	5	658,861	658,861
Funds Available to (-), or Required From Rates and Other Council Revenue									
	3,188,707	0	0	0	3,188,707	0		3,188,707	3,188,707

Note	Details
1	Operating Revenue increased by \$347,232 mainly due to increases of \$191,510 from Section 94 Open Spaces funding and income of \$159,686 received from the RMS for the Cobra / Fitzroy signalisation project.
2	Operating Expenditure increased by \$64,395 mainly due to increases in \$29,593 Strategic Masterplan and \$23,800 for the Sporties Bowling Club project.
3	Capital Revenue increased by \$25,384 due to an increase in depreciation.
4	Capital Expenditure decreased by \$19,572 mainly due to the Victoria Park Old Depot building renewal project for \$45,000 being rescheduled for 2016/17 capital program and a carry over of \$10,007 for the renewal of Jack William Drive Playground.
5	Transfer to Restricted Assets has increased by \$327,793 mainly due to increase in Section 94 Open Space contributions of \$122,426, Oasis Valley development \$48,501 and the Elizabeth Park Quercus for \$30,000.

Key Performance Indicators

Workload	Prev.	Est.	YTD	Efficiency	Prev.	Est.	YTD	Effective.	Prev.	Est.	YTD
Maintenance of Regional Medium Parks - Urban	16.2ha	18.2 ha	18.2 ha	Annual cost per Ha to maintain Regional Medium Parks	\$36,831	\$34,362	\$35,393	% of Regional Medium Parks Maintenance to Standards	100%	100%	100%
Maintenance of Regional Basic Parks - Urban	56ha	57.3ha	57.3ha	Annual cost per Ha to maintain Regional Basic Parks - Urban	\$167	\$122	\$415	Percentage of Regional Basic Parks - Urban maintained to standard	N/A	N/A	N/A
Maintenance of District High Parks - Urban	4.04ha	4.04ha	4.04ha	Annual cost per Ha to maintain District High Parks	\$57,436	\$53,108	\$58,799	Percentage of District High Parks maintained to standard	100%	100%	100%

OPERATIONAL PLAN

Function No. 9.1

Performance Review

Quarter ended: June

Principal Activity:	PARKS & LANDCARE	Function:	Horticultural Services
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Workload	Prev.	Est.	YTD	Efficiency	Prev.	Est.	YTD	Effective.	Prev.	Est.	YTD
Maintenance of District Medium Parks - Urban	28.09ha	28.09ha	28.09 ha	Annual cost per Ha to maintain District Medium Parks	\$10,608	\$12,471	\$10,218	Percentage of District Medium Parks maintained to standard	95%	100%	100%
Maintenance of District Low Parks - Urban	9.03ha	9.03ha	9.03ha	Annual cost per Ha to maintain District Low Parks	\$7,349	\$9,913	\$8,082	Percentage of District Low Parks maintained to standard	95%	100%	100%
Maintenance of Local High Parks	8.22ha	8.22ha	8.22ha	Annual cost per Ha to maintain Local High Parks	\$14,807	\$18,148	\$15,652	Percentage of Local High Parks maintained to standard	90%	100%	100%
Maintenance of Local Medium Parks - Urban	28.7ha	28.7ha	28.7ha	Annual cost per Ha to maintain Local Medium Parks	\$7,916	\$7,664	\$8,798	Percentage of Local Medium Parks maintained to standard	90%	100%	90%
Maintenance of Local Low Parks - Urban	25.73ha	25.73ha	25.73h	Annual cost per Ha to maintain Local Low Parks	\$3,239	\$4,284	\$4,563	Percentage of Local Low Parks maintained to standard	90%	100%	90%
Maintenance of Local Basic Parks - Urban	21.06ha	21.06ha	21.06h	Annual cost per Ha to maintain Local Basic Parks	\$3,413	\$4,354	\$4,750	Percentage of Local Basic Parks maintained to standard	95%	100%	90%
Maintenance of General Low Parks - Urban	9.99ha	9.99 ha	9.99ha	Annual cost per Ha to maintain General Basic Parks	\$766	\$859	\$916	Percentage of General Basic Parks maintained to standard	90%	100%	90%
Maintenance of General Basic Parks - Urban	19.9ha	19 ha	19 ha	Annual cost per Ha to maintain General Basic Parks	\$1,264	\$1,439	\$1,410	Percentage of General Basic Parks maintained to standard	90%	100%	90%
Percentage of Playgrounds with Shade Structures	30% plus 5 (26%) with natural shade	60%	33% plus 5 (27%) with natural shade	Number of shade structures constructed within budget estimate	0	0%	0%	Number of new playground structures constructed	2	0	2

OPERATIONAL PLAN

Function No. **9.1***Performance Review*Quarter ended: **June**

Principal Activity:	PARKS & LANDCARE	Function:	Horticultural Services
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Workload	Prev.	Est.	YTD	Efficiency	Prev.	Est.	YTD	Effective.	Prev.	Est.	YTD
Percentage of playgrounds structures that are 15 years and older	21%	10%	22%	Number of playgrounds replaced within budget estimate	3	2	1	Number of 15 years and older playgrounds replaced	3	2	2
Number of vandalism incidents per year per playground	2	3	2					Number of complaints regarding playground vandalism	1	1	1
Percentage of softfall undersurfaces that comply with Australian Standards	95%	100%	100%		Average cost per square metre to replace under surfaces that do not comply with standards	\$320 (rubber) \$60 (bark-chip)	\$350	\$350	Number of sustainable complaints/injuries as a result of playground undersurfaces	0	0

OPERATIONAL PLAN

Function No. **9.1**

Performance Review

Quarter ended: **June**

Principal Activity:	PARKS & LANDCARE	Function:	Horticultural Services
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Key Projects Capital Works Program

Horticulture - Acquisition of Assets 01.09555 - Horticultural Services - Other Structures	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
7463 - Regand Park Fence Construction Completed	0	13,038	-1,782	0	0	11,256
7472 - Driftwells Park Monument Completed	0	135,000	0	114,551	5,908	255,459
7477 - Wiradjuri Park Pontoon Completed	0	2,297	0	0	0	2,297
7478 - DRBG Security System Completed	20,376	5,000	-1,701	0	-1,821	21,854
7490 - Wiradjuri Park Fence Completed	0	7,240	178	0	0	7,418
7491 - Wiradjuri Park Lighting Completed	0	2,090	0	0	0	2,090
7492 - Ollie Robbins Oval Gazebo 2 Completed	0	5,118	0	0	0	5,118
7493 - Elizabeth Park Viewing Deck Carry Over	0	13,000	0	0	-8,087	4,913
7499 - Oasis Valley Fence - Waterway Completed	0	0	0	0	15,400	15,400
01.09555 - Horticultural Services - Other Structures Total	20,376	182,783	-3,305	114,551	11,400	325,805

Horticulture - Acquisition of Assets 01.09557 - Horticultural Services - Land Improvement	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
7411 - Wiradjuri Park Access Road and Driveway Completed	0	26,500	6,113	22	0	32,635
01.09557 - Horticultural Services - Land Improvement Total	0	26,500	6,113	22	0	32,635

OPERATIONAL PLAN

Function No. **9.1**

Performance Review

Quarter ended: **June**

Principal Activity:	PARKS & LANDCARE	Function:	Horticultural Services
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Horticulture - Acquisition of Assets 01.09559 - Horticultural Services - Land	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
9421 - Regand Park/Smith Land Ongoing	0	0	0	0	22,000	22,000
01.09559 - Horticultural Services - Land Total	0	0	0	0	22,000	22,000

Horticulture - Asset Renewals - Maintenance 01.09563 - Horticultural Service- Other Structures (Renewals)	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
7415 - Victoria Park Shade Sail Completed	20,000	0	6,505	1,109	-845	26,769
7416 - Elston Park Bin Surrounds	6,500	0	0	-6,500	0	0
7427 - Elston Park Playground Softfall Completed	0	45,000	0	0	-457	44,543
7432 - Jack William Drive Playground Carry Over	0	0	0	56,000	-10,007	45,993
7460 - Victoria Park Irrigation Ongoing	0	0	0	0	5,156	5,156
7462 - Victoria Park Skate Ramps Completed	0	49,633	0	0	174	49,807
7473 - Elston Park Playground Completed	0	71,933	-1	-3,795	234	68,371
7498 - Victoria Park Pedestrian Lights Funds transferred to DRBG Viewing Deck	5,000	0	0	-5,000	0	0
7537 - Elizabeth Park Renew Granite Path Funds transferred to DRBG Viewing Deck	8,000	-8,000	0	0	0	0
8474 - Elizabeth Park Garden Beds Funds transferred to DRBG Viewing Deck	5,000	-5,000	0	0	0	0
8497 - Daphne Park Playground Funds Transferred to Jack William	38,000	0	0	-38,000	1	1
8498 - Daphne Park Playground Softfall Funds Transferred to Jack William	18,000	0	0	-18,000	0	0
8517 - Wairoonga Park Shade Sail Funds Transferred to Elston Park	32,000	-32,000	0	0	0	0
8518 - Wairoonga Park Central BBO Completed	10,000	0	0	0	-2,437	7,563

OPERATIONAL PLAN

Function No. **9.1**

Performance Review

Quarter ended: **June**

Principal Activity:	PARKS & LANDCARE	Function:	Horticultural Services
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Horticulture - Asset Renewals - Maintenance 01.09563 - Horticultural Service- Other Structures (Renewals)	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
9001 - Elston Park Playground Flying Fox Completed	0	37,000	0	-853	0	36,147
9002 - Elston Park Bore Motor Replacement Completed	0	0	16,174	0	0	16,174
01.09563 - Horticultural Service- Other Structures (Renewals) Total	142,500	158,566	22,679	-14,860	-7,972	300,913

Horticulture - Asset Renewals - Maintenance 01.09569 - Horticulture - Building (Renewal)	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
6121 - Victoria Park Old Depot Carry Over	0	0	0	45,000	-45,000	0
01.09569 - Horticulture - Building (Renewal) Total	0	0	0	45,000	-45,000	0

OPERATIONAL PLAN

Function No. 9.2

Performance Review

Quarter ended: June

Principal Activity:	PARKS & LANDCARE	Function:	Landcare Services
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Manager Responsible: **Manager Landcare Services**
Mr Lynton Auld

Function Objectives:

To provide and enhance habitat for indigenous flora and fauna across the City, to provide quality passive recreation space and facilities to meet the widest practical range of community and visitor needs and expectations and to protect and enhance the environment and agricultural production through the control of noxious weeds and pest species across the City.

Activity	Actions	Performance Targets/Service Level
Noxious Plant Inspection	Inspection of private properties, road reserves and river foreshore areas to identify and monitor weed infestation.	Full compliance with Council's Weed Action Program commitments.
	Completed for 2016 in compliance with Weed Action Plan commitments.	Inspection targets nominated within the 2015/2020 Weed Action Program have been achieved.
Rural Parks & Foreshores Operations	1.3.3.5 Continue to build working relationships with the Terramungamine Reserve Traditional Owners.	Traditional Owners needs and wishes are considered and met wherever possible.
	A burial ground committee has been formed and is expected to form the basis of the Reserve management committee. MLS has been actively involved in developing this committee and in seeking to extend the burial committee membership to consider reserve related issues.	Traditional owners needs and wishes have been sought, considered and met in relation to land use at Dundullimal and Regand Park.
	1.3.3.6 Undertake consultation with all stakeholders when undertaking strategic planning and redevelopment of open space elements to allow for the incorporation of appropriate and community approved Indigenous culture focused interpretative material.	Indigenous stakeholders are included in consultation process during development of strategic plans and redevelopment of open space.
	Stakeholder consultation undertaken within all strategic and redevelopment planning.	Indigenous stakeholders have been consulted during development of strategic plans and open space redevelopments.
	1.4.4.1 Complete design and documentation for river based recreational infrastructure that is consistent with the Open Space Masterplan, regional eco-tourism plans/opportunities and the Recreation Strategy	60% of the urban river corridor is developed for passive and active recreational pursuits.
	River based recreational infrastructure installed during 2015/16 has been consistent with the Open Space Masterplan and the Recreation Strategy. This has included installation of river steps in conjunction with the triathlon club, installation of the shared use trail through Regand Park, finalisation of the Dundullimal Reserve recreation trail and the installation of lighting along a section of the Tracker Riley path.	With the Regand Park shared pathway completed the 60% target has been met in regards to Council owned and managed lands. Additional improvements have included the installation of steps for triathlon and swimming events the finalisation of the shared use trail at Dundullimal and the installation of lighting on 1.4km of the river trails.
	1.4.4.2 Identify and take advantage of opportunities to add to Council's land portfolio in regard to the "River Spine" of the urban area as defined in the Open Space Masterplan and the Recreation Strategy	No examples of opportunities for appropriate acquisition not undertaken.
	Opportunities were monitored, and land was acquired adjacent to Sunderlands Park - Smiths Land.	No opportunities were missed.
1.4.4.3 Identify and source available government assistance programmes as they become available in respect of the river corridor.	60% of the urban river corridor is developed for passive and active recreational pursuits.	
Assistance was provided to three community groups in regards to seeking government grants to develop recreational infrastructure on the river corridor.	The extension of the Regand Park trail was funded by a community group, Council and the NSW Government. This project was completed by March 2016 and will achieve the 60% developed target.	

OPERATIONAL PLAN

Function No. 9.2

Performance Review

Quarter ended: June

Principal Activity:	PARKS & LANDCARE	Function:	Landcare Services
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Activity	Actions	Performance Targets/Service Level
Regular Urban and Rural Programme	1.4.5.1 Review compliance with the response/ repair times defined in the adopted Risk Management Plan (Defined Asset Management Plan).	No incidence of reported injuries incurred through use of Council's open space and recreation facilities
	<i>Response times were monitored with 95% compliance.</i>	<i>No injuries were reported in 2015/2016</i>
	2.1.4.5 Investigate any possible commercial opportunities to take advantage of the carbon offset methodologies and programmes.	Through the development of the 'Neutral Drive' program offer an example of an effective carbon offset program and investigate the feasibility of targeting other organisations for carbon offsetting using the same methodology.
	<i>Council is registered in the Clean Energy Regulator's systems which allows for projects to be included in the Emissions Reduction Fund (ERF). Potential WPRC ERF programs include revegetation of existing Council reserves, and green waste separation.</i>	<i>The Neutral Drive program continued to be undertaken. Investigations are ongoing as to how Council can take advantage of Commonwealth Emission Reduction Fund for additional plantings and/or for implementation of the organic waste separation proposal.</i>
	2.2.1.8 Undertake an annual review and quantify impact of salinity on public open space using the data from the groundwater monitoring network	No more than three (3) hectares of public open space is affected by urban salinity
	<i>A review of salinity and ground water within the Troy Gully catchment was undertaken to ensure best practice continues to be applied to public land managed by Council.</i>	<i>No increase was noted.</i>
	2.2.1.9 Monitor opportunities for revegetation through agro forestry, carbon sequestration and related programs and target these plantings for "at risk" sub-catchments	Develop planting plans for "at risk" sub-catchments.
	<i>Council partnered with Local Land Services and Greening Australia in securing funding for the revegetation of the Travelling Stock Route alongside the Golden Highway from Mugga Hill.</i>	<i>No "at risk" sub-catchments have been identified beyond the Troy Gully sub-catchment. The salinity and ground water review of Troy Gully has identified additional areas where planting should occur. Planting plans are under development for those areas as the salinity review is finalised.</i>
	2.2.1.10 Implement the Noxious Weeds/Pest Species management programme and Plans.	Noxious Weed and Pest Species Plans are implemented as programmed
	<i>Noxious Weed plans were implemented as per the 2015/2020 Weed Action Plan. Indian Myna monitoring and control occurred at Dubbo Airport in conjunction with Airport staff. Falcons returned to the CBD in February 2016 to undertake starling management.</i>	<i>Plans were implemented as programmed.</i>
2.2.1.11 Stage at least two (2) noxious weeds displays at appropriate public exhibitions per year	Noxious Weed education displays are conducted at two (2) public forums	
<i>One was held in partnership with Narromine Shire Council at the Narromine Show, a second display was conducted at the Dubbo Show with a third run in conjunction with Central West Local Landcare Services (LLS).</i>	<i>Two were conducted at the Dubbo show and the Central West LLS Fox baiting forum for Goonoo forest.</i>	

OPERATIONAL PLAN

Function No. 9.2

Performance Review

Quarter ended: June

Principal Activity:	PARKS & LANDCARE	Function:	Landcare Services
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Activity	Actions	Performance Targets/Service Level
	2.2.1.12 Pursue the introduction/expansion of remote/mobile computing capability within the Parks and Landcare operating environment	Technological opportunities are monitored and pursued where they are deemed as improvements over current practice.
	<i>Opportunities were monitored and assessed. Alternative weed mapping software has been assessed following the collapse of support for Councils previous product. A new weed mapping product has been selected and will be funded through the 2016/2017 Weed budget.</i>	<i>Opportunities were monitored, an opportunity to trial starlings removal through sound has been investigated and shows promise. An alternative approach to Falconry may be the use of drones, this also has been pursued but appears to be an immature technology at this stage.</i>
	2.2.1.14 Develop and submit grant funding applications for the Noxious Weeds Programme.	As appropriate and required grant applications are completed for the Noxious Weed Programme.
	<i>Grant funding submissions were completed and submitted.</i>	<i>Completed.</i>
	2.2.2.1 Advise landholders of their responsibilities under the Noxious Weeds Act.	Less than five (5) Section 18 Noxious Weeds Notices required to be issued.
	<i>Landholders were advised of their responsibilities at every land inspection.</i>	<i>None were issued for 2015/2016</i>
	2.2.2.2 Implement the programme to encourage landholders to avail themselves of Councils self-help Noxious Weed Control resources	
	<i>At every inspection landholders were encouraged to utilise Councils self-help resources.</i>	
	Treatment of declared Noxious weeds as per classification priority and seasonal factors.	Effective reduction in weed infestation area.
	<i>This was undertaken in accordance with formal agreements with Department of Primary Industries.</i>	<i>There has been an effective reduction in weed coverage, Bridal Creeper, African Box Thorn and Tiger Pear are examples of weeds targeted. All three weeds have had reductions in area infested, all three weeds remain present in the Western Plains LGA. Resources to allow for eradication have historically not been available.</i>
Management Services from other functions.	Cost of services including management, financial, technical, information technology and corporate overheads provided to this function.	Amounts charged are accepted as reasonable for the level of service provided.
	<i>Costs were charged as per agreed briefs.</i>	<i>Amounts charged were acceptable.</i>
Landcare Operations	2.2.6.3 Develop an Open Space Biodiversity Plan that identifies key urban corridors for biodiversity from within the Open Space Masterplan and provides for their future development.	The connectivity as defined in the Open Space Masterplan caters for the provision of biodiversity.
	<i>A plan combining previous open space plans with identified additional sites was developed and generic planting plans have been developed.</i>	<i>The focus of the Plan was to provide connectivity to important remnant patches and riverine corridors through the urban open space network.</i>
	2.2.6.4 Develop a Rural Reserves Biodiversity Plan that identifies key corridors for biodiversity from within the Rural Reserves and rural road network and provides details for future management.	The connectivity as defined in the Networks Masterplan caters for the provision of biodiversity.
	<i>The rural reserves biodiversity plan was delivered to Executive Staff Committee in October 2015.</i>	<i>The rural reserves biodiversity plan focuses on key corridors for connecting higher priority remnant native vegetation.</i>

OPERATIONAL PLAN

Function No. 9.2

Performance Review

Quarter ended: June

Principal Activity:	PARKS & LANDCARE	Function:	Landcare Services
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Activity	Actions	Performance Targets/Service Level
	2.2.7.1 Provide flora and fauna information to inform road design and maintenance works and incorporate into a Geographical information System (GIS) mapping layer to enable forward planning for rural roadside works design and programmes	Prompt response to requests for data ensuring that the design or construction process is aware of potential environmental constraints
	Information was made available as requested.	Information was made available as requested.
	2.2.7.2 Rural roadsides that have capital works identified to occur over the next four (4) years shall have all "Threatened Species flora and fauna" information available for input to the design process.	Prompt response to requests for data ensuring that the design or construction process is aware of potential environmental constraints
	Information was made available for forward planned capital works.	Undertaken as required with no examples of delays in information being provided.
	2.5.1.1 (2.3.3.1) Develop Beautification Improvement Plans for each of the rural villages (Eumungerie, Wongarbron and Ballimore)	Village beautification plans are developed and approved by Council for future implementation
	Completed.	Completed.
	2.5.1.3 Implement the revised Recreation Strategy Plan as it applies to the Villages.	The revised Recreation Strategy Plan is incorporated in Village designs and recommendations are prioritised.
	The revised Recreation Strategy does not directly address village needs, utilising the research included within the Strategy MLS has identified areas where additional resourcing should be applied, in particular playgrounds and walking trails such as within the Wongarbron Tank Reserve.	Where it could be referred to the villages the revised Recreation Strategy was referenced in developing the Branch budget.
	2.5.1.4 Include villages in the review of the Open Space Masterplan and Recreation Strategy.	Each Village has a beautification plan.
	Review undertaken.	Completed.
	2.5.1.5 Implement Village Beautification Plans	Develop a priority of works in consultation with Village communities.
	This was commenced but will be ongoing with these plans being a long term project driven by demand within the villages.	A priority of works continues to evolve within each village.
Gardening Services	Provision of an efficient and effective Landcare gardening advice service to the organisation.	Actions specified in agreed briefs are professionally undertaken and are completed within budget allocation.
	Landcare advice was made available to the organisation as requested.	Undertaken as specified.
Landcare Services	Provision of Landcare services to open passive recreational areas.	All passive open space areas are maintained to the standard of their specified Maintenance Service Level.
	Undertaken.	95% compliance with MSL's.
CMA Special Projects	Undertake joint CMA projects as agreed.	All works are completed in a timely and effective manner.
	Joint projects with neighbouring LGA's and the new Local Land Services were undertaken. It should be noted that CMAs no longer exist and they are now Local Land Services.	Undertaken as required.
Asset Maintenance Program - Landcare	Undertake schedule of works identified in the Asset Maintenance Replacement Plan contained in the Landcare Function Plan.	All works scheduled are completed in a timely and effective manner.
	The majority of identified asset maintenance works for this function was carried out through the Parks and Landcare Operations Branch.	Asset maintenance tasks were completed within the identified timeframe and within budget.

OPERATIONAL PLAN

Function No. 9.2

Performance Review

Quarter ended: June

Principal Activity:	PARKS & LANDCARE	Function:	Landcare Services
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Activity	Actions	Performance Targets/Service Level
Asset maintenance Program - Landcare Amenities	Undertake schedule of works identified in the Asset Maintenance Replacement Plan contained in the Landcare Function Plan.	All works scheduled are completed in a timely and effective manner.
	<i>Asset maintenance works identified within the Asset Maintenance Replacement Plan were assessed and undertaken as required by Parks and Landcare Operations.</i>	<i>All required works were undertaken by Parks and Landcare Operations.</i>
Asset Maintenance - 2% Special Variation	Undertake additional maintenance that could not be undertaken with existing budget to maintain reserve standards.	All works scheduled are completed in a timely and effective manner.
	<i>Additional maintenance works were completed on schedule.</i>	<i>Scheduled works were completed on time and within budget.</i>
Acquisition of Assets	Undertake the approved Capital Works Program as defined in the Key Projects section of the Operational Plan.	Capital Works are completed.
	<i>The extension of the Regand Park trail was funded by a community group, Council and the NSW Government. This project commenced in December 2015 and was completed in March 2016. Police Paddock road and path works were carried out by contractors and Technical Services Division in time for the ROAR Festival. Riverbank Park Lighting was delayed due to supplier and weather issues, this project is substantially complete. The initial element of the Disc Golf Course at Sandy Beach which was budgeted is complete.</i>	<i>Capital works with the exception of Egret Park irrigation were completed. Angle Road Park Fence was reprioritised and funded works required at Police Paddock in support of the ROAR Festival. Riverbank Park Fencing works were funded through the 2015-16 budget but deferred due to ongoing wet weather, this work has now been completed.</i>

Financial Statement:

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	-68,051	-25,041	-89,435	6,349	-176,178	-11,203	1	-187,381	-187,381
Expenditure	1,182,601	83,066	38,599	23,289	1,327,555	-82,668	2	1,244,887	1,244,887
Operating Total	1,114,550	58,025	-50,836	29,638	1,151,377	-93,871		1,057,506	1,057,506
Capital									
Income	-222,871	0	0	0	-222,871	10,343	3	-212,528	-212,528
Expenditure	36,000	25,000	233,945	40,000	334,945	-51,447	4	283,498	283,498
Capital Total	-186,871	25,000	233,945	40,000	112,074	-41,104		70,970	70,970
Available Funds Movement Prior to Restricted Asset Funding	927,679	83,025	183,109	69,638	1,263,451	-134,975		1,128,476	1,128,476
Restricted Assets	45,676	-83,025	-183,109	-69,638	-290,096	134,975	5	-155,121	-155,121
Funds Available to (-), or Required From Rates and Other Council Revenue	973,355	0	0	0	973,355	0		973,355	973,355

Note	Details
1	Operating Income increased by \$11,203 mainly due to a contribution from the Murray Darling Basin Authority of \$15,000 for the annual conference.
2	Operating Expenditure decreased by \$82,668 mainly due to Park and Landcare Operations budget for rural parks & foreshores decreasing by \$48,885 and asset maintenance expenditure decreasing by \$22,769.
3	Capital Revenue decreased by \$10,343 due to depreciation.
4	Capital Expenditure decreased by \$51,447 due to carry over of funds for the Riverbank Park Fencing project of \$22,196, Riverbank Park Foreshore Lighting project \$21,007 and Egret Park Irrigation project \$10,000.
5	Transfer to Restricted Assets increased by \$134,975 mainly due to carry over of project funds, \$22,769 for Asset Maintenance, \$20,000 for Flood Damage Future Works and \$14,500 for Troy Gully Rehab Master Plan.

OPERATIONAL PLAN

Function No. 9.2

Performance Review

Quarter ended: June

Principal Activity:	PARKS & LANDCARE	Function:	Landcare Services
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Key Performance Indicators

Workload	Prev.	Est.	YTD	Efficiency	Prev.	Est.	YTD	Effective.	Prev.	Est.	YTD
Number of rural properties inspected	176	300	265	Cost to inspect per property (initial insp.)	\$438	\$329	\$207	Percentage Compliance to recommended treatment program	95%	100%	100%
Length of road to be inspected/treated for noxious weeds	1340	1340Km	2362	Cost to inspect/treat roads per km	\$14	\$110	\$51	Number of infestations brought to Council's attention	1	10	0
Maintenance of District Medium Parks - Rural	22.47	22.47 Ha	22.47	Annual Cost per Ha to maintain District Medium Parks	\$5,558	\$6,140	\$4,755	Percentage of District Medium Parks maintained to standard.	95%	100%	95%
Maintenance of District Low Parks - Rural	35.6	35.60 Ha	35.6	Annual cost per Ha to maintain District Low Parks - Rural	\$2,148	\$2,837	\$2,586	Percentage of District Basic maintained to standard.	95%	95%	95%
Maintenance of Local Low Parks - Rural	108	108 Ha	108	Annual cost per Ha to maintain Local Low parks - Rural	\$555	\$638	\$741	Percentage of Local Low maintained to standard	95%	95%	95%
Maintenance of General Community Low Parks - Rural	263.7	263.79 Ha	263.79	Annual cost per Ha to maintain General Community Low Parks - Rural	\$52	\$109	\$43	Percentage of General Community Low maintained to standard.	95%	95%	95%
Maintenance of General Community Basic Parks - Rural	46.7	46.79 Ha	46.79	Annual cost per Ha to maintain General Community Basic Parks - Rural	\$108	\$175	\$80	Percentage of General Community Basic maintained to standard	95%	95%	95%
Number of Gardening Services briefs	2	2	2	Number of briefs undertaken within agreed costings	2	2	2	Number of Gardening Services briefs rated as satisfactory by clients	2	2	2

OPERATIONAL PLAN

Function No. 9.2

Performance Review

Quarter ended: June

Principal Activity:	PARKS & LANDCARE	Function:	Landcare Services
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Key Projects

Capital Works Program

Landcare Services - Acquisition of Assets 01.09556 - Landcare Services - Land Improvement	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
7405 - Police Paddock Road Completed	0	0	0	13,000	-7,346	5,654
7406 - Nita McGrath Foreshore Pathways Completed	0	0	0	7,000	4,796	11,796
01.09556 - Landcare Services - Land Improvement Total	0	0	0	20,000	-2,550	17,450

Landcare Services - Acquisition of Assets 01.09577 - Acquisition of Assets	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
7400 - Riverbank Park Foreshore Lighting Carry Over	0	25,000	79,545	0	-21,007	83,538
7401 - Sandy Beach Disc Golf Course Completed	0	0	0	0	3,820	3,820
01.09577 - Acquisition of Assets Total	0	25,000	79,545	0	-17,187	87,358

Landcare Services - Asset Renewals - Maintenance 01.09558 - Renewal of Assets - Asset Maintenance Program	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
7472 - Egret Park Irrigation Funds allocated to Riverbank Fencing	30,000	0	0	-20,000	-10,000	0
7473 - Angle Road Park Fence Not Completed	6,000	0	0	0	-6,000	0
7492 - Riverbank Park Fencing Carry Over	0	0	0	40,000	-22,196	17,804
01.09558 - Renewal of Assets - Asset Maintenance Program Total	36,000	0	0	20,000	-38,196	17,804

OPERATIONAL PLAN

Function No. **9.2**

Performance Review

Quarter ended: **June**

Principal Activity:	PARKS & LANDCARE	Function:	Landcare Services
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Landcare Services - Asset Renewals - Maintenance 01.09576 - Regand Park - Acquisition of Assets	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
7495 - Regand Park Granite Pathways Completed	0	0	154,400	0	6,486	160,886
01.09576 - Regand Park - Acquisition of Assets Total	0	0	154,400	0	6,486	160,886

OPERATIONAL PLAN

Function No. 9.4

Performance Review

Quarter ended: June

Principal
Activity:**PARKS & LANDCARE**

Function:

**Parks & Landcare Business
Support Services**

**Manager Responsible: Manager Business Support
Mrs Natasha Everett**

Function Objectives:

To provide management and business support services which provide for the effective and efficient operation of the Parks and Landcare Services Division. To maintain a continuous improvement culture within the Function to ensure we remain relevant, effective and up to date with the current industry standards and advances.

Activity	Actions	Performance Targets/Service Level
Management Services	Provide strategic direction and management to the Parks and Landcare Services Division	To provide Councillors ratepayers and all Council divisions with accurate information and advice in a timely manner.
	<i>Provision of Management Services to all Functions within the Division has been provided without exception.</i>	<i>Provision of Management Services to all Functions within the Division without exception was achieved.</i>
	1.4.5.1 Review Compliance with the response / repair time defined in the adopted Risk Management plan (Defined Asset Management Plan) DAMP.	Conduct Divisional internal audits quarterly for DAMP compliance. Comply with the Organisational requirements for Integrated planning and reporting.
	<i>Ongoing assessment for compliance has been undertaken.</i>	<i>Audits were completed Quarterly for DAMP compliance.</i>
	1.4.5.6 Implement adopted Section 94 Open Space Contributions Plan.	Ensure development of the Open Space Network is consistent with the Adopted Open Space Section 94 Contribution Plan.
	<i>Adopted Section 94 Open Space Contributions Plan have been implemented accordingly.</i>	<i>The Open Space Network was developed and consistently reviewed with the Open Space Section 94 Contribution Plan and Masterplan.</i>
	1.4.6.4 Identify grant funding opportunities and facilitate the preparation of grant applications to support community groups to undertake maintenance and development projects on and for recreational facilities.	Coordinate the Division's approach to grant funding ensuring opportunities are properly investigated and where appropriate applied for.
	<i>Undertaken as opportunities arose, sourced from various government agencies and funding bodies.</i>	<i>All grant opportunities were investigated and applied for where appropriate.</i>
Business Support Services	Provide business support services to the Parks and Landcare Services Division.	Various corporate and operational plans reviewed, implemented and updated. Division operating in an effective and efficient manner.
	<i>Provision of Business Support Services to all Functions within the Division has been provided without exception.</i>	<i>Provision of Business Support Services to all Functions within the Division without exception was achieved.</i>
Annual Operational Plan (including Annual Budget) Preparation	5.3.1.1.1 Operational Plans for the Parks and Landcare Division adopted by Council by due date.	Operational Plans (including budget) adopted in June each year for the Parks and Landcare Division
	<i>Operational Plans were developed and adopted for the Division by due date.</i>	<i>Operational Plans were developed and budgets were completed by June 2016.</i>
	5.3.1.10.1 Monitor the Corporate wide planning, oversight and performance of Asset Management for functional areas of the Organisation, for the Parks and Landcare Division.	Asset Management Plans for the Parks and Landcare Division are prepared and submitted by due date.
	<i>Divisional Asset Management Plans have been monitored and reviewed on an ongoing basis.</i>	<i>Plans were prepared and submitted by due date.</i>

OPERATIONAL PLAN

Function No. 9.4

Performance Review

Quarter ended: June

Principal Activity:	PARKS & LANDCARE	Function:	Parks & Landcare Business Support Services
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Activity	Actions	Performance Targets/Service Level
Quarterly Budget Review	5.3.1.11.1 Monitor the use of the zero based budgeting framework by the Organisation within the Parks and Landcare Division.	All zero based budgeting requirements are fully adhered to within the Parks and Landcare Division.
	Framework was utilised within the Division.	Zero Based budgeting frameworks were utilised.
	5.3.4.1.1 Divisional reviews of the Operational Plan (including budget) undertaken for the Parks and Landcare Division on a quarterly basis.	Quarterly reviews undertaken and submitted to Finance and Policy Committee by due date.
Management Services from other functions.	Review of Operational Plans and budgets were undertaken on a quarterly basis.	Reviews were undertaken and submitted by due date.
	Cost of services including management, financial, technical, information technology and corporate overheads provided to this function.	Amounts charged are accepted as reasonable for the level of service provided.
	Provision of Management Services to all Functions within the Division has been provided without exception.	Provision of Management Services to all Functions within the Division was provided without exception

Financial Statement:

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	0	0	0	0	0	-230	1	-230	-230
Expenditure	-64,536	5,600	51,380	6,680	-876	-5,915	2	-6,791	-6,791
Operating Total	-64,536	5,600	51,380	6,680	-876	-6,145		-7,021	-7,021
Capital									
Income	0	0	0	0	0	0	3	0	0
Expenditure	0	0	0	0	0	0	4	0	0
Capital Total	0	0	0	0	0	0		0	0
Available Funds Movement Prior to Restricted Asset Funding	-64,536	5,600	51,380	6,680	-876	-6,145		-7,021	-7,021
Restricted Assets	64,536	-5,600	-51,380	-6,680	876	6,145	5	7,021	7,021
Funds Available to (-), or Required From Rates and Other Council Revenue	0	0	0	0	0	0		0	0

Note	Details
1	No significant variance to budget.
2	Operating Expenditure decreased by \$5,915 mainly due to decreases in expenditure for Legal Fees by \$6,360, Software Asset Management by \$5,373 and Conference / Meeting expenses by \$4,985.
3	No Variance to budget.
4	No Variance to budget.
5	Transfer To Restricted assets increased by \$6,145 due to a transfer of \$6,145 for Asset Management Software.

OPERATIONAL PLAN

Function No. **9.4**

Performance Review

Quarter ended: **June**

Principal Activity:	PARKS & LANDCARE	Function:	Parks & Landcare Business Support Services
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Key Performance Indicators:

Workload	Prev.	Est	YTD	Efficiency	Prev.	Est.	YTD	Effective.	Prev.	Est	YTD
Agreed Briefs	7	7	7	100%	100%	100%	100%	AOP & Budget time frames met	100%	100%	100%
								Management Plan objectives and timeframes met	100%	100%	100%

OPERATIONAL PLAN

Function No. 9.5

Performance Review

Quarter ended: June

Principal Activity:	PARKS & LANDCARE	Function:	Sporting Facilities Services
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Manager Responsible:

Manager Sporting Facilities
Mr Wes Giddings

Function Objectives:

To provide high quality recreation space and facilities to meet the widest practical range of active recreational needs and expectations of both residents and visitors to Dubbo.

Activity	Actions	Performance Targets/Service Level
Sporting Facilities Operations	Provision of sporting ground and associated facilities.	Sporting grounds maintained to a standard of their respective Maintenance Service Level.
	<i>All sporting grounds and associated facilities were maintained to Maintenance Service Levels.</i>	<i>Sporting grounds were maintained to 95% of Maintenance Service Levels.</i>
	1.4.6.3 Ensure the incorporation of sporting event requirements into the capital improvements of recreational facilities.	The number of high profile sporting events held in the City increases.
	<i>Sporting Facilities has been working with user groups of Victoria Park 2 and 3 Ovals to complete the Amenities Building. Sureway Work for the Dole program assisted with fitting out this amenities block the amenities block was completed in July.</i>	<i>Council increased the number of high profile events from four to five for this year.</i>
	<i>Sporting Facilities Function was working with the Dubbo Hockey Association with the renewal of the Pioneer Park Amenities to ensure the renewal met the core user's needs. Renewal of the amenities was completed by June.</i>	
	1.4.6.4 Identify grant funding opportunities and facilitate preparation of grant applications to support community groups to undertake maintenance and development projects for facilities.	No significant examples of grant funding opportunities not addressed.
	<i>This function continues to apply for grant funding, either directly or through the provision of support for community groups. Council applied for grant funding through Crown Lands for new sport lighting at John McGrath Oval.</i>	<i>There has not been any examples of grant funding that wasn't pursued, that were deemed appropriate, or couldn't be supported by matching funds.</i>
	1.4.6.11 Complete design and documentation for Victoria Park No 1 Oval in regard to the removal of cycleway and subsequent upgrading of the Oval.	Victoria Park sporting precinct is capable of holding regional level sporting events/carnivals.
	<i>Project estimate unit rates have been for this project. Currently proposed project is unaffordable with the need for matching funds from a large grant excludes Council from applying.</i>	<i>The Victoria Park sporting precinct is already capable of holding regional level sporting events/carnivals. Major element to improve this facility is a suitable canteen. Designs to Construction Certificate status have been developed.</i>

OPERATIONAL PLAN

Function No. 9.5

Performance Review

Quarter ended: June

Principal Activity:	PARKS & LANDCARE	Function:	Sporting Facilities Services
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Activity	Actions	Performance Targets/Service Level
	1.4.6.13 In conjunction with Sporting Groups seek external funding for the construction of a second synthetic field at Pioneer Park.	Pioneer Park Hockey Complex is capable of holding regional events.
	Council has completed a detailed design and costing for a second synthetic field and applied for grants in this regard. Council will continue to work with Dubbo Hockey Association seeking external funding.	Pioneer Park Hockey Complex is capable of holding low level regional events. The complex will not be able to host high level regional events until a second synthetic field is constructed.
	1.4.6.15 Source external funds through the application of the Sponsorship policy to regional sporting assets.	Ensure at least 1 Regional Sporting facility receives funds sourced through the Sponsorship Policy.
	External funds have been sourced for DCL Park (Barden Park) and Caltex Park (Apex Oval). Targeting for sponsorship now is focused on the Lady Cutler Oval complex given the potential for highway exposure for a sponsor.	Council has been successful in naming rights and sponsorship for Apex Park (Dubbo Apex Clubs Caltex Park) and Barden Park (DCL Park) for 2015/2016.
	1.4.6.16 Implement an Apex Oval sand base profile 'best practice' Maintenance Manual	Dubbo Apex Clubs Caltex Park is acknowledged as the best football facility in regional NSW.
	Council follows the best practice guidelines contained in manuals that were given to Council by the contractor who installed the playing surface.	The ground continues to be acknowledged as the best football facility in regional NSW.
	1.4.6.19 In conjunction with Sporting Groups seek external funding for the upgrade of tennis facilities to a regional standard.	Tennis sporting precinct is capable of holding regional level sporting events/carnivals.
	Council has worked with Paramount Tennis Club in seeking external funding.	Tennis sporting precinct is capable of holding minor regional level sporting events/carnivals.
	1.4.6.20 Implement the Regional Centre of Excellence for Athletics Business Plan.	Barden Park is the Regional Centre for Athletics in the Central West NSW and the Orana Region.
	The DCL Park Business Plan has been updated and implemented.	DCL Park is the Centre of Athletics for country NSW.
	1.4.6.21 In conjunction with Sporting Groups seek external funding for the construction of a new cycle track off Victoria Park No 1 Oval and the expansion of the Victoria No 1 Oval turf surface.	Victoria Park Sporting precinct is capable of holding regional level sporting events/carnivals.
	Council to continuing to work with Sporting Groups when external funding is made available.	Victoria Park Sporting precinct hosted regional level sporting events and carnivals which included the U/19 Country Cricket Championship and U/13 & U/14 State Cricket Championship.
	2.2.7.4 Continue to roll out of the Centralised Irrigation Control System throughout the Open Network.	Quantified reduction in the reliance on potable water by Open Space and other horticultural elements.
	All Sporting Facilities have had the Centralised Irrigation Control System installed.	Lady Cutler Oval, Lady Cutler South and Hans Clavan Oval were connected to a back wash water supply as a result of potentially significant reductions in the "general" water allocation during the 2015/2016 irrigation season. This has avoided the ovals needing to be connected to the town water supply to maintain quality and safe playing surfaces.

OPERATIONAL PLAN

Function No. 9.5

Performance Review

Quarter ended: June

Principal Activity:	PARKS & LANDCARE	Function:	Sporting Facilities Services
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Activity	Actions	Performance Targets/Service Level
Preparation of Sporting Facilities	1.4.6.6 Undertake the annual review of Sporting Associated requirements and associated Agreed Briefs for Sporting Preparation.	Cost of Sporting Preparation does not increase above CPI.
	<i>An annual review of sporting association requirements for sporting preparation was completed in February 2016.</i>	<i>Costs have not risen above CPI.</i>
	1.4.2.6 Review costs and programmes associated with sport preparation in regard to achieving efficiencies and passing on savings to users.	Cost of sports field preparation does not increase above CPI
	<i>Internal cost and program reviews were conducted at the end of each sporting season.</i>	<i>Costs have not risen above CPI.</i>
Public Amenities Maintenance - Sport	Regularly clean amenities buildings in accordance with frequency of use by public.	High use amenities cleaned daily and no reasonable criticism from the public.
	<i>A cleaning schedule for all amenities under the control of this function has been implemented.</i>	<i>Amenities were cleaned in accordance with the schedule and available budget. No significant complaints have been received from the public.</i>
Trees Special Project Iconic Tree Planting	Shade and aesthetics around the City's sports fields is improved through a staged planting program that enhances the sporting field's amenity.	Minimum of one sporting oval is planted with shade trees each year.
	<i>A forecast planting program was developed to continue to improve shade and aesthetics at sporting field amenities.</i>	<i>Shade trees have been scheduled to be planted at the Victoria Park 2 and 3 Amenities Building.</i>
Management Services from other Functions	Cost of services including management, financial, technical, information technology and corporate overheads provided to this function.	Amounts charged are accepted as reasonable for the level of service provided.
	<i>Services were charged to function.</i>	<i>Amounts charged were accepted as reasonable.</i>
Acquisition of Assets	Undertake the approved Capital Works Program as defined in the Key Projects section of the Operational Plan	Capital Works are completed on time and on budget.
	<i>Capital Works programs were completed on schedule.</i>	<i>Capital Works were completed on time and within budget.</i>

OPERATIONAL PLAN

Function No. 9.5

Performance Review

Quarter ended: June

Principal Activity:	PARKS & LANDCARE	Function:	Sporting Facilities Services
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Financial Statement:

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	-563,691	324,504	-2,887	-88	-242,162	57,397	1	-184,765	-184,765
Expenditure	3,200,785	-38,616	34,466	-67,534	3,129,101	-211,762	2	2,917,339	2,917,339
Operating Total	2,637,094	285,888	31,579	-67,622	2,886,939	-154,365		2,732,574	2,732,574
Capital									
Income	-1,392,390	0	-43,856	0	-1,436,246	32,072	3	-1,404,174	-1,404,174
Expenditure	682,018	188,103	-321,722	88,367	636,766	-92,033	4	544,733	544,733
Capital Total	-710,372	188,103	-365,578	88,367	-799,480	-59,961		-859,441	-859,441
Available Funds Movement Prior to Restricted Asset Funding									
	1,926,722	473,991	-333,999	20,745	2,087,459	-214,326		1,873,133	1,873,133
Restricted Assets									
	-20,150	-473,991	333,999	-20,745	-180,887	214,326	5	33,439	33,439
Funds Available to (-), or Required From Rates and Other Council Revenue									
	1,906,572	0	0	0	1,906,572	0		1,906,572	1,906,572

Note	Details
1	Operating Revenue decreased by \$57,397 mainly due to decreases in revenue of \$37,212 for Sponsorship for Caltex Park accrued for 2016/2017 and a decrease of \$10,468 in forecast revenue from Oval Lighting charges income.
2	Operating Expenses decreased by \$211,762 mainly due to a decrease of \$111,352 in depreciation charges for Other Structures, recovery of \$78,379 for Special Work services and a decrease of \$19,939 for Parks and Landcare Operations.
3	Capital Revenue decreased by \$32,072 due to depreciation.
4	Capital Expenditure decreased by \$92,033 mainly due to the carryover of funds for Victoria Park grandstand surrounds \$48,000 and Victoria Park No 1 lights \$34,020.
5	Transfers to Restricted Assets increased by \$214,326 mainly due to carry over of projects; Vic Park No1 grandstand surrounds, Hockey Complex Maintenance and Victoria Park No 1 Lighting upgrade.

Key Performance Indicators:

Workload	YTD			Efficiency			Effective.				
	Prev.	Est.	YTD	Prev.	Est.	YTD	Prev.	Est.	YTD		
Maintenance of Regional Premium Sporting Facilities	8.8Ha	8.9Ha	8.9Ha	Annual cost per Ha to maintain Regional Premium facilities	\$15,292	\$19,935	\$21,105	Percentage of Regional Premium Facilities maintained to standard	100%	100%	95%
Maintenance of Regional High Sporting Facilities	2.8Ha	2.8Ha	2.8Ha	Annual cost per Ha to maintain Regional High facilities	\$17,188	\$25,125	\$12,094	Percentage of Regional High Facilities maintained to standard	100%	100%	95%
Maintenance of Regional Medium Sporting Facilities	3.43Ha	3.4Ha	3.4Ha	Annual cost per Ha to maintain Regional Medium facilities	\$15,472	\$19,244	\$11,777	Percentage of Regional Medium Facilities maintained to standard	100%	100%	95%
Maintenance of District High Sporting Facilities	21.5Ha	21.6Ha	21.6Ha	Annual cost per Ha to maintain District High Facilities	\$8,509	\$7,685	\$7,858	Percentage of District High Facilities maintenance to standard	100%	100%	95%

OPERATIONAL PLAN

Function No. 9.5

Performance Review

Quarter ended: June

Principal Activity:	PARKS & LANDCARE	Function:	Sporting Facilities Services
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Workload	Prev.	Est.	YTD	Efficiency	Prev.	Est.	YTD	Effective.	Prev.	Est.	YTD
Maintenance of District Medium Sporting Facilities	9.13Ha	10.3Ha	10.3Ha	Annual cost per Ha to maintain District Medium Facilities	\$9,039	\$12,272	\$11,705	Percentage of District Medium Facilities maintained to standard	100%	100%	95%
Maintenance of District Low Sporting Facilities	20.4Ha	22.3Ha	22.3Ha	Annual cost per Ha to maintain District Low Facilities	\$6,851	\$7,080	\$7,291	Percentage of District Low Facilities maintenance to standard	100%	100%	95%
Maintenance of Local Medium Sporting Facilities	20.54Ha	13.4Ha	13.4Ha	Annual cost per Ha to maintain Local Medium facilities	\$886	\$1,503	\$1,567	Percentage of Local Medium Facilities maintained to standard	100%	100%	95%
Area of sporting facilities prepared for Community Services (ha)	88.86Ha	88.66Ha	88.66Ha	Annual cost per ha	\$2,630	\$2,510	\$2,524	Number of sustainable complaints received from Community Services Division	0	0	0
Number of sporting facilities under License Agreements	10	10	10	Annual cost per License to maintain	\$0	\$800	\$200	Number of sustainable complaints from Licensees	0	0	0

OPERATIONAL PLAN

Function No. **9.5**

Performance Review

Quarter ended: **June**

Principal Activity:	PARKS & LANDCARE	Function:	Sporting Facilities Services
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Key Projects
Capital Works Program

Sporting Facilities - Acquisition of Assets	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
01.09596 - Sporting Facilities - Other Structures						
7704 - Apex Oval Sponsorship Signage <i>Carry Over</i>	0	47,443	-47,443	0	0	0
7778 - Barden Park Athletics - Hurdles Completed	0	13,843	0	0	-3,246	10,597
7781 - Barden Park Athletics - Audio System Completed	0	7,654	0	0	1	7,655
7785 - Barden Park - Rugby League Goal Posts <i>Carry Over</i>	0	3,300	0	-3,300	0	0
7786 - Barden Park Car Park Completed – Land Improvements	0	42,346	-28,736	0	-13,610	0
7787 - Barden Park Sponsorship Signage Completed	0	0	0	0	4,013	4,013
7804 - Lady Cutler Sth Irrigation-Backwash Line Completed	0	12,650	0	0	-1,148	11,502
01.09596 - Sporting Facilities - Other Structures Total	0	127,236	-76,179	-2,000	-13,727	35,330

Sporting Facilities - Acquisition of Assets	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
01.09597 - Sporting Facilities - Buildings						
7552 - Vic 2 & Vic 3 Amenities Construction Completed	0	0	11,375	2,050	0	13,425
7553 - Vic 2 & 3 Amenities Post Construction <i>Carry Over</i>	0	7,622	18,293	0	-18,293	7,622
7557 - Apex Jnr Rugby League Clubhouse Fittings	0	0	0	2,600	0	2,600
01.09597 - Sporting Facilities - Buildings Total	0	7,622	29,668	4,650	-18,293	23,647

OPERATIONAL PLAN

Function No. 9.5

Performance Review

Quarter ended: June

Principal Activity:	PARKS & LANDCARE	Function:	Sporting Facilities Services
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Sporting Facilities - Acquisition of Assets 01.09598 - Sporting Facilities - Land Improvement	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
7542 - Victoria Park No 2 & 3 Carpark Carry Over	0	30,000	0	0	-9,194	20,806
7543 - Barden Park Carpark Completed	0	0	28,736	35	0	28,771
01.09598 - Sporting Facilities - Land Improvement Total	0	30,000	28,736	35	-9,194	49,577

Sporting Facilities - Asset Renewals - Maintenance 01.09600 - Sporting Facilities-Other Structures (Renewals)	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
7543 - South Dubbo Oval Irrigation Booster Pump Carry Over	13,000	0	0	0	-13,000	0
7544 - Pioneer Oval Irrigation Pump Carry Over	13,000	0	0	0	-6,792	6,208
7561 - Pioneer Oval Goal Posts Completed	0	0	0	0	3,815	3,815
7609 - Victoria Park No.1 - Lights Carry Over	0	0	0	35,000	-34,020	980
7639 - Nita McGrath Reseal Completed	0	0	0	15,000	-636	14,364
7701 - Victoria Park No1 Grandstand Surrounds Carry Over	0	0	0	48,000	-48,000	0
7719 - Lady Cutler Oval Cricket Covers (4) Completed	8,500	0	0	-8,500	10,355	10,355
7720 - South Dubbo Oval Cricket Covers (3) Completed	8,500	0	732	0	0	9,232
7722 - Bob Dowling Cricket Covers (4) Carry Over	8,500	0	0	-8,500	0	0
7736 - Victoria Park No 1 Practice Nets Carry Over	0	0	10,500	-10,500	0	0
7738 - Lady Cutler River Pump 1 Completed	19,500	0	0	0	-6,750	12,750

OPERATIONAL PLAN

Function No. **9.5***Performance Review*Quarter ended: **June**

Principal Activity:	PARKS & LANDCARE	Function:	Sporting Facilities Services
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Sporting Facilities - Asset Renewals - Maintenance 01.09600 - Sporting Facilities-Other Structures (Renewals)	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
7740 - Pioneer Park Hockey Surface Carry Over	405,000	0	-405,000	0	0	0
7752 - Martins Bore Pump Component Replacement Completed	0	0	0	182	20,906	21,088
7757 - Paramount Tennis Club Renew Lamps Completed	0	19,500	0	0	20,500	40,000
7758 - Victoria Park No. 1 Cricket Covers Completed	0	3,745	11,500	0	-11,500	3,745
7765 - Irrinett Irrigation System Completed	0	0	0	0	12,066	12,066
01.09600 - Sporting Facilities-Other Structures (Renewals) Total	476,000	23,245	-382,268	70,682	-53,056	134,603

Sporting Facilities - Asset Renewals - Maintenance 01.09601 - Sporting Facilities - Buildings - Amenities	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
7669 - Pioneer Oval Amenities Completed	70,000	0	65,000	15,000	3,275	153,275
7735 - DCL Park Lift Maintenance Completed	0	0	2,761	0	-1,407	1,354
7737 - Caltex (Apex) Function Room Furniture Completed	0	0	10,560	0	0	10,560
01.09601 - Sporting Facilities - Buildings - Amenities Total	70,000	0	78,321	15,000	1,868	165,189

OPERATIONAL PLAN

Function No. 9.6

Performance Review

Quarter ended: June

Principal Activity:	PARKS & LANDCARE	Function:	Parks & Landcare Operations
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**Manager Responsible: Manager Parks & Landcare Operations
Mr Mark Kelly**

Function Objectives:

The provision of specialised horticultural and landcare related services to in-house service purchasers (clients) and customers external to council in a cost effective and efficient manner with full cost recovery to be achieved.

Activity	Actions	Performance Targets/Service Level
Urban Parks Operations	Maintain parks to Agreed Brief.	Works completed within timeframe, budget and maintenance service levels.
	All parks were maintained to Maintenance Service Levels as specified in Agreed Briefs 95% of the time.	95% of all works was completed on time, within identified maintenance service levels.
	2.2.4.5 Continue to develop the 'Specialist Japanese Horticultural Skills' training programme for Parks & Landcare staff and others.	Facilitate an annual visit by Minokamo landscape professionals to undertake training.
	Specialist Japanese Horticultural skills training program was conducted with the assistance of a gardener from Minokamo in September 2015. Three Parks and Landcare Operations staff received training in Japanese gardening techniques during the Minokamo Gardener's visit.	Annual visit by Minokamo landscapers for 2015 was successful with training provided to three Parks and Landcare Operations staff.
Community Participation	2.2.1.1 Conduct at least four community tree planting activities per year	Facilitate more than 600 hours of community assisted tree planting and maintenance projects
	Three community tree planting activities have been conducted to date primarily along the river foreshores.	650 hours of community assisted tree planting and maintenance projects have been conducted to date with approximately 700 trees planted.
	2.2.1.2 Provide support to the Troy Landcare, Clean-up Australia Day, Adopt-a-Park Groups, Friends of Elizabeth Park and Orchid Society	5,000 hours of community involvement in parks, gardens, Landcare and sporting facilities development and maintenance.
	Support has been provided to the above identified groups on request. This has involved the provision of resources and information.	There have been a total of 9,085 community volunteer hours dedicated to Parks & Landcare related activities.
	2.2.1.3 Work with the community to establish additional Adopt-a-Park groups.	Establish three new Adopt-a-Park groups
	Work with the community to establish additional Adopt-a-Park groups is ongoing.	Two new Adopt-A-Park groups have been established in the 2015-2016 financial year.
2.2.1.4 Actively support the organisers of the Dubbo Clean Up Australia Day	Participation at Clean Up Australia Day increases from 2014/2015 levels.	
Support has was provided for Dubbo's Clean Up Australia Day in March 2016.	Clean up Australia day was held on Sunday 6 March, with 60 people participating on the day. Total participation hours were 240. The day was again held at Macquarie Lions Park.	

OPERATIONAL PLAN

Function No. 9.6

Performance Review

Quarter ended: June

Principal Activity:	PARKS & LANDCARE	Function:	Parks & Landcare Operations
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Activity	Actions	Performance Targets/Service Level
Gardening Services	2.2.1.5 Provide opportunities for the community to participate in environmental programs along the river corridor	At least two (2) community engagement activities are held along the river corridor reserves annually
	<i>Community participation events delivered by Council included National Tree Day at Regand Park and at Wattle Grove. Local Fishers were assisted by Council with the river clean up at Devils Hole Reserve.</i>	<i>Eight community activities have been completed in the 2015-16 financial year. These activities included Macquarie River Bushcare working bees, National Tree Day, Challenge Work Groups, and school groups.</i>
	2.5.1.2 Provide ongoing support to the village based Adopt-a-Park Groups.	Assist the community to implement the beautification plans.
Gardening Services	<i>Support was provided to groups as required through the provision of materials, and other resources.</i>	<i>Assistance was provided whenever opportunities arose in accordance with the village beautification plans as adopted by the Rural Consultative Working Party.</i>
	3.1.11.1 Implement phase up/phase down provisions as necessary for the maintenance service levels for roadside landscaping in respect of the City's entrances and major sub-arterials, including medians in particular	Ensure adequate Branch input and recommendations to Civil Infrastructure review of service levels in accordance with Corporate timetables.
Gardening Services	<i>All city's entrances and medians were maintained as per Agreed Briefs specifications.</i>	<i>All works were completed on time, within maintenance service levels within defined timeframe, budget and specification.</i>
	2.1.4.6 Utilise Council generated green waste productivity.	Green waste generated from Parks and Landcare Services Operations are fully utilised.
Private Works	<i>Mulching was completed in October 2015 at Bunglegumbie green waste site. Mulch was utilised in City landscaping as deemed appropriate.</i>	<i>Mulch from green waste has been used on Council's assets this financial year.</i>
	Undertake private works as opportunities arise.	Works completed within timeframe, budget and specification.
Asset Maintenance - Landcare	<i>No private works were undertaken due to high internal client workloads.</i>	<i>No private works were undertaken.</i>
	Maintain assets to Agreed Brief.	Works completed within timeframe, budget and specification.
Asset Maintenance - Amenities Landcare	<i>75% of Asset Maintenance Works were undertaken according to Asset Maintenance program.</i>	<i>75% of Asset Maintenance Works programed for 2015-2016 financial year were completed within defined timeframe, budget and specification.</i>
	Maintain assets to Agreed Brief.	Works completed within timeframe, budget and specification.
Rural Parks and Foreshores Operations	<i>75% of Asset Maintenance Works were undertaken according to Asset Maintenance program.</i>	<i>75% of Asset Maintenance Works programed for 2015-2016 financial year were completed within defined timeframe, budget and specification.</i>
	Maintain Parks to Agreed Brief	Works completed within timeframe, budget and maintenance service levels.
Sporting Facilities Asset Maintenance	<i>All parks maintained to within 95% of Agreed Briefs.</i>	<i>Majority of works completed on time, within maintenance service levels within defined timeframe, budget and specification.</i>
	Maintain assets to Agreed Brief.	Works completed within timeframe, budget and specification.
	<i>All Asset Maintenance Works programed for the fourth quarter were undertaken according to Asset Maintenance program.</i>	<i>All Asset Maintenance Works programed for 2015-2016 financial year were completed within defined timeframe, budget and specification</i>

OPERATIONAL PLAN

Function No. 9.6

Performance Review

Quarter ended: June

Principal Activity:	PARKS & LANDCARE	Function:	Parks & Landcare Operations
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Activity	Actions	Performance Targets/Service Level
Sporting Asset Maintenance Amenities	Maintain assets to Agreed Brief.	Works completed within timeframe, budget and specification.
	<i>All Asset Maintenance Works programed for the fourth quarter were undertaken according to Asset Maintenance program.</i>	<i>All Asset Maintenance Works programed for 2015-2016 financial year were completed within defined timeframe, budget and specification</i>
Preparation of Sporting Facilities	1.4.2.6 Review costs and programs associated with sport preparation in regard to achieving efficiencies.	Cost of sports field preparation does not increase above CPI.
	<i>Annual Agreed Briefs signed between Community Services Division and the Sporting Facilities Function.</i>	<i>Costs have not risen above CPI.</i>
Preparation of Sporting Special Works	Carry out sporting field preparation to Agreed Brief	Works completed within timeframe allocation and Code of Practice.
	<i>Agreed Briefs created as Special Works arose for one off events.</i>	<i>All works were completed on time and in accordance with Code of Practice guidelines.</i>
Management Services	Cost of services provided to this function including management, financial, information technology and corporate overheads.	Amounts charged are accepted as reasonable for the level of service provided.
	<i>Management services charged to the function in accordance with Agreed Briefs.</i>	<i>Amounts charged were acceptable.</i>

Financial Statement:

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	0	0	-20,000	0	-20,000	1,818	1	-18,182	-18,182
Expenditure	-20,121	0	20,000	0	-121	-6,366	2	-6,487	-6,487
Operating Total	-20,121	0	0	0	-20,121	-4,548		-24,669	-24,669
Capital									
Income	-2,081	0	0	0	-2,081	729	3	-1,352	-1,352
Expenditure	0	0	0	0	0	3,820	4	3,820	3,820
Capital Total	-2,081	0	0	0	-2,081	4,549		2,468	2,468
Available Funds Movement Prior to Restricted Asset Funding	-22,202	0	0	0	-22,202	1		-22,201	-22,201
Restricted Assets	22,202	0	0	0	22,202	-1	5	22,201	22,201
Funds Available to (-), or Required From Rates and Other Council Revenue	0	0	0	0	0	0		0	0

Note	Details
1	No significant variance to budget
2	No significant variance to budget
3	No significant variance to budget
4	No significant variance to budget
5	No variance to budget.

OPERATIONAL PLAN

Function No. 9.6

Performance Review

Quarter ended: June

Principal Activity:	PARKS & LANDCARE	Function:	Parks & Landcare Operations
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Key Performance Indicators:

Workload	Prev.	Est	YTD	Efficiency	Prev.	Est.	YTD	Effective.	Prev.	Est	YTD
Number of Parks and Landcare Services Agreed Briefs	137	150	155	Number of Briefs undertaken within agreed costings	137	150	155	Number of briefs rates as being undertaken satisfactorily by clients	137	150	155
								Full cost recovery obtained	Yes	Yes	Yes

Key Projects

Capital Works Program

Parks Operations - Acquisition of Assets 01.09612 - Parks & Landcare Operations - Other Structures	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
7850 - Drinking Fountain Completed	0	0	0	0	3,820	3,820
01.09612 - Parks & Landcare Operations - Other Structures Total	0	0	0	0	3,820	3,820

OPERATIONAL PLAN

Function No. 9.7

Performance Review

Quarter ended: June

Principal Activity:	PARKS & LANDCARE	Function:	Recreation Planning & Programs
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**Manager Responsible: Manager Recreation Planning & Programs
Mrs Tracey Whillock**

Function Objectives:

To encourage residents to pursue recreational activities; to provide a range of recreation facilities and programs to meet the needs of residents in a cost effective and efficient manner.

Activity	Actions	Performance Targets/Service Level
Services Provided to Other Functions	Fees charged to internal Council clients for use of facilities.	No reasonable criticism by clients of the charge rates and condition of facilities.
	<i>Fees have been charged to internal clients.</i>	<i>No negative feedback from clients have been received.</i>
Recreation Planning & Management	Residents and sporting organisations provided with current and accurate information, enquiries relating to recreational matters, administration of Sports Council, booking the hire of recreation venues and facilities. Covers the cost of salaries and overheads and ancillary employment costs.	No reasonable criticisms of recreation planning, venue bookings, administration of the Sports Council and advice.
	<i>Residents and Sporting organisations have been provided with current and accurate information. Budget allocations were made to cover these costs.</i>	<i>No criticism received in relation to recreation planning and programs, venue bookings or administration of the Dubbo City Sports Council.</i>
	1.4.1.1 In consultation with the Dubbo City Sports Council and the Dubbo Youth Council, review requirements for the provision of future recreation facilities for young people.	
	<i>Council has facilitated strategic planning meetings with most sporting groups in Dubbo with a number of groups focused on junior development and future infrastructure needs. Community consultation was held regarding specific asset renewal projects that seek to satisfy the youth market when renewing infrastructure e.g. skate park shade cloth.</i>	<i>Council facilitated strategic planning that most sporting groups in Dubbo attended which identified increased junior memberships as a key focus area. A discussion was held at Dubbo Sports Council around new strategies, unique programs and different ways of marketing to increase junior participants.</i>
	1.4.2.1 In consultation with the Dubbo City Sports Council and other stakeholders, review requirements for the provision of future recreation facilities for all sectors of the Dubbo community e.g. aged, youth, disabled, families and indigenous groups.	60% of residents participate in recreational activities.
	<i>The Recreation Strategy development included analysis of community demographics. Council is also working with swimming and athletics clubs to create access to formal competition for people with disabilities.</i>	<i>Statistics unavailable at this time. Council continues to work with Break Thru and the swimming and athletics clubs to create access to formal competition for people with a disability. Council is looking into an Active Ageing Program which provides funding to run land based and aquatic activities for people over 50 years of age.</i>
	1.4.2.2 Oversee the implementation of the Recreation Strategy for the City.	90% of residents rate sporting and recreational facilities as satisfactory.
<i>The key outcome in this regard is the strategic planning undertaken by sporting and recreation groups facilitated by Council.</i>	<i>Latest results of the community satisfaction survey show close to 90% satisfied with sporting infrastructure. Dubbo sport and recreation groups participated in strategic planning through the Dubbo Sports Council.</i>	

OPERATIONAL PLAN

Function No. 9.7

Performance Review

Quarter ended: June

Principal Activity:	PARKS & LANDCARE	Function:	Recreation Planning & Programs
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Activity	Actions	Performance Targets/Service Level
	1.4.2.3 Encourage and foster community awareness, participation and self-help in the development and maintenance of recreation facilities through the Dubbo City Sports Council.	90% of residents rate sporting and recreational facilities as satisfactory.
	<i>In addition to the strategic planning workshops Council has held grant writing workshop for sporting groups in Dubbo.</i>	<i>The latest results of the community satisfaction survey showed that close to 90% are satisfied with sporting infrastructure. NSW Sport and Recreation ran Member Protection Information Officer Training for the sporting group of Dubbo.</i>
	1.4.2.5 Ensure input is received from seasonal sportsground users for field preparation requirements.	Input is received by due date.
	<i>Council has received and processed pre-season sporting allocations for winter sports.</i>	<i>All winter sporting clubs submitted sporting field applications and the winter sporting field allocations were endorsed by the Dubbo Sports Council.</i>
	1.4.2.6 Review Costs and programs associated with sport preparation in regard to achieving efficiencies.	Cost of sport field preparation does not increased above CPI.
	<i>Costs were reviewed in regard to efficient sporting preparation.</i>	<i>Costs of sport field preparation did not rise above CPI.</i>
	1.4.6.2 Implement the Dubbo Events Strategy as it relates to sporting associations and potential events.	The number of high profile sporting events held in the City have increases.
	<i>Events Strategy communicated to sporting groups. Potential events have been referred to Dubbo Events Strategy when applicable.</i>	<i>Dubbo held the NSW Aboriginal Rugby League Knockout, NSW Touch Country Championships, U19 NSW Cricket Championships, PSSA NSW Cricket Championships in the second quarter of 2015/2016.</i> <i>Dubbo also held the Under 13 and Under 14 State Country Cricket Carnival, Dubbo Athletics Club New Years Carnival, Little Athletics NSW Region 3 Championships, NSW Junior State Track Championships, Little Athletics NSW State Multi Event, Macquarie Titan Mud Run, Greater Dubbo Fun Run, NSW Combined Catholic Colleges Touch Championships.</i>
	1.4.6.6 Undertake an annual review of sporting association requirements and associated Agreed Briefs for Sporting Preparation.	Review undertaken in June annually.
	<i>An annual review of sporting association requirements for sporting preparation was completed in February 2016.</i>	<i>An annual review was completed in February 2016.</i>
	5.3.1.2.1 Operational Plans (including budget) adopted in June each year for the Recreational Services Function.	Operational Plans for the Recreational Services Function adopted by Council by due date.
	<i>Completed in accordance with corporate timetable.</i>	<i>Completed in accordance with corporate timetable.</i>
	5.3.1.5.1 Branch reviews of the Operational Plan (including budget) undertaken for the Recreational Services Branch on a quarterly basis.	Quarterly reviews undertaken and submitted to Finance and Policy Committee by due date.
	<i>Achieved to date.</i>	<i>Quarterly reviews were completed.</i>
	5.3.1.11.1 Zero based budgeting framework is utilised within the Recreational Services Branch.	All Zero based budgeting requirements are fully adhered to within the Recreational Services Branch.
	<i>All zero based budgeting requirements were achieved to date.</i>	<i>All zero based budgeting requirements were achieved to date.</i>

OPERATIONAL PLAN

Function No. 9.7

Performance Review

Quarter ended: June

Principal Activity:	PARKS & LANDCARE	Function:	Recreation Planning & Programs
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Activity	Actions	Performance Targets/Service Level
Preparation of Sporting Facilities	Payment to Parks and Landcare Division for sportsground preparation and maintenance.	No reasonable criticism of the standard of sports fields. Charges by Parks and Landcare Division accepted as fair and reasonable for the level of service provided.
	<i>Payments were made as per agreed brief.</i>	<i>Achieved to date. Some discussions have been held with Dubbo Cricket Assoc. in regards to changing some elements of pitch performance.</i>
Management Services from other Functions	Internal services provided – financial and management accounting, corporate overhead, telephone, printing, Civic Administration Building accommodation, computer and information management.	Amounts charged are accepted as reasonable for the level of service provided.
	<i>Internal overheads accepted under Agreed Brief for support services from other Divisions to Recreation Planning and Programs Branch.</i>	<i>Amounts were considered as fair and reasonable for the level of service provided.</i>
Major Sporting Events	Financial support for major sporting events held in the City by the provision of field preparation and supply of additional services such as toilets, garbage bins, portable grandstands.	Community has the opportunity to view high quality sporting events.
	<i>Financial support in the provision of services were provided for major events. There were growing challenges for Council as a result of the increasing Costs to subsidise major events compared to the Dubbo becoming more successful at securing them as a host city.</i>	<i>High quality sporting facilities provided the community with the opportunity to view high calibre events.</i>
Contributions - DA Fees	Council's financial support of sporting bodies submitting DAs for projects on Council owned and controlled land.	No requests for financial support for DA fee costs.
	<i>An amount of \$500 was budgeted to provided support to sporting bodies submitting DAs for projects on Council owned and controlled land.</i>	<i>There were no requests for financial assistance.</i>
Sports Council	Auspice funds to ensure the ongoing operation of the Dubbo City Sports Council.	No complaints relating to the management of the Sports Council funds.
	<i>An estimated \$620 in income was raised from Sports Councils member fees. This amount was reinvested in supporting the ongoing operation of the Dubbo City Sports Council.</i>	<i>Feedback from membership was that the last calendar year has been the most successful year for the Sports Council in some time.</i>
	1.4.3.1 Conduct an annual sports award presentation ceremony to recognise excellence in sporting achievements of Dubbo residents. <i>Dubbo Sports Awards was held in November 2015.</i>	<i>Successfully held with record number of nominations.</i>

OPERATIONAL PLAN

Function No. 9.7

Performance Review

Quarter ended: June

Principal Activity:	PARKS & LANDCARE	Function:	Recreation Planning & Programs
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Financial Statement:

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	-113,645	-1,811	-52,108	5,005	-162,559	-49,802	1	-212,361	-212,361
Expenditure	84,261	15,685	7,771	-5,005	102,712	-47,371	2	55,341	55,341
Operating Total	-29,384	13,874	-44,337	0	-59,847	-97,173		-157,020	-157,020
Capital									
Income							3		
Expenditure							4		
Capital Total	0	0	0	0	0	0		0	0
Available Funds Movement Prior to Restricted Asset Funding									
	-29,384	13,874	-44,337	0	-59,847	-97,173		-157,020	-157,020
Restricted Assets									
	29,384	-13,874	44,337	0	59,847	97,173	5	157,020	157,020
Funds Available to (-), or Required From Rates and Other Council Revenue									
	0	0	0	0	0	0		0	0

Note	Details
1	Operating Revenue has increased by \$49,802 mainly due to Evocities MTB Sponsorship funding.
2	Operating Expenditure has decreased by \$47,371 mainly due to a decrease in forecast expenditure of \$45,761 in salary and overhead charges.
3	No variance to budget.
4	No variance to budget
5	Transfers to Restricted Assets increased by \$97,173 mainly due to transfers for Playing Field Improvement \$21,140, Recreation Study \$35,754 and external grant funding for major events.

Key Performance Indicators:

Workload	2015/2016			Efficiency	2016/2017			Effective.	2017/2018		
	Prev.	Est	YTD		Prev.	Est	YTD		Prev.	Est	YTD
No. of Sports Council Meetings per annum	15	18	11	Cost per capita for Recreation Planning & Management expenditure	\$14.19	\$13.71	\$15.34	No. of sports affiliated with Sports Council	28	28	28
Seasonal Ground Allocations completed by set time frame	2	6	6		Percentage of Seasonal Ground Allocation requests able to be met	100%	100%	100%			
Number of applications for major sporting events funding	6	7	6 via Event Development Fund & 10 other events supported by Council funding.		Adherence to wet weather policy	100%	100%	100%			
								Adherence to conditions of use	95%	100%	100%

OPERATIONAL PLAN

Function No. **9.08**

Performance Review

Quarter ended: **June**

Principal Activity:	PARKS & LANDCARE	Function:	Dubbo Aquatic Leisure Centre
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**Manager Responsible: Manager Sporting Facilities
Mr Wes Giddings**

Function Objectives:

To provide an aquatic facility for the social, recreational and sporting requirements of the residents of and visitors to Dubbo on a cost effective basis.

Activity	Actions	Performance Targets/Service Level
Pool Operations	Operation of pool infrastructure, promotion of facility and learn to swim campaign.	90,000 patrons to attend pool each year. A minimum of 31% of pool costs recovered from users.
	<i>A media release was organised for the DALC's opening. Promotions and other advertising were released throughout the year.</i>	<i>Opened on 12 September 2015. Pool costs were monitored throughout the year and 31% of pool costs were recovered which was based on actual operating costs.</i>
Management Services from other Functions	Cost of Services including: - management, financial, technical, information technology and corporate overheads provided to this Function.	Amounts charged are accepted as reasonable for the level of service provided.
	<i>Costs were considered appropriate.</i>	<i>Amounts charged were accepted as fair and reasonable for level of service provided.</i>
Management Services	Supervision of pool operation including safety and convenience of patrons, financial management and customer services.	No reasonable criticism of Pool operations. No reported pool accidents or injury. No incidents of pool being closed for health reasons.
	<i>Contract was enforced and upheld in respect to these matters. Fortnightly facility inspections were conducted through 2015/2016.</i>	<i>There were no negative reports received about the pool's operations. No accidents or injuries were reported for this year.</i>
	1.4.7.1 Pursue grant funding for the upgrade option plan for the Dubbo Aquatic Leisure Centre.	More than 90,000 patrons utilise Dubbo Aquatic Leisure Centre for each swimming season.
	<i>A grant funding application was submitted by the Swimming Clubs for the upgrade of the kitchen within the Clubroom. Swimming Clubs were successful in receiving \$15,000 for this work.</i>	92,248 patrons.
	1.4.7.1 Pursue grant funding for the upgrade option plan for the Dubbo Aquatic Leisure Centre.	Aquatic facilities are available and maintained to improve the health and wellbeing of the community.
	<i>A grant funding application was submitted by the Swimming Clubs for the upgrade of the kitchen within the Clubroom. The Swimming Clubs were successful with the grant application. Council is now working with the Swimming Clubs to complete this project.</i>	<i>Council has installed a new sanitizer system for both the 50 metre pool and the Leisure Pool. The system is safer for patrons and the Manager as it complies with regulations.</i>
	1.4.7.4 Undertake a statistically valid survey of patrons rating the services offered and delivered at the DALC by June 2016.	90% of patrons rate the services and facilities of the Dubbo Aquatic Leisure Centre as satisfactory.
	<i>No action to date. A new data base of patrons is being created and will be implemented for the commencement of the season. This will form the basis of the survey.</i>	<i>No action to date.</i>

OPERATIONAL PLAN

Function No. **9.08**

Performance Review

Quarter ended: **June**

Principal Activity:	PARKS & LANDCARE	Function:	Dubbo Aquatic Leisure Centre
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Activity	Actions	Performance Targets/Service Level
Asset Management Program - Routine	Monitor and annually appraise the performance of the Dubbo Aquatic Leisure Centre Management Contractor. <i>This process has commenced through an agreed brief with Recreation Planning and Programs.</i>	90% of patrons rate the services and facilities of the Dubbo Aquatic Leisure Centre as satisfactory. <i>Results from the Recreation Study rate the services and facilities as satisfactory.</i>
	Undertake Building Asset Management Program <i>All works where completed in time for the 2015 opening of DALC.</i>	Buildings operational and presentable <i>All buildings where operational and presentable for the opening of the DALC. Continued monitoring of buildings had been undertaken to make sure buildings continue to be operational and presentable while the DALC is open.</i>
Asset Management Program - Cyclic	Undertake 20 year Building Asset Management Program <i>Asset program was adhered to.</i>	Buildings maintained in a satisfactory condition <i>All building maintenance was maintained in a satisfactory condition.</i>

Financial Statement:

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	-321,903	0	-3,244	-16,786	-341,933	50,193	1	-291,740	-291,740
Expenditure	982,207	-35,797	7,921	-1,367	952,964	-84,552	2	868,412	868,412
Operating Total	660,304	-35,797	4,677	-18,153	611,031	-34,359		576,672	576,672
Capital									
Income	-124,477	0	0	0	-124,477	7,498	3	-116,979	-116,979
Expenditure	31,576	158,210	9,748	293,951	493,485	-207,191	4	286,294	286,294
Capital Total	-92,901	158,210	9,748	293,951	369,008	-199,693		169,315	169,315
Available Funds Movement Prior to Restricted Asset Funding	567,403	122,413	14,425	275,798	980,039	-234,052		745,987	745,987
Restricted Assets	80,235	-122,413	-14,425	-275,798	-332,401	234,052	5	-98,349	-98,349
Funds Available to (-), or Required From Rates and Other Council Revenue	647,638	0	0	0	647,638	0		647,638	647,638

Note	Details
1	Operating Revenue decreased by \$50,193 mainly due to a decrease in general admission income of \$47,692.
2	Operating Expenditure decreased by \$84,552 mainly due to decrease in forecast electricity and gas expenditure totalling \$43,973 and a decrease of \$30,097 in forecast management services charges.
3	Capital Revenue decreased by \$7,498 due to depreciation charges.
4	Capital Expenditure decreased by \$207,191 due to carryover of project expenditure \$146,504 for 50m pool joints and \$56,204 for the 50m pool heater.
5	Transfer to Restricted Assets increased by \$234,052 due to carry over of project funding including \$202,708 for the Heater and Pool Joints (backlog) project funding.

OPERATIONAL PLAN

Function No. **9.08***Performance Review*Quarter ended: **June**

Principal Activity:	PARKS & LANDCARE	Function:	Dubbo Aquatic Leisure Centre
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Key Performance Indicators:

Workload	Prev.	Est.	YTD	Efficiency	Prev.	Est.	YTD	Effective.	Prev.	Est.	YTD
Number of days pool is open	222	191	206	Total operating expenses per patron	\$6.61	\$10.55	\$6.25	Number of patrons	98,435	90,000	92,248
								Compliance to Management Agreement by Contractor.	100%	100%	100%
Water temperature in degrees Celsius.	26	25	24					No of Swimming Carnivals held at DALC	25	26	24
								Number of written complaints re:-			
								- health	0	Nil	Nil
								- safety	1	Nil	Nil
								- customer service	1	Nil	Nil

Key Projects

Capital Works Program

Dubbo Aquatic - Acquisition of Assets	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
01.09472 - Acquisition of Assets - Other Structures						
7302 - Pool Disability Lift and Wheelchair Completed	0	16,850	0	0	-2,052	14,798
7304 - Ping Pong Table Completed	0	0	9,000	1,310	0	10,310
7305 - Clubroom Air conditioner Completed	0	0	0	7,000	-1,559	5,441
01.09472 - Acquisition of Assets - Other Structures Total	0	16,850	9,000	8,310	-3,611	30,549

OPERATIONAL PLAN

Function No. **9.08**

Performance Review

Quarter ended: **June**

Principal Activity:	PARKS & LANDCARE	Function:	Dubbo Aquatic Leisure Centre
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Dubbo Aquatic - Acquisition of Assets 01.09474 - Acquisition of Assets - Plant & Equipment	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
7199 - Lane Ropes Completed	0	0	2,187	0	0	2,187
7295 - Calcium Hypochlorite System Completed	0	127,360	-46,979	0	0	80,381
01.09474 - Acquisition of Assets - Plant & Equipment Total	0	127,360	-44,792	0	0	82,568

Dubbo Aquatic - Acquisition of Assets 01.09475 - Loan - Principal Repayment	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
5663 - Aquatic Centre - Loan No.4 (CBA)	31,576	0	0	0	99	31,675
01.09475 - Loan - Principal Repayment Total	31,576	0	0	0	99	31,675

Dubbo Aquatic - Asset Renewals - Maintenance 01.09470 - Asset Renewal - Other Structures	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
7289 - 50m Starting Blocks Completed	0	0	0	45,701	-8,117	37,584
7292 - 50m Pool Joints Carry Over	0	4,000	-1,440	147,440	-146,504	3,496
7293 - 50m Plant Room - Pipework Completed	0	0	46,980	0	0	46,980
7294 - 50M Pool - Shade Cloth Completed	0	0	0	0	2,000	2,000
7295 - Renewal of Clubroom Kitchen Carry Over - Improvements	0	0	0	23,000	-21,028	1,972
7297 - DALC Entrance Roller Doors Completed	0	0	0	9,500	-7,915	1,585
7298 - 50m Pool - Heater Carry Over	0	0	0	60,000	-56,204	3,796
01.09470 - Asset Renewal - Other Structures Total	0	4,000	45,540	285,641	-237,768	97,413

OPERATIONAL PLANFunction No. **9.08***Performance Review*Quarter ended: **June**

Principal Activity:	PARKS & LANDCARE	Function:	Dubbo Aquatic Leisure Centre
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Dubbo Aquatic - Asset Renewals - Maintenance 01.09473 - Asset Renewal - Buildings	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
7282 - Plant Room Completed	0	10,000	0	0	-546	9,454
7289 - Upgrade Amenities Block Carry Over	0	0	0	0	34,635	34,635
01.09473 - Asset Renewal - Buildings Total	0	10,000	0	0	34,089	44,089

OPERATIONAL PLAN

Function No. **10.01**

Performance Review

Quarter ended: **June**

Principal Activity:	CORPORATE SERVICES	Function:	Customer Services
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**Manager Responsible: Manager Customer Services
Mr Michael Bridge**

Function Objectives:

To provide services to customers in a proactive and informative manner.

Activity	Action	Performance Targets/Service Level
Customer Service	Provide services to all customers of Council.	All customer enquiries attended to using defined customer service procedures.
	<i>Services were provided effectively and efficiently to customers.</i>	<i>Customer Services procedures were adhered to by Customer Services staff when dealing with enquiries from customers.</i>
	5.2.2.1.1 Implement the adopted actions within both the Delivery Program and Operational Plan as they apply to the Customer Services Function.	Delivery Program and Operational Plan actions implemented.
	<i>All actions completed.</i>	<i>Completed by 30 June 2016.</i>
	5.3.6.1 Review and update the implementation of the Customer Service Strategy.	Customer Services Strategy reviewed and updated.
	<i>Review completed February 2016, the document is relevant and accurate.</i>	<i>Review to be completed.</i>
Call Centre Services	Provide services to all customers contacting Council via telephone.	All customer enquiries attended to using defined customer service procedures.
	<i>Services provided effectively and efficiently to customers.</i>	<i>Customer Services procedures were adhered to by Customer Services staff when dealing with enquiries from customers.</i>
Front Counter Operations	Provide services to customers entering the Civic Administration Building.	All customer enquiries attended to using defined customer service procedures.
	<i>Services were provided effectively and efficiently to customers.</i>	<i>Customer Services procedures were adhered to by Customer Services staff when dealing with enquiries from customers.</i>
Reception	Provide services to customers entering the Civic Administration Building.	All customer enquires attended to using defined customer service procedures.
	<i>Services were provided effectively and efficiently to customers.</i>	<i>Customer Services procedures were adhered to by Customer Services staff when dealing with enquiries from customers.</i>

OPERATIONAL PLAN

Function No. **10.01**

Performance Review

Quarter ended: **June**

Principal Activity:	CORPORATE SERVICES	Function:	Customer Services
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Financial Statement:

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	0	0	0	0	0	0	1	0	0
Expenditure	-14,018	0	-14,294	0	-28,312	-22,338	2	-50,650	-50,650
Operating Total	-14,018	0	-14,294	0	-28,312	-22,338		-50,650	-50,650
Capital									
Income	0	0	0	0	0	0	3	0	0
Expenditure	0	0	0	0	0	0	4	0	0
Capital Total	0	0	0	0	0	0		0	0
Available Funds Movement Prior to Restricted Asset Funding									
	-14,018	0	-14,294	0	-28,312	-22,338		-50,650	-50,650
Restricted Assets									
	14,018	0	14,294	0	28,312	22,338	5	50,650	50,650
Funds Available to (-), or Required From Rates and Other Council Revenue									
	0	0	0	0	0	0		0	0

Note	Details
1	No variance to Budget.
2	Operating expenditure has decreased by \$22,338 mainly due to wage savings.
3	No variance to Budget.
4	No variance to Budget.
5	Transfers to Restricted Assets has increased by \$22,338 due to operating expenditure savings.

Key Performance Indicators

Workload	Prev.	Est	YTD	Efficiency	Prev.	Est.	YTD	Effective.	Prev.	Est	YTD
Number of customers attended to at front counter and reception	34,558	36,200	34,149	% of abandoned calls is less than 5%	4%	3%	2%	% of requests attended to by CSC in accordance with defined service standards	95%	95%	95%
Number of customers to in call centre	61,018	62,000	57,256	Average time taken to answer calls in less than 30 seconds	17	15	12	% of external customers satisfied with service provided by Customer Service Centre	85%	85%	85%
				Longest delay before call answered is less than 120 seconds	428	240	298				

OPERATIONAL PLAN

Function No. 10.02

Performance Review

Quarter ended: June

Principal Activity:

CORPORATE SERVICES

Function:

Corporate Development/Strategic Management

**Manager Responsible: Manager Business Support
Mrs Natalie Nissen**

Function Objectives:

To actively promote local government as an effective, responsible and responsive form of government.
To promote and improve public awareness of Council's activities and operations thereby promoting the Corporate image of the Council.
To ensure Council operates using innovative, flexible and responsible management systems capable of providing efficient and timely manner the functions of Council.
To effectively plan, organise, direct and control in an efficient and timely manner the functions of Council.
To facilitate inter-government relations to ensure the maximum co-operation between the Council and the Federal and State Governments to achieve the optimum Government support for the City of Dubbo.
To maintain the potential of Council's non rate income generating activity.
To develop a draft "4 Year Delivery Program" for the Council and the organisation.

Activity	Actions	Performance Targets/Service Level
Strategic Management	5.1.1.5 & 5.2.2.4 An annual Report is provided to the Community on Council's progress in the delivery of Dubbo 2036.	Annual report distributed by due date
	Complete.	Achieved.
Internal Audit	Implement Audit function	All potential or actual inadequacies in the organisations systems, standards and controls are addressed.
	Internal Audit program complete up to the proclamation date. Council resolved to create a new committee this process is underway.	Internal Audit program review completed May 2016.
Business Support Services	5.2.2.5 Report on the progress with the Delivery Program.	Biannual report prepared as required
	December 2015 report complete, June 2016 report to go to August Council meeting.	Complete.
Development of Corporate Plans and Strategies	4.4.1.1 Business Plans are developed for the Dubbo City Regional Airport, Regional Livestock Markets, Dubbo City Holiday Park and Property Development following discussions with stakeholders.	Meetings are held with working parties as required
	Business Plans for 2016/2017 have been completed.	Achieved.
	5.2.2.1 Implement the adopted actions with both the Delivery Program and Operational Plan.	100% of adopted actions with both the Delivery Program and Operational Plan are achieved.
	Actions have been implemented.	Achieved.
	5.3.2.1 Review each year the various marketing strategies contained in the various Business Plans.	25% of total revenue is from user charges.
	Reviews have been completed.	Actuals show 24% from user charges.

OPERATIONAL PLAN

Function No. **10.02***Performance Review*Quarter ended: **June**

Principal Activity:	CORPORATE SERVICES	Function:	Corporate Development/Strategic Management
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Activity	Actions	Performance Targets/Service Level
Commercial Facilities Services	5.4.1.1 Divisional structures, including people skills and numbers, are formally reviewed annually.	No reasonable criticism of Council's organisation structure by Council's customer base.
	<i>Reviewed in line with the Interim Structure requirements of the Department Premier and Cabinet.</i>	<i>No criticism has been received.</i>
	5.4.1.2 Pursue opportunities for strategic alliances and/or resource sharing with neighbouring councils.	At least two strategic alliances are maintained
	<i>Opportunities have been monitored.</i>	<i>Lower Macquarie Water Utility & Central West Salinity & Water Quality & Internal Audit alliances remain in place.</i>
	5.4.1.3 Implement an annual Strategic Internal Audit Programme based on resource sharing model involving Bathurst/Orange/ Dubbo Councils.	A 4 x 1 year rolling Internal Audit Programme is approved by 30 June each year
	<i>Audit program implemented up until proclamation.</i>	<i>Approved in June 2015.</i>
	5.3.1.1 Co-ordinate Council's Integrated Planning and Reporting requirements.	100% of statutory requirements of the Local Government Act in respect of Integrated Planning and Reporting are met.
	<i>Complete.</i>	<i>Achieved.</i>
	5.1.1.4 The Dubbo 2036 Champions Group report annually on the progress against the identified community Performance Indicators.	Report provided by July
	<i>Complete, 2036 group met in September 2015.</i>	<i>Achieved, State of the City Report presented to the community September 2015.</i>
5.4.1.5 Monitor the Local Government Reform Agenda and report to Council on issues, opportunities and threats.	Ongoing monitoring	
<i>Complete.</i>	<i>Achieved.</i>	
4.4.1.1 Business Plans are developed for the Dubbo City Holiday Park and Property Development following discussions with stakeholders.	Meetings are held with working parties as required	
<i>Business plans for 2016/2017 have been completed.</i>	<i>Achieved, working party meetings have been held.</i>	
5.3.1.10 Monitor the Corporate wide planning, oversight and performance of Asset Management for functional areas of the Organisation.	Ongoing monitoring	
<i>Corporate Asset Management Plan has been adopted by Council in July 2015.</i>	<i>Achieved.</i>	

OPERATIONAL PLAN

Function No. **10.02***Performance Review*Quarter ended: **June**Principal
Activity:**CORPORATE SERVICES**

Function:

**Corporate Development/Strategic
Management****Financial Statement:**

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	-500	-100	0	0	-600	70	1	-530	-530
Expenditure	-10,567	98,607	-23,297	0	64,743	-128,341	2	-63,598	-63,598
Operating Total	-11,067	98,507	-23,297	0	64,143	-128,271		-64,128	-64,128
Capital									
Income	0	0	0	0	0	0	3	0	0
Expenditure	0	0	0	0	0	0	4	0	0
Capital Total	0	0	0	0	0	0		0	0
Available Funds Movement Prior to Restricted Asset Funding									
	-11,067	98,507	-23,297	0	64,143	-128,271		-64,128	-64,128
Restricted Assets									
	11,067	-98,507	23,297	0	-64,143	128,271	5	64,128	64,128
Funds Available to (-), or Required From Rates and Other Council Revenue									
	0	0	0	0	0	0		0	0

Note	Details
1	No significant change to budget.
2	Operating Expenses have decreased by \$128,341 mainly due to carry over in Strategic Management Services from Organisation Development of \$78,328 and Building Asset Data of \$17,400 and savings from Internal Audit \$15,558.
3	No change to budget.
4	No change to budget.
5	Transfer to Restricted Assets have increased by \$128,271 due to Operational Savings and carry overs.

Key Performance Indicators

Workload	Prev.	Est	YTD	Efficiency	Prev.	Est	YTD	Effective.	Prev.	Est	YTD
Number of appearances on talk back radio by General Manager	11	11	11					Has Annual Report been distributed as required by Act	Yes	Yes	Yes
Number of IA investigations	12	12	8	Staff Morale	80% participation rate from the Organisation and Development Program developed to address key area's	77% participation rate from my say survey undertaken August 2015. Development program to be developed.		Delivery Program, Operational Plan & Budget time frames met	Yes	Yes	Yes

OPERATIONAL PLAN

Function No. **10.02***Performance Review*Quarter ended: **June**

Principal Activity:	CORPORATE SERVICES	Function:	Corporate Development/Strategic Management
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Workload	Prev.	Est	YTD	Efficiency	Prev.	Est	YTD	Effective.	Prev.	Est	YTD
Number of meetings held per annum with members of Parliament	16	20	15	Level of Grant Income	\$17.5m	\$15.8m	\$31.61m	Audit and Risk Management Committee is supported	Yes	Yes	Yes
Number of Functions requiring Operational & Budget Assistance	8	8	8								
Total Hours spent on Internal Auditing	95	105	80								

OPERATIONAL PLAN

Function No. 10.03

Performance Review

Quarter ended: June

Principal Activity:	CORPORATE SERVICES	Function:	Fleet Management Services
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**Manager Responsible: Manager Fleet Management Services
Mr Steve Colliver**

Function Objectives:

To provide sound management of the plant and vehicle resources of Council, meet statutory requirements and provide fleet management services and technical advice to the organisation in a timely and cost effective manner.
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Activity	Action	Performance Targets/Service Level
Two Way Radio Maintenance	Under a regular maintenance program monitor user needs and user levels.	Achieve maximum availability of all radio equipment.
	<i>The two way radio system was maintained in accordance with Asset Management Principles and Fleet Standards.</i>	<i>This was achieved.</i>
Repairs to Workshop Plant & Tools	Provision of a suitable up to date environment for servicing/maintenance of Council's plant and vehicle fleet.	Achieve a minimum level of serviceability of workshop plant and tools.
	<i>The Hawthorn Street workshop is a modern facility which meets the requirement for servicing and maintaining Council's fleet.</i>	<i>This was achieved.</i>
Workshop Expenses Not Directly Charged	Identify consumables associated with the workshop operations and ensure cost recovery across fleet operations.	Workshop expenses not directly charged are fully recovered.
	<i>A review was undertaken in conjunction with the annual Fleet Budget to ensure these costs were identified as a cost recovery item.</i>	<i>This was achieved.</i>
Fleet Management Operations	Ensure that the Council Fleet is appropriate to meet operational requirements by the provision of Plant & Equipment either by ownership or external hire.	Review on a quarterly basis the fleet make up to ensure operational requirements are being met.
	<i>A review was conducted in conjunction with the Annual Plant Report regarding the provision of plant and equipment. The outcome of this review was presented to Council.</i>	<i>This was achieved.</i>
	5.3.4.2 Provide a quarterly and annual Plant report to Motor Vehicle and Plant Committee.	Reports provided by August/October/February/April.
	<i>Quarterly and Annual Plant reports were provided within Corporate timeframe.</i>	<i>Achieved, Annual Plant Report was adopted at the August Council Meeting. Quarterly plant reports were adopted at the October and February Council meetings.</i>
	5.3.4.3 Monitor and take appropriate action in respect of motor vehicle crashes involving Council vehicles.	Report submitted by June annually.
	<i>Crash information was recorded on an ongoing basis and action regarding crashes was as per the policy.</i>	<i>This was achieved.</i>
	5.3.1.9 Ongoing implementation of the NAMS Plus asset reporting tool for the Fleet Management Function.	NAMS Plus is being implemented within the Fleet Management Function.
	<i>NAMSPlus is no longer applicable for Technical Services Division. Asset Management reporting now comes under National Asset Management Accounting Framework (NAMAFA).</i>	<i>NAMSPlus is no longer applicable for Technical Services Division. Asset Management reporting now comes under National Asset Management Accounting Framework (NAMAFA). This was implemented through the Superior Asset Management group.</i>

OPERATIONAL PLAN

Function No. **10.03**

Performance Review

Quarter ended: **June**

Principal Activity:	CORPORATE SERVICES	Function:	Fleet Management Services
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Activity	Action	Performance Targets/Service Level
Fleet Operations	5.3.1.10 Ongoing development of Asset Management Plans for the Fleet Management Function.	Asset Management Plans for the Fleet Management Function are prepared and submitted by due date.
	<i>Fleet Management Services Asset Management Plans are incorporated into Ausfleet and were reviewed on an ongoing basis.</i>	<i>This was achieved.</i>
	5.3.1.11 Zero based budgeting framework is utilised within the Fleet Management Function.	Zero based budgeting requirements are fully adhered to within the Fleet Management Function.
	<i>Fleet Management Services was a zero based budget function.</i>	<i>This was achieved.</i>
	5.3.4.1 Review the makeup of the fleet to ensure operational requirements are being met in a cost effective manner.	Review completed by September annually.
	<i>Ongoing process that was reported on in the Quarterly Plant Reports.</i>	<i>This was achieved.</i>
	Undertake the servicing and maintenance of the Rural Fire Service "White Fleet".	Service items in accordance with agreed service levels.
	<i>The "white fleet" of the Rural Fire Services was maintained and serviced by workshop staff.</i>	<i>This was achieved.</i>
Running Expenses – Plant/Vehicle	Review the sundry plant and equipment register and identify replacement/additions as required.	Update the sundry plant and equipment on an annual basis to ensure optimum operational outcomes.
	<i>An annual audit was conducted on sundry plant to determine condition and suitability.</i>	<i>This was achieved and audit completed.</i>
	Reduce the environmental impact of operating a large diverse plant and equipment fleet.	Plant approx 1,600 trees to offset CO2 emissions. Maintain Clean Fleet membership.
	<i>Recycling programs were undertaken to maintain Clean Fleet membership and trees will be planted in accordance with the Neutral Drive program.</i>	<i>Tree have been purchased and awaiting planting by P&L.</i>
Acquisition of Assets	Ensure all costs associated with the servicing and running of Council's fleet are captured effectively.	Service items in accordance with agreed service levels and are fully cost recovered.
	<i>These were captured.</i>	<i>This was achieved.</i>
Acquisition of Assets	Undertake the approved Capital Works programme as defined in the Key Projects section of the Operational Plan.	Program implemented.
	<i>This was completed.</i>	<i>This was achieved.</i>

OPERATIONAL PLAN

Function No. **10.03**

Performance Review

Quarter ended: **June**

Principal Activity:	CORPORATE SERVICES	Function:	Fleet Management Services
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Financial Statement:

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	-349,134	-6,759	-19,032	-33,998	-408,923	92,467	1	-316,456	-316,456
Expenditure	-29,493	0	56,011	7,170	33,688	-393,917	2	-360,229	-360,229
Operating Total	-378,627	-6,759	36,979	-26,828	-375,235	-301,450		-676,685	-676,685
Capital									
Income	-3,239,240	-45,559	-161,216	-75,217	-3,521,232	524,565	3	-2,996,667	-2,996,667
Expenditure	4,940,434	78,379	87,055	37,042	5,142,910	-1,979,479	4	3,163,431	3,163,431
Capital Total	1,701,194	32,820	-74,161	-38,175	1,621,678	-1,454,914		166,764	166,764
Available Funds Movement Prior to Restricted Asset Funding	1,322,567	26,061	-37,182	-65,003	1,246,443	-1,756,364		-509,921	-509,921
Restricted Assets	-1,322,567	-26,061	37,182	65,003	-1,246,443	1,756,364	5	509,921	509,921
Funds Available to (-), or Required From Rates and Other Council Revenue	0	0	0	0	0	0		0	0

Note	Details
1	Operating income has decreased by \$92,467 mainly due to less than anticipated income for Motor Vehicle Leaseback \$91,823.
2	Operating Expenditure has decreased by \$393,917 mainly due to savings in Running Expenses Plant/Vehicles \$276,978, Fleet Management Operations \$49,498, Depreciation Expenses \$41,233 and Two Way Radio Maintenance \$41,188.
3	Capital Income has decreased by \$524,565 mainly due to Plant not required to be changed over in the 2015/2016 year in the following categories of Assets Sold – Light Vehicles \$188,584, Major Plant of \$194,000 and minor Plant of 132,787.
4	Capital expenditure has decreased by \$1,979,479 mainly due to Plant not required to be changed over in the 2015/2016 year in the following categories of Assets Sold – Light Vehicles \$432,914, Major Plant of \$879,364 and minor Plant of \$496,194.
5	Transfer to Restricted Assets has increased by \$1,756,364 mainly due to for future plant replacements as schedule and funds were allocated to the Indoor Stadium Master Plan of \$60,000, Zoo Economic Study of \$50,000 and the Depot Road Fuel Tank investigation of \$20,000.

Key Performance Indicators

Workload	Prev.	Est	YTD	Efficiency	Prev.	Est.	YTD	Effective.	Prev.	Est	YTD
								Major plant availability	93.18%	90%	95.67%
								Utilisation rate major plant items	108.95%	85%	100.72%
								Utilisation rate of specialised items	76.81%	55%	64.32%

OPERATIONAL PLAN

Function No. **10.03***Performance Review*Quarter ended: **June**

Principal Activity:	CORPORATE SERVICES	Function:	Fleet Management Services
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Key Projects

Capital Works Program

Fleet - Proceeds from Sale of Assets 01.09927 - Assets Sold - Sundry Plant	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
8238 - Welding Trailer (570) Project completed	-150	0	-52	0	0	-202
8239 - Trailer (572) Project carried over to 2016/2017	-655	0	0	0	655	0
8241 - Trailer (599) Project carried over to 2016/2017	-250	0	0	0	250	0
8249 - Trailer (506) Project carried over to 2016/2017	-250	0	0	0	250	0
8506 - Welding Trailer (556) Project carried over to 2016/2017	-450	0	0	0	450	0
8508 - Fuel Trailer 800 litres (576) Project carried over to 2016/2017	-800	0	0	0	800	0
01.09927 - Assets Sold - Sundry Plant Total	-2,555	0	-52	0	2,405	-202

Fleet - Proceeds from Sale of Assets 01.09929 - Assets Sold - Small Plant	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
8239 - ATV (390) Project completed	-1,500	0	-762	0	0	-2,262
8245 - Forklift (962) Project completed	-1,500	0	0	0	211	-1,289
8248 - Linemarker (935) Project carried over to 2016/2017	-1,000	0	0	0	1,000	0
8254 - Mower (960) Project completed	0	0	0	0	-3,806	-3,806
8286 - Mower (965) Project completed	0	0	0	0	-4,235	-4,235
8297 - Wacker (927) Project carried over to 2016/2017	-500	0	0	0	500	0
8310 - Slasher (947) Project completed	-1,500	0	-2,366	0	0	-3,866
8320 - Compaction Plate (913) Project completed	-800	0	0	0	-9	-809
8340 - Spray Unit (918) Project carried over to 2016/2017	-650	0	0	0	650	0

OPERATIONAL PLAN

Function No. **10.03**

Performance Review

Quarter ended: **June**

Principal Activity:	CORPORATE SERVICES	Function:	Fleet Management Services
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Fleet - Proceeds from Sale of Assets 01.09929 - Assets Sold - Small Plant	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
8347 - Trench Roller (216) Project completed	0	0	0	-3,436	0	-3,436
01.09929 - Assets Sold - Small Plant Total	-7,450	0	-3,128	-3,436	-5,689	-19,703

Fleet - Proceeds from Sale of Assets 01.09931 - Assets Sold - Minor Plant	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
8301 - Mall Sweeper (901) Project completed	0	-6,000	-7,645	0	0	-13,645
8310 - Slasher (971) Project carried over to 2016/2017	-5,000	0	0	0	5,000	0
8314 - Tractor (417) Project carried over to 2016/2017	0	0	-63,261	0	63,261	0
8331 - Truck 8T (169) Project completed	-35,000	0	-25,265	0	0	-60,265
8336 - Truck (152) Project completed	-15,000	0	0	0	-10,455	-25,455
8338 - Truck (163) Project completed	0	-28,057	0	0	0	-28,057
8354 - Tractor 4X4 (387) Project carried over to 2016/2017	-35,000	0	0	0	35,000	0
8358 - Mower (355) Project completed	-15,000	0	-2,182	0	0	-17,182
8359 - Truck (168) Project completed	-20,000	0	0	0	-15,000	-35,000
8364 - Elevated Work Platform (513) Project carried over to 2016/2017	-15,000	0	0	0	15,000	0
8370 - SES Truck (797) Project carried over to 2016/2017	-40,000	19	0	0	39,981	0
8377 - Multi Tyred Roller (219) Project carried over to 2016/2017	0	0	-3,436	3,436	0	0
01.09931 - Assets Sold - Minor Plant Total	-180,000	-34,038	-101,789	3,436	132,787	-179,604

OPERATIONAL PLANFunction No. **10.03***Performance Review*Quarter ended: **June**

Principal Activity:	CORPORATE SERVICES	Function:	Fleet Management Services
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Fleet - Proceeds from Sale of Assets 01.09933 - Assets Sold - Major Plant	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
8339 - Grader (282) Project carried over to 2016/2017	-120,000	0	0	0	120,000	0
8342 - Grader (284) Project carried over to 2016/2017	-120,000	0	0	0	120,000	0
8344 - Loader Backhoe (196) Project completed	-32,000	0	0	0	-13,000	-45,000
8346 - Loader/Backhoe (198) Project completed	-32,000	0	0	0	-13,000	-45,000
8352 - Roller M/T (220) Project completed	-35,000	0	0	0	-5,000	-40,000
8368 - Truck PaveLine (153) Project completed	-55,000	0	0	0	-15,000	-70,000
01.09933 - Assets Sold - Major Plant Total	-394,000	0	0	0	194,000	-200,000

Fleet - Proceeds from Sale of Assets 01.09935 - Assets Sold - Light Vehicles	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
8030 - Environmental-Building & Development (57) Project completed	-14,500	0	-3,356	0	0	-17,856
8300 - Environmental-Building & Develop. (59) Project carried over to 2016/2017	-14,000	0	0	0	14,000	0
8302 - Environmental-Building & Develop. (60) Project carried over to 2016/2017	-20,000	0	0	0	20,000	0
8304 - Corp Development-City Marketing (52) Project carried over to 2016/2017	-16,500	0	0	0	16,500	0
8377 - P&LC - Operations (116) Project completed	-14,000	0	0	0	-4,182	-18,182
8379 - Environmental - Env Control (73) Project carried over to 2016/2017	-14,500	0	0	0	14,500	0
8380 - Technical - Fleet Services (66) Project completed	-14,000	0	-4,182	0	0	-18,182
8381 - Technical - Civil Infrastructure (63) Project carried over to 2016/2017	-11,500	0	-1,227	0	0	-12,727
8382 - Technical - Works (65) Project completed	-34,000	0	8	0	0	-33,992

OPERATIONAL PLAN

Function No. **10.03**

Performance Review

Quarter ended: **June**

Principal Activity:	CORPORATE SERVICES	Function:	Fleet Management Services
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Fleet - Proceeds from Sale of Assets 01.09935 - Assets Sold - Light Vehicles	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
8383 - P&LC - Landcare Services (95) Project completed	-22,000	0	-6,310	0	0	-28,310
8385 - Comm Services - Recreation Services (86) Project completed	-20,000	0	0	-1,720	0	-21,720
8386 - Environmental-Building & Develop.(79) Project carried over to 2016/2017	-12,000	0	0	0	12,000	0
8388 - Org Services - Human Resources (88) Project completed	-20,000	0	0	-3,636	0	-23,636
8389 - Comm Services - Social Services (87) Project completed	-22,000	0	-727	0	0	-22,727
8390 - Org Services - Information M/ment (90) Project completed	-20,000	0	0	-2,727	0	-22,727
8391 - Technical - Civil Infrastructure (61) Project carried over to 2016/2017	-17,000	0	0	0	17,000	0
8403 - P&LC - Director (35) Project carried over to 2016/2017	-20,500	0	0	0	20,500	0
8404 - Environmental - Director (34) Project completed	-23,000	0	0	0	-9,273	-32,273
8405 - Corp Development - Director (37) Project carried over to 2016/2017	-43,000	0	0	0	43,000	0
8406 - Technical - Director (33) Project completed	-20,500	0	-4,955	0	0	-25,455
8412 - Technical - Works (70) Project carried over to 2016/2017	-18,000	0	0	0	18,000	0
8413 - Corp Development - General Manager (31) Project completed	-60,000	0	0	0	-7,812	-67,812
8414 - Technical - Tech Support (67) Project carried over to 2016/2017	-14,000	0	0	0	14,000	0
8418 - Corp Development - Official Vehicle (30) Project completed	-26,000	0	0	1,553	-19,138	-43,585
8420 - Comm Services - Social Services (68) Project completed	-15,400	0	0	0	-3,691	-19,091
8428 - Org Services - Store (104) Project carried over to 2016/2017	-8,000	0	0	0	8,000	0

OPERATIONAL PLAN

Function No. **10.03***Performance Review*Quarter ended: **June**

Principal Activity:	CORPORATE SERVICES	Function:	Fleet Management Services
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Fleet - Proceeds from Sale of Assets 01.09935 - Assets Sold - Light Vehicles	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
8429 - Technical - Works (101) Project completed	-20,500	0	0	0	-4,045	-24,545
8430 - P&LC - Operations (115) Project completed	-14,000	0	0	0	-3,273	-17,273
8432 - Environmental - Ranger (120) Project completed	-15,000	0	-5,000	0	0	-20,000
8433 - Environmental - Ranger (119) Project completed	-15,000	0	-3,182	0	0	-18,182
8435 - P&LC - Operations (111) Project carried over to 2016/2017	-8,000	0	0	0	8,000	0
8436 - Environmental - City Strategy (108) Project carried over to 2016/2017	-15,811	0	0	0	15,811	0
8439 - Org Services - Admin Cleaning (102) Project completed	-7,000	0	-4,818	0	0	-11,818
8440 - P&LC - Operations (105) Project completed	-8,000	0	0	0	-3,818	-11,818
8442 - Environmental - Ranger (127) Project completed	-15,000	-8,248	-2,325	0	0	-25,573
8443 - Technical - Works (100) Project completed	-20,484	0	-2,243	0	0	-22,727
8445 - Environmental - Business Support (50) Project completed	-21,000	0	0	0	-4,000	-25,000
8446 - Technical - Rech Support (138) Project completed	-13,500	0	-136	0	0	-13,636
8447 - Org Services - GIS (139) Project completed	-13,500	0	0	0	-8,447	-21,947
8450 - Pooled (130) Project completed	0	0	0	-16,720	0	-16,720
8453 - Environmental - Building & Develop. (47) Project completed	-11,000	0	0	0	-3,210	-14,210
8455 - P&LC - Horticulture (56) Project completed	-20,000	0	-2,401	0	0	-22,401
8459 - Comm Serv-Cultural Centre Manager (91) Project completed	-18,000	0	-5,083	0	0	-23,083
8462 - Environmental - Env Control (51) Project completed	-21,000	0	-818	0	0	-21,818

OPERATIONAL PLAN

Function No. **10.03**

Performance Review

Quarter ended: **June**

Principal Activity:	CORPORATE SERVICES	Function:	Fleet Management Services
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Fleet - Proceeds from Sale of Assets 01.09935 - Assets Sold - Light Vehicles	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
8463 - Org Services - M/Ment Accounting (80) Project carried over to 2016/2017	-14,500	0	0	0	14,500	0
8466 - Technical - Works (58) Project completed	-14,000	0	-4,182	0	0	-18,182
8469 - Environmental - Building & Develop. (43) Project carried over to 2016/2017	-14,000	0	0	0	-1,573	-15,573
8472 - Environmental - City Strategy (44)	-20,000	0	0	0	20,000	0
8474 - Technical - Tech Support (53) Project completed	-14,000	-3,273	0	0	0	-17,273
8475 - Technical - Fleet Services (93) Project completed	-23,000	0	-5,310	0	0	-28,310
8476 - Sedan - Manager Tech Support (20) Project completed	-16,500	0	0	0	5,235	-11,265
01.09935 - Assets Sold - Light Vehicles Total	-907,195	-11,521	-56,247	-23,250	188,584	-809,629

Fleet - Acquisition of Assets 01.09613 - Assets Purchased - Two Way Radio Equipment	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
7609 - Communication Equipment Project completed	0	0	0	43,696	0	43,696
01.09613 - Assets Purchased - Two Way Radio Equipment Total	0	0	0	43,696	0	43,696

OPERATIONAL PLAN

Function No. **10.03***Performance Review*Quarter ended: **June**

Principal Activity:	CORPORATE SERVICES	Function:	Fleet Management Services
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Fleet - Acquisition of Assets 01.09615 - Assets Purchased - Sundry Plant	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
7886 - Welding Trailer (570) Project completed	5,000	0	0	-2,182	0	2,818
7887 - Trailer (572) Project carried over to 2016/2017	5,000	0	0	0	-5,000	0
7889 - Trailer (599) Project carried over to 2016/2017	5,000	0	0	0	-5,000	0
7899 - Trailer (506) Project carried over to 2016/2017	5,000	0	0	0	-5,000	0
7913 - Fuel Trailer (576) Project carried over to 2016/2017	12,000	0	0	0	-12,000	0
7915 - Welding Trailer (556) Project carried over to 2016/2017	5,000	0	0	0	-5,000	0
7922 - Toilet Trailer (574) Project carried over to 2016/2017	5,000	0	-670	0	-4,330	0
7923 - Toilet Trailer (575) Project carried over to 2016/2017	5,000	0	-670	0	-4,330	0
7927 - Trailer (543) Project completed	0	0	0	1,909	0	1,909
7930 - Small Plant Trailer (516) Project completed	0	0	0	3,273	0	3,273
01.09615 - Assets Purchased - Sundry Plant Total	47,000	0	-1,340	3,000	-40,660	8,000

OPERATIONAL PLAN

Function No. **10.03***Performance Review*Quarter ended: **June**

Principal Activity:	CORPORATE SERVICES	Function:	Fleet Management Services
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Fleet - Acquisition of Assets 01.09617 - Assets Purchased - Equipment	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
7609 - Workshop Structure (Carports) Project carried over to 2016/2017	20,000	0	0	0	-20,000	0
7611 - Workshop Equipment Project completed	70,000	0	0	0	-64,838	5,162
01.09617 - Assets Purchased - Equipment Total	90,000	0	0	0	-84,838	5,162

Fleet - Acquisition of Assets 01.09619 - Assets Purchased - Minor Plant	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
7618 - Mall Sweeper (901) Project completed	0	116,358	0	0	0	116,358
7630 - Slasher (971) Project carried over to 2016/2017	132,000	0	0	0	-132,000	0
7635 - Tractor (417) Project completed	0	0	109,773	0	0	109,773
7641 - Truck (168) Project completed	145,000	0	0	0	-9,565	135,435
7646 - Truck 8T (169) Project completed	150,000	0	-21,964	0	0	128,036
7654 - Truck (152) Project completed	95,314	0	0	0	-8,444	86,870
7658 - Tractor 4x4 (226) Project completed	0	-584	0	0	0	-584
7669 - Tractor (387) Project carried over to 2016/2017	148,000	0	0	0	-148,000	0
8353 - Elevated Work Platform (513) Project carried over to 2016/2017	100,000	0	0	0	-100,000	0
8358 - Mower (355) Project completed	105,000	0	5,191	0	0	110,191
8473 - Front End Loader (195) Project carried over to 2016/2017	50,000	0	0	0	-50,000	0
8474 - Track Cleaner (385) Project completed	65,000	0	0	-4,000	-48,185	12,815
01.09619 - Assets Purchased - Minor Plant Total	990,314	115,774	93,000	-4,000	-496,194	698,894

OPERATIONAL PLAN

Function No. **10.03**

Performance Review

Quarter ended: **June**

Principal Activity:	CORPORATE SERVICES	Function:	Fleet Management Services
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Fleet - Acquisition of Assets 01.09621 - Assets Purchased - Major Plant	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
7653 - Grader (282) Project carried over to 2016/2017	385,000	0	0	0	-385,000	0
7655 - Grader (284) Project carried over to 2016/2017	420,000	0	0	0	-420,000	0
7659 - Loader/Backhoe (196) Project completed	180,000	0	0	0	-30,815	149,185
7660 - Loader/Backhoe (198) Project completed	180,000	0	0	0	-30,815	149,185
7663 - Roller M/T (220) Project completed	175,000	0	0	0	-8,000	167,000
7677 - Truck Flowcon (153) Project completed	362,000	0	0	0	-4,734	357,266
01.09621 - Assets Purchased - Major Plant Total	1,702,000	0	0	0	-879,364	822,636

Fleet - Acquisition of Assets 01.09623 - Assets Purchased - Light Vehicles	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
7685 - Environmental - Ranger (120) Project completed	43,000	0	3,611	0	0	46,611
7686 - Environmental - Env Control (73) Project completed	33,116	0	0	0	-8,210	24,906
7687 - Technical - Fleet Services (66) Project completed	33,500	0	-3,506	0	0	29,994
7688 - Technical - Civil Infrastructure (63) Project completed	33,115	0	-3,481	0	0	29,634
7691 - Technical - Works (65) Project completed	52,048	-15,916	0	0	0	36,132
7693 - P&LC - Landcare Services (95) Project completed	39,295	-6,740	0	0	0	32,555
7694 - Environmental - City Strategy (108) Project carried over to 2016/2017	33,115	0	0	0	-33,115	0
7695 - Environmental - Building & Develop. (79) Project carried over to 2016/2017	34,500	0	0	0	-34,500	0

OPERATIONAL PLAN

Function No. **10.03***Performance Review*Quarter ended: **June**

Principal Activity:	CORPORATE SERVICES	Function:	Fleet Management Services
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Fleet - Acquisition of Assets 01.09623 - Assets Purchased - Light Vehicles	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
7697 - Org Services - Human Resources (88) Project completed	39,295	0	0	-3,681	0	35,614
7698 - Comm Services - Social Servicesw (87) Project completed	39,295	0	-7,501	0	0	31,794
7699 - Org Services - Info M/Ment (90) Project completed	39,295	0	-4,511	0	0	34,784
7702 - Technical - Civil Infrastructure (61) Project carried over to 2016/2017	39,295	0	0	0	-39,295	0
7710 - P&LC - Horticulture (56) Project completed	39,295	0	-4,750	0	0	34,545
7711 - P&LC - Director (35) Project completed	44,500	0	0	0	-5,406	39,094
7712 - Environmental - Director (34) Project completed	44,500	0	0	0	-2,817	41,683
7713 - Corp Development - Director (37) Project carried over to 2016/2017	54,355	0	0	0	-54,355	0
7714 - Environmental - Building & Develop. (57) Project completed	34,000	0	-4,226	0	0	29,774
7715 - Environmental - Building & Develop. (59) Project carried over to 2016/2017	33,116	0	0	0	-33,116	0
7716 - Environmental - Building & Develop. (60) Project carried over to 2016/2017	39,295	0	0	0	-39,295	0
7719 - Corp Development - General Manager (31) Project completed	73,937	0	0	0	-6,385	67,552
7722 - Technical - Tech Support (67) Project completed	0	0	0	0	32,093	32,093
7723 - Comm Services - Social Services (68) Project completed	33,115	0	0	0	-6,753	26,362
7727 - Corp Development - Official Vehicle (30) Project completed	55,000	0	0	-27,001	0	27,999
7732 - Technical - Works Services (133) Project completed	0	0	0	0	35,269	35,269
7733 - Environmental - Ranger (127) Project completed	43,000	0	4,515	0	0	47,515

OPERATIONAL PLAN

Function No. **10.03***Performance Review*Quarter ended: **June**

Principal Activity:	CORPORATE SERVICES	Function:	Fleet Management Services
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Fleet - Acquisition of Assets 01.09623 - Assets Purchased - Light Vehicles	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
7736 - Org Services - Store (104) Project carried over to 2016/2017	25,000	0	0	0	-25,000	0
7737 - Technical - Works (101) Project completed	41,886	0	0	0	-3,315	38,571
7740 - P&LC - Operations (115) Project completed	45,286	0	0	0	-2,430	42,856
7741 - P&LC - Operations (116) Project completed	44,268	0	0	0	-3,686	40,582
7744 - Environmental - Ranger (119) Project completed	43,000	0	3,611	0	0	46,611
7746 - P&LC - Operations (111) Project carried over to 2016/2017	25,000	0	0	0	-25,000	0
7749 - Org Services - Admin Cleaning (102) Project completed	28,000	0	2,233	0	0	30,233
7750 - P&LC - Operations (105) Project completed	25,000	0	0	0	-3,514	21,486
7751 - Technical - Works (100) Project completed	41,886	0	-4,612	0	0	37,274
7757 - Corp Development - City Marketing (52) Project carried over to 2016/2017	39,295	0	0	0	-39,295	0
7759 - Environmental - Building & Develop. (47) Project completed	33,116	0	0	-3,472	0	29,644
7760 - Technical - Tech Support (53) Project completed	33,116	-5,003	0	0	0	28,113
7819 - Technical - Director (33) Project completed	44,500	-5,209	0	0	0	39,291
7822 - Technical - Tech Support (138) Project completed	33,115	0	-5,002	0	0	28,113
7823 - Org Services - GIS (139) Project completed	29,351	0	0	0	-553	28,798
7827 - Environmental - Business Support (50) Project completed	39,295	0	0	0	-2,850	36,445
7838 - Technical - Works (58) Project completed	33,900	0	-8,259	0	0	25,641
7839 - Environmental - Env Control (51) Project completed	39,295	-1,398	0	0	0	37,897

OPERATIONAL PLAN

Function No. **10.03**

Performance Review

Quarter ended: **June**

Principal Activity:	CORPORATE SERVICES	Function:	Fleet Management Services
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Fleet - Acquisition of Assets 01.09623 - Assets Purchased - Light Vehicles	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
7840 - Comm Services - Recreation Services (86) Project carried over to 2016/2017	39,300	0	0	0	-39,300	0
7844 - Environmental - Building & Develop. (41) Project completed	33,116	0	0	0	-4,372	28,744
7848 - Environmental - City Strategy (44) Project carried over to 2016/2017	33,116	0	0	0	-33,116	0
7853 - Technical - Fleet Services (93) Project completed	39,295	0	-4,750	0	0	34,545
7855 - Technial - Tech Support (20) Project completed	39,295	0	0	0	-7,698	31,597
7860 - Comm Serv.- Cultural Centre Manager (91) Project completed	38,500	0	-2,234	0	0	36,266
7870 - Technical - Works (70) Project carried over to 2016/2017	46,900	0	0	0	-46,900	0
01.09623 - Assets Purchased - Light Vehicles Total	1,866,813	-34,266	-38,862	-34,154	-432,914	1,326,617

Fleet - Acquisition of Assets 01.09625 - Assets Purchased - Small Plant	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
7752 - ATV (390) Project completed	14,129	-3,129	0	0	0	11,000
7762 - Forklift (962) Project completed	50,000	0	0	-12,200	0	37,800
7765 - Line Marker (935) Project carried over to 2016/2017	33,000	0	0	0	-33,000	0
7767 - Mower (947) Project completed	15,988	0	409	0	0	16,397
7769 - Spray Unit (949) Project completed	0	0	0	16,380	-509	15,871
7812 - Wacker Roller (927) Project carried over to 2016/2017	12,000	0	0	0	-12,000	0
7860 - Spray Unit (918) Project carried over to 2016/2017	16,380	0	0	-16,380	0	0

OPERATIONAL PLAN

Function No. **10.03***Performance Review*Quarter ended: **June**

Principal Activity:	CORPORATE SERVICES	Function:	Fleet Management Services
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Fleet - Acquisition of Assets	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
01.09625 - Assets Purchased - Small Plant						
7876 - Compaction Plate (913) Project completed	12,500	0	0	-1,800	0	10,700
7912 - Trench Roller (216) Project completed	0	0	36,260	0	0	36,260
7916 - VMS Board (940) Project completed	28,905	0	-1,206	0	0	27,699
7917 - VMS Board (941) Project completed	28,905	0	-1,206	0	0	27,699
7918 - Non-Destructive Digger (520) Project completed	32,500	0	0	42,500	0	75,000
01.09625 - Assets Purchased - Small Plant Total	244,307	-3,129	34,257	28,500	-45,509	258,426

OPERATIONAL PLAN

Function No. **10.04**

Performance Review

Quarter ended: **June**

Principal Activity:	CORPORATE SERVICES	Function:	Management Accounting Services
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**Manager Responsible: Manager Management Accounting Serv.
Mrs Jane Bassingthwaite**

Function Objectives:

To develop Annual Operating Plans and Budgets. Prepare Quarterly Statements and provide Management Reports which enable the Organisation's performance to be monitored against the Annual Operating Plan & Budget. To develop and maintain a Total Asset Management Strategy for the Organisation.

Activity	Action	Performance Targets/Service Level
Total Asset Management Strategy Development	5.3.1.4.1 Finalise Annual Review of the Asset Management Strategy.	Asset Management Strategy maintained, and asset owners provided with advice and assistance.
	<i>Asset Management Strategy reviewed and adopted by Council in December 2015.</i>	<i>Review complete and adopted by Council.</i>
Annual Operating Plan & Budget Preparation	5.3.1.2 Operational Plan (including budget) adopted in June each year.	Annual Operating Plan & Budget adopted by Council by the specified date.
	<i>Adoption in June 2016.</i>	<i>Western Plains Regional Councils Operational Plan and Budget adopted an Extraordinary Council Meeting on the 29th June 2016.</i>
	5.3.1.11 Monitor the use of the zero based budgeting framework by the Organisation.	Zero Based Budgeting requirements included in budgets.
	<i>Processes developed to monitor the use of zero based budgeting.</i>	<i>The use of zero based budgeting requirements were included in 2016/2017 budgets.</i>
Quarterly Statements Preparation & Review	5.3.1.12 Update Council's long term planning financial model annually.	Long Term Planning Financial Model updated annually to reflect adopted strategies.
	<i>The long term planning financial model was updated with current data for the development of the 2016/2017 LTFP.</i>	<i>Updated as part of the 2016/2017 budget process.</i>
Management Accounting Services	5.3.1.5 Operational Plan (including budget) review undertaken by Council on a quarterly basis.	Reviews undertaken and reported to Council each quarter.
	<i>Quarterly reviews were undertaken at the end of September, December, March and June.</i>	<i>Quarterly Financial Statements were submitted to Council on due dates.</i>
Management Accounting Services	5.2.2.1.1 Implement the adopted actions within both the Delivery Program and Operational Plan as they apply to the Management Accounting Services Function.	Delivery Program and Operational Plan actions implemented.
	<i>Management Accounting actions investigated and implemented.</i>	<i>Actions implemented in accordance with Delivery Program and Operational Plan requirements.</i>

OPERATIONAL PLAN

Function No. **10.04**

Performance Review

Quarter ended: **June**

Principal Activity:	CORPORATE SERVICES	Function:	Management Accounting Services
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Financial Statement:

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	0	0	0	0	0	-5,000,000	1	-5,000,000	-5,000,000
Expenditure	-5,794	0	0	0	-5,794	72,269	2	66,475	66,475
Operating Total	-5,794	0	0	0	-5,794	-4,927,731		-4,933,525	-4,933,525
Capital									
Income	0	0	0	0	0	0	3	0	0
Expenditure	0	0	0	0	0	0	4	0	0
Capital Total	0	0	0	0	0	0		0	0
Available Funds Movement Prior to Restricted Asset Funding									
	-5,794	0	0	0	-5,794	-4,927,731		-4,933,525	-4,933,525
Restricted Assets									
	5,794	0	0	0	5,794	4,927,731	5	4,933,525	4,933,525
Funds Available to (-), or Required From Rates and Other Council Revenue									
	0	0	0	0	0	0		0	0

Note	Details
1	Operating income has increased by \$5M due to the New Council Implementation Fund received in 2015/2016.
2	Operating expenditure has increased by \$72,269 mainly due to Amalgamation Implementation Expenditure.
3	No variance to budget.
4	No variance to budget.
5	Transfer from Restricted Assets has decreased by \$4.9M due to the New Council Implementation Fund.

Key Performance Indicators

Workload	Prev.	Est	YTD	Efficiency	Prev.	Est.	YTD	Effective.	Prev.	Est	YTD	
Number of Functions in the Operational Plan and Quarterly Statements	63	63	63	Cost of Management Accounting Services as a % of the total Budget	0.37%	0.38%	0.37%	Cost per Function	\$7,640	\$7,796	\$7,840	
										Yes	Yes	Yes
											Yes	Yes

OPERATIONAL PLAN

Function No. **10.05**

Performance Review

Quarter ended: **June**

Principal Activity:	CORPORATE SERVICES	Function:	Financial Accounting Services
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**Manager Responsible: Manager Financial Accounting Services
Mr Wayne Sonneman**

Function Objectives:

To provide Statutory Financial Accounting Services to the Organisation.

Activity	Action	Performance Targets/Service Level
Statutory Accounting & Reporting	5.3.1.3 Complete Financial Statements and other statutory reports and returns as required.	Complete by due date.
	<i>Financial Statements completed and met all statutory deadlines.</i>	<i>Financial Statements completed and met due date requirements.</i>
Rates Revenue and Rating Structure	5.3.2.4 Complete an annual review of rating structure.	Review conducted by due date, and includes recommendations on rating structure and impacts on Rates revenue estimates.
	<i>Review completed.</i>	<i>Reviewed completed.</i>
	Raise and recover Rates, Charges and other debtors on behalf of the Functions of Council.	Rates and Annual Charges levied by due date, user charges and other debtors raised and recovered effectively.
	<i>Achieved.</i>	<i>Rates and Annual Charges levied within statutory timeframe and collections in-line with target.</i>
Expenditure Accounting Services	Accurate and correct costing of expenditure (including Payroll, Accounts Payable, Stores, and Assets) on behalf of the Functions of Council.	Accounts payable paid within required timeframe, all stores issued at correct value and correctly costed to Functions, all employees paid correctly and on time, all assets accounted for accurately in the Capital Value Register.
	<i>Achieved.</i>	<i>Achieved.</i>
	2.1.4.7 Monitor Government initiatives regarding carbon reduction/offset schemes for opportunities.	Government initiatives monitored.
	<i>Carbon Tax has now been repealed. Currently monitoring for offset schemes that are financially viable.</i>	<i>New legislation is proposed to change the way carbon reduction is achieved.</i>
	5.2.2.1.1 Implement the adopted actions within both the Delivery Program and Operational Plan as they apply to the Financial Accounting Services Function.	Delivery Program and Operational Plan actions implemented.
	<i>Achieved.</i>	<i>Achieved.</i>
	5.3.2.3 Monitor the level of State and Federal Government grants payable to local government including Financial Assistance Grants (FAGs) and make necessary submissions.	Grants monitored and submissions made.
	<i>Current year grant has been reduced due to no advance payments.</i>	<i>Monitoring being undertaken on an ongoing basis.</i>

OPERATIONAL PLAN

Function No. **10.05**

Performance Review

Quarter ended: **June**

Principal Activity:	CORPORATE SERVICES	Function:	Financial Accounting Services
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Activity	Action	Performance Targets/Service Level
Central Supply Service	5.3.2.5 Council funds are invested in accordance with legislative provisions and Council's adopted Investment Policy and Strategy.	Investments made in accordance with Investment Policy and Strategy.
	All previous Dubbo City Council funds invested in accordance with policy.	Achieved.
	5.3.1.13 Provide a cost effective supply, contract administration, purchasing, storage and distribution facility.	Stock levels are appropriate and reflect the usage requirements of Council. All purchases are at the most competitive cost with all items supplied under contract in accordance with contract terms.
	Service being provided at lowest possible cost.	Stock levels monitored and adjusted according to usage and quotations sought to obtain lowest possible cost for the most appropriate product.

Financial Statement:

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	-125,505	0	-32,300	-32,560	-190,365	9,436	1	-180,929	-180,929
Expenditure	62,550	8,895	49,165	30,504	151,114	-22,185	2	128,929	128,929
Operating Total	-62,955	8,895	16,865	-2,056	-39,251	-12,749		-52,000	-52,000
Capital									
Income	0	0	0	0	0	0	3	0	0
Expenditure	0	0	0	0	0	0	4	0	0
Capital Total	0	0	0	0	0	0		0	0
Available Funds Movement Prior to Restricted Asset Funding									
	-62,955	8,895	16,865	-2,056	-39,251	-12,749		-52,000	-52,000
Restricted Assets									
	62,955	-8,895	-16,865	2,056	39,251	12,749	5	52,000	52,000
Funds Available to (-), or Required From Rates and Other Council Revenue									
	0	0	0	0	0	0		0	0

Note	Details
1	Operating income has decreased by \$9,436 mainly due to 603 Certificate revenue being down by \$7,225 compared to the March forecast.
2	Operating expenditure has decreased by \$22,185 mainly due to savings.
3	No variance to budget.
4	No variance to budget.
5	Transfer to restricted assets has increased by \$12,749 mainly due to an additional amount of \$8,500 received from the NAB.

OPERATIONAL PLAN

Function No. **10.05**

Performance Review

Quarter ended: **June**

Principal Activity:	CORPORATE SERVICES	Function:	Financial Accounting Services
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Key Performance Indicators

Workload	Prev.	Est	YTD	Efficiency	Prev.	Est.	YTD	Effective.	Prev.	Est	YTD
Number of Rate Assessments	18,009	17,393	18,368	Cost of Rates Management Services per assessment	\$84.11	\$89.15	\$87.17	Rates outstanding as a percentage of rates collectable	4.29%	5.00%	4.60%
Number of pays prepared weekly	403	385	401	Cost per accounts payable transaction	\$6.57	\$7.30	\$6.69	Financial Reports completed within statutory timeframe	Yes	Yes	Yes
Total number of accounts receivable transactions processed	21,121	19,500	20,865	% of amounts paid on Creditors statements current and 30 days.	99.8%	97%	96.27%				
Number of Accounts Payable transactions processed	54,673	50,590	55,153	% of amount outstanding more than 90 days on Accounts Receivable	12.23%	30%	5.21%				
Number of Section 603 Certificates issued.	1,321	1,175	1,120	Index of performance of Council's Cash Plus accounts compared to the UBS Australian Bank Bill Index	1.77	1.54	1.53				

OPERATIONAL PLAN

Function No. **10.06**

Performance Review

Quarter ended: **June**

Principal Activity:	CORPORATE SERVICES	Function:	Human Resource Services
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**Manager Responsible: Manager Human Resource Services
Ms Maria Crisante**

Function Objectives:

To provide a Human Resource service to the Organisation.
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Activity	Action	Performance Targets/Service Level
Human Resources	Provide operational support to the HR Branch.	Appropriate support provided.
	<i>Operational support provided.</i>	<i>Ongoing monitoring took place.</i>
	1.2.5.3 Council's Workforce Plan provides opportunities for employment of Aboriginal Trainees and Apprentices.	Opportunities for employment of Aboriginal Trainees and Apprentices provided.
	<i>An indigenous employment plan was developed to ensure Councils workforce demographics match that of the community.</i>	<i>Employment Plan developed December 2015 as part of Council's workforce plan.</i>
	5.2.2.1.1 Implement the adopted actions within both the Delivery Program and Operational Plan as they apply to the Human Resource Services Function.	Delivery Program and Operational Plan actions implemented.
	<i>Actions implemented as per required timeframe.</i>	<i>Achieved by 30 June 2016.</i>
	5.3.1.4 Finalise Annual Review of the Workforce Plan.	Workforce Plan reviewed annually.
	<i>Workforce Plan reviewed to reflect Council's workforce requirements.</i>	<i>Review completed March 2016.</i>
	Provide recruitment services to all Divisions.	Vacant positions filled within 10 weeks of approval to recruit.
	<i>Recruitment services provided.</i>	<i>Recruitment practices changed since the proclamation. Limited external recruitment took place.</i>
	5.3.7.1 The Equal Employment Opportunity (EEO) Management Plan is developed biennially.	Actions in EEO Management Plan implemented and reported.
	<i>EEO Management Plan 2014-2016 in place.</i>	<i>New EEO Plan deferred until it can be reflective of Western Plains Regional Council.</i>
	5.3.7.2 Implement actions within the adopted Workforce Management Strategy.	Actions implemented by due date.
<i>Projects actioned as per timeframe.</i>	<i>Report to Executive Staff on a quarterly basis. Revised project plan adopted at August ESC for 2014-2016.</i>	
5.3.7.3 Implement and monitor the annual Safety Systems Development plan to ensure the organisation meets its legislative requirements.	The Safety Systems Development plan is implemented and reviewed annually.	
<i>2015/2016 Workplace Health and Safety Plan developed.</i>	<i>New plan drafted to incorporate Western Plains Regional Council.</i>	

OPERATIONAL PLAN

Function No. **10.06**

Performance Review

Quarter ended: **June**

Principal Activity:	CORPORATE SERVICES	Function:	Human Resource Services
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Activity	Action	Performance Targets/Service Level
	5.3.7.4 Undertake a biennial Organisation wide Staff Climate Survey.	Actions implemented by due date.
	<i>My Say Survey undertaken in August 2015.</i>	<i>Actions reported to Executive Staff March 2016. Items no longer applicable</i>
	5.3.7.5 A Corporate Training Programme is developed and implemented.	The Corporate Training Program is developed and implemented by due dates.
	<i>2015 Learning and Development Calendar was in place.</i>	<i>Learning and Development Calendar for 2015 implemented and training provided as per schedule.</i>
	5.3.7.6 Implement an audit programme that ensures that Work Safe Management Systems are being implemented and enable the Organisation to meet the requirements of the Work Health and Safety Act.	Audit programs implemented and reported to Executive Staff Committee.
	<i>Complete organisational wide self audit.</i>	<i>Self Audit completed by all divisions. External audit also completed in September 2015.</i>
	5.3.7.12 Develop and implement Corporate succession plans.	Actions implemented by due date.
	<i>Plan Developed.</i>	<i>Achieved.</i>
	Provide a Workers Compensation and Injury Management service to all Divisions.	All statutory obligations are met.
	<i>Operational support provided.</i>	<i>Reporting completed and sent to Executive Staff monthly.</i>
		Injuries are effectively managed throughout the Organisation.
		<i>Procedures for managing injuries followed.</i>
	Provide an Employee Assistance Program to the Organisation.	Employee Assistance Program is provided and communicated to staff.
	<i>Employee Assistance Program provided and accessed by staff as required.</i>	<i>Providers communicated to staff via staff meetings, Communique and posters on notice boards.</i>
	Provide an efficient payroll service to the Organisation.	All employees paid weekly in accordance with awards and agreements.
	<i>Efficient payroll services provided to all staff.</i>	<i>Award increase processed and paid as of first pay period in July 2016. All pays processed on time and on a weekly basis.</i>
	Provide advice to management on industrial matters and negotiate matters with staff and Industrial Bodies	Industrial matters negotiated satisfactorily.
	<i>Industrial advice and support provided.</i>	<i>Grievances and other industrial matters attended to in a timely manner.</i>

OPERATIONAL PLAN

Function No. **10.06**

Performance Review

Quarter ended: **June**

Principal Activity:	CORPORATE SERVICES	Function:	Human Resource Services
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Activity	Action	Performance Targets/Service Level
	Provide Work Health & Safety services to staff.	Work Health & Safety services provided as required.
	<i>Work Health and Safety support provided on a daily basis.</i>	<i>Investigations, training sessions and audits conducted on a regular basis</i>

Financial Statement:

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	-60,000	-400	-39,876	0	-100,276	-11,514	1	-111,790	-111,790
Expenditure	-3,054	5,400	-62,931	1,495	-59,090	-58,513	2	-117,603	-117,603
Operating Total	-63,054	5,000	-102,807	1,495	-159,366	-70,027		-229,393	-229,393
Capital									
Income	-200	0	0	0	-200	0	3	-200	-200
Expenditure	0	0	0	0	0	0	4	0	0
Capital Total	-200	0	0	0	-200	0		-200	-200
Available Funds Movement Prior to Restricted Asset Funding	-63,254	5,000	-102,807	1,495	-159,566	-70,027		-229,593	-229,593
Restricted Assets	63,254	-5,000	102,807	-1,495	159,566	70,027	5	229,593	229,593
Funds Available to (-), or Required From Rates and Other Council Revenue	0	0	0	0	0	0		0	0

Note	Details
1	Operating income has increased by \$11,514 mainly due to Parental Leave Payment.
2	Operating expenditure has decreased by \$58,513 mainly due to Wage savings.
3	No variance to budget.
4	No variance to budget.
5	Transfer to restricted assets have increased by \$70,027 mainly due to savings from operating expenditure.

Key Performance Indicators

Workload	Prev.	Est	YTD	Efficiency	Prev.	Est.	YTD	Effective.	Prev.	Est	YTD
Number of employees				Total operating expenses of Human Resource Service per permanent employee	\$3,744	\$4,108	\$3,745				
-Permanent	313	314	314								

OPERATIONAL PLAN

Function No. **10.07**

Performance Review

Quarter ended: **June**

Principal Activity:	CORPORATE SERVICES	Function:	Information Management Serv.
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**Manager Responsible: Manager Information Management Serv.
Mr Matthew Green**

Function Objectives:

To promote and support the effective and efficient use of Information Management systems extensively within Council.
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Activity	Action	Performance Targets/Service Level
Printing & Photocopying Service	Provision of effective and efficient printing and photocopying service to the Organisation.	A competitive cost and proficient service is provided.
	<i>Photocopying services provided effectively and efficiently to organisation.</i>	<i>All realistic demands of the photocopying services met at agreed cost.</i>
Corporate Information Services	Provision of an accurate and comprehensive Records Management service for the Corporation.	Time efficient and accurate provision of data to the Corporation.
	<i>Records management service provided that meets the needs of the organisation.</i>	<i>Time efficient and accurate provision of data to the Corporation achieved.</i>
Telecommunications/Telecommunications Accounts	Manage telephone accounts/provide support for Telecommunication equipment and services.	Suitable services and equipment are provided to meet the need of the organisation.
	<i>Accounts managed effectively and support provided for telecommunications equipment and services.</i>	<i>Telecommunications needs of the organisation met. Review of telephone services completed.</i>
Strategic Planning	5.2.2.1.1 Implement the adopted actions within both the Delivery Program and Operational Plan as they apply to the Information Management Services Function.	Delivery Program and Operational Plan actions implemented.
	<i>Information Management actions completed.</i>	<i>Actions implemented in accordance with Delivery Program and Operational Plan requirements.</i>
	5.3.3.1 Implement actions within the adopted Information Management Strategy.	Information Management Strategy actions implemented.
	<i>Information Management Delivery Program adopted by Executive Staff Committee in July 2014. Actions prioritised by consultation throughout organisation and due dates determined.</i>	<i>Information Management Delivery Program adopted by Executive Staff Committee in July 2014. Actions implemented.</i>
	5.3.3.2 Undertake full review of the Information Security Controls.	Review and implementation of security policies occurs annually.
	<i>Security Audit conducted by independent security specialist with resulting actions being implemented.</i>	<i>Review undertaken.</i>
5.3.3.3 Undertake a review of mobile alternatives for remote access to Council.	Review undertaken.	
<i>Mobile alternatives currently available for remote access to Council's systems include Apple iPads, Motion tablet devices, Getac devices and terminal services.</i>	<i>Apple iPads approved as corporate devices.</i>	

OPERATIONAL PLAN

Function No. **10.07**

Performance Review

Quarter ended: **June**

Principal Activity:	CORPORATE SERVICES	Function:	Information Management Serv.
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Activity	Action	Performance Targets/Service Level
	5.3.3.4 Develop internet based solutions for the submission of applications, payments and customer enquiries.	Solutions developed.
	Implementation of Authority on-line rates payments completed. Further development of on-line presence include e-Housing and electronic lodgement of certificates and applications commenced. Development Application tracking implemented.	Implementation of Authority online rates payments complete. Online tracking made available in December 2015. Future plans of on-line capabilities include on-line certificates.
Operations Services – Infrastructure Asset Management	Infrastructure Asset Management.	All infrastructure assets are effectively managed.
	Infrastructure assets have been effectively managed.	Infrastructure have been effectively managed.
Operations Services – Service Desk	Service Desk Services.	Service Desk system is maintained. All support requests are satisfactorily met. User Support Services available between 8.00am – 5.30pm Monday to Friday.
	Service Desk Services provided effectively within available resource limitations.	New service desk management application implemented to enable better management of support requests. Majority of support requests met satisfactorily. User Support Services are available between 8am – 5.30pm Monday to Friday.
Operations Services – Software Management	Software Management.	Software Licence compliance is achieved.
	Effective software management provided to the organisation.	Software licence compliance reviewed and supported by volume licensing programs. A voluntary audit of Microsoft licensing was completed during 2016.
Support & Development	Maintain adequate licence renewals for current software.	Manage development of software applications and maintain adequate licensing levels.
	Software licence compliance reviewed and supported by volume licensing programs.	No software development performed.
Management Services from Other Functions	Cost of Services for printing, telephone, office space rental and GIS services.	Amounts charged are accepted as reasonable for the level of service provided.
	Costs were based on a user pays system and recovered monthly.	Amounts charged were calculated on the infrastructure, software and support of the network and associated devices.
Information Services	Develop solutions to the information needs of Management and provide support.	Management Information Systems are developed. Documentation and training is provided and user problems addressed.
	Report writing and specification development was undertaken according to user requirements.	Management Information Systems sourced and implemented according to user requirements. Documentation and training facilitated.
Consulting & Advisory Service – General	Project Management and Team Leading.	Services are provided to agreed brief.
	Project management services offered as required. Methodology for project management of IT related projects currently being undertaken.	Project management services were achieved.

OPERATIONAL PLAN

Function No. **10.07**

Performance Review

Quarter ended: **June**

Principal Activity:	CORPORATE SERVICES	Function:	Information Management Serv.
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Activity	Action	Performance Targets/Service Level
Functional Planning	Solutions Provision.	Systems development is arranged with third party and/or undertaken in house to specifications/agreed brief.
	<i>Solutions investigated and implemented.</i>	<i>No instance of third party systems development undertaken.</i>
	Oversee all Information Management implementations in organisation. Maintain Corporate IM Maturity and awareness of system to optimise utilisation/exploitation by users.	Regular reports are provided to GM/ESC. Selected applications are reviewed annually. All enhancement requirements are documented and communicated to supplier.
Consulting & Advisory Service – Major Systems Implementation	<i>Active involvement in Information Management Implementations throughout organisation. Continual education and research opportunities provided to staff to increase level of IM maturity for exploitation by users.</i>	<i>Information Management reporting to Executive Staff undertaken on a bi-monthly basis.</i>
	Solutions Provision.	System developments are arranged with third party and/or undertaken in house to specifications/agreed brief.
Server Room/Infrastructure Facilities	<i>Active involvement in Information Management Implementations throughout organisation. Continual education and research opportunities provided to staff to increase level of IM maturity for exploitation by users.</i>	<i>Information Management reporting to Executive Staff undertaken on a bi-monthly basis. A review of the Authority Debt Recovery module has been undertaken. Enhancement requests have been documented and communicated to suppliers.</i>
	Maintain infrastructure.	Servers and Facilities are maintained.
Geographical Information Systems	<i>Server room infrastructure was maintained.</i>	<i>Server room infrastructure maintained and upgrade completed in September 2015.</i>
	To develop and maintain a digital record of the City's cadastre.	New subdivisions recorded within one month of the linen being released.
	<i>City's cadastre maintained up to date.</i>	<i>Corporate GIS updated with newly released linen plans within one month of receiving.</i>
Acquisition of Assets	To develop mapping based systems using Council's digital database linked to available textual databases (eg. Property System).	Mapping based systems developed and linked to available textual databases.
	<i>Implementation of noxious weeds application with GIS Integration.</i>	<i>Implementation of noxious weeds application with GIS integration. Integration with TRIM achieved.</i>
	Undertake the approved Capital Works Program as defined in the Key Projects section of the Operational Plan.	Program implemented.
	<i>Capital Works Program undertaken.</i>	<i>Capital Works Program has been executed as scheduled.</i>

OPERATIONAL PLAN

Function No. **10.07**

Performance Review

Quarter ended: **June**

Principal Activity:	CORPORATE SERVICES	Function:	Information Management Serv.
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Financial Statement:

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	-16,250	0	-10,512	0	-26,762	1,519	1	-25,243	-25,243
Expenditure	-7,258	0	24,171	44,908	61,821	-372,872	2	-311,051	-311,051
Operating Total	-23,508	0	13,659	44,908	35,059	-371,353		-336,294	-336,294
Capital									
Income	-154,964	0	0	0	-154,964	21,661	3	-133,303	-133,303
Expenditure	175,000	0	0	71,238	246,238	33,230	4	279,468	279,468
Capital Total	20,036	0	0	71,238	91,274	54,891		146,165	146,165
Available Funds Movement Prior to Restricted Asset Funding									
	-3,472	0	13,659	116,146	126,333	-316,462		-190,129	-190,129
Restricted Assets									
	3,472	0	-13,659	-116,146	-126,333	316,462	5	190,129	190,129
Funds Available to (-), or Required From Rates and Other Council Revenue									
	0	0	0	0	0	0		0	0

Note	Details
1	No significant variance to budget.
2	Operating expenditure has decreased by \$372,872 mainly due to Operations Services- Infrastructure Asset Management \$163,347, Support & Development \$81,348, Printing & Photocopying Services \$43,783 and Depreciation \$21,661.
3	Capital income has decreased by \$21,661 due to a reduction in depreciation.
4	Capital expenditure has increased by \$33,230 mainly due to an increase in Office Equipment purchases.
5	Transfer to restricted assets has increased by \$316,462 to fund future Computer Equipment Purchases.

Key Performance Indicators

Workload	Efficiency			Efficiency	Effective.			Effective.	Efficiency		
	Prev.	Est	YTD		Prev.	Est.	YTD		Prev.	Est	YTD
No. CCF users supported	364	340	365					% availability of major CCF Services Components			
No. Mobile devices supported	264	260	282					-Internet	100%	99.999%	100%
								-File Server	99.974%	99.900%	99.9778%
								-Authority	99.992%	99.900%	99.996%
								-GIS Server	99.994%	99.900%	99.999%
								-TRIM	99.997%	99.900%	99.9995
								-Remote Access	100%	99.900%	100%
								-Email	99.996%	99.900%	99.992%
No. of Service Desk requests recorded/handled	1475	3000	3120	Average service desk call resolution time	1.5 days	3 days	1.25 days	Client satisfaction with Service Desk call handling is >80%	84.5%	90%	84.5%

OPERATIONAL PLAN

Function No. **10.07***Performance Review*Quarter ended: **June**

Principal Activity:	CORPORATE SERVICES	Function:	Information Management Serv.
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Workload	Prev.	Est	YTD	Efficiency	Prev.	Est.	YTD	Effective.	Prev.	Est	YTD
				% of service desk resolutions provided within defined timeframes	94%	90%	89%				
No. of packages and/or applications	150	150	150								
No. of servers supported				No. of Computer Virus incidents identified	1,146	4,500	1780	No. of Computer Virus Outbreaks	0	0	0
-Physical	9	12	9	No. of Intrusion attempts to Council's network	1,720	8,500	2960	No. of security breaches	2	0	0
-Virtual	101	80	91								
No. of remote sites supported	22	22	22					% emails identified as SPAM and removed	8.61%	30%	8.54%
No. of Information Systems projects Undertaken	86	50	100								
No. of documents processed in Records System	118,288	360,000	220,934	Cost per document processed in Records Management System	\$0.50	\$0.50	\$0.50				
No. of Geographical Information Projects undertaken	14	60	25					No. of Geographical Information interfaces with other applications	10	35	19

OPERATIONAL PLAN

Function No. **10.07***Performance Review*Quarter ended: **June**

Principal Activity:	CORPORATE SERVICES	Function:	Information Management Serv.
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Key Projects

Capital Works Program

Information Management - Acquisition of Assets 01.09653 - Office Equipment	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
7860 - UPS Upgrade <i>Project complete</i>	0	23,385	0	0	0	23,385
7872 - 12D Model Civil Design Surveying Softwar <i>Project complete</i>	0	0	0	0	10,750	10,750
7893 - Hardware Purchases - PC's/Laptops <i>Project complete</i>	0	0	0	0	2,720	2,720
7928 - Hardware Purchases - Server <i>Project complete</i>	0	0	0	0	7,310	7,310
7931 - Hardware Purchases - Scanners <i>Project complete</i>	0	10,014	0	0	0	10,014
7935 - Software <i>Funds allocated to other accounts</i>	150,000	-53,399	0	-96,601	0	0
7941 - LAN Hardware <i>Project complete</i>	0	0	0	30,810	0	30,810
7950 - Hardware Purchases - Misc <i>Project complete</i>	0	10,000	0	18,679	0	28,679
7954 - Corporate Information Photocopiers <i>Project complete</i>	0	0	0	42,460	0	42,460
7960 - Mobile Computing Development <i>Funds Restricted</i>	10,000	0	0	-10,000	0	0
7963 - Scanning Minute Books <i>Funds Restricted</i>	0	10,000	0	0	-10,000	0
7965 - Sharepoint Development <i>Funds Restricted</i>	15,000	0	0	-15,000	0	0
8301 - Electronic Timesheet Capture <i>Project Continuing in 2016/2017</i>	0	0	0	100,890	0	100,890
8303 - 2 x Apple iPad Pro <i>Project complete</i>	0	0	0	0	3,825	3,825
8304 - Microsoft Computer <i>Project complete</i>	0	0	0	0	2,350	2,350
8305 - DELL LCD Monitor <i>Project complete</i>	0	0	0	0	1,440	1,440
8307 - 4 x Microsoft Surface Laptops <i>Project complete</i>	0	0	0	0	7,735	7,735
8308 - HP Laserjet M570DW <i>Project complete</i>	0	0	0	0	1,950	1,950

OPERATIONAL PLAN

Function No. **10.07***Performance Review*Quarter ended: **June**

Principal Activity:	CORPORATE SERVICES	Function:	Information Management Serv.
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Information Management - Acquisition of Assets 01.09653 - Office Equipment	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
8309 - HP Laserjet Pro 500 Colour <i>Project complete</i>	0	0	0	0	1,950	1,950
01.09653 - Office Equipment Total	175,000	0	0	71,238	30,030	276,268

Information Management - Acquisition of Assets 01.09657 - Plant & Equipment	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
7809 - Portable Radio (GIS) <i>Project complete</i>	0	0	0	0	3,200	3,200
01.09657 - Plant & Equipment Total	0	0	0	0	3,200	3,200

OPERATIONAL PLAN

Function No. **10.08**

Performance Review

Quarter ended: **June**

Principal Activity:	CORPORATE SERVICES	Function:	Governance & Risk Services
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**Manager Responsible: Manager Governance & Risk Services
Mr Michael Ferguson**

Function Objectives:

To develop and maintain an effective administrative service system to ensure optimum performance to the organisation.

Activity	Action	Performance Targets/Service Level
Risk Management Strategy	5.3.1.8 Review the Enterprise Risk Management Strategy to determine its effectiveness in managing risk.	Review undertaken, effectiveness determined and report submitted to the Executive Staff Committee.
	<i>New strategy adopted.</i>	<i>Council engaged Echelon to undertake Risk Management Maturity and Benchmarking report which was considered by the Executive Staff Committee during March 2016.</i>
Operational services for the Council	5.3.1.6 Update Councillors Notebook annually and incorporate any requirements under the Local Government Act or other legislation applicable to the elected representatives.	Notebook updated annually.
	<i>Notebook updated and circulated to Councillors July 2015.</i>	<i>Notebook updated and circulated to Councillors July 2015.</i>
Administrative Support to the Organisation	5.2.2.1.1 Implement the adopted actions within both the Delivery Program and Operational Plan as they apply to the Administrative Services Function.	Delivery Program and Operational Plans implemented.
	<i>Actions undertaken.</i>	<i>Actions implemented.</i>
	5.4.2.1 Maintain an up to date database of Council's statutory requirements.	Database established and maintained.
	<i>Investigations undertaken.</i>	<i>Investigations undertaken.</i>
2.2.3.6 Undertake Mayoral quarterly forum with developers to discuss Council related issues.		Forums are undertaken each quarter.
	<i>Mayoral Developers Forum conducted on 4 May 2016.</i>	<i>Mayoral Developers Forum conducted on 4 May 2016.</i>

OPERATIONAL PLAN

Function No. **10.08***Performance Review*Quarter ended: **June**

Principal Activity:	CORPORATE SERVICES	Function:	Governance & Risk Services
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Financial Statement:

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	-70,000	0	-18,710	-2,079	-90,789	-8,289	1	-99,078	-99,078
Expenditure	-45,504	0	-584	12,079	-34,009	3,709	2	-30,300	-30,300
Operating Total	-115,504	0	-19,294	10,000	-124,798	-4,580		-129,378	-129,378
Capital									
Income	-2,200	0	0	0	-2,200	2,200	3	0	0
Expenditure	0	0	0	0	0	0	4	0	0
Capital Total	-2,200	0	0	0	-2,200	2,200		0	0
Available Funds Movement Prior to Restricted Asset Funding	-117,704	0	-19,294	10,000	-126,998	-2,380		-129,378	-129,378
Restricted Assets	117,704	0	19,294	-10,000	126,998	2,380	5	129,378	129,378
Funds Available to (-), or Required From Rates and Other Council Revenue	0	0	0	0	0	0		0	0

Note	Details
1	Operating income has increased by \$8,289 mainly due to Paid Parental Leave Recoupment.
2	Operating Expenditure has increased by \$3,709 due to additional Risk Management Expenditure.
3	No significant variance to budget.
4	No variance to budget.
5	Transfer to restricted assets has increased by \$2,380 due to additional income.

Key Performance Indicators:

Workload	Prev.	Est	YTD	Efficiency	Prev.	Est.	YTD	Effective.	Prev.	Est	YTD
								Insurances reviewed and updated annually.	Yes	Yes	Yes
								Agendas delivered within required time frames.	Yes	Yes	Yes

OPERATIONAL PLAN

Function No. **10.09**

Performance Review

Quarter ended: **June**

Principal Activity:	CORPORATE SERVICES	Function:	Civic Administration Building
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**Manager Responsible: Manager Governance & Risk Services
Mr Michael Ferguson**

Function Objectives:

To provide a clean and safe working environment for the Corporation.
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Activity	Action	Performance Targets/Service Level
Other Council Building Operations	Provide a cleaning service to other Council facilities.	Facilities cleaned as per agreed briefs.
	<i>Cleaning service provided.</i>	<i>Buildings cleaned daily.</i>
Civic Administration Building – Operational Services	5.2.2.1.1 Implement the adopted actions within both the Delivery Program and Operational Plan as they apply to the Civic Administration Building Function.	Delivery Program and Operational Plan actions implemented.
	<i>Actions undertaken.</i>	<i>Actions undertaken.</i>
	5.3.6.2 Review, test and update annually the Civic Administration Building Disaster Response Plan.	Annual review undertaken, however review extended regarding long term alternative accommodation.
	<i>Plan updated and regular testing undertaken.</i>	<i>Review complete.</i>
Civic Administration Building Cleaning Services	Provision of a clean work amenity.	Civic Administration Building cleaned daily to agreed brief specification.
	<i>Cleaning service provided.</i>	<i>Building cleaned daily.</i>
Asset Management Program – Routine	Work amenity maintained to appropriate standard.	Minor maintenance undertaken in accordance with quarterly check.
	<i>Asset maintenance program formalised and implemented.</i>	<i>Undertaken as programmed.</i>
Acquisition of Assets	Undertake the approved Capital Works Program as defined in the Key Projects section of the Operational Plan.	Program implemented.
	<i>Capital Works undertaken.</i>	<i>Program implemented and followed.</i>

OPERATIONAL PLAN

Function No. 10.09

Performance Review

Quarter ended: June

Principal Activity:	CORPORATE SERVICES	Function:	Civic Administration Building
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Financial Statement:

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	-49,920	0	0	0	-49,920	34,768	1	-15,152	-15,152
Expenditure	-172,363	40,000	-38,079	-5,600	-176,042	-195,639	2	-371,681	-371,681
Operating Total	-222,283	40,000	-38,079	-5,600	-225,962	-160,871		-386,833	-386,833
Capital									
Income	-264,113	0	0	0	-264,113	135,117	3	-128,996	-128,996
Expenditure	215,812	152,158	0	5,600	373,570	-80,225	4	293,345	293,345
Capital Total	-48,301	152,158	0	5,600	109,457	54,892		164,349	164,349
Available Funds Movement Prior to Restricted Asset Funding									
	-270,584	192,158	-38,079	0	-116,505	-105,979		-222,484	-222,484
Restricted Assets									
	270,584	-192,158	38,079	0	116,505	105,979	5	222,484	222,484
Funds Available to (-), or Required From Rates and Other Council Revenue									
	0	0	0	0	0	0		0	0

Note	Details
1	Operating income has decreased by \$34,768 due to reduced Rental income from 20 Carrington Avenue, as the Residential Units were vacant for the majority of the year during the Units were renovated.
2	Operating expenditure has decreased by \$195,639 mainly due to a saving in Civic Administration Building Operational Expenditure of \$86,879 and decrease in Depreciation Expense of \$135,117.
3	Capital income has decreased by \$135,117 due to a reduction in Depreciation (non cash expenditure)
4	Capital expenditure has decreased by \$80,225 mainly due to Replacement of Council Chamber Air conditioner and Carrington Avenue Improvements being carried over to 2016/2017.
5	Transfer to restricted assets has increased by \$105,979 mainly due to Replacement of Council Chamber Air conditioner and Carrington Avenue Improvements carried over to 2016/2017. Other function savings have been restricted for Asset renewals.

Key Performance Indicators

Workload	Prev.	Est	YTD	Efficiency	Prev.	Est.	YTD	Effective.	Prev.	Est	YTD
Area of available office accommodation	1498.47m ²	1498.47m ²	1635.06m ²	Total operating expense per m ² of useable space	\$977.89	\$890.00	\$763.92	% of personnel satisfactorily accommodated.	95%	95%	95%

OPERATIONAL PLAN

Function No. **10.09***Performance Review*Quarter ended: **June**

Principal Activity:	CORPORATE SERVICES	Function:	Civic Administration Building
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Key Projects
Capital Works Program

Civic Admin. Building - Acquisition of Assets 01.09665 - CAB - Furniture & Fittings	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
7922 - Minor Furniture Project Complete	21,500	0	0	-13,358	-4,943	3,199
7932 - Zip Heater Project Complete	0	0	0	4,585	0	4,585
7933 - Storage Cupboards - Ante Room Project Complete	0	0	0	0	4,986	4,986
7935 - Data Cabinet - Ante Room Project Complete	0	0	0	0	1,327	1,327
7936 - 69 Church St - Vinyl Flooring Project Complete	0	0	0	0	2,064	2,064
7937 - 69 Church Street - 2 Bench Tops Project Complete	0	0	0	0	1,773	1,773
01.09665 - CAB - Furniture & Fittings Total	21,500	0	0	-8,773	5,207	17,934

Civic Admin. Building - Acquisition of Assets 01.09666 - Plant & Equipment - CAB	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
7927 - Replacement of Council Chamber Air-Con Project Carried over to 2016/2017	0	40,000	0	0	-40,000	0
7929 - Portable Radios Project Complete	0	0	0	8,773	0	8,773
01.09666 - Plant & Equipment - CAB Total	0	40,000	0	8,773	-40,000	8,773

OPERATIONAL PLANFunction No. **10.09***Performance Review*Quarter ended: **June**

Principal Activity:	CORPORATE SERVICES	Function:	Civic Administration Building
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Civic Admin. Building - Acquisition of Assets 01.09668 - C.A.B. - Buildings	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
7940 - Carrington Avenue - Office Improvements Project Complete	0	77,158	0	0	-36,513	40,645
7941 - Carrington Avenue - Accom Improvements Project Complete	0	35,000	0	0	-9,437	25,563
7942 - 69 Church St - Kitchenette Project Complete	0	0	0	5,600	0	5,600
01.09668 - C.A.B. - Buildings Total	0	112,158	0	5,600	-45,950	71,808

OPERATIONAL PLAN

Function No. **10.10**

Performance Review

Quarter ended: **June**

Principal Activity:	CORPORATE SERVICES	Function:	Technical Support Services
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**Manager Responsible: Manager Technical Support
Mr Mark Stacey**

Function Objectives:

To provide an Engineering Design, Development and Technical Support service to the organisation.
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Activity	Action	Performance Targets/Service Level
Management Services	Management advice is provided to branch functions and provide advisory service to the organisation for engineering related matters.	Advice is delivered as appropriate.
	<i>This was achieved.</i>	<i>This was achieved.</i>
Development Section	Provide Engineering advice and assessment for all Development Applications and Subdivision Construction Certificates referred to the Branch.	100% of "complete" development applications processed within 15 working days (non referred).
	<i>This was achieved.</i>	<i>This was achieved.</i>
Design Section	To supervise contractors for both private and Council subdivision activities.	Inferior infrastructure works undertaken NOT accepted.
	<i>This was achieved.</i>	<i>This was achieved.</i>
Design Section	To survey, design and prepare plans for Council works.	Plans completed a minimum two months prior to construction.
	<i>This was achieved.</i>	<i>This was achieved.</i>
Design Section	Undertaken project management of survey, design and construction activities for all Council subdivisions.	Co-ordination ensures land release not delayed due to incomplete works.
	<i>This was achieved.</i>	<i>This was achieved.</i>
Acquisition of Assets	Undertake the approved Capital Works programme as defined in the Key Projects section of the Operational Plan.	Programme implemented.
	<i>This was achieved.</i>	<i>This was achieved.</i>

OPERATIONAL PLAN

Function No. **10.10**

Performance Review

Quarter ended: **June**

Principal Activity:	CORPORATE SERVICES	Function:	Technical Support Services
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Financial Statement:

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	-99,898	0	-19,528	-57,007	-176,433	-134,591	1	-311,024	-311,024
Expenditure	-63,056	155,537	19,528	4,696	116,705	26,480	2	143,185	143,185
Operating Total	-162,954	155,537	0	-52,311	-59,728	-108,111		-167,839	-167,839
Capital									
Income	0	-4,698	0	-4,696	-9,394	-13	3	-9,407	-9,407
Expenditure	0	0	0	0	0	0	4	0	0
Capital Total	0	-4,698	0	-4,696	-9,394	-13		-9,407	-9,407
Available Funds Movement Prior to Restricted Asset Funding									
	-162,954	150,839	0	-57,007	-69,122	-108,124		-177,246	-177,246
Restricted Assets									
	162,954	-150,839	0	57,007	69,122	108,124	5	177,246	177,246
Funds Available to (-), or Required From Rates and Other Council Revenue									
	0	0	0	0	0	0		0	0

Note	Details
1	Operational Income increased by \$134,591 due to additional subdivision fees (\$77,013) and Roads and Maritime Services – design requests of \$ 58,638.
2	Operating Expenditure increase by \$26,480 due to associated works with RMS design requests.
3	No significant variance in this quarter.
4	No variance in this quarter.
5	Transfers to Restricted Asset increase by \$108,124 and are to be utilised in 2016/2017 for ongoing investigation works associated with L H Ford Bridge duplication.

Key Performance Indicators:

Workload	Prev.	Est	YTD	Efficiency	Prev.	Est.	YTD	Effective.	Prev.	Est	YTD
Number of design projects				Number of unwarranted disputes over fees charged	0	0	0	Draft designs completed by agreed date	90%	80%	100%
Major	15	10	11								
Minor	47	50	49								
No. of DA referrals processed	54	140	183	No. of subdivision stages supervised	10	10	12				

OPERATIONAL PLAN

Function No. **10.11***Performance Review*Quarter ended: **June**Principal
Activity:**CORPORATE SERVICES**

Function:

**Business Support Services
(Technical)**

**Manager Responsible: Manager Business Support
Mr Ray Mills**

Function Objectives:

To collate and assist in the development of the Division's Annual Operational Plan (including Annual Budget) and review the quarterly Budget. Ensure that expenditure is contained within the Budget approved by Council.

Activity	Action	Performance Targets/Service Level
Quarterly Budget Review	5.3.1.5 Operational Plan (including budget) review undertaken by Council on a quarterly basis.	Quarterly reviews undertaken and submitted to Finance and Policy Committee by due date.
	<i>Quarterly reviews were undertaken at the end of September, December, March and June.</i>	<i>June 2016 Quarterly Review has been submitted as required.</i>
Business Support Operations	Provide Business Support Operations that relate to the Technical Services Division and for ratepayers, Councillors and other Divisions	To provide ratepayers, Councillors, other Divisions and Branches of the Technical Services Division with accurate information and advice in a timely manner.
	<i>Was undertaken.</i>	<i>Was undertaken.</i>
	Provide Strategic Management and Direction to the Technical Services Division.	Division operating in an efficient and effective manner.
	<i>Undertaken and ongoing.</i>	<i>This was achieved.</i>
	5.3.1.10 Monitor the ongoing implementation of the NAMSPPlus asset reporting tool for the Technical Services Division	NAMSPPlus is being implemented within the Technical Services Division.
	<i>NAMSPPlus is no longer applicable for Technical Services Division. Asset Management reporting comes under National Asset Management Accounting Framework (NAMAF).</i>	<i>NAMSPPlus no longer applicable for Technical Services Division. Asset Management reporting comes under National Asset Management Accounting Framework (NAMAF). This was implemented through the Superior Asset Management group.</i>
	5.3.1.10 Monitor the Corporate wide planning, oversight and performance of Asset Management for functional areas of the Organisation.	Asset Management Plans for the Technical Services Division are prepared and submitted by due date.
	<i>Asset Management Plans were developed for required branches in Technical Services.</i>	<i>Asset Management Plans were submitted by required date.</i>
	5.3.1.11 Monitor the use of the zero based budgeting framework by the Organisation.	All zero based budgeting requirements are fully adhered to within the Technical Services Division.
	<i>Zero based budgeting was utilised.</i>	<i>Zero based budgeting was adhered to.</i>
Annual Operational Plan (including Annual Budget) Preparation	5.3.1.2 Operational Plans (including budget) adopted in June each year.	Operational Plans for the Technical Services Division adopted by Council by due date.
	<i>Operational Plans for 2015/2016 were adopted by Council in June 2015 for Technical Services Division.</i>	<i>Operational Plans for 2015/2016 were adopted at Councils meeting in June 2015.</i>

OPERATIONAL PLAN

Function No. **10.11***Performance Review*Quarter ended: **June**Principal
Activity:**CORPORATE SERVICES**

Function:

**Business Support Services
(Technical)****Financial Statement:**

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	-282	0	0	0	-282	282	1	0	0
Expenditure	-19,580	0	0	0	-19,580	-282	2	-19,862	-19,862
Operating Total	-19,862	0	0	0	-19,862	0		-19,862	-19,862
Capital									
Income	0	0	0	0	0	0	3	0	0
Expenditure	2,500	-2,500	0	0	0	0	4	0	0
Capital Total	2,500	-2,500	0	0	0	0		0	0
Available Funds Movement Prior to Restricted Asset Funding	-17,362	-2,500	0	0	-19,862	0		-19,862	-19,862
Restricted Assets	17,362	2,500	0	0	19,862	0	5	19,862	19,862
Funds Available to (-), or Required From Rates and Other Council Revenue	0	0	0	0	0	0		0	0

Note	Details
1	No significant variance in this quarter.
2	No significant variance in this quarter.
3	No variance in this quarter.
4	No variance in this quarter.
5	No variance in this quarter.

Key Performance Indicators:

Workload	Prev.	Est	YTD	Efficiency	Prev.	Est.	YTD	Effective.	Prev.	Est	YTD
Number of functions requiring Operational Plan (including Annual Budget) assistance	17	17	17	Cost of Business Support Services as a % of Total Divisional Expenditure	1.06%	1.70%	1.04%	Delivery program, Operational Plan (including Annual Budget) time frames met	Yes	Yes	Yes
Number of Branches requiring secretarial or administrative assistance	6	6	6	Cost per Function	\$53,610	\$55,750	\$67,274	Delivery Program and Quarterly Budget time frames met.	Yes	Yes	Yes

OPERATIONAL PLAN

Function No. **10.11**

Performance Review

Quarter ended: **June**

Principal Activity:	CORPORATE SERVICES	Function:	Business Support Services (Technical)
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Key Projects
Capital Works Program

Business Support Tech. - Acquisition of Assets	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
01.09684 - Technical Support - Office Equipment						
7930 - Scanner Project deferred	2,500	-2,500	0	0	0	0
01.09684 - Technical Support - Office Equipment Total	2,500	-2,500	0	0	0	0

OPERATIONAL PLAN

Function No. **10.12**

Performance Review

Quarter ended: **June**

Principal Activity:	CORPORATE SERVICES	Function:	Depot Services
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**Manager Responsible: Manager Governance & Risk Services
Mr Michael Ferguson**

Function Objectives:

To provide a clean, safe and adequately sized functional working environment for the users of the Depot.
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Activity	Action	Performance Targets/Service Level
Depot Operations	5.2.2.1.1 Implement the adopted actions within both the Delivery Program and Operational Plan as they apply to the Civic Administration Building Function.	Delivery Program and Operational Plan actions Implemented.
	<i>Actions undertaken.</i>	<i>Actions implemented.</i>
Asset Management – Routine	Provide routine maintenance on an as required basis.	Building routine maintenance carried out within an acceptable time.
	<i>Routine maintenance provided.</i>	<i>Routine maintenance provided.</i>
Asset Management - Cyclic	Carry out cyclic maintenance in accordance with the Building Asset Management Plans	Cyclic maintenance carried out as scheduled in the Building Asset Management Plans.
	<i>Cyclic maintenance provided.</i>	<i>Cyclic maintenance provided.</i>

Financial Statement:

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	0	0	0	0	0	-13,580	1	-13,580	-13,580
Expenditure	-43,335	70,000	21,604	0	48,269	-87,788	2	-39,519	-39,519
Operating Total	-43,335	70,000	21,604	0	48,269	-101,368		-53,099	-53,099
Capital									
Income	-142,234	0	0	0	-142,234	19,694	3	-122,540	-122,540
Expenditure	0	0	0	7,046	7,046	0	4	7,046	7,046
Capital Total	-142,234	0	0	7,046	-135,188	19,694		-115,494	-115,494
Available Funds Movement Prior to Restricted Asset Funding	-185,569	70,000	21,604	7,046	-86,919	-81,674		-168,593	-168,593
Restricted Assets	185,569	-70,000	-21,604	-7,046	86,919	81,674	5	168,593	168,593
Funds Available to (-), or Required From Rates and Other Council Revenue	0	0	0	0	0	0		0	0

Note	Details
1	Operating income has increased by \$13,580 due to Optus Lease income.
2	Operating expenditure has decreased by \$87,788 mainly due to savings in Depot Operation expenditure of \$58,609 and Depreciation expense of \$19,693.
3	Capital income has decreased by \$19,693 due to Depreciation (non cash expenditure).
4	No variance to budget.
5	Transfer to restricted assets has increased by \$81,674 for future asset renewals.

OPERATIONAL PLAN

Function No. **10.12***Performance Review*Quarter ended: **June**

Principal Activity:	CORPORATE SERVICES	Function:	Depot Services
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Key Performance Indicators:

Workload	Prev.	Est	YTD	Efficiency	Prev.	Est.	YTD	Effective.	Prev.	Est	YTD
Site area available	28,320m ²	28,320m ²	28,320m ²	Total operating expense per m ² of usable site area.	\$16.39	\$17.19	\$16.72	% of personnel satisfactorily accommodated.	95%	95%	95%
Building Area				Total operating expense per m ² of usable space	\$105.65	\$110.80	\$104.84				
Available Stores Pt B5	740m ²	740m ²	740m ²								
Mechanical Workshop Pt B5	900m ²	900m ²	900m ²								
Noxious Weeds B3	243.8m ²	243.8m ²	243.8m ²								
Concrete Trades B1	180.5m ²	180.5m ²	180.5m ²								
Utilities B4	608m ²	608m ²	608m ²								
Amenities/Offices B2	351.5m ²	351.5m ²	351.5m ²								
Rangers/Trades/Waste B7	463.6m ²	463.6m ²	463.6m ²								
Ancillary B6	126.8m ²	126.8m ²	126.8m ²								
Truck Wash B9	312m ²	312m ²	312m ²								
Parks & Landcare Building	466.2m ²	466.2m ²	466.2m ²								

Key Projects

Capital Works Program

Depot Services - Acquisition of Assets	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
01.09697 - Depot - Buildings						
7961 - Shed - Small Plant	0	0	0	7,046	0	7,046
Project Complete						
01.09697 - Depot - Buildings Total	0	0	0	7,046	0	7,046

OPERATIONAL PLAN

Function No. **10.13**

Performance Review

Quarter ended: **June**

Principal Activity:	CORPORATE SERVICES	Function:	Rates & General Revenue
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Manager Responsible: Manager Financial Accounting Services
Mr Wayne Sonneman

Function Objectives:

To raise General Revenue for the Organisation.
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Activity	Action	Performance Targets/Service Level
General Purpose Rates	5.3.2.4 Complete an annual review of rating structure.	Rates structure reviewed and adopted for incorporation into the Delivery Plan and Operational Plan by due date.
	<i>Review completed.</i>	<i>Review completed.</i>
Interest on Investments	5.3.2.5 Council's funds invested in accordance with Legislative provisions, and Council's adopted Investment Policy and Strategy.	Return on investment maximised and investments compliant with requirements.
	<i>Investment mix is determined in consultation with CPG Pty Ltd to maximise return. Currently achieving an index of performance to Cash Plus accounts of 1.53.</i>	<i>Over the past year, Council has lengthened the duration of its investments and locked in interest rates that are very attractive in a falling interest rate environment.</i>
Financial Assistance Grants	5.3.2.3 Monitor the level of State and Federal Government grants payable to local government including Financial Assistance Grants (FAGS) and make any necessary submissions.	Grants Commission return is submitted by due date, is accurate and maximise Council's Financial Assistance Grant. All allowable disabilities are included in return.
	<i>Currently being monitored. Federal Government has frozen indexation of these grants.</i>	<i>Return completed by due date.</i>

Financial Statement:

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	-33,845,657	123,409	-113,749	811,200	-33,024,797	-10,145,449	1	-43,170,246	-43,170,246
Expenditure	653,990	0	0	0	653,990	-412	2	653,578	653,578
Operating Total	-33,191,667	123,409	-113,749	811,200	-32,370,807	-10,145,861		-42,516,668	-42,516,668
Capital									
Income	-450,213	0	24,556	0	-425,657	160,166	3	-265,491	-265,491
Expenditure	0	0	0	0	0	0	4	0	0
Capital Total	-450,213	0	24,556	0	-425,657	160,166		-265,491	-265,491
Available Funds Movement Prior to Restricted Asset Funding	-33,641,880	123,409	-89,193	811,200	-32,796,464	-9,985,695		-42,782,159	-42,782,159
Restricted Assets	1,248,104	-89,193	89,193	-811,200	436,904	10,135,695	5	10,572,599	10,572,599
Funds Available to (-), or Required From Rates and Other Council Revenue	-32,393,776	34,216	0	0	-32,359,560	150,000		-32,209,560	-32,209,560

Note	Details
1	Operating income has increased by \$10,145,449 mainly due to Rates Paid in Advance of \$218,808 not budgeted for, \$40,000 of additional interest on rates outstanding, and \$114,000 of additional Council property rates charges above estimate, and receipt of \$10 million from the Office of Local Government Stronger Communities Grant that was expected to be paid in the next financial year.
2	No significant variance to budget.
3	Capital income has decreased by \$160,166 due to Employee Leave Entitlements being paid.
4	No variance to budget.
5	Transfer to restricted assets increased by \$10,135,695 mainly due to \$10M from Office of Local Government Stronger Communities Grant.

OPERATIONAL PLAN

Function No. **10.13***Performance Review*Quarter ended: **June**

Principal Activity:	CORPORATE SERVICES	Function:	Rates & General Revenue
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Key Performance Indicators

Workload	Prev.	Est	YTD	Efficiency	Prev.	Est.	YTD	Effective.	Prev.	Est	YTD
Number of Rate Assessments	18,009	17,393	18,368	Cost of Rates Management Services per assessment	\$84.11	\$89.15	\$87.17	Grants Commission Return submitted by due date	Yes	Yes	Yes
Total number of 603 certificates issued	1,321	1,175	1,120	Index of performance of Cash Plus accounts – 12 months to date	1.77	1.54	1.53	Percentage of Rates and Annual Charges outstanding to Percentage collectable reduced.	4.29%	5%	4.60%

OPERATIONAL PLAN

Function No. **10.16**

Performance Review

Quarter ended: **June**

Principal Activity:	CORPORATE SERVICES	Function:	Works Services
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Manager Responsible: Manager Works
Mr Ian Bailey

Function Objectives:

To carry out construction and maintenance activities to clients agreed briefs in an effective and timely manner and maintain a high quality output.

Activity	Action	Performance Targets/Service Level
Kerbside Collection & Disposal	Maintain Collections to Agreed Brief.	Works completed on time, and within budget.
	<i>Service levels adopted and Agreed Brief in place.</i>	<i>Agreed Brief monitored and within budget.</i>
Footpaths & Cycleways	Maintenance, construction and reconstruction of Footpath and Cycleways as to agreed brief(s).	Works completed on time, and within budget.
	<i>Service levels adopted and Agreed Brief in place.</i>	<i>Agreed Brief monitored and within budget.</i>
Traffic	Maintenance, and construction of Carparks and other Traffic facilities to agreed brief(s).	Works completed on time, and within budget.
	<i>Service levels adopted and Agreed Brief in place.</i>	<i>Agreed Brief monitored and within budget.</i>
Miscellaneous Projects	Provision of minor services or construction works to other Council functions as requested.	Works completed on time, and within budget.
	<i>Service levels adopted and Agreed Brief in place.</i>	<i>Agreed Brief monitored and within budget.</i>
State Roads	Maintenance, construction and reconstruction of State Roads and National Highway as agreed in Contract.	Works completed on time, and within budget.
	<i>Service levels adopted and Agreed Brief in place.</i>	<i>Agreed Brief monitored and within budget.</i>
Urban Roads	Maintenance, construction and reconstruction of roads and kerb & gutter to agreed brief(s).	Works completed on time, and within budget.
	<i>Service levels adopted and Agreed Brief in place.</i>	<i>Agreed Brief monitored and within budget.</i>
Rural Roads	Maintenance, construction and reconstruction of Rural Roads, Regional Roads to agreed brief(s).	Works completed on time, and within budget.
	<i>Service levels adopted and Agreed Brief in place.</i>	<i>Agreed Brief monitored and within budget.</i>
Other Customers	Provision of minor services or construction works to other Council functions as requested.	Works completed on time, and within budget.
	<i>Service levels adopted and Agreed Brief in place.</i>	<i>Agreed Brief monitored and within budget.</i>
Stormwater	Maintenance construction of Stormwater facilities to agreed brief(s).	Works completed on time, and within budget.
	<i>Service levels adopted and Agreed Brief in place.</i>	<i>Agreed Brief monitored and within budget.</i>
Quarry Management and Rehabilitation	Operate quarries to provide gravel for works.	Quarry operations are maintained on a sustainable basis.
	<i>Stockpiles in place.</i>	<i>Regularly maintained.</i>
	5.3.1.10.1 Ongoing development of Asset Management Plans for the Works Services Function.	Asset Management Plans for the Works Services Function are prepared and submitted by due date.
Private Works	Regularly monitored and replaced as required.	Regularly monitored and replaced as required.
	Carry out works for external clients of Council to Agreed brief.	Works completed on time, and within budget.
	<i>Service levels adopted and Agreed Brief in place.</i>	<i>Agreed Brief monitored and within budget.</i>

OPERATIONAL PLAN

Function No. **10.16**

Performance Review

Quarter ended: **June**

Principal Activity:	CORPORATE SERVICES	Function:	Works Services
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Activity	Action	Performance Targets/Service Level
Management Services from other Functions	Cost of Services including:- management, financial, technical, information technology and corporate overheads provided to this function.	Level of service to agreed brief(s) provided.
	<i>Charges reviewed in February prior to budget preparation. Any negotiation to change in service levels takes place prior to draft budget.</i>	<i>Agreed Brief monitored.</i>
Management Services	To provide co-ordination of activities within this function.	Project completed within defined time frames.
	<i>Management Activities as required.</i>	<i>Monitored and within budget.</i>
Rural Transfer Stations	Maintain to Agreed Brief.	Works completed on time, and within budget.
	<i>Service levels adopted and Agreed Brief in place.</i>	<i>Agreed Brief monitored and within budget.</i>
Waste Disposal Services	Operate and Maintain to Agreed Brief.	Works completed on time, and within budget.
	<i>Service levels adopted and Agreed Brief in place.</i>	<i>Agreed Brief monitored and within budget.</i>

Financial Statement:

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	-80,000	-400	-1,742	0	-82,142	-342,058	1	-424,200	-424,200
Expenditure	119,956	400	1,742	0	122,098	2,370	2	124,468	124,468
Operating Total	39,956	0	0	0	39,956	-339,688		-299,732	-299,732
Capital									
Income	-33,037	0	0	0	-33,037	269	3	-32,768	-32,768
Expenditure	0	0	0	0	0	51,299	4	51,299	51,299
Capital Total	-33,037	0	0	0	-33,037	51,568		18,531	18,531
Available Funds Movement Prior to Restricted Asset Funding									
	6,919	0	0	0	6,919	-288,120		-281,201	-281,201
Restricted Assets									
	-6,919	0	0	0	-6,919	288,120	5	281,201	281,201
Funds Available to (-), or Required From Rates and Other Council Revenue									
	0	0	0	0	0	0		0	0

Note	Details
1	Operating Income increased by \$342,058 mainly due to Private Works being paid in advance for works to be undertaken in 2016/2017.
2	No significant variance in this quarter.
3	No significant variance in this quarter.
4	Capital Expenditure increased by \$51,299 due to purchase of GPS equipment for use in construction works.
5	Transfers to Restricted Asset increased by \$288,120 due to pre-paid Private Works to be undertaken in 2016/2017.

OPERATIONAL PLAN

Function No. **10.16**

Performance Review

Quarter ended: **June**

Principal Activity:	CORPORATE SERVICES	Function:	Works Services
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Key Performance Indicators:

Workload	Prev.	Est	YTD	Efficiency	Prev.	Est.	YTD	Effective.	Prev.	Est	YTD
Length of State Roads (km)	46km	46km	46km	Cost/M2 (urban) Reconstruction	N/A	\$88	\$130	Number of complaints from clients	0	0	0
Length of National Road (km)	5.36km	5.36km	5.36km	Cost/M2 (rural) Reconstruction	\$35.36	\$50	\$70				
Length of Urban Sealed Road	260km	261km	324km	Cost/lm to reconstruct kerb & gutter	\$320	\$320	\$310				
Length of Rural Sealed Road	477.64km	477.64km	482.02 km								
Length of Rural Unsealed Road	446km	446km	441.62km								
Area of paved footpaths	312,994m2	314,000m2	315,544m2								
Length of off road cyclepath	25km	18.82km	25.5km								
Length of kerb and gutter	374.5km	376km	401km								
Value of total Works undertaken to Agreed Briefs	\$16,111,512	\$30,399,638	\$15,653,019								

Key Projects

Capital Works Program

Works Services - Acquisition of Assets	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	June Adjustment	Revised Annual Estimate / Actuals
01.09979 - Works - Office Equipment						
7701 - Trimble Total Station Project completed	0	0	0	0	51,299	51,299
01.09979 - Works - Office Equipment Total	0	0	0	0	51,299	51,299

OPERATIONAL PLAN

Function No. **11.01**

Performance Review

Quarter ended: **June**

Principal Activity:	CORPORATE SERVICES	Function:	Governance
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**Manager Responsible: Manager Governance & Risk Services
Mr Michael Ferguson**

Function Objectives:

To develop and maintain an effective Administrative Service System that ensures optimum support to the Council.

Activity	Action	Performance Targets/Service Level
Subscriptions to Associations	Maintain membership to Local Government Associations.	Memberships appropriate for responsible and representative Government.
	Membership maintained.	Current membership appropriate.
Strategic Management	Services provided regarding the direction and control of the functions of the Council.	Amounts charged are accepted as reasonable for the services provided.
	Services provided.	Charges are reasonable/actual.
Statutory Accounting and Reporting	Services provided for preparation of Statutory Reports.	Amounts charged are accepted as reasonable for the services provided.
	Services provided.	Charges are reasonable/actual.
Sister City Activities	Maintain contributions towards Sister City Activities.	Donations are appropriate.
	Contribution maintained.	Donations are reasonable.
Dubbo City Council Scholarship (CSU)	Annual Charles Sturt University Scholarship.	Scholarship awarded on an annual basis.
	Scholarship maintained.	Provided and awarded annually.
Receptions and Civic Activities	Provision of services and facilities for civic activities.	Activities represent responsible and representative Government.
	Services provided.	Activities considered appropriate.
Public Relations	Cost of services provided including preparation of annual reports and public relation activities.	Amounts charged are acceptable as reasonable for the services provided.
	Budgeted estimates provide for these services.	Audited to comply.
	+	
	5.2.1.1 Undertake a community survey to determine community satisfaction levels of the elected Councillors.	Overall satisfaction with the performance of elected Councillors (measured biennially – target 85%).
	Community survey undertaken in July 2015.	Results of survey reported to Council in October 2015.
Services Provided – Admin Services	Cost of services including secretarial support and office accommodation for Council.	Amounts charged are accepted as reasonable for the service provided.
	Budgeted estimates provide for these services.	Charges are reasonable.
Members Expenses	Costs of elected members including fees, travel, insurance etc.	Expenses are in accordance with relevant Acts, regulations and policy documents.
	Members expenses provided in budget.	Audited to comply.
	5.3.1.7 Provide funding to permit Councillors to undertake individual training programs.	Funding provided and Councillors advised of all training opportunities.
	Funding provided in budget.	Councillors and the Administrator advised of training opportunities as appropriate.

OPERATIONAL PLAN

Function No. **11.01**

Performance Review

Quarter ended: **June**

Principal Activity:	CORPORATE SERVICES	Function:	Governance
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Activity	Action	Performance Targets/Service Level
Election Expenses	Costs of running quadrennial election of Councillors.	Elections carried out according to Act and Regulations.
	<i>Provision currently made in the 2016/2017 Budget however this will be required to carry forward to 2017/2018 as the election has been deferred until September 2017 following the merger of the former Dubbo City and Wellington councils.</i>	<i>Act and Regulations complied with. Election has been deferred until September 2017 following the merger of the former Dubbo City and Wellington councils.</i>
Mayors Discretionary Fund	Discretionary payments for Mayoral Activities.	Activities are appropriate for responsible and representative Government.
	<i>Provision for payments made in budget.</i>	<i>Audited internally.</i>

Financial Statement:

	2015/2016 Original Budget	September Adjustment	December Adjustment	March Adjustment	Revised Annual Estimate at March	June Adjustment	Notes	Revised Annual Estimate	YTD Actuals
Operating									
Income	0	-986	-21,507	0	-22,493	0	1	-22,493	-22,493
Expenditure	-86,039	27,493	0	0	-58,546	-19,843	2	-78,389	-78,389
Operating Total	-86,039	26,507	-21,507	0	-81,039	-19,843		-100,882	-100,882
Capital									
Income	0	0	0	0	0	0	3	0	0
Expenditure	0	0	0	0	0	0	4	0	0
Capital Total	0	0	0	0	0	0		0	0
Available Funds Movement Prior to Restricted Asset Funding	-86,039	26,507	-21,507	0	-81,039	-19,843		-100,882	-100,882
Restricted Assets	86,039	-26,507	21,507	0	81,039	19,843	5	100,882	100,882
Funds Available to (-), or Required From Rates and Other Council Revenue	0	0	0	0	0	0		0	0

Note	Details
1	No variance to budget.
2	Operating expenditure has decreased by \$19,843 mainly due to savings in Members Expenses.
3	No variance to budget.
4	No variance to budget.
5	Transfer to restricted assets has increased by \$19,843 due to the savings in operating expenditure.

Key Performance Indicators:

Workload	2015/2016			Efficiency	2016/2017			Effective.	2017/2018		
	Prev.	Est	YTD		Prev.	Est.	YTD		Prev.	Est	YTD
No. of Councillors	11	11	0*	Cost per Capita for Receptions and Civic Activities/ Members Expenses/ Subscriptions	\$12.64	\$12.08	\$13.44				
No. of Council/ Committee Meetings	60	46	44	Cost per capita of Governance	\$39.89	\$42.06	\$40.30	All agendas prepared and delivered in accordance with time frame	Yes	Yes	Yes

*Following merger of the former Dubbo City and Wellington councils on 12 May 2016, Councillors were dismissed and Council is currently governed by an Administrator.